

CABLE COMMUNICATION SYSTEM ADVISORY COUNCIL

October 13, 2016

The Cable Communication System Advisory Council was called to order at 4:30 p.m. by Chairperson Wiesner in the Council Chambers, City Hall. Roll call: Mr. Wiesner, Mr. Loss and Mr. Tjernagel were present. Also present: Jason Mann of Mann Communications and Josh VanLieshout, City Administrator.

Moved by Mr. Loss, seconded by Mr. Tjernagel to adopt the following agenda:

1. Roll call
2. Adoption of agenda
3. Consideration of: 2017 Cable TV budget
4. Consideration of: Personal services contract with Mann Communication, LLC for cable TV services
5. Adjourn.

Carried.

2017 Cable TV Budget

It was reported that no changes have been made since the September meeting.

The 2017 budget was handed out. The \$207,000 in operating transfer/out fiber infrastructure line was clarified; it was a line item put in place for placement of fiber lines for cable access since Charter is going to start charging for their access. Mr. Mann reported there is fund surplus, where the City has decided to leave for now and not take any funds away from the balance. Mr. VanLieshout explained the operating fund is not impacted by this transfer.

Mr. Mann explained the 2017 budget is not increasing; however, there will be a reallocation of funds. Broadcast production increased as rates have increased. In the past, extra money has been left for special tapings/productions.

Moved by Mr. Loss, seconded by Mr. Tjernagel to accept the 2017 Cable TV budget as presented and approve for incorporation into the 2017 budget. All ayes. Carried.

Personal Services Contract with Mann Communication, LLC

Mr. VanLieshout explained a two year extension from the original contract was proposed, with a base adjustment for each year. The programming will stay as is. Mr. Loss questioned if there will be opportunities for growth. Mr. VanLieshout stated that extra funds, in time, can be negotiated and redirected if needed.

Moved by Mr. Loss, seconded by Mr. Tjernagel to recommend to the Community Protection and Services Committee the approval of the Personal Service Contract with Mann Communication, LLC for cable TV services. All ayes. Carried.

Moved by Mr. Loss, seconded by Mr. Tjernagel to adjourn. Carried. The meeting adjourned at 4:41p.m.

Respectfully submitted,

Sarah Spude-Olson
SBPD Office Manager