CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, NOVEMBER 18, 2014
12:00 p.m. NOON
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR

1. **Call to order.**

2. **Pledge of Allegiance.**

3. **Roll call.**

4. **Adoption of agenda.**

5. **Consideration of the following bills: General Fund – $237,394.53, Capital Fund - $69.00, Cable TV - $200.00, TID #4 - $8,305.82 and Solid Waste Enterprise Fund - $14,867.44 for a grand total of $260,836.79.** [roll call]

6. **CONSENT AGENDA**

* **All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.**

*** a. Approval of 11/4/14 regular and 11/11/14 special Common Council minutes.**

*** b. Approval of the following minutes:**

(1) Police & Fire Commission – 7/1/14
(2) Zoning Board of Appeals – 10/28/14
(3) Finance/Purchasing & Building Committee – 11/4/14
(4) Police & Fire Commission – 11/5/14
(5) Board of Canvassers – 11/7/14

*** c. Place the following on file:**

(1) Inspection Department – October 2014
(2) Bank Reconciliation – October 2014
(3) Revenue & Expense Report – October 2014
(4) Police Department – October 2014

*** d. Consideration of: Approval of Beverage Operator licenses.**

*** e. Consideration of: Approval of request from Olde Opera House LLC to surrender Class B Combination Liquor License to the City contingent upon the City issuing the license to Benajmin Franklindowland, LLC.**

7. **Mayoral appointments.**

8. **Committee Chairperson Reports:**

   a. **Personnel Committee**
   b. **Parking & Traffic Committee**
   c. **Community Protection & Services Committee**
   d. **Sturgeon Bay Utility Commission**

9. **Public comment on non-agenda items.**

10 **Mayor's comments.**

11. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 11.14.14

Time: 12:00pm

By: JM

CITY OF STURGEON BAY

DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
GENERAL FUND					
LIABILITIES					
R0000985	SULLYS THUMBS UP PRODUCE	SULLYS/ 10.31.14 MARKET REIM	01-000-000-21595	20.00	
R0001236	SEAN RYAN/DOOR COUNTY FALL 50	S RYAN DC FALL 50/ SUNSET REFN	01-000-000-23162	50.00	
R0001238	NICOLE BRENDENUEHL	BRENDEMUEHL/SAWYER PRK REFND	01-000-000-23162	50.00	
R0001239	KATHY HAEGELE	HAEGELE/SAWYER PRK REFND	01-000-000-23162	50.00	
			TOTAL LIABILITIES		170.00
BALLFIELD LIGHTING					
WPPI ENG	WPPI ENERGY	11/14 ATHLETIC FLD LIGHTING	01-000-981-70000	1,365.39	
			TOTAL BALLFIELD LIGHTING		1,365.39
			TOTAL GENERAL FUND		1,535.39
MAYOR					
04696	DOOR COUNTY TREASURER	10/14 MAYOR INTERNET	01-100-000-56700	2.70	
			TOTAL		2.70
			TOTAL MAYOR		2.70
LAW/LEGAL					
16555	PINKERT LAW FIRM, LLP	09/14 GENERAL LEGAL MATTERS	01-110-000-55010	2,189.00	
BUELOW	BUELOW, VETTER, BUIKEMA,	09/14 SPECIAL COUNSEL	01-110-000-57900	424.00	
			TOTAL		2,613.00
			TOTAL LAW/LEGAL		2,613.00
CITY CLERK-TREASURER					
03330	VALERIE CLARIZIO	CLARIZIO/MILEAGE PYRLL SEMNR	01-115-000-55600	100.80	
04650	DOOR COUNTY REGISTER OF DEEDS	OCTOBER CHARGES	01-115-000-56350	30.00	
04696	DOOR COUNTY TREASURER	10/14 CLERKS INTERNET	01-115-000-56700	10.90	
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	3 POWER CORD STRIPS	01-115-000-51950	24.06	
BUBRICKS		ASSTD OFFICE SUPPLIES	01-115-000-51950	64.24	
CPFA	CPFA CERTIFIACTION COMMITTEE	CLARIZIO/ASSOC PBLC TRSR RENEW	01-115-000-56000	145.00	
MMG	ST MICHAELS HOSP OF STEVENS PT	3 ADMIN FLU SHOTS	01-115-000-54999	90.00	
			TOTAL		465.00
			TOTAL CITY CLERK-TREASURER		465.00
ADMINISTRATION					
04696	DOOR COUNTY TREASURER	10/14 ADMIN INTERNET	01-120-000-56700	2.70	
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/BAKERY	01-120-000-56650	14.97	
			TOTAL		17.67
			TOTAL ADMINISTRATION		17.67

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
COMPUTER					
04696	DOOR COUNTY TREASURER	10/14 TECH SUPPORT	01-125-000-55550	2,575.00	
			TOTAL		2,575.00
			TOTAL COMPUTER		2,575.00
CITY ASSESSOR					
04696	DOOR COUNTY TREASURER	10/14 ASSESS INTERNET	01-130-000-56700	5.40	
ASSO APP	ASSOCIATED APPRAISAL	11/18/14 CONTRACT	01-130-000-55010	1,245.83	
			TOTAL		1,251.23
			TOTAL CITY ASSESSOR		1,251.23
BUILDING/ZONING CODE ENFORCEMT					
04696	DOOR COUNTY TREASURER	10/14 INSPECTION INTERNET	01-140-000-56700	2.70	
09223	INDEPENDENT INSPECTIONS, LTD	OCTOBER PERMITS	01-140-000-55010	12,143.09	
			TOTAL		12,145.79
			TOTAL BUILDING/ZONING CODE ENFORCEMT		12,145.79
MUNICIPAL SERVICES ADMIN.					
04696	DOOR COUNTY TREASURER	10/14 ENGINEERING INTERNET	01-145-000-56700	5.40	
			TOTAL		5.40
			TOTAL MUNICIPAL SERVICES ADMIN.		5.40
PUBLIC WORKS ADMINISTRATION					
04696	DOOR COUNTY TREASURER	10/14 MUNICIPAL SVC INTERNET	01-150-000-56700	6.75	
15890	PACK AND SHIP PLUS	GRANT MAILING	01-150-000-54999	7.18	
			TOTAL		13.93
			TOTAL PUBLIC WORKS ADMINISTRATION		13.93
ELECTIONS DEPARTMENT					
02216	BAY VIEW LUTHERAN CHURCH	ELECTION RENT APRIL	01-155-000-57650	110.00	
02216		ELECTION RENT AUGUST	01-155-000-57650	110.00	
02216		ELECTION RENT NOVEMBER	01-155-000-57650	110.00	
04975	ECONO FOODS	BAKERY/ELECTIONS	01-155-000-54999	27.65	
19800	STURGEON BAY JAYCEES	ELECTION RENT APRIL	01-155-000-57650	110.00	
19800		ELECTION RENT AUGUST	01-155-000-57650	110.00	
19800		ELECTION RENT NOVEMBER	01-155-000-57650	110.00	
DOMINION	DOMINION VOTING SYSTEMS, INC	3 OS SOFTWARE LICENSE	01-155-000-58999	19.02	

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
DOMINION		3 OS HARDWARE MAINTAINENCE	01-155-000-58999	571.02	
			TOTAL		1,277.69
			TOTAL ELECTIONS DEPARTMENT		1,277.69
CITY HALL					
03159	CHARTER COMMUNICATIONS	10/14 FIRE CABLE CTV	01-160-000-58999	82.16	
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST/CITY HALL	01-160-000-56150	2,866.77	
19880		421 MICHIGAN ST/CIYT HALL	01-160-000-58650	159.42	
COMM	COMMUNICATION ENGINEERING CO	100 KEY FOBS	01-160-000-54999	512.00	
COMM		FREIGHT	01-160-000-54999	12.80	
R0000509	NATIONAL ELEVATOR INSPECTION	CITY HALL ELEVTR INSPECT	01-160-000-58999	178.00	
VIKING	VIKING ELECTRIC SUPPLY, INC	ELECTRIC REPAIRS	01-160-000-51850	10.52	
			TOTAL		3,821.67
			TOTAL CITY HALL		3,821.67
INSURANCE					
BH	BURKART HEISDORF INSURANCE	12/14 GENERAL LIAB INS	01-165-000-56400	2,972.00	
BH		12/14 POLICE LIAB INS	01-165-000-57150	1,121.00	
BH		12/14 PUBLIC OFFICIAL INS	01-165-000-57400	1,128.00	
BH		12/14 AUTO LIAB INS	01-165-000-55200	1,597.00	
BH		12/14 AUTO PHY DAMAGE INS	01-165-000-55200	1,225.00	
BH		12/14 WORK COMP	01-165-000-58750	17,081.00	
			TOTAL		25,124.00
			TOTAL INSURANCE		25,124.00
GENERAL EXPENDITURES					
04696	DOOR COUNTY TREASURER	10/14 CITY HALL PHONE SVC	01-199-000-58200	130.91	
04696		10/14 FIRE DEPT PHONE SVC	01-199-000-58200	31.76	
04696		10/14 MUNICIPAL SVC	01-199-000-58200	40.41	
04696		10/14 POLICE DEPT PHONE SVC	01-199-000-58200	63.12	
08167	GANNETT WISCONSIN NEWSPAPERS	BUDGET SUMMARY PUBLICATION	01-199-000-57450	495.91	
08167		RESOLUTION PUBLICATION	01-199-000-57450	13.19	
08167		LECLAIR PUBLC HRING NOTICE	01-199-000-57450	25.00	
08167		PATZER PUBLC HRING NOTICE	01-199-000-57450	29.46	
16555	PINKERT LAW FIRM, LLP	09/14 TID #1 LEGAL MATTERS	01-199-000-51525	39.00	
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/POSTAGE	01-199-000-57250	31.36	
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	10 CARTNS COPY PAPER	01-199-000-55650	265.00	
MEUW	MUNICIPAL ELECTRIC UTILITIES	4TH QUARTER SAFETY	01-199-000-55605	3,125.00	
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	YELLOW & CYAN TONER/CLERK	01-199-000-55650	408.92	
			TOTAL		4,699.04
			TOTAL GENERAL EXPENDITURES		4,699.04

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
POLICE DEPARTMENT					
04696	DOOR COUNTY TREASURER	10/14 POLICE INTERNET	01-200-000-56700	37.80	
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/OFFICE SUPPLY	01-200-000-51950	5.87	
19700		PETTY CASH REIMB/IPOD CORD	01-200-000-51950	10.42	
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	5897 BLACK COPIES	01-200-000-51600	51.89	
STAPLES		2149 COLOR COPIES	01-200-000-51600	70.92	
			TOTAL		176.90
			TOTAL POLICE DEPARTMENT		176.90
PATROL BOAT					
PATROL BOAT					
02206	BAY MARINE	OIL CHANGE & FILTER/PATRL BOAT	01-205-000-54999	183.68	
			TOTAL PATROL BOAT		183.68
			TOTAL PATROL BOAT		183.68
POLICE DEPARTMENT/PATROL					
04575	DOOR COUNTY HARDWARE	ELECTRIC TAPE	01-215-000-58600	8.49	
06650	GALLS, AN ARAMARK COMPANY	OSBORNE/CARGO PANTS	01-215-000-52900	132.60	
15890	PACK AND SHIP PLUS	FEDEX SHIP/CAMERA LENS	01-215-000-54999	29.40	
18200	RAY O'HERRON CO INC	AMMUNITION/9MM	01-215-000-51050	138.01	
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/BAKERY	01-215-000-54999	16.30	
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	9.37	
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	MISC OFFICE SUPPLIES	01-215-000-54999	40.29	
LEHIGH	LEHIGH OUTFITTERS,LLC	HOUGAARD/DUTY BOOTS	01-215-000-52900	91.79	
MMG	ST MICHAELS HOSP OF STEVENS PT	5 PD FLU SHOTS	01-215-000-57100	150.00	
			TOTAL		616.25
			TOTAL POLICE DEPARTMENT/PATROL		616.25
POLICE DEPT. / INVESTIGATIONS					
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/EVIDNCE PHOTO	01-225-000-51500	8.95	
23578	WISCONSIN CHIEF OF POLICE ASSN	27 POLICE ENTRY LEVEL EXAMS	01-225-000-57950	405.00	
23578		1 EXAMINERS MANUAL	01-225-000-57950	10.00	
23578		WCPA MEMBER DISCOUNT	01-225-000-57950	-13.50	
R0000670	TAHNA EVERS	TRANSLATION SVC/#14-010970	01-225-000-57950	87.50	
			TOTAL		497.95
			TOTAL POLICE DEPT. / INVESTIGATIONS		497.95
FIRE DEPARTMENT					
04575	DOOR COUNTY HARDWARE	LOCK KEY STORAGE	01-250-000-54999	33.99	
04575		FASTENERS	01-250-000-54999	0.74	
04575		FASTENERS	01-250-000-54999	0.36	
04575		KEY SETS & BATTERIES	01-250-000-52700	35.97	

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
04575		FASTENERS/BOLT/BUNGEE CORD	01-250-000-54999	8.35	
04575		ASSTD SUPPLIES	01-250-000-54999	72.94	
04575		CREDIT RETURN	01-250-000-54999	-11.00	
04575		FLANGE,ELBOW,PIPE TUBE,COUPLER	01-250-000-55600	17.06	
04575		ROTARY HAMMER	01-250-000-52700	18.00	
04575		ASSTED MATERIALS	01-250-000-55600	41.72	
04575		CAULK	01-250-000-54999	3.49	
04575		FASTENERS	01-250-000-54999	7.56	
04575		FAUCET & HALOGEN BULB	01-250-000-54999	18.98	
04575		RING WAX & GASKET	01-250-000-54999	14.48	
04575		HEADPHONE Y ADAPTER	01-250-000-54999	4.99	
04575		GROMMET KIT	01-250-000-53000	9.99	
04575		ASSTED HARDWARE	01-250-000-53000	20.45	
04575		ANTI-FREEZE	01-250-000-53000	3.98	
04696	DOOR COUNTY TREASURER	10/14 FIRE INTERNET	01-250-000-56700	16.20	
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.20	
19880		421 MICHIGAN ST/CITY HALL	01-250-000-56675	118.00	
19880		421 MICHIGAN ST/TRUCK FILL	01-250-000-56675	74.00	
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00	
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00	
19880		N 7TH PL GARLAND PARK	01-250-000-56675	5.20	
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00	
19880		FIRE PROTECTION	01-250-000-56675	8,720.75	
19880		QUINCY BAY SHIP PIT	01-250-000-56675	42.00	
19880		N MADISON AVE SPRINKLR	01-250-000-56675	13.00	
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	13.00	
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45	
19880		323 S 1ST AVE EAST SIDE DOCK	01-250-000-56675	5.20	
19880		107 N 1ST AVE MARINA/RSTRM	01-250-000-56675	42.00	
19880		122 KENTUCKY ST CITY PKG RAMP	01-250-000-56675	5.20	
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00	
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00	
23897	W.S. DARLEY & CO.	CALIBRATION GAS	01-250-000-51350	269.50	
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	DESK PADS & PLANNER	01-250-000-51950	51.61	
BUBRICKS		CALENDAR REFILLS	01-250-000-51950	56.13	
CJ	CJ WORKS, LLC	OCT LAUNDRY	01-250-000-56800	132.00	
DOOR GUA	DOOR GUARD SECURITY SYSTEMS	SPRAY SMOKE	01-250-000-52250	40.00	
MMG	ST MICHAELS HOSP OF STEVENS PT	12 FIRE FLU SHOTS	01-250-000-57100	360.00	
			TOTAL		10,467.49
			TOTAL FIRE DEPARTMENT		10,467.49
STORM SEWERS					
03075	CARQUEST OF DOOR COUNTY	RESP CART	01-300-000-56250	9.18	
06012	FASTENAL COMPANY	CREDIT RETURN 1" W/O SHOULDER	01-300-000-54999	-39.99	
			TOTAL		-30.81
			TOTAL STORM SEWERS		-30.81
SOLID WASTE MGMT/SPRING/FALL					

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
03075	CARQUEST OF DOOR COUNTY	TOGGLE SWITCH	01-311-000-56250	9.78	
12900	MACHINE SERVICE INC	CLUTCH LINK KIT/ # 44 VAC	01-311-000-56250	80.15	
DC WASTE	DOOR COUNTY WASTE & RECYCLING	HAZARDOUS ITEMS	01-311-000-58400	118.00	
DC WASTE		4.03 TNS GARBAGE @ 58.96/TN	01-311-000-58400	237.61	
			TOTAL		445.54
			TOTAL SOLID WASTE MGMT/SPRING/FALL		445.54
ROADWAYS/STREETS					
BAYCRUSH	BAY AREA CRUSHING, LLC	CRUSH RECYCLED BLACKTOP	01-400-000-55700	14,000.00	
			TOTAL		14,000.00
			TOTAL ROADWAYS/STREETS		14,000.00
SNOW REMOVAL					
03075	CARQUEST OF DOOR COUNTY	PIGTAIL & FREIGHT	01-410-000-51400	21.36	
06012	FASTENAL COMPANY	PLOW BOLTS	01-410-000-51400	49.73	
			TOTAL		71.09
			TOTAL SNOW REMOVAL		71.09
CURB/GUTTER/SIDEWALK					
10750	PREMIER CONCRETE INC	NEENAH & YEW ST CONCRETE	01-440-000-51200	144.00	
			TOTAL		144.00
			TOTAL CURB/GUTTER/SIDEWALK		144.00
STREET MACHINERY					
02330	JIM OLSON MOTORS	REPAIR FUEL SENDNG UNIT WIRING	01-450-000-53000	148.05	
03075	CARQUEST OF DOOR COUNTY	HALOGEN SEALED BEAM	01-450-000-52150	8.39	
03075		BRAKE COPPER GASKET	01-450-000-52150	1.22	
03075		HOSE CLAMPS	01-450-000-52150	2.76	
03075		AIR FILTERS	01-450-000-52150	41.76	
03075		COOLANT FILTER	01-450-000-52150	5.61	
03075		TRANS FILTER	01-450-000-52150	44.28	
03075		AIR FILTERS	01-450-000-52150	63.00	
03075		CLAMP & OIL	01-450-000-52150	55.38	
03075		VALVE AUTO DRAIN	01-450-000-53000	113.99	
03075		CREDIT RETURN VALVE AUTO DRAIN	01-450-000-53000	-113.99	
03075		FUEL VALVE SHUT OFF	01-450-000-53000	4.27	
03075		40 LB CLAY ABSORBENT	01-450-000-53000	79.00	
06012	FASTENAL COMPANY	ASSTED HARDWARE	01-450-000-53000	26.53	
06012		ASSTED HARDWARE	01-450-000-53000	152.54	
20725	T R COCHART TIRE CENTER	6 DISMOUNT & MOUNTS	01-450-000-53000	270.00	

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
20725		6 25" ORINGS	01-450-000-53000	60.00	
APPLY MS	APPLIED MSS	1 PKG SHRINK CONNCTRS 16-14 G	01-450-000-53000	19.84	
APPLY MS		1 PKG SHRINK CONNCTRS 20-18 G	01-450-000-53000	19.84	
APPLY MS		1 PKG HAIR PIN CLIPS 2 9/16	01-450-000-53000	10.33	
APPLY MS		1 PKG HAIR PIN CLIPS 1 15/16	01-450-000-53000	7.33	
APPLY MS		1 PKG FULL CIR INSLTED CLIPS	01-450-000-53000	23.59	
APPLY MS		SHIPPING	01-450-000-53000	11.32	
O'REILLY	O'REILLY AUTO PARTS	AIR GOVERNOR	01-450-000-52150	15.65	
			TOTAL		1,070.69
			TOTAL STREET MACHINERY		1,070.69
CITY GARAGE					
MMG	ST MICHAELS HOSP OF STEVENS PT	5 DPW FLU SHOTS	01-460-000-57100	150.00	
VIKING	VIKING ELECTRIC SUPPLY, INC	EXT LIGHT TIMER	01-460-000-54999	75.12	
			TOTAL		225.12
			TOTAL CITY GARAGE		225.12
HIGHWAYS - GENERAL					
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	9.37	
19880		1536 EGG HRBR RD TRFFC LITE	01-499-000-58000	23.10	
19880		N 14TH& EGG HBR TRFFC LITE	01-499-000-58000	28.65	
19880		WS TRFFC LITE	01-499-000-58000	133.43	
19880		ORNAMENTAL ST LIGHT	01-499-000-58000	5,749.86	
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,523.88	
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	9.60	
19880		323 S 1ST AVE EAST SIDE DOCK	01-499-000-58000	74.25	
19880		311 S 1ST AVE SHPYRD DEVLP LTS	01-499-000-58000	68.90	
			TOTAL		14,621.04
			TOTAL HIGHWAYS - GENERAL		14,621.04
PARK & RECREATION ADMIN					
04696	DOOR COUNTY TREASURER	10/14 PARKS INTERNET	01-500-000-56700	4.05	
23200	WDOR	FARM MARKET ADVERTISING	01-500-000-57450	88.00	
CASE COM	CASE COMMUNICATIONS	FARM MARKET ADVERTISING	01-500-000-57450	157.50	
			TOTAL		249.55
			TOTAL PARK & RECREATION ADMIN		249.55
PARKS AND PLAYGROUNDS					
02330	JIM OLSON MOTORS	P7 REPAIR	01-510-000-58600	78.96	
02435	BISSEN ASPHALT LLC	BAYVIEW EDGING	01-510-000-54999	29.66	

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
03025	CAPTAIN COMMODES INC	PORT A POTTI RENTAL	01-510-000-58999	225.00	
04575	DOOR COUNTY HARDWARE	SEAT	01-510-000-51850	37.99	
04575		FASTENERS	01-510-000-54999	10.15	
04575		RUBBER MALLET	01-510-000-51350	7.99	
04575		METAL HANDLE	01-510-000-51350	4.49	
04575		NOZZLES	01-510-000-51350	8.48	
04575		TOILET BRUSH & PAINT CUP	01-510-000-51350	6.78	
04575		KEYS	01-510-000-54999	2.98	
04575		EXTENDSION BIT/SLEDGE HANDLE	01-510-000-54999	27.47	
13049	MAY'S SPORT CENTER	TORO MOWER PLUG	01-510-000-51900	9.20	
16575	PIP PRINTING	MAP LAMINATION	01-510-000-54999	3.45	
19700	CITY OF STURGEON BAY	PETTY CASH REIMB/STRAW	01-510-000-51750	18.00	
19880	STURGEON BAY UTILITIES	S 3RD & OREGON -MARTIN PARK	01-510-000-56150	30.92	
19880		MEM FLD SPRINKLER	01-510-000-58650	27.00	
19880		MEM FLD WARMING HOUSE	01-510-000-56150	229.10	
19880		MEM FLD WARMING HOUSE	01-510-000-58650	239.61	
19880		N 7TH PL GARLAND PARK	01-510-000-56150	8.35	
19880		N 7TH PL GARLAND PARK	01-510-000-58650	12.43	
19880		FLAG LIGHT 5TH & MICH	01-510-000-56150	37.82	
19880		MEM FLD PARKING LOT	01-510-000-56150	12.56	
19880		MEM FLD COMPLEX	01-510-000-56150	281.35	
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	37.69	
O'REILLY	O'REILLY AUTO PARTS	MINI LAMPS	01-510-000-52350	6.30	
			TOTAL		1,393.73
			TOTAL PARKS AND PLAYGROUNDS		1,393.73
BALLFIELDS					
04545	DOOR COUNTY COOPERATIVE	NYLON CORD	01-520-000-51750	8.99	
04545		NYLON CORD	01-520-000-51750	8.99	
04575	DOOR COUNTY HARDWARE	ENTRY LEVER & KEYS	01-520-000-51750	77.44	
04575		MOTOR/FAN/SENSOR VACS	01-520-000-51750	111.95	
04575		VALVEBALL & ADAPTERS	01-520-000-51750	8.67	
04575		ASSORTED MATERIALS	01-520-000-51750	63.97	
			TOTAL		280.01
			TOTAL BALLFIELDS		280.01
WATER WEED MANAGEMENT					
04575	DOOR COUNTY HARDWARE	SPRAY PAINT/HARVERTRS	01-560-000-51400	8.98	
04575		BATTERY/FASTENERS/CLEVIS PIN	01-560-000-51400	8.97	
13150	MASTERCRAFT WELDING SYSTEM	WATER WEEDS	01-560-000-51650	25.00	
			TOTAL		42.95
			TOTAL WATER WEED MANAGEMENT		42.95

WATERFRONT PARKS & WALKWAYS

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY LTS	01-570-000-56150	127.47	
19880		W LARCH ST PARKING LOT	01-570-000-56150	31.94	
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	14.44	
19880		48 KENTUCKY ST WTR FRNT	01-570-000-56150	274.24	
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-56150	210.78	
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-58650	64.25	
19880		122 KENTUCKY ST CITY PKG RAMP	01-570-000-56150	425.15	
19880		48 KENTUCKY ST DOCK	01-570-000-58650	13.30	
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	34.80	
			TOTAL		1,196.37
			TOTAL WATERFRONT PARKS & WALKWAYS		1,196.37
EMPLOYEE BENEFITS					
03780	COUNSELING ASSOCIATES OF DC	NOVEMBER EAP INSTALLMENT	01-600-000-56553	150.83	
			TOTAL		150.83
			TOTAL EMPLOYEE BENEFITS		150.83
COMMUNITY & ECONOMIC DEVLPMT					
04696	DOOR COUNTY TREASURER	10/14 COM DEV INTERNET	01-900-000-56700	5.40	
MMG	ST MICHAELS HOSP OF STEVENS PT	3 COM DEV FLU SHOTS	01-900-000-58999	90.00	
			TOTAL		95.40
			TOTAL COMMUNITY & ECONOMIC DEVLPMT		95.40
			TOTAL GENERAL FUND		101,445.29
CAPITAL FUND					
FIRE DEPARTMENT					
EXPENSE					
PAULCONW	PAUL CONWAY SHIELDS	GLOVES-EXTRICATION	10-250-000-59050	69.00	
			TOTAL EXPENSE		69.00
			TOTAL FIRE DEPARTMENT		69.00
			TOTAL CAPITAL FUND		69.00
CABLE TV					
CABLE TV / GENERAL					
CABLE TV / GENERAL					
04696	DOOR COUNTY TREASURER	06/14 PEG INTERNET	21-000-000-56700	100.00	
04696		10/14 PEG INTERNET	21-000-000-56700	100.00	
			TOTAL CABLE TV / GENERAL		200.00
			TOTAL CABLE TV / GENERAL		200.00
			TOTAL CABLE TV		200.00

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
TID #4 DISTRICT					
TID #4 DISTRICT					
02130	BAUDHUIN INC	HIGHWATER MARK LEGAL/PLAT SRVY	28-340-000-55001	908.00	
16555	PINKERT LAW FIRM, LLP	09/14 TID #4 LEGAL MATTERS	28-340-000-55001	1,209.00	
VANDEW	VANDEWALLE & ASSOCIATES, INC	SERVICES THRU 10.20.14	28-340-000-58999	6,188.82	
			TOTAL		8,305.82
			TOTAL TID #4 DISTRICT		8,305.82
			TOTAL TID #4 DISTRICT		8,305.82
SOLID WASTE ENTERPRISE					
SOLID WASTE ENTERPRISE FUND					
SOLID WASTE ENTERPRISE FUND					
20725	T R COCHART TIRE CENTER	4-WASTE HAULER	60-000-000-52850	708.00	
DC WASTE	DOOR COUNTY WASTE & RECYCLING	84.60 TNS RECYCLING @ 13.44/TN	60-000-000-58350	1,137.05	
DC WASTE		220.86 TNS GARBAGE @ 58.96/TN	60-000-000-58300	13,022.39	
			TOTAL SOLID WASTE ENTERPRISE FUND		14,867.44
			TOTAL SOLID WASTE ENTERPRISE FUND		14,867.44
			TOTAL SOLID WASTE ENTERPRISE		14,867.44
			TOTAL ALL FUNDS		124,887.55

MANUAL CHECKS

DELTA DENTAL 11/03/14 Check #75730 November Dental Insurance Various Departmental Accounts	$5,160.59
NETWORK HEALTH 11/03/14 Check # 75730 October Health Insurance Various Departmental Accounts	$66,426.41
BENEFIT ADVANTAGE 11/06/14 Check # 76115 November FSA, HRA Fees 01-600-000-50510	$116.00
DOOR COUNTY COMMUNITY FOUNDATION 11/11/14 Check #76117 DC Skate Park Initiative Future Pledges and Pass thru Grants 01-000-000-13120 & 01-119-000-58900	$62,350.00
BENEFIT ADVANTAGE 11/11/14 Check # 76118 October Cobra Fees 01-600-000-50510	$25.00
MINNESOTA LIFE 11/11/14 Check # 76119 December Life Insurance 01-600-000-50552	$1,871.24
TOTAL MANUAL CHECKS	**$135,949.24**

INVOICES DUE ON/BEFORE 11/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	~~101,445.29~~	237,394.53
CAPITAL FUND	69.00	
CABLE TV	200.00	
TID #4 DISTRICT	8,305.82	
SOLID WASTE ENTERPRISE	14,867.44	
TOTAL --- ALL FUNDS	~~124,887.55~~	260,836.79

Danny B. Wayne
Stewart Bitt
Richlicht Jr. 11/11/14

6a.

COMMON COUNCIL
November 4, 2014

A regular meeting of the Common Council was called to order at 12:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Ireland, Vandertie, Wiesner, Stults, Fett, and Schlicht.

Schlicht/Fett to adopt agenda. Carried.

Pam Seiler introduced herself as the new Executive Director for the Sturgeon Bay Visitor Center.

Door County Visitor Bureau Board members Ken Glasheen, Randy Morrow & Steve Hellmann made an organization update presentation to the Council.

Fett/Schlicht to approve following bills: General Fund - $61,954.50, Capital Fund - $336.89, Cable TV - $4,802.52, TID #2 - $32,638.00, and Solid Waste Enterprise Fund - $3,530.30 for a grand total of $103,262.21. Roll call: All voted aye. Carried.

Wiesner/Vandertie to approve consent agenda:

a. Approval of 10/20/14 special and 10/21/14 regular Common Council minutes.
b. Approval of the following minutes:
   (1) Sturgeon Bay Utility Commission – 9/9/14
   (2) City Plan Commission – 10/10/14
   (3) Waterfront Redevelopment Authority – 10/13/14
   (4) Committee of the Whole – 10/13/14
   (5) Finance/Purchasing & Building Committee – 10/14/14
   (6) Industrial Park Development Review Team – 10/15/14
   (7) City Plan Commission – 10/15/14
   (8) Historic Preservation Commission – 10/17/14
   (9) Personnel Committee – 10/21/14
   (10) Joint Parks & Recreation Committee/Board – 10/22/14
   (11) Waterfront Redevelopment Authority – 10/23/14
c. Consideration of: Approval of Beverage Operator licenses.
d. Personnel Committee recommendation re: Accept 2% wage increases for 2015 for fire calls, night duty, and training for the part-time firefighters in the amount of $1,960.00.
e. Personnel Committee recommendation re: Fill the Department of Public Works vacancy with two part-time employees at 29 hours each and proceed with the hiring process.
f. Personnel Committee recommendation re: Adopt a policy that requires full-time police officers and all firefighters to live within 15 miles of the jurisdictional limits of the City and reserve the right to return to the current policy of residency within the City limits should the courts reserve or amend the residency provision under Act 20.

Carried.

There were no mayoral appointments.

City Plan Commission Chair Wiegand, Finance/Purchasing & Building Committee Chair Fett and Park & Recreation Committee Vice-Chair Vandertie presented reports for their respective committees/commissions.

No one spoke during public comment.

The Mayor made his comments.

Ireland/Wiesner to adjourn. Carried. The meeting adjourned at 12:39 p.m.

Respectfully submitted,

Stephanie L. Reinhardt

Stephanie L. Reinhardt
City Clerk/Human Resources Director

Special Common Council
November 11, 2014

A special meeting of the Common Council was called to order at 4:00 p.m. by Mayor Birmingham. Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Ireland, Wiesner, Stults, Fett and Schlicht were present.

Fett/Stults to adopt agenda. Carried.

The public hearing was opened at 4:02 p.m. and was declared closed at 4:04 p.m.

Fett/Schlicht to reduce the General Fund Contingency line item by $21,680, and offset the decrease to contingency by reducing the appropriated general fund balance by $21,680. Carried.

Wiesner/Wiegand to update the TID #1, TID #2, TID #3 2015 budgeted tax increment numbers and transfers as per the Finance Director's memo dated November 7, 2014. Carried.

RESOLUTION

WHEREAS, the Common Council is appropriating the necessary funds for the operation of the government of the City of Sturgeon Bay for the year 2015, and;

WHEREAS, the Common Council is adopting the 2015 Budget.

NOW, THEREFORE, BE IT RESOLVED, there is hereby levied a tax of $6,090,921.00 on all taxable property within the City of Sturgeon Bay.

Introduced by Schlicht. Schlicht/Fett to adopt. Carried.

Wiegand/Ireland to adjourn. Carried. The meeting adjourned at 4:08 p.m.

Respectfully submitted,

Stephanie L. Reinhardt

Stephanie L. Reinhardt
City Clerk/Human Resources Director

6b1.

POLICE AND FIRE COMMISSION

July 1, 2014

A meeting of the Police and Fire Commission (PFC) was called to order at 3:00 p.m. by Commissioner Michael VanDyke, in the Community Room at the Sturgeon Bay Municipal Building.

Roll Call: Commission members Michael VanDyke, Sandy Hurley and Dave Poulton, Barbara Herdina and Charles Brann were present. Chief Herlache, Chief Porter, Captain Dan Brinkman and Lieutenant Henry were also in attendance.

Moved by Commissioner Brann, seconded by Commissioner Herdina to adopt the following agenda:

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Meeting Minutes
5. Fire Department Update
6. Discussion of: Firefighter Eligibility List
7. Consideration of: Review and revision of the hiring process for Police Officer position
8. Consideration of: Creating a new Police Officer eligibility list
9. Set Date for Next Meeting
10. Adjourn.

All ayes. Carried.

Moved by Commissioner Herdina, seconded by Commissioner Poulton to approve the meeting minutes from June 10, 2014. All ayes. Carried.

Fire Department Update

Chief Herlache brought the Commission up-to-date on the department.

- Lt. Stuewer is back from light duty; overtime for the six months cost the department around $21,000.
- For the first half of 2014 call volume increased from years past; however, fire calls were down.
- Chief Herlache and Chief Porter have both joined a committee to write a plan for fatality management.
- With grant money, a sprayer until and gator has been purchased using the military surplus program.

Firefighter Eligibility List

Dylan Jennerjohn has been rehired; Kerry Flemming resigned 7-1-14, making it one short on the part-time list. An ad for a part-time firefighter was placed and will run until 7-18-14. Once all applications are in, the department will administer a State entry level test; candidates must pass test with a 70% or better. Issuing the test to all applicants, at a cost of $75 per person, when you know the person does not meet department criteria to move onto the next step was discussed. Collectively it was agreed that regardless, the test would be given; candidates would still need to

qualify through an interview, physical agility and background check. There will be some revision of the interview questions, along with the policy change regarding residency. Overall, the department would like to see a list of three or more eligible for hire.

Review and Revision of Police Officer Hiring Process
A handout and PowerPoint presentation was given by Lt. Henry. The department would like to change recruiting for officers; offering a constant pool of candidates. The new process would mean testing every few months; written test at $15 per person, physical agility based off 'Cooper' standards, and scenario assessment. The eligibility list would be replaced all together.

Moved by Commissioner VanDyke, seconded by Commissioner Poulton, to grant the Police Department the authority to implement a new hiring process for a period of time to be reviewed and brought back at a future meeting to be assessed. All ayes. Carried.

Creating a New Police Officer Eligibility List
Moved by Commissioner Hurley, seconded by Commissioner Poulton, to initiate the recruitment process for the eligibility list to fill the current police officer vacancy. All ayes. Carried.

Set Date for Next Meeting: The next meeting of the Police and Fire Commission will be set for a date in early September.

Moved by Commissioner Poulton, seconded by Commissioner Hurley, to adjourn the meeting of the Police and Fire Commission. All ayes. Carried. The meeting was adjourned at 4:10p.m.

Respectfully submitted,

Sarah Spude-Olson
Police Department
Administrative Office Manager
November 5, 2014

 6b2.

ZONING BOARD OF APPEALS
Tuesday, October 28, 2014

The City of Sturgeon Bay Zoning Board of Appeals meeting was called to order at 12:00 noon by Chairperson Bill Murrock in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Bill Murrock, Jack Gigstead, and Alternates Richard Jennings and Wayne Spritka were present. Excused: Members Andrew Starr, Bill Chaudoir, and James Goodwin. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Gigstead, seconded by Mr. Jennings to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 23, 2014.
4. Public hearing: Petition for a street yard variance from s. 20.27(2) of the Municipal Code for a new single-family dwelling to be located between 853 and 865 Circle Ridge Circle.
5. Consideration of: Petition for a street yard variance from s. 20.27(2) of the Municipal Code for a new single-family dwelling to be located between 853 and 865 Circle Ridge Circle.
6. Adjourn.

Carried.

Approval of minutes from September 23, 2014: Moved by Mr. Gigstead, seconded by Mr. Jennings to approve the minutes from September 23, 2014. Carried.

Public hearing: Petition for a street yard variance from s. 20.27(2) of the Municipal Code for a new single-family dwelling to be located between 853 and 865 Circle Ridge Circle: Chairperson Murrock opened the public hearing at 12:04 p.m.

Kurt Vandenhouten from Van's Builders presented the request on behalf of petitioner Beverly Patzer. He stated that they are trying to fit an appropriate house design on a lot that is very unique, with a curve on the street. In order for the 2 stall garage to fit, the house has to be located closer to the street. There is also a steep grade, with a walk-out type home. The house is approximately 1700 sq. ft. on the first floor, not including a screen porch and deck. The basement will have 890 sq. ft. of living space.

Mr. Gigstead asked if they considered removing the screen porch and deck and moving the house back closer to the water. Mr. VanDenhouten mentioned that because of the steep grade there is a fair amount of steps coming down from the house. If the house was pushed back, there would not be a deck to get from the first level to the backyard.

Beverly Patzer, owner of the property, stated she currently lives in Lake Geneva. Her plans are to move to Sturgeon Bay permanently.

No one spoke in favor of the variance. There was no correspondence in favor.

Leanne Michalske, 850 Circle Ridge Circle, who also submitted a letter ; Wayne Denil, 839 Circle Ridge Circle; Charles Oxenford, 845 Circle Ridge Circle, who read a letter that he had submitted and was signed by himself and Patricia Oxenford, as well as Rachel Pratt, 853 Circle Ridge Circle; and Jim Faugest all spoke in opposition. Ms. Nault read the letter in opposition from Lee Ann Michalske and also from Robert VanderKelen, 857 Bridgeview Lane.

Mr. Olejniczak stated that the setback is 25' from the right-of-way line. The right-of-way for Circle Ridge Circle makes a 90° bend. The north-south line it is only 5' from the garage portion of the dwelling. The

living space portion of the dwelling is about 15 feet from the east-west portion of the right-of-way. The dwelling meets the 25' right-of-way from the water and the side yard requirements of 10 feet. He stated the reasons for a minimum street setback. There were street yard variances granted for three neighboring properties, including the garage on the adjoining Pratt parcel, which is three feet from the right-of-way line. He also compared the different sizes of other homes in the area. The subject lot was created in 1995 as a buildable lot.

Mr. Olejniczak also discussed an option to adjust the right-of-way by having the curve follow a 50-ft. radius rather than having the outer lines come to a point. The leftover triangular area could be vacated. This would lessen the variance since the house portion would be about 17 feet from the line and garage portion about 11 feet from the line. However, that option would have to be approved by the Council.

Mr. Murrock closed the public hearing at 12:44 p.m.

Consideration of: Petition for a street yard variance from s. 20.27(2) of the Municipal Code for a new single-family dwelling to be located between 853 and 865 Circle Ridge Circle: Mr. Gigstead believed the plan could be reworked to have the dwelling further from the street. He also stated he would like to see the triangular shaped section vacated.

Mr. Olejniczak suggested that the Board request that the applicant redesign the house to be further from the street and at the same time the applicant can request the street vacation. Since a street vacation is a lengthy process, the new design could be reviewed as if the vacation occurred. If the Board approved the new design, it could be approved subject to the vacation being official.

After discussion, it was moved by Mr. Gigstead, seconded by Mr. Jennings to postpone consideration and request that the builder submit a revised design to move the house back as far as possible, seek to vacate the triangular corner of the right-of-way, subject to approval from the Common Council, and to indicate where the driveway will be located.

Roll call vote. All ayes. Carried.

Adjourn: Moved by Mr. Spritka, seconded by Mr. Jennings to adjourn. Carried. Meeting adjourned at 12:55 p.m.

Respectfully submitted,

Cheryl Nault

Cheryl Nault
Community Development Secretary

6b3.

FINANCE/PURCHASING & BUILDING COMMITTEE
November 4, 2014

A meeting of the Finance/Purchasing & Building Committee was called to order at 11:46 am by Alderperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Wiegand and Schlicht were present. Also present: Mayor Birmingham, Alderperson Stults, City Administrator McNeil, Finance Director/City Treasurer Clarizio and Receptionist Metzer.

A motion was made by Alderperson Wiegand, seconded by Alderperson Schlicht to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Review bills.
4. Adjourn.

Carried.

Review bills
Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Fett seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 11:47am.

Respectfully submitted,

Tricia Metzer

6b4.

FIRE AND POLICE COMMISSION

November 5, 2014

A meeting of the Fire and Police Commission was called to order at 4:34 p.m. by Commissioner Michael VanDyke, in the Community Room at the Sturgeon Bay Municipal Building.

Roll Call: Commission members Michael VanDyke, Charles Brann, Dave Poulton, Barbara Herdina, and Sandy Hurley were present. Also present was Fire Chief Herlache and Assistant Fire Chief Dietman.

Adoption of Agenda: *Moved by Commissioner Herdina and seconded by Commissioner Brann to accept the agenda as is.* All ayes. Motion carried.

Approval of Minutes: *Moved by Commissioner Hurley and seconded by Commissioner Poulton approve the minutes from the July 1, 2014 meeting with no changes.* All ayes. Motion Carried.

Moved by Commissioner Poulton, seconded by Commissioner Hurley to convene in closed session in accordance with the following exemption:

> *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)*
>
> *Consideration of: Interviews for part-time Firefighter eligibility list*

All ayes. Motion carried. Roll Call: Commission members Michael VanDyke, Charles Brann, Dave Poulton, Barbara Herdina and Sandy Hurley were present.

Moved by Commissioner Hurley, seconded by Commissioner Brann to reconvene in open session. All ayes. Motion carried.

Reconvene in Open Session: *Moved by Commissioner Brann, seconded by Commission Poulton to place these three candidates, in no particular order, onto an eligibility list for a period of one year, with the option of a six month extension. The three candidates are: Michael Paye, Tylor Torstenson, and Adam Bagnall.* All ayes. Motion carried.

Approve Hiring of Part-Time Firefighters: *Moved by Commissioner VanDyke, seconded by Commissioner Herdina to place on file Chief Herlache's approval in the immediate hiring of Michael Paye; subject to completion of a physical and drug screen.* All ayes. Motion carried.

Set Date for Next Meeting: The next meeting of the Police and Fire Commission is set for Monday, November 10, 2014.

Adjourn: *Moved by Commissioner Poulton, seconded by Commissioner Herdina to adjourn.* All ayes. Motion carried. Time of 8:07 p.m.

Respectfully submitted,
Sarah Spude-Olson
Administrative Office Manager
November 10, 2014

6b5.

BOARD OF CANVASSERS
November 7, 2014

A meeting of the Board of Canvassers was called to order at 4:05 p.m. by Chairperson Reinhardt in Council Chambers, City Hall. Roll call: Members Clarizio, Allen and Reinhardt were present.

A motion was made by Allen/Clarizio to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Canvass the results of the November 4, 2014 election for the purpose of counting any outstanding absentees from November 4, 2014Election.
4. Adjourn.

Carried.

It was noted that there was one outstanding absentee ballot that was returned by the deadline of 4 p.m. on the Friday following the election with a postmark by Election Day.

The one outstanding absentee was processed and tallied.

A motion was made by Clarizio/Allen to adjourn. Carried. The meeting adjourned at 4:11 p.m.

Respectfully submitted,

Stephanie L. Reinhardt

Stephanie L. Reinhardt
City Clerk/Human Resources Director

6c1.

6c1.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
October 31, 2014

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF OCTOBER

October-14	YEAR TO DATE		October-14	YEAR TO DATE
1	9	ONE FAMILY DWELLINGS	158,400	1,546,760
0	0	TWO FAMILY DWELLINGS	-- -----	-- -----
0	1	MULTIPLE FAMILY DWELLINGS	-- -----	500,000
4	15	MANUFACTURED HOME	180,000	443,950
0	0	C.B.R.F.	-- -----	-- -----
0	6	RESIDENTIAL ADDITIONS	-- -----	139,700
6	49	RESIDENTIAL ALTERATIONS	66,100	888,675
6	18	RESIDENTIAL GARAGES/CARPORTS	103,000	441,160
2	3	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	5,900	6,900
1	3	RESIDENTIAL STORAGE BUILDINGS	5,000	14,000
0	0	RESIDENTIAL SWIMMING POOLS	-- -----	-- -----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-- -----	-- -----
1	7	NEW COMMERCIAL BUILDINGS	62,800	3,286,505
0	2	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-- -----	22,000
0	3	NON-RESIDENTIAL ADDITIONS	-- -----	1,585,000
1	31	NON-RESIDENTIAL ALTERATIONS	5,500	1,491,204
0	0	MUNICIPAL BUILDINGS	-- -----	-- -----
0	0	WAREHOUSES	-- -----	-- -----
0	0	FACTORY & SHOP	-- -----	-- -----
0	0	COMMUNICATION TOWER	-- -----	-- -----
0	0	SUBSTATION	-- -----	-- -----
0	0	AGRICULTURAL BUILDINGS	-- -----	-- -----
22	147	**TOTAL ESTIMATED COST OF CONSTRUCTION**	$586,700	$10,365,854

October-14	YEAR TO DATE	TOTAL PERMITS ISSUED	October-14	YEAR TO DATE
23	125	BUILDING PERMITS	4,049	21,464
19	133	ELECTRICAL PERMITS	4,683	14,151
13	97	PLUMBING PERMITS	2,813	9,635
8	59	HEATING PERMITS	2,592	8,867
13	153	SIGN PERMITS	390	5,020
0	1	MISCELLANEOUS PERMITS	-- -----	25
0	0	SUMP PUMP PERMITS	-- -----	-- -----
0	0	ELECTRICIAN LICENSES	-- -----	-- -----
0	3	EARLY STARTS	-- -----	300
1	19	EROSION CONTROL	100	2,314
0	0	STATE PLAN APPROVALS	-- -----	-- -----
1	8	PARK & PLAYGROUND PAYMENTS	300	6,900
1	14	WISCONSIN PERMIT SEALS	35	490
1	6	ZONING BOARD OF APPEALS APPLICATIONS	300	1,800
1	1	ZONING CHANGES/P.U.D. APPLICATIONS	400	400
0	5	PLAN COMMISSION - CONDITIONAL USES	-- -----	1,500
0	2	CERTIFIED SURVEY MAP REVIEWS	-- -----	60
0	0	SUBDIVISION PLATTING REVIEW	-- -----	-- -----
0	0	MISCELLANEOUS REVENUE	-- -----	-- -----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-- -----	-- -----
0	0	RESIDENTIAL BUILDINGS MOVED	-- -----	-- -----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-- -----	-- -----
0	0	CHANGE OF USE	-- -----	-- -----
0	1	RESIDENTIAL OCCUPANCY FEES	-- -----	50
0	8	COMMERCIAL OCCUPANCY FEES	-- -----	1,150
0	0	PIER PERMIT	-- -----	-- -----
1	5	DEMOLITION	25	125
0	0	REINSPECTION FEE	-- -----	-- -----
		ADMIN FEE	718	3,253
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			$16,405.00	$77,504.00

Cheryl Nault
Building Inspection Dept.

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OCTOBER 2014 BANK RECONCILIATION

CHECKING ACCOUNTS

	GENERAL FUND BAYLAKE	WDF BAYLAKE	SNAP BAYLAKE
PRIOR G/L BALANCE	2,830,356.71	114,701.02	5,132.54
REVENUE	461,674.64	16,150.41	0.00
DISBURSEMENTS	929,011.39	0.00	48.30
AMOUNT IN TRANSIT	2,509.63	0.00	0.00
ADJUSTMENTS	27,873.56	0.00	0.00
ENDING BALANCE	2,388,383.89	130,851.43	5,084.24
BANK BALANCE	2,398,996.89	130,851.43	5,084.24
LESS OUTS. CHECKS	10,613.00		0.00
	2,388,383.89	130,851.43	5,084.24

INVESTMENT ACCOUNTS

	GENERAL/CAPITAL FUND INVESTMENTS
PRIOR G/L BALANCE	1,043,848.51
REVENUE	273.87
DISBURSEMENTS	317.98
AMOUNT IN TRANSIT	0.00
ADJUSTMENTS	0.00
ENDING BALANCE	1,043,804.40
BANK BALANCE	1,043,804.40
LESS OUTS. CHECKS	0.00
	1,043,804.40

SAVINGS ACCOUNTS

	GENERAL FUND STATE - #2	GENERAL FUND BAYLAKE BANK - MMBI	TIF #1 DEBT STATE - #11	WDF STATE - #4	CAPITAL - BUILDING DEBT STATE - #9	TIF #3 DEBT STATE - #08	TIF #3 CONSTRUCTION STATE - #14
PRIOR G/L BALANCE	2,639,743.87	20,216.71	172,686.74	116,202.32	5,954.03	522,926.32	94,956.02
REVENUE	489.26	25.35	11.20	7.54	0.39	33.93	6.16
DISBURSEMENTS	0.00	1,593.69	0.00	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	2,640,233.13	18,648.37	172,697.94	116,209.86	5,954.42	522,960.25	94,962.18
BANK BALANCE	2,640,233.13	18,648.37	172,697.94	116,209.86	5,954.42	522,960.25	94,962.18

	TIF #2 BAYLAKE - MMBA	TIF #2 STATE - #3	TIF #2 DEBT 98A&B STATE - #10	TIF #2 AMENDED AREA CONST. - STATE - #06	TIF #2 AMENDED AREA CAP. INT. - STATE - #7	TIF #2-CAPITAL MAINT. STATE - #15	TIF #2 WFRDA DEBT RES. STATE - #13
PRIOR G/L BALANCE	3,724.78	81,677.55	242,655.04	59,504.26	2,470.16	111,722.08	1,652,346.35
REVENUE	0.16	5.30	15.74	3.86	0.16	7.25	107.20
DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,724.94	81,682.85	242,670.78	59,508.12	2,470.32	111,729.33	1,652,453.55
BANK BALANCE	3,724.94	81,682.85	242,670.78	59,508.12	2,470.32	111,729.33	1,652,453.55

11/10/2014

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 10 PERIODS ENDING OCTOBER 31, 2014

RTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
S						
RAL FUND	892,909.02	236,002.93	(73.5)	10,714,905.00	7,655,137.32	(28.5)
TOTAL REVENUES	892,909.02	236,002.93	(73.5)	10,714,905.00	7,655,137.32	(28.5)
EXPENSES						
GENERAL FUND	48,125.67	58,943.31	(22.4)	577,505.00	527,778.90	8.6
MAYOR	1,024.19	1,248.93	(21.9)	12,290.00	10,002.91	18.6
CITY COUNCIL	4,477.93	4,327.53	3.3	53,735.00	45,007.75	16.2
LAW/LEGAL	5,000.00	7,047.00	(40.9)	60,000.00	35,989.10	40.0
CITY CLERK-TREASURER	31,209.23	31,492.39	(0.9)	374,510.00	282,348.46	24.6
ADMINISTRATION	12,622.54	12,747.84	(0.9)	151,470.00	113,918.25	24.7
COMPUTER	4,283.36	2,919.44	31.8	51,400.00	32,572.68	36.6
CITY ASSESSOR	8,364.24	7,327.77	12.3	100,370.00	73,943.41	26.3
BOARD OF REVIEW	139.19	0.00	100.0	1,670.00	538.30	67.7
BUILDING/ZONING CODE ENFORCEMT	5,179.60	16,243.22	(213.5)	62,155.00	50,849.15	18.1
MUNICIPAL SERVICES ADMIN.	18,117.97	18,655.41	(2.9)	217,415.00	165,805.95	23.7
PUBLIC WORKS ADMINISTRATION	19,965.06	20,304.90	(1.7)	239,580.00	184,209.90	23.1
ELECTIONS DEPARTMENT	1,727.54	26.00	98.4	20,730.00	12,957.35	37.4
CITY HALL	12,374.65	8,442.67	31.7	148,495.00	111,110.68	25.1
INSURANCE	29,130.44	25,124.00	13.7	349,565.00	303,323.64	13.2
GENERAL EXPENDITURES	128,519.63	8,933.70	93.0	1,542,235.00	126,893.08	91.7
POLICE DEPARTMENT	31,569.67	32,501.86	(2.9)	378,835.00	281,832.71	25.6
PATROL BOAT	1,064.18	21.16	98.0	12,770.00	4,521.73	64.5
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	152,875.92	152,777.86	0.0	1,834,510.00	1,375,519.83	25.0
POLICE DEPT. / INVESTIGATIONS	10,830.03	12,466.23	(15.1)	129,960.00	104,715.10	19.4
FIRE DEPARTMENT	149,876.79	152,387.03	(1.6)	1,798,520.00	1,364,865.71	24.1
STORM SEWERS	3,152.95	3,784.48	(20.0)	37,835.00	30,150.36	20.3
SOLID WASTE MGMT/SPRING/FALL	4,677.94	4,152.25	11.2	56,135.00	14,945.69	73.3
COMPOST/SOLID WASTE SITE	2,675.85	1,677.14	37.3	32,110.00	15,589.68	51.4
STREET SWEEPING	3,194.19	1,444.31	54.7	38,330.00	27,768.90	27.5
WEED ABATEMENT	572.10	2,035.85	(255.8)	6,865.00	4,659.74	32.1
ROADWAYS/STREETS	13,213.78	21,697.64	(64.2)	158,565.00	162,728.67	(2.6)
SNOW REMOVAL	17,067.51	974.52	94.2	204,810.00	155,735.21	23.9
STREET SIGNS AND MARKINGS	4,921.28	7,113.78	(44.5)	59,055.00	46,285.19	21.6
CURB/GUTTER/SIDEWALK	1,247.52	6,023.14	(382.8)	14,970.00	22,558.81	(50.6)
STREET MACHINERY	15,873.79	10,489.44	33.9	190,485.00	128,257.74	32.6
CITY GARAGE	4,845.06	2,754.32	43.1	58,140.00	50,634.53	12.9
CELEBRATION & ENTERTAINMENT	3,831.28	343.24	91.0	45,975.00	42,295.12	8.0
HIGHWAYS - GENERAL	42,695.87	33,917.12	20.5	512,350.00	328,734.90	35.8
PARK & RECREATION ADMIN	8,439.22	7,767.60	7.9	101,270.00	89,434.18	11.6
PARKS AND PLAYGROUNDS	33,812.23	21,886.87	35.2	405,745.00	314,730.21	22.4
BALLFIELDS	2,747.52	165.96	93.9	32,970.00	20,116.25	38.9
ICE RINKS	721.69	0.00	100.0	8,660.00	4,622.35	46.6
BEACHES	216.27	0.00	100.0	2,595.00	0.00	100.0

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CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
EXPENSES						
MUNICIPAL DOCKS	4,037.54	6,862.62	(69.9)	48,450.00	28,716.45	40.7
WATER WEED MANAGEMENT	8,249.63	7,148.15	13.3	98,995.00	65,683.08	33.6
WATERFRONT PARKS & WALKWAYS	5,409.62	6,169.74	(14.0)	64,915.00	55,527.55	14.4
EMPLOYEE BENEFITS	2,108.35	1,115.87	47.0	25,300.00	13,395.56	47.0
PUBLIC FACILITIES	6,320.42	0.00	100.0	75,845.00	57,347.87	24.3
BOARDS AND COMMISSIONS	55.86	0.00	100.0	670.00	280.02	58.2
COMMUNITY & ECONOMIC DEVLPMT	26,345.48	28,569.24	(8.4)	316,145.00	253,553.35	19.7
TOTAL EXPENSES	892,910.78	750,031.53	16.0	10,714,905.00	7,142,456.00	33.3
TOTAL FUND REVENUES	892,909.02	236,002.93	(73.5)	10,714,905.00	7,655,137.32	(28.5)
TOTAL FUND EXPENSES	892,910.78	750,031.53	16.0	10,714,905.00	7,142,456.00	33.3
SURPLUS (DEFICIT)	(1.76)	(514,028.60)	6070.4	0.00	512,681.32	100.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
	132,239.63	700.39	(99.4)	1,586,875.00	1,563,535.66	(1.4)
TOTAL REVENUES	132,239.63	700.39	(99.4)	1,586,875.00	1,563,535.66	(1.4)
EXPENSES						
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
COMPUTER	1,083.34	2,934.00	(170.8)	13,000.00	7,651.35	41.1
CITY ASSESSOR	833.34	0.00	100.0	10,000.00	0.00	100.0
MUNICIPAL SERVICES ADMIN.	666.67	0.00	100.0	8,000.00	2,990.00	62.6
CITY HALL	0.00	0.00	0.0	0.00	19,474.58	100.0
GENERAL EXPENDITURES	833.34	0.00	100.0	10,000.00	349,817.57	(3398.1)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.0
PATROL	3,815.00	352.46	90.7	45,780.00	43,398.08	5.2
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.0
FIRE DEPARTMENT	10,500.02	10,647.00	(1.3)	126,000.00	125,946.90	0.0
STORM SEWERS	6,666.67	625.45	90.6	80,000.00	56,643.98	29.1
SOLID WASTE MGMT/REFUSE/RECYCL	0.00	0.00	0.0	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.0
ROADWAYS/STREETS	55,291.68	80,903.02	(46.3)	663,500.00	439,245.76	33.7
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.0
CURB/GUTTER/SIDEWALK	27,207.92	960.00	96.4	326,495.00	108,972.20	66.6
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	21,666.68	1,550.00	92.8	260,000.00	233,526.00	10.1
BALLFIELDS	416.67	0.00	100.0	5,000.00	4,487.00	10.2
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.0
BEACHES	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL DOCKS	0.00	0.00	0.0	0.00	0.00	0.0
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	541.68	0.00	100.0	6,500.00	4,156.80	36.0
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.0
PUBLIC FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY & ECONOMIC DEVLPMT	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	129,523.01	97,971.93	24.3	1,554,275.00	1,396,310.22	10.1
TOTAL FUND REVENUES	132,239.63	700.39	(99.4)	1,586,875.00	1,563,535.66	(1.4)
TOTAL FUND EXPENSES	129,523.01	97,971.93	24.3	1,554,275.00	1,396,310.22	10.1
SURPLUS (DEFICIT)	2,716.62	(97,271.54)	(3680.6)	32,600.00	167,225.44	412.9

FOR FUND: CABLE TV
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
CABLE TV / GENERAL	10,333.34	0.00	100.0	124,000.00	96,855.47	(21.8)
TOTAL REVENUES	10,333.34	0.00	100.0	124,000.00	96,855.47	(21.8)
EXPENSES						
CABLE TV / GENERAL	8,631.32	6,775.00	21.5	103,575.00	57,589.54	44.3
TOTAL EXPENSES	8,631.32	6,775.00	21.5	103,575.00	57,589.54	44.3
TOTAL FUND REVENUES	10,333.34	0.00	100.0	124,000.00	96,855.47	(21.8)
TOTAL FUND EXPENSES	8,631.32	6,775.00	21.5	103,575.00	57,589.54	44.3
SURPLUS (DEFICIT)	1,702.02	(6,775.00)	(498.0)	20,425.00	39,265.93	92.2

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.0
	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TID DISTRICT #2	125,787.77	139.67	(99.8)	1,509,453.00	2,860,268.14	89.4
TOTAL REVENUES	125,787.77	139.67	(99.8)	1,509,453.00	2,860,268.14	89.4
EXPENSES						
TID DISTRICT #2	237,868.79	688.00	99.7	2,854,425.00	2,656,911.96	6.9
TOTAL EXPENSES	237,868.79	688.00	99.7	2,854,425.00	2,656,911.96	6.9
TOTAL FUND REVENUES	125,787.77	139.67	(99.8)	1,509,453.00	2,860,268.14	89.4
TOTAL FUND EXPENSES	237,868.79	688.00	99.7	2,854,425.00	2,656,911.96	6.9
SURPLUS (DEFICIT)	(112,081.02)	(548.33)	(99.5)	(1,344,972.00)	203,356.18	(115.1)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TID #1 DISTRICT	42,538.51	11.20	(99.9)	510,462.00	510,203.27	0.0
TOTAL REVENUES	42,538.51	11.20	(99.9)	510,462.00	510,203.27	0.0
EXPENSES						
TID #1 DISTRICT	41,166.75	0.00	100.0	494,001.00	494,001.35	0.0
TOTAL EXPENSES	41,166.75	0.00	100.0	494,001.00	494,001.35	0.0
TOTAL FUND REVENUES	42,538.51	11.20	(99.9)	510,462.00	510,203.27	0.0
TOTAL FUND EXPENSES	41,166.75	0.00	100.0	494,001.00	494,001.35	0.0
SURPLUS (DEFICIT)	1,371.76	11.20	(99.1)	16,461.00	16,201.92	(1.5)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TID #3 DISTRICT	18,960.19	40.09	(99.7)	227,522.00	171,406.46	(24.6)
TOTAL REVENUES	18,960.19	40.09	(99.7)	227,522.00	171,406.46	(24.6)
EXPENSES						
TID #3 DISTRICT	19,907.45	0.00	100.0	238,889.00	164,236.96	31.2
TOTAL EXPENSES	19,907.45	0.00	100.0	238,889.00	164,236.96	31.2
TOTAL FUND REVENUES	18,960.19	40.09	(99.7)	227,522.00	171,406.46	(24.6)
TOTAL FUND EXPENSES	19,907.45	0.00	100.0	238,889.00	164,236.96	31.2
SURPLUS (DEFICIT)	(947.26)	40.09	(104.2)	(11,367.00)	7,169.50	(163.0)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TID #4 DISTRICT	427,940.00	0.00	100.0	5,135,280.00	30,000.00	(99.4)
TOTAL REVENUES	427,940.00	0.00	100.0	5,135,280.00	30,000.00	(99.4)
EXPENSES						
TID #4 DISTRICT	383,125.10	14,960.89	96.0	4,597,501.00	134,973.56	97.0
TOTAL EXPENSES	383,125.10	14,960.89	96.0	4,597,501.00	134,973.56	97.0
TOTAL FUND REVENUES	427,940.00	0.00	100.0	5,135,280.00	30,000.00	(99.4)
TOTAL FUND EXPENSES	383,125.10	14,960.89	96.0	4,597,501.00	134,973.56	97.0
SURPLUS (DEFICIT)	44,814.90	(14,960.89)	(133.3)	537,779.00	(104,973.56)	(119.5)

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
REVOLVING LOAN FUND (STATE)	812.52	1,613.25	98.5	9,750.00	13,311.03	36.5
TOTAL REVENUES	812.52	1,613.25	98.5	9,750.00	13,311.03	36.5
EXPENSES						
REVOLVING LOAN FUND (STATE)	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
TOTAL EXPENSES	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
TOTAL FUND REVENUES	812.52	1,613.25	98.5	9,750.00	13,311.03	36.5
TOTAL FUND EXPENSES	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
SURPLUS (DEFICIT)	(170.82)	1,613.25	(1044.4)	(2,050.00)	(21,688.97)	957.9

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
SOLID WASTE ENTERPRISE FUND	41,171.69	43,011.72	4.4	494,060.00	419,994.83	(14.9)
TOTAL REVENUES	41,171.69	43,011.72	4.4	494,060.00	419,994.83	(14.9)
EXPENSES						
SOLID WASTE ENTERPRISE FUND	40,095.09	34,058.07	15.0	481,140.00	363,021.54	24.5
TOTAL EXPENSES	40,095.09	34,058.07	15.0	481,140.00	363,021.54	24.5
TOTAL FUND REVENUES	41,171.69	43,011.72	4.4	494,060.00	419,994.83	(14.9)
TOTAL FUND EXPENSES	40,095.09	34,058.07	15.0	481,140.00	363,021.54	24.5
SURPLUS (DEFICIT)	1,076.60	8,953.65	731.6	12,920.00	56,973.29	340.9

MUNICIPAL REPORT TOTALS
FOR 10 PERIODS ENDING OCTOBER 31, 2014

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
TOTAL MUNICIPAL REVENUES	1,692,692.67	281,519.25	(83.3)	20,312,307.00	13,320,712.18	(34.4)
TOTAL MUNICIPAL EXPENSES	1,754,211.63	904,485.42	48.4	21,050,511.00	12,444,501.13	40.8
SURPLUS (DEFICIT)	(61,518.96)	(622,966.17)	912.6	(738,204.00)	876,211.05	(218.6)

 6c4.

STURGEON BAY POLICE DEPARTMENT

The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
Members of the Common Council
Members of the Police and Fire Commission
City Administrator Steve McNeil
Officers of the Sturgeon Bay Police Department
Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for October, 2014

Date: November 6, 2014

The following is a summary of the Police Department's activities for the month of October. The activities included are crimes investigated, police service calls handled by department members, arrests completed, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

Crimes Investigated
The Department, during the month, investigated a total of 66 crimes.

These crimes can be broken down and classified as follows.

Theft	09
Criminal Damage to Property	07
Disorderly Conduct	12
Bail Jumping	01
Violate Court Order	01
Child Neglect	01
Harassment	07
Forgery/Fraud/Scams	07
Trespass to Dwelling	01
Burglary	09
Obstruct Police Officer	03
Operate Motor Vehicle w/o Owners Consent (OMVWOC)	03
Party to the Crime of OMVWOC	01
Internet Crimes against Children	02
Death Investigation	01
Arson	01
TOTAL	**66**

The above crimes resulted in the loss of $30,711 to the community, of which $23,699 has been recovered.

Arrests

The Department completed a total of 126 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

Arson.....01
Operate Motor Vehicle w/o Owners Consent..... 02
Use Computer to Facilitate Child Sex Crime.....01
Child Enticement.....01

TOTAL 05

Felony Warrant Arrests.....00

TOTAL 00

B. Misdemeanor Crime Arrests

Disorderly Conduct.....07
Bail Jump.....01
Child Neglect.....01
Obstruct Police Officer.....02
Criminal Damage to Property.....03
Theft.....03
Trespass to Dwelling.....02

TOTAL 19

Wisconsin Probation & Parole Violation Arrests.....07

Warrant Arrests.....01

TOTAL 08

C. Ordinance Violation Arrests

Underage Drinking..... 02
Retail Theft..... 02
Disorderly Conduct..... 04
Possession of Drug Paraphernalia..... 03
Obstruct Police Officer..... 01
Possession of Marijuana..... 01
Provide Alcohol to Underage Person..... 01
Barking Dog..... 01
Animal at Large..... 01
Rabies Vaccination Required..... 01

TOTAL 17

D. Traffic Crime Arrests

Operating after Driver's License Revoked.....02
No Driver's License (2nd or more).....01
Operating while Intoxicated (2nd or more).....02

TOTAL 05

E. Traffic Violation Arrests

Operating a Motor Vehicle While Intoxicated	04
Speeding Violations	33
Motor Vehicle Registration Violation	04
Failure to Obey a Traffic Sign or Signal	06
Equipment Violation	04
Operating While Driver's License Suspended/Revoked	06
No Driver's License	02
Fail to Yield	02
Operate Left of Centerline	02
Inattentive Driving	00
Minor Transporting Intoxicants	00
Seat Belt Violations	01
Driving too Fast for Conditions	00
Operate Motor Vehicle in Violation of Absolute Sobriety	00
Violate Driver's License Restrictions	02
Permit Unauthorized Person to Operate Motor Vehicle	00
Miscellaneous Moving Traffic Violations	06
	TOTAL 72

In addition to the preceding arrests, the Department conducted a total of 238 traffic stops during the month and logged 64 violations for various motor vehicle defects and local ordinances and issued 49 written warnings for those violations. A total of 11 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department during the month investigated a total of 20 vehicle accidents. These investigations are categorized into four types described below.

A.	Motor Vehicle Accidents Involving Fatalities	00
B.	Motor Vehicle Accidents Involving Injuries	02
C.	Motor Vehicle Accidents Involving Property Damage (greater than $1,000.00)	13
D.	Motor Vehicle Accidents Involving Property Damage (less than $1,000.00)	01
		TOTAL 16

Police Service Calls

Department members handled 389 service calls during the month. These calls consist of both citizen requests for police service as described below (300), crimes investigated (66), traffic accidents investigated (16), and Wisconsin Probation and Parole Assists 07.

A. Traffic and Road Incidents 35

This category consists of all assignments involving assists to motorists in distress, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing debris from roadways, and all parking problem complaints.

B. Noise Complaints 12

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C. Sick and Injured Persons 10

Assistance rendered to the Ambulance Service and sick or injured persons. (Of these calls 04 required the commitment of citizens to a Mental Health Facility for mental or substance abuse problems.)

D. Alarms 19

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

E. Complaints Involving Animals 24

Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.

F. Civil Disputes 06

Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

G. Escorts 08

Transporting citizens, money escorts for area financial institutions, funerals, and for area industry.

H. Civil Assistance Rendered 04

This category is broad and involves such services as auto and home lockouts, emergency notifications, attempts to locate people, retrieve personal property, and registration assistance.

I. Assistance Rendered to Other Agencies 06

Includes assistance to other law enforcement and government agencies.

J. Suspicious Person 11

Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of other people.

K. Suspicious Motor Vehicles 12

Complaints of occupied, unoccupied, abandoned, and junked motor vehicles.

L. Liquor Establishments 00

Officers conducting compliance checks and investigations concerning problems with customers.

M. Fights or Brawls 00

Complaints of persons fighting where no criminal arrests were made.

N. Self-Initiated Field Activity 35

All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.

O. Juvenile Problems 12

Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.

P. Miscellaneous Incidents 81

Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes unfounded 9-1-1 calls investigated by Department members during the month.

Q. Welfare Checks 22

Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

R. Gas Drive Off 03

Routine non-theft investigations where a motorist drove away without paying for their gas. Typically involves a driver error, store employee error or credit card reader error.

TOTAL 300

Department Mileage and Fuel Consumption
Officers patrolled a total of 12,468 miles with department vehicles, consuming 1,064 gallons of fuel. The fleet averaged 12.0 miles per gallon of fuel during the month.

Department Training
Officers Steve South and Chad Mielke provided monthly training to 6 members of the Lakeshore Police Explorers, Post 9368. All Department officers completed a two hour block of Firearms and Defense & Arrest Tactics training. The training was conducted at the department range and was instructed by department certified instructors.

Public Education
No public education in the month of October.

Respectfully submitted,

Daniel J. Brinkman

Captain Daniel J. Brinkman

6d.

BEVERAGE OPERATOR LICENSES

1. Dettman, Suzanne L.
2. Okkerse, Corrina L.
3. Shefchik, Jayne M.

6e.

COMBINATION CLASS B LIQUOR LICENSE

Request from:

Olde Opera House, LLC
Agent: Michael Hall
23 West Oak Street
Sturgeon Bay, WI 54235

to surrender Combination Class B Liquor License to the City contingent upon the City issuing the license to:

Benjamin Franklindowland, LLC
Agent: Benjamin Franklin Dowland
23 West Oak Street,
Sturgeon Bay, WI 54235
November 19, 2014 – June 30, 20154