

**CITY OF STURGEON BAY
FINANCE/PURCHASING & BUILDING COMMITTEE
Tuesday, November 11, 2014
Council Chambers, City Hall - 421 Michigan Street
Immediately following the Special Common Council Meeting which begins
at 4:00pm**

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Request from Mark Hill for the City to pay for tree removal, house repairs and driveway approach replacement.
4. Review of unfinished business list.
5. Review bills.
6. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:

Date: 11/07/14

Time: 4:05pm

By: TM

Finance /Purchasing & Building Committee Members:

Stewart Fett, Chair

Danny Wiegand, Vice Chair

Robert Schlicht Jr.

3

3

Executive Summary

Title: Request from Mark Hill for the City to pay for tree removal, house repairs, and driveway approach replacement

Background: Early summer of 2014 Ann Hill from 922 North 7th place contacted my office about a sidewalk issue at her residence. Upon review, it was determined that portions of the sidewalk needed to be removed and replaced. The week of Sept. 8, 2014 the Street Department began removing existing sidewalk and setting forms to pour concrete. When setting forms, it was discovered that there were some tree roots that needed to be removed to get the forms level. There was one large root and several feeder roots removed. Once this was completed, the form was set and concrete poured. That night there was a wind storm that went through Sturgeon Bay and several trees were downed. The tree at 922 was one of them, when I arrived to see if we could pull the forms and back fill, a tree company was already there cutting and removing the tree. Once the tree was removed I sent our crew to the site to remove the stump so we could begin removing and repouring the side walk. The only reason we removed the stump was so we could finish our work in that area, otherwise tree maintenance in the tree lawn is the responsibility of the property owner and we would not have removed the stump. See ordinance 8.07(15)

When looking at the uprooted stump I was surprised to see that there was absolutely no root structure down because of bedrock and no root structure to the road side of the stump. (Opposite side of the sidewalk) After looking at the tree and stump, there were many factors that contributed to this tree falling not just the removal of one supporting root.

As for the cracked driveway approach I was at the site several times throughout the day and never saw our equipment on the driveway, I also talked to the equipment operator and asked if he set up on the driveway or had equipment there he stated no, for these reasons I do not believe the new crack was created by our operation.

Fiscal Impacts: \$1,045.37

Options:

- 1) Submit the claim to the City's insurance company.
- 2) Approve the request.
- 3) Deny the request.

Recommendation:

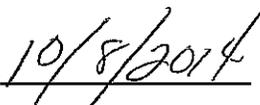
Staff recommends submitting the claim to the City's insurance company for their review.

Prepared By:



Bob Bordeau
Municipal Services Director

Date:



Reviewed By:

Valerie Clarizio

Valerie Clarizio
Finance Director/City Treasurer

Date:

10/8/14

Reviewed By:

Steven McNeil

Steven McNeil
City Administrator

Date:

10/8/14

10/03/2014

City of Sturgeon Bay Finance Committee;

My name is Mark Hill and I reside with my wife, Ann, at 922 N. 7th Place in the city of Sturgeon Bay. I have resided in Sturgeon Bay since 1992 and since 1995 at my current address.

During the week of September 9-14, 2014, the city came to my residence unannounced and began fixing our sidewalks in front of our house. This work was appropriate due to the sidewalk being very unlevelled and dangerous. During that effort it was noted that two of the three tree's roots were creating an issue for the city workers to fix the sidewalk. It was determined that removing some of the root system was necessary before pouring the new sidewalk. It was even noted that in removing the root system compromising to the tree might have occurred and "if we have a strong wind storm, the tree could come over". Unfortunately, one day after pouring the new sidewalk Door County encountered 50+ mile an hour winds, and the tree became uprooted and fell across our driveway onto our house.

Being a work day, and having no access to our vehicles, at our insurance company's recommendation, we had a local tree service come and remove our tree. This allowed us to get our vehicles out and get to work at 9:30 AM.

During our appraisal/estimate visit from our company, a new crack in the apron of our driveway was noted. I thought the tree falling had caused the crack- the insurance estimator felt it was caused by the heavy equipment used on the sidewalk work. The tree caused cosmetic damage to our home (a downed gutter and scrapes on our vinyl siding), thankfully not causing structural damage.

The insurance company and I, strongly feel that the tree blowing over was a direct result of recent work to its root system. I have been given an estimate totalling \$6,704.21- which includes the removal of the tree, repair to the gutter, siding and driveway apron.

Being an employee of Door County for 23 years, I feel my first obligation is to present this information to this committee and make a suggestion of settling this issue without my insurance company. QBE Insurance has informed me that if I cannot reach an agreement with the City of Sturgeon Bay, a claim will be filed and they will hold the city accountable for the full amount. My wife, and I, would like to suggest that the city pay for the tree removal (\$316.50), promise to fix our driveway apron when they fix our street (which is in tough shape) or at the city's convenience, and pay us \$500.00 to replace the gutter and vinyl siding and corner piece, estimated at \$1,045.37.

At the very least, it is hoped we could have an audience with someone to discuss this option. Your consideration in this matter is greatly appreciated. Should there be further information required, please feel free to contact me at 920-493-0663.

Respectfully Submitted;

A handwritten signature in black ink that reads "Mark R. Hill". The signature is written in a cursive style with a large, stylized "M" and "H".

Mark R. Hill

922 N. 7th Place

Sturgeon Bay, WI 54235

Door County Tree Tech LLC

8026 Old Elm RD

Sturgeon Bay, WI 54235

201849

CUSTOMER'S ORDER NO.	DEPARTMENT	DATE
		9/13/14
NAME		
City of Sturgeon Bay / Public Works		
ADDRESS		
835 N 14th Ave		
CITY, STATE, ZIP		
Sturgeon Bay WI 54235		
SOLD BY	CASH	C.O.D.
CHARGE	ON ACCT	MOSÉ. RETD.
PAID OUT		

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1			
2	Cut and remove		
3	city tree from		
4	house, 922 N 7th Ave		
5	Mark Hill residence		
6	2 hours x 120 per hour		240.00
7	travel 1/2 hour x 120		60.00
8			\$ 300.00
9			16.50
10			
11			\$ 316.50
12			
13			
14			
15			
16			
17			
18			
RECEIVED BY			

A-8805
T-46320/46350

KEEP THIS SLIP FOR REFERENCE

01-11

• **8.07 - Trees and shrubs.**

(1)

Statement of policy and applicability of section.

(a)

Intent and purpose. It is the policy of the city to regulate and establish policy for the control of planting, removal, maintenance and protection of trees and shrubs in or upon all public areas and terrace areas of the city to eliminate and guard against dangerous conditions which may result in injury to persons using the streets, alleys, sidewalks, or other public areas; to promote and enhance the beauty and general welfare of the city; to prohibit the undesirable and unsafe planting, removal, treatment and maintenance of trees and shrubs located in public areas; and to guard all trees and shrubs, both public and private, within the city against the spread of disease, insects or pests.

(b)

Applicability. The provisions of this section shall apply to trees and shrubs growing or hereafter planted in or upon public areas and terrace areas and also to all trees and shrubs growing or to be planted in or upon any private premises which shall threaten the life, health, safety, or welfare of the public or of any public areas.

(2)

Definitions. Unless specifically defined below, the words or phrases used in this section shall be so interpreted as to give them the meaning they have at common law and to give this section its most reasonable application:

City is the City of Sturgeon Bay, Wisconsin.

Clear sight triangle means triangle formed by the curb lines of two intersecting right-of-ways and a third line connecting a full-view zone at corners of streets, alleys and highways.

Dutch elm disease is defined as follows:

(a)

Any living or standing elm tree or part thereof infected with Dutch elm disease fungus, *Ceratocystis ulmi* (Buisman), or which harbors any of the elm bark beetle, *Scolytus multistriatus* (Eich.) or *Hylurgopinus rufipes* (Marsh.).

(b)

Any dead elm or part thereof, including logs, branches, stumps, firewood or other elm material, not buried or burned or from which the bark has not been removed.

Forestry program means a comprehensive annual plan including maintenance, inventory, new planting and budget, with projections for annual and long-range implementation.

Major alteration means trimming a tree beyond necessary trimming to comply with this section.

Person shall mean person, firm, association or corporation.

Public areas includes all public parks and other lands owned, controlled or leased by the city, except the terrace areas.

Public nuisance means any tree or shrub or part thereof which by reason of its condition interferes with the use of any public area; is infected with a plant disease; is infested with injurious insects or pests; is injurious to public improvements or endangers the life, health, safety or welfare of persons or property.

Public trees and shrubs means all trees and shrubs located or to be planted in or upon public areas.

Terrace areas means the land between the normal location of the street curbing and sidewalk.

(3)

Tree board; enforcement authority.

(a)

Tree board. There is hereby created and established a city tree board, which shall consist of five members, the three members of the parks and recreation committee, the city forester, and one at-large representative, which committee shall report to the city council. The at-large representative shall be appointed by the mayor with the approval of the city council and shall serve a term of three years. The city forester will work under the direction of the parks and recreation superintendent in accordance with a prepared job description. In the absence of a city forester or until the position is filled, the parks and recreation superintendent will serve in that capacity. The members of the parks and recreation committee shall serve as members of the city tree board so long as they are members of the parks and recreation committee. Any new member of the parks and recreation committee shall automatically become a member of the city tree board. The city tree board is charged to develop, for approval by the city council, and, upon adoption by the city council, to administer, a comprehensive tree management program.

(b)

Authority of city forester over public trees and shrubs. The city forester shall have the power to enforce rules, regulations and specifications established by the tree board. The city forester may plant, trim, spray, preserve, renew and remove public trees and shrubs or cause such work to be done as may be necessary to insure safety, preserve the beauty of public areas, and protect public property, sewers and water mains from damage or injury.

(c)

Authority of city forester over private trees and shrubs and terrace trees.

1.

Notice to abate public nuisances. Whenever the city forester finds on examination that any tree or shrub or part thereof growing or located upon private premises or the terrace area is a public nuisance which must be sprayed, removed or otherwise abated as directed in the notice within the time specified, which shall not be less than 30 days unless the city forester shall determine that immediate action is necessary for public safety.

2.

Abatement of nuisances by city. If the owner of such premises, or his/her agent, shall refuse or neglect to comply with the notice within the time specified, the city forester shall cause the nuisance to be sprayed, removed or otherwise abated and shall report the expense thereof to the city clerk-treasurer, who shall enter it as a charge against the property upon which the tree or shrub is located.

(4)

Authority of city forester to enter private premises. The city forester or his/her authorized representative may enter upon private premises at all reasonable times upon reasonable notice for the purpose of examining any tree or shrub located upon or over such premises and carrying out any of the provisions of this section.

(5)

Interference with the city forester prohibited. No person shall interfere with the city forester or his/her authorized representative while they are engaged in carrying out any work or activities authorized by this section.

(6)

Abatement of Dutch elm disease nuisances.

(a)

Whenever the city forester shall find with reasonable certainty on examination or inspection that any public nuisance as defined herein exists within the city, he/she shall cause it to be sprayed, removed, burned or otherwise abated in such manner as to destroy or prevent as fully as possible the spread of Dutch elm disease fungus or the insect pests or vectors known to carry such disease.

(b)

Before abating any nuisance on private premises or in any terrace strip between the lot line and the curb, the city forester shall proceed as follows:

1.

If the city forester determines that danger to other elm trees from such nuisance is not imminent because of the elm dormancy, he/she shall make a written report of his/her findings to the council, who shall proceed as provided in § 27.09(4), Wis. Stats.

2.

If the city forester determines that danger to other elm trees within the city is imminent, he/she shall notify the owner or abutting owner of the property on which such nuisance is found, in writing, if he/she can be found, and otherwise by publication in a newspaper of general circulation in the city, that the nuisance must be abated as directed in the notice within a specified time, which shall not be less than 30 days from the date of such notice unless the forester finds that immediate action is necessary to prevent the spread of infection. If the owner fails to comply with the notice within the time limited, the forester shall cause the abatement thereof.

(c)

No damage shall be awarded to the owner for destruction of any elm tree, elm wood, elm material or any part thereof pursuant to this section.

(7)

Assessment of costs of abatement.

(a)

The entire cost of abating any public nuisance as defined herein shall be charged to and assessed against the parcel or lot abutting on the street, alley, boulevard or parkway upon or in which such tree is located or the parcel or lot upon which such tree stands in accordance with § 66.60(16), Wis. Stats. The cost of abating any such nuisance or part thereof which is located in or upon any park or public grounds shall be borne by the city.

(b)

A special charge may be levied against property for the cutting down and removing therefrom any elm tree infected with Dutch elm disease. The special tax shall be paid in accordance with § 66.60(16), Wis. Stats.

(8)

City terrace area master tree plan. The city terrace area master tree plan consists of a city-wide street-by-street written evaluation of all public right-of-ways and public areas space and site factors which will aid in the determination of the tree genus and species and variety best suited to a particular planting site in regard to growth habits, shape, form, health, disease, insect and pest resistance, conflict with wires, lights, pavement, traffic, pedestrians, sidewalks, environmental pollution, sewers and space availability. The evaluation of the space and site factors and the genus and species and variety selection for a particular street shall be made by the city forester.

(9)

Permit for planting, maintenance and removal of public trees and shrubs.

(a)

Permit required. No person, except upon order of the city forester, shall plant or remove or do major alterations as determined by the forester on a tree or shrub in the public right-of-way or any public area, or cause such act to be done by others, without first obtaining a written permit for such work from the city forester as herein provided.

(b)

Permit exemptions. No permit shall be required to cultivate, fertilize or water trees or shrubs. No permit is necessary to plant trees inside the property line.

(c)

Permit requirements and conditions. If the city forester determines that the proposed work or planting described in an application for a permit is necessary and in accord with the purposes of this section, taking into account the safety, health and welfare of the public, location of utilities, public sidewalk, driveways and street lights, general character of the area in which the tree or shrub is located or proposed to be located, type of soil, characteristics and physiological need of the genus, species and variety of tree or shrub, he/she shall issue a permit to the applicant. Any tree to be removed from the public right-of-way or public area under such permit shall be cut down by the City of Sturgeon Bay or other insured tree removal experts, (except as specifically authorized by the city forester). Replacement of the tree to be removed may be required at the discretion of the city forester and must meet the requirements of section 8.07(10)(a).

(d)

Permit form; expiration; inspection. Every permit shall be issued by the city forester on a standard form and shall include a description of the work to be done and shall specify the genus, species and variety, size, nursery grade and location of trees or shrubs to be planted, if any. Any work under such permit must be performed in strict accordance with the terms thereof and the provision of this section. Permits issued under this section shall expire six months after date of issuance. There will be no charge for this permit.

(e)

Permits to public utilities.

1.

Whenever a permit is issued under this section to a public utility to remove, trim, prune, cut, disturb, alter or do surgery on any public tree or shrub, the city forester shall limit the work to be done to the actual necessities of the utility and may assign an inspector to supervise the work done under the provisions of the permit. The expense of such inspection or supervision shall be charged to the utility at the usual city rate.

2.

A public utility may secure an annual working agreement with the city forester's office which gives the city forester the authorization to supervise and direct work done associated with trees and shrubs.

(10)

Planting and trimming trees and shrubs.

(a)

Planting.

1.

The size and genus, species and variety of trees and shrubs to be planted in public areas and terrace areas and as a part of the city-approved forestry program and the manner of planting shall be submitted to the city forester for approval before commencement of such work.

2.

No trees or shrubs shall be planted within 30 feet of any street corner. There shall be a minimum distance of 30 feet and a recommended distance of 50 feet between terrace areas trees depending upon the size of trees and other factors. Terrace trees shall be planted an equal distance between the sidewalk or proposed sidewalk and back of the curb or proposed back of the curb. In terrace areas less than three feet wide, planting will not be permitted. Trees planted in terrace areas may not be less than 1¼ inches in diameter measured one foot above the ground, nor less than seven feet high.

3.

The city forester shall determine the species of tree that will be allowed to be planted at each location. This species will be determined from the approved list, and as amended from time to time contingent upon changing conditions.

4.

No block shall have more than 35 percent of any single species unless more than that amount presently exists. New plantings in this case shall be of other than the existing species which is over 35 percent. Exceptions to this, however, shall be in blocks where more than 75 percent of a species exists. In this case, the same species as existing may be planted.

5.

For any new residential construction, a permit for which is obtained after the adoption of this ordinance, including nonresidential properties in which there is a change of use to residential use, the owner of such property shall plant at least one tree per 50 feet of road frontage, in the right-of-way, within one year of beginning construction upon the residence. Regulations of this ordinance relating to size and species and regulations of public utilities must be complied with. The tree planting deposit required in section 15.01(9) of this Code shall be returned to the property owner upon compliance with these requirements.

(b)

Trimming.

1.

Trees and shrubs standing in or upon any terrace area or public areas, or upon any private premises adjacent to any public right-of-way or public areas, shall be kept trimmed so that the minimum vertical height from the street surface to the lowest overhanging branch shall be 14 feet,

except that at a point six feet toward the center of the street from the curb the clearance shall taper downward from the vertical height of 14 feet to a vertical height of ten feet at the curb. The minimum vertical height from the alley surface to the lowest overhanging branch shall be 14 feet and the clearance shall be for the full width of the alley right-of-way. The city forester may waive the provisions of this section for newly planted trees if he/she determines that they do not interfere with public travel, obstruct the light of any street light or endanger public safety.

2.

The necessity of the pruning may be determined by the city forester.

3.

Clearance from the sidewalk to lower branches shall not be less than eight feet.

4.

All cuts above one inch in diameter shall be treated with a tree wound compound.

(11)

Obstruction of view at intersections prohibited. Notwithstanding any other provisions of this section, no person shall maintain, plant or permit to remain on any private or public premises situated at the intersection of two or more streets or alleys in the city any hedge, tree, shrub, or other growth which may obstruct the view of the operator of any motor vehicle or pedestrian approaching such intersection.

(12)

Injury to trees and shrubs prohibited.

(a)

No person shall, without the consent of the owner in the case of a private tree or shrub, or without written permits from the city forester in the case of a terrace area tree, public tree or shrub, do or cause to be done by others any of the following acts:

1.

Secure, fasten or run any rope, wire sign, unprotected electrical installation or other device or material to, around, or through a tree or shrub.

2.

Break, injure, mutilate, deface, kill or destroy any tree or shrub or permit any fire to burn where it will injure any tree or shrub.

3.

Permit any toxic chemical, gas, smoke, oil or other injurious substance to seep, drain, or be emptied upon or about any tree or shrub, or place cement or other solid substance around the base of the same.

4.

Excavate any ditch, tunnel or trench or lay any drive within a radius of four feet from any tree or shrub except those by public utilities under authorization of an annual agreement and/or unless otherwise noted on the department of public works engineering department permit of excavation to public utilities.

5.

Erect, alter, repair, raze or excavate without placing suitable guards as approved by the department of public works around all public trees or shrubs which may be injured by such operations.

6.

Remove any guard, stake or other device or material intended for the protection of a public tree or shrub, or close or obstruct any open space about the base of a public tree or shrub designed to permit access of air, water and fertilizer.

7.

When a permit is obtained from the public works department to move over-height and over-width structures or objects, the city forester will assist in advising the carrier regarding trees and shrubs on routes. Any damage done to trees and shrubs in the process of such a move shall be the liability of the carrier.

(13)

Removal of trees and stumps. In cutting down trees located in public and terrace areas, the tree must be removed with the root stump grubbed out, or ground out to a depth of at least nine inches below grade. All wood and debris must be removed from the street prior to the end of each working day and all holes shall be filled to normal grade level with topsoil as soon as practicable. Removal of brush, timber, and stumps shall be the sole responsibility of the abutting property owner. Any stump not removed within one year after tree removal, will be removed by the city and billed to the property owner as a special charge for current services under § 66.0627, Wis. Stats.

(14)

Transporting elm wood or brush. No person shall transport into the city any bark-bearing elm wood or elm brush, whether diseased or not, without first securing a written permit from the city forester.

* (15)

Cost of planting, removal, maintenance and protection of trees and shrubs in terrace area. The entire cost of planting, removal, Dutch Elm disease treatment or removal, maintenance and protection of trees and shrubs on all terrace areas in the city shall be borne by the abutting property owner. Cost of removal and maintenance of trees in the right-of-way or public area shall be a property owners expense. Replacement, location, and scheduling of trees to be planted in the right-of-way or public areas shall be done by the city forester, and at the expense of the city. Property owners who wish to have the trees replaced immediately may do so at their cost, with the written permission of the city forester.

(16)

Landscaping. In new subdivisions or when the development of commercial property occurs, the city forester will review landscaping plans and may require street trees to be planted in any of the streets, parking lots, parks and other public places abutting lands henceforth developed and/or subdivided.

(17)

Appeal from determinations or orders. Any person who receives a determination or order from the city forester and objects to all or any part thereof may appeal to the city administrator within seven days of receipt of the order, and the city administrator shall hear such appeal within 30 days of receipt of written notice of the appeal. After such hearing, the city administrator may reverse, affirm, or modify the order or determination appealed from and the grounds for its decision shall be stated in writing. The city administrator shall by letter notify the party appealing the order or determination of its decision within ten days after the hearing has been concluded and file its written decision with the city clerk-treasurer.

(18)

Planting of cottonwood trees prohibited. In accordance with section 11.02(4)(s), the planting of cottonwood trees is prohibited anywhere within the city.

(19)

Adoption of state law. The provisions of §§ 27.09 and 86.03, Wis. Stats., are hereby adopted and incorporated in this section by reference as if fully set out.

(20)

Violations. The penalty for commission of any offense under this section shall be limited to a forfeiture imposed as provided in section 25.04 of this Municipal Code.

(Code 1992, § 8.07; Ord. No. 971-696, § 1, 6-4-96; Ord. No. 1130-0804, §§ 1, 3—5, 8-17-04)

4

4

FINANCE/PURCHASING & BUILDING COMMITTEE UNFINISHED BUSINESS
NOVEMBER 11, 2014

5

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0000985	SULLYS THUMBS UP PRODUCE	SULLYS/ 10.31.14 MARKET REIM	01-000-000-21595	20.00
R0001236	SEAN RYAN/DOOR COUNTY FALL 50	S RYAN DC FALL 50/ SUNSET REFM	01-000-000-23162	50.00
R0001238	NICOLE BRENDENUEHL	BRENDEMUEHL/SAWYER PRK REFND	01-000-000-23162	50.00
R0001239	KATHY HAEGELE	HAEGELE/SAWYER PRK REFND	01-000-000-23162	50.00
TOTAL LIABILITIES				170.00
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	11/14 ATHLETIC FLD LIGHTING	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				1,535.39
MAYOR				
04696	DOOR COUNTY TREASURER	10/14 MAYOR INTERNET	01-100-000-56700	2.70
TOTAL				2.70
TOTAL MAYOR				2.70
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	09/14 GENERAL LEGAL MATTERS	01-110-000-55010	2,189.00
BUELOW	BUELOW, VETTER, BUIKEMA,	09/14 SPECIAL COUNSEL	01-110-000-57900	424.00
TOTAL				2,613.00
TOTAL LAW/LEGAL				2,613.00
CITY CLERK-TREASURER				
04650	DOOR COUNTY REGISTER OF DEEDS	OCTOBER CHARGES	01-115-000-56350	30.00
04696	DOOR COUNTY TREASURER	10/14 CLERKS INTERNET	01-115-000-56700	10.90
CPFA	CPFA CERTIFICTION COMMITTEE	CLARIZIO/ASSOC PBLC TRSR RENEW	01-115-000-56000	145.00
TOTAL				185.90
TOTAL CITY CLERK-TREASURER				185.90
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	10/14 ADMIN INTERNET	01-120-000-56700	2.70
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/BAKERY	01-120-000-56650	14.97
TOTAL				17.67
TOTAL ADMINISTRATION				17.67
COMPUTER				

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04696	DOOR COUNTY TREASURER	10/14 TECH SUPPORT	01-125-000-55550	2,575.00
		TOTAL		2,575.00
		TOTAL COMPUTER		2,575.00
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	10/14 ASSESS INTERNET	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	11/18/14 CONTRACT	01-130-000-55010	1,245.83
		TOTAL		1,251.23
		TOTAL CITY ASSESSOR		1,251.23
BUILDING/ZONING CODE ENFORCEMT				
04696	DOOR COUNTY TREASURER	10/14 INSPECTION INTERNET	01-140-000-56700	2.70
09223	INDEPENDENT INSPECTIONS, LTD	OCTOBER PERMITS	01-140-000-55010	12,143.09
		TOTAL		12,145.79
		TOTAL BUILDING/ZONING CODE ENFORCEMT		12,145.79
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	10/14 ENGINEERING INTERNET	01-145-000-56700	5.40
		TOTAL		5.40
		TOTAL MUNICIPAL SERVICES ADMIN.		5.40
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	10/14 MUNICIPAL SVC INTERNET	01-150-000-56700	6.75
15890	PACK AND SHIP PLUS	GRANT MALLING	01-150-000-54999	7.18
		TOTAL		13.93
		TOTAL PUBLIC WORKS ADMINISTRATION		13.93
ELECTIONS DEPARTMENT				
02216	BAY VIEW LUTHERAN CHURCH	ELECTION RENT APRIL	01-155-000-57650	110.00
02216		ELECTION RENT AUGUST	01-155-000-57650	110.00
02216		ELECTION RENT NOVEMBER	01-155-000-57650	110.00
04975	ECONO FOODS	BAKERY/ELECTIONS	01-155-000-54999	27.65
19800	STURGEON BAY JAYCEES	ELECTION RENT APRIL	01-155-000-57650	110.00
19800		ELECTION RENT AUGUST	01-155-000-57650	110.00
19800		ELECTION RENT NOVEMBER	01-155-000-57650	110.00
		TOTAL		687.65

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
----------	------	------------------	-----------	------------

GENERAL FUND

TOTAL ELECTIONS DEPARTMENT 687.65

CITY HALL

03159	CHARTER COMMUNICATIONS	10/14 FIRE CABLE CTV	01-160-000-58999	82.16
COMM	COMMUNICATION ENGINEERING CO	100 KEY FOBS	01-160-000-54999	512.00
COMM		FREIGHT	01-160-000-54999	12.80
VIKING	VIKING ELECTRIC SUPPLY, INC	ELECTRIC REPAIRS	01-160-000-51850	10.52

TOTAL 617.48

TOTAL CITY HALL 617.48

INSURANCE

BH	BURKART HEISDORF INSURANCE	12/14 GENERAL LIAB INS	01-165-000-56400	2,972.00
BH		12/14 POLICE LIAB INS	01-165-000-57150	1,121.00
BH		12/14 PUBLIC OFFICIAL INS	01-165-000-57400	1,128.00
BH		12/14 AUTO LIAB INS	01-165-000-55200	1,597.00
BH		12/14 AUTO PHY DAMAGE INS	01-165-000-55200	1,225.00
BH		12/14 WORK COMP	01-165-000-58750	17,081.00

TOTAL 25,124.00

TOTAL INSURANCE 25,124.00

GENERAL EXPENDITURES

04696	DOOR COUNTY TREASURER	10/14 CITY HALL PHONE SVC	01-199-000-58200	130.91
04696		10/14 FIRE DEPT PHONE SVC	01-199-000-58200	31.76
04696		10/14 MUNICIPAL SVC	01-199-000-58200	40.41
04696		10/14 POLICE DEPT PHONE SVC	01-199-000-58200	63.12
08167	GANNETT WISCONSIN NEWSPAPERS	BUDGET SUMMARY PUBLICATION	01-199-000-57450	495.91
08167		RESOLUTION PUBLICATION	01-199-000-57450	13.19
08167		LECLAIR PUBLIC HRING NOTICE	01-199-000-57450	25.00
08167		PATZER PUBLIC HRING NOTICE	01-199-000-57450	29.46
16555	PINKERT LAW FIRM, LLP	09/14 TID #1 LEGAL MATTERS	01-199-000-51525	39.00
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/POSTAGE	01-199-000-57250	31.36
MEUW	MUNICIPAL ELECTRIC UTILITIES	4TH QUARTER SAFETY	01-199-000-55605	3,125.00
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	YELLOW & CYAN TONER/CLERK	01-199-000-55650	408.92

TOTAL 4,434.04

TOTAL GENERAL EXPENDITURES 4,434.04

POLICE DEPARTMENT

04696	DOOR COUNTY TREASURER	10/14 POLICE INTERNET	01-200-000-56700	37.80
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/OFFICE SUPPLY	01-200-000-51950	5.87
19700		PETTY CASH REIMB/IPOD CORD	01-200-000-51950	10.42

TOTAL 54.09

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
TOTAL POLICE DEPARTMENT				54.09
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	OIL CHANGE & FILTER/PATRL BOAT	01-205-000-54999	183.68
TOTAL PATROL BOAT				183.68
TOTAL PATROL BOAT				183.68
POLICE DEPARTMENT/PATROL				
04575	DOOR COUNTY HARDWARE	ELECTRIC TAPE	01-215-000-58600	8.49
06650	GALLS, AN ARAMARK COMPANY	OSBORNE/CARGO PANTS	01-215-000-52900	132.60
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/BAKERY	01-215-000-54999	16.30
LEHIGH	LEHIGH OUTFITTERS, LLC	HOUGAARD/DUTY BOOTS	01-215-000-52900	91.79
TOTAL				249.18
TOTAL POLICE DEPARTMENT/PATROL				249.18
POLICE DEPT. / INVESTIGATIONS				
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/EVIDNCE PHOTO	01-225-000-51500	8.95
23578	WISCONSIN CHIEF OF POLICE ASSN	27 POLICE ENTRY LEVEL EXAMS	01-225-000-57950	405.00
23578		1 EXAMINERS MANUAL	01-225-000-57950	10.00
23578		WCPA MEMBER DISCOUNT	01-225-000-57950	-13.50
R0000670	TAHNA EVERS	TRANSLATION SVC/#14-010970	01-225-000-57950	87.50
TOTAL				497.95
TOTAL POLICE DEPT. / INVESTIGATIONS				497.95
FIRE DEPARTMENT				
04575	DOOR COUNTY HARDWARE	LOCK KEY STORAGE	01-250-000-54999	33.99
04575		FASTENERS	01-250-000-54999	0.74
04575		FASTENERS	01-250-000-54999	0.36
04575		KEY SETS & BATTERIES	01-250-000-52700	35.97
04575		FASTENERS/BOLT/BUNGEE CORD	01-250-000-54999	8.35
04575		ASSTD SUPPLIES	01-250-000-54999	72.94
04575		CREDIT RETURN	01-250-000-54999	-11.00
04575		FLANGE, ELBOW, PIPE TUBE, COUPLER	01-250-000-55600	17.06
04575		ROTARY HAMMER	01-250-000-52700	18.00
04575		ASSTD MATERIALS	01-250-000-55600	41.72
04575		CAULK	01-250-000-54999	3.49
04575		FASTENERS	01-250-000-54999	7.56
04575		FAUCET & HALOGEN BULB	01-250-000-54999	18.98
04575		RING WAX & GASKET	01-250-000-54999	14.48
04575		HEADPHONE Y ADAPTER	01-250-000-54999	4.99
04575		GROMMET KIT	01-250-000-53000	9.99

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575		ASSTED HARDWARE	01-250-000-53000	20.45
04575		ANTI-FREEZE	01-250-000-53000	3.98
04696	DOOR COUNTY TREASURER	10/14 FIRE INTERNET	01-250-000-56700	16.20
DOOR GUA	DOOR GUARD SECURITY SYSTEMS	SPRAY SMOKE	01-250-000-52250	40.00
TOTAL				358.25
TOTAL FIRE DEPARTMENT				358.25
STORM SEWERS				
03075	CARQUEST OF DOOR COUNTY	RESP CART	01-300-000-56250	9.18
06012	FASTENAL COMPANY	CREDIT RETURN 1" W/O SHOULDER	01-300-000-54999	-39.99
TOTAL				-30.81
TOTAL STORM SEWERS				-30.81
SOLID WASTE MGMT/SPRING/FALL				
03075	CARQUEST OF DOOR COUNTY	TOGGLE SWITCH	01-311-000-56250	9.78
12900	MACHINE SERVICE INC	CLUTCH LINK KIT/ # 44 VAC	01-311-000-56250	80.15
DC WASTE	DOOR COUNTY WASTE & RECYCLING	HAZARDOUS ITEMS	01-311-000-58400	118.00
DC WASTE		4.03 TNS GARBAGE @ 58.96/TN	01-311-000-58400	237.61
TOTAL				445.54
TOTAL SOLID WASTE MGMT/SPRING/FALL				445.54
ROADWAYS/STREETS				
BAYCRUSH	BAY AREA CRUSHING, LLC	CRUSH RECYCLED BLACKTOP	01-400-000-55700	14,000.00
TOTAL				14,000.00
TOTAL ROADWAYS/STREETS				14,000.00
SNOW REMOVAL				
03075	CARQUEST OF DOOR COUNTY	PIGTAIL & FREIGHT	01-410-000-51400	21.36
06012	FASTENAL COMPANY	PLow BOLTS	01-410-000-51400	49.73
TOTAL				71.09
TOTAL SNOW REMOVAL				71.09
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	NEENAH & YEW ST CONCRETE	01-440-000-51200	144.00
TOTAL				144.00

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
----------	------	------------------	-----------	------------

GENERAL FUND

TOTAL CURB/GUTTER/SIDEWALK 144.00

STREET MACHINERY

02330	JIM OLSON MOTORS	REPAIR FUEL SENDNG UNIT WIRING	01-450-000-53000	148.05
03075	CARQUEST OF DOOR COUNTY	HALOGEN SEALED BEAM	01-450-000-52150	8.39
03075		BRAKE COPPER GASKET	01-450-000-52150	1.22
03075		HOSE CLAMPS	01-450-000-52150	2.76
03075		AIR FILTERS	01-450-000-52150	41.76
03075		COOLANT FILTER	01-450-000-52150	5.61
03075		TRANS FILTER	01-450-000-52150	44.28
03075		AIR FILTERS	01-450-000-52150	63.00
03075		CLAMP & OIL	01-450-000-52150	55.38
03075		VALVE AUTO DRAIN	01-450-000-53000	113.99
03075		CREDIT RETURN VALVE AUTO DRAIN	01-450-000-53000	-113.99
03075		FUEL VALVE SHUT OFF	01-450-000-53000	4.27
03075		40 LB CLAY ABSORBENT	01-450-000-53000	79.00
06012	EASTENAL COMPANY	ASSTED HARDWARE	01-450-000-53000	26.53
06012		ASSTED HARDWARE	01-450-000-53000	152.54
20725	T R COCHART TIRE CENTER	6 DISMOUNT & MOUNTS	01-450-000-53000	270.00
20725		6 25" ORINGS	01-450-000-53000	60.00
APPLY MS	APPLIED MSS	1 PKG SHRINK CONNCTRS 16-14 G	01-450-000-53000	19.84
APPLY MS		1 PKG SHRINK CONNCTRS 20-18 G	01-450-000-53000	19.84
APPLY MS		1 PKG HAIR PIN CLIPS 2 9/16	01-450-000-53000	10.33
APPLY MS		1 PKG HAIR PIN CLIPS 1 15/16	01-450-000-53000	7.33
APPLY MS		1 PKG FULL CIR INSLTED CLIPS	01-450-000-53000	23.59
APPLY MS		SHIPPING	01-450-000-53000	11.32
O'REILLY	O'REILLY AUTO PARTS	AIR GOVERNOR	01-450-000-52150	15.65

TOTAL 1,070.69

TOTAL STREET MACHINERY 1,070.69

CITY GARAGE

VIKING	VIKING ELECTRIC SUPPLY, INC	EXT LIGHT TIMER	01-460-000-54999	75.12
--------	-----------------------------	-----------------	------------------	-------

TOTAL 75.12

TOTAL CITY GARAGE 75.12

PARK & RECREATION ADMIN

04696	DOOR COUNTY TREASURER	10/14 PARKS INTERNET	01-500-000-56700	4.05
23200	WDOR	FARM MARKET ADVERTISING	01-500-000-57450	88.00
CASE COM	CASE COMMUNICATIONS	FARM MARKET ADVERTISING	01-500-000-57450	157.50

TOTAL 249.55

TOTAL PARK & RECREATION ADMIN 249.55

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PARKS AND PLAYGROUNDS				
02330	JIM OLSON MOTORS	P7 REPAIR	01-510-000-58600	78.96
03025	CAPTAIN COMMDES INC	PORT A POTTI RENTAL	01-510-000-58999	225.00
04575	DOOR COUNTY HARDWARE	SEAT	01-510-000-51850	37.99
04575		FASTENERS	01-510-000-54999	10.15
04575		RUBBER MALLET	01-510-000-51350	7.99
04575		METAL HANDLE	01-510-000-51350	4.49
04575		NOZZLES	01-510-000-51350	8.48
04575		TOILET BRUSH & PAINT CUP	01-510-000-51350	6.78
04575		KEYS	01-510-000-54999	2.98
04575		EXTENSION BIT/SLEDGE HANDLE	01-510-000-54999	27.47
16575	PIP PRINTING	MAP LAMINATION	01-510-000-54999	3.45
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/STRAW	01-510-000-51750	18.00
TOTAL				431.74
TOTAL PARKS AND PLAYGROUNDS				431.74
BALLFIELDS				
04575	DOOR COUNTY HARDWARE	ENTRY LEVER & KEYS	01-520-000-51750	77.44
04575		MOTOR/FAN/SENSOR VACS	01-520-000-51750	111.95
04575		VALVEBALL & ADAPTERS	01-520-000-51750	8.67
04575		ASSORTED MATERIALS	01-520-000-51750	63.97
TOTAL				262.03
TOTAL BALLFIELDS				262.03
WATER WEED MANAGEMENT				
04575	DOOR COUNTY HARDWARE	SPRAY PAINT/HARVERTRS	01-560-000-51400	8.98
04575		BATTERY/FASTENERS/CLEVIS PIN	01-560-000-51400	8.97
13150	MASTERCRAFT WELDING SYSTEM	WATER WEEDS	01-560-000-51650	25.00
TOTAL				42.95
TOTAL WATER WEED MANAGEMENT				42.95
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	NOVEMBER EAP INSTALLMENT	01-600-000-56553	150.83
TOTAL				150.83
TOTAL EMPLOYEE BENEFITS				150.83
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	10/14 COM DEV INTERNET	01-900-000-56700	5.40
TOTAL				5.40
TOTAL COMMUNITY & ECONOMIC DEVLPMT				5.40
TOTAL GENERAL FUND				69,470.46

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
04696	DOOR COUNTY TREASURER	10/14 PEG INTERNET	21-000-000-56700	100.00
TOTAL CABLE TV / GENERAL				100.00
TOTAL CABLE TV / GENERAL				100.00
TOTAL CABLE TV				100.00
TID #4 DISTRICT				
TID #4 DISTRICT				
02130	BAUDHUIN INC	HIGHWATER MARK LEGAL/PLAT SRVY	28-340-000-55001	908.00
16555	PINKERT LAW FIRM, LLP	09/14 TID #4 LEGAL MATTERS	28-340-000-55001	1,209.00
VANDEW	VANDERWALLE & ASSOCIATES, INC	SERVICES THRU 10.20.14	28-340-000-58999	6,188.82
TOTAL				8,305.82
TOTAL TID #4 DISTRICT				8,305.82
TOTAL TID #4 DISTRICT				8,305.82
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
20725	T R COCHART TIRE CENTER	4-WASTE HAULER	60-000-000-52850	708.00
DC WASTE	DOOR COUNTY WASTE & RECYCLING	84.60 TNS RECYCLING @ 13.44/TN	60-000-000-58350	1,137.05
DC WASTE		220.86 TNS GARBAGE @ 58.96/TN	60-000-000-58300	13,022.39
TOTAL SOLID WASTE ENTERPRISE FUND				14,867.44
TOTAL SOLID WASTE ENTERPRISE FUND				14,867.44
TOTAL SOLID WASTE ENTERPRISE				14,867.44
TOTAL ALL FUNDS				92,743.72

MANUAL CHECKS

DELTA DENTAL	\$5,160.59
11/03/14	
Check #75730	
November Dental Insurance	
Various Departmental Accounts	
NETWORK HEALTH	\$66,426.41
11/03/14	
Check # 75730	
October Health Insurance	
Various Departmental Accounts	
BENEFIT ADVANTAGE	\$116.00
11/06/14	
Check # 76115	
November FSA, HRA Fees	
01-600-000-50510	
TOTAL MANUAL CHECKS	\$71,703.00

DATE: 11/07/2014
TIME: 14:33:13
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 11/16/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	69,470.46	141,173.46
CABLE TV	100.00	
TID #4 DISTRICT	8,305.82	
SOLID WASTE ENTERPRISE	14,867.44	
TOTAL --- ALL FUNDS	92,743.72	164,446.72