

**CITY OF STURGEON BAY**  
**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**Tuesday, April 12, 2016**  
**Council Chambers, City Hall - 421 Michigan Street**  
**4:00pm**

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Sale of Industrial Park Lot to Pro Products.
4. Consideration of: Request to Waive Snow Removal Fees.
5. Consideration of: Kayak Tour Concession Lease Rental Agreement.
6. Review of unfinished business list.
7. Review bills.
8. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:  
Date: 04/8/16  
Time: 2:30 p.m.  
By: TM

Finance/Purchasing & Building Committee Members:  
Stewart Fett, Chair  
Jerry Stults, Vice Chair  
Edward Ireland



## Memo

To: Finance Committee, City of Sturgeon Bay  
From: Bill Chaudoir, Ex. Director   
Date: April 6, 2016  
Re: Industrial Park- Offer To Purchase

See the attached letter from Mr. Joseph Hurley, President, Pro Products regarding their request to acquire the adjacent lot to their current facility to expand their business in the Sturgeon Bay Industrial Park. As you know, Pro Products acquired their current location from the City in the summer of 2014 and opened their new 39,000 sq.ft. Manufacturing plant in summer 2015. The business is experiencing a significant growth in sales as a result of the improving economy, their adoption of the latest machining technology and the superior quality of their products.

A separate letter from Community Development Director Marty Olejniczak will address the proposed use conformance with City Zoning and other requirements.

Below is a review of the proposed purchase and its conformance with the City's Industrial Park Development Polices.

1. Land Pricing:

The purchase price is \$82,200 for the 2.74 acre parcel, which complies with the City pricing policy of \$30,000 per acre. The buyer will pay \$27,400 at closing and the City will finance the balance of \$54,800 over three years in accordance with this policy.

2. Minimum Building Size

Per the attached site plan the buyer is proposing to construct a separate warehouse building on the new lot totaling 5,625 sq.ft. as part of the phase I expansion. Phase I will be built immediately after purchase. The site plan also shows a phase II future 17,000 sq.ft. addition to their current building to accommodate growth of the business. The minimum building size for this lot per City policy is 13,000 sq.ft. Phase I and II expansions will total 22,625 sq.ft. which exceeds the City's minimum building requirement and is in compliance with this policy.

While there is no commitment from Mr. Hurley at this time regarding the schedule for the phase II addition, he cannot proceed with phase I without the adjacent lot purchase from the City.

3. Incentives

The buyer may qualify for job creation and real estate investment incentive credits offered by the City based on the number of jobs created and the amount of investment made in building improvements on the subject property. Pro Products is proposing to create up to 5 jobs and invest up to \$275,000 in phase I. If they are successful in documenting this level of job creation and investment within 3 years the buyer would earn \$20,000 in jobs credits and \$11,000 in investment credits for a total of \$31,000 in

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incentive credits. These credits would be applied against the \$54,800 balance due the City for the purchase of the property, leaving a balance of \$23,800 due the City at the end of the 3 year incentive period. This amount may be reduced or eliminated if the business implements the phase II expansion project during the 3 year incentive period.

4. Repurchase Option

The buyer will be required to sign at closing the City's standard Repurchase Option which gives the City the option to repurchase the property if he does not complete construction of the phase I facility within 18 months of closing.

5. Purchase Option

This does not apply to this transaction.

6. Land Title Conveyance

In accordance with this policy, the transaction will not be closed until such time as the buyer files a building permit application for improvements on the property. The buyer is proposing to file a building permit immediately after approval of the sale so that he can close on the purchase and commence construction of the phase I facilities as soon as possible.

7. Offer to Purchase

All required documents by the prospective buyer and city officials will be provided to the City Finance Committee in accordance with this policy. The buyer will provide an earnest money check to the City Treasurer in the amount of \$8,220 in accordance with this policy.

Pro Products request to exercise their Option to Purchase complies with all City of Sturgeon Bay Industrial Park Development Policies. I recommend that the City approve this transaction. Please let me know if you have any questions or concerns. Thanks You.



April 6, 2016

Bill Chadoir  
DCEDC  
185 E. Walnut St.  
Sturgeon Bay, Wisconsin 54235

Dear Mr. Chadoir

Pro Products Inc. would like to construct a storage facility in the Sturgeon Bay Industrial Park to accommodate current and future growth. As previously discussed with DCEDC and the City of Sturgeon Bay we would like to acquire the adjacent lot to the east for this new building.

The use of the proposed building would be for storage of finished goods and raw material. We currently are doing this storage in our new manufacturing facility, but it is taking up valuable (expensive) space which would be much better utilized for manufacturing equipment. Our current building is set up with all necessary accessories to accommodate additional equipment, and the cost to construct an addition with this capability is far more than the cost of relocating our warehousing operations.

The size of the building proposed is 75' by 75' or 5,625 sq.ft. As shown on the attached site plan, we have future plans to build a 17,000 sq.ft. addition to our current building but we expect that project is at least a few years in the future. We cannot build the proposed storage building on our current lot because it would be in the footprint of our future 17,000 sq.ft. addition.

This plan will allow us to have adequate room for additions to both buildings as our business continues to grow as well as parking for additional employees. Please see the attached preliminary site plan. We currently employ 40 people full time across 2 shifts and plan to expand this to about 45 people within 3 years. We are focusing on adding staff and automation in order to meet current customer requirements and future increased business. Currently we are projecting a total investment between \$250,000.00 and \$275,000.00 for this new facility and associated costs. We would like to begin construction as soon as possible to have completed by fall 2016.

Regards,

A handwritten signature in cursive script that reads "Joseph Hurley".

Joseph Hurley  
President  
Pro Products Inc.  
1450 S. Neenah Ave  
Sturgeon Bay, WI 54235

# Pro Products Site Plan

Loading dock  
35' x 50' concrete  
35' x 25' asphalt

Storage area for  
materials and  
equipment

Office

Manufacturing Plant  
170' x 200'

15,400 s.f.

75  
5625  
9 ft

252 x 474

Martin Olejniczak, AICP  
Community Development Director  
421 Michigan Street  
Sturgeon Bay, WI 54235



Phone: 920-746-2910  
Fax: 920-746-2905  
E-mail: [molejniczak@sturgeonbaywi.org](mailto:molejniczak@sturgeonbaywi.org)  
Website: [www.sturgeonbaywi.org](http://www.sturgeonbaywi.org)

## MEMO

To: Finance/Purchasing & Building Committee  
From: Marty Olejniczak, Community Development Director  
Date: April 7, 2016  
Subject: Proposed Lot for Pro Products, Inc.

Pro Products has requested to purchase a parcel of land in the industrial park from the City of Sturgeon Bay. The subject property is 2.74 acres located along the south side of Jib Street immediately east of the existing Pro Products property. At the time that Pro Products purchased their existing lot, the eventual purchase of the subject lot was also discussed in order to allow for continued expansion of the company.

Pro Products intends to construct a 75' x 75' warehouse toward the rear of the lot. I have reviewed the proposed development for conformance with the Sturgeon Bay Zoning code. The warehousing use is permitted in the I-1A zoning district (Light Industrial – Industrial Park). The concept plan submitted by Pro Products also shows the proposed building is in compliance with the I-1A district minimum setbacks. The building is situated to the rear in order to allow for continued expansion of the manufacturing facility closer to Jib Street. If the lot is sold, Pro Products will need to submit a complete set of plans to be reviewed by city staff and by the Industrial Park Development Review Team.

In conclusion, the proposed conceptual site plan submitted by Pro Products conforms to the city codes. Additionally, the proposed building does not negatively impact future development of the remainder of the lot.

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**Clarizio, Valerie J.**

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**From:** VanLieshout, Josh  
**Sent:** Monday, March 28, 2016 9:28 AM  
**To:** Clarizio, Valerie J.  
**Subject:** FW: Snow Removal EGG HARBOR ROAD sidewalks Jan 4, 2016

Please place this issue on the next finance agenda.

Josh

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**From:** Tom Kuffel [<mailto:t.kuffe@pj-yachts.com>]  
**Sent:** Monday, March 28, 2016 9:24 AM  
**To:** VanLieshout, Josh  
**Subject:** Snow Removal EGG HARBOR ROAD sidewalks Jan 4, 2016

Dear Josh:

Pursuant to our telephone conversation regarding an appeal of the snow removal fees incurred on January 4, 2016.

The snowstorm on Tuesday December 29<sup>th</sup>, 2015 resulted in message from the SB Street Dept left on a voicemail on Thursday December 31<sup>st</sup> to a person who had terminated back in early November. Because of the holiday break as well as PJ's diminishing staff, the terminated employee's voicemail wasn't checked until early Monday January 4<sup>th</sup>. By the time the message was retrieved and forwarded to our maintenance department, the street department crew had already cleared a majority of the sidewalks on Egg Harbor Road. The fact that the sidewalks on Egg Harbor Road were just installed in late 2015 and the fact that we have been a tenant in the EHR facilities since 1992 and have never experienced a snow removal requirement, the thought of having to clean sidewalks never crossed our mind.

After conversations back in January with some alderman I was informed that we would have to pay the fees but the subject was under review and perhaps the service for this first occasion might be overlooked. When we didn't receive an invoice it was thought that it had been reconsidered and cancelled. It wasn't until last Monday the 21<sup>st</sup> that the invoice was received along with a late administrative fee.

I would ask you to present this to your review committee and consider either full credit or partial credit for the confusion incurred with this matter. We have maintained the snow clearance on the sidewalks since the first incident.

We appreciate any consideration that you could afford us on this matter.

Thank you.

T. Kuffel  
Vice President  
Palmer Johnson Yachts LLC

CITY OF STURGEON BAY  
 421 MICHIGAN ST  
 STURGEON BAY, WI 54235  
 (920) 746-2900

DONNA PETERSON TRUST  
 C/O TOM KUFFEL  
 PO BOX 109  
 STURGEON BAY WI 54235-

INVOICE

Invoice Date: 01/13/2016  
 Invoice #: 2016016  
 Invoice Amt: \$125.00  
 Customer #: PETERSON  
 Due Date: UPON RECEIPT  
 Reprint Date: 01/13/2016

DESCRIPTION	HRS/QTY	COST/UNIT	AMOUNT
SNOW REMOVAL SIDEWALK SNOW REMOVAL TAX PARCEL 2816215000104 @ 1023 EGG HARBOR RD ON 1/4/16 ADMINISTRATIVE FEE	1.00	\$100.00	\$100.00
	1.00	\$25.00	\$25.00
		SUB-TOTAL:	\$125.00
		TAX:	\$.00
		AMT. PAID:	\$.00
		INVOICE TOTAL:	\$125.00

DOOR COUNTY REAL PROPERTY LISTING

01/12/2016

CURRENT ASSESSMENT

281 6215000104 R 2016

*Palmer Johnson's*

1023 EGG HARBOR RD +

Geo.Loc. 15 281 4 27 26 05 1 03  
000

PETERSON, DONNA K TRST

**MAIL TO:**

PETERSON

DONNA K TRST

C/O TOM KUFFEL

PO BOX 109

STURGEON BAY WI 54235

Map#: 0510

**LEGAL DESCRIPTION**

05 27 26 Ac .00

COM NE COR SUBD 15:S30'W331

.75'S408'W457.23'N47\*W376.

25'N50\*E298.05'S88\*E838.62'

BG.EXC SLY PART REC'D

V.335 PG.523

**CURRENT TAX ASSESSMENT AS OF 2015**

CODE	ACRES	LAND IMPROVE	TOTAL
L3	4.34	0	0
TOTALS	4.34	0	0

EXC TRCT REC'D 606/163

DOC# 756495 QCD

DOC# 756494 TRST

DOC# 756493 TRST

DOC# 557182 V 606 P163  
QCD

V 508 P 762

V 508 P 760

MORE LEGAL AVAILABLE

**COMMENTS**

LSED TO PALMER JOHNSON

CLOSE WINDOW

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FINANCE/PURCHASING & BUILDING COMMITTEE UNFINISHED BUSINESS

April 12, 2016

1. Review of City Fees

INVOICES DUE ON/BEFORE 04/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
GENERAL FUND				
	BALLFIELD LIGHTING			
WPPI ENG	WPPI ENERGY	04/16 ATHLETIC FLD PROJECT	01-000-981-70000	1,365.39
		TOTAL BALLFIELD LIGHTING		1,365.39
		TOTAL GENERAL FUND		1,365.39
MAYOR				
04696	DOOR COUNTY TREASURER	03/16 MAYOR INTERNET	01-100-000-56700	2.70
		TOTAL		2.70
		TOTAL MAYOR		2.70
CITY CLERK-TREASURER				
03940	STEPHANIE REINHARDT	TRAVEL EXPENSE/REINHARDT	01-115-000-55600	150.00
04696	DOOR COUNTY TREASURER	03/16 CLERK INTERNET	01-115-000-56700	10.90
17700	QUILL CORPORATION	DYMO LABEL	01-115-000-51950	57.36
17700		END TAB EXPAND FILES	01-115-000-51950	58.66
23714	WISCONSIN MUNICIPAL CLERKS	WMCA DISTRICT MTG FEE	01-115-000-55600	20.00
HANSON B	BRIAN HANSON	SUPOENA FEE-B HANSON	01-115-000-56350	16.80
		TOTAL		313.72
		TOTAL CITY CLERK-TREASURER		313.72
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	03/16 ADMIN INTERNET	01-120-000-56700	2.70
		TOTAL		2.70
		TOTAL ADMINISTRATION		2.70
COMPUTER				
03101	CDW GOVERNMENT, INC.	HDMI CABLE	01-125-000-54999	10.85
04696	DOOR COUNTY TREASURER	03/16 TECH SUPPORT	01-125-000-55550	2,575.00
		TOTAL		2,585.85
		TOTAL COMPUTER		2,585.85
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	03/16 ASSESSOR INTERNET	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	04/01/16 CONTRACT	01-130-000-55010	1,245.84
		TOTAL		1,251.24
		TOTAL CITY ASSESSOR		1,251.24

INVOICES DUE ON/BEFORE 04/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
BUILDING/ZONING CODE ENFORCEMT				
04696	DOOR COUNTY TREASURER	03/16 INSPECTION INTERNET	01-140-000-56700	2.70
TOTAL				2.70
TOTAL BUILDING/ZONING CODE ENFORCEMT				2.70
MUNICIPAL SERVICES ADMIN.				
04575	DOOR COUNTY HARDWARE	DRAIN SPADE	01-145-000-52700	27.99
04696	DOOR COUNTY TREASURER	03/16 ENGINEER INTERNET	01-145-000-56700	5.40
TOTAL				33.39
TOTAL MUNICIPAL SERVICES ADMIN.				33.39
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	03/16 MUNC INTERNET	01-150-000-56700	6.75
TOTAL				6.75
TOTAL PUBLIC WORKS ADMINISTRATION				6.75
ELECTIONS DEPARTMENT				
04975	ECONO FOODS	BAKERY-ELECTION WORKERS	01-155-000-54999	32.30
TOTAL				32.30
TOTAL ELECTIONS DEPARTMENT				32.30
CITY HALL				
03159	CHARTER COMMUNICATIONS	03/16 FIRE CABLE SVC	01-160-000-58999	99.81
04575	DOOR COUNTY HARDWARE	CLEANING SUPPLIES	01-160-000-55300	31.92
04575		MATERIALS	01-160-000-51850	19.98
04575		PROTECTOR LADDER	01-160-000-51850	12.99
04575		AAA BATTERIES	01-160-000-54999	8.99
04575		CLEANING SUPPLIES	01-160-000-55300	11.45
05500	ENERGY CONTROL AND DESIGN INC	PUMP COUPLER	01-160-000-58999	128.88
13360	MENARDS-GREEN BAY EAST	LANDSCAPE BLOCK	01-160-000-51750	600.00
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-54999	73.72
WARNER		CLEANING SUPPLIES	01-160-000-54999	36.47
WARNER		CLEANING SUPPLIES	01-160-000-54999	14.52
TOTAL				1,038.73
TOTAL CITY HALL				1,038.73

INSURANCE

INVOICES DUE ON/BEFORE 04/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
BH	BURKART HEISDORF INSURANCE	05/16 WORK COMP	01-165-000-58750	24,254.00
BH		05/16 GEN LIAB INS	01-165-000-56400	3,016.00
BH		05/16 POLICE LIAB INS	01-165-000-57150	1,138.00
BH		05/16 PUBLIC OFF INS	01-165-000-57400	1,145.00
BH		05/16 AUTO LIAB INS	01-165-000-55200	1,751.00
BH		05/16 AUTO PHY DAMAGE INS	01-165-000-55200	1,404.00
		TOTAL		32,708.00
		TOTAL INSURANCE		32,708.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	03/16 CITY HALL PHONE SVC	01-199-000-58200	164.40
04696		03/16 PD PHONE SVC	01-199-000-58200	64.67
04696		03/16 FD PHONE SVC	01-199-000-58200	40.85
04696		03/16 MUN SVC PHONE SVC	01-199-000-58200	34.26
08167	GANNETT WISCONSIN NEWSPAPERS	ORDINANCE PUBLICATIONS	01-199-000-57450	428.05
08167		PUBLIC HRING NOTICE	01-199-000-57450	33.70
08167		SEASONAL EMPLY & AQUATIC ADVER	01-199-000-57450	334.76
08167		ORDINANCE & COUNCIL MINUTES	01-199-000-57450	229.98
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	MAINT AGREEMENT RENEWAL	01-199-000-55650	1,131.00
STAPLES		B/W COPIES	01-199-000-55650	1,488.84
STAPLES		COLOR COPIES	01-199-000-55650	1,949.70
		TOTAL		5,900.21
		TOTAL GENERAL EXPENDITURES		5,900.21
POLICE DEPARTMENT				
04696	DOOR COUNTY TREASURER	03/16 POLICE INTERNET	01-200-000-56700	37.80
15890	PACK AND SHIP PLUS	INDOOR BANNERS	01-200-000-51600	199.00
20254	TIP TOP CLEANERS	SHIRTS-BRINKMAN	01-200-000-56800	6.55
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	BLACK COPIES	01-200-000-55650	71.95
STAPLES		COLOR COPIES	01-200-000-55650	81.00
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER #2 OF48	01-200-000-55650	167.00
US BANK		PROPERTY DAMAGE SURCHARGE	01-200-000-55650	27.02
		TOTAL		590.32
		TOTAL POLICE DEPARTMENT		590.32
POLICE DEPARTMENT/PATROL				
01766	AURORA MEDICAL GROUP	MRO REVIEW/JOSE	01-215-000-57100	8.00
04150	DE JARDIN CLEANERS LLC	CLEAN JACKET/SOUTH	01-215-000-56800	14.75
04150		SEW PATCH ON SHIRT/SOUTH	01-215-000-56800	3.50
19368	STAGE COACH CAR WASH LLC	166 CAR WASH TOKENS @ \$6.00EA	01-215-000-58550	996.00
20254	TIP TOP CLEANERS	ALBERTSON/PATCHES	01-215-000-56800	3.00
21450	THE UNIFORM SHOPPE	UNIFORM SHIRT	01-215-000-52900	54.95
21450		UNIFORM SHIRT-MOGEN	01-215-000-52900	97.90
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SQUAD 30	01-215-000-58600	24.95

INVOICES DUE ON/BEFORE 04/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
JIM FORD		SQUAD 40	01-215-000-58600	257.41
JIM FORD		SQUAD 50	01-215-000-58600	423.36
JIM FORD		2015 EXPLORER	01-215-000-58600	24.95
JIM FORD		SQUAD 30	01-215-000-58600	159.21
JIM FORD		SQUAD 20	01-215-000-58600	24.95
JIM FORD		2015 EXPLR	01-215-000-58600	24.95
JIM FORD		SQUAD 20	01-215-000-58600	50.44
JIM FORD		CSO VEHICLE	01-215-000-58600	35.42
JIM GRAY	JIM GRAY	SWAT PANT REIMBUSE/J GRAY	01-215-000-52900	66.14
TOTAL				2,269.88
TOTAL POLICE DEPARTMENT/PATROL				2,269.88

FIRE DEPARTMENT

02001	RED THE UNIFORM TAYLOR	UNIFORM ALTERATIONS	01-250-000-52900	98.46
02001		NEW HIRE-NAME TAGS	01-250-000-52950	35.69
02275	BENDLIN FIRE EQUIPMENT	TRUCK WASH/WAX	01-250-000-54999	98.55
04575	DOOR COUNTY HARDWARE	FASTENERS	01-250-000-54999	7.82
04575		SHELF SUPPORT	01-250-000-54999	2.79
04575		REPLACEMENT BULB	01-250-000-52700	2.48
04575		SPRAYPAINTS	01-250-000-54999	27.44
04575		SPRAYPAINT	01-250-000-54999	8.49
04575		FASTENERS/PSHELF LEVELER	01-250-000-54999	11.82
04575		VALVE BALL	01-250-000-54999	11.48
04575		BATTERIES	01-250-000-51350	13.99
04696	DOOR COUNTY TREASURER	03/16 FIRE INTERNET	01-250-000-56700	16.20
06650	GALLS, AN ARAMARK COMPANY	UNIFORM-NEW HIRE	01-250-000-52950	54.93
16570	PIONEER FIRE COMPANY	UNIFORM SHIRTS	01-250-000-52950	128.00
20725	T R COCHART TIRE CENTER	TIRE MAINTENANCE #6	01-250-000-53000	60.00
CJ	CJ WORKS, LLC	LAUNDRY	01-250-000-56800	87.00
MED TECH	MED-TECH RESOURCE INC.	BP MONITOR	01-250-000-51350	74.71
MED TECH		O2 REGULATOR	01-250-000-51350	215.20
MMG	ST MICHAELS HOSP OF STEVENS PT	EMPLOYMENT PHYSICAL ROLLIN	01-250-000-57100	305.00
MMG		EMPLOY PHYSICAL-PASZCZAK	01-250-000-57100	305.00
MMG		EMPLOYMENT PHYSICAL-RANKIN	01-250-000-57100	305.00
MMG		EMPLOYMENT-VANDERTIE	01-250-000-57100	305.00
WARNER	WARNER-WEXEL WHOLESAL &	SOAP	01-250-000-54999	85.12
TOTAL				2,260.17
TOTAL FIRE DEPARTMENT				2,260.17

STREET SWEEPING

04545	DOOR COUNTY COOPERATIVE	SEALANT	01-330-000-51400	6.99
TOTAL				6.99
TOTAL STREET SWEEPING				6.99

SNOW REMOVAL

INVOICES DUE ON/BEFORE 04/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575	DOOR COUNTY HARDWARE	WIRE ROPE	01-410-000-51400	8.94
		TOTAL		8.94
		TOTAL SNOW REMOVAL		8.94
STREET SIGNS AND MARKINGS				
04575	DOOR COUNTY HARDWARE	FASTENERS	01-420-000-52550	8.35
		TOTAL		8.35
		TOTAL STREET SIGNS AND MARKINGS		8.35
STREET MACHINERY				
04575	DOOR COUNTY HARDWARE	PAINT	01-450-000-53000	3.49
04575		CLEVIS SLIP HOOK	01-450-000-52700	31.96
06005	JFTCO, INC	HOSE & FREIGHT	01-450-000-53000	128.40
06005		PUMP	01-450-000-53000	945.16
06594	FOX VALLEY TRUCK & BODY INC.	INS REIMB-TRUCK REPAIR S3 VEHC	01-450-000-53000	2,500.00
08700	HYDRAULIC SERVICE INC	CYLINDER REPAIR	01-450-000-53000	286.21
WAUAS	WAUSAU EQUIPMENT CO INC	BLOWER PARTS	01-450-000-53000	1,689.45
		TOTAL		5,584.67
		TOTAL STREET MACHINERY		5,584.67
CITY GARAGE				
04545	DOOR COUNTY COOPERATIVE	CREDIT RETURN	01-460-000-55300	-32.33
04575	DOOR COUNTY HARDWARE	HOLD DOWN STRAP	01-460-000-58999	4.58
04575		MATERIALS	01-460-000-56250	47.25
04575		EYE BOLT	01-460-000-56250	1.79
04575		DRILL BIT	01-460-000-52700	3.99
04575		BOW RAKE	01-460-000-52700	35.98
04575		GARDEN SPRAYER 1 G	01-460-000-56250	14.99
04575		BULBS	01-460-000-55300	4.99
13150	MASTERCRAFT WELDING SYSTEM	2 29"X5"X3/16 & 2 29"X5"X1/8"	01-460-000-56250	25.00
13150		10' 1/4 X 1/2 FLAT BAR	01-460-000-56250	20.00
18950	SAFETY-KLEEN CORP	PARTS WASHER SERVICE	01-460-000-58999	236.58
19700	PETTY CASH	STORAGE RACK	01-460-000-54999	18.70
		TOTAL		381.52
		TOTAL CITY GARAGE		381.52
PARK & RECREATION ADMIN				
04696	DOOR COUNTY TREASURER	03/16 PARKS INTERNET	01-500-000-56700	4.05
		TOTAL		4.05

INVOICES DUE ON/BEFORE 04/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
TOTAL PARK & RECREATION ADMIN				4.05
PARKS AND PLAYGROUNDS				
04545	DOOR COUNTY COOPERATIVE	RAKE	01-510-000-51750	15.29
04545		SHOVEL, RAKE, GRASS SEED	01-510-000-51750	154.33
04575	DOOR COUNTY HARDWARE	PAINT SUPPLIES	01-510-000-51850	20.46
04575		PAINT SUPPLIES	01-510-000-51850	32.78
04575		PAINT	01-510-000-51850	5.98
04575		PAINT	01-510-000-51850	23.94
04575		PAINT & FASTENERS	01-510-000-51850	25.47
04575		CREDIT RETURNS	01-510-000-52100	-35.96
04575		PAINT	01-510-000-52100	11.96
04575		PAINT	01-510-000-52100	7.98
04575		FASTENERS	01-510-000-51850	6.45
04575		PAINT	01-510-000-52100	7.98
04575		SANDPAPER	01-510-000-52100	4.49
04575		FASTENERS	01-510-000-51750	5.18
04575		PAINT	01-510-000-52100	19.96
04575		LETTER KITS	01-510-000-51850	19.97
04575		WIRE ROPE CLIP	01-510-000-51850	5.94
04575		SIGNAGE	01-510-000-52550	5.37
04575		FASTENERS	01-510-000-52350	8.28
04575		FASTENERS	01-510-000-54999	2.76
04575		CLEANING SUPPLIES	01-510-000-54999	32.96
04575		HARDWARE	01-510-000-54999	4.14
13150	MASTERCRAFT WELDING SYSTEM	18" 21/2 X2 1/2 TUBE	01-510-000-51850	13.44
13150		3 3X3/16X20' TUBE	01-510-000-54999	618.00
13360	MENARDS-GREEN BAY EAST	LANDSCAPE BLOCK	01-510-000-51750	907.82
TOTAL				1,924.97
TOTAL PARKS AND PLAYGROUNDS				1,924.97
BALLFIELDS				
04575	DOOR COUNTY HARDWARE	PATCHING MATERIALS	01-520-000-54999	10.27
04575		CAULK	01-520-000-56500	6.00
04575		MATERIALS	01-520-000-54999	63.94
04575		PLUMBING SUPPLIES	01-520-000-54999	52.92
04575		FLASHLITE & WALBOARD ANC KIT	01-520-000-56500	25.98
TOTAL				159.11
TOTAL BALLFIELDS				159.11
WATERFRONT PARKS & WALKWAYS				
13360	MENARDS-GREEN BAY EAST	LANDSCAPE BLOCK	01-570-000-51750	400.00
13360		DELIVERY CHARGE	01-570-000-51750	119.00
TOTAL				519.00

INVOICES DUE ON/BEFORE 04/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
			TOTAL WATERFRONT PARKS & WALKWAYS	519.00
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	APRIL EAP	01-600-000-56553	150.83
			TOTAL	150.83
			TOTAL EMPLOYEE BENEFITS	150.83
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	03/16 COMM DEV INTERNET	01-900-000-56700	5.40
			TOTAL	5.40
			TOTAL COMMUNITY & ECONOMIC DEVLPMT	5.40
			TOTAL GENERAL FUND	59,117.88
CAPITAL FUND				
GENERAL EXPENDITURES				
DEGROOT	DE GROOT, INC	SBU WATER PORTION-OAK & 4TH AV	10-199-000-51525	65,443.27
			TOTAL	65,443.27
			TOTAL GENERAL EXPENDITURES	65,443.27
FIRE DEPARTMENT				
EXPENSE				
PAULCONW	PAUL CONWAY SHIELDS	TURNOUT GEAR	10-250-000-59050	3,378.80
			TOTAL EXPENSE	3,378.80
			TOTAL FIRE DEPARTMENT	3,378.80
STORM SEWERS				
EXPENSE				
DEGROOT	DE GROOT, INC	CITY PORTION-OAK ST & 4TH AVE	10-300-000-59115	8,270.41
			TOTAL EXPENSE	8,270.41
			TOTAL STORM SEWERS	8,270.41
ROADWAYS/STREETS				
EXPENSE				
06012	FASTENAL COMPANY	SPRAY PAINT	10-400-000-59095	155.76
			TOTAL EXPENSE	155.76

DATE: 04/08/2016  
TIME: 14:08:08  
ID: AP443000.CST

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
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CAPITAL FUND					
ANNUAL RESURFACING & BASE REP.					
ANNUAL RESURFACING & BASE REP.					
04696	DOOR COUNTY TREASURER	CLY BNKS TRNSFR AGREE PMNT 1	10-400-110-59095	260,000.00	
				TOTAL ANNUAL RESURFACING & BASE REP.	260,000.00
				TOTAL ROADWAYS/STREETS	260,155.76
PARKS AND PLAYGROUNDS					
EXPENSE					
06580	FOTH AND VAN DYKE	ENGINEER SVC PHS 2 BRAD LAKE	10-510-000-59025	2,487.56	
				TOTAL EXPENSE	2,487.56
				TOTAL PARKS AND PLAYGROUNDS	2,487.56
				TOTAL CAPITAL FUND	339,735.80
CABLE TV					
CABLE TV / GENERAL					
CABLE TV / GENERAL					
04696	DOOR COUNTY TREASURER	03/16 PEG INTERNET	21-000-000-56700	100.00	
				TOTAL CABLE TV / GENERAL	100.00
				TOTAL CABLE TV / GENERAL	100.00
				TOTAL CABLE TV	100.00
				TOTAL ALL FUNDS	398,953.68

**MANUAL CHECKS**

DELTA DENTAL	\$5,789.60
04/04/16	
Check #79218	
April Dental Insurance	
Various Departmental Accounts	

NETWORK HEALTH	\$91,133.40
04/04/16	
Check # 79218	
April Health Insurance	
Various Departmental Accounts	

<b>TOTAL MANUAL CHECKS</b>	<b>\$96,923.00</b>
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