

AGENDA
CITY OF STURGEON BAY
INDUSTRIAL PARK DEVELOPMENT REVIEW TEAM
Monday, February 22, 2016
11:00 a.m.
Community Room, City Hall
421 Michigan Street

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 23, 2015.
4. Consideration of: Proposed signage for Cadence, 1425 S. Neenah Avenue.
5. Consideration of: Proposed landscaping for Cadence, 1425 S. Neenah Avenue.
6. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

IPDRT Members:
Jerry Stults
Bill Murrock
Sandy Hurley
Bill Chadoir, Alternate

02/17/16
12:00 p.m.
CN

Industrial Park Development Review Team
Wednesday September 23, 2015

A meeting of the Industrial Park Development Review Team was called to order at 1:30 p.m. by Chairperson Jerry Stults in Community Room, City Hall, 421 Michigan Street.

Roll call: Members Jerry Stults, Sandy Hurley, and William Murrock were present. Also present were Ourown Construction representative Duane Magnum, Planner/Zoning Administrator Ryan Kernosky, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of Agenda: Moved by Ms. Hurley, seconded by Mr. Stults to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from June 4, 2015.
4. Consideration of: Proposed building for Murrock's Lawn Maintenance on E. Keel Ct.
5. Adjourn.

Carried.

Approval of minutes from June 4, 2015: Moved by Mr. Murrock, seconded by Mr. Stults to approve the minutes from June 4, 2015. All ayes. Carried.

Consideration of: Proposed building for Murrock's Lawn Maintenance on E. Keel Ct.: Mr. Murrock recused himself from voting due to conflict of interest.

Mr. Murrock presented the proposed plans for an 8400 square-foot steel structure that will be placed on a cement slab. It will replicate the building across the street owned by Bay Electric and have the same look and layout of the building and office area. It will be fully insulated, with four garage doors and an entry door located by the office. There will be brick placed halfway up on both sides of the entry door, capped with a stone sill to dress up the building.

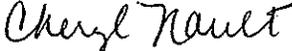
Signage was discussed. Mr. Murrock mentioned that the signage will be the same as what he has now. The ground sign will be placed in front of the building on the south side of the driveway entrance. The 4' x 8' sign will be placed on posts not to exceed 8 feet in height. Mr. Olejniczak stated that the sign must be setback at least 5 feet from the right-of-way line.

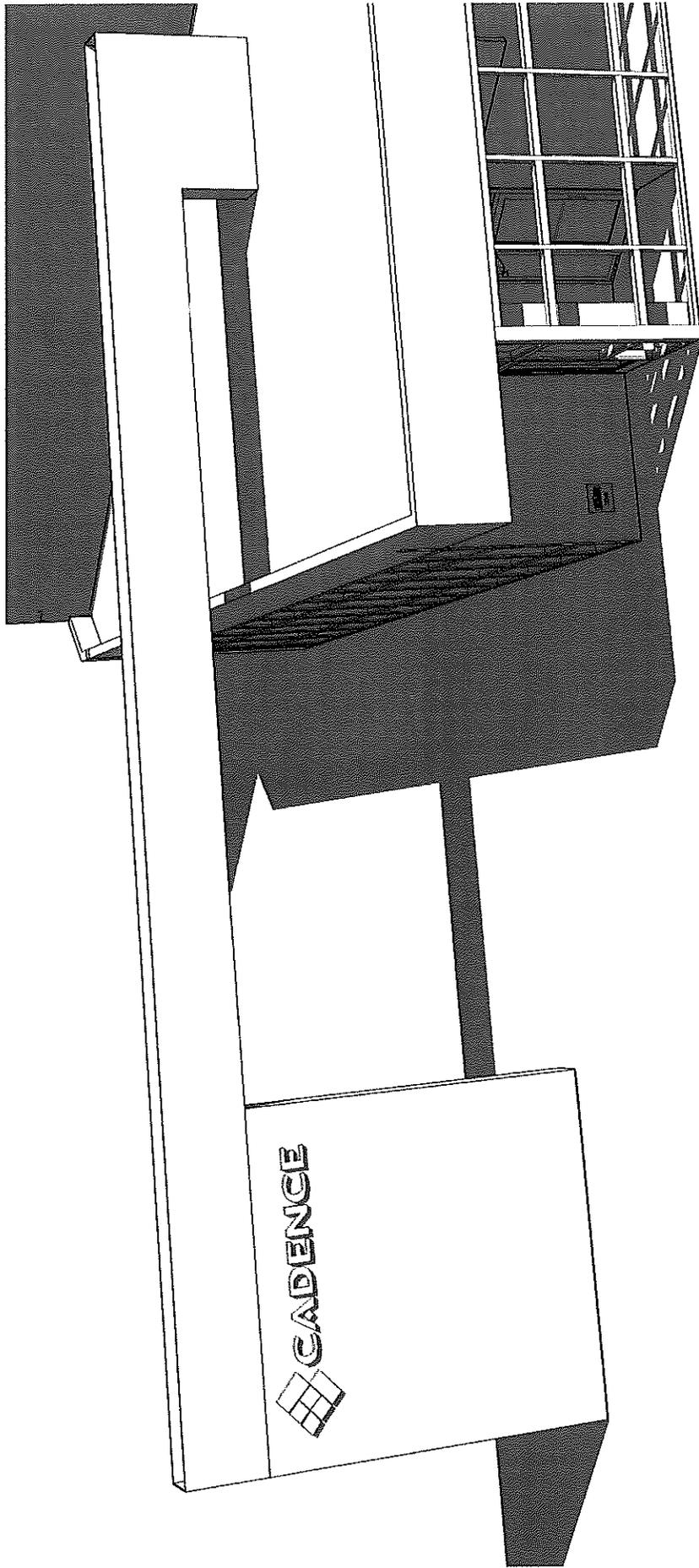
Mr. Olejniczak added that the building meets all building setbacks for the Industrial Park. The parking area was discussed. There is a 10-foot parking setback from Shiloh Road, as well as from Keel Court. Three street trees are required. The location needs to fit in terms of stormwater and above wires. There is an easement for stormwater that should not impact the building. Stormwater management has been approved by the City Engineer.

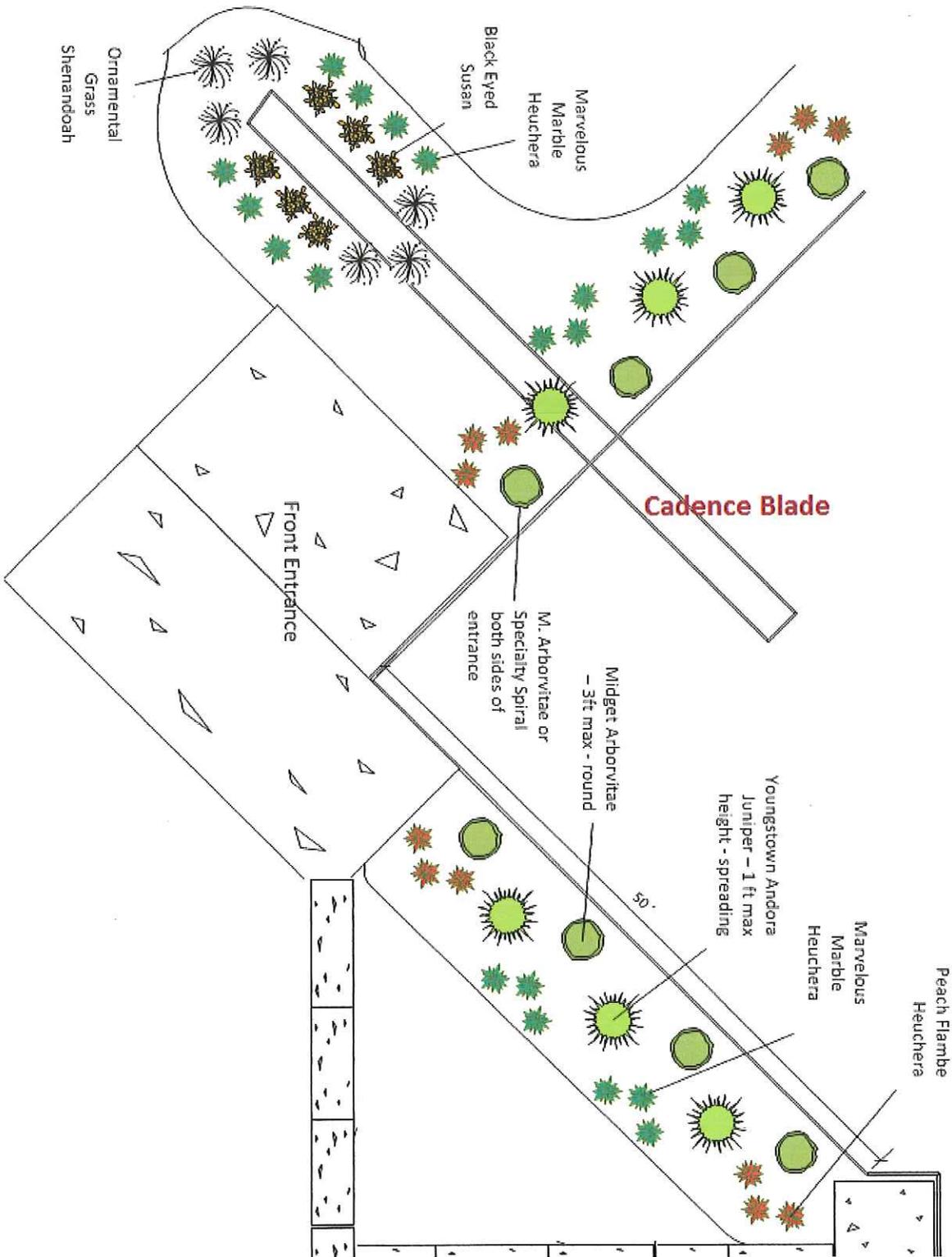
After further discussion, it was moved by Ms. Hurley, seconded by Mr. Stults to approve the proposed building provided it meets the 10-foot setback for parking spaces, three trees are planted to meet the street tree requirement, drainage requirement meets the City Engineer's approval, the sign location to be approved by staff. All ayes. Carried.

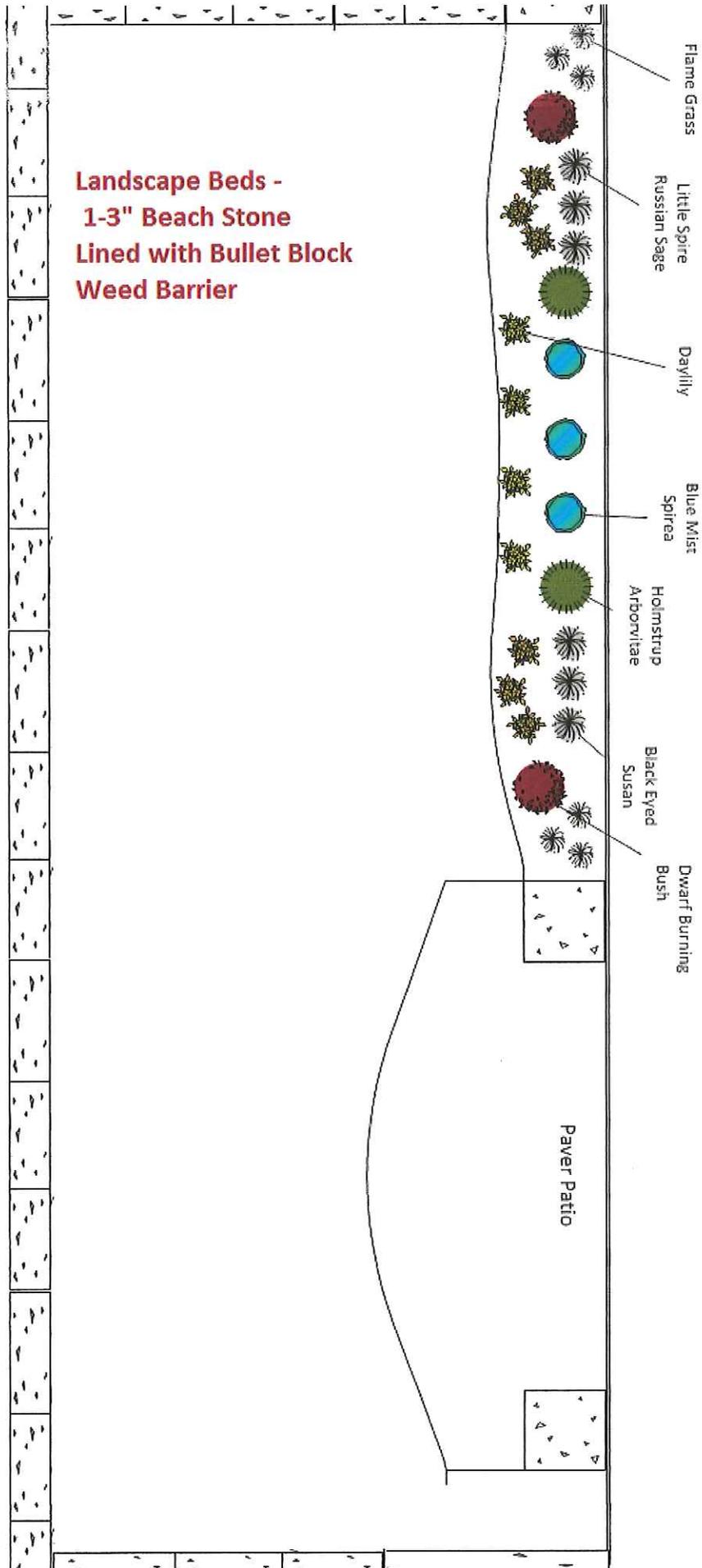
Adjourn. Moved by Mr. Stults, seconded Mr. Murrock to adjourn. Carried. Meeting adjourned at 1:45 p.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary







North End