

## **A M E N D E D**

CITY OF STURGEON BAY  
COMMUNITY PROTECTION & SERVICES COMMITTEE  
**Thursday, December 8, 2016**  
**4:30 p.m.**  
Council Chambers, City Hall – 421 Michigan Street

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Compost Site Change Options
4. **Consideration of: Lighting Request at North 8<sup>th</sup> Avenue between Michigan Street and Louisiana Street**
5. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:  
Date: 12/2/16  
Time: 2:30 pm  
By: SSO

Community Protection & Service Committee:  
Richard Wiesner, Chr.  
Kelly Catarozoli  
David Ward

## EXECUTIVE SUMMARY

**DATE:** October 28, 2016

**TITLE:** Compost Site Change Options

### **BACKGROUND:**

- The compost site is open 24 hours a day 7 days a week for residents to dispose of yard waste and to take any mulch or compost they wish free of charge.
- We currently charge \$15 per standard pick-up truck load or trailer load of compost or mulch sold to any non-resident.
- We currently charge \$100 for residents of the Town of Sevastopol and Town of Sturgeon Bay to purchase an annual permit to bring yard waste into the compost site. This fee increased in May of 2016 from \$25. To date 74 permits have been issued. In 2015, 88 permits were issued and 66 permits were issued in 2014.
- Contractors/landscapers may purchase an annual permit to use the site for \$1,000.
- We get numerous requests from residents of other townships, especially the Town of Nasewaupsee, who are interested in purchasing a permit to bring yard waste to the site.
- Below is the cost to operate the compost site as well as the revenue generated over the last few years.
  - 2016 (to date): Expenses - \$13,342    Revenue - \$4,439    Net Cost - TBD
  - 2015:            Expenses - \$24,915    Revenue - \$3,894    Net Cost - \$21,021
  - 2014:            Expenses - \$29,930    Revenue - \$2,492    Net Cost - \$27,438
  - 2013:            Expenses - \$24,492    Revenue - \$6,047    Net Cost - \$18,445
  - 2012:            Expenses - \$27,243    Revenue - \$3,841    Net Cost - \$23,402
  - 2011:            Expenses - \$25,359    Revenue - \$4,515    Net Cost - \$20,844
- We researched other municipalities and found no others in the state of Wisconsin who charge their own residents to use the compost site.
- We discussed, within our department, the option of closing the site as well as charging a fee for City residents to use the site, however determined that as part of the tax roll it only cost less than \$4 per \$100,000 in assessed property value per resident to manage the compost site.

### **Analysis:**

- We believe that many non-city residents are using the site to drop off yard waste since there is not another municipal site in Door County.
- With the presence of the Emerald Ash Borer now in the County we assume the use of the site by non-city residents will continue to increase as trees are dying or being removed to prevent the spread of it.
- Since the site is not manned, it is difficult to control the use of it by non-city residents.
- We have heard that contractors/landscapers are using the site to dispose of brush and yard waste without purchasing an annual permit.

### **Possible Changes for the Compost Site:**

- Regulate the hours of operation so that it is no longer open 24/7
  - Proposed hours of operation
    - Closed December 1 – April 1
    - April Hours:
      - Monday through Friday      9 a.m. – 2 p.m.
      - Saturdays                      9 a.m. – 5 p.m.
      - Sundays                         CLOSED
    - May – September Hours:
      - Monday                         9 a.m. – 7 p.m.

- Tuesday 9 a.m. – 2 p.m.
- Wednesday 9 a.m. – 7 p.m.
- Thursday 9 a.m. – 2 p.m.
- Friday 9 a.m. – 2 p.m.
- Saturday 9 a.m. – 5 p.m.
- Sundays CLOSED

▪ October – November Hours:

- Monday through Friday 9 a.m. – 2 p.m.
- Saturdays 9 a.m. – 5 p.m.
- Sundays CLOSED

- Have seasonal staff manage the compost site Monday through Friday with a full time employee managing the site on Saturday.
- Allow residents of the Township of Nasewaupée to purchase an annual permit to drop off material at the site for \$100 as we currently do for Township of Sturgeon Bay and Sevastopol Residents.
- Continue to charge non-residents to purchase compost and mulch for a fee of \$15 per standard pick-up truck or trailer load.
- Continue to charge contractors \$1,000 for an annual permit to use the site to drop off material.
- Charge residents a \$25 fee to schedule a brush collection at their residence. There will no longer be a City wide brush collection service offered in the spring. It will be a call in service similar to the Large Item Collection Program that will take place on a specified date each month.
- Permits will need to be purchased at the Municipal Services office so that staff can verify the address of the person obtaining the permit is a resident of one of the allowed municipalities.
- The employee who is managing the compost site will need to see the driver's license of the person dropping off materials or picking up compost and mulch to show proof of residency.
- A list will be updated and provided to the employee at the compost site so they have a current list of those non-city residents who have purchased a permit. Non-city residents with a permit will also have to show their ID along with their permit at the site.
- Sales of mulch and compost should also be made at the Municipal Services office
- The employee at the compost site will be able to sell permits as well as mulch and compost in the event that a non-city resident was unaware of the rules or is not able to make it in during our normal office hours.

**IMPACTS:**

- The department will increase revenue by allowing residents of the township of Nasewaupée to purchase permits to use the site.
- Closing the site after hours will prevent additional material being dumped by non-residents and contractors.
- Manning the site will help regulate that only City Residents and those who have purchased a permit will be allowed to bring material into the site.
- Manning the site will help regulate that only City Residents will be able to take material from the site free of charge.
- Having less material brought into the site will reduce the cost to grind the yard waste into usable material.
- Reduce unwanted material being deposited at the site – garbage, concrete, lumber, etc.

**OPTIONS:**

1. Approve the changes as outlined above by staffing the compost site with specific hours of operation, allow residents of the Township of Nasewaupée to purchase an annual permit to

drop off material at the site for \$100 fee and to discontinue the city wide brush collection service offered in the spring and making it a call in service similar to Large Item Collection.

2. Leave the compost site operation as is without making any changes.
3. Make other changes as deemed necessary by the committee.

Prepared by: Bob Bordeau  
Bob Bordeau  
Municipal Services Director

Date: 11/10/2016

Reviewed by: Val Clarizio  
Val Clarizio  
Finance Director/City Treasurer

Date: 11/10/16

Josh VanLieshout  
Josh VanLieshout  
City Administrator

Date: 11/11/16

November 1, 2016

Community Protection & Services Committee

Rick Wiesner, Chairman

Dear Mr. Wiesner & Committee Members,

The neighborhood of north 8<sup>th</sup> Avenue between Michigan Street and Louisiana Street would like your consideration to return a street light to the middle of the block and possibly to the alley between 8<sup>th</sup> and 6<sup>th</sup> Avenue. This block always had a street light but it was removed 3 or 4 years ago (it should be noted that the light pole was decaying and needed to be replaced). Since that time the street has remained extremely dark at night and while the sidewalks have been repaired, navigating the sidewalks after dark can still be tricky to say the least. People have been seen walking in the road and using flash lights in order to safely walk down the block. Given the proximity to schools, churches and the historic district there is above normal foot traffic with many people walking dogs, tourists walking the historical district, teens walking to and from school, etc. Many visitors park on the street and without any lighting, getting to their vehicle is also a safety issue.

The majority of the residents on 8<sup>th</sup> and 6<sup>th</sup> Avenues only have access to their garages through the alley which is also without lighting. This alley is one of the most used alleys in the city, seeing commercial as well as residential traffic, using the alley as a short cut from Jefferson to Michigan Street. Aside from people not adhering to the 15 miles per hour speed limit, there is also foot traffic with beer cans and other debris routinely found either in the alley or adjoining property. We would greatly appreciate your serious consideration to light up our block, both front and back, thus making our neighborhood safer.

Thank you.

Sincerely,

N 8<sup>th</sup> Avenue Residents

*Cindy Pfaender* *Lee Jones*  
*John Ryan* *Sheryl Seal* *Pat Smith*  
*Thomas Thomas*  
*Pat Struck*  
*Cardie Hayward*  
*Richard J. Mc Cormick*  
*Beth Chisholm*  
*Patricia Speedling*