



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA  
TUESDAY, OCTOBER 21, 2014  
12:00 p.m. NOON  
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST  
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Proclamation presentation to Boys & Girls Club of Door County Lights on Afterschool Day.
6. Consideration of the following bills: General Fund – \$167,141.91, Capital Fund - \$3,559.45, Cable TV - \$100.00, TID #4 - \$14,247.89 and Solid Waste Enterprise Fund - \$16,513.56 for a grand total of \$201,562.81. [roll call]

7. **CONSENT AGENDA**

\* All items listed with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

\* a. Approval of 10/7/14 regular Common Council minutes.

\* b. Approval of the following minutes:

- (1) Bicycle & Pedestrian Advisory Board – 10/2/14
- (2) Aesthetic Design & Site Plan Review Board – 10/6/14
- (3) Committee of the Whole – 10/6/14
- (4) Finance/Purchasing & Building Committee – 10/7/14
- (5) Community Protection & Services Committee – 10/9/14

\* c. Place the following reports on file:

- (1) Fire Department – September 2014
- (2) Police Department – September 2014
- (3) Inspection Department – September 2014
- (4) Bank Reconciliation – September 2014
- (5) Revenue & Expense Report – September 2014

\* d. Consideration of: Approval of Beverage Operator licenses.

\* e. Community Protection & Services Committee recommendation re: City undergo the process that would allow for it to become a Certified Municipality for Plan Review.

- \* f. **Community Protection & Services Committee recommendation re: Conditional acceptance of surrender of Combination Class B Liquor license from WHG Development Company, LLC; Conditional issuance of Combination Class B Liquor license to Will Estes, LLC for property located at 129 Madison Avenue; Items conditioned upon Will Estes, LLC receiving consent of the WRA and Common Council for assignment of the development contract serving the property and a signed amendment which eliminates any food and beverage limitations affecting other West Side properties by December 1, 2014.**

8. **Mayoral appointments.**

9. **Committee Chairperson Reports:**

- a. **Personnel Committee**
- b. **Parking & Traffic Committee**
- c. **Community Protection & Services Committee**
- d. **Sturgeon Bay Utility Commission**

10. **Public comment on non-agenda items.**

11. **Mayor's comments.**

12. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 10.17.14

Time: 12:00pm

By: UM

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

ID: AP443000.CST

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
COUNTRY	CVF MAPLE LLC	CVF 10/04/14 MARKET REIMB	01-000-000-21595	30.00
R0001001	RENARDS CHEESE	RENARDS 10/4/14 MARKET REIMB	01-000-000-21595	81.00
			TOTAL LIABILITIES	111.00
LEAF VAC				
CITIZENS	FIRST MERIT BANK	LEAF VAC- PRINC	01-000-972-70000	2,682.00
CITIZENS		LEAF VAC-INTEREST	01-000-972-70001	772.42
			TOTAL LEAF VAC	3,454.42
TANDEM AXLE				
CITIZENS	FIRST MERIT BANK	TANDEM AXEL-PRNC	01-000-973-70000	16,421.35
CITIZENS		TANDEM AXEL-INTRST	01-000-973-70001	4,729.35
			TOTAL TANDEM AXLE	21,150.70
ANNUAL RESURFACING				
CITIZENS	FIRST MERIT BANK	ANNL RESURFACING -PRINC	01-000-975-70000	1,900.00
CITIZENS		ANNL RESUFACING-INTRST	01-000-975-70001	547.20
			TOTAL ANNUAL RESURFACING	2,447.20
EGG HARBOR RD IMP/DES				
CITIZENS	FIRST MERIT BANK	EGG HRBR IMPROV-PRNC	01-000-976-70000	7,500.00
CITIZENS		EGG HRBR IMPROV-INTRST	01-000-976-70001	2,160.00
			TOTAL EGG HARBOR RD IMP/DES	9,660.00
EGG HARBOR RD/N 8TH INT				
CITIZENS	FIRST MERIT BANK	EGG HRBR RD & 8TH AVE-PRINC	01-000-977-70000	16,200.00
CITIZENS		EGG HRBR RD & 8TH AVE-INTRST	01-000-977-70001	4,665.60
			TOTAL EGG HARBOR RD/N 8TH INT	20,865.60
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	10/14 ATHLETIC FLD LIGHTS	01-000-981-70000	1,365.39
			TOTAL BALLFIELD LIGHTING	1,365.39
			TOTAL GENERAL FUND	59,054.31
MAYOR				
04696	DOOR COUNTY TREASURER	09/14 MAYOR INTERNET	01-100-000-56700	2.70
			TOTAL	2.70
			TOTAL MAYOR	2.70
CITY CLERK-TREASURER				
04696	DOOR COUNTY TREASURER	09/14 CLERKS INTERNET	01-115-000-56700	10.90
			TOTAL	10.90

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
TOTAL CITY CLERK-TREASURER				10.90
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	09/14 ADMIN INTERNET	01-120-000-56700	2.70
19841	ROTARY CLUB OF STURGEON BAY	MCNEIL 4TH QTR DUES	01-120-000-56000	187.00
TOTAL				189.70
TOTAL ADMINISTRATION				189.70
COMPUTER				
03101	CDW GOVERNMENT, INC.	WIRELESS USB/PC VID & AUD EXTN	01-125-000-54999	109.50
04696	DOOR COUNTY TREASURER	09/14 TECH SUPPORT	01-125-000-55550	2,575.00
TOTAL				2,684.50
TOTAL COMPUTER				2,684.50
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	09/14 ASSESS INTERNET	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	10/21/14 CONTRACT	01-130-000-55010	1,245.83
TOTAL				1,251.23
TOTAL CITY ASSESSOR				1,251.23
BUILDING/ZONING CODE ENFORCMENT				
04696	DOOR COUNTY TREASURER	09/14 INSPECTION INTERNET	01-140-000-56700	2.70
09223	INDEPENDENT INSPECTIONS, LTD	SEPTEMBER PERMITS	01-140-000-55010	16,240.52
TOTAL				16,243.22
TOTAL BUILDING/ZONING CODE ENFORCMENT				16,243.22
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	09/14 ENGINEERING INTERNET	01-145-000-56700	5.40
TOTAL				5.40
TOTAL MUNICIPAL SERVICES ADMIN.				5.40
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	09/14 STREETS CELL SERVICE	01-150-000-58250	13.64

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
03133		09/14 BOB B CELL SERVICE	01-150-000-58250	48.76
03133		09/14 SAWYER CELL SERVICE	01-150-000-58250	14.13
03767	STAPLES ADVANTAGE	12 REAMS PAPER/NEWSLETTERS	01-150-000-52800	86.28
04696	DOOR COUNTY TREASURER	09/14 MUNICIPAL SVC INTERNET	01-150-000-56700	6.75
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	PAPER/PENCILS/POST ITS	01-150-000-52800	61.46
BUBRICKS		INK	01-150-000-52800	32.38
TOTAL				263.40
TOTAL PUBLIC WORKS ADMINISTRATION				263.40
CITY HALL				
03159	CHARTER COMMUNICATIONS	09/14 FIRE CABLE SVC	01-160-000-58999	82.16
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	3,229.69
19880		421 MICHIGAN ST	01-160-000-58650	159.42
CINTAS	CINTAS FIRE PROTECTION	FIRE EXT INSPECT/ CITY HALL	01-160-000-58999	70.37
WARNER	WARNER-WEXEL WHOLESALE &	MAINT SUPPLIES/CITY HALL	01-160-000-51850	92.88
TOTAL				3,634.52
TOTAL CITY HALL				3,634.52
INSURANCE				
BH	BURKART HEISDORF INSURANCE	11/14 GENERAL LIAB INS	01-165-000-56400	2,972.00
BH		11/14 POLICE LIAB INS	01-165-000-57150	1,121.00
BH		11/14 PUBLIC OFFICL INS	01-165-000-57400	1,128.00
BH		11/14 AUTO LIAB INS	01-165-000-55200	1,597.00
BH		11/14 AUTO PHY DAMAGE INS	01-165-000-55200	1,225.00
BH		11/14 WORK COMP	01-165-000-58750	17,081.00
TOTAL				25,124.00
TOTAL INSURANCE				25,124.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	09/14 CITY HALL PHONE SVC	01-199-000-58200	129.07
04696		09/14 FIRE DEPT PHONE SVC	01-199-000-58200	44.65
04696		09/14 MUNICIPAL PHONE SVC	01-199-000-58200	32.35
04696		09/14 POLICE PHONE SVC	01-199-000-58200	100.05
04696		3RD QTR PHONE PORT SVC	01-199-000-58200	493.95
04696		3RD QTR VOICEMAIL SVC	01-199-000-58200	170.10
08167	GANNETT WISCONSIN NEWSPAPERS	ORDINANCE & COUNCIL MTG PUBLSH	01-199-000-57450	644.89
R0000637	MILLIMAN	OPEB STUDY	01-199-000-57000	7,000.00
TOTAL				8,615.06
TOTAL GENERAL EXPENDITURES				8,615.06

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04696	DOOR COUNTY TREASURER	09/14 POLICE INTERNET	01-200-000-56700	37.80
20254	TIP TOP CLEANERS	BRINKMAN/UNIFORM MAINT	01-200-000-56800	21.00
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	5173 BLACK COPIES	01-200-000-55650	45.52
STAPLES		1935 COLOR COPIES	01-200-000-55650	63.86
TOTAL				168.18
TOTAL POLICE DEPARTMENT				168.18
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	MERCURY 4 STROKE OIL	01-205-000-54999	21.16
TOTAL PATROL BOAT				21.16
TOTAL PATROL BOAT				21.16
POLICE DEPARTMENT/PATROL				
02208	BAYCOM INC.	MIRCOPHONE REPAIR/SQD #30	01-215-000-58600	95.00
04575	DOOR COUNTY HARDWARE	5 KEYS AT \$1.49 EA	01-215-000-54999	7.45
11870	KUSTOM SIGNALS INC	TALON RADAR REPAIR	01-215-000-54999	214.93
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	9.28
20254	TIP TOP CLEANERS	SOUTH/UNIFORM MAINT	01-215-000-56800	3.00
20254		OSBORNE/UNIFORM MAINT	01-215-000-56800	3.00
21450	THE UNIFORM SHOPPE	UNIFORM PANTS/WIEGAND	01-215-000-52900	113.90
O'REILLY	O'REILLY AUTO PARTS	HEADLAMP BULB	01-215-000-58600	3.99
TOTAL				450.55
TOTAL POLICE DEPARTMENT/PATROL				450.55
POLICE DEPT. / INVESTIGATIONS				
15890	PACK AND SHIP PLUS	FREIGHT FROM JUNCTION CITY,KS	01-225-000-57950	235.00
15890		WIS CRIME LAB/MILWAUKEE	01-225-000-57950	13.35
ACCURINT	LEXISNEXIS	SEPT '14 CONTRACT FEE	01-225-000-57950	80.00
TOTAL				328.35
TOTAL POLICE DEPT. / INVESTIGATIONS				328.35
FIRE DEPARTMENT				
01765	ATLAS OUTFITTERS	PATCH KIT FOR ICE SUITS	01-250-000-54999	34.50
03075	CARQUEST OF DOOR COUNTY	HEADLIGHT SWITCH #6	01-250-000-53000	13.34
03075		WIPERS/#5	01-250-000-53000	14.82
03075		WIPERS/ #11	01-250-000-53000	27.98
04575	DOOR COUNTY HARDWARE	GRILL BRUSH	01-250-000-52700	4.49
04575		TIE DOWN RATCHING	01-250-000-52700	31.07
04575		FASTENERS	01-250-000-54999	1.83
04575		HARDWARE	01-250-000-54999	0.43

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND				
04575		DIMMER/PAINT MARKER	01-250-000-51350	27.97
04575		CLEANER	01-250-000-54999	7.99
04575		HYDRATED LIME & DENATURE ALC	01-250-000-54999	7.48
04575		BORAX & WASH SODA	01-250-000-54999	11.98
04696	DOOR COUNTY TREASURER	09/14 FIRE INTERNET	01-250-000-56700	16.20
06400	FIVE ALARM FIRE SAFETY	RADIO BELT	01-250-000-52900	21.61
14560	NFPA	2 YR MEMBERSHIP RENEWAL	01-250-000-56000	300.00
18448	RENNERTS FIRE EQUIP SER INC	MONITOR MOTOR	01-250-000-51350	310.50
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	5.20
19880		421 MICHIGAN ST	01-250-000-56675	118.00
19880		421 MICHIGAN ST TRCK FILL	01-250-000-56675	41.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00
19880		N 7TH PLACE-GARLAND PARK	01-250-000-56675	5.20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		QUINCY BAY SHIP PIT	01-250-000-56675	42.00
19880		N MADISON AVE SPRINKLER	01-250-000-56675	13.00
19880		10 PENNSYLVANIA ST	01-250-000-56675	13.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		323 S 1ST AVE EAST SIDE DOCK	01-250-000-56675	5.20
19880		107 N 1ST AVE MARINA/RSTRM	01-250-000-56675	42.00
19880		122 KENTUCKY ST CITY PRK RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
19880		61 VACANT LOTS-QTRLY BILL	01-250-000-56675	951.60
CINTAS	CINTAS FIRE PROTECTION	EXTINGUISHER INSPECTION	01-250-000-54999	122.05
CJ	CJ WORKS, LLC	SEPT LAUNDRY	01-250-000-56800	85.50
MILTON	MILTON PROPANE	PROPANE	01-250-000-54999	50.74
		TOTAL		11,249.08
		TOTAL FIRE DEPARTMENT		11,249.08
STORM SEWERS				
04696	DOOR COUNTY TREASURER	18TH & UTAH CULVERT PIPE	01-300-000-51150	158.78
19880	STURGEON BAY UTILITIES	JETTER TRUCK USAGE	01-300-000-57700	661.75
		TOTAL		820.53
		TOTAL STORM SEWERS		820.53
SOLID WASTE MGMT/SPRING/FALL				
20725	T R COCHART TIRE CENTER	FLAT TIRE REPAIR/ #44	01-311-000-56250	15.00
DC WASTE	DOOR COUNTY WASTE & RECYCLING	3.31 TNS -LARGE ITEM COLLECT	01-311-000-58400	285.16
R0001231	CONNIE LARSEN	LARSEN/LRGE ITEM FEE REFUND	01-311-000-58400	15.00
		TOTAL		315.16
		TOTAL SOLID WASTE MGMT/SPRING/FALL		315.16

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
COMPOST/SOLID WASTE SITE				
BEN	GHC SPECIALTY BRANDS, LLC	1 48" COMPOST THERMOMETOR	01-320-000-51400	99.41
		TOTAL		99.41
		TOTAL COMPOST/SOLID WASTE SITE		99.41
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	WATER FOR SWEEPER	01-330-000-53050	31.08
		TOTAL		31.08
		TOTAL STREET SWEEPING		31.08
ROADWAYS/STREETS				
14825	NORTHEAST ASPHALT INC	HOT MIX PATCH MATERIAL	01-400-000-52200	1,127.28
		TOTAL		1,127.28
		TOTAL ROADWAYS/STREETS		1,127.28
SNOW REMOVAL				
19965	SUPERIOR SIGNALS INC	3 FLUSH MOUNT LED LIGHTS	01-410-000-51400	206.63
APPLY MS	APPLIED MSS	100 8 " CABLE TIES	01-410-000-51400	20.76
APPLY MS		100-12" CABLE TIES	01-410-000-51400	21.34
APPLY MS		100-6 " CABLE TIES	01-410-000-51400	17.47
APPLY MS		1 ROLL DUCT TAPE	01-410-000-51400	10.64
APPLY MS		1 ROLL BLACK DUCT TAPE	01-410-000-51400	15.56
APPLY MS		1 ASST PKG GREASE FTGS	01-410-000-51400	44.35
APPLY MS		SHIPPING	01-410-000-51400	14.00
		TOTAL		350.75
		TOTAL SNOW REMOVAL		350.75
STREET SIGNS AND MARKINGS				
06012	FASTENAL COMPANY	DIAMOND SAW BLADE	01-420-000-52550	294.30
10750	PREMIER CONCRETE INC	CONCRETE 922 N 17TH PLACE	01-420-000-52600	218.00
10750		CONCRETE 22 N 5TH AVE	01-420-000-52600	247.00
12110	LANGE ENTERPRISES INC	HOSPITAL SIGNAGE	01-420-000-52600	111.98
		TOTAL		871.28
		TOTAL STREET SIGNS AND MARKINGS		871.28
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	RECHARGE AGM BATTERY	01-450-000-52150	51.99

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
03075		SWITCHES	01-450-000-52150	10.46
03075		OIL FILTER/ UNIT 29	01-450-000-52150	4.96
03075		LED MINI BULB/ TRCK 19	01-450-000-52150	11.89
06012	FASTENAL COMPANY	2 BXES LUMBER CRAYONS	01-450-000-52150	32.94
20725	T R COCHART TIRE CENTER	FLAT TIRE REPAIR	01-450-000-53000	30.00
20725		2 USED TIRES & DISPOSAL/ #29	01-450-000-53000	66.00
GREEN BA	GREEN BAY REBUILDERS, LLC	REBUILD ALTERNATOR	01-450-000-53000	70.00
IN POWER	INLAND POWER GROUP	2 CSES TRANSYND TRNS FLUID	01-450-000-53000	441.96

TOTAL 720.20  
 TOTAL STREET MACHINERY 720.20

CITY GARAGE

04545	DOOR COUNTY COOPERATIVE	SAFETY LIGHT	01-460-000-52700	13.73
04575	DOOR COUNTY HARDWARE	ASSTD HARDWARE	01-460-000-56600	3.48
04575		LIQUID WRENCH	01-460-000-54999	25.47

TOTAL 42.68  
 TOTAL CITY GARAGE 42.68

CELEBRATION & ENTERTAINMENT

04575	DOOR COUNTY HARDWARE	MARKING TAPE & TRIM ROLLER	01-480-000-52100	14.48
04575		PAINT/ROLLERS/TRAYS	01-480-000-52100	25.06
04575		BROOM	01-480-000-52100	37.99
04575		STAPLES	01-480-000-51550	4.49

TOTAL 82.02  
 TOTAL CELEBRATION & ENTERTAINMENT 82.02

HIGHWAYS - GENERAL

19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	9.28
19880		1536 EGG HBR RD TRAFFC LITE	01-499-000-58000	22.54
19880		N 14TH AVE & EGG HBR TRAFc LTE	01-499-000-58000	25.98
19880		WS TRAFFC LIGHTS	01-499-000-58000	143.61
19880		ORNAMENTAL ST LIGHT	01-499-000-58000	5,562.59
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,186.38
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	9.49
19880		323 S 1ST AVE EAST SIDE DOCK	01-499-000-58000	57.19
19880		311 S 1ST AVE SHYRD DVLP LITES	01-499-000-58000	64.67

TOTAL 14,081.73  
 TOTAL HIGHWAYS - GENERAL 14,081.73

PARK & RECREATION ADMIN

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
03133	CELLCOM WISCONSIN RSA 10	09/14 BOB B CELL SERVICE	01-500-000-58250	48.75
03133		09/14 CELL SERVICE	01-500-000-58250	13.14
04696	DOOR COUNTY TREASURER	09/14 PARKS INTERNET	01-500-000-56700	4.05
15890	PACK AND SHIP PLUS	NEWSLETTER SHIPPING	01-500-000-57450	39.94
23200	WDOR	FARM MARKET ADVERTISING	01-500-000-57450	88.00
CASE COM	CASE COMMUNICATIONS	FARM MRKT ADVERTISING	01-500-000-57450	210.00
TOTAL				403.88
TOTAL PARK & RECREATION ADMIN				403.88
PARKS AND PLAYGROUNDS				
04545	DOOR COUNTY COOPERATIVE	RAKE	01-510-000-51760	29.97
04545		CREDIT	01-510-000-51760	-13.58
04575	DOOR COUNTY HARDWARE	KEY SET AND KEYS	01-510-000-54999	29.43
04575		SHOAT RING	01-510-000-54999	2.99
04575		NUTSETTER & TAPE RULE	01-510-000-51350	27.98
04575		GLOVES	01-510-000-52350	14.99
04575		FASTENERS	01-510-000-51760	9.30
06012	FASTENAL COMPANY	PLAYGRND EQUIP REPAIR PRTS	01-510-000-51760	6.75
08225	HERLACHE SMALL ENGINE	BLOWER RECOIL & SPRING	01-510-000-51350	21.19
19860	STURGEON BAY SAND & GRAVEL	TOPSOIL & BEACH STONE	01-510-000-54999	222.99
19880	STURGEON BAY UTILITIES	S 3RD & OREGON MARTIN PARK	01-510-000-56150	9.28
19880		MEM FLD SPRINKLER	01-510-000-58650	27.00
19880		MEM FLD WARMING HOUSE	01-510-000-56150	184.24
19880		MEM FLD WARM HOUSE	01-510-000-58650	146.14
19880		N 7TH PLACE-GARLAND PARK	01-510-000-56150	8.35
19880		N 7TH PLACE-GARLAND PARK	01-510-000-58650	18.52
19880		FLAG LGHT 5TH & MICH	01-510-000-56150	36.59
19880		MEM FLD PARKING LOT	01-510-000-56150	9.60
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	166.61
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	51.40
20725	T R COCHART TIRE CENTER	TIRE REPAIR	01-510-000-51900	15.00
TOTAL				1,024.74
TOTAL PARKS AND PLAYGROUNDS				1,024.74
BALLFIELDS				
04575	DOOR COUNTY HARDWARE	SIGN	01-520-000-54999	8.99
TOTAL				8.99
TOTAL BALLFIELDS				8.99
MUNICIPAL DOCKS				
19209	MARSHALL HANKS	INSTALL& REMOVE REGLTRY BUOYS	01-550-000-55350	1,800.00
23680	WS PACKAGING GROUP INC.	SEASONAL BOAT PASSES	01-550-000-51600	447.74
23680		SHIPPING	01-550-000-51600	11.95
WARNER	WARNER-WEXEL WHOLESALE &	CAN LINERS	01-550-000-51850	158.76

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
WARNER		CAN LINERS	01-550-000-51850	105.84
		TOTAL		2,524.29
		TOTAL MUNICIPAL DOCKS		2,524.29
WATER WEED MANAGEMENT				
03075	CARQUEST OF DOOR COUNTY	CREDIT RETURN PRIMER	01-560-000-51400	-19.31
03075		OIL FILTER	01-560-000-51400	12.36
03075		WELDING WIRE	01-560-000-51400	19.94
19070	SCHARTNER IMPLEMENT INC	HARVESTER PARTS	01-560-000-51400	140.69
R0000655	TRANSMOTION, LLC	HYDRAULIC MOTORS & SEAL KITS	01-560-000-51400	769.40
		TOTAL		923.08
		TOTAL WATER WEED MANAGEMENT		923.08
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	BULB	01-570-000-51750	25.99
04575		BULB	01-570-000-51750	10.98
04575		CREDIT RETURN-BULB	01-570-000-51750	-10.98
04575		BRUSH AND ROLL SET	01-570-000-54999	9.99
19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY LTS	01-570-000-56150	113.13
19880		W LARCH ST PARKING LOT	01-570-000-56150	29.52
19880		10 PENNSYLVANIA ST	01-570-000-58650	36.15
19880		48 KENTUCKY ST WTR FRONT	01-570-000-56150	184.24
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-56150	316.85
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-58650	84.66
19880		122 KENTUCKY ST CITY PRK RAMP	01-570-000-56150	321.61
19880		48 KENTUCKY ST DOCK	01-570-000-58650	11.40
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	60.62
		TOTAL		1,194.16
		TOTAL WATERFRONT PARKS & WALKWAYS		1,194.16
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	OCTOBER EAP	01-600-000-56553	150.83
		TOTAL		150.83
		TOTAL EMPLOYEE BENEFITS		150.83
COMMUNITY & ECONOMIC DEVLPMT				
04549	DOOR COUNTY ECONOMIC DEVELOPME	ADMIN OF PROGRAMS	01-900-000-55850	6,250.00
04549		4TH QTR CONTRIBUTION	01-900-000-55750	4,799.81
04696	DOOR COUNTY TREASURER	09/14 COMM DEV INTERNET	01-900-000-56700	5.40
		TOTAL		11,055.21

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
			TOTAL COMMUNITY & ECONOMIC DEVLPMT	11,055.21
			TOTAL GENERAL FUND	165,123.56
CAPITAL FUND				
COMPUTER				
EMER REP	EMERGENCY REPORTING	2014 FIRE RECRD MGMT SOFTWARE	10-125-000-59040	2,934.00
			TOTAL	2,934.00
			TOTAL COMPUTER	2,934.00
STORM SEWERS				
EXPENSE				
GREAT TV	GREAT LAKES TV SEAL INC.	STORM SEWER CLEANING	10-300-000-59115	625.45
			TOTAL EXPENSE	625.45
			TOTAL STORM SEWERS	625.45
			TOTAL CAPITAL FUND	3,559.45
CABLE TV				
CABLE TV / GENERAL				
			TOTAL CABLE TV / GENERAL	100.00
			TOTAL CABLE TV / GENERAL	100.00
			TOTAL CABLE TV	100.00
TID #4 DISTRICT				
TID #4 DISTRICT				
AYRES	AYRES ASSOCIATES, INC	SERVICES THRU 9.27.14	28-340-000-59130	9,847.89
VANDEW	VANDEWALLE & ASSOCIATES, INC	SERVICES THRU 9.20.14	28-340-000-58999	4,400.00
			TOTAL	14,247.89
			TOTAL TID #4 DISTRICT	14,247.89
			TOTAL TID #4 DISTRICT	14,247.89
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
			TOTAL SOLID WASTE ENTERPRISE FUND	6.85
03075	CARQUEST OF DOOR COUNTY	HALOGEN SEALED BEAM	60-000-000-53000	6.85

DATE: 10/15/2014  
TIME: 08:33:23  
ID: AP443000.CST

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
20725	T R COCHART TIRE CENTER	4 TORQUE RECAPS & ROTATION/39	60-000-000-52850	784.00
DC WASTE	DOOR COUNTY WASTE & RECYCLING	235.95 TN GARBAGE-\$58.96/TN	60-000-000-58300	13,912.02
DC WASTE		77.06 TN RECYCLE-\$13.44/TN	60-000-000-58350	1,035.69
EH WOLF	E.H. WOLF & SONS, INC.	100 GAL DIESEL ENGINE OIL	60-000-000-52050	775.00
			TOTAL SOLID WASTE ENTERPRISE FUND	16,513.56
			TOTAL SOLID WASTE ENTERPRISE FUND	16,513.56
			TOTAL SOLID WASTE ENTERPRISE	16,513.56
			TOTAL ALL FUNDS	199,544.46

**MANUAL CHECKS**

BENEFIT ADVANTAGE \$116.00

10/09/14

Check # 75953

FSA, HRA, Monthly Fees-October

01-600-000-50510

MINNESOTA LIFE \$1,902.35

10/09/14

Check # 75954

November Life Insurance

01-600-000-50552

**TOTAL MANUAL CHECKS \$2,018.35**

INVOICES DUE ON/BEFORE 10/21/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	<del>165,123.56</del> 167,141.91
CAPITAL FUND	3,559.45
CABLE TV	100.00
TID #4 DISTRICT	14,247.89
SOLID WASTE ENTERPRISE	16,513.56
TOTAL --- ALL FUNDS	<del>199,544.46</del> 201,562.81

*Stewart Zett*  
*Denny F. Weger*  
*Rehlichter* 10/14/14

COMMON COUNCIL  
October 7, 2014

A regular meeting of the Common Council was called to order at 12:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Ireland, Wiesner, Stults, Fett, and Schlicht. Vandertie was excused.

Schlicht/Stults to adopt agenda. Carried.

Mayor Birmingham presented a Proclamation to Garrett Kugel for achieving the rank of Eagle Scout.

Mike Peters, CEO and President of WPPI, made a presentation to Council entitled "Stronger Together: Sturgeon Bay & the WPPI Energy Membership."

Fett/Schlicht to approve following bills: General Fund - \$137,489.80, Capital Fund - \$94,412.48, Cable TV - \$6,675.00, TID #2 - \$688.00, TID #4 - \$713.00, and Solid Waste Enterprise Fund - \$3,862.93 for a grand total of \$243,841.21. Roll call: All voted aye. Carried.

Stults/Wiesner to approve consent agenda:

- a. Approval of 9/16/14 regular Common Council minutes.
- b. Approval of the following minutes:
  - (1) Finance/Purchasing & Building Committee – 9/9/14
  - (2) Community Protection & Services Committee – 9/11/14
  - (3) Waterfront Redevelopment Authority – 9/15/14
  - (4) Aesthetic Design & Site Plan Review Board – 9/15/14
  - (5) City Plan Commission – 9/17/14
  - (6) Zoning Board of Appeals – 9/23/14
  - (7) Joint Park & Recreation Committee/Board – 9/24/14
- c. Consideration of: Approval of Beverage Operator licenses.
- d. Consideration of: Request from Miller Art Museum to serve wine at a private event on November 1, 2014 after the library is closed.
- e. City Plan Commission recommendation re: Vacate the easterly 20 feet and the westerly 20 feet of Ithaca Avenue from Juniper Street north to the end.
- f. Joint Park & Recreation Committee/Board recommendation re: Approve the request to allow dogs in Sawyer Park for the Bark for Life Event on April 25, 2015.

Carried.

There were no mayoral appointments.

Wiegand/Ireland to approve resolution re: Seasonal Merchant Fees. Carried.

Wiegand/Fett to approve and authorize the Mayor & City Clerk to make application for a loan with the State of Wisconsin Board of Commissioners of Public Lands in the amount of \$146,631.60 with an interest rate of 3%, and a payback period of 5 years, for the purpose of constructing restrooms at Martin Park, purchasing salters, and replacing the chassis on Fire Unit #8. Carried.

Fett/Wiegand approve the resolution authorizing adjustments to the 2014 general fund budget which reduces the contingency line item by \$1,896 and reduces the appropriated balance by \$1,896. Carried.

Wiegand/Ireland to authorize Baudhuin, Inc. to proceed with the design of final improvements to Egg Harbor Road and detention pond for the agreed upon amount of \$40,000. Carried.

City Plan Commission Chair Wiegand, Finance/Purchasing & Building Committee Chair Fett and Park & Recreation Committee Chair Wiegand presented reports for their respective committees/commissions.

No one spoke during public comment.

There were no mayoral comments.

Fett/Ireland to adjourn. Carried. The meeting adjourned at 12:45 p.m.

Respectfully submitted,



Stephanie L. Reinhardt  
City Clerk/Human Resources Director

## **Bicycle and Pedestrian Advisory Board Meeting Minutes Thursday, October 2, 2014**

The Bicycle and Pedestrian Advisory Board meeting was called to order at 4:02 p.m. by Chairperson Bob Schlicht in the 2<sup>nd</sup> floor Conference Room, City Hall, 421 Michigan Street.

**Roll Call:** Members Bob Schlicht, Chad Shefchik, Rhonda Kolberg, Paul Anschutz, Leni Spaude, and Becky Kerwin were present. Members Randy Watermolen and Laurel Brooks were excused. Also present was Police Assistant Candy Jeanquart.

**Adoption of agenda:** Moved by Ms. Kolberg, Seconded by Ms. Spaude to adopt the following agenda:

1. Roll call.
  2. Approval of agenda.
  3. Approval of minutes from July 3, 2014.
  4. Consideration of: Website
  5. Consideration of: County Workgroup for Door County Bicycle, Pedestrian, and Recreation Facilities Plan
  6. Consideration of: Bicycle and Pedestrian Budget Recommendations
  7. Consideration of: Bicycle Safety and Education
  8. Adjourn
- All in favor. Carried.

**Approval of minutes from July 3, 2014:** Moved by Mr. Anschutz, Seconded by Ms. Spaude to approve the minutes from July 3, 2014. **All in favor. Carried.**

**Consideration of: Website:** Mr. Anschutz stated "Walk to School" was not listed for October 8<sup>th</sup>, 2014. No other requests or changes were discussed.

**Consideration of: County Workgroup for Door County Bicycle, Pedestrian, and Recreation Facilities Plan:** Ms. Kerwin attends the Door County Works Group and brought maps for bike routes to share and get recommendations. Mr. Anschutz suggested labeling the routes by distance. Ms. Kerwin will provide copies of the updated maps to the committee for their feedback and suggestions.

In the next Door County Works Group the discussion will be based on phase two of the maps including the routing and design of signage.

Mr. Schlicht asked the committee for an individual to attend the Door County Works Group and represent Bicycle and Pedestrian Advisory Board. Mr. Anschutz will verify with his employment if he is capable of doing so once a month. If Mr. Anschutz is unable to represent, Mr. Schlicht will attend the meetings. The next meeting is Tuesday, October 21<sup>st</sup> at 1:30.

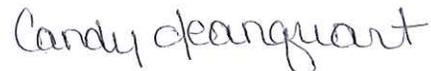
**Consideration of: Bicycle and Pedestrian Budget Recommendations:** Mr. Schlicht stated the first of four meetings for the 2015 budget will take place next week and asked the committee for suggestions. Mr. Anschutz would like to see around 15 more bike racks throughout town. Mr. Anschutz suggested the students at NWTC build the bike racks. Mr. Schlicht assigned Mr. Anschutz to get the cost of material and talk with NWTC by Monday, October 6th. Ms. Kolberg would like to see bike pumps at Martin Park and Otomba Park. Mr. Schlicht assigned Ms. Kolberg to gather information regarding the bike pumps by Monday, October 6<sup>th</sup>. Mr. Shefchik suggested contacting the Ray Brooks Foundation for the bike racks and bike pumps.

**Consideration of: Bicycle Safety and Education:** Mr. Anschutz shared that Leni Spaude and Randy Watermolen will be walking with the kids to school on October 8<sup>th</sup>. The kids participating in walking to school will receive a light funded by DCSSA.

Mr. Anschutz suggested inviting the Bike Federation here and help fund the trip to get their support in our area.

**Adjourn:** Moved by Mr. Spaude, Seconded by Mr. Anschutz. **All in favor. Carried** Meeting adjourned at 4:50 p.m.

Respectfully submitted,



Candy Jeanquart  
Police Assistant

**AESTHETIC DESIGN & SITE PLAN REVIEW BOARD**

Monday, October 6, 2014

The Aesthetic Design & Site Plan Review Board meeting was called to order at 7:02 p.m. by Chairperson Mark Lake in Community Room, City Hall, 421 Michigan St.

**Roll call:** Members Mark Lake, Jeff Serafico, and Josh Van Lieshout were present. Excused: Members Dennis Van Bramer and Jon Burk. Also present were YMCA Executive Director Tom Beerntsen, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

**Adoption of agenda:** Moved by Mr. Van Lieshout, seconded by Mr. Serafico to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 15, 2014.
4. Consideration of: Proposed plans for YMCA public restrooms.
5. Adjourn.

Carried.

**Approval of minutes from September 15, 2014:** Moved by Mr. Van Lieshout, seconded by Mr. Serafico to approve the minutes from September 15, 2014. Carried.

**Consideration of: Proposed plans for YMCA public restrooms:** Mr. Beerntsen presented the plans for a new 21' x 26' public restroom building, designed with a large mechanical room. Provisions are made with 4-inch underground pipes for a future splash pad. The split-face concrete block building will include creme-colored trim board, gray vinyl cedar shake siding above the blue doors, and gray lifetime shingles. A water fountain will be located in front of the building.

Mr. Beerntsen added that a playground is in the future plans to be located next to the restroom. The entire site is 10 acres. The existing pavilion is weathered wood color.

After a short discussion, it was moved by Mr. Serafico, seconded by Mr. Van Lieshout to issue a certificate of appropriateness as presented. All ayes. Carried.

**Adjourn:** Moved by Mr. Van Lieshout, seconded by Mr. Serafico to adjourn. All ayes. Carried. Meeting adjourned at 7:12 p.m.

Respectfully submitted,

  
Cheryl Nault  
Community Development Secretary

Committee of the Whole  
October 6, 2014

A meeting of the Committee of the Whole was called to order at 4:00 p.m. by Mayor Birmingham. Roll call: Birmingham, Wiegand, Ireland, Wiesner, Stults, Fett and Schlicht were present. Member Vandertie was excused.

Ireland/Fett to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: 2015 Budget.
5. Adjourn.

Carried.

City Administrator McNeil presented a power point presentation outlining the proposed 2015 budget. Mr. McNeil reviewed the budget principles and explained that the levy limit is .879% for 2015. The City of Sturgeon Bay has not yet received the assessed value from the State of Wisconsin. The proposed Revenue budget was reviewed. It was suggested to increase revenue for Fines and Forfeitures.

Department Heads explained their expenditures in the proposed Operating budget. Under general expenses, the city has started to budget for building maintenance at City Hall. Overtime in the Street and Parks departments were reduced, partly due to the elimination of a union contract, and a new position was proposed in the Community Development Department.

The proposed Capital improvements for 2015 were also reviewed. The City of Sturgeon Bay was successful in obtaining a grant for the construction of engineered wetlands at Little Lake, but not for the retention pond for Egg Harbor Road improvements. Alderperson Wiegand proposed two items to be included in the Capital budget. The first is the construction of an asphalt parking lot at the Dog Park and the replacement of fencing at Sunset Park Ballfields. The addition of these two items would add \$.03 to the mil rate.

Alderperson Schlicht proposed the following items to be included in the 2015 budget; 2 air pump stations, 15 bike racks and funds set aside for bicycle education materials.

Wiegand/Schlicht to adjourn. Carried. Meeting adjourned at 5:41 p.m.

Respectfully submitted,



Laurie Spittlemeister  
Deputy Clerk/Treasurer

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**October 7, 2014**

A meeting of the Finance/Purchasing & Building Committee was called to order at 11:45 am by Alderperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Wiegand and Schlicht were present. Also present: Alderperson Wiesner, City Administrator McNeil, Finance Director/City Treasurer Clarizio, Utilities General Manager Stawicki and Receptionist Metzger.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Review bills.
4. Adjourn.

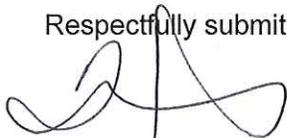
Carried.

Review bills

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to adjourn. Carried. The meeting adjourned at 11:46am.

Respectfully submitted,



Tricia Metzger

**COMMUNITY PROTECTION & SERVICES COMMITTEE****October 9, 2014**

A meeting of the Community Protection & Services Committee was called to order at 4:00 p.m. by Chairperson Wiesner in Council Chambers, City Hall. **Roll Call:** Members Mr. Wiesner, Mr. Ireland and Mr. Stults were present. Also present were City Administrator Steve McNeil, City Attorney Randy Nesbitt, Lt. Clint Henry, Marty Olejniczak, Brett Temme, Alderman Schlicht, Rick Jensen, WBDK and Jason & Laura Estes.

*Moved by Mr. Stults, seconded by Mr. Wiesner to adopt the following amended agenda and deviate from the order shown:*

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Surrender of Combination Class B Liquor License from WHG Development Company, LLC, 129 Madison Avenue
4. Consideration of: Approve Issuance of Combination Class B Liquor License to Will Estes, LLC, 129 Madison Avenue
5. Consideration of: Becoming a Certified Municipality for Plan Review
6. Discussion of: City of Sturgeon Bay Ordinance 9.01 Intoxicating liquors and fermented malt beverages
7. Adjourn

*Carried.*

**Surrender of Combination Class B Liquor License from WHG Development Company, LLC; and approve issuance of Combination Class B Liquor License to Will Estes, LLC**

City Attorney Randall Nesbitt explained that the surrender of the Class B Liquor license from WHG Development Company, LLC to Will Estes, LLC is more involved than other licenses approved in the past. Attorney Nesbitt stated that the former Applebee's Restaurant operates under a Development Agreement with the City which was originally executed by DJ's and then assigned to WHG when they purchased the property. This agreement is now 19 years old. The Development agreement specifies issues such as use of the city owned parking lot and relationships with Skipper Marine Development. It also includes a provision restricting the sale of food and beverages within a four block radius. Attorney Nesbit recommends that the transfer of the liquor license be conditioned upon the assignment of the Development Agreement to Will Estes, LLC which includes the elimination of the food and beverage restriction.

*Moved by Mr. Stults, seconded by Mr. Ireland do hereby recommend to the Common Council the approval of the following:*

1. *Conditional acceptance of the Combination Class B Liquor license from WHG Development Company, LLC.*
2. *Conditional issuance of the Combination Class B Liquor license to Will Estes, LLC to serve the property at 129 Madison Avenue.*
3. *The above two items are conditioned upon Will Estes, LLC receiving consent of the WRA and the Common Council for assignment of the development contract serving the property, and a signed amendment which eliminates any food and beverage limitations affecting other West Side properties by December 1, 2014.*

*All ayes. Carried.*

**City of Sturgeon Bay Ordinance 9.01 Intoxicating Liquors and Fermented Malt Beverages**

City Attorney Randall Nesbitt recommended that the City avoid automating the distribution of available Class B Liquor license process by drawing by “lot,” and prefers to see it left in the discretion of the Community Protection and Services Committee and Common Council.

Mr. Ireland questioned if there was a time restriction for Council to distribute a license; Attorney Nesbitt said there was not. Mr. Wiesner wanted to know if a license could be “on hold”; Attorney Nesbitt stated that it was legal to wait to issue a license, and does not need to be issued given tenure in the city.

Attorney Nesbitt suggested that limitations not be allowed, and to use the CP&S Committee and Common Council to make the decision. Attorney Nesbitt commented that holding a license is permissible, and the position is very defensible from a legal standpoint.

Attorney Nesbitt gave the example of the City of DePere; if a license there is not used within 60 days the city will pull it. They have never had an issue regarding the quota and not having licenses available to issue to businesses.

It was decided that Attorney Nesbitt will draft a new ordinance for the next meeting.

**Becoming a Certified Municipality for Plan Review**

Marty Olejniczak, Community Development Director reported that it has been suggested the city look to become certified to perform some of the required plan reviews, rather than relying on the state. To become certified, the city applies to the state and will need to update the ordinance to properly reference the correct building codes.

One advantage of certification is there would be quicker completion time for plan review, as the rules and requirements will not change but local reviewers would be more accessible. A second advantage is that fees for the plan review would go to the local reviewer, rather than the state. There will be no financial impact to the applicants, and the city would still follow the split specified in the city’s contract with Independent Inspections.

Mr. Wiesner asked if there was a down-side to becoming certified; Marty stated that the city can always go back to just doing planning review if desired. Marty will also rewrite the ordinance to comply with the state.

*Moved by Mr. Ireland, seconded by Mr. Stults do hereby recommend to the Common Council the City undergoes the process that would allow for it to become a Certified Municipality for Plan Review. All ayes. Carried.*

*Moved by Mr. Ireland, seconded by Mr. Stults to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 4:35 p.m.*

Respectfully submitted,

Sarah Spude-Olson  
Police Department  
Administrative Office Manager

7c1.



# CITY of STURGEON BAY FIRE DEPARTMENT

421 Michigan St  
Sturgeon Bay, WI 54235

7c1.

**Tim Dietman**  
**Assistant Fire Chief**

920-746-2916 Station 920-746-2405 Office  
920-746-2905 FAX  
Email: [tdietman@sturgeonbaywi.org](mailto:tdietman@sturgeonbaywi.org)

TO: The Sturgeon Bay Fire And Police Commission/Sturgeon Bay Common Council  
FROM: Assistant Fire Chief Tim Dietman  
SUBJECT: September 2014 Monthly Fire Report  
DATE: October 15, 2014

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of September 2014.

## CALLS FIRE DEPARTMENT RECEIVED: 111

### CITY CALLS: 101

East Side Calls: 81  
West Side Calls: 20

### Type of Call:

Fire 32  
EMS 79

### COUNTRY CALLS: 10

Town of Sevastopol: 05  
Town of Sturgeon Bay: 04  
Town of Gardner: 01

## INCIDENT TYPE

32 – Medical Non-Emergent	03 – Vehicle Accident	01-Vehicle Fire
47 – Medical Emergent	02 – CO incident	01-Off-Road Vehicle fire
01 – Remove Victim from elevator	04 – Cancelled en route	01-Cooking Fire
01 – Service Call	02- Power Line Down	01-Watercraft Rescue
01 – Excessive Heat non-fire	01-Arching/Shorting	01-Smoke Detector Act. No Fire
01 – Detector activation, no fire	01– Smoke Scare/Odor of Smoke	01-Alarm System act. No Fire
02 – Animal Rescue	02 – Unauthorized Burning	01-Gas Spill
01 – Public service	01 – Good Intent call	01 – Steam, mistaken for smoke
01 – Alarm system sounding due to malfunction		

## CALLS PER DAY:

Monday 18  
Tuesday 19  
Wednesday 09  
Thursday 16  
Friday 18  
Saturday 20  
Sunday 11

**INPECTION REPORT:**

Inspections within the city limits: 242  
Number of violations: 166  
Inspections outside the city limits: 39  
Number of violations: 21  
Total number of inspection hours: 223.75 hours

**SPECIAL REPORTS, ACTIVITIES AND REPAIRS**

**TRUCK/STATION MAINTENANCE:** Firefighters worked on SCBA maintenance and putting new cylinders into service. Replaced rear brake light on Unit 11. Replaced sensors on vehicle exhaust system and balanced system. Installed overhead projector in the Fire Dept. training room. Assisted in Air Bag testing, washed and hung fire hose. Replaced the Deck Gun motor and checked and filled oil on Marine 1.

**TRAINING:** 238.75 hours of training were conducted in September. All shifts went through Aerial operations including Aerial confidence with target location. Firefighters worked on life safety knots including repelling and rigging. Vehicle extrication with Jaws, Vehicle stabilization air bags, auto struts and cribbing. Visited the new skate park and came to an evacuation plan in the large bowl area. Worked on trench rescue with para tech struts and shoring. AC Dietman & FF Montevideo attended a 3 day class in National Child Seat Safety and was certified as child seat installers. Firefighters also went through blood pressure training and defib refresher.

**PUBLIC EDUCATION:** Firefighters attend all of the schools in our district for Fire Prevention. 4K-5 grade all watched a video and listened to a Fire Prevention talk, then returned their homework to be included into drawings for gift cards and Firefighter of the Day that will be held in October.

**OTHER:** Burning permits were given out. Chief Herlache and A/C Dietman worked with Town of Sevastopol on property maintenance issues on 3 properties in the Town of Sevastopol. Also attend budget meeting and other town meetings.



# STURGEON BAY POLICE DEPARTMENT



*The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.*

To: The Honorable Mayor  
Members of the Common Council  
Members of the Police and Fire Commission  
City Administrator Steve McNeil  
Officers of the Sturgeon Bay Police Department  
Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for September, 2014

Date: October 13, 2014

The following is a summary of the Police Department’s activities for the month of September. The activities included are crimes investigated, police service calls handled by department members, arrests completed, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

**Crimes Investigated**

The Department, during the month, investigated a total of 45 crimes.

These crimes can be broken down and classified as follows.

Theft.....	10
Criminal Damage to Property .....	06
Disorderly Conduct.....	07
Bail Jumping .....	01
Harassment.....	04
Battery.....	03
Forgery/Fraud/Scams .....	02
Burglary .....	01
Resist Arrest.....	03
Trespass to Dwelling.....	02
Death Investigations.....	02
Obstruct Police Officer .....	02
Internet Crimes against Children.....	01
Operate Motor Vehicle w/o Owners Consent .....	01

**TOTAL 45**

The above crimes resulted in the loss of \$46,594 to the community, of which \$44,585 has been recovered.

**Arrests**

The Department completed a total of 158 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

**A. Felony Crime Arrest**

Burglary.....	01
Theft.....	01
Operate Motor Vehicle w/o Owners Consent.....	01

**TOTAL 03**

**Felony Warrant Arrests.....**01

**TOTAL 01**

**B. Misdemeanor Crime Arrests**

Disorderly Conduct.....	03
Resist Arrest.....	01
Battery .....	03
Possession of Marijuana .....	01
Bail Jump.....	01
Obstruct Police Officer .....	03
Retail Theft.....	01
Trespass to Dwelling.....	01

**TOTAL 14**

**Wisconsin Probation & Parole Violation Arrests.....**08

**Warrant Arrests.....**03

**TOTAL 11**

**C. Ordinance Violation Arrests**

Disorderly Conduct.....	03
Possession of Drug Paraphernalia.....	01
Obstruct Police Officer .....	01
Sell Alcohol to Underage Person.....	07
Petty Theft .....	01
Possess Tobacco Underage.....	01
Trespass to Land .....	01
Discharge Fireworks .....	02
Animal at Large .....	01
Animal License Required.....	01
Disorderly Conduct with Motor Vehicle.....	01

**TOTAL 20**

**D. Traffic Crime Arrests**

Operating after Driver's License Revoked.....	01
No Driver's License (2 <sup>nd</sup> or more) .....	01
Operating while Intoxicated (2 <sup>nd</sup> or more).....	03

**TOTAL 05**

**E. Traffic Violation Arrests**

Operating a Motor Vehicle While Intoxicated.....	04
Speeding Violations.....	27
Motor Vehicle Registration Violation.....	10
Failure to Obey a Traffic Sign or Signal.....	02
Equipment Violation.....	03
Operating While Driver's License Suspended/Revoked.....	08
No Driver's License.....	04
Fail to Yield.....	02
Operate Left of Centerline.....	01
Inattentive Driving.....	00
Minor Transporting Intoxicants.....	00
Seat Belt Violations.....	26
Driving too Fast for Conditions.....	00
Operate Motor Vehicle in Violation of Absolute Sobriety.....	00
Violate Driver's License Restrictions.....	00
Permit Unauthorized Person to Operate Motor Vehicle.....	00
Miscellaneous Moving Traffic Violations.....	17

**TOTAL 104**

In addition to the preceding arrests, the Department conducted a total of 345 traffic stops during the month and logged 124 violations for various motor vehicle defects and local ordinances and issued 105 written warnings for those violations. A total of 15 parking tickets were issued for parking violations throughout the city.

**Traffic Accidents**

The Department during the month investigated a total of 20 vehicle accidents. These investigations are categorized into four types described below.

A. Motor Vehicle Accidents Involving Fatalities.....	00
B. Motor Vehicle Accidents Involving Injuries.....	02
C. Motor Vehicle Accidents Involving Property Damage..... (greater than \$1,000.00)	17
D. Motor Vehicle Accidents Involving Property Damage..... (less than \$1,000.00)	01

**TOTAL 20**

**Police Service Calls**

Department members handled 426 service calls during the month. These calls consist of both citizen requests for police service as described below (353), crimes investigated (45), traffic accidents investigated (20), and Wisconsin Probation and Parole Assists 08.

A. Traffic and Road Incidents.....	49
------------------------------------	----

This category consists of all assignments involving assists to motorists in distress, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing debris from roadways, and all parking problem complaints.

B. Noise Complaints .....	21
<p style="padding-left: 40px;">These complaints involve private parties, licensed liquor establishments, and parties in public places.</p>	
C. Sick and Injured Persons .....	15
<p style="padding-left: 40px;">Assistance rendered to the Ambulance Service and sick or injured persons. (Of these calls 03 required the commitment of citizens to a Mental Health Facility for mental or substance abuse problems.)</p>	
D. Alarms .....	24
<p style="padding-left: 40px;">Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.</p>	
E. Complaints Involving Animals .....	49
<p style="padding-left: 40px;">Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.</p>	
F. Civil Disputes .....	11
<p style="padding-left: 40px;">Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.</p>	
G. Escorts .....	02
<p style="padding-left: 40px;">Transporting citizens, money escorts for area financial institutions, funerals, and for area industry.</p>	
H. Civil Assistance Rendered.....	06
<p style="padding-left: 40px;">This category is broad and involves such services as auto and home lockouts, emergency notifications, attempts to locate people, retrieve personal property, and registration assistance.</p>	
I. Assistance Rendered to Other Agencies .....	07
<p style="padding-left: 40px;">Includes assistance to other law enforcement and government agencies.</p>	
J. Suspicious Person.....	21
<p style="padding-left: 40px;">Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of other people.</p>	
K. Suspicious Motor Vehicles.....	16
<p style="padding-left: 40px;">Complaints of occupied, unoccupied, abandoned, and junked motor vehicles.</p>	
L. Liquor Establishments .....	01
<p style="padding-left: 40px;">Officers conducting compliance checks and investigations concerning problems with customers.</p>	
M. Fights or Brawls .....	01
<p style="padding-left: 40px;">Complaints of persons fighting where no criminal arrests were made.</p>	

N. Self-Initiated Field Activity ..... 22

All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.

O. Juvenile Problems..... 16

Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.

P. Miscellaneous Incidents ..... 74

Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes unfounded 9-1-1 calls investigated by Department members during the month.

Q. Welfare Checks ..... 13

Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

R. Gas Drive Off..... 05

Routine non-theft investigations where a motorist drove away without paying for their gas. Typically involves a driver error, store employee error or credit card reader error.

**TOTAL 353**

**Department Mileage and Fuel Consumption**

Officers patrolled a total of 13,076 miles with department vehicles, consuming 1,140 gallons of fuel. The fleet averaged 11.5 miles per gallon of fuel during the month.

**Department Training**

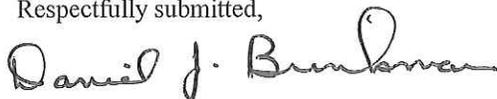
Officers Steve South and Chad Mielke provided monthly training to 6 members of the Lakeshore Police Explorers, Post 9368. Two officers completed an 8 hours course titled, "Beyond the Cones." One officer completed an 8 hour course regarding On-Line Chat Investigations. One officer completed week one of five weeks at the Wisconsin Command College, Certified Public Manager Program and one officer completed a 16 hour course in Crisis Intervention.

**Public Education**

No public education in the month of September.

Also, please see the attached 2014 Seatbelt High Visibility Enforcement program (CLICK IT OR TICKET) report. The report was prepared by Sgt. Chad Hougaard who also managed the program for the Sturgeon Bay Police Department.

Respectfully submitted,



Captain Daniel J. Brinkman



<!--[if vml]--><!--[endif]-->

The Sturgeon Bay Police Department has completed their 2014 Seatbelt High Visibility Enforcement program, which is funded through a grant from the Wisconsin Department of Transportation, Bureau of Transportation Safety. The program ran in coordination with deputies from the Door County Sheriff's Department, with each agency providing two officers dedicated to traffic enforcement for each four hour deployment. The deployments occurred between May 1 and September 30.

The results of the Sturgeon Bay Police Department's portion of the program are as follows:

- 277 traffic stops were made during 158 hours of deployments.
- Officers averaged a traffic stop every 34 minutes.
- 175 traffic citations were issued
  - 22 Seatbelt
  - 17 Speeding
  - 1 OWI (operate while intoxicated)
  - 5 OAR and OWS (operate after revocation or suspension)
  - 8 Vehicle registration
  - 22 Miscellaneous violations (i.e.: stop sign / no insurance)
- 138 traffic warnings were issued:
  - 84 Speeding
  - 23 Vehicle registration
  - 18 Vehicle equipment
  - 13 Miscellaneous violations
- 4 non-traffic arrests from the stops:
  - 3 Obstructing an officer (criminal charge)
  - 1 Probation & Parole Hold

Posted by [Sturgeon Bay Police Department](#) at 10:37 AM

+1 Recommend this on Google

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[Home](#)

[Older Post](#)

This afternoon around 12:15pm, a jogger was bitten by a dog on a Michigan Street sidewalk in the area of Huehns Funeral Home and the old Sal...



**Officers Investigate Thefts At Restore**

On August 27, 2014 at 12:55 PM, Officers were dispatched to the Restore building for a theft. Upon arrival Officers learned that someone ...



2014 Seatbelt High Visibility Enforcement summary  
The Sturgeon Bay Police Department has completed their 2014 Seatbelt High Visibility Enforcement program, which is funded through ...



**7 Businesses Cited For Sale of Alcohol To Underage Person**

On Friday, September 19, 2014 an officer with the Sturgeon Bay Police Department conducted an alcohol compliance check of the local busin...



**Sturgeon Bay Police Firework Safety Tips and Warning!**

The Sturgeon Bay Police would like to remind everyone if you are planning on lighting fireworks off this weekend remember to abide by Wisc...



**Sturgeon Bay Man Arrested After Foot Chase**

On August 30, 2014 at 1:00 AM, Officers were on foot patrol downtown when they observed a 26 year old Sturgeon Bay man inside a bar downt...

**Join Now The Lakeshore Police Explorer Post 9368!**

If your 14 to 20 years old in High School and are interested in becoming a Police Officer we are looking for you! The Lakeshore Police E...



**COMMUNITY NOTIFICATION OF REGISTERED SEX OFFENDER**

Daniel Chagnon Age 41 M/W 6'0 180lbs, Blonde hair, Blue eyes. 948.02(1): 1st Degree Sexual Assault of Child, Child Abuse In...



**Halloween Trick or Treat Hours & Safety Tips**

Halloween is this Wednesday, October 31, 2012. Trick or Treating hours will be from 4PM to 7PM. We urge all who are trick or treating ...



**Officers Investigate Counterfeit Money**

On May 15, 2013 at 12:07 PM, Officers were dispatched to Baylake Bank for a Forgery complaint. Upon arrival Officers found that a man had...

[Blog Archive](#)

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF SEPTEMBER

September-14	YEAR TO DATE		September-14	YEAR TO DATE
5	8	ONE FAMILY DWELLINGS	75,400	1,388,360
0	0	TWO FAMILY DWELLINGS	-----	-----
1	1	MULTIPLE FAMILY DWELLINGS	500,000	500,000
4	11	MANUFACTURED HOME	180,000	263,950
0	0	C.B.R.F.	-----	-----
1	6	RESIDENTIAL ADDITIONS	14,000	139,700
4	43	RESIDENTIAL ALTERATIONS	47,500	822,575
2	12	RESIDENTIAL GARAGES/CARPORTS	87,000	338,160
0	1	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	1,000
0	2	RESIDENTIAL STORAGE BUILDINGS	-----	9,000
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
3	6	NEW COMMERCIAL BUILDINGS	1,887,628	3,223,705
0	2	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	22,000
0	3	NON-RESIDENTIAL ADDITIONS	-----	1,585,000
3	30	NON-RESIDENTIAL ALTERATIONS	137,000	1,485,704
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
23	125	<b>TOTAL ESTIMATED COST OF CONSTRUCTION</b>	<b>\$3,608,528</b>	<b>\$9,779,154</b>
September-14	YEAR TO DATE	TOTAL PERMITS ISSUED	September-14	YEAR TO DATE
23	125	BUILDING PERMITS	2,708	17,415
24	114	ELECTRICAL PERMITS	2,077	9,468
24	84	PLUMBING PERMITS	2,483	6,822
12	51	HEATING PERMITS	1,425	6,275
5	140	SIGN PERMITS	190	4,630
1	1	MISCELLANEOUS PERMITS	25	25
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
1	3	EARLY STARTS	100	300
7	18	EROSION CONTROL	925	2,214
0	0	STATE PLAN APPROVALS	-----	-----
6	7	PARK & PLAYGROUND PAYMENTS	6,300	6,600
9	13	WISCONSIN PERMIT SEALS	315	455
1	5	ZONING BOARD OF APPEALS APPLICATIONS	300	1,500
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-----	-----
1	5	PLAN COMMISSION - CONDITIONAL USES	300	1,500
0	2	CERTIFIED SURVEY MAP REVIEWS	-----	60
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	1	RESIDENTIAL OCCUPANCY FEES	-----	50
1	8	COMMERCIAL OCCUPANCY FEES	850	1,150
0	0	PIER PERMIT	-----	-----
1	4	DEMOLITION	25	100
0	0	REINSPECTION FEE	-----	-----
		ADMIN FEE	920	2,535
<b>TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER</b>			<b>\$18,943.00</b>	<b>\$61,099.00</b>

Cheryl Nault  
Building Inspection Dept.

**SEPTEMBER 2014 BANK RECONCILIATION**

**CHECKING ACCOUNTS**

**INVESTMENT ACCOUNTS**

GENERAL FUND	WDF	SNAP	GENERAL/CAPITAL FUND
BAYLAKE	BAYLAKE	BAYLAKE	INVESTMENTS
PRIOR G/L BALANCE	4,387,620.51	100,586.89	4,453.09
REVENUE	2,464,460.02	14,114.13	733.00
DISBURSEMENTS	4,021,723.82	0.00	53.55
AMOUNT IN TRANSIT	548.83	0.00	0.00
ADJUSTMENTS	27,000.95	0.00	0.00
ENDING BALANCE	2,856,808.83	114,701.02	5,132.54

BANK BALANCE	2,865,664.57	114,701.02	5,132.54
LESS OUTS. CHECKS	8,855.74		0.00
	2,856,808.83	114,701.02	5,132.54

**SAVINGS ACCOUNTS**

GENERAL FUND	GENERAL FUND	TIF #1 DEBT	WDF	CAPITAL - BUILDING DEBT	TIF #3 DEBT	TIF #3 CONSTRUCTION
STATE - #2	BAYLAKE BANK - MMBI	STATE - #11	STATE - #4	STATE - #9	STATE - #08	STATE - #14
PRIOR G/L BALANCE	2,817,848.99	20,481.13	512,586.39	116,194.60	5,953.63	509,637.47
REVENUE	2,329,612.39	0.71	154,101.70	7.72	0.40	144,545.10
DISBURSEMENTS	2,507,717.51	265.13	494,001.35	0.00	0.00	131,256.25
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	2,639,743.87	20,216.71	172,686.74	116,202.32	5,954.03	522,926.32
BANK BALANCE	2,639,743.87	20,216.71	172,686.74	116,202.32	5,954.03	522,926.32

TIF #2	TIF #2	TIF #2 DEBT	TIF #2 AMENDED AREA	TIF #2 AMENDED AREA	TIF #2 AMENDED AREA	TIF #2-CAPITAL MAINT.	TIF #2 WFRDA DEBT RES.
BAYLAKE - MMBI	STATE - #3	STATE - #10	CONST. - STATE - #06	CAP. INT. - STATE - #7	STATE - #15	STATE - #13	
PRIOR G/L BALANCE	3,724.62	11,407.62	399,280.90	63,097.47	25,247.47	117,740.88	
REVENUE	0.16	135,941.41	1,780,566.61	4.12	62,544.62	7.70	
DISBURSEMENTS	0.00	65,671.48	1,937,192.47	3,597.33	85,321.93	6,026.50	
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
ENDING BALANCE	3,724.78	81,677.55	242,655.04	59,504.26	2,470.16	111,722.08	
BANK BALANCE	3,724.78	81,677.55	242,655.04	59,504.26	2,470.16	111,722.08	

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10/9/2014

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

7c5.

FOR FUND: GENERAL FUND  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	VARI-	FISCAL	YEAR	FISCAL	YEAR-TO-DATE	VARI-
	BUDGET	ACTUAL	ANCE					
REVENUES	892,909.02	170,069.38	(80.9)	10,714,905.00	7,419,134.39	(30.7)		
GENERAL FUND	892,909.02	170,069.38	(80.9)	10,714,905.00	7,419,134.39	(30.7)		
TOTAL REVENUES	892,909.02	170,069.38	(80.9)	10,714,905.00	7,419,134.39	(30.7)		
EXPENSES								
GENERAL FUND	48,125.67	268,643.37	(458.2)	577,505.00	468,835.59	18.8		
MAYOR	1,024.19	917.72	10.3	12,290.00	8,753.98	28.7		
CITY COUNCIL	4,477.93	4,327.53	3.3	53,735.00	40,680.22	24.2		
LAW/LEGAL	5,000.00	4,684.00	6.3	60,000.00	28,942.10	51.7		
CITY CLERK-TREASURER	31,209.23	25,755.91	17.4	374,510.00	250,856.07	33.0		
ADMINISTRATION	12,622.54	10,534.13	16.5	151,470.00	101,170.41	33.2		
COMPUTER	4,283.36	2,575.00	39.8	51,400.00	29,653.24	42.3		
CITY ASSESSOR	8,364.24	6,613.48	20.9	100,370.00	66,615.64	33.6		
BOARD OF REVIEW	139.19	0.00	100.0	1,670.00	538.30	67.7		
BUILDING/ZONING CODE ENFORCEMENT	5,179.60	4,012.96	22.5	62,155.00	34,605.93	44.3		
MUNICIPAL SERVICES ADMIN.	18,117.97	15,582.01	13.9	217,415.00	147,150.54	32.3		
PUBLIC WORKS ADMINISTRATION	19,965.06	17,182.91	13.9	239,580.00	163,905.00	31.5		
ELECTIONS DEPARTMENT	1,727.54	99.28	94.2	20,730.00	12,931.35	37.6		
CITY HALL	12,374.65	16,903.71	(36.5)	148,495.00	102,668.01	30.8		
INSURANCE	29,130.44	25,035.00	14.0	349,565.00	278,199.64	20.4		
GENERAL EXPENDITURES	128,519.63	67,553.48	47.4	1,542,235.00	117,959.38	92.3		
POLICE DEPARTMENT	31,569.67	26,606.86	15.7	378,835.00	249,330.85	34.1		
PATROL BOAT	1,064.18	1,719.26	(61.5)	12,770.00	4,500.57	64.7		
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.0		
POLICE DEPARTMENT/PATROL	152,875.92	141,492.68	7.4	1,834,510.00	1,222,741.97	33.3		
POLICE DEPT. / INVESTIGATIONS	10,830.03	8,615.17	20.4	129,960.00	92,248.87	29.0		
FIRE DEPARTMENT	149,876.79	139,375.50	7.0	1,798,520.00	1,212,478.68	32.5		
STORM SEWERS	3,152.95	4,390.32	(39.2)	37,835.00	26,365.88	30.3		
SOLID WASTE MGMT/SPRING/FALL	4,677.94	1,289.11	72.4	56,135.00	10,793.44	80.7		
COMPOST/SOLID WASTE SITE	2,675.85	145.28	94.5	32,110.00	13,912.54	56.6		
STREET SWEEPING	3,194.19	5,103.85	(59.7)	38,330.00	26,324.59	31.3		
WEED ABATEMENT	572.10	332.52	41.8	6,865.00	2,623.89	61.7		
ROADWAYS/STREETS	13,213.78	15,161.75	(14.7)	158,565.00	141,031.03	11.0		
SNOW REMOVAL	17,067.51	3,182.64	81.3	204,810.00	154,760.69	24.4		
STREET SIGNS AND MARKINGS	4,921.28	1,826.33	62.8	59,055.00	39,171.41	33.6		
CURB/GUTTER/SIDEWALK	1,247.52	7,329.38	(487.5)	14,970.00	16,535.67	(10.4)		
STREET MACHINERY	15,873.79	9,970.91	37.1	190,485.00	117,768.30	38.1		
CITY GARAGE	4,845.06	4,197.72	13.3	49,140.00	47,880.21	17.6		
CELEBRATION & ENTERTAINMENT	3,831.28	877.02	77.1	45,975.00	41,951.88	8.7		
HIGHWAYS - GENERAL	42,695.87	31,811.91	25.4	512,350.00	294,817.78	42.4		
PARK & RECREATION ADMIN	8,439.22	9,135.04	(8.2)	101,270.00	81,666.58	19.3		
PARKS AND PLAYGROUNDS	33,812.23	29,239.27	13.5	405,745.00	292,843.34	27.8		
BALLFIELDS	2,747.52	1,269.84	53.7	32,970.00	19,950.29	39.4		
ICE RINKS	721.69	0.00	100.0	8,660.00	4,622.35	46.6		
BEACHES	216.27	0.00	100.0	2,595.00	0.00	100.0		

7c5.

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI- ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE %
MUNICIPAL DOCKS	4,037.54	4,485.00	(11.0)	48,450.00	21,853.83	54.8
WATER WEED MANAGEMENT	8,249.63	6,084.45	26.2	98,995.00	58,534.93	40.8
WATERFRONT PARKS & WALKWAYS	5,409.62	7,681.35	(41.9)	64,915.00	49,357.81	23.9
EMPLOYEE BENEFITS	2,108.35	1,195.97	43.2	25,300.00	12,279.69	51.4
PUBLIC FACILITIES	6,320.42	0.00	100.0	75,845.00	57,347.87	24.3
BOARDS AND COMMISSIONS	55.86	0.00	100.0	670.00	280.02	58.2
COMMUNITY & ECONOMIC DEVLPMT	26,345.48	14,937.62	43.3	316,145.00	224,984.11	28.8
TOTAL EXPENSES	892,910.78	947,877.24	(6.1)	10,714,905.00	6,392,424.47	40.3
TOTAL FUND REVENUES	892,909.02	170,069.38	(80.9)	10,714,905.00	7,419,134.39	(30.7)
TOTAL FUND EXPENSES	892,910.78	947,877.24	(6.1)	10,714,905.00	6,392,424.47	40.3
SURPLUS (DEFICIT)	(1.76)	(777,807.86)	3528.4	0.00	1,026,709.92	100.0

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES	132,239.63	96,495.40	(27.0)	1,586,875.00	1,562,835.27	(1.5)
TOTAL REVENUES	132,239.63	96,495.40	(27.0)	1,586,875.00	1,562,835.27	(1.5)
EXPENSES						
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
COMPUTER	1,083.34	241.81	77.6	13,000.00	4,717.35	63.7
CITY ASSESSOR	833.34	0.00	100.0	10,000.00	0.00	100.0
MUNICIPAL SERVICES ADMIN.	666.67	0.00	100.0	8,000.00	2,990.00	62.6
CITY HALL	0.00	0.00	0.0	0.00	19,474.58	100.0
GENERAL EXPENDITURES	833.34	0.00	100.0	10,000.00	349,817.57	(3398.1)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.0
PATROL	3,815.00	0.00	100.0	45,780.00	43,045.62	5.9
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.0
FIRE DEPARTMENT	10,500.02	725.00	93.0	126,000.00	115,299.90	8.4
STORM SEWERS	6,666.67	171.46	97.4	80,000.00	56,018.53	29.9
SOLID WASTE MGMT/REFUSE/RECYCL	0.00	0.00	0.0	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.0
ROADWAYS/STREETS	55,291.68	189,504.24	(242.7)	663,500.00	358,342.74	45.9
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.0
CURB/GUTTER/SIDWALK	27,207.92	107,187.83	(293.9)	326,495.00	108,012.20	66.9
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	21,666.68	222,408.00	(926.4)	260,000.00	231,976.00	10.7
BALLFIELDS	416.67	0.00	100.0	5,000.00	4,487.00	10.2
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.0
BEACHES	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL DOCKS	0.00	0.00	0.0	0.00	0.00	0.0
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	541.68	0.00	100.0	6,500.00	4,156.80	36.0
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.0
PUBLIC FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY & ECONOMIC DEVLPMNT	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	129,523.01	520,238.34	(301.6)	1,554,275.00	1,298,338.29	16.4
TOTAL FUND REVENUES	132,239.63	96,495.40	(27.0)	1,586,875.00	1,562,835.27	(1.5)
TOTAL FUND EXPENSES	129,523.01	520,238.34	(301.6)	1,554,275.00	1,298,338.29	16.4
SURPLUS (DEFICIT)	2,716.62	(423,742.94)	(5698.1)	32,600.00	264,496.98	711.3

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
CABLE TV / GENERAL	10,333.34	0.00	100.0	124,000.00	96,855.47	(21.8)
TOTAL REVENUES	10,333.34	0.00	100.0	124,000.00	96,855.47	(21.8)
EXPENSES						
CABLE TV / GENERAL	8,631.32	4,785.00	44.5	103,575.00	50,814.54	50.9
TOTAL EXPENSES	8,631.32	4,785.00	44.5	103,575.00	50,814.54	50.9
TOTAL FUND REVENUES	10,333.34	0.00	100.0	124,000.00	96,855.47	(21.8)
TOTAL FUND EXPENSES	8,631.32	4,785.00	44.5	103,575.00	50,814.54	50.9
SURPLUS (DEFICIT)	1,702.02	(4,785.00)	(381.1)	20,425.00	46,040.93	125.4

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
TID DISTRICT #2	125,787.77	1,276,048.28	914.4	1,509,453.00	2,860,128.47	89.4
TOTAL REVENUES	125,787.77	1,276,048.28	914.4	1,509,453.00	2,860,128.47	89.4
EXPENSES						
TID DISTRICT #2	237,868.79	2,243,540.90	(843.1)	2,854,425.00	2,656,223.96	6.9
TOTAL EXPENSES	237,868.79	2,243,540.90	(843.1)	2,854,425.00	2,656,223.96	6.9
TOTAL FUND REVENUES	125,787.77	1,276,048.28	914.4	1,509,453.00	2,860,128.47	89.4
TOTAL FUND EXPENSES	237,868.79	2,243,540.90	(843.1)	2,854,425.00	2,656,223.96	6.9
SURPLUS (DEFICIT)	(112,081.02)	(967,492.62)	763.2	(1,344,972.00)	203,904.51	(115.1)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
TID #1 DISTRICT	42,538.51	14.48	(99.9)	510,462.00	510,192.07	0.0
TOTAL REVENUES	42,538.51	14.48	(99.9)	510,462.00	510,192.07	0.0
EXPENSES						
TID #1 DISTRICT	41,166.75	0.00	100.0	494,001.00	494,001.35	0.0
TOTAL EXPENSES	41,166.75	0.00	100.0	494,001.00	494,001.35	0.0
TOTAL FUND REVENUES	42,538.51	14.48	(99.9)	510,462.00	510,192.07	0.0
TOTAL FUND EXPENSES	41,166.75	0.00	100.0	494,001.00	494,001.35	0.0
SURPLUS (DEFICIT)	1,371.76	14.48	(98.9)	16,461.00	16,190.72	(1.6)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
TID #3 DISTRICT	18,960.19	45.87	(99.7)	227,522.00	171,366.37	(24.6)
TOTAL REVENUES	18,960.19	45.87	(99.7)	227,522.00	171,366.37	(24.6)
EXPENSES						
TID #3 DISTRICT	19,907.45	131,256.25	(559.3)	238,889.00	164,236.96	31.2
TOTAL EXPENSES	19,907.45	131,256.25	(559.3)	238,889.00	164,236.96	31.2
TOTAL FUND REVENUES	18,960.19	45.87	(99.7)	227,522.00	171,366.37	(24.6)
TOTAL FUND EXPENSES	19,907.45	131,256.25	(559.3)	238,889.00	164,236.96	31.2
SURPLUS (DEFICIT)	(947.26)	(131,210.38)	3751.5	(11,367.00)	7,129.41	(162.7)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES	427,940.00	0.00	100.0	5,135,280.00	30,000.00	(99.4)
TID #4 DISTRICT	427,940.00	0.00	100.0	5,135,280.00	30,000.00	(99.4)
TOTAL REVENUES	427,940.00	0.00	100.0	5,135,280.00	30,000.00	(99.4)
EXPENSES	383,125.10	31,697.49	91.7	4,597,501.00	120,012.67	97.3
TID #4 DISTRICT	383,125.10	31,697.49	91.7	4,597,501.00	120,012.67	97.3
TOTAL EXPENSES	383,125.10	31,697.49	91.7	4,597,501.00	120,012.67	97.3
TOTAL FUND REVENUES	427,940.00	0.00	100.0	5,135,280.00	30,000.00	(99.4)
TOTAL FUND EXPENSES	383,125.10	31,697.49	91.7	4,597,501.00	120,012.67	97.3
SURPLUS (DEFICIT)	44,814.90	(31,697.49)	(170.7)	537,779.00	(90,012.67)	(116.7)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL				
REVENUES						
REVOLVING LOAN FUND (STATE)	812.52	1,270.88	56.4	9,750.00	11,697.78	19.9
TOTAL REVENUES	812.52	1,270.88	56.4	9,750.00	11,697.78	19.9
EXPENSES						
REVOLVING LOAN FUND (STATE)	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
TOTAL EXPENSES	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
TOTAL FUND REVENUES	812.52	1,270.88	56.4	9,750.00	11,697.78	19.9
TOTAL FUND EXPENSES	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
SURPLUS (DEFICIT)	(170.82)	1,270.88	(843.9)	(2,050.00)	(23,302.22)	1036.6

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2014

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARIANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARIANCE %
REVENUES						
SOLID WASTE ENTERPRISE FUND	41,171.69	40,410.13	(1.8)	494,060.00	376,983.11	(23.6)
TOTAL REVENUES	41,171.69	40,410.13	(1.8)	494,060.00	376,983.11	(23.6)
EXPENSES						
SOLID WASTE ENTERPRISE FUND	40,095.09	73,094.59	(82.3)	481,140.00	328,963.47	31.6
TOTAL EXPENSES	40,095.09	73,094.59	(82.3)	481,140.00	328,963.47	31.6
TOTAL FUND REVENUES	41,171.69	40,410.13	(1.8)	494,060.00	376,983.11	(23.6)
TOTAL FUND EXPENSES	40,095.09	73,094.59	(82.3)	481,140.00	328,963.47	31.6
SURPLUS (DEFICIT)	1,076.60	(32,684.46)	(3135.8)	12,920.00	48,019.64	271.6

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	MUNICIPAL REPORT TOTALS				FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
	FOR 9 PERIODS ENDING SEPTEMBER 30, 2014	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE			
TOTAL MUNICIPAL REVENUES	1,692,692.67	1,584,354.42	(6.4)	20,312,307.00	13,039,192.93	(35.8)	
TOTAL MUNICIPAL EXPENSES	1,754,211.63	3,952,489.81	(125.3)	21,050,511.00	11,540,015.71	45.1	
SURPLUS (DEFICIT)	(61,518.96)	(2,368,135.39)	3749.4	(738,204.00)	1,499,177.22	(303.0)	

7d.

7d.

**BEVERAGE OPERATOR LICENSE**

1. Cordier, Dakota L.
2. Hanson, Brittany M.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend the City undergoes the process that would allow for it to become a Certified Municipality for Plan Review.

Respectfully submitted,  
COMMUNITY PROTECTION AND SERVICES COMMITTEE  
By: Richard Wiesner, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 9, 2014

\* \* \* \* \*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_, seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

EXECUTIVE SUMMARY

Title: Certified Municipality for Plan Review

Background: Under state and local regulations, property owners must submit construction plans and obtain building permits prior to commencing most construction work. For commercial projects (basically everything other than single-family and two-family dwellings) the Wisconsin Department of Safety and Professional Services (SPS) must review and approve the plans before the local building inspector can issue the permits.

Per SPS 361.60 of the Wisconsin Administrative Code, there is an option for local municipalities to become certified to perform some of the required plan reviews, rather than the state. Currently, the City of Sturgeon Bay is just certified for inspections, but there has been interest here to become a certified municipality for building plan review. Many of the other communities in Door County are certified for plan review and several local architects and builders have suggested that Sturgeon Bay become certified.

A certified municipality for plan review is able to provide plan reviews just like the State for the following projects:

- A. New buildings containing less than 50,000 cu. ft. total volume;
- B. Additions to existing buildings where the total volume after construction of the addition is less than 50,000 cu. ft.;
- C. Additions to existing buildings containing no more than 2,500 sq. ft., no more than one floor level, 18-foot maximum roof span and 12-foot maximum exterior wall height; and
- D. Alterations to existing building where the area of altered space is less than 100,000 cu. ft. of total volume.

Larger projects would still require the plan review by SPS.

The advantage of the local plan review is that it usually can be completed in a quicker period of time. The rules and requirements do not change, but it is anticipated that the local plan reviewer would be more accessible than SPS for consultations, explanations, and the like when problems arise with any submitted building plans.

If Sturgeon Bay is to become a certified municipality for plan review, it must have a certified plan reviewer. Independent Inspections is the City's contracted building inspector and they have certified plan reviewers, so the City will qualify. The procedure to become certified is to send SPS a written request and an ordinance adopting the state building codes. Sturgeon Bay already has adopted the state building code, but needs to update the ordinance to properly reference the correct Wisconsin Administrative Code sections.

Fiscal impact: The fee for the plan review would go to the local plan reviewer rather than the state. Independent Inspections currently follows the fee schedule set by the state, so there would be no financial impact to the applicant (builders, architects, and property owners). The plan review fee would still follow the split specified in the City's contract with Independent Inspections, so 15% of the fee is retained by City and 85% going to Independent Inspections. The City will receive some modest income from becoming a certified municipality for plan review.

Recommendation: Approve becoming a Certified Municipality for Plan Review and submit written request to the state and ordinance amendment.

Prepared by:   
Martin Olejniczak  
Community Development Director

10-6-14  
Date

Reviewed by:   
Stephen McNeil  
City Administrator

10-6-14  
Date

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend the Common Council to approve the following:

- 1. **Conditional Acceptance of the surrender of the Combination Class B Liquor License from WHG Development Company, LLC.**
- 2. **Conditional issuance of the Combination Class B Liquor License to Will Estes, LLC to serve the property at 129 Madison Avenue.**
- 3. **The above two items are conditioned upon Will Estes, LLC receiving consent of the WRA and the Common Council for assignment of the development contract serving the property, and a signed amendment which eliminates any food and beverage limitations affecting other West Side properties by December 1, 2014.**

Respectfully submitted,  
COMMUNITY PROTECTION AND SERVICES COMMITTEE  
By: Richard Wiesner, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 9, 2014

\* \* \* \* \*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_, seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.