



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA  
TUESDAY, SEPTEMBER 6, 2016  
12:00 p.m. Noon  
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST  
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
  2. Pledge of Allegiance.
  3. Roll call.
  4. Adoption of agenda.
  5. Public Comment on Agenda Items.
  6. Consideration of the following bills: General Fund – \$116,756.07, Capital Fund - \$12,138.07, Cable TV - \$6,191.14, Solid Waste Enterprise - \$60,469.72 for a grand total of \$195,555.00.  
[roll call]
  7. **CONSENT AGENDA**
- \* All items listed with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
- \* a. Approval of 8/16/16 regular Common Council minutes.
  - \* b. Approval of the following minutes:
    - (1) Sturgeon Bay Utility Commission – 7/12/16
    - (2) Waterfront Design Review Board – 8/5/16
    - (3) Finance/Purchasing & Building Committee – 8/9/16
    - (4) Community Protection & Services Committee – 8/11/16
    - (5) Parking & Traffic Committee – 8/15/16
    - (6) Board of Canvassers – 8/16/16
    - (7) Aesthetic Design & Site Plan Review Board – 8/22/16
  - \* c. Place the following reports on file:
    - (1) Inspection Department Report – June 2016
    - (2) Inspection Department Report – July 2016
  - \* d. Consideration of: Approval of beverage operator licenses.
  - \* e. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine license for Corpus Christi Parish.
  - \* f. Consideration of: Approval of Class B Beer and Class C Wine license for Crate.
  - \* g. Consideration of: Approval of Temporary Class B Beer license for Sturgeon Bay Visitor Center.
  - \* h. Resolution re: Disallowance of Claim for Susie Hoffman.

- \* i. Community Protection & Services Committee recommendation re: Pursue a court order for the property located at 22 South 5<sup>th</sup> Avenue in the City of Sturgeon Bay.
  - \* j. Parking & Traffic Committee recommendation re: Approve Wal-Mart signage, entrance and traffic repairs and modifications, and the City will agree to assume dedication of the traffic lights after completion, if the traffic signals are not damaged for a year.
  - \* k. Parking & Traffic Committee recommendation re: Approve the proposed City Bicycle Route from the map dated June 3, 2016 as a result of 1<sup>st</sup> Avenue and Jefferson Street vacations.
  - \* l. Parking & Traffic Committee recommendation re: Remove the two 15 mph signs in Thunderhill Estates, and replace with two 25 mph signs.
8. Mayoral appointments.
  9. First reading of ordinance re: Repeal and recreate Section 10.19(1) of the Municipal Code – Noxious Weeds.
  10. Resolution re: Phragmites Australis.
  11. Final Resolution authorizing Improvements and Levying Special Assessments Against Benefitted Property.
  12. Committee Chairperson Reports:
    - a. City Plan Commission
    - b. Finance/Purchasing & Building Committee
    - c. Park & Recreation Committee
  13. Public comment on Non-Agenda items.
  14. Mayor's comments.
  15. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

9-2-16

Time:

12:00 PM

By:

UM

**CITY OF STURGEON BAY**  
**GENERAL PROCEDURES FOR PUBLIC COMMENT AT CITY COUNCIL/COMMITTEE MEETINGS**

The Mayor or Chair, as presiding officer of the City Council or Committee meetings, encourages public comment at Common Council/Committee meetings. Members of the public have a role in offering positive resolutions to the issues facing our community. City council and committee members respectfully request that the following procedures be adhered to for public comment:

- The speaker must be recognized by the Mayor/Chair and provide his/her name, address, and whether or not you are a taxpayer of the City of Sturgeon Bay.
- The speaker may not allocate his/her time to another speaker.
- The speaker's comments should be concise and address a particular issue(s).
- The speaker shall not engage in personal attacks against the Mayor, Council members, City staff or its representatives and remain courteous and respectful. The Council/Committee requests that all comments and interactions between those present be conducted in a constructive and respectful manner. Anyone acting in a disruptive or disrespectful manner will be asked to leave the meeting by the person presiding at the meeting.
- The Mayor/Chair may ask questions of the speaker for clarification purposes.
- The Mayor/Chair may allow, at his discretion, Council/Committee members or staff to respond to the speaker's comment. However, dialogue will not ensue.
- The Mayor/Chair may refer the matter to a committee or to the City Administrator for further follow up as needed.

**GUIDELINES FOR AUDIENCE MEMBERS**  
**AT CITY COUNCIL/COMMITTEE MEETINGS**

- Please acknowledge the purpose of the meeting and limit side conversations and comments while the meeting is in progress. It is not our intent to limit free speech but to allow the Council/Committee members, the recorder, and all present in the audience to hear what is being said.
- Refrain from behavior or speech (i.e. interjecting comments or questions) that interrupts or intimidates the person having the floor.
- Refrain from creating, provoking, or participating in any disturbances that will disrupts or impedes the orderly conduct of the meeting. (i.e. making loud noises, laughing, clapping, cheering, shouting, taunting, booing or hissing)

(over)

### ADDRESSING ITEMS ON THE AGENDA

- Should a member of public wish to speak on an agenda item, a request to comment notice must be completed and submitted to the City Clerk/Recording Secretary or City Administrator *PRIOR* to the start of the meeting. **All comments on AGENDA ITEMS will be at the beginning of the meeting under the meeting item: Public Comment on Agenda items.** (Comments on agenda items will no longer take place before each agenda item.)
- The Mayor will allow the speaker up to a maximum of three (3) minutes to give your viewpoint. The speaker must adhere to the three (3) minute time frame as noted on the timer.

### ADDRESSING NON-AGENDA ITEMS

- Should a member of the public wish to speak on a non-agenda item, there will be an agenda item at the end of each Council meeting: Public comment on Non-Agenda items.
- Speaker must address items that did not appear on the agenda. Speakers who begin to speak on agenda items will be asked to speak only on non-agenda items. If speaker continues to speak on agenda items, they will be requested to take their seat.
- The Mayor will allow the speaker up to a maximum of three (3) minutes to give your viewpoint on the item. The speaker must adhere to the three (3) minute time frame as noted on the timer.
- According to Open Meeting Laws, the Council cannot take official action on Non-agenda items. We will gladly listen and when appropriate refer concerns to the proper department for action.

IF EVERYONE ABIDES BY THESE GUIDELINES, OUR MEETINGS WILL MOVE ALONG SMOOTHLY AND BUSINESS WILL BE CONDUCTED IN AN EFFICIENT AND TIMELY MANNER. YOUR COOPERATION WILL BE APPRECIATED BY ALL PRESENT AT THE MEETING.

PLEASE NOTE THAT LETTERS SUBMITTED FOR AGENDA OR NON-AGENDA ITEMS WILL NOT BE READ INTO THE RECORD AS PUBLIC COMMENT. ONLY LETTERS RECEIVED FOR A PUBLIC HEARING WILL BE READ INTO THE RECORD.

RESPECTFULLY,  
MAYOR THAD BIRMINGHAM

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
19880	STURGEON BAY UTILITIES	08/16 TAX SETTLEMENT	01-000-000-24340	18,610.66
R0000984	CHARLES BORDEAU	08.27.16 FOOD SHARE-BORDEAU	01-000-000-21595	57.00
R0000984		08.13.16 FOOD SHARE/BORDEAU	01-000-000-21595	102.00
R0000985	SULLYS THUMBS UP PRODUCE	08.27.16 FOOD SHARE-SULLY	01-000-000-21595	62.00
R0000985		08.13.16 FOOD SHARE-SULLY	01-000-000-21595	86.00
R0001001	RENARDS CHEESE	8.13.16 MARKET/RENARD	01-000-000-21595	49.00
R0001074	RANDALL MANGES	08.27.16 FOOD SHARE-MANGES	01-000-000-21595	25.00
R0001080	YVONNE TANCK	08.27.16 FOOD SHARE-TANCK	01-000-000-21595	20.00
R0001123	D.C CUSTOM MEATS	8.27.16 FOOD SHARE-DC MEATS	01-000-000-21595	44.00
R0001417	EVELINE WALTER	HAZARD ITEM TAG REFND/E WALTER	01-000-000-48105	32.00
R0001418	JUSTIN SKIBA	CHICAGO FIRE BUS RFND/SKIBA	01-000-000-46590	51.18
R0001418		CHICAGO FIRE BUS RFND/SKIBA	01-000-000-24214	2.56
R0001418		CHICAGO FIRE BUS RFND/SKIBA	01-000-000-24215	0.26
R0001419	N.E.W ASCNA	SUNSET PRK RFND-NEW ASCNA	01-000-000-23162	50.00
R0001420	SUE SHORTALL	SAWYR DEP RFND-SHORTALL	01-000-000-23162	50.00
THORP	PAT THORP	8.20.16 FOOD SHARE-THORP	01-000-000-21595	38.00
VANLIESH	JOSH VANLIESHOUT	CHICAGO FIRE BUS TICKET RFND	01-000-000-46590	142.17
VANLIESH		CHICAGO FIRE TICKET RFUND	01-000-000-24214	7.11
VANLIESH		CHICAGO FIRE TICKET RFUND	01-000-000-24215	0.72
TOTAL LIABILITIES				19,429.66
TOTAL GENERAL FUND				19,429.66
MAYOR				
CHASE	JP MORGAN CHASE BANK	CITY NOTE CARDS-MAYOR	01-100-000-54999	45.99
TOTAL				45.99
TOTAL MAYOR				45.99
CITY CLERK-TREASURER				
13875	MUNICIPAL CODE CORP	UPDATE TO MUNI CODE-SUPP PAGES	01-115-000-57050	1,514.69
CHASE	JP MORGAN CHASE BANK	TONERS/CLARIZIO	01-115-000-51950	51.00
CHASE		TONERS/REINHARDT	01-115-000-51950	51.00
R0001421	DANIEL MOREAUX	CITY VS EDWARDS-MOREAUX	01-115-000-56350	16.80
TOTAL				1,633.49
TOTAL CITY CLERK-TREASURER				1,633.49
COMPUTER				
WISCNET	WISCNET	NETWORK ACCESS FEE CREDIT	01-125-000-55550	-295.88
WISCNET		NETWORK ACC FEE CREDIT	01-125-000-55550	-1,333.33
WISCNET		NETWORK ACCESS FEE	01-125-000-55550	295.88
WISCNET		NETWRK ACC FEE 4/20/16-6/30/16	01-125-000-55550	295.88
WISCNET		NETWORK ACCESS FEE	01-125-000-55550	1,333.33
WISCNET		MEMBRSHIP FEE 7/1/16-6/30/17	01-125-000-55550	1,500.00
WISCNET		NETWORK ACC FEE 4/20/16-6/3/16	01-125-000-55550	1,183.50
TOTAL				2,979.38

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND				
			TOTAL COMPUTER	2,979.38
CITY ASSESSOR				
17700	QUILL CORPORATION	CYAN TONER	01-130-000-51950	92.75
ASSO APP	ASSOCIATED APPRAISAL	09/06/16 CONTRACT	01-130-000-55010	1,245.83
		TOTAL		1,338.58
		TOTAL CITY ASSESSOR		1,338.58
BUILDING/ZONING CODE ENFORCMT				
SAFEBUIL	SAFE BUILT	JULY PERMITS	01-140-000-55010	5,310.44
SAFEBUIL		PLAN REVIEW	01-140-000-55010	297.50
SAFEBUIL		CODE ENFORCEMENT	01-140-000-55010	73.50
		TOTAL		5,681.44
		TOTAL BUILDING/ZONING CODE ENFORCMT		5,681.44
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	07/16 CELL SVC -CHAD	01-145-000-58250	14.94
CHASE	JP MORGAN CHASE BANK	UW CLASS-SHEFCHIK	01-145-000-55600	1,095.00
CHASE		WI DSPS RENEWAL-SHEFCHIK	01-145-000-56000	83.64
TOPCON	TOPCON SOLUTIONS STORE	2 TOTAL STATION BATTERIES	01-145-000-56250	462.00
		TOTAL		1,655.58
		TOTAL MUNICIPAL SERVICES ADMIN.		1,655.58
PUBLIC WORKS ADMINISTRATION				
02005	BAY ELECTRONICS, INC.	SERVICE CALL OFFICE RADIOS	01-150-000-56250	142.50
03133	CELLCOM WISCONSIN RSA 10	07/16 CELL SVC-STEVE	01-150-000-58250	57.33
03133		07/16 CELL SVC-BOB	01-150-000-58250	51.16
04696	DOOR COUNTY TREASURER	MINE SAFETY TRAINING	01-150-000-55600	126.06
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	COPY PAPER	01-150-000-52800	362.41
		TOTAL		739.46
		TOTAL PUBLIC WORKS ADMINISTRATION		739.46
ELECTIONS DEPARTMENT				
02216	BAY VIEW LUTHERAN CHURCH	FEB ELECTION RENT	01-155-000-57650	110.00
02216		APRIL ELECTION RENT	01-155-000-57650	110.00
02216		AUGUST ELECTION RENT	01-155-000-57650	110.00
04975	ECONO FOODS	SWEET ROLLS-POLL WORKERS	01-155-000-54999	27.20

DATE: 08/30/2016  
 TIME: 14:53:17  
 ID: AP443000.CST

CITY OF STURGEON BAY  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19800	STURGEON BAY JAYCEES	FEB ELECTION RENT	01-155-000-57650	110.00
19800		APRIL ELECTION RENT	01-155-000-57650	110.00
19800		AUGUST ELECTION RENT	01-155-000-57650	110.00
		TOTAL		687.20
		TOTAL ELECTIONS DEPARTMENT		687.20

CITY HALL

04575	DOOR COUNTY HARDWARE	HARDWARE & SUPPLIES	01-160-000-51850	10.03
23730	WPS	421 MICHIGAN ST-CITY HALL	01-160-000-56600	474.21
23730		421 MICHIGAN ST-CITY HALL	01-160-000-56600	493.75
KONE	KONE INC.	SERVICE WORK -ELEVATOR #2	01-160-000-58999	1,433.80
REEKE	REEKE MAROLD COMPANY	SVC WRK FIRE DEPT SPRINKLR	01-160-000-58999	384.48
VIKING	VIKING ELECTRIC SUPPLY, INC	ELECTRICAL BALLAST	01-160-000-55300	90.19
VIKING		LIGHTING ELEMENT-CITY HALL	01-160-000-55300	15.62
WARNER	WARNER-WEXEL WHOLESALE &	PAPER GOODS	01-160-000-55300	48.35
WARNER		CLEANER	01-160-000-51850	8.98
WARNER		BLEACH	01-160-000-55300	11.89
WARNER		TRASH CAN LINERS	01-160-000-55300	26.08
		TOTAL		2,997.38
		TOTAL CITY HALL		2,997.38

GENERAL EXPENDITURES

04975	ECONO FOODS	ROLLS-POLL WORKERS	01-199-000-51525	9.23
08167	GANNETT WISCONSIN NEWSPAPERS	PROPOSAL ADVERT	01-199-000-57450	24.90
08167		BUDGET RESOLUTION	01-199-000-57450	14.36
08167		PROJECT 16 ADVERT	01-199-000-57450	53.27
08167		BOARD OF REVIEW	01-199-000-57450	175.14
08167		PUB HRING NOTICE-DOOR COUNTY	01-199-000-57450	28.26
08167		PUB HRING NOTICE-BAY LOFTS	01-199-000-57450	35.87
08167		PUB HRING NOTICE-METZER	01-199-000-57450	34.70
08167		PUB HRING NOTICE-ACCESS BLDG	01-199-000-57450	30.44
08167		PUB HRING NOTICE-ROOF PITCH	01-199-000-57450	32.61
15890	PACK AND SHIP PLUS	SHIPPING-QUARLES & BRADY	01-199-000-57250	8.35
19800	STURGEON BAY JAYCEES	JAYCEE HALL RENT	01-199-000-51525	110.00
MEUW	MUNICIPAL ELECTRIC UTILITIES	QTR 2 SAFETY COORD.	01-199-000-55605	705.47
MEUW		QTR 3 SAFETY COORD.	01-199-000-55605	3,281.25
		TOTAL		4,543.85
		TOTAL GENERAL EXPENDITURES		4,543.85

POLICE DEPARTMENT

15890	PACK AND SHIP PLUS	SHIPPING-DIVING SUPPLY	01-200-000-57250	42.04
23645	WISCONSIN DEPT JUSTICE TIME	2016 CIB CONF REG-OLSON	01-200-000-55600	150.00
ARTIST	ARTIST GUILD,LLC	FOAM BOARD,SHARPIES	01-200-000-51950	26.19
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	MISC OFFICE SUPPLIES	01-200-000-51950	32.19

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CHASE	JP MORGAN CHASE BANK	SHIPPING-PORTER	01-200-000-57250	62.73
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	4493 BLACK COPIES	01-200-000-51600	44.93
STAPLES		1062 COLOR COPIES	01-200-000-51600	31.86
TOTAL				389.94
TOTAL POLICE DEPARTMENT				389.94
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	89.037G FUEL-PATROL BOAT	01-205-000-51650	243.07
02206		151.73 G FUEL-PATROL BOAT	01-205-000-51650	376.29
TOTAL PATROL BOAT				619.36
TOTAL PATROL BOAT				619.36
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	LAPEL MIC	01-215-000-54999	25.00
02005		8 BATTERIES & 1 CHARGER	01-215-000-54999	553.20
02005		TWO WAY RADIO REPAIR	01-215-000-57550	95.00
02206	BAY MARINE	BATTRY SWITCH MAINT-PATRL BOAT	01-215-000-58600	324.98
02208	BAYCOM INC.	LOCKING STORAGE BOX	01-215-000-54999	72.00
03133	CELLCOM WISCONSIN RSA 10	07/16 SQUAD PRINTERS	01-215-000-58250	806.71
03133		07/16 CELL PHONES	01-215-000-58250	538.19
04575	DOOR COUNTY HARDWARE	8 KEY TAGS	01-215-000-54999	8.59
04652	DOOR COUNTY SHERIFFS DEPT	PACKER TRADING CARDS	01-215-000-54999	197.50
04696	DOOR COUNTY TREASURER	FUEL CHARGE 1620.41G @ \$ 2.075	01-215-000-51650	3,362.35
19880	STURGEON BAY UTILITIES	SUNSET PRK BOAT LAUNCH	01-215-000-56150	10.23
19880		NAUTICAL DR CAMERA	01-215-000-56150	10.23
21450	THE UNIFORM SHOPPE	PANTS,BELT,SHIRT,HANDCUFS/DORN	01-215-000-52900	251.75
21450		BELT/MIELKE	01-215-000-52900	34.95
21450		UNIFORM SHIRT-MIELKE	01-215-000-52900	55.95
GLOBALRE	GLOBAL RECOGNITION, INC	4 CITIZEN HEROISM AWARDS	01-215-000-54999	243.80
GMAN	GMAN EMBLEM	200 SBPD PATCHES	01-215-000-54999	406.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	MAINTENANCE-WHITE EXPLR	01-215-000-58600	634.87
JIM FORD		MAINTENANCE #30	01-215-000-58600	24.95
JIM FORD		MAINTENANCE #30	01-215-000-58600	162.84
JIM FORD		MAINTENANCE-CSO	01-215-000-58600	31.37
JIM GRAY	JIM GRAY	WORK BOOT REIMB/J GRAY	01-215-000-52900	92.00
WI DOT	WIS DEPT OF TRANSPORTATION	2016 TRAC CONF/DORNER	01-215-000-55600	35.00
TOTAL				7,977.46
TOTAL POLICE DEPARTMENT/PATROL				7,977.46
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	JULY 2016 CONTRACT FEE	01-225-000-57950	105.00
TOTAL				105.00
TOTAL POLICE DEPT. / INVESTIGATIONS				105.00

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND				
FIRE DEPARTMENT				
04696	DOOR COUNTY TREASURER	JULY FUEL	01-250-000-51650	948.01
08225	HERLACHE SMALL ENGINE	CHAIN SHARPENER	01-250-000-52700	12.00
16570	PIONEER FIRE COMPANY	UNIFORM-DROVER	01-250-000-52900	17.00
19880	STURGEON BAY UTILITIES	835 N 14TH AVE SALT SHED	01-250-000-56675	5.20
19880		835 N 14TH AVE CITY GARAGE	01-250-000-56675	42.00
19880		SUNSET CNTR/NEW CONC	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	102.74
19880		WEST SIDE FIRE STATION	01-250-000-58650	78.41
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RSTRM	01-250-000-56675	26.00
19880		JAYCEES BALLFLD STAND	01-250-000-56675	13.00
19880		MICH ST JC BALLFLD SPRINKLR	01-250-000-56675	42.00
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	5.20
19880		CREDIT	01-250-000-56675	-3.05
19880		916 N 14TH-WARNING SIGN	01-250-000-56150	8.24
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	15.00
19880		835 N 14TH AVE SIGN SHED	01-250-000-56675	5.20
19880		CHERRY BLOSSOM PARK	01-250-000-56675	13.00
19880		CLAY BANKS SIREN	01-250-000-56150	16.05
22800	WALMART COMMUNITY	BATTRS,BUNGEE,STRAP, KTCHN SUP	01-250-000-54999	68.11
22800		CLEANING SUPPLIES	01-250-000-54999	11.94
23730	WPS	656 S OXFORD AVE	01-250-000-56600	35.63
CHASE	JP MORGAN CHASE BANK	FIRE PREVENTION VIDEOS	01-250-000-52250	35.98
CHASE		ROLLOUT BED REPLACEMENT	01-250-000-51350	864.00
CHASE		BUSINESS CARDS-DIETMAN	01-250-000-51950	38.01
CHASE		I PAD REPLACEMENT	01-250-000-56250	99.00
CHASE		VENT COVER-REPLACEMENT	01-250-000-51350	32.84
CHASE		EQUIP REPLACE-TABLET CASE	01-250-000-51350	259.98
CHASE		TWIST LOCK REPLACEMENT	01-250-000-51350	109.81
CHASE		STATION FUEL	01-250-000-51650	14.00
CHASE		FUEL #10	01-250-000-51650	46.84
CHASE		DOWN PAYMENT	01-250-000-51350	100.00
O'REILLY	O'REILLY AUTO PARTS	OIL-MARINE 2	01-250-000-53000	5.49
O'REILLY		BULBS	01-250-000-53000	4.77
TRUCK	TRUCK EQUIPMENT, INC.	BRAKES #4	01-250-000-53000	104.16
US CELL	US CELLULAR	MONTHLY DATA	01-250-000-58250	62.76
WARNER	WARNER-WEXEL WHOLESALE &	CLEANER	01-250-000-54999	82.65
WARNER		CLEANER	01-250-000-54999	52.72
TOTAL				3,487.29
TOTAL FIRE DEPARTMENT				3,487.29
SOLID WASTE MGMT/SPRING/FALL				
ADVANCED	ADVANCED DISPOSAL	HAZARD ITEMS	01-311-000-58400	80.00
ADVANCED		3.91 T GARBAGE @ 59.96/T	01-311-000-58400	234.44
ADVANCED		HAZARDOUS ITEMS	01-311-000-58400	230.00
TOTAL				544.44
TOTAL SOLID WASTE MGMT/SPRING/FALL				544.44

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	SWEeper WATER-JULY	01-330-000-53050	20.35
		TOTAL		20.35
		TOTAL STREET SWEEPING		20.35
ROADWAYS/STREETS				
04696	DOOR COUNTY TREASURER	HOT MIX	01-400-000-52200	297.39
13360	MENARDS-GREEN BAY EAST	6X6X10 TREATED LUMBER	01-400-000-51400	385.70
19860	STURGEON BAY SAND & GRAVEL	MASON SAND-ROAD SPILL	01-400-000-52200	14.46
		TOTAL		697.55
		TOTAL ROADWAYS/STREETS		697.55
SNOW REMOVAL				
03075	CARQUEST OF DOOR COUNTY	OIL ASORBENT	01-410-000-51400	33.44
COMPASS	COMPASS MINERALS AMERICA	210.86 TN SALT @ 64.95/TN	01-410-000-52400	13,695.36
COMPASS		185.79 TN SALT @ 64.95/TN	01-410-000-52400	12,067.07
		TOTAL		25,795.87
		TOTAL SNOW REMOVAL		25,795.87
STREET SIGNS AND MARKINGS				
19275	SHERWIN WILLIAMS	2 5 GAL PAILS YELLOW PAINT	01-420-000-52550	125.10
19275		4 5 GAL PAILS BLUE PAINT	01-420-000-52550	482.60
20070	TAPCO	CROSSWALK & ROADWORK SIGNS	01-420-000-52550	900.00
20070		CROSSWALK & ROADWORK SIGNS	01-420-000-52600	997.80
		TOTAL		2,505.50
		TOTAL STREET SIGNS AND MARKINGS		2,505.50
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	RE STOCK CONCRETE FOR SHOP	01-440-000-51200	229.50
		TOTAL		229.50
		TOTAL CURB/GUTTER/SIDEWALK		229.50
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	CLEANER & FILTERS	01-450-000-53000	24.63
03075		WIPER BLADES	01-450-000-53000	26.99
03075		GALLON CAR WASH	01-450-000-53000	13.19
03075		SUPPLIES	01-450-000-52700	13.30

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
03075		AIR	01-450-000-53000	23.62
03075		BATTERY	01-450-000-53000	101.83
03075		BELTS	01-450-000-53000	44.20
03075		BELTS & RADIATOR CAP	01-450-000-53000	25.23
03075		CITROL	01-450-000-52150	33.30
03075		BELTS	01-450-000-53000	21.44
03075		SUPPLIES	01-450-000-53000	11.36
03075		FILTER	01-450-000-53000	8.08
03075		BULK HYDRAULIC HOSE-REEL	01-450-000-53000	600.00
04696	DOOR COUNTY TREASURER	331.80G FUEL @ 2.075/G	01-450-000-51650	688.49
04696		461.11G DSL @ 2.049/G	01-450-000-51650	944.82
19275	SHERWIN WILLIAMS	PAINT MACHINE REPAIR	01-450-000-52150	1,079.00
BLUE TRP	BLUE TARP FINANCIAL	UNDERBODY TOOLBOX	01-450-000-52150	382.84
BLUE TRP		TRAILER JACK	01-450-000-52150	54.81
		TOTAL		4,097.13
		TOTAL STREET MACHINERY		4,097.13
CITY GARAGE				
04603	HALRON LUBRICANTS INC	WASTE OIL COLLECTION FEE	01-460-000-58999	45.00
04603		WASTE OIL COLLECTION FEE	01-460-000-58999	30.00
06012	FASTENAL COMPANY	SAFETY SUPPLIES	01-460-000-52350	207.54
19880	STURGEON BAY UTILITIES	835 N 14TH AVE SALT SHED	01-460-000-56150	8.24
19880		835 N 14TH AVE CITY GARAGE	01-460-000-56150	928.71
19880		835 N 14TH AVE CITY GARAGE	01-460-000-58650	96.00
23730	WPS	835 N 14TH AVE-CITY GARAGE	01-460-000-56600	162.83
INTERSTA	INTERSTATE BATTERIES	CORDLESS DRILL/BATTERIES	01-460-000-56250	89.00
WARNER	WARNER-WEXEL WHOLESALE &	SHOP-PAPER TOWELING	01-460-000-55300	131.92
		TOTAL		1,699.24
		TOTAL CITY GARAGE		1,699.24
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	3 TRFC WARNING LIGHTS	01-499-000-58000	8.25
19880		OLD HWY RD SIGN	01-499-000-58000	11.97
19968	LOUIS SURFUS	2016 WORK BOOT REIMB/SURFUS	01-499-000-56800	100.00
		TOTAL		120.22
		TOTAL HIGHWAYS - GENERAL		120.22
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	07/16 CELL SVC-BOB	01-500-000-58250	51.17
03133		07/16 CELL SVC	01-500-000-58250	20.73
19700	CITY OF STURGEON BAY	BUS DRIVER TIPS FOR FLD TRIPS	01-500-000-52250	80.00
23200	WDOR	RADIO ADVERTISING-JULY	01-500-000-57450	120.00
23200		RADIO ADVERT JULY-HARMONY	01-500-000-57450	180.00
BABLER	BABLER BUS SERVICES, INC	BREWER GAME BUSSING	01-500-000-52250	900.00

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
BABLER		CHICAGO FIRE GAME BUSSING	01-500-000-52250	1,525.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-500-000-51950	127.94
CASE COM	CASE COMMUNICATIONS	RADIO ADVERT-JULY	01-500-000-57450	316.50
CHASE	JP MORGAN CHASE BANK	MONSTERS INC-MOVIE	01-500-000-52250	500.00
CHASE		CHICAGO FIRE TICKETS	01-500-000-52250	1,311.00
CHASE		BUS PARKING-CHICAGO FIRE	01-500-000-52250	30.00
CHASE		CHICAGO FIRE TICKET DEPOSIT	01-500-000-52250	-560.00
CHASE		MILWAUKEE BREWER TICKET BALANC	01-500-000-52250	66.00
LENIUS	JENNIFER LENIUS	NEW ZOO FLD TRP REIMB-LENIUS	01-500-000-55600	20.00
LENIUS		BREWER FLD TRIP REIMB-LENIUS	01-500-000-55600	40.00
LENIUS		CHICAGO FIRE REIMB-LENIUS	01-500-000-55600	50.00

TOTAL 4,778.34

TOTAL PARK & RECREATION ADMIN 4,778.34

PARKS AND PLAYGROUNDS

03075	CARQUEST OF DOOR COUNTY	PULSE BOARD	01-510-000-58600	48.71
03075		BULK HYDRAULIC HOSE-REEL	01-510-000-58600	400.00
06012	FASTENAL COMPANY	SAFETY GLASSES	01-510-000-52350	52.72
08225	HERLACHE SMALL ENGINE	STRING TRIMMER REPAIR	01-510-000-56250	22.44
12100	LAMPERT YARDS INC	ROOF MATERIALS	01-510-000-51800	167.32
12100		CREDIT RETURN ROOF MATERIAL	01-510-000-51800	-28.50
19070	SCHARTNER IMPLEMENT INC	TRACTOR REPAIR	01-510-000-58600	1,054.23
19880	STURGEON BAY UTILITIES	SUNSET CNTR/NEW CONC	01-510-000-56150	229.30
19880		SUNSET CNTR/NEW CONC	01-510-000-58650	57.45
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	75.03
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	81.74
19880		OTUMBA PARK	01-510-000-56150	77.18
19880		OTUMBA PARK	01-510-000-58650	41.95
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	447.24
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	51.02
19880		JAYCEES BALLFLD STAND	01-510-000-56150	29.66
19880		JAYCEES BALLFLD STAND	01-510-000-58650	44.69
19880		OTUMBA WALKWAY LITES	01-510-000-56150	21.64
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	14.77
19880		835 N 14TH AVE SIGN SHED	01-510-000-56150	17.79
19880		835 N 14TH AVE SIGN SHED	01-510-000-58650	69.17
19880		CHERRY BLOSSOM PARK	01-510-000-56150	24.32
19880		CHERRY BLOSSOM PARK	01-510-000-58650	35.62
23730	WPS	335 N 14TH AVE-MEM FLD	01-510-000-56600	31.56

TOTAL 3,067.05

TOTAL PARKS AND PLAYGROUNDS 3,067.05

BALLFIELDS

08225	HERLACHE SMALL ENGINE	WEED EATER LINE	01-520-000-56500	12.99
13360	MENARDS-GREEN BAY EAST	1X4X10 TREATED LUMBER	01-520-000-56500	54.84
20900	TRU GREEN CHEMLAWN	LATE SUMMER WEED & FEED	01-520-000-58999	103.00
20900		LATE SUMMER WEED & FEED	01-520-000-58999	148.00
20900		LATE SUMMER WEED & FEED	01-520-000-58999	120.00

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
20900		LATE SUMMER WEED & FEED	01-520-000-58999	63.00
20900		LATE SUMMER WEED & FEED	01-520-000-58999	78.00
20900		LATE SUMMER WEED & FEED	01-520-000-58999	78.00
20900		LATE SUMMER WEED & FEED	01-520-000-58999	78.00
20900		LATE SUMMER WEED & FEED	01-520-000-58999	83.00
		TOTAL		818.83
		TOTAL BALLFIELDS		818.83
MUNICIPAL DOCKS				
04545	DOOR COUNTY COOPERATIVE	SKATE PARK CANAPY ASSMBLY	01-550-000-51850	17.98
06012	FASTENAL COMPANY	DRILL BIT REPLACEMENTS	01-550-000-51850	43.08
19860	STURGEON BAY SAND & GRAVEL	SAND FILL-SUNSET DOCK	01-550-000-55900	15.19
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LTS	01-550-000-56150	177.60
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	37.72
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	20.78
19880		38 S NEENAH AVE RSTRM	01-550-000-56150	202.04
19880		38 S NEENAH AVE RSTRM	01-550-000-58650	852.17
23730	WPS	36 S NEENAH AVE-RESTROOM	01-550-000-56600	32.40
US LAMP	US LAMP	SWYR DOCK-LIGHT DESIGN FEE	01-550-000-58999	850.00
VIKING	VIKING ELECTRIC SUPPLY, INC	VOLTAGE TESTER	01-550-000-51850	82.95
		TOTAL		2,331.91
		TOTAL MUNICIPAL DOCKS		2,331.91
WATER WEED MANAGEMENT				
03075	CARQUEST OF DOOR COUNTY	PARKING BRAKE SHOE & PARK KIT	01-560-000-51400	51.07
04545	DOOR COUNTY COOPERATIVE	HARVSTER REPAIR PARTS	01-560-000-51400	6.92
04545		SKATE PARK CANAPY ASSMBLY	01-560-000-51400	12.76
04696	DOOR COUNTY TREASURER	920.91G FUEL @ 2.075/G	01-560-000-51650	1,910.89
04696		315.40G FUEL @ 2.049/G	01-560-000-51650	646.25
23661	WI DEPT OF NATURAL RESOURCES	2016 AQUATIC SPRY PRMT-32 ACRE	01-560-000-55010	800.00
BLUE TRP	BLUE TARP FINANCIAL	SOLAR BATTERY CHARGER	01-560-000-51400	169.41
CHASE	JP MORGAN CHASE BANK	LIFE VESTS	01-560-000-52350	379.74
CHASE		CREDIT SALES TAX	01-560-000-52350	-19.80
LAKEPOND	WIS LAKE & POND RESOURCE, LLC	FINAL AQUATIC VEG SPRAY	01-560-000-55010	2,053.69
R0000655	TRANSMOTION, LLC	HYDRAULIC MOTOR-WD HARVESTOR	01-560-000-51400	490.04
R0000655		FREIGHT	01-560-000-51400	21.55
		TOTAL		6,522.52
		TOTAL WATER WEED MANAGEMENT		6,522.52
WATERFRONT PARKS & WALKWAYS				
02480	BONNIE BROOKE GARDENS LLC	PLANTS	01-570-000-51750	264.42
02480		PLANTS	01-570-000-51750	32.35
04545	DOOR COUNTY COOPERATIVE	BARREL LOCK	01-570-000-54999	3.59
19860	STURGEON BAY SAND & GRAVEL	BEACH STONE	01-570-000-51750	17.68

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19860		BEACH STONE	01-570-000-51750	30.43
19860		BEACH STONE	01-570-000-51750	33.15
19860		BEACH STONE	01-570-000-51750	36.04
19860		BEACH STONE	01-570-000-51750	33.49
19860		BEACH STONE	01-570-000-51750	18.53
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY LIGHTS	01-570-000-56150	15.11
19880		DC MUSEUM PKG LOT LITES	01-570-000-56150	127.28
TOTAL				612.07
TOTAL WATERFRONT PARKS & WALKWAYS				612.07
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	JULY EAP	01-600-000-56553	150.83
TOTAL				150.83
TOTAL EMPLOYEE BENEFITS				150.83
TOTAL GENERAL FUND				108,302.41
CAPITAL FUND				
COMPUTER				
03101	CDW GOVERNMENT, INC.	1 LENOVO COMPUTER	10-125-000-59040	823.93
TOTAL				823.93
TOTAL COMPUTER				823.93
PATROL				
02208	BAYCOM INC.	ARBITRATOR INSTALL	10-215-000-59000	3,642.50
TOTAL				3,642.50
TOTAL PATROL				3,642.50
FIRE DEPARTMENT				
EXPENSE				
11545	MAPLE STREET SIGN CO.	DECALS-NEW TENDER #3	10-250-000-59060	291.80
CEDARCRK	CEDAR CREEK CARPET INC.	CARPET-WS FIRE	10-250-000-59015	1,575.42
MED TECH	MED-TECH RESOURCE INC.	HOODS-HELMET COMP	10-250-000-59050	317.60
VANS	VANS FIRE & SAFETY, INC	EXTINGUISH-BRACKET-NEW TENDER	10-250-000-59060	1,564.92
TOTAL EXPENSE				3,749.74
TOTAL FIRE DEPARTMENT				3,749.74
ROADWAYS/STREETS				

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
ANNUAL RESURFACING & BASE REP.				
ANNUAL RESURFACING & BASE REP.				
04545	DOOR COUNTY COOPERATIVE	GRASS SEED-4TH AVE	10-400-110-59095	119.50
04545		GRASS SEED-4TH AVE	10-400-110-59095	134.55
04545		GRASS SEED-4TH AVE	10-400-110-59095	134.55
04545		GRASS SEED	10-400-110-59095	134.55
TOTAL ANNUAL RESURFACING & BASE REP.				523.15
TOTAL ROADWAYS/STREETS				523.15
PARKS AND PLAYGROUNDS				
EXPENSE				
06580	FOTH AND VAN DYKE	ENGINEER SVC-BRADLEY LAKE	10-510-000-59025	3,398.75
TOTAL EXPENSE				3,398.75
TOTAL PARKS AND PLAYGROUNDS				3,398.75
TOTAL CAPITAL FUND				12,138.07
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	08/16 CB MUSIC	21-000-000-58999	182.12
13023	MARKERTEK VIDEO SUPPLY	CABLE	21-000-000-59070	9.99
13023		MASTER TIMER	21-000-000-59070	175.95
13023		TIME CODE REMOTE DISPLAY	21-000-000-59070	679.49
13023		CREDIT RETURN CABLE & TIMER	21-000-000-59070	-185.94
13023		COUNT DOWN CLOCK	21-000-000-59070	441.95
22800	WALMART COMMUNITY	SAM CLUB MEMBERSHIP	21-000-000-56000	45.00
22800		DVD'S & SUPPLIES	21-000-000-51950	157.58
MANN	MANN COMMUNICATIONS, LLC	09/16 CONTRACT	21-000-000-55015	4,685.00
TOTAL CABLE TV / GENERAL				6,191.14
TOTAL CABLE TV / GENERAL				6,191.14
TOTAL CABLE TV				6,191.14
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
03075	CARQUEST OF DOOR COUNTY	SUPPLIES	60-000-000-52050	67.02
03075		HYD FLUID	60-000-000-52050	459.99
03075		BULK HYDRAULIC HOSE-REEL	60-000-000-53000	201.20
04696	DOOR COUNTY TREASURER	776.26G DSL FUEL @ 2.049/G	60-000-000-51650	1,590.55
13150	MASTERCRAFT WELDING SYSTEM	REPAIR WELDING CRACKS	60-000-000-53000	608.75
13150		REPAIR WELDING CRACKS	60-000-000-53000	547.50
18500	R N O W INC	HYDRAULIC LINE REPLACEMENT	60-000-000-53000	306.62
ADVANCED	ADVANCED DISPOSAL	218.39T GARBAGE @ 59.96/T	60-000-000-58300	13,094.64
ADVANCED		78.12T RECYCLE @ 13.74/T	60-000-000-58350	1,073.36
TOTAL SOLID WASTE ENTERPRISE FUND				17,949.63

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
SOLID WASTE ENTERPRISE				
REFUSE EQUIPMENT (2)				
REFUSE EQUIPMENT (2)				
NICOLET	NICOLET BANK	09/16 REFUSE EQUIPMENT	60-000-922-70000	40,354.40
NICOLET		09/16 REFUSE EQUIPMENT	60-000-922-70001	2,165.69
TOTAL REFUSE EQUIPMENT (2)				42,520.09
TOTAL SOLID WASTE ENTERPRISE FUND				60,469.72
TOTAL SOLID WASTE ENTERPRISE				60,469.72
TOTAL ALL FUNDS				187,101.34

MANUAL CHECKS

BENEFIT ADVANTAGE 08/11/16 Check # 79891 Cobra Fees 01-600-000-50510	\$25.00
MINNESOTA LIFE INSURANCE 08/11/16 Check # 79892 09/16 Life Insurance 01-600-000-50552	\$1,960.15
BENEFIT ADVANTAGE 08/16/16 Check # 79896 August HRA Fees 01-600-000-50510	\$106.75
SOUTHERN DOOR SCHOOL 08/22/16 Check #80048 July Mobile Home Tax 01-000-000-41300	\$237.67
STURGEON BAY SCHOOLS 08/22/16 Check #80049 July Mobile Home Tax 01-000-000-41300	\$3,450.68
SUN LIFE FINANCIAL 08/24/16 Check # 80053 September Short and Long Term Disability 01-000-000-21545	\$1,897.46
SUPERIOR VISION INSURANCE 08/24/16 Check # 780054 September Vision Insurance 01-000-000-21540	\$775.95
<b>TOTAL MANUAL CHECKS</b>	<b>\$8,453.66</b>

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INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
SUMMARY OF FUNDS:				
	GENERAL FUND		108,302.41	116,756.07
	CAPITAL FUND		12,138.07	
	CABLE TV		6,191.14	
	SOLID WASTE ENTERPRISE		60,469.72	
	TOTAL --- ALL FUNDS		187,101.34	195,555.00

*Stewart Zitt*  
8-30-16  
*David Wood*  
8-30-16

COMMON COUNCIL  
August 16, 2016

A regular meeting of the Common Council was called to order at 12:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Vandertie, Ward, Wiesner, Stults, Fett and Gregory were present.

Wiesner/Ward to adopt the agenda moving item #5 to #8a. Carried.

Fett/Stults to approve following bills: General Fund - \$205,457.49, Capital Fund - \$344,636.55, Cable TV - \$279.54, TID #2 - \$34,135.00, and Solid Waste Enterprise Fund - \$1,819.25 for a grand total of \$586,327.83. Roll call: All voted aye. Carried.

Fett/Ward to approve consent agenda:

- a. Approval of 8/2/16 regular Common Council minutes.
- b. Approval of the following minutes:
  - (1) Finance/Purchasing & Building Committee – 7/26/16
  - (2) Joint Park & Recreation Committee/Board – 7/27/16
- c. Place on file the following report:
  - (1) Fire Department Report – July 2016
  - (2) Police Department Report – July 2016
  - (3) Bank Reconciliation – July 2016
  - (4) Revenue & Expense Report – July 2016
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of Sidewalk Café Permit Application for Kick Coffee.
- f. Consideration of: Approval of Pioneer Fire Street Closure Application for September 11, 2016.
- g. Joint Park & Recreation Committee/Board recommendation re: Change the Noxious Weed Ordinance 10.19(1) Definition to include "Noxious Weeds" as used herein includes the following: Canadian thistle, leafy spurge, field bindweed (creeping jenny), ragweed, and invasives on Wisconsin Department of Natural Resources invasive species list.
- h. Consideration of: Elimination of Utility Easement and Reservation of Future Right-of-Way for Marina View Apartments.

Carried.

Wiesner/Ward to confirm the mayor's appointment of Ryan Hoernke to the Waterfront Redevelopment Authority. Carried.

Police Chief Porter recognized the following individuals for saving the life of Sturgeon Bay resident Eric Murrock. Frank O. Zimmer, Sid E. Ernest, Adam D. Rasmussen and Mark D. Courts were presented a plaque for Recognition of Citizen Heroism Lifesaving Event. Bill and Sharon Murrock, Eric's parents, also gave their comments.

Fett/Wiesner to approve resolution and authorize the Mayor and City Clerk to make application for a loan with the State of Wisconsin Board of Commissioners of Public Lands in the amount of \$191,596 with an interest rate of 2.50%, and a payback period of 5 year, for the purpose of purchasing SCBA units and associated equipment. Carried.

The second reading of the ordinance re: Modification to Planned Unit Development for The Bay Lofts – Residential Density and Parking was read in full. Wiesner/Caterozoli to adopt. Carried.

The second reading of the ordinance re: Rezone a vacant parcel owned by Doneff Land Company, LLC, located on N. 9<sup>th</sup> Court, west of Big Hill Regency House, parcel #281-62-17000105B from Single-Family Residential (R-2) to Multi-Family Residential (R-4). Diane Konrad, 846 Georgia Street, spoke on this item. Discussion took place regarding assessed value and comprehensive plan. Wiesner read ordinance in full. Wiesner/Vandertie to adopt. Carried with Catarozoli and Gregory voting no.

Consideration of: Award contract for Project 1604 – N. 8<sup>th</sup> Avenue Sidewalk Spot Replacement was introduced by City Engineer Shefchik. Fett/Stults to adopt and award the Contract for Project 1604 – N. 8<sup>th</sup> Avenue sidewalk Spot Replacements to Seiler Bros. Construction, Inc. with unit pricing amounts totaling an estimated cost of \$8,204.50. Carried.

#### RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend that should the property, located at 808 S. 15<sup>th</sup> Avenue, parcel #281-62-30000201, or portion thereof be sold, platted or otherwise subdivided, or make use of the sewer and/or water, then the deferred special assessment, be called due as per the original deferment agreement terms set by the Common Council on February 1, 1977.

#### FINANCE/PURCHASING & BUILDING COMMITTEE

By: Stewart Fett, Chr.

Introduced by Fett. Fett/Gregory to adopt. Ald. Ward stated this item was debated at Finance in regards to whether or not the full amount of the assessment should be due at this time. Another option is to have an easement granted by the current property owner. Carried with Ward voting no.

Personnel Committee Chair Vandertie, Parking & Traffic Committee Chair Stults, Community Protection & Services Committee Chair Wiesner and Sturgeon Bay Utility Commission Chair Fett presented reports for their respective committees/commissions.

Chris Kellems, 120 Alabama Street, spoke during public comment.

The Mayor made his comments.

Stults/Ward to adjourn. Carried. The meeting adjourned at 12:50 p.m.

Respectfully submitted,



Laurie A. Spittlemeister  
Deputy Clerk/Treasurer

STURGEON BAY UTILITIES  
Regular Meeting  
July 12<sup>th</sup>, 2016

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:00 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett and Mayor Thad Birmingham and Commissioners Rick Wiesner, Jerry Stults and Cindy Weber were present. Also present were General Manager James Stawicki, Operations Manager Cliff White, Electric Supervisor Jason Bieri, Recording Secretary Laurie Bauldry, Josh VanLieshout and Jon Blahnik of Raymond James.

Wiesner/Stults to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Jon Blahnik from Raymond James and James Camp, from Eagle Asset Management, via phone conference, provided information regarding the availability of two different managed funds for non-working capital reserves that they believe meet SBU's investment policy criteria for safety and liquidity. Additional research of these options will be brought back to the Commission at a future meeting.

VanLieshout left at 12:58.

Weber/Wiesner to approve the minutes of the regular meeting held on June 14<sup>th</sup>, 2016.

The Commission proceeded to review the bills for May in the amount of \$1,777,773.18. Fett/Stults to approve payment of the bills. Motion carried.

The June 2016 financials were presented. Weisner/Birmingham to accept the financials. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

Next was consideration of a voluntary capital contribution to ATC. The contribution of \$30,455.00 is due on July 28<sup>th</sup>, 2016. Weber/Weisner to approve the ATC contribution of \$30,455.00 on July 28<sup>th</sup>, 2016. Motion carried.

Consideration of revised SBU Personnel Policies and Employee Manual was the next item on the agenda. Birmingham/Stults to approve the revised Personnel Policies and Employee Manual as presented. Motion carried

Operations Manager White next presented a contract ratification for fabrication and installation of a cover for the primary clarifier cover at the WWTP. White requested ratification of the quote

from Lee's Contracting/Fabricating Inc. in the amount of \$77,900.00. Fett/Weisner to approve the ratification. Motion carried.

White then presented a revised version of the existing lease with Cellular One for communications equipment on the Industrial water tower. It was requested that the commission approve staffs authority to execute the revised agreement. Weisner/Weber to authorize staff to execute the lease in substantially the format submitted. Motion carried.

The operations report was presented by Operations Manager White. Fett/Stults to accept the Operations Report for June. Motion carried.

There were no council member updates.

The next item of business was the General Manager's report.

- a) Adjustments for the month
- b) WPPI dividend report

Wiesner/Stults to adjourn. Motion carried. The meeting adjourned at 1:24 p.m.

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Cindy Weber  
Secretary

Approved for publication:

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Stewart Fett  
President

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James Stawicki  
General Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**WATERFRONT DESIGN REVIEW BOARD**  
Thursday, August 5, 2016

The Waterfront Design Review Board meeting was called to order at 12:03 p.m. by Vice-Chairperson Dennis Statz in Community Room, City Hall, 421 Michigan Street.

**Roll call:** Members Dennis Statz, James Goodwin, and Cindy Weber were present. Member Eric Paulsen entered the meeting at 12:15 p.m. Also present were Bay Shipbuilding representative Jerome Orsted, City Engineer Chad Shefchik, Planner/Zoning Administrator Ryan Kernosky, and Community Development Secretary Cheryl Nault.

**Adoption of agenda:** Moved by Mr. Goodwin, seconded by Ms. Weber to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from July 14, 2016.
4. Consideration of: Proposed Guard House for Bay Shipbuilding to be installed on 1<sup>st</sup> Avenue.
5. Consideration of: Proposed parking lot for Bay Shipbuilding, located at 225 Jefferson Street.
6. Adjourn.

Carried.

**Approval of minutes from July 14, 2016:** Moved by Mr. Goodwin, seconded by Mr. Statz to approve the minutes from July 14, 2016. Carried.

**Consideration of: Proposed Guard House for Bay Shipbuilding to be installed on 1<sup>st</sup> Avenue:** Jerome Orsted presented the plans for the 10' x 16' Guard House to be installed on 1<sup>st</sup> Avenue. The guardian fence that was previously approved, will have a two-way gate that will be installed right up to the guard house. The guard house will have two doors. They would like to install a similar hip roof as others in the area. A medium bronze roof color will match the existing Palmer Johnson buildings. Custom painting can be done on the building to also match the Palmer Johnson buildings. The windows will contain tinted glass. There will be a mix of concrete and blacktop.

Commission members suggested adding a bush or decorative planters to soften the building.

After consideration, it was moved by Mr. Statz, seconded by Mr. Paulsen to issue a certificate of appropriateness as presented, including matching the color to the Palmer Johnson's buildings. All ayes. Carried.

**Consideration of: Proposed parking lot for Bay Shipbuilding, located at 225 Jefferson Street:** Mr. Orsted explained the existing house and lawn will be removed. A six stall parking lot will be installed, with a black solid guardian fence continuing along the whole length of the parking lot. There will be a walk-through gate by the sidewalk and a 22-foot swinging gate will cross Jefferson Street. An agreement was made with Bellin Health that Bay Shipbuilding will install the parking lot for their employees and for the City's use. No one from Bay Shipbuilding will be using that lot. One green maple tree will be planted on the west

corner of the parking lot. Access needs to be available for the garbage trucks. There are also a couple of spots allocated for motorcycle parking.

After further discussion, it was moved by Mr. Paulsen, seconded by Mr. Goodwin to move for a certificate of appropriateness as presented.

Ms. Weber suggested two trees be planted. She also questioned the location of the motorcycle parking.

A vote was taken on the motion. All ayes. Carried.

Adjourn: Moved by Mr. Paulsen, seconded by Mr. Goodwin to adjourn. All ayes. Carried.  
Meeting adjourned at 12:33 p.m.

Respectfully submitted,



Cheryl Nault  
Community Development Secretary

**FINANCE/PURCHASING & BUILDING COMMITTEE**

**August 9, 2016**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:01 pm by Chairperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Stults and Ward were present. Also present: City Administrator VanLieshout, Finance Director/City Treasurer, Planning/Zoning Administrator Kernosky, Bob Starr, Luke Tomberlin and Receptionist Metzger.

A motion was made by Alderperson Stults, seconded by Alderperson Ward to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Deferred Special Assessment-Utah Street (WDOR Property)  
Tax Parcel # 281-62-30000201
4. Review of unfinished business list.
5. Review bills.
6. Adjourn.

Carried.

Consideration of: Deferred Special Assessment-Utah Street (WDOR Property) Tax Parcel #281-62-30000201.

City Administrator VanLieshout explained that in the late 1970's the City performed a utility extension project which ran past the WDOR building located at 808 S. 15<sup>th</sup> Avenue, parcel # 281-62-30000201. By action of the Council the special assessment was deferred on February 1, 1977. The recommendation for this agreement states that any division, sale, transfer of property or connection to sewer and/or water will require the deferred special assessment, in the amount of \$4,500 to be paid in full or by installments over a period of 6 years. Mr. VanLieshout continued to explain that the WDOR property owners are being asked to sell approximately 15 ft. of property to essentially solve an encroachment issue caused by a property owner who abuts the back end of the WDOR lot. Bob Starr, 759 Memorial Drive stated that his realty company is the listing agent for the property located on 16<sup>th</sup> Court which abuts the WDOR property, and that has encroached onto this property with the installation of a stone walkway/patio area. Mr. Starr asked that the Committee consider an exception and allow WDOR to pay a pro-rated assessment on the land in the amount of \$65 and then allow the deferred agreement to stay in place for WDOR, since they are not triggering the conditions that would cause the deferred assessment to come due. Luke Tomberlin, 306 S. Lansing Avenue spoke on behalf of the prospective buyer. He stated that if the City called the deferred assessment due, WDOR would no longer be interested in selling this land which means the potential buyers would probably not continue with the sale of purchase. Alderperson Fett stated that there was a deferred agreement in place as of February 1, 1977. All parties involved agreed to the terms of the deferment. By selling a portion of this property the agreement becomes invoked and directs that the \$4,500 is due. Alderperson Ward commented that this is boundary issue and would allow the variance and accept the pro- rated payment of \$65.

Moved by Alderperson Ward to accept the proposal from Edward Allen III (WDOR) to make a special assessment payment in the amount of \$65 and grant a continuance to defer the remaining balance in the amount of \$4,435, as per the original deferment terms set by the Common Council on February 1, 1977. Motion failed due to a second.

Moved by Alderperson Stults, seconded by Alderperson Fett to recommend to Common Council that should the property, located at 808 S. 15<sup>th</sup> Ave, parcel #281-62-30000201, or portion thereof be sold, platted or otherwise subdivided, or make use of the sewer and/or water, then the deferred special assessment, be called due as per the original deferment agreement terms set by the Common Council on February 1, 1977. Carried with Alderperson Ward voting no.

There were no items on the unfinished business list.

Review bills

Moved by Alderperson Ward, seconded by Alderperson Stults to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Fett, seconded by Alderperson Stults to adjourn. Carried. The meeting adjourned at 4:27 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tricia Metz", with a long horizontal flourish extending to the right.

Tricia Metzger

**COMMUNITY PROTECTION & SERVICES COMMITTEE****August 11, 2016**

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Wiesner in Council Chambers, City Hall. **Roll Call:** Members Mr. Wiesner, Mr. Ward and Ms. Catarozoli were present. Also present was City Attorney Randy Nesbit, City Administrator Josh VanLieshout, and City Staff Members Marty Olejniczak and Ryan Kernosky.

*Moved by Ms. Catarozoli, seconded by Mr. Ward to adopt the following agenda:*

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Municipal code enforcement action against property located at 22 S. 5<sup>th</sup> Avenue
5. Adjourn

*Carried.*

**Municipal Code Enforcement Action Against Property Located at 22 S. 5<sup>th</sup> Avenue**

Ryan Kernosky, Planner/Zoning Administrator for the City of Sturgeon Bay explained the disrepair (dirt piles, overgrown weeds, uneven sidewalk) of the property at 22 S. 5<sup>th</sup> Avenue, owned by Jeff Slavik. Staff has been working since October 2015 to resolve the issue. Prior to May 2016, staff stopped enforcement due to the DNR getting involved because of a diesel spill on the property. Once the DNR issue was resolved, staff started its enforcement action again. In July the Department of Public Works filled and graded an area along the sidewalk to address an immediate hazard, but was not able to cut weeds. Citations were eventually issued on June 4 and July 15 by the Police Department. This did not help clean up efforts; thus staff is now seeking the CPS committee to recommend to the Common Council pursuance of a court order for this property.

City Attorney, Randall Nesbit, gave his approach to the situation. Sending the City week commissioner to cut the weeds is minimal at best. Or, the City may choose the option to go after the violations by starting a court action to remedy the situation and pay fines (charges would be put onto tax bill).

The only downfall to going through the court system, and trying to explain the nuisance property and maintenance, would be if the court does not agree. In declaring a nuisance because of 'dirt piles' the court could easily challenge this. Another downfall is court costs; these could range in the thousands of dollars.

Ms. Catarozoli questioned if the City were to cut weeds, could it also take care of the dirt piles and charge it to Mr. Slavik? Attorney Nesbitt stated that you cannot as the dirt piles are not considered a hazard. The weed commissioner is exempt from needing court orders; anything beyond needs an order. Mr. Ward asked if sending the commissioner to cut weeds is a decision made by the Common Council, or by City Administration. Attorney Nesbitt said it was the Administration's decision.

Mr. Slavik has building permits from the 1990's that have since become invalid. No work has been completed on the building and it is essentially vacant (being used as storage). Mr. Slavik is not communication with the City regarding the property maintenance violations.

Mr. Ward wondered if it would be a waste of money to take legal action on a week case; could the City look at amending the ordinance instead. Marty Olejniczak stated this case is a matter of erosion control; amending an ordinance would not really fix this issue.

Mr. Ward asked Attorney Nesbitt, "if we proceed with a recommendation would it essentially mean a lawsuit?" The answer was 'yes.' Mr. Ward then asked, "If Mr. Slavik gets sued and then cleans up the property, can the City drop the lawsuit." The answer was 'yes.'

Dan Schott: Marina View Apartments

Mr. Schott spoke on the problems he has with Mr. Slavik's property on Thorn Street. According the Mr. Schott, Mr. Slavik does not care his properties are labeled a nuisance. He thinks the City has 'no teeth' in their ordinances; there are no rules given to those who enforce the ordinances. The City needs to look into getting the tools to look at how to better enforcement. He has lived in other areas of the States that enforce their ordinances, and there are no problems

Ms. Catarozoli asked Attorney Nesbitt if this was the case; if the City is lacking the tools needed. Attorney Nesbitt did not think this was the case.

Dennis Statz: 525 Louisiana Street (White Lace Inn)

Mr. Statz remembers when Mr. Slavik started work on his property at 22 S. 5<sup>th</sup> Avenue, as they were opening the Hadley House. This was 1995. Over the past 20 years he has been a witness to the disarray of Mr. Slavik's property, and says it has been an extremely frustrating to him because his business is right there. He would like to see fines issued to Mr. Slavik on a daily basis.

Mr. Wiesner asked if the City continues to write fines, can they be continually added to Mr. Slavik's tax bill? Attorney Nesbitt stated that he does not think doing this would be a good idea; it may anger the judge as it give them more cases to handle.

*Moved by Mr. Ward, seconded by Ms. Catarozoli that the Community Protection & Services Committee accepts the staff recommendation to Common Council to pursue a court order for the property located at 22 S. 5<sup>th</sup> Avenue in the City of Sturgeon Bay. All ayes. Carried.*

*Moved by Mr. Ward, seconded by Ms. Catarozoli to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:00 p.m.*

Respectfully submitted,



Police Department  
Administrative Office Manager

**PARKING & TRAFFIC COMMITTEE****August 15, 2016**

A meeting of the Parking & Traffic Committee was called to order at 3:31 p.m. by Chairperson Stults in Council Chambers, City Hall, 421 Michigan Street.

Members Will Gregory, Ron Vandertie and Jerry Stults were present. Also present: City Engineer Chad Shefchik, Police Captain Dan Brinkman, City Administrator Josh VanLieshout, Community Development Director Marty Olejniczak, Planning/Zoning Administrator Ryan Kernosky and Municipal Services Secretary Colleen DeGrave.

Moved by Ald. Gregory, seconded by Ald. Vandertie to adopt the following agenda:

1. **Roll call.**
2. **Adoption of agenda.**
3. **Approval of minutes from 6/20/2016.**
4. **Public comment on non-agenda items.**
5. **Consideration of: Wal-Mart signage, entrance & traffic repairs and modifications.**
6. **Consideration of: Removal of parking restrictions on the south side of Maple Street near Madison Avenue.**
7. **Consideration of: Proposed bike route; First Avenue and Jefferson Street vacation.**
8. **Consideration of: Speed limit in Thunderhill Estates.**
9. **Discussion of: Turning Larch Street into a one-way street and adding angled parking.**
10. **Adjourn.**

All in favor. Carried.

Moved by Ald. Vandertie, seconded by Ald. Gregory, to approve the minutes from 06/20/2016. Carried.

**Public comment on non-agenda items.**

No public comment.

**Consideration of: Wal-Mart signage, entrance & traffic repairs and modifications.**

Glenn Harvey, a representative from Bergmann & Associates spoke regarding the Wal-Mart entrance at Egg Harbor Road and modifications to that area. Mr. Harvey stated the request was to add signage to redirect truck traffic to turn right at N. 14<sup>th</sup> Avenue to prevent trucks from hitting the stoplight located on Egg Harbor Road at the Wal-Mart entrance. The proposed idea would expand the radius of the curb, adding delineators to protect the signal and add signage.

Motion by Ald. Vandertie, seconded by Ald. Gregory, to recommend to Council to approve Wal-Mart signage, entrance and traffic repairs and modifications, and the City will agree to assume dedication of the traffic lights after completion, if the traffic signals are not damaged for a year. All in favor. Carried.

**Consideration of: Removal of parking restrictions on the south side of Maple Street near Madison Avenue.** City Administrator VanLieshout explained that a request had been made by the owner of Bargain Corner, for more parking spaces to be added on the south side of Maple Street. After researching that with staff members, it appeared it would only add one more stall. No action taken.

**Consideration of: Proposed bike route; First Avenue and Jefferson Street vacation.**

Ryan Kernosky stated staff has been working with Fincantieri on the First Avenue vacation, and it was decided the city bike route needed to be rerouted. Due to safety concerns, the Bike & Pedestrian Advisory Board recommended Route 1 on the included map. Police Captain Brinkman agreed this would be the safest route.

Motion by Ald. Vandertie, seconded by Ald. Gregory, to recommend to Council to reroute the city bike route using the Alt. Bike Route 1. All in favor. Carried.

**Consideration of: Speed limit in Thunderhill Estates.**

Discussion took place regarding the posted speed limit in Thunderhill Estates. Thunderhill management and the Sturgeon Bay Police Department agreed it would be best to replace the two current 15 mph hour signs located in Thunderhill Estates to two 25 mph signs.

Motion by Ald. Vandertie, seconded by Ald. Gregory, to recommend to Council to remove the two 15 mph signs in Thunderhill Estates, and replace them with two 25 mph signs. All in favor. Carried.

**Discussion of: Turning Larch Street into a one-way street and adding angled parking.**

Chris Kellems, 120 Alabama Street spoke. Mr. Olejniczak said the request had come from a business located there, in the hopes that it would add more parking. After research with staff it was decided there was not an advantage, as it would only add one more parking stall. No action taken.

Motion by Ald. Gregory, seconded by Ald. Vandertie to adjourn. All in favor. Carried.

Meeting adjourned at 4:18 p.m.

Respectfully Submitted,



Colleen DeGrave  
Municipal Services Secretary

**BOARD OF CANVASSERS**  
**August 16, 2016**

A meeting of the Board of Canvassers was called to order at 8:30 a.m. by Chairperson Reinhardt in Council Chambers, City Hall. Roll call: Members Allen and Reinhardt were present. Clarizio was excused.

A motion was made by Allen/Reinhardt to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Counting any outstanding absentees from August 9, 2016 Election.
4. Adjourn.

Carried.

The Board counted two absentees that were postmarked by Election Day and received by 4 pm on Friday, August 12, 2016 for Wards 1 & 5.

The Board counted one absentee that was postmarked by Election Day and received by 4 pm on Friday, August 12, 2016 for Ward 8.

A motion was made by Allen/Reinhardt to adjourn. Carried. The meeting adjourned at 8:40 a.m.

Respectfully submitted,



Stephanie L. Reinhardt  
City Clerk/Human Resources Director

**AESTHETIC DESIGN AND SITE PLAN REVIEW BOARD**

Monday, August 22, 2016

The Aesthetic Design and Site Plan Review Board meeting was called to order at 4:30 pm by Chairperson Mark Lake in the Community Room, City Hall, 421 Michigan Street.

**Roll call:** Members Mark Lake, Josh Van Lieshout, Jeff Serafico, Dennis Van Bramer were present. John Burk, excused. Also present was Tony Haen, Community Development Director Marty Olejniczak, and Planner/Zoning Administrator Ryan Kernosky.

**Adoption of the agenda:** Moved by Jeff Serafico, seconded by Josh Van Lieshout to adopt the following agenda:

1. Roll Call
2. Adoption of the agenda
3. Consideration of: Building addition and facade changes for John Stauber, 1264 Green Bay Road
4. Consideration of: Future meeting times and dates
5. Adjourn

Carried, with all members voting in favor.

**Consideration of: Building addition and façade changes for John Stauber, 1264 Green Bay Road:** Mark Lake inquired as to the purview of the board on this project.

Ryan Kernosky explained that this proposal is just for the exterior update and addition; no landscaping or lighting has been submitted at this time. He also explained that because it's an existing structure, the existing parking lot doesn't have to meet our current zoning code. However, in the event that the owner would begin parking vehicles on the grass, the City would make the owner pave the area.

Mark Lake explained the roof would be charcoal grey, and the siding would be light grey. Members were provided with a color palette. There was no objection to the color scheme.

Mark Lake also mentioned that the roof would be a 3:12 pitch. Questions were raised as to the orientation of the roof trusses. Tony Haen explained it will be orientated North/South.

Josh Van Lieshout inquired as to if the siding was steel horizontal or vertical. Tony Haen stated it would be vertical.

Tony Haen stated that the owner is looking to add decorative red steel panels to the front corners of the building to break the steel up. There were no objections to the roof or siding.

Mark Lake asked questions about the 600 sq ft addition of the building. Would the addition have footings? Is it squaring up the building?

Josh Van Lieshout stated that he would like to see the divided lights windows through the building. Tony Haen explained that several windows will be replaced with the divided lights windows.

Mark Lake asked about the overhead garage doors on the North side. Tony Haen explained that the owner is looking into adding an additional garage door on the back. It would be the same size.

Josh Van Lieshout stated that any lighting should be downward directed, and that a landscaping plan should be submitted, but stated he would be ok with Chairman Mark Lake reviewing it.

Jeff Serafico raised questions about vehicle parts and crashed cars sitting around the building. Tony Haen explained the owner is very neat.

Mark Lake asked about Refuse areas. Josh Van Lieshout stated that dumpsters should be screened. Members were in agreeance that the dumpsters should be screened from the view of the highway and adjacent properties, and placed in the rear of the building. It was noted that parts in the rear of the property should be screened from the east and west sides.

Mark Lake moved to issue a certificate of appropriateness for John Stauber with the following conditions:

1. Dumpsters and recycling containers to be located on the north side of the building
2. Vehicle parts and other outdoor storage must be screened from the highway and adjacent parcels on the east and west sides.
3. Exterior lighting needs to be downward directed and not to spill on adjacent parcels.
4. Landscaping to be submitted to the Chairman for approval.

Dennis Van Bramer seconded. Carried, with all members voting in favor.

**Consideration of: Future Meeting Times:** Mark Lake stated the Dennis Van Bremer and Jeff Serafico were not at the last meeting, and informed them of the previous discussion regarding the future meeting times and dates.

Members had concerns about a noon meeting time and conflicts with work.

Jeff Serafico discussed the potential that the Aesthetic Design and Site Plan Review Board would combine with the Waterfront Design Review Board. Marty Oleniczak stated that is has been discussed, and that the Council would have to make the final

determination. No decision could be made until the Council took the item up at the next meeting, expected to be after Labor Day.

Mark Lake recommended tabling the discussion until after Council has made a decision.

Discussion took place about moving the future meetings to 4:30 PM to accommodate fall schedules. The general consensus indicated that would be a viable option.

No vote was taken on this item.

**Adjourn:** Dennis Van Bremer moved to adjourn. Jeff Serafico seconded. Carried, with all members voting in favor.

Meeting adjourned at 4:51 PM.

Submitted,

A handwritten signature in blue ink, appearing to be 'R. Kernosky', written over a circular stamp or mark.

Ryan Kernosky  
Planner/ Zoning Admin

CITY OF STURGEON BAY  
INSPECTION DEPARTMENT  
June 30, 2016

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JUNE, 2016

June-16	YEAR TO DATE		June-16	YEAR TO DATE
1	3	ONE FAMILY DWELLINGS	235,000	1,151,400
0	0	TWO FAMILY DWELLINGS	-----	-----
3	3	MULTIPLE FAMILY DWELLINGS	4,459,400	4,459,400
2	11	MANUFACTURED HOME	52,500	433,474
0	0	C.B.R.F.	-----	-----
1	4	RESIDENTIAL ADDITIONS	30,000	370,840
10	24	RESIDENTIAL ALTERATIONS	90,500	596,000
1	2	RESIDENTIAL GARAGES/CARPORTS	8,600	12,600
0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	-----
1	3	RESIDENTIAL STORAGE BUILDINGS	3,500	31,800
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	2	NEW COMMERCIAL BUILDINGS	-----	2,632,558
1	2	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	198,000	200,000
0	1	NON-RESIDENTIAL ADDITIONS	-----	525,000
1	15	NON-RESIDENTIAL ALTERATIONS	4,400	1,117,035
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
21	70	<b>TOTAL ESTIMATED COST OF CONSTRUCTION</b>	<b>\$5,081,900</b>	<b>\$11,530,107</b>
June-16	YEAR TO DATE	TOTAL PERMITS ISSUED	June-16	YEAR TO DATE
21	70	BUILDING PERMITS	14,730.00	25,940.00
18	69	ELECTRICAL PERMITS	4,804.00	11,139.00
12	48	PLUMBING PERMITS	4,129.00	8,657.00
5	32	HEATING PERMITS	523.00	4,848.00
10	80	SIGN PERMITS	305	2,705.00
1	4	MISCELLANEOUS PERMITS	25	100.00
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
0	0	EARLY STARTS	-----	-----
5	12	EROSION CONTROL	800.00	1,795.00
0	0	STATE PLAN APPROVALS	-----	-----
53	55	PARK & PLAYGROUND PAYMENTS	15,900	16,500.00
3	14	WISCONSIN PERMIT SEALS	105	490.00
1	9	ZONING BOARD OF APPEALS APPLICATIONS	300	2,700.00
0	1	ZONING CHANGES/P.U.D. APPLICATIONS	-----	400
1	1	PLAN COMMISSION - CONDITIONAL USES	300	300.00
0	5	CERTIFIED SURVEY MAP REVIEWS	-----	230.00
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
52	73	COMMERCIAL OCCUPANCY FEES	2,700	3,750.00
0	0	PIER PERMIT	-----	-----
0	1	DEMOLITION	-----	25.00
2	7	PLAN REVIEW FEE	600	2,150.00
		ADMIN FEE	1,409.00	2,885
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			<b>\$46,630.00</b>	<b>\$84,614.00</b>

Cheryl Nault  
Building Inspection Dept.

CITY OF STURGEON BAY  
INSPECTION DEPARTMENT  
July 31, 2016

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JULY, 2016

July-16	YEAR TO DATE		July-16	YEAR TO DATE
1	4	ONE FAMILY DWELLINGS	180,000	1,331,400
0	0	TWO FAMILY DWELLINGS	--	--
0	3	MULTIPLE FAMILY DWELLINGS	--	4,459,400
0	11	MANUFACTURED HOME	--	433,474
0	0	C.B.R.F.	--	--
0	4	RESIDENTIAL ADDITIONS	--	370,840
4	28	RESIDENTIAL ALTERATIONS	13,000	609,000
1	3	RESIDENTIAL GARAGES/CARPORTS	15,000	27,600
0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	--	--
0	3	RESIDENTIAL STORAGE BUILDINGS	--	31,800
0	0	RESIDENTIAL SWIMMING POOLS	--	--
0	0	NON-RESIDENTIAL SWIMMING POOLS	--	--
0	2	NEW COMMERCIAL BUILDINGS	--	2,632,558
1	3	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	205,000	405,000
0	1	NON-RESIDENTIAL ADDITIONS	--	525,000
4	19	NON-RESIDENTIAL ALTERATIONS	98,238	1,215,273
0	0	MUNICIPAL BUILDINGS	--	--
0	0	WAREHOUSES	--	--
0	0	FACTORY & SHOP	--	--
0	0	COMMUNICATION TOWER	--	--
0	0	SUBSTATION	--	--
0	0	AGRICULTURAL BUILDINGS	--	--
11	81	<b>TOTAL ESTIMATED COST OF CONSTRUCTION</b>	<b>\$511,238</b>	<b>\$12,041,345</b>
July-16	YEAR TO DATE	TOTAL PERMITS ISSUED	July-16	YEAR TO DATE
11	81	BUILDING PERMITS	511,238.00	537,178.00
5	74	ELECTRICAL PERMITS	471.00	11,610.00
10	58	PLUMBING PERMITS	843.00	9,500.00
4	36	HEATING PERMITS	1,357.00	6,205.00
3	83	SIGN PERMITS	90	2,795.00
0	4	MISCELLANEOUS PERMITS	--	100.00
0	0	SUMP PUMP PERMITS	--	--
0	0	ELECTRICIAN LICENSES	--	--
0	0	EARLY STARTS	--	--
2	14	EROSION CONTROL	275.00	2,070.00
0	0	STATE PLAN APPROVALS	--	--
1	56	PARK & PLAYGROUND PAYMENTS	300	16,800.00
1	15	WISCONSIN PERMIT SEALS	35	525.00
0	9	ZONING BOARD OF APPEALS APPLICATIONS	--	2,700.00
0	1	ZONING CHANGES/P.U.D. APPLICATIONS	--	400
0	1	PLAN COMMISSION - CONDITIONAL USES	--	300.00
1	6	CERTIFIED SURVEY MAP REVIEWS	30	260.00
0	0	SUBDIVISION PLATTING REVIEW	--	--
0	0	MISCELLANEOUS REVENUE	--	--
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	--	--
0	0	RESIDENTIAL BUILDINGS MOVED	--	--
0	0	NON-RESIDENTIAL BUILDINGS MOVED	--	--
0	0	CHANGE OF USE	--	--
0	0	RESIDENTIAL OCCUPANCY FEES	--	--
2	75	COMMERCIAL OCCUPANCY FEES	100	3,850.00
0	0	PIER PERMIT	--	--
0	1	DEMOLITION	--	25.00
3	10	PLAN REVIEW FEE	850	3,000.00
		ADMIN FEE	914.00	3,799
<b>TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER</b>			<b>\$516,503.00</b>	<b>\$601,117.00</b>

Cheryl Nault  
Building Inspection Dept.

**BEVERAGE OPERATOR LICENSES**

1. DeJardine, Paul R.
2. Ebel, Wade M.
3. LaLuzerne, Amanda E.
4. LaLuzerne, Dan K.

7e.

7e.

**TEMPORARY CLASS B BEER AND TEMPORARY CLASS B WINE LICENSE**

Corpus Christi Parish  
Agent: Bill Sauve  
15 North Elgin Avenue  
Sturgeon Bay, WI 54235  
Location: 25 North Elgin Avenue  
Date: September 10, 2016

7f.

7f.

**CLASS B BEER AND CLASS C LICENSE:**

BHLL, LLC dba: CRATE  
Agent: Brad Hunsader  
136 South Third Avenue  
Sturgeon Bay, WI 54235  
Date: September 7, 2016 – June 30, 2017

7g.

7g.

**TEMPORARY CLASS B BEER LICENSE**

Sturgeon Bay Visitor Center

Agent: Pam Seiler

36 South Third Avenue

Sturgeon Bay, WI 54235

Location: Third Avenue Between Michigan Street and Oregon Street

Date: September 17, 2016

DISALLOWANCE OF CLAIM RESOLUTION

WHEREAS, A Notice of Claim was filed on August 24, 2016, with an incident date of August 22, 2016, with the City Clerk; and

WHEREAS, said Notice of Claim alleges that Susie Hoffman, 11015 County Rd Y, Luxemburg, WI 54217, sustained damages, and alleges that there was damage to her vehicle caused by the City of Sturgeon Bay and employees of the City of Sturgeon Bay; and

WHEREAS, review of this matter by the City's Insurance Carrier recommends that the claim be denied.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sturgeon Bay that the claim submitted by Susie Hoffman be and the same is hereby denied, and no action on this claim may be brought against the City of Sturgeon Bay or any of its officers, officials, agents or employees after six months from the date of service of this notice, pursuant to Wisconsin Statute 893.80.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimant by certified mail, return receipt requested, as a notice of disallowance.

\* \* \* \* \*

Motion made by Alderperson \_\_\_\_\_, seconded by Alderperson \_\_\_\_\_ to adopt.

Passed by the Common Council on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**Statewide Services, Inc.**

Claim Division

1241 John Q. Hammons Dr.  
P.O. Box 5555  
Madison, WI 53705-0555  
877-204-9712

August 29, 2016

City of Sturgeon Bay  
Attn: Valerie Clarizio  
421 Michigan St.  
Sturgeon Bay, WI 54235

Program: League of Wisconsin Municipalities Mutual Insurance  
Our Insured: City of Sturgeon Bay  
Date of loss: 8/22/2016  
Our Claim # WM000152810152  
Claimant: Susie Hoffman  
11015 County Rd. Y  
Luxemburg, WI 54217

Dear Ms. Clarizio,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance which insures the City of Sturgeon Bay. We are in receipt of the claim submitted by Ms. Hoffman for damage to her vehicle allegedly caused by a pothole on North 12<sup>th</sup> Avenue.

We have reviewed the matter and recommend that the City of Sturgeon Bay deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(1g). The disallowance will shorten the statute of limitations period to six (6) months.

Our denial is based on the fact that the investigation revealed no negligence on behalf of the City. The City maintains that there are no potholes on North 12<sup>th</sup> Avenue that present a hazard to vehicles.

Please submit the disallowance directly to the claimant at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims.

Sincerely,

Sarah Bourgeois  
PO Box 5555  
Madison, WI 53705-0555  
608-828-5439 Phone  
800-854-1537 Fax  
[sbourgeois@statewidesvcs.com](mailto:sbourgeois@statewidesvcs.com)

CC: Phil Burkart

**R E C O M M E N D A T I O N**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Community Protection and Services Committee, hereby recommend the Common Council pursue a court order for the property located at 22 S. 5<sup>th</sup> Avenue in the City of Sturgeon Bay.

Respectfully submitted,  
COMMUNITY PROTECTION AND SERVICES COMMITTEE  
By: Richard Wiesner, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 11, 2016

\* \* \* \* \*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_, seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

## EXECUTIVE SUMMARY

### **Title: Issuance of Court Order for property located at 22 S 5<sup>th</sup> Avenue**

**Background:** In the fall of 2015, Jeff Slavik, owner of the property at 22 S 5<sup>th</sup> Ave began extensive grading and stockpiling of soils on the subject property. City staff was notified and contacted Mr. Slavik regarding the process to obtain a land disturbance permit, a building permit, and a zoning permit, with no progress being made. The property has been in a state of various violations since the fall of 2015 with no improvements being made to the conditions. Because of that, two rounds of citations were issued by the Sturgeon Bay Police Department. A following is a summary of the citations:

#### 1) June 4, 2016 Citations:

- a. Failure to apply for a land disturbance permit within 7 days of the May 10, 2016 letter for the considerable grading, excavation and stockpiling of fill on the lot (s. 15.075 of the municipal code). – Issued a citation for Land Disturbing and Land Development Activities
- b. Implement erosion controls on the stockpiled fill within 7 days of the May 10, 2016 letter. – Issued a citation for public nuisance.
- c. Grade area next to the sidewalk to eliminate the existing hazardous drop-off within 7 days from the May 10, 2016 letter. – Issued a citation for public nuisance.

#### 2) July 15, 2016 Citations:

- a. Failure to apply for a land disturbance permit within 7 days of the May 10, 2016 letter for the considerable grading, excavation and stockpiling of fill on the lot (s. 15.075 of the municipal code). – Issued a citation for Land Disturbing and Land Development Activities
- b. Implement erosion controls on the stockpiled fill within 7 days of the May 10, 2016 letter. – Issued a 2<sup>nd</sup> offense citation for public nuisance.
- c. Repair the siding on the building by June 10, 2016. – Issued a citation for Building/Structure Exterior Paint/Condition

To protect the public from the sidewalk hazard, the Public Works Department graded near the sidewalk after Mr. Slavik failed to do so.

**Fiscal Impact:** With any court orders there will be attorney fees, legal fees, and incidental costs. Because the City does not normally pursue court orders, there is no

reference for a potential fiscal impact. However, any work that the City has done or may need to do will be billed to the property owner.

**Community Protection & Services Committee Recommendation:** The Community Protection & Services Committee reviewed this matter during the August 11<sup>th</sup>, 2016 meeting. During deliberation, City Attorney Nesbitt questioned whether or not the dirt piles would be considered a nuisance by the court, and questioned the potential court costs. Ultimately, the CPS Committee voted to recommend to council to proceed a court order against the subject property.

**Recommendation:** Staff has tried to work with Mr. Slavik with no success. The two rounds of citations seem to be having little impact on improving the situation. Therefore, staff is recommending that the Common Council pursue a court order against 22 S. 5<sup>th</sup> Ave in the City.

Prepared by:  \_\_\_\_\_  
Ryan Kernosky  
Planner/Zoning Admin

8/30/16  
Date

Reviewed by:  \_\_\_\_\_  
Marty Olejniczak  
Community Development Director

8/30/16  
Date

Reviewed by:  \_\_\_\_\_  
Arleigh Porter  
Chief of Police

8/30/16  
Date

Reviewed by:  \_\_\_\_\_  
Josh Van Lieshout  
City Administrator

8/30/16  
Date

**R E C O M M E N D A T I O N**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Parking & Traffic Committee, hereby recommend to Council to approve Wal-Mart signage, entrance and traffic repairs and modifications, and the City will agree to assume dedication of the traffic lights after completion, if the traffic signals are not damaged for a year.

Respectfully submitted,

Parking & Traffic Committee  
By: Jerry Stults, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 15, 2016

\* \* \* \* \*

Moved by Alderperson \_\_\_\_\_, seconded by Alderperson  
\_\_\_\_\_ that the said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**EXECUTIVE SUMMARY**

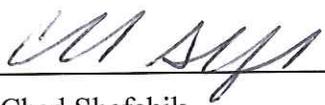
**DATE:** August 31, 2016

**TITLE:** Walmart signage, entrance, and traffic light repairs and modifications

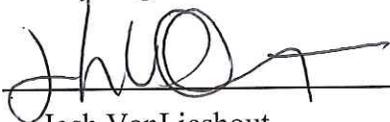
**BACKGROUND:** The May 2010 Development Agreement with Walmart called for a traffic light at the Egg Harbor Road entrance to Walmart. The agreement stated that the Developer was responsible to fund both the design and construction of the traffic light, and after its completion the City would assume dedication of the new public improvement. On multiple occasions since the traffic light was installed the signal heads on the northeast pole of the intersection were damaged due to trucks turning into that entrance even though delivery trucks are intended to enter Walmart's N. 14<sup>th</sup> Ave entrance. Ultimately on 12-1-15 a delivery truck struck the pole and knocked it over. At that point the traffic light was no longer operational and has been bagged since that time. Due to the repetitive damage the intersection was determined to be improperly designed and Walmart was told that without modifications to the intersection the City of Sturgeon Bay would not repair the traffic lights. Walmart would like to have the lights back in operation and is proposing to add additional signage to help direct delivery trucks to their N. 14<sup>th</sup> Ave entrance per the attached plans. In addition, they are going to be tightening the radius of the NE corner of the intersection per the attached plans. This will increase the space between the curbing and the light pole and make it very difficult for trucks to even try and enter the Egg Harbor Road entrance. After the repairs are completed the City of Sturgeon Bay will assume dedication of the traffic lights if they are not damaged by trucks for one year.

**FISCAL IMPACT:** In the early development of the repairs and modifications it was agreed that the City of Sturgeon Bay DPW crew would install the 3 new signs located within the right of way. Walmart will be providing the signs so there will be minimal costs involved for the installation of the 3 new signs. After the repairs and modifications are completed the City of Sturgeon Bay will assume dedication of the traffic lights if they are not damaged for one year. At that point the City of Sturgeon Bay will be responsible for standard maintenance and upkeep of the traffic lights similar to other locations throughout the City (Egg Harbor Road & N 14<sup>th</sup> Ave and Maple Street & Madison Ave).

**RECOMMENDATION:** Approve the Walmart signage, entrance, and traffic light repairs and modifications; and the City will agree to assume dedication of the traffic lights after completion, if the traffic lights are not damaged for one year.

**SUBMITTED BY:**   
Chad Shefchik  
City Engineer

8-31-16  
Date

**REVIEWED BY:**   
Josh VanLieshout  
City Administrator

8/31/16  
Date

**REVIEWED BY:**   
Marty Olejniczak  
Community Develop. Director

8-31-16  
Date





**R E C O M M E N D A T I O N**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Parking and Traffic Committee, hereby recommend to approve the proposed City Bicycle Route from the map dated June 3<sup>rd</sup>, 2016 as a result of the 1<sup>st</sup> Avenue and Jefferson Street vacations.

Respectfully submitted,

PARKING AND TRAFFIC COMMITTEE

By: Jerry Stults, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 15, 2016

\* \* \* \* \*

Moved by Alderperson \_\_\_\_\_, seconded by Alderperson

\_\_\_\_\_ that the said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

EXECUTIVE SUMMARY

**Bicycle Route Change Due to Street Vacation**

**Background:** The City has previously approved closing portions of 1<sup>st</sup> Avenue and Jefferson Street as a result of Fincantieri acquiring the former Palmer Johnson facilities. Currently, Fincantieri has met or will meet several of the conditions put in place as a part of the street closures, and it appears that the street closures will likely occur in the near future.

The existing City bike route goes from the Oregon Street Bridge, down 1<sup>st</sup> Avenue, then to 3<sup>rd</sup> Avenue. Because of the street vacation, the route needs to be rerouted.

The Bicycle and Pedestrian Advisory Board reviewed this matter and recommended rerouting bicycles up Kentucky Street, then north on 3<sup>rd</sup> Avenue. The Parking and Traffic Committee reviewed the Bicycle and Pedestrian Advisory Board's recommendation and is sending it to Council for final approval.

Staff is supportive of the proposed route. Due to the very controlled intersections (4-way stops) at 3<sup>rd</sup> Ave and Kentucky St, and 3<sup>rd</sup> Ave and Jefferson St, and the traffic calming facilities installed on 3<sup>rd</sup> Avenue (pedestrian bump outs, parking on both sides) it appears to be the safest and most direct route.

Enclosed in your packets you will find a map of the recommended route.

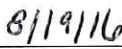
**Fiscal Impact:** The City will have to move some signage and potentially purchase new signage. The labor cost and signage cost is unknown at this time, but is expected to be minimal.

**Recommendation:** Approve the alternative bike route per attached map dated 6/3/2016

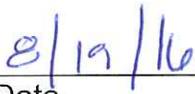
Prepared by:   
Ryan Kernosky  
Planner/Zoning Admin

  
Date

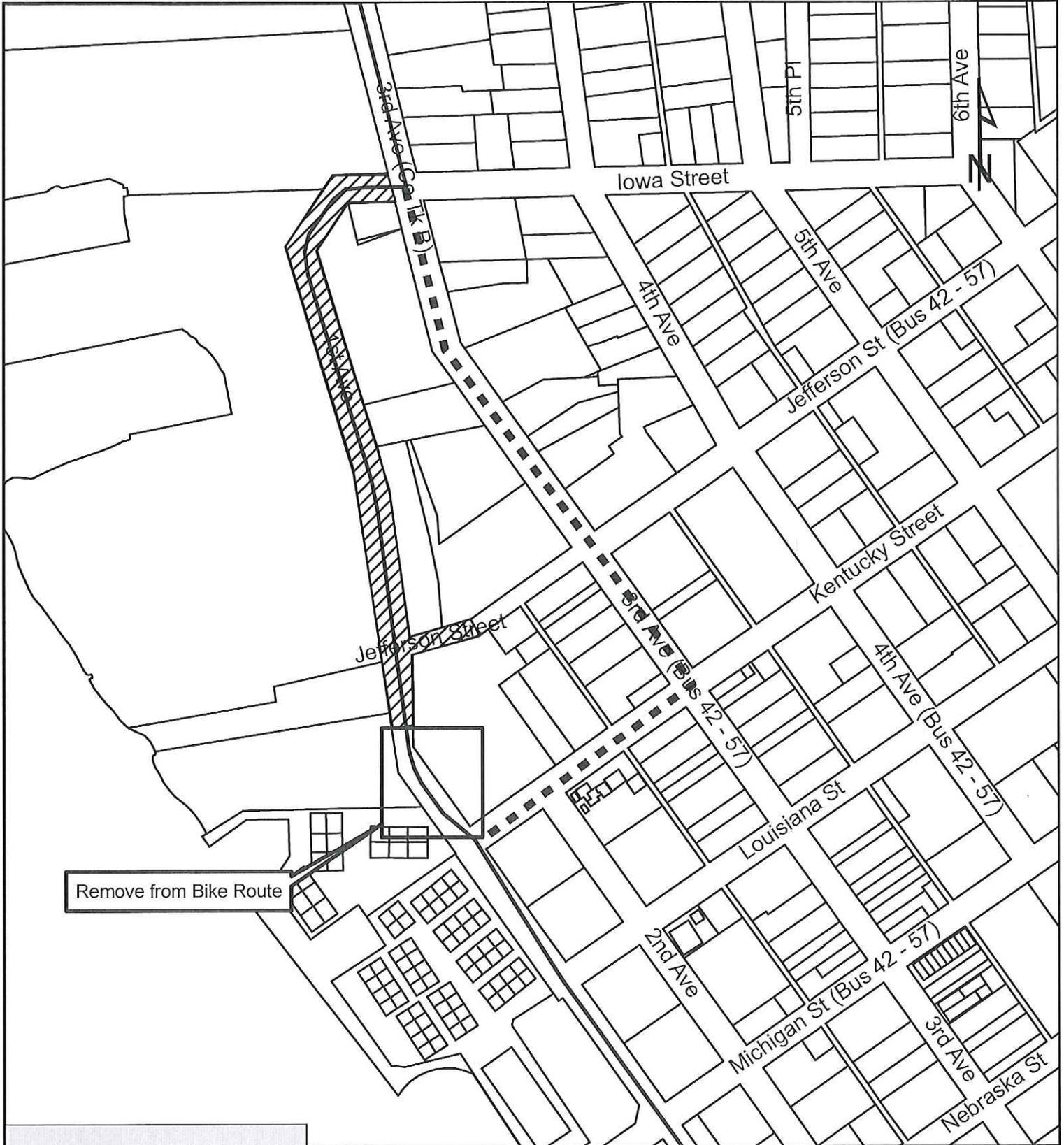
Reviewed by:   
Chad Shefchik  
City Engineer

  
Date

Reviewed by:   
Josh Van Lieshout  
City Administrator

  
Date

# Proposed Bike Reroute 1st & Jefferson Street Vacation



## Legend

- ■ ■ Proposed Bike Re-route
- ▨ Vacated Streets

**R E C O M M E N D A T I O N**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Parking & Traffic Committee, hereby recommend to Council to remove the two 15 mph signs in Thunderhill Estates, and replace them with two 25 mph signs.

Respectfully submitted,

Parking & Traffic Committee  
By: Jerry Stults, Chr.

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 15, 2016

\* \* \* \* \*

Moved by Alderperson \_\_\_\_\_, seconded by Alderperson  
\_\_\_\_\_ that the said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**MAYORAL APPOINTMENTS**

**Zoning Board of Appeals**

Justin Kirwen

ORDINANCE NO. \_\_\_\_\_

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 10.19 (1) of the Municipal Code (Noxious weeds prohibited) of the City of Sturgeon Bay, Wisconsin is hereby repealed and recreated as follows:

10.19 Noxious weeds prohibited.

(1) *Definition.* "Noxious weeds" as used herein includes the following: Canada thistle, leafy spurge, field bindweed (creeping jenny), ragweed, and invasives on Wisconsin Department of Natural Resources invasive species list.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

\_\_\_\_\_  
Thad Birmingham  
Mayor

Attest:

\_\_\_\_\_  
Stephanie L. Reinhardt  
City Clerk

**RESOLUTION**  
Phragmites Australis

**WHEREAS**, Phragmites is an invasive perennial grass that continues to cause damage to coastal wetlands in areas around Wisconsin; and

**WHEREAS**, Phragmites grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in short amount of time; and

**WHEREAS**, Phragmites results in loss of biodiversity and species richness, loss of habitat, changes in hydrology and can have an adverse impact on agriculture; and

**WHEREAS**, controlling invasive Phragmites before it becomes well established reduces environmental impacts time and costs; and

**WHEREAS**, Phragmites presents a fire hazard due to its proximity to dwellings and adjacent properties; and

**WHEREAS**, Phragmites reduces land values and tourism by limiting access to and views of waterbodies and encourage blight conditions,

**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, DOOR COUNTY, WISCONSIN**, does hereby respectfully request all surrounding communities and counties to help in the control of Phragmites Australis.

**BE IT FURTHER RESOLVED**, that a copy of the resolution be sent to the surrounding communities, counties and to the Wisconsin Department of Natural Resources.

\* \* \* \* \*

Introduced by \_\_\_\_\_.

Moved by Ald. \_\_\_\_\_, seconded by Ald. \_\_\_\_\_ that said resolution be adopted.

Passed by the Common Council on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**FINAL RESOLUTION****AUTHORIZING IMPROVEMENTS AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY.**

**WHEREAS** the Common Council of the City of Sturgeon Bay, Wisconsin, held a public hearing at the City Hall at 12:00 P.M. on the 15th day of September 2015, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the City's Engineer on the proposed improvement installation in/on the following streets or parts thereof:

Curb and Gutter installation for approximately 4475' on Egg Harbor Road from N. 8<sup>th</sup> Avenue to Alabama Street and 7750' sidewalk installation on Egg Harbor Road from Georgia Street to Alabama Street and on N. 14<sup>th</sup> Avenue from Egg Harbor Road to the Municipal Service Department for connection to the existing sidewalk.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Sturgeon Bay as follows:

1. That the reports of the City's Engineer pertaining to the construction of the above-described public improvements, including plans and specifications thereof, as modified, is hereby adopted and approved.
2. That payment for said improvements be made by assessing the cost to the property benefitted as indicated in said reports, as modified to reflect the actual cost of construction.
3. That benefits (and damages) shown on the reports (as modified) are true and correct, have been determined on a reasonable basis and are hereby confirmed.
4. That the assessments for all projects included in said reports are hereby combined as a single assessment, but any interested property owner shall be entitled to object to each assessment separately or both assessments jointly for any purpose or purposes.
5. That the assessments may be paid in cash or six (6) annual installments. If the total assessment levied against a single parcel exceeds \$6,000.00 application can be made at the **CITY CLERK-TREASURER'S** office for twelve (12) annual installments. Installment payments are to bear interest at a floating rate to be determined on the first business day of the new calendar year for the ensuing year and will be the prime rate as posted by the official City depository on that day. The rate so established shall be applied to the unpaid balance of each assessment for that year. Installments or assessments not paid when due shall bear interest on the amount past due at the rate of one percent (1%) per month or a fractional part thereof plus one-half of one percent (0.5%) per month or fraction thereof penalty.
6. That if the title to a parcel of property changes for any reason the full amount of the outstanding assessment becomes due and payable together with applicable interest immediately.
7. The City Clerk-Treasurer is directed to publish this resolution as a Class 1 notice in the assessment district.

8. The City Clerk-Treasurer is further directed to mail a copy of this resolution and a statement of the final assessment against his property to every property owner whose name appears on the assessment roll whose post office address is known or can, with reasonable diligence, be ascertained.

September 6, 2016  
Stephanie L Reinhardt  
City Clerk

\* \* \* \* \*

Introduced by: \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_, seconded by Alderperson \_\_\_\_\_, that said resolution be adopted.

Passed by the Council on the \_\_ day of \_\_\_\_\_, 2016, and submitted to the Mayor on the \_\_\_\_ day of \_\_\_\_\_, 2016.

EXECUTIVE SUMMARY

**DATE:** August 30, 2016

**TITLE:** Final Assessment Report – Egg Harbor Road Curbing and Sidewalks

**BACKGROUND:** The preliminary assessment report for the Egg Harbor Road curbing and sidewalks was assembled and created using the actual project costs from the awarded contractor’s Bid Form & Proposal for the project. The project was completed per the plans without any changes that affected the quantity or pricing of the curbing or sidewalks. Therefore, the attached final assessment report, which is based upon the actual construction costs, is the same as the preliminary assessment report.

**FISCAL IMPACT:** The listed property Owners will be assessed for the corresponding amounts listed, and will have the option of making payments per the terms of the attached Final Resolution based upon the amount of their assessment.

**RECOMMENDATION:** Approve the final assessment report and final resolution for the Egg Harbor Road curbing and sidewalks.

**SUBMITTED BY:** CS  
Chad Shefchik  
City Engineer

8-30-16  
Date

**REVIEWED BY:** JVL  
Josh VanLieshout  
City Administrator

8/30/16  
Date

**REVIEWED BY:** Val  
Val Clarizio  
Finance Director

8/30/16  
Date

**REVIEWED BY:** Stephanie Reinhardt  
Stephanie Reinhardt  
City Clerk

8/30/16  
Date

Final

TEXT_	LAST_NAME	FIRST_NAME	ETUX	FIREST	SW lot frontage	C&G lot frontage	SW Assess	C&G Assess
2814616010101	STURGEON BAY	BUILDING CO		8TH N AV	236.00	0.00	\$ 4,956.00	\$ 11.70
2816210000101	ATKINS	BRUCE A		14TH N AV	157.00	0.00	\$ 3,297.00	\$ -
2816210000102A	CE & CW LP	Eric LTD Partnership Hoogland		EGG HARBOR RD	351.98	351.98	\$ 7,391.58	\$ 4,118.17
2816210000102B	JJK HOLDINGS LLC			EGG HARBOR RD	124.25	124.25	\$ 2,609.25	\$ 1,453.73
2816210000103	BANK MUTUAL			EGG HARBOR RD	298.30	298.30	\$ 6,264.30	\$ 3,490.11
2816210000104	XENIA	STURGEON BAY LLC		14TH N AV	734.12	100.00	\$ 15,416.52	\$ 1,170.00
2816210000105	BANK	BAYLAKE		EGG HARBOR RD	284.89	284.89	\$ 5,982.69	\$ 3,333.21
2816216000111B2	NOR DOOR SPORT & CYCLERY			EGG HARBOR RD	129.91	129.91	\$ 2,728.11	\$ 1,519.95
2816210000106	SIMON	YVONNE W		EGG HARBOR RD	105.70	105.70	\$ 2,219.70	\$ 1,236.69
2816210000107	VISTE	JAMES		EGG HARBOR RD	129.70	129.70	\$ 2,723.70	\$ 1,517.49
2816210000108	PEIL	KEN	TRST	EGG HARBOR RD	167.80	167.80	\$ 3,523.80	\$ 1,963.26
2816210000109	CRANDON NEVA AND	WAUSAU TRANSPORTATION		EGG HARBOR RD	130.70	130.70	\$ 2,744.70	\$ 1,529.19
2816210000112	CHERRY POINT MALL	I LLC		EGG HARBOR RD	288.86	240.00	\$ 6,066.06	\$ 2,808.00
2816210000114	MC DONALD'S	CORPORATION 04810126		EGG HARBOR RD	221.00	221.00	\$ 4,641.00	\$ 2,585.70
2816210000115	BANK	ASSOCIATED OF GREEN BAY		EGG HARBOR RD	175.00	0.00	\$ 3,675.00	\$ -
2816210000117	WAGENER	NICHOLAS & GREINA	TRST	EGG HARBOR RD	30.00	30.00	\$ 630.00	\$ 351.00
2816211000106	GAUGER	CHESTER		EGG HARBOR RD	131.30	0.00	\$ 2,757.30	\$ -
2816211000107	SCHOONOVER	THOMAS		EGG HARBOR RD	109.90	0.00	\$ 2,307.90	\$ -
2816211000108	AUTOZONE INC			EGG HARBOR RD	253.96	0.00	\$ 5,333.16	\$ -
2816211000117B	STURGEON BAY	DEVELOPMENT GROUP LLC		EGG HARBOR RD	223.91	0.00	\$ 4,702.11	\$ -
2816215000104	PETERSON	DONNA K	TRST	EGG HARBOR RD	277.52	247.52	\$ 5,827.92	\$ 2,895.98
2816215000105	NICHOLAS PROPERTIES LLC			14TH N AV	115.00	0.00	\$ 2,415.00	\$ -
2816215000106	STURGEON BAY	CITY OF		14TH N AV	50.00	0.00	\$ 1,050.00	\$ -
2816215000111A	PARSONS	WILLIAM C & ELIZABETH C	TRST	EGG HARBOR RD	50.53	50.53	\$ 1,061.13	\$ 591.20
2816215000120A	BAY RIDGE PLAZA LLC			EGG HARBOR RD	240.98	240.98	\$ 5,060.58	\$ 2,819.47
2816215000122A	HUBER	BRADLEY		EGG HARBOR RD	116.22	116.22	\$ 2,440.62	\$ 1,359.77
2816216000104A	NAMI DOOR COUNTY INC			EGG HARBOR RD	0.00	0.00	\$ -	\$ -
2816216000104B	STURGEON BAY	CITY OF		EGG HARBOR RD	168.58	0.00	\$ 3,540.18	\$ -
2816216000105B	GOLDENEYE LLC			EGG HARBOR RD	118.00	0.00	\$ 2,478.00	\$ -
2816216000106	WANFLO 1	PROPERTIES LLC		EGG HARBOR RD	120.00	0.00	\$ 2,520.00	\$ -
2816216000107	FROZEN ASSETS INC			EGG HARBOR RD	219.80	119.80	\$ 4,615.80	\$ 1,401.66
2816216000108	DE VAULT	KEVIN & CAROL		EGG HARBOR RD	113.00	113.00	\$ 2,373.00	\$ 1,322.10
2816216000109	ZEPNICK	JAMES		EGG HARBOR RD	187.00	187.00	\$ 3,927.00	\$ 2,187.90
2816216000110	SAMUELSON	RUTH		EGG HARBOR RD	160.00	160.00	\$ 3,360.00	\$ 1,872.00
2816216000111A	O'REILLY	AUTOMOTIVE STORES INC	ET AL	EGG HARBOR RD	118.00	118.00	\$ 2,478.00	\$ 1,380.60
2816216000111B	BANK	BAYLAKE		EGG HARBOR RD	170.72	170.72	\$ 3,585.12	\$ 1,997.42
2816216000112	LA VINE'S INC			EGG HARBOR RD	253.00	0.00	\$ 5,313.00	\$ -
2816216000114	ESTES	JASON M		EGG HARBOR RD	150.00	0.00	\$ 3,150.00	\$ -
2816216000115	ROSS	CRYSTAL		EGG HARBOR RD	194.30	194.30	\$ 4,080.30	\$ 2,273.31
2816216000116	ESPOSITO	ROBERT L & TERESA A	ET AL	EGG HARBOR RD	150.00	0.00	\$ 3,150.00	\$ -
2816216000117	ATKINS	BRUCE		EGG HARBOR RD	166.80	166.80	\$ 3,502.80	\$ 1,951.56
2816216000118	SHORE TO SHORE	RENTAL LLC		EGG HARBOR RD	120.00	120.00	\$ 2,520.00	\$ 1,404.00
2816216000119	CHICKEN OR THE EGG	LLC		EGG HARBOR RD	113.26	113.26	\$ 2,378.46	\$ 1,325.14
2816216000121	HUBER	BRAD		EGG HARBOR RD	30.00	30.00	\$ 630.00	\$ 351.00
2817032001602	WAL-MART REAL ESTATE	BUSINESS TRUST		EGG HARBOR RD	60.00	60.00	\$ 1,260.00	\$ -
					7746.99	4462.36	\$ 162,686.79	\$ 52,209.61
					(SW)	(C&G)		\$ 214,896.40

## Preliminary

### REPORT ON THE PROPOSED SPECIAL ASSESSMENTS FOR THE WATER MAIN IMPROVEMENTS AGAINST PROPERTIES LOCATED IN STURGEON BAY, WISCONSIN

This report is submitted in accordance with the requirements of ss66.60, Stats., and the preliminary resolution of the City of Sturgeon Bay, Wisconsin, dated August 11, 2015, determining to levy special assessments on the benefited properties for the public improvements described in Schedule B of this report to be made in the assessment district described in Schedule C of this report.

This report consists of the following schedules:

- Schedule A Preliminary plans
- Schedule B Estimate of the entire cost of the proposed improvements
- Schedule C Schedule of the proposed assessments against each benefiting property

Schedule A Preliminary Plans and are attached hereto:

Schedule B The estimated cost for improving Egg Harbor Road and N. 14<sup>th</sup> Ave with sidewalks, Curb and Gutter to the benefit of the abutting properties, in accordance with the plans and specifications in Schedule A is **\$224,856.40**. This cost has been determined with the following estimate:

Description	Quantity	Unit	Unit price	Sidewalk and Curb Cost
Sidewalk Egg Harbor and N. 14th	8131	LF	\$ 21.00	\$ 162,686.79
Curb & Gutter	4462.99	LF	\$ 11.07	\$ 52,209.40
Sidewalk on Michigan	415	LF	\$ 24.00	\$ 9,960.00
Total Construction				\$ 224,856.40

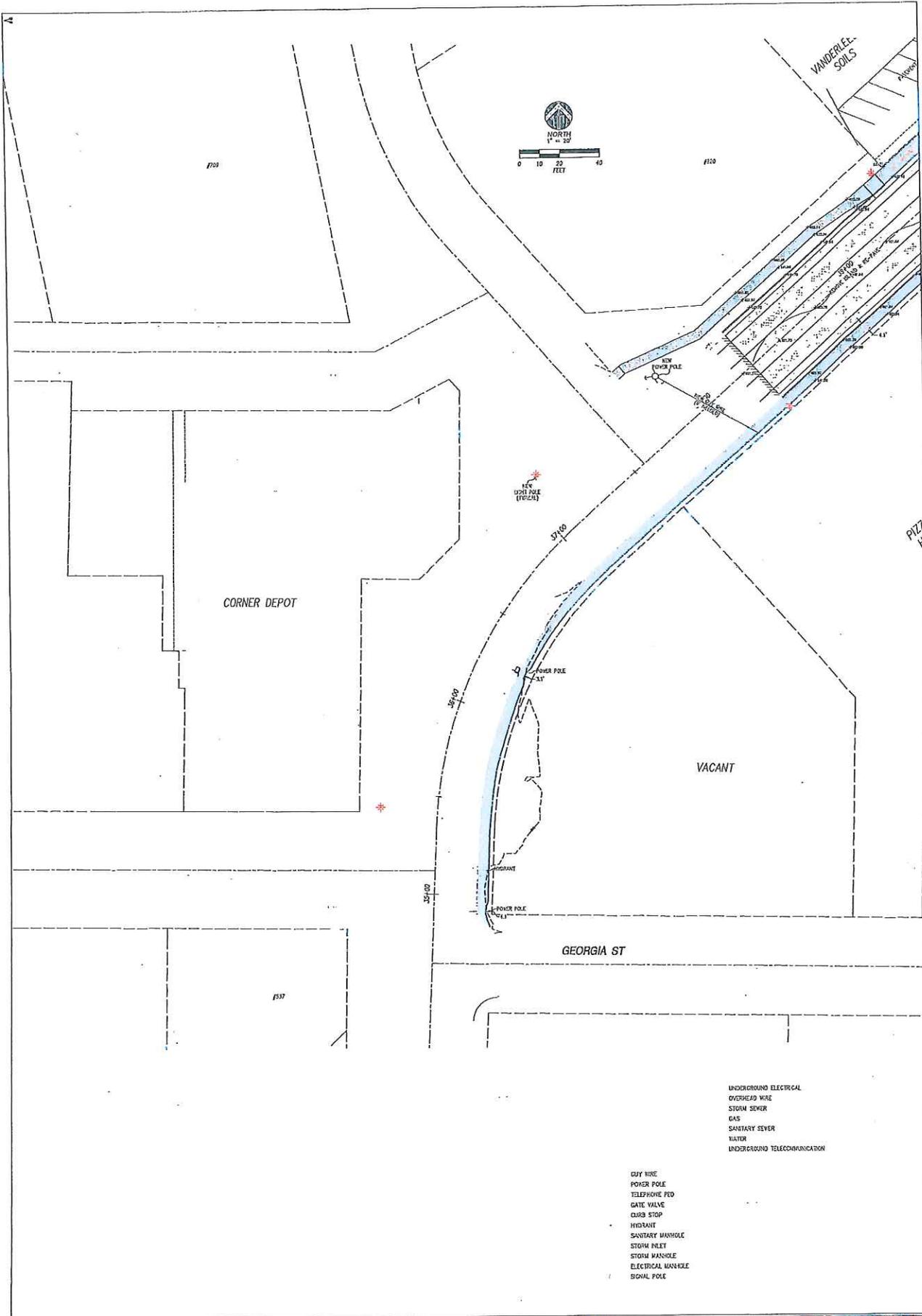
**Assessment rates calculated per above unit prices**

**Schedule C PROPOSED ASSESSMENTS**

The following properties against which the proposed assessments are to be made are benefited by the proposed work because they will now have direct access to municipal sidewalks and be serviced by Curb and Gutter.

Property / Owner	Assessment Quantity		Assessment amount	
	Sidewalk	C&G	Sidewalk	C&G
STURGEON BAY BUILDING CO	236.00	0.00	\$ 4,956.00	\$ -
ATKINS BRUCE A	157.00	0.00	\$ 3,297.00	\$ -
CE & CW LP	351.98	351.98	\$ 7,391.58	\$ 4,118.17
JJK HOLDINGS LLC	124.25	124.25	\$ 2,609.25	\$ 1,453.73
BANK MUTUAL	298.30	298.30	\$ 6,264.30	\$ 3,490.11
XENIA STURGEON BAY LLC	734.12	100.00	\$ 15,416.52	\$ 1,170.00
BANK BAYLAKE	414.80	414.80	\$ 8,710.80	\$ 4,853.16
SIMON YVONNE W	105.70	105.70	\$ 2,219.70	\$ 1,236.69
GEORGENSON WHALTON D & LINDA M TRST	129.70	129.70	\$ 2,723.70	\$ 1,517.49
PEIL KEN TRST	167.80	167.80	\$ 3,523.80	\$ 1,963.26
CRANDON NEVA AND TRANSPORTATION LLC	130.70	130.70	\$ 2,744.70	\$ 1,529.19
CHERRY POINT MALL I LLC ET AL	288.86	240.00	\$ 6,066.06	\$ 2,808.00
MC DONALD'S CORPORATION 04810126	221.00	221.00	\$ 4,641.00	\$ 2,585.70
BANK ASSOCIATED OF GREEN BAY	175.00	0.00	\$ 3,675.00	\$ -
WAGENER NICHOLAS & GRETNA TRST	30.00	30.00	\$ 630.00	\$ 351.00
GAUGER CHESTER	131.30	0.00	\$ 2,757.30	\$ -
SCHOONOVER THOMAS	109.90	0.00	\$ 2,307.90	\$ -

AUTOZONE INC			253.96	0.00	\$ 5,333.16	\$ -
STURGEON BAY	DEVELOPMENT		223.91	0.00	\$ 4,702.11	\$ -
PETERSON	GROUP LLC		277.52	247.52	\$ 5,827.92	\$ 2,895.98
NICHOLAS	DONNA K	TRST	115.00	0.00	\$ 2,415.00	\$ -
PROPERTIES	LLC		50.00	0.00	\$ 1,050.00	\$ -
STURGEON BAY	CITY OF		50.53	50.53	\$ 1,061.13	\$ 591.20
PARSONS	WILLIAM C &	TRST	240.98	240.98	\$ 5,060.58	\$ 2,819.47
BAY RIDGE PLAZA LLC	ELIZABETH C		116.22	116.22	\$ 2,440.62	\$ 1,359.77
HUBER	BRADLEY		168.58	0.00	\$ 3,540.18	\$ -
NAMI DOOR COUNTY			118.00	0.00	\$ 2,478.00	\$ -
INC			120.00	0.00	\$ 2,520.00	\$ -
GOLDENEYE LLC	PROPERTIES LLC		219.80	119.80	\$ 4,615.80	\$ 1,401.66
WANFLO 1			113.00	113.00	\$ 2,373.00	\$ 1,322.10
FROZEN ASSETS INC	KEVIN & CAROL		187.00	187.00	\$ 3,927.00	\$ 2,187.90
DE VAULT	JAMES		160.00	160.00	\$ 3,360.00	\$ 1,872.00
ZEPNICK	RUTH	ET AL	118.00	118.00	\$ 2,478.00	\$ 1,380.60
SAMUELSON	AUTOMOTIVE		170.72	170.72	\$ 3,585.12	\$ 1,997.42
O'REILLY	STORES INC		253.00	0.00	\$ 5,313.00	\$ -
BANK	BAYLAKE		150.00	0.00	\$ 3,150.00	\$ -
LA VINE'S INC			194.30	194.30	\$ 4,080.30	\$ 2,273.31
ESTES	JASON M		150.00	0.00	\$ 3,150.00	\$ -
R.I.C. 22 LTD	CA. LTD		166.80	166.80	\$ 3,502.80	\$ 1,951.56
ESPOSITO	PARTNERSHIP		120.00	120.00	\$ 2,520.00	\$ 1,404.00
ATKINS	ROBERT L & TERESA	ET AL	113.26	113.26	\$ 2,378.46	\$ 1,325.14
SHORE TO SHORE	A		30.00	30.00	\$ 630.00	\$ 351.00
CHICKEN OR THE EGG	BRUCE		60.00	0.00	\$ 1,260.00	\$ -
	RENTAL LLC		415.00	0.00	\$ 9,960.00	\$ -
KIEHNAU	LLC		8161.99	4462.36	\$ 172,646.79	\$ 52,209.61
WAL-MART REAL	WAYNE & DIANNE M	ET AL				
ESTATE	TRST					
Door County YMCA,	BUSINESS TRUST					
Inc						
Totals						



UNDERGROUND ELECTRICAL  
 OVERHEAD WIRE  
 STORM SEWER  
 GAS  
 SANITARY SEWER  
 WATER  
 UNDERGROUND TELECOMMUNICATION

DUY WIRE  
 POWER POLE  
 TELEPHONE PED  
 GATE VALVE  
 CURB STOP  
 HYDRANT  
 SANITARY MANHOLE  
 STORM INLET  
 STORM MANHOLE  
 ELECTRICAL MANHOLE  
 SIGNAL POLE

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GEORGIA ST. - EGG HARBOR RD.  
 INTERSECTION SITE PLAN

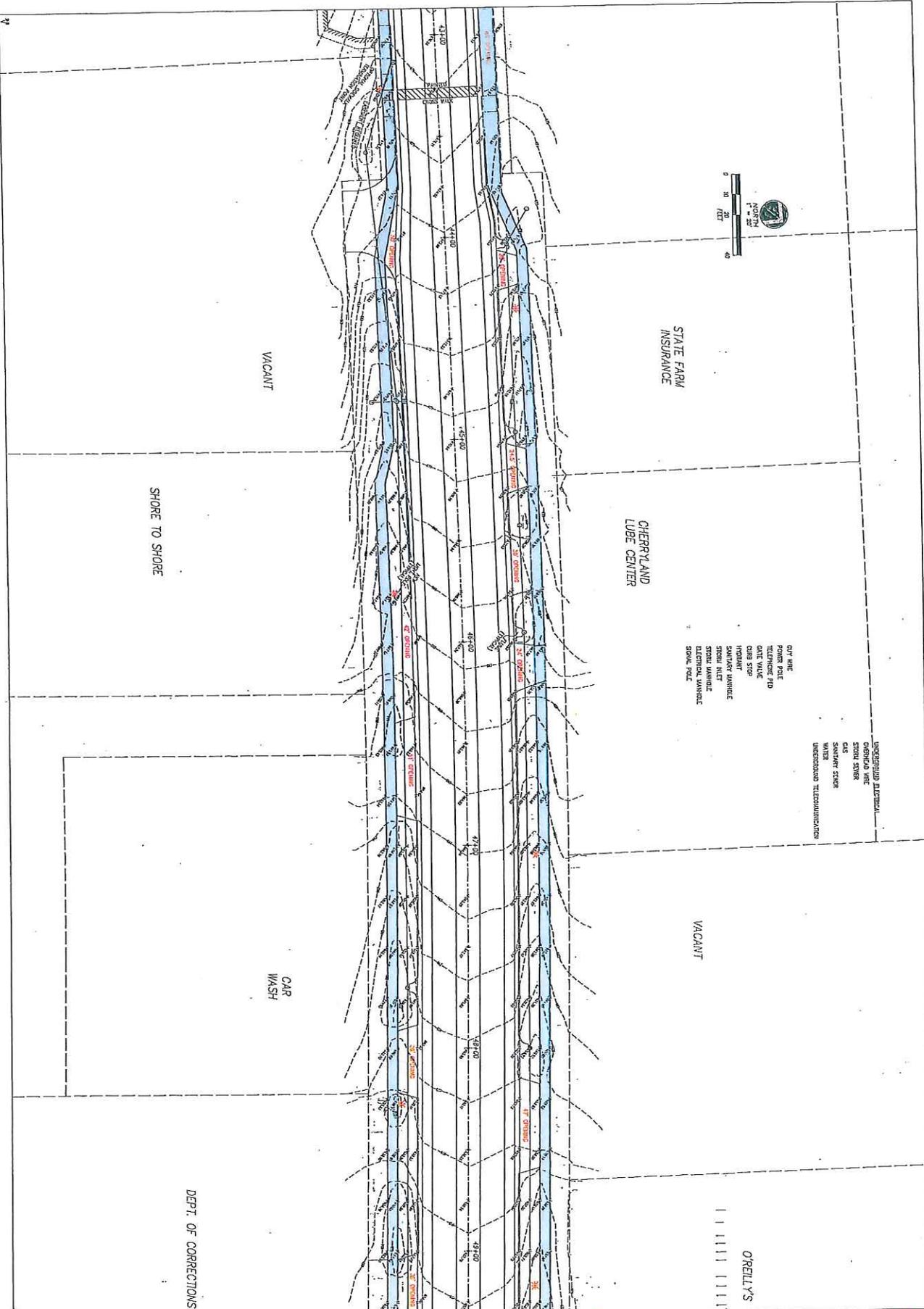
Egg Harbor Road



65 S. 3RD AVENUE  
 P.O. BOX 105  
 STURGEN BAY, WI  
 54235  
 PHONE: 920-743-8211  
 FAX: 920-743-8217

DATE	BY	REVISION	SCALE
01-14-05	WV/MLP	FOR APPROVAL	1" = 50'





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SITE PLAN

EGG HARBOR ROAD

**Baudhuin Incorporated**  
 Site Engineering • Surveying • Oil Science

55 S. 3RD AVENUE  
 P.O. BOX 105  
 STRONGSBORO, NJ, 08060  
 54235  
 PHONE: 920-743-8211  
 FAX: 920-743-8217

DATE	3-1-15
SCALE	AS SHOWN
PROJECT NO.	15-001
CLIENT	STATE OF NJ
DESIGNER	BBAUDHUIN INCORPORATED
CHECKED BY	...
DATE	...

SP3

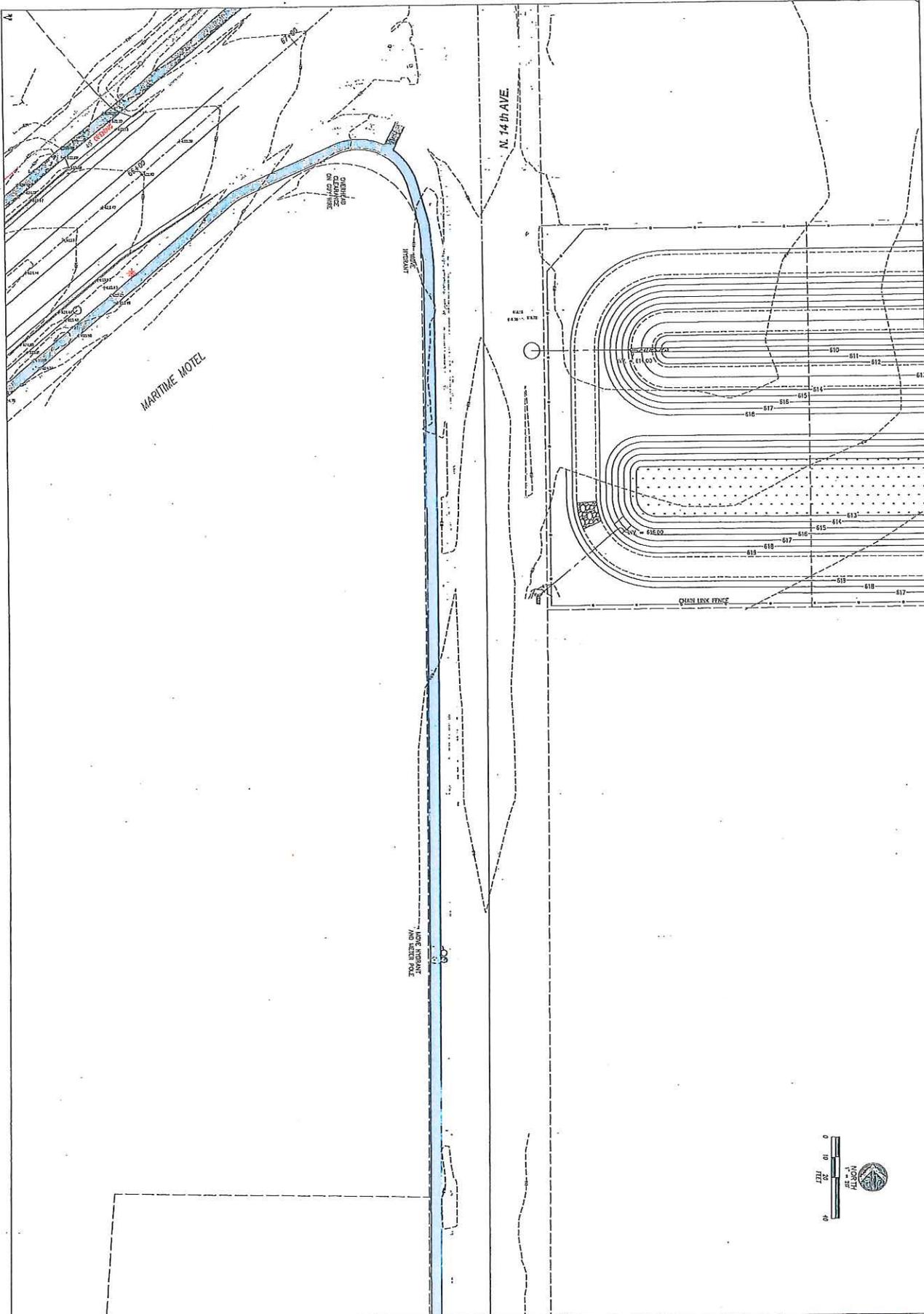












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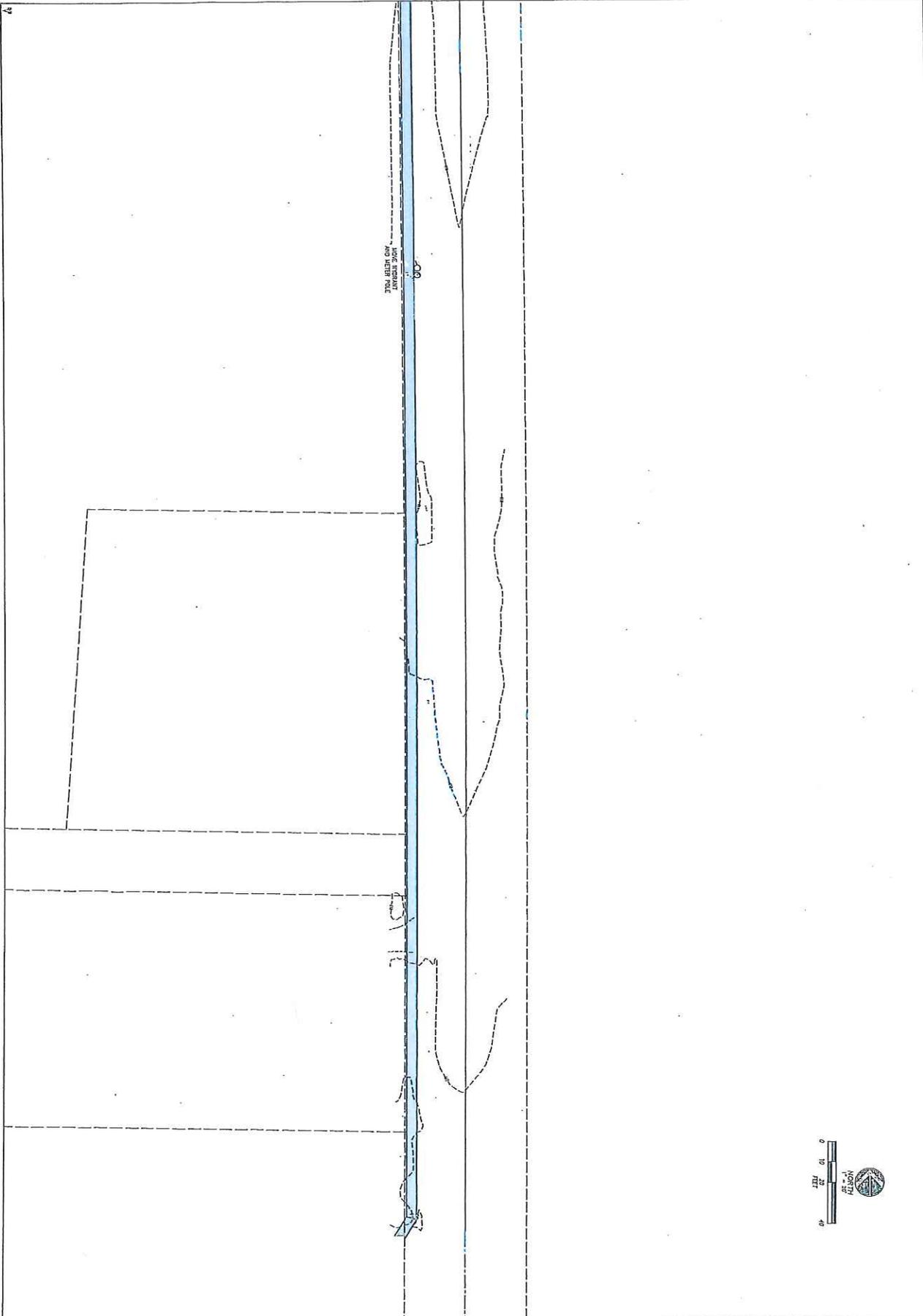
SITE  
 PLAN

14th AVENUE

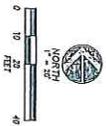


55 S. 3RD AVENUE  
 P.O. BOX 103  
 STURGEON BAY, WI.  
 54226  
 PHONE: 920-743-8211  
 FAX: 920-743-8217

DATE 04/14/2014	PROJECT PROPOSED 200 HOURS ROAD 2200'	SCALE 1" = 32'
BY [Signature]	DATE 04/14/2014	DATE 3-9-15
REVISED DATE	DATE	DATE
		22674



UTILITY POLE  
AND UTILITY POLE



**SP10**

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SITE  
PLAN

14th AVENUE



55 S. 3RD AVENUE P.O. BOX 109 STURGEON BAY, WI 54235 PHONE: 820-743-8211 FAX: 820-743-8217	DATE 024-025	PROJECT NUMBER 100 NORTH ROAD 27251	DRAWN BY M.G.M.P.
	SCALE 1" = 20'		TITLE 3-5-15 NO. 27251 21024

