



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, OCTOBER 18, 2016
12:00 p.m. Noon
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Public Comment on Agenda Items.
6. Consideration of the following bills: General Fund – \$268,351.59, Capital Fund - \$121,456.61, Cable TV - \$1032.40, TID #2 - \$748.50, and Solid Waste Enterprise - \$18,756.15 for a grand total of \$410,345.25. [roll call]
7. CONSENT AGENDA
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 10/4/16 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Aesthetic Design & Site Plan Review Board – 6/20/16
 - (2) Sturgeon Bay Utility Commission – 8/9/16
 - (3) Waterfront Redevelopment Authority – 9/19/16
 - (4) Finance/Purchasing & Building Committee – 9/27/16
 - (5) Cable Communication System Advisory Council – 9/28/16
 - (6) Park & Recreation Committee – 9/28/16
 - (7) Committee of the Whole – 10/3/16
 - (8) Waterfront Design Review Board – 10/5/16
 - (9) Committee of the Whole – 10/10/16
 - * c. Place the following reports on file:
 - (1) Inspection Department Report – September 2016
 - (2) Fire Department Report – September 2016
 - (3) Police Department Report – September 2016
 - * d. Consideration of: Approval of beverage operator licenses.
 - * e. Resolution re: Disallowance of Claim for Jan Fagen.
8. Mayoral appointments.
9. Election of two citizen members to Sturgeon Bay Utility Commission.

10. Election of Council representative to Sturgeon Bay Utility Commission.
11. First reading of ordinance re: Roof pitch minimums – Municipal Code Section 20.07(7)(c).
12. Committee Chairperson Reports:
 - a. Personnel Committee
 - b. Parking & Traffic Committee
 - c. Community Protection & Services Committee
 - d. Sturgeon Bay Utility Commission
13. Public comment on Non-Agenda items.
14. Mayor's comments.
15. Convene in closed session in accordance with the following exemption:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. 19.85(1)(e).

Consideration of: Amendments to Development Contract with Sawyer Hotel Development, LLC.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.
16. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 10.14.16

Time: 12:00pm

By: JM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0000984	CHARLES BORDEAU	10.8.16 FOOD SHARE-BORDEAU	01-000-000-21595	30.00
R0000985	SULLYS THUMBS UP PRODUCE	10.01.16 FOOD SHARE	01-000-000-21595	20.00
R0001001	RENARDS CHEESE	10.8.16 FOOD SHARE-RENARDS	01-000-000-21595	19.00
R0001065	SENG LEE	10.8.16 FOOD SHARE-SENG LEE	01-000-000-21595	4.00
R0001080	YVONNE TANCK	10.8.16 FOOD SHARE-TANCK	01-000-000-21595	20.00
R0001128	MALVITZ FARMS	10.1.16 FOOD SHARE-MALVITZ	01-000-000-21595	17.00
R0001427	SENG LEE	10.1.16 FOOD SHARE-SENG LEE	01-000-000-21595	109.00
THORP	PAT THORP	10.8.16 FOOD SHARE-THORP	01-000-000-21595	13.00
TOTAL LIABILITIES				232.00
LEAF VAC				
CITIZENS	FIRST MERIT BANK	11/16 LEAF VAC	01-000-972-70000	2,682.00
CITIZENS		11/16 LEAF VAC	01-000-972-70001	579.31
TOTAL LEAF VAC				3,261.31
TANDEM AXLE				
CITIZENS	FIRST MERIT BANK	11/16 TANDEM AXEL	01-000-973-70000	16,421.35
CITIZENS		11/16 TANDEM AXEL	01-000-973-70001	3,547.01
TOTAL TANDEM AXLE				19,968.36
ANNUAL RESURFACING				
CITIZENS	FIRST MERIT BANK	11/16 ANNL RESURFACE	01-000-975-70000	1,900.00
CITIZENS		11/16 ANNL RESURFACE	01-000-975-70001	410.40
TOTAL ANNUAL RESURFACING				2,310.40
EGG HARBOR RD IMP/DES				
CITIZENS	FIRST MERIT BANK	11/16 EGG HRBR RD IMPROVEMNTS	01-000-976-70000	7,500.00
CITIZENS		11/16 EGG HRBR RD IMPROVEMNTS	01-000-976-70001	1,620.00
TOTAL EGG HARBOR RD IMP/DES				9,120.00
EGG HARBOR RD/N 8TH INT				
CITIZENS	FIRST MERIT BANK	11/16 EGG HRBR & 8TH AVE	01-000-977-70000	16,200.00
CITIZENS		11/16 EGG HRBR & 8TH AVE	01-000-977-70001	3,499.20
TOTAL EGG HARBOR RD/N 8TH INT				19,699.20
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	10/16 ATHLETIC FLD LIGHT PROJ	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				55,956.66
MAYOR				
04696	DOOR COUNTY TREASURER	09/16 MAYOR INTERNET	01-100-000-56700	2.70
THAD	THAD BIRMINGHAM	MEAL& HOTEL EXPNSE-BIRMINGHAM	01-100-000-55600	341.13
TOTAL				343.83
TOTAL MAYOR				343.83

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	08/16 TRAFFIC MATTERS	01-110-000-55010	1,052.00
		TOTAL		1,052.00
		TOTAL LAW/LEGAL		1,052.00
CITY CLERK-TREASURER				
03330	VALERIE CLARIZIO	MEAL & FUEL EXPNSE/CLARIZIO	01-115-000-55600	39.74
04696	DOOR COUNTY TREASURER	SEPTEMBER CHARGES	01-115-000-56350	30.00
04696		09/16 CLERK INTERNET	01-115-000-56700	10.90
CHASE	JP MORGAN CHASE BANK	HOTEL-CLARIZIO	01-115-000-55600	92.05
R0001429	LORI LALUZERNE	SUPOENA FEE/L LALUZERNE	01-115-000-56350	16.80
		TOTAL		189.49
		TOTAL CITY CLERK-TREASURER		189.49
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	09/16 ADMIN INTERNET	01-120-000-56700	2.70
CHASE	JP MORGAN CHASE BANK	FUEL	01-120-000-55600	20.33
		TOTAL		23.03
		TOTAL ADMINISTRATION		23.03
COMPUTER				
04696	DOOR COUNTY TREASURER	09/16 TECH SUPPORT	01-125-000-55550	2,575.00
		TOTAL		2,575.00
		TOTAL COMPUTER		2,575.00
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	09/16 ASSESS INTERNET	01-130-000-56700	5.40
17700	QUILL CORPORATION	MAGENTA TONER	01-130-000-51950	98.99
17700		YELLOW TONER	01-130-000-51950	51.72
17700		YELLOW TONER	01-130-000-54999	47.27
17700		MECH PENCILS	01-130-000-54999	7.19
ASSO APP	ASSOCIATED APPRAISAL	10/18/16 CONTRACT	01-130-000-55010	1,245.83
		TOTAL		1,456.40
		TOTAL CITY ASSESSOR		1,456.40
BUILDING/ZONING CODE ENFORCEMENT				
04696	DOOR COUNTY TREASURER	09/16 INSPECT INTERNET	01-140-000-56700	2.70

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
SAFEBUILD	SAFE BUILT	PLAN REVIEW FEES	01-140-000-55010	977.50
SAFEBUILD		CODE ENFORCEMENT	01-140-000-55010	84.00
SAFEBUILD		AUGUST PERMITS	01-140-000-55010	9,537.55
SAFEBUILD		SEPT PERMITS	01-140-000-55010	6,049.67
SAFEBUILD		PLAN REVIEW SVC	01-140-000-55010	552.50
SAFEBUILD		PLAN REVIEW SVC	01-140-000-55010	126.00
		TOTAL		17,329.92
		TOTAL BUILDING/ZONING CODE ENFORCMT		17,329.92
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	09/16 CHAD CELL SVC	01-145-000-58250	14.26
04696	DOOR COUNTY TREASURER	09/16 ENGINEER INTERNET	01-145-000-56700	5.40
CHASE	JP MORGAN CHASE BANK	BROWNFIELD CLASS	01-145-000-55600	35.00
		TOTAL		54.66
		TOTAL MUNICIPAL SERVICES ADMIN.		54.66
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	09/16 BOB B CELL SVC	01-150-000-58250	49.70
03133		09/16 STEVE CELL SVC	01-150-000-58250	68.47
04696	DOOR COUNTY TREASURER	09/16 MUNC SVC INTERNET	01-150-000-56700	6.75
		TOTAL		124.92
		TOTAL PUBLIC WORKS ADMINISTRATION		124.92
CITY HALL				
03159	CHARTER COMMUNICATIONS	09/16 FIRE CABLE SVC	01-160-000-58999	99.79
04575	DOOR COUNTY HARDWARE	SUPPLIES	01-160-000-52700	60.96
08280	HILL BUILDING MAINTENANCE INC	WINDOW CLEANING PRKING STRUCT	01-160-000-55300	175.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	3,277.17
19880		421 MICHIGAN ST	01-160-000-58650	159.42
WARNER	WARNER-WEXEL WHOLESALE &	TOWELING	01-160-000-51850	48.85
WARNER		CLEANING SUPPLIES	01-160-000-51850	72.98
WARNER		CLEANING SUPPLIES	01-160-000-51850	62.52
		TOTAL		3,956.69
		TOTAL CITY HALL		3,956.69
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	11/16 WORK COMP	01-165-000-58750	24,254.00
MCCLONE		11/16 GEN LIAB	01-165-000-56400	3,016.00
MCCLONE		11/16 POLICE LIAB	01-165-000-57150	1,138.00
MCCLONE		11/16 PUBLIC OFFICIAL	01-165-000-57400	1,145.00

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND

MCCLONE		11/16 AUTO LIAB	01-165-000-55200	1,751.00
MCCLONE		11/16 AUTO PHY DAMAGE	01-165-000-55200	1,404.00
TOTAL				32,708.00
TOTAL INSURANCE				32,708.00

GENERAL EXPENDITURES

04696	DOOR COUNTY TREASURER	09/16 CITY HALL PHONE SVC	01-199-000-58200	103.45
04696		09/16 PD PHONE SVC	01-199-000-58200	63.76
04696		09/16 FD PHONE SVC	01-199-000-58200	28.66
04696		09/16 MUN SVC PHONE SVC	01-199-000-58200	33.18
06012	FASTENAL COMPANY	RAIN GEAR DPW	01-199-000-55605	49.99
06012		RAIN GEAR DPW	01-199-000-55605	99.98
06012		RAIN GEAR DPW	01-199-000-55605	49.99
06012		RAIN GEAR DPW	01-199-000-55605	49.99
06012		RAINGEAR DPW	01-199-000-55605	49.99
06012		RAINGEAR DPW	01-199-000-55605	49.99
06012		RAINGEAR DPW	01-199-000-55605	49.99
06012		RAINGEAR DPW	01-199-000-55605	49.99
06012		RAINGEAR DPW	01-199-000-55605	49.99
06012		RAINGEAR DPW	01-199-000-55605	92.96
06012		RAINGEAR DPW	01-199-000-55605	110.83
BOETTCOM	BOETTCHER COMMUNICATIONS	WEBSITE ISSUES	01-199-000-51100	110.83
TOTAL				932.74
TOTAL GENERAL EXPENDITURES				932.74

POLICE DEPARTMENT

04696	DOOR COUNTY TREASURER	09/16 POLICE DEPT INTERNET	01-200-000-56700	37.80
15890	PACK AND SHIP PLUS	SHIPPING-CRIME LAB	01-200-000-57250	9.65
15890		SHREDDER SHIPPING	01-200-000-51950	447.50
20254	TIP TOP CLEANERS	UNIFORM MAINT-BRINKMAN	01-200-000-56800	9.60
20254		UNIFORM MAINT-BRINKMAN	01-200-000-56800	10.00
20254		UNIFORM MAINT-BRINKMAN	01-200-000-56800	6.55
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	PAPER	01-200-000-51950	55.20
CHASE	JP MORGAN CHASE BANK	SMS TERM-IEF LICENSE	01-200-000-55500	218.75
GLOBALRE	GLOBAL RECOGNITION, INC	RETIREMENT PLAQUE-S BAUDHUIN	01-200-000-51600	54.45
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	3552 BLACK COPIES	01-200-000-51600	35.52
STAPLES		1381 COLOR COPIES	01-200-000-51600	41.43
STAPLES		YELLOW TONER-W479 COPIER	01-200-000-51600	248.09
STAPLES		CYAN TONER-W479 COPIER	01-200-000-51600	248.09
STAPLES		MAGENTA TONER-W479 COPIER	01-200-000-51600	248.09
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER 8 OF 48	01-200-000-51600	167.00
US BANK		PROP DAMAGE SURCHARGE	01-200-000-51600	27.02
US BANK		LATE FEE	01-200-000-51600	16.70
TOTAL				1,881.44
TOTAL POLICE DEPARTMENT				1,881.44

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
PATROL BOAT					
PATROL BOAT					
PORT	WEST MARINE PRO	BOAT SPOTLIGHT BULBS	01-205-000-54999	135.96	
				TOTAL PATROL BOAT	135.96
				TOTAL PATROL BOAT	135.96
POLICE DEPARTMENT/PATROL					
04150	DE JARDIN CLEANERS LLC	UNIFORM MAINT-JENNERJOHN	01-215-000-56800	10.50	
04545	DOOR COUNTY COOPERATIVE	WINDSHIELD FLUID	01-215-000-58600	5.58	
14875	NWTC GREEN BAY	SCENRIO SIMLTR INSTRCT-DORNER	01-215-000-55600	150.00	
14913	NORTHERN DOOR COMMUNICATIONS	6 APPLE IPHONE 6S @ 49.95EA	01-215-000-58250	299.70	
20254	TIP TOP CLEANERS	UNIFORM MAINT-MIELKE	01-215-000-56800	21.00	
ADVANTAG	ADVANTAGE POLICE SUPPLY, INC	POINT BLANK VEST-SHEW	01-215-000-52950	725.00	
ADVANTAG		SURVIVAL ARMOR VEST-HAACK	01-215-000-52950	590.00	
CHASE	JP MORGAN CHASE BANK	6 OTTERBOXES -IPHONES	01-215-000-54999	117.90	
CHASE		2 HOTEL ROOM-TRAINING	01-215-000-55600	180.00	
CHASE		FUEL	01-215-000-51650	29.81	
CHASE		MEAL-EXP	01-215-000-55600	6.33	
CHASE		MEAL-EXP	01-215-000-55600	16.19	
CHASE		MEAL-EXP	01-215-000-55600	28.06	
CHASE		MEAL EXP	01-215-000-55600	13.03	
CHASE		HOTEL-TRAINING	01-215-000-55600	179.21	
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	EXPLORER	01-215-000-52850	2,204.80	
JIM FORD		CROWN VIC	01-215-000-52850	222.54	
JIM FORD		MAINTENANCE #40	01-215-000-58600	10.00	
JIM FORD		MAINTENANCE F350	01-215-000-58600	541.99	
JIM FORD		EXPEDITION MAINTENANCE	01-215-000-58600	1,330.73	
JIM FORD		MAINTENANCE #40	01-215-000-58600	40.00	
JIM FORD		MAINTENANCE # 40	01-215-000-58600	20.00	
JIM FORD		MAINTENANCE #30	01-215-000-58600	12.98	
JOSE	ERIC JOSE	MEAL EXPNSE-E JOSE	01-215-000-55600	16.00	
NELSON	NELSON TACTICAL	AMMUNITION	01-215-000-51050	4,785.00	
R0000350	KEYSTONE PSYCHOLOGY LLC	PRE EMPLY EVAL- T HAACK	01-215-000-57100	300.00	
TARGETS	QUALIFICATION TARGETS, INC	TRNING TARGETS & EQUIP	01-215-000-51050	1,227.00	
				TOTAL	13,083.35
				TOTAL POLICE DEPARTMENT/PATROL	13,083.35
POLICE DEPT. / INVESTIGATIONS					
ACCURINT	LEXISNEXIS RISK SOLUTIONS	09/16 CONTRACT FEE	01-225-000-57950	105.00	
HENRY	CLINT HENRY	UNIFORM PANT REIMB-HENRY	01-225-000-52900	62.99	
				TOTAL	167.99
				TOTAL POLICE DEPT. / INVESTIGATIONS	167.99
FIRE DEPARTMENT					
02001	RED THE UNIFORM TAYLOR	UNIFORMS	01-250-000-52900	102.00	
02001		UNIFORMS	01-250-000-52900	98.39	

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
02005	BAY ELECTRONICS, INC.	RADIO REPAIR #4	01-250-000-57550	827.50
04575	DOOR COUNTY HARDWARE	SWITCH	01-250-000-54999	5.99
04575		FASTENERS	01-250-000-54999	3.23
04575		FASTENERS	01-250-000-54999	1.26
04575		HOSE CLAMP & AIR HOSE SPLICR	01-250-000-54999	5.77
04575		VELCRO TAPE	01-250-000-54999	14.99
04575		CHAIN LINK	01-250-000-54999	13.98
04575		CREDIT RETURN	01-250-000-54999	-6.00
04575		FILTER & CHLORTABS	01-250-000-54999	72.97
04575		TURF BUILD & LANDSCAPE	01-250-000-54999	23.47
04575		OSCSPRINKLER	01-250-000-54999	12.99
04575		FASTENERS	01-250-000-51350	3.50
04575		FREIGHT	01-250-000-54999	12.29
04575		FREIGHT	01-250-000-54999	20.57
04575		STRTCH FILM	01-250-000-54999	33.99
04696	DOOR COUNTY TREASURER	09/16 FIRE DEPT INTERNET	01-250-000-56700	16.20
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.20
19880		MARTIN PARK BATHROOM	01-250-000-56675	5.20
19880		421 MICHIGAN ST	01-250-000-56675	118.00
19880		421 MICHIGAN ST TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00
19880		GARLAND PARK	01-250-000-56675	5.20
19880		110 S NEENAH AVE CAMERA	01-250-000-56150	10.08
19880		GRILS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		QUINCY BAY SHIP PIT	01-250-000-56675	42.00
19880		N MADISON AVE SPRINKLER	01-250-000-56675	13.00
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		323 S 1ST AVE EAST SIDE DOCK	01-250-000-56675	5.20
19880		107 N 1ST AVE MARINA/RSTRM	01-250-000-56675	42.00
19880		122 KENTUCKY ST CITY PKG RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
19880		59 VACANT LOTS-QTRLY BILL	01-250-000-56675	920.40
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	SUPPLIES	01-250-000-52250	127.80
CHASE	JP MORGAN CHASE BANK	LIGHT STRAP	01-250-000-54999	23.56
CHASE		NAME TAGS	01-250-000-54999	79.80
CHASE		LIGHTS	01-250-000-54999	520.00
CHASE		NAME TAGS- HI VIS COAT	01-250-000-52900	67.00
CHASE		BEDDING	01-250-000-54999	123.55
CHASE		OFFICE SUPPLIES	01-250-000-51950	10.79
CHASE		RTF BAGS	01-250-000-52700	312.50
CHASE		TECH RECERT FEE	01-250-000-56000	100.00
MMG	ST MICHAELS HOSP OF STEVENS PT	EMPLOYEE TESTING	01-250-000-57100	30.00
NATL PEN	NATIONAL PEN CO LLC	OFFICE SUPPLIES	01-250-000-51950	170.49
O'REILLY	O'REILLY AUTO PARTS	SPARK PLUG-JAWS #8	01-250-000-53000	2.09
O'REILLY		WINDOW KNOB	01-250-000-53000	4.66
O'REILLY		HEADLIGHT	01-250-000-53000	6.59
O'REILLY		CABLE	01-250-000-53000	23.34
US CELL	US CELLULAR	MONTHLY DATA	01-250-000-58250	62.76
WARNER	WARNER-WEXEL WHOLESALE &	TOILET CLEANER	01-250-000-54999	33.69
TOTAL				13,104.39
TOTAL FIRE DEPARTMENT				13,104.39

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
SOLID WASTE MGMT/SPRING/FALL				
03075	CARQUEST OF DOOR COUNTY	OIL FILTER & AIR	01-311-000-53000	26.74
03075		FUEL	01-311-000-53000	6.44
03075		FUEL FILTER	01-311-000-53000	1.50
20725	T R COCHART TIRE CENTER	TIRE REPAIR	01-311-000-56250	98.00
20725		TIRES & DISPOSALS	01-311-000-53000	369.00
ADVANCED	ADVANCED DISPOSAL	2.88 TN REFUSE @ 59.96/TON	01-311-000-58400	172.68
ADVANCED		HAZARD DISPOSAL	01-311-000-58400	126.00
TOTAL				800.36
TOTAL SOLID WASTE MGMT/SPRING/FALL				800.36
COMPOST/SOLID WASTE SITE				
03075	CARQUEST OF DOOR COUNTY	POLY RIB GOLD BELTS	01-320-000-51400	32.63
O'REILLY	O'REILLY AUTO PARTS	HOLD DOWN STRAP-LEAF VAC	01-320-000-51400	31.96
TOTAL				64.59
TOTAL COMPOST/SOLID WASTE SITE				64.59
STREET SWEEPING				
02844	BRUCE MUNICIPAL EQUIPMENT INC	SWITCH FOR STREET SWEEPER	01-330-000-51400	45.65
03075	CARQUEST OF DOOR COUNTY	AIR & OIL FILTERS	01-330-000-51400	56.16
TOTAL				101.81
TOTAL STREET SWEEPING				101.81
ROADWAYS/STREETS				
02435	BISSEN ASPHALT LLC	ALLEY REPAIRS-BOY-GIRL CLUB	01-400-000-52200	400.00
04575	DOOR COUNTY HARDWARE	COVER SQUARE/BOX	01-400-000-51400	15.72
06012	FASTENAL COMPANY	D BATTERIES-FLASHERS	01-400-000-51400	22.76
14826	NORTHEAST ASPHALT, INC.	ROAD REPAIRS	01-400-000-52200	274.66
19860	STURGEON BAY SAND & GRAVEL	QUARRY WASH	01-400-000-52200	32.36
19860		QUARRY WASH	01-400-000-52200	26.78
19860		QUARRY WASH	01-400-000-52200	33.20
19860		QUARRY WASH	01-400-000-52200	28.74
TOTAL				834.22
TOTAL ROADWAYS/STREETS				834.22
SNOW REMOVAL				
06012	FASTENAL COMPANY	SUPPLIES	01-410-000-51400	34.02
19959	SUPERIOR CHEMICAL CORP	ICE MELT-CITY HALL	01-410-000-52400	1,523.18
TOTAL				1,557.20
TOTAL SNOW REMOVAL				1,557.20

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
STREET MACHINERY				
02835	BROOKS TRACTOR	ASSRT FILTERS & BOOT-LOADR 12	01-450-000-53000	106.02
03075	CARQUEST OF DOOR COUNTY	BATTERY-CORE RETURN	01-450-000-53000	-20.00
03075		BATTERY	01-450-000-53000	202.22
03075		TOGGLE SWITCH	01-450-000-51650	5.67
04575	DOOR COUNTY HARDWARE	TAPE MOUNTING	01-450-000-52150	3.99
04575		FUNNEL	01-450-000-52150	4.49
04575		SILICONE	01-450-000-52150	11.98
04575		SUPER GLUE	01-450-000-52150	3.99
20725	T R COCHART TIRE CENTER	FLAT TIRE REPAIR	01-450-000-53000	20.00
20725		TIRES, MOUNTS & DISPOSAL	01-450-000-53000	548.64
TOTAL				887.00
TOTAL STREET MACHINERY				887.00
CITY GARAGE				
03075	CARQUEST OF DOOR COUNTY	3/8 SOCKET RAIL	01-460-000-52700	13.77
04575	DOOR COUNTY HARDWARE	FASTENERS	01-460-000-51850	0.95
04575		FASTENERS	01-460-000-56250	1.95
04575		SUPPLIES	01-460-000-55300	70.15
04575		STRAP	01-460-000-55300	2.58
04603	HALRON LUBRICANTS INC	USED OIL PICK UP FEE	01-460-000-58999	37.50
06012	FASTENAL COMPANY	GARD HEADGEAR & VISOR	01-460-000-52350	34.40
06012		GARDHEADGEAR & VISOR	01-460-000-52350	34.40
06012		C-CLAMPS	01-460-000-52350	46.36
VIKING	VIKING ELECTRIC SUPPLY, INC	ELECTRICAL-NEW OUT BUILDING	01-460-000-58999	400.00
TOTAL				642.06
TOTAL CITY GARAGE				642.06
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	OLD HWY RD SIGN	01-499-000-58000	12.44
19880		808 S DULUTH AVE SIGN	01-499-000-58000	10.99
19880		1536 EGG HRBR RD TRFF LITE	01-499-000-58000	12.73
19880		N 14TH & EGG HRBR TRFF LITE	01-499-000-58000	25.70
19880		WS TRAFFIC LIGHTS	01-499-000-58000	114.25
19880		ORNAMENTAL ST LIGHT	01-499-000-58000	5,453.70
19880		OVERHEAD ST LIGHTS	01-499-000-58000	6,650.77
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	7.96
19880		323 S 1ST AVE EAST SIDE DOCK	01-499-000-58000	56.79
TOTAL				12,345.33
TOTAL HIGHWAYS - GENERAL				12,345.33
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	09/16 BOB B CELL SVC	01-500-000-58250	49.71
03133		09/16 CELL SVC	01-500-000-58250	20.68
04696	DOOR COUNTY TREASURER	09/16 PARK INTERNET	01-500-000-56700	4.05

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
23200	WDOR	RADIO ADVERTISING	01-500-000-57450	120.00
CASE COM	CASE COMMUNICATIONS	RADIO ADVERTISING	01-500-000-57450	158.25
TOTAL				352.69
TOTAL PARK & RECREATION ADMIN				352.69

PARKS AND PLAYGROUNDS

04575	DOOR COUNTY HARDWARE	LQD NAIL	01-510-000-52550	9.18
04575		FASTENERS & 22MM BRASS TSA 2PK	01-510-000-52550	12.68
04575		FASTENERS	01-510-000-52550	4.10
04575		PAINT BRUSH	01-510-000-52550	7.49
04575		KEYS & KEY RACK	01-510-000-54999	15.53
04575		ICE RECIPIENT BLADE	01-510-000-52700	35.98
04575		SOCKETS	01-510-000-52700	9.98
04603	HALRON LUBRICANTS INC	GREASE	01-510-000-53000	120.40
19880	STURGEON BAY UTILITIES	MARTIN PARK	01-510-000-56150	19.27
19880		MARTIN PARK BATHROOM	01-510-000-58650	66.14
19880		MEM FLD WARMING HOUSE	01-510-000-56150	94.04
19880		MEM FLD WARMING HOUSE	01-510-000-58650	79.37
19880		GARLAND PARK	01-510-000-56150	9.57
19880		GARLAND PARK	01-510-000-58650	36.66
19880		421 MICHIGAN ST FLAG	01-510-000-56150	27.38
19880		MEM FLD COMPLEX	01-510-000-56150	395.78
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	58.96
19880		MEM FLD PARKING LOT	01-510-000-56150	10.08
20725	T R COCHART TIRE CENTER	TIRE REPAIR	01-510-000-51900	25.50
DELFOSSO	KYLE DELFOSSO	2016 WORK BOOT REIMB/DELFOSSO	01-510-000-56800	100.00
LONDO	RYAN LONDO	2016 WORK BOOT REIMB/LONDO	01-510-000-56800	100.00
VIKING	VIKING ELECTRIC SUPPLY, INC	ELECTRICAL SUPPLIES-BUILDING	01-510-000-58999	201.72
VIKING		ELECTRICAL-NEW OUT BUILDING	01-510-000-58999	400.00
VIKING		ELECTRICAL SUPPLIES-BUILDING	01-510-000-58999	42.71
VIKING		ELECTRICAL SUPPLIES-BUILDING	01-510-000-58999	42.00
VIKING		CREDIT RETURN	01-510-000-58999	-31.96
TOTAL				1,892.56
TOTAL PARKS AND PLAYGROUNDS				1,892.56

BALLFIELDS

04575	DOOR COUNTY HARDWARE	SAWZAL BLADE	01-520-000-56500	31.98
04575		PAINT SUPPLIES	01-520-000-54999	99.05
04575		FASTENERS	01-520-000-56500	3.20
04575		SUPPLIES	01-520-000-56500	99.98
06012	FASTENAL COMPANY	BRUSH	01-520-000-56500	17.18
12100	LAMPERT YARDS INC	KEY DOOR LOCK	01-520-000-56500	10.00
TOTAL				261.39
TOTAL BALLFIELDS				261.39

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	CLEANING SUPPLIES	01-550-000-51850	52.53
04575		SHOVELS	01-550-000-51850	29.98
04575		TOLIET SEAT	01-550-000-51850	23.99
		TOTAL		106.50
		TOTAL MUNICIPAL DOCKS		106.50
WATER WEED MANAGEMENT				
VIKING	VIKING ELECTRIC SUPPLY, INC	ELECTRICAL-NEW OUT BUILDING	01-560-000-58999	149.29
VIKING		ELECTRICAL-NEW OUT BUILDING	01-560-000-58999	176.09
VIKING		ELECTRICAL-NEW OUT BUILDING	01-560-000-58999	128.27
VIKING		ELECTRICAL-NEW OUT BUILDING	01-560-000-58999	55.74
VIKING		ELECTRICAL-NEW OUT BUILDING	01-560-000-58999	8.69
VIKING		ELECTRICAL-NEW OUT BUILDING	01-560-000-58999	352.18
VIKING		ELECTRICAL-NEW OUT BUILDING	01-560-000-58999	134.89
		TOTAL		1,005.15
		TOTAL WATER WEED MANAGEMENT		1,005.15
WATERFRONT PARKS & WALKWAYS				
04545	DOOR COUNTY COOPERATIVE	GROUND KEEPING	01-570-000-51750	89.04
04575	DOOR COUNTY HARDWARE	TOLIET SEAT	01-570-000-54999	28.99
19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY LTS	01-570-000-56150	108.01
19880		W LARCH ST PARKING LOT	01-570-000-56150	59.39
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	11.40
19880		48 KENTUCKY ST WTRFRNT	01-570-000-56150	198.94
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-56150	547.68
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-58650	76.35
19880		122 KENTUCKY ST CITY PKG RAMP	01-570-000-56150	356.42
19880		48 KENTUCKY ST DOCK	01-570-000-58650	36.81
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	33.93
WARNER	WARNER-WEXEL WHOLESALE &	PAPER PRODUCTS	01-570-000-54999	133.67
WARNER		PAPER PRODUCTS	01-570-000-54999	126.54
		TOTAL		1,807.17
		TOTAL WATERFRONT PARKS & WALKWAYS		1,807.17
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	09/16 COMM DEV INTERNET	01-900-000-56700	5.40
CHASE	JP MORGAN CHASE BANK	HOTEL-OLEJNICZAK	01-900-000-55600	191.82
CHASE		MEAL-OLEJNICZAK	01-900-000-55600	45.85
CHASE		FUEL	01-900-000-55600	24.85
CHASE		PLAN CONF REG	01-900-000-55600	500.00
DCVB	DOOR COUNTY VISITOR BUREAU	CTA RENEWAL-NAULT	01-900-000-56000	15.00
		TOTAL		782.92
		TOTAL COMMUNITY & ECONOMIC DEVLPMT		782.92
		TOTAL GENERAL FUND		168,517.42

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
FIRE DEPARTMENT				
EXPENSE				
06400	FIVE ALARM FIRE SAFETY	METER-NEW TENDER 3	10-250-000-59060	905.03
CHASE	JP MORGAN CHASE BANK	VEHICLE LIGHT	10-250-000-59060	589.76
PAULCONW	PAUL CONWAY SHIELDS	TURNOUT GEAR	10-250-000-59050	3,578.50
TOTAL EXPENSE				5,073.29
TOTAL FIRE DEPARTMENT				5,073.29
STORM SEWERS				
EXPENSE				
R0001432	LYLE HANSON	SIDEWALK AGREE REIMB/L HANSON	10-300-000-59115	275.00
TOTAL EXPENSE				275.00
TOTAL STORM SEWERS				275.00
ROADWAYS/STREETS				
EXPENSE				
RASS	RASS EXCAVATING & MATERIAL LLC	ALLEY RESURFACING	10-400-000-59100	18,880.00
RASS		STREET PATCHES	10-400-000-59100	3,730.00
TOTAL EXPENSE				22,610.00
ANNUAL RESURFACING & BASE REP.				
DEGROOT	DE GROOT, INC	PROJECT 1601 FINAL PAY REQUEST	10-400-110-59095	75,906.34
TOTAL ANNUAL RESURFACING & BASE REP.				75,906.34
TOTAL ROADWAYS/STREETS				98,516.34
PARKS AND PLAYGROUNDS				
EXPENSE				
06580	FOTH AND VAN DYKE	BRADLEY LAKE ENGINEERING	10-510-000-59025	17,591.98
TOTAL EXPENSE				17,591.98
TOTAL PARKS AND PLAYGROUNDS				17,591.98
TOTAL CAPITAL FUND				121,456.61
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	09/16 CB MUSIC	21-000-000-58999	179.43
04575	DOOR COUNTY HARDWARE	TIMER SWITCH & BATTERIES	21-000-000-52700	47.97
MANN	MANN COMMUNICATIONS, LLC	COUNCIL PREVIEW	21-000-000-58999	52.50
MANN		DVD DUBS	21-000-000-58999	30.00
MANN		COUNCIL PREVIEW	21-000-000-58999	105.00
MANN		DVD DUBS	21-000-000-58999	60.00
MANN		COUNCIL PREVIEW	21-000-000-58999	105.00
MANN		DVD DUBS	21-000-000-58999	45.00
MANN		COUNCIL PREVIEW	21-000-000-58999	105.00

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN		DVD DUBS	21-000-000-58999	45.00
MANN		COUNCIL PREVIEWS	21-000-000-58999	52.50
MANN		DVD DUBS	21-000-000-58999	30.00
MANN		DVD DUBS	21-000-000-58999	45.00
MANN		COUNCIL PREVIEWS	21-000-000-58999	105.00
MANN		PEG REIMB-SHOW PURCHASE	21-000-000-58999	25.00
TOTAL CABLE TV / GENERAL				1,032.40
TOTAL CABLE TV / GENERAL				1,032.40
TOTAL CABLE TV				1,032.40
TID #2 DISTRICT				
TID DISTRICT #2				
T2 SERIES 2006A				
01761	ASSOCIATED TRUST COMPANY	T2 LRB FEES	25-320-933-70002	363.00
01761		T2 LRB REFIN	25-320-933-70002	325.00
01761		T2 LRB FEES	25-320-933-70002	60.50
TOTAL T2 SERIES 2006A				748.50
TOTAL TID DISTRICT #2				748.50
TOTAL TID #2 DISTRICT				748.50
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
03075	CARQUEST OF DOOR COUNTY	SUPPLIES	60-000-000-53000	38.10
03075		HALOGEN BEAM	60-000-000-53000	13.70
04575	DOOR COUNTY HARDWARE	SPRAYPAINT	60-000-000-56250	3.99
13655	MONROE TRUCK EQUIPMENT, INC	GARBAGE TRUCK PARTS	60-000-000-53000	25.69
18500	R N O W INC	AIR MANIFORD- GARBAGE TRUCK	60-000-000-53000	136.45
20725	T R COCHART TIRE CENTER	8 TIRE CHANGES	60-000-000-56250	200.00
20725		8 RECAPS	60-000-000-52850	1,408.00
ADVANCED	ADVANCED DISPOSAL	2 FREON UNITS	60-000-000-58300	80.00
ADVANCED		74.20 TN RECYCLE 13.74/TN	60-000-000-58350	1,019.48
ADVANCED		225.35 TN REFUSE @ 59.96/TN	60-000-000-58300	13,511.98
JX ENT	JX ENTERPRISES, INC.	AIR DRYER-GARBAGE TRUCKS	60-000-000-53000	463.06
JX ENT		RESERVOIR-GARBAGE TRUCKS	60-000-000-53000	109.54
JX ENT		FILTER-GARBAGE TRUCKS	60-000-000-53000	216.16
R0001431	THUNDERHILL ESTATES	6-64G GRBGE/RCYCLE CAN REFND	60-000-000-48250	330.00
R0001431		20-96G GRBGE/RCYCLE CAN REFND	60-000-000-48250	1,200.00
TOTAL SOLID WASTE ENTERPRISE FUND				18,756.15
TOTAL SOLID WASTE ENTERPRISE FUND				18,756.15
TOTAL SOLID WASTE ENTERPRISE				18,756.15
TOTAL ALL FUNDS				310,511.08

MANUAL CHECKS

DELTA DENTAL	\$5,506.68
10/04/16	
Check #80246	
October Dental Insurance	
Various Departmental Accounts	

NETWORK HEALTH	\$94,327.39
10/04/2016	
Check # 80246	
October Health Insurance and Millennium Premiums	
Various Departmental Accounts	

TOTAL MANUAL CHECKS	\$99,834.17
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DATE: 10/13/2016
TIME: 09:50:18
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 13

INVOICES DUE ON/BEFORE 10/18/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SUMMARY OF FUNDS:				
	GENERAL FUND	168,517.42		268,351.59
	CAPITAL FUND	121,456.61		
	CABLE TV	1,032.40		
	TID #2 DISTRICT	748.50		
	SOLID WASTE ENTERPRISE	18,756.15		
	TOTAL --- ALL FUNDS	310,511.08		410,345.25

COMMON COUNCIL
October 4, 2016

A meeting of the Common Council was called to order at 12:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Vandertie, Ward, Wiesner, Stults, Fett and Gregory.

Catarozoli/Gregory to adopt agenda. Carried.

The following people spoke during public comment on agenda items: Chris Kellems, 120 Alabama Street; Scott Moore, 947 Pennsylvania Street.

Fett/Ward to approve the following bills - General Fund - \$63,714.59, Capital Fund - \$9,603.38, Cable TV - \$4,685.00, TID #2 - \$15,500.00, and Solid Waste Enterprise Fund - \$679.19 for a grand total of \$94,182.16. Carried.

Gregory/Wiesner to approve consent agenda:

- a. Approval of 9/20/16 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 9/13/16
 - (2) City Plan Commission – 9/21/16
 - (3) Bicycle & Pedestrian Advisory Board – 9/22/16
 - (4) Community Protection & Services Committee – 9/22/16
 - (5) Community Protection & Services Committee – 9/28/16
- c. Place the following reports on file:
 - (1) Bank Reconciliation – August 2016
 - (2) Revenue & Expense Report – August 2016
- d. Consideration of: Approval of beverage operator license.
- e. Community Protection & Services Committee recommendation re: Approve a request from Ralph Thomas Hoffman, 1 Anytimeride, LLC to operate a taxicab in the City of Sturgeon Bay.
- f. City Plan Commission recommendation re: Repealing Chapter 29 Waterfront Design Review Code and made amendments to Section 20.43 of the Zoning Code to include the Waterfront Redevelopment Area for applicability and add to additional members to Aesthetic Design & Site Plan Review Board.
- g. Waterfront Redevelopment Authority recommendation re: Repealing Chapter 29 Waterfront Design Review Code and made amendments to Section 20.43 of the Zoning Code to include the Waterfront Redevelopment Area for applicability and add to additional members to Aesthetic Design & Site Plan Review Board.

Carried.

There were no mayoral appointments.

Wiesner/Catarozoli to read in title only and adopt the second reading of ordinance re: Repeal and recreate portions of Section 6 of the Municipal Code – Fire Department Code. Carried.

Fett/Ward to adopt resolution re: Debt issuance for Fire Department Equipment: Truck Radio Headset and Turnout Gear, and Police Department Body Cameras. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend amending Section 20.07(7)(c) of the Municipal Code (Zoning Code) as follows:

(c) Have a roof with a minimum pitch of four feet in height for each 12 feet in width, unless a less pitch is approved by the Aesthetic Design and Site Plan Review Board.

CITY PLAN COMMISSION

By: Richard Wiesner, Chr.

Introduced by Wiesner. Wiesner/Vandertie to adopt. Discussion took place regarding the rationale of the City Plan Commission, blending into existing neighborhoods, and other communities ordinances. Carried with Catarozoli and Ward voting no.

Fett/Ward to adopt resolution re: Debt issuance for Tandem Axle Truck and Fire Truck. Carried.

Fett/Ward to adopt resolution re: Debt issuance for Road Improvements. Carried.

City Plan Commission Chair Wiesner, Finance/Purchasing & Building Committee Chair Fett, and Park & Recreation Committee Chair Vandertie presented reports for their respective committees/commissions.

The following people spoke during public comment on non-agenda items: Chris Kellems, 120 Alabama St and Jim Stawicki, SBU General Manager.

The Mayor made his comments.

After the Mayor announced the statutory basis, Fett/Stults to convene in closed session in accordance with the following exemption: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) Consideration of: Amendments to Development Contract with Sawyer Hotel Development, LLC. Roll call: Carried.

The meeting moved to closed session at 12:27 pm and adjourned at 3:16 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/HR Director

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD

Monday, June 20, 2016

The Aesthetic Design & Site Plan Review Board meeting was called to order at 7:00 p.m. by Chairperson Mark Lake in the Community Room, City Hall, 421 Michigan St.

Roll call: Members Josh Van Lieshout, Jeff Serafico, Jon Burk and Mark Lake were present. Excused: Members Dennis Van Bramer. Staff present included Planner/Zoning Administrator Ryan Kernosky, Community Development Director Marty Olejniczak, City Engineer Chad Shefchik, and Recording Secretary Peggy Tong. Others present were Dan Schott, Brian Seigworth, and Dave & Chris Kellems.

Adoption of agenda: Moved by, Mr. Van Lieshout seconded by Jon Burk to adopt the following agenda: carried.

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from March 16, 2016.
4. Consideration of: Proposed swimming pool for Marina View Apartments, 305 Thorn St.
5. Consideration of: Cold storage building for Brad Huber, for property located on Egg Harbor Rd.
6. Preliminary Review: Door County Senior Center and Aging Disability Resource Center – Old Highway Shop (916 N 14th Ave). (Note: This is a preliminary review; no formal action will be taken on this item).
7. Election of Chair and Vice- Chair.
8. Adjourn. Carried.

Approval of minutes from March 16, 2016: Error noted by Mr. Lake on minutes that Mr Lake was listed as both present and excused. Mr. Lake said it should have been Jon Burk who was excused. Motion to approve minutes with correction to show Mr. Burk as excused by Mr. Van Lieshout and 2nd by Mr. Serafico. Carried.

Consideration of: Proposed swimming pool for Marina View Apartments, 305 Thorn St.: Mr. Kernosky gave an overview of the proposed project. The building will be similar in style/color to the apartments. One or two handicap parking stalls will be needed due to the elevation change on the site. No outdoor lighting is proposed. Regarding stormwater management, City Engineer Chad Shefchik indicated that the storm water needs for this area have been previously addressed with overall development for this area. Mr. Kernosky noted the proposed deck was close to the lot line and, therefore, Lots 6 & 7 of Marina View Subdivision will have to be combined in order to meet the minimum setback for the deck.

Mr. Lake questioned if there will be a sidewalk leading from the upper part of the lot (Nautical Dr) down to the pool building. Mr Schott indicated it will probably be a gravel path, depending on what will be required by the state ADA codes. He plans to have one or two handicapped parking stalls off of Nautical Drive as this is the closest to the entrance to the building. Much discussion was held on the location of the ADA parking stalls. Mr. Van Lieshout suggested moving the handicap parking closer to the entrance to the building. Mr Schott said this would then require a major road and they would rather leave it green space.

Mr. Van Lieshout stated he likes the overall plan, but had some conditions that he felt should be considered. These included consistency with other buildings in the Marina View development, the deck matching the color and materials of other decks in the development, combining lots to avoid nonconforming setback for the deck, paving the parking and screening it from the adjoining Dupont lot, and adding additional trees to provide a double row of screening between pickle ball court and Dupont lot.

Mr Schott indicated regarding parking stall screening, they have been having trouble with the fencing blowing down and will be taking the end of the fence down and replacing it with evergreens. Mr. Schott also indicated that regarding screening the pickle ball court, the existing evergreen trees are already too close together and are not yet done growing. There is very little room between the court and the trees to plant more trees.

Mr. Lake asked for any public comment. Chris Kellems 120 Alabama St., agrees with the handicap parking considerations. She said if the pool building lot is not going to be further developed, it could possibly be garden area for residences. She suggested solar energy for the roof and a white roof, in order to help with costs of electricity and hot water for the pool. She also thought the sight lines to the bay from the apartment building to the south may be impeded by the roof on this building.

The members discussed the location of the parking and ADA access. There is a considerable change in grade on the lot that impacts access and parking. Mr. Kernosky mentioned that the city has a 5-foot parking setback from the right of way.

Motion was made by Mr. Van Lieshout, seconded by Mr. Burk, to approve the plan as presented, subject the following conditions:

1. Color & architectural treatment should be consistent with the rest of the project.
2. Decks when done must be consistent with colors and materials of other decks in the development, including skirting.
3. The subject lot must be combined with the adjoining lot prior to the deck being constructed to avoid a nonconforming setback. The deck as proposed, does not meet setback requirements.
4. All parking must be paved. If the parking is going to go on the southernmost lot line, the fencing that had been there should be fixed or replaced or a vegetative screen of evergreen trees at least 4 feet in height should be installed within 60 days.
5. Install a double row of evergreen trees between the pickle ball court and the Dupont property line.

The members discussed the conditions, location of the parking and other aspects of the development. Mr. Schott stated that due to the total span of the deck, they are planning to use Trex decking.

Moved by Mr. Van Lieshout, seconded by Mr. Burk, to remove condition #5 from the list of conditions in the original motion. Carried. After further discussion a vote was taken on the original motion as amended. Carried.

Consideration of: Cold storage building for Brad Huber, for property located on Egg Harbor Rd. Mr. Kernosky, along with Brian Seigworth representing Brad Huber, explained the proposal. The subject lot is a flag-shaped lot. The property owner wants to construct a 70' x 95' storage building that would be storage for his business (DMI) on the northeasterly two-thirds and commercial storage units

in the westerly one-third of the building. Access to the DMI side would be through land to be purchased from the adjoining lot owned by Chris Jeanquart, which abuts the DMR lot. Access to the commercial storage side would be from a long driveway leading from Egg Harbor Road down the "flagpole" portion of the lot. No parking areas are proposed. The triangular piece being acquired from Chris Jeanquart would be attached to the parcel. Building material is metal with colors to match the DMI building.

The board members discussed the new driveway and its nearness to the existing driveway for the car wash. They also discussed requiring the triangular piece to be attached to the "flag" lot.

Mr. Van Lieshout requested that the side facing Egg Harbor Road be embellished with an architectural feature such as a barn quilt. The roof line and signage were also discussed. The roof would be similar in style to the Phill Mart roof line. Mr. Seigworth reported that there would be no signage on the building.

Moved by Mr. Serafico, seconded by Mr. Burk, to approve as presented. Moved by Mr. Lan Lieshout, seconded by Mr. Burk, to amend the motion to require adding an embellishment to the Egg Harbor Road side of the building. Carried. The vote was then taken on the original motion as amended. Carried.

Preliminary Review: Door County Senior Center and Aging Disability Resource Center – Old Highway Shop (916 N 14th Ave). (Note: This is a preliminary review; no formal action will be taken on this item). Mr. Kernosky explained that Door County wanted the design review board to review the preliminary plans prior to the County getting too far along on the project. He went over the preliminary plan, including the driveway too be added on the north end, the relocation of the gas pumps, the building addition on the north side for the EMS department, the pickle ball courts and gardens, and the remodeling of the existing building for the senior center, ADRC offices, and ambulance garage.

The members discussed and offered comments regarding the preliminary plans. Comments included changing the blue garage doors to white, eliminating the use of split-face block, ensuring that the drainage plan reduces peak flows and sediments, the desire to use curbing around the parking areas, making sure the windows were consistent, and having a white roof, if possible.

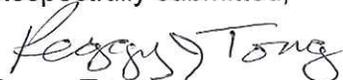
Mr. Kernosky was directed to send initial comments to the county.

Election of Chair and Vice - Chair. Moved by Mr. Van Lieshout, seconded by Mr. Burk, to elect Mark Lake as chair. There were no other nominations. Motion carried.

No nominations for Vice-Chair were made.

Adjourn: Moved by Mr. Burk, seconded by Mr. Van Lieshout to adjourn. All ayes Carried. Meeting adjourned at 8:45 p.m.

Respectfully submitted,


Peggy Tong

Assessment Clerk/Tech & Recording Secretary

STURGEON BAY UTILITIES
Regular Meeting
August 9th, 2016

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:00 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Mayor Thad Birmingham and Commissioners Gary DeNamur and Jerry Stults were present. Also present were General Manager James Stawicki, Operations Manager Cliff White and Recording Secretary Laurie Bauldry.

Stults/Birmingham to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Stults/Birmingham to approve the minutes of the regular meeting held on July 12th, 2016. Motion carried

The Commission proceeded to review the bills for July in the amount of \$1,591,191.15. Fett/Stults to approve payment of the bills. Motion carried.

The June 2016 financials were presented. Fett/Stults to accept the financials. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

Wiesner entered at 12:15.

Next Operations Manager discussed the DNR Safe Drinking Water Loan Program. SBU has received verbal approval for a principle forgiveness loan (grant) in the amount of \$300,000 for replacement of the private side of water laterals. Program development is pending.

The operations report was presented by Operations Manager White. Fett/Stults to accept the Operations Report for July. Motion carried.

There were no council member updates.

The next item of business was the General Manager's report.

- a) Adjustments for the month
- b) Staffing

Stawicki reported 2016 year to date incentives from Focus on Energy for energy conservation is \$34,490.74.

Birmingham/Stults to adjourn. Motion carried. The meeting adjourned at 12:48 p.m.

Cindy Weber
Secretary

Approved for publication:

Stewart Fett
President

Date: _____

James Stawicki
General Manager

Date: _____

WATERFRONT REDEVELOPMENT AUTHORITY

Monday, September 19, 2016

A meeting of the Waterfront Redevelopment Authority was called to order at 2:30 p.m. by Chairperson Thomas Herlache in the Common Council, City Hall, 421 Michigan St.

Roll call: Members Mr. Herlache, Mayor Thad Birmingham, Mr. Wiesner, Mr. Asher, Alderman Mr. Gregory, Mr. Jeanquart, Mr. Hoernke were present. Ms. Weber was excused. Also present were City Administrator Josh Van Lieshout, Community Development Director Marty Olejniczak, Planner/Zoning Administrator Ryan Kernosky, Assessment Clerk Peggy J Tong, City Treasurer/Finance Director Valerie Clarizio, Bob Papke, Attorney Amy Sullivan, Alderman Ron Vandertie, Alderman Kelly Catarozoli, Alderman David J Ward, and Bill Chaudoir.

Adoption of agenda: Moved by Mr. Gregory, seconded by Mr. Asher to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from July 12, 2016.
4. Consideration of: Elimination of Waterfront Design Review Code.
5. Convene in closed session in accordance with the following exemptions:
 - a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(g)
Consideration of: Friends of Sturgeon Bay Public Waterfront et al v. City of Sturgeon Bay and Sturgeon Bay Waterfront Redevelopment Authority
 - b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. 19.85(1)(e).
Consideration of: Amendments to Development Contract with Sawyer Hotel Development, LLC

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Authority may adjourn in closed session.
6. Adjourn

Approval of minutes from July 12, 2016. Motion to accept minutes from July 12, 2016 by Mr Gregory, 2nd by Mr. Asher. Carried.

Consideration of: Elimination of Waterfront Design Review Code. Mr. Olejniczak

reminded the members this was discussed earlier in the year. Before taking any action the authority had requested that it be discussed with both design review boards which are affected to get their input.

Both the Waterfront Design Review Board and the Aesthetic Design & Site Plan Review Board considered the proposal. While neither board is overly excited about these changes, there were no objections from either and they agreed that it made sense.

Mr. Olejniczak stated it will add consistency and will help streamline the process. The recommendation is to:

- Eliminate the Waterfront Design Review Code.
- Change the Zoning Code to make sure the Waterfront Redevelopment Area is now covered by the overall design code.
- Add 2 more members to the Aesthetic Design & Site Plan Review Board.

Mr. Olejniczak mentioned that appointment of the two new members would be up to the Common Council and the Mayor, but the thinking is to appoint two members from the Waterfront Design Review Board.

Mr. Herlache asked for clarification on how the boards felt about this proposal. Mr. Olejniczak stated they understand what we are trying to accomplish with the proposal and didn't see the need for two separate boards. Many of the guidelines are the same and the type of plans they review and the information they require are also the same. So there was consensus to move forward with the combining.

Moved by Asher. 2nd Rick Wiesner to recommend to Council to repeal Ch. 29 Waterfront Design Review code and amend Section 20.43 of the Zoning code to include the Waterfront Redevelopment area for applicability and to add two additional members to the Aesthetic Design & Site Plan Review Board. Carried.

Convene in closed session in accordance with the following exemptions:

a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(g)

Consideration of: Friends of Sturgeon Bay Public Waterfront et al v. City of Sturgeon Bay and Sturgeon Bay Waterfront Redevelopment Authority

b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. 19.85(1)(e).

Consideration of: Amendments to Development Contract with Sawyer Hotel Development, LLC.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Authority may adjourn in closed session.

Moved by Wiesner seconded Asher to Convene in closed session. Roll call vote, all ayes. Carried. Time 2:38p.m.

Meeting adjourned in closed session at 4:39p.m.

Respectfully Submitted


Peggy J Tong
Assessment Clerk/Recording Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
September 27, 2016

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Stults and Ward were present. Also present: Finance Director/City Treasurer, Door County Humane Society Board President Bob Starr, and Receptionist Metzger.

A motion was made by Alderperson Ward, seconded by Alderperson Stults to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Request for Funding from Door County Humane Society for 2017.
4. Review of unfinished business list.
5. Review bills.
6. Adjourn.

Carried.

Consideration of: Request for funding from Door County Humane Society for 2017:

Door County Humane Society Board President, Bob Starr, 759 Memorial Drive, provided an overview of the functions and funding of the Door County Humane Society. He explained that lost, stray or court order quarantined cats and dogs for the County are brought to the Humane Society. In 2015, 733 dogs and cats were taken in, of these 75 dogs and 123 cats came from the City of Sturgeon Bay. The animals receive food/shelter, veterinary care, are spayed or neutered, and microchipped. The average stay for a cat is 59 days and 17 days for dogs. The combined funds contributed by the local municipalities, will only carry the Society for the first 21 days of January. By day 22 the shelter depends on grants and donations. Since the appointment of Carol Bordeau as the new director, expenses for the shelter have been reduced by over \$100,000. In July, the DCHS participated in the "Challenge Program", a fundraising event competing against a couple hundred humane society organizations. They raised \$100,000 plus an additional \$10,000 for a 4th place finish in the event. Mr. Starr stated that if they were to change to a "no-kill" shelter they would lose about 75% of its funding.

Moved by Alderperson Fett, seconded by Alderperson Ward to direct staff to incorporate funding for the Door County Humane Society into the 2017 City budget. Carried.

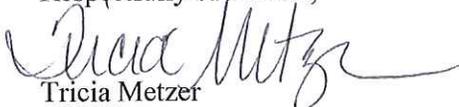
There were no items on the unfinished business list.

Review bills

Moved by Alderperson Stults, seconded by Alderperson Ward to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Fett, seconded by Alderperson Stults to adjourn. Carried. The meeting adjourned at 4:22 pm.

Respectfully submitted,


Tricia Metzger

CABLE COMMUNICATION SYSTEM ADVISORY COUNCIL
September 28, 2016

The Cable Communication System Advisory Council was called to order at 4:47 p.m. by Chairperson Wiesner in the 2nd Floor Conference Room, City Hall. Roll call: Mr. Wiesner, Mr. Loss, Ms. Weber, Mr. Tjernagel and Mr. Clinkenbeard were present. Also present: Jason and Morgan Mann of Mann Communications.

Moved by Mr. Loss, seconded by Mr. Tjernagel to adopt the following agenda:

1. Roll call
2. Adoption of agenda
3. Cable TV Update
4. Consideration of: 2017 Cable TV budget
5. Adjourn.

Carried.

Cable TV Update

Jason and Morgan Mann of Mann Communications, LLC updated the council on what programming has been implemented in 2016, and what will be coming up in 2017. The contract states 30 programs are created for the City each year; plus additional programming from the community. A list was handed to the members.

Ideas for programming, that wouldn't overlap other productions, were discussed. Ms. Weber asked whatever happened to the idea of having a mobile "booth" where the public could come and create their own programs. Mr. Mann replied that the money in the budget went to new equipment; but they are weighing the possibility and factoring costs to have a mobile set-up built, and gathering information on how often it would get used. Mr. Wiesner responded that the problem wouldn't as much lie with the mobile unit being utilized, as much as it would be the Mann's time; whereas, if there was one place to go and not make it mobilized, it would be easier to utilize.

Mr. Mann stated that at this time the issue to set something like a "booth" is finding a dedicated space big enough for such productions. Ms. Weber suggested the space at the Visitor Center, where the City Hall meetings were held prior to the new building. She stated that it is open for use. Another thought, suggested by Mr. Mann, was to use the Mayor's office, as it is usually empty. Mr. Mann is going to explore this option first, as the location is ideal because of its vicinity to the production room already in use.

Mr. Mann stated another issue is how to generate revenue to stay afloat as a production company and keep costs down. Mr. Wiesner suggested soliciting companies for advertising/sponsorship to help cover non-profit use. There is going to be about \$20,000 returning into the fund balance that possibly could cover some of the start-up.

Ms. Weber suggested the city channels create engagement so they are not passed by because of high number destinations. Involving locals and home-grown productions may get others more interested in finding the public access channels and watching. One idea she had was to have a "talk show" where each day, at a set time, different non-profit groups come in and talk about what they have going on; informing the public about upcoming events or informative segments. Ms. Weber recommended starting with one show each month (example: the first Tuesday); non-profits fill slots as available.

Mr. Tjernagel shared how WDOR likes when the school board meeting are aired, as he can go out and grab the information pertaining to the meeting; then he doesn't have to choose between two meetings happening at the same time. Ms. Mann commented online is also convenient for those who do not have cable.

Mr. Mann stated the next step, after acquiring a space, is to get equipment. He estimated about \$18,000 would be needed; two cameras and editing equipment. Mr. Loss proposed a project plan be put together; and bring it forward to the Advisory Council at a later time. Mr. Wiesner agreed; all associated costs should be outlined and possibly discussed, along with any legalities that may incur and can be accessed by the City Attorney.

Ms. Weber would like to see Mann Communication, LLC put together a rough draft of what they are thinking for new cable productions. Mr. Mann stated he would like to have another meeting in October to discuss this further, and finalize the budget. Mr. Wiesner stated that before we can move on, the costs associated with the proposal must be established.

2017 Cable TV Budget

The 2017 budget was handed out. Mr. Wiesner asked what the \$207,000 in operating transfer out/fiber infrastructure line was. Mr. Mann was not sure, but thought it was a line item put in place by Val Clarizio, the City treasurer/finance director. Mr. Tjernagel thought it may have to do with Charter notifying customers they were going to start charging each user for the use of its fiber infrastructure per access; and not combining the three into one as has been past practice. Mr. Mann was going to confirm this and get back to Mr. Wiesner.

Mr. Mann reported there is fund surplus, where the City has decided to leave for now and not take any funds away from the balance. Mr. Wiesner stated the funding contract with the State comes due every two years, but is something that the State may not stop; having extra funds is good for this reason.

Mr. Mann explained the 2017 budget is not increasing; however, there will be a reallocation of funds. Broadcast production increased as rates have increased; this will be discussed more next meeting. In the past, extra money has been left for special tapings/productions; an example of this was when the school did away with their channel, the City absorbed it so School Board meetings are now included. Under miscellaneous contractual line item is where a quarter of these funds are school costs.

Mr. Wiesner noted the 4.3% raise for personnel. Mr. Mann replied in the contract verbage, when renewed a 3% wage increase was to occur. This 3% was stripped out when the State became involved. The 4.3% was added as an option as an increase with contract renewal has not occurred in a number of years. Mr. Wiesner also noted that City does have a standard 2% raise on all employees, and feels this amount is within reason; the City is happy with Mann Communication's performance.

Mr. Wiesner suggested the budget be tentatively approved as is; but no action will be taken at this meeting until he can hear the explanation to the \$207,000 in account 21-00-000-59200, operating transfer out/fiber infrastructure. It is to be explained to Ms. Clarizio the budget is okay as is; it will be voted for complete approval at the next Cable Advisory Council meeting dated October 13, 2016.

Moved by Ms. Weber, seconded by Mr. Tjernagel to adjourn. Carried. The meeting adjourned at 6:07p.m.

Respectfully submitted,



Sarah Spude-Olson
SBPD Office Manager

Park and Recreation Committee

Wednesday, September 28, 2016

A meeting of the Park and Recreation Committee was called to order by Chairperson Vandertie at 5:30 p.m. in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Vandertie, Stults and Catarozoli were present. Also present were Municipal Services Director Bordeau, City Administrator VanLieshout, City Engineer Shefchik, Planner/Zoning Administrator Kernosky and Municipal Services Assistant Lenius.

Moved by Ms. Catarozoli, seconded by Mr. Stults to adopt the following agenda:

1. Roll Call
2. Adoption of Agenda
3. Public Comment
4. Consideration of: Ball Field Maintenance and Usage
5. Convene in closed session in accordance with the following exemption:

Deliberation or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

Consideration of: Purchase of Property

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The committee may adjourn in closed session.

6. Adjourn

All in favor. Carried.

Public Comment: Nobody spoke during public comment.

Consideration of: Ball Field Maintenance and Usage

Mr. Bordeau stated that ball field fees were last reviewed in 2001 and since then only one other increase has occurred in 2012 when there was a mandatory 10% increase in all City fees. Mr. Bordeau explained the options that were provided in the executive summary where in Option 1 no changes would occur, Option 2 would increase the player fees charged by the City to \$65 per player which should cover the operating costs in department 520 and Option 3 which would turn the field maintenance over to the leagues.

Jon Lodl, President of the boys Cal Ripken Little League, spoke in favor of Option 3 as presented. He was confident their organization would be able to find volunteers or be able to hire someone to maintain the fields at Sunset Park.

Carl Bridenhagen, representing the Monday and Wednesday night adult leagues at West Side Field, stated that they too were in favor of Option 3 and have already spoken with members who will take care of field maintenance if that is the option that is recommended by the committee.

Jonathan Meacham, representing Girls Little League, was concerned about deciding on an option at this time since their organization is without a President at this time. He would like to have time to discuss this with both the Girls Little League Board and Boys Little League to determine how each option would affect their organization and how the two groups could possibly work together on field maintenance.

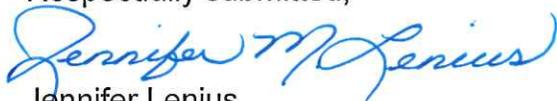
No action taken.

After Chairperson Vandertie announced the statutory basis, Moved by Ms. Catarozoli, seconded by Mr. Stults to convene in closed session with the following exemptions: Deliberation or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) – Consideration of: Purchase of Property

All in favor. Carried.

Meeting convened in closed session at 6:10.

Respectfully submitted,



Jennifer Lenius
Municipal Services Assistant

Committee of the Whole
October 3, 2016

A meeting of the Committee of the Whole was called to order at 4:02 p.m. by Mayor Birmingham. Roll call: Birmingham, Catarozoli, Vandertie, Ward, Wiesner, Stults, Fett and Gregory were present.

Fett/Stults to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: 2017 Budget.
5. Adjourn.

Carried.

City Administrator VanLieshout started the power point presentation by briefly reviewing the budget principles established by Common Council. The proposed 2017 Revenue budget was reviewed outlining the areas of revenue for Taxes, Intergovernmental, Licenses & Permits, Fines & Forfeits, Public/Intergovernmental Charges for Services, Commercial and Miscellaneous revenues.

Mr. VanLieshout briefly explained the proposed 2017 Operating Budget, stating that 70% of the operating budget comprised of personnel related expenses. Overtime hours for major incidents in the Police and Fire Departments are not budgeted, however, a major fire or investigation could drive overtime expenses beyond amounts budgeted. Streets & Highways Department show a decrease in their Operating budget due to shifting an employee from Street Department and Park & Recreation Department increased to reflect that reclassification. Overall, the Operating Budget for 2017 is less than 1% increase from that budgeted for 2016.

The proposed Capital improvements for 2017 were also reviewed. The City of Sturgeon Bay will invest in a dark fiber network with the County of Door and Sturgeon Bay Schools. In addition to replacing vehicles in various departments, storm sewers, and equipment, security cameras at City Hall will be replaced and ladder truck purchase is slated for the Fire Department. Investments to Little Lake will continue, parking lot lights in Sawyer Park will be replaced and the City will contribute their portion for replacing the roof at the Sturgeon Bay Branch of the Door County Public Library.

The proposed tax rate of 8.36 was presented, an increase of 2.67% over last year.

Discussions took place on road conditions in Sturgeon Bay. Mayor Birmingham responded that the City of Sturgeon Bay has a plan to present to Council members at Board of Public Works, which may be in presentation form by the end of this month.

Vandertie/Catarozoli to adjourn. Carried. Meeting adjourned at 5:08 p.m.

Respectfully submitted,


Laurie Spittlemeister
Deputy Clerk/Treasurer

WATERFRONT DESIGN REVIEW BOARD

Wednesday, October 5, 2016

The Waterfront Design Review Board meeting was called to order at 12:17 p.m. by Vice-Chairperson Dennis Statz in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Dennis Statz, Cindy Weber, and Eric Paulsen were present. Excused: Member James Goodwin. Also present were Sonny's representatives Jason Estes and James Finney, Portside Builders representative Jack Gigstead, Planner/Zoning Administrator Ryan Kernosky, City Administrator Josh Van Lieshout, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Paulsen, seconded by Ms. Weber to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from August 5, 2016.
4. Consideration of: Proposed Outdoor Tiki Bar for Sonny's, 149 N. Madison Avenue.
5. Adjourn.

Carried.

Approval of minutes from August 5, 2016: Moved by Mr. Paulsen, seconded by Ms. Weber to approve the minutes from August 5, 2016. Carried.

Consideration of: Proposed Outdoor Tiki Bar for Sonny's, 149 N. Madison Avenue: Jason Estes and Jack Gigstead presented the plans for a new Tiki Bar that will face toward the Michigan Street Bridge and be more noticeable than the existing one does now. The 29' x 18' proposed structure will contain an 11-foot overhang with two posts placed on footings to allow for tables in case of bad weather. A fake dormer will be placed on the roof with a window that may contain a neon sign displaying Sonny's Pizzeria. The structure will be sprinklered along with the rest of the building. The gray metal roof, stucco finish, a tan painted brick, and some shake shingles will all match the existing restaurant building.

Mr. Kernosky mentioned that the new Tiki Bar meets the 25-foot setback from the high water mark.

Mr. Estes stated that the plans are to have the new Tiki Bar open in spring. The existing fireplace will remain where it is.

After a short discussion, it was moved by Mr. Paulsen, seconded by Ms. Weber to issue a certificate of appropriateness as presented. All ayes. Carried.

Adjourn: Moved by Mr. Paulsen, seconded by Ms. Weber to adjourn. Carried. Meeting adjourned at 12:31 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

Committee of the Whole
October 10, 2016

A meeting of the Committee of the Whole was called to order at 4:45 p.m. by Mayor Birmingham. Roll call: Birmingham, Catarozoli, Vandertie, Ward, Wiesner, Stults, Fett and Gregory were present.

Gregory/Catarozoli to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: 2017 Budget.
5. Adjourn.

Carried.

City Administrator VanLieshout provided a brief explanation stating that the City of Sturgeon Bay is well positioned financially and how debt proceeds and debt services relate together. An inquiry was made as to whether or not service levels are being discussed by staff members that may affect the budget in future years. Mr. VanLieshout explained that budgeting and financial discussions are ongoing. Services will remain the same with staff looking at tools available to maintain those services. Fett/Ward to recommend to Common Council to approve the 2017 budget as presented. Carried.

Wiesner/Gregory to adjourn. Carried. Meeting adjourned at 5:02 p.m.

Respectfully submitted,



Laurie Spittlemeister
Deputy Clerk/Treasurer

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
September 30, 2016

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF SEPTEMBER

September-16	YEAR TO DATE		September-16	YEAR TO DATE
0	5	ONE FAMILY DWELLINGS	--	1,496,400
0	0	TWO FAMILY DWELLINGS	--	--
0	3	MULTIPLE FAMILY DWELLINGS	--	4,459,400
1	13	MANUFACTURED HOME	47,000	533,474
0	0	C.B.R.F.	--	--
0	4	RESIDENTIAL ADDITIONS	--	370,840
5	39	RESIDENTIAL ALTERATIONS	60,800	757,200
0	6	RESIDENTIAL GARAGES/CARPORTS	--	75,100
1	1	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	2,000	2,000
0	3	RESIDENTIAL STORAGE BUILDINGS	--	31,800
0	0	RESIDENTIAL SWIMMING POOLS	--	--
0	0	NON-RESIDENTIAL SWIMMING POOLS	--	--
1	3	NEW COMMERCIAL BUILDINGS	31,590	2,664,148
1	5	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	7,000	637,000
1	3	NON-RESIDENTIAL ADDITIONS	2,000	539,000
2	24	NON-RESIDENTIAL ALTERATIONS	92,000	1,829,166
0	0	MUNICIPAL BUILDINGS	--	--
0	0	WAREHOUSES	--	--
0	0	FACTORY & SHOP	--	--
0	0	COMMUNICATION TOWER	--	--
0	0	SUBSTATION	--	--
0	0	AGRICULTURAL BUILDINGS	--	--
12	109	TOTAL ESTIMATED COST OF CONSTRUCTION	\$242,390	\$13,395,528
September-16	YEAR TO DATE	TOTAL PERMITS ISSUED	September-16	YEAR TO DATE
12	109	BUILDING PERMITS	935.00	33,746.00
19	114	ELECTRICAL PERMITS	1,296.00	17,081.00
10	77	PLUMBING PERMITS	2,323.00	12,667.00
8	49	HEATING PERMITS	2,658.00	11,282.00
1	89	SIGN PERMITS	50	3,055.00
3	9	MISCELLANEOUS PERMITS	75	225.00
0	0	SUMP PUMP PERMITS	--	--
0	0	ELECTRICIAN LICENSES	--	--
0	1	EARLY STARTS	--	100.00
0	16	EROSION CONTROL	--	2,345.00
0	0	STATE PLAN APPROVALS	--	--
0	57	PARK & PLAYGROUND PAYMENTS	--	17,100.00
1	17	WISCONSIN PERMIT SEALS	35	595.00
0	9	ZONING BOARD OF APPEALS APPLICATIONS	--	2,700.00
1	2	ZONING CHANGES/P.U.D. APPLICATIONS	400	800
0	1	PLAN COMMISSION - CONDITIONAL USES	--	300.00
0	7	CERTIFIED SURVEY MAP REVIEWS	--	370.00
0	0	SUBDIVISION PLATTING REVIEW	--	--
0	0	MISCELLANEOUS REVENUE	--	--
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	--	--
0	0	RESIDENTIAL BUILDINGS MOVED	--	--
0	0	NON-RESIDENTIAL BUILDINGS MOVED	--	--
0	0	CHANGE OF USE	--	--
0	0	RESIDENTIAL OCCUPANCY FEES	--	--
2	80	COMMERCIAL OCCUPANCY FEES	100	4,100.00
0	0	PIER PERMIT	--	--
2	3	DEMOLITION	50	75.00
2	15	PLAN REVIEW FEE	500	4,450.00
		ADMIN FEE	368.00	4,827
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$8,790.00	\$115,818.00

Cheryl Nault
Building Inspection Dept.



CITY of STURGEON BAY FIRE DEPARTMENT

Kalin Monteideo
Assistant Fire Chief

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office
920-746-6901 FAX
Email: kmonteideo@sturgeonbaywi.org

TO: The Sturgeon Bay Police & Fire Commission/Sturgeon Bay Common Council
FROM: Assistant Fire Chief Kalin Monteideo
SUBJECT: September 2016 Monthly Fire Report
DATE: October 4, 2016

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of September 2016.

CALLS FIRE DEPARTMENT RECEIVED: 124

CITY CALLS: 104

East Side Calls: 66
West Side Calls: 38

Type of Call:

Fire: 49
EMS: 75

Year to Date Incidents: 1084

OUTSIDE CITY CALLS:

Town of Sevastopol: 13
Town of Sturgeon Bay: 05
Nasewaupsee: 01
Ephraim: 01

INCIDENT TYPE

37 – Medical Non-Emergent
38 – Medical Emergent
01 – Watercraft Rescue
02 – Breakdown of Light Ballast
01 – Lock-Out
01 – Vehicle Fire
01 – Assist Law Enforcement/Gvnm
Agency

05 – Vehicle Accident
03 – CO incident
03 – Gas Leak
01 – Water Related Rescue
01 – Public Assist
01 – Powerline Down
01 – Building Fire

01 – Search for Person on Land
15 – Alarm/Detect Activation, No Fire
02 – Oil/Combustible Liquid Spill
07 – Dispatched & Cancelled
01 – Rescue/EMS Stand-By
01 – Water Vehicle Fire
01 – Cooking Fire

CALLS PER DAY:

Monday 22
Tuesday 16
Wednesday 15
Thursday 18
Friday 17
Saturday 19
Sunday 17

INPECTION REPORT:

Inspections within the city limits: 195

Inspections outside the city limits: 41

Total number of inspection hours: 195.46 Hours

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

TRUCK/STATION MAINTENANCE: Firefighters repaired carpet and edging at Westside Station; assisted Bay Com with replacing Port Security cameras; installed a tablet bracket in #11; put new SCBA into service; sanded down bedroom door at Westside Station; replaced front brakes and repaired rear brakes on #11; repaired search light on Marine, filled boat and pump with fuel; packaged all old SCBA to be sold and shipped; replaced spark plug in rescue tool on Brush 8 and sharpened chain on chainsaw.

TRAINING: 369.87 hours of training were conducted in September. Firefighters trained with driver/operator procedures; On duty firefighters trained with DC EMS on tactical medical training, ropes/rescue procedures; PT FF Rankin & PT FF Vandertie continued Entry Level Firefighter training at NWTC Green Bay; All firefighters participated in an active shooter training with DC EMS and trained with ballistic protective clothing and we held a confined space drill at Bay Ship for all firefighters.

OTHER: Fire Chief and AC presented Fire Safety presentations for Staff at The Gathering, residents at Big Hill Apartments and Pine Crest Village; attended city and other town meetings; installed 9 car seats; gave multiple station tours.

Sturgeon Bay Fire Department conducted our annual Fire Prevention Safety Presentations for students at Sawyer, St. John Bosco, Sunset, Sunrise, St. Peters and Sevastopol schools.



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
 Members of the Common Council
 Members of the Police and Fire Commission
 City Administrator Josh VanLieshout
 Officers of the Sturgeon Bay Police Department
 Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for September, 2016

Date: October 06, 2016

The following is a summary of the Police Department's activities for the month of September that includes crimes investigated, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 62 crimes.

These crimes can be broken down and classified as follows.

Battery	01
Burglary	02
Child Abuse or Neglect.....	01
Custody Dispute.....	01
Disorderly Conduct.....	10
Controlled Substance Problem.....	01
Criminal Damage to Property	09
Fraud.....	06
Family Fights	01
Harassment.....	05
Juvenile Problems	10
Theft.....	11
Prostitution.....	01
Threats to Harm	01
Domestic Abuse	01
Violate Court Order	01
TOTAL 62	

The above crimes resulted in the loss of \$5,302 to the community, of which \$137 has been recovered.

Arrests

The Department completed a total of 72 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest	
3 rd Degree Sexual Assault.....	.01
Bail Jump.....	.01
Fraud.....	.01
	TOTAL 03
B. Misdemeanor Crime Arrests	
Disorderly Conduct.....	.03
Theft.....	.01
Possess Drug Paraphernalia.....	.01
Criminal Trespass to Dwelling.....	.01
Bail Jump.....	.01
	TOTAL 07
Wisconsin Probation & Parole Violation Arrests / Warrant Arrests.....	.08
	TOTAL 08
C. Ordinance Violation Arrests	
Possess Drug Paraphernalia.....	.01
Possess Marijuana.....	.01
Disorderly Conduct w/ Motor Vehicle.....	.01
Underage Possession of Alcohol.....	.01
	TOTAL 04
D. Traffic Crime Arrests	
Operating while Intoxicated (2 nd or more).....	.05
Operating while Revoked.....	.04
	TOTAL 09
E. Traffic Violation Arrests	
Operating a Motor Vehicle While Intoxicated.....	.02
Speeding Violations.....	.12
Motor Vehicle Registration Violation.....	.05
Operating While Driver's License Suspended/Revoked.....	.06
Operate Vehicle w/o Insurance.....	.04
Seat Belt Violations.....	.01
Miscellaneous Moving Traffic Violations.....	.11
	TOTAL 41

In addition to the preceding arrests, the Department conducted a total of 229 traffic stops during the month and logged 79 violations for various motor vehicle defects and local ordinances and issued 68 written warnings for those violations. A total of 20 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 20 vehicle accidents. These accidents are categorized into four types.

- A. Motor Vehicle Accidents Involving Fatalities..... 00
- B. Motor Vehicle Accidents Involving Injuries 02
- C. Motor Vehicle Accidents Involving Property Damage 15
(greater than \$1,000.00)
- D. Motor Vehicle Accidents Involving Property Damage 03
(less than \$1,000.00)

TOTAL 20

Police Service Calls

Department members handled 428 service calls during the month. These calls consist of both citizen requests for police service as described below (338), crimes investigated (62), traffic accidents investigated (20), and Wisconsin Probation and Parole Assists (08).

- A. Traffic and Road Incidents 78

This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.

- B. Noise Complaints 08

These complaints involve private parties, licensed liquor establishments, and parties in public places.

- C. Sick and Injured Persons 13

Assistance rendered to the Ambulance Service and sick or injured persons.

- D. Alarms 32

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

- E. Complaints Involving Animals 20

Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.

- F. Civil Disputes 01

Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

- G. Escorts 05

Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.

H. Citizen Assist.....	46
<p>This category is broad and involves such services as assistance in gas drive-off's, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.</p>	
I. Assistance Rendered to Other Agencies	14
<p>Includes assistance to other law enforcement and government agencies.</p>	
J. Suspicious Person / Vehicle / Circumstance.....	24
<p>Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.</p>	
K. Liquor Establishments	00
<p>Officers conducting compliance checks and investigations concerning problems with customers.</p>	
L. Self-Initiated Field Activity	55
<p>All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.</p>	
M. Juvenile Problems.....	10
<p>Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.</p>	
N. Miscellaneous Incidents	22
<p>Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes 9-1-1 calls investigated by Department members during the month.</p>	
O. Welfare Checks	10
<p>Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.</p>	
TOTAL 338	

Department Mileage and Fuel Consumption

Officers patrolled a total of 12,224 miles with department vehicles, consuming 1,129 gallons of fuel. The fleet averaged 10.9 miles per gallon of fuel during the month.

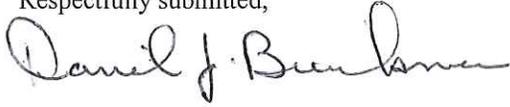
Department Training

Officers Neil Dorner and Derek Jennerjohn provided monthly training to 6 members of the Lakeshore Police Explorers, Post 9368. The Joint SWAT and Joint Dive teams completed their monthly training. Five officers completed 28 hours of Leadership Development. Two officers were certified in the use of radar speed detection and one officer received 8 hours of cellphone analysis training.

Public Education

Captain Brinkman presented Civilian Response to Active Shooter Events to Door County employees at the Sturgeon Bay Library and members of the First Baptist Church in Sturgeon Bay.

Respectfully submitted,

A handwritten signature in cursive script that reads "Daniel J. Brinkman". The signature is written in black ink and is positioned below the phrase "Respectfully submitted,".

Captain Daniel J. Brinkman

BEVERAGE OPERATOR LICENSES

1. Cihlar, Richard P.
2. Rivera Diaz, Janeirys
3. Sealey, Stephanie A.
4. Skippon, Melissa A.

DISALLOWANCE OF CLAIM RESOLUTION

WHEREAS, A Notice of Claim was filed on August 18, 2016, with an incident date of January 1, 2016, with the City Clerk; and

WHEREAS, said Notice of Claim alleges that Jan Fagen, 648 N 4th Avenue, Sturgeon Bay, WI 54235, sustained damages, and alleges that there was damage to her garden fence caused by the City of Sturgeon Bay and employees of the City of Sturgeon Bay; and

WHEREAS, review of this matter by the City's Insurance Carrier recommends that the claim be denied.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sturgeon Bay that the claim submitted by Jan Fagen be and the same is hereby denied, and no action on this claim may be brought against the City of Sturgeon Bay or any of its officers, officials, agents or employees after six months from the date of service of this notice, pursuant to Wisconsin Statute 893.80.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimant by certified mail, return receipt requested, as a notice of disallowance.

* * * * *

Motion made by Alderperson _____, seconded by Alderperson _____ to adopt.

Passed by the Common Council on this _____ day of _____, 2016.

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

VIA E-MAIL ONLY

September 29, 2016

City of Sturgeon Bay
Attn: Ms. Valerie J. Clarizio, Finance Director/Treasurer
421 Michigan St.
Sturgeon Bay, WI 54235

RE: Our Claim #: WM000152810151
Date of Loss: 01/01/2016
Claimant: Jan Fagen
648 N. 4th St.
Sturgeon Bay, WI 54235

Loss location: 648 N. 4th St.
Sturgeon Bay, WI 54235

Dear Ms. Clarizio:

As you know, Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Sturgeon Bay. We are in receipt of the above-captioned claim involving damage to the claimant's garden fence which occurred as a consequence to City snow plowing operations.

Our investigation has revealed that the City was not negligent for this incident. Therefore, we recommend that the City disallow this claim pursuant to the Wisconsin Statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will shorten the statute of limitations period to six months.

This unfortunate loss occurred when the weight of snow plowed against the claimant's garden fence caused damage. After speaking with Public Works Director, Bob Bordeau, I understand that there is no evidence that the City failed to adhere to any ministerial duty regarding the snow plowing; thus, the City would be afforded, per WI Statute 893.80, discretionary immunity for their "governmental" acts or decisions about clearing snow from the roadway for the public good.

I have enclosed a sample Notice of Disallowance for your use, should you choose to use it, or you may use your own. Please send your disallowance, on your letterhead, directly to the claimant at the above listed address. This should be sent certified or registered (restricted) mail, and must be received by the claimant within 120 days after you received the claim. Please send me a copy of your letter for our file.

Thank you for your attention to the above, Valerie, and please do not hesitate to contact me with any questions.

Best regards,

Doug Dettie

Douglas A. Dettie
Casualty Claims Specialist
Statewide Services, Inc.
PO Box 5555
Madison, WI 53705-0555
Office: 608-828-5503
Fax: 800-720-3512
E-mail: ddettie@statewidesvcs.com

[Cc: Phil Burkart, Agent](#)

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

September 29, 2016

Ms. Jan Fagen
648 N. 4th Ave.
Sturgeon Bay, WI 54235

Regarding: Our Insured: City of Sturgeon Bay
 Claim No: WM000152810151
 Date/Loss: 01/01/2016

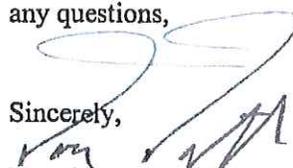
Dear Ms. Fagen:

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Sturgeon Bay. We are in receipt of your claim involving damage to your garden fence on account of City snow plowing operations. An exact date of loss was not provided, so we noted it to be 01/01/2016 in order to establish the claim.

We have completed our investigation, and we recommend that the City of Sturgeon Bay disallow your claim. This unfortunate loss occurred when the weight of snow plowed against your garden fence caused damage, versus the snow plow actually striking the garden fence. There is no evidence that the City failed to adhere to any ministerial duties while snow plowing the street; and absent any ministerial duty--or mandated procedure--that must be followed, City staff is provided discretionary immunity under WI Statute 893.80 for their "governmental" acts or decisions about clearing snow from the roadway for the public good. Given the immunity in place for the City, Statewide Services, Inc. will not be able to pay for your damage.

I am sorry that we cannot be of assistance to you, and please do not hesitate to contact me with any questions,

Sincerely,



Douglass A. Detlie
Casualty Claims Specialist
Statewide Services, Inc
PO Box 5555
Madison, WI 53705-0555
Office: 608-828-5503
E-mail: ddetlie@statewidesvcs.com

Cc: City of Sturgeon Bay

STURGEON BAY UTILITY COMMISSION

Citizen members

Gary DeNamur (reappointment)

Steve Christoferson (fill remainder of term for Matt Felhofer)

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: Section 20.07(7)(c) of the Municipal Code (Zoning Code) of the City of
Sturgeon Bay, Wisconsin is hereby amended as follows:

(c) Have a roof with a minimum pitch of four feet in height for each 12 feet
in width, unless a lesser pitch is approved by the Aesthetic Design and
Site Plan Review Board.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

EXECUTIVE SUMMARY Roof Pitch Minimums

Background: Under section 20.07(7)(c) of the Zoning Code, all dwellings in the residential districts are required to have a 4:12 roof pitch (four feet in height for each 12 feet in width). While several new dwellings that are submitted to the Community Development Department greatly exceed the 4:12 pitch requirement, many newer contemporary-style homes have a lower pitch for aesthetic reasons.

The City has received a few requests over the last several years to change this requirement within our zoning code. The Plan Commission reviewed the issue and determined that the general roof pitch requirement was OK, but that there needed to be some flexibility for architectural styles. Therefore, the Commission recommended to Council to amend the zoning code to allow the Aesthetic Design and Site Plan Review Board to approve a lower pitched roof, upon petition by a home builder.

The Common Council initially accepted the recommendation on July 5th and held a public hearing on August 2nd, 2016. Members of the public spoke in favor of Plan Commission amendment, and also in favor of completely removing the minimum roof pitch requirement from the code. The Council deliberated and the recommended zoning code change was amended to strike s. 20.07(7)(c), minimum roof pitch, from the zoning code completely. This amendment passed the Common Council 3-3 with Mayor Birmingham casting the deciding vote in favor of the amendment to eliminate the roof pitch requirement all together. Because the intention of the proposed amendment was changed by the Common Council, the new amendment is required to go through the statutory process for zoning code changes, including review and recommendation by the Plan Commission and another public hearing, prior to final adoption by the Common Council.

Plan Commission Recommendation: Members of the Plan Commission reviewed the Council's proposed amendment during the September Plan Commission meeting. Commissioners felt the original recommendation to have proposed homes with lower pitched roofs go through the Aesthetic Design and Site Plan Review Board (ADSPRB) for review and approval was still the most appropriate course of action. Commissioners felt it was a way for different housing types to develop and evolve while still protecting established neighborhoods by having the ADSPRB review any proposals for the less than 4:12 roof pitch. Therefore, the Plan Commission has sent back the same recommendation as originally proposed.

Common Council Options: The Common Council has the following options:

- 1) Approve the recommendation of the Plan Commission to have exemptions to the minimum roof pitch be reviewed and approved by the Aesthetic Design and Site Plan Review Board. If the Common Council approves the recommendation, it could move on to formal adoption of the ordinance to amend the zoning code

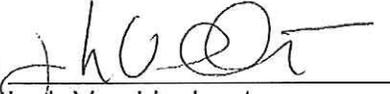
(presumably at the next Council meeting) since a public hearing was already held on that proposed amendment.

- 2) Reject the Plan Commission's recommendation and proceed with the Council's previous decision to eliminate the minimum roof pitch requirement altogether. A new public hearing would be noticed and held per statute (presumably at the October 25th meeting). Following that the Council could formally adopt the ordinance to repeal the requirement.

Staff Recommendations: City staff recognizes the need to update our zoning code to provide flexibility and reflect more contemporary building styles and trends. Both the Plan Commission's preferred amendment and the Council's preferred amendment move in that direction. Therefore, staff is supportive of either option.

Prepared by:  9/28/16
Ryan Kernosky Date
Planner/Zoning Admin

Prepared by:  9/28/16
Marty Olejniczak Date
Community Development Director

Reviewed by:  9/28/16
Josh Van Lieshout Date
City Administrator