



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, OCTOBER 7, 2014
12:00 p.m. NOON
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
 2. Pledge of Allegiance.
 3. Roll call.
 4. Adoption of agenda.
 5. Proclamation for Garrett Kugel for achieving the rank of Eagle Scout.
 6. Presentation from WPPI regarding “Stronger together: Sturgeon Bay and the WPPI Energy membership.”
 7. Consideration of the following bills: General Fund – \$137,489.80, Capital Fund - \$94,412.48, Cable TV - \$6,675.00, TID #2 - \$688.00, TID #4 - \$713.00 and Solid Waste Enterprise Fund - \$3,862.93 for a grand total of \$243,841.21. [roll call]
 8. **CONSENT AGENDA**
- * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
- * a. Approval of 9/16/14 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 9/9/14
 - (2) Community Protection & Services Committee – 9/11/14
 - (3) Waterfront Redevelopment Authority – 9/15/14
 - (4) Aesthetic Design & Site Plan Review Board – 9/15/14
 - (5) City Plan Commission – 9/17/14
 - (6) Zoning Board of Appeals – 9/23/14
 - (7) Joint Park & Recreation Committee/Board
 - * c. Consideration of: Approval of Beverage Operator licenses.
 - * d. Consideration of: Request from Miller Art Museum to serve wine at a private event on November 1, 2014 after the library is closed
 - * e. City Plan Commission recommendation re: Vacate the easterly 20 feet and the westerly 20 feet of Ithaca Avenue from Juniper Street north to the end.
 - * f. Joint Park & Recreation Committee/Board recommendation re: Approve the request to allow dogs in Sawyer Park for the Bark for Life Event on April 25, 2015.

9. **Mayoral appointments.**
10. **Resolution re: Seasonal Merchant Fees.**
11. **Resolution re: Borrow \$146,631.60 from State of Wisconsin Board of Commissioners of Public Lands with an interest rate of 3% and a payback period of 5 years.**
12. **Resolution re: 2014 Appropriations Amendment for General Fund. (2/3 vote = 5 votes)**
13. **Consideration of: Proposal for Engineering and Surveying Services for Egg Harbor Road final design.**
14. **Committee Chairperson Reports:**
 - a. **City Plan Commission**
 - b. **Finance/Purchasing & Building Committee**
 - c. **Park & Recreation Committee**
15. **Public comment on non-agenda items.**
16. **Mayor's comments.**
17. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

10-3-14

Time:

12:00 pm

By:

JM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

7.

7.

INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
REVENUE				
02206	BAY MARINE	2014 DOCKAGE	01-000-000-46750	-336.00
COUNTRY	CVF MAPLE LLC	CVF/ 09/20/14 MARKET REIMB	01-000-000-21595	10.00
IDLEWILD	IDLEWILD HERBS	IDLEWILD/09/20/14 MARKET REIMB	01-000-000-21595	25.00
R0000095	MIKE FELHOFER	FELHOFER/MOVING PERMT DEP RFND	01-000-000-23167	500.00
R0000984	CHARLES BORDEAU	BORDEAU 09/13/14 MARKET REIMB	01-000-000-21595	40.00
R0000984		BORDEAU/09/20/14 MARKET REIMB	01-000-000-21595	12.00
R0000984		BORDEAU/09/27/14 MARKET REIMB	01-000-000-21595	18.00
R0000985	SULLYS THUMBS UP PRODUCE	SULLYS 09/13/14 MARKET REIMB	01-000-000-21595	65.00
R0000985		SULLYS/09/20/14 MARKET REIMB	01-000-000-21595	73.00
R0000985		SULLYS 09/27/14 MARKET REIMB	01-000-000-21595	39.00
R0000991	SPERBER FARMS	SPERBER 09/13/14 MARKET REIMB	01-000-000-21595	9.00
R0000991		SPERBER 09/27/14 MARKET REIMB	01-000-000-21595	16.00
R0001001	RENARDS CHEESE	RENARDS 09/13/14 MARKET REIMB	01-000-000-21595	68.00
R0001074	RANDALL MANGES	MANGES/09/20/14 MARKET REIMB	01-000-000-21595	19.00
R0001074		MANGES 09/27/14 MARKET REIMB	01-000-000-21595	9.00
R0001080	YVONNE TANCK	TANCK 09/13/14 MARKET REIMB	01-000-000-21595	10.00
R0001080		TANCK/09/27/14 MARKET REIMB	01-000-000-21595	25.00
R0001123	D.C CUSTOM MEATS	DC MEATS 09/13/14 MARKET REIMB	01-000-000-21595	45.00
R0001127	CLARIO FARMS	CLARIO 09/13/14 MARKET REIMB	01-000-000-21595	41.00
R0001128	MALVITZ FARMS	MALVITZ 09/13/14 MARKET REIMB	01-000-000-21595	30.00
R0001224	GARY COMBS	INDEPEND LVNG/SUNSET SEC RFND	01-000-000-23162	50.00
R0001226	TOM & CATHY ECKERS	WAGNER/SAWYER SEC DEP REFND	01-000-000-23162	50.00
R0001227	JOHANNA JACKSON	JACKSON/MARTIN PRK SEC REFND	01-000-000-23162	50.00
R0001228	DEB CIHLAR	CIHLAR/OTUMBA PRK SEC REFND	01-000-000-23162	50.00
R0001229	MIKE OR LINDA LE CLAIR	LE CLAIR/ PUBLIC HRING SIGN RFN	01-000-000-23168	50.00
THORP	PAT THORP	THORP/09/20/14 MARKET REIMB	01-000-000-21595	41.00
THORP		THORP/ 09/27/14 MARKET REIMB	01-000-000-21595	12.00
TOTAL REVENUE				1,021.00
TOTAL GENERAL FUND				1,021.00
MAYOR				
04975	ECONO FOODS	COUNTY OFFICIALS MEETING	01-100-000-54999	102.91
17700	QUILL CORPORATION	AWARD FRAMES	01-100-000-54999	199.90
FIRST	FIRST NATIONAL BANK OF OMAHA	BAKERY	01-100-000-54999	28.40
TOTAL				331.21
TOTAL MAYOR				331.21
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	AUG '14 LEGAL- GEN MATTERS	01-110-000-55010	5,507.00
16555		AUG '14 TRAFFIC MATTERS	01-110-000-55010	1,063.00
BUELOW	BUELOW, VETTER, BUIKEMA,	JUNE '14 SPECIAL COUNSEL	01-110-000-57900	477.00
TOTAL				7,047.00
TOTAL LAW/LEGAL				7,047.00

INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
03330	VALERIE CLARIZIO	CLARIZIO/ MEAL & LODGING EXP	01-115-000-55600	146.21
13875	MUNICIPAL CODE CORP	ORDINANCE SUPPLEMENT	01-115-000-57050	919.54
13875		FREIGHT	01-115-000-57050	13.14
17700	QUILL CORPORATION	LAMINATING POUCHES	01-115-000-51950	19.28
20081	TARGET BANK	3 USB	01-115-000-51950	37.02
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	BINDERS/PENS/DIVIDERS	01-115-000-51950	74.49
BUBRICKS		BINDERS	01-115-000-51950	23.72
BUBRICKS		CREDIT RETURN BINDERS	01-115-000-51950	-46.92
DC PRINT	DC PRINTING	100 PO BOOKS	01-115-000-51600	480.00
FIRST	FIRST NATIONAL BANK OF OMAHA	REINHARDT/LODGING WMCA CONF	01-115-000-55600	140.00
FIRST		WISLINE UNEMP TRNING/CLARIZIO	01-115-000-55600	27.00
TOTAL				1,833.48
TOTAL CITY CLERK-TREASURER				1,833.48
COMPUTER				
03101	CDW GOVERNMENT, INC.	COMPUTER CABLES	01-125-000-54999	95.43
03101		1 EXTERNAL DVD ROM -PD	01-125-000-55500	27.10
03101		WIRELESS USB PC VIDEO/AUDIO	01-125-000-54999	112.41
TOTAL				234.94
TOTAL COMPUTER				234.94
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	10/07/14 CONTRACT	01-130-000-55010	1,245.83
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSTD OFFICE SUPPLIES	01-130-000-51950	13.15
TOTAL				1,258.98
TOTAL CITY ASSESSOR				1,258.98
MUNICIPAL SERVICES ADMIN.				
SPETZ	BRIAN SPETZ	SPETZ/LAND SRVEY EXM FEE REIMB	01-145-000-55600	75.00
TOTAL				75.00
TOTAL MUNICIPAL SERVICES ADMIN.				75.00
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	08/14 STREETS CELL SVC	01-150-000-58250	13.45
03133		08/14 BOB B CELL SVC	01-150-000-58250	50.42
TOTAL				63.87
TOTAL PUBLIC WORKS ADMINISTRATION				63.87

INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY HALL				
03159	CHARTER COMMUNICATIONS	09/14 CB MUSIC	01-160-000-58999	175.16
04545	DOOR COUNTY COOPERATIVE	ZINC BREECH SNAPS	01-160-000-52700	5.36
04966	EAGLE MECHANICAL INC	3 SHEETS ARMAFLEX	01-160-000-51850	270.51
08280	HILL BUILDING MAINTENANCE INC	AUGUST CLEANING/CITY HALL	01-160-000-55300	590.00
23730	WPS	421 MICHIGAN ST CITY HALL	01-160-000-56600	956.92
TOTAL				1,997.95
TOTAL CITY HALL				1,997.95
GENERAL EXPENDITURES				
16555	PINKERT LAW FIRM, LLP	AUG '14 LEGAL- GEN MATTERS	01-199-000-51525	39.00
16555		AUG ' 14 LEGAL MATTERS TID 1	01-199-000-51525	130.00
BOETT	BOETTCHER COMMUNICATIONS	WEBSITE CHANGES	01-199-000-51100	71.25
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	PRELIM BUDGET COLOR PAPER	01-199-000-55650	34.40
TOTAL				274.65
TOTAL GENERAL EXPENDITURES				274.65
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	FT SILL MONITOR SHIP & INS	01-200-000-55500	412.00
17700	QUILL CORPORATION	ASSTED OFFICE SUPPLIES	01-200-000-51950	395.44
17700		ASSTED OFFICE SUPPLIES	01-200-000-51950	64.05
20081	TARGET BANK	USB MEMORY STICK	01-200-000-55500	37.99
22800	WALMART COMMUNITY	(3) USB @ \$8.97 EA	01-200-000-55500	26.91
FIRST	FIRST NATIONAL BANK OF OMAHA	ICAC CASE	01-200-000-55500	1,022.27
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER #20 OF 36	01-200-000-55650	181.00
TOTAL				2,139.66
TOTAL POLICE DEPARTMENT				2,139.66
POLICE DEPARTMENT/PATROL				
02208	BAYCOM INC.	SIREN DECK REPLACE/ SQD 10	01-215-000-58600	732.25
03075	CARQUEST OF DOOR COUNTY	MULTI-BALL MOUNT/LT TRUCK	01-215-000-58600	52.24
03133	CELLCOM WISCONSIN RSA 10	08/14 CELL PHONES	01-215-000-58250	786.37
03133		08/14 SQUAD PRINTERS	01-215-000-58999	311.46
04652	DOOR COUNTY SHERIFFS DEPT	SEAWAY INV-GB PACKER CARDS	01-215-000-54999	192.50
04696	DOOR COUNTY TREASURER	FUEL CHRGE 1580.53G @ 3.2830/G	01-215-000-51650	5,188.88
06650	GALLS, AN ARAMARK COMPANY	COMPACT LIGHT HOLDER/TASSOUL	01-215-000-52900	34.95
06650		LIGHTWEIGHT BOOT/COYHIS	01-215-000-52900	119.45
15890	PACK AND SHIP PLUS	SHIPPING/RADAR REPAIR	01-215-000-54999	46.18
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	8.24
19880		NAUTICAL DR CAMERA WWTP	01-215-000-56150	10.46
22800	WALMART COMMUNITY	2-TV MOUNTS	01-215-000-54999	59.92
AR ATLAN	RICKY GOSNELL	P/U & DELIVERY OUTBOARD MOTOR	01-215-000-58600	605.00
CALIBRE	CALIBRE PRESS	DORNER/BEYOND THE CONES	01-215-000-55600	129.00
CALIBRE		ALBERTSON/BEYOND THE CONES	01-215-000-55600	129.00
FIRST	FIRST NATIONAL BANK OF OMAHA	R MIEKLE/LODGE MADISON TRNING	01-215-000-55600	367.50

INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
FIRST		SOUTH/LODGING TRACS TRNING	01-215-000-55600	70.00
FIRST		NOAA ALERT APP/BRINKMAN	01-215-000-58250	2.10
FIRST		TIRE REPAIR	01-215-000-58600	29.96
FIRST		BRINKMAN/HOTEL ROOM	01-215-000-55600	320.00
FIRST		BRINKMAN/CREDIT HOTEL CHARGE	01-215-000-55600	-92.08
HOUGAARD	CHAD HOUGAARD	HOUGAARD/MEAL&FUEL EXPENSES	01-215-000-55600	59.64
R0000048	SHELL FLEET PLUS	OUT OF TOWN FUEL	01-215-000-51650	32.00
R0000048		FEDERAL EXCISE TAX CREDIT	01-215-000-51650	-1.70
R0000608	AUTO ZONE, INC	HALOGEN BULB	01-215-000-58600	17.99
R0000608		FOG/DRIVING LIGHT	01-215-000-58600	8.99
R0000608		SOLDERLESS CONNECTRS	01-215-000-58600	5.56
		TOTAL		9,225.86
		TOTAL POLICE DEPARTMENT/PATROL		9,225.86
POLICE DEPT. / INVESTIGATIONS				
04652	DOOR COUNTY SHERIFFS DEPT	MAGNET/FORENSIC SOFTWARE	01-225-000-57950	700.00
22800	WALMART COMMUNITY	VIDEO AND VIDEO SUPPLIES	01-225-000-51500	105.55
22800		64 GB USB	01-225-000-57950	42.17
22800		STORAGE BINS	01-225-000-57950	108.63
ACCURINT	LEXISNEXIS	AUGUST 2014 CONTRACT FEE	01-225-000-57950	80.00
GUIDANCE	GUIDANCE SOFTWARE, INC.	FORENSIC COMPTR SOFTWARE	01-225-000-57950	1,495.00
HENRY	CLINT HENRY	HENRY/PANTS	01-225-000-52900	58.01
NOR	NOR DOOR SPORT & CYCLERY	POLICE DEPT BIKE TUNE UP	01-225-000-57950	14.98
		TOTAL		2,604.34
		TOTAL POLICE DEPT. / INVESTIGATIONS		2,604.34
FIRE DEPARTMENT				
04150	DE JARDIN CLEANERS LLC	REPAIR BOOT STRAPS	01-250-000-54999	24.00
04696	DOOR COUNTY TREASURER	AUGUST FUEL	01-250-000-51650	1,193.80
04966	EAGLE MECHANICAL INC	URINAL PARTS	01-250-000-54999	34.03
06400	FIVE ALARM FIRE SAFETY	AIR BAG TEST	01-250-000-56250	350.00
18448	RENNERTS FIRE EQUIP SER INC	MONITOR MOTOR	01-250-000-53000	341.90
19303	MIKE SMITH	UNIFORM T-SHIRTS/MIKE SMITH	01-250-000-52900	54.00
19880	STURGEON BAY UTILITIES	835 N 14TH AVE CITY GARAGE	01-250-000-56675	42.00
19880		835 N 14TH AVE SALT SHED	01-250-000-56675	13.44
19880		835 N 14TH AVE CITY GARAGE	01-250-000-56675	42.00
19880		DUCK POND	01-250-000-56675	5.20
19880		SUNSET CNTR/NEW CONC	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	96.40
19880		WEST SIDE FIRE STATION	01-250-000-58650	108.69
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RSTRM/FC	01-250-000-56675	26.00
19880		JAYCEES BALLFLD STAND	01-250-000-56675	13.00
19880		MICH ST JC BALLFLD SPRNK	01-250-000-56675	42.00

INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
19880		WEST SIDE BALL FLD LITES	01-250-000-56675	5.20
19880		916 N 14TH WARNING SIREN	01-250-000-56150	8.24
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	14.80
19880		SUNSET PRK STAR PLANT	01-250-000-56675	42.00
19880		835 N 14TH AVE SIGN SHED	01-250-000-56675	5.20
19880		CHERRY BLOSSOM PARK	01-250-000-56675	13.00
19880		CLAY BANKS SIREN	01-250-000-56150	16.03
23730	WPS	656 S OXFORD AVE W SIDE FIRE	01-250-000-56600	42.24
FIRST	FIRST NATIONAL BANK OF OMAHA	AXES,FLOORJACK & WINCH	01-250-000-51350	281.60
FIRST		BOLT CUTTERS	01-250-000-52700	23.02
FIRST		DIETMAN/FIRE ACDEMY TRAINING	01-250-000-55600	60.00
FIRST		MONTEVIDEO/FIRE ACDEMY TRAIN	01-250-000-55600	60.00
FIRST		WIEGAND/ FIRE ACDEMY TRAINING	01-250-000-55600	60.00
PAULCONW	PAUL CONWAY SHIELDS	LIGHT/CIHLAR	01-250-000-52900	63.50
US CELL	US CELLULAR	INSPECTION AIR CARDS	01-250-000-58250	48.86
WARNER	WARNER-WEXEL WHOLESALE &	CLEAN SUPPLIES & ROLL TOWELING	01-250-000-54999	217.27
		TOTAL		3,460.02
		TOTAL FIRE DEPARTMENT		3,460.02
STORM SEWERS				
08225	HERLACHE SMALL ENGINE	CHAIN SAW BAR	01-300-000-56250	49.16
12100	LAMPERT YARDS INC	2X4X16' SPF	01-300-000-54999	6.59
		TOTAL		55.75
		TOTAL STORM SEWERS		55.75
COMPOST/SOLID WASTE SITE				
25700	ZARNOTH BRUSH WORKS INC	1 TOW BAR WELD ASSMBLY	01-320-000-51400	179.90
25700		1 PIVOT BRUSH	01-320-000-51400	84.75
O'REILLY	O'REILLY AUTO PARTS	TOGGLESWITCH	01-320-000-51400	5.69
		TOTAL		270.34
		TOTAL COMPOST/SOLID WASTE SITE		270.34
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	AUG WATER USAGE-SWEEPER	01-330-000-53050	26.95
		TOTAL		26.95
		TOTAL STREET SWEEPING		26.95
WEED ABATEMENT				
25700	ZARNOTH BRUSH WORKS INC	MAIN BROOM	01-340-000-51400	458.00
25700		2 SETS GUTTER BROOMS	01-340-000-51400	264.00

INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
25700		BROOM WAFER KIT/TRACLESS	01-340-000-51400	384.10
		TOTAL		1,106.10
		TOTAL WEED ABATEMENT		1,106.10
ROADWAYS/STREETS				
04575	DOOR COUNTY HARDWARE	SHOVEL	01-400-000-52200	9.99
04575		SHOVEL	01-400-000-54999	49.95
04696	DOOR COUNTY TREASURER	HOT MIX	01-400-000-52200	1,051.32
		TOTAL		1,111.26
		TOTAL ROADWAYS/STREETS		1,111.26
SNOW REMOVAL				
04545	DOOR COUNTY COOPERATIVE	LED MOTION LIGHT/SAND SHED	01-410-000-51400	62.99
		TOTAL		62.99
		TOTAL SNOW REMOVAL		62.99
STREET SIGNS AND MARKINGS				
04276	DIAMOND VOGEL PAINT CENTER	2- 5 GAL YELLOW PAINT	01-420-000-52550	124.30
12100	LAMPERT YARDS INC	1 4X8 SHEET 1/8" HARDBOARD	01-420-000-52550	13.89
		TOTAL		138.19
		TOTAL STREET SIGNS AND MARKINGS		138.19
CURB/GUTTER/SIDEWALK				
04575	DOOR COUNTY HARDWARE	HARDWARE	01-440-000-54999	7.16
04575		SCREWS AND BIT	01-440-000-54999	19.48
10750	PREMIER CONCRETE INC	SHILOH & WALNT SPILLWY COVERGE	01-440-000-51200	430.00
10750		N 7TH AVE SIDEWALK REPLACEMNT	01-440-000-51200	253.00
10750		SIDEWALK AT 922 N 7TH PLACE	01-440-000-51200	253.00
BLUE TRP	BLUE TARP FINANCIAL	HEAVY DUTY STAINLESS SPRAYER	01-440-000-54999	77.35
		TOTAL		1,039.99
		TOTAL CURB/GUTTER/SIDEWALK		1,039.99
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	AIR FILTER/ #26	01-450-000-52150	8.43
03075		AUVECOPAK/SHOP	01-450-000-52150	3.21
03075		EXHAUST & TOCHTITE CLAMPS/#3	01-450-000-52150	17.40

INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03075		EXHAUST FLEX TUBE	01-450-000-52150	142.70
03075		AIR FILTER/ LOADER #12	01-450-000-52150	31.86
03075		AIR FILTER	01-450-000-52150	24.66
03075		ASSTD FILTERS	01-450-000-52150	115.69
04696	DOOR COUNTY TREASURER	307.42 GAL UNL @ 3.283/GAL	01-450-000-51650	1,009.26
04696		605.04 GAL DSL @ 3.679/GAL	01-450-000-51650	2,225.95
17250	QUALITY STATE OIL CO., INC.	2 5 GAL PAILS HYD FLUID/ #16	01-450-000-53000	107.93
19959	SUPERIOR CHEMICAL CORP	CASE SCALE OFF/ #16 SWEEPR	01-450-000-53000	147.75
APPLY MS	APPLIED MSS	1 TELESCOPING LIGHT	01-450-000-53000	82.60
APPLY MS		50-16 GAUGE KRIMP FTGS	01-450-000-53000	39.68
APPLY MS		1 ROLL BROWN WIRE	01-450-000-53000	48.00
APPLY MS		50- 22 GAUGE KRIMP FTGS	01-450-000-53000	39.68
APPLY MS		SHIPPING	01-450-000-53000	18.00
O'REILLY	O'REILLY AUTO PARTS	1 TOOL BAG	01-450-000-52700	34.99
QUALITY	QUALITY TRUCK CARE CENTER INC	1 WIPER MOTOR ASSMBLY/ #33	01-450-000-53000	108.44
QUALITY		1 WIPER CONTROL MODULE/#33	01-450-000-53000	180.47
QUALITY		BRAKE FOOT VALVE/ #6	01-450-000-53000	443.53
		TOTAL		4,830.23
		TOTAL STREET MACHINERY		4,830.23

CITY GARAGE

01766	AURORA MEDICAL GROUP	DELCHMBR & PLLCK RNDM TSTNG	01-460-000-57100	100.00
04575	DOOR COUNTY HARDWARE	CLEANER	01-460-000-54999	7.98
04575		LIQUID WRENCH	01-460-000-54999	25.47
04575		CLEANING SUPPLIES	01-460-000-54999	29.54
04575		CLEANING SUPPLIES	01-460-000-54999	28.97
04575		SPONGES	01-460-000-54999	13.56
18950	SAFETY-KLEEN CORP	SERVICE PARTS WASHER	01-460-000-56250	231.21
19880	STURGEON BAY UTILITIES	835 N 14TH AVE CITY GARAGE	01-460-000-56150	809.60
19880		835 N 14TH AVE CITY GARAGE	01-460-000-58650	274.20
19880		835 N 14TH AVE CITY GARAGE	01-460-000-56150	688.10
19880		835 N 14TH AVE CITY GARAGE	01-460-000-58650	127.00
23709	WISCONSIN LIFT TRUCK CORP.	SCISSOR LIFT ANNL INSPECTION	01-460-000-52350	179.27
23730	WPS	835 N 14TH AVE CITY GARAGE	01-460-000-56600	116.50
VIKING	VIKING ELECTRIC SUPPLY, INC	BALLASTS/SHOP	01-460-000-55300	18.32
		TOTAL		2,649.72
		TOTAL CITY GARAGE		2,649.72

HIGHWAYS - GENERAL

19880	STURGEON BAY UTILITIES	3 TRFC WARNING LIGHTS	01-499-000-58000	8.25
20900	TRU GREEN CHEMLAWN	OLD HWY RD SIGN	01-499-000-58000	11.24
		TOTAL		19.49
		TOTAL HIGHWAYS - GENERAL		19.49

PARK & RECREATION ADMIN

INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03133	CELLCOM WISCONSIN RSA 10	08/14 BOB B CELL SVC	01-500-000-58250	50.42
03133		08/14 SWYR DOCK CELL SVC	01-500-000-58250	14.11
03133		08/14 CELL SVC	01-500-000-58250	13.12
ARBOR	ARBOR DAY FOUNDATION	2015 ANNUAL MEMBERSHIP	01-500-000-56000	15.00
		TOTAL		92.65
		TOTAL PARK & RECREATION ADMIN		92.65
PARKS AND PLAYGROUNDS				
02005	BAY ELECTRONICS, INC.	ANTENNA	01-510-000-52300	59.97
02480	BONNIE BROOKE GARDENS LLC	TREES & BUSHES/ SUNSET PRK	01-510-000-51750	146.47
03025	CAPTAIN COMMDES INC	PORT A POTTI RENTALS	01-510-000-58999	225.00
03075	CARQUEST OF DOOR COUNTY	MOWER AIR FILTER	01-510-000-51900	10.92
03941	DAVE'S TREE SERVICE, INC	GRIND 8 STUMPS	01-510-000-58450	303.75
04545	DOOR COUNTY COOPERATIVE	CABLE CLAMPS	01-510-000-51760	5.69
04545		50 # GRASS SEED/SKATE PARK	01-510-000-51750	118.50
04545		SPRINKLER HOSES	01-510-000-51750	35.79
04545		50# GRASS SEED/SKATE PARK	01-510-000-51750	118.50
04545		GRASS SEED/SKATEPARK	01-510-000-51750	118.50
04545		TIRE SWING BOOTS	01-510-000-51760	13.58
04966	EAGLE MECHANICAL INC	ANLN RVALVE TESTING	01-510-000-56250	313.00
06012	FASTENAL COMPANY	MISC FASTENERS	01-510-000-54999	1.92
12100	LAMPERT YARDS INC	4 POST PADS/SUNSET	01-510-000-54999	15.96
13049	MAY'S SPORT CENTER	TORO WHEELS & SPACERS	01-510-000-51900	115.24
13049		TORO MOWER REPAIR PARTS	01-510-000-54999	339.76
13150	MASTERCRAFT WELDING SYSTEM	6' IRON -TOOL BOX MOUNTING	01-510-000-54999	15.00
13360	MENARDS-GREEN BAY EAST	120 GAL-50F RV ANTIFRZE	01-510-000-54999	298.80
13365	MEISSNER LANDSCAPE INC	9 ROLLS STRAW BLANKET/SKATEPRK	01-510-000-51750	421.65
13365		1750 BIODEGRAD STAKES/SKATEPRK	01-510-000-51750	297.00
13365		1 3" AUTUM BLAZE MAPLE	01-510-000-58450	429.00
19240	SERVICE MOTOR CO	SWITCH FOR CASE TRACTOR	01-510-000-53000	15.50
19297	SHORE TO SHORE RENTAL, INC	TRIMMER FUEL FILTERS	01-510-000-54999	17.90
19880	STURGEON BAY UTILITIES	SUNSET CNTR/NEW CONC	01-510-000-56150	140.68
19880		SUNSET CNTR/NEW CONC	01-510-000-58650	119.44
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	103.96
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	24.28
19880		OTUMBA PARK	01-510-000-56150	60.18
19880		OTUMBA PARK	01-510-000-58650	31.37
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	211.40
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	51.78
19880		JAYCEES BALLEFLD STAND	01-510-000-56150	25.60
19880		JAYCEES BALLEFLD STAND	01-510-000-58650	27.30
19880		OTUMBA PRK WALKWAY LITES	01-510-000-56150	34.60
19880		OTUMBA PRK STREET LTG	01-510-000-56150	150.14
19880		FLORIDA ST/SUNSET PK	01-510-000-56150	15.47
19880		835 N 14TH AVE SIGN SHED	01-510-000-56150	18.69
19880		835 N 14TH AVE SIGN SHED	01-510-000-58650	18.52
19880		CHERRY BLOSSOM PARK	01-510-000-56150	26.93
19880		CHERRY BLOSSOM PARK	01-510-000-58650	34.86
23730	WPS	335 S 14TH AVE MEM FLD	01-510-000-56600	47.80
RO000554	PRO PET DISTRIBUTORS, INC	2 CS BIODEGRADE DOG WASTE BGS	01-510-000-54999	488.35
WARNER	WARNER-WEXEL WHOLESALE &	TOILET PAPER	01-510-000-51850	31.84
WARNER		CAN LINERS	01-510-000-51850	181.44

INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
WARNER		PAPER TOWEL	01-510-000-51850	21.09
		TOTAL		5,303.12
		TOTAL PARKS AND PLAYGROUNDS		5,303.12
BALLFIELDS				
20900	TRU GREEN CHEMLAWN	WEED & FEED WESTSIDE FLD	01-520-000-56500	83.00
		TOTAL		83.00
		TOTAL BALLFIELDS		83.00
MUNICIPAL DOCKS				
18799	PATTERSON MEDICAL SUPPLY	6 ICE SPARS	01-550-000-55350	344.16
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LITES	01-550-000-56150	297.71
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	126.97
19880		38 S NENNAH AVE PAVILLION	01-550-000-58650	22.30
19880		38 S NEENAH AVE RSTRM/FC	01-550-000-56150	205.25
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	1,223.11
23730	WPS	36 S NEENAH AVE RESTROOM	01-550-000-56600	39.79
WARNER	WARNER-WEXEL WHOLESALE &	SINGLEFOLD TOWELS	01-550-000-51850	27.07
		TOTAL		2,286.36
		TOTAL MUNICIPAL DOCKS		2,286.36
WATER WEED MANAGEMENT				
02206	BAY MARINE	2014 DOCKAGE	01-560-000-58999	1,000.00
04696	DOOR COUNTY TREASURER	AUGUST FUEL CHARGES	01-560-000-51650	3,877.17
FIRST	FIRST NATIONAL BANK OF OMAHA	OUT OF TOWN FUEL	01-560-000-51650	100.00
VIKING	VIKING ELECTRIC SUPPLY, INC	GENERATOR PARTS	01-560-000-51400	24.42
		TOTAL		5,001.59
		TOTAL WATER WEED MANAGEMENT		5,001.59
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY LITES	01-570-000-56150	25.27
19880		DC MUSEUM PRK LOT LITES	01-570-000-56150	130.85
VIKING	VIKING ELECTRIC SUPPLY, INC	WATERFRONT LIGHT REPAIRS	01-570-000-51750	81.28
VIKING		WATERFRONT LIGHT REPAIRS	01-570-000-51750	321.96
VIKING		CREDIT RETURN	01-570-000-51750	-155.25
		TOTAL		404.11
		TOTAL WATERFRONT PARKS & WALKWAYS		404.11

INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
COMMUNITY & ECONOMIC DEVLPMT				
15028	MARTY OLEJNICZAK	OLEJNICZAK/MILEAGE EXPENSES	01-900-000-55600	175.84
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	3 PK REFILLS -BLACK	01-900-000-51950	7.62
BUBRICKS		3 PK REFILLS -BLUE	01-900-000-51950	7.50
BUBRICKS		ASSTD COLOR PAPER	01-900-000-51950	16.65
FIRST	FIRST NATIONAL BANK OF OMAHA	HAGEMEISTER PARK	01-900-000-54999	49.43
TOTAL				257.04
TOTAL COMMUNITY & ECONOMIC DEVLPMT				257.04
TOTAL GENERAL FUND				56,306.84
CAPITAL FUND				
PATROL				
TASER	TASER INTERNATIONAL	10-XP CARTRIDGES	10-215-000-59999	352.46
TOTAL				352.46
TOTAL PATROL				352.46
FIRE DEPARTMENT				
EXPENSE				
02275	BENDLIN FIRE EQUIPMENT	13 SCBA BOTTLES	10-250-000-59050	10,647.00
TOTAL EXPENSE				10,647.00
TOTAL FIRE DEPARTMENT				10,647.00
ROADWAYS/STREETS				
ANNUAL EXPENSE SL SEAL/CR FILL				
060001	FAHRNER ASPHALT SEALERS, INC.	MICHIGAN ST/ PAY REQUEST #1	10-400-113-59096	80,903.02
TOTAL ANNUAL EXPENSE SL SEAL/CR FILL				80,903.02
TOTAL ROADWAYS/STREETS				80,903.02
CURB/GUTTER/SIDEWALK				
EXPENSE				
R0000110	JOSEPH KAMINSKI	KAMINSKY/CONCRETE REPLCE REIMB	10-440-000-59102	960.00
TOTAL EXPENSE				960.00
TOTAL CURB/GUTTER/SIDEWALK				960.00
PARKS AND PLAYGROUNDS				
EXPENSE				
BTGEROLD	BT GEROLD STRUCTURAL ENG. LLC	MARTIN PRK BATHRM STRUCT CALCS	10-510-000-59085	450.00
R0000680	RAIBROOK FOUNDATION, INC	UNUSED GRANT FUNDS	10-510-000-59025	1,100.00
TOTAL EXPENSE				1,550.00

DATE: 10/02/2014
 TIME: 09:19:21
 ID: AP443000.CST

CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
TOTAL PARKS AND PLAYGROUNDS				1,550.00
TOTAL CAPITAL FUND				94,412.48
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
02975	CAMERA CORNER	PEG TOTAL INFO ANNL SUBSCRIPT	21-000-000-58999	1,492.50
MANN	MANN COMMUNICATIONS, LLC	10/07/14 CONTRACT	21-000-000-55015	4,685.00
TOTAL CABLE TV / GENERAL				6,177.50
BROADCAST PROD. - SCHOOL CH 07				
02975	CAMERA CORNER	PEG TOTAL INFO ANNL SUBSCRIPT	21-000-007-58999	497.50
TOTAL BROADCAST PROD. - SCHOOL CH 07				497.50
TOTAL CABLE TV / GENERAL				6,675.00
TOTAL CABLE TV				6,675.00
TID #2 DISTRICT				
TID DISTRICT #2				
T2 SERIES 2006A				
01761	ASSOCIATED TRUST COMPANY	SERIES 2006A 8/31/06 PAY AGNT	25-320-933-70002	363.00
01761		GO BONDS 9/9/14 T2 LRB REF	25-320-933-70002	325.00
TOTAL T2 SERIES 2006A				688.00
TOTAL TID DISTRICT #2				688.00
TOTAL TID #2 DISTRICT				688.00
TID #4 DISTRICT				
TID #4 DISTRICT				
16354	PENINSULA TITLE	SEACH AND HOLD	28-340-000-55001	375.00
16555	PINKERT LAW FIRM, LLP	AUG 14' TID 4 LEGAL MATTERS	28-340-000-55001	39.00
16555		AUG' 14 TID 4 LEAL	28-340-000-55001	299.00
TOTAL				713.00
TOTAL TID #4 DISTRICT				713.00
TOTAL TID #4 DISTRICT				713.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	829.82 GAL DSL @ 3.679/GAL	60-000-000-51650	3,052.90
18500	R N O W INC	4 ROLLER PINS	60-000-000-53000	126.00

DATE: 10/02/2014
TIME: 09:19:21
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/07/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
18500		8 GRIPPER BUMPER	60-000-000-53000	88.98
20725	T R COCHART TIRE CENTER	FLAT REPAIR/ #39	60-000-000-52850	30.00
20725		TIRE CHARGES/DOZER	60-000-000-52850	175.00
20725		TIRE CHANGE/# 41	60-000-000-52850	30.00
20725		TIRE CHARGES/#39	60-000-000-52850	150.00
20725		FLAT REPAIR/DOZER	60-000-000-52850	30.00
JX ENT	JX ENTERPRISES, INC.	FUEL SENSING UNIT	60-000-000-53000	180.05
TOTAL SOLID WASTE ENTERPRISE FUND				3,862.93
TOTAL SOLID WASTE ENTERPRISE FUND				3,862.93
TOTAL SOLID WASTE ENTERPRISE				3,862.93
TOTAL ALL FUNDS				162,658.25

MANUAL CHECKS

BENEFIT ADVANTAGE 09/11/14 Check # 75617 Cobra Minimum Fee-August 01-600-000-50510	\$25.00
MINNESOTA LIFE 09/12/14 Check # 75623 October Life Insurance 01-600-000-50552	\$1,933.51
SOUTHERN DOOR SCHOOL 09/22/14 Check #75719 Mobile Home Tax Payment 01-000-000-41300	\$226.81
STURGEON BAY SCHOOLS 09/22/14 Check #75720 Mobile Home Tax Payment 01-000-000-41300	\$2,802.29
SUN LIFE FINANCIAL 09/24/14 Check # 75721 Aug, Sept & Oct. Short and Long Term Disability	\$5,927.51
VISION INSURANCE PLAN 09/24/14 Check #75722 October Vision Insurance Premium 01-000-000-21540	\$700.20
DELTA DENTAL 10/01/14 Check #75730 October Dental Insurance Various Departmental Accounts	\$5,034.05

NETWORK HEALTH
10/01/14
Check # 75730
October Health Insurance
Various Departmental Accounts

\$64,533.59

TOTAL MANUAL CHECKS

\$81,182.96

COMMON COUNCIL
September 16, 2014

A regular meeting of the Common Council was called to order at 12:00 p.m. by Council President Vandertie. The Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Ireland, Wiesner, Stults, Fett, and Schlicht. Mayor Birmingham was excused.

Schlicht/Stults to adopt agenda. Carried.

Fett/Schlicht to approve following bills: General Fund - \$497,237.66, Capital Fund - \$13,711.86, Cable TV - \$100.00, TID #2 - \$2,237,247.50, TID #3 - \$131,256.25, TID #4 - \$18,648.93, and Solid Waste Enterprise Fund - \$13,658.09 for a grand total of \$2,911,860.29. Roll call: All voted aye. Carried.

Ireland/Wiesner to approve consent agenda:

- a. Approval of 9/2/14 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Sturgeon Bay Utilities – 8/12/14
 - (2) Finance/Purchasing & Building Committee – 8/26/14
 - (3) Waterfront Design Review Board – 9/2/14
- c. Place on file the following reports:
 - (1) Fire Department Report – August 2014
 - (2) Police Department Report – August 2014
 - (3) Inspection Department Report – August 2014
 - (4) Bank Reconciliation – August 2014
 - (5) Revenue & Expense Report – August 2014
- d. Consideration of: Approval of Beverage Operator license.
- e. Consideration of: Approval of Temporary Class B Beer license and Temporary Class B Wine license.
- f. Finance/Purchasing & Building Committee recommendation re: Approve the sale of .43 acres of land in the Industrial Park to HTF, Inc in the amount of \$12,900.
- g. Finance/Purchasing & Building Committee recommendation re: Approve the proposed three year financial commitment to Door County Economic Development Corporation.
- h. Finance/Purchasing & Building Committee recommendation re: Approve the funding request from the Door County Economic Development Corporation in the amount of \$25,000 for 2015 for administration of City programs.
- i. Finance/Purchasing & Building Committee recommendation re: Proceed with the request for proposals to purchase and develop the City owned lot at 429 North 14th Avenue and contact the real estate broker for the adjacent Evenson lot to inform the broker that the City lot is potentially available if a buyer needs extra space.

Carried.

There were no mayoral appointments.

Wiegand/Wiesner to read in title only and adopt the second reading of the ordinance repealing and recreating Section 9.04 (Hunting Permit) and 10.015 (Hunting Prohibited) of the Municipal Code. Carried.

Wiesner/Ireland to read in title only and adopt the second reading of the ordinance repealing and recreating Section 9.02 (Transient Merchants) of the Municipal Code. Carried.

Schlicht/Fett to accept the bid for Project 1405 Asphalt Paving and enter into a contract with Northeast Asphalt in the amount of \$94,940.90. Carried.

Personnel Committee Chair Vandertie, Parking & Traffic Committee Chair Schlicht, Community Protection & Services Committee Chair Wiesner and Sturgeon Bay Utility Commission member Fett presented reports for their respective committees/commissions.

No one spoke during public comment.

There were no mayoral comments.

Wiegand/Ireland to adjourn. Carried. The meeting adjourned at 12:14 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Stephanie L. Reinhardt". The signature is written in a cursive, flowing style.

Stephanie L. Reinhardt
City Clerk/Human Resources Director

FINANCE/PURCHASING & BUILDING COMMITTEE
September 9, 2014

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:01 p.m. by Chairperson Fett in Council Chambers, City Hall. Roll call: Alderperson Fett, Alderperson Wiegand and Alderperson Schlicht were present. Also present: City Administrator McNeil, Finance Director/City Treasurer Clarizio, and Deputy Clerk/Treasurer Spittlemeister.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Debt issuance for Martin Park Restrooms, Salters and Chassis Replacement for Fire Unit #8.
4. Review of unfinished business list.
5. Review bills.
6. Adjourn.

Carried.

Consideration of: Debt issuance for Martin Park Restrooms, Salters and Chassis Replacement for Fire Unit #8:

Finance Director/City Treasurer Clarizio introduced the debt issuance for the Martin Park Restrooms, Salters and Chassis Replacement for Fire Unit #8. These items were included in the 2014 budget and slated for financing. When applying for a State Trust Fund Loan, they require a borrowing resolution to be passed. Total borrowing for the three items will be in the amount of \$146,631.60 with a 5 year payback period and an interest rate of 3%.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to approve and authorize the Mayor and City Clerk to make application for a loan with the State of Wisconsin Board of Commissioners of Public Lands in the amount of \$146,631.60 with an interest rate of 3%, and a payback period of 5 years, for the purpose of constructing restrooms at Martin Park, purchasing salters, and replacing the chassis on Fire Unit #8. Carried.

There were no items on the unfinished business list to review.

Review bills:

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to adjourn. Carried. The meeting adjourned at 4:05 p.m.

Respectfully submitted,



Laurie Spittlemeister
Deputy Clerk/Treasurer

COMMUNITY PROTECTION & SERVICES COMMITTEE**September 11, 2014**

A meeting of the Community Protection & Services Committee was called to order at 5:20 p.m. by Chairperson Wiesner in Council Chambers, City Hall. **Roll Call:** Members Mr. Wiesner and Mr. Stults were present; Mr. Ireland was absent. Also present were Steve McNeil from City Hall and Jason Mann from Mann Communications.

Moved by Mr. Stults, seconded by Mr. Wiesner to adopt the following amended agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: 2015 Cable TV Budget
4. Consideration of: Fees for Seasonal Merchant Permits
5. ~~Discussion of: City of Sturgeon Bay Ordinance 9.01 Intoxicating liquors and fermented malt beverages~~
6. Adjourn

Carried.

2015 Cable TV Budget

Jason Mann of Mann Communications reviewed the Cable TV budget for 2015, noting there has not been an increase for the next year; and should not need one barring any major equipment problems. The cable system is in an "operational phase," meaning all equipment is currently upgraded and working. For this reason, money was taken from the City's equipment line item and redirected into the school, as the School Board equipment is in need of repair.

Moved by Mr. Wiesner, seconded by Mr. Stults to accept the 2015 Cable TV budget as presented and approve for incorporation into the 2015 budget. All ayes. Carried.

Fees for Seasonal Merchant Permits

A review of prior discussion pertaining to last month's report from City Clerk Stephanie Reinhardt on research she conducted with other municipalities. It was discovered that no one matched the uniqueness of Sturgeon Bay merchants; and explained a transient merchant fee is paid to the City monthly, plus a one-time fee paid for background checks on each merchant. The Committee was to decide on a seasonal fee for merchants who do not want to file transient merchant paperwork each month, but do not want a year-round permit.

Moved by Mr. Wiesner, seconded by Mr. Stults do hereby recommend to the Common Council that it is in the best interest of the City of Sturgeon Bay to charge a Seasonal Merchant permit fee; adopting the following fees of a one-time monthly cost of \$75 per individual, including background check, with each concurrent month at \$50 per individual. All ayes. Carried.

City of Sturgeon Bay Ordinance 9.01 Intoxicating Liquors and Fermented Malt Beverages

This item was struck from the original agenda.

Moved by Mr. Stults, seconded by Mr. Wiesner to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:45p.m.

Respectfully submitted,

Sarah Spude-Olson
Police Department
Administrative Office Manager

WATERFRONT REDEVELOPMENT AUTHORITY
Monday, September 15, 2014

A meeting of the Waterfront Redevelopment Authority was called to order at 2:35 p.m. by Chairperson Tom Herlache in Community Room, City Hall, 421 Michigan Street.

Roll call: Members Bill Galligan, Ross Schmelzer, Thomas Wulf, Rick Wiesner, and Tom Herlache were present. Absent: Members Stewart Fett and John Asher. Also present were City Administrator Steve McNeil, DCEDC Executive Director Bill Chaudoir, Alderman Ron Vandertie, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Galligan, seconded by Mr. Wiesner to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from July 24, 2014.
4. Consideration of: Update regarding West Waterfront Redevelopment activities.
5. Consideration of: Application for WEDC planning grant.
6. Consideration of: Sale of vacant lot at the corner of Pine Street and Madison Avenue, parcel #281-46-65021803.
7. Adjourn.

Carried.

Approval of minutes from July 24, 2014: Moved by Mr. Wiesner, seconded by Mr. Galligan to approve the minutes from July 24, 2014. All ayes. Carried.

Consideration of: Update regarding West Waterfront Redevelopment activities: Mr. Olejniczak gave an update on recent waterfront activities. A meeting was held with a prospective occupant for Applebees. They seem to have a solid plan in place.

The latest waterfront site plan was included in the agenda packet. The potential hotel developer has an aggressive timetable regarding getting all City approvals in place. A meeting will be held with the developer tomorrow, as well as with the potential restaurant developer.

There has been a break-through with Peninsula Title Company in regard to title to the waterfront property. Things are moving along. A couple of documents still need to be filed.

Nothing has been scheduled yet with the potential developer that is interested in the residential development where the Bargain Corner is located on the corner of Maple and Madison.

A letter has been received from the DNR regarding tentative funding of \$218,000 for public space improvements. This can be considered as Phase 1 funding and the City can apply for additional funds next year.

Discussion was held regarding the demo of the grain elevator. It would save the City money if someone who was interested in the timbers would come and take it down.

Mr. McNeil stated that there are no letters of commitment from the potential developers, but he noted that they are local businessmen.

Consideration of: Application for WEDC planning grant: Mr. Olejniczak stated that this was a last minute grant opportunity that came to the City's attention after meeting with the prospective occupant of Applebees. A Community Development Investment Grant, a program through WEDC, had been investigated in hopes of obtaining a grant to use for signage, marketing, etc., in association with the building. After speaking with the City's contact from WEDC, she didn't think it would score very well since these planning grants are not really intended for single businesses, but for a business district. The City's chances of receiving the \$50,000 grant were much better if the grant pertained to the whole waterfront district. It would include wayfinding signage, kiosks, benches, lighting, and design of other parts of public features. The City would have to commit to its match. The grant cycles every 4 months. If awarded, the City could turn the grant down. \$45,000 could be matched by the Wisconsin Coastal Management Grant. If awarded, the City would find out in approximately 6 weeks and the funds could possibly be spent beginning in December.

After further discussion, it was moved by Mr. Wiesner, seconded by Mr. Schmelzer to apply for the grant, since the City does not have to accept the grant if it cannot be used. All ayes. Carried.

Consideration of: Sale of vacant lot at the corner of Pine Street and Madison Avenue, parcel #281-46-65021803: Mr. Olejniczak presented a short background on this property. The Tire Center was originally located where Applebees is. The City bought the Tire Center and relocated it to Madison Ave., which is now Lau's Auto. The lot had been split and the City held on to the portion not used by the Tire Center. A few months ago the Finance Committee looked at all the City properties and found that there was no reason to retain this property. The Assessor recently reviewed the parcel and estimated its probable value was between \$35,000 to \$45,000. This was \$10,000 less than the previous estimate due to the slope of the lot.

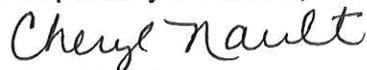
Mr. Galligan felt that the property wasn't big enough to do anything with, except additional parking for Lau's Auto.

Mr. Herlache stated that this property is not costing anything to hold onto, unless Lau would like to pay \$45,000 for it.

Discussion continued. Moved by Mr. Galligan, seconded by Mr. Wulf to table. All ayes. Carried.

Adjourn: Moved by Mr. Wulf, seconded by Mr. Galligan to adjourn. Carried. Meeting adjourned at 3:15 p.m.

Respectfully Submitted,



Cheryl Nault

Community Development Secretary

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD

Monday, September 15, 2014

The Aesthetic Design & Site Plan Review Board meeting was called to order at 7:00 p.m. by Chairperson Mark Lake in Council Chambers, City Hall, 421 Michigan St.

Roll call: Members Mark Lake, Dennis Van Bramer, Jeff Serafico, Jon Burk, and Josh Van Lieshout were present. Also present were Ken Lynch, Marina View Apartments, Bob Bordeau, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Van Bramer, seconded by Mr. Burk to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from June 23, 2014.
4. Elections of Chair and Vice-Chair.
5. Consideration of: Revised plans for Marina View Apartments for previously approved 8-unit multi-family dwelling, with detached garage buildings, located at 249 Thorn Street (Lot 6 of Marina View Subdivision).
6. Consideration of: 8-unit multi-family dwelling, with detached garage buildings, located at 238 Thorn Street (Lot 2 of Marina View Subdivision).
7. Consideration of: Proposed plans for Bordeau's Farm Market, 529 N. 8th Avenue.
8. Adjourn.

Carried.

Approval of minutes from June 23, 2014: Moved by Mr. Van Bramer, seconded by Mr. Serafico to approve the minutes from June 23, 2014. Carried.

Elections of Chair and Vice-Chair: Moved by Mr. Van Bramer, seconded by Mr. Van Lieshout to nominate Mark Lake as Chair. Hearing no other nominations, a vote was taken. All ayes. Carried.

Moved by Mr. Van Bramer to nominate Jon Burk as Vice-Chair. Mr. Burk declined nomination.

Moved by Mr. Burk, seconded by Mr. Lake to nominate Dennis Van Bramer as Vice-Chair. Hearing no other nominations, a vote was taken. All ayes. Carried.

Consideration of: Revised plans for Marina View Apartments for previously approved 8-unit multi-family dwelling, with detached garage buildings, located at 249 Thorn Street (Lot 6 of Marina View Subdivision): Ken Lynch, Marina View Apartments, stated that they would like to turn the building 90 degrees, with the apartments facing Thorn St. It would allow the garage buildings to be spread further apart, and being located behind the apartments would be less visible from Thorn St. The building would also fit better on the lot and would also prevent car lights from shining on the apartment building on Lot 4.

Mr. Olejniczak added that the 5' utility bumpout will also be relocated to the same area as the other apartment buildings. The building and garages comply with all zoning setbacks.

After discussion, it was moved by Mr. Van Lieshout, seconded by Mr. Van Bramer to approve the revised plans as presented. All ayes. Carried.

Consideration of: 8-unit multi-family dwelling for Marina View Apartments, with detached garage buildings, located at 238 Thorn Street (Lot 2 of Marina View Subdivision): Mr. Lynch stated that this apartment building matches the existing 8-unit buildings. There will not be stonework

applied to the building, since it is not facing the waterfront.

Mr. Olejniczak stated that an evergreen hedge will separate the property to the north. This building has been approved by Plan Commission. It meets all setback requirements. Materials are consistent with the other buildings, as well as floor layout.

After a short discussion, it was moved by Mr. Van Lieshout, seconded by Mr. Van Bramer to issue a certificate of appropriateness for the 8-unit multi-family dwelling on Lot #2 as presented, subject to a detention basin be constructed. All ayes. Carried.

Consideration of: Proposed plans for Bordeau's Farm Market, 529 N. 8th Avenue: Mr. Bordeau presented his plans for a 24' x 50' farm market building, with a metal roof and vinyl siding. It would be built in the same area where the current 10' x 40' tent is located. The building would be 14' closer to the street than the tent. The color of the building is undetermined at this time, but he is thinking of possibly red and white, with a white roof.

Board members questioned why it couldn't be placed closer to the street to make it more inviting. Mr. Bordeau responded the property has a hill to the rear and that would not allow parking behind the building.

Mr. Bordeau stated he wants to keep his parking lot as gravel. Mr. Olejniczak mentioned that the ordinance requires blacktop within one year of occupancy. If Mr. Bordeau needed a little more time and had a schedule, it would be within staff's authority to grant an extension on a one-year time period. If he wanted to waive it entirely or maybe pave it in five years or so, it would have to go before the Zoning Board of Appeals, since it is an actual ordinance requirement. The code may possibly be looked at by the Plan Commission in the future. Since it is a small building, only a few parking stalls are required.

Mr. Bordeau added that his business is not open in the winter months, except for selling Christmas trees. Temporary lighting is used at that time. There is no other lighting plan proposed, since the market closes at 5:00 p.m. daily. Also, there are no proposed landscaping plans. Any available space is used for display.

Mr. Van Lieshout stated the building is a great addition to the neighborhood, but would like to see more details on the parking lot. He doesn't think gravel is a good fit. He would also like to see details on signage, with possibly a more "urban" look, and colors of the building.

Discussion continued. Moved by Mr. Van Bramer, seconded by Mr. Serafico to issue a Certificate of Appropriateness as presented, subject to the color scheme be approved by the Chair. All ayes. Carried.

Adjourn: Moved by Mr. Serafico, seconded by Mr. Burk to adjourn. All ayes. Carried. Meeting adjourned at 7:45 p.m.

Respectfully submitted,



Cheryl Nault

Community Development Secretary

CITY PLAN COMMISSION
Wednesday, September 17, 2014

A meeting of the City Plan Commission was called to order at 7:00 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Mike Gilson, Dennis Statz, Laurel Brooks, Steve Parent, Ed Ireland, Jeff Norland, and Dan Wiegand were present. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Statz, seconded by Ms. Brooks to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from July 30, 2014.
4. Public comment on non-agenda items.
5. Consideration of: Revised site plan for conditional use – 8-unit apartment building on Lot 6 of Marina View Subdivision – Thorn St.
6. Consideration of: Vacation of portion of N. Ithaca Avenue
7. Consideration of: Updates regarding West Waterfront Redevelopment Project.
8. Consideration of: Steering Committee for UW-Landscape Architecture Capstone Project.
9. Adjourn.

Carried.

Approval of minutes from July 30, 2014: Moved by Mr. Norland, seconded by Ms. Brooks to approve the minutes from July 30, 2014. Carried.

Public comment on non-agenda items: No one spoke during public comment.

Consideration of: Revised site plan for conditional use – 8-unit apartment building on Lot 6 of Marina View Subdivision – Thorn St.: Mr. Olejniczak stated that this building had been approved at the last meeting. Since then, Mr. Schott thought by turning the building 90 degrees it would be a better fit on the lot. This would allow the garage buildings to be further apart and the 5' x 5' bumpout for utilities can be relocated. It meets all setback requirements. The Aesthetic Design and Site Plan Review Board had also given their approval.

After a short discussion, it was moved by Mr. Gilson, seconded by Mr. Norland to approve the revised site plan, subject to all other conditions of the Plan Commission approval on July 30, 2014 remain in effect. All ayes. Carried.

Consideration of: Vacation of portion of N. Ithaca Avenue: Mr. Olejniczak stated that approximately 3 years ago the City received a request from the owner at the end of Ironwood Street to vacate the north end of Ithaca Street, which is a dead end street that has never been fully improved. Plan Commission recommended approval of the request, but the Council opted to narrow the right-of-way of Ithaca Ave. to 20 feet for the entire block, which would basically turn the street into an alley. The City Attorney drafted the necessary document, but was rejected by the Register of Deeds due to problems with the legal description. Since then, the problem has been resolved and is recommended to begin the process all over again. If a recommendation to Council is approved, a public hearing would be held. If the partial street

vacation is approved, each abutting property owner would receive 20' of property and the center 20' of the street would remain as right-of-way for access to the back of the lots.

Mr. Gilson asked how someone would turn around in the alley. Mr. Olejniczak responded that the only people using that alley should be the property owners. Some type of hammerhead could be made on the end.

After further discussion, it was moved by Mr. Wiegand, seconded by Ms. Brooks to recommend to Council to vacate the easterly 20 feet and the westerly 20 feet of Ithaca Avenue from Juniper Street north to the end. All ayes. Carried.

Consideration of: Updates regarding West Waterfront Redevelopment Project: Mr. Olejniczak presented a power point presentation in regard to the Westside Waterfront. He updated the Plan Commission regarding the evolving nature of the redevelopment and current status of the plans and projects. He explained the different grants that had been received relating to the grain elevator, soil testing, improvements, etc. He also explained that the City didn't have rights to the whole property to the bulkhead line. The land that was filled remains owned by the State under the Public Trust Doctrine.

Local developers have shown strong interest in constructing a boutique hotel, as well as a brewery/restaurant on the Co-op property. A Tax Increment Financing District has been developed for this area. There is also a potential residential developer interested in the property on the corner of Maple St. and Madison Ave. where the current Bargain Corner is located.

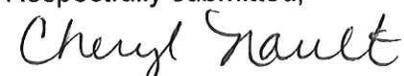
Mr. Olejniczak answered questions regarding environmental liability, but no action was necessary.

Consideration of: Steering Committee for UW-Landscape Architecture Capstone Project: Mr. Olejniczak stated that there is a student at UW Madison in the landscape architecture program that would like to complete his Senior Capstone Project by planning and designing for Egg Harbor Road. There would be no cost to the City, except possibly gas expense for a trip to Sturgeon Bay and materials. The student, Konner Kearney, has a summer home in Door County. As part of the project, he needs a local steering committee. Since the Plan Commission was the steering committee for the Comprehensive Plan, it was recommended that the Plan Commission be the steering committee for this project. The project would take place over the school year.

The Commission agreed that this would be a good project. Moved by Mr. Wiegand, seconded by Ms. Brooks that the Plan Commission become the steering Committee for the Capstone Project. All ayes. Carried.

Adjourn: Moved by Ms. Brooks seconded by Mr. Statz to adjourn. Carried. Meeting adjourned at 7:35 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

ZONING BOARD OF APPEALS
Tuesday, September 23, 2014

The City of Sturgeon Bay Zoning Board of Appeals meeting was called to order at 12:00 noon by Chairperson Bill Murrock in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Bill Murrock, Bill Chaudoir, Jack Gigstead, James Goodwin, and Alternate Richard Jennings were present. Excused: Member Andrew Starr. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Chaudoir, seconded by Mr. Jennings to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from July 28, 2014.
4. Public hearing: Petition for a side yard variance from s. 20.27(2) of the Municipal Code for a deck, located at 1635 Cove Road.
5. Consideration of: Petition for a side yard variance from s. 20.27(2) of the Municipal Code for a deck, located at 1635 Cove Road.
6. Adjourn.

Carried.

Approval of minutes from July 28, 2014: Moved by Mr. Gigstead, seconded by Mr. Jennings to approve the minutes from July 28, 2014. Carried.

Public hearing: Petition for a side yard variance from s. 20.27(2) of the Municipal Code for a deck, located at 1635 Cove Road: Chairperson Murrock opened the hearing at 12:04 p.m.

Linda LeClair, owner of the property at 1635 Cove Road, stated that the deck was not included in their handicap accessible house plan that they built in 2012. They thought they were taking care of erosion control by constructing the deck and didn't realize they had to be 10' from the lot line or that an additional permit was needed. They had used a 10' x 12' deck that was on their previous home that they resurfaced and built a frame around it, while increasing the area of the deck to 13' 4" x 24'. The LeClairs would like to keep the deck as it is, since it is a stable, continuous level surface.

Mr. Olejniczak stated that in 2012, the LeClair's petitioned for a variance from the Floodplain Code for fill requirements and the variance was granted.

No one spoke in favor of the variance. Mr. Goodwin read four letters in favor from Bill and Martha Beller, 1627 Cove Rd.; Collin Jeanquart, 1647 Cove Rd.; Steven Olsen and Colleen Schler, 1635 Cove Rd.; Jack and Cathy Keller, 1633 Cove Rd.

No one spoke in opposition of the variance. Mr. Goodwin read one letter in opposition from John Maclean and Kris Wagner-Maclean.

Mr. Olejniczak stated this is one of the smaller lots along Cove Rd. In 2012, the plans for the house included a covered patio in the area under the roof, but not extending beyond the outer wall of the house. There were no setback issues. Recently there was an inquiry about a deck

under construction and wondered if it complied with the setbacks. After checking into the deck, the LeClairs were informed that they needed a permit for that, as well as a variance for the minimum side yard. The required side yard is 10 feet. It is currently 4.25 feet at its closest point to the neighbor's property line. The lot lines are not parallel to each other. The reason for setbacks is to create some buffer space with adjoining lots, to allow for a landscaping area, and also allow a structure be maintained on all sides of it.

Mr. Murrock closed the public hearing at 12:42 p.m.

Consideration of: Petition for a side yard variance from s. 20.27(2) of the Municipal Code for a deck, located at 1635 Cove Road: Board members discussed the request. Mr. Gigstead mentioned that the LeClairs could have built an 8' x 24' deck, wrapping around the front of the house, and would not have had to come before the ZBA. They only would have needed to obtain a regular building permit.

Mr. Chaudoir was concerned about fire protection access by not being able to get around the house where the deck is located. It would create a hazard for fireman, as well as for the residents of the home.

Moved by Mr. Chaudoir, seconded by Mr. Gigstead to deny the request on the basis that public safety and fire protection would be negatively impacted; the standards for the variance have not been met since the deck could have been included in the plans for the recently constructed house; and an 8' x 24' deck can still be constructed on the side of the house, while accommodating handicap accessibility with access to the water, and would not extend into the required side yard. Roll call vote: Carried, with Mr. Jennings voting no. The variance was denied.

Adjourn: Moved by Mr. Chaudoir, seconded by Mr. Jennings to adjourn. Carried. Meeting adjourned at 12:49 p.m.

Respectfully submitted,

Cheryl Nault
Community Development Secretary

JOINT PARK AND RECREATION COMMITTEE/BOARD

Wednesday, September 24, 2014

A meeting of the Joint Park and Recreation Committee/Board was called to order at 7:02 p.m. by Chairperson Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Wiegand, Vandertie, Stults, Hagman, Larsen, Kleist and Bordeau were present. Members Husby and Morrow were excused. Also present were, City Administrator McNeil and Municipal Services Assistant Lenius.

Adoption of agenda: Moved by Mr. Stults, seconded by Ms. Kleist to adopt the following agenda.

1. Roll Call
 2. Adoption of Agenda
 3. Public Comment
 4. Consideration of: *Allowing Dogs in Sawyer Park for Bark for Life event April 25, 2015*
 5. Discussion of: *Goose Control Options at Sunset Park – Presentation by USDA Wildlife Services*
 6. Discussion of: *Little Lake Updates*
 7. Adjourn
- All in favor. Carried.

Nobody spoke during public comment.

Consideration of Allowing Dogs in Sawyer Park for Bark for Life event April 25, 2015: Mr. Bordeau stated that dogs have been allowed in the parks for similar events such as the Door County Humane Society's Bark in the Park. Jen DeBroux from the Animal Clinic of Sturgeon Bay explained they held this event that raises funds for the American Cancer Society and Relay for Life in their parking lot this year, but feel they lost people due to the small size of the location. She said the park would give them more room for their event and that if they are allowed to use Sawyer Park and the shelter they would make sure everything was cleaned up.

Moved by Mr. Vandertie, seconded by Mr. Hagman to recommend to council to approve the request to allow dogs in Sawyer Park for the Bark for Life Event on April 25, 2015. All in favor. Carried.

Discussion of Goose control options at Sunset Park: Mike Jones from USDA Wildlife Services gave a presentation that outlined the damage that can be caused by geese as well as ways to control and reduce the number of geese at Sunset Park and other locations throughout the City. Some options include habitat modifications, fence barriers, scare devices, repellants and population management. He suggested using a variety of tactics for best results. He also stated there may be grant funding available through the WI DNR to help cover a portion of the expense.

It was recommended to hold a public informational session at the next Joint Park and Recreation Committee Board Meeting in October and to place a newsletter in the next Sturgeon Bay Utility billing to let people know about the options and invite the public to the meeting.

Discussion of Little Lake Updates: Mr. Bordeau stated the design for the engineered wetland is completed and has been bid out. The total cost of the project is \$340,000 of which \$260,000 has been raised.

Adjourn: Moved by Ms. Kleist, seconded by Mr. Stults to adjourn. Carried. Meeting adjourned at 8:03 p.m.

Respectfully Submitted,



Jennifer Lenius
Municipal Services Assistant

BEVERAGE OPERATOR LICENSES

1. Bradley, Amanda D.
2. Demmin, Rose L.
3. Gunnlaugson, Jacob A.
4. Hansen, Pamela J.
5. Jennerjohn, Lance C.
6. Kinnard, Sierra M.
7. Konrad, Kerrienne
8. Lopez, Tanner M.
9. Lyon, Lynn A.
10. Meyer, Deborah L.
11. Moll, Amanda M.
12. Oram, Brenda
13. Papke, Joseph S.
14. Pfannenstiel, Michael J.
15. Remiker, Vickie A.
16. Rice, Steven F.
17. Zunker, Andrea H.

8d.

8d.

September 15, 2014

To: Door County Library Board

Cc: Sturgeon Bay City Council

Hello Board Members,

The Miller Art Museum will host an evening reception on November 1, 2014, to honor Bonnie Hartmann, retiring Executive Director. The Miller Art Museum Board would like to serve wine to guests attending the event (at no charge) after the Library is closed (Saturdays at 5:00).

This will be a surprise event for Bonnie.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Becca Berger". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Becca Berger
Library Director

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend to vacate the easterly 20 feet and the westerly 20 feet of Ithaca Avenue from Juniper Street north to the end.

Respectfully submitted:
CITY PLAN COMMISSION
By: Dan Wiegand, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: September 17, 2014

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

EXECUTIVE SUMMARY

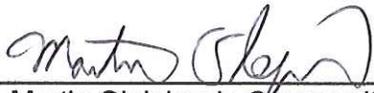
Title: Narrowing of Ithaca Avenue

Background: In 2011 the City received a request from Richard Skare to vacate the north end of Ithaca Avenue, a dead end street that has never been fully improved. The Plan Commission recommended approval of that request. The Council opted to instead proceed with narrowing the right-of-way of Ithaca Ave to 20 feet for the entire block. This would effectively turn the street into a functional alley. There was support from the abutting property owners. A lis pendens document was required to be recorded with the Register of Deeds to get the official process started. The City Attorney drafted the necessary document, but the Register of Deeds rejected the document because of problems with the legal description. The issue was then set aside.

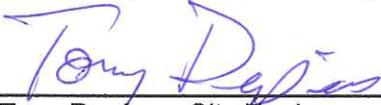
There is renewed interest in narrowing the street and the problems with the description have been resolved. Because of the passage of time, it is recommended to start over with the proceedings. The first step is a recommendation from the Plan Commission. If that is approved, then the Council will hold a hearing and eventually take formal action. If the partial street vacation is ultimately approved, each abutting property owner would get 20 feet of land. The center 20 feet of the street would remain as right-of-way for access to the back of the lots.

Plan Commission Action: The Plan Commission felt the idea of narrowing the width of the street to 20 feet still makes sense and unanimously recommended to proceed with the narrowing of the street right-of-way. The Commission also asked staff to consider whether a turnaround is needed at the end of the right-of-way since it is a dead end. The Street Department reviewed the matter and determined that the turnaround is not needed.

Recommendation: Approve the recommendation of the Plan Commission and schedule the required public hearing.

Prepared by: 
Martin Olejniczak, Community Development Director

10-1-14
Date

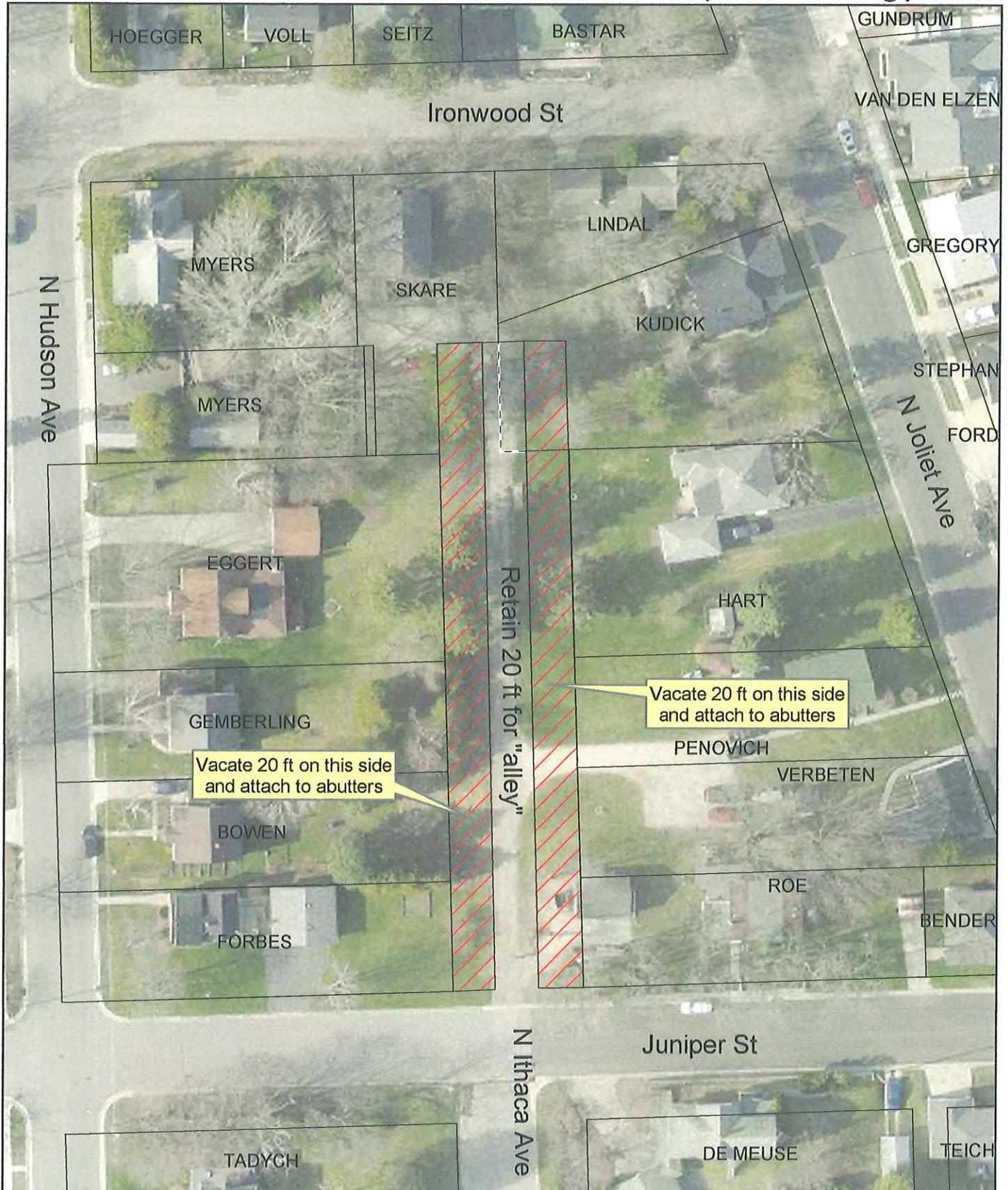
Reviewed by: 
Tony Depies, City Engineer

10-2-2014
Date

Reviewed by: 
Stephen McNeil, City Administrator

10-2-2014
Date

Ithaca Avenue - Street Vacation (Narrowing)



September 12, 2014

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Joint Park and Recreation Committee/Board, hereby recommend approving the request to allow dogs in Sawyer Park for the Bark for Life Event on April 25, 2015.

JOINT PARK AND RECREATION COMMITTEE/BOARD
By: Dan Wiegand, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: September 24, 2014

* * * * *

Introduced by _____

Moved by Alderperson _____, second by Alderperson _____
that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.



130 South Madison • Sturgeon Bay, WI 54235 • Phone (920) 743-2628 • Fax (920) 743-9315

To Whom It May Concern:

The Animal Clinic of Sturgeon Bay is excited to announce Bark for Life, a pet walk to benefit the American Cancer Society and Relay for Life. Almost everyone in our community knows someone who has been affected by cancer, and it is our hope that this event will make a difference in the lives of our friends, family and neighbors.

The Bark for Life includes a pet walk, silent auction, bake sale, cookout and music. All proceeds from this fun filled event go to the American Cancer Society. With this said we are requesting to move the event to one of our local parks and would like you to make an exception to have dogs in the park for the walk and daily activities.

Ultimately we would love to hold this event at Sawyer Park on April 25, 2015. If Sawyer Park is unavailable Otumba Park is our second choice. We appreciate your time and consideration. Feel free to contact me with any questions at 920-743-2628.

Sincerely,

Jen DeBroux



RESOLUTION

WHEREAS, the Common Council of the City of Sturgeon Bay has determined that it is in the best interest of the City of Sturgeon Bay to charge a Seasonal Merchant permit fee.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Sturgeon Bay hereby adopts the following fees:

<u>Type</u>	<u>Fee</u>
One-time first monthly fee	\$75 per individual, which includes background check
Each concurrent month	\$50 per individual

* * * * *

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said resolution be adopted.

Passed by the Council on the _____ day of _____, 2014.

EXECUTIVE SUMMARY

TITLE: Debt issuance for Martin Park Restrooms, Salters, and Chassis Replacement for Fire Unit #8

BACKGROUND: The City of Sturgeon Bay 2014 budget includes constructing restrooms at Martin Park, purchasing salters, and replacing the chassis on Fire Unit #8. The budget document also slated the aforementioned for financing. Attached is the application for a State Trust Fund Loan in the amount of \$146,631.60. The State Trust Fund Loan Program requires that a borrowing resolution be passed. The attached resolution authorizes borrowing \$146,631.60 with a 5 year payback period and an interest rate of 3%.

FISCAL IMPACT: Estimated fiscal impact is \$31,510 per year for five years for principal and interest payments.

- OPTIONS: 1) Approve the attached borrowing resolution/application.
- 2) Do not approve the attached borrowing resolution/application.

RECOMMENDATIONS: Approve and authorize the Mayor and City Clerk to make application for a loan with the State of Wisconsin Board of Commissioners of Public Lands in the amount of \$146,631.60 with an interest rate of 3%, and a payback period of 5 years, for the purpose of constructing restrooms at Martin Park, purchasing salters, and replacing the chassis on Fire Unit #8.

PREPARED BY: Valerie J. Clarizio 9/4/14
 Valerie J. Clarizio Date
 Finance Director/City Treasurer

APPROVED BY: Stephen McNeil 9/24/14
 Stephen McNeil Date
 City Administrator

STATE OF WISCONSIN
BOARD OF COMMISSIONERS OF PUBLIC LANDS
101 EAST WILSON STREET, 2ND FLOOR
POST OFFICE BOX 8943
MADISON, WISCONSIN 53708-8943

APPLICATION FOR STATE TRUST FUND LOAN

CITY - 20 YEAR MAXIMUM

Chapter 24 Wisconsin Statutes

CITY OF STURGEON BAY

Date sent: August 28, 2014

Received and filed in Madison, Wisconsin:

ID # 05604039

RAS

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned Mayor and clerk of the City of Sturgeon Bay, in the County(ies) of Door, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of **One Hundred Forty Six Thousand Six Hundred Thirty One And 60/100 Dollars (\$146,631.60)** from the Trust Funds of the State of Wisconsin for the purpose of financing construction of Martin Park restrooms, the purchase of salters, and chassis replacement and retrofit of Fire Unit #8.

The loan is to be continued for a term of 5 years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of 3.00 percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the City with the provisions and regulations of the statutes above referred to, as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the common council of the City of Sturgeon Bay, in the County(ies) of Door, Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the _____ day of _____, 20____.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the common council approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of **One Hundred Forty Six Thousand Six Hundred Thirty One And 60/100 Dollars (\$146,631.60)** from the Trust Funds of the State of Wisconsin to the City of Sturgeon Bay in the County(ies) of Door, Wisconsin, for the purpose of financing construction of Martin Park restrooms, the purchase of salters, and chassis replacement and retrofit of Fire Unit #8. That at the same time and place, the common council of the City of Sturgeon Bay by a majority vote of the members, adopted a resolution levying upon all the taxable property in the city, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

A copy of the aforesaid resolutions, certified to by the city clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the City of Sturgeon Bay, certified to by the Mayor and clerk, accompanies this application.

Given under our hands in the City of Sturgeon Bay in the County(ies) of Door, Wisconsin, this _____ day of _____, 20____.

Mayor, City of Sturgeon Bay

Clerk, City of Sturgeon Bay

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

FORM OF RECORD

The following preamble and resolutions were presented by Alderman _____ and were read to the meeting.

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the City of **Sturgeon Bay**, in the County(ies) of **Door**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **One Hundred Forty Six Thousand Six Hundred Thirty One And 60/100 Dollars (\$146,631.60)** for the purpose of **financing construction of Martin Park restrooms, the purchase of salters, and chassis replacement and retrofit of Fire Unit #8** and for no other purpose.

The loan is to be payable within **5** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **3.00** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of **Sturgeon Bay**, in the County(ies) of **Door**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of **Sturgeon Bay** by such loan from the state be applied or paid out for any purpose except **financing construction of Martin Park restrooms, the purchase of salters, and chassis replacement and retrofit of Fire Unit #8** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the **Mayor** and clerk of the City of **Sturgeon Bay**, in the County(ies) of **Door**, Wisconsin, are authorized and empowered, in the name of the city to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the city pursuant to this resolution. The **Mayor** and clerk of the city will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this city forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

Alderman _____ moved adoption of the foregoing preamble and resolutions.

The question being upon the adoption of the foregoing preamble and resolutions, a vote was taken by ayes and noes, which resulted as follows:

- | | | | |
|-----|----------------|-------|-------|
| 1. | Alderman _____ | voted | _____ |
| 2. | Alderman _____ | voted | _____ |
| 3. | Alderman _____ | voted | _____ |
| 4. | Alderman _____ | voted | _____ |
| 5. | Alderman _____ | voted | _____ |
| 6. | Alderman _____ | voted | _____ |
| 7. | Alderman _____ | voted | _____ |
| 8. | Alderman _____ | voted | _____ |
| 9. | Alderman _____ | voted | _____ |
| 10. | Alderman _____ | voted | _____ |
| 11. | Alderman _____ | voted | _____ |
| 12. | Alderman _____ | voted | _____ |

A majority of the members of the common council of the City of **Sturgeon Bay**, in the County(ies) of **Door**, State of Wisconsin, having voted in favor of the preamble and resolutions, they were declared adopted.

STATE OF WISCONSIN

County(ies) of Door

I, _____, Clerk of the City of Sturgeon Bay, in the County(ies) of Door, State of Wisconsin, do hereby certify that the foregoing is a true copy of the record of the proceedings of the common council of the City of Sturgeon Bay at a meeting held on the ____ day of _____, _____, relating to a loan from the State Trust Funds; that I have compared the same with the original record thereof in my custody as clerk and that the same is a true copy thereof, and the whole of such original record.

I further certify that the common council of the City of Sturgeon Bay, County(ies) of Door, is constituted by law to have _____ members, and that the original of said preamble and resolutions was adopted at the meeting of the common council by a vote of _____ ayes to _____ noes and that the vote was taken in the manner provided by law and that the proceedings are fully recorded in the records of the city.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the City of Sturgeon Bay this _____ day of _____, 20____.

Clerk (Signature)

Clerk (Print or Type Name)

City of Sturgeon Bay

County(ies) of Door

State of Wisconsin

STATE OF WISCONSIN
COUNTY(IES) OF **DOOR**

TO: THE BOARD OF COMMISSIONERS OF PUBLIC LANDS

I, _____, Clerk of the City of **Sturgeon Bay**, County(ies) of **Door**, State of Wisconsin, do hereby certify that it appears by the books, files and records in my office that the valuation of all taxable property in the City of **Sturgeon Bay** is as follows:

EQUALIZED VALUATION FOR THE YEAR 20_____* \$_____

* Latest year available

I further certify that the whole existing indebtedness of the City of **Sturgeon Bay**, County(ies) of **Door**, State of Wisconsin, is as follows (list each item of indebtedness):

NAME OF CREDITOR	PRINCIPAL BALANCE (EXCLUDING INTEREST)
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL INDEBTEDNESS:	\$ _____

Clerk (Signature)

Clerk (Print or Type Name)

City of **Sturgeon Bay**

County(ies) of **Door**,

State of Wisconsin

_____, 20_____
Date

THE TOTAL INDEBTEDNESS, INCLUDING THE TRUST FUND LOAN APPLIED FOR, MAY NOT EXCEED 5% OF THE VALUATION OF THE TAXABLE PROPERTY AS EQUALIZED FOR STATE PURPOSES. (Sec. 24.63(1), Wis. Stats., 1989-90)

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

EXECUTIVE SUMMARY

TITLE: Resolution to Amend the 2014 General Fund Budget

BACKGROUND: The Wisconsin Department of Revenue has reviewed the City's 2014 budget and has reported that to qualify for the 2015 Wisconsin Expenditure Restraint payment the City must reduce 2014 appropriations to less than 2.1% of the 2013 budget (the worksheet submitted by the city stated 2.099% which DOR has rounded to 2,1%). Accordingly, an adjustment in the amount of \$1,896 to the 2014 budget is needed to comply. This is an adjustment to contingency and will not affect the tax rate or the fund balance.

FISCAL IMPACT: \$0

OPTIONS: Adopt the 2014 general fund budget amendment

RECOMMENDATION: Approve the resolution authorizing adjustments to the 2014 general fund budget which reduces the contingency line item by \$1,896 and reduces the appropriated balance by \$1,896.

PREPARED BY: Valerie J. Clarizio 10/3/14
Valerie J. Clarizio Date
Finance Director/City Treasurer

REVIEWED BY: Stephen McNeil 10/3/14
Stephen McNeil Date
City Administrator

RESOLUTION

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2014 GENERAL FUND BUDGET

WHEREAS, the 2014 appropriations need to be adjusted for the General Fund; and

WHEREAS, appropriations in the amount of \$1,896.00 in the 2014 Operating Budget relating to contingency and appropriated balance require a reduction in both, thereby reducing contingency and appropriated balance in the amount of \$1,896.00.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Sturgeon Bay; That the budget adjustments as stated above are hereby budgeted and appropriated in 2014, as applicable.

* * * *

Read by _____.

Moved by Alderperson _____, and seconded by Alderperson _____ that said resolution be adopted.

Passed by the Council on the _____ day of _____, 2014.

EXECUTIVE SUMMARY

DATE: **October 2, 2014**

TITLE: **Egg Harbor Road Design**

BACKGROUND: Baudhuin Inc has completed the preliminary designs for the Egg Harbor Road improvements and detention pond which included the application for funding from the DNR for the detention pond. Unfortunately, our project did not receive the funding and therefore we are ready to proceed with the project using local funding that is in the 2014 budget.

Baudhuin is prepared to complete the design and construction bidding for \$40,000 per their attached proposal. This is the first of the money that we will be collecting from Wal-Mart as part of their developer's agreement that included some funding of improvements to Egg Harbor Road. Plans shall include the construction of the detention pond, curb & gutter as well as sidewalks on Egg Harbor Road. They also will include the drainage system consisting of storm sewers, detention and infiltration areas in the wide ditch within the street right of way. The construction costs are included in the proposed 2015 budget and getting the plans completed in time for a late winter bidding will allow us to get the best prices of the season.

A construction schedule could see the pond construction in summer of 2015 and the road improvements following in late summer, based upon and October 1st completion date.

FISCAL IMPACT: The Capital Improvement budget for 2014 included enough money for the design cost of \$40,000

RECOMMENDATION: Authorize Baudhuin Inc. to proceed with the design of final improvements to Egg Harbor Road and the detention pond for the agreed upon amount of \$40,000.

SUBMITTED BY: _____

Anthony Depies
Anthony Depies, City Engineer

REVIEWED BY: _____

Steve McNeil
Steve McNeil, City Administrator

REVIEWED BY: _____

Marty Olejniczak
Marty Olejniczak, Community Development Director

September 29, 2014

Mr. Tony Depies, PE
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

*Re: Proposal for Engineering and Surveying Services
Egg Harbor Road Updates
Final Design and Bidding*

Dear Mr. Depies:

Baudhuin Incorporated is pleased to provide a proposal for engineering and surveying services for the above referenced project.

Statement of Understanding

It is the understanding of Baudhuin Incorporated that the City of Sturgeon Bay intends to move forward to the design and bidding phase of the Egg Harbor Road Upgrade Project. The final design will be based on the conceptual plans presented to the city and comments received from the city council and stakeholders at the July 23, 2013 council meeting and the August 8, 2013 public workshop.

Scope of Services

1. Pond Borings and Analysis: Borings will be conducted throughout the site to determine depth to bedrock and analyze material for any environmental hazards as well as suitability for pond lining. Areas for potential infiltration will also be identified.

Proposed Cost: \$ 3,500.00

2. Final Pond Hydrology and Design: Baudhuin Incorporated will prepare a pond hydrology report that will be the basis for the final pond design. The pond design will utilize the entire available city owned land along 14th Avenue, which will provide an 80% reduction in total suspended solids (TSS) as well as a reduction in peak flows for a range of storm events. Final design will include pond configuration, inlet and outlet structures and liner requirements. Options for aeration will be explored and the use of aquatic plants will be incorporated into the final plans.

Proposed Cost: \$ 7,500.00

3. Egg Harbor Road Field Work: The conceptual design plans were based on field data obtained in 1988 and 1998 and supplemental data obtained this past year. Due to the amount of changes to the corridor in the past 25 years, additional field work is required. Detailed topography will be obtained to provide a smooth transition from open ditches and a rural street cross section to curb and gutter and an urban cross section. Additional topographic work will be done in areas requiring retaining walls or lengthened driveway approaches.

Proposed Cost: \$ 7,000.00

4. Final Design: Baudhuin Incorporated will prepare final design plans for the proposed street upgrades. Upgrades include curb and gutter, sidewalks, construction of infiltration areas and the installation of small diameter storm sewer. Crosswalks, traffic islands and traffic calming locations and design will be included. Plans will be suitable for bidding and construction.

Proposed Cost: \$ 8,000.00

5. Lighting Design: Baudhuin Incorporated will work with Sturgeon Bay Utilities to prepare a decorative pedestrian lighting plan. Lighting equipment will match current city standards. A photometric plan will be prepared. Conflicts with existing power poles and/or guy wires will be analyzed and adjustments made as necessary.

Proposed Cost: \$ 2,000.00

6. Landscape Plan: Baudhuin Incorporated will prepare a landscape plan for Egg Harbor Road. Design items will include ornamental trees, lawn improvements and retaining walls where required.

Proposed Cost: \$ 3,500.00

7. Specifications and Bidding: Baudhuin Incorporated will prepare specifications and bidding documents for the proposed improvements. A wage rate determination application will be prepared and any grant source bidding requirements will be included. Bids will be solicited and contractor questions answered during the bidding process. Bids will be reviewed and a recommendation provided to the city.

Proposed Cost: \$ 6,000.00

8. Meetings Allowance: Baudhuin Incorporated will meet with city staff during the design and bidding process. Two meetings with the city council are also included.

Proposed Cost: \$ 2,500.00

Compensation Summary

Item	Proposed Cost
1. Pond Borings and Analysis	\$3,500.00
2. Final Pond Hydrology and Design	7,500.00
3. Egg Harbor Road Field Work	7,000.00
4. Final Design	8,000.00
5. Lighting Design	2,000.00
6. Landscape Plan	3,500.00
7. Specifications and Bidding	6,000.00
8. Meetings Allowance	2,500.00
Total	\$40,000.00

Basis for Proposal

1. Allowance items will be invoiced at actual cost.
2. No budget is included for construction staking or construction observation.

Thank you for considering Baudhuin Incorporated for your engineering and surveying needs. Please contact me if you have any questions or require additional information.

Respectfully submitted,

BAUDHUIN INCORPORATED



Steven J. Parent, P.E., Project Engineer