

CITY OF STURGEON BAY
FINANCE/PURCHASING & BUILDING COMMITTEE
Tuesday, August 30, 2016
Council Chambers, City Hall - 421 Michigan Street
4:00 pm

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Request from Door County Economic Development Corporation for 2017 Funding re: Administration of City Programs.
4. Consideration of: Request from Sturgeon Bay Visitor Center for 2017 Funding.
5. Consideration of: Harmony by the Bay Management Agreement.
6. Review of unfinished business list.
7. Review bills.
8. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:

Date: 8/26/16

Time: 11:15 am

By: TM

Finance /Purchasing & Building Committee Members:

Stewart Fett, Chair

Jerry Stults, Vice Chair

David Ward.



August 24, 2016

Josh Van Lieshout, City Administrator
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Dear Josh:

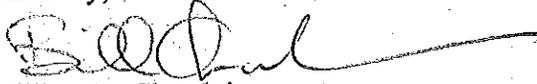
This letter includes our proposal to continue to work together with the City of Sturgeon Bay for the implementation of several Sturgeon Bay economic development programs, including the Industrial Park, Revolving Loan Fund (RLF), Sunset Hills Subdivision #2, Business Retention, West Side Waterfront Redevelopment, Coast Guard City and Workforce Development. Attached are summaries of these programs and our budget proposal for implementation of these programs in 2017.

As you know, the policies and practices of city government in any community are major determinates of the city's economic health. The City of Sturgeon Bay is to be commended for stepping up and taking a leadership role in so many ways to ensure that we maintain a healthy and positive business climate where every business has a solid chance to be successful.

The City prioritizes economic development to the point where I feel everyone involved with city government is part of our economic development team. If we can continue this spirit I am confident that we can't help but be successful in achieving our goals for the future.

If you have any questions, need additional information, or would like us to present this information to the appropriate City officials, please let me know.

Sincerely,



William D. Chadoir
Executive Director

Encl: Budget, Program Summaries and Strategic Work Plan

Cc: Valerie Clarizio, Treasurer
Marty Olejniczak

BUSINESS By NATURE[®]

PROPOSED 2017 BUDGET

DCEDC Services to Implement City of Sturgeon Bay Economic Development Programs Including:

- Industrial Park
- Revolving Loan Fund
- Sunset Hills Subdivision #2
- Business Retention
- West Side Waterfront Redevelopment
- Coast Guard City
- Workforce Development

A.	Professional Services Services provided by Executive Director, Economic Development Mgr, Operations Mgr, Business Education Manager and Office Assistant	\$25,000
B.	Office Supplies/Printing	650
C.	Marketing	2,000
D.	NEWREP Membership/Executive Pulse software	500
E.	Postage/Telephone/Fax	750
F.	Transportation/Business Expense	800
G.	Training/Meetings	<u>300</u>
	TOTAL	<u>\$ 30,000</u>

STURGEON BAY INDUSTRIAL PARK

1. Program Summary:

- The City of Sturgeon Bay created the Sturgeon Bay Industrial Park to accommodate and attract commercial, construction, distribution and manufacturing businesses to the community.
- To attract businesses in the Industrial Park, the City has implemented appropriate zoning, installed public infrastructure improvements, adopted minimum development standards and established financial incentives for eligible buyers.

2. Recent Activity:

- Expansion of the Industrial Park
 - Assisted City with the acquisition of 25 acre Anderson parcel to accommodate growth of current and new businesses in the park. Only about 4 acres of this property remains available for sale. It will be necessary to acquire additional land in the near future to restock the City land bank of industrial property for sale.
 - Worked with the City and WPS to facilitate the relocation of high pressure natural gas transmission line and gate station that restricted use of newly acquired property.
- ThermTronX
 - TTX has experienced rapid growth in the last few years and has required additional land to accommodate this growth.
 - Expansions in recent years include: 2012-12,000 sf expansion, 2014-30,000 sf expansion
 - 2015 expansions include: 25,000 sf for production and 10,000 sf for offices.
 - Facilitated City sale of 3 acres to accommodate current expansions-City needs to close this transaction that was approved by City Council.
 - Facilitated City approval of option to purchase for 4.4 acres to accommodate future growth.
- Hatco
 - Hatco constructed 65,000 sf plant expansions in 2014.
 - Hatco has requested assistance to acquire additional property to accommodate expected growth of the business.
- Pro Products
 - Worked extensively with Pro Products to relocate their manufacturing plant to a new larger lot to better accommodate current and future growth of the business. Facilitated sale of their former facility.
 - New 38,000 sf building was completed in 2015. Additional space has enabled business to acquire new high tech equipment to grow its business and employment.
 - Facilitated sale of 2.74 acre adjacent site in spring 2016 to accommodate business growth. Business is currently constructing a 5,625 sf building on this property.
- Cadence
 - Worked with Virginian based business, Cadence to acquire Plainfield Precision plant on Columbia Ave. This business may have been closed if not for this acquisition.
 - Assisted Cadence secure Wisconsin Jobs Tax Credits as an incentive to acquire and grow the business.
 - Facilitated City sale of 8 acre parcel for new 62,000 sf manufacturing plant and the business recently celebrated the grand opening of their beautiful new plant on this site. Business expects to grow from 39 to 100 employees in expanded facility.

- Murrock Landscaping
 - Facilitated the sale of the 0.75 acre adjacent lot to the business where they have recently completed construction of a 7,000 sf building to accommodate growth of the business.
- Key Industrial Plastics
 - completed a 12,000 square foot addition to their plant.

3. DCEDC ongoing duties and responsibilities

- Market sites to eligible new and expanding businesses.
- Prequalify prospective buyers to insure they are eligible and the project will conform to the City minimum development standards.
- Work with prospective buyer and City staff to prepare offer to purchase.
- Present project and offer to purchase to City Finance Committee and City Council.
- Work with City Staff to prepare and review closing documents and development agreement.
- Monitor and report to the City on business compliance with minimum development standards and eligibility for City Industrial Park incentives.
- Continue work with City on plans to expand the industrial park.

STURGEON BAY REVOLVING LOAN FUND PROGRAM

1. Program Summary:

- The City of Sturgeon Bay Community Development Block Grant (CDBG) Revolving Loan Fund (RLF) Program was created in 1990. Program provides below market rate loans to new and expanding businesses in the City.
- RLF originally capitalized with \$50,000 of City funds and a \$780,000 State grant.
- Program is designed to provide incentive for businesses to locate/expand in the City and/or to assist projects that cannot obtain all financing needs from the private sector.
- Program will lend \$35,000/job created or retained, up to a maximum loan amount of \$250,000.

2. Recent activity:

- Active Loans (all are current):
 - Sturgeon Bay Cold Storage
 - James Olson Automotive Group
 - Scaturio's Baking Company
 - Door County Traders
 - Foxglove Inn B&B
 - Dancing Bear
 - Door County Fire Company
 - Sonny's Italian Kitchen and Pizzeria
- Changes to the City RLF Policies and Procedures Manual to accommodate Wisconsin Department of Administration (DOA) and federal Housing & Urban Development (HUD) mandated revisions make the program less attractive to businesses due to employee interviewing and hiring reporting requirements.
 - The availability of low-interest commercial business lending has also affected the number of prospective RLF program clients.
- To avoid these burdensome policies, DCEDC has continued to investigate the possibility of "de-federalizing" the fund by joining a "regional partnership" to own and manage the program. We are still awaiting further guidance from DOA and HUD so the feasibility and cost/benefit of this transaction can be fully assessed.
- DCEDC is scheduling a meeting with representatives from DOA this fall to discuss additional CDBG-funded job creation programs.
- Current City RLF Balance:
 - \$429,593.86

• Impact of Program:

<u>Statistics</u>	<u>1990-July 31, 2016</u>
Total # of loans:	23
Loans paid off:	15
Total \$ loaned:	\$ 3.059 million
Private investment:	\$13.120 million
Jobs Committed:	290.75
Jobs created:	285.29
Jobs retained:	216.50

3. DCEDC Duties and Responsibilities:

- Market the Revolving Loan Fund Program to prospective applicants.
- Provide applicants assistance in completing applications and review for completeness and compliance with program requirements.
- Schedule meetings and maintain minutes and records of the City Loan Review Committee.
- Notify applicants of loan approvals and denials.
- Review and approve documentation of project expenditures prior to the release of loan funds and verify completion of projects and installation of fixed equipment financed by loan funds.
- Prepare loan repayment schedules and monitor repayments by each loan recipient.
- Assist legal counsel in assembling legal documentation for loan closings.
- Maintain loan recipient files including: loan package, loan closing and servicing files.
- Maintain and update revolving loan policies and procedures manual.
- Collect and analyze financial statements submitted by each loan recipient annually.
- Collect and monitor status of insurance policies on assets purchased.
- Monitor status of real estate taxes paid on collateral annually.
- Prepare and submit Semi-Annual Progress Reports to the WI DOA.

Sunset Hills Subdivision #2

1. Program summary:

- DCEDC and the City have worked together over the last several years to successfully relocate WireTech Fabrication out of their former residential neighborhood and into a new facility in the Sturgeon Bay Industrial Park.
- DCEDC has worked with the City to transform the former industrial site into residential use. Sunset Hills Subdivision #2, a 17 lot residential development was created and developers, R Van Rite Construction and Heritage Custom Homes were recruited to build and sell homes on the property.
- A TIF funded Down Payment Assistance Program was created to facilitate early sale of homes in the subdivision. The program provides \$5,000 forgivable loans to the home buyers in the subdivision.
- Action Realty has been engaged by the Developer to market the lots and homes in the subdivision. DCEDC continues to assist the realty company with marketing initiatives targeting employees at local businesses.

2. Recent Activity:

- DCEDC continues to administer and market the City Down Payment assistance program. DCEDC approved two applications in 2015 and a total of 12 applications for this program since 2011. A total of 5 lots remain for sale in the subdivision.
- R Van Rite Construction constructed and sold two model homes in the subdivision in 2015.
- The DKBEP High School Home Construction Program completed a student built home in May 2015 and the home sold in October 2015.
- A reorganized High School Home Construction Program hopes to build on one of the remaining lots during the 2017/18 school year.
- Action Realty has consistently reported that previous success in securing home buyers in this subdivision in a tough real-estate market can be attributed to the availability of the City Down payment Assistance program and the availability of quality turnkey model homes by the developers.

3. DCEDC Duties and Responsibilities:

- DCEDC works with the Developer and Action Realty to market the Down Payment Assistance Program to prospective home buyers.
- DCEDC reviews down payment loan applications, approves loans and works with the City to close loans.

BUSINESS RETENTION COMMITTEE

1. Program Summary:

- The future strength of the Door County economy is highly dependent upon the success and growth of businesses that already exist in Door County. (A standard economic development statistic is that 80% of new job growth in any community comes from existing businesses.)
- DCEDC works with existing businesses on an ongoing basis to determine the health and strength of the local economy. DCEDC staff and volunteer members of our Business Retention committee work with area business owners and leaders, to thank them for doing business here and to make local companies stronger by identifying and helping address their business needs.
- DCEDC staff and volunteers discuss a number of important topics:
 - Identify resources that foster business success;
 - Refer information to appropriate policy makers;
 - Address issues with local government;
 - Uncover trends affecting local business conditions.
- Executive Pulse is a customized Customer Relationship Management (CRM) online software system for economic, workforce and community development. Executive Pulse CRM is a powerful platform incorporating sophisticated database reporting and communication tools.
- Each year, DCEDC pays a \$240 licensing fee to provide E-Pulse to our staff and volunteers.
- DCEDC Business Retention Volunteers:
 - Phil Berndt – Door County Visitor Bureau
 - Sheila Curtin – NWTC
 - Leslie Gast – Nicolet Bank
 - Ken Glasheen – Nicolet Bank
 - Pam Seiler – Sturgeon Bay Visitor Center
 - Danny Hanson – Admiral Asset Management
 - Carol Karls – Wisconsin Public Service
 - Brynn Swanson – Baileys Harbor Comm. Assn.
 - Libby Spenser – Ephraim Business Council

2. Recent Activity:

- Pam Seiler, Executive Director of the Sturgeon Bay Visitor Center, joined the Retention Committee in 2016, to extend the reach of the committee into the City business community.
- In the past 24 months, volunteers have made 40 visits to local companies; 23 in the City.
- From January 2010 to date, DCEDC volunteers have made more than 150 visits to local companies; 65 in the City of Sturgeon Bay, including Bay Shore Outfitters, Cadence, Inc., Marathon Gas Stations, The Lodge at Leathersmith, Sunshine House, Jim Olson Motors, Clipper's Mate/Yankee Clipper, Fincantieri-Bay Shipbuilding Company, Hatco Corporation, Roen Salvage, White Lace Inn/Dancing Bear, Warner/Wexel Industrial Supplies, Midwest Wire Products, Wulf Brothers, N.E.W. Industries, C&S Manufacturing, McDonald's, Hill Building Maintenance, Ministry Door County Medical Center, WireTech Fabricators, Pro Products, Inc., Viking Electric, Just In Time Corp., Bay Electric Systems, Key Industrial Plastics, Portside Builders, Inn at Cedar Crossing, Sturgeon Bay Metal Products, Murrock Landscaping, AmericInn & Suites, Linen Press, Eagle Mechanical, HTF, Inc., and Young Automotive.

3. DCEDC duties and responsibilities

- Coordinate nine business retention committee meetings in Sturgeon Bay each year.
- Schedule and organize staff and volunteer meetings with local businesses.
- Staff follow-up on any business issues or projects identified during retention visits.
- Provide Executive Pulse Productivity Reports to volunteers and staff on a regular basis.

West Waterfront Redevelopment

1. Program Summary:

- The City of Sturgeon Bay approved the West Waterfront Redevelopment Plan in 2011. The plan proposed several new uses and facilities including a brew pub, Four Seasons Market, Hotel, Workforce Housing and public waterfront walkway improvements.
- The City has adopted a TIF District and secured several grants to facilitate implementation of the plan.

2. Recent Activity:

- DCEDC and City staff works closely with the consultants and the Redevelopment Authority to refine the redevelopment plan and to secure developers for the project. The site plan and feasibility study has evolved over the last couple yrs. based on the needs and interests of the City and prospective developers.
- DCEDC and the City attracted a local developer for an \$8 million, 76 unit destination hotel/spa. The zoning and development agreement for the project has been approved by the City. Financing for the project has been secured. Site environmental approval was approved by the DNR. Unfortunately, a lawsuit claiming the project is located below the high water mark is holding up the project. We expect the lawsuit will be resolved in the City's favor to allow construction start in 2017 and opening in 2018.
- The DCEDC/City team is working to leverage the commitment of the hotel developer to secure developers for a brewpub and market rate apartment project.
- Bay Lofts LLC, a Madison based developer reached agreement with the city and is currently under construction for a 37 unit apartment project with first floor commercial space. This is a beautiful and great addition to the West Waterfront.
- The City RDA issued an RFP for the granary site. RDA selected the proposal from the Smet/Titletown to develop a brewpub on this site. The project is on hold pending the resolution of the hotel lawsuit.
- The DCEDC/City team worked extensively with Sonny's Pizza to acquire the former Applebee's property and they have relocated their successful business to this property. The City approved a RLF loan to facilitate this project.
- DCEDC has assisted the City staff with several grant application to fund various planning and public infrastructure elements of the plan.

3. DCEDC Roles and Responsibilities:

- Assist the City identify qualified developers for projects in the plan, solicit their interest and present the development opportunities to interested firms.
- Assist the City secure grants and other resources to plan and fund the waterfront walkway, environmental remediation and other public facilities in the plan.

Sturgeon Bay Coast Guard City Designation

1. Program Summary:

- The City of Sturgeon Bay is home to three distinct and important Coast Guard detachments including the Coast Guard Cutter Mobile Bay, the Canal Life Saving Station and the Marine Safety Office. These units fill vital roles in the community including public safety, maintaining maritime transportation and support to local maritime industry. The units also represent a significant number of good jobs and support for numerous community organizations.
- In recent years, City of Sturgeon Bay leadership has set a goal of being designated a Coast Guard City by the US Coast Guard. The City achieved this lofty goal when it was approved as the 16th Coast Guard City in the Country in a ceremony and celebration in May 2014. This designation recognizes the importance of the Coast Guard presence in the community and goes the extra step to support and assist the Coast Guard mission and its personnel in the community.

2. Recent Activity:

- The DCEDC Workforce Taskforce has produced and distributes to all the local Coast Guard detachments a brochure that is distributed to all new personnel. The brochure welcomes new service personnel to the community and encourages them to consider returning to the community after they retire from the service to join our vibrant and maritime based workforce.
- DCEDC consults with city staff on the ongoing plans to enhance, on the south side of the Oregon/Maple St. Bridge, the land based storage and work yard facilities that support the CG vessel Mobile Bay. The CG constructed a new storage bldg. on this site in 2014 and the CG and City have completed amenities on and adjacent to this site.
- DCEDC is a member and regular attendee of the Sturgeon Bay Coast Guard City Committee that has met monthly since 2010. The committee's focus has been to identify and implement actions and activities that improve and strengthen our relationships with the Coast Guard.
- Recent major initiatives to enhance our Coast Guard relationship have included expanded activities associated with the annual Maritime Festival sponsored by the Door County Maritime Museum. The event has been renamed the Door County Maritime Festival- a Salute to the Coast Guard and expanded to a 10 day celebration. New activities and events include a community sponsored picnic for Coast Guard personnel and their families, a Maritime Awards Program, including awards for CG Person of the Year and Community Mariner of the Year. The 2016 Festival was very successful.

Sturgeon Bay Workforce Development

1. Program Summary:

- The biggest challenge confronting business today is the workforce shortage. Most businesses are not able to find sufficient skilled and unskilled talent to effectively run their businesses.
- If businesses are not able to find the labor they need they may be forced to downsize their operations or relocate part or all of the business to a community with a more ready supply of labor.

2. Recent Activity:

- DCEDC has reactivated its Workforce Taskforce to engage the human resource professionals in local businesses to work together to address this problem. The group is monitoring plant closures in other communities and attending job fairs to recruit workers to the community. The group is also bringing in labor and HR professionals to assist them in understanding the challenges and to develop strategies to be more successful in retaining and recruiting labor.
- DCEDC is working closely with City staff to quantify the workforce housing shortage and to identify alternative locations and opportunities that could be activated to help address the problem. We are proactively reaching out to developers that are interested in helping address the housing shortage in our community.
- DCEDC is working with leadership at NWTC and the K-12 school districts in the County to assess how we can more effectively retain more youth in our community after HS graduation or after post-secondary education. Working together we have developed plans to restructure the Door Kewaunee Business Education Partnership (DKBEP) to align future programming around opportunities presented by the new Academic and Career Planning (ACP) mandate by the State of Wisconsin. We propose to engage the local manufacturing and business community to help students fully explore the vast range of career opportunities available to them, especially right here in Door County.
- DCEDC has created a new comprehensive workforce development initiative called Grow Door County- a Workforce for the Future. This program incorporates the three essential elements of a viable workforce development initiative, 1. Retention of more youth after HS, 2. Retention and recruitment of more workers to our community, and 3. Workforce housing development. This program will be unveiled at the Door County Business and Education Summit on September 13 at Hartco's corporate training center, in the Sturgeon Bay Industrial Park.



STURGEON BAY
DOOR COUNTY
VISITOR CENTER

Our mission: To market Sturgeon Bay as a year-round destination
and premier community to live, shop, and play.

August 24, 2016

City of Sturgeon Bay
Finance/Purchasing & Building
421 Michigan Street
Sturgeon Bay, WI 54235

To Aldermen Fett, Stults, and Ward:

Thank you for the opportunity to present to your committee regarding continued funding for the Sturgeon Bay Visitor Center. I have attached a packet of information that I will review with you at the upcoming Finance meeting on Tuesday, August 30th.

There are several items of note. First, I've included our 2015 financial information as well as our 2014 Form 990 Tax Return as 2015 is still in the process of completion. I have not included the return in its entirety, but if you would like the supporting detail, please let me know and I will send it to you immediately. I am also including an Economic Impact Evaluation from the 2015 Bassmaster AOY Tournament as the City was an integral player in the success of this tournament.

I will have a power point presentation for you on Tuesday as well as a hard copy for your review at that time.

I am currently working on a SBVC/City of Sturgeon Bay agreement that will outline our scope of services as well as those provided to the SBVC by the City of Sturgeon Bay, Park and Recreation, Fire and Police Departments. The Board of Directors of the SBVC feel confident that an outline of our services and how we will continue to support the growth of Sturgeon Bay will be beneficial to both parties. We hope to have this agreement for your review within the next month.

I realize that the City is under the same budget constraints as we all are, but Sturgeon Bay is fast becoming one of the "premier destinations" of Door County. After last year's major success with Bassmaster's Angler of the Year tournament, the arrival of Cabela's National Walleye Tournament (presented by the Lodge at Leathem Smith) this June and the recent arrival and return trip of the Tall Ship Festival Preview (presented by Nicolet National Bank), Sturgeon Bay is one busy place! We have much to do to continue our promotion of our City and have a number of opportunities already presenting themselves for the 2017-18 seasons. With that being said, we respectfully request that the City consider an additional \$5,000 in funding for additional city-wide events that are forthcoming, funds that we believe will be easily offset by the increase in room tax dollars collected.

We, as an organization, look forward to welcoming new workforce and businesses as well as our tourism related guests. As you will hear me say time and time again, the SBVC is an integral part of the work of the City of Sturgeon Bay and Door County Economic Development as you, and they, provide a "quantity" of life while we work with you to provide a "quality" of life.

I look forward to talking with you in person and discussing how we can continue to showcase Sturgeon Bay and continue to provide this quality of life that so many other communities are envious of.

If you have any questions or need clarification on any items in your packets, please feel free to contact me at your convenience. I've also included a copy of an article that was written by Alan McGukin, a writer covering the 2015 Bassmaster Angler of the Year tournament for your review. I believe that it says exactly what we already know. It reads:

Sturgeon Bay Visitor Center

36 S Third Avenue • Sturgeon Bay, WI 54235 • (800) 301-6695 • (920) 743-6246 • Fax (920) 743-6370
vacation@sturgeonbay.net • sturgeonbay.net

"You win, Sturgeon Bay."

Nine years, roughly 40 different Bassmaster Elite Series host cities, about 150,000 miles on the odometer – and I'm picking this as my personal all-time favorite city to have ever covered a tournament.

I've stayed in a retro 50s motel this week owned by Jackson Browne and pat mcdonald (The Future's So Bright, I Gotta Wear Shades) – where yes, peace and love are in the air.

I've walked to our morning tournament take-off and weigh-in each day, because they're located just 1,000 yards from this motel.

Been given free chocolate chip cookies by a man from the Dominican Republic, I'd never met in my Life, and have fast access to more deep fried perch sandwiches and Spotted Cow Beer than what oughta be legal.

I've jogged your alleys and city streets for exercise, telling locals I passed between heavy breaths – "Y'all have a great city – thanks for having us."

And I noticed as each and every vehicle stopped to let me pass safely through your intersections, en route to running past a yacht in your harbor each day named "Gypsy Soul" that jogged heartfelt emotions.

I've sipped rum with chamber, tourism & visitors center folks that are obviously humbled by the fact we're here - and want to be our friends – so I pridefully answered every question they had about a sport they're still trying to better understand.

I leaned into the ear of B.A.S.S. editor, Chris Mitchell, during weigh-in and said, "Mitchell, these folks pay attention to us – they laugh at the funny things our pros say on stage – they're exceptionally dialed-in to us – seems like they're really glad we are here."

I've watched grown men shine their show cars, adjacent to young boys in Packer hoodies selling fresh produce, and another man selling alpaca socks.

And as I type, I'm eating a breakfast burrito the size of Steelers' Brett Keisel's right leg, from a food truck located 200 feet from this hotel. The blonde vendor lady told me, "Enjoy the sun" as she handed me the sausage stuffed creation complimented by eggs, she wanted me to know for sure, came from free ranging chickens.

I couldn't live here year round – because I'm a member of the No Shoes Nation, and you're way too cold. But the past 4 days – you've warmed my soul in ways no other venue ever has. A warm and humble hug of thanks from me to you, Sturgeon Bay. You're the best.

With gratitude,



Pam Seiler
Executive Director
(920) 493-7432

Enclosures: 990 Tax Return, 12-31-15 Financial Statements, Bassmaster AOY Economic Impact Study

Sturgeon Bay Visitor Center
36 S Third Avenue • Sturgeon Bay, WI 54235 • (800) 301-6695 • (920) 743-6246 • Fax (920) 743-6370
vacation@sturgeonbay.net • sturgeonbay.net

Sturgeon Bay Visitor & Convention Bureau
Profit & Loss
January through December 2015

Jan - Dec 15

Ordinary Income/Expense Income		Jan - Dec 15
4000 · REVENUE		
4110 · City of Stg Bay Agreement	44,775.00	
4113 · Tourism Funds-Trn Sturgeon Bay	1,779.19	
4114 · Tourism Funds-Sevastopol	21,280.13	
4115 · Tourism Funds-City Sturgeon Bay	43,621.42	
4116 · Sponsorships	475.00	
4120 · Membership Dues		
4121 · Current Year Dues	76,714.75	
Total 4120 · Membership Dues	76,714.75	
4130 · Guidebook Advertising		
4131 · Current Year Guidebook	52,100.00	
Total 4130 · Guidebook Advertising	52,100.00	
4200 · Special Events	254,425.16	
4275 · Website Advertising	8,674.00	
4300 · Convenience Fees	1,119.42	
4320 · Gift Certificates - 5%	5,768.44	
4360 · Merchandise	1,041.95	
4370 · Grant and Foundation	4,010.00	
4380 · Donations	997.48	
4383 · City Scaping	1,080.00	
4390 · Miscellaneous	116.06	
4400 · Marketing/Adv-Coffee Table Mark	5,801.98	
Total 4000 · REVENUE	523,779.98	
Total Income	523,779.98	
Gross Profit	523,779.98	
Expense		
6000 · EXPENSE		
6100 · Personnel	121,286.37	
6110 · Wages	12,213.80	
6120 · Payroll Taxes	79.76	
6130 · Health/Dental/Life		
Total 6100 · Personnel	133,579.93	
6200 · Visitor Center	174,923.94	
6600 · Special Events	135,831.65	
6800 · Marketing/Advertising	8,906.68	
7000 · Guidebook		
7010 · Design	8,675.00	
7020 · Printing	25,191.40	
7030 · Postage and Delivery	8,338.67	

Sturgeon Bay Visitor & Convention Bureau
Profit & Loss
January through December 2015

	Jan - Dec 15
Total 7000 - Guidebook	42,206.07
Total 6000 - EXPENSE	495,447.27
Total Expense	495,447.27
Net Ordinary Income	28,332.71
Other Income/Expense	
Other Income	4.44
4340 - Interest	1,351.35
7100 - Dividend Income	3,176.22
7105 - Capital Gain on Investments	-3,098.66
7110 - Unrealized Gain/Loss on Investmt	1,433.35
Total Other Income	1,433.35
Net Other Income	1,433.35
Net Income	<u>29,766.06</u>

Sturgeon Bay Visitor & Convention Bureau
Balance Sheet
 As of December 31, 2015

	Dec 31, 15
ASSETS	
Current Assets	
Checking/Savings	
1000 - Checking Account	114,893.37
1030 - General	82,443.08
1040 - Gift Certificate Account	
Total 1000 - Checking Account	197,336.45
1055 - Savings Account	
1070 - Money Market General	13,013.26
Total 1055 - Savings Account	13,013.26
Total Checking/Savings	210,349.71
Accounts Receivable	
1120 - Accounts Receivable	13,728.75
Total Accounts Receivable	13,728.75
Other Current Assets	
1010 - Petty Cash	15.10
1082 - American Funds Investment Accou	58,056.53
1083 - Am Funds GC Investment Acct	26,251.80
1300 - Prepaid Expenses	9,288.88
1301 - Prepaid Insurance	2,923.28
Total Other Current Assets	96,534.59
Total Current Assets	320,613.05
Fixed Assets	
1310 - Land	59,880.10
1320 - Building	154,984.12
1330 - Land Improvements	9,754.31
1340 - Machinery	300.00
1350 - Furniture, Fixtures, and Equip	38,328.74
1360 - Office Equipment	11,632.97
1370 - Building Improvements	9,617.51
1391 - Intangible Asset	390.00
1420 - A/D - Building	-39,881.95
1430 - A/D - Land Improvements	-9,754.31
1440 - A/D - Machinery	-300.00
1450 - A/D - Furn, Fixtures, & Equip	-16,385.89
1460 - A/D - Office Equipment	-8,291.10
1470 - A/D - Building Improvements	-9,617.51
1491 - Accumulated Amortization	-390.00
1590 - Assets Not Yet in Service	7,699.50
Total Fixed Assets	207,966.49

Sturgeon Bay Visitor & Convention Bureau
Balance Sheet
 As of December 31, 2015

	Dec 31, 15
TOTAL ASSETS	528,579.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	1,527.61
2210 - Accounts Payable	1,527.61
Total Accounts Payable	1,527.61
Credit Cards	938.61
2225 - Baylake Bank Credit Card	938.61
Total Credit Cards	938.61
Other Current Liabilities	
2220 - Payroll Liabilities	3,505.49
2300 - Accrued Property Taxes	5,239.29
2305 - Accrued Interest	402.64
2410 - Gift Certificates	106,510.28
2615 - Note Payable - Nicolet National	110,548.85
2625 - Future Year Dues	58,155.00
2630 - Future Year Guidebook	43,483.00
2635 - Future Year Sponsorships	15,845.00
2645 - Future Year Website	11,580.00
2655 - Anonymous Event Sponsor/donatio	2,050.00
2660 - Future Grant/Sponsorship	15,087.00
Total Other Current Liabilities	372,416.55
Total Current Liabilities	374,882.77
Total Liabilities	374,882.77
Equity	
3210 - Unrestricted Fund Balance	123,930.71
Net Income	29,766.06
Total Equity	153,696.77
TOTAL LIABILITIES & EQUITY	528,579.54

EXTENDED TO AUGUST 17, 2015

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Form **990**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2014

Department of the Treasury
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.

Open to Public Inspection

Information about Form 990 and its instructions is at www.irs.gov/form990.

A For the 2014 calendar year, or tax year beginning and ending

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization
STURGEON BAY VISITOR & CONVENTION BUREAU, INC.
 Doing business as
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite
36 S. THIRD AVE. STE 1
 City or town, state or province, country, and ZIP or foreign postal code
STURGEON BAY, WI 54235
F Name and address of principal officer: **FRED YOUNG**
SAME AS C ABOVE

D Employer identification number
39-1801595

E Telephone number
920-743-6246

G Gross receipts \$ **440464.**

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If "No," attach a list. (see instructions)

I Tax-exempt status: 501(c)(3) 501(c)() (insert no.) 4947(a)(1) or 527

J Website: **WWW.STURGEONBAY.NET**

K Form of organization: Corporation Trust Association Other

L Year of formation: **1995** **M** State of legal domicile: **WI**

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: TO PROMOTE STURGEON BAY AS A YEAR-ROUND DESTINATION & PREMIER COMMUNITY TO LIVE, SHOP & PLAY.			
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.			
	3	Number of voting members of the governing body (Part VI, line 1a)	18	
	4	Number of independent voting members of the governing body (Part VI, line 1b)	18	
	5	Total number of individuals employed in calendar year 2014 (Part V, line 2a)	9	
	6	Total number of volunteers (estimate if necessary)	0	
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	0.	
7b	Net unrelated business taxable income from Form 990-T, line 34	0.		
Revenue			Prior Year	Current Year
	8	Contributions and grants (Part VIII, line 1h)	224067.	219380.
	9	Program service revenue (Part VIII, line 2g)	239574.	215444.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	74.	5576.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	0.	0.
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	463715.	440400.	
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.	0.
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	140617.	145728.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	b	Total fundraising expenses (Part IX, column (D), line 25)	0.	
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	319733.	286718.
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	460350.	432446.
19	Revenue less expenses. Subtract line 18 from line 12	3365.	7954.	
Net Assets or Fund Balances			Beginning of Current Year	End of Year
	20	Total assets (Part X, line 16)	491419.	462878.
	21	Total liabilities (Part X, line 26)	373692.	338947.
22	Net assets or fund balances. Subtract line 21 from line 20	117727.	123931.	

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer: **FRED YOUNG, PRESIDENT** Date: _____

Type or print name and title

Paid Print/Type preparer's name: **VICKI A. STANGEL** Preparer's signature: *Vicki Stangel* Date: _____ Check if self-employed: PTIN: **P00227776**

Preparer Use Only Firm's name: **STANGEL ACCOUNTING AND TAX OFFICE, S.C.** Firm's EIN: **39-1487282**

Firm's address: **354 MICHIGAN STREET STURGEON BAY, WI 54235-2244** Phone no. (920) **743-7500**

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

STURGEON BAY VISITOR & CONVENTION
BUREAU, INC.

Form 990 (2014)

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Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:
TO MARKET STURGEON BAY AS A YEAR-ROUND DESTINATION AND PROMOTE THE CITY AS A PREMIER COMMUNITY TO LIVE, SHOP AND PLAY.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 156998. including grants of \$) (Revenue \$ 147620.)
SPECIAL EVENTS ARE ORGANIZED THROUGHOUT THE YEAR TO HIGHLIGHT THE CITY OF STURGEON BAY AND PROVIDE ENTERTAINMENT AND ACTIVITIES FOR RESIDENTS AND TOURISTS ALIKE.

4b (Code:) (Expenses \$ 45658. including grants of \$) (Revenue \$ 49728.)
THE ORGANIZATION PUBLISHES A GUIDEBOOK PROMOTING THE STUREGON BAY AREA FOR DISTRIBUTION TO TOURISTS AND PROSPECTIVE RESIDENTS.

4c (Code:) (Expenses \$ 9409. including grants of \$) (Revenue \$ 8608.)
THE ORGANIZATION PUBLISHES A WEBSITE PROMOTING THE STUREGON BAY AREA TO TOURISTS AND PROSPECTIVE RESIDENTS.

4d Other program services (Describe in Schedule O.)
(Expenses \$ including grants of \$) (Revenue \$ 9488.)

4e Total program service expenses 212065.

STURGEON BAY VISITOR & CONVENTION

BUREAU, INC.

Form 990 (2014)

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	X	
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>		X
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b <i>If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?</i>		

STURGEON BAY VISITOR & CONVENTION

Form 990 (2014)

BUREAU, INC.

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Part IV Checklist of Required Schedules (continued)

		Yes	No
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No", go to line 25a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If "Yes," complete Schedule L, Part II		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
b	A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29	Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34	Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	X	

Form 990 (2014)

STURGEON BAY VISITOR & CONVENTION

BUREAU, INC.

Form 990 (2014)

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Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1a	20		
1b	0		
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2a	9		
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? <i>Note.</i> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
3b	If "Yes," has it filed a Form 990-T for this year? If "No," to line 3b, provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
4b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
7a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
7b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7d	If "Yes," indicate the number of Forms 8282 filed during the year		
7e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
7h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
9a	Did the sponsoring organization make any taxable distributions under section 4966?		
9b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
10a	Initiation fees and capital contributions included on Part VIII, line 12		
10b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter:		
11a	Gross income from members or shareholders		
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
13a	Is the organization licensed to issue qualified health plans in more than one state? <i>Note.</i> See the instructions for additional information the organization must report on Schedule O.		
13b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
13c	Enter the amount of reserves on hand		
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
14b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

Form 990 (2014)

STURGEON BAY VISITOR & CONVENTION

Form 990 (2014)

BUREAU, INC.

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Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
	1a	18	
b	Enter the number of voting members included in line 1a, above, who are independent		
	1b	18	
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?	X	
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?		X
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a		X
b		
10b		
11a		X
b		
12a		X
b		
12b		
c		
12c		
13		X
14		X
15		
a		X
b		X
16a		X
b		
16b		

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed **WI**
- 18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20 State the name, address, and telephone number of the person who possesses the organization's books and records: **PAM SEILER - 920-743-6246**
36 S. THIRD AVE., STURGEON BAY, WI 54235

STURGEON BAY VISITOR & CONVENTION

Form 990 (2014)

BUREAU, INC.

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Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter 0 in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's current key employees, if any. See instructions for definition of "key employee."
- List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) FRED YOUNG PRESIDENT	5.00	X		X				0.	0.	0.
(2) MARK SCHUSTER VICE PRESIDENT	5.00	X		X				0.	0.	0.
(3) CINDY WEBER PAST PRESIDENT	5.00	X		X				0.	0.	0.
(4) LESLIE GAST TREASURER	5.00	X		X				0.	0.	0.
(5) TRISH HANSON BUSINESS REPRESENTATIVE	1.00	X						0.	0.	0.
(6) KELLY AVENSON BUSINESS REPRESENTATIVE	1.00	X						0.	0.	0.
(7) AMY CROOK BUSINESS REPRESENTATIVE	1.00	X						0.	0.	0.
(8) JOE MCMAHON BUSINESS REPRESENTATIVE	1.00	X						0.	0.	0.
(9) SHERRY SCHULTZ BUSINESS REPRESENTATIVE	1.00	X						0.	0.	0.
(10) TERRY ULLMAN BUSINESS REPRESENTATIVE	1.00	X						0.	0.	0.
(11) RANDY MORROW BUSINESS REPRESENTATIVE	1.00	X						0.	0.	0.
(12) JON CALHOUN BUSINESS REPRESENTATIVE	1.00	X						0.	0.	0.
(13) LISA WHITE BUSINESS REPRESENTATIVE	1.00	X						0.	0.	0.
(14) PAM JORNS BUSINESS REPRESENTATIVE	1.00	X						0.	0.	0.
(15) CHUCK TICE SEVASTOPOL REPRESENTATIVE	1.00	X						0.	0.	0.
(16) BILL CHAUDOIR EX-OFFICIO	1.00	X						0.	0.	0.
(17) STEVE MCNEIL CITY OF SB SBVC BOARD NOMI	1.00	X						0.	0.	0.

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Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) RON VANDERTIE CITY OF STURGEON BAY REPRE	1.00	X						0.	0.	0.
1b Sub-total								0.	0.	0.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								0.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 0

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual	3	X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual	4	X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person	5	X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

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Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a				
	b Membership dues	1b	76186.			
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e	104750.			
	f All other contributions, gifts, grants, and similar amounts not included above	1f	38444.			
	g Noncash contributions included in lines 1a-1f: \$					
	h Total. Add lines 1a-1f		219380.			
	Program Service Revenue	2 a SPECIAL EVENTS	Business Code 713990	147620.	147620.	
b GUIDEBOOK		713990	49728.	49728.		
c WEBSITE		713990	8608.	8608.		
d GIFT CERTIFICATES		713990	8165.	8165.		
e MERCHANDISE		713990	1323.	1323.		
f All other program service revenue						
g Total. Add lines 2a-2f			215444.			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		1128.		1128.	
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6 a Gross rents	(i) Real				
		(ii) Personal				
		b Less: rental expenses				
		c Rental income or (loss)				
	d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	(i) Securities				
		(ii) Other				
		b Less: cost or other basis and sales expenses	0.	64.		
		c Gain or (loss)	4512.	-64.		
	d Net gain or (loss)		4448.		4448.	
	8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	a				
		b Less: direct expenses	b			
c Net income or (loss) from fundraising events						
9 a Gross income from gaming activities. See Part IV, line 19	a					
	b Less: direct expenses	b				
	c Net income or (loss) from gaming activities					
10 a Gross sales of inventory, less returns and allowances	a					
	b Less: cost of goods sold	b				
	c Net income or (loss) from sales of inventory					
Miscellaneous Revenue		Business Code				
11 a						
b						
c						
d All other revenue						
e Total. Add lines 11a-11d						
12 Total revenue. See instructions.		440400.	215444.	0.	5576.	

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Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	131742.	29336.	102406.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	21.		21.	
9 Other employee benefits				
10 Payroll taxes	13965.		13965.	
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	6428.		6428.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)				
12 Advertising and promotion	24164.	19754.	4410.	
13 Office expenses	50413.	36688.	13725.	
14 Information technology	10099.	9410.	689.	
15 Royalties				
16 Occupancy	65235.	11124.	54111.	
17 Travel	991.		991.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	2715.		2715.	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	9811.		9811.	
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a ENTERTAINMENT	30483.	30483.		
b SUPPLIES	28168.	28168.		
c FOOD & BEVERAGE	20423.	20423.		
d ARTIST COST	15800.	15800.		
e All other expenses	21988.	10879.	11109.	
25 Total functional expenses. Add lines 1 through 24e	432446.	212065.	220381.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

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Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year	
Assets	1	Cash - non-interest-bearing	203553.	1	54620.
	2	Savings and temporary cash investments	67042.	2	13054.
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net	14484.	4	93681.
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges	18709.	9	8869.
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 288406.		
	b	Less: accumulated depreciation	10b 78630.		
			187598.	10c	209776.
	11	Investments - publicly traded securities		11	
	12	Investments - other securities. See Part IV, line 11		12	82878.
	13	Investments - program-related. See Part IV, line 11		13	
	14	Intangible assets	33.	14	0.
15	Other assets. See Part IV, line 11		15		
16	Total assets. Add lines 1 through 15 (must equal line 34)	491419.	16	462878.	
Liabilities	17	Accounts payable and accrued expenses	15634.	17	13858.
	18	Grants payable		18	
	19	Deferred revenue	229469.	19	206158.
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties	126229.	23	118620.
	24	Unsecured notes and loans payable to unrelated third parties	2360.	24	311.
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26	Total liabilities. Add lines 17 through 25	373692.	26	338947.
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.				
	27	Unrestricted net assets		27	
	28	Temporarily restricted net assets		28	
	29	Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 30 through 34.				
	30	Capital stock or trust principal, or current funds	117727.	30	123931.
	31	Paid-in or capital surplus, or land, building, or equipment fund	0.	31	0.
	32	Retained earnings, endowment, accumulated income, or other funds	0.	32	0.
33	Total net assets or fund balances	117727.	33	123931.	
34	Total liabilities and net assets/fund balances	491419.	34	462878.	

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Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	440400.
2	Total expenses (must equal Part IX, column (A), line 25)	2	432446.
3	Revenue less expenses. Subtract line 2 from line 1	3	7954.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	117727.
5	Net unrealized gains (losses) on investments	5	-1750.
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	123931.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.		
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits		

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Schedule A (Form 990 or 990-EZ) 2014 **BUREAU, INC.**

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Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) 2014	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	234868.	232690.	219425.	224067.	219380.	1130430.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	234868.	232690.	219425.	224067.	219380.	1130430.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						1130430.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) 2014	(f) Total
7 Amounts from line 4	234868.	232690.	219425.	224067.	219380.	1130430.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	639.	370.	121.	74.	5640.	6844.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						1137274.
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2014 (line 6, column (f) divided by line 11, column (f))	14	99.40 %
15 Public support percentage from 2013 Schedule A, Part II, line 14	15	99.82 %
16a 33 1/3% support test - 2014. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
b 33 1/3% support test - 2013. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2014. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2013. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Schedule A (Form 990 or 990-EZ) 2014

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) 2014	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) 2014	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

15 Public support percentage for 2014 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2013 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2014 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2013 Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests - 2014.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b **33 1/3% support tests - 2013.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

STURGEON BAY VISITOR & CONVENTION

Part IV Supporting Organizations

(Complete only if you checked a box on line 11 of Part I. If you checked 11a of Part I, complete Sections A and B. If you checked 11b of Part I, complete Sections A and C. If you checked 11c of Part I, complete Sections A, D, and E. If you checked 11d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No" describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes" and if you checked 11a or 11b in Part I, answer (b) and (c) below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed, (ii) the reasons for each such action, (iii) the authority under the organization's organizing document authorizing such action, and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (a) its supported organizations; (b) individuals that are part of the charitable class benefited by one or more of its supported organizations; or (c) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI.		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in IRC 4958(c)(3)(C)), a family member of a substantial contributor, or a 35-percent controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI.		
b Did one or more disqualified persons (as defined in line 9(a)) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI.		
c Did a disqualified person (as defined in line 9(a)) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI.		
10a Was the organization subject to the excess business holdings rules of IRC 4943 because of IRC 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer (b) below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

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Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	11a	
b A family member of a person described in (a) above?	11b	
c A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.	11c	

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.	1	
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.	2	

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).	1	

Section D. Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (1) a written notice describing the type and amount of support provided during the prior tax year, (2) a copy of the Form 990 that was most recently filed as of the date of notification, and (3) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1	
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).	2	
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.	3	

Section E. Type III Functionally-Integrated Supporting Organizations

- 1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions):
- a The organization satisfied the Activities Test. Complete line 2 below.
 - b The organization is the parent of each of its supported organizations. Complete line 3 below.
 - c The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).

2 Activities Test. Answer (a) and (b) below.

	Yes	No
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.	2a	
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.	2b	
3 Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI.	3a	
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.	3b	

STURGEON BAY VISITOR & CONVENTION

Schedule A (Form 990 or 990-EZ) 2014 **BUREAU, INC.**

39-1801595 Page 6

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970. See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	

7 Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions).

Schedule A (Form 990 or 990-EZ) 2014

STURGEON BAY VISITOR & CONVENTION

Schedule A (Form 990 or 990-EZ) 2014 **BUREAU, INC.**

39-1801595 Page 7

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year		
1	Amounts paid to supported organizations to accomplish exempt purposes			
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity			
3	Administrative expenses paid to accomplish exempt purposes of supported organizations			
4	Amounts paid to acquire exempt-use assets			
5	Qualified set-aside amounts (prior IRS approval required)			
6	Other distributions (describe in Part VI). See instructions.			
7	Total annual distributions. Add lines 1 through 6.			
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.			
9	Distributable amount for 2014 from Section C, line 6			
10	Line 8 amount divided by Line 9 amount			
Section E - Distribution Allocations (see instructions)		(i) Excess Distributions	(ii) Underdistributions Pre-2014	(iii) Distributable Amount for 2014
1	Distributable amount for 2014 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2014 (reasonable cause required-see instructions)			
3	Excess distributions carryover, if any, to 2014:			
a				
b				
c				
d				
e	From 2013			
f	Total of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2014 distributable amount			
i	Carryover from 2009 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2014 from Section D, line 7: \$			
a	Applied to underdistributions of prior years			
b	Applied to 2014 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2014, if any. Subtract lines 3g and 4a from line 2 (if amount greater than zero, see instructions).			
6	Remaining underdistributions for 2014. Subtract lines 3h and 4b from line 1 (if amount greater than zero, see instructions).			
7	Excess distributions carryover to 2015. Add lines 3j and 4c.			
8	Breakdown of line 7:			
a				
b				
c				
d	Excess from 2013			
e	Excess from 2014			

Schedule A (Form 990 or 990-EZ) 2014

Schedule B
(Form 990, 990-EZ,
or 990-PF)
Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
▶ Information about Schedule B (Form 990, 990-EZ, or 990-PF) and
its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2014

Name of the organization

STURGEON BAY VISITOR & CONVENTION
BUREAU, INC.

Employer identification number

39-1801595

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust not treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$ _____

Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

LHA For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF. Schedule B (Form 990, 990-EZ, or 990-PF) (2014)

Name of organization STURGEON BAY VISITOR & CONVENTION BUREAU, INC.	Employer identification number 39-1801595
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Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	CITY OF STURGEON BAY P.O. BOX 47 STURGEON BAY, WI 54235	\$ 42700.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	DOOR COUNTY VISITOR BUREAU P.O. BOX 406 STURGEON BAY, WI 54235	\$ 62050.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	PETE & JELAINÉ HORTON 826 MEMORIAL DR. STURGEON BAY, WI 54235	\$ 10000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	RAIBROOK FOUNDATION 30 N 18TH AVE. UNIT 4 STURGEON BAY, WI 54235	\$ 9000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	GEN6 FOUNDATION 333 W. BROWN DEER RD. MILWAUKEE, WI 53217	\$ 10000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization STURGEON BAY VISITOR & CONVENTION BUREAU, INC.	Employer identification number 39-1801595
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Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____
		\$ _____	_____

Name of organization STURGEON BAY VISITOR & CONVENTION BUREAU, INC.	Employer identification number 39-1801595
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Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this info. once.) ▶ \$ _____
 Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

(e) Transfer of gift	
Transferee's name, address, and ZIP + 4	Relationship of transferor to transferee

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ Complete if the organization answered "Yes" to Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.

▶ Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2014

Open to Public Inspection

Name of the organization **STURGEON BAY VISITOR & CONVENTION BUREAU, INC.**

Employer identification number
39-1801595

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? <input type="checkbox"/> Yes <input type="checkbox"/> No		
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Part II Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

- Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or education)	<input type="checkbox"/> Preservation of a historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	
- Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d
- Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____
- Number of states where property subject to conservation easement is located ▶ _____
- Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? Yes No
- Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶ _____
- Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$ _____
- Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? Yes No
- In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

- If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.
- If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included in Form 990, Part VIII, line 1	▶ \$ _____
(ii) Assets included in Form 990, Part X	▶ \$ _____
- If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included in Form 990, Part VIII, line 1	▶ \$ _____
b Assets included in Form 990, Part X	▶ \$ _____

STURGEON BAY VISITOR & CONVENTION

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange programs
 - e Other _____
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------|--------|
| c Beginning balance | 1c |
| d Additions during the year | 1d |
| e Distributions during the year | 1e |
| f Ending balance | 1f |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment _____ %
 - b Permanent endowment _____ %
 - c Temporarily restricted endowment _____ %
- The percentages in lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|-----------------------------|--------|----|
| (i) unrelated organizations | 3a(i) | |
| (ii) related organizations | 3a(ii) | |
- b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R? 3b
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land	59880.			59880.
b Buildings	164602.		45438.	119164.
c Leasehold improvements				
d Equipment	54170.		23438.	30732.
e Other	9754.		9754.	0.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				209776.

STURGEON BAY VISITOR & CONVENTION

Schedule D (Form 990) 2014

BUREAU, INC.

39-1801595 Page **3**

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A) AMERICAN FUNDS - AMERICAN		
(B) BALANCED FUND-A	82878.	END-OF-YEAR MARKET VALUE
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶	82878.	

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

SCHEDULE O
(Form 990 or 990-EZ)

Supplemental Information to Form 990 or 990-EZ

OMB No. 1545-0047

2014

Open to Public
Inspection

Department of the Treasury
Internal Revenue Service

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Name of the organization **STURGEON BAY VISITOR & CONVENTION
BUREAU, INC.**

Employer identification number
39-1801595

FORM 990, PART III, LINE 4D, OTHER PROGRAM SERVICES:

**THE ORGANIZATION SELLS MERCHANDISE AND GIFT CERTIFICATES TO PROMOTE THE
STURGEON BAY AREA TO TOURISTS AND PROSPECTIVE RESIDENTS.**

EXPENSES \$ 0. INCLUDING GRANTS OF \$ 0. REVENUE \$ 9488.

FORM 990, PART VI, SECTION A, LINE 6:

THE BOARD OF DIRECTORS ARE THE MEMBERS OF THE ORGANIZATION.

FORM 990, PART VI, SECTION A, LINE 8B:

**THE COMMITTEES ARE NOT REQUIRED TO PREPARE FORMAL MINUTES OF THEIR
MEETINGS.**

FORM 990, PART VI, SECTION B, LINE 11:

**THE FORM 990 IS PROVIDED TO, AND REVIEWED, BY THE EXECUTIVE COMMITTEE PRIOR
TO FILING.**

FORM 990, PART VI, SECTION C, LINE 19:

**THE GOVERNING DOCUMENTS AND FINANCIAL STATEMENTS ARE MADE AVAILABLE TO THE
PUBLIC UPON REQUEST. THE ORGANIZATION DOES NOT HAVE A CONFLICT OF INTEREST
POLICY.**

Application for Extension of Time To File an Exempt Organization Return

Department of the Treasury
Internal Revenue Service

▶ **File a separate application for each return.**
▶ Information about Form 8868 and its instructions is at www.irs.gov/form8868.

- If you are filing for an **Automatic 3-Month Extension**, complete only Part I and check this box **X**
- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only Part II (on page 2 of this form).

Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868.

Electronic filing (e-file). You can electronically file Form 8868 if you need a 3-month automatic extension of time to file (6 months for a corporation required to file Form 990-T), or an additional (not automatic) 3-month extension of time. You can electronically file Form 8868 to request an extension of time to file any of the forms listed in Part I or Part II with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, which must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/efile and click on *e-file for Charities & Nonprofits*.

Part I Automatic 3-Month Extension of Time. Only submit original (no copies needed).

A corporation required to file Form 990-T and requesting an automatic 6-month extension - check this box and complete

Part I only

All other corporations (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Enter filer's identifying number

Type or print	Name of exempt organization or other filer, see instructions. STURGEON BAY VISITOR & CONVENTION BUREAU, INC.	Employer identification number (EIN) or 39-1801595
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. 36 S. THIRD AVE., NO. STE 1	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. STURGEON BAY, WI 54235	

Enter the Return code for the return that this application is for (file a separate application for each return) 01

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

PAM SEILER

- The books are in the care of ▶ **36 S. THIRD AVE. - STURGEON BAY, WI 54235**
Telephone No. ▶ **920-743-6246** Fax No. ▶
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box . If it is for part of the group, check this box and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until **AUGUST 15, 2015**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:
▶ calendar year **2014** or
▶ tax year beginning _____, and ending _____

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return
 Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
3b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
3c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution. If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

Form **8879-EO**

**IRS e-file Signature Authorization
for an Exempt Organization**

OMB No. 1545-1878

For calendar year 2014, or fiscal year beginning _____, 2014, and ending _____, 20_____

2014

Department of the Treasury
Internal Revenue Service

▶ Do not send to the IRS. Keep for your records.

▶ Information about Form 8879-EO and its instructions is at www.irs.gov/form8879eo.

Name of exempt organization

**STURGEON BAY VISITOR & CONVENTION
BUREAU, INC.**

Employer identification number

39-1801595

Name and title of officer

**FRED YOUNG
PRESIDENT**

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than 1 line in Part I.

1a	Form 990 check here	▶ <input checked="" type="checkbox"/>	b	Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	440400.
2a	Form 990-EZ check here	▶ <input type="checkbox"/>	b	Total revenue, if any (Form 990-EZ, line 9)	2b	
3a	Form 1120-POL check here	▶ <input type="checkbox"/>	b	Total tax (Form 1120-POL, line 22)	3b	
4a	Form 990-PF check here	▶ <input type="checkbox"/>	b	Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a	Form 8868 check here	▶ <input type="checkbox"/>	b	Balance Due (Form 8868, Part I, line 3c or Part II, line 8c)	5b	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2014 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

I authorize _____ to enter my PIN _____
ERO firm name

Enter five numbers, but do not enter all zeros

as my signature on the organization's tax year 2014 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2014 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶ _____ Date ▶ _____

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

39485954235

do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2014 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ *Zicki Stangel* Date ▶ *7/30/15*

**ERO Must Retain This Form - See Instructions
Do Not Submit This Form To the IRS Unless Requested To Do So**

**BASSMASTER ELITE SERIES BASSfest
ESTIMATED ECONOMIC IMPACT**

Total Rooms Utilized	Rooms
Professional Elite Series and Open Anglers (50 anglers, 7 days, 30% doubles)	175
Marshals (50 marshals, 4 days, 30% doubles)	100
Service Crew (20 people, 6 days, 100% single)	80
Sponsors (50 people, 6 days, 100% single)	240
TV Production (25 people, 6 days, 100% single)	150
B.A.S.S. Staff (50 people, 6 days, 100% single)	80
Fans (500)	200
Total Rooms	1025
Average hotel cost per night	\$110
Total Room Revenue	\$112,750
Total People	Total People
Anglers, Marshals (50% w/family) Service, Sponsor, TV, B.A.S.S., fans	795
Average Food Cost	\$75
Average Days on Site	6
Food Total	\$357,750
Average Gas/Diesel Cost, 75 boats	\$125
Average Days on Site	7
Gas/Diesel Total	\$65,625
Average Misc. Cost (tackle, supplies, entertainment, incidentals)	\$80
Average Days on Site	6
Miscellaneous Total	\$535,200
On-site expenditures, F&B, merchandise, vendor sales	
Estimated 4-day attendance of 13,450 people, \$25 per person	\$336,250
Estimated Direct Economic Impact, no multipliers	\$1,407,575
Advertising value of Elite Series tournament, print, TV, digital, non-B.A.S.S. media (BurrellLuce)	\$1,222,695
Advertising value of Elite Series tournament, B.A.S.S. media platforms, print, digital, television	\$330,000
Total economic and media impact of hosting a Bassmaster Elite Series BASSfest	\$2,960,270

Door County Sales Tax Revenue based on 5.5% of direct impact:

\$77,416.63

Executive Summary

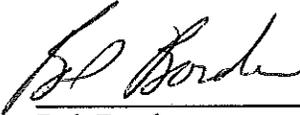
Title: Harmony by the Bay Management

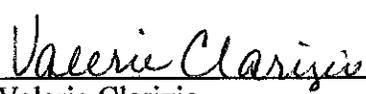
Background: SRO event has been managing the Harmony by the Bay concert series for the past 4 years for the City of Sturgeon Bay. At the end of this concert series the current contract will expire. SRO events has expressed interest in managing the series for an additional 4 years with no change to the existing contract.

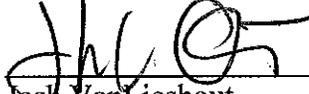
As per the current contract, in the event the City desires to extend this contract for successive periods, it is agreed that the contractor shall have the first right to negotiate said new contract with the City.

Fiscal Impacts: \$26,900.00 per year

Recommendation: Staff recommends entering into another 3 year contract with SRO events at a cost not to exceed \$26,900.00 per year.

Prepared By: 
Bob Bordeau
Municipal Services Director
Date: 8/25/16

Reviewed By: 
Valerie Clarizio
Finance Director
Date: 8/25/16

Reviewed By: 
Josh VanLieshout
City Administrator
Date: 8/25/16



7-5-2016

To: Bob Bordeau
Municipal Services Director
City of Sturgeon Bay

Dear Bob,

It has been a pleasure producing the Harmony by the Bay Concert series for the last 4 years. I am happy to say I believe we have taken this series to a new level of attendance and excitement.

We are coming to the end of our 3 year agreement and I am writing in hopes you will extend our contract with the same terms as the past four years.

I have some ideas that I believe can take this series to another level and I would be happy to discuss these with you at your convenience.

We have also added 2 concerts on Tuesday Nights with the Birch Creek Jazz Ambassadors. Although this was not part of our contract, I will be coordinating these at no charge. I am happy to do it and will help with extras like this when I can. I am a believer in a strong, diverse music program at Martin Park.

While people are enjoying this years events, I am planning events, etc. for next year and I hope the Park Dept. and City of Sturgeon Bay will have extend our agreement for the next 3 years.

Thank you for this opportunity.

Sincerely,
James Truckey
Entertainment Director
S.R.O. Events, Inc.

SRO Events, Inc.
300 Steele Street Algoma, Wisconsin 54201
(920) 487-9802 Fax (920) 487-9802
srodirect@sbcglobal.net
Toll Free 800-236-ROCK(7625)



8/16/2016

Bob Bordeau

c/o Sturgeon Bay Parks Dept.
835 N. 14th ave
Sturgeon Bay, Wi. 54235

Hello Bob,

This is a follow up letter concerning the extension of the contract for Harmony by the Bay. I have been a concession vendor at the concerts since we started promoting the series. I would like to continue vending and would like to ask that you include the following statement in my contract.

“Promoter has the exclusive right to vend the following items: All styles of popcorn, Snow Cones, Cotton Candy, lemonade, hot dogs and any type of snack foods. In the event promoter would like to add items, this must be cleared through the SBVC to eliminate any duplication of items offered for sale”.

Thank you for your time with this matter. I am looking forward to continuing this series and increasing the talent level as well as overall attendance.

Thank You,

Jim Truckey

SRO Events, Inc.
300 Steele Street Algoma, Wisconsin 54201
(920) 487-9802 Fax (920) 487-9802
srodirect@sbcglobal.net
Toll Free 800-236-ROCK(7625)

PERSONAL SERVICES CONTRACT

AGREEMENT made this 15th day of January, 2014, by and between the CITY OF STURGEON BAY, a Wisconsin municipal corporation, 421 Michigan, Sturgeon Bay, Door County, Wisconsin 54235, hereafter referred to as CITY, and S.R.O. Events Inc., hereafter referred to as CONTRACTOR, for the purpose of defining the terms and conditions of personal services to be rendered for the CITY by the CONTRACTOR.

RECITALS:

WHEREAS, the CITY is in need of procuring certain personal services which are specifically defined as follows:

To provide professional services as event manager to provide and manage the musical talent for the 2014, 2015, & 2016 Harmony by the Bay Summer Concert Series which will run for eleven weeks with eight artists/groups being booked by the event manager, and three additional Door County Maritime Museum events which shall be booked by CONTRACTOR in coordination with the Door Council Maritime Museum.

AND WHEREAS, the CONTRACTOR represents that it is ready, willing, and capable of providing said services to the City on the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and promises of the parties as hereinafter set forth, the parties agree as follows:

A. SERVICES TO BE PERFORMED. CONTRACTOR shall perform and provide the following:

1. **EVENT PRODUCTION.** CONTRACTOR shall professionally produce eleven concerts at Martin Park in Sturgeon Bay, Wisconsin on consecutive Wednesday evenings from 7:00 to 9:00 p.m. beginning the third week of June and ending on the last Wednesday in August of each year. Three of the concerts shall be booked as Maritime Museum Events with the Maritime Museum selecting the artists of their choice. CONTRACTOR will also be responsible for booking eight other artists/groups to perform and will coordinate the dates with the three Maritime Events throughout the series.
2. **VENUE.** CITY has provided a stage sufficient for the needs under this agreement. CONTRACTOR shall secure an alternate venue (capable of handling at least 200 spectators) in case of inclement weather.

3. **TALENT BOOKING.** CONTRACTOR shall book artists that represent different genres which shall be family friendly in nature as not to play music that may be perceived as lewd or offensive by anyone. Artists booked shall include: 1 national touring artist, 4 mid-west touring artists, 3 northeast Wisconsin artists, and 3 local artists for the Maritime Museum Events. Artist selections must be reviewed and approved by the Municipal Service Superintendent or designee prior to booking. CONTRACTOR shall have one artist on retainer for the eight concerts in the event that an artist that was booked is unable to perform
4. **SOUND AND LIGHT SERVICES.** CONTRACTOR shall secure sound and light services for all eleven concerts, with all sound system equipment and needs to cover 100 decibels throughout venue, including all microphones, stands, cables, monitors, and other equipment as specified by performing artists. CONTRACTOR shall allow adequate time to perform sound checks with the performers prior to each concert.
5. CONTRACTOR or his/her designee must be present at all concerts to assist with artist needs and to promote the series by distributing promotional materials to spectators, announcing the upcoming concerts, etc.
6. **COSTS.** CONTRACTOR shall be responsible to cover all costs associated with the concert series including the three Maritime Events, including but not limited to:
 - a. Artist and band performance fees
 - b. Sound and light services
 - c. Music performance and licensing fees
 - d. Any costs requested by the artists and bands
 - e. Promotion and marketing.
 - f. Lodging and catering
 - g. Miscellaneous expenses
7. **EVENT PROMOTION AND MARKETING.** CONTRACTOR shall be responsible for promotion and marketing of the concert series including but not limited to:
 - a. Rack cards (minimum 5,000)
 - b. Posters (minimum 200)
 - c. Radio and newspaper advertising
 - d. Press releases for all concerts
 - e. Social media networking
8. No admission, parking or fees of any other kind may be charged to those attending the concert series.

6

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FINANCE/PURCHASING & BUILDING COMMITTEE UNFINISHED BUSINESS
August 9, 2016

7

CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

7

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
19880	STURGEON BAY UTILITIES	08/16 TAX SETTLEMENT	01-000-000-24340	18,610.66
R0000984	CHARLES BORDEAU	08.13.16 FOOD SHARE/BORDEAU	01-000-000-21595	102.00
R0000985	SULLYS THUMBS UP PRODUCE	08.13.16 FOOD SHARE-SULLY	01-000-000-21595	86.00
R0001001	RENARDS CHEESE	8.13.16 MARKET/RENARD	01-000-000-21595	49.00
R0001417	EVELINE WALTER	HAZARD ITEM TAG REFND/E WALTER	01-000-000-48105	32.00
R0001418	JUSTIN SKIBA	CHICAGO FIRE BUS RFND/SKIBA	01-000-000-46590	51.18
R0001418		CHICAGO FIRE BUS RFND/SKIBA	01-000-000-24214	2.56
R0001418		CHICAGO FIRE BUS RFND/SKIBA	01-000-000-24215	0.26
R0001419	N.E.W ASCNA	SUNSET PRK RFND-NEW ASCNA	01-000-000-23162	50.00
R0001420	SUE SHORTALL	SAWYR DEP RFND-SHORTALL	01-000-000-23162	50.00
THORP	EAT THORP	8.20.16 FOOD SHARE-THORP	01-000-000-21595	38.00
VANLIESH	JOSH VANLIESHOUT	CHICAGO FIRE BUS TICKET RFND	01-000-000-46590	142.17
VANLIESH		CHICAGO FIRE TICKET RFUND	01-000-000-24214	7.11
VANLIESH		CHICAGO FIRE TICKET REFUND	01-000-000-24215	0.72
TOTAL LIABILITIES				19,221.66
TOTAL GENERAL FUND				19,221.66
MAYOR				
CHASE	JP MORGAN CHASE BANK	CITY NOTE CARDS-MAYOR	01-100-000-54999	45.99
TOTAL				45.99
TOTAL MAYOR				45.99
CITY CLERK-TREASURER				
13875	MUNICIPAL CODE CORP	UPDATE TO MUNI CODE-SUPP PAGES	01-115-000-57050	1,514.69
CHASE	JP MORGAN CHASE BANK	TONERS/CLARIZIO	01-115-000-51950	51.00
CHASE		TONERS/REINHARDT	01-115-000-51950	51.00
TOTAL				1,616.69
TOTAL CITY CLERK-TREASURER				1,616.69
COMPUTER				
WISCNET	WISCNET	NETWORK ACCESS FEE CREDIT	01-125-000-55550	-295.88
WISCNET		NETWORK ACC FEE CREDIT	01-125-000-55550	-1,333.33
WISCNET		NETWORK ACCESS FEE	01-125-000-55550	295.88
WISCNET		NETWRK ACC FEE 4/20/16-6/30/16	01-125-000-55550	295.88
WISCNET		NETWORK ACCESS FEE	01-125-000-55550	1,333.33
WISCNET		MEMBRSHIP FEE 7/1/16-6/30/17	01-125-000-55550	1,500.00
WISCNET		NETWORK ACC FEE 4/20/16-6/3/16	01-125-000-55550	1,183.50
TOTAL				2,979.38
TOTAL COMPUTER				2,979.38
CITY ASSESSOR				

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
17700	QUILL CORPORATION	CYAN TONER	01-130-000-51950	92.75
ASSO APP	ASSOCIATED APPRAISAL	09/06/16 CONTRACT	01-130-000-55010	1,245.83
TOTAL				1,338.58
TOTAL CITY ASSESSOR				1,338.58
BUILDING/ZONING CODE ENFORCEMENT				
SAFEBUIL	SAFE BUILT	JULY PERMITS	01-140-000-55010	5,310.44
SAFEBUIL		PLAN REVIEW	01-140-000-55010	297.50
SAFEBUIL		CODE ENFORCEMENT	01-140-000-55010	73.50
TOTAL				5,681.44
TOTAL BUILDING/ZONING CODE ENFORCEMENT				5,681.44
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	07/16 CELL SVC -CHAD	01-145-000-58250	14.94
CHASE	JP MORGAN CHASE BANK	UW CLASS-SHEFCHIK	01-145-000-55600	1,095.00
CHASE		WI DSFS RENEWAL-SHEFCHIK	01-145-000-56000	83.64
TOPCON	TOPCON SOLUTIONS STORE	2 TOTAL STATION BATTERIES	01-145-000-56250	462.00
TOTAL				1,655.58
TOTAL MUNICIPAL SERVICES ADMIN.				1,655.58
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	07/16 CELL SVC-STEVE	01-150-000-58250	57.33
03133		07/16 CELL SVC-BOB	01-150-000-58250	51.16
04696	DOOR COUNTY TREASURER	MINE SAFETY TRAINING	01-150-000-55600	126.06
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	COPY PAPER	01-150-000-52800	362.41
TOTAL				596.96
TOTAL PUBLIC WORKS ADMINISTRATION				596.96
ELECTIONS DEPARTMENT				
02216	BAY VIEW LUTHERAN CHURCH	FEB ELECTION RENT	01-155-000-57650	110.00
02216		APRIL ELECTION RENT	01-155-000-57650	110.00
02216		AUGUST ELECTION RENT	01-155-000-57650	110.00
04975	ECONO FOODS	SWEET ROLLS-POLL WORKERS	01-155-000-54999	27.20
19800	STURGEON BAY JAYCEES	FEB ELECTION RENT	01-155-000-57650	110.00
19800		APRIL ELECTION RENT	01-155-000-57650	110.00
19800		AUGUST ELECTION RENT	01-155-000-57650	110.00
TOTAL				687.20
TOTAL ELECTIONS DEPARTMENT				687.20

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY HALL				
04575	DOOR COUNTY HARDWARE	HARDWARE & SUPPLIES	01-160-000-51850	10.03
23730	WPS	421 MICHIGAN ST-CITY HALL	01-160-000-56600	493.75
KONE	KONE INC.	SERVICE WORK -ELEVATOR #2	01-160-000-58999	1,433.80
REEKE	REEKE MAROLD COMPANY	SVC WRK FIRE DEPT SPRINKLR	01-160-000-58999	384.48
VIKING	VIKING ELECTRIC SUPPLY, INC	ELECTRICAL BALLAST	01-160-000-55300	90.19
VIKING		LIGHTING ELEMENT-CITY HALL	01-160-000-55300	15.62
WARNER	WARNER-WEXEL WHOLESALE &	PAPER GOODS	01-160-000-55300	48.35
WARNER		CLEANER	01-160-000-51850	8.98
WARNER		BLEACH	01-160-000-55300	11.89
WARNER		TRASH CAN LINERS	01-160-000-55300	26.08
TOTAL				2,523.17
TOTAL CITY HALL				2,523.17
GENERAL EXPENDITURES				
04975	ECONO FOODS	ROLLS-POLL WORKERS	01-199-000-51525	9.23
08167	GANNETT WISCONSIN NEWSPAPERS	PROPOSAL ADVERT	01-199-000-57450	24.90
08167		BUDGET RESOLUTION	01-199-000-57450	14.36
08167		PROJECT 16 ADVERT	01-199-000-57450	53.27
08167		BOARD OF REVIEW	01-199-000-57450	175.14
08167		PUB HRING NOTICE-DOOR COUNTY	01-199-000-57450	28.26
08167		PUB HRING NOTICE-BAY LOFTS	01-199-000-57450	35.87
08167		PUB HRING NOTICE-METZER	01-199-000-57450	34.70
08167		PUB HRING NOTICE-ACCESS BLDG	01-199-000-57450	30.44
08167		PUB HRING NOTICE-ROOF PITCH	01-199-000-57450	32.61
15890	PACK AND SHIP PLUS	SHIPPING-QUARLES & BRADY	01-199-000-57250	8.35
19800	STURGEON BAY JAYCEES	JAYCEE HALL RENT	01-199-000-51525	110.00
MEUW	MUNICIPAL ELECTRIC UTILITIES	QTR 2 SAFETY COORD.	01-199-000-55605	705.47
MEUW		QTR 3 SAFETY COORD.	01-199-000-55605	3,281.25
TOTAL				4,543.85
TOTAL GENERAL EXPENDITURES				4,543.85
POLICE DEPARTMENT				
23645	WISCONSIN DEPT JUSTICE TIME	2016 CIB CONF REG-OLSON	01-200-000-55600	150.00
ARTIST	ARTIST GUILD,LLC	FOAM BOARD,SHARPIES	01-200-000-51950	26.19
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	MISC OFFICE SUPPLIES	01-200-000-51950	32.19
CHASE	JP MORGAN CHASE BANK	SHIPPING-PORTER	01-200-000-57250	62.73
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	4493 BLACK COPIES	01-200-000-51600	44.93
STAPLES		1062 COLOR COPIES	01-200-000-51600	31.86
TOTAL				347.90
TOTAL POLICE DEPARTMENT				347.90
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	89.037G FUEL-PATROL BOAT	01-205-000-51650	243.07
02206		151.73 G FUEL-PATROL BOAT	01-205-000-51650	376.29

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PATROL BOAT				
PATROL BOAT				
TOTAL PATROL BOAT				619.36
TOTAL PATROL BOAT				619.36
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	LAPEL MIC	01-215-000-54999	25.00
02005		8 BATTERIES & 1 CHARGER	01-215-000-54999	553.20
02206	BAY MARINE	BATTERY SWITCH MAINT-PATRL BOAT	01-215-000-58600	324.98
02208	BAYCOM INC.	LOCKING STORAGE BOX	01-215-000-54999	72.00
03133	CELLCOM WISCONSIN RSA 10	07/16 SQUAD PRINTERS	01-215-000-58250	806.71
03133		07/16 CELL PHONES	01-215-000-58250	538.19
04575	DOOR COUNTY HARDWARE	8 KEY TAGS	01-215-000-54999	8.59
04652	DOOR COUNTY SHERIFFS DEPT	PACKER TRADING CARDS	01-215-000-54999	197.50
04696	DOOR COUNTY TREASURER	FUEL CHARGE 1620.41G @ \$ 2.075	01-215-000-51650	3,362.35
19880	STURGEON BAY UTILITIES	SUNSET PRK BOAT LAUNCH	01-215-000-56150	10.23
19880		NAUTICAL DR CAMERA	01-215-000-56150	10.23
21450	THE UNIFORM SHOPPE	PANTS,BELT,SHIRT,HANDCUFS/DORN	01-215-000-52900	251.75
21450		BELT/MIELKE	01-215-000-52900	34.95
21450		UNIFORM SHIRT-MIELKE	01-215-000-52900	55.95
GLOBALRE	GLOBAL RECOGNITION, INC	4 CITIZEN HEROISM AWARDS	01-215-000-54999	243.80
JIM GRAY	JIM GRAY	WORK BOOT REIMB/J GRAY	01-215-000-52900	92.00
TOTAL				6,587.43
TOTAL POLICE DEPARTMENT/PATROL				6,587.43
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	JULY 2016 CONTRACT FEE	01-225-000-57950	105.00
TOTAL				105.00
TOTAL POLICE DEPT. / INVESTIGATIONS				105.00
FIRE DEPARTMENT				
04696	DOOR COUNTY TREASURER	JULY FUEL.	01-250-000-51650	948.01
16570	PIONEER FIRE COMPANY	UNIFORM-DROVER	01-250-000-52900	17.00
19880	STURGEON BAY UTILITIES	835 N 14TH AVE SALT SHED	01-250-000-56675	5.20
19880		835 N 14TH AVE CITY GARAGE	01-250-000-56675	42.00
19880		SUNSET CNTR/NEW CONC	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	102.74
19880		WEST SIDE FIRE STATION	01-250-000-58650	78.41
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RSTRM	01-250-000-56675	26.00
19880		JAYCEES BALLFLD STAND	01-250-000-56675	13.00
19880		MICH ST JC BALLFLD SPRINKLR	01-250-000-56675	42.00

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	5.20
19880		CREDIT	01-250-000-56675	-3.05
19880		916 N 14TH-WARNING SIGN	01-250-000-56150	8.24
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	15.00
19880		835 N 14TH AVE SIGN SHED	01-250-000-56675	5.20
19880		CHERRY BLOSSOM PARK	01-250-000-56675	13.00
19880		CLAY BANKS SIREN	01-250-000-56150	16.05
22800	WALMART COMMUNITY	BATTRS,BUNGEE,STRAP, KTCHN SUP	01-250-000-54999	68.11
22800		CLEANING SUPPLIES	01-250-000-54999	11.94
23730	WPS	656 S OXFORD AVE	01-250-000-56600	35.63
CHASE	JP MORGAN CHASE BANK	FIRE PREVENTION VIDEOS	01-250-000-52250	35.98
CHASE		ROLLOUT BED REPLACEMENT	01-250-000-51350	864.00
CHASE		BUSINESS CARDS-DIETMAN	01-250-000-51950	38.01
CHASE		I PAD REPLACEMENT	01-250-000-56250	99.00
CHASE		VENT COVER-REPLACEMENT	01-250-000-51350	32.84
CHASE		EQUIP REPLACE-TABLET CASE	01-250-000-51350	259.98
CHASE		TWIST LOCK REPLACEMENT	01-250-000-51350	109.81
CHASE		STATION FUEL	01-250-000-51650	14.00
CHASE		FUEL #10	01-250-000-51650	46.84
CHASE		DOWN PAYMENT	01-250-000-51350	100.00
O'REILLY	O'REILLY AUTO PARTS	OIL-MARINE 2	01-250-000-53000	5.49
O'REILLY		BULBS	01-250-000-53000	4.77
US CELL	US CELLULAR	MONTHLY DATA	01-250-000-58250	62.76
WARNER	WARNER-WEXEL WHOLESALE &	CLEANER	01-250-000-54999	82.65
WARNER		CLEANER	01-250-000-54999	52.72
		TOTAL		3,371.13
		TOTAL FIRE DEPARTMENT		3,371.13
SOLID WASTE MGMT/SPRING/FALL				
ADVANCED	ADVANCED DISPOSAL	HAZARD ITEMS	01-311-000-58400	80.00
ADVANCED		3.91 T GARBAGE @ 59.96/T	01-311-000-58400	234.44
ADVANCED		HAZARDOUS ITEMS	01-311-000-58400	230.00
		TOTAL		544.44
		TOTAL SOLID WASTE MGMT/SPRING/FALL		544.44
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	SWEEPER WATER-JULY	01-330-000-53050	20.35
		TOTAL		20.35
		TOTAL STREET SWEEPING		20.35
ROADWAYS/STREETS				
04696	DOOR COUNTY TREASURER	HOT MIX	01-400-000-52200	297.39
13360	MENARDS-GREEN BAY EAST	6X6X10 TREATED LUMBER	01-400-000-51400	385.70
19860	STURGEON BAY SAND & GRAVEL	MASON SAND-ROAD SPILL	01-400-000-52200	14.46

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
			TOTAL	697.55
			TOTAL ROADWAYS/STREETS	697.55
SNOW REMOVAL				
03075	CARQUEST OF DOOR COUNTY	OIL ASORBENT	01-410-000-51400	33.44
COMPASS	COMPASS MINERALS AMERICA	210.86 TN SALT @ 64.95/TN	01-410-000-52400	13,695.36
COMPASS		185.79 TN SALT @ 64.95/TN	01-410-000-52400	12,067.07
			TOTAL	25,795.87
			TOTAL SNOW REMOVAL	25,795.87
STREET SIGNS AND MARKINGS				
19275	SHERWIN WILLIAMS	2 5 GAL PAILS YELLOW PAINT	01-420-000-52550	125.10
19275		4 5 GAL PAILS BLUE PAINT	01-420-000-52550	482.60
20070	TAPCO	CROSSWALK & ROADWORK SIGNS	01-420-000-52550	900.00
20070		CROSSWALK & ROADWORK SIGNS	01-420-000-52600	997.80
			TOTAL	2,505.50
			TOTAL STREET SIGNS AND MARKINGS	2,505.50
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	RE STOCK CONCRETE FOR SHOP	01-440-000-51200	229.50
			TOTAL	229.50
			TOTAL CURB/GUTTER/SIDEWALK	229.50
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	CLEANER & FILTERS	01-450-000-53000	24.63
03075		WIPER BLADES	01-450-000-53000	26.99
03075		GALLON CAR WASH	01-450-000-53000	13.19
03075		SUPPLIES	01-450-000-52700	13.30
03075		AIR	01-450-000-53000	23.62
03075		BATTERY	01-450-000-53000	101.83
03075		BELTS	01-450-000-53000	44.20
03075		BELTS & RADIATOR CAP	01-450-000-53000	25.23
03075		CITROL	01-450-000-52150	33.30
03075		BELTS	01-450-000-53000	21.44
03075		SUPPLIES	01-450-000-53000	11.36
03075		FILTER	01-450-000-53000	8.08
03075		BULK HYDRAULIC HOSE-REEL	01-450-000-53000	600.00
04696	DOOR COUNTY TREASURER	331.80G FUEL @ 2.075/G	01-450-000-51650	688.49
04696		461.11G DSL @ 2.049/G	01-450-000-51650	944.82
19275	SHERWIN WILLIAMS	PAINT MACHINE REPAIR	01-450-000-52150	1,079.00

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
BLUE TRP	BLUE TARP FINANCIAL	UNDERBODY TOOLBOX	01-450-000-52150	382.84
BLUE TRP		TRAILER JACK	01-450-000-52150	54.81
		TOTAL		4,097.13
		TOTAL STREET MACHINERY		4,097.13
CITY GARAGE				
04603	HALRON LUBRICANTS INC	WASTE OIL COLLECTION FEE	01-460-000-58999	45.00
06012	FASTENAL COMPANY	SAFETY SUPPLIES	01-460-000-52350	207.54
19880	STURGEON BAY UTILITIES	835 N 14TH AVE SALT SHED	01-460-000-56150	8.24
19880		835 N 14TH AVE CITY GARAGE	01-460-000-56150	928.71
19880		835 N 14TH AVE CITY GARAGE	01-460-000-58650	96.00
23730	WPS	835 N 14TH AVE-CITY GARAGE	01-460-000-56600	162.83
INTERSTA	INTERSTATE BATTERIES	CORDLESS DRILL/BATTERIES	01-460-000-56250	89.00
WARNER	WARNER-WEXEL WHOLESALE &	SHOP-PAPER TOWELING	01-460-000-55300	131.92
		TOTAL		1,669.24
		TOTAL CITY GARAGE		1,669.24
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	3 TRFC WARNING LIGHTS	01-499-000-58000	8.25
19880		OLD HWY RD SIGN	01-499-000-58000	11.97
19968	LOUIS SURFUS	2016 WORK BOOT REIMB/SURFUS	01-499-000-56800	100.00
		TOTAL		120.22
		TOTAL HIGHWAYS - GENERAL		120.22
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	07/16 CELL SVC-BOB	01-500-000-58250	51.17
03133		07/16 CELL SVC	01-500-000-58250	20.73
19700	CITY OF STURGEON BAY	BUS DRIVER TIPS FOR FLD TRIPS	01-500-000-52250	80.00
23200	WDOR	RADIO ADVERTISING-JULY	01-500-000-57450	120.00
23200		RADIO ADVERT JULY-HARMONY	01-500-000-57450	180.00
BABLER	BABLER BUS SERVICES, INC	BREWER GAME BUSSING	01-500-000-52250	900.00
BABLER		CHICAGO FIRE GAME BUSSING	01-500-000-52250	1,525.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-500-000-51950	127.94
CASE COM	CASE COMMUNICATIONS	RADIO ADVERT-JULY	01-500-000-57450	316.50
CHASE	JP MORGAN CHASE BANK	MONSTERS INC-MOVIE	01-500-000-52250	500.00
CHASE		CHICAGO FIRE TICKETS	01-500-000-52250	1,311.00
CHASE		BUS PARKING-CHICAGO FIRE	01-500-000-52250	30.00
CHASE		CHICAGO FIRE TICKET DEPOSIT	01-500-000-52250	-560.00
CHASE		MILWAUKEE BREWER TICKET BALANC	01-500-000-52250	66.00
LENIUS	JENNIFER LENIUS	NEW ZOO FLD TRP REIMB-LENIUS	01-500-000-55600	20.00
LENIUS		BREWER FLD TRIP REIMB-LENIUS	01-500-000-55600	40.00
LENIUS		CHICAGO FIRE REIMB-LENIUS	01-500-000-55600	50.00
		TOTAL		4,778.34

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND

TOTAL PARK & RECREATION ADMIN 4,778.34

PARKS AND PLAYGROUNDS

03075	CARQUEST OF DOOR COUNTY	PULSE BOARD	01-510-000-58600	48.71
03075		BULK HYDRAULIC HOSE-REEL	01-510-000-58600	400.00
06012	FASTENAL COMPANY	SAFETY GLASSES	01-510-000-52350	52.72
08225	HERLACHE SMALL ENGINE	STRING TRIMMER REPAIR	01-510-000-56250	22.44
12100	LAMPERT YARDS INC	ROOF MATERIALS	01-510-000-51800	167.32
12100		CREDIT RETURN ROOF MATERIAL	01-510-000-51800	-28.50
19070	SCHARTNER IMPLEMENT INC	TRACTOR REPAIR	01-510-000-58600	1,054.23
19880	STURGEON BAY UTILITIES	SUNSET CNTR/NEW CONC	01-510-000-56150	229.30
19880		SUNSET CNTR/NEW CONC	01-510-000-58650	57.45
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	75.03
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	81.74
19880		OTUMBA PARK	01-510-000-56150	77.18
19880		OTUMBA PARK	01-510-000-58650	41.95
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	447.24
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	51.02
19880		JAYCEES BALLFLD STAND	01-510-000-56150	29.66
19880		JAYCEES BALLFLD STAND	01-510-000-58650	44.69
19880		OTUMBA WALKWAY LITES	01-510-000-56150	21.64
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	14.77
19880		835 N 14TH AVE SIGN SHED	01-510-000-56150	17.79
19880		835 N 14TH AVE SIGN SHED	01-510-000-58650	69.17
19880		CHERRY BLOSSOM PARK	01-510-000-56150	24.32
19880		CHERRY BLOSSOM PARK	01-510-000-58650	35.62
23730	WPS	335 N 14TH AVE-MEM FLD	01-510-000-56600	31.56

TOTAL 3,067.05

TOTAL PARKS AND PLAYGROUNDS 3,067.05

BALLFIELDS

08225	HERLACHE SMALL ENGINE	WEED EATER LINE	01-520-000-56500	12.99
13360	MENARDS-GREEN BAY EAST	1X4X10 TREATED LUMBER	01-520-000-56500	54.84

TOTAL 67.83

TOTAL BALLFIELDS 67.83

MUNICIPAL DOCKS

04545	DOOR COUNTY COOPERATIVE	SKATE PARK CANAPY ASSMBLY	01-550-000-51850	17.98
06012	FASTENAL COMPANY	DRILL BIT REPLACEMENTS	01-550-000-51850	43.08
19860	STURGEON BAY SAND & GRAVEL	SAND FILL-SUNSET DOCK	01-550-000-55900	15.19
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LTS	01-550-000-56150	177.60
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	37.72
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	20.78
19880		38 S NEENAH AVE RSTRM	01-550-000-56150	202.04
19880		38 S NEENAH AVE RSTRM	01-550-000-58650	852.17

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
23730	WPS	36 S NEENAH AVE-RESTROOM	01-550-000-56600	32.40
US LAMP	US LAMP	SNYR DOCK-LIGHT DESIGN FEE	01-550-000-58999	850.00
VIKING	VIKING ELECTRIC SUPPLY, INC	VOLTAGE TESTER	01-550-000-51850	82.95
TOTAL				2,331.91
TOTAL MUNICIPAL DOCKS				2,331.91
WATER WEED MANAGEMENT				
03075	CARQUEST OF DOOR COUNTY	PARKING BRAKE SHOE & PARK KIT	01-560-000-51400	51.07
04545	DOOR COUNTY COOPERATIVE	HARVSTER REPAIR PARTS	01-560-000-51400	6.92
04545		SKATE PARK CANOPY ASSMBLY	01-560-000-51400	12.76
04696	DOOR COUNTY TREASURER	920.91G FUEL @ 2.075/G	01-560-000-51650	1,910.89
04696		315.40G FUEL @ 2.049/G	01-560-000-51650	646.25
23661	WI DEPT OF NATURAL RESOURCES	2016 AQUATIC SPRY PRMT-32 ACRE	01-560-000-55010	800.00
BLUE TRP	BLUE TARP FINANCIAL	SOLAR BATTERY CHARGER	01-560-000-51400	169.41
CHASE	JP MORGAN CHASE BANK	LIFE VESTS	01-560-000-52350	379.74
CHASE		CREDIT SALES TAX	01-560-000-52350	-19.80
LAKEPOND	WIS LAKE & POND RESOURCE, LLC	FINAL AQUATIC VEG SPRAY	01-560-000-55010	2,053.69
R0000655	TRANSMOTION, LLC	HYDRAULIC MOTOR-WD HARVESTOR	01-560-000-51400	490.04
R0000655		FREIGHT	01-560-000-51400	21.55
TOTAL				6,522.52
TOTAL WATER WEED MANAGEMENT				6,522.52
WATERFRONT PARKS & WALKWAYS				
02480	BONNIE BROOKE GARDENS LLC	PLANTS	01-570-000-51750	264.42
02480		PLANTS	01-570-000-51750	32.35
04545	DOOR COUNTY COOPERATIVE	BARREL LOCK	01-570-000-54999	3.59
19860	STURGEON BAY SAND & GRAVEL	BEACH STONE	01-570-000-51750	17.68
19860		BEACH STONE	01-570-000-51750	30.43
19860		BEACH STONE	01-570-000-51750	33.15
19860		BEACH STONE	01-570-000-51750	36.04
19860		BEACH STONE	01-570-000-51750	33.49
19860		BEACH STONE	01-570-000-51750	18.53
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY LIGHTS	01-570-000-56150	15.11
19880		DC MUSEUM PKG LOT LITES	01-570-000-56150	127.28
TOTAL				612.07
TOTAL WATERFRONT PARKS & WALKWAYS				612.07
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	JULY EAP	01-600-000-56553	150.83
TOTAL				150.83
TOTAL EMPLOYEE BENEFITS				150.83
TOTAL GENERAL FUND				105,131.67

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
COMPUTER				
03101	CDW GOVERNMENT, INC.	1 LENOVO COMPUTER	10-125-000-59040	823.93
		TOTAL		823.93
		TOTAL COMPUTER		823.93
PATROL				
02208	BAYCOM INC.	ARBITRATOR INSTALL	10-215-000-59000	3,642.50
		TOTAL		3,642.50
		TOTAL PATROL		3,642.50
FIRE DEPARTMENT				
EXPENSE				
CEDARCRK	CEDAR CREEK CARPET INC.	CARPET-WS FIRE	10-250-000-59015	1,575.42
VANS	VANS FIRE & SAFETY, INC	EXTINGUISH-BRACKET-NEW TENDER	10-250-000-59060	1,564.92
		TOTAL EXPENSE		3,140.34
		TOTAL FIRE DEPARTMENT		3,140.34
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
04545	DOOR COUNTY COOPERATIVE	GRASS SEED-4TH AVE	10-400-110-59095	119.50
04545		GRASS SEED-4TH AVE	10-400-110-59095	134.55
04545		GRASS SEED-4TH AVE	10-400-110-59095	134.55
04545		GRASS SEED	10-400-110-59095	134.55
		TOTAL ANNUAL RESURFACING & BASE REP.		523.15
		TOTAL ROADWAYS/STREETS		523.15
PARKS AND PLAYGROUNDS				
EXPENSE				
06580	FOTH AND VAN DYKE	ENGINEER SVC-BRADLEY LAKE	10-510-000-59025	3,398.75
		TOTAL EXPENSE		3,398.75
		TOTAL PARKS AND PLAYGROUNDS		3,398.75
		TOTAL CAPITAL FUND		11,528.67
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
22800	WALMART COMMUNITY	SAM CLUB MEMBERSHIP	21-000-000-56000	45.00
22800		DVD'S & SUPPLIES	21-000-000-51950	157.58
MANN	MANN COMMUNICATIONS, LLC	09/16 CONTRACT	21-000-000-55015	4,685.00
		TOTAL CABLE TV / GENERAL		4,887.58

INVOICES DUE ON/BEFORE 09/06/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
TOTAL CABLE TV / GENERAL				4,887.58
TOTAL CABLE TV				4,887.58
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
03075	CARQUEST OF DOOR COUNTY	SUPPLIES	60-000-000-52050	67.02
03075		HYD FLUID	60-000-000-52050	459.99
03075		BULK HYDRAULIC HOSE-REEL	60-000-000-53000	201.20
04696	DOOR COUNTY TREASURER	776.26G DSL FUEL @ 2.049/G	60-000-000-51650	1,590.55
13150	MASTERCRAFT WELDING SYSTEM	REPAIR WELDING CRACKS	60-000-000-53000	608.75
13150		REPAIR WELDING CRACKS	60-000-000-53000	547.50
18500	R N O W INC	HYDRAULIC LINE REPLACEMENT	60-000-000-53000	306.62
ADVANCED	ADVANCED DISPOSAL	218.39T GARBAGE @ 59.96/T	60-000-000-58300	13,094.64
ADVANCED		78.12T RECYCLE @ 13.74/T	60-000-000-58350	1,073.36
TOTAL SOLID WASTE ENTERPRISE FUND				17,949.63
REFUSE EQUIPMENT (2)				
NICOLET	NICOLET BANK	09/16 REFUSE EQUIPMENT	60-000-922-70000	40,354.40
NICOLET		09/16 REFUSE EQUIPMENT	60-000-922-70001	2,165.69
TOTAL REFUSE EQUIPMENT (2)				42,520.09
TOTAL SOLID WASTE ENTERPRISE FUND				60,469.72
TOTAL SOLID WASTE ENTERPRISE				60,469.72
TOTAL ALL FUNDS				182,017.64

MANUAL CHECKS

BENEFIT ADVANTAGE 08/11/16 Check # 79891 Cobra Fees 01-600-000-50510	\$25.00
MINNESOTA LIFE INSURANCE 08/11/16 Check # 79892 09/16 Life Insurance 01-600-000-50552	\$1,960.15
BENEFIT ADVANTAGE 08/16/16 Check # 79896 August HRA Fees 01-600-000-50510	\$106.75
SOUTHERN DOOR SCHOOL 08/22/16 Check #80048 July Mobile Home Tax 01-000-000-41300	\$237.67
STURGEON BAY SCHOOLS 08/22/16 Check #80049 July Mobile Home Tax 01-000-000-41300	\$3,450.68
SUN LIFE FINANCIAL 08/24/16 Check # 80053 September Short and Long Term Disability 01-000-000-21545	\$1,897.46
SUPERIOR VISION INSURANCE 08/24/16 Check # 780054 September Vision Insurance 01-000-000-21540	\$775.95
TOTAL MANUAL CHECKS	\$8,453.66

