



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, AUGUST 16, 2016
12:00 p.m. Noon
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Recognition of Citizen Heroism Lifesaving Event Sturgeon Bay Resident.
6. Consideration of the following bills: General Fund – \$205,457.49, Capital Fund - \$344,636.55, Cable TV - \$279.54, TID #2 - \$34,135.00, and Solid Waste Enterprise - \$1,819.25 for a grand total of \$586,327.83. [roll call]

7. **CONSENT AGENDA**

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

- * a. Approval of 8/2/16 regular Common Council minutes.
- * b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 7/26/16
 - (2) Joint Park & Recreation Committee/Board – 7/27/16
- * c. Place the following reports on file:
 - (1) Fire Department Report – July 2016
 - (2) Police Department Report – July 2016
 - (3) Bank Reconciliation – July 2016
 - (4) Revenue & Expense Report – July 2016
- * d. Consideration of: Approval of beverage operator licenses.
- * e. Consideration of: Approval of Sidewalk Café Permit Application for Kick Coffee.
- * f. Consideration of: Approval of Pioneer Fire Street Closure Application for September 11, 2016.
- * g. Joint Park & Recreation Committee/Board recommendation re: Change the Noxious Weed Ordinance 10.19(1) Definition to include “Noxious Weeds” as used herein includes the following: Canadian thistle, leafy spurge, field bindweed (creeping jenny), ragweed, and invasives on Wisconsin Department of Natural Resources invasive species list.
- * h. Consideration of: Elimination of Utility Easement and Reservation of Future Right-of-Way for Marina View Apartments.

8. **Mayoral appointments.**
9. **Resolution re: Debt issuance for Self Contained Breathing Apparatus (SCBA) and associated equipment.**
10. **Second reading of ordinance re: Modification to Planned Unit Development for The Bay Lofts – Residential Density and Parking.**
11. **Second reading of ordinance re: Rezone a vacant parcel owned by Doneff Land Company, LLC, located on N. 9th Court, west of the Big Hill Regency House, parcel #281-62-17000105B from Single-Family Residential (R-2) to Multi-Family Residential (R-4).**
12. **Consideration of: Award contract for Project 1604 - N. 8th Avenue Sidewalk Spot Replacement.**
13. **Finance/Purchasing & Building Committee recommendation re: That should the property, located at 808 S. 15th Ave., parcel #281-62-30000201, or portion thereof be sold, platted or otherwise subdivided, or make use of the sewer and/or water, then the deferred special assessment, be called due as per the original deferment agreement terms set by the Common Council on February 1, 1977.**
14. **Committee Chairperson Reports:**
 - a. **Personnel Committee**
 - b. **Parking & Traffic Committee**
 - c. **Community Protection & Services Committee**
 - d. **Sturgeon Bay Utility Commission**
15. **Public comment on non-agenda items.**
16. **Mayor's comments.**
17. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

8.12.16

Time:

12:00pm

By:

JM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 08/16/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
BAGNALL	JOHN BAGNALL	7.30.16 FOOD SHARE-BAGNALL	01-000-000-21595	18.00
R0000984	CHARLES BORDEAU	7.30.16 FOOD SHARE-BORDEAU	01-000-000-21595	77.00
R0000985	SULLYS THUMBS UP PRODUCE	8.6.16 FOOD SHARE-SULLYS	01-000-000-21595	40.00
R0000985		7.30.16 FOOD SHARE-SULLYS	01-000-000-21595	85.00
R0000991	SPERBER FARMS	8.6.16 FOOD SHARE-SPERBER	01-000-000-21595	35.00
R0001001	RENARDS CHEESE	7.30.16 FOOD SHARE-RENARDS	01-000-000-21595	44.00
R0001001		8.6.16 FOOD SHARE-RENARDS	01-000-000-21595	17.00
R0001003	HERB HOWARD	08/16 SUNSET DEP-HOWARD	01-000-000-23162	50.00
R0001074	RANDALL MANGES	7.30.16 FOOD SHARE-MANGES	01-000-000-21595	21.00
R0001080	YVONNE TANCK	7.30.16 FOOD SHARE-TANCK	01-000-000-21595	10.00
R0001127	CLARIO FARMS	8.6.16 FOOD SHARE-CLARIO	01-000-000-21595	12.00
R0001127		7.30.16 FOOD SHARE-CLARIO	01-000-000-21595	10.00
R0001128	MALVITZ FARMS	8.6.16 FOOD SHARE-MALVITZ	01-000-000-21595	126.00
R0001192	STURGEON BAY VISITOR CENTER	SBVC FIREWORK PRMT REFUND	01-000-000-44140	75.00
R0001305	DOOR-TRAN	DOOR TRN SEC DEP REF CHRRY BLM	01-000-000-23162	50.00
R0001416	COUNTY OF DOOR	SIGN DEP RFND-COUNTY	01-000-000-23168	50.00
THORP	PAT THORP	07.30.16 FOOD SHARE-THORP	01-000-000-21595	70.00
THORP		8.6.16 FOOD SHARE-PAT PATCH	01-000-000-21595	32.00
TOTAL LIABILITIES				822.00
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	08/16 ATHLETIC FLD LIGHTING	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				2,187.39
MAYOR				
04696	DOOR COUNTY TREASURER	07/16 MAYOR INTERNET	01-100-000-56700	2.70
TOTAL				2.70
TOTAL MAYOR				2.70
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	06/16 TRAFFIC MATTERS	01-110-000-55010	193.00
BUELOW	BUELOW, VETTER, BUIKEMA,	FIRE DEPT CBA	01-110-000-57900	1,263.00
TOTAL				1,456.00
TOTAL LAW/LEGAL				1,456.00
CITY CLERK-TREASURER				
04696	DOOR COUNTY TREASURER	07/16 CLERK INTERNET	01-115-000-56700	10.90
TOTAL				10.90
TOTAL CITY CLERK-TREASURER				10.90

INVOICES DUE ON/BEFORE 08/16/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	07/16 ADMIN INTERNET	01-120-000-56700	2.70
		TOTAL		2.70
		TOTAL ADMINISTRATION		2.70
COMPUTER				
03101	CDW GOVERNMENT, INC.	PHOTSHOP RENEW-FIRE & POLICE	01-125-000-55550	341.66
04696	DOOR COUNTY TREASURER	07/16 TECH SUPPORT	01-125-000-55550	2,575.00
		TOTAL		2,916.66
		TOTAL COMPUTER		2,916.66
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	07/16 ASSESS INTERNET	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	08/16/16 CONTRACT	01-130-000-55010	1,245.83
		TOTAL		1,251.23
		TOTAL CITY ASSESSOR		1,251.23
BUILDING/ZONING CODE ENFORCEMT				
04696	DOOR COUNTY TREASURER	07/16 INSPECT INTERNET	01-140-000-56700	2.70
WIS ADM	WI DEPT OF ADMINISTRATION	10 SEALS	01-140-000-52750	333.54
		TOTAL		336.24
		TOTAL BUILDING/ZONING CODE ENFORCEMT		336.24
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	07/16 ENGINEER INTERNET	01-145-000-56700	5.40
		TOTAL		5.40
		TOTAL MUNICIPAL SERVICES ADMIN.		5.40
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	07/16 MUNICIPAL INTERNET	01-150-000-56700	6.75
		TOTAL		6.75
		TOTAL PUBLIC WORKS ADMINISTRATION		6.75

INVOICES DUE ON/BEFORE 08/16/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03159	CHARTER COMMUNICATIONS	07/16 FIRE CABLE SVC	01-160-000-58999	99.81
04575	DOOR COUNTY HARDWARE	PLUMBING SUPPLIES	01-160-000-55300	34.44
04575		INSECT KILLERS	01-160-000-54999	19.97
04575		EXTENSION CORD	01-160-000-51850	18.99
04575		RUG DOC	01-160-000-55300	29.99
04575		KEY	01-160-000-54999	1.49
04966	EAGLE MECHANICAL INC	CITY HALL BREAKER KIT	01-160-000-51850	22.14
19880	STURGEON BAY UTILITIES	421 MICHIGAN STREET	01-160-000-56150	4,127.59
19880		421 MICHIGAN STREET	01-160-000-58650	233.02
GUARD	DOOR GUARD SECURITY	ADAM RITE ELECTRC STRIKE PLATE	01-160-000-55300	275.00
VIKING	VIKING ELECTRIC SUPPLY, INC	PLUMBING SUPPLIES	01-160-000-51850	91.33
VIKING		ELEMENT	01-160-000-55300	19.35
VIKING		LED BULBS	01-160-000-55300	11.91
VIKING		BULBS	01-160-000-55300	25.02
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-55300	59.76
WARNER		VACUUM BAGS	01-160-000-55300	10.00
WARNER		STEEL CLEANSER	01-160-000-55300	8.98
WAU	WAUSAU TILE INC	LIGHTED BOLLARD	01-160-000-55300	1,272.00
		TOTAL		6,360.79
		TOTAL CITY HALL		6,360.79

INSURANCE

MCCLONE	MCCLONE AGENCY, INC	09/16 WORK COMP	01-165-000-58750	24,254.00
MCCLONE		09/16 GEN LIAB	01-165-000-56400	3,016.00
MCCLONE		09/16 POLICE LIAB	01-165-000-57150	1,138.00
MCCLONE		09/16 PUBLIC OFFICIAL	01-165-000-57400	1,145.00
MCCLONE		09/16 AUTO LIAB	01-165-000-55200	1,751.00
MCCLONE		09/16 AUTO PHY DAMAGE	01-165-000-55200	1,404.00
		TOTAL		32,708.00
		TOTAL INSURANCE		32,708.00

GENERAL EXPENDITURES

04696	DOOR COUNTY TREASURER	07/16 CITY HALL PHONE SVC	01-199-000-58200	124.06
04696		07/16 FIRE PHONE SVC	01-199-000-58200	33.18
04696		07/16 MUN SVC PHONE SVC	01-199-000-58200	37.62
04696		07/16 PD PHONE SVC	01-199-000-58200	68.60
		TOTAL		263.46
		TOTAL GENERAL EXPENDITURES		263.46

POLICE DEPARTMENT

04696	DOOR COUNTY TREASURER	07/16 POLICE INTERNET	01-200-000-56700	37.80
PRIMEMED	PRIME MEDIA	CS THERMAL PAPER-SQUADS	01-200-000-51600	100.80
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER #6 OF 48	01-200-000-55650	167.00
US BANK		PROP DAMAGE SURCHARGE	01-200-000-55650	27.02

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GENERAL FUND				
			TOTAL	332.62
			TOTAL POLICE DEPARTMENT	332.62
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	ANTENNA FOR PORTABLE	01-215-000-57550	13.70
02005		TWO WAY RADIO REPAIR	01-215-000-57550	52.50
02005		TWO WAY RADIO REPAIR	01-215-000-57550	142.50
02208	BAYCOM INC.	WIRELSS ANTENNA -ARBITRATOR	01-215-000-57550	149.00
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	10.34
21450	THE UNIFORM SHOPPE	UNIFORM SHIRT/SOUTH	01-215-000-52900	78.95
			TOTAL	446.99
			TOTAL POLICE DEPARTMENT/PATROL	446.99
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	JUNE 2016 CONTRACT FEE	01-225-000-57950	105.00
			TOTAL	105.00
			TOTAL POLICE DEPT. / INVESTIGATIONS	105.00
FIRE DEPARTMENT				
01535	AMERICAN TEST CENTER INC.	AERIAL TEST	01-250-000-53000	555.00
01535		6 LADDER TEST	01-250-000-53000	240.00
03075	CARQUEST OF DOOR COUNTY	BULBS	01-250-000-53000	2.78
04575	DOOR COUNTY HARDWARE	EXTREME LUG	01-250-000-54999	31.96
04575		ASSORTED SUPPLIES	01-250-000-54999	24.81
04575		CASTER PLATE	01-250-000-54999	9.99
04575		ASSORTED SUPPLIES	01-250-000-54999	86.74
04575		FILLER & PAINTBRUSH	01-250-000-54999	11.71
04575		DW SCREW	01-250-000-54999	6.99
04575		PAINT MARKER& PEN	01-250-000-54999	11.58
04575		SCREWS	01-250-000-54999	6.87
04575		FASTENERS	01-250-000-54999	3.96
04575		FASTENERS & BUCKLE	01-250-000-54999	13.44
04696	DOOR COUNTY TREASURER	07/16 FIRE INTERNET	01-250-000-56700	16.20
14075	NWTC GREEN BAY	INSPECT EXAM/PAYE, JRNS, MA SMTH	01-250-000-55600	240.00
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	5.20
19880		MARTIN PARK BATHROOM	01-250-000-56675	5.20
19880		421 MICHIGAN STREET	01-250-000-56675	118.00
19880		421 MICHIGAN ST-TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00
19880		GARLAND PARK	01-250-000-56675	5.20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		QUINCY BAY SHIP PIT	01-250-000-56675	42.00

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/16/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
19880		N MADISON AVE SPRINKLG	01-250-000-56675	13.00
19880		10 PENNSYLVIANA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		323 S 1ST AVE EAST SIDE DOCK	01-250-000-56675	5.20
19880		107 N 1ST AVE MARINA/RSTRM	01-250-000-56675	42.00
19880		122 KENTUCKY ST CITY PKG RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
O'REILLY	O'REILLY AUTO PARTS	CLEANER	01-250-000-53000	28.17
O'REILLY		TRAILER PARTS	01-250-000-53000	66.98
PAULCONW	PAUL CONWAY SHIELDS	SCBA TESTING	01-250-000-51350	520.30
		TOTAL		11,089.68
		TOTAL FIRE DEPARTMENT		11,089.68
STORM SEWERS				
19860	STURGEON BAY SAND & GRAVEL	QUARRY WASH-HUDSON ST	01-300-000-54999	39.90
19860		QUARRY WASH-HUDSON ST	01-300-000-54999	23.44
		TOTAL		63.34
		TOTAL STORM SEWERS		63.34
COMPOST/SOLID WASTE SITE				
MAX R	MAX R RECOVERY	TUB GRINDER	01-320-000-57700	6,600.00
		TOTAL		6,600.00
		TOTAL COMPOST/SOLID WASTE SITE		6,600.00
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	MAY & JUNE WATER USAGE-SWEEPR	01-330-000-53050	71.50
		TOTAL		71.50
		TOTAL STREET SWEEPING		71.50
ROADWAYS/STREETS				
14826	NORTHEAST ASPHALT, INC.	ROAD REPAIR PATCH MATERIAL	01-400-000-52200	566.87
19860	STURGEON BAY SAND & GRAVEL	RIP RAP	01-400-000-52500	52.73
APPLY MS	APPLIED MSS	PAINT MARKER SUPPLIES	01-400-000-51400	354.70
		TOTAL		974.30
		TOTAL ROADWAYS/STREETS		974.30

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CITY OF STURGEON BAY
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INVOICES DUE ON/BEFORE 08/16/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
STREET SIGNS AND MARKINGS				
20070	TAPCO	NO PARK SIGN-MARKT SQ	01-420-000-52600	297.12
TOTAL				297.12
TOTAL STREET SIGNS AND MARKINGS				297.12
CURB/GUTTER/SIDEWALK				
04575	DOOR COUNTY HARDWARE	QUIKRETE MIX	01-440-000-51200	19.47
TOTAL				19.47
TOTAL CURB/GUTTER/SIDEWALK				19.47
STREET MACHINERY				
04575	DOOR COUNTY HARDWARE	TORX INSERT BIT	01-450-000-53000	4.58
04575		FASTENERS & SAWZAL BLADES	01-450-000-52700	21.19
04575		TORX INSERT BIT	01-450-000-53000	2.29
TOTAL				28.06
TOTAL STREET MACHINERY				28.06
CITY GARAGE				
04575	DOOR COUNTY HARDWARE	TARP	01-460-000-54999	15.99
04603	HALRON LUBRICANTS INC	WASTE OIL COLLECTION FEE	01-460-000-58999	30.00
04603		GREASE GUNS	01-460-000-52700	118.44
08225	HERLACHE SMALL ENGINE	CHAIN & BAR	01-460-000-52700	46.17
18950	SAFETY-KLEEN CORP	PARTS CLEANER	01-460-000-58999	238.18
O'REILLY	O'REILLY AUTO PARTS	ASSORTED TOOLS	01-460-000-52700	56.95
O'REILLY		RUBBER GLOVES	01-460-000-55300	29.70
O'REILLY		RUBBER GLOVES	01-460-000-56250	44.55
TOTAL				579.98
TOTAL CITY GARAGE				579.98
CELEBRATION & ENTERTAINMENT				
19885	STURGEON BAY YACHT CLUB	2016 FIREWORK DONATION	01-480-000-58999	500.00
TOTAL				500.00
TOTAL CELEBRATION & ENTERTAINMENT				500.00
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	OLD HWY RD SIGN	01-499-000-58000	11.41
19880		808 S DULUTH AVE SIGN	01-499-000-58000	19.64

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
19880		1536 EGG HRBR RD TRAFFC LITE	01-499-000-58000	12.67
19880		N 14TH AVE TRAFFIC LITE	01-499-000-58000	28.74
19880		WS TRAFFIC LIGHTS	01-499-000-58000	131.80
19880		ORNAMENTAL ST LIGHT	01-499-000-58000	5,742.10
19880		OVERHEAD ST LIGHTS	01-499-000-58000	6,892.73
19880		WALNUT DR & LANSING	01-499-000-58000	8.80
19880		323 S 1ST AVE EAST SIDE DOCK	01-499-000-58000	44.11
TOTAL				12,892.00
TOTAL HIGHWAYS - GENERAL				12,892.00
PARK & RECREATION ADMIN				
04696	DOOR COUNTY TREASURER	07/16 PARK INTERNET	01-500-000-56700	4.05
TOTAL				4.05
TOTAL PARK & RECREATION ADMIN				4.05
PARKS AND PLAYGROUNDS				
01766	AURORA MEDICAL GROUP	MRO REVIEW FEES	01-510-000-57100	32.00
02480	BONNIE BROOKE GARDENS LLC	BUSHES-NEW POLE BUILDING	01-510-000-51750	143.77
03075	CARQUEST OF DOOR COUNTY	SUPPLIES-FISH TABLE MAINTENANC	01-510-000-51850	41.50
04545	DOOR COUNTY COOPERATIVE	WEED CONTROL	01-510-000-51750	143.22
04575	DOOR COUNTY HARDWARE	DRILL BIT	01-510-000-52700	9.99
04575		GORILLA GLUE	01-510-000-54999	5.99
04575		SPRAYER	01-510-000-54999	23.99
04575		KEY AND SUCTION CUP	01-510-000-54999	4.07
04575		NOZZLE	01-510-000-51850	7.99
04575		BROOM, DEADBOLT, NOZZLE, COUPLER	01-510-000-51850	57.46
04575		KEY	01-510-000-54999	2.78
04575		FASTENERS	01-510-000-53000	4.72
04575		INSECT SPRAY	01-510-000-51850	5.99
04575		BIT	01-510-000-52700	6.49
04575		FASTNERS	01-510-000-51850	4.20
04575		ROLLER COVER & MASK TAPE	01-510-000-51850	20.47
04575		MURIATIC ACID	01-510-000-51850	8.99
04575		EPOXY SHIELD	01-510-000-51850	74.99
04575		PAINT	01-510-000-51850	26.99
04575		PAINT ROLLER COVERS	01-510-000-52100	6.99
04575		TURNBLK & ANCHOR SHACKLE	01-510-000-51850	68.91
04575		TAPE RULE & CHAIN LINK	01-510-000-52700	12.08
04575		SOCKETS	01-510-000-52700	19.98
04575		PAINT AND BRUSHES	01-510-000-51850	39.98
04575		DIGITAL MULTIMETER	01-510-000-51350	25.99
06012	FASTENAL COMPANY	HARDWARE	01-510-000-51850	12.78
10750	PREMIER CONCRETE INC	CONCRETE-SKATE PARK	01-510-000-51750	344.00
13049	MAY'S SPORT CENTER	CABLE KIT	01-510-000-53000	43.29
13150	MASTERCRAFT WELDING SYSTEM	MOWER MAINTENANCE	01-510-000-51850	31.00
13365	MEISSNER LANDSCAPE INC	LANDSCAPE FABRICS	01-510-000-51750	208.00
19860	STURGEON BAY SAND & GRAVEL	MASON SAND	01-510-000-51750	40.08
19860		MASON SAND	01-510-000-51750	28.18

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GENERAL FUND				
19860		QUARRY WASH	01-510-000-51750	32.22
19860		QUARRY WASH-PARK WALK PATH	01-510-000-51750	35.43
19880	STURGEON BAY UTILITIES	207 S 3RD AVE MARTIN PARK	01-510-000-56150	26.88
19880		MARTIN PARK BATHROOM	01-510-000-58650	33.64
19880		MEM FLD WARMING HOUSE	01-510-000-56150	164.50
19880		MEM FLD WARMING HOUSE	01-510-000-58650	222.68
19880		GARLAND PARK	01-510-000-56150	9.51
19880		GARLAND PARK	01-510-000-58650	19.27
19880		421 MICHIGAN-FLAG LIGHT	01-510-000-56150	29.34
19880		MEM FLD PARKING LOT	01-510-000-56150	8.24
19880		MEM FLD COMPLEX	01-510-000-56150	599.91
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	55.18
20725	T R COCHART TIRE CENTER	FLAT TIRE REPAIR	01-510-000-58600	20.00
20725		MOWER TRAILER TIRES	01-510-000-53000	300.00
BLACKCRK	BLACK CREEK SOD COMPANY	SOD-4TH AVE	01-510-000-51750	32.50
BLACKCRK		SOD-HUDSON ST	01-510-000-51750	78.00
L&P	L&P CONVENIENT STORE SBAY LLC	SMALL ENGINE FUEL	01-510-000-51650	37.64
WARNER	WARNER-WEXEL WHOLESALE &	RUBBERGLOVES	01-510-000-51850	70.00
WARNER		PAPER PRODUCTS	01-510-000-51850	97.70
WARNER		CLEANING SUPPLIES	01-510-000-51850	272.42
		TOTAL		3,651.92
		TOTAL PARKS AND PLAYGROUNDS		3,651.92
BALLFIELDS				
12100	LAMPERT YARDS INC	CONCRETE TUBE-SKATE PARK	01-520-000-56500	230.00
20900	TRU GREEN CHEMLAWN	GRUB CONTROL-MEM FLD	01-520-000-58999	288.00
JANDRIN	JANDRIN REFRIGERATION	SNGLE DOOR COOLER- MEM FLD	01-520-000-58999	1,850.00
JANDRIN		SINGLE DOOR COOLER-MEM FLD	01-520-000-58999	1,850.00
		TOTAL		4,218.00
		TOTAL BALLFIELDS		4,218.00
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	PAINT SUPPLIES	01-550-000-52100	39.76
04575		WIRE CONNCTR & WORK BAG	01-550-000-51850	20.98
04575		WET SWIFFERS	01-550-000-51850	6.99
06012	FASTENAL COMPANY	HARDWARE -SUNSET DOCK	01-550-000-51850	18.02
R0001175	CENTERPOINTE YACHT SERVICES	CREDIT	01-550-000-58999	-45.37
R0001175		TRANSIENT SLIP RELOCATION	01-550-000-58999	1,400.00
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-550-000-51850	211.72
		TOTAL		1,652.10
		TOTAL MUNICIPAL DOCKS		1,652.10
WATER WEED MANAGEMENT				
03025	CAPTAIN COMMDES INC	PORT A POTTI RENTAL	01-560-000-58999	75.00

INVOICES DUE ON/BEFORE 08/16/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
03075	CARQUEST OF DOOR COUNTY	IGNITION SWITCH	01-560-000-51400	10.04
03075		IGNITION SWITCH	01-560-000-51400	28.51
03075		DIXIE STARTER	01-560-000-51400	97.06
03075		FREIGHT	01-560-000-51400	26.00
04575	DOOR COUNTY HARDWARE	HOSE CLAMPS & PICK FORKS	01-560-000-51400	76.94
04575		WRENCH, ROD ENDS	01-560-000-51400	81.96
04575		CLIPS & SHAFT COLLARS	01-560-000-51400	17.68
04575		ELECTRICAL SUPPLIES	01-560-000-51400	43.96
LAKEPOND	WIS LAKE & POND RESOURCE, LLC	CHEMICAL TREAT OF BAY	01-560-000-55010	8,214.77
R0000655	TRANSMOTION, LLC	SEAL KIT	01-560-000-51400	82.94
TOTAL				8,754.86
TOTAL WATER WEED MANAGEMENT				8,754.86
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	SIGNAGE	01-570-000-51750	3.58
04575		BULBS	01-570-000-54999	17.99
19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY LTS	01-570-000-56150	95.63
19880		W LARCH ST PARKING LOT	01-570-000-56150	52.40
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	15.03
19880		48 KENTUCKY ST WTRFNT	01-570-000-56150	177.50
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-56150	829.40
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-58650	75.59
19880		122 KENTUCKY ST CITY PKG RAMP	01-570-000-56150	329.84
19880		48 KENTUCKY ST DOCK	01-570-000-58650	22.95
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	37.56
TOTAL				1,657.47
TOTAL WATERFRONT PARKS & WALKWAYS				1,657.47
COMMUNITY & ECONOMIC DEVLPMNT				
04696	DOOR COUNTY TREASURER	07/16 COMM DEV INTERNET	01-900-000-56700	5.40
08463	CNA SURETY	NOTARY PUBLIC/NAULT	01-900-000-54999	30.00
08463		ERROR & OMISSION POLICY/NAULT	01-900-000-54999	65.00
14963	WI DEPT OF FINANCIAL INST	NOTARY FILING FEE/NAULT	01-900-000-54999	20.00
TOTAL				120.40
TOTAL COMMUNITY & ECONOMIC DEVLPMNT				120.40
TOTAL GENERAL FUND				101,567.08
CAPITAL FUND				
REVENUE				
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	TRADE IN 2000 1 TON	10-000-000-48100	-4,750.50
TOTAL REVENUE				-4,750.50
TOTAL				-4,750.50

INVOICES DUE ON/BEFORE 08/16/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
COMPUTER				
03101	CDW GOVERNMENT, INC.	WYSE THINOS	10-125-000-59040	307.00
03101		CREDIT WYSE ZERO CLIENTS	10-125-000-59040	-308.26
03101		GPS RECEIVER	10-125-000-59040	63.51
TOTAL				62.25
TOTAL COMPUTER				62.25
FIRE DEPARTMENT				
EXPENSE				
11541	KNOX COMPANY, INC	KNOX SECURE	10-250-000-59060	977.00
23671	WI DOT REGISTRATION FEE TRUST	08/16 TENDER #3 REGISTRATION	10-250-000-59060	69.50
PAULCONW	PAUL CONWAY SHIELDS	NEW SCBA	10-250-000-59050	191,596.00
PAULCONW		NEW TENDER #3 EQUIPMENT	10-250-000-59060	2,305.00
TOTAL EXPENSE				194,947.50
TOTAL FIRE DEPARTMENT				194,947.50
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
SEALCOAT	CUSTOM SEALCOATING, LLC	CITY HALL CRACK FLL & SEALCOAT	10-400-110-59095	1,600.00
TOTAL ANNUAL RESURFACING & BASE REP.				1,600.00
ANNUAL EXPENSE SL SEAL/CR FILL				
SEALCOAT	CUSTOM SEALCOATING, LLC	CITY HALL CRACK FLL & SEALCOAT	10-400-113-59096	298.00
TOTAL ANNUAL EXPENSE SL SEAL/CR FILL				298.00
TOTAL ROADWAYS/STREETS				1,898.00
CITY GARAGE				
07785	THE GREAT OUTDOORS	GARAGE DOOR OPENER & PARTS	10-460-000-59010	2,568.50
TOTAL				2,568.50
TOTAL CITY GARAGE				2,568.50
PARKS AND PLAYGROUNDS				
EXPENSE				
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	PURCHASE 2016 1 TON	10-510-000-59060	34,460.50
JIM FORD		1 TON REGISTRATION	10-510-000-59060	74.50
RASS	RASS EXCAVATING & MATERIAL LLC	BRAD LAKE WETLAND	10-510-000-59025	110,375.80
RASS		BRAD LAKE WETLAND-REMAIN BAL	10-510-000-59025	5,000.00
TOTAL EXPENSE				149,910.80
TOTAL PARKS AND PLAYGROUNDS				149,910.80
TOTAL CAPITAL FUND				344,636.55

DATE: 08/09/2016
TIME: 14:51:08
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 08/16/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	07/16 CB MUSIC	21-000-000-58999	179.54
04696	DOOR COUNTY TREASURER	08/16 PEG INTERNET	21-000-000-56700	100.00
TOTAL CABLE TV / GENERAL				279.54
TOTAL CABLE TV / GENERAL				279.54
TOTAL CABLE TV				279.54
TID #2 DISTRICT				
TID DISTRICT #2				
16725	ESP PRODUCTS, INC	HARBOR LADY DOCK REPAIRS	25-320-000-59015	27,750.00
ASPHALT	ASPHALT SEAL & REPAIR	CRACK FILLING	25-320-000-59095	6,385.00
TOTAL				34,135.00
TOTAL TID DISTRICT #2				34,135.00
TOTAL TID #2 DISTRICT				34,135.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
18500	R N O W INC	CUSHION SPRING-GARBAGE TRCK	60-000-000-56250	97.36
18500		GRIPPER BUMPER-GARBAGE TRCK	60-000-000-56250	85.70
18500		FREIGHT	60-000-000-56250	20.19
20725	T R COCHART TIRE CENTER	TIRE CHANGES --#39	60-000-000-52850	200.00
20725		RECAPS	60-000-000-52850	1,416.00
TOTAL SOLID WASTE ENTERPRISE FUND				1,819.25
TOTAL SOLID WASTE ENTERPRISE FUND				1,819.25
TOTAL SOLID WASTE ENTERPRISE				1,819.25
TOTAL ALL FUNDS				482,437.42

MANUAL CHECKS

DELTA DENTAL	\$5,506.68
08/01/16	
Check #79880	
August Dental Insurance	
Various Departmental Accounts	
NETWORK HEALTH	\$97,183.73
08/01/16	
Check # 79880	
August Health Insurance and	
Millennium Premiums	
Various Departmental Accounts	
AR ATLANTIC TRANSPORT	\$1,200.00
08/01/16	
Check # 79881	
Freight Expense-Digital Traffic Sign Safety	
Display Board	
01-215-000-54999	
TOTAL MANUAL CHECKS	\$103,890.41

INVOICES DUE ON/BEFORE 08/16/2016

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	101,567.08	205,457.49
CAPITAL FUND	344,636.55	
CABLE TV	279.54	
TID #2 DISTRICT	34,135.00	
SOLID WASTE ENTERPRISE	1,819.25	
TOTAL --- ALL FUNDS	482,437.42	586,327.83

Stewart Gutt 8-9-16
Dana Ward 8-9-16
Guy Smith 8-9-16

COMMON COUNCIL
August 2, 2016

A meeting of the Common Council was called to order at 12:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Vandertie, Ward, Wiesner, Stults, and Fett. Gregory was excused.

Ward/Fett to move consent agenda item 6j to the regular agenda and to adopt agenda. Carried.

Fett/Stults to approve the following bills - General Fund - \$400,309.26, Capital Fund - \$3,840.50, Cable TV - \$4,685.00, TID #4 - \$3,960.33 and Solid Waste Enterprise Fund - \$2,325.85 for a grand total of \$415,120.94. Carried.

Catarozoli/Stults to approve consent agenda:

- a. Approval of 7/19/16 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 6/14/16
 - (2) Waterfront Redevelopment Authority – 7/12/16
 - (3) Finance/Purchasing & Building Committee – 7/12/16
 - (4) Waterfront Design Review Board – 7/14/16
 - (5) City Plan Commission – 7/20/16
 - (6) Community Protection & Services Committee – 7/21/16
- c. Place on file the following reports:
 - (1) Fire Department Report – June 2016
 - (2) Police Department Report – June 2016
 - (3) Bank Reconciliation – June 2016
 - (4) Revenue & Expense Report – June 2016
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer license.
- f. Consideration of: Approval of Sidewalk Café Permit Application for Root Bistro & Wine Bar.
- g. Finance/Purchasing & Building Committee recommendation re: Approve the donation request from Sturgeon Bay Yacht Club in the amount of \$500 for the Evening by the Bay and Regatta fireworks to be held on August 13, 2016.
- h. Finance/Purchasing & Building Committee recommendation re: Waive the alcohol consumption permit fee for the U.S. Coast Guard in the amount of \$28.00.
- i. Finance/Purchasing & Building Committee recommendation re: Waive the fireworks permit fee in the amount of \$75.00 for the Sturgeon Bay Visitor Center.
- j. ~~City Plan Commission recommendation re: Rezone a vacant parcel owned by Doneff Land Company, LLC, located on N. 9th Court, west of the Big Hill Regency House, parcel #281-62-17000105B from Single Family Residential (R-2) to Multi-Family Residential (R-4). Moved to regular agenda.~~
- k. City Plan Commission recommendation re: Approve the modification of the PUD ordinance for The Bay Lofts to increase the maximum residential density from a total of 36 units (1,300 square feet of lot area per unit) to 37 units (1,250 square feet of lot area per unit) and to reduce the minimum number of required parking spaces by one space.

Carried.

There were no mayoral appointments.

RECOMMENDATION

We, the City Plan Commission, hereby recommend to rezone a vacant parcel owned by Doneff

Land Company, LLC, located at N. 9th Court, west of the Big Hill Regency House, parcel #281-62-17000105B from Single-Family residential (R-2) to Multi-Family Residential (R-4).

CITY PLAN COMMISSION

By: Richard Wiesner, Chr.

Wiesner/Vandertie to adopt. Discussion took place regarding safety concerns of neighbors and the density of the development. Carried with Catarozoli voting no.

Fett/Ward to adopt the resolution awarding the sale of approximately \$7,000,000 General Obligation Refunding Bonds. Brad Viegut, Managing Director from Robert W. Baird, was present to address the Council. Carried.

The first reading of the ordinance re: Modification to Planned Unit Development for the Bay Lofts – Residential Density and Parking was presented. Wiesner/Stults to adopt. Carried.

The first reading of the ordinance re: Rezone a vacant parcel owned by Doneff Land Company, LLC, located on N. 9th Court, west of the Big Hill Regency House, parcel #281-62-17000105B from Single-Family (R-2) to Multi-Family Residential (R-4) was presented. Wiesner/Vandertie to adopt. Carried with Catarozoli voting no.

A public hearing re: Amendment to Chapter 20 of the Municipal Code – Zoning Code – re: Exemption to the requirement that a dwelling have a minimum roof pitch of four feet in height for each 12 feet in width, provided the exemption is approved by the Aesthetic Design & Site Plan Review Board was opened at 12:27 p.m. and declared closed at 12:36 p.m.

The first reading of the ordinance re: Amending Section 20.07(7)(c) of the Municipal Code – Roof pitch was presented. Wiesner/Vandertie to adopt. Discussion took place on whether a roof pitch ordinance was even necessary. Catarozoli/Ward to amend the ordinance to eliminate any roof pitch requirement in the City of Sturgeon Bay municipal code. Vote taken on the amendment: Catarozoli, Ward, and Stults voted aye. Vandertie, Wiesner, and Fett voted no. Tie vote. Mayor broke the tie by voting aye. Carried. There was no action taken on the first motion since the amendment superseded the original motion. It was noted that a new public hearing would be necessary along with the adoption of a first and second reading for this change.

A public hearing re: Amendment to Chapter 20 of the Municipal Code- Zoning Code- re: Require an attached or detached accessory building with a minimum of 240 square feet to be constructed with all new dwellings was opened at 12:43 p.m. and declared closed at 1:04 p.m.

A first reading of the ordinance re: Amending Section 20.07(7)(i) of the Municipal Code – Require Garage to be constructed with all new dwellings was presented. Discussion took place regarding information that Habitat for Humanity was initially in favor of and this type of ordinance amendment. Catarozoli/Ward to send to Plan Commission for further study and recommendation. Vandertie/Fett to not send back to Plan Commission. All motions were withdrawn. Catarozoli/Ward to deny first reading of ordinance re: Amending Section 20.07(7)(i) of the Municipal Code – Require Garage to be constructed with all new dwellings.

RECOMMENDATION

We, the Community Protection & Services Committee, hereby recommend to City Council that additional public convenience and necessity will not be served by issuing a license for this application, thus denying the application of Ms. Nicole Warwick for a license to operate a taxi in the City of Sturgeon Bay.

COMMUNITY PROTECTION & SERVICES COMMITTEE

By: Richard Wiesner, Chr.

Introduced by City Administrator Josh VanLieshout. Wiesner/Ward to adopt. Carried.

City Plan Commission Chair Wiesner, Finance/Purchasing & Building Committee Chair Fett, and Park & Recreation Committee Chair Vandertie presented reports for their respective committees/commissions.

The following person spoke during public comment: Kelly Avenson, 26 N. 3rd Ave.

The Mayor made his comments.

Vandertie/Catarozoli to adjourn. Carried. The meeting adjourned at 1:26 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stephanie L. Reinhardt".

Stephanie L. Reinhardt
City Clerk/HR Director

FINANCE/PURCHASING & BUILDING COMMITTEE
July 26, 2016

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:01 pm by Chairperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Stults and Ward were present. Also present: City Administrator VanLieshout, Finance Director/City Treasurer, Fire Chief Dietman, and Receptionist Metzger.

A motion was made by Alderperson Stults, seconded by Alderperson Ward to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Debt Issuance for Self-Contained Breathing Apparatus (SCBA) and Associated Equipment.
4. Review of unfinished business list.
5. Review bills.
6. Adjourn.

Carried.

Consideration of: Debt Issuance for Self-Contained Breathing Apparatus (SCBA) and Associated Equipment:

Finance Director/City Treasurer Clarizio stated this borrowing is for the purchase of 40 self-contained breathing apparatus (SCBA) and associated equipment that was approved at the June 21, 2016 Common Council meeting. The State Trust Loan Program requires that a resolution for borrowing be passed. The application is in the amount of \$191,596 with a payback term of 5 years and an interest rate of 2.50%

Moved by Alderperson Stults, seconded by Alderperson Ward to recommend to Common Council to approve and authorize the Mayor and City Clerk to make application for a loan with the State of Wisconsin Board of Commissioners of Public Lands in the amount of \$191,596 with and interest rate of 2.50%, and a payback period of 5 years, for the purpose of purchasing SCBA units and associated equipment.

There were no items on the unfinished business list.

Review bills

Moved by Alderperson Stults, seconded by Alderperson Ward to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Fett, seconded by Alderperson Stults to adjourn. Carried. The meeting adjourned at 4:04 pm.

Respectfully submitted,


Tricia Metzger

JOINT PARK AND RECREATION COMMITTEE/BOARD

Wednesday, July 27, 2016

A meeting of the Joint Park and Recreation Committee/Board was called to order at 5:30 p.m. by Chairperson Vandertie in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Vandertie, Stults, Catarozoli, Larsen, Kleist and Bordeau were present. Members Morrow, Hagman and Husby were absent. Also present was City Administrator Josh VanLieshout, Mayor Thad Birmingham, Police Chief Arleigh Porter, City Engineer Chad Shefchik, and Municipal Services Secretary DeGrave.

Moved by Ald. Catarozoli, seconded by member Chris Larsen to adopt the following agenda:

1. **Roll call.**
2. **Adoption of agenda.**
3. **Public comment.**
4. **Consideration of: Weed Ordinance**
5. **Consideration of: Bike Trails in Big Hill Park**
6. **Adjourn.**

All in favor. Carried.

Public comment.

No public comment.

Consideration of: Weed Ordinance

Kent Wickman, 1358 Memorial Dr. complimented the DPW for their work on the cutting of water weeds. Mr. Wickman stated the invasive phragmites are creeping down Memorial Drive as well as Little Lake and that it is spreading quickly. He would like to see Door County phragmite free. Krista Lutzke from the Door County Soil & Water Conservation Department spoke and stated their department would be at the disposal of the City of Sturgeon Bay to help rid the city of phragmites, that they have contacts available to help, as well as grant funds. Ald. Catarozoli stated she thought a change to the current weed ordinance would help with the enforcement of the ordinance. Member Kleist agreed.

Motion by Ald. Catarozoli, seconded by Ald. Stults, to recommend to Council to change the Noxious Weed Ordinance 10.19 (1) Definition. to include "Noxious weeds" as used herein includes the following: Canada thistle, leafy spurge, field bindweed (creeping jenny), ragweed, and invasives on Wisconsin Department of Natural Resources invasive species list. All in favor. Carried.

Consideration of: Bike Trails in Big Hill Park

Jacque Jadin, the Door County Trails Vision Coordinator gave a presentation on a possible mountain bike trail and pump track being installed at Big Hill Park. She thought the location would be ideal due to the flat top of Big Hill Park and the fact that it is currently underutilized. Ald. Vandertie asked if other locations had been considered. She stated other locations that had been discussed were the YMCA and the John Miles County Park, as well as Potawatomi State Park. Randy Sahs, 6445 Berg Rd. spoke about the possible benefits to the local high schools and helping to possibly launch mountain biking teams at the schools, which would then use the trail and track. Ms. Jadin stated a typical single track typically ranges from 9-13 miles long. Ald. Stults expressed his concern with placing the trail or pump track in a residentially located park. Ald. Vandertie did not think this was the right location, but that having the trail and track would be beneficial to Sturgeon Bay. Thad Birmingham, 909 Jefferson Pl. spoke and stated Big Hill was a neighborhood park and not a destination park so he did not feel this was the right location, but thought the City should embrace the idea of implementing these at another location. Member Bordeau said he felt a pump track or skills track would outgrow Big Hill park but was okay with a mountain bike trail being placed there. Chad Shefchik, 930 Oregon St. spoke in support of the trail and track at another location. Ald. Vandertie and Member Bordeau stated they would help Ms. Jadin with contacts like the YMCA etc. at future meetings if needed.

Motion by Ald. Stults, seconded by Ald. Catarozoli to adjourn. All in favor. Carried.

Meeting adjourned at 6:51 p.m.

Respectfully Submitted,



Colleen DeGrave

Municipal Services Secretary



CITY of STURGEON BAY FIRE DEPARTMENT

Kalin Montevideo
Assistant Fire Chief

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office
920-746-6901 FAX
Email: kmontevideo@sturgeonbaywi.org

TO: The Sturgeon Bay Fire & Police Commission/Sturgeon Bay Common Council
FROM: Assistant Fire Chief Kalin Montevideo
SUBJECT: July 2016 Monthly Fire Report
DATE: August 8, 2016

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of July 2016.

CALLS FIRE DEPARTMENT RECEIVED: 137

Year to Date Incidents: 822

CITY CALLS: 116
East Side Calls: 81
West Side Calls: 35

Type of Call:
Fire: 49
EMS: 88

COUNTRY CALLS: 21
Town of Sevastopol: 13
Town of Sturgeon Bay: 05
Nasewaupsee: 01
Southern Door: 01
Gardner: 01

INCIDENT TYPE

46 – Medical Non-Emergent	10 – Vehicle Accident	01 – Vehicle Fire
42 – Medical Emergent	04 – CO incident	13 – Alarm/Detect Activation, No Fire
02 – Grass/Outside Fire	01 – Building Fire	02 – Gas Leak
01 – Search for Person on Land	01 – Animal Problem	01 – Authorized/Controlled Burn
03 – Water Rescue	01 – Dispatched & Cancelled	01 – Powerline Down
02 – Unauthorized Burning	02 – Fire Investigation	01- Search for Person in Water
01 – Assist Law Enforcement/Gvnmt Agency	01 – Lock-Out	01 – Smoke Scare/Odor of Smoke

CALLS PER DAY:

Monday	16
Tuesday	21
Wednesday	20
Thursday	16
Friday	19
Saturday	25
Sunday	20

INSPECTION REPORT:

Inspections within the city limits:	<u>79</u>
Inspections outside the city limits:	<u>17</u>
Total number of inspection hours:	<u>81.3 Hours</u>

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

TRUCK/STATION MAINTENANCE: Firefighters diagnosed and repaired primer issue on Engine 4; repaired airline @WS; cleaned ice machine; cleaned the grates and trough in apparatus bay @ WS; changed oil in C10 & C11; repaired wiring issue on Engine 4; remodeled and painted the rescue trailer to include rehab equipment; replaced furnace filter @ WS; repaired oil cooler, changed oil, replaced coolant filter and coolant on Engine 4; installed new wiper blades on Marine 1; flushed foam system on Engine 4; put new blood pressure monitors into service on apparatus and removed all the gear and water on Tender 3 to get it ready for sale.

TRAINING: 273.5 hours of training were conducted in July. Firefighters trained with driver/operator procedures; FF Smith, FF Jorns & FF Paye completed Fire Inspector I at NWTC; all firefighters trained with ropes/repelling equipment and procedures; On duty firefighters trained with Marine 1.

OTHER: Fire Chief and AC attended city and other town meetings; installed one car seat; participated in Door County Farm Breakfast held in Sevastopol, "Kids Day" at Econo Foods and provided multiple station tours.

Fire Intern Dakota Crosby completed his internship with us on July 30th.



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
 Members of the Common Council
 Members of the Police and Fire Commission
 City Administrator Josh VanLieshout
 Officers of the Sturgeon Bay Police Department
 Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for July, 2016

Date: August 09, 2016

The following is a summary of the Police Department's activities for the month of July that includes crimes investigated, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 78 crimes.

These crimes can be broken down and classified as follows.

Battery	03
Bail Jump	01
Burglary	01
Child Abuse or Neglect.....	01
Custody Dispute.....	02
Disorderly Conduct.....	15
Controlled Substance Problem.....	08
Criminal Damage to Property	09
Fraud	03
Family Fights	05
Harassment.....	04
Juvenile Problems	09
Theft.....	12
Trespassing	03
Identity Theft	01
Internet Crime against Children	01
TOTAL	78

The above crimes resulted in the loss of \$2,540 to the community, of which \$18 has been recovered.

Arrests

The Department completed a total of 108 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

Physical Abuse to Child.....	01
Burglary.....	01
Substantial Battery.....	01
Strangulation / Suffocation.....	01
Bail Jump.....	01
	TOTAL 05

B. Misdemeanor Crime Arrests

Battery	02
Disorderly Conduct.....	07
Criminal Damage to Property	02
Possess Marijuana.....	02
Obstruct Officer	04
Theft.....	03
	TOTAL 20

Wisconsin Probation & Parole Violation Arrests / Warrant Arrests.....	13
	TOTAL 13

C. Ordinance Violation Arrests

Possess Drug Paraphernalia	03
Possess Marijuana.....	03
Disorderly Conduct.....	03
Obstruct Officer	01
Slow No Wake	05
Underage Possession of Alcohol.....	01
Retail Theft	01
Discharge Fireworks	01
	TOTAL 18

D. Traffic Crime Arrests

Operating while Intoxicated (2 nd or more).....	02
Operating while Revoked.....	01
Operate w/o Valid Driver's License	01
	TOTAL 04

E. Traffic Violation Arrests

Operating a Motor Vehicle While Intoxicated.....	04
Speeding Violations	18
Motor Vehicle Registration Violation.....	04
Operating While Driver's License Suspended/Revoked	04
Operate Vehicle w/o Insurance	06
Operate w/o Valid Driver's License	01
Miscellaneous Moving Traffic Violations	11
	TOTAL 48

In addition to the preceding arrests, the Department conducted a total of 275 traffic stops during the month and logged 102 violations for various motor vehicle defects and local ordinances and issued 89 written warnings for those violations. A total of 23 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 29 vehicle accidents. These accidents are categorized into four types.

A.	Motor Vehicle Accidents Involving Fatalities.....	00
B.	Motor Vehicle Accidents Involving Injuries	07
C.	Motor Vehicle Accidents Involving Property Damage	22
	(greater than \$1,000.00)	
D.	Motor Vehicle Accidents Involving Property Damage	00
	(less than \$1,000.00)	
TOTAL		29

Police Service Calls

Department members handled 595 service calls during the month. These calls consist of both citizen requests for police service as described below (475), crimes investigated (78), traffic accidents investigated (29), and Wisconsin Probation and Parole Assists 13.

A.	Traffic and Road Incidents	62
	This category consists of all assignments involving assists to stranded motorists, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing obstructions from roadways, and all parking problem complaints.	
B.	Noise Complaints	05
	These complaints involve private parties, licensed liquor establishments, and parties in public places.	
C.	Sick and Injured Persons	28
	Assistance rendered to the Ambulance Service and sick or injured persons.	
D.	Alarms	17
	Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.	
E.	Complaints Involving Animals.....	27
	Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.	
F.	Civil Disputes	05
	Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.	

G. Escorts	06
Transporting citizens, money escorts for area financial institutions, funerals, and for area industry and farming.	
H. Citizen Assist.....	71
This category is broad and involves such services as assistance in gas drive-off's, emergency notifications, attempts to locate people, retrieval of personal property, and vehicle registration assistance.	
I. Assistance Rendered to Other Agencies	14
Includes assistance to other law enforcement and government agencies.	
J. Suspicious Person / Vehicle / Circumstance.....	45
Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of vehicles and people.	
K. Liquor Establishments	00
Officers conducting compliance checks and investigations concerning problems with customers.	
L. Self-Initiated Field Activity	43
All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	
M. Juvenile Problems.....	07
Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.	
N. Miscellaneous Incidents	134
Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes 9-1-1 calls investigated by Department members during the month.	
O. Welfare Checks	11
Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.	

TOTAL 475

Department Mileage and Fuel Consumption

Officers patrolled a total of 14,549 miles with department vehicles, consuming 1376 gallons of fuel. The fleet averaged 10.6 miles per gallon of fuel during the month.

Department Training

Officers Neil Dorner and Derek Jennerjohn provided monthly training to 6 members of the Lakeshore Police Explorers, Post 9368. The Joint SWAT and Joint Dive teams completed their monthly training.

Public Education

Captain Brinkman presented Civilian Response to Active Shooter Events to Door County employees at the Senior Center, Government Center, Justice Center, employees at Bay Shipbuilding Co and Door County Town Board Representatives.

Noteworthy Notes

Respectfully submitted,

A handwritten signature in cursive script that reads "Daniel J. Brinkman". The signature is written in dark ink and is positioned above the printed name.

Captain Daniel J. Brinkman

JULY 2016 BANK RECONCILIATION

CHECKING ACCOUNTS

GENERAL FUND	WDF	SNAP
BAYLAKE	BAYLAKE	BAYLAKE
PRIOR G/L BALANCE	3,651,919.11	310,594.31
REVENUE	776,488.72	13,428.19
DISBURSEMENTS	1,097,799.62	0.00
AMOUNT IN TRANSIT	5,996.18	0.00
ADJUSTMENTS	26,764.46	0.00
ENDING BALANCE	3,351,376.49	324,022.50
		4,977.16
BANK BALANCE	3,507,586.69	324,022.50
LESS OUTS, CHECKS	156,210.20	0.00
	3,351,376.49	324,022.50
		4,977.16

INVESTMENT ACCOUNTS

GENERAL/CAPITAL FUND	INVESTMENTS
	1,190,512.52
	450.13
	462.07
	0.00
	0.00
	1,190,500.58
	1,190,500.58
	1,190,500.58
	0.00
	1,190,500.58

SAVINGS ACCOUNTS

GENERAL FUND	GENERAL FUND	TIF #1 DEBT	WDF	CAPITAL - BUILDING DEBT	CAPITAL - EH RD	TIF #3 DEBT	TIF #3 CONSTRUCTION
STATE - #2	BAYLAKE BANK - MMBI	STATE - #11	STATE - #4	STATE - #9	STATE - #15	STATE - #8	STATE - #14
PRIOR G/L BALANCE	2,448,953.03	24,780.05	603,723.32	105,533.79	5,975.04	21,480.76	89,506.40
REVENUE	31,533.62	0.19	23,865.28	37.57	2.13	7.65	31.86
DISBURSEMENTS	29,533.00	647.93	0.00	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	2,450,953.65	24,132.31	627,588.60	105,571.36	5,977.17	21,488.41	89,538.26
BANK BALANCE	2,450,953.65	24,132.31	627,588.60	105,571.36	5,977.17	21,488.41	89,538.26

TIF #2	TIF #2	TIF #2 DEBT 98A&B	TIF #2 AMENDED AREA	TIF #2 AMENDED AREA	TIF #2 WFRDA DEBT RES.	TIF #4 DEBT SVC	TID #4 CONSTRUCTION
BAYLAKE - MMBIA	STATE - #3	STATE - #10	CONST. - STATE - #06	CAP. INT. - STATE - #7	STATE - #13	STATE - #12	STATE - #01
PRIOR G/L BALANCE	3,727.97	56,880.27	726,549.23	56,810.01	5,996.80	1,654,300.91	1,782,446.24
REVENUE	0.03	20.25	6,132.98	20.22	2.13	586.92	632.46
DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	30,199.23
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,728.00	56,900.52	732,682.21	56,830.23	5,998.93	1,654,889.83	1,782,879.47
BANK BALANCE	3,728.00	56,900.52	732,682.21	56,830.23	5,998.93	1,654,889.83	1,782,879.47

CITY OF SUDGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

7c4.
 FOR FUND: GENERAL FUND
 FOR 7 PERIODS ENDING

DEPARTMENT DESCRIPTION	JULY		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL				
REVENUES	931,337.97	537,280.16	(42.3)	11,176,055.00	5,766,529.19	(48.4)
GENERAL FUND	931,337.97	537,280.16	(42.3)	11,176,055.00	5,766,529.19	(48.4)
TOTAL REVENUES	931,337.97	537,280.16	(42.3)	11,176,055.00	5,766,529.19	(48.4)
EXPENSES						
GENERAL FUND	66,337.90	1,365.39	97.9	796,055.00	141,138.88	82.2
MAYOR	1,044.99	917.72	12.1	12,540.00	6,884.84	45.0
CITY COUNCIL	4,792.50	4,521.30	5.6	57,510.00	34,493.64	40.0
LAW/LEGAL	4,583.33	5,074.00	(10.7)	55,000.00	16,718.00	69.6
CITY CLERK-TREASURER	31,849.57	36,380.62	(14.2)	382,195.00	221,747.72	41.9
ADMINISTRATION	11,525.43	12,344.62	(7.1)	138,305.00	76,963.77	44.3
COMPUTER	4,383.33	2,624.20	40.1	52,600.00	24,876.61	52.7
CITY ASSESSOR	8,258.32	6,851.54	17.0	99,100.00	53,983.11	45.5
BOARD OF REVIEW	126.66	0.00	100.0	1,520.00	301.50	80.1
BUILDING/ZONING CODE ENFORCEMENT	5,498.75	7,293.40	(32.6)	65,985.00	31,308.68	52.5
MUNICIPAL SERVICES ADMIN.	18,217.92	19,080.36	(4.7)	218,615.00	127,333.83	41.7
PUBLIC WORKS ADMINISTRATION	20,347.49	21,648.76	(6.3)	244,170.00	137,897.79	43.5
ELECTIONS DEPARTMENT	1,717.50	0.00	100.0	20,610.00	9,598.22	53.4
CITY HALL	12,296.66	13,824.12	(12.4)	147,560.00	66,992.32	54.5
INSURANCE	35,175.84	32,708.00	7.0	422,110.00	278,850.86	33.9
GENERAL EXPENDITURES	120,063.33	3,442.97	97.1	1,440,760.00	44,877.25	96.8
POLICE DEPARTMENT	33,284.57	37,615.01	(13.0)	399,415.00	227,786.12	42.9
PATROL BOAT	1,056.25	1,926.72	(82.4)	12,675.00	2,848.09	77.5
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	167,066.65	180,022.48	(7.7)	2,004,800.00	1,060,434.92	47.1
POLICE DEPT. / INVESTIGATIONS	11,219.18	12,288.63	(9.5)	134,630.00	88,839.98	34.0
FIRE DEPARTMENT	154,309.98	162,559.71	(5.3)	1,851,720.00	1,060,996.89	42.7
STORM SEWERS	2,780.42	1,880.48	32.3	33,365.00	5,430.88	83.7
SOLID WASTE MGMT/SPRING/FALL	4,117.10	639.64	84.4	49,405.00	5,895.59	88.0
COMPOST/SOLID WASTE SITE	2,619.58	2,864.94	(9.3)	31,435.00	6,106.93	80.5
STREET SWEEPING	3,230.43	5,539.30	(71.4)	38,765.00	18,410.67	52.5
WEED ABATEMENT	783.34	6.53	99.1	9,400.00	356.94	96.2
ROADWAYS/STREETS	14,846.26	23,557.93	(58.6)	178,155.00	119,811.60	32.7
SNOW REMOVAL	16,845.41	1,596.25	90.5	202,145.00	112,087.85	44.5
STREET SIGNS AND MARKINGS	4,562.51	7,232.79	(58.5)	54,750.00	36,089.41	34.0
CURB/GUTTER/SIDEWALK	1,241.67	255.36	79.4	14,900.00	275.32	98.1
STREET MACHINERY	14,195.00	6,897.22	51.4	170,340.00	82,279.84	51.6
CITY GARAGE	5,204.99	3,240.00	37.7	62,460.00	34,481.17	44.7
CELEBRATION & ENTERTAINMENT	4,183.33	1,906.66	54.4	50,200.00	38,691.99	22.9
HIGHWAYS - GENERAL	42,399.59	36,176.73	14.6	508,795.00	257,829.35	49.3
PARK & RECREATION ADMIN	9,289.59	14,125.28	(52.0)	111,475.00	63,940.77	42.6
PARKS AND PLAYGROUNDS	32,956.66	50,306.14	(52.6)	395,480.00	225,864.63	42.8
BALLFIELDS	2,657.92	4,777.87	(79.7)	31,895.00	17,533.77	45.0
ICE RINKS	868.75	0.00	100.0	10,425.00	10,513.45	(0.8)
BEACHES	101.25	0.00	100.0	1,215.00	0.00	100.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: GENERAL FUND		JULY 31, 2016		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	JULY BUDGET	JULY ACTUAL	VARI-ANCE	%			
EXPENSES							
MUNICIPAL DOCKS	4,107.09	6,587.82	(60.4)		49,285.00	22,300.44	54.7
WATER WEED MANAGEMENT	7,959.58	13,385.40	(68.1)		95,515.00	23,431.75	75.4
WATERFRONT PARKS & WALKWAYS	5,055.01	9,650.55	(90.9)		60,660.00	32,335.12	46.6
EMPLOYEE BENEFITS	2,054.18	953.24	53.5		24,650.00	9,582.64	61.1
PUBLIC FACILITIES	6,361.67	0.00	100.0		76,340.00	34,664.17	54.5
BOARDS AND COMMISSIONS	43.75	0.00	100.0		525.00	132.32	74.7
COMMUNITY & ECONOMIC DEVLPMNT	29,716.66	22,448.94	24.4		356,600.00	214,680.62	39.7
TOTAL EXPENSES	931,337.89	776,518.62	16.6		11,176,055.00	5,087,600.25	54.4
TOTAL FUND REVENUES	931,337.97	537,280.16	(42.3)		11,176,055.00	5,766,529.19	(48.4)
TOTAL FUND EXPENSES	931,337.89	776,518.62	16.6		11,176,055.00	5,087,600.25	54.4
SURPLUS (DEFICIT)	0.08	(239,238.46)	(8175.0)		0.00	678,928.94	100.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
 FOR 7 PERIODS ENDING

DEPARTMENT DESCRIPTION	JULY 31, 2016		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	BUDGET	ACTUAL			
REVENUES	201,495.50	20,250.16	2,417,946.00	1,027,757.60	(57.4)
TOTAL REVENUES	201,495.50	20,250.16	2,417,946.00	1,027,757.60	(57.4)
EXPENSES					
CITY CLERK-TREASURER	0.00	0.00	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.00	0.00	0.0
COMPUTER	1,500.00	0.00	18,000.00	2,370.89	86.8
CITY ASSESSOR	833.33	0.00	10,000.00	0.00	100.0
MUNICIPAL SERVICES ADMIN.	2,083.33	0.00	25,000.00	22,505.50	9.9
ELECTIONS	0.00	0.00	0.00	0.00	0.0
CITY HALL	0.00	0.00	0.00	0.00	0.0
GENERAL EXPENDITURES	7,916.66	16,371.45	95,000.00	319,153.10	(235.9)
POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.0
PATROL	11,466.66	1,930.00	137,600.00	77,029.21	44.0
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.00	0.00	0.0
FIRE DEPARTMENT	44,128.83	106,089.76	529,546.00	150,458.46	71.5
STORM SEWERS	25,225.00	0.00	302,700.00	295,648.52	2.3
SOLID WASTE MGMT/REFUSE/RECYCL	0.00	0.00	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.00	0.00	0.0
ROADWAYS/STREETS	77,300.00	96,676.82	927,600.00	396,843.44	57.2
SNOW REMOVAL	416.67	0.00	5,000.00	3,530.00	29.4
CURB/GUTTER/SIDEWALK	15,000.00	0.00	180,000.00	83,668.87	53.5
CITY GARAGE	833.33	0.00	10,000.00	0.00	100.0
PARKS AND PLAYGROUNDS	6,291.67	28,454.50	75,500.00	42,828.54	43.2
BALLFIELDS	4,416.67	0.00	53,000.00	0.00	100.0
ICE RINKS	0.00	0.00	0.00	0.00	0.0
BEACHES	0.00	0.00	0.00	0.00	0.0
MUNICIPAL DOCKS	0.00	0.00	0.00	0.00	0.0
WATER WEED MANAGEMENT	5,000.00	0.00	60,000.00	0.00	100.0
WATERFRONT PARKS & WALKWAYS	541.66	0.00	6,500.00	4,228.50	34.9
SANITARY & WATER MAIN	0.00	0.00	0.00	0.00	0.0
PUBLIC FACILITIES	0.00	0.00	0.00	0.00	0.0
COMMUNITY & ECONOMIC DEVLPMNT	0.00	0.00	0.00	0.00	0.0
TOTAL EXPENSES	202,953.81	249,522.53	2,435,446.00	1,398,265.03	42.5
TOTAL FUND REVENUES	201,495.50	20,250.16	2,417,946.00	1,027,757.60	(57.4)
TOTAL FUND EXPENSES	202,953.81	249,522.53	2,435,446.00	1,398,265.03	42.5
SURPLUS (DEFICIT)	(1,458.31)	(229,272.37)	(17,500.00)	(370,507.43)	2017.1

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: CABLE TV		FOR 7 PERIODS ENDING		JULY 31, 2016		FISCAL		FISCAL	
	BUDGET	ACTUAL	JULY BUDGET	JULY ACTUAL	% VARI-ANCE	YEAR BUDGET	YEAR-TO-DATE ACTUAL	% VARI-ANCE		
REVENUES										
CABLE TV / GENERAL	11,250.00	0.00	100.0	135,000.00	69,865.06	(48.2)				
TOTAL REVENUES	11,250.00	0.00	100.0	135,000.00	69,865.06	(48.2)				
EXPENSES										
CABLE TV / GENERAL	8,775.00	5,496.04	37.3	105,300.00	36,476.90	65.3				
TOTAL EXPENSES	8,775.00	5,496.04	37.3	105,300.00	36,476.90	65.3				
TOTAL FUND REVENUES	11,250.00	0.00	100.0	135,000.00	69,865.06	(48.2)				
TOTAL FUND EXPENSES	8,775.00	5,496.04	37.3	105,300.00	36,476.90	65.3				
SURPLUS (DEFICIT)	2,475.00	(5,496.04)	(322.0)	29,700.00	33,388.16	12.4				

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
 FOR 7 PERIODS ENDING JULY 31, 2016

DEPARTMENT DESCRIPTION	JULY		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	BUDGET	ACTUAL			
REVENUES					
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.0
EXPENSES					
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: TID #2 DISTRICT		JULY 31, 2016		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	TID DISTRICT #2	BUDGET	ACTUAL	VARI-ANCE			
REVENUES							
TID DISTRICT #2	129,928.58	6,764.53	6,764.53	(94.7)	1,559,143.00	821,959.77	(47.2)
TOTAL REVENUES	129,928.58	6,764.53	6,764.53	(94.7)	1,559,143.00	821,959.77	(47.2)
EXPENSES							
TID DISTRICT #2	232,831.68	0.00	0.00	100.0	2,793,980.00	374,852.07	86.5
TOTAL EXPENSES	232,831.68	0.00	0.00	100.0	2,793,980.00	374,852.07	86.5
TOTAL FUND REVENUES	129,928.58	6,764.53	6,764.53	(94.7)	1,559,143.00	821,959.77	(47.2)
TOTAL FUND EXPENSES	232,831.68	0.00	0.00	100.0	2,793,980.00	374,852.07	86.5
SURPLUS (DEFICIT)	(102,903.10)	6,764.53	6,764.53	(106.5)	(1,234,837.00)	447,107.70	(136.2)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: TID #1 DISTRICT				FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
	TID #1 DISTRICT	JULY BUDGET	JULY 31, 2016 ACTUAL	% VARI-ANCE			
REVENUES	50,609.33	23,865.28	(52.8)	607,312.00	431,257.33	(28.9)	
TID #1 DISTRICT	50,609.33	23,865.28	(52.8)	607,312.00	431,257.33	(28.9)	
TOTAL REVENUES	50,609.33	23,865.28	(52.8)	607,312.00	431,257.33	(28.9)	
EXPENSES	48,614.75	0.00	100.0	583,377.00	0.00	100.0	
TID #1 DISTRICT	48,614.75	0.00	100.0	583,377.00	0.00	100.0	
TOTAL EXPENSES	48,614.75	0.00	100.0	583,377.00	0.00	100.0	
TOTAL FUND REVENUES	50,609.33	23,865.28	(52.8)	607,312.00	431,257.33	(28.9)	
TOTAL FUND EXPENSES	48,614.75	0.00	100.0	583,377.00	0.00	100.0	
SURPLUS (DEFICIT)	1,994.58	23,865.28	1096.5	23,935.00	431,257.33	1701.7	

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: TID #3 DISTRICT		JULY 31, 2016		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	TID #3 DISTRICT	BUDGET	ACTUAL	VARI-ANCE			
REVENUES	22,129.17	243.05	243.05	(98.9)	265,550.00	36,908.28	(86.1)
TID #3 DISTRICT	22,129.17	243.05	243.05	(98.9)	265,550.00	36,908.28	(86.1)
TOTAL REVENUES	22,129.17	243.05	243.05	(98.9)	265,550.00	36,908.28	(86.1)
EXPENSES	19,402.41	0.00	0.00	100.0	232,829.00	28,924.25	87.5
TID #3 DISTRICT	19,402.41	0.00	0.00	100.0	232,829.00	28,924.25	87.5
TOTAL EXPENSES	19,402.41	0.00	0.00	100.0	232,829.00	28,924.25	87.5
TOTAL FUND REVENUES	22,129.17	243.05	243.05	(98.9)	265,550.00	36,908.28	(86.1)
TOTAL FUND EXPENSES	19,402.41	0.00	0.00	100.0	232,829.00	28,924.25	87.5
SURPLUS (DEFICIT)	2,726.76	243.05	243.05	(91.0)	32,721.00	7,984.03	(75.5)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
 FOR 7 PERIODS ENDING

JULY 31, 2016

DEPARTMENT DESCRIPTION

JULY BUDGET JULY ACTUAL VARI-
 %
 FISCAL YEAR BUDGET FISCAL YEAR BUDGET FISCAL YEAR-TO-DATE ACTUAL VARI-
 %

REVENUES
 TID #4 DISTRICT 147,543.34 650.13 (99.5) 1,770,520.00 19,541.69 (98.8)

TOTAL REVENUES 147,543.34 650.13 (99.5) 1,770,520.00 19,541.69 (98.8)

EXPENSES
 TID #4 DISTRICT 0.00 0.00 0.0 0.00 3,152.00 100.0

TID #4 DISTRICT 309,034.66 6,565.00 97.8 3,708,416.00 158,192.55 95.7

TOTAL EXPENSES 309,034.66 6,565.00 97.8 3,708,416.00 161,344.55 95.6

TOTAL FUND REVENUES 147,543.34 650.13 (99.5) 1,770,520.00 19,541.69 (98.8)

TOTAL FUND EXPENSES 309,034.66 6,565.00 97.8 3,708,416.00 161,344.55 95.6

SURPLUS (DEFICIT) (161,491.32) (5,914.87) (96.3) (1,937,896.00) (141,802.86) (92.6)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
 FOR 7 PERIODS ENDING JULY 31, 2016

DEPARTMENT DESCRIPTION	JULY		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE	
	BUDGET	ACTUAL		BUDGET	ACTUAL
					% VARI-ANCE
REVENUES					
REVOLVING LOAN FUND (STATE)	1,189.58	486.05	14,275.00	7,414.56	(48.0)
TOTAL REVENUES	1,189.58	486.05	14,275.00	7,414.56	(48.0)
EXPENSES					
REVOLVING LOAN FUND (STATE)	983.34	0.00	11,800.00	0.00	100.0
TOTAL EXPENSES	983.34	0.00	11,800.00	0.00	100.0
TOTAL FUND REVENUES	1,189.58	486.05	14,275.00	7,414.56	(48.0)
TOTAL FUND EXPENSES	983.34	0.00	11,800.00	0.00	100.0
SURPLUS (DEFICIT)	206.24	486.05	2,475.00	7,414.56	199.5

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: SOLID WASTE ENTERPRISE				FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
	FOR 7 PERIODS ENDING		JULY 31, 2016				
	JULY BUDGET	JULY ACTUAL	VARI-ANCE %				
REVENUES							
SOLID WASTE ENTERPRISE FUND	41,470.83	38,530.91	(7.0)	497,650.00	316,555.21	(36.3)	
TOTAL REVENUES	41,470.83	38,530.91	(7.0)	497,650.00	316,555.21	(36.3)	
EXPENSES							
SOLID WASTE ENTERPRISE FUND	42,796.68	35,135.37	17.9	513,560.00	237,219.28	53.8	
TOTAL EXPENSES	42,796.68	35,135.37	17.9	513,560.00	237,219.28	53.8	
TOTAL FUND REVENUES	41,470.83	38,530.91	(7.0)	497,650.00	316,555.21	(36.3)	
TOTAL FUND EXPENSES	42,796.68	35,135.37	17.9	513,560.00	237,219.28	53.8	
SURPLUS (DEFICIT)	(1,325.85)	3,395.54	(356.1)	(15,910.00)	79,335.93	(598.6)	

DATE: 08/09/2016
 TIME: 11:43:08
 ID: GL480000.WOW

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	MUNICIPAL REPORT TOTALS				FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
	FOR 7 PERIODS ENDING	JULY 31,	2016	%			
	BUDGET	ACTUAL	ANCE				
TOTAL MUNICIPAL REVENUES	1,536,954.30	628,070.27	(59.1)	18,443,451.00	8,497,788.69	(53.9)	
TOTAL MUNICIPAL EXPENSES	1,796,730.22	1,073,237.56	40.2	21,560,763.00	7,324,682.33	66.0	
SURPLUS (DEFICIT)	(259,775.92)	(445,167.29)	71.3	(3,117,312.00)	1,173,106.36	(137.6)	

7d.

7d.

BEVERAGE OPERATOR LICENSES

1. Arnott, Cheryl J.
2. Bruswick, Dione M.
3. Ebel, Luke G.
4. Skippon, Morgan M.
5. Wyman, Wynn W.

pd
C160719
1
JM

SIDEWALK CAFÉ PERMIT APPLICATION

Application for sidewalk café permit must include:

- 1. ✓ **Written request.**
- 2. ✓ **Scaled diagram** (scale 1":1') detailing the frontage of the applicants café or restaurant facing the sidewalk area requested for use as a sidewalk café. The plan shall indicate the location of doorways, width of sidewalk (distance from curb to building face), location of trees, tree wells, sidewalk benches, trash receptacles, utilities (including fire hydrants, light fixtures, etc.) newspaper racks, mailboxes, and any other semi-permanent sidewalk obstruction which may affect or be affected by the proposal. The drawing shall delineate the area requested for use as a sidewalk café, and indicate the total square footage of the affected road right of way and exact dimensions of the proposed outdoor area.
- 3. **Copy of current Certificate of Insurance with City named as additional insured.**
- 4. ✓ **Completed Hold Harmless Certificate.**
- 5. ✓ **Non-refundable application fee in the amount of \$55.00 per location if alcohol is not served.**
Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant: Liz Gilbert

Establishment Name: Kick Coffee

Address: 140 N. 3rd Ave.

Phone/Email: (920) 746-1122

- Written Request Submitted
- Scaled Diagram submitted
- Cert of Insurance (additional insured) submitted
- Hold Harmless Certificate submitted

X Fee Paid \$55.00

Date Completed Application Submitted: 7/18/16

Community Development Approval: *Martin Steyer* 7/27/16

Department of Public Works Approval: *By Jordan* 7/27/16

Date of Common Council Approval: _____

- Copy of Sidewalk Café Policy/Procedures provided to applicant.
- Copy of Sidewalk Café Ordinance provided to applicant.

*See back for "Alcohol Being Served Application Submission Information."

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant:

Pioneer Fire / Sturgeon Bay

Name of Event:

9-11 Fun Run + Family Walk

Contact Phone #:

920-559-7110

Date(s) of Event:

9-11-2016 Time: 09:11 AM

Estimated # of Attendees:

300

Specific Location:

421 Michigan St.
Michigan from 3rd - 5th SAM/NOON

- Attach map of requested street closure area including barricades location, tent/booth location, or any street obstruction. The map must be in final form.
- Attach Certificate of Insurance with the City listed as ADDITIONAL INSURED. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - As required by the State of Wisconsin.
- Temporary Beer and/or Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (If applicable.)
- Hold Harmless Agreement has been signed of Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.
- If tents larger than 20 x 20 are used, must agree to contact the Fire Department for inspection, prior to event.

What arrangements are made for clean up? Event will do all clean up

Other comments or explanation: _____

Signature of Responsible Party: [Signature]

Address: 421 Michigan St.

Date Submitted: 07-28-2016

(Street Closure applications may not be submitted/approved more than 90 days in advance of event date.)

Approval:	Fire Chief:	<u>[Signature]</u>	Date:	<u>08/01/2016</u>
	Police Chief:	<u>[Signature]</u>	Date:	<u>8-2-16</u>
	Comm. Dev:	<u>[Signature]</u>	Date:	_____
	Streets/Parks:	<u>[Signature]</u>	Date:	<u>8-2-16</u>
	City Clerk:	<u>[Signature]</u>	Date:	<u>8/11/16</u>
	Finance Dir:	<u>[Signature]</u>	Date:	<u>8/11/16</u>
	City Engineer:	<u>[Signature]</u>	Date:	<u>8-3-16</u>
	City Admin:	<u>[Signature]</u>	Date:	<u>8/4/16</u>

Common Council Approval Date: _____

Copy of Approved Street Closure Application sent to EMS Director.

RECOMMENDATION

We, the Joint Park and Recreation Committee/Board hereby recommend to Council to change the Noxious Weed Ordinance 10.19 (1) Definition., to include "Noxious weeds" as used herein includes the following: Canada thistle, leafy spurge, field bindweed (creeping jenny), ragweed, and invasives on Wisconsin Department of Natural Resources invasive species list.

Respectfully Submitted,
Joint Park and Recreation Committee/Board
Ron Vandertie, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: July 27, 2016

* * * * *

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be Adopted.

Passed by the Council on the _____ day of _____, 2016.

EXECUTIVE SUMMARY

Title: Elimination of Utility Easement and Reservation of Future Right-of-Way for Marina View Apartments

Background: Marina View Apartments, LLC is proposing to combine two lots in Marina View Subdivision. The draft certified survey map (CSM) was submitted by Mau & Associates. There is a small triangular 20-foot utility easement and a sliver of land reserved for future right-of-way that are sought to be eliminated. These were previously created by earlier land divisions. But the ultimate placement of Thorn Street and the utilities serving the lots has made the easement and road reservation unnecessary. Therefore, it makes sense to eliminate these prior to recording the new CSM.

There are no utilities in the easement and it is not needed by Sturgeon Bay Utilities or other utility companies. Thorn Street is fully dedicated and construction and the sliver of land that is reserved for future right-of-way is "floating" and is not needed for right-of-way. Per Wisconsin Statutes the municipality can eliminate these easements since the municipality originally required them.

Fiscal impact: None.

Recommendation: Approve the elimination of the unneeded 20-foot utility easement and the reservation of future right-of-way.

Prepared by: 
Martin Olejniczak
Community Development Director

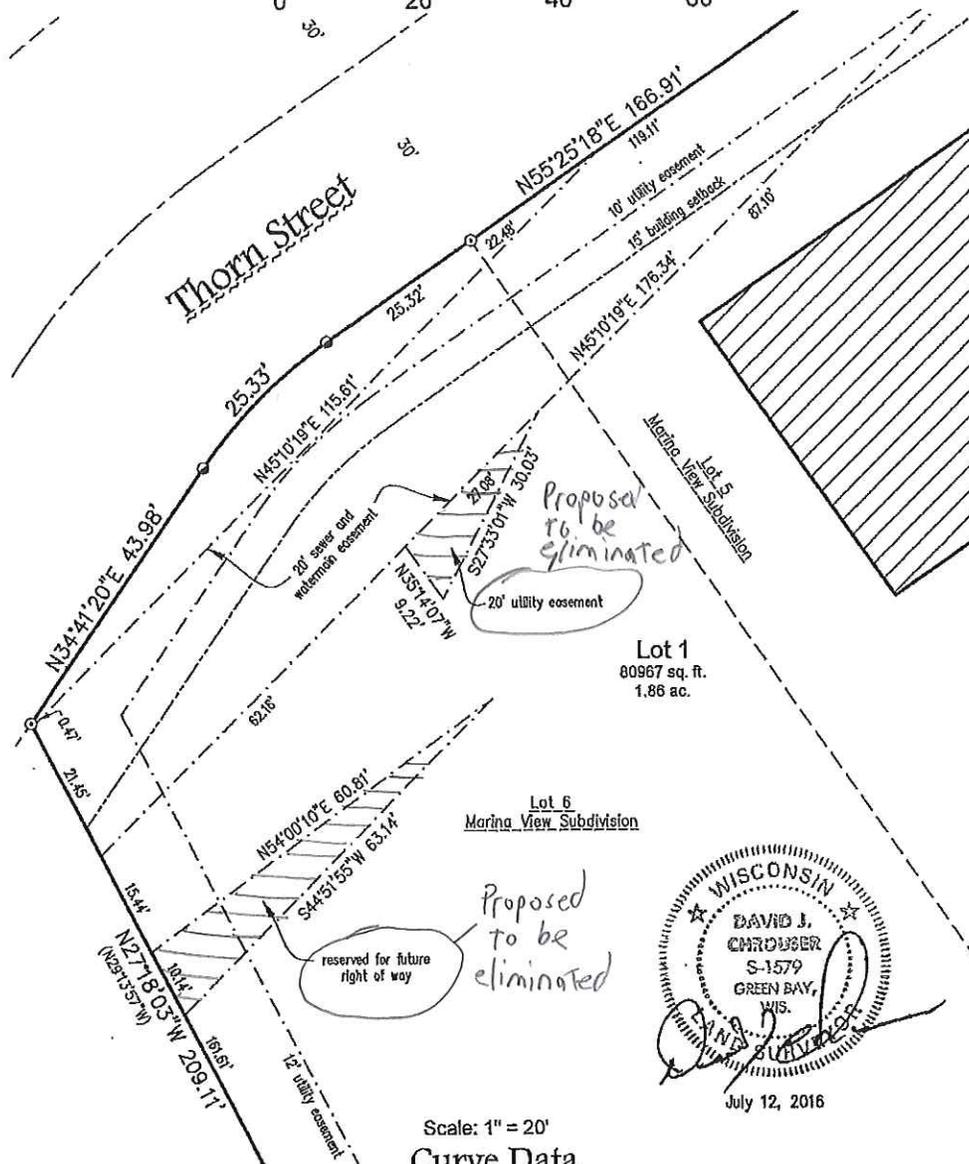
8-12-16
Date

Reviewed by: _____
Josh Van Lieshout
City Administrator

Date

Easement Detail

All of Lots 5 and 6 of the recorded Plat "Marina View Subdivision" (Hanger 646, Document No. 787267, Door County Records), being located in part of Government Lot 4, Section 7, T27N-R26E, City of Sturgeon Bay, Door County, Wisconsin.



Scale: 1" = 20'
Curve Data

CURVE	ARC LENGTH	RADIUS	CHORD LENGTH	CHORD BEARING	CENTRAL ANGLE	TANGENT BEARING
C1	25.33	70.00	25.19	N45°03'19"E	20°43'52"	N33°48'06"E
C2	23.57	60.00	23.41	N44°10'02"E	22°30'16"	S55°25'11"W

Sheet Two of Three
Project No.: S-13713
Drawing No.: L-9656

Mayoral Appointment:

Waterfront Redevelopment Authority

Ryan Hoernke – Term Expires 1/1/19 (Replaces Thomas Wulf term)

EXECUTIVE SUMMARY

TITLE: Debt issuance for Self Contained Breathing Apparatus (SCBA) and associated equipment

BACKGROUND: At the June 21, 2016 meeting of the Common Council the Council approved a resolution to amend the City's 2016 Capital Budget to include the purchase of 40 SCBA units and associated equipment. The total price of the SCBA and equipment is \$202,394 of which \$10,798 will be grant funded. A portion of the balance will be offset by the sale of some of the old SCBA units with the remaining balance being funded through the issuance of debt.

Attached is an application for a State Trust Fund Loan in the amount of \$191,596 for SCBA and associated equipment. The State Trust Fund Loan Program requires that a borrowing resolution be passed. The attached resolution authorizes borrowing \$191,596 with a 5 year payback period and an interest rate of 2.50%.

FISCAL IMPACT: Estimated fiscal impact is approximately \$37,000 - \$41,000 per year for five years for principal and interest payments (actual impact depends on the amount offset by sales revenue).

- OPTIONS: 1) Approve the attached borrowing resolution/application. 2) Do not approve the attached borrowing resolution/application.

RECOMMENDATION: Approve and authorize the Mayor and City Clerk to make application for a loan with the State of Wisconsin Board of Commissioners of Public Lands in the amount of \$191,596 with an interest rate of 2.50%, and a payback period of 5 years, for the purpose of purchasing SCBA units and associated equipment.

PREPARED BY: Valerie J. Clarizio 7/20/16
Valerie J. Clarizio
Finance Director/City Treasurer
Date

REVIEWED BY: Tim Dietman 07/20/2016
Tim Dietman
Fire Chief
Date

APPROVED BY: Joshua Van Lieshout 7/20/16
Joshua Van Lieshout
City Administrator
Date

STATE OF WISCONSIN
BOARD OF COMMISSIONERS OF PUBLIC LANDS
101 EAST WILSON STREET, 2ND FLOOR
POST OFFICE BOX 8943
MADISON, WISCONSIN 53708-8943

APPLICATION FOR STATE TRUST FUND LOAN

CITY - 20 YEAR MAXIMUM

Chapter 24 Wisconsin Statutes

CITY OF STURGEON BAY

Date sent: June 29, 2016

Received and filed in Madison, Wisconsin:

ID # 05604474

RAS

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned Mayor and clerk of the City of Sturgeon Bay, in the County(ies) of Door, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of **One Hundred Ninety One Thousand Five Hundred Ninety Six And 00/100 Dollars (\$191,596.00)** from the Trust Funds of the State of Wisconsin for the purpose of **financing purchase of self-contained breathing apparatus.**

The loan is to be continued for a term of 5 years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of 2.50 percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the City with the provisions and regulations of the statutes above referred to, as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the common council of the City of Sturgeon Bay, in the County(ies) of Door, Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the _____ day of _____, 20_____.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the common council approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of **One Hundred Ninety One Thousand Five Hundred Ninety Six And 00/100 Dollars (\$191,596.00)** from the Trust Funds of the State of Wisconsin to the City of Sturgeon Bay in the County(ies) of Door, Wisconsin, for the purpose of **financing purchase of self-contained breathing apparatus.** That at the same time and place, the common council of the City of Sturgeon Bay by a majority vote of the members, adopted a resolution levying upon all the taxable property in the city, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

A copy of the aforesaid resolutions, certified to by the city clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the City of Sturgeon Bay, certified to by the Mayor and clerk, accompanies this application.

Given under our hands in the City of Sturgeon Bay in the County(ies) of Door, Wisconsin, this _____ day of _____, 20_____.

Mayor, City of Sturgeon Bay

Clerk, City of Sturgeon Bay

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

FORM OF RECORD

The following preamble and resolutions were presented by Alderman _____ and were read to the meeting.

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the City of **Sturgeon Bay**, in the County(ies) of **Door**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **One Hundred Ninety One Thousand Five Hundred Ninety Six And 00/100 Dollars (\$191,596.00)** for the purpose of financing purchase of self-contained breathing apparatus and for no other purpose.

The loan is to be payable within 5 years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 2.50 percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of **Sturgeon Bay**, in the County(ies) of **Door**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of **Sturgeon Bay** by such loan from the state be applied or paid out for any purpose except financing purchase of self-contained breathing apparatus without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the Mayor and clerk of the City of **Sturgeon Bay**, in the County(ies) of **Door**, Wisconsin, are authorized and empowered, in the name of the city to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the city pursuant to this resolution. The Mayor and clerk of the city will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this city forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

Alderman _____ moved adoption of the foregoing preamble and resolutions.

The question being upon the adoption of the foregoing preamble and resolutions, a vote was taken by ayes and noes, which resulted as follows:

- | | | | |
|-----|----------------|-------|-------|
| 1. | Alderman _____ | voted | _____ |
| 2. | Alderman _____ | voted | _____ |
| 3. | Alderman _____ | voted | _____ |
| 4. | Alderman _____ | voted | _____ |
| 5. | Alderman _____ | voted | _____ |
| 6. | Alderman _____ | voted | _____ |
| 7. | Alderman _____ | voted | _____ |
| 8. | Alderman _____ | voted | _____ |
| 9. | Alderman _____ | voted | _____ |
| 10. | Alderman _____ | voted | _____ |
| 11. | Alderman _____ | voted | _____ |
| 12. | Alderman _____ | voted | _____ |

A majority of the members of the common council of the City of Sturgeon Bay, in the County(ies) of Door, State of Wisconsin, having voted in favor of the preamble and resolutions, they were declared adopted.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

STATE OF WISCONSIN

County(ies) of Door

I, _____, Clerk of the City of Sturgeon Bay, in the County(ies) of Door, State of Wisconsin, do hereby certify that the foregoing is a true copy of the record of the proceedings of the common council of the City of Sturgeon Bay at a meeting held on the ____ day of _____, _____, relating to a loan from the State Trust Funds; that I have compared the same with the original record thereof in my custody as clerk and that the same is a true copy thereof, and the whole of such original record.

I further certify that the common council of the City of Sturgeon Bay, County(ies) of Door, is constituted by law to have _____ members, and that the original of said preamble and resolutions was adopted at the meeting of the common council by a vote of _____ ayes to _____ noes and that the vote was taken in the manner provided by law and that the proceedings are fully recorded in the records of the city.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the City of Sturgeon Bay this _____ day of _____, 20____.

Clerk (Signature)

Clerk (Print or Type Name)

City of Sturgeon Bay

County(ies) of Door

State of Wisconsin

STATE OF WISCONSIN
COUNTY(IES) OF **DOOR**

TO: THE BOARD OF COMMISSIONERS OF PUBLIC LANDS

I, _____, Clerk of the City of **Sturgeon Bay**, County(ies) of **Door**, State of Wisconsin, do hereby certify that it appears by the books, files and records in my office that the valuation of all taxable property in the City of **Sturgeon Bay** is as follows:

EQUALIZED VALUATION FOR THE YEAR 20_____* \$ _____
* Latest year available

I further certify that the whole existing indebtedness of the City of **Sturgeon Bay**, County(ies) of **Door**, State of Wisconsin, is as follows (list each item of indebtedness):

NAME OF CREDITOR	PRINCIPAL BALANCE (EXCLUDING INTEREST)
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL INDEBTEDNESS:	\$ _____

Clerk (Signature)

Clerk (Print or Type Name)

City of **Sturgeon Bay**,

County(ies) of **Door**,

State of Wisconsin

_____, 20_____
Date

THE TOTAL INDEBTEDNESS, INCLUDING THE TRUST FUND LOAN APPLIED FOR, MAY NOT EXCEED 5% OF THE VALUATION OF THE TAXABLE PROPERTY AS EQUALIZED FOR STATE PURPOSES. (Sec. 24.63(1), Wis. Stats., 1989-90)

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: Section B.2. of Ordinance No. 1319-0416, which is the Planned Unit Development Ordinance for The Bay Lofts, is repealed and recreated as follows:

2. Density. The minimum lot area per dwelling unit shall be ~~4300~~ 1250 square feet. The total number of dwelling units within the PUD shall not exceed ~~36~~ 37 residential units.

SECTION 2: Section B.4. of Ordinance No. 1319-0416, which is the Planned Unit Development Ordinance for The Bay Lofts, is amended as follows:

4. Parking. The minimum number of required parking spaces may be reduced by one space. A maximum of 10 parking spaces within the indoor parking area may have less than 9 feet of width (compact car spaces), provided the width of those spaces shall not be less than 8'-0". All other spaces necessary to comply with the minimum number of parking spaces shall be at least 9 feet wide.

SECTION 3: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie Reinhardt
City Clerk

Executive Summary

Title: Modification to Planned Unit Development for The Bay Lofts – Residential Density and Parking

Background: The Bay Lofts is an apartment building with ground level commercial space at the corner of Larch Street and Madison Avenue. It was recently approved as a Planned Unit Development (PUD) and is currently under construction. The PUD limits the development to 36 units and requires the parking to follow the C-2 requirements. The developers have requested to modify the PUD to increase the number of units in the building from 35 to 37, which is one more than allowed under the adopted PUD ordinance. They also desire to keep the number of parking stalls at the current 61 spaces, which is one less than required.

Under section 20.24(6) of the planned unit development section of the zoning code, the Plan Commission has the authority to approve minor changes to the PUD, if such changes do not affect the character and standard of the PUD. Since the increase in the number of units does not impact the site plan, the footprint/floor area of the building or the architecture, it appears the proposed changes can be reviewed under that section of the code. However, because a change to the adopted PUD ordinance is required to implement the changes, a public hearing and approval by the Common Council is also required in this instance.

According to the developers, the proposed change to the density (number of units) is intended to keep the project financially viable by providing additional revenue to offset higher than anticipated construction costs. The additional units would come from rearranging the leasing office and fitness center and from reducing the size of the clubhouse.

With the extra units the number of parking spaces becomes one less than normally required. The options are to add another space to the site plan, seek a payment in lieu of parking through the Parking & Traffic Committee, or amend the PUD ordinance to allow the one-space reduction. It will be difficult to add the extra space due to the need for landscaping and stormwater management facilities. The developers are requesting the amendment to the PUD ordinance to waive one required space. It is noted that the overall project will result in additional on street parking along Larch Street. In addition, if overnight winter parking is needed, there is unused space directly across Madison Avenue in the municipally owned parking areas for Harbor Club Marina and Maritime Museum. It is expected that this downtown apartment project will generate slightly less parking demand than other apartments in Sturgeon Bay, so City staff is comfortable with waiving the one space through either the PUD ordinance or through the Parking & Traffic Committee option.

Fiscal Impact: The proposed changes should not affect the overall value of the development or the tax increment. The extra two units mean \$600 in park and playground fees. If the parking reduction is run through the Parking & Traffic

Committee, the payment in lieu of the space typically has been in the range of \$100 to \$500.

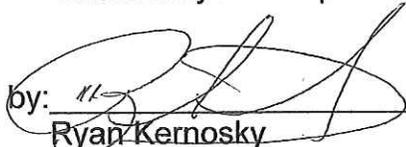
Public Hearing: The required public hearing was held before the Plan Commission on July 20, 2016. There was no testimony from the public.

Plan Commission Recommendation: The Plan Commission unanimously recommends approval of modification of the PUD ordinance for The Bay Lofts, as follows:

1. Section B.2. is repealed and recreated as follows: Density. The minimum lot area per dwelling unit shall be ~~4,300~~ 1250 square feet. The total number of dwelling units within the PUD shall not to exceed ~~36~~ 37 residential units.
2. Section B.4. is amended as follows: Parking. The minimum number of required parking spaces may be reduced by one space. A maximum of 10 parking spaces within the indoor parking area may have less than 9 feet of width (compact car spaces), provided the width of those spaces shall not be less than 8'-0". All other spaces necessary to comply with the minimum number of parking spaces shall be at least 9 feet wide.

Staff Recommendation: Approve the recommendation of the Plan Commission and the first reading of the zoning ordinance to amend the PUD ordinance for The Bay Lofts.

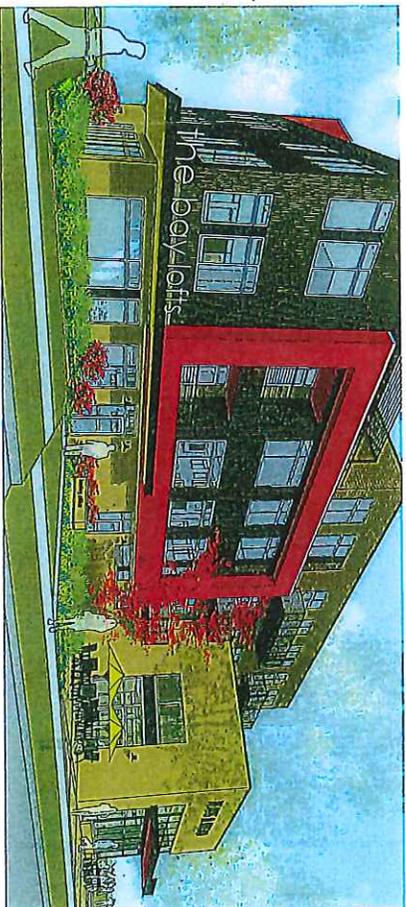
Prepared by:  7/27/16
Martin Olejniczak
Community Development Director
Date

Reviewed by:  7/27/16
Ryan Kernosky
Planner/Zoning Administrator
Date

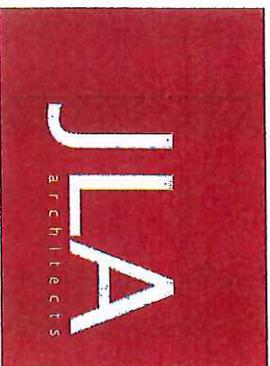
Reviewed by:  7/27/16
Josh Van Lieshout
City Administrator
Date

THE BAY LOFTS

49 N. MADISON AVENUE
STURGEON BAY, WISCONSIN 54235



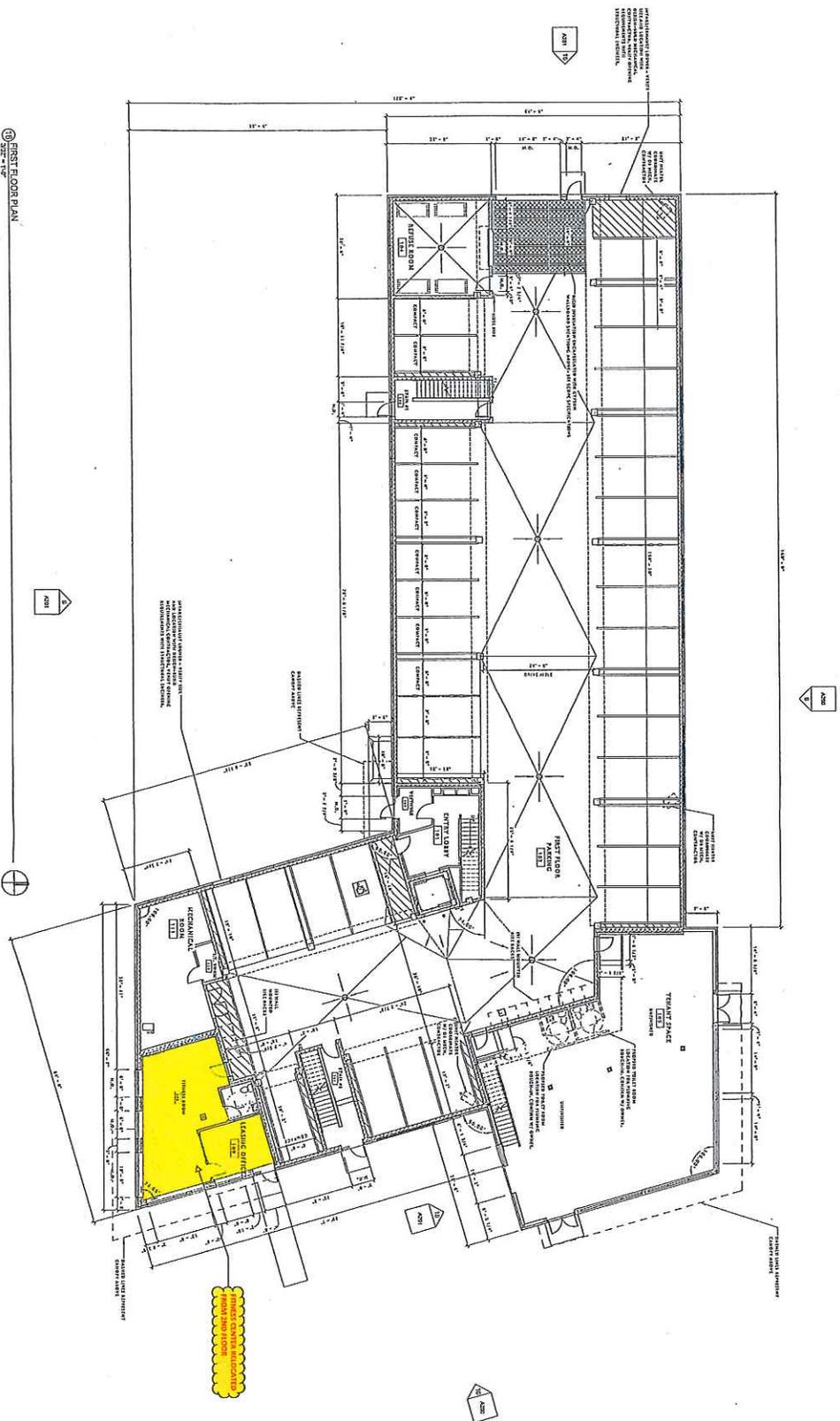
MODIFICATION TO CURRENT PUD



JLA PROJECT NUMBER: 15-1113-01

JUNE 30, 2016

① FIRST FLOOR PLAN
SEE 101



JLA
 JOSEPH L. ASSOCIATES
 ARCHITECTS
 1000 MARKET STREET
 SUITE 1000
 SAN FRANCISCO, CA 94102
 TEL: 415.774.1234

the bay lofts, llc

MODIFICATION TO CURRENT PUD

THE BAY LOFTS

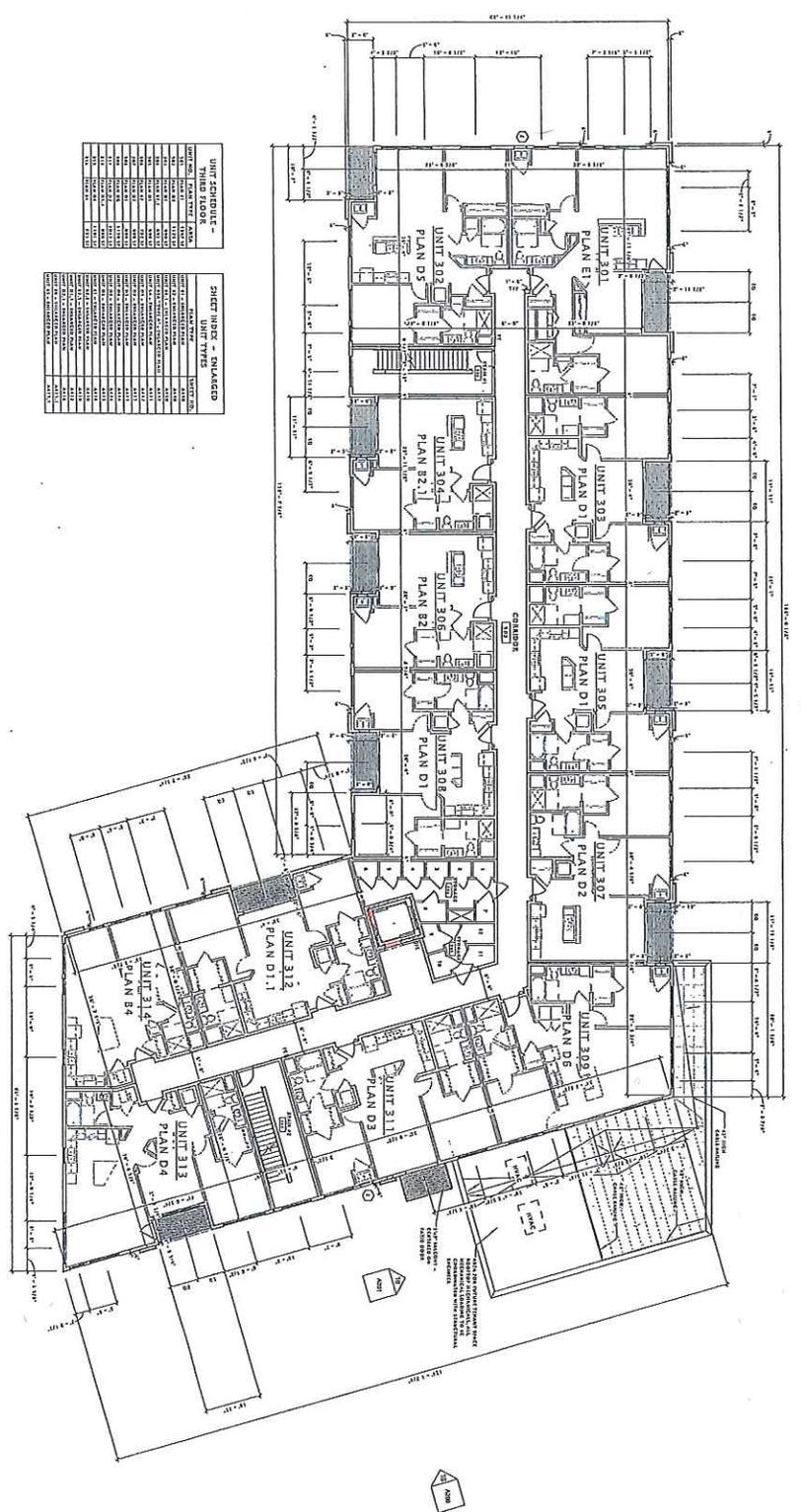
DATE OF ISSUANCE	JUNE 30, 2016	
REVISION SCHEDULE		
NO.	DESCRIPTION	DATE

SHEET TITLE
 FIRST FLOOR PLAN

SHEET NUMBER
 A101

WINDOW SCHEDULE - THIRD FLOOR

UNIT	TYPE	NO.	SIZE	LOCATION	REMARKS	FINISH	GLASS	OPERATION	SCREENING	MARKET VALUE	REMARKS
UNIT 301	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 301	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 301	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 301	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 302	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 302	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 302	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 302	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 303	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 303	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 303	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 303	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 304	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 304	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 304	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 304	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 305	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 305	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 305	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 305	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 306	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 306	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 306	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 306	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 307	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 307	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 307	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 307	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 308	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 308	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 308	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 308	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 309	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 309	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 309	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 309	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 310	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 310	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 310	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 310	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 311	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 311	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 311	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 311	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 312	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 312	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 312	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 312	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 313	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 313	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 313	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 313	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 314	1	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 314	2	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 314	3	1	3'0" x 4'0"	WEST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	
UNIT 314	4	1	3'0" x 4'0"	EAST WALL	REPLACE EXISTING WINDOW	WOOD	6-1/2"	SWING	NO	425	



UNIT SCHEDULE -

UNIT NO.	PLAN TYPE	AREA	FINISH
UNIT 301	PLAN E1	1,100	WOOD
UNIT 302	PLAN D1	1,100	WOOD
UNIT 303	PLAN D1	1,100	WOOD
UNIT 304	PLAN D1	1,100	WOOD
UNIT 305	PLAN D1	1,100	WOOD
UNIT 306	PLAN D1	1,100	WOOD
UNIT 307	PLAN D1	1,100	WOOD
UNIT 308	PLAN D1	1,100	WOOD
UNIT 309	PLAN D1	1,100	WOOD
UNIT 310	PLAN D1	1,100	WOOD
UNIT 311	PLAN D1	1,100	WOOD
UNIT 312	PLAN D1.1	1,100	WOOD
UNIT 313	PLAN D4	1,100	WOOD
UNIT 314	PLAN B4	1,100	WOOD

SHEET INDEX - DELAWARE

SHEET NO.	TITLE	DATE
1	FOUNDATION	06/20/2015
2	FIRST FLOOR PLAN	06/20/2015
3	SECOND FLOOR PLAN	06/20/2015
4	THIRD FLOOR PLAN	06/20/2015
5	MECHANICAL	06/20/2015
6	ELECTRICAL	06/20/2015
7	PLUMBING	06/20/2015
8	PAINT	06/20/2015
9	FINISH	06/20/2015
10	GENERAL NOTES	06/20/2015

THIRD FLOOR PLAN

DATE OF ISSUANCE: JUNE 20, 2015

RESPONSE SCHEDULE: 30

PROJECT: THE BAY LOFTS

PROJECT NUMBER: A103

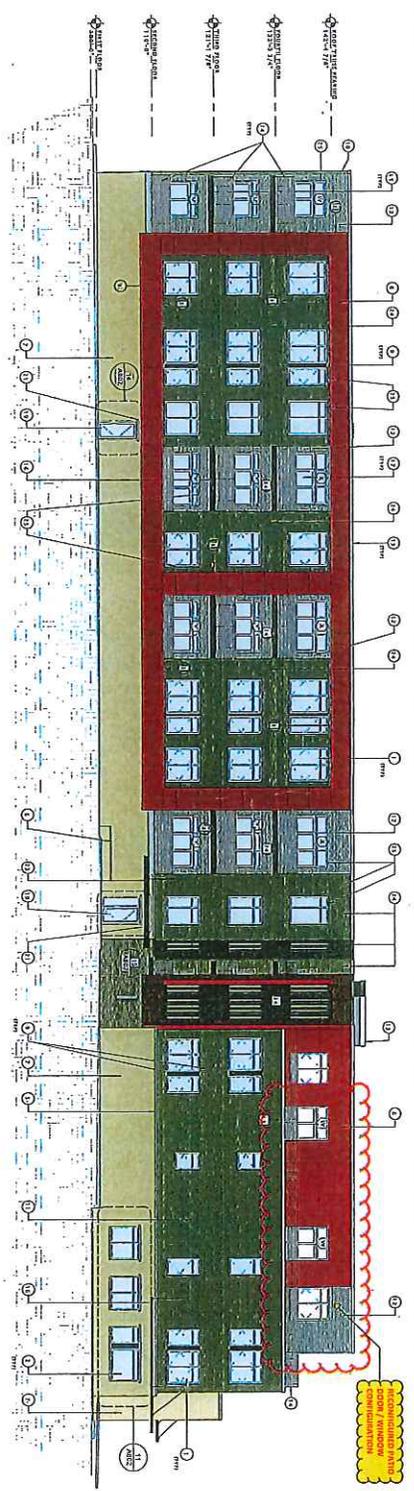
THIRD FLOOR PLAN

the bay lofts, llc

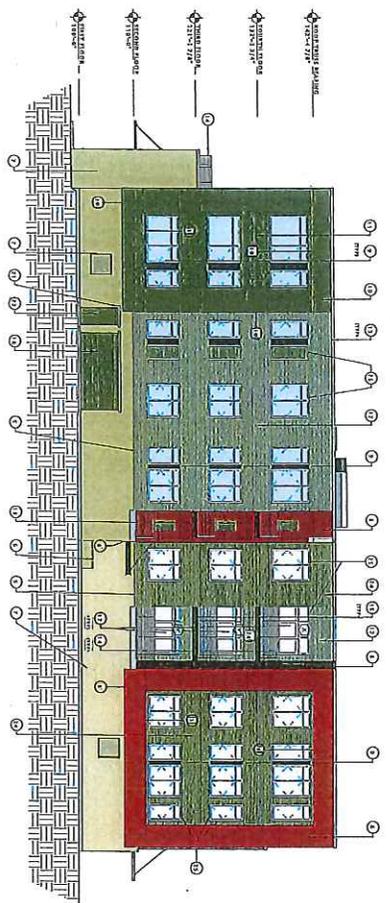
JLA

JOSEPH E. JACOBI & ASSOCIATES
ARCHITECTS

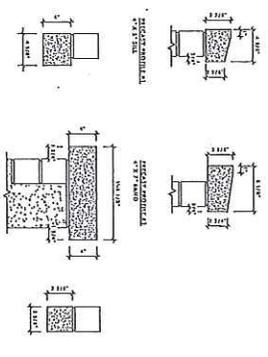
1500 MARKET STREET, SUITE 200
PHILADELPHIA, PA 19102



① SOUTH ELEVATION (ROBERT STREET)



② WEST ELEVATION



EXTERIOR MATERIALS SCHEDULE	
ITEM	DESCRIPTION
1	CONCRETE
2	BRICK
3	GLASS
4	ALUMINUM
5	STEEL
6	COPPER
7	WOOD
8	PLASTER
9	EIFS
10	STUCCO
11	TERAZZO
12	GRANITE
13	MARBLE
14	SLATE
15	QUARTZ
16	CONCRETE
17	BRICK
18	GLASS
19	ALUMINUM
20	STEEL
21	COPPER
22	WOOD
23	PLASTER
24	EIFS
25	STUCCO
26	TERAZZO
27	GRANITE
28	MARBLE
29	SLATE
30	QUARTZ

JLA

JOSEPH LEE ASSOCIATES
700 UNIVERSITY DRIVE, SUITE 1000
ANN ARBOR, MI 48106
TEL: 734.769.1234
WWW.JLA-ARCHITECTS.COM

the bay lofts, llc

MODIFICATION TO CURRENT PUD

THE BAY LOFTS

DATE OF ISSUANCE	JUNE 20, 2015
REVISION SCHEDULE	
NO.	DESCRIPTION

SHEET TITLE
EXTERIOR ELEVATIONS

SHEET NUMBER
A201

PUD Ordinance Amendment Bay Lofts LLC



 Subject Parcel

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN
AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Single-Family Residential (R-2) to Multi-Family Residential (R-4):

A tract of land located in the northeast $\frac{1}{4}$ of the southwest $\frac{1}{4}$ of Section 5, Township 27 North, Range 26 East, City of Sturgeon Bay, Wisconsin, and described as follows:

Lot 2 of a Certified Survey recorded in Volume 3 of Certified Survey Maps, Page 308, excepting therefrom a tract recorded in Volume 675 of Deeds, Page 98.

Said tract contains 1.60 acres of land.

Parcel 281-62-17000105B

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

EXECUTIVE SUMMARY

Zoning Map Amendment for Doneff Land Company, LLC R-2 (Single-Family Residential) to R-4 (Multi-Family Residential)

Background: Doneff Land Company, LLC (Sarah Bonovich, Agent) is petitioning to rezone their property from R-2 (Single-Family Residential) to R-4 (Multi-Family Residential). The parcel is located off of N 9th Court, across from Big Hill Regency House. The parcel contains 1.60 acres of vacant land.

Doneff Land Company intends to build two townhome buildings (one with four units, the other with six units) on the subject parcel. Our zoning codes does not allow multi-family dwellings within the R-2 zoning district, therefore they are requesting a zoning change to R-4 zoning.

Under the zoning code, any multi-family dwelling that has more than 8 units is required to have a Conditional Use Permit (CUP) approved by the Plan Commission; this will happen at a later date and will include another round of public hearing notices to be sent the neighboring properties. As a reminder, this petition is to rezone the property and not for the specific use of the property.

Surrounding Zoning and Uses:

North: Single-family homes (R-2)

South: Big Hill City Park (CON)

East: Big Hill Regency House (PUD)

West: Commercial and Single-family homes (C-1)

Comprehensive Plan: The Future Land Use Map within the Sturgeon Bay Comprehensive Plan identifies the subject parcel as a multiple family residential future use. Multiple family residential is defined in our Comprehensive Plan as *"a residential area predominantly comprised of multiple-family dwellings. Typical density will not exceed 12.4 units per acre."* There appears to be no other specific recommendations of the Comprehensive Plan that pertains directly to this lot.

Also within the Comprehensive Plan we have adopted neighborhood goals. These goals state that the City should maintain high-quality residential neighborhoods that provide housing choices and open space amenities, as well as opportunities for new housing. Objective 1.2 states the City should encourage mixed density and dwelling types in the planned development as a means of both diversifying the housing stock and as a means of providing attainable housing. Objective 2.2 states that the City should utilize infill parcels for development where infrastructure and utilities are available.

City staff feels as though this rezoning petition is not in conflict with the Comprehensive Plan.

Public Hearing: During the June Plan Commission meeting a public hearing was held for the rezoning request. Several members of the public were in attendance and provided testimony. Some of the pertinent comments centered on the following issues:

Traffic Safety Concerns: There were concerns about visibility at 9th Ct/Georgia St and adding more traffic to Georgia Street. The amount of traffic added from new development under the current R-2 district compared to the proposed R-4 district is not expected to be significantly

different. Concerns over visibility, speed and so forth is something that the city takes seriously and uses the traffic and parking committee to address. Options such as removal of vegetation at the intersection, turning the intersection into a three-way stop and other methods can certainly be considered if deemed necessary.

Pedestrian and Bicycle Safety Concerns: Several members of the public brought forth concerns regarding pedestrian and bicycle safety. Currently, there are no sidewalks on Georgia Street with no immediate plans to install sidewalks on Georgia Street. Unfortunately, Georgia Street only has a 50' wide right of way (compared to the usual 60'). This offers very little room to install sidewalk without either narrowing the street or purchasing more right of way from homeowners on either side, both of which are cost prohibitive.

Another option to address pedestrian traffic is to create alternative walking paths through Big Hill Park. The required park and playground impact fee for their development could be used to initiate the installing walking paths through Big Hill Park. The Plan Commission could also consider requiring easements, if necessary, to allow an alternative walking path across the Doneff property to reach the park. If the rezoning to R-4 occurs, it could lead to more pedestrian trips and, therefore, it would be appropriate for the Plan Commission to consider such conditions during the conditional use process.

Planned Unit Development of the Big Hill Regency House: It was questioned whether the previously approved PUD for the Big Hill Regency development prohibited development of the subject site. Staff has traced the legal description from that PUD and confirmed that the PUD only applies to the parcel that Big Hill Regency House is located on. Therefore the PUD ordinance of the Big Hill Regency House does not apply to the subject parcel for rezoning. We could find no record that the subject parcel is restricted in any way due to the previous PUD.

Illegal Spot Zoning: A concern was brought up regarding whether the requested zoning was illegal spot zoning. Having a parcel be zoned differently from surrounding parcels does not necessarily make it illegal spot zoning. Staff is confident that because the surrounding uses include Big Hill Regency House, and that the 2010 Comprehensive Plan update recognizes this parcel for multiple family residential, this is not illegal spot zoning.

Other Concerns: Some of the testimony centered on concerns over the future development, such as blasting, setbacks/buffering, number of units that will be ultimately built, and so on. While these are legitimate concerns, they are issues that are more specific to the actual development, not the zoning classification. But they should certainly be brought and addressed during the public hearing and consideration for any future multiple-family residential development.

Other Considerations: The R-4 zoning district allows as a permitted use multi-family dwellings up to 8 units. If the applicant wishes to build more than 8 units, they must receive a conditional use permit from the Plan Commission. Under our R-4 zoning district, the density maximum for this parcel would be 20 units.

The adjoining Big Hill Regency House was developed by Doneff Land Company in 1999 through a Planned Unit Development (PUD). Big Hill Regency House is a 3 story 41-unit senior housing development with underground parking.

Traffic concerns have been brought up regarding the cul-du-sac on N 9th Court because of the Big Hill Regency House and the potential townhouses. As a comparison, the Alabama Place

Apartments (48 units) and the Marina View Apartments on Thorn Street (56 units) both sit on a cul-du-sac. While there will be a slight increase in traffic on N 9th Court and Georgia Street, Staff continues to have no major concerns with traffic flow or intersection back-up.

If the rezoning is approved and a multiple-family residential development proceeds, the Aesthetic Design and Site Plan Review Board must also review the building aesthetics and site plan; they make require changes to be made (ie fencing, screening, landscaping, setback requirements). Therefore both the Plan Commission through the conditional use review and the Design Board through the design review could require changes to improve the development.

Sewer and water mains exist up N 9th Court. New laterals would have to be installed to service the subject parcel.

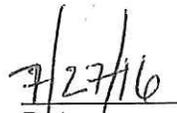
Development without the rezoning: With any vacant land, Doneff Land Co. could still develop the parcel without the rezoning, but would be limited to either single-family or two-family homes. It appears that roughly 5-7 units could be constructed under the current R-2 district.

Fiscal Impact: There is not a direct fiscal impact to change the zoning classification. However, if Doneff Land Company makes the intended improvements to the parcel, there would be an increase in tax revenue for taxing entities.

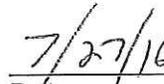
City Plan Commission Recommendation: The City Plan Commission voted during the July meeting to recommend the rezoning from R-2 (single family) to R-4 (multifamily) to the City Council.

Staff Recommendation: Staff is supportive of the proposed rezoning and eventual development of townhouses. If the rezoning is adopted, it is anticipated that the Plan Commission will require appropriate conditions to the eventual development plan to limit impacts on adjoining properties and address pedestrian improvements in the region.

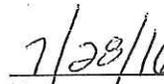
Prepared by: 
Ryan Kernosky
Planner & Zoning Administrator


Date

Reviewed by: 
Marty Olejniczak
Community Development Director


Date

Reviewed by: 
Josh Van Lieshout
City Administrator


Date

CITY OF STURGEON BAY ZONING/REZONING APPLICATION

Date Received: <u>5/29/16</u>
Fee Paid \$: <u>400 + 50</u>
Received By: <u>CN</u>

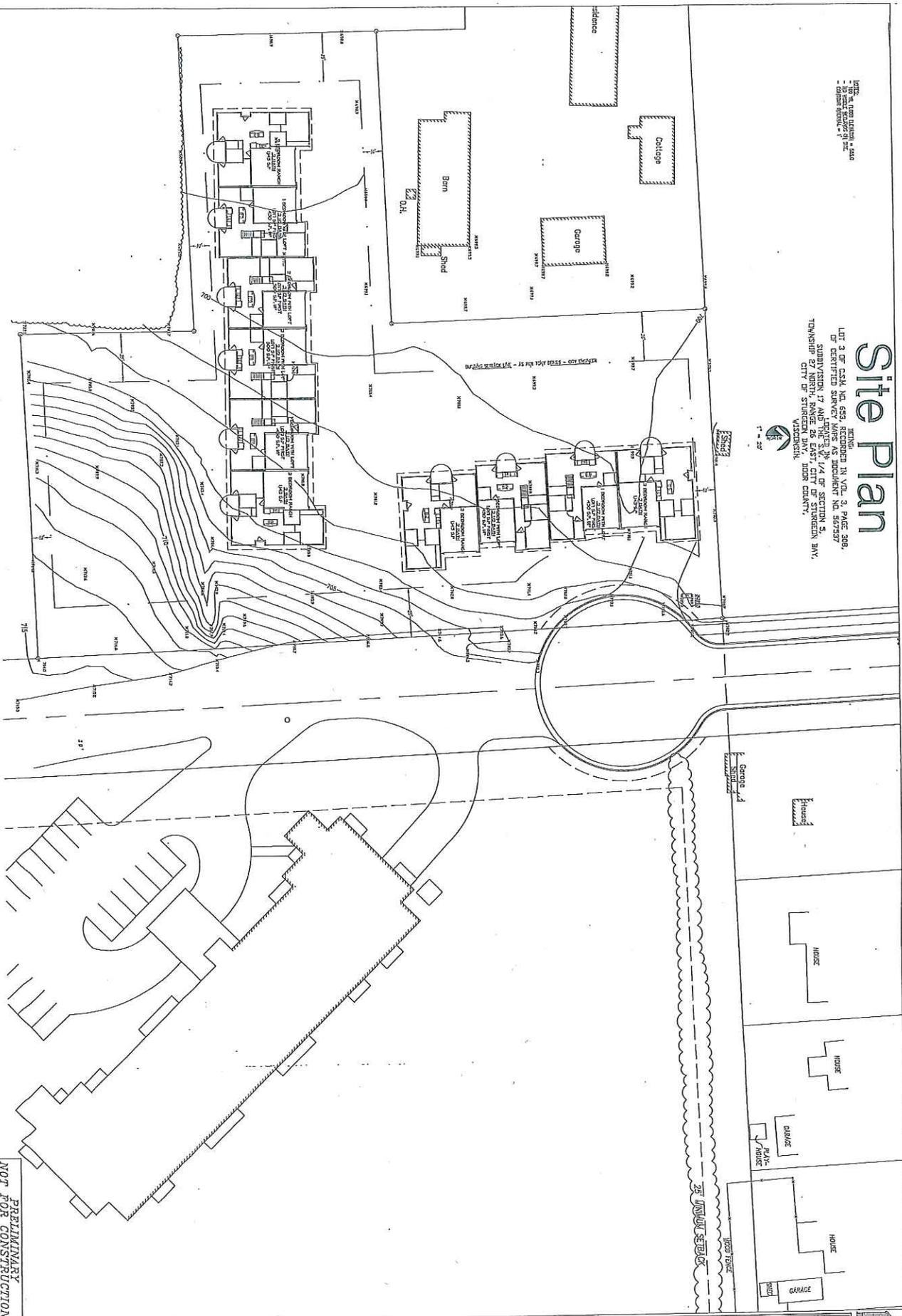
	APPLICANT/AGENT	LEGAL PROPERTY OWNER
Name	SARAH BONOVICH	ANTON DONEFF SR.
Company	DONEFF LAND COMPANY LLC	
Street Address	4563 CTY HWY E	
City/State/Zip	EGG HARBOR, WI 54209	
Daytime Telephone No.	920-559-6455	
Fax No.	920-682-4632	
STREET ADDRESS OF SUBJECT PROPERTY: <u>Vacant Parcel off of N 9th Court</u>		
Location if not assigned a common address: _____		
TAX PARCEL NUMBER: <u>281-62-17000105B</u>		
CURRENT ZONING CLASSIFICATION: <u>R-2 (Single Family Residential)</u>		
CURRENT USE AND IMPROVEMENTS: <u>Vacant parcel located adjacent to Big Hill Park and across from the Big Hill Regency House</u>		
ZONING DISTRICT REQUESTED: <u>R-4 (Multi-family Residential)</u>		
COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: <u>Multi-family residential</u>		
PROPOSED USE OF SURROUNDING PROPERTY UNDER COMPREHENSIVE PLAN:		
North:	<u>Single Family Residential - Lower Density</u>	
South:	<u>Open Space and Recreation</u>	
East:	<u>Multiple Family Residential</u>	
West:	<u>Mixed Residential</u>	
ZONING AND USES OF ADJACENT SURROUNDING PROPERTIES:		
North:	<u>R-2 Single-family Homes</u>	
South:	<u>Big Hill Park</u>	
East:	<u>Big Hill Regency House</u>	
West:	<u>C-1 Single-family/ Commercial</u>	

Site Plan

LET 3 OF C&A, NE. 652, RECORDER IN VOL. 3, PAGE 208,
 OF REGISTERED SURVEY MAPS AND RECORDS IN THE
 SUBDIVISION 17 RANGE 26 EAST, T14 OF SECTION 5,
 TOWNSHIP 17 RANGE 26 EAST, CITY OF STURGEON BAY,
 COUNTY OF STURGEON BAY, WISCONSIN.

SCALE
 1" = 20'

NOTE:
 - TO BE THE TYPICAL IN 2010
 - OTHER NOTES - "P" FILE



PRELIMINARY
NOT FOR CONSTRUCTION

NEW TOWNHOME BUILDINGS;
Big Hill Townhomes
 STURGEON BAY, WISCONSIN

BIG HILL - # 101404
 These plans are copyrighted by LeFlora
 Architecture, LLC and Doneff Companies LLC
 No reproduction without written permission.
 Date, 2010

DONEFF COMPANIES
 LLC
 OFFICE 5100 Expo Dr., Suite 103 Telephone: (920) 652-0054
 Marshfield, Wisconsin 54429 anton@doneff.com

OFFICE 916 WILLARD DRIVE
 GREEN BAY, WISCONSIN
 MAILING 1020 RUSTIC AVENUE
 GREEN BAY, WISCONSIN 54303
 Telephone: (920) 737-9789
 Email: lighthouse@doneff.com

1:1

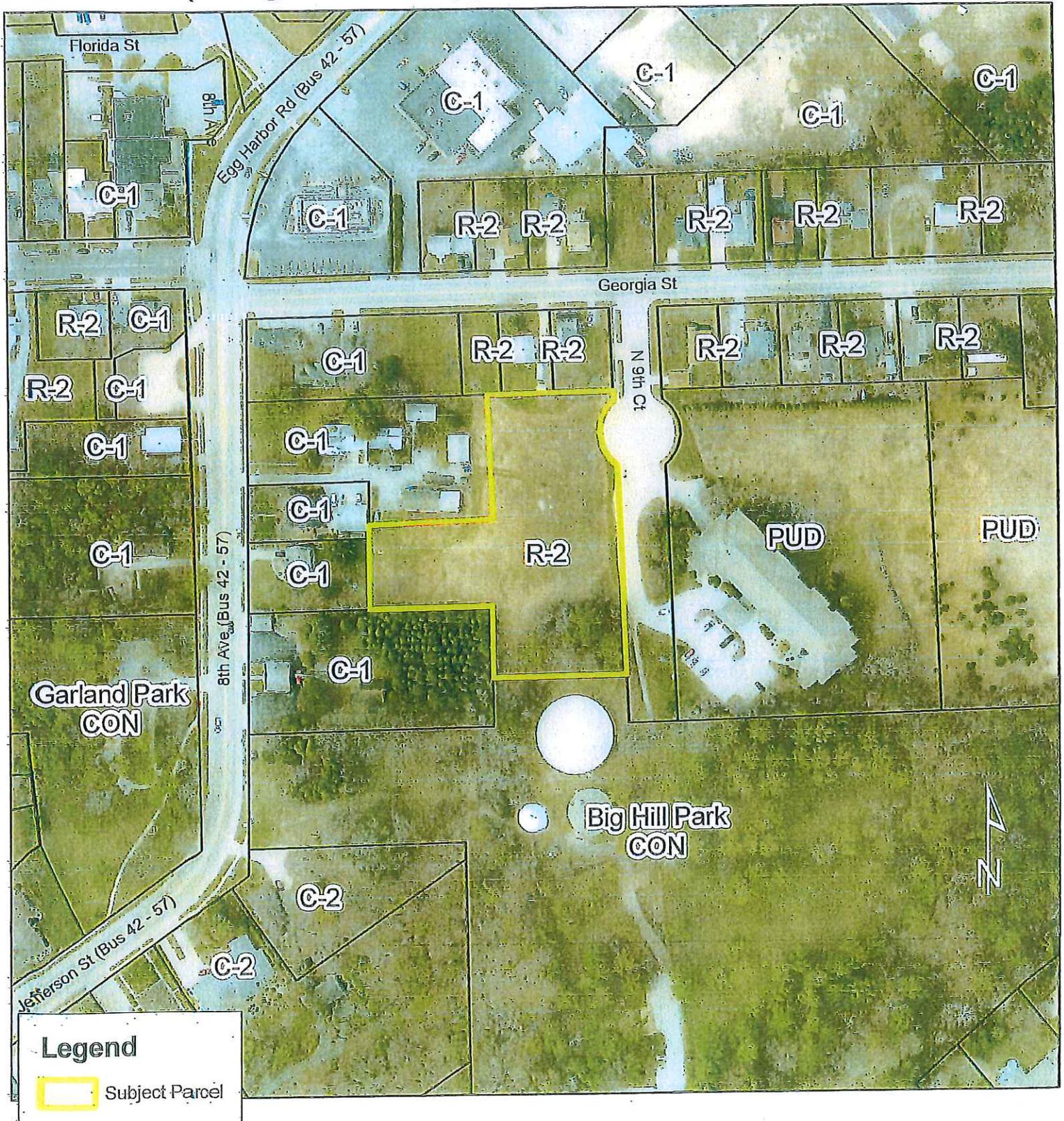
DATE: 10/25/10
 PROJECT: 101404
 SHEET: 1 OF 1



Rezoning Request

Doneff Land Company, LLC

R-2 (Single-Family) to R-4 (Multi-Family)



**NOTE: PUBLIC HEARING TO BE HELD JUNE 15, 2016 AT 7:00 PM
IN THE COUNCIL CHAMBERS (2ND FLOOR, 421 MICHIGAN ST)**

DONEFF LAND COMPANY REZONING REQUEST

July 27, 2016

The following is a summary from the public hearing held on June 15, 2016, for the request to rezone the vacant parcel, owned by Doneff Land Company, from Single-Family Residential (R-2) to Multi-Family Residential (R-4), located on N. 9th Court.

One person spoke in favor of the rezoning and thought that this development fits in with the Comprehensive Plan.

There were seven members of the community that spoke in opposition of the zoning request. Several comments were heard including:

If blasting were done during new construction it could damage their homes and the water tower.

Things were promised by the Doneffs in the past and never followed through.

There was much concern about safety for adults and kids. There are no sidewalks on Georgia Street to 14th Avenue. Sidewalks should be installed before rezoning.

This matter was addressed years ago.

Traffic is a main problem and concern.

The neighborhood is now quiet and secure.

The safety issue should be addressed before changing the density.

EXECUTIVE SUMMARY

DATE: August 11, 2016

TITLE: Award of Contract for Project 1604 – N 8th Ave Sidewalk Spot Replacements

BACKGROUND: On August 10, 2016 the Engineering Department received bids for Project 1604 – N 8th Ave Sidewalk Spot Replacements. This project will consist of 1,080 SF of concrete sidewalk removal and replacement along N 8th Ave between Michigan Street and Louisiana Street as shown on the attached map. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy specifications were prepared and competitive sealed bidding was used to obtain pricing. Two bids were received for the project and the overall results are summarized below:

- \$8,204.50 – Seiler Bros. Construction, Inc.
- \$12,260.75 – Martell Construction, Inc.

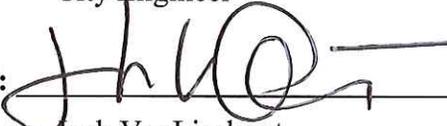
After completing a review of the bids it has been determined that the bid from Seiler Bros. Construction, Inc. is complete and would be the low bid.

FISCAL IMPACT: The 2016 Capital Roadway Improvements budget has enough money to complete this project.

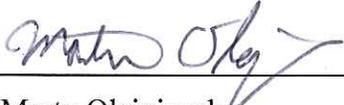
RECOMMENDATION: Award the Contract for Project 1604 – N 8th Ave. Sidewalk Spot Replacements to Seiler Bros. Construction, Inc. with unit pricing amounts totaling an estimated cost of \$8,204.50.

SUBMITTED BY: 
 Chad Shefchik
 City Engineer

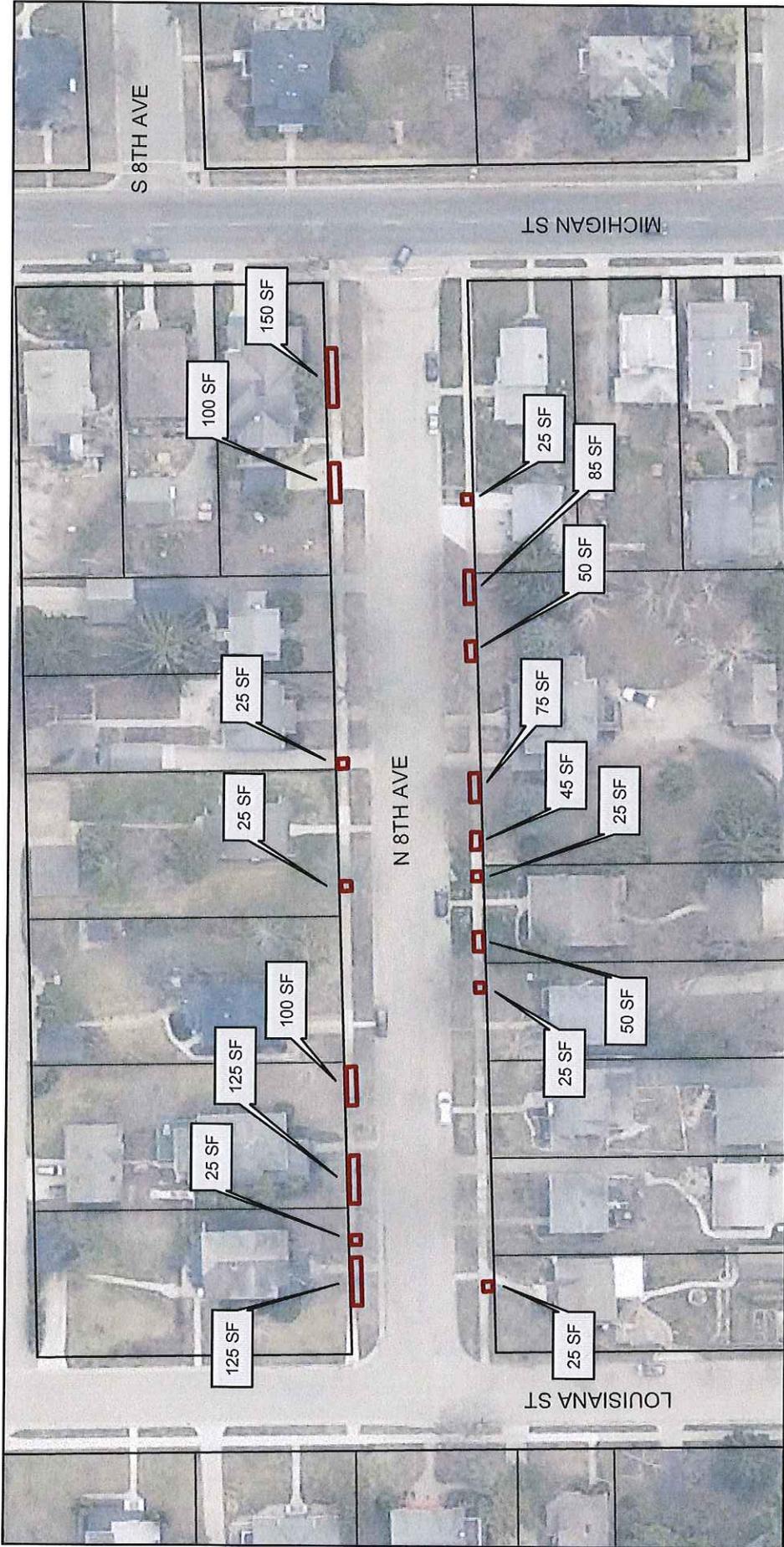
8-11-16
 Date

REVIEWED BY: 
 Josh VanLieshout
 City Administrator

8/11/16
 Date

REVIEWED BY: 
 Marty Olejniczak
 Community Develop. Director

8-11-16
 Date



2016
N 8th Ave
Remove & Replace 1,080 SF of sidewalk

NOTE:
ALL TREE ROOT REMOVAL INCIDENTAL TO PROJECT

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend that should the property, located at 808 S. 15th Ave, parcel # 281-62-30000201, or portion thereof be sold, platted or otherwise subdivided, or make use of the sewer and/or water, then the deferred special assessment, be called due as per the original deferment agreement terms set by the Common Council on February 1, 1977.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 9, 2016

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2016.

EXECUTIVE SUMMARY

TITLE: Deferred Special Assessment – Utah Street (WDOR Property)
Tax Parcel #281-62-30000201

BACKGROUND: The City has received a Certified Survey Map (CSM) from Brian Frisque Surveys Inc. The CSM combined 15' x 186.47' of the southeast corner of parcel (parcel # 281-62-30000201 with 819 S 16th Court (parcel # 281-32-15020100A). Part of the CSM review procedures is to check for any unpaid special assessments against the properties. Since there is an unpaid deferred special assessment against the property, the City cannot sign off on the CSM until the deferred special assessment is dealt with in accordance with the criteria in which the deferred special assessment was based upon.

On November 19, 1974 the Common Council adopted the final resolution imposing a special assessment against the WDOR property, among other properties. On February 1, 1977 a deferment was granted for payment of the special assessment against the WDOR property. As per the minutes of the Common Council dated February 1, 1977, the deferment was granted until such time the property is benefited from connection to the sewer and water installation on Utah Street or by sale of the property in whole or in part, or by platting or subdividing the property in whole or in part.

As per the recommendation from 1977, the entire assessment shall become due and payable pursuant to the final resolution regarding the special assessment, including the privilege of installment payments pursuant to City policy on installment payments in effect at the time of the final resolution on the special assessment. As per the Final Resolution from 1974, the assessment may be paid in cash or in six annual installments: deferred payments on sewer and water to bear interest at the rate of 6% per annum on the unpaid balance. Installments or assessments not paid when due shall bear additional interest on the amount due at the rate of eight-tenths of one percent per month or 9.6% per annum (see #6 on attached Final Resolution).

FISCAL IMPACT: Deferred Special Assessment \$4,500.00

OPTIONS:

- 1) Accept the proposal from Edward Allen III (WDOR) to make a partial special assessment payment in the amount of \$65, and grant a continuance to defer the remaining balance in the amount of \$4,435.00, as per the original deferment terms set by the Common Council on February 1, 1977.
- 2) Call the deferred special assessment due as per the original deferment terms set by the Common Council on February 1, 1977.

RECOMMENDATIONS: Review by Finance/Purchasing and Building Committee.

PREPARED BY: Valerie J. Clarizio
Valerie J. Clarizio
Finance Director/City Treasurer

8/4/16
Date

REVIEWED BY: Ryan Kernosky
Ryan Kernosky
Planning/Zoning Administrator

8/4/16
Date

APPROVED BY: Joshua Van Lieshout
Joshua Van Lieshout
City Administrator

8/4/16
Date

WDOR DOOR COUNTY BROADCASTING CO., Inc.

800 SOUTH FIFTEENTH AVENUE
P.O. BOX 549
STURGEON BAY, WISCONSIN 54235-0549
Phone 920-743-4411

910 on the AM dial • 93.9 on the FM dial
ABC INFORMATION RADIO NETWORK
email - email@wdor.com

To: The City of Sturgeon Bay
From: Edward Allen III, Director of Door County Broadcasting Company, Inc.

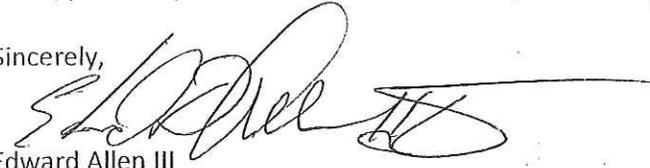
To Whom It May Concern,

We have the opportunity to help out a neighboring property owner with an encroachment coming a few feet onto our property, parcel #281-62-30000201. To assist in the home sale of property located at 819 S. 16th Court, we are willing to sell 15'x 186.47' to the buyer of this home so that the encroachment of a patio is not longer an encroachment. The purchase price for the parcel is \$1,000.00 plus expenses which the existing owner of the home is willing to pay to correct the encroachment.

Because of the existing deferred agreement for the sewer/water special assessment, dating back to 1977, the entire amount of the special assessment would have to be paid as part of this transaction. We are requesting an approval for a pro-rated amount to be paid based on the percentage of property being sold. It is a small percentage of property being sold with no frontage on Utah Street so the amount of special assessment to be paid would be around \$65.00.

We appreciate your consideration to this request and hope for your approval.

Sincerely,


Edward Allen III
president

February 1, 1977
Continued

RECOMMENDATION OF THE BOARD OF PUBLIC WORKS:

TO THE HONORABLE MAYOR AND COMMON COUNCIL
Gentlemen:

We, your Board of Public Works, hereby recommend that the special assessment of the Elda Jacobs property known as a tract in Subdivision 64 identified as Parcel 68.70, 1 from Sewer and Water Project #86, be extended as a deferred assessment until such time as use of either the sewer and/or water is made by any part of the property involved in the assessment.

It is further recommended that when use is made by connecting to either the sewer and/or water or by sale of the property in whole or in part, or by platting or subdividing the property, in whole or in part, that the entire assessment become due and payable pursuant to the final resolution regarding the special assessment, including the privilege of installment payments pursuant to City policy on installment payments in effect at the time of the final resolution on the special assessment.

Respectfully submitted,
BOARD OF PUBLIC WORKS
By: /s/ Omer H. Mickelson, Chmn.

RESOLVED, that the foregoing recommendation be adopted.

Introduced by Alderman Mickelson. Moved by Alderman Mickelson, seconded by Alderman Bongle that said recommendation be adopted. Carried.

RECOMMENDATION OF THE CITY ATTORNEY:

TO THE HONORABLE MAYOR AND COMMON COUNCIL
Gentlemen:

I, your City Attorney, hereby recommend that the special assessment of the Door County Broadcasting Co., Inc. property known as the East 450 feet of a tract in Subdivision 30 identified as Parcel 68.34, 5.1 from Sewer and Water Project #104 be extended as a deferred assessment until such time as use of either the sewer and/or water is made by any part of the property involved in the assessment.

It is further recommended that when use is made by connecting to either the sewer and/or water or by sale of the property in whole or in part, or by platting or subdividing the property, in whole or in part, that the entire assessment become due and payable pursuant to the final resolution regarding the special assessment, including the privilege of installment payments pursuant to City policy on installment payments in effect at the time of the final resolution on the special assessment.

Respectfully submitted,
/s/ Sven V. Kirkegaard, City Atty.

RESOLVED, that the foregoing recommendation be adopted.

Introduced by Paul C. Bellin, City Clerk-Treasurer. Moved by Alderman Bongle, seconded by Alderman Moore that said recommendation be adopted. Carried.

RECOMMENDATIONS OF THE FINANCE COMMITTEE:

TO THE HONORABLE MAYOR AND COMMON COUNCIL
Gentlemen:

We, your Finance Committee, hereby recommend that the special assessment of the Kenneth Chaudoir property known as a tract in Subdivision 42, identified as Parcel 68.47, 4-1 from Sewer and Water Project #102, be extended as a deferred assessment until such time as use of either the sewer and/or water is made by any part of the property involved in the assessment.

It is further recommended that when use is made by connecting to either the sewer and/or water or by sale of the property in whole or in part, or by platting or subdividing the property, in whole or in part, that the entire assessment become due and payable pursuant to the final resolution regarding the special assessment, including the privilege of installment payments pursuant to City policy on in-

Sewer & Water--
 UTAH STREET--From 15th Avenue to 18th Avenue

SPECIAL ASSESSMENT CHECK LIST

PROJECT NAME #104
 YEAR OF HEARING _____
 ESTIMATED YEAR OF COMPLETION _____

	DATE COMPLETED
1. Pass Preliminary Resolution	3/5/74 Council V17-P.497
2. Mail copy of Preliminary Resolution to owners (optional)	3/6/74
3. Engineer to prepare plans & specs & file in Clerk's office	
4. Set date for Public Hearing	
5. Mail Notice of Public Hearing (at least 10 days before but not more than 40 days before) include plans of area to be assessed with estimated cost	3/7/74
6. Publish class one notice (at least 10 days but not more than 40 days before hearing)	3/17/74
7. Hold Public Hearing	3/19/74
8. Publish minutes of hearing	
9. Board of Public Works makes recommendation to Council	delayed action Com. Discus. P.77 10/15/74 - " " V6-P.40
10. Council acts on Board's recommendation	11/5/74 Council V18-P.70
11. Council passes final resolution adopting the plans & specs & directing the improvements to be carried out	11/19/74 Council V18-P.77
12. Publish final resolution as Class 1 notice	11/25/74
13. Mail copy of final resolution to all property owners	11/20/74
14. Publish Class 1 notice of installment payments (Publish no later than October 1 of the year in which the billing will appear on the tax roll)	9/30/76
15. Mail copy of installment notice to property owners	9/27/76
16. Mail final notice of amount of assessments (this mailing may be included with #15 above.)	11 P. 424 425 426

FINAL RESOLUTION AUTHORIZING SEWER AND WATER,
IMPROVEMENTS AND INVITING SPECIAL ASSESSMENTS
AGAINST BENEFITED PROPERTY

11/19/74

WHEREAS, the Common Council of the City of Sturgeon Bay, Wisconsin held a public hearing at the Council Chambers in the City Hall at 8:00 p.m. on the 19th day of March, 1974 for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Board of Public Works on the proposed improvement and construction of sewer and water improvements on the following streets or portions of streets as listed below:

~~P. 401-403~~ Sewer & Water P. 401-403. 18th Avenue, from Michigan Street to Rhode Island Street.

(\$10.00 L.F.E.)

Minim. P. 424 + Utah Street, from 15th Avenue to 18th Avenue.

P. 407-408 + Vista Drive, from Hill View Drive to 17th Drive.

P. 409-410 + Aspen Drive, from Vista Drive to Wood Lawn Drive.

P. 427 - 16th Place, from Utah Street to Texas Place.

P. 428-429 + Texas Place, from 16th Place easterly to the east line of Harbor Heights Subd. No. 2.

P. 404 + 405 + Balmar Place, from the east line of Lot 5, Greenbriar Plat to Bonnie View Drive.

P. 406 + Bonnie View Drive from the northline of Greenbriar Plat to the south line of Greenbriar Plat.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Sturgeon Bay as follows:

1. That the report of the Board of Public Works pertaining to the construction of the above described public improvements, including plans and specifications therefore, as modified, is hereby adopted and approved.

2. That the Board of Public Works is directed to advertise for bids and to carry out the work of such improvement in accordance with the report of the City Engineer.

3. That payment for said improvements be made by assessing the cost to the property benefited as indicated in said report.

4. That the assessments of costs as shown on the report, as modified, are true and correct and are hereby confirmed.

5. That the assessments, for all projects included in said report are hereby combined as a single assessment but any interested property owner shall be entitled to object to each assessment separately or both assessments jointly for any purpose or purposes.

6. That the assessments may be paid in cash or in six annual installments: deferred payments on sewer and water to bear interest at the rate of 6% per annum on the unpaid balance. Installments or assessments not paid when due shall bear additional interest on the amount due at the rate of eight-tenths of one percent per month or 9.6% per annum.

7. That the City Clerk-Treasurer is directed to publish this resolution in the Door County Advocate, the official newspaper of the City.

8. The Clerk-Treasurer is further directed to mail a copy of this resolution to every property owner whose name appears on the assessment roll whose post-office address is known or can with reasonable diligence be ascertained.

Orville S. Austad
Orville S. Austad, Mayor

Dated: November 19, 1974

ATTEST:

Paul C. Bellin
Paul C. Bellin, Clerk-Treasurer

