

FINANCE/PURCHASING & BUILDING COMMITTEE
May 31, 2016

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:01 pm by Chairperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett and Stults were present. Alderperson Ireland was excused. Also present: City Administrator VanLieshout, Fire Chief Dietman, and Receptionist Metzger.

A motion was made by Alderperson Fett, seconded by Alderperson Stults to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Fee for Tent Inspection.
4. Consideration of: Contracts for Fire Department Intern.
5. Review of unfinished business list.
6. Review bills.
7. Adjourn.

Carried.

Consideration of: Fee for Tent Inspection:

Chief Dietman explained that the tent inspection fee was originally approved at the May 17, 2016 Common Council. However, there was a typographical error in regard to the sizing of tents to be inspected. The tent sizing should read as follows changing > 400sq.ft to >700sq.ft:

Approved at 5/17/16 Council

Tents over 400 sq. ft. w/2 sides & all > **400**sq.ft \$30 for up to 2 tents/\$15 per tent over 2

Proposed Change

Tents over 400 sq. ft. w/2 sides & all > **700**sq.ft \$30 for up to 2 tents/\$15 per tent over 2

Moved by Alderperson Stults, seconded by Alderperson Fett to recommend to Common Council to approve the tent inspection fee with the corrected sizing and forward a resolution to Council. Carried.

Consideration of: Contracts for Fire Department Intern:

Chief Dietman explained that the department has taken in interns from various technical colleges from around the state. They are not employees of the City and are therefore covered by their respective schools as a student. It was realized that the City does not have sufficient agreements in place that assures both the student and City that coverage is being provided.

Moved by Alderperson Fett, seconded by Alderperson Stults to recommend to Common Council to accept the agreements for NWTC and the Blank form for future use to be signed on behalf of the City by the Fire Chief. Carried.

The unfinished business list was briefly discussed.

Review bills

Moved by Alderperson Stults seconded by Alderperson Fett to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Fett, seconded by Alderperson Stults to adjourn. Carried. The meeting adjourned at 4:08 pm.

Respectfully submitted,
Tricia Metzger