



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MAY 3, 2016
IMMEDIATELY FOLLOWING BOARD OF PUBLIC WORKS
WHICH BEGINS AT 12 NOON
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Presentation to Retired Lt. Richard Stuewer for recognition of 40 years of service with Sturgeon Bay Fire Department.
6. Consideration of the following bills: General Fund – \$61,827.29, Capital Fund - \$46,252.18, Cable TV - \$4,685.00, TID #3 – \$143.00, TID #4 – 4,735.50, and Solid Waste Enterprise Fund - \$1,414.47 for a grand total of \$119,057.44. [roll call]

7. CONSENT AGENDA

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

- * a. Approval of 4/19/16 regular Common Council minutes.
- * b. Approval of the following minutes:
 - (1) Zoning Board of Appeals – 4/12/16
 - (2) Finance/Purchasing & Building Committee – 4/12/16
 - (3) Community Protection & Services Committee – 4/14/16
 - (4) Waterfront Redevelopment Authority – 4/19/16
- * c. Place on file the following report:
 - (1) Inspection Department Report – March 2016
- * d. Consideration of: Approval of beverage operator licenses.
- * e. Consideration of: Approval of Temporary Class B Beer license.
- * f. Consideration of: Approval of Temporary Class B Beer & Class B Wine license.
- * g. Consideration of: Approval of 6 Month Class B Beer license.
- * h. Consideration of: Approval of Transfer for a Class B Beer License and Class C Wine license.
- * i. Consideration of: Approval of Sidewalk Café permit for Crate.

* j. Finance/Purchasing & Building Committee recommendation re: Deny the request from Tom Kuffel, Palmer Johnson Yachts, LLC to waive invoice #2016016 in the amount of \$125.00 for snow removal fees.

8. Mayoral appointments.

9. Community Protection & Services Committee recommendation re: Repeal and recreate Section 15.01(4) of the Municipal Code (Building Code).

10. First reading of ordinance re: Repeal and recreate Section 15.01(4) of the Municipal Code (Building Code).

11. Committee Chairperson Reports:

- a. City Plan Commission
- b. Finance/Purchasing & Building Committee
- c. Park & Recreation Committee

12. Public comment on non-agenda items.

13. Mayor's comments.

14. Convene in closed session in accordance with the following exemption:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e).

Consideration of: Purchase of public property.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.

15. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 4.29.16

Time: 12:00pm

By: JM

INVOICES DUE ON/BEFORE 05/03/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0000211	ST PETERS LUTHERAN CHURCH	PBLC HRING SIGN RFND/ST PETERS	01-000-000-23168	50.00
R0001371	C & C CUSTOM BUILDERS	PBLIC HRING SIGN RFND/CC BUILD	01-000-000-23168	50.00
R0001372	RUSS CIHLAR	PUBLIC HRING SIGN RFND/R CIHLAR	01-000-000-23168	50.00
R0001375	CINDY ARNEMAN	PARK RESERVATION REF/ARNEMAN	01-000-000-46300	55.00
R0001375		PARK RESERVATION REF/ARNEMAN	01-000-000-24215	2.75
R0001375		PARK RESERVATION REF/ARNEMAN	01-000-000-24215	0.28
TOTAL LIABILITIES				208.03
TOTAL GENERAL FUND				208.03
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	02/16 GENERAL LEGAL MATTERS	01-110-000-55010	2,437.50
TOTAL				2,437.50
TOTAL LAW/LEGAL				2,437.50
CITY CLERK-TREASURER				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ENVELOPES	01-115-000-51950	38.82
CHASE	JP MORGAN CHASE BANK	AIRLINE TICKET/REINHARDT	01-115-000-55600	406.70
TOTAL				445.52
TOTAL CITY CLERK-TREASURER				445.52
ADMINISTRATION				
CHASE	JP MORGAN CHASE BANK	MEAL EXPNSE/DEVELOPMNT MTG	01-120-000-55600	8.00
CHASE		PARKING EXPENSE	01-120-000-55600	2.00
TOTAL				10.00
TOTAL ADMINISTRATION				10.00
CITY ASSESSOR				
01650	APEX SOFTWARE	APEX SKETCH SOFTWARE ANNL RENWL	01-130-000-51100	235.00
01740	ASSESSMENT TECHNOLOGIES	TECH SUPPORT	01-130-000-55550	60.00
ASSO APP	ASSOCIATED APPRAISAL	05/03/16 CONTRACT	01-130-000-55010	1,245.83
CHASE	JP MORGAN CHASE BANK	BUSINESS CARDS/TONG	01-130-000-52800	27.99
TOTAL				1,568.82
TOTAL CITY ASSESSOR				1,568.82
BUILDING/ZONING CODE ENFORCEMT				
SAFEUIL	SAFE BUILT	MARCH PLAN REVIEWS	01-140-000-55010	467.50

INVOICES DUE ON/BEFORE 05/03/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
SAFEBUIL		MARCH '16 PERMITS	01-140-000-55010	2,001.62
SAFEBUIL		OCT 15 PLAN REVIEW FEES	01-140-000-55010	297.50
TOTAL				2,766.62
TOTAL BUILDING/ZONING CODE ENFORCEMENT				2,766.62
ELECTIONS DEPARTMENT				
22800	WALMART COMMUNITY	ELECTION SUPPLIES	01-155-000-54999	43.45
TOTAL				43.45
TOTAL ELECTIONS DEPARTMENT				43.45
CITY HALL				
04696	DOOR COUNTY TREASURER	105.57G UNLD @ 1.94/G	01-160-000-51650	204.81
23730	WPS	421 MICHIGAN ST-CITY HALL	01-160-000-56600	1,388.85
VIKING	VIKING ELECTRIC SUPPLY, INC	BULBS	01-160-000-55300	121.20
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-54999	6.59
WARNER		CLEANING SUPPLIES	01-160-000-54999	10.69
TOTAL				1,732.14
TOTAL CITY HALL				1,732.14
GENERAL EXPENDITURES				
MEDIVAN	MEDIVAN, INC	CITY EMPLYS AUDIOMETRIC TSTING	01-199-000-55605	865.40
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	MAINT AGREE RENEWAL E608	01-199-000-55650	579.60
TOTAL				1,445.00
TOTAL GENERAL EXPENDITURES				1,445.00
POLICE DEPARTMENT				
06592	FOX VALLEY TECHNICAL COLLEGE	LEAP CONF/OLSON	01-200-000-55600	225.00
15890	PACK AND SHIP PLUS	USPS FIRST CLASS MAIL FLAT	01-200-000-57250	1.31
CHASE	JP MORGAN CHASE BANK	ADAPTER	01-200-000-55500	3.99
CHASE		2016 MEMBER DUES FBI/PORTER	01-200-000-56000	85.00
CHASE		MEAL EXPENSE/COLD CASE	01-200-000-55600	60.91
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	MAINT AGREEMENT RENEWAL	01-200-000-55650	802.50
STAPLES		CONTRACT OVRAGE	01-200-000-55650	204.32
TOTAL				1,383.03
TOTAL POLICE DEPARTMENT				1,383.03
POLICE DEPARTMENT/PATROL				

INVOICES DUE ON/BEFORE 05/03/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
02005	BAY ELECTRONICS, INC.	TWO WAY RADIO REPAIR	01-215-000-57550	60.00
02329	JOE BILODEAU	MEAL REIM/BILODEAU	01-215-000-55600	31.10
03075	CARQUEST OF DOOR COUNTY	BATTERY-SQUAD 50	01-215-000-58600	101.83
04696	DOOR COUNTY TREASURER	FUEL CHARGES 1166.69G @ 1.94	01-215-000-51650	2,263.38
19324	STEVEN SOUTH	MEAL REIMBURSE/SOUTH	01-215-000-55600	11.41
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	10.10
19880		724 SHORECREST RD CAMERA	01-215-000-56150	11.56
20725	T R COCHART TIRE CENTER	TIRE DISPOSAL	01-215-000-52850	3.00
21450	THE UNIFORM SHOPPE	UNIFORM ITEMS/BILODEAU	01-215-000-52900	163.35
22800	WALMART COMMUNITY	FRAMES	01-215-000-54999	18.00
22800		TISSUES	01-215-000-54999	8.95
23640	WISCONSIN DEPT OF JUSTICE	TIME SYSTEM ACCESS 04/16-06/16	01-215-000-58999	360.00
ALBERTSO	JASON ALBERTSON	04/16 WRK BOOT REIMBSE/ALBERTS	01-215-000-52900	100.00
ALBERTSO		MEAL REIMB/ALBERTSON	01-215-000-55600	48.94
CALIBRE	CALIBRE PRESS	WARRIORS EDGE COURSE/DORNER	01-215-000-55600	139.00
CDE	PAULA REICHEL	CSO UNIFORM SHIRTS	01-215-000-52950	235.98
CHASE	JP MORGAN CHASE BANK	GLOVES	01-215-000-54999	114.99
CHASE		POUCHES	01-215-000-52950	82.00
CHASE		MEAL EXPENSE/HENRY	01-215-000-55600	21.89
CHASE		MEAL EXPENSE/HENRY	01-215-000-55600	9.75
CHASE		LODGING/HENRY	01-215-000-55600	92.00
CHASE		MEAL EXPENSE/HENRY	01-215-000-55600	12.56
CHASE		5X7 PRINT-DUCKY	01-215-000-54999	16.00
CHASE		BCSO TRAINING	01-215-000-55600	180.61
CHASE		FTO COURSE/JENNERJOHN	01-215-000-55600	300.00
CHASE		LODGING/ALBERTSON SWAT TRNING	01-215-000-55600	307.32
CHASE		POLICE DEPT FLAG	01-215-000-54999	48.51
HOUGAARD	CHAD HOUGAARD	MEAL REIMB-HOUGAARD	01-215-000-55600	47.01
TASSOUL	MARKUS TASSOUL	MEAL REIMB-TASSOUL	01-215-000-55600	54.44
USARMOR	US ARMOR	4 FLASHLIGHT POUCHES	01-215-000-52900	115.00
USARMOR		2 GAS/SMOKE POUCHES	01-215-000-52900	52.50
USARMOR		FREIGHT	01-215-000-52900	12.09
TOTAL				5,033.27
TOTAL POLICE DEPARTMENT/PATROL				5,033.27
POLICE DEPT. / INVESTIGATIONS				
11870	KUSTOM SIGNALS INC	RADAR BATTERY	01-225-000-57950	135.00
ACCURINT	LEXISNEXIS RISK SOLUTIONS	03/16 CONTRACT FEE	01-225-000-57950	105.00
DIVE	DIVE RIGHT IN SCUBA, INC	PRESSURE GAUGE W/HOSE	01-225-000-57950	80.75
DIVE		32" HP RHINO HOSE	01-225-000-57950	24.64
R0000670	TAHNA EVERS	1.5 HRS OF INTERPRETATION	01-225-000-57950	75.00
TOTAL				420.39
TOTAL POLICE DEPT. / INVESTIGATIONS				420.39
FIRE DEPARTMENT				
02001	RED THE UNIFORM TAYLOR	UNIFORMS	01-250-000-52900	417.72
02001		UNIFORMS	01-250-000-52900	17.79
02001		CLASS A PINS	01-250-000-52900	25.79

INVOICES DUE ON/BEFORE 05/03/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03806	CUMMINS NPOWER, LLC	FUEL PUMP # 4	01-250-000-53000	463.72
04696	DOOR COUNTY TREASURER	MARCH FUEL	01-250-000-51650	673.99
06012	EASTENAL COMPANY	WINCH REPAIR PARTS	01-250-000-54999	3.08
06400	FIVE ALARM FIRE SAFETY	GAS SENSOR	01-250-000-56250	239.00
14875	NWTC GREEN BAY	EMR BOOKS/GORDON & BAGNALL	01-250-000-55600	417.98
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	205.00
16570		NEW EMPLOY UNIFORM	01-250-000-52950	79.00
16570		NEW EMPLY UNIFORM HAT-SHIRTS	01-250-000-52950	239.98
16570		UNIFORMS	01-250-000-52900	370.55
19880	STURGEON BAY UTILITIES	835 N 14TH AVE SALT SHED	01-250-000-56675	5.20
19880		835 N 14TH AVE CITY GARAGE	01-250-000-56675	42.00
19880		SUNSET CNTR CONC	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	95.72
19880		WEST SIDE FIRE STATION	01-250-000-58650	89.60
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RESTROOM	01-250-000-56675	26.00
19880		JAYCEES BALLFLD STAND	01-250-000-56675	13.00
19880		MIC ST JC BALLFLD SPRINK	01-250-000-56675	42.00
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	5.20
19880		916 N 14TH AVE WARNING SIREN	01-250-000-56150	8.24
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	15.89
19880		835 N 14TH AVE SIGN SHED	01-250-000-56675	5.20
19880		CHERRY BLOSSOM PARK	01-250-000-56675	13.00
19880		CLAY BANKS SIREN	01-250-000-56150	17.15
20725	T R COCHART TIRE CENTER	2 TIRES #4	01-250-000-53000	1,313.38
21450	THE UNIFORM SHOPPE	UNIFORM BOOT/PAYE	01-250-000-52900	129.95
22800	WALMART COMMUNITY	OFFICE SUPPLIES	01-250-000-51950	25.35
22800		CLEANING SUPPLIES	01-250-000-54999	21.60
23629	WISCONSIN DEPT OF SAFETY &	FIRE INSPECT CERTIFICATIONS	01-250-000-55600	186.80
23730	WPS	656 S OXFORD AVE-WS FIRE	01-250-000-56600	141.53
CHASE	JP MORGAN CHASE BANK	NAVIGATION APP	01-250-000-54999	8.43
CHASE		IPAD ADAPTER	01-250-000-51950	27.95
CHASE		AIRLINE FLIGHT	01-250-000-55600	364.97
CHASE		BLUE CARD CONFERENCE	01-250-000-55600	499.00
CHASE		UNIFORM	01-250-000-52900	39.90
CHASE		MEAL EXPENSE	01-250-000-55600	33.00
CHASE		MEAL EXPENSE	01-250-000-55600	27.08
CHASE		MEAL EXPENSE	01-250-000-55600	47.99
CHASE		LODGING EXPENSE	01-250-000-55600	314.28
CHASE		FUEL	01-250-000-51650	37.50
CHASE		FUEL	01-250-000-51650	24.70
CHASE		FUEL	01-250-000-51650	24.02
CHASE		FUEL	01-250-000-51650	24.22
CHASE		FUEL	01-250-000-51650	21.18
CHASE		FUEL	01-250-000-55600	31.31
CHASE		SERVICE PLAQUE	01-250-000-54999	175.00
CHASE		BATTERIES	01-250-000-54999	221.93
CHASE		FIRE DEPT FLAG	01-250-000-51350	44.46
CHASE		BOAT FUEL	01-250-000-51650	13.85
LEGEND	LEGEND DATA SYSTEMS, INC.	ACCOUNTABILITY TAGS	01-250-000-52350	30.10
O'REILLY	O'REILLY AUTO PARTS	WINCH FUSE #8	01-250-000-53000	4.99
O'REILLY		HEAD LIGHT #6	01-250-000-53000	6.59

INVOICES DUE ON/BEFORE 05/03/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
PAULCONW	PAUL CONWAY SHIELDS	GLOVES-NEW HIRE	01-250-000-52950	81.50
		TOTAL		7,566.96
		TOTAL FIRE DEPARTMENT		7,566.96
STORM SEWERS				
19860	STURGEON BAY SAND & GRAVEL	MASON SAND	01-300-000-54999	9.46
		TOTAL		9.46
		TOTAL STORM SEWERS		9.46
STREET SWEEPING				
06012	FASTENAL COMPANY	LADDER	01-330-000-51400	72.93
		TOTAL		72.93
		TOTAL STREET SWEEPING		72.93
ROADWAYS/STREETS				
07887	WALTER HANISKO	2016 CDL RENEWAL/HANISKO	01-400-000-54999	30.00
		TOTAL		30.00
		TOTAL ROADWAYS/STREETS		30.00
STREET MACHINERY				
02005	BAY ELECTRONICS, INC.	RADIO PARTS	01-450-000-57550	52.50
03075	CARQUEST OF DOOR COUNTY	OIL SEALS	01-450-000-52150	25.56
04696	DOOR COUNTY TREASURER	301.97G UNLD @ 1.94/G	01-450-000-51650	585.82
04696		974.95G DSL @ 1.758/G	01-450-000-51650	1,713.96
07765	GRAINGER INC	ROCKER SWITCH-DUMP TRUCK	01-450-000-53000	25.40
11545	MAPLE STREET SIGN CO.	CITY LOGO ON DUMP TRUCK	01-450-000-53000	135.60
18945	S & R TRUCK CENTER	FUEL INJECTOR	01-450-000-53000	639.69
FLEETPRI	FLEETPRIDE	BAND CLAMPS	01-450-000-52150	29.20
FLEETPRI		WIPER BLADES AND LIGHT	01-450-000-53000	108.99
		TOTAL		3,316.72
		TOTAL STREET MACHINERY		3,316.72
CITY GARAGE				
01469	AIRGAS NORTH CENTRAL	OXYGEN/INM/ACETYLENE	01-460-000-54999	241.48
04545	DOOR COUNTY COOPERATIVE	GRASS SEED	01-460-000-54999	134.55
19880	STURGEON BAY UTILITIES	835 N 14TH AVE SALT SHED	01-460-000-56150	8.24

INVOICES DUE ON/BEFORE 05/03/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		835 N 14TH AVE CITY GARAGE	01-460-000-56150	1,255.16
19880		835 N 14TH AVE CITY GARAGE	01-460-000-58650	110.37
19959	SUPERIOR CHEMICAL CORP	SHOP SUPPLIES	01-460-000-54999	454.47
19959		SOLVENT	01-460-000-54999	355.44
23730	WPS	835 N 14TH AVE-CITY GARAGE	01-460-000-56600	1,282.30
O'REILLY	O'REILLY AUTO PARTS	STAR BIT SET	01-460-000-52700	19.99
TOTAL				3,862.00
TOTAL CITY GARAGE				3,862.00
CELEBRATION & ENTERTAINMENT				
SRO	SRO EVENTS, INC	2016 2ND HARMONY INSTALL	01-480-000-58999	8,966.67
TOTAL				8,966.67
TOTAL CELEBRATION & ENTERTAINMENT				8,966.67
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	TRFC WARNING LITES	01-499-000-58000	8.25
TOTAL				8.25
TOTAL HIGHWAYS - GENERAL				8.25
PARK & RECREATION ADMIN				
22800	WALMART COMMUNITY	PRINTER INK-BOB	01-500-000-51950	42.97
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	KEYBOARD DRAWER	01-500-000-51950	33.29
TOTAL				76.26
TOTAL PARK & RECREATION ADMIN				76.26
PARKS AND PLAYGROUNDS				
01766	AURORA MEDICAL GROUP	12 PRE EMPLOY TESTING @ \$67 EA	01-510-000-57100	804.00
01766		3 MRO FEES @ \$8 EA	01-510-000-57100	24.00
04603	HALRON LUBRICANTS INC	USED OIL PICK UP FEE	01-510-000-58999	50.00
04696	DOOR COUNTY TREASURER	404.98G UNLD @1.94/G	01-510-000-51650	785.66
04696		13.20G DSL @1.758/G	01-510-000-51650	23.21
08225	HERLACHE SMALL ENGINE	WEED EATER PARTS	01-510-000-53000	10.31
13360	MENARDS-GREEN BAY EAST	WALL BLOCK	01-510-000-54999	478.80
13360		WALL BLOCK CAP	01-510-000-54999	118.80
19860	STURGEON BAY SAND & GRAVEL	QUARRY WASH	01-510-000-51750	18.63
19860		QUARRY WASH	01-510-000-51750	30.55
19860		QUARRY WASH	01-510-000-54999	14.34
19880	STURGEON BAY UTILITIES	SUNSET CNTR CONC	01-510-000-56150	58.56
19880		SUNSET CNTR CONC	01-510-000-58650	52.16
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	24.07

INVOICES DUE ON/BEFORE 05/03/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
19880		OTUMBA PARK	01-510-000-56150	18.17
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	45.99
19880		JAYCEES BALFLD STAND	01-510-000-56150	22.22
19880		OTUMBA PRK WALKWAY LITES	01-510-000-56150	36.81
19880		OTUMBA PRK STREET LG	01-510-000-56150	145.94
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	15.49
19880		835 N 14TH AVE SIGN SHED	01-510-000-56150	21.59
19880		CHERRY BLOSSOM PARK	01-510-000-56150	8.55
23730	WPS	335 S 14TH AVE	01-510-000-56600	136.47
PLAY &	PS COMMERCIAL PLAY, LLC	PLAY GROUND RIDES	01-510-000-51350	91.10
WARNER	WARNER-WEXEL WHOLESALE &	CAN LINERS	01-510-000-54999	1,304.50
WARNER		PAPER PRODUCTS	01-510-000-54999	297.34
WARNER		BATHROOM SUPPLIES	01-510-000-54999	138.80
TOTAL				4,776.06
TOTAL PARKS AND PLAYGROUNDS				4,776.06
BALLFIELDS				
20900	TRU GREEN CHEMLAWN	SPRING APP WEED/FEED-MEM FLD	01-520-000-56500	148.00
CHASE	JP MORGAN CHASE BANK	RESTROOM SUPPLIES PBI FLD	01-520-000-54999	689.75
TOTAL				837.75
TOTAL BALLFIELDS				837.75
MUNICIPAL DOCKS				
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LTS	01-550-000-56150	282.52
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	8.24
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	190.37
23730	WPS	36 S NEENAH AVE-RESTROOM	01-550-000-56600	21.59
TOTAL				502.72
TOTAL MUNICIPAL DOCKS				502.72
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY LIGHTS	01-570-000-56150	19.00
19880		DC MUSEUM PKG LOT LIGHTS	01-570-000-56150	190.20
CHASE	JP MORGAN CHASE BANK	PAINT/SAWYER DOCK	01-570-000-52100	199.29
TOTAL				408.49
TOTAL WATERFRONT PARKS & WALKWAYS				408.49
COMMUNITY & ECONOMIC DEVLPMT				
15028	MARTY OLEJNICZAK	MEAL REIMB	01-900-000-55600	42.75
15028		MILEAGE EXPENSE	01-900-000-55600	45.36

INVOICES DUE ON/BEFORE 05/03/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
17700	QUILL CORPORATION	CREDIT RETURN PENS	01-900-000-51950	-7.29
17700		CD'S	01-900-000-51950	22.49
17700		ASSORTED OFFICE SUPPLIES	01-900-000-51950	218.48
17700		RETRACTABLE PENS	01-900-000-51950	10.96
CHASE	JP MORGAN CHASE BANK	BUSINESS CARDS/NAULT	01-900-000-52800	28.00
CHASE		TRAVEL EXPENSE	01-900-000-55600	25.00
CHASE		TRAVEL EXPENSE	01-900-000-55600	25.00
CHASE		TRAVEL EXPENSE	01-900-000-55600	20.00
CHASE		MEAL EXPENSE	01-900-000-55600	17.45
TOTAL				448.20
TOTAL COMMUNITY & ECONOMIC DEVLPMT				448.20
TOTAL GENERAL FUND				48,376.24
CAPITAL FUND				
LIABILITY				
ROGERAND	ROGER J.ANDERSON AND	IND PARK LAND PURCHASE 05/16	10-000-000-23169	8,000.00
TOTAL LIABILITY				8,000.00
TOTAL				8,000.00
PATROL				
15675	OSHKOSH FIRE POLICE	ITEMS FOR NEW SQUAD #20	10-215-000-59035	2,102.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	2016 FORD EXP SQUAD	10-215-000-59035	30,840.00
JIM FORD		DMV FEES	10-215-000-59035	70.50
TOTAL				33,012.50
TOTAL PATROL				33,012.50
FIRE DEPARTMENT				
EXPENSE				
PAULCONW	PAUL CONWAY SHIELDS	TURN-OUT GEAR-CIHLAR	10-250-000-59050	1,689.40
TOTAL EXPENSE				1,689.40
TOTAL FIRE DEPARTMENT				1,689.40
PARKS AND PLAYGROUNDS				
EXPENSE				
06580	FOTH AND VAN DYKE	LITTLE LAKE PROF SVCS	10-510-000-59025	3,550.28
TOTAL EXPENSE				3,550.28
TOTAL PARKS AND PLAYGROUNDS				3,550.28
TOTAL CAPITAL FUND				46,252.18

INVOICES DUE ON/BEFORE 05/03/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	05/03/16 CONTRACT	21-000-000-55015	4,685.00
TOTAL CABLE TV / GENERAL				4,685.00
TOTAL CABLE TV / GENERAL				4,685.00
TOTAL CABLE TV				4,685.00
TID #3 DISTRICT				
TID #3 DISTRICT				
16555	PINKERT LAW FIRM, LLP	02/16 LEGAL MATTERS TID 3	27-330-000-55001	143.00
TOTAL				143.00
TOTAL TID #3 DISTRICT				143.00
TOTAL TID #3 DISTRICT				143.00
TID #4 DISTRICT				
TID #4 DISTRICT				
16555	PINKERT LAW FIRM, LLP	02/16 TID 4 LEGAL MATTERS	28-340-000-55001	3,198.00
HILLSTRO	HILLSTROM COMMUNICATION, INC	PRESS RELEASES	28-340-000-55001	1,537.50
TOTAL				4,735.50
TOTAL TID #4 DISTRICT				4,735.50
TOTAL TID #4 DISTRICT				4,735.50
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	804.59G DSL @ 1.758/G	60-000-000-51650	1,414.47
TOTAL SOLID WASTE ENTERPRISE FUND				1,414.47
TOTAL SOLID WASTE ENTERPRISE FUND				1,414.47
TOTAL SOLID WASTE ENTERPRISE				1,414.47
TOTAL ALL FUNDS				105,606.39

MANUAL CHECKS

MINNESOTA LIFE INSURANCE 04/19/16 Check # 79205 May Life Insurance 01-600-000-50552	\$1,746.32
SOUTHERN DOOR SCHOOL 04/19/16 Check #79207 March Mobile Home Tax & Lottery Payment 01-000-000-41300	\$460.65
STURGEON BAY SCHOOLS 04/19/16 Check #79208 March Mobile Home Tax & Lottery Payment 01-000-000-41300	\$10,478.03
SUPERIOR VISION PLAN 04/26/16 Check #79365 May Vision Insurance Premium 01-000-000-21540	\$766.05
TOTAL MANUAL CHECKS	\$ 13,451.05

INVOICES DUE ON/BEFORE 05/03/2016

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	48,376.24	61,827.29
CAPITAL FUND	46,252.18	
CABLE TV	4,685.00	
TID #3 DISTRICT	143.00	
TID #4 DISTRICT	4,735.50	
SOLID WASTE ENTERPRISE	1,414.47	
TOTAL --- ALL FUNDS	105,606.39	119,057.44

Stewart Zett

[Signature]

4-26-16

COMMON COUNCIL
April 19, 2016

A regular meeting of the Common Council was called to order at 12:01 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Vandertie, Ireland, Wiesner, Stults, and Fett were present. Catarozoli was excused. Gregory entered at 12:12 p.m.

Wiesner/Ireland to adopt agenda. Carried.

Fett/Stults to approve the following bills - General Fund - \$204,205.69, Capital Fund - \$339,735.80, Cable TV - \$100.00 and Solid Waste Enterprise Fund - \$14,224.37 for a grand total of \$558,265.86. Carried.

Ireland/Wiesner to approve consent agenda:

- a. Approval of 4/5/16 regular Common Council minutes.
- b. Approval of following minutes:
 - (1) Finance/Purchasing & Building Committee – 3/29/16
 - (2) Waterfront Redevelopment Authority – 4/5/16
- c. Place on file the following reports:
 - (1) Bank Statement – December 2015
 - (2) Financial Report – December 2015
 - (3) Bank Statement – February 2016
 - (4) Financial Report – February 2016
 - (5) Fire Department Report – March 2016
 - (6) Police Department Report – March 2016
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer license.
- f. Resolution re: Designation of official newspaper.
- g. Resolution re: Designation of Public Depositories.
- h. Consideration of: Approval of request from Miller Art Museum to serve wine at special events.
- i. Finance/Purchasing & Building Committee recommendation re: Purchase of a tandem axle truck from Packer City International in an amount not to exceed \$142,865.00 and trade in the 1995 Ford LTS 8000.
- j. Finance/Purchasing & Building Committee recommendation re: Write of 2014 delinquent personal property taxes in the amount of \$1,508.33.
- k. Finance/Purchasing & Building Committee recommendation re: Approve the sale of property to Pro Products, Inc., parcel #281-72-182726006 located in the Industrial Park along the south side of Jib Street and immediately east of the existing Pro Products building, consistent with the proposed site plan and the City's Industrial Park Sale Policy.

Carried.

The Mayor presented the following appointments:

Finance/Purchasing & Building Committee

Stewart Fett, Chr.
Jerry Stults, Vice-Chr.
Ed Ireland

Personnel Committee

Ron Vandertie, Chr.
Stewart Fett, Vice-Chr.
Jerry Stults

Parking & Traffic Committee

Jerry Stults, Chr.

Ron Vandertie, Vice-Chr.
Will Gregory

Community Protection & Services Committee

Richard Wiesner, Chr.
Ed Ireland, Vice-Chr.
Kelly Catarozoli

Board of Parks & Recreation

Ron Vandertie, Chr.
Jerry Stults, Vice-Chr.
Kelly Catarozoli

City Plan Commission

Richard Wiesner, Chr.
Ron Vandertie, Chair Park & Rec.

Library Board

Kelly Catarozoli
Will Gregory

Local Arts Board

Kelly Catarozoli, Park & Rec. Board Rep.

DCEDC

Thad Birmingham

Loan Review Committee/Revolving Loan Committee

Stewart Fett
Thad Birmingham

Board of Public Works

Kelly Catarozoli, District 1
Ron Vandertie, District 2
Ed Ireland, District 3
Richard Wiesner, District 4
Jerry Stults, District 5
Stewart Fett, District 6
Will Gregory, District 7
Thad Birmingham, Mayor

Harbor Commission

Ed Ireland

Waterfront Redevelopment Authority

Will Gregory
Richard Wiesner

Cable Communication System Advisory Council

Richard Wiesner

Industrial Park Development Review Team

Jerry Stults

Bicycle & Pedestrian Advisory Board

Jerry Stults, Chr.

Sturgeon Bay Utility Commission

Stewart Fett

Jerry Stults
Richard Wiesner
Thad Birmingham

Citizen Appointments

City Plan Commission

Jeff Norland
Michael Gilson
Steve Hurley

Fire & Police Commission

Michael VanDyke

Harbor Commission

Matthew Felhofer
Steve Propsom

Historic Preservation Commission

Dennis Statz

Zoning Board of Appeals

Wayne Spritka

Board of Review

Cathy Wiese

Cable Communication System Advisory Council

Dan Tjernael, Education
Bob Loss
Brad Clinkenbeard

Aesthetic Design & Site Plan Review Board

Josh VanLieshout
Mark Lake

Weed Commissioner

Robert Bordeau

Board of Parks & Recreation

Marilyn Kleist
George Husby
Leif Hagman

Bicycle & Pedestrian Advisory Board

Chad Shefchik
Mark Jenkins

Door County Tourism Zone

Robert Starr
Josh VanLieshout

Local Arts Board

Sara Bradley

Wiesner/Fett to confirm. Carried.

Vandertie/Stults to nominate Stewart Fett as Council President. Carried.

Wiesner/Stults to read in title only and adopt second reading of ordinance re: rezone property from Central Business District (C-2) to Planned Unit Development (PUD)- 49 North Madison Avenue. Carried.

Fett/Ireland to adopt resolution re: debt issuance for Police Department Recording System and Evidence Module Software, and Municipal Services Garage Doors. Carried.

Fett/Wiesner to adopt resolution re: debt issuance for municipal vehicles: Street Sweeper, One Ton Truck, ¾ Ton Truck, and Ford Escape. Carried.

Personnel Committee Chair Vandertie, Parking & Traffic Committee Chair Ireland, Community Protection & Services Committee Chair Wiesner, Sturgeon Bay Utility Commission President Fett presented reports for their respective committees/commissions.

The following people spoke during public comment: Scott Moore, 947 Pennsylvania Street, Kelly Avenson, 26 North 3rd Avenue, Nissa Norton, 945 Bonnie View Drive, Kris Kellums, 120 Alabama, Laurel Brooks, 920 Kentucky Place, Bob Loss, 607 East Walnut Drive, and Liz Orlock 947 Michigan Street.

The Mayor made his comments.

Scott Moore, 947 Pennsylvania Street spoke regarding closed session.

After the Mayor announced the statutory basis, Fett/Wiesner to convene in closed session in accordance with the following exemption: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) (a) Consideration of: Development proposal and incentives for West Side Waterfront Redevelopment project – The Bay Lofts by New Urban Focus, Inc. (b) Consideration of: Purchase of public property. Roll call: All voted aye. Carried.

The meeting moved to closed session at 12:45 p.m. and adjourned at 1:14 p.m.

Respectfully submitted,


Stephanie L. Reinhardt
City Clerk/Human Resources Director

ZONING BOARD OF APPEALS

Tuesday, April 12, 2016

The City of Sturgeon Bay Zoning Board of Appeals meeting was called to order at 12:04 p.m. by Chairperson Bill Murrock in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Jack Gigstead, James Goodwin, Bill Murrock, and Alternate Wayne Spritka were present. Excused: Member Andrew Starr. Member Bill Chaudoir entered the meeting at 12:12 p.m. Also present were Alderman Jerry Stults, City Engineer Chad Shefchik, Planner/Zoning Administrator Ryan Kernosky, Community Development Director Marty Olejniczak, Community Development Secretary Cheryl Nault, and several members of the public.

Adoption of agenda: Moved by Mr. Spritka, seconded by Mr. Gigstead to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from March 22, 2016.
4. Consideration of: Petition for variance from the Sturgeon Bay Sign Code to allow an electronic variable message sign in the Single-Family Residential (R-2) district for St. Peters Evangelical Lutheran Church, 108 W. Maple St.
5. Public Hearing: Petition for a variance from the Municipal Code (Zoning Code) to utilize an existing log building as an accessory dwelling, which would be the third dwelling on the lot without a Planned Unit Development, and contains less than the minimum square feet of floor area for Russell Cihlar, 1623 Clay Banks Rd.
6. Consideration of: Petition for a variance from the Municipal Code (Zoning Code) to utilize an existing log building as an accessory dwelling, which would be the third dwelling on the lot without a Planned Unit Development, and contains less than the minimum square feet of floor area for Russell Cihlar, 1623 Clay Banks Rd.
7. Public Hearing: Petition for variance from the Floodplain Zoning Code to extend fill less than the minimum 15-foot requirement and from the Municipal Code (Zoning Code) for a building length that is 2.7 times its width for Nancy Schopf and Fred Bowen, for a vacant parcel located between 129 W. Juniper St. and 147 W. Juniper St.
8. Consideration of: Petition for variance from the Floodplain Zoning Code to extend fill less than the minimum 15-foot requirement and from the Municipal Code (Zoning Code) for a building length that is 2.7 times its width for Nancy Schopf and Fred Bowen, for a vacant parcel located between 129 W. Juniper St. and 147 W. Juniper St.
9. Adjourn.

Carried.

Approval of minutes from March 22, 2016: Moved by Mr. Goodwin, seconded by Mr. Gigstead to approve the minutes from March 22, 2016. Carried.

Consideration of: Petition for variance from the Sturgeon Bay Sign Code to allow an electronic variable message sign in the Single-Family Residential (R-2) district for St. Peters Evangelical Lutheran Church, 108 W. Maple St.: Mr. Murrock stated that a public hearing was held at the last meeting, but due to lack of quorum there was no consideration held.

St. Peters Evangelical Lutheran Church President Bob Schlicht stated that in regard to hours of use, the sign will not cast light to offend neighbors. The sign has an auto dimming feature. They had no problem with the sign being static for 6 seconds. Some of the messages may not even change for a week.

The Board discussed the variance request. Mr. Spritka mentioned that it defeats the purpose of the message sign if it were not lit.

Mr. Kernosky stated that the proposed sign meets the sign code and that staff had no problems with the proposal.

Moved by Mr. Spritka, seconded by Mr. Chaudoir to approve the variance for an electronic message sign, based on the proposed location being adjacent to Commercial properties and that the sign complies with setbacks. Roll call vote. All ayes. Carried.

Public Hearing: Petition for a variance from the Municipal Code (Zoning Code) to utilize an existing log building as an accessory dwelling, which would be the third dwelling on the lot without a Planned Unit Development, and contains less than the minimum square feet of floor area for Russell Cihlar, 1623 Clay Banks Rd.: Chairperson Murrock opened the public hearing at 12:25 p.m.

Russ Cihlar, 1623 Clay Banks Rd., explained that in 2000, he talked with the previous building inspector in regard to rebuilding a log structure on his property that was being torn down on Shiloh Road. He wished to salvage the original 1882 homestead and use for a guest house. He wanted to preserve the home and keep the same footprint. He was told by the building inspector at that time that it could be done with a variance. In 2002 he went to obtain a permit to start the project and was told he should get a sanitary permit for a separate sanitary system. He got approval for an addition sanitary system, but found that he could only reconstruct the log building as an accessory building. His goal is to preserve the log building and use as a guesthouse for family and friends and not just a yard ornament. His lot size is 2.3 acres, with his home, workshop, and rental unit located on the lot. He did not request dividing the lot since the log building is only 468 square feet and would be too small for one lot.

Mr. Olejniczak stated that under the zoning code, a PUD would normally be needed. In the Agricultural district, 1000 square feet is the minimum size restriction. Until recently, the City did not allow short term rentals. A variance had been granted in 2005 for an accessory dwelling on a lot. The building meets all setbacks. To use as a dwelling, a variance is needed.

Mr. Cihlar said the main intent is to assemble the log building as a historic home or use when family comes home and also as supplemental income when he retires.

Mr. Olejniczak added that 150 feet of frontage is needed for a lot in the Agricultural district. All the buildings on the property, except for the homestead, existed before zoning. The hardship is that he was told a PUD wasn't needed. Mr. Cihlar wants permission to complete the building. In 2000, the building inspector said it wouldn't be a problem.

No one spoke in support of the variance. Secretary James Goodwin read four letters in support from Dorothy Cihlar, 1728 Clay Banks Road, Jim and Margaret Buhk, 1535 Clay Banks Road., Bob and Mary Perlewitz, 1762 Clay Banks Road, and Dale and Jennifer Pollack, 1633 Clay Banks Road.

No one spoke in opposition of the variance. There were no letters in opposition.

The public hearing was closed at 12:45 p.m.

Consideration of: Petition for a variance from the Municipal Code (Zoning Code) to utilize an existing log building as an accessory dwelling, which would be the third dwelling on the lot without a Planned Unit Development, and contains less than the minimum square feet of floor area for Russell Cihlar, 1623 Clay Banks Rd.: The Board discussed the request. Mr. Goodwin thought that adding square footage to make the building 1000 square feet would make it unnatural.

Mr. Gigstead added that the logs are in nice shape and the property is taken care of. The property should only be rented by the week or month, not like a hotel.

After further discussion, it was moved by Mr. Chaudoir, seconded by Mr. Goodwin to approve the request for the third principal building on one lot. Encouragement was provided by previous administration. The

subject lot has enough area to divide, but not enough width. The owner must comply with City codes. Roll call vote. All ayes. Carried.

Public Hearing: Petition for variance from the Floodplain Zoning Code to extend fill less than the minimum 15-foot requirement and from the Municipal Code (Zoning Code) for a building length that is 2.7 times its width for Nancy Schopf and Fred Bowen, for a vacant parcel located between 129 W. Juniper St. and 147 W. Juniper St.: Chairperson Murrock opened the public hearing at 12:50 p.m. Adam Kozlowski, C & C Custom Builders, and property owner Nancy Schopf and Fred Bowen, 2468 Ironwood Dr., Green Bay, WI, presented the variance request.

Mr. Kozlowski explained that the owners would like to build a 27-foot high dwelling on a very narrow vacant lot. The property is entirely in the flood zone. The neighbors have concerns about the 13 trees on the treeline. The house will be built on a slab, with a 4 foot frostwall, to keep 2 feet above the flood plain. Storage will be lost with no crawlspace. There is no utility easement between properties. They are asking for a variance to create a steeper slope than required, extending the fill 10 feet instead of the required 15 feet. Roof water will be piped underground to prevent water from going onto the neighbor's property.

Mr. Shefchik stated that there is a catch basin that water can be directed to.

Mr. Kernosky stated that the maximum height allowed is 35 feet. The proposed dwelling meets the 10-foot side yard and the 25-foot street and rear yard setbacks. It also meets the 587' elevation for the first floor. The 15-foot radius is difficult to meet with the narrow lot. A variance is also needed for the length to width ratio. They are proposing a ratio of 2.7 to 1, with the maximum allowed being 2.5 to 1. Mr. Olejniczak added that the reason for the 2.5 to 1 ratio is for aesthetics so a home doesn't look like a modular home. The deepest part of the house is narrower.

Mr. Kernosky added that Miles Winkler of the DNR had been contacted and had no objections to the request.

Mr. Chaudoir mentioned that one side of the proposed dwelling had more windows than the other side. He thought there should be more windows to break it up. Mr. Kozlowski responded that there is mostly garage on the side with the least amount of windows, but will find ways to break it up.

Ms. Schopf and Mr. Bowen stated they want to be in walking distance to the downtown. They have been living in Green Bay for the past 40 years.

Mr. Olejniczak stated that the flood plain is designed to minimize impacts of flooding and the fill is to protect the home.

Mr. Shefchik added that the grades are low and flat. The 587' puts the dwelling 3 feet above the existing grade. To keep an elevation of 586', a 3-foot tall retaining wall would have to be placed 15 feet away. Without a variance this is an unbuildable lot.

No one spoke in favor of the variance. Mr. Goodwin read one letter in support from Miles Winkler of the DNR.

Steve Bousley, 150 W. Larch Street, stated his opposition. He was concerned about the new construction as he is adjacent to the property. Considerations need to be made before the purchase of the property.

Kay Brauer, 140 W. Larch St., stated that her property is located in the backyard of the applicant. Based on hardship, the owners purchased the property before they knew what the rules were.

Don Healy, 129 W. Juniper, and owner of the lot on the east side of the proposed lot, said the proposed

home is long and narrow and built up. He had huge concerns about runoff and flooding. He has a row of trees that will be flooded out. According to the arborist, he will lose that row of trees. The size of the home is out of character with the neighborhood.

Steve Mann, 123 N. Lansing Avenue, gave a history on the area. The house on the proposed property previously had a small bungalow that burned down. The City had given permission to rebuild the same footprint.

S. Dean Pies, 147 W. Juniper Street, stated the lot can be built on with a much smaller design. Something will have to carry the water to the storm system and wondered how it will be maintained.

Bill Mundy, 6460 Whitefish Bay Road, stated that homes need to follow the rules. The proposal does not meet the standards.

Ted Brauer, 140 W. Larch Street, verified there was a flood in that area in 1986.

Mr. Chaudoir left the meeting at 1:45 p.m.

Mr. Goodwin gave a summary of the letters in opposition from Torren Pies, who objected to the variance requests, along with letters in opposition from Ted and Kay Brauer, 140 W. Larch Street, Donald and Christina Healy, 129 W. Juniper Street, and Jerry and Rhoda Wierer, 132 W. Larch Street.

The public hearing was declared closed at 1:47 p.m.

Consideration of: Petition for variance from the Floodplain Zoning Code to extend fill less than the minimum 15-foot requirement and from the Municipal Code (Zoning Code) for a building length that is 2.7 times its width for Nancy Schopf and Fred Bowen, for a vacant parcel located between 129 W. Juniper St. and 147 W. Juniper St.: Board members discussed the variance requests. Moved by Mr. Goodwin, seconded by Mr. Gigstead to deny the variance due to no hardship being demonstrated and the public interest would be harmed. There is also a high water situation to consider. Roll call vote. All ayes. Carried.

Adjourn: Moved by Mr. Gigstead, seconded by Mr. Spritka to adjourn. Carried. Meeting adjourned at 1:50 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
April 12, 2016

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Alderperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Stults and Ireland were present. Also present: Alderperson Vandertie, City Administrator Van Lieshout, Finance Director/City Treasurer Clarizio, Community Development Director Olejniczak, Planner/Zoning Administrator Kernosky, Door County Economic Development Executive Director Bill Chaudoir, Steven Hurley of Pro Products and Receptionist Metzger.

A motion was made by Alderperson Ireland, seconded by Alderperson Stults to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Sale of Lot in Industrial Park to Pro Products
4. Consideration of: Request to Waive Snow Removal Fees.
5. Consideration of: Kayak Tour Concession Lease Rental Agreement.
6. Review of unfinished business list.
7. Review bills.
8. Adjourn.

Carried.

Consideration of: Sale of Lot in Industrial Park to Pro Products.

Steven Hurley of Pro Products, Inc. explained that they are looking to construct a 5,625 sq. ft. storage building on a neighboring lot. They have warehousing in the current building which is taking up valuable manufacturing space. He stated at this time the most cost effective option is to construct a new building. Door County Economic Executive Director Bill Chaudoir explained that Pro Products, Inc. is requesting to purchase a 2.74 acre lot in the amount of \$82,200.00. He briefly outlined the terms of the offer to purchase in accordance with the Industrial Park Development policies. Community Development Director Olejniczak stated parcel #281-72-182726006 is located along the south side of Jib Street immediately east of the existing Pro Products building. The parcel meets with the City's zoning code requirements and plans must go thru the Industrial Park design board upon sale of the property.

Moved by Alderperson Stults, seconded by Alderperson Ireland to recommend to Common Council to approve the sale of property to Pro Products, Inc., parcel #281-72-182726006 located in the Industrial Park along the south side of Jib Street and immediately east of the existing Pro Products building, consistent with the proposed site plan and the City's Industrial Park sale policy. Carried.

Consideration of: Request to Waive Snow Removal Fees:

The committee briefly discussed the request from Tom Kuffel, Palmer Johnson Yachts, LLC to waive invoice #2016016 in the amount of \$125.00 for snow removal fees.

Moved by Alderperson Stults, seconded by Alderperson Ireland to recommend to Common Council to deny the request from Tom Kuffel, Palmer Johnson Yachts, LLC to waive invoice # 2016016 in the amount of \$125.00 for snow removal fees. Carried.

Consideration of: Kayak Tour Concession Lease Rental Agreement:

City Administrator VanLieshout explained that Tim Pflieger, Team Leadership Center, Inc. would like to offer professionally guided Kayak Tours in the City. He highlighted several terms of the lease rental agreement which includes the of leasing slip number T2, a 25 foot transient slip at Stone Harbor Marina in the amount of \$2500.00 due May 1, 2016. An initial one year lease term that would automatically renew for successive periods of two years. They must comply with the city's sign code and ensure that equipment would not to be stored on the dock, but in the water moored to the floating dock. Mr. VanLieshout stated the police and fire department concerns were discussed in regards to safety and adherence to waterway rules.

It was the consensus of the committee to direct Staff to gather more information and represent the next meeting.

The unfinished business list was briefly discussed.

Review bills

Moved by Alderperson Stults, seconded by Alderperson Ireland to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Fett, seconded by Alderperson Stults to adjourn. Carried. The meeting adjourned at 4:27 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tricia Metzger". The signature is written in dark ink and is positioned above the printed name.

Tricia Metzger

COMMUNITY PROTECTION & SERVICES COMMITTEE**April 14, 2016**

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Wiesner in Council Chambers, City Hall. **Roll Call:** Members Mr. Wiesner, Mr. Ireland and Mr. Gregory were present. Also present was Mr. VanLieshout, Marty Olejniczak, Alderman Fett, Brett Timme and Julie Davis.

Moved by Mr. Gregory, seconded by Mr. Ireland to adopt the following agenda:

1. Roll call
2. Adoption of agenda
3. Consideration of: Installation of a Street Light near the Intersection of Nebraska Street and the Boys and Girls Club Alley/Gym.
4. Consideration of: Amendment to Sturgeon Bay Building Code (Chapter 15) Relating to Delegated Municipality for Plan Review
5. Adjourn

Carried.

Consideration of: Installation of a Street Light near the Intersection of Nebraska Street and the Boys and Girls Club Alley/Gym.

Stewart Fett: 1324 N. 11th Place, Dist. 6 Alderman and Boys & Girls Club board member introduced Julie Davis. Julie Davis: 717 Oregon Street and CEO of the Boys & Girls Club explained to the committee the area around the back ally off Nebraska is busy with traffic during pick-up hours. Each day there are over 100 kids that attend the Club, which produces a high safety risk when parents are pulling in and out of the back of the building. Placing a street light near the intersection would help make it easier for kids to be seen.

Mr. Fett spoke with Jason Bieri from Sturgeon Bay Utilities; there is a pole in the location that a light can be put on. There would be no installation fee; but there would be a monthly fee. It was suggested to place an LED light on the pole; LED lights use less energy, are lower in maintenance and last longer.

Moved by Mr. Ireland, seconded by Mr. Gregory that the City of Sturgeon Bay installs a street light near the Intersection of Nebraska Street and the Boys and Girls Club alley. All ayes. Carried.

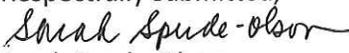
Consideration of: Amendment to Sturgeon Bay Building Code (Chapter 15) Relating to Delegated Municipality for Plan Review

Marty Olejniczak reported the city recently approved an amendment to the building inspection services contract with Safebuilt. The amendment relates to the city becoming an Appointed Agent for Plan Review, where Safebuilt will continue to conduct building plan reviews for essentially all commercial building projects. In addition to the amendment, the city would need to obtain approval from the State to amend the building code. This has been approved, so the final step is now adoption of the amendment to the municipal building code.

Currently, Plan reviews above the allotted threshold level of the city will need to still go thru the state, if they are too big to handle locally. The proposed code amendment provides that all commercial plans can be reviewed locally. There is no cost to the city. The city would keep 15% of the plan review fees that are currently going to the state, so there would be a slight positive local fiscal impact.

Moved by Mr. Gregory, seconded by Mr. Ireland that the City of Sturgeon Bay Community Protection & Services Committee recommends to Council to repeal and recreate Section 15.01(4) of the Municipal Code (Building Code). All ayes. Carried.

Moved by Mr. Gregory, seconded by Mr. Ireland to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 4:39 p.m.

Respectfully submitted,

Sarah Spude-Olson
Police Department
Administrative Office Manager

WATERFRONT REDEVELOPMENT AUTHORITY

Tuesday, April 19, 2016

A meeting of the Waterfront Redevelopment Authority was called to order at 5:00 p.m. by Chairperson Tom Herlache through conference call in 2nd Floor Conference Room, City Hall, 421 Michigan Street.

Mr. Herlache appointed Mr. Wiesner to run the meeting since he was only present through conference call.

Roll call: Members Rick Wiesner, Will Gregory, Chris Jeanquart, Cindy Weber and Tom Herlache (by conference call) were present. Excused: Members Cap Wulf and John Asher. Also present were Mayor Thad Birmingham, City Attorney Randy Nesbitt, City Administrator Josh Van Lieshout, Alderman Stewart Fett, DCEDC Executive Director Bill Chaudoir, Planner/Zoning Administrator Ryan Kernosky, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Gregory, seconded by Mr. Herlache to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from April 5, 2016.
4. **Convene in closed session in accordance with the following exemptions:**
 - (1) **Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g) and;**
 - (2) **Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)**

Consideration of: Pending Litigation with Friends of the Sturgeon Bay Public Waterfront, Shawn Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty, Christie Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay and Amendment to Development Contract for Sawyer Hotel Development LLC.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.
5. Adjourn.

Carried.

Approval of minutes from April 5, 2016: Moved by Mr. Jeanquart, seconded by Mr. Gregory to approve the minutes from April 5, 2016. All ayes. Carried.

Convene in closed session in accordance with the following exemptions:

- (1) **Conferring with legal counsel for the governmental body who is rendering oral**

or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g) and;

(2) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

Consideration of: Pending Litigation with Friends of the Sturgeon Bay Public Waterfront, Shawn Fairchild, Carri Andersson, Linda Cockburn, Russ Cockburn, Kathleen Finnerty, Christie Weber v. City of Sturgeon Bay and Waterfront Redevelopment Authority of the City of Sturgeon Bay and Amendment to Development Contract for Sawyer Hotel Development LLC.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Authority may adjourn in closed session.

After Acting Chairperson Wiesner announced the statutory basis, it was moved by Ms. Weber, seconded by Mr. Jeanquart to convene in closed session at 5:04 p.m. Roll call vote. All ayes. Carried.

Moved by Mr. Gregory, seconded by Mr. Herlache to adjourn in closed session at 5:17 p.m. All ayes. Carried.

Respectfully Submitted,



Cheryl Nault
Community Development Secretary

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
March 31, 2016

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF MARCH. 20

March-16	YEAR TO DATE		March-16	YEAR TO DATE
0	0	ONE FAMILY DWELLINGS	-----	-----
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
0	6	MANUFACTURED HOME	-----	260,974
0	0	C.B.R.F.	-----	-----
2	3	RESIDENTIAL ADDITIONS	325,840	340,840
3	8	RESIDENTIAL ALTERATIONS	325,300	435,800
0	0	RESIDENTIAL GARAGES/CARPORTS	-----	-----
0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	-----
1	1	RESIDENTIAL STORAGE BUILDINGS	3,300	3,300
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NEW COMMERCIAL BUILDINGS	-----	-----
0	0	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	-----
0	0	NON-RESIDENTIAL ADDITIONS	-----	-----
4	9	NON-RESIDENTIAL ALTERATIONS	105,405	359,405
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
10	27	TOTAL ESTIMATED COST OF CONSTRUCTION	\$759,845	\$1,400,319

March-16	YEAR TO DATE	TOTAL PERMITS ISSUED	March-16	YEAR TO DATE
10	27	BUILDING PERMITS	978.00	2,537.00
6	27	ELECTRICAL PERMITS	507.00	1,981.00
3	18	PLUMBING PERMITS	169.00	1,148.00
8	18	HEATING PERMITS	626.00	2,560.00
6	42	SIGN PERMITS	180.00	1,300.00
3	3	MISCELLANEOUS PERMITS	75.00	75.00
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
0	0	EARLY STARTS	-----	-----
1	1	EROSION CONTROL	75.00	75.00
0	0	STATE PLAN APPROVALS	-----	-----
0	0	PARK & PLAYGROUND PAYMENTS	-----	-----
0	6	WISCONSIN PERMIT SEALS	-----	210.00
3	5	ZONING BOARD OF APPEALS APPLICATIONS	900.00	1,500.00
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-----	-----
0	0	PLAN COMMISSION - CONDITIONAL USES	-----	-----
0	3	CERTIFIED SURVEY MAP REVIEWS	-----	170.00
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
0	1	COMMERCIAL OCCUPANCY FEES	-----	50.00
0	0	PIER PERMIT	-----	-----
0	1	DEMOLITION	-----	25.00
0	0	PLAN REVIEW FEE	-----	-----
		ADMIN FEE	116.00	432
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$3,626.00	\$12,063.00

Cheryl Nault
Building Inspection Dept.

7d.

7d.

BEVERAGE OPERATOR LICENSES

1. Guo, Fen Fa
2. Hall, Thomas D.
3. Huber, Daniel T.
4. Poon, Wai Ping

TEMPORARY CLASS B BEER LICENSES

Sturgeon Bay Jaycees

Agent: Michelle Patza

340 N Jaycee Ct

Sturgeon Bay, WI 54235

Location: 692 Tacoma Beach Road, Sturgeon Bay, WI 54235

Date: May 14, 2016

Sturgeon Bay Sport Fishing Association of Door County

Agent: Gary Nault

711 Hickory St

Sturgeon Bay, WI 54235

Location: 36 S Neenah Ave – Sawyer Park Pavillion

Date: May 20-22, 2016 (May 22, 2016 rain/wind date)

Door County Maritime Museum & Lighthouse Preservation Society

Agent: Jen Dupont & Amy Paul

120 N Madison Ave

Sturgeon Bay, WI 54235

Location: Martin Park – Harmony by the Bay

June 15, 2016

Door County Maritime Museum & Lighthouse Preservation Society

Agent: Jen Dupont & Amy Paul

120 N Madison Ave

Sturgeon Bay, WI 54235

Location: Martin Park – Harmony by the Bay

June 29, 2016

TEMPORARY CLASS B BEER & TEMPORARY CLASS B WINE LICENSE

Door County Maritime Museum & Lighthouse Preservation Society
Agent: Jen Dupont & Amy Paul
120 N Madison Ave
Sturgeon Bay, WI 54235
Location: Martin Park – Harmony by the Bay
August 10, 2016

Door County Maritime Museum & Lighthouse Preservation Society
Agent: Jen Dupont & Amy Paul
120 N Madison Ave
Sturgeon Bay, WI 54235
Location: 120 N Madison Ave – 25th Annual Classic & Wooden Boat Festival
August 12-13, 2016

7g.

7g.

SIX MONTH CLASS B BEER LICENSE

Aloha Classic, Inc
Agent: Carl R. Bridenhagen
232 South 12th Avenue
Sturgeon Bay, WI 54235
Location: Westside Ballfield
Date: May 3, 2016 – October 31, 2016

7h.

7h.

TRANSFER FOR CLASS B BEER AND CLASS C WINE LICENSE

Nistebox, LLC.

Agent: Charolette Baierl

FROM: 20 N 3rd Ave/24 N 3rd Ave TO: 210 Michigan St
Sturgeon Bay, WI 54235

Date: May 4, 2016 – June 30, 2016

SIDEWALK CAFÉ PERMIT APPLICATION

Application for sidewalk café permit must include:

1. **Written request.**
2. **Scaled diagram** (scale 1":1') detailing the frontage of the applicants café or restaurant facing the sidewalk area requested for use as a sidewalk café. The plan shall indicate the location of doorways, width of sidewalk (distance from curb to building face), location of trees, tree wells, sidewalk benches, trash receptacles, utilities (including fire hydrants, light fixtures, etc.) newspaper racks, mailboxes, and any other semi-permanent sidewalk obstruction which may affect or be affected by the proposal. The drawing shall delineate the area requested for use as a sidewalk café, and indicate the total square footage of the affected road right of way and exact dimensions of the proposed outdoor area.
3. **Copy of current Certificate of Insurance with City named as additional insured.**
4. **Completed Hold Harmless Certificate.**
5. **Non-refundable application fee in the amount of \$55.00 per location if alcohol is not served.**
Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.

Name of applicant: Crate Aaren Curmody

Establishment Name: CRATE

Address: 136 N. 3rd Ave Sturgeon Bay, WI 54235

Phone/Email: crateseafood@gmail.com

- Written Request Submitted ✓ Cert of Insurance (additional insured) submitted ✓
- Scaled Diagram submitted - ^{signed} 136 ✓ Hold Harmless Certificate submitted ✓
- Fee Paid \$220

Date Completed Application Submitted: 3/22/16

Community Development Approval: Marty Okey 4-19-16

Department of Public Works Approval: Pat Jordan 4-20-16

Date of Common Council Approval: _____

- Copy of Sidewalk Café Policy/Procedures provided to applicant.
- Copy of Sidewalk Café Ordinance provided to applicant.

*Limit to 8' x 20' area

*See back for "Alcohol Being Served Application Submission Information."

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to deny the request from Tom Kuffel, Palmer Johnson Yachts, LLC to waive invoice #2016016 in the amount of \$125.00 for snow removal fees.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: April 12, 2016.

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2016.

Clarizio, Valerie J.

From: VanLieshout, Josh
Sent: Monday, March 28, 2016 9:28 AM
To: Clarizio, Valerie J.
Subject: FW: Snow Removal EGG HARBOR ROAD sidewalks Jan 4, 2016

Please place this issue on the next finance agenda.

Josh

From: Tom Kuffel [<mailto:t.kuffe@pj-yachts.com>]
Sent: Monday, March 28, 2016 9:24 AM
To: VanLieshout, Josh
Subject: Snow Removal EGG HARBOR ROAD sidewalks Jan 4, 2016

Dear Josh:

Pursuant to our telephone conversation regarding an appeal of the snow removal fees incurred on January 4, 2016.

The snowstorm on Tuesday December 29th, 2015 resulted in message from the SB Street Dept left on a voicemail on Thursday December 31st to a person who had terminated back in early November. Because of the holiday break as well as PJ's diminishing staff, the terminated employee's voicemail wasn't checked until early Monday January 4th. By the time the message was retrieved and forwarded to our maintenance department, the street department crew had already cleared a majority of the sidewalks on Egg Harbor Road. The fact that the sidewalks on Egg Harbor Road were just installed in late 2015 and the fact that we have been a tenant in the EHR facilities since 1992 and have never experienced a snow removal requirement, the thought of having to clean sidewalks never crossed our mind.

After conversations back in January with some alderman I was informed that we would have to pay the fees but the subject was under review and perhaps the service for this first occasion might be overlooked. When we didn't receive an invoice it was thought that it had been reconsidered and cancelled. It wasn't until last Monday the 21st that the invoice was received along with a late administrative fee.

I would ask you to present this to your review committee and consider either full credit or partial credit for the confusion incurred with this matter. We have maintained the snow clearance on the sidewalks since the first incident.

We appreciate any consideration that you could afford us on this matter.

Thank you.

T. Kuffel
Vice President
Palmer Johnson Yachts LLC

CITY OF STURGEON BAY
 421 MICHIGAN ST
 STURGEON BAY, WI 54235
 (920) 746-2900

DONNA PETERSON TRUST
 C/O TOM KUFFEL
 PO BOX 109
 STURGEON BAY WI 54235-

INVOICE

Invoice Date: 01/13/2016
 Invoice #: 2016016
 Invoice Amt: \$125.00
 Customer #: PETERSON
 Due Date: UPON RECEIPT
 Reprint Date: 01/13/2016

DESCRIPTION	HRS/QTY	COST/UNIT	AMOUNT
SNOW REMOVAL SIDEWALK SNOW REMOVAL TAX PARCEL 2816215000104 @ 1023 EGG HARBOR RD ON 1/4/16	1.00	\$100.00	\$100.00
ADMINISTRATIVE FEE	1.00	\$25.00	\$25.00
			=====
SUB-TOTAL:			\$125.00
TAX:			\$.00
AMT. PAID:			\$.00
INVOICE TOTAL:			\$125.00
			=====

DOOR COUNTY REAL PROPERTY LISTING

01/12/2016

CURRENT ASSESSMENT

281 6215000104 R 2016

Palmer Johnson's

1023 EGG HARBOR RD +

Geo.Loc. 15 281 4 27 26 05 1 03
000

PETERSON, DONNA K TRST

MAIL TO:

PETERSON

DONNA K TRST

C/O TOM KUFFEL

PO BOX 109

STURGEON BAY WI 54235

Map#: 0510

LEGAL DESCRIPTION

05 27 26 Ac .00
COM NE COR SUBD 15:S30'W331
.75'S408'W457.23'N47*W376.
25'N50*E298.05'S88*E838.62'
BG.EXC SLY PART REC'D
V.335 PG.523

CURRENT TAX ASSESSMENT AS OF 2015

CODE	ACRES	LAND IMPROVE	TOTAL
L3	4.34	0	0
TOTALS	4.34	0	0

EXC TRCT REC'D 606/163
DOC# 756495 QCD
DOC# 756494 TRST
DOC# 756493 TRST
DOC# 557182 V 606 P163
QCD
V 508 P 762
V 508 P 760
MORE LEGAL AVAILABLE

COMMENTS

LSED TO PALMER JOHNSON

CLOSE WINDOW

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend the Common Council repeal and recreate Section 15.01(4) of the Municipal Code (Building Code).

Respectfully submitted,
COMMUNITY PROTECTION AND SERVICES COMMITTEE
By: Richard Wiesner, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: April 14, 2016

* * * * *

Introduced by _____.

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2016.

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 15.01(4) of the Municipal Code (Building Code) is hereby repealed and recreated as follows:

- (4) Certified & Delegated municipality status. The city has adopted the certified municipality status as described in SPS 361.60, Wis. Admin. Code and appointed agent status as described in SPS 361.61, Wis. Admin. Code.
- (a) Responsibilities. The city shall assume the following responsibilities for the department of safety and professional services (department):
1. Provide inspection of commercial buildings with certified commercial building inspectors.
 2. Provide plan examination of commercial buildings with certified commercial building inspectors.
- (b) Plan examination. Drawings, specifications and calculations for all the types of buildings and structures, except state-owned buildings and structures, to be constructed within the limits of the city shall be submitted, if the plans are for any of the following:
1. A new building or structure ~~_containing less than 50,000 cubic feet of total volume.~~
 2. An addition to a building or structure ~~_where the area of the addition results in the entire building or structure containing less than 50,000 cubic feet of total volume.~~
 3. ~~[reserved]An addition containing no more than 2,500 square feet of total floor area and no more than one floor level, provided the largest roof span does not exceed 18 feet and the exterior wall height does not exceed 12 feet.~~
 4. An alteration of a space ~~_involving less than 100,000 cubic feet of total volume.~~
 5. The city may waive its jurisdiction for the plan review of a specific project or types of projects, or components thereof, in which case plans and specifications shall be submitted to the department for review and approval.
 6. The department may waive its jurisdiction for the plan review of a specific project, where agreed to by the city, in which case plans and specifications shall be submitted to the city for review and approval.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 15.01(4) of the Municipal Code (Building Code) is hereby repealed and recreated as follows:

- (4) Certified & Delegated municipality status. The city has adopted the certified municipality status as described in SPS 361.60, Wis. Admin. Code and appointed agent status as described in SPS 361.61, Wis. Admin. Code.
 - (a) Responsibilities. The city shall assume the following responsibilities for the department of safety and professional services (department):
 1. Provide inspection of commercial buildings with certified commercial building inspectors.
 2. Provide plan examination of commercial buildings with certified commercial building inspectors.
 - (b) Plan examination. Drawings, specifications and calculations for all the types of buildings and structures, except state-owned buildings and structures, to be constructed within the limits of the city shall be submitted, if the plans are for any of the following:
 1. A new building or structure ~~_containing less than 50,000 cubic feet of total volume.~~
 2. An addition to a building or structure ~~_where the area of the addition results in the entire building or structure containing less than 50,000 cubic feet of total volume.~~
 3. ~~[reserved]An addition containing no more than 2,500 square feet of total floor area and no more than one floor level, provided the largest roof span does not exceed 18 feet and the exterior wall height does not exceed 12 feet.~~
 4. An alteration of a space ~~_involving less than 100,000 cubic feet of total volume.~~
 5. The city may waive its jurisdiction for the plan review of a specific project or types of projects, or components thereof, in which case plans and specifications shall be submitted to the department for review and approval.
 6. The department may waive its jurisdiction for the plan review of a specific project, where agreed to by the city, in which case plans and specifications shall be submitted to the city for review and approval.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

 Thad Birmingham
 Mayor

Attest:

 Stephanie L. Reinhardt
 City Clerk