



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA  
TUESDAY, JANUARY 19, 2016  
7:00 P.M.  
CITY OF STURGEON BAY COUNCIL CHAMBERS  
421 MICHIGAN ST  
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$3,685,449.52, Capital Fund - \$279,634.59, Cable TV - \$100.00, TID #3 - \$260.00, TID #4 – \$229,924.46, and Solid Waste Enterprise Fund - \$14,902.43 for a grand total of \$4,210,271.00. [roll call]
6. CONSENT AGENDA
  - \* All items listed with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
  - \* a. Approval of regular Common Council minutes from 1/5/16.
  - \* b. Approval of the following minutes:
    - (1) Police & Fire Commission – 12/21/15
    - (2) Finance/Purchasing & Building Committee – 12/29/15
    - (3) Board of Public Works – 1/5/16
    - (4) Bicycle & Pedestrian Advisory Board – 1/7/16
  - \* c. Place the following reports on file:
    - (1) Fire Department Report – December 2015
  - \* d. Consideration of: Approval of beverage operator license.
  - \* e. Finance/Purchasing & Building Committee recommendation re: Approve purchase of one 2016 Ford Explorer SUV Police Interceptor vehicle from Jim Olson Ford Lincoln, LLC in the amount of \$30,840 and declare a 2011 Ford Crown Victoria as surplus.
7. Mayoral Appointments.
8. Committee Chairperson Reports:
  - a. Personnel Committee
  - b. Parking & Traffic Committee
  - c. Community Protection & Services Committee
  - d. Sturgeon Bay Utility Commission

9. Public comment on non-agenda items.

10. Mayor's comments.

11. Convene in closed session in accordance with the following exemption:

Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(g)

Consideration of: Outcomes and process related to Friends of Sturgeon Bay et.al. v. City of Sturgeon Bay

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.

12. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 1-15-16

Time: 12:00pm

By: Jm

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
<b>GENERAL FUND</b>				
GENERAL FUND				
REVENUE				
07901	DC HABITAT FOR HUMANITY	SIGN PERMIT FEE REFUND/HABITAT	01-000-000-44135	80.00
TOTAL REVENUE				80.00
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	01/16 ATHLETIC FLD LIGHTING	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				1,445.39
<b>MAYOR</b>				
04696	DOOR COUNTY TREASURER	12/15 MAYOR INTERNET	01-100-000-56700	2.70
TOTAL				2.70
TOTAL MAYOR				2.70
<b>CITY COUNCIL</b>				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	DESK CALENDARS	01-105-000-54999	21.80
TOTAL				21.80
TOTAL CITY COUNCIL				21.80
<b>LAW/LEGAL</b>				
16555	PINKERT LAW FIRM, LLP	12/15 GENERAL LEGAL MATTERS	01-110-000-55010	4,516.83
16555		11/15 GENERAL LEGAL MATTERS	01-110-000-55010	1,782.60
16555		12/15 TID 4 LEGAL	01-110-000-55010	1,261.00
TOTAL				7,560.43
TOTAL LAW/LEGAL				7,560.43
<b>CITY CLERK-TREASURER</b>				
04696	DOOR COUNTY TREASURER	12/15 CLERK INTERNET	01-115-000-56700	10.90
17700	QUILL CORPORATION	FOLDERS	01-115-000-51950	30.89
23714	WISCONSIN MUNICIPAL CLERKS	2016 MEMBERSHIP DUES/REINHARDT	01-115-000-56000	65.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-115-000-51950	84.12
CHASE	JP MORGAN CHASE BANK	MEMBERSHIP	01-115-000-56000	65.00
CHASE		GFOA CONF REG-CLARIZIO	01-115-000-55600	380.00
R0001359	MARK BECK	SUBPOENA FEE/M BECK	01-115-000-56350	16.80
R0001359		MILEAGE/M BECK	01-115-000-56350	37.80
TOBINWEL	TOBIN WELCH COMPANY	CHAIRMATS	01-115-000-54999	341.20
TOTAL				1,031.71
TOTAL CITY CLERK-TREASURER				1,031.71

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	12/15 ADMIN INTERNET	01-120-000-56700	2.70
		TOTAL		2.70
		TOTAL ADMINISTRATION		2.70
COMPUTER				
03101	CDW GOVERNMENT, INC.	MONITOR ARM MOUNT-FD	01-125-000-55550	128.47
03101		LASER REMOTE	01-125-000-55550	42.71
03101		5 PRO MICROSOFT OFFICE LICENSE	01-125-000-55550	1,641.00
03101		2 WINDOWS 7 LICENSES	01-125-000-55550	241.96
03101		4 STD MICROSOFT OFFCE LICENSES	01-125-000-55550	961.44
04696	DOOR COUNTY TREASURER	12/15 TECH SUPPORT	01-125-000-55550	2,575.00
CHASE	JP MORGAN CHASE BANK	SSD DRIVE & MEMORY	01-125-000-55550	279.98
CHASE		WIRLESS ROUTERS-MUN SVC	01-125-000-55550	49.98
		TOTAL		5,920.54
		TOTAL COMPUTER		5,920.54
CITY ASSESSOR				
01740	ASSESSMENT TECHNOLOGIES	MRKT DRVE ANNL SIT LICENSE	01-130-000-51100	1,690.92
01740		WEB PUBLISHING	01-130-000-51100	845.64
04696	DOOR COUNTY TREASURER	12/15 ASSESS INTERNET	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	01/19/16 CONTRACT	01-130-000-55010	1,245.84
WI	WISCONSIN DEPT OF REVENUE	MGF PROPERTY ASSESSMENT	01-130-000-51530	2,864.38
		TOTAL		6,652.18
		TOTAL CITY ASSESSOR		6,652.18
BUILDING/ZONING CODE ENFORCEMT				
04696	DOOR COUNTY TREASURER	12/15 INSPECTION INTERNET	01-140-000-56700	2.70
SAFEBUIL	SAFE BUILT	DECEMBER PERMITS	01-140-000-55010	2,941.63
		TOTAL		2,944.33
		TOTAL BUILDING/ZONING CODE ENFORCEMT		2,944.33
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	12/15 ENGINEERING INTERNET	01-145-000-56700	5.40
TOBINWEL	TOBIN WELCH COMPANY	CHAIRMATS	01-145-000-54999	169.99
		TOTAL		175.39
		TOTAL MUNICIPAL SERVICES ADMIN.		175.39

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	12/15 CHAD CELL SVC	01-150-000-58250	13.75
03133		12/15 BOB CELL SVC	01-150-000-58250	48.93
04696	DOOR COUNTY TREASURER	12/15 MUNICIPAL INTERNET	01-150-000-56700	6.75
TOTAL				69.43
TOTAL PUBLIC WORKS ADMINISTRATION				69.43
CITY HALL				
04575	DOOR COUNTY HARDWARE	BATTERIES	01-160-000-55300	29.98
04575		PVC,ADAPTR & COUPLER	01-160-000-55300	16.27
04575		COUPLER	01-160-000-51850	1.29
08280	HILL BUILDING MAINTENANCE INC	15/15 CITY HALL CLEANING	01-160-000-55300	590.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN STREET	01-160-000-56150	2,744.84
19880		421 MICHIGAN STREET	01-160-000-58650	233.02
AUGUST	AUGUST WINTER & SONS, INC.	ROOF DRAINS REPAIR	01-160-000-58999	905.91
CHASE	JP MORGAN CHASE BANK	12V 7.2AH BATTERIES	01-160-000-55300	193.88
KONE	KONE INC.	2016 SERVICE AGREEMENT	01-160-000-58999	1,518.09
VIKING	VIKING ELECTRIC SUPPLY, INC	SUPPLIES	01-160-000-55300	80.52
VIKING		SUPPLIES	01-160-000-55300	71.27
WARNER	WARNER-WEXEL WHOLESALE &	PAPER PRODUCTS	01-160-000-54999	146.05
TOTAL				6,531.12
TOTAL CITY HALL				6,531.12
INSURANCE				
MUN PROP	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE	01-165-000-57350	19,640.00
TOTAL				19,640.00
TOTAL INSURANCE				19,640.00
GENERAL EXPENDITURES				
04656	DOOR COUNTY SOIL & WATER	2016 NON METALLIC PERMIT	01-199-000-58900	313.50
04696	DOOR COUNTY TREASURER	12/15 CITY HALL PHONE SVC	01-199-000-58200	151.54
04696		12/15 FD PHONE SVC	01-199-000-58200	33.10
04696		12/15 MUNICIPAL PHONE SVC	01-199-000-58200	41.58
04696		12/15 PD PHONE SVC	01-199-000-58200	67.67
04696		2015 4TH QTR VOICEMAIL	01-199-000-58200	153.90
04696		2015 4TH QTR PHONE PORTS	01-199-000-58200	455.10
08167	GANNETT WISCONSIN NEWSPAPERS	SEASONAL WRKR AD	01-199-000-57450	362.50
08167		TRUCK BID AD	01-199-000-57450	56.80
16555	PINKERT LAW FIRM, LLP	11/15 GENERAL LEGAL MATTERS	01-199-000-51525	403.00
19275	SHERWIN WILLIAMS	CITY HALL PAINT	01-199-000-58999	409.26
19275		CITY HALL PAINT	01-199-000-58999	401.60
19275		CITY HALL PAINT	01-199-000-58999	5.49
19275		CITY HALL PAINT	01-199-000-58999	423.69
19275		CITY HALL PAINT	01-199-000-58999	252.30
19275		CITY HALL PAINT	01-199-000-58999	1,152.48

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND				
19275		CITY HALL PAINT	01-199-000-58999	41.16
19275		CITY HALL PAINT	01-199-000-58999	52.87
BOETTCOM	BOETTCHER COMMUNICATIONS	ADD LOGOS	01-199-000-51100	166.25
BOETTCOM		MESSAGE ON HOME PAGE	01-199-000-51100	7.92
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	PAPER	01-199-000-55650	540.42
CHASE	JP MORGAN CHASE BANK	DOMAIN NAME RENEWAL	01-199-000-51100	33.66
PAINTING	THE PAINTING ALTERNATIVE, LLC	CITY HALL PAINTING-FINAL BILL	01-199-000-58999	20,920.90
TOBINWEL	TOBIN WELCH COMPANY	CHAIRMATS	01-199-000-58999	4,160.00
WI	WISCONSIN DEPT OF REVENUE	BUSINESS TAX REGISTER RENEWAL	01-199-000-58900	10.00
TOTAL				30,616.69
TOTAL GENERAL EXPENDITURES				30,616.69
POLICE DEPARTMENT				
04575	DOOR COUNTY HARDWARE	6 OUTLET SURGE	01-200-000-51950	31.98
04696	DOOR COUNTY TREASURER	12/15 POLICE INTERNET	01-200-000-56700	37.80
15890	PACK AND SHIP PLUS	STATE CRIME LAB	01-200-000-57250	6.82
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	FOLDERS	01-200-000-51950	62.69
BUBRICKS		MESH FILE HANGERS	01-200-000-51950	238.05
BUBRICKS		ASSORTED OFFICE SUPPLIES	01-200-000-51950	120.30
CDE	PAULA REICHEL	CHIEF SHIRT	01-200-000-51950	46.88
CHASE	JP MORGAN CHASE BANK	MONITOR MOUNTS	01-200-000-55500	199.98
CHASE		LODGING/BRINKMAN	01-200-000-55600	73.50
CHASE		PAYPAL COMPUTER	01-200-000-55500	135.00
CHASE		AMAZON-COMPUTER	01-200-000-55500	72.80
CHASE		USB CABLE	01-200-000-55500	29.52
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	4937 BLACK COPIES	01-200-000-51950	47.89
STAPLES		1551 COLOR COPIES	01-200-000-51950	56.30
TOTAL				1,159.51
TOTAL POLICE DEPARTMENT				1,159.51
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	RADIO REPAIR	01-215-000-57550	47.50
02005		RADIO REPAIR	01-215-000-57550	47.50
03133	CELLCOM WISCONSIN RSA 10	12/15 SQUAD PRINTERS	01-215-000-58250	447.27
03133		12/15 CELL PHONES	01-215-000-58250	668.24
04575	DOOR COUNTY HARDWARE	CORNER BRACE	01-215-000-54999	1.98
04575		APPLIANCE CORD	01-215-000-54999	16.99
04590	DOOR COUNTY HUMANE SOCIETY	2016 1ST QTR ANIMAL CONTROL	01-215-000-55100	2,562.18
08167	GANNETT WISCONSIN NEWSPAPERS	12/9 POLICE VEH AD	01-215-000-54999	73.32
08167		12/16 POLICE VEH AD	01-215-000-54999	51.32
14875	NWTC GREEN BAY	LEGAL UPDATE CLASS/HOUGA, MIELK	01-215-000-55600	210.00
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	11.97
21450	THE UNIFORM SHOPPE	UNIFORM-CROMWELL	01-215-000-56800	10.95
21450		UNIFORM-CROMWELL	01-215-000-56800	341.70
21450		UNIFORM-CROMWELL	01-215-000-56800	109.35
23790	WISCONSIN STATE LABORATORY	CASE 15FX016217	01-215-000-54999	50.00
CANINE	CANINE SEARCH SOLUTIONS, LLC	FUEL REIMB-MSSING PRSON CASE	01-215-000-51650	80.00
CHASE	JP MORGAN CHASE BANK	TRAINING REGISTRATION/HENRY	01-215-000-55600	303.11

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND				
CHASE		CAR WASH	01-215-000-58550	8.00
CHASE		HOTEL RESERVATION/BRINKMAN	01-215-000-55600	109.00
CHASE		BUSINESS CARDS/CROMWELL	01-215-000-54999	14.98
CHASE		WCPA CONF/BRINKMAN	01-215-000-55600	135.00
CHASE		FUEL	01-215-000-51650	20.78
DC AUTO	DC AUTOMOTIVE	TIRE CHANGE @YMCA	01-215-000-58600	45.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	MAINTENANCE EXP 15	01-215-000-58600	10.00
JIM FORD		MAINTENANCE IMPALA	01-215-000-58600	24.95
JIM FORD		MAINTENANCE EXP 05	01-215-000-58600	358.72
JIM FORD		MAINTENANCE EXP 15	01-215-000-58600	24.95
JIM FORD		MAINTENANCE SQ #30	01-215-000-58600	317.62
R0000142	JULIE FITZGERALD-DNR-LE/8	BOAT PATROL TRAINING/HENRY	01-215-000-55600	20.00
R0000142		BOAT PATROL TRAINING/MOGEN	01-215-000-55600	20.00
R0000350	KEYSTONE PSYCHOLOGY LLC	PREY EMPLOY PSYCH EVAL/HOLL	01-215-000-57100	300.00
		TOTAL		6,442.38
		TOTAL POLICE DEPARTMENT/PATROL		6,442.38
POLICE DEPT. / INVESTIGATIONS				
11350	DOOR/KEWAUNEE DRUG TASK FORCE	2016 DRUG/MEG UNIT DUES	01-225-000-57950	8,000.00
13395	MID-STATES ORGANIZED CRIME	2016 ANNUAL MEMBERSHIP FEE	01-225-000-57950	150.00
23578	WISCONSIN CHIEF OF POLICE ASSN	6- SUPRVR EXAMS & GUIDES	01-225-000-57950	667.00
RDJ SPEC	RDJ SPECIALTIES, INC.	PD BADGES FOR KID IN 2016	01-225-000-57950	482.19
TOBINWEL	TOBIN WELCH COMPANY	CHAIRMATS	01-225-000-58999	169.99
		TOTAL		9,469.18
		TOTAL POLICE DEPT. / INVESTIGATIONS		9,469.18
FIRE DEPARTMENT				
02001	RED THE UNIFORM TAYLOR	UNIFORMS	01-250-000-52900	887.92
03075	CARQUEST OF DOOR COUNTY	DECAL REMOVER	01-250-000-54999	60.44
03075		OIL FILTER #8	01-250-000-53000	7.52
04150	DE JARDIN CLEANERS LLC	TURN OUT GEAR REPAIR	01-250-000-56250	75.00
04150		TURN OUT GEAR REPAIR	01-250-000-56250	20.00
04520	DOOR AND KEWAUNEE COUNTY	2016 ANNUAL DUES	01-250-000-56000	25.00
04575	DOOR COUNTY HARDWARE	CHRISTMAS TREE LIGHTS	01-250-000-52700	2.88
04575		UTILITY KNIFE, BLADES & TAPE	01-250-000-52700	11.55
04575		AUT FUSE & ELECTRIC GREASE	01-250-000-53000	14.48
04575		PIC HANG STRIP	01-250-000-52700	22.45
04575		LIQUID NAIL	01-250-000-52700	4.98
04575		WET VAC, TAPE MEAS & SUPPLIES	01-250-000-52700	149.93
04575		CREDIT RETURN WET VAC & BLADE	01-250-000-52700	-108.97
04575		WOOD SHIMS	01-250-000-52700	2.29
04575		HARDWARE	01-250-000-52700	148.62
04575		HARDWARE	01-250-000-52700	13.99
04575		TAPE MOUNT	01-250-000-52700	4.99
04575		PROPANE, PARACORD & PRO GAS	01-250-000-52700	25.47
04575		FREIGHT	01-250-000-52900	14.48
04575		SPACKLE	01-250-000-52700	6.99
04575		HEX KEY	01-250-000-52700	0.79

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GENERAL FUND				
04575		DEMOLTION 12 PC SAWZALL	01-250-000-52700	29.99
04575		FREIGHT	01-250-000-52900	26.25
04575		FREIGHT	01-250-000-52900	16.94
04575		MARKER & CONDUIT	01-250-000-52700	11.95
04575		ASSORTED TOOLS	01-250-000-52700	462.03
04696	DOOR COUNTY TREASURER	12/15 FIRE DEPT INTERNET	01-250-000-56700	16.20
04966	EAGLE MECHANICAL INC	FURNANCE REPAIR	01-250-000-56250	300.00
06012	FASTENAL COMPANY	TOGGLE SWITCH	01-250-000-53000	10.32
06400	FIVE ALARM FIRE SAFETY	UNIFORM BOOTS	01-250-000-52900	235.45
06400		UNIFORM BOOTS	01-250-000-52900	235.00
08167	GANNETT WISCONSIN NEWSPAPERS	PT FIRE AD	01-250-000-55600	519.75
08225	HERLACHE SMALL ENGINE	2 CHAINSAW BLADES	01-250-000-51350	40.30
14875	NWTC GREEN BAY	STATE EXAM/GORDON & BAGNALL	01-250-000-55600	160.00
16570	PIONEER FIRE COMPANY	DUTY SWEATSHIRTS	01-250-000-52900	335.00
16570		UNIFORM /RED SHIRTS	01-250-000-52900	423.94
16570		FLASHLIGHT	01-250-000-52900	100.00
18448	RENNERTS FIRE EQUIP SER INC	DRAIN VALVE #4	01-250-000-53000	40.75
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.20
19880		MARTIN PARK RESTROOM	01-250-000-56675	5.20
19880		421 MICHIGAN STREET	01-250-000-56675	118.00
19880		421 MICHIGAN ST TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00
19880		435 N 7TH PL-GARLAND PARK	01-250-000-56675	5.20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		QUINCY BAY SHIP PIT	01-250-000-56675	42.00
19880		N MADISON AVE SPRINKLING	01-250-000-56675	13.00
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		323 S 1ST AVE EAST SIDE DOCK	01-250-000-56675	5.20
19880		107 N 1ST AVE MARINA/RESTRM	01-250-000-56675	42.00
19880		122 KENTUCKY ST CITY PKG RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
19880		60 VACANT LOTS	01-250-000-56675	936.00
20725	T R COCHART TIRE CENTER	2 TIRES #6	01-250-000-53000	1,253.38
23133	WATEROUS COMPANY	MECHANIC SEMINR-JORNS & PAYE	01-250-000-55600	550.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	CALENDARS	01-250-000-51950	98.63
CDE	PAULA REICHEL	UNIFORM JACKET EMBROIDERY	01-250-000-52900	215.60
CHASE	JP MORGAN CHASE BANK	AURORA HEALTHCARE PHYSICAL	01-250-000-57100	154.00
CHASE		WATER LEVEL PROBE #6	01-250-000-53000	164.58
CHASE		MEALS-POLICE, FIRE COMMISSION	01-250-000-55600	45.89
CHASE		FUEL	01-250-000-51650	14.46
CHASE		FUEL	01-250-000-51650	10.70
CHASE		FUEL	01-250-000-51650	13.30
CHASE		CABLE TIES, HOSE CLAMP, NIPPLE	01-250-000-53000	35.93
CJ	CJ WORKS, LLC	DECEMBER LAUNDRY	01-250-000-56800	75.00
KUSSMAUL	KUSSMAUL ELECTRONICS CO, INC	RI ONBOARD CHARGER	01-250-000-53000	581.75
O'REILLY	O'REILLY AUTO PARTS	SOLENOID #6 MASTER	01-250-000-53000	31.84
PAULCONW	PAUL CONWAY SHIELDS	TRAINING FOAM	01-250-000-55600	1,360.00
PAULCONW		HI-VIS JACKETS	01-250-000-52900	2,869.44
TOBINWEL	TOBIN WELCH COMPANY	CHAIRMATS	01-250-000-54999	339.98
US CELL	US CELLULAR	DATA SERVICE	01-250-000-58250	109.36
WARNER	WARNER-WEXEL WHOLESALE &	URINAL BLOCKS	01-250-000-54999	10.69
WHITEBEA	WHITE BEAR RESCUE TRAINING, LLC	ICE RESCUE TRNING/WIEGND, MNTVD	01-250-000-55600	1,300.00

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
			TOTAL	23,737.40
			TOTAL FIRE DEPARTMENT	23,737.40
STORM SEWERS				
19880	STURGEON BAY UTILITIES	OCTOBER JETTER TRUCK USE	01-300-000-57700	529.40
			TOTAL	529.40
			TOTAL STORM SEWERS	529.40
ROADWAYS/STREETS				
03075	CARQUEST OF DOOR COUNTY	SUPPLIES	01-400-000-51400	182.28
03075		PENCOOL	01-400-000-51400	43.44
03075		AIR FILTERS	01-400-000-51400	59.88
03075		ASSORTED FILTERS & CLEANERS	01-400-000-51400	310.12
03075		FUEL FILTERS	01-400-000-51400	4.62
03075		FUEL PUMP & LOCK RINGS	01-400-000-51400	251.58
03075		HALOGEN SEALED BEAM	01-400-000-51400	8.39
03075		AIR FILTERS	01-400-000-51400	30.19
03075		FUEL FILTER	01-400-000-51400	2.84
03075		FUEL FILTER & V-BELT	01-400-000-51400	62.36
03075		SUPPLIES	01-400-000-51400	94.14
03075		OIL FILTERS	01-400-000-51400	11.88
03075		COUPLER	01-400-000-51400	18.33
03075		AIR FILTER	01-400-000-51400	29.37
03075		SUPPLIES	01-400-000-51400	15.06
03075		COUPLER	01-400-000-51400	18.33
03075		MICRO V BELT	01-400-000-51400	44.21
03075		BATTERIES	01-400-000-51400	89.38
03075		HYD FILTER	01-400-000-51400	37.95
CHASE	JP MORGAN CHASE BANK	TRANSMISSION	01-400-000-51400	1,110.19
			TOTAL	2,424.54
			TOTAL ROADWAYS/STREETS	2,424.54
SNOW REMOVAL				
O'REILLY	O'REILLY AUTO PARTS	MECHANICS WIRE	01-410-000-51400	15.99
POWER	POWER TOOL SERVICE CO	AIR TOOLS	01-410-000-51400	229.96
			TOTAL	245.95
			TOTAL SNOW REMOVAL	245.95
STREET MACHINERY				
08225	HERLACHE SMALL ENGINE	CHAINSAW CARBORATOR ADJUSTMNT	01-450-000-54999	34.00

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
08225		CARB ADJUSTMENT	01-450-000-54999	8.77
14000	NAPA AUTO PARTS	HOSE FITTINGS	01-450-000-53000	59.15
O'REILLY	O'REILLY AUTO PARTS	2 TESTERS	01-450-000-58600	30.80
TOTAL				132.72
TOTAL STREET MACHINERY				132.72
CITY GARAGE				
01766	AURORA MEDICAL GROUP	MRO FEE-CIHLAR	01-460-000-57100	8.00
04575	DOOR COUNTY HARDWARE	BULBS	01-460-000-55300	13.98
CHASE	JP MORGAN CHASE BANK	1/4" NIPPLE	01-460-000-55300	3.49
TOTAL				25.47
TOTAL CITY GARAGE				25.47
HIGHWAYS - GENERAL				
07887	WALTER HANISKO	WORK BOOT REIMB/HANISKO	01-499-000-56800	87.03
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	9.83
19880		1536 EGG HBR RD TRAFFIC LITE	01-499-000-58000	22.50
19880		N 14TH & EGG HRBR RD TRF LITE	01-499-000-58000	28.72
19880		WS TRAFFIC LIGHTS	01-499-000-58000	148.58
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	5,743.47
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,563.85
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	6.20
19880		323 S 1ST AVE EAST SIDE DOCK	01-499-000-58000	94.63
19880		311 S 1ST AVE SHPYARD DVL P LIT	01-499-000-58000	68.75
19880		OLD HWY RD SIGN	01-499-000-58000	12.38
MACCOUX	PHIL MACCOUX	12/15 WORK BOOT REIMB/MACCOUX	01-499-000-56800	65.81
TOTAL				14,851.75
TOTAL HIGHWAYS - GENERAL				14,851.75
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	12/15 STEVE CELL SVC	01-500-000-58250	20.58
03133		12/15 BOB CELL SVC	01-500-000-58250	48.92
03133		12/15 SAWYER DOCK CELL SVC	01-500-000-58250	14.19
03133		12/15 CELL SVC	01-500-000-58250	13.20
04696	DOOR COUNTY TREASURER	12/15 PARKS INTERNET	01-500-000-56700	4.05
TOTAL				100.94
TOTAL PARK & RECREATION ADMIN				100.94
PARKS AND PLAYGROUNDS				
02330	JIM OLSON MOTORS	TRANSMISSION FLUSH	01-510-000-53000	125.95

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
03075	CARQUEST OF DOOR COUNTY	CREDIT RETURN	01-510-000-54999	-11.32
04575	DOOR COUNTY HARDWARE	DECK SCREWS	01-510-000-51750	29.99
04575		PLUG DEAD FRONT GROUND	01-510-000-53000	6.49
04575		CABLE TIES	01-510-000-51550	15.98
04575		QUIKRETE	01-510-000-51550	59.88
04575		REDUCR SOCKET	01-510-000-56250	7.98
04575		BOLTS	01-510-000-51750	14.92
04575		DECK SCREWS	01-510-000-51750	29.99
04575		FASTENERS	01-510-000-51750	0.24
04575		SLEDGE HANDLE	01-510-000-51750	26.99
04575		FASTENERS	01-510-000-51750	8.76
04575		ASSORTED SUPPLIES	01-510-000-51750	136.57
04575		SUPPLIES	01-510-000-51750	13.32
04575		DECK SCREWS	01-510-000-51750	9.99
04575		SPRAYPAINTS	01-510-000-51750	19.96
04575		DRILL BIT	01-510-000-51750	16.99
04575		SCREWS, INSERT BIT	01-510-000-51750	33.57
04575		ASSORTED SUPPLIES	01-510-000-51750	160.03
04575		SUPPLIES	01-510-000-51750	26.47
04575		SUPPLIES	01-510-000-51750	23.98
04575		BUSHING, PLUG, TEE MALL	01-510-000-51750	77.88
04575		COUPLER	01-510-000-51750	3.94
07785	THE GREAT OUTDOORS	DOOR MAINTENANCE	01-510-000-58999	382.50
12100	LAMPERT YARDS INC	2 5/8X 4X8 CDX	01-510-000-54999	55.78
12100		2X6 AG TREATED-FRANKE BRIDGE	01-510-000-51800	71.90
12100		TREATED LUMBER/FRANKE BRIDGE	01-510-000-51800	243.63
12100		LUMBER	01-510-000-51800	57.52
12100		HANGERS	01-510-000-51800	16.02
19880	STURGEON BAY UTILITIES	MEM FLD COMPLEX	01-510-000-56150	236.49
19880		207 S 3RD AVE MARTIN PARK	01-510-000-56150	9.94
19880		MEM FLD WARMING HOUSE	01-510-000-56150	93.01
19880		MEM FLD WARMING HOUSE	01-510-000-58650	52.16
19880		435 N 7TH PL-GARLAND PARK	01-510-000-56150	8.24
19880		421 MICHIGAN ST FLAG LIGHT	01-510-000-56150	37.78
19880		MEM FLD PARKING LOT	01-510-000-56150	8.24
CHASE	JP MORGAN CHASE BANK	TRANSMISSION	01-510-000-58600	1,407.07
L&P	L&P CONVENIENT STORE SBAY LLC	PREMIUM FUEL	01-510-000-51650	28.99
TOTAL				3,547.82
TOTAL PARKS AND PLAYGROUNDS				3,547.82
BALLFIELDS				
12100	LAMPERT YARDS INC	CREDIT RETURN AZEK SHEETS	01-520-000-56500	-330.00
DAWNS	DAWN'S LAWN CARE	GRUB KILLER- GIRL BALL DIAMOND	01-520-000-58999	100.00
DAWNS		GRUB KILLER-GRAHAM PARK	01-520-000-58999	175.00
TOTAL				-55.00
TOTAL BALLFIELDS				-55.00
ICE RINKS				

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
04575	DOOR COUNTY HARDWARE	RING WAX & RTCHITING SCRWDRVR	01-530-000-52350	5.48
04575		WET VAC,CLAMP LTE, TAILPIECE	01-530-000-52350	71.27
04575		SQUARE & BRUSH DUSTER	01-530-000-52350	14.98
CHASE	JP MORGAN CHASE BANK	ICE SHALE SHARPENER	01-530-000-54999	1,399.00
CHASE		SHIPPING	01-530-000-54999	101.42
TOTAL				1,592.15
TOTAL ICE RINKS				1,592.15
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	FASTENERS & SMARTLOCK	01-550-000-55900	40.68
04575		ADAPTR & WIRELOCK PIN	01-550-000-55900	10.07
19880	STURGEON BAY UTILITIES	SONNYS PARKING LOT	01-550-000-56150	18.56
DIAMOND	DIAMOND BUSINESS GRAPHICS	LAUNCH PASS ENVELOPES	01-550-000-51600	1,062.21
TOTAL				1,131.52
TOTAL MUNICIPAL DOCKS				1,131.52
WATER WEED MANAGEMENT				
07745	GORDONS WEST SIDE ELECTRIC	ELECTRICAL WORK CITY SHOP	01-560-000-58999	409.00
07745		ELECTRICAL WORK CITY SHOP	01-560-000-58999	662.38
07745		ELECTRICAL WORK-CITY SHOP	01-560-000-58999	612.17
07745		ELECTRICAL WORK CITY SHOP	01-560-000-58999	666.80
TOTAL				2,350.35
TOTAL WATER WEED MANAGEMENT				2,350.35
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY LTS	01-570-000-56150	156.48
19880		W LARCH ST PARKING LOT	01-570-000-56150	96.97
19880		48 KENTUCKY ST WTR FRT	01-570-000-56150	434.12
19880		107 N 1ST AVE MARINA/RESTRM	01-570-000-56150	31.73
19880		107 N 1ST AVE MARINA/RESTRM	01-570-000-58650	51.40
19880		122 KENTUCKY ST CITY PKG RAMP	01-570-000-56150	627.15
TOTAL				1,397.85
TOTAL WATERFRONT PARKS & WALKWAYS				1,397.85
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	JANUARY EAP	01-600-000-56553	150.83
TOTAL				150.83
TOTAL EMPLOYEE BENEFITS				150.83

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	12/15 COMM DEVELOP INTERNET	01-900-000-56700	5.40
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	PASTEL PAPER	01-900-000-52800	13.63
BUBRICKS		ENVELOPES	01-900-000-51950	15.96
BUBRICKS		LEGAL PADS	01-900-000-51950	6.41
BUBRICKS		CASE OF PAPER	01-900-000-52800	29.66
BUBRICKS		BUSINESS CARDS	01-900-000-51950	19.74
BUBRICKS		LABELS	01-900-000-51950	18.82
TOBINWEL	TOBIN WELCH COMPANY	CHAIRMATS	01-900-000-54999	169.99
TOTAL				279.61
TOTAL COMMUNITY & ECONOMIC DEVLPMT				279.61
TOTAL GENERAL FUND				152,128.78
CAPITAL FUND				
COMPUTER				
02005	BAY ELECTRONICS, INC.	INSTALL ALARM SYSTEM	10-125-000-59040	2,235.00
03101	CDW GOVERNMENT, INC.	2 LED MONITORS	10-125-000-59040	241.26
03101		1 THIN CLIENT	10-125-000-59040	308.26
CHASE	JP MORGAN CHASE BANK	IPAD & KEYBOARD	10-125-000-59040	578.98
CHASE		IPAD	10-125-000-59040	379.00
CHASE		TVS	10-125-000-59040	949.98
TOTAL				4,692.48
TOTAL COMPUTER				4,692.48
GENERAL EXPENDITURES				
WASTEMAN	WASTE MANAGEMENT OF WI-MN	SOIL DISPOSAL	10-199-000-51525	5,846.74
TOTAL				5,846.74
TOTAL GENERAL EXPENDITURES				5,846.74
FIRE DEPARTMENT				
EXPENSE				
CHASE	JP MORGAN CHASE BANK	2 OFFICE CHAIRS	10-250-000-59030	472.82
TOTAL EXPENSE				472.82
TOTAL FIRE DEPARTMENT				472.82
STORM SEWERS				
EXPENSE				
FERGUSON	FERGUSON WATERWORKS #1476	24"X20' HDPE PIPE	10-300-000-59115	664.00
GB HIGH	GREEN BAY HIGHWAY PRODUCTS LLC	PIPE COUPLERS & ENDWALL	10-300-000-59115	341.32
TOTAL EXPENSE				1,005.32
TOTAL STORM SEWERS				1,005.32

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
<b>CAPITAL FUND</b>				
<b>ROADWAYS/STREETS</b>				
<b>EXPENSE</b>				
02130	BAUDHUIN INC	EGG HRBR RD 11/23 TO 12/2/15	10-400-000-59096	1,048.00
04575	DOOR COUNTY HARDWARE	MAILBOXES	10-400-000-59096	34.98
12100	LAMPERT YARDS INC	TREATED 4X4	10-400-000-59096	53.07
PTS CONT	PTS CONTRACTORS, INC	EGG HRBR RD MANHOLE ADJUSTMNTS	10-400-000-59096	1,470.45
PTS CONT		E MAPLE ST-FINAL PAY REQ #4	10-400-000-59096	5,387.17
PTS CONT		EGG HRBR RD PAY #4	10-400-000-59096	57,983.10
<b>TOTAL EXPENSE</b>				<b>65,976.77</b>
<b>ANNUAL RESURFACING &amp; BASE REP.</b>				
20070	TAPCO	6 FOLDING STOP SIGNS	10-400-110-59095	686.00
<b>TOTAL ANNUAL RESURFACING &amp; BASE REP.</b>				<b>686.00</b>
<b>TOTAL ROADWAYS/STREETS</b>				<b>66,662.77</b>
<b>CITY GARAGE</b>				
07785	THE GREAT OUTDOORS	1 20'-16' GARAGE DOOR	10-460-000-59010	4,125.00
07785		1 230 VOLT 3 PHASE OPERATOR	10-460-000-59010	1,200.00
<b>TOTAL</b>				<b>5,325.00</b>
<b>TOTAL CITY GARAGE</b>				<b>5,325.00</b>
<b>PARKS AND PLAYGROUNDS</b>				
<b>EXPENSE</b>				
06580	FOTH AND VAN DYKE	ENGINEERING SVCS-PHASE II	10-510-000-59025	11,749.26
06580		BRADLEY LAKE ENGINEERING SVC	10-510-000-59025	3,840.00
RASS	RASS EXCAVATING & MATERIAL LLC	ENGINEER WETLAND 2ND PYMNT	10-510-000-59025	180,040.20
<b>TOTAL EXPENSE</b>				<b>195,629.46</b>
<b>TOTAL PARKS AND PLAYGROUNDS</b>				<b>195,629.46</b>
<b>TOTAL CAPITAL FUND</b>				<b>279,634.59</b>
<b>CABLE TV</b>				
<b>CABLE TV / GENERAL</b>				
<b>CABLE TV / GENERAL</b>				
04696	DOOR COUNTY TREASURER	12/15 PEG INTERNET	21-000-000-56700	100.00
<b>TOTAL CABLE TV / GENERAL</b>				<b>100.00</b>
<b>TOTAL CABLE TV / GENERAL</b>				<b>100.00</b>
<b>TOTAL CABLE TV</b>				<b>100.00</b>
<b>TID #3 DISTRICT</b>				
<b>TID #3 DISTRICT</b>				
16555	PINKERT LAW FIRM, LLP	11/15 TID 3 LEGAL MATTERS	27-330-000-55001	260.00

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
TID #3 DISTRICT				
			TOTAL	260.00
			TOTAL TID #3 DISTRICT	260.00
			TOTAL TID #3 DISTRICT	260.00
TID #4 DISTRICT				
TID #4 DISTRICT				
16555	PINKERT LAW FIRM, LLP	11/15 TID 4 LEGAL MATTERS	28-340-000-55001	1,157.00
CHASE	JP MORGAN CHASE BANK	WEST WTRFRNT DNR APPLICATION	28-340-000-59082	240.88
DEGROOT	DE GROOT, INC	WST WTRFRNT SANTRY STRM SEWR	28-340-000-59115	181,012.03
PACE	PACE ANALYTICAL SERVICES, INC	SOIL TESTING	28-340-000-59130	775.00
WASTEMAN	WASTE MANAGEMENT OF WI-MN	WEST WATFRNT SOIL DISPOSAL	28-340-000-59120	30,444.58
WASTEMAN		WEST WTRFRONT SOIL DISPOSAL	28-340-000-59120	16,294.97
			TOTAL	229,924.46
			TOTAL TID #4 DISTRICT	229,924.46
			TOTAL TID #4 DISTRICT	229,924.46
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
ADVANCED	ADVANCED DISPOSAL	224.44 TN GARBAGE @ 59.87/TN	60-000-000-58300	13,437.24
ADVANCED		106.87 TN RECYCLE@ 13.71/TN	60-000-000-58350	1,465.19
			TOTAL SOLID WASTE ENTERPRISE FUND	14,902.43
			TOTAL SOLID WASTE ENTERPRISE FUND	14,902.43
			TOTAL SOLID WASTE ENTERPRISE	14,902.43
			TOTAL ALL FUNDS	676,950.26

MANUAL CHECKS

BENEFIT ADVANTAGE 12/30/15 Check # 78703 November Cobra Fees 01-600-000-50510	\$25.00
SUN LIFE FINANCIAL 01/04/16 Check # 78708 Premium Adjustments 01-000-000-21545	\$552.38
MINNESOTA LIFE 01/04/16 Check # 78709 January Life Insurance 01-600-000-50552	\$2,013.78
ASSOCIATED APPRAISAL 01/04/16 Check # 78710 01/05/16 Contract 01-130-000-55010	\$1,245.84
MANN COMMUNICATION 01/04/16 Check # 78711 01/05/16 Contract 21-000-000-55015	\$4,685.00
SUN LIFE FINANCIAL 01/04/16 Check # 78712 January Short/Long Term Disability 01-000-000-21545	\$1,890.61
SUPERIOR VISION PLAN 01/04/16 Check #78713 January Vision Insurance Premium 01-000-000-21540	\$756.15
DOOR COUNTY TREASURER 01/12/16 Check # 78798 1/16 Tax Settlement 01-000-000-24212	\$ 932,316.60

MINNESOTA LIFE 01/12/16 Check # 78799 February Life Insurance 01-600-000-50552	\$2,047.30
NWTC Check #78800 1/16 Tax Settlement 01-000-000-24640	\$ 176,844.41
SEVASTOPOL SCHOOL DISTRICT Check # 78801 1/16 Tax Settlement 01-000-000-24630	\$ 50,606.22
SOUTHERN DOOR SCHOOL DISTRICT Check # 78802 1/16 Tax Settlement 01-000-000-24620	\$ 114,501.11
STURGEON BAY SCHOOL DISTRICT Check # 78803 1/16 Tax Settlement 01-000-000-24610	\$ 2,239,449.61
DELTA DENTAL 01/12/16 Check #78804 January Dental Insurance Various Departmental Accounts	\$6,072.52
BP AMOCO 01/12/16 Check #78805 Statement charges 01-215-000-51650	\$23.70
BP AMOCO 01/12/16 Check #78806 Statement charges 01-215-000-51650	\$83.51
BENEFIT ADVANTAGE 01/12/16 Check # 78807 December Cobra Fees 01-600-000-50510	\$26.00
US BANK EQUIPMENT FINANCE 01/12/16 Check # 78808	\$181.00

Lease Payment  
01-200-000-55650

**TOTAL MANUAL CHECKS**

**\$3,533,320.74**

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

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SUMMARY OF FUNDS:

GENERAL FUND	152,128.78	3,685,449.52
CAPITAL FUND	279,634.59	
CABLE TV	100.00	
TID #3 DISTRICT	260.00	
TID #4 DISTRICT	229,924.46	
SOLID WASTE ENTERPRISE	14,902.43	
TOTAL --- ALL FUNDS	<u>676,950.26</u>	4,210,271.00

COMMON COUNCIL  
January 5, 2016

A regular meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Catarozoli, Vandertie, Ireland, Wiesner, Stults, Fett and Gregory were present.

Vandertie/Ireland to adopt the agenda. Carried.

Fett/Stults to approve the following bills - General Fund - \$157,656.50, Capital Fund - \$44,184.82, Cable TV - \$179.54, TID #2 - \$363.00 TID #4 - \$22,003.54, and Solid Waste Enterprise Fund - \$17,325.07 for a grand total of \$241,712.47. Carried.

Wiesner/Vandertie to approve consent agenda:

- a. Approval of special Common Council minutes from 12/8/15 and regular Common Council minutes from 12/15/15.
- b. Approval of the following minutes:
  - (1) Police & Fire Commission – 10/28/15
  - (2) Waterfront Redevelopment Authority – 11/18/15
  - (3) City Plan Commission – 11/18/15
  - (4) Bicycle & Pedestrian Advisory Council – 12/3/15
  - (5) Zoning Board of Appeals – 12/8/15
  - (6) Finance/Purchasing & Building Committee – 12/8/15
  - (7) Community Protection & Services Committee – 12/10/15
  - (8) City Plan Commission – 12/16/15
- c. Place the following reports on file:
  - (1) Bank Reconciliation – November 2015
  - (2) Revenue & Expense Report – November 2015
- d. Consideration of: Approval of beverage operator licenses.
- e. Consideration of: Approval of Class B Beer license for Shawna Burr, dba: 5<sup>th</sup> and Jefferson Coffee House.
- f. Consideration of: Approval of Class B Beer and Class C Wine license for Aaron Carmody, dba: Crate.
- g. Consideration of: Approval of Street Closure Application for Racing Annual Charity Event for April 16, 2016.
- h. Finance/Purchasing & Building Committee recommendation re: Approve 5 year extension to the special assessment deferral agreement for Jeff Uecker with all other provisions of the agreement remaining in effect.
- i. Finance/Purchasing & Building Committee recommendation re: Waive sign permit fees for Door County Habitat for Humanity in the amount of \$80.00.
- j. Community Protection & Services Committee recommendation re: Accept the adoption of amendments to s. 22.05(5), to better align our code with the State of WI Administrative Code c.134 (Residential Rental Practices), which addresses heating minimums for all seasons of the year.

Carried.

Christie Weber spoke on Item 6a1.

There were no mayoral appointments.

It was noted that there would be a primary at the State level and that three candidates filed papers for District 6. Fett/Vandertie to hold a spring primary for the City office of District 6. Carried.

Consideration of: Resolution to vacate a portion of 1<sup>st</sup> Avenue and Jefferson Street was the next item on the agenda. Stewart Fett recused himself from the discussion and vote. The following

people spoke on this item: James Olsen, 230 W. Juniper; Hans Christian, 330 N. 3<sup>rd</sup> Ave; Shawn Fairchild, 311 Pennsylvania St. Apt. G; Christie Weber, 311 Pennsylvania St; Scott Moore, 947 Pennsylvania St.

City Administrator VanLieshout reviewed the process that the City went through in coming to terms with Bayship Building regarding vacating a portion of 1<sup>st</sup> Avenue and Jefferson Street. Mayor Birmingham reviewed the 11 conditions that Bayship Building would have to satisfy in order for the streets to be vacated. City Attorney Nesbitt reviewed the legalities that have or would have to take place regarding the vacation of the streets. Discussion took place regarding whether the conditions were one-sided, if the dollar amount for the turnarounds was adequate, the move of industrial shipbuilding closer to the center of the City, Bayship's intention of moving into existing buildings, the value of jobs, and the economic growth of the expansion. Stults/Wiesner to approve the adoption of the resolution to vacate a portion of First Avenue and Jefferson Street subject to the resolution not becoming effective until the 11 conditions for the Street Vacation are satisfied. Further discussion ensued regarding the street vacation. Vandertie/Ireland to call for the question. Carried. Vote taken on the original motion. Carried with Catarozoli voting no.

#### RECOMMENDATION

We, the City Plan Commission, hereby recommend to approve the attached zoning code amendment for Tourist Rooming Houses.

#### CITY PLAN COMMISSION

By: Richard Wiesner, Chr.

Introduced by Wiesner. Scott Moore, 947 Pennsylvania Street spoke on this item. City Attorney Nesbitt reviewed the current State Statutes as they pertain to tourist rooming houses. Wiesner/Vandertie to adopt. Carried.

City Plan Commission Chair Wiesner, Finance/Purchasing & Building Committee Chair Fett, and Park & Recreation Committee Chair Vandertie presented reports for their respective committees/commissions.

The following people spoke during public comment: Carrie Andersson, 929 Louisiana St; Kelly Avenson, 26 N. 3<sup>rd</sup> Ave; Bonnie Statz, 525 Louisiana St; Nissa Norton, 945 Bonnie View Dr; Christie Weber, 311 Pennsylvania St; Chris Kalums, 120 Alabama St.

The Mayor made his comments.

Wiesner/Stults to adjourn. Carried. The meeting adjourned at 9:16 p.m.

Respectfully submitted,



Stephanie L. Reinhardt  
City Clerk/Human Resources Director

**POLICE AND FIRE COMMISSION**

December 21, 2015

A meeting of the Fire and Police Commission was called to order at 4:00 p.m. by Commissioner Mike VanDyke, in the Closed Session Room at the Sturgeon Bay Municipal Building.

**Roll Call:** Commission members Sandy Hurley, Dave Poulton and Mike VanDyke. Commissioner Barb Herdina appeared by FaceTime. Commissioner Chuck Brann was excused. Also present was Fire Chief Herlache, Assistant Fire Chief Dietman and Firefighter Kalin Montevideo.

**Adoption of Agenda:** *Moved by Commissioner Poulton, seconded by Commissioner Herdina to accept the agenda as is.* All ayes. Motion carried.

**Approval of Minutes:** *Moved by Commissioner Hurley, seconded by Commissioner Herdina to approve the minutes from the October 28, 2015 meeting with no changes.* All ayes. Motion Carried.

**Convene in Closed Session:** *Moved by Commissioner Poulton, seconded by Commissioner VanDyke to convene in closed session in accordance with the following exemption:*

*Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)*

*Consideration of: Interviews for Fire Department Lieutenant*

All ayes. Motion carried.

Roll Call: Sandy Hurley, Dave Poulton and Mike VanDyke. Barb Herdina appeared by FaceTime.

**Reconvene in Open Session:** *Moved by Commissioner Hurley, seconded by Commissioner Poulton to reconvene in open session.* All ayes. Motion carried.

Roll Call: Sandy Hurley, Dave Poulton and Mike VanDyke. Barb Herdina appeared by FaceTime.

Moved by Commissioner VanDyke, seconded by Commissioner Poulton to create and eligibility list for Fire Lieutenant, by rank, valid for six months, in this order: Matt Austad, Mike Smith, Brent Wiegand, Mike Witt, Richard Soukup and Mike Cihlar. All ayes. Motion carried.

*Moved by Commissioner Hurley, seconded by Commissioner VanDyke to approve the hiring of Matt Austad the current open Lieutenant position, and Mike Smith the next available open position when vacant in April.*

**Adjourn:** *Moved by Commissioner Herdina, seconded by Commissioner Hurley to adjourn.* All ayes. Motion carried. Time of 6:51 p.m.

Respectfully submitted,  
Sarah Spude-Olson  
SBPD Administrative Office Manager  
December 31, 2015 at 11:00 a.m.

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**December 29, 2015**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:02p.m. by Chairperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett and Stults were present. Mr. Ireland was excused. Also present: Finance Director/City Treasurer Clarizio, Police Captain Brinkman and Receptionist Metzger.

A motion was made by Alderperson Stults, seconded by Alderperson Fett to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Purchase One 2016 Police Interceptor Sport Utility Vehicle and Declare a 2011 Ford Crown Victoria as Surplus.
4. Review of unfinished business list.
5. Review bills.
6. Adjourn.

Carried.

Consideration of: Purchase of One 2016 Police Interceptor Sport Utility Vehicle and Declare a 2011 Ford Crown Victoria as surplus:

Police Captain Brinkman stated that \$42,000 was approved in the 2016 budget for the purchase of a patrol vehicle. This includes the vehicle, additional equipment and installation costs. The only response received from the bid requests was from Jim Ford, Lincoln LLC in the amount of \$30,840. He stated a 2011 Crown Victoria will be declared as surplus. The potential revenue generated from the sale of the vehicle is anticipated to be between \$1,800-\$2,200.

Moved by Alderperson Stults, seconded by Alderperson Fett to recommend to Common Council to approve the purchase of one 2016 Ford Explorer SUV Police Interceptor vehicle from Jim Olson, Ford, Lincoln LLC in the amount of \$30,840 and declare a 2011 Ford Crown Victoria as surplus. Carried.

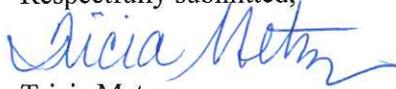
Unfinished business list was briefly discussed.

Review bills

Moved by Alderperson Stults, seconded by Alderperson Fett to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Fett, seconded by Alderperson Stults to adjourn. Carried. The meeting adjourned at 4:11pm.

Respectfully submitted,

  
Tricia Metzger

BOARD OF PUBLIC WORKS  
January 5, 2016

A meeting of the Board of Public Works was called to order at 6:30 p.m. by Chairperson Fett in the Council Chambers, City Hall. Roll call: Mayor Birmingham, Ald. Catarozoli, Vandertie, Ireland, Wiesner, Stults, Fett & Gregory were present.

Wiesner/Stults to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: Approval of Five Year Capital Plan and 2016 Capital Roadway Improvements.
5. Adjourn.

Carried.

City Engineer Chad Shefchik presented the 2016 Capital Roadway Improvement Plan. He reviewed the PASER program that is used to rate the roads. Shefchik identified the projects that are slated for 2016 and reviewed costs.

City Engineer Shefchik briefly summarized the Five Year Capital Plan.

Birmingham/Catarozoli to approve the 2016 five year capital plan including the authorization for the preparation of bid documents for the 2016 capital roadway improvement projects as described.  
Carried.

Birmingham/Stults to adjourn. Carried. The meeting adjourned at 6: 50 p.m.

Respectfully submitted,



Stephanie L. Reinhardt  
City Clerk/Human Resources Director

## **Bicycle and Pedestrian Advisory Board Meeting Minutes Thursday, January 7, 2016**

The Bicycle and Pedestrian Advisory Board meeting was called to order at 4:10 p.m. by Chairperson Ed Ireland in the 2<sup>nd</sup> floor Conference Room, City Hall, 421 Michigan Street.

**Roll Call:** Members Ed Ireland, Chad Shefchik, Laurel Brooks, Randy Watermolen, Mark Jinkins, Becky Kerwin, and Rhonda Kolberg were present. Also present were Police Assistant Candy Jeanquart and Samuel Perlman.

**Adoption of agenda:** Moved by Mr. Shefchik, Seconded by Ms. Kerwin to adopt the following agenda:

1. Roll call.
  2. Approval of agenda.
  3. Approval of minutes from December 3, 2015.
  4. Discussion of: Update of Mountain Bike Trails in Sturgeon Bay
  5. Discussion of: 5 Year Capital Plan – Chad Shefchik
  6. Adjourn
- All in favor. Carried.

**Approval of minutes from December 3, 2015:** Moved by Ms. Kolberg, Seconded by Ms. Brooks to approve the minutes from December 3, 2015. **All in favor. Carried.**

**Discussion of: Update of Mountain Bike Trails in Sturgeon Bay:** No update at this time. Will Gregory and Jacque Jadin are working on the next phase.

4:30 p.m. Samuel Perlman left.

**Presentation of: 5 Year Capital Plan – Chad Shefchik:** Mr. Shefchik requested reviewing the 5 Year Capital Plan and deciding where sidewalks or other pedestrian improvements would be beneficial. After reviewing, the board can discuss other areas not on the 5 Year Capital Plan where sidewalks or other pedestrian improvements would be beneficial.

4:30 p.m. Samuel Perlman left.

Mr. Shefchik presented 2016-2018 of the 2016 5 Year Capital Plan and no improvements were identified. It was discussed that South Hudson Avenue would benefit from having a sidewalk.

4:46 Josh VanLieshout entered.

Ms. Kolberg addressed a need for sidewalk repairs on Memorial Drive, as a pedestrian was injured walking. Mr. Shefchik explained sidewalks are monitored and repairs needed are logged and prioritized for replacement by capital funds or Department of Public Works crew. If there are sidewalks that need to be addressed, he can be contacted with the information by phone or email to review and add to the list if not already identified.

4:54 p.m. Randy Watermolen left.

North 3<sup>rd</sup> Avenue from Delaware Street to Alabama Street, there was discussion of a path consisting of quarry wash that would run along the West side of the road and would tie into other trails throughout Sunset Park. Mr. Shefchik will discuss issue with Mr. Bordeau, Department of Public Works, to add to future park improvement considerations.

Mr. Shefchik requested the 5 Year Capital Plan be on the agenda next month to finish presenting 2019-2020.

**Meeting ended at 5:13 p.m.**

Respectfully submitted,

*Candy Jeanquart*

Candy Jeanquart  
Police Assistant



# CITY of STURGEON BAY FIRE DEPARTMENT

**Kalin Monteideo**  
**Assistant Fire Chief**

421 Michigan St  
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2448 Office  
920-746-6901 FAX  
Email: [kmonteideo@sturgeonbaywi.org](mailto:kmonteideo@sturgeonbaywi.org)

TO: The Sturgeon Bay Fire & Police Commission/Sturgeon Bay Common Council  
FROM: Assistant Fire Chief Kalin Monteideo  
SUBJECT: December 2015 Monthly Fire Report  
DATE: January 8, 2016

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of December 2015.

### CALLS FIRE DEPARTMENT RECEIVED: 144

CITY CALLS: 132  
East Side Calls: 79  
West Side Calls: 53

Type of Call:  
Fire: 35  
EMS: 109

COUNTRY CALLS: 12  
Town of Sevastopol: 07  
Town of Sturgeon Bay: 05

### INCIDENT TYPE

58 – Medical Non-Emergent	05 – Vehicle Accident	01 – Search for Person on Land
51– Medical Emergent	02– CO incident	04 – Alarm/Detect Activation, No Fire
01 – Dispatched & Cancelled	01 – Gas Spill	05 – Smoke Scare/Odor of Smoke
02– Gas Leak	03 – Building Fire	01 – Commercial Compactor Fire
01- Power Line Down	01 – Public Service	02 – Arcing/Shorted Electrical Equipment
02 – Fire Investigation	02 – Cooking Fire	01 – Overpressure/Explosion/Overheat
01 – Water Vehicle Fire		

### CALLS PER DAY:

Monday	21
Tuesday	23
Wednesday	20
Thursday	25
Friday	13
Saturday	25
Sunday	17

### INPECTION REPORT:

Inspections within the city limits:	<u>38</u>
Inspections outside the city limits:	<u>01</u>
Total number of inspection hours:	<u>44.25 Hours</u>

## **SPECIAL REPORTS, ACTIVITIES AND REPAIRS**

**TRUCK/STATION MAINTENANCE:** Firefighters put up shadow boxes after painting project; replaced valve for Class A foam; repaired passenger low beam on Engine 6; hung smart boards in basement training room; repaired the overhead door switch at Westside station; cut a counter top and hung doors in police dept.; put new ice rescue equipment into service; removed shore power charger from R1 to be rebuilt; replaced burned out florescent lights in eastside station garage; put new FLIR camera into service; replaced headlight switch on Engine 6 and repaired #2 drain on Engine 4.

**TRAINING:** 143.1 hours of training were conducted in December. Part-time firefighters Bagnall and Gordon completed Firefighter 1; on-duty firefighters practice with ice rescue equipment; members of the Honor Guard attended their monthly training and all firefighters completed our annual SOG review.

**OTHER:** Fire Chief and AC attended city and other town meetings.

**BEVERAGE OPERATOR LICENSES**

1. Hartzell, Susan L.

**RECOMMENDATION**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the purchase of one 2016 Ford Explorer SUV Police Interceptor vehicle from Jim Olson, Ford, Lincoln LLC in the amount of \$30,840 and declare a 2011 Ford Crown Victoria as surplus.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: December 29, 2015

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

EXECUTIVE SUMMARY

**TITLE:** PURCHASE ONE 2016 POLICE INTERCEPTOR SPORT UTILITY VEHICLE AND DECLARE A 2011 FORD CROWN VICTORIA AS SURPLUS.

**BACKGROUND:** The police department currently has one high mileage 2011 Ford Crown Victoria patrol vehicle to replace in 2016. The 2011 Ford Crown Victoria will be replaced with a 6 cylinder AWD Sport Utility vehicle. The police department currently has four 6 cylinder Ford Explorer AWD Police Interceptors in service and all have met department expectations.

The below bid proposals were sent and received back.

**Dorsch Ford, Kia...No response**

**Kayser Ford (sent via email on request)...No response**

**Gandrud Chevrolet / Dodge...No response**

**Jim Olson Ford, Lincoln, Mercury  
Ford Explorer SUV Police Interceptor, \$30,840**

**FISCAL IMPACT** \$42,000 was approved in the FY2016 budget for the purchase of the vehicle with new equipment and change over costs. Additionally, approximately \$1800 to \$2200 can be anticipated from the sale of a 2011 Ford Crown Victoria at auction.

**RECOMMENDATION:** To approve the purchase of one 2016 Ford Explorer SUV Police Interceptor vehicle from Jim Olson Ford, Lincoln, Mercury for \$30,840 and declare a 2011 Ford Crown Victoria as surplus.

**PREPARED BY:** Daniel J. Blinkman 12.21.15  
Daniel J. Blinkman Date  
Captain of Police

**REVIEWED BY:** Arleigh R. Porter 12-21-15  
Arleigh R. Porter Date  
Chief of Police

**REVIEWED BY:** Valerie Clarizio 12/21/15  
Valerie Clarizio, Finance Director Date

**APPROVED BY:** Josh VanLieshout 12/21/15  
Josh VanLieshout, City Administrator Date

Jim  
**Olson**  
FORD • LINCOLN

120 Green Bay Road • Sturgeon Bay, Wisconsin 54235-3099  
Telephone 920-746-1050

City of Sturgeon Bay  
421 Michigan St.  
Sturgeon Bay, WI.54235

12/15/15

To whom it may concern,

I would like to thank you for the opportunity to place a bid on your new 2016 Police Interceptor Utility vehicle. All items are subject to manufacturer's availability. My quote is as follows:

2016 Police Interceptor Utility 4X4	\$30930.00
3.7L V6 engine	N/C
6-spd Auto trans.	N/C
Sync system	295.00
Road ready pkg.	3415.00
Courtesy lamps disabled	20.00
Driver's side spot lamp	215.00
Unit keyed alike	50.00
Vinyl pkg. ( white doors & roof )	840.00
Destination & delivery	945.00
	-----
	\$36710.00
	-5870.00 Discounts & concessions
	-----
	\$30840.00 Your price plus DMV fees

Warmest regards,

*Mitch Honold*  
Mitch Honold

*P.S. Rear View Camera is STD.*

CNGP530 VEHICLE ORDER CONFIRMATION 12/07/15 15:54:15  
 ==> Dealer: F41607  
 2016 EXPLORER 4-DOOR Page: 1 of 2  
 Order No: 9999 Priority: A4 Ord FIN: QG664 Order Type: 5B Price Level: 635  
 Ord Code: 500A Cust/Flt Name: SBPD PO Number:  
 RETAIL RETAIL  
 K8A 4DR AWD POLICE \$30930 .REAR LIGHT PKG  
 .112.6" WB .RR MOUNT PLATE  
 G1 SHADOW BLACK FRT LICENSE BKT NC  
 YZ POLICE WHITE 43D COURTESY DISABL 20  
 9 CLTH BKTS/VNL R 51Y DRV SDE SPT LMP 215  
 W EBONY INTERIOR 59G KEY CODE G 50  
 500A EQUIP GRP 66A FRONT HDLMP PKG NC  
 .PREM SINGLE CD .GRILL WIRING  
 99R .3.7L V6 TIVCT NC  
 44C .6-SPD AUTO TRAN NC  
 53M SYNC SYSTEM 295  
 67H ROAD READY PKG 3415  
 .DR LOCK PLUNGER  
 .100 WATT SIREN  
 .TAIL LAMP PKG  
 TOTAL BASE AND OPTIONS 36710  
 TOTAL 36710  
 \*THIS IS NOT AN INVOICE\*  
 \* MORE ORDER INFO NEXT PAGE \*  
 F8=Next

CNGP530 VEHICLE ORDER CONFIRMATION 12/07/15 15:54:28  
 ==> Dealer: F41607  
 2016 EXPLORER 4-DOOR Page: 2 of 2  
 Order No: 9999 Priority: A4 Ord FIN: QG664 Order Type: 5B Price Level: 635  
 Ord Code: 500A Cust/Flt Name: SBPD PO Number:  
 RETAIL RETAIL  
 86T RR TAILLAMP HSG NC  
 91A VINYL PACKAGE 1 840  
 FLEX FUEL  
 SP DLR ACCT ADJ  
 SP FLT ACCT CR  
 FUEL CHARGE  
 B4A NET INV FLT OPT NC  
 PRICED DORA NC  
 DEST AND DELIV 945  
 TOTAL BASE AND OPTIONS 36710  
 TOTAL 36710  
 \*THIS IS NOT AN INVOICE\*

F7=Prev  
F3/F12=Veh Ord Menu

F1=Help F2=Return to Order  
F4=Submit F5=Add to Library

QC06019

S099 - PRESS F4 TO SUBMIT  
fmcdealr@SALES07-PC  
Dec 7, 2015 2:54:31 PM



## Sturgeon Bay Police Department SUV Specifications – Model Year 2016

### One SUV Patrol Vehicle:

- ❖ 2016 model year
- ❖ Factory warranty
- ❖ Pursuit rated
- ❖ Column shifter
- ❖ Road ready package
- ❖ AWD
- ❖ Heavy duty vinyl flooring if available (simple cleanup)
- ❖ Bucket type cloth front seats
- ❖ 2<sup>nd</sup> row vinyl seats
- ❖ Four door SUV
- ❖ Six cylinder engine
- ❖ Simple fleet key no microchip (simple replacement)
- ❖ Automatic transmission
- ❖ Air conditioning
- ❖ Power windows
- ❖ Power door locks
- ❖ Cruise control
- ❖ AM/FM radio
- ❖ Factory installed, left-hand pillar spotlight
- ❖ Electric trunk release
- ❖ Auxiliary interior dome light mounted on headliner next to the windshield garnish molding in center of vehicle. Light switch to be an integral part of the light.
- ❖ Color: **LAPD black and white (white doors and white roof)**
- ❖ Courtesy lamp disable
- ❖ Rear View Camera
- ❖ Sync



## DOOR COUNTY TOURISM ZONE COMMISSION

PO Box 55, Sister Bay, WI 54234  
920-854-6200, Fax: 920-854-9019

E-mail: [info@doorcountytourismzone.com](mailto:info@doorcountytourismzone.com)  
Website: [www.doorcountytourismzone.com](http://www.doorcountytourismzone.com)

January 12, 2016

Mayor Thad Birmingham  
City of Sturgeon Bay  
909 Jefferson Place  
Sturgeon Bay WI 54235

Dear Mayor Birmingham,

The Commission would like to request that Chair Van Lieshout be made one of the designated representatives for the City of Sturgeon Bay on the Door County Tourism Zone Commission. Pam Seiler and Bob Starr are your current representatives for the City of Sturgeon Bay.

Thank you for your assistance in making this change to enable Chair Van Lieshout to continue to serve as Chair of the Door County Tourism Zone Commission.

Sincerely,

Kim Roberts  
Administrator  
Door County Tourism Zone Commission

Josh Van Lieshout, Chair—Village of Egg Harbor  
Richard Skare, Vice-Chair—Town of Gibraltar  
Bryan Nelson, Treasurer—Town of Baileys Harbor  
Elizabeth LeClair, Secretary—Town of Jacksonport

Mike Johnson—Town of Clay Banks  
Jeff Larson—Town of Egg Harbor  
Fred Anderson—Village of Egg Harbor  
Vacant—Village of Ephraim  
Keith Krist—Village of Ephraim  
Nancy Robillard—Town of Gardner  
William Weddig—Town of Gibraltar  
Cathy Ward—Town of Liberty Grove  
Tom Olsen—Town of Nasewauppee  
Chuck Tice—Town of Sevastopol

Nora Zacek—Village of Sister Bay  
Bob Starr—City of Sturgeon Bay  
Pam Seiler—City of Sturgeon Bay  
Vacant—Town of Sturgeon Bay  
Deb Jeanquart—Town of Union  
Linda Elmore—Town of Washington  
Mary Boston—At Large  
Dave Holtz—At Large  
Commissioner deferred—Town of Brussels  
Commissioner deferred—Village of Forestville  
Commissioner deferred—Town of Forestville