



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, NOVEMBER 4, 2014
12:00 p.m. NOON
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
 2. Pledge of Allegiance.
 3. Roll call.
 4. Adoption of agenda.
 5. Introduction of Sturgeon Bay Visitor Center Executive Director Pam Seiler.
 6. Presentation re: Door County Visitor Bureau Organizational Update.
 7. Consideration of the following bills: General Fund – \$61,954.50, Capital Fund - \$336.89, Cable TV - \$4,802.52, TID #2 - \$32,638.00 and Solid Waste Enterprise Fund - \$3,530.30 for a grand total of \$103,262.21. [roll call]
 8. CONSENT AGENDA
- * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
- * a. Approval of 10/20/14 special and 10/21/14 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 9/9/14
 - (2) City Plan Commission – 10/10/14
 - (3) Waterfront Redevelopment Authority – 10/13/14
 - (4) Committee of the Whole – 10/13/14
 - (5) Finance/Purchasing & Building Committee – 10/14/14
 - (6) Industrial Park Development Review Team – 10/15/14
 - (7) City Plan Commission – 10/15/14
 - (8) Historic Preservation Commission – 10/17/14
 - (9) Personnel Committee – 10/21/14
 - (10) Joint Parks & Recreation Committee/Board – 10/22/14
 - (11) Waterfront Redevelopment Authority – 10/23/14
 - * c. Consideration of: Approval of Beverage Operator licenses.
 - * d. Personnel Committee recommendation re: Accept 2% wage increase for 2015 for fire calls, night duty, and training for the part-time firefighters in the amount of \$1,960.00.

- * e. **Personnel Committee recommendation re: Fill the Department of Public Works vacancy with two part-time employees at 29 hours each and proceed with the hiring process.**
- * f. **Personnel Committee recommendation re: Adopt a policy that requires full-time police officers and all firefighters to live within 15 miles of the jurisdictional limits of the City and reserve the right to return to the current policy of residency within the City limits should the Courts reverse or amend the residency provision under Act 20.**

9. Mayoral appointments.

10. Committee Chairperson Reports:

- a. **City Plan Commission**
- b. **Finance/Purchasing & Building Committee**
- c. **Park & Recreation Committee**

11. Public comment on non-agenda items.

12. Mayor's comments.

13. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 10-31-14

Time: 12:00 pm

By: JM

City of Sturgeon Bay

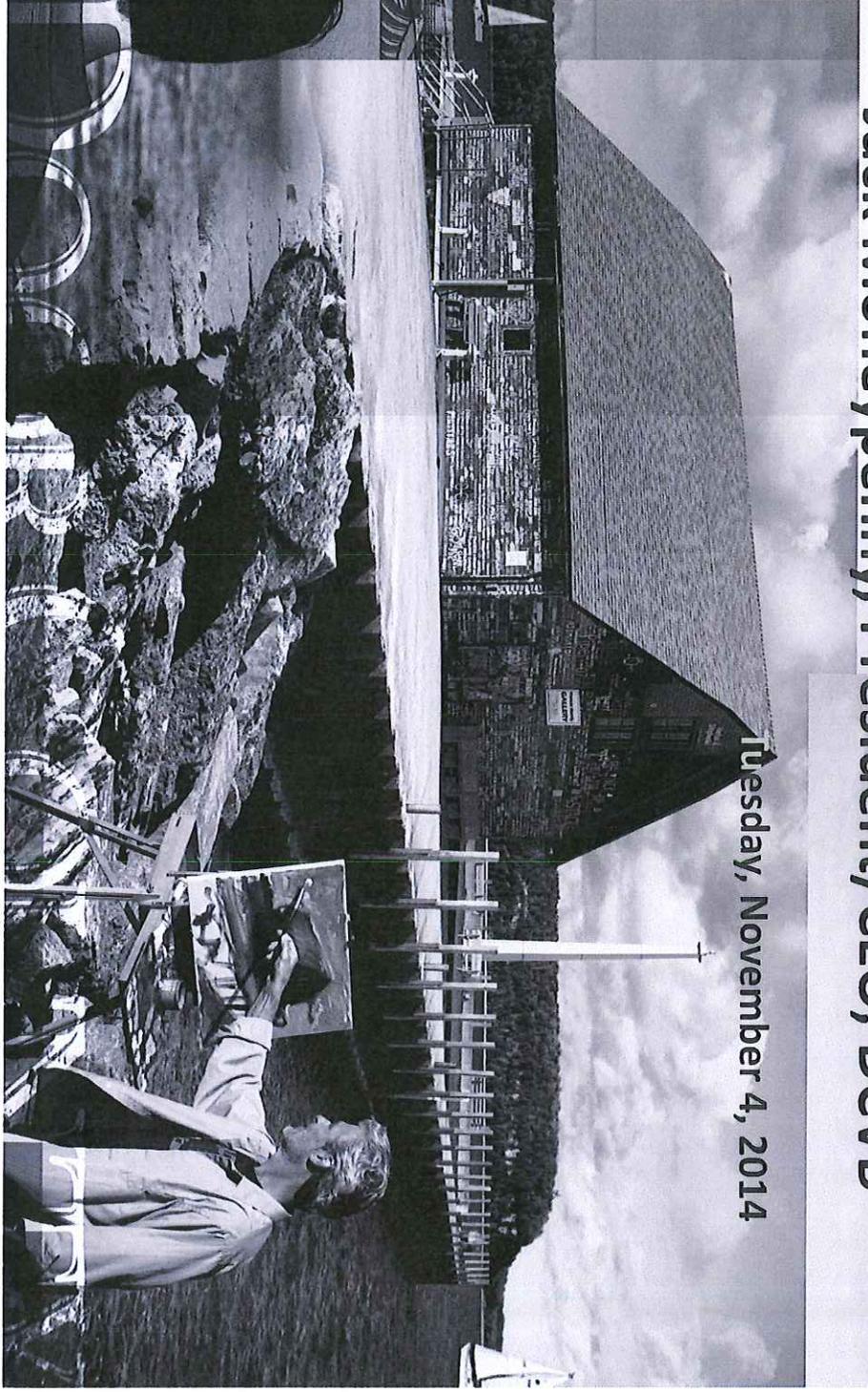
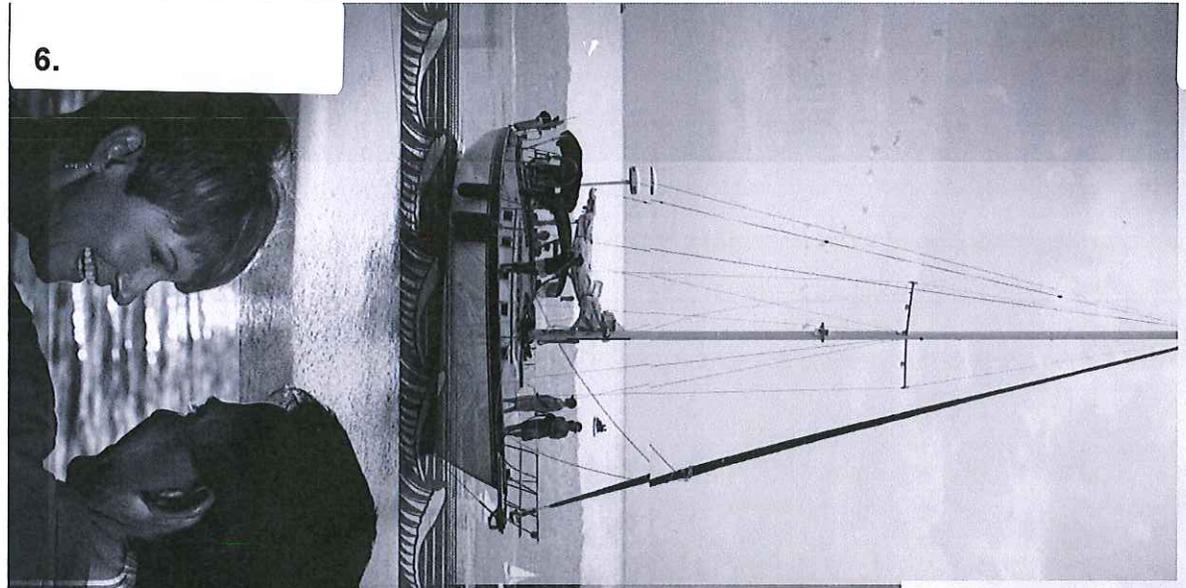
Community Presentation

Presented by

**DCVB Board Members Ken Glasheen,
Randy Morrow, Steve Hellmann
&**

Jack Money Penny, President/CEO, DCVB

Thursday, November 4, 2014



Mission Statement

- The Door County Visitor Bureau is the official tourism marketing organization for Door County, whose mission it is to foster long-term economic growth and stability in concordance with sustainable tourism practices

Roles of the DCVB & Local Community/Business Association

- It is the role of the DCVB to market Door County outside of Door County and draw overnight and day visitors to Door County. It is also the role to market all of the county as a whole.
- It is the role of the local community/business association to market their community to the visitors via co-op marketing or independently to stay in their community and visit once they have arrived.

Staff & Board of Directors

- 13 Full Time Staff members
 - Administration – 3
 - Marketing, Communication & PR – 4
 - Membership – 2
 - Welcome Center - 4
- 24 Board of Directors
 - The make up of the board represents Door County geographically as well as by business discipline. See board member list being distributed.

Budget

- \$3.25 Million Budget
 - Membership - \$744,473
 - Membership Dues
 - Visitor Guide/Winter Guide Ad Sales
 - Marketing - \$2,514,243
 - Room Tax Revenues
 - Co-Op Advertising
 - Partnerships

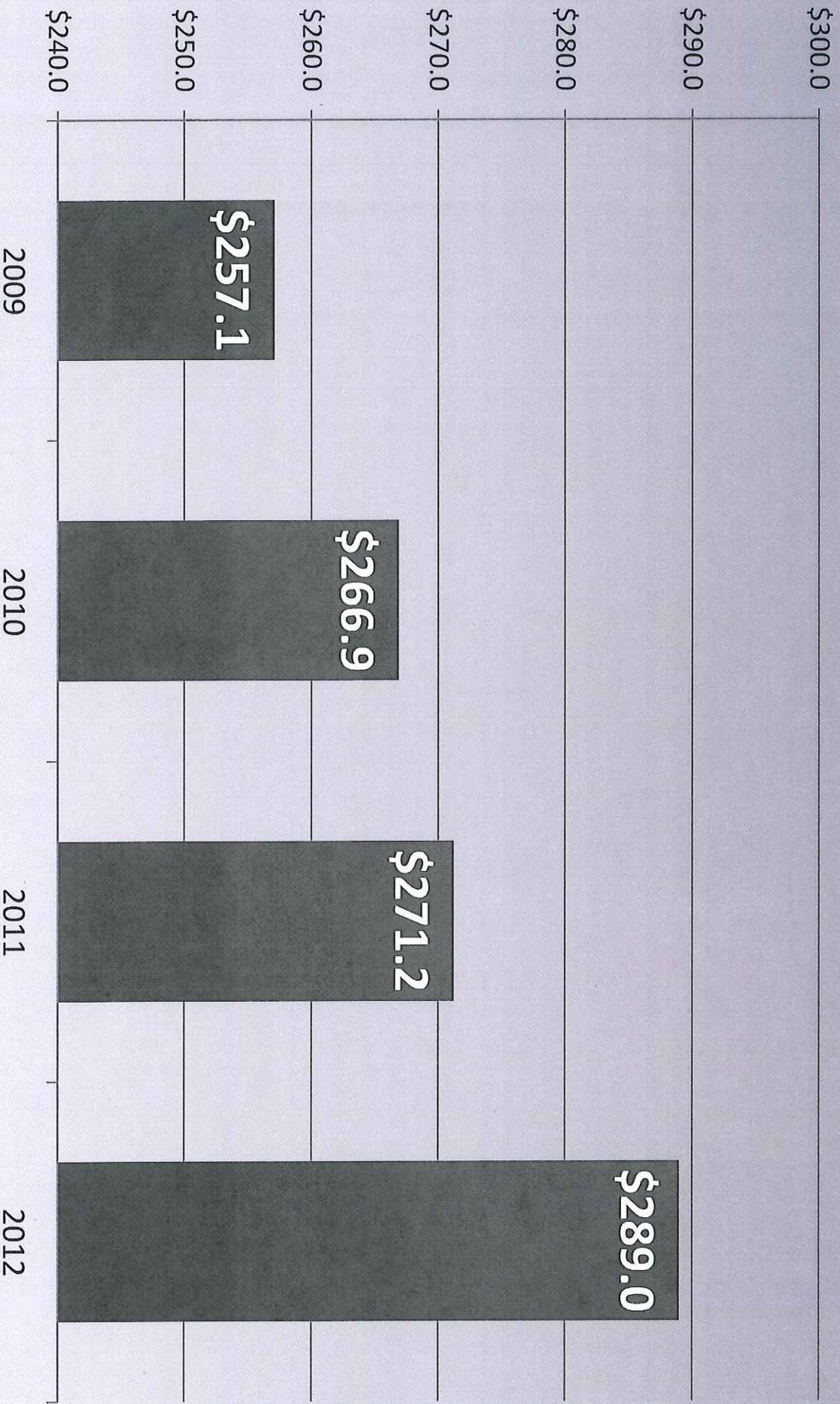
5 Year Review

Facts & Figures

	2009	2010	2011	2012	2013	09-'13 Increase
Room Tax Collection	\$3,025,356	\$3,212,593	\$3,276,563	\$3,500,714	\$3,644,013	\$618,657
30% to all Municipalities	\$907,607	\$963,778	\$982,969	\$1,050,214	\$1,093,204	\$185,597
30% to City of Sturgeon Bay	\$126,123	\$136,574	\$141,757	\$146,539	\$157,916	\$31,793
Room Occupancy	36.56%	38.14%	38.70%	39.65%	40.48%	3.92%
Average Daily Rate	\$124	\$127	\$130	\$134	\$137	\$13
Total Room Revenues	\$55,013,656	\$59,105,965	\$60,156,633	\$64,216,442	\$66,254,781	\$11,241,125
County 1/2% Sales Tax	\$2,903,389	\$2,867,741	\$2,991,834	\$3,081,689	\$3,157,479	\$254,090

Visitor Spending in Door County

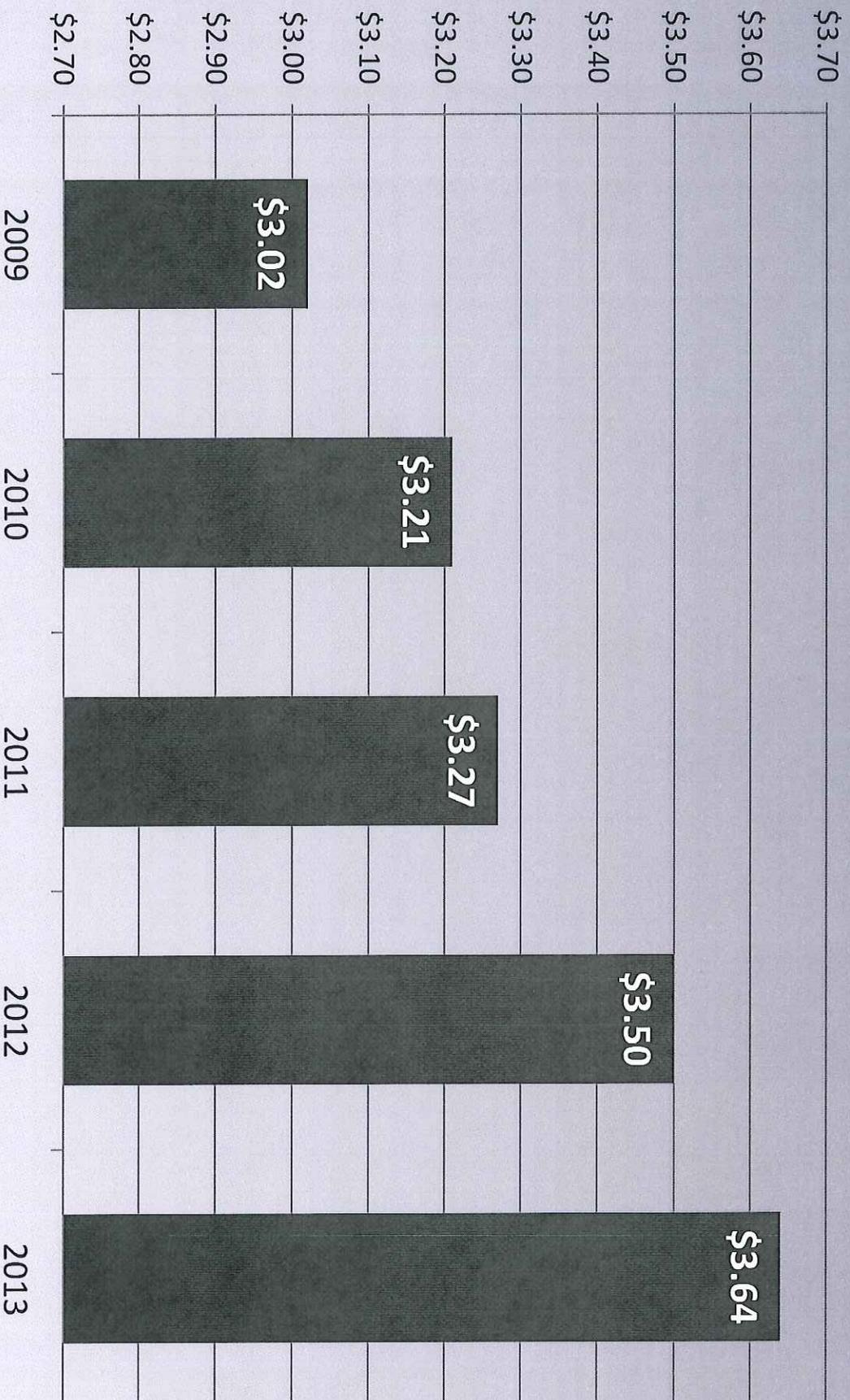
(in millions)



Source: Tourism Economics

Room Tax Collections

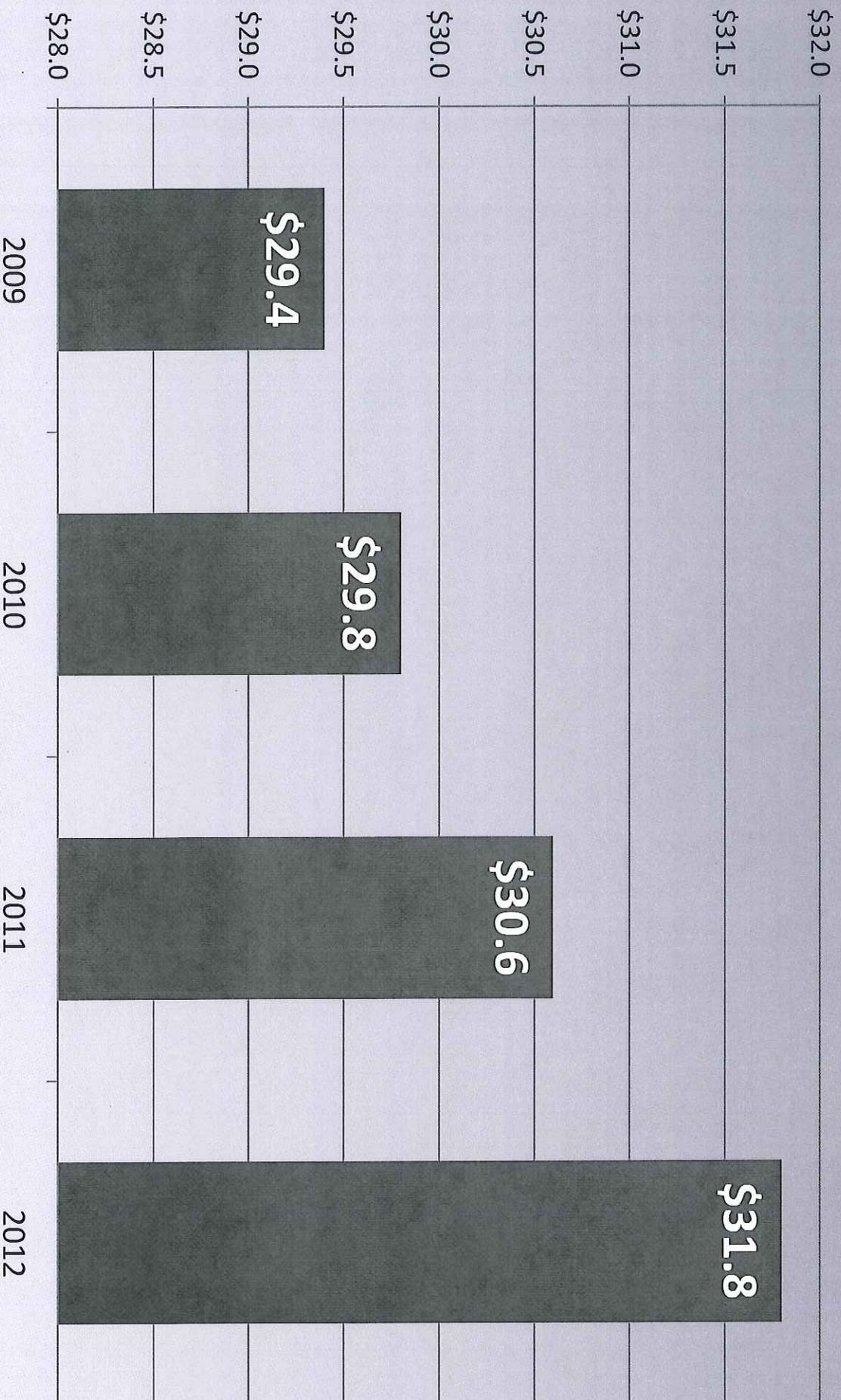
(in millions)



Source: Door County Tourism Zone

State & Local Taxes Generated

(in millions)



Source: Tourism Economics

Strategic Community Partnership

Community	2012 Percent of Contribution	2014 Share of SCP
Baileys Harbor	7.059%	\$18,245.35
Brussels	0.000%	\$0
Claybanks	0.068%	\$176.22
Town Of Egg Harbor	4.206%	\$10,871.27
Village of Egg Harbor	9.404%	\$24,305.73
Ephraim	13.183%	\$34,073.78
Town of Forestville	0.001%	\$3.25
Village of Forestville	0.000%	\$0
Gardner	0.664%	\$1,715.46
Gibraltar	15.391%	\$39,782.37
Jacksonport	1.947%	\$5,033.04
Liberty Grove	6.494%	\$16,786.02

SCP Continued

Community	2012 Percent of Contribution	2014 Share of SCP
Nasewaupsee	2.054%	\$5,308.83
Sevastopol	7.173%	\$18,540.37
Sister Bay	11.996%	\$31,006.78
City of Sturgeon Bay	13.893%	\$35,909.01
Town of Sturgeon Bay	0.474%	\$1,224.02
Union	0.020%	\$51.69
Washington Island	1.776%	\$4,589.25

Total funds paid to Sturgeon Bay Visitor Center
2009-2013
\$325,472.63

2014 Key Initiatives

- **Cherry Campaign**
 - Microsite
 - Regional PR Campaign
- **Expanded Television Buy into Madison, Milwaukee, Northern Illinois, Chicago and the Fox Cities**
- **Wind Down and Power Up Stations**
 - Milwaukee & Madison



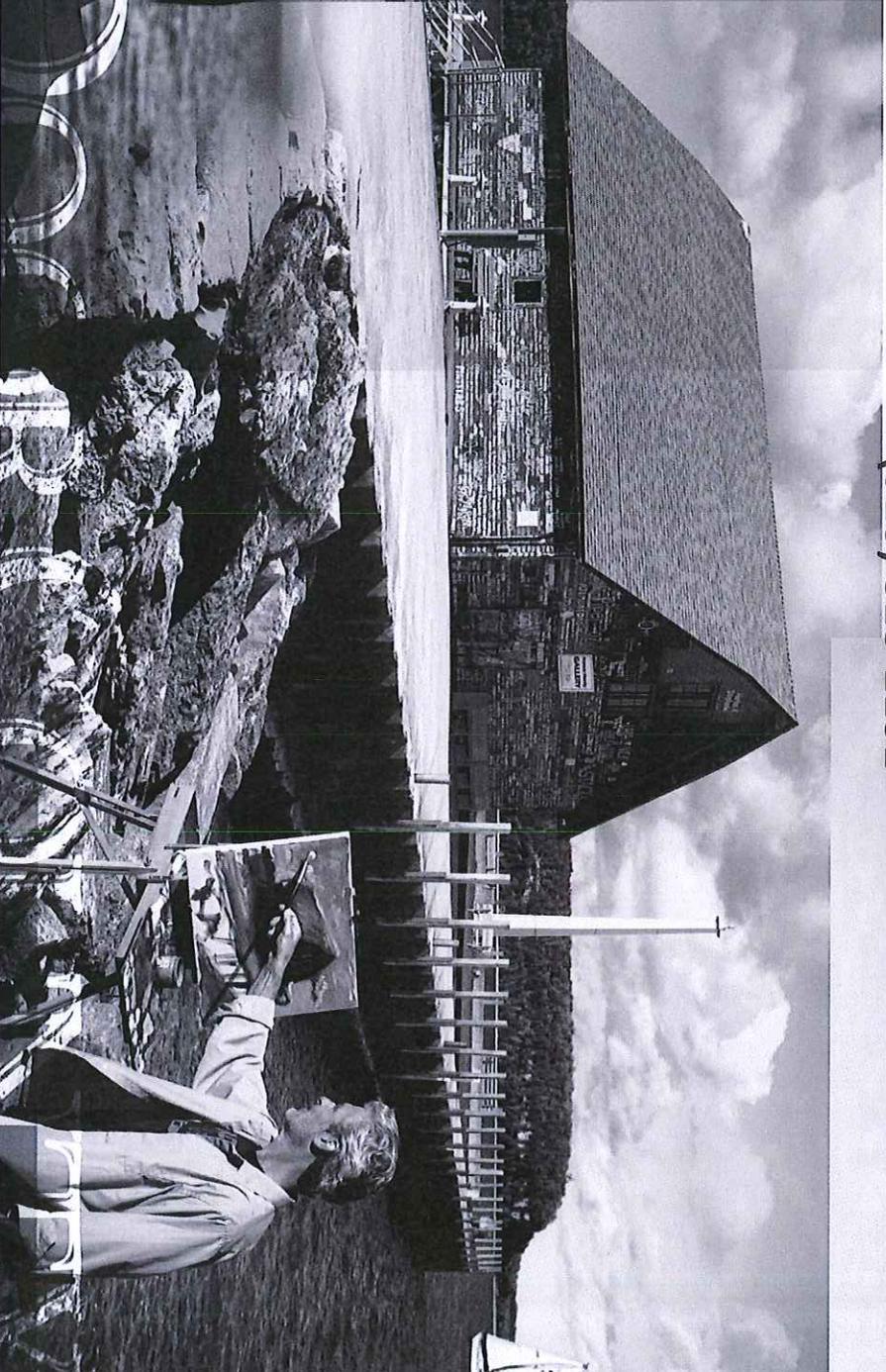
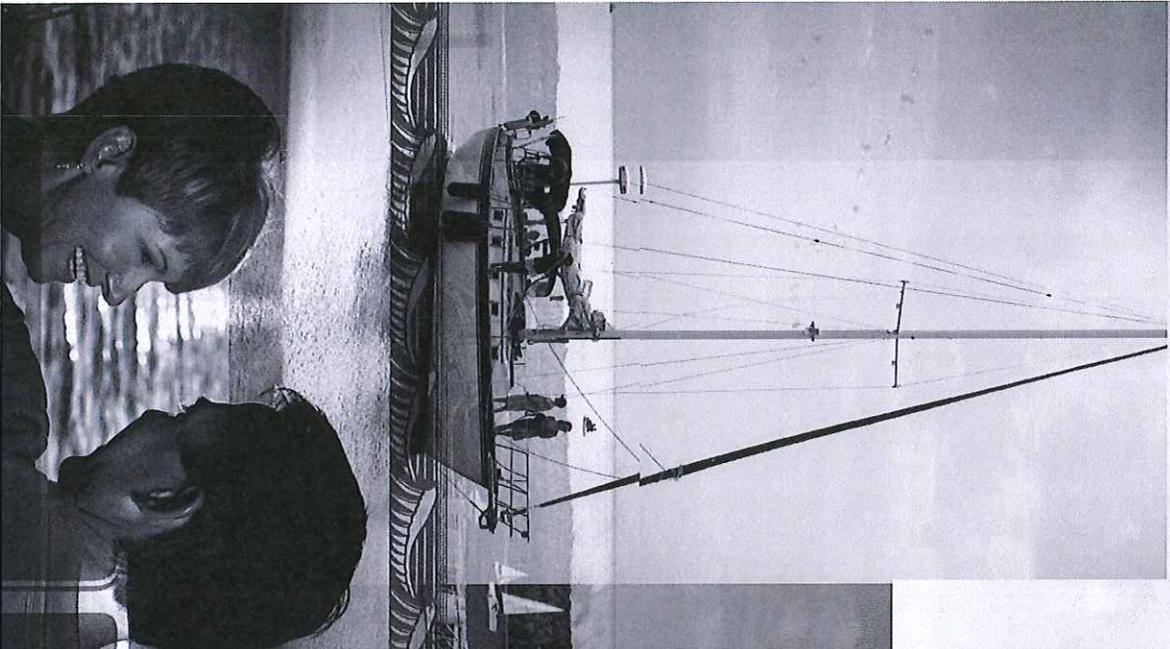
THANK YOU

For further information please contact us at:

jack@doorcounty.com

Or

(920) 818-1131



CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 11/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
GENERAL FUND				
LIABILITIES				
IDLEWILD	IDLEWILD HERBS	IDLEWILD/10.25.14 MRKET REIMB	01-000-000-21595	16.00
R0000984	CHARLES BORDEAU	BORDEAU/10.11.14 MARKET REIMB	01-000-000-21595	13.00
R0000984		BORDEAU/10.18.14 MARKET REIMB	01-000-000-21595	10.00
R0000984		BORDEAU/10.25.14 MARKET REIMB	01-000-000-21595	34.00
R0000985	SULLYS THUMBS UP PRODUCE	SULLYS/10.11.14 MARKET REIMB	01-000-000-21595	9.00
R0000985		SULLYS/10.18.14 MARKET REIMB	01-000-000-21595	18.00
R0001001	RENARDS CHEESE	RENARDS/ 10.25.14 MARKET REIM	01-000-000-21595	13.00
R0001080	YVONNE TANCK	TANCK/10.18.14 MARKET REIMB	01-000-000-21595	1.00
R0001127	CLARIO FARMS	CLARIO/10.18.14 MARKET REIMB	01-000-000-21595	6.00
R0001128	MALVITZ FARMS	MALVITZ/10.11.14 MARKET REIMB	01-000-000-21595	14.00
R0001132	MAI YANG LE	MAI LEE/10.18.14 MARKET REIMB	01-000-000-21595	52.00
R0001232	MICHELE DENIL	M DENIL/PUBLIC HRING SIGN REFND	01-000-000-23168	50.00
R0001233	BEVERLY PATZER	PATZER/PUBLIC HRING SIGN RFND	01-000-000-23168	50.00
THORP	PAT THORP	THORP/10.11.14 MARKET REIMB	01-000-000-21595	12.00
THORP		THORP/ 10.18.14 MARKET REIMB	01-000-000-21595	6.00
TOTAL LIABILITIES				304.00
TOTAL GENERAL FUND				304.00
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	SEPT 14 TRAFFIC MATTERS	01-110-000-55010	821.00
TOTAL				821.00
TOTAL LAW/LEGAL				821.00
CITY CLERK-TREASURER				
R0000048	SHELL FLEET PLUS	FUEL/CLARIZIO MTAW CONF	01-115-000-55600	25.27
TOTAL				25.27
TOTAL CITY CLERK-TREASURER				25.27
COMPUTER				
FIRST	FIRST NATIONAL BANK OF OMAHA	KEYPAD	01-125-000-55500	37.98
TOTAL				37.98
TOTAL COMPUTER				37.98
CITY ASSESSOR				
17700	QUILL CORPORATION	CHAIR MAT 46X60	01-130-000-54999	84.99
ASSO APP	ASSOCIATED APPRAISAL	11/04/14 CONTRACT	01-130-000-55010	1,245.83
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	TONER CARTRIDGE	01-130-000-54999	88.33
BUBRICKS		PACKING TAPE ROLL	01-130-000-51950	5.54
TOTAL				1,424.69

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
			TOTAL CITY ASSESSOR	1,424.69
BUILDING/ZONING CODE ENFORCMENT				
23760	WISCONSIN DEPT OF ADMINISTRATI	10 STATE SEALS	01-140-000-52750	303.00
		TOTAL		303.00
		TOTAL BUILDING/ZONING CODE ENFORCMENT		303.00
ELECTIONS DEPARTMENT				
FIRST	FIRST NATIONAL BANK OF OMAHA	2 ROLLS STAMPS/ABSENTEE BALLOT	01-155-000-54999	98.00
FIRST		1 ROLL STAMPS/ABSENTEE BALLOTS	01-155-000-54999	49.00
		TOTAL		147.00
		TOTAL ELECTIONS DEPARTMENT		147.00
CITY HALL				
03159	CHARTER COMMUNICATIONS	10/14 CABLE SVC	01-160-000-58999	175.16
23730	WPS	421 MICHIGAN STREET	01-160-000-56600	1,305.19
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHT BULBS	01-160-000-51850	21.65
		TOTAL		1,502.00
		TOTAL CITY HALL		1,502.00
GENERAL EXPENDITURES				
16575	PIP PRINTING	COLOR COPY PAPER	01-199-000-55650	50.08
FIRST	FIRST NATIONAL BANK OF OMAHA	HOSTGATOR-DOMAIN NAME WEBSITE	01-199-000-51100	179.40
		TOTAL		229.48
		TOTAL GENERAL EXPENDITURES		229.48
POLICE DEPARTMENT				
20081	TARGET BANK	COPY PAPER & TISSUE	01-200-000-51950	38.42
22800	WALMART COMMUNITY	ASST OFFICE SUPPLIES	01-200-000-51950	10.99
US BANK	US BANK EQUIPMENT FINANCE	RICOH #21 OF 36	01-200-000-55650	181.00
		TOTAL		230.41
		TOTAL POLICE DEPARTMENT		230.41
PATROL BOAT				

INVOICES DUE ON/BEFORE 11/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PATROL BOAT				
PATROL BOAT				
14000	NAPA AUTO PARTS	MASK TAPE & BRUSH/PATRL BOAT	01-205-000-54999	118.63
19275	SHERWIN WILLIAMS	PRIMER & PAINT/PATRL BOAT	01-205-000-54999	42.86
TOTAL PATROL BOAT				161.49
TOTAL PATROL BOAT				161.49
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	09/14 CELL PHONES	01-215-000-58250	798.03
03133		09/14 SQUAD PRINTERS	01-215-000-58250	311.46
04545	DOOR COUNTY COOPERATIVE	CAMERA BATTERY	01-215-000-54999	24.99
04696	DOOR COUNTY TREASURER	FUEL CAHRGES 1289.87@ \$3.2830	01-215-000-51650	4,234.64
04696		DSL CHARGES 9.30@ \$3.6820	01-215-000-51650	34.24
06650	GALLS, AN ARAMARK COMPANY	GORE-TEX BOOT/ ENGEBOSE	01-215-000-52900	167.45
18200	RAY O'HERRON CO INC	AMMUNITION	01-215-000-51050	530.00
18200		2-CONVERSION KITS	01-215-000-51050	1,498.00
18200		SHIPPING	01-215-000-51050	28.54
19324	STEVEN SOUTH	SOUTH/ MEAL REIMB-TRACS CONF	01-215-000-55600	83.11
19880	STURGEON BAY UTILITIES	NAUTICAL DR CAMERA WWTP	01-215-000-56150	10.12
19880		SUNSET PRK BOAT LAUNCH	01-215-000-56150	8.24
20725	T R COCHART TIRE CENTER	16 TIRES/SQUAD CARS	01-215-000-52850	1,869.34
20725		8 FIREHAWK TIRES	01-215-000-52850	1,157.52
23640	WISCONSIN DEPT OF JUSTICE	TIME SYSTEM ACCESS SUPPORT	01-215-000-58999	370.50
23828	WITT PENINSULA FORD LINCOLN	VEHICLE MAINT/ # 60	01-215-000-58600	179.18
23828		VEHICLE MAINT/#30	01-215-000-58600	57.12
23828		VEHICLE MAINT/IMPALA	01-215-000-58600	49.28
23828		VEHICLE MAINT/ #20	01-215-000-58600	24.95
23828		VECHICLE MAINT/ #10	01-215-000-58600	24.95
23828		VEHICLE MAINT/#40	01-215-000-58600	24.95
23828		VEHICLE MAINT/EXPLORER	01-215-000-58600	24.95
23828		VEHICLE MAINT/#30	01-215-000-58600	52.93
FIRST	FIRST NATIONAL BANK OF OMAHA	PHOTO DISPLAY ALBUM	01-215-000-54999	38.40
FIRST		BOX N'SHIP	01-215-000-54999	90.00
FIRST		VISTA PRINT ORDER	01-215-000-54999	73.68
FIRST		MEALS / HEROIN SUMMIT	01-215-000-58600	27.83
FIRST		HOTEL/PORTER	01-215-000-55600	280.00
FIRST		MEAL/PORTER	01-215-000-55600	24.79
FIRST		MEAL/PORTER	01-215-000-55600	21.36
FIRST		MEAL/PORTER	01-215-000-55600	28.22
FIRST		MEAL/PORTER	01-215-000-55600	23.72
FIRST		FUEL	01-215-000-55600	43.25
FIRST		FUEL	01-215-000-55600	35.25
FIRST		LODGING/WIEGAND	01-215-000-55600	70.00
FIRST		WIPER BLADES	01-215-000-55600	41.84
GROSBEIR	GROSBEIER AUTO & TOWING	TOWING/CASE #14-010197	01-215-000-58600	286.50
KEEPRS	KEEPRS, INC.	4 GLOCK TRAINING GUNS	01-215-000-51050	1,836.00
KEEPRS		SHIPPING	01-215-000-51050	25.99
R0000048	SHELL FLEET PLUS	OUT OF TOWN FUEL/BEAVER DAM WI	01-215-000-51650	35.00
R0000048		OUT OF TOWN FUEL/ CHERRYLAND	01-215-000-51650	32.69
R0000048		FEDERAL EXCISE TAX CREDIT	01-215-000-51650	-5.23
R0000608	AUTO ZONE, INC	GLASS CLEANER	01-215-000-58550	5.68
R0000608		VAPOR GARAGE STYLE INFLATOR	01-215-000-58600	17.45

TOTAL

14,596.91

DATE: 10/30/2014
 TIME: 08:13:39
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CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL POLICE DEPARTMENT/PATROL				14,596.91
POLICE DEPT. / INVESTIGATIONS				
02960	C & W AUTO	TOWING/HARLEY BIKE# 14-010717	01-225-000-57950	85.00
ALCOPRO	ALCOPRO INC	1000 PBT MOUTHPIECES	01-225-000-57950	220.00
ALCOPRO		FREIGHT	01-225-000-57950	16.00
DEPARTAD	DEPARTMENT OF ADMINISTRATION	CD COPY REVOCATION HEARNG/RICE	01-225-000-51500	10.00
R0001234	HOLLY JEWELL	TRANSCRIPT PREP/ J GARDNER	01-225-000-57950	99.00
TOTAL				430.00
TOTAL POLICE DEPT. / INVESTIGATIONS				430.00
FIRE DEPARTMENT				
02185	BAY AREA GARMENTS AND SPEC	UNIFORM SWEATSHIRTS	01-250-000-52900	463.63
04696	DOOR COUNTY TREASURER	SEPTEMBER FUEL	01-250-000-51650	968.86
19880	STURGEON BAY UTILITIES	835 N 4TH AVE SALT SHED	01-250-000-56675	5.20
19880		835 N 14TH AVE CITY GARAGE	01-250-000-56675	42.00
19880		DUCK POND	01-250-000-56675	5.20
19880		SUNSET CNTR/NEW CONC	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	69.77
19880		WEST SIDE FIRE STATION	01-250-000-58650	87.15
19880		36 S NEENAH PKG LOT LITES	01-250-000-56150	281.61
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RSTRM/FC	01-250-000-56675	26.00
19880		JAYCEES BALLFLD STAND	01-250-000-56675	13.00
19880		MICH ST JC BALLFLD SPRINKLE	01-250-000-56675	42.00
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	5.20
19880		916 N 14TH WARNING SIREN	01-250-000-56150	8.24
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	13.98
19880		SUNSET PRK STAR PLANT	01-250-000-56675	42.00
19880		835 N 14TH AVE SIGN SHED	01-250-000-56675	5.20
19880		CHERRY BLOSSOM PRK	01-250-000-56675	13.00
19880		CLAY BANKS SIREN	01-250-000-56150	14.50
22800	WALMART COMMUNITY	BATTERIES	01-250-000-54999	21.94
22800		OFFICE SUPPLIES	01-250-000-51950	17.82
23730	WPS	656 S OXFORD AVE-FIRE STAT	01-250-000-56600	83.82
FIRST	FIRST NATIONAL BANK OF OMAHA	CREDIT	01-250-000-54999	-49.95
FIRST		MEALS FOR TRAINING	01-250-000-55600	6.21
FIRST		DOLLY,RATCHET STRAPS & AXE	01-250-000-51350	55.88
FIRST		EXTENDA BED/#11	01-250-000-51350	217.38
FIRST		FUEL	01-250-000-51650	53.01
FIRST		MEALS/TRAINING	01-250-000-55600	30.86
O'REILLY	O'REILLY AUTO PARTS	AIR HOSE & CHUCK	01-250-000-51350	21.67
O'REILLY		AIR HOSE	01-250-000-51350	12.78
O'REILLY		AIR HOSE PARTS & FUEL TREATMNT	01-250-000-51350	51.94
O'REILLY		AXEL SEAL,LUBE & SEALER	01-250-000-53000	32.12

INVOICES DUE ON/BEFORE 11/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
O'REILLY		GASKET	01-250-000-53000	11.58
STATEEMP	STATE EMPLOYMENT RELATIONS	PART TIME FIREFIGHTER EXAM	01-250-000-55600	189.50
US CELL	US CELLULAR	INSPECTION AIR CARD	01-250-000-58250	48.86
WHITEBEA	WHITE BEAR RESCUE TRAINING	TRAINING/DIETMAN	01-250-000-55600	525.00
WHITEBEA		LODGING/DIETMAN	01-250-000-55600	30.00
		TOTAL		3,579.56
		TOTAL FIRE DEPARTMENT		3,579.56
SOLID WASTE MGMT/SPRING/FALL				
PALMER	PALMER JOHNSON POWER SYSTEMS	MURPHY SWITCH/ #44 GIANT VAC	01-311-000-56250	51.57
		TOTAL		51.57
		TOTAL SOLID WASTE MGMT/SPRING/FALL		51.57
SNOW REMOVAL				
14000	NAPA AUTO PARTS	2 BATTERIES/ #25 SNOW BLWR	01-410-000-51400	160.00
19959	SUPERIOR CHEMICAL CORP	1 PAIL SNOW WAX	01-410-000-51400	254.61
19959		1 PAIL ANTI ICING AGENT	01-410-000-51400	164.38
		TOTAL		578.99
		TOTAL SNOW REMOVAL		578.99
STREET SIGNS AND MARKINGS				
10750	PREMIER CONCRETE INC	CONCRETE AT YEW STREET	01-420-000-52600	325.00
10750		213 LOUISIANA ST CONCRETE	01-420-000-52550	244.00
		TOTAL		569.00
		TOTAL STREET SIGNS AND MARKINGS		569.00
STREET MACHINERY				
02844	BRUCE MUNICIPAL EQUIPMENT INC	2 LOCKING COLLARS	01-450-000-53000	98.87
03075	CARQUEST OF DOOR COUNTY	CABIN AIR-HD	01-450-000-53000	43.56
03075		ASST PARTS	01-450-000-53000	36.80
04696	DOOR COUNTY TREASURER	474.65 G UNLEAD @3.283/G	01-450-000-51650	1,558.28
04696		630.40 G DSL @3.682/G	01-450-000-51650	2,321.13
06012	FASTENAL COMPANY	50 1/2 NYLON NUTS	01-450-000-53000	5.34
06012		4 SPRING HOOKS	01-450-000-53000	15.03
06012		20 1/2 X 31/2 BOLTS	01-450-000-53000	11.35
25700	ZARNOTH BRUSH WORKS INC	FLANGE BEARING	01-450-000-53000	84.70
25700		LOCKING COLLAR	01-450-000-53000	97.90
25700		LOCKING COLLAR	01-450-000-53000	41.45
FLEETPRI	FLEETPRIDE	2 SHACKLE PINS	01-450-000-53000	32.54
QUALITY	QUALITY TRUCK CARE CENTER INC	MUFFLER	01-450-000-53000	698.43

INVOICES DUE ON/BEFORE 11/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
QUALITY		LIGHTING CONTROL MODULE	01-450-000-53000	130.91
QUALITY		WIPER & MAINT KIT	01-450-000-53000	151.02
QUALITY		CREDIT RETURN WIPER & MAIN KIT	01-450-000-53000	-145.08
		TOTAL		5,182.23
		TOTAL STREET MACHINERY		5,182.23
CITY GARAGE				
06012	FASTENAL COMPANY	1 DRILL BIT	01-460-000-54999	11.71
06012		1 BAND SAW BLADE	01-460-000-54999	39.59
19880	STURGEON BAY UTILITIES	SALT SHED CLAMPS	01-460-000-54999	42.39
19880		SHOP LIGHT REPAIR	01-460-000-54999	66.37
19880		835 N 4TH AVE SALT SHED	01-460-000-56150	8.24
19880		835 N 14TH AVE CITY GARAGE	01-460-000-56150	649.62
19880		835 N 14TH AVE CITY GARAGE	01-460-000-58650	51.40
23730	WPS	835 N 14TH AVE-CITY GARAGE	01-460-000-56600	334.47
		TOTAL		1,203.79
		TOTAL CITY GARAGE		1,203.79
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	TRAFIC WARNING LIGHTS	01-499-000-58000	8.25
19880		OLD HWY RD SIGN	01-499-000-58000	11.17
POLLOCK	DALE POLLOCK	POLLOCK/ WORK BOOT REIMBURSE	01-499-000-56800	100.00
		TOTAL		119.42
		TOTAL HIGHWAYS - GENERAL		119.42
PARKS AND PLAYGROUNDS				
08225	HERLACHE SMALL ENGINE	NEW RECOIL	01-510-000-51350	22.00
19880	STURGEON BAY UTILITIES	SUNSET CNTR/NEW CONC	01-510-000-56150	71.79
19880		SUNSET CNTR/NEW CONC	01-510-000-58650	81.64
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	99.14
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	24.28
19880		OTUMBA PARK	01-510-000-56150	37.87
19880		OTUMBA PARK	01-510-000-58650	23.05
19880		WEST SIDE WARMING HSE	01-510-000-56150	191.24
19880		WEST SIDE WARMING HSE	01-510-000-58650	41.20
19880		JAYCEES BALLFLD STAND	01-510-000-56150	23.68
19880		JAYCEES BALLFLD STAND	01-510-000-58650	26.55
19880		OTUMBA PRK WALKWAY LITES	01-510-000-56150	36.94
19880		OTUMBA PRK STREET LGHT	01-510-000-56150	146.39
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	14.91
19880		835 N 14TH AVE SIGN SHED	01-510-000-56150	17.84
19880		835 N 14TH AVE SIGN SHED	01-510-000-58650	19.27
19880		CHERRY BLOSSOM PRK	01-510-000-56150	22.23
19880		CHERRY BLOSSOM PRK	01-510-000-58650	26.55

INVOICES DUE ON/BEFORE 11/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
23730	WPS	335 S 14TH AVE-MEM FLD	01-510-000-56600	104.22
SALZ	SALZSIEDER LANDSCAPE & NURSERY	10 3RD AVE REPLACEMNT TREES	01-510-000-58450	1,450.00
SHEFCHIK	RICK SHEFCHIK	MOWER & LOPPER BLADE SHARPEN	01-510-000-51900	57.00
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHT TIMER	01-510-000-54999	50.31
VIKING		BULB	01-510-000-51350	25.43
TOTAL				2,613.53
TOTAL PARKS AND PLAYGROUNDS				2,613.53
BALLFIELDS				
04545	DOOR COUNTY COOPERATIVE	FENCE REPAIR MATERIALS	01-520-000-51750	31.47
04545		FENCE REPAIR MATERIALS	01-520-000-51750	8.09
TOTAL				39.56
TOTAL BALLFIELDS				39.56
MUNICIPAL DOCKS				
14000	NAPA AUTO PARTS	SEALANT/SWYER LTE REPAIR	01-550-000-54999	6.61
19880	STURGEON BAY UTILITIES	LIGHT LAMPS	01-550-000-54999	71.16
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	86.99
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	19.27
19880		38 S NEENAH AVE RSTRM/FC	01-550-000-56150	165.40
19880		38 S NEENAH AVE RSTRM/FC	01-550-000-58650	450.31
23730	WPS	36 S NEENAH AVE-RESTROOM	01-550-000-56600	46.99
DIAMOND	DIAMOND BUSINESS GRAPHICS	5000 LAUNCH PASS ENVELOPES	01-550-000-51600	971.75
DIAMOND		SHIPPING	01-550-000-51600	56.61
VIKING	VIKING ELECTRIC SUPPLY, INC	FLAG POLE REPAIR MATERIALS	01-550-000-54999	2.46
WARNER	WARNER-WEXEL WHOLESALE &	PRICE ADJUSTMENT CREDIT	01-550-000-51850	-22.68
WARNER		PAPER TOWEL	01-550-000-51850	26.16
WARNER		TOILET PAPER & PAPER TOWEL	01-550-000-51850	94.99
TOTAL				1,976.02
TOTAL MUNICIPAL DOCKS				1,976.02
WATER WEED MANAGEMENT				
04696	DOOR COUNTY TREASURER	SEPT FUEL	01-560-000-51650	1,277.52
TOTAL				1,277.52
TOTAL WATER WEED MANAGEMENT				1,277.52
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY LIGHTS	01-570-000-56150	28.17
19880		DC MUSEUM PRK LOT LIGHTS	01-570-000-56150	155.37
TOTAL				183.54

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CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
			TOTAL WATERFRONT PARKS & WALKWAYS	183.54
PUBLIC FACILITIES				
04696	DOOR COUNTY TREASURER	2014 3RD QTR LIBRARY MAINT.	01-700-000-56850	17,807.81
		TOTAL		17,807.81
		TOTAL PUBLIC FACILITIES		17,807.81
COMMUNITY & ECONOMIC DEVLPMT				
01510	AMERICAN PLANNING ASSOC	APA MEMBERSHIP	01-900-000-56000	295.00
01510		WI CHAPTER	01-900-000-56000	45.00
01510		AICP MEMBERSHIP	01-900-000-56000	155.00
17700	QUILL CORPORATION	3 INK CARTRIDGES	01-900-000-51950	75.57
17700		1 BLK CARTRIDGE	01-900-000-51950	17.99
17700		5 INK CARTRIDGES	01-900-000-51950	96.70
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	CD ENVELOPES	01-900-000-51950	13.15
FIRST	FIRST NATIONAL BANK OF OMAHA	CTA DUES/C NAULT	01-900-000-54999	15.00
		TOTAL		713.41
		TOTAL COMMUNITY & ECONOMIC DEVLPMT		713.41
		TOTAL GENERAL FUND		56,109.18
CAPITAL FUND				
FIRE DEPARTMENT				
EXPENSE				
CDE	PAULA REICHEL	EMBROIDER ON DUTY GEAR	10-250-000-59050	25.40
		TOTAL EXPENSE		25.40
		TOTAL FIRE DEPARTMENT		25.40
ROADWAYS/STREETS				
EXPENSE				
13365	MEISSNER LANDSCAPE INC	LANDSCPE RESTORE MATRLS/ALLEY	10-400-000-59100	254.85
		TOTAL EXPENSE		254.85
ANNUAL RESURFACING & BASE REP.				
08167	GANNETT WISCONSIN NEWSPAPERS	PAVING ADVERTISEMENT	10-400-110-59095	56.64
		TOTAL ANNUAL RESURFACING & BASE REP.		56.64
		TOTAL ROADWAYS/STREETS		311.49
		TOTAL CAPITAL FUND		336.89

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CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	11/4/14 CONTRACT	21-000-000-55015	4,685.00
MARKERTK	MARKERTEK VIDEO SUPPLY	MIC CABLES	21-000-000-52700	117.52
TOTAL CABLE TV / GENERAL				4,802.52
TOTAL CABLE TV / GENERAL				4,802.52
TOTAL CABLE TV				4,802.52
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 A AREA BONDS - CITY				
01761	ASSOCIATED TRUST COMPANY	T2 PAYING AGENT FEE	25-320-930-70002	2.18
TOTAL TID #2 A AREA BONDS - CITY				2.18
TID #2 A AREA BONDS - DVL				
01761	ASSOCIATED TRUST COMPANY	T2 PAYING AGENT FEE	25-320-931-70002	27.58
TOTAL TID #2 A AREA BONDS - DVL				27.58
T2 ROAD PROJECTS				
01761	ASSOCIATED TRUST COMPANY	T2 PAYING AGENT FEE	25-320-932-70002	48.28
TOTAL T2 ROAD PROJECTS				48.28
T2 SERIES 2006A				
01761	ASSOCIATED TRUST COMPANY	T2 PAYING AGENT FEE	25-320-933-70002	284.96
13750	MOODY'S INVESTORS SERVICE	RATING FEE T2 \$1.295 BND ISSUE	25-320-933-70002	9,975.00
R0000620	ROBERT W BAIRD & CO	FA FEES \$1.295 T2 GO BOND ISS.	25-320-933-70002	22,300.00
TOTAL T2 SERIES 2006A				32,559.96
TOTAL TID DISTRICT #2				32,638.00
TOTAL TID #2 DISTRICT				32,638.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	737.18 G DSL @3.682/G	60-000-000-51650	2,714.30
20725	T R COCHART TIRE CENTER	4 RECAPS #41	60-000-000-52850	816.00
TOTAL SOLID WASTE ENTERPRISE FUND				3,530.30
TOTAL SOLID WASTE ENTERPRISE FUND				3,530.30
TOTAL SOLID WASTE ENTERPRISE				3,530.30
TOTAL ALL FUNDS				97,416.89

MANUAL CHECKS

BENEFIT ADVANTAGE 10/15/14 Check # 75960 Cobra Fee-September 01-600-000-50510	\$25.00
SUN LIFE FINANCIAL 10/15/14 Check # 75961 November Short and Long Term Disability 01-000-000-21545	\$1,971.12
VISION INSURANCE PLAN 10/15/14 Check #75962 November Vision Insurance Premium 01-000-000-21540	\$700.20
SOUTHERN DOOR SCHOOL 10/21/14 Check #75966 Mobile Home Tax Payment 01-000-000-41300	\$226.81
STURGEON BAY SCHOOLS 10/21/14 Check #75967 Mobile Home Tax Payment 01-000-000-41300	\$2,922.19
TOTAL MANUAL CHECKS	\$5,845.32

SPECIAL COMMON COUNCIL
October 20, 2014

A special meeting of the Common Council was called to order at 4:00 p.m. by Mayor Birmingham. Roll call: Vandertie, Ireland, Wiesner, Stults, and Fett were present. Wiegand was excused. Schlicht entered at 4:14 pm.

Wiesner/Ireland to adopt agenda. Carried.

City Administrator McNeil reviewed the budget principles and levy limits in addition to the proposed 2015 Budget which included general fund revenue and expenditures. Department heads summarized specific departmental expenses and capital improvements. The proposed tax (mil) rate was presented. Fett/Wiesner to approve the 2015 budget/tax levy of \$6,090,921 presented by the Committee of the Whole. Carried.

Schlicht/Ireland to set the public hearing date for the 2015 budget for November 11, 2014 at 4:00 pm. Carried.

Finance Director/City Treasurer Clarizio gave an overview of the TID budgets, Cable TV Fund, Revolving Loan Fund, and Solid Waste Enterprise Fund. Wiesner/Stults to tentatively approve the TID and non-governmental budget. Carried.

Fett/Ireland to adjourn. Carried. The meeting adjourned at 4:47 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

COMMON COUNCIL
October 21, 2014

A regular meeting of the Common Council was called to order at 12:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Ireland, Vandertie, Wiesner, Stults, Fett, and Schlicht. Wiegand was excused.

Schlicht/Fett to adopt agenda. Carried.

Mayor Birmingham presented a Proclamation to Boys & Girls Club of Door County Lights on Afterschool Day.

Fett/Schlicht to approve following bills: General Fund - \$167,141.91, Capital Fund - \$3,559.45, Cable TV - \$100.00, TID #4 - \$14,247.89, and Solid Waste Enterprise Fund - \$16,513.56 for a grand total of \$201,562.81. Roll call: All voted aye. Carried.

Wiesner/Stults to approve consent agenda:

- a. Approval of 10/7/14 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Bicycle & Pedestrian Advisory Board – 10/2/14
 - (2) Aesthetic Design & Site Plan Review Board – 10/6/14
 - (3) Committee of the Whole – 10/6/14
 - (4) Finance/Purchasing & Building Committee – 10/7/14
 - (5) Community Protection & Services Committee – 10/9/14
- c. Place the following reports on file:
 - (1) Fire Department – September 2014
 - (2) Police Department – September 2014
 - (3) Inspection Department – September 2014
 - (4) Bank Reconciliation – September 2014
 - (5) Revenue & Expense Report – September 2014
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Community Protection & Services Committee recommendation re: City undergo the process that would allow for it to become a Certified Municipality for Plan Review.
- f. Community Protection & Services Committee recommendation re: Conditional acceptance of surrender of Combination Class B Liquor license from WHG Development Company, LLC; Conditional issuance of Combination Class B Liquor license to Will Estes, LLC for property located at 129 Madison Avenue; Items conditioned upon Will Estes, LLC receiving consent of the WRA and Common Council for assignment of the development contract serving the property and a signed amendment which eliminates any food and beverage limitations affecting other West Side properties by December 1, 2014.

Carried.

There were no mayoral appointments.

Wiegand/Ireland to approve resolution re: Seasonal Merchant Fees. Carried.

Personnel Committee Chair Vandertie, Parking & Traffic Committee Chair Schlicht, Community Protection & Services Committee Chair Wiesner, and Sturgeon Bay Utility Commission President Fett presented reports for their respective committees/commissions.

No one spoke during public comment.

There were no mayoral comments.

Ireland/Schlicht to adjourn. Carried. The meeting adjourned at 12:12 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

STURGEON BAY UTILITIES
Regular Meeting
September 9th, 2014

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:03 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Vice-President Gary DeNamur, and Commissioners Cindy Weber, Matt Felhofer, Robert Schlicht and Dan Wiegand were present. Also present were General Manager James Stawicki, Electric Supervisor Jason Bieri and Recording Secretary Laurie Bauldry.

Schlicht/DeNamur to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Wiegand/DeNamur to approve the minutes of the regular meeting held on August, 12th, 2014. Motion carried.

The Commission proceeded to review the bills for August in the amount of \$2,326,089.88. Fett/Schlicht to approve payment of the bills. Motion carried.

The June 2014 financials were presented. DeNamur/Weber to accept the financials. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

The operations report was presented by General Manager Stawicki. General Manager presented an update on the AMI installation. Wiegand/Schlicht to accept the Operations Report for August. Motion carried.

Next were Council member's updates on issues. There was an update on the PILOT amount and next year's projects were discussed.

The next item of business was the General Manager's report.

- a) Adjustments for the month
- b) Update on projects
 1. MEUW Regional Dinner Meeting
 2. ATC Reorganization

General Manager Stawicki gave a history of ATC and its current structure. He then explained the restructuring that ATC is moving forward with. ATC is creating three entities and all existing investors will have the choice of staying invested just as they are currently or exchanging their current investments for interest in a new holding company. The futures of both entities were then discussed as well as the development projects and the capital calls that would be related to both. The issues for SBU were also presented as well as the question as to whether or not SBU could invest in the new holding company.

3. Medical insurance

Our carrier has experienced very high loss ratios for the group in 2014. This will cause health insurance renewal premiums to increase significantly for 2015. Therefore we will be seeking quotes from new carriers.

Schlicht/Weber to adjourn. Motion carried. The meeting adjourned at 12:58 p.m.

Robert Schlicht
Secretary

Approved for publication:

Stewart Fett
President

James Stawicki
General Manager

Date: _____

Date: _____

CITY PLAN COMMISSION
Friday, October 10, 2014

A meeting of the City Plan Commission was called to order at 2:00 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Mike Gilson, Steve Parent, Ed Ireland, Jeff Norland, and Dan Wiegand were present. Excused: Dennis Statz and Laurel Brooks. Also present were Konner Kearney, student at UW Madison, Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Norland, seconded by Mr. Parent to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Ideas and issues pertaining to Egg Harbor Road corridor planning/design – Senior Capstone Project for UW-Madison student.
4. Adjourn.

Carried.

Consideration of: Ideas and issues pertaining to Egg Harbor Road corridor planning/design – Senior Capstone Project for UW-Madison student: Konner Kearney stated that he and his family have visited relatives in Sturgeon Bay his whole life. He would like to use the Egg Harbor Road corridor as his Capstone Project.

Since the Plan Commission is the Steering Committee for Mr. Kearney's Capstone Project, Commission members offered suggestions on items to consider while working on the project. These include how to remarket Hardees, Taco Bell, Ponderosa, Krueger property, etc.; and to re-evaluate the northern and southern entrances of Egg Harbor Road, including business district entrance signage, street trees, lighting, landscaping, or maybe a plaza in the green space areas, with easy to maintain street furniture. Sidewalk locations were also discussed.

Mr. Kearney will take all suggestions into consideration as he proceeds with the project. A future meeting will be held.

Adjourn: Moved by Mr. Gilson, seconded by Mr. Ireland to adjourn. Carried. Meeting adjourned at 3:02 p.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary

WATERFRONT REDEVELOPMENT AUTHORITY

Monday, October 13, 2014

A meeting of the Waterfront Redevelopment Authority was called to order at 1:03 p.m. by Chairperson Tom Herlache in Community Room, City Hall, 421 Michigan Street.

Roll call: Members Ross Schmelzer, Thomas Wulf, Rick Wiesner, John Asher, and Tom Herlache were present. Excused: Member Bill Galligan. Absent: Member Stewart Fett. Also present were Mayor Thad Birmingham, City Administrator Steve McNeil, DCEDC Executive Director Bill Chadoir, Alderman Ron Vandertie, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Asher, seconded by Mr. Wulf to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 15, 2014.
4. Convene in closed session in accordance with the following exemption:
Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. 19.85(1)(e).
Consideration of: Development proposals and incentives for West Side Waterfront Redevelopment projects – hotel and restaurant/brewery.
Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Authority may adjourn in closed session.
5. Consideration of: Update regarding West Waterfront Redevelopment activities.
6. Adjourn.

Carried.

Approval of minutes from September 15, 2014: Moved by Mr. Wiesner, seconded by Mr. Schmelzer to approve the minutes from September 15, 2014. All ayes. Carried.

Convene in closed session in accordance with the following exemption:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. 19.85(1)(e).

Consideration of: Development proposals and incentives for West Side Waterfront Redevelopment projects – hotel and restaurant/brewery.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Authority may adjourn in closed session.

After Chairperson Herlache announced the statutory basis, it was moved by Mr. Asher, seconded by Mr. Wulf to convene in closed session. Roll call vote. All ayes. Carried. The meeting moved to closed session at 1:04 p.m.

Moved by Mr. Asher, seconded by Mr. Schmelzer to reconvene in open session at 2:55 p.m. All ayes. Carried.

Consideration of: Update regarding West Waterfront Redevelopment activities: Mr. Olejniczak stated that the City received the Environmental Remediation Report (NR716) from the engineering consultant and is ready to go to the DNR.

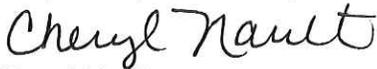
The City still does not have the contract for the Knowles-Nelson Stewardship Grant. Mr. Olejniczak spoke with the grant administrator and she is hoping to find extra money to raise the grant amount for Phase 1 of public space improvements.

According to Attorney Jim Smith, the necessary document for the City to get its title commitment for the waterfront parcel is now being prepared by the DNR.

Also, the new owner of the former Applebees is requesting assistance from the City.

Adjourn: Moved by Mr. Wiesner, seconded by Mr. Wulf to adjourn. Carried. Meeting adjourned at 3:06 p.m.

Respectfully Submitted,



Cheryl Nault

Community Development Secretary

Committee of the Whole
October 13, 2014

A meeting of the Committee of the Whole was called to order at 4:02 p.m. by Mayor Birmingham. Roll call: Birmingham, Wiegand, Vandertie, Wiesner, Stults, Fett and Schlicht were present. Member Ireland arrived at 4:19pm.

Ireland/Fett to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: 2015 Budget.
5. Adjourn.

Carried.

City Administrator McNeil reviewed the 2015 budget that was presented at the last meeting.

Wiegand/Schlicht to include in the 2015 Capital Budget fencing around Sunset Park-Lions Ballfield in the amount of \$23,914.00. Carried.

Aldersperson Ireland arrived.

Schlicht/Wiegand to include bike racks, bicycle education material and air pumps into the budget according to staff's recommendations. Carried.

Discussion on Fines and Forfeitures in the 2015 Revenue budget was discussed. Clearance rates for cases explained along with the possibility of increasing overtime to gain increase in revenue.

Wiesner to approve the 2015 budget as presented with the addition of \$23,914.00 in the Capital Budget to replace fencing at Sunset Park-Lions Ballfield, and to include the following improvements which would be absorbed within current funded lines; air pump stations located at both Fire Stations and Municipal Services installed at no cost, 15 bike racks in the amount of \$1,140.11 and bicycle education materials in the amount of \$500.00. Motion withdrawn.

Wiegand to include in the 2015 Capital Budget construction of asphalt parking lot at Dog Park. Motion dies due to lack of second.

Wiesner/ Fett to approve the 2015 budget as presented with the addition of \$23,914.00 in the Capital Budget to replace fencing at Sunset Park-Lions Ballfield, and to include the following improvements which would be absorbed within current funded lines; air pump stations located at both Fire Stations and Municipal Services installed at no cost, 15 bike racks in the amount of \$1,140.11 and bicycle education materials in the amount of \$500.00. Carried.

Wiegand/Stults to adjourn. Carried. Meeting adjourned at 4:46 p.m.

Respectfully submitted,



Laurie Spittlemeister
Deputy Clerk/Treasurer

FINANCE/PURCHASING & BUILDING COMMITTEE
October 14, 2014

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Alderperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Wiegand and Schlicht were present. Also present: Finance Director/City Treasurer Clarizio, Municipal Services Director Bordeau, Mark Hill and Receptionist Metzger.

A motion was made by Alderperson Wiegand, seconded by Alderperson Schlicht to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Request from Mark Hill for the City to pay for tree removal, house repairs and driveway approach replacement.
4. Review bills.
5. Adjourn.

Carried.

Consideration of: Request from Mark Hill for the City to pay for tree removal, house repairs and driveway approach replacement.

Municipal Services Director Bordeau provided a brief overview in regard to the request from Mark Hill. He explained that Ann Hill, 922 North 7th Place, contacted the City with a sidewalk repair issue. The Street Department began the repair work the week of September 8, 2014, however, during the repair process it was necessary to cut a large tree root and several feeder roots in order to set forms and pour concrete. That night a wind storm caused the tree to uproot damaging Mark and Ann Hill's house. Mr. Bordeau stated he sent a crew to remove the tree stump and re-pour the sidewalk, it was noted that the uprooted tree lacked a root structure, which may have contributed to the tree falling. Mark Hill explained that his insurance company estimates repair costs for the gutter, siding, driveway approach and tree removal in the amount of \$6,704.21. He stated he would like to work with the City rather than through his insurance company. He is requesting that the City pay for the tree removal, promise to repair the driveway approach at a time the City repairs their street, and cover the costs incurred to replace the gutter, siding and corner piece in the amount of \$1,045.37.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to direct staff to forward the claim from Mark Hill to the City's insurance company and to bring the claim back to Finance Committee in the event it is denied by the insurance company.

Review bills

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to approve the bills as presented, including the corrected invoice from WS Packaging Group for seasonal boat passes to the municipal docks, and forward to the Common Council for payment. Carried.

Moved by Alderperson Fett, seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 4:15pm.

Respectfully submitted,



Tricia Metzger

Industrial Park Development Review Team
Wednesday, October 15, 2014

A meeting of the Industrial Park Development Review Team was called to order at 12:02 p.m. by Chairperson Jerry Stults in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Jerry Stults, William Murrock, and Sandy Hurley were present. Also present were Alternate Bill Chaudoir, Mike & Chris Keyser, owners of Key Industrial Plastics, Dean Stoehr, Heyrman Construction, City Engineer Tony Depies. Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of Agenda: Moved by Mr. Murrock, seconded by Ms. Hurley to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from July 18, 2014.
4. Consideration of: Proposed addition for Key Industrial Plastics, 228 E. Keel Ct.
5. Adjourn.

Carried.

Approval of minutes from July 18, 2014: Moved by Mr. Murrock, seconded by Mr. Stults to approve the minutes from July 18, 2014. Carried.

Consideration of: Proposed addition for Key Industrial Plastics, 228 E. Keel Ct.: Mr. Keyser and Mr. Heyrman presented the plans for a new 5,500 sq. ft. addition. The existing building is 6,388 square feet. More room is needed for manufacturing, as well as adding additional office space and conference room to the front of the building with a loft and mezzanine. Future office space will be needed for internet sales. There will be a new driveway and asphalt parking lot. There are currently seven employees, with eleven parking stalls shown on the plan. There will be a large maple tree coming down in the near future that will allow for 2-3 more parking stalls. Shrubs will be planted along the front of the building, along with mulch. A longer and deeper reddish/orange awning will be added to the front of the building, with the color to match the new business logo being designed. The awning, and continuing with the brick across the front, will tie the addition to the existing structure. Downspouts will be added, with drainage toward the ditch.

Mr. Keyser described the layout of the building.

Discussion was held regarding the foundation built into a hill. It was suggested to plant bushes to screen the supports for the brace wall on the east side.

Mr. Olejniczak stated that when the Industrial Park was designed there was an overall drainage plan and a recorded drainage easement that covers certain lots in the Industrial Park, including a portion of this lot. The building does not fall into that recorded description.

Mr. Depies added that as long as the setback area is not disturbed or the grade not changed along the east lot line for the northerly two thirds, it should be able to handle all the water storage that had been planned for a different area.

Mr. Olejniczak stated that the project meets the requirements for minimum green space. The Fire Chief has no concerns with the addition. Mr. Olejniczak recommends no spruce trees in the right-of-way, but three deciduous street trees to be planted anywhere along the entire frontage.

He also recommended sliding the handicap stall to the furthest one to the west.

After further discussion, it was moved by Ms. Hurley, seconded by Mr. Murrock to approve the proposed plan as presented, with the following recommendations:

1. Plant three deciduous street trees along the entire frontage instead of spruce trees.
2. Relocate the handicap parking stall to the furthest one to the west.
3. Wrap shrubbery along the east side of building approximately 30 feet.

All ayes. Carried.

Adjourn. Moved by Ms. Hurley, seconded Mr. Murrock to adjourn. Carried. Meeting adjourned at 12:28 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

CITY PLAN COMMISSION
Wednesday, October 15, 2014

A meeting of the City Plan Commission was called to order at 7:00 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Mike Gilson, Dennis Statz, Laurel Brooks, Steve Parent, and Dan Wiegand were present. Excused: Member Jeff Norland. Absent: Member Ed Ireland. Also present were City Administrator Steve McNeil, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Statz, seconded by Ms. Brooks to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 17, 2014.
4. Public comment on non-agenda items.
5. Conditional use request from Michelle Denil for a Bed & Breakfast establishment, located at 825 W. Elm Street:
 - Presentation
 - Public hearing
 - Consideration of
6. Presentation of: Conceptual Planned Unit Development for Sawyer Hotel Development, LLC, located at the former Door County Co-op property, 92 E. Maple Street.
7. Presentation of: Conceptual Planned Unit Development for Conchco II, LLC dba Tugboat Sally's Brewery & Restaurant, located at the former Door County Co-op property, 92 E. Maple Street.
8. Adjourn.

Carried.

Approval of minutes from September 17, 2014: Moved by Mr. Gilson, seconded by Mr. Parent to approve the minutes from September 17, 2014. Carried.

Public comment on non-agenda items: No one spoke during public comment.

Conditional use request from Michelle Denil for a Bed & Breakfast establishment, located at 825 W. Elm Street:

Presentation: Mr. Olejniczak stated that a bed & breakfast is allowed as a conditional use in all residential districts. This property is located on the corner of N. Duluth Avenue and Elm Street.

Michelle Denil, currently residing at 839 Circle Ridge Circle, presented her plans for a bed and breakfast establishment to be located at her recently purchased home at 825 W. Elm Street. The home currently has four bedrooms and one bathroom. She will be adding one more bathroom, as well as expanding the driveway to provide extra parking stalls. Ms. Denil's eldest daughter will be operating the proposed two room bed & breakfast.

Public hearing: Chairperson Dan Wiegand opened the public hearing at 7:05 p.m. No one spoke during the hearing. There was no written correspondence. The public hearing was declared closed at 7:06 p.m.

Consideration of: Mr. Olejniczak stated that there are several bed & breakfasts found throughout the City. Signage is limited to maintain a residential setting. Room tax is required to be paid, as well as obtaining a state license. Four parking stalls are required, two for the dwelling and two for the guests. He recommended approval, subject to the following conditions:

1. The establishment shall be restricted to three rooms for rent to transient guests.
2. The establishment shall be licensed by the Wisconsin Dept. of Health & Family Services.
3. The establishment shall meet all requirements for B & B's in the municipal code, including payment of the accommodations (room) tax.

After further discussion, it was moved by Ms. Brooks, seconded by Mr. Statz to approve the conditional use request, subject to Mr. Olejniczak's recommendation. All ayes. Carried.

Presentation of: Conceptual Planned Unit Development for Sawyer Hotel Development, LLC, located at the former Door County Co-op property, 92 E. Maple Street: Mr. Olejniczak stated that this development is presented in conjunction with a restaurant/brewery. A planned unit development is a special zoning district that both projects are requesting. During the conceptual review no decisions are made. Commission members are able to provide feedback to the developers. A preliminary PUD looks at uses, landscaping, drainage, etc. The final PUD looks at building design, parking, etc. They are asking the Commission to allow them to follow the combined preliminary/final PUD process.

Hotel developer Bob Papke then presented his proposal for a 85-90 room boutique style hotel, including meeting rooms and a spa.

Architect Henry Isaksen stated there are a number of room configurations. The total size of the building footprint of the hotel, just under 18,000 sq. ft., is approximately half the size of Bridgeport Resort. The five story building is 61 feet tall. The first floor is all masonry, with a wood frame above. There will be flat panels with brick and wood siding. The concept is not to create a "big box". The first floor will include a pool, exercise area, laundry, and meeting facilities. They would like to have the project completed by May, 2016.

After discussion, it was moved by Mr. Gilson, seconded by Mr. Parent to approve the review process, followed with a combined preliminary/final PUD at a future meeting. Carried, with Mr. Statz voting no.

Presentation of: Conceptual Planned Unit Development for Conchco II, LLC dba Tugboat Sally's Brewery & Restaurant, located at the former Door County Co-op property, 92 E. Maple Street: Restaurant/Brewery developers Robert & Noreen Pollman presented their proposed 300 seat restaurant/brew pub, which will be located between the proposed hotel and Maritime Museum. There will also be outdoor seating facing the water for customers to enjoy watching the boating activity. A nautical theme will be spread throughout the restaurant and brewery. Lagers, ales, and aged beers will be available on tap. There will also be a retail area with shirts and beers for sale. Weekend entertainment will be provided either inside or outside.

Mr. Olejniczak mentioned that the 35' high building is a single story, but will appear to look like a two-story building. Extra height is needed for the brewery. The site plan shows vehicular access between the restaurant and Maritime Museum down to the waterfront.

Bayland Buildings representative Dave Phillips stated the property is 84' x 120' sq. ft. and the building footprint is 7,700 sq. ft. plus an additional 800 sq. ft. of outdoor seating area. It will have a New England look with metal type siding, with shake on the upper level. They would like to drive pilings at the same time as the hotel, as well as other ground work.

After a short discussion, it was moved by Mr. Gilson, seconded by Mr. Parent to approve the combined preliminary/final PUD review process. All ayes. Carried.

Adjourn: Moved by Mr. Statz, seconded by Ms. Brooks to adjourn. Carried. Meeting adjourned at 8:08 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

HISTORIC PRESERVATION COMMISSION

Friday, October 17, 2014

A meeting of the Historic Preservation Commission was called to order by Chairperson Shelly Kerwin at 12:05 p.m. in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Shelly Kerwin, Dennis Statz, Eric Paulsen, Nancy Emery, Chad Shefchik, Alderman Ron Vandertie, and Elizabeth Bylaska were present. Also present were Elliot Goettelman, Kelly Avenson, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Paulsen, seconded by Ms. Emery to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Facade changes to garage, located at 24/26 N. 3rd Avenue.
4. Election of officers.
5. Adjourn.

Carried.

Consideration of: Facade changes to garage, located at 24/26 N. 3rd Avenue: Elliot Goettelman presented the proposed changes to the garage he owns on 3rd Avenue. Plans are to tuck point the block walls, replace the windows with white double hung windows and white trim, replace the shingles with black asphalt shingles, replace the siding with cedar shake siding or place vertical wood siding on the lower half. The doors would be half glass facing the courtyard. He would like to give the garage a coastal look.

Mr. Goettelman also asked for ideas regarding the garage doors for a future project.

Lighting was discussed. Mr. Goettelman stated that he thought about installing motion lights on the alley side that would shine down over the garage.

After a short discussion, it was moved by Mr. Shefchik, seconded by Mr. Statz to issue a certificate of appropriateness as presented. All ayes. Carried.

Election of officers: Moved by Mr. Paulsen, seconded by Mr. Statz to nominate Ms. Kerwin as chair. There were no other nominations. Ms. Kerwin accepted the nomination. All ayes. Carried.

Moved by Mr. Paulsen, seconded by Ms. Kerwin to nominate Mr. Statz as vice-chair. There were no other nominations. Mr. Statz accepted the nomination. All ayes. Carried.

Adjourn: Moved by Mr. Paulsen, seconded by Mr. Statz to adjourn. Carried. Meeting adjourned at 12:21 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

PERSONNEL COMMITTEE

October 21, 2014

A meeting of the Personnel Committee was called to order by Chairperson Vandertie at 12:17 pm in the Second Floor Conference Room. Roll call: Members Vandertie, Fett and Wiesner were present. Also present: Ald. Schlicht, City Administrator McNeil, City Clerk/Human Resources Director Reinhardt, other Department Heads, and City staff.

Fett/Wiesner to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: 2015 Part-Time Firefighter Compensation.
4. Consideration of: Residency for Firefighters and Police Officers.
5. Consideration of: Filling vacancy at Municipal Services.
6. Adjourn.

Carried.

The part-time firefighters are requesting a 2% wage increase for fire calls, night duty, and training for 2015. Fire Chief Herlache presented the total departmental costs at \$1,960 which can be absorbed in the proposed 2015 budget. It was noted that there are 15 part-time firefighters and that this item should be included in the budget process for future years rather than a separate item for the Personnel Committee. Fett/Wiesner to accept the 2% wage increase for 2015 for fire calls, night duty, and training for the part-time firefighters in the amount of \$1,960. Carried.

Chief Herlache summarized the request for adoption of a policy that requires full-time police officers and all firefighters to live within 15 miles of the jurisdictional limits of the City. Fett/Wiesner to adopt a policy that requires full-time police officers and all firefighters to live within 15 miles of the jurisdictional limits of the City and reserve the right to return to the current policy of residency within the City limits should the Courts reverse or amend the residency provision under Act 20. Carried.

Public Works Crew Supervisor Shefchik addressed the Committee with the proposal to hire two permanent part-time DPW employees rather than fill the current vacancy with one full-time employee. It was noted that there are multiple benefits to this scenario some of which include increased productivity to 58 hours (29 hours per part-time employee), monetary savings, flexibility in scheduling, no overtime costs, and succession planning. Fett/Wiesner to fill the Department of Public Works vacancy with two part-time employees at 29 hours each and proceed with the hiring process. Carried.

Wiesner/Fett to adjourn. Carried. The meeting adjourned at 12:52 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

JOINT PARK AND RECREATION COMMITTEE/BOARD
Wednesday, October 22, 2014

A meeting of the Joint Park and Recreation Committee/Board was called to order at 6:31 p.m. by Vice-Chairperson Vandertie in Council Chambers, City Hall, 421 Michigan Street.

Roll call: *Members Vandertie, Stults, Husby, Hagman, Larsen, Morrow, Kleist and Bordeau were present. Member Wiegand was excused. Also present were, City Administrator McNeil, Alderperson Fett and Municipal Services Assistant Lenius.*

Adoption of agenda: *Moved by Mr. Hagman, seconded by Mr. Morrow to adopt the following agenda.*

1. *Roll Call*
 2. *Adoption of Agenda*
 3. *Public Comment*
 4. *Consideration of: Allowing donations of book libraries in City Parks*
 5. *Discussion of: Goose Control Options at Sunset Park – Presentation by USDA Wildlife Services*
 6. *Adjourn*
- All in favor. Carried.*

Nobody spoke during public comment.

Consideration of Allowing donations of book libraries in City parks: *Mr. Bordeau stated that two individuals have requested to donate the little free libraries to the City to be placed in the parks; one at Martin Park and one at Sawyer Park.*

Stella Rogers, 308 S. 12th Avenue stated the little free book libraries allow residents and visitors to come take a book to read and return or keep. It also allows people to place books in it they no longer want for others to read. She has one in front of her residence and had built one for the street art auction but since it was not purchased would like to donate it to Martin Park. She would supply the City with books to restock the library but did not want the responsibility to steward the library any longer. She said that during the season, she would re-stock it daily and make sure there were no books in there that were inappropriate including pornographic or too religious in nature. She stated the entire time it was at the park there was no vandalism to the library, but would request it be moved to a different location in the park to help prevent damage from the mowers and snow plows.

Mr. Bordeau explained there would be some cost to the department associated with maintaining the book libraries that would include the cost of a concrete pad and staff to check and restock the books. Mr. Vandertie suggested Ms. Rogers speak with the Door County Library Board to see if they would be interested in stocking and maintaining it. Mr. Larsen commented that when something like this is placed on public property and is maintained by the City, it becomes more complicated than when on private property. Mr. Husby agreed that while the idea of the book libraries are good they should look for a group or person to organize the maintenance of the book supply. Mr. Morrow suggested that Ms. Rogers check with the Sturgeon Bay Visitor Center to see if they can store the library indoors until she is able to find someone to manage it.

No action taken.

Discussion of Goose control options at Sunset Park: *Mike Jones from USDA Wildlife Services gave a presentation that outlined the damage that can be caused by geese as well as ways to control and reduce the number of geese at Sunset Park and other locations throughout the City. Some options include habitat modifications, fence barriers, scare devices, repellants and population management.*

The public that attended was given an opportunity to speak.

The committee requested a plan be put together for controlling the geese to be considered at the November meeting.

Adjourn: *Moved by Mr. Hagman, seconded by Ms. Kleist to adjourn. Carried. Meeting adjourned at 8:23 p.m.*

Respectfully Submitted,



*Jennifer Lenius
Municipal Services Assistant*

WATERFRONT REDEVELOPMENT AUTHORITY
Monday, October 23, 2014

A meeting of the Waterfront Redevelopment Authority was called to order at 2:04 p.m. by Chairperson Tom Herlache in Community Room, City Hall, 421 Michigan Street.

Roll call: Members Tom Herlache, Ross Schmelzer, Thomas Wulf, Rick Wiesner, John Asher, Stewart Fett, and Bill Galligan were present. Also present were Mayor Thad Birmingham, City Administrator Steve McNeil, DCEDC Executive Director Bill Chaudoir, Alderman Jerry Stults, City Treasurer/Finance Director Val Clarizio, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Wulf, seconded by Mr. Asher to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from October 13, 2014.
4. Convene in closed session in accordance with the following exemption:
Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. 19.85(1)(e).
Consideration of: Development proposals and incentives for West Side Waterfront Redevelopment projects – hotel and restaurant/brewery.
Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Authority may adjourn in closed session.
5. Adjourn.

Carried.

Approval of minutes from October 13, 2014: Moved by Mr. Wiesner, seconded by Mr. Schmelzer to approve the minutes from October 13, 2014. All ayes. Carried.

Convene in closed session in accordance with the following exemption:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. 19.85(1)(e).

Consideration of: Development proposals and incentives for West Side Waterfront Redevelopment projects – hotel and restaurant/brewery.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Authority may adjourn in

closed session.

After Chairperson Herlache announced the statutory basis, it was moved by Mr. Asher, seconded by Mr. Wulf to convene in closed session. Roll call vote. All ayes. Carried. The meeting moved to closed session at 2:05 p.m.

Moved by Mr. Fett, seconded by Mr. Wiesner to adjourn in closed session at 3:56 p.m. All ayes. Carried.

Respectfully Submitted,



Cheryl Nault
Community Development Secretary

8c.

8c.

BEVERAGE OPERATOR LICENSES

1. Gerdmann, Katlyn M.
2. Kilgore, Melissa M.

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Personnel Committee, hereby recommend to accept the 2% wage increase for 2015 for fire calls, night duty, and training for the part-time firefighters in the amount of \$1,960.00.

Respectfully submitted,

PERSONNEL COMMITTEE

By: Ronald A. Vandertie, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 21, 2014

* * * * *

Moved by Alderperson _____, seconded by Alderperson

_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Personnel Committee, hereby recommend to fill the Department of Public Works vacancy with two part-time employees at 29 hours each and proceed with the hiring process.

Respectfully submitted,

PERSONNEL COMMITTEE

By: Ronald A. Vandertie, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 21, 2014

* * * * *

Moved by Alderperson _____, seconded by Alderperson

_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

Executive Summary

Title: Municipal Services Part-Time Employees

Background: In September 2014, Shawn Madden retired from the Department of Public Works with the City of Sturgeon Bay. As always, this is an opportunity to look at our departmental needs and make changes if necessary. Over the years the Department of Public Works has operated on minimal staffing to perform necessary tasks for the citizens of Sturgeon Bay. Therefore, not filling this position, in some capacity, is not an option unless services are reduced. Keeping resident services in mind, we reviewed filling the position at one full-time versus two part-time employees. We have concluded that restructuring DPW to hire two part-time employees instead of one full-time employee would be beneficial for the both the citizens and City of Sturgeon Bay. There are multiple benefits, some of which include, increased productivity due to 58 hours of work (29 per part-time employee), monetary savings (see attached analysis), flexibility in scheduling hours, and no overtime costs.

Fiscal Impacts: The City will save \$16,986.50 by hiring two part-time employees.

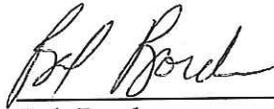
Options:

- 1) Hire two part-time employees.
- 2) Hire one full time employee.

Recommendation:

Staff recommends hiring two part-time employees.

Prepared By:

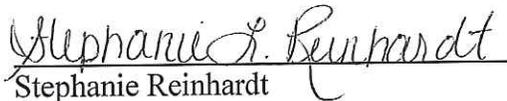


Bob Bordeau
Municipal Services Director

Date:

10/15/2014

Reviewed By:



Stephanie Reinhardt
City Clerk/Human Resources Director

Date:

10/15/2014

Reviewed By:



Stephen McNeil
City Administrator

Date:

10/15/14

Two part-time employees vs. One full time employee (DPW)

<u>Position</u>	<u>Wage</u>	<u>Hours</u>	<u>Weekly Base Total</u>	<u>Weekly WRS/City Portion</u>	<u>Weekly FICA</u>	<u>Weekly wages with WRS/FICA</u>	<u>Annual Wages</u>
Perm Part-time	\$18.00	29	\$522.00	\$35.50	\$39.93	\$597.43	\$31,066.31
Perm Part-time	\$18.00	29	\$522.00	\$35.50	\$39.93	\$597.43	\$31,066.31
							\$62,132.62

**Full time employee cost with benefit (Delfosse example) \$79,119.12

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Personnel Committee, hereby recommend to adopt a policy that requires full-time police officers and all firefighters to live within 15 miles of the jurisdictional limits of the City and reserve the right to return to the current policy of residency within the City limits should the Courts reverse or amend the residency provision under Act 20.

Respectfully submitted,

PERSONNEL COMMITTEE

By: Ronald A. Vandertie, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 21, 2014

* * * * *

Moved by Alderperson _____, seconded by Alderperson
_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

Executive Summary

TITLE: Residency for Firefighters and Police Officers

BACKGROUND: The City of Sturgeon Bay Employee Manual currently has a residency provision that requires City employees to live within the City limits. The 2013-2015 State of Wisconsin Biennial Budget, Act 20, includes a provision that prohibits a local unit of government from requiring employees to reside within any jurisdictional limit as a condition of employment. However, a municipality may impose a residency requirement for appointed officers and board members, and may apply a 15-mile residency requirement within the jurisdictional limit for law enforcement officers, firefighters and emergency personnel.

Act 20 does not define what a jurisdictional limit means. However, an opinion from the Wisconsin Legislative Council states "the limitation to within 15 miles applies only to that exact radial distance from the jurisdictional boundaries". The distance is not restricted by any actual travel route miles.

The residency provision of Act 20 is being challenged in court under the Home Rule Authority.

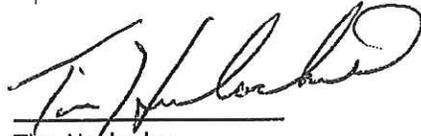
The Police and Fire Department often recall off duty personnel for emergencies. It is of utmost importance to have personnel available in a timely manner when such emergencies occur. With limited staffing levels, we don't have the manpower to handle a large scale incident with just the on duty staff.

We would like to have the City adopt a policy that requires Police Officers and Firefighters to live within 15 miles of the jurisdictional limits of the City of Sturgeon Bay and reserve the right to return to the present policy of residency within the City should the provision be reversed by the Courts.

FISCAL IMPACT: NONE

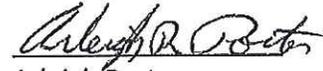
RECOMMENDATION: Adopt a policy that requires Full-time Police Officers and all Firefighters to live within 15 miles of the jurisdictional limits of the City and reserve the right to return to the current policy of residency within the City limits should the Courts reverse or amend the residency provision under Act 20.

PREPARED BY:



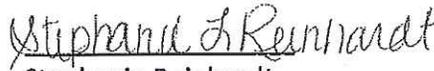
Tim Herlache
Fire Chief

9/10/13
Date


Arleigh Porter
Chief of Police

9-10-13
Date

REVIEWED BY:


Stephanie Reinhardt

9/11/13
Date

REVIEWED BY:


Stephen McNeil
City Administrator

9-11-13
Date