

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**April 26, 2016**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 p.m. by Chairperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett and Stults were present. Alderperson Ireland was excused. Also present: City Administrator Van Lieshout, Finance Director/City Treasurer Clarizio, Municipal Services Director Bordeau, Community Development Director Olejniczak, Assistant Fire Chief Montevideo, Chris Kellems and Receptionist Metzger.

A motion was made by Alderperson Stults, seconded by Alderperson Fett to adopt the following agenda.

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Update City of Sturgeon Bay's Aquatic Management Plan.
4. Consideration of: City Fees.
5. Consideration of: Kayak Tour Concession Lease Rental Agreement.
6. Unfinished Business.
7. Review bills.
8. Adjourn.

Carried.

Consideration of: Update City of Sturgeon Bay's Aquatic Management Plan:

Municipal Services Director Bordeau explained the DNR notified the City that its aquatic management plan must be updated, or the City will not be able to weed harvest or spray within the bay. The current plan has not been updated since 2000. He stated \$60,000 was allocated in the 2016 budget and that two bids were received, one from Onterra, LLC in the amount of \$29,500.00 and one from Lake and Pond Solutions Co. in the amount of \$15,000.00. After further research, Mr. Bordeau stated he discovered that there are pending legal issues against Lake and Pond Solutions Co. due to work not completed and therefore suggests that the Committee award the contract to Onterra, LLC.

Chris Kellems, 120 Alabama St. spoke requesting the Committee consider changing the name of the aquatic management plan to aquatic plant management plan which reflects the nature of the plan. In addition, Ms. Kellems requested that Sunset Park and the Llama Wama lagoon be included in the management plan and expressed specific concerns regarding water quality testing. Municipal Service Director Bordeau stated water quality testing is already included in the plan. The Committee discussed the request for Llama Wama to be included, expressing concern over spending public funds on waterway that discourages public use and is posted with "No Trespassing" signs. Ms. Kellems stated that signs will come down immediately.

Moved by Alderperson Stults, seconded by Alderperson Fett to recommend to Common Council to award the contract to Onterra, LLC to complete the Aquatic Plant Management Plan update. Carried.

Consideration of: City Fees:

Finance Director/City Treasurer Clarizio explained that the Staff was asked by the Committee of the Whole to review and propose changes to the list of City fees. The Committee discussed the proposed changes with the focus on the addition of several new fees, such as brush collection, tent inspection and firework permits.

Moved by Alderperson Stults, seconded by Alderperson Fett to recommend to Common Council to approve the fee increases, new fees and discontinuance of fees, and forward the resolution to Council. Carried.

Consideration of: Kayak Tour Concession Lease Rental Agreement:

City Administrator Van Lieshout provided additional information to the Committee addressing their questions from the April 12, 2016 meeting. The questions were in regard to logistics, location and route on the request to offer guided kayak tours in the City from Tim Pflieger, Team Leadership Center, Inc. Mr. VanLieshout explained that Team Leadership Center, Inc. has contracts with other municipalities in Door County providing kayak, paddleboard rentals and kayak tours with professional guides that are ACA certified. Assistant Fire Chief Montevideo touched on safety concerns, kayak tour route and the no wake zone. Mr. Van Lieshout stated the City Attorney has reviewed and is satisfied with the revised lease agreement.

Moved by Alderperson Stults, seconded by Alderperson Fett to recommend to Common Council to approve the lease agreement between the City of Sturgeon Bay and Team Leadership Center, Inc. as presented. Carried.

There were no items for review on the unfinished business list.

Review bills

Moved by Alderperson Fett seconded by Alderperson Stults to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Stults, seconded by Alderperson Fett to adjourn. Carried. The meeting adjourned at 4:51p.m.

Respectfully submitted  
Tricia Metzger