



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA  
TUESDAY, SEPTEMBER 16, 2014  
12:00 p.m. NOON  
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST  
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
  2. Pledge of Allegiance.
  3. Roll call.
  4. Adoption of agenda.
  5. Consideration of the following bills: General Fund – \$497,237.66, Capital Fund - \$13,711.86, Cable TV - \$100.00, TID #2 - \$2,237,247.50, TID #3 - \$131,256.25, TID #4 - \$18,648.93 and Solid Waste Enterprise Fund - \$13,658.09 for a grand total of \$2,911,860.29. [roll call]
  6. CONSENT AGENDA
- \* All items listed with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
- \* a. Approval of 9/2/14 regular Common Council minutes.
  - \* b. Approval of the following minutes:
    - (1) Sturgeon Bay Utilities – 8/12/14
    - (2) Finance/Purchasing & Building Committee – 8/26/14
    - (3) Waterfront Design Review Board – 9/2/14
  - \* c. Place on file the following reports:
    - (1) Fire Department Report – August 2014
    - (2) Police Department Report – August 2014
    - (3) Inspection Department Report – August 2014
    - (4) Bank Reconciliation – August 2014
    - (5) Revenue & Expense Report – August 2014
  - \* d. Consideration of: Approval of Beverage Operator license.
  - \* e. Consideration of: Approval of Temporary Class B Beer license and Temporary Class B Wine license.
  - \* f. Finance/Purchasing & Building Committee recommendation re: Approve the sale of .43 acres of land in the Industrial Park to HTF, Inc in the amount of \$12,900.
  - \* g. Finance/Purchasing & Building Committee recommendation re: Approve the proposed three year financial commitment to Door County Economic Development Corporation.

- \* h. Finance/Purchasing & Building Committee recommendation re: Approve the funding request from the Door County Economic Development Corporation in the amount of \$25,000 for 2015 for administration of City programs.
  - \* i. Finance/Purchasing & Building Committee recommendation re: Proceed with the request for proposals to purchase and develop the City owned lot at 429 North 14<sup>th</sup> Avenue and contact the real estate broker for the adjacent Evenson lot to inform the broker that the City lot is potentially available if a buyer needs extra space.
7. Mayoral appointments.
  8. Second reading of ordinance repealing and recreating Section 9.04 (Hunting Permit) and 10.015 (Hunting Prohibited) of the Municipal Code.
  9. Second reading of ordinance repealing and recreating Section 9.02 (Transient Merchants) of the Municipal Code.
  10. Consideration of: Accept the bids for Project 1405 Asphalt Paving and enter into contracts with the low bidder.
  11. Committee Chairperson Reports:
    - a. Personnel Committee
    - b. Parking & Traffic Committee
    - c. Community Protection & Services Committee
    - d. Sturgeon Bay Utility Commission
  12. Public comment on non-agenda items.
  13. Mayor's comments.
  14. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 9-12-14

Time: 12:00pm

By: WJ

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

5.

5.

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
07887	WALTER HANISKO	9/6/14 SEC DEP REF-CHERRY BLO	01-000-000-23162	50.00
19729	STURGEON BAY COMMUNITY CHURCH	SB COMM CHURCH/ OTUMBA PRK REF	01-000-000-23162	50.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	CREDIT CARD MACHINE ROLLS	01-000-000-21595	4.96
COUNTRY	CVF MAPLE LLC	9/6/14 FOOD SHARE REIM	01-000-000-21595	29.00
IDLEWILD	IDLEWILD HERBS	IDLEWILD 08/30/14 MARKET REIMB	01-000-000-21595	14.00
R0000984	CHARLES BORDEAU	BORDEAU/08/30/14 MARKET REIMB	01-000-000-21595	12.00
R0000984		09/06/14 REIMB FOOD SHARE	01-000-000-21595	25.00
R0000985	SULLYS THUMBS UP PRODUCE	SULLYS/8/23/14 MARKET REIMB	01-000-000-21595	116.00
R0000985		SULLYS 08/30/14 MARKET REIMB	01-000-000-21595	83.00
R0000985		09/06/14 REIMB FOOD SHARE	01-000-000-21595	75.00
R0000991	SPERBER FARMS	9/6/14 FOOD SHARE REIM	01-000-000-21595	95.00
R0001074	RANDALL MANGES	MANGES 08/30/14 MARKET REIMB	01-000-000-21595	6.00
R0001080	YVONNE TANCK	TANCK/08/30/14 MARKET REIMB	01-000-000-21595	57.00
R0001080		9/6/14 FOOD SHARE REIM	01-000-000-21595	19.00
R0001128	MALVITZ FARMS	MALVITZ/08/30/14 MARKET REIMB	01-000-000-21595	70.00
R0001222	ROGER PINKERT	PINKERT/96 GL RECYCLE CAN REF	01-000-000-48250	56.88
R0001222		PINKERT/ STATE TAX REF	01-000-000-24214	2.84
R0001222		PINKERT/ COUNTY TAX REF	01-000-000-24215	0.28
R0001223	GLORIA SCHNEIDER	9/6/14 PARK SEC DEP REF-SUNSET	01-000-000-23162	50.00
R0001224	GARY COMBS	9/6/14 PARK SEC DEP REF-OTUMBA	01-000-000-23162	50.00
R0001225	SHALON GRAF	9/7/14 PARK SEC DEP REF-SAWYER	01-000-000-23162	50.00
R0001226	TOM & CATHY ECKERS	9/5/14 PARK SEC DEP REF-SAWYER	01-000-000-23162	50.00
THORP	EAT THORP	THORP 08/30/14 MARKET REIMB	01-000-000-21595	10.00
TOTAL LIABILITIES				975.96
CAPITAL PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	TID 2 PRINC	01-000-913-70000	80,000.00
01764		TID 2 INT	01-000-913-70001	5,185.00
TOTAL CAPITAL PROJECTS				85,185.00
CITY HALL / FIRE & POLICE STN				
01764	ASSOCIATED WEALTH MANAGEMENT	GF BUILDING REFUND BOND/PRIN	01-000-920-70000	125,000.00
01764		GF BUILDING REFUND BOND/INT	01-000-920-70001	4,940.63
01764		GF BUILDING REFUND BOND/PRINC	01-000-920-70000	30,000.00
01764		GF BUILDING REFUND BOND/INT	01-000-920-70001	22,056.25
TOTAL CITY HALL / FIRE & POLICE STN				181,996.88
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	09/14 ATHLETIC FLD LIGHTING	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				269,523.23
MAYOR				
04696	DOOR COUNTY TREASURER	08/14 MAYOR INTERNET USAGE	01-100-000-56700	2.70
TOTAL				2.70
TOTAL MAYOR				2.70

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	JULY '14 GEN MATT LEGAL SVC	01-110-000-55010	2,639.00
16555		JULY '14 TID #1 LEGAL	01-110-000-55010	299.00
		TOTAL		2,938.00
		TOTAL LAW/LEGAL		2,938.00
CITY CLERK-TREASURER				
04696	DOOR COUNTY TREASURER	08/14 CLERKS INTERNET USAGE	01-115-000-56700	10.90
		TOTAL		10.90
		TOTAL CITY CLERK-TREASURER		10.90
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	08/14 ADMIN INTERNET USAGE	01-120-000-56700	2.70
		TOTAL		2.70
		TOTAL ADMINISTRATION		2.70
COMPUTER				
04696	DOOR COUNTY TREASURER	08/14 TECH SUPPORT	01-125-000-55550	2,575.00
		TOTAL		2,575.00
		TOTAL COMPUTER		2,575.00
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	08/14 ASSESSING INERNET USAGE	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	09/16/14 CONTRACT	01-130-000-55010	1,245.83
		TOTAL		1,251.23
		TOTAL CITY ASSESSOR		1,251.23
BUILDING/ZONING CODE ENFORCEMENT				
04696	DOOR COUNTY TREASURER	08/14 INSPECTION INTERNET USE	01-140-000-56700	2.70
09223	INDEPENDENT INSPECTIONS, LTD	AUGUST PERMITS	01-140-000-55010	2,804.28
09223		DISCOUNTED PERMITS	01-140-000-55010	902.98
AYRES	AYRES ASSOCIATES, INC	10 PACK SEALS	01-140-000-52750	303.00
		TOTAL		4,012.96
		TOTAL BUILDING/ZONING CODE ENFORCEMENT		4,012.96

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	08/14 ENGINEERING INTERNET USE	01-145-000-56700	5.40
		TOTAL		5.40
		TOTAL MUNICIPAL SERVICES ADMIN.		5.40
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	08/14 MUNIC SVC INTERNET USAGE	01-150-000-56700	6.75
		TOTAL		6.75
		TOTAL PUBLIC WORKS ADMINISTRATION		6.75
CITY HALL				
02005	BAY ELECTRONICS, INC.	REPAIR CITY HALL ALARM SYSTEM	01-160-000-58999	437.50
03159	CHARTER COMMUNICATIONS	FIRE DEPT CABLE SERVICES	01-160-000-58999	82.16
03159		08/14 CB MUSIC SVC	01-160-000-58999	175.16
04575	DOOR COUNTY HARDWARE	SPRAY PAINT	01-160-000-54999	5.99
04575		PAINT TAPE	01-160-000-54999	10.49
04575		SAND DISC	01-160-000-52700	7.99
04575		PAINT THINNER	01-160-000-52700	10.99
04575		TRAY, ROLLER & COVERS	01-160-000-52700	26.05
04575		2" POWER BIT	01-160-000-52700	4.49
04966	EAGLE MECHANICAL INC	TEST R.P VALVE/FIRE DEPT	01-160-000-58999	98.50
05500	ENERGY CONTROL AND DESIGN INC	MAINT AGREEMNT TEMP CONTRLS	01-160-000-58999	1,412.00
05500		MAINT AGREEMNT- MECHANICAL	01-160-000-58999	5,865.00
11995	LAFORCE HDWE MFG CORP	FRONT DOOR SOLENOID/CITY HALL	01-160-000-51400	169.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	3,781.60
19880		421 MICHIGAN ST	01-160-000-58650	801.18
WARNER	WARNER-WEXEL WHOLESALE &	WINDEX	01-160-000-51850	45.41
		TOTAL		12,933.51
		TOTAL CITY HALL		12,933.51
INSURANCE				
BH	BURKART HEISDORF INSURANCE	CREDIT-AMEND DEDUCTIBLE	01-165-000-57350	-89.00
BH		10/14 GEN LIABILITY	01-165-000-56400	2,972.00
BH		10/14 POLICE LIABILITY	01-165-000-57150	1,121.00
BH		10/14 PUBLIC OFFICIAL	01-165-000-57400	1,128.00
BH		10/14 AUTO LIABILITY	01-165-000-55200	1,597.00
BH		10/14 AUTO PHY DAMAGE	01-165-000-55200	1,225.00
BH		10/14 WORK COMP	01-165-000-58750	17,081.00
		TOTAL		25,035.00
		TOTAL INSURANCE		25,035.00
GENERAL EXPENDITURES				

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND				
04696	DOOR COUNTY TREASURER	08/14 CITY HALL PHONE SERVICE	01-199-000-58200	92.81
04696		08/14 FIRE PHONE SERVICE	01-199-000-58200	50.21
04696		08/14 MUNICIPAL PHONE SERVICE	01-199-000-58200	46.87
04696		08/14 POLICE PHONE SERVICE	01-199-000-58200	91.70
15890	PACK AND SHIP PLUS	SHIP BOND DOCS TO QUARLES	01-199-000-57250	40.69
16555	PINKERT LAW FIRM, LLP	JULY '14 GEN MATT LEGAL SVC	01-199-000-51525	463.00
16555		JULY '14 TID #1 LEGAL	01-199-000-51525	2,126.00
16590	PITNEY BOWES	3RD QTR RENTAL 2014	01-199-000-57250	126.50
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	STAPLE REFILL	01-199-000-55650	159.66
TOTAL				3,197.44
TOTAL GENERAL EXPENDITURES				3,197.44
POLICE DEPARTMENT				
04696	DOOR COUNTY TREASURER	08/14 POLICE INTERNET USAGE	01-200-000-56700	37.80
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	5224 BLACK COPIES	01-200-000-55650	45.97
STAPLES		1937 COLOR COPIES	01-200-000-55650	63.92
STAPLES		TONER	01-200-000-51600	337.28
STAPLES		TONER	01-200-000-51600	168.64
TOTAL				653.61
TOTAL POLICE DEPARTMENT				653.61
POLICE DEPARTMENT/PATROL				
02206	BAY MARINE	PATROL BOAT STEERING REPAIR	01-215-000-58600	1,422.09
02208	BAYCOM INC.	SQUAD 50 ARBITRATOR INSTALLMNT	01-215-000-58600	152.50
04545	DOOR COUNTY COOPERATIVE	BROOM/SQUAD 20	01-215-000-54999	15.29
04575	DOOR COUNTY HARDWARE	BATTERY FOR GUN SIGHT	01-215-000-54999	4.99
11545	MAPLE STREET SIGN CO.	REPLACE SQD 30B GRAPHICS	01-215-000-58600	228.60
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	9.35
23828	WITT PENINSULA FORD LINCOLN	VEHICLE MAINT/CSO	01-215-000-58600	24.95
23828		VEHICLE MAINT/ #10	01-215-000-58600	983.55
23828		VEHICLE MAINT/ #30	01-215-000-58600	2,255.83
23828		VEHICLE MAINT/ #20	01-215-000-58600	74.95
23828		VEHICLE MAINT/NEW EXPLORER	01-215-000-58600	24.95
23828		VEHICLE MAINT/ EXPEDITION	01-215-000-58600	24.95
DORNER R	ROXANNE DORNER	R MIELKE/ MEAL EXP REIMB/SRO	01-215-000-55600	115.99
LEHIGH	LEHIGH SAFETY SHOE CO	DUTY BOOTS/MOGEN	01-215-000-52900	84.59
TOTAL				5,422.58
TOTAL POLICE DEPARTMENT/PATROL				5,422.58
POLICE DEPT. / INVESTIGATIONS				
02208	BAYCOM INC.	PORT SECURITY CAMERA OPERATION	01-225-000-57950	22.37
02960	C & W AUTO	TOW VEHICLE TO POLICE GARAGE	01-225-000-57950	200.00
AQUA	AQUA CENTER OF GREEN BAY INC	WETSUIT NECK SEAL & HOOD/HENRY	01-225-000-57950	134.00
AQUA		LABOR- WETSUIT REPAIR	01-225-000-57950	187.00

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND				
TOTAL				543.37
TOTAL POLICE DEPT. / INVESTIGATIONS				543.37
FIRE DEPARTMENT				
01535	AMERICAN TEST CENTER INC.	AERIAL ANNUAL TEST	01-250-000-53000	500.00
02330	JIM OLSON MOTORS	LIGHT SOCKET	01-250-000-53000	34.91
03075	CARQUEST OF DOOR COUNTY	BACK UP LIGHT	01-250-000-53000	62.17
04150	DE JARDIN CLEANERS LLC	REPAIR TURN OUT GEAR	01-250-000-54999	8.00
04150		REPAIR TURN OUT GEAR	01-250-000-54999	24.00
04150		REPAIR TURNOUT GEAR-REMILLARD	01-250-000-52900	14.00
04575	DOOR COUNTY HARDWARE	FASTENERS	01-250-000-54999	2.20
04575		ANTIFREEZE & PAINT MARKER	01-250-000-54999	16.98
04575		SINK SPRYHOSE GUIDE	01-250-000-54999	3.29
04575		PLUG & AIR QUICKCONNECT	01-250-000-56250	9.57
04575		CLEANER/WASP KILLER/NOZZLE	01-250-000-54999	39.40
04575		FASTENERS	01-250-000-54999	4.04
04575		CABLE TIES	01-250-000-54999	14.99
04575		PLASTIC EPOXY & PAINT BRSH	01-250-000-54999	5.98
04575		WIRE LCKPIN	01-250-000-54999	6.58
04575		WHITE LITHIUM GREASE	01-250-000-54999	17.97
04575		LIQUID WRENCH LUBDRY	01-250-000-54999	25.47
04575		ELECTC SPPLIES & TERM RINGS	01-250-000-53000	17.90
04575		BLACK PIPE	01-250-000-53000	15.16
04575		PLASTIC EPOXY & MIXING STICKS	01-250-000-54999	11.97
04575		WASHR HOSE,VLVBALL,ADPTR	01-250-000-56250	18.46
04575		FASTNERS	01-250-000-54999	4.12
04575		CLAMP	01-250-000-53000	11.94
04696	DOOR COUNTY TREASURER	08/14 FIRE INTERNET USAGE	01-250-000-56700	16.20
06400	FIVE ALARM FIRE SAFETY	HYDRO 4 AIR BOTTLES	01-250-000-56250	142.38
08167	GANNETT WISCONSIN NEWSPAPERS	PART TIME AD	01-250-000-55600	198.00
14560	NFPA	FIRE PREVNT BANNERS/POSTERS	01-250-000-52250	121.00
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.20
19880		421 MICHIGAN ST	01-250-000-56675	118.00
19880		TRUCK FILL	01-250-000-56675	229.00
19880		MEM FLD SPRINKLE	01-250-000-56675	42.00
19880		MEM WARM HOUSE	01-250-000-56675	42.00
19880		GARLAND PARK	01-250-000-56675	5.20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		QUINCY BAY SHIP PIT	01-250-000-56675	42.00
19880		N MADISON AVE SPRINKLE	01-250-000-56675	13.00
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY ROAD SIREN	01-250-000-56150	15.45
19880		323 S 1ST AVE EAST SIDE DOCK	01-250-000-56675	5.20
19880		107 N 1ST AVE MARINA /RSTRM	01-250-000-56675	42.00
19880		122 KENTUCKY ST CITY PRG RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST DOCK	01-250-000-56675	11.73
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
CJ	CJ WORKS, LLC	AUGUST 2014 LAUNDRY	01-250-000-56800	88.50
LAU'S	LAU'S AUTO CARE CENTER INC	WHEEL ALIGNMENT/ #5	01-250-000-53000	79.95
PAULCONW	PAUL CONWAY SHIELDS	2 STREAMLIGHTS/STWR &M SMTH	01-250-000-52900	118.50

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
R0000655	TRANSMOTION, LLC	FOAM HOSE	01-250-000-53000	32.87
		TOTAL		11,073.23
		TOTAL FIRE DEPARTMENT		11,073.23
STORM SEWERS				
03938	KROPP CONCRETE PRODUCTS	PRECAST RINGS	01-300-000-51150	827.00
GB HIGH	GREEN BAY HIGHWAY PRODUCTS LLC	2-24"X20' ALUM.	01-300-000-51150	739.60
GB HIGH		1-24" BAND	01-300-000-51150	18.49
GB HIGH		2-24" ENDWALLS	01-300-000-51150	231.42
		TOTAL		1,816.51
		TOTAL STORM SEWERS		1,816.51
SOLID WASTE MGMT/SPRING/FALL				
DC WASTE	DOOR COUNTY WASTE & RECYCLING	124 TN REFUSE	01-311-000-58400	73.11
DC WASTE		HAZARADOUS ITEMS	01-311-000-58400	168.00
		TOTAL		241.11
		TOTAL SOLID WASTE MGMT/SPRING/FALL		241.11
STREET SWEEPING				
02844	BRUCE MUNICIPAL EQUIPMENT INC	WATER FILTER O-RING/#16 SWEEP	01-330-000-51400	7.67
		TOTAL		7.67
		TOTAL STREET SWEEPING		7.67
ROADWAYS/STREETS				
02435	BISSEN ASPHALT LLC	STONE AND TOPSOIL	01-400-000-55700	217.01
03075	CARQUEST OF DOOR COUNTY	ASSTD SUPPLIES	01-400-000-51400	30.14
08225	HERLACHE SMALL ENGINE	THUMBSCREW & NUT	01-400-000-51400	3.43
		TOTAL		250.58
		TOTAL ROADWAYS/STREETS		250.58
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	NEBRASKA ST SIDEWALK	01-440-000-51200	318.00
10750		CONCRETE & SEALER/ KNTCKY ST	01-440-000-51200	445.80
		TOTAL		763.80
		TOTAL CURB/GUTTER/SIDEWALK		763.80

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	ASSTD FILTERS	01-450-000-52150	208.44
03075		OIL FILTER/#10	01-450-000-52150	11.05
15890	PACK AND SHIP PLUS	RETURN SHIPPING	01-450-000-54999	7.79
FLEETPRI	FLEETPRIDE	2 HUB SEALS	01-450-000-53000	35.66
FLEETPRI		4-21/2" LED LIGHTS	01-450-000-53000	17.28
FLEETPRI		2 ROUND LED TAIL LIGHTS	01-450-000-53000	28.94
FLEETPRI		2 OVAL LED TAIL LIGHTS	01-450-000-53000	22.08
TOTAL				331.24
TOTAL STREET MACHINERY				331.24
CITY GARAGE				
04545	DOOR COUNTY COOPERATIVE	50# GRASS SEED	01-460-000-54999	118.50
04575	DOOR COUNTY HARDWARE	FLAPPER/SHOP TOILET	01-460-000-51850	6.49
06012	FASTENAL COMPANY	GLOVES,EAR PLUGS,GLASSES,VESTS	01-460-000-52350	312.16
12100	LAMPERT YARDS INC	2X10 TREATED & NAILS/SAND SHED	01-460-000-55300	127.93
12110	LANGE ENTERPRISES INC	MESH WORK AHEAD SIGN & STAND	01-460-000-52350	231.21
19959	SUPERIOR CHEMICAL CORP	1 CASE RUGGED CLEANER	01-460-000-51850	109.84
LIFTALOF	LIFT A LOFT, CORP.	CALIBRATOR SHIPPING CHARGES	01-460-000-56250	14.61
O'REILLY	O'REILLY AUTO PARTS	1 CREEPER WHEEL	01-460-000-54999	4.99
WARNER	WARNER-WEXEL WHOLESALE &	MISC MAINT SUPPLIES	01-460-000-51850	88.41
TOTAL				1,014.14
TOTAL CITY GARAGE				1,014.14
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	OLD HWY RD SIGN	01-499-000-58000	12.00
19880		808 S DULUTH AVE SIGN	01-499-000-58000	9.35
19880		1566 EGG HRBR RD TRFFIC LITE	01-499-000-58000	23.47
19880		N 14TH AVE & EGG HRBR TRF LITE	01-499-000-58000	31.60
19880		WS TRAFFIC LIGHTS	01-499-000-58000	143.49
19880		ORNAMENTAL ST LIGHT	01-499-000-58000	5,705.17
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,443.35
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	9.01
19880		323 S 1ST AVE EAST SIDE DOCK	01-499-000-58000	51.05
19880		311 S 1ST AVE SHPYRD DVLP LITE	01-499-000-58000	67.89
CHRISTEN	CHARLES N. CHRISTENSEN	CHRISTENSEN/SAFE BOOT REIMB	01-499-000-56800	100.00
TOTAL				14,596.38
TOTAL HIGHWAYS - GENERAL				14,596.38
PARK & RECREATION ADMIN				
04696	DOOR COUNTY TREASURER	08/14 PARK INTERNET USAGE	01-500-000-56700	4.05
23200	WDOR	HARMONY RADIO ADVERT/AUGUST	01-500-000-57450	104.00
23200		FARM MRKT RADIO ADVERT/AUGUST	01-500-000-57450	110.00
CASE COM	CASE COMMUNICATIONS	RADIO ADVERTISING	01-500-000-57450	612.50
KOBUSSEN	KOBUSSEN BUSES LTD	BUSSING-HANDS ON ART FLD TRIP	01-500-000-52250	232.10

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND

TOTAL	1,062.65
TOTAL PARK & RECREATION ADMIN	1,062.65

PARKS AND PLAYGROUNDS

02435	BISSEN ASPHALT LLC	MEM DR TOPSOIL	01-510-000-51750	292.33
03025	CAPTAIN COMMODES INC	PORT A POTTY RENTALS	01-510-000-58999	455.00
03075	CARQUEST OF DOOR COUNTY	PLAYGROUND EQUIP PAINT	01-510-000-54999	43.14
03075		PAYGROUND EQUIP PAINT	01-510-000-54999	64.71
04575	DOOR COUNTY HARDWARE	FASTENERS/SHELF BRACKET	01-510-000-54999	26.64
04575		PAINT SUPPLIES	01-510-000-54999	140.43
04575		PAINT BRSH	01-510-000-54999	7.99
04575		PAINT THINNER	01-510-000-54999	10.99
04575		PLUMBING SUPPLIES	01-510-000-54999	249.37
04575		PRIMER	01-510-000-54999	19.99
04575		MOUNTING TAPE	01-510-000-52100	6.49
04575		PAINT	01-510-000-54999	29.99
04575		FABRIC WEEDBLOCK	01-510-000-51750	22.99
04575		SAWZALL BLADES	01-510-000-54999	22.99
04575		HANDLES	01-510-000-54999	30.71
13655	MONROE TRUCK EQUIPMENT, INC	UNDERBODY TOOL BOX	01-510-000-52700	251.00
13655		MOUNTING BRACKETS	01-510-000-52700	38.00
13655		SHIPPING	01-510-000-52700	24.00
19880	STURGEON BAY UTILITIES	MARTIN PARK	01-510-000-56150	28.26
19880		MEM FLD SPRINKLE	01-510-000-58650	225.23
19880		MEM WARM HOUSE	01-510-000-56150	189.28
19880		MEM WARM HOUSE	01-510-000-58650	327.93
19880		GARLAND PARK	01-510-000-56150	8.35
19880		GARLAND PARK	01-510-000-58650	20.78
19880		FLAG LGHT 5TH & MICH	01-510-000-56150	37.53
19880		MEM FLD PARK LOT	01-510-000-56150	9.14
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	216.80
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	119.44
L&P	L&P CONVENIENT STORE SBAY LLC	PREMIUM GAS	01-510-000-51650	20.29
L&P		PREMIUM GAS	01-510-000-51650	20.22
L&P		PREMIUM GAS	01-510-000-51650	29.36
L&P		PREMIUM GAS	01-510-000-51650	19.21
PLAY &	PS COMMERCIAL PLAY, LLC	SNSET PARK PLYGRND REPAIR PART	01-510-000-51800	502.73
TOTAL				3,511.31
TOTAL PARKS AND PLAYGROUNDS				3,511.31

BALLFIELDS

20900	TRU GREEN CHEMLAWN	FALL WEED & FEED/ BALLFLDS	01-520-000-56500	78.00
20900		FALL WEED & FEED/ BALLFLDS	01-520-000-56500	78.00
20900		FALL WEED & FEED/ BALLFLDS	01-520-000-56500	78.00
20900		FALL WEED & FEED/BALLFLDS	01-520-000-56500	103.00
20900		FALL WEED & FEED/ BALLFLDS	01-520-000-56500	139.86
20900		FALL WEED & FEED/ BALLFLDS	01-520-000-56500	63.00
20900		FALL WEED & FEED/ BALLFLDS	01-520-000-56500	120.00

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
			TOTAL	659.86
			TOTAL BALLFIELDS	659.86
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	SOAP DISH/HOOKS	01-550-000-54999	48.47
04575		SIGNAGE	01-550-000-52650	7.96
VIKING	VIKING ELECTRIC SUPPLY, INC	FUSES/SWYER FISH TABLE	01-550-000-54999	40.64
			TOTAL	97.07
			TOTAL MUNICIPAL DOCKS	97.07
WATER WEED MANAGEMENT				
03075	CARQUEST OF DOOR COUNTY	PICK SET/ WATER WEEDS	01-560-000-54999	19.51
04575	DOOR COUNTY HARDWARE	HEX KEYST	01-560-000-51400	23.99
04575		ALLEN WRENCHES & TAPE MEASURE	01-560-000-54999	50.98
04575		CLEVIS SLIP HOOK	01-560-000-51400	15.98
04575		PAINT SUPPLIES	01-560-000-54999	11.70
04575		WIRE BRUSHES/HARVESTORS	01-560-000-54999	15.47
04575		PAINT SUPPLIES	01-560-000-54999	88.81
04575		PAINT	01-560-000-54999	59.98
04575		PAINT THINNER	01-560-000-54999	10.99
04575		MASK TAPE	01-560-000-54999	13.98
04575		POWERCENTER	01-560-000-54999	17.99
04575		BRUSH AND ADAPTER	01-560-000-54999	16.28
04575		FASTENERS	01-560-000-51400	1.19
LONDO	RYAN LONDO	LONDO/MEAL EXPENSE REIMB	01-560-000-54999	19.14
			TOTAL	365.99
			TOTAL WATER WEED MANAGEMENT	365.99
WATERFRONT PARKS & WALKWAYS				
04545	DOOR COUNTY COOPERATIVE	Z-STRIKE WEED KILLER	01-570-000-51750	80.89
04575	DOOR COUNTY HARDWARE	PAINT BRSH & MINERAL SPIRITS	01-570-000-52100	21.97
04575		PAINT AND PAINT TRAYS	01-570-000-54999	156.93
04575		PAINT BRUSH	01-570-000-51750	10.99
04575		TRAY LINERS	01-570-000-52100	7.99
04575		PAINT BRSH AND PAINT	01-570-000-52100	74.96
04575		ELECTRICAL SUPPLIES	01-570-000-54999	28.47
04575		PRO EXTPOLE	01-570-000-54999	53.98
04575		TRAY LINERS	01-570-000-52100	7.99
04575		PAINT BRUSH	01-570-000-52100	6.98
04575		PAINT	01-570-000-54999	29.99
04575		CONDUIT & HEAT SHRINK TUBE	01-570-000-54999	14.47
04575		CLEANER	01-570-000-52100	11.17
04575		HEAT SHRINK TUBE & SPLICE	01-570-000-54999	15.98
04575		PAINT BRUSH	01-570-000-52100	6.99

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575		PAINT BRUSH	01-570-000-52100	7.49
04575		HAND TOOL	01-570-000-54999	6.00
04575		ASST TOOLS	01-570-000-54999	29.95
04575		BIT	01-570-000-54999	3.49
08225	HERLACHE SMALL ENGINE	TRIMMER HEAD	01-570-000-54999	41.99
08225		RECOIL ROPE	01-570-000-51750	12.00
12100	LAMPERT YARDS INC	3 2X6X12' TREATED	01-570-000-51750	29.37
19275	SHERWIN WILLIAMS	STONE HARBR PAINT	01-570-000-52100	90.38
19275		PARKING GARAGE DOOR PAINT	01-570-000-54999	42.29
19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY LTS	01-570-000-56150	87.33
19880		W LARCH ST PARKING LOT	01-570-000-56150	23.60
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	12.06
19880		48 KENTUCKY ST WTR FRNT	01-570-000-56150	204.40
19880		107 N 1ST AVE MARINA /RSTRM	01-570-000-56150	457.64
19880		107 N 1ST AVE MARINA /RSTRM	01-570-000-58650	102.81
19880		122 KENTUCKY ST CITY PKG RAMP	01-570-000-56150	344.99
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	39.54
		TOTAL		2,065.08
		TOTAL WATERFRONT PARKS & WALKWAYS		2,065.08
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	SEPT EAP INSTALL	01-600-000-56553	150.83
		TOTAL		150.83
		TOTAL EMPLOYEE BENEFITS		150.83
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	08/14 COMM DEV INTERNET USAGE	01-900-000-56700	5.40
		TOTAL		5.40
		TOTAL COMMUNITY & ECONOMIC DEVLPMT		5.40
		TOTAL GENERAL FUND		366,127.23
CAPITAL FUND				
COMPUTER				
03101	CDW GOVERNMENT, INC.	CREDIT RETURN PROJECT CEIL MNT	10-125-000-59040	-75.72
03101		2 VIEWSONIC MONITORS	10-125-000-59040	245.28
03101		PROJECTOR CEILING MOUNT	10-125-000-59040	72.25
		TOTAL		241.81
		TOTAL COMPUTER		241.81
STORM SEWERS				

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
<b>CAPITAL FUND</b>				
<b>EXPENSE</b>				
<b>EXPENSE</b>				
14490	NEENAH FOUNDRY	CURB PLATE	10-300-000-59115	131.00
14490		SHIPPING	10-300-000-59115	40.46
<b>TOTAL EXPENSE</b>				<b>171.46</b>
<b>TOTAL STORM SEWERS</b>				<b>171.46</b>
<b>ROADWAYS/STREETS</b>				
<b>ANNUAL RESURFACING &amp; BASE REP.</b>				
12110	LANGE ENTERPRISES INC	12 CUSTM SHARE THE ROAD SIGNS	10-400-110-59095	295.59
<b>TOTAL ANNUAL RESURFACING &amp; BASE REP.</b>				<b>295.59</b>
<b>TOTAL ROADWAYS/STREETS</b>				<b>295.59</b>
<b>PARKS AND PLAYGROUNDS</b>				
<b>EXPENSE</b>				
16737	PORTSIDE BUILDERS INC	PROGRESS BILLING MARTIN PRK	10-510-000-59085	13,003.00
<b>TOTAL EXPENSE</b>				<b>13,003.00</b>
<b>TOTAL PARKS AND PLAYGROUNDS</b>				<b>13,003.00</b>
<b>TOTAL CAPITAL FUND</b>				<b>13,711.86</b>
<b>CABLE TV</b>				
<b>CABLE TV / GENERAL</b>				
<b>CABLE TV / GENERAL</b>				
04696	DOOR COUNTY TREASURER	08/14 INTERNET USAGE	21-000-000-56700	100.00
<b>TOTAL CABLE TV / GENERAL</b>				<b>100.00</b>
<b>TOTAL CABLE TV / GENERAL</b>				<b>100.00</b>
<b>TOTAL CABLE TV</b>				<b>100.00</b>
<b>TID #2 DISTRICT</b>				
<b>TID DISTRICT #2</b>				
<b>TID #2 A AREA BONDS - CITY</b>				
01764	ASSOCIATED WEALTH MANAGEMENT	TID 2	25-320-930-70001	145.97
01764		2005 REF BOND TID 2/INT	25-320-930-70001	5,850.00
01764		TID 2	25-320-930-70001	155.25
<b>TOTAL TID #2 A AREA BONDS - CITY</b>				<b>6,151.22</b>
<b>TID #2 A AREA BONDS - DVL</b>				
01764	ASSOCIATED WEALTH MANAGEMENT	TID 2	25-320-931-70001	1,848.99
01764		2005 REF BOND TID 2/PRINC	25-320-931-70000	215,000.00
01764		2005 REF BOND TID 2/INT	25-320-931-70001	8,525.00
01764		2005 REFUND BOND TID 2	25-320-931-70000	55,000.00
01764		2005 REFUND BOND TID 2	25-320-931-70001	17,981.25
01764		TID 2	25-320-931-70001	1,966.69

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
<b>TID #2 DISTRICT</b>				
TID #2 A AREA BONDS - DVL				
TID #2 A AREA BONDS - DVL				
TOTAL TID #2 A AREA BONDS - DVL				300,321.93
<b>T2 ROAD PROJECTS</b>				
01764	ASSOCIATED WEALTH MANAGEMENT	TID 2	25-320-932-70001	3,235.72
01764		2006 REFUNDING BOND	25-320-932-70000	225,000.00
01764		2006 REFUNDING BOND	25-320-932-70001	14,500.00
01764		2006 REFUNDING BOND TID 2	25-320-932-70000	30,000.00
01764		2006 REFUNDING BOND TID 2	25-320-932-70001	16,631.25
01764		TID 2	25-320-932-70001	3,441.38
TOTAL T2 ROAD PROJECTS				292,808.35
<b>T2 SERIES 2006A</b>				
01764	ASSOCIATED WEALTH MANAGEMENT	WATERFRONT AUTHORITY	25-320-933-70000	1,350,000.00
01764		WATERFRONT AUTHORITY	25-320-933-70001	248,556.25
01764		TID 2	25-320-933-70001	19,098.07
01764		TID 2	25-320-933-70001	20,311.68
TOTAL T2 SERIES 2006A				1,637,966.00
TOTAL TID DISTRICT #2				2,237,247.50
TOTAL TID #2 DISTRICT				2,237,247.50
<b>TID #3 DISTRICT</b>				
TID #3 DISTRICT				
\$1.685 NOTES				
01764	ASSOCIATED WEALTH MANAGEMENT	10/14 TID 3 PRINC	27-330-937-70000	100,000.00
01764		10/14 TID 3 INTEREST	27-330-937-70001	31,256.25
TOTAL \$1.685 NOTES				131,256.25
TOTAL TID #3 DISTRICT				131,256.25
TOTAL TID #3 DISTRICT				131,256.25
<b>TID #4 DISTRICT</b>				
TID #4 DISTRICT				
16555	PINKERT LAW FIRM, LLP	JULY '14 LEGAL TID 4	28-340-000-55001	812.50
AYRES	AYRES ASSOCIATES, INC	SERVICES THRU 8.23.14	28-340-000-59130	13,971.58
VANDEW	VANDEWALLE & ASSOCIATES, INC	SERVICES THRU 8/20/14	28-340-000-58999	3,864.85
TOTAL				18,648.93
TOTAL TID #4 DISTRICT				18,648.93
TOTAL TID #4 DISTRICT				18,648.93
<b>SOLID WASTE ENTERPRISE</b>				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
18500	R N O W INC	1 SHOCK SPRING/#39 &41	60-000-000-53000	48.68
18500		3 ROCKER SWITCHES/#39 &41	60-000-000-53000	33.75
18500		SHIPPING	60-000-000-53000	15.03
18500		1 CUSHING SPRING/#39	60-000-000-53000	61.71
DC WASTE	DOOR COUNTY WASTE & RECYCLING	208.63 TN GARBAGE @ 58.96/TN	60-000-000-58300	12,300.88
DC WASTE		13.44 TN RECYCLE @ 13.44/TN	60-000-000-58350	1,098.04
RESLER	TROY RESLER	RESLER/SAFETY BOOT REIMB	60-000-000-56800	100.00
TOTAL SOLID WASTE ENTERPRISE FUND				13,658.09
TOTAL SOLID WASTE ENTERPRISE FUND				13,658.09
TOTAL SOLID WASTE ENTERPRISE				13,658.09
TOTAL ALL FUNDS				2,780,749.86

**MANUAL CHECKS**

DOOR COUNTY COMMUNITY FOUNDATION 09/03/14 Check # 75609 Skate Park Initiative 01-199-000-58900	\$60,000.00
SHELL FLEET PLUS 09/03/14 Check # 75610 Statement Charges 01-215-000-51650	\$147.31
DELTA DENTAL 09/03/14 Check #75611 September Dental Insurance Various Departmental Accounts	\$5,034.05
NETWORK HEALTH 09/03/14 Check # 75611 September Health Insurance Various Departmental Accounts	\$64,533.59
FIRST NATIONAL BANK 09/04/14 Check #75612 August Statement Charges Various Departmental Accounts	\$1,279.48
BENEFIT ADVANTAGE 09/05/14 Check 75616 September FSA & HRA Fees 01-600-000-50510	\$116.00
<b>TOTAL MANUAL CHECKS</b>	<b>\$131,110.43</b>

INVOICES DUE ON/BEFORE 09/16/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	<del>366,127.23</del>	497,237.66
CAPITAL FUND	13,711.86	
CABLE TV	100.00	
TID #2 DISTRICT	2,237,247.50	
TID #3 DISTRICT	131,256.25	
TID #4 DISTRICT	18,648.93	
SOLID WASTE ENTERPRISE	13,658.09	
TOTAL --- ALL FUNDS	<del>2,780,749.86</del>	2,911,860.29

9-9-14

9-9-14

9-9-14

*Rehlich Op.*  
*Stewart Sutt*  
*Lanny Veljez*

COMMON COUNCIL  
September 2, 2014

A regular meeting of the Common Council was called to order at 12:01 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Vandertie, Ireland, Wiesner, Stults, Fett and Schlicht were present. Wiegand was excused.

Schlicht/Ireland to adopt agenda. Carried.

Fett/Schlicht to approve following bills: General Fund - \$74,442.10, Capital Fund - \$506,526.48, Cable TV - \$4,685.00, TID #2 - \$6,293.40, TID #4 - \$13,048.56, and Solid Waste Enterprise Fund - \$48,226.91 for a grand total of \$653,222.45. Roll call: All voted aye. Carried.

Fett/Wiesner to approve consent agenda:

- a. Approval of 8/19/14 regular Common Council minutes.
- b. Approval of the following minutes:
  - (1) Sturgeon Bay Utilities – 7/8/14
  - (2) Finance/Purchasing & Building Committee – 8/12/14
  - (3) Community Protection & Services Committee – 8/14/14
  - (4) Parking & Traffic Committee – 8/18/14
- c. Consideration of: Approval of Beverage Operator license.
- d. Consideration of: Approval of Temporary Class B Beer license and Temporary Class B Wine license.
- e. Consideration of: Approval of request from exception to Noise Ordinance from The Lodge at Leathem Smith for September 27, 2014.
- f. Community Protection & Services Committee recommendation re: Approval of updates to Municipal Code 10.015 to conform with Act 71 prohibiting municipalities from banning hunting with a bow and arrow or crossbow within the community (Hunting Prohibited.)
- g. Community Protection & Services Committee recommendation re: Amend Municipal Code 9.04 to restricted hunting with shotgun or muzzleloader. (Hunting Permit.)
- h. Community Protection & Services Committee recommendation re: Repeal and recreate Section 9.02 (Transient Merchants) of the Municipal Code.
- i. Finance/Purchasing & Building Committee recommendation re: Authorize contract amendments, identified as Change Order #1, in the amount of \$16,800, and Change Order #2, in the amount of \$20,625, with Dreamland Skateparks for park improvements.

Carried.

There were no mayoral appointments.

Wiesner/Ireland to read in title only the first reading of the ordinance repealing and recreating Section 9.04 (Hunting Permit) and 10.015 (Hunting Prohibited) of the Municipal Code. Carried.

Wiesner/Stults to read in title only the first reading of the ordinance repealing and recreating Section 9.02 (Transient Merchants) of the Municipal Code. Carried.

The Mayor noted that the item of a handicap parking spot on Madison Avenue had been at the Parking & Traffic Committee for consideration but a recommendation did not come forward to the Council at this time; therefore, he placed the item on the Council agenda. A discussion took place regarding the business owners on Madison Avenue and whether they wanted a handicap parking spot in front of their business, the future potential reconstruction of Oak Street as a location for a handicap spot, that there wasn't a substantial cost associated with adding a spot, and other locations for a handicap spot. Wiesner/Stults to place a handicap spot between Oak and Maple Streets on Madison Avenue in front of the New York Life business. Carried.

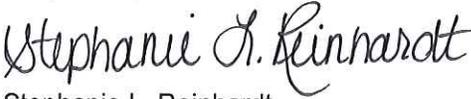
Finance Purchasing & Building Committee Chair Fett gave his report.

No one spoke during public comment.

The Mayor made did not have any comments

Schlicht/Stults to adjourn. Carried. The meeting adjourned at 12:26 p.m.

Respectfully submitted,

Handwritten signature of Stephanie L. Reinhardt in cursive script.

Stephanie L. Reinhardt  
City Clerk/Human Resources Director

STURGEON BAY UTILITIES  
Regular Meeting  
August 12<sup>th</sup>, 2014

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:03 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Vice-President Gary DeNamur, Mayor Thad Birmingham and Commissioners Cindy Weber, Matt Felhofer and Dan Wiegand were present. Also present were General Manager James Stawicki, Operations Manager Cliff White, Electric Supervisor Jason Bieri and Recording Secretary Laurie Bauldry.

Wiegand/DeNamur to adopt the agenda (complete copy on file at the Utility office). Motion carried.

DeNamur/Weber to approve the minutes of the regular meeting held on July 8<sup>th</sup>, 2014. Motion carried.

The Commission proceeded to review the bills for July in the amount of \$1,835,010.73. Fett/Birmingham to approve payment of the bills. Motion carried.

The June 2014 financials were presented. DeNamur/Birmingham to accept the financials. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

General Manager Stawicki discussed distributed generation and potential rate filings. The volumetric pricing methodology that is used for current rate making does a poor job of recovering costs in many scenarios we deal with today. As a result, WPPI Energy and SBU staff, are monitoring numerous current rate filings to determine whether to adopt a different approach in future pricing modules.

Operation Manager White presented the bids for Well #3 generation. Wiegand/Birmingham to accept the Northern Electric bid of \$137,151.00. Motion carried.

The operations report was presented by Operations Manager White. Operations Manager White asked for approval on an approximate \$20,000 expansion of the sludge storage pad at the Kerscher farm to alleviate operational problems that occur during winter weather. DeNamur/Birmingham to approve the expansion. Motion carried. Fett/Wiegand to accept the Operations Report for July. Motion carried.

Next were Council member's updates on issues. There were none.

The next item of business was the General Manager's report.

a) Adjustments for the month

General Manager Stawicki explained the reasoning for different types of adjustments

b) Update on projects

1. WPPI annual meeting.
2. Medical insurance.

Mayor Birmingham was excused at 12:52.

Felhofer/Weber to adjourn. Motion carried. The meeting adjourned at 12:53 p.m.

\_\_\_\_\_  
Robert Schlicht  
Secretary

Approved for publication:

\_\_\_\_\_  
Stewart Fett  
President

\_\_\_\_\_  
James Stawicki  
General Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**August 26, 2014**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:06 p.m. by Alderperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Wiegand and Schlicht were present. Also present: City Administrator McNeil, Finance Director/City Treasurer Clarizio, City Engineer Depies, Community Development Director Olejniczak, Door County Economic Development Executive Director Bill Chaudoir and Receptionist Metzger.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Change Orders for Additions to the Skate Park.
4. Consideration of: Sale of Land in Industrial Park
5. Consideration of: Request from Door County Economic Development Corporation for a Three Year Extension of Financial Commitment.
6. Consideration of: Request from Door County Economic Development Corporation for 2015 Funding re: Administration of City Programs.
7. Consideration of: Request for Proposal for Parcel on 14<sup>th</sup> Avenue.
8. Review of Unfinished Business.
9. Review bills.
10. Adjourn.

Carried.

Consideration of: Change Orders for Additions to the Skate Park.

City Engineer Depies explained that with the bid from Dreamland Skateparks coming in less than expected the Skatepark Initiative is able to push several future projects ahead of schedule. He stated the first change order in the amount of \$16,800 will extend the westerly quarter pipe feature which will improve the skate ability of the park. The second change order in the amount of \$20,625 creates an observation patio and adds the sidewalks that will connect the park and the existing street sidewalk and prepares for the addition of a future parking lot. These changes will not affect the September 2014 opening date.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to Common Council that the City authorize the contract amendments, identified as change order 1, in the amount of \$16,800 and change order 2, in the amount of \$20,625 with Dreamland Skateparks for park improvements. Carried.

Consideration of: Sale of Land in Industrial Park.

Door County Economic Development Executive Director Bill Chaudoir explained that the original land purchase for HTF, Inc. from February 2011 was not large enough to accommodate the large transportation trucks used in shipping the extra-long equipment they manufacture. HTF, Inc. is requesting to purchase an additional .43 acre parcel of land, parcel # 281-72-182726006 from adjacent lot #8 in the amount of \$12,900, with a down payment in the amount of \$4,300 to accommodate their production needs.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to recommend to Common Council to approve the sale of .43 acres of land in the Industrial Park, parcel # 281-72-

182726006, to HTF Inc. in the amount of \$12,900 with \$4,300 due as down payment, leaving a balance of \$8,600 that will be offset by excess incentive credits earned from the February 2011 Industrial Park land purchase.

Consideration of: Request from Door County Economic Development Corporation for a Three Year Extension of Financial Commitment.

Door County Economic Development Corporation Executive Director Bill Chaudoir briefly explained that the DCEDC is requesting the extension of the three year financial commitment with the City with an incremental three percent increase for the years 2015-2017. He stated they have similar financial arrangements with the County of Door, Northern Door Villages and many private businesses.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to Common Council to approve the proposed three year financial commitment to Door County Economic Development Corporation in the amount of \$19,775 for 2015, \$20,370 for 2016 and \$20,980 for 2017. Carried.

Consideration of: Request from Door County Economic Development Corporation for 2015 Funding re: Administration of City Programs.

Mr. Chaudoir led the discussion highlighting the economic programs the Door County Economic Development Corporation helps manage for the City. He reported on the growth within the Industrial Park. Pro Products is in the process of building a new larger plant, completed building expansions for Hatco and Therma -Tron X, in addition to the YMCA reopening the daycare center. He mentioned that the Revolving Loan Fund currently has eight active loans. DCEDC and the City were hoping to "de-federalize" the program by joining with a "regional partnership" to own and manage the program, but unfortunately it's not feasible at this time. He stated DCEDC is working with representatives of Door County Community Foundation to launch a new Micro-Loan Fund program that will serve start-up businesses in the County. Mr. Chaudoir mentioned there are nine homes that have been completed in the Sunset Hills Subdivision #2. The developer will start construction on two model homes, along with an additional home that will be constructed through the Door Kewaunee Business & Education Partners High School Home Construction Program. He briefly touched on the Business Retention Committee. In regard to the West Waterfront Redevelopment, the City has approved an exclusivity agreement with a local developer for a 60 unit hotel/spa. The City is hoping for a future commitment with developers for a brewpub and a market rate apartment project. Lastly, the City of Sturgeon Bay was officially designated as a Coast Guard City in May 2014.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to recommend to Common Council to approve the funding request from Door County Economic Development Corporation in the amount of \$25,000 for 2015 for the administration of City programs. Carried.

Consideration of: Request for Proposal for Parcel on 14<sup>th</sup> Avenue.

After lengthy discussion it was the consensus of the Committee to proceed with the request for proposals to purchase and develop the City owned parcel on 14<sup>th</sup> Avenue next to Evenson Laundry. In addition, notify the broker of the parcel currently for sale adjoining the Evenson lot that the city lot is potentially available of purchase.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to Common Council to direct staff to proceed with the request for proposals to purchase and develop the City owned lot at 429 N. 14<sup>th</sup> Avenue and contact the real estate broker for the adjacent Evenson lot to inform the broker that the city lot is potentially available if a buyer needs extra space. Carried.

There were no items for review on the unfinished business list.

Review bills

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Fett, seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 4:58pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tricia Metz".

Tricia Metzger

**WATERFRONT DESIGN REVIEW BOARD**

Tuesday, September 2, 2014

The Waterfront Design Review Board meeting was called to order at 12:01 p.m. by Chairperson William Galligan in the Community Room, City Hall, 421 Michigan Street.

**Roll call:** Members Eric Paulsen, William Galligan, and James Goodwin were present. Excused: Members Shelly Kerwin and Dennis Statz. Also present were Public Works Crew Supervisor Chad Shefchik, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

**Adoption of agenda:** Moved by Mr. Paulsen, seconded by Mr. Goodwin to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from July 7, 2014.
4. Consideration of: Restroom facilities at Martin Park, 207 S. 3<sup>rd</sup> Avenue.
5. Adjourn.

Carried.

**Approval of minutes from July 7, 2014:** Moved by Mr. Goodwin, seconded by Mr. Paulsen to approve the minutes from July 7, 2014. Carried.

**Consideration of: Restroom facilities at Martin Park, 207 S. 3<sup>rd</sup> Avenue:** Mr. Shefchik presented the plans for a 321 square-foot restroom facility at Martin Park to be located on the northwest corner of the lot where the porta toilets are currently located. The building would mimic the appearance of the band stage, with stone and thin brick being placed on the block structure, with aluminum soffits. The side facing Oregon Street would contain four block inserts with eye bolts available for the displaying of banners. There would be sconce lighting to shine down on the door. The upper gooseneck lighting will shine down on a future decorative sign that will be displayed on the front of the building to identify the park. A drinking fountain is also being planned. The goal is to have the building done the first week of November.

Mr. Paulsen asked if windows could be added. He thought the building would be more aesthetically pleasing with windows. Mr. Shefchik responded that none of the bathroom facilities in the other parks had windows. Mr. Galligan added that having no windows cuts down the temptation for vandalism.

After further discussion, it was moved by Mr. Goodwin, seconded by Mr. Paulsen to grant a certificate of appropriateness as proposed, subject to approval of the signage by the chairman. Carried.

**Adjourn:** Moved by Mr. Paulsen, seconded by Mr. Goodwin to adjourn. Carried. Meeting adjourned at 12:10 p.m.

Respectfully submitted,

  
Cheryl Nault  
Community Development Secretary

6c1.



# CITY of STURGEON BAY FIRE DEPARTMENT

421 Michigan St  
Sturgeon Bay, WI 54235

6c1.

**Tim Dietman**  
**Assistant Fire Chief**

920-746-2916 Station 920-746-2405 Office  
920-746-2905 FAX  
Email: [tdietman@sturgeonbaywi.org](mailto:tdietman@sturgeonbaywi.org)

TO: The Sturgeon Bay Fire And Police Commission  
FROM: Assistant Fire Chief Tim Dietman  
SUBJECT: August 2014 Monthly Fire Report  
DATE: September 11, 2014

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of August 2014.

## CALLS FIRE DEPARTMENT RECEIVED: 115

### CITY CALLS: 103

East Side Calls: 77  
West Side Calls: 26

### Type of Call:

Fire 37  
EMS 78

### COUNTRY CALLS: 12

Town of Sevastopol: 05  
Town of Sturgeon Bay: 05  
Town of Nasewaupsee: 02

### INCIDENT TYPE

40 – Medical Non-Emergent  
38 – Medical Emergent  
01 – Oil/Combustible Liquid spill  
01 – Search for Person, Water  
01 – Excessive Heat non-fire  
02– Smoke Scare/Odor of Smoke  
01-CO detector-malfunction

06 – Vehicle Accident  
05 – CO incident  
03 – Cancelled en route  
04- Water Rescue  
02-Natural Vegetation Fire  
03-Alarm System act. No Fire

01-Gas leak, NG/LP  
01-Brush Fire  
01-Cooking Fire  
01-Water Vehicle Fire  
01-Smoke Detector Act. No Fire  
03-Citizen Complaint

### CALLS PER DAY:

Monday 17  
Tuesday 11  
Wednesday 24  
Thursday 13  
Friday 16  
Saturday 15  
Sunday 19

**INPECTION REPORT:**

Inspections within the city limits: 119  
Number of violations: 75  
Inspections outside the city limits: 24  
Number of violations: 09  
Total number of inspection hours: 115 hours

**SPECIAL REPORTS, ACTIVITIES AND REPAIRS**

**TRUCK/STATION MAINTENANCE:** Firefighters worked on the Mule (utv) installing an exhaust shield and a winch on the front end. Did a thorough cleaning in the garage. Completed turn out gear inspections. Replaced burnt out spot and flood lights on Marine 1. Cleaned drains in the station, put gap seal in all trucks. Repaired a light toggle switch in unit 6. Lubed the aerial after annual inspection. Worked on the steering on Marine one, pulled out of the water and brought to Bay Marine for steering cylinder repair. Cleaned and stored decon suits and equipment. Replaced foam line and re piped fittings on Tanker 1.

**TRAINING:** 27.25 hours of training were conducted in August. All firefighters worked on ropes and repelling. Assisted in setup of rigging for repelling/hauling and life safety situations. Firefighters went through new cot operations with Paramedics. Firefighters attended and assisted in a decon drill at DCMC. Trained on tanker 1 pumping operations and Marine 1 operations.

**PUBLIC EDUCATION:** Firefighters were at West Fest with Tanker 1. Firefighters witnessed and assisted with a fire drill at Bay Lake Bank.

**OTHER:** All full time firefighters attended a staff meeting. Chief and A/C attended multiple meetings . Assisted Sturgeon Bay PD and insurance companies after the Marina fire.



# STURGEON BAY POLICE DEPARTMENT



*The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.*

To:           The Honorable Mayor  
                   Members of the Common Council  
                   Members of the Police and Fire Commission  
                   City Administrator Steve McNeil  
                   Officers of the Sturgeon Bay Police Department  
                   Media

From:         Captain Daniel J. Brinkman

Subject:      Monthly Report for August, 2014

Date:         September 8, 2014

The following is a summary of the Police Department’s activities for the month of August. The activities included are crimes investigated, police service calls handled by department members, arrests completed, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

**Crimes Investigated**

The Department, during the month, investigated a total of 72 crimes.

These crimes can be broken down and classified as follows.

Theft.....	12
Criminal Damage to Property .....	05
Disorderly Conduct .....	21
Possession of Marijuana.....	02
Bail Jumping .....	04
Violate Court Order .....	01
Harassment.....	03
Battery.....	04
Forgery/Fraud/Scams .....	08
Reckless Endanger Safety Use of Weapon .....	01
Possession of Drug Paraphernalia .....	04
Resist Arrest.....	02
Obstruct Police Officer .....	01
Internet Crimes against Children.....	01
Violate Temporary Physical Custody.....	01
Trespass to Dwelling.....	01
Death Investigation .....	01

**TOTAL 72**

The above crimes resulted in the loss of \$7,004 to the community, of which \$486 has been recovered.

**Arrests**

The Department completed a total of 197 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

**A. Felony Crime Arrest**

Reckless Endanger Safety Use of Weapon.....	01
Forgery.....	02
Use Computer to Facilitate Child Sex Crime.....	01
Child Enticement.....	01
Identity Theft.....	02
Bail Jump.....	01
Substantial Battery.....	02
Utter.....	02

**TOTAL 12**

Felony Warrant Arrests .....00

**TOTAL 00**

**B. Misdemeanor Crime Arrests**

Disorderly Conduct.....	10
Resist Arrest.....	02
Battery.....	02
Possession of Drug Paraphernalia.....	03
Bail Jump.....	02
Violate Court Order.....	01
Obstruct Police Officer.....	02
Criminal Damage to Property.....	01
Theft.....	01
Endanger Safety Use of dangerous Weapon.....	01
Trespass to Dwelling.....	01
Financial Transaction Card Crime.....	01

**TOTAL 27**

Wisconsin Probation & Parole Violation Arrests .....06

Warrant Arrests.....04

**TOTAL 10**

**C. Ordinance Violation Arrests**

Underage Drinking.....	12
Disorderly Conduct.....	01
Possession of Drug Paraphernalia.....	01
Obstruct Police Officer.....	03
Possession of Marijuana.....	02
Provide Alcohol to Underage Person.....	02

Possession of Tobacco Underage .....	06
Trespass to Land .....	02
Disorderly Conduct with Motor Vehicle.....	01
Meddle with Property .....	01
Animal at Large .....	01
	<b>TOTAL 32</b>

**D. Traffic Crime Arrests**

Operating after Driver's License Revoked.....	01
No Driver's License (2 <sup>nd</sup> or more) .....	00
Operating while Intoxicated (2 <sup>nd</sup> or more) .....	01
	<b>TOTAL 02</b>

**E. Traffic Violation Arrests**

Operating a Motor Vehicle While Intoxicated.....	02
Speeding Violations .....	40
Motor Vehicle Registration Violation.....	07
Failure to Obey a Traffic Sign or Signal .....	02
Equipment Violation.....	00
Operating While Driver's License Suspended/Revoked.....	03
No Driver's License .....	03
Fail to Yield .....	02
Operate Left of Centerline .....	01
Inattentive Driving .....	03
Minor Transporting Intoxicants .....	00
Seat Belt Violations .....	36
Driving too Fast for Conditions .....	00
Operate Motor Vehicle in Violation of Absolute Sobriety .....	00
Violate Driver's License Restrictions .....	00
Permit Unauthorized Person to Operate Motor Vehicle .....	00
Miscellaneous Moving Traffic Violations .....	15
	<b>TOTAL 114</b>

In addition to the preceding arrests, the Department conducted a total of 347 traffic stops during the month and logged 128 violations for various motor vehicle defects and local ordinances and issued 113 written warnings for those violations. A total of 02 parking ticket were issued for parking violations throughout the city.

**Traffic Accidents**

The Department during the month investigated a total of 15 vehicle accidents. These investigations are categorized into four types described below.

A. Motor Vehicle Accidents Involving Fatalities.....	00
B. Motor Vehicle Accidents Involving Injuries .....	01
C. Motor Vehicle Accidents Involving Property Damage .....	14
(greater than \$1,000.00)	
D. Motor Vehicle Accidents Involving Property Damage .....	00
(less than \$1,000.00)	
	<b>TOTAL 15</b>

**Police Service Calls**

Department members handled 433 service calls during the month. These calls consist of both citizen requests for police service as described below (336), crimes investigated (72), traffic accidents investigated (15), and Wisconsin Probation and Parole Assists 10.

A. Traffic and Road Incidents ..... 55

This category consists of all assignments involving assists to motorists in distress, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing debris from roadways, and all parking problem complaints.

B. Noise Complaints ..... 17

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C. Sick and Injured Persons ..... 19

Assistance rendered to the Ambulance Service and sick or injured persons. (Of these calls 03 required the commitment of citizens to a Mental Health Facility for mental or substance abuse problems.)

D. Alarms ..... 27

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

E. Complaints Involving Animals ..... 26

Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.

F. Civil Disputes ..... 13

Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

G. Escorts ..... 09

Transporting citizens, money escorts for area financial institutions, funerals, and for area industry.

H. Civil Assistance Rendered..... 08

This category is broad and involves such services as auto and home lockouts, emergency notifications, attempts to locate people, retrieve personal property, and registration assistance.

I. Assistance Rendered to Other Agencies ..... 10

Includes assistance to other law enforcement and government agencies.

J. Suspicious Person ..... 13

Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of other people.

K. Suspicious Motor Vehicles.....	09
Complaints of occupied, unoccupied, abandoned, and junked motor vehicles.	
L. Liquor Establishments .....	01
Officers conducting compliance checks and investigations concerning problems with customers.	
M. Fights or Brawls .....	01
Complaints of persons fighting where no criminal arrests were made.	
N. Self-Initiated Field Activity .....	21
All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	
O. Juvenile Problems.....	20
Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.	
P. Miscellaneous Incidents .....	67
Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes unfounded 9-1-1 calls investigated by Department members during the month.	
Q. Welfare Checks .....	17
Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.	
R. Gas Drive Off.....	03
Routine non-theft investigations where a motorist drove away without paying for their gas. Typically involves a driver error, store employee error or credit card reader error.	

**TOTAL 336**

**Department Mileage and Fuel Consumption**

Officers patrolled a total of 15,843 miles with department vehicles, consuming 1,421 gallons of fuel. The fleet averaged 11.1 miles per gallon of fuel during the month.

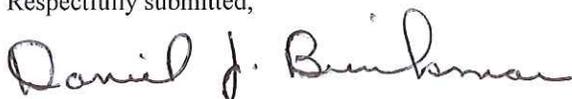
**Department Training**

Officers Steve South and Chad Mielke provided monthly training to 6 members of the Lakeshore Police Explorers, Post 9368. Members of the Special Operations Team, SWAT, and Dive Team completed monthly training requirements.

**Public Education**

No public education in the month of August.

Respectfully submitted,



Captain Daniel J. Brinkman

CITY OF STURGEON BAY  
INSPECTION DEPARTMENT  
August 31, 2014

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF AUGUST,

August-14	YEAR TO DATE		August-14	YEAR TO DATE
1	3	ONE FAMILY DWELLINGS	153,000	632,960
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
0	7	MANUFACTURED HOME	-----	83,950
0	0	C.B.R.F.	-----	-----
1	5	RESIDENTIAL ADDITIONS	54,800	125,700
5	39	RESIDENTIAL ALTERATIONS	88,600	775,075
1	10	RESIDENTIAL GARAGES/CARPORTS	52,260	251,160
1	1	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	1,000	1,000
1	2	RESIDENTIAL STORAGE BUILDINGS	5,000	9,000
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	3	NEW COMMERCIAL BUILDINGS	-----	1,336,077
0	2	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	22,000
0	3	NON-RESIDENTIAL ADDITIONS	-----	1,585,000
4	27	NON-RESIDENTIAL ALTERATIONS	64,500	1,348,704
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
<b>14</b>	<b>102</b>	<b>TOTAL ESTIMATED COST OF CONSTRUCTION</b>	<b>\$419,160</b>	<b>\$6,170,626</b>

August-14	YEAR TO DATE	TOTAL PERMITS ISSUED	August-14	YEAR TO DATE
14	102	BUILDING PERMITS	1,528	14,707
11	90	ELECTRICAL PERMITS	725	7,391
8	60	PLUMBING PERMITS	520	4,339
5	39	HEATING PERMITS	541	4,850
2	135	SIGN PERMITS	80	4,440
0	0	MISCELLANEOUS PERMITS	-----	-----
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
2	2	EARLY STARTS	200	200
4	11	EROSION CONTROL	489	1,289
0	0	STATE PLAN APPROVALS	-----	-----
0	1	PARK & PLAYGROUND PAYMENTS	-----	300
1	4	WISCONSIN PERMIT SEALS	35	140
0	4	ZONING BOARD OF APPEALS APPLICATIONS	-----	1,200
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-----	-----
0	4	PLAN COMMISSION - CONDITIONAL USES	-----	1,200
0	2	CERTIFIED SURVEY MAP REVIEWS	-----	60
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
1	1	RESIDENTIAL OCCUPANCY FEES	50	50
1	6	COMMERCIAL OCCUPANCY FEES	50	300
0	0	PIER PERMIT	-----	-----
2	3	DEMOLITION	50	75
0	0	REINSPECTION FEE	-----	-----
		ADMIN FEE	166	1,615
<b>TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER</b>			<b>\$4,434.00</b>	<b>\$42,156.00</b>

Cheryl Nault  
Building Inspection Dept.

**AUGUST 2014 BANK RECONCILIATION**

**CHECKING ACCOUNTS**

**INVESTMENT ACCOUNTS**

GENERAL FUND	WDF	SNAP	GENERAL/CAPITAL FUND
BAYLAKE	BAYLAKE	BAYLAKE	INVESTMENTS
PRIOR G/L BALANCE	2,548,788.66	88,332.92	3,708.84
REVENUE	2,766,106.20	12,253.97	797.00
DISBURSEMENTS	927,274.35	0.00	52.75
AMOUNT IN TRANSIT	3,748.04	0.00	0.00
ADJUSTMENTS	25,326.59	0.00	0.00
ENDING BALANCE	4,409,199.06	100,586.89	4,453.09

BANK BALANCE	4,415,114.73	100,586.89	4,453.09
LESS OUTS. CHECKS	5,915.67		0.00
	4,409,199.06	100,586.89	4,453.09

**SAVINGS ACCOUNTS**

GENERAL FUND	GENERAL FUND	TIF #1 DEBT	WDF	CAPITAL - BUILDING DEBT	TIF #3 DEBT	TIF #3 CONSTRUCTION
STATE - #2	BAYLAKE BANK - MMBA	STATE - #11	STATE - #4	STATE - #9	STATE - #08	STATE - #14
PRIOR G/L BALANCE	3,079,559.34	20,896.74	496,639.76	116,186.88	5,953.23	509,603.59
REVENUE	7,039.65	0.66	15,946.63	7.72	0.40	33.88
DISBURSEMENTS	268,750.00	416.27	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	2,817,848.99	20,481.13	512,586.39	116,194.60	5,953.63	509,637.47

BANK BALANCE	2,817,848.99	20,481.13	512,586.39	116,194.60	5,953.63	509,637.47	94,949.71
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9/5/2014

TIF #2	TIF #2	TIF #2 DEBT	TIF #2 AMENDED AREA	TIF #2 AMENDED AREA	TIF #2 CAPITAL MAINT.	TIF #2 WFRDA DEBT RES.
BAYLAKE - MMBA	STATE - #3	STATE - #10	CONST. - STATE - #06	CAP. INT. - STATE - #7	STATE - #15	STATE - #13
PRIOR G/L BALANCE	3,724.47	11,676.85	368,318.56	63,093.28	25,608.78	123,759.39
REVENUE	0.15	0.77	30,962.34	4.19	1.69	7.99
DISBURSEMENTS	0.00	270.00	0.00	0.00	363.00	6,026.50
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,724.62	11,407.62	399,280.90	63,097.47	25,247.47	117,740.88

BANK BALANCE	3,724.62	11,407.62	399,280.90	63,097.47	25,247.47	117,740.88	1,652,236.59
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CITY OF STURGEON BAY  
SUMMARIZED REVENUE & EXPENSE REPORT

6c5.

DEPARTMENT DESCRIPTION	FOR FUND: GENERAL FUND		FOR 8 PERIODS ENDING		AUGUST 31, 2014		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE		VARI-ANCE
	AUGUST BUDGET	AUGUST ACTUAL	AUGUST BUDGET	AUGUST ACTUAL	YTD BUDGET	YTD ACTUAL				
REVENUES	892,908.75	1,745,269.25	95.4	10,714,905.00	7,249,065.01	(32.3)				
GENERAL FUND	892,908.75	1,745,269.25	95.4	10,714,905.00	7,249,065.01	(32.3)				
TOTAL REVENUES	892,908.75	1,745,269.25	95.4	10,714,905.00	7,249,065.01	(32.3)				
EXPENSES										
GENERAL FUND	48,125.40	1,365.39	97.1	577,505.00	200,192.22	65.3				
MAYOR	1,024.16	917.72	10.3	12,290.00	7,836.26	36.2				
CITY COUNCIL	4,477.91	4,387.53	2.0	53,735.00	36,352.69	32.3				
LAW/LEGAL	5,000.00	2,539.00	49.2	60,000.00	24,258.10	59.5				
CITY CLERK-TREASURER	31,209.16	30,026.16	3.7	374,510.00	225,100.16	39.8				
ADMINISTRATION	12,622.49	13,394.48	(6.1)	151,470.00	90,636.28	40.1				
COMPUTER	4,283.32	2,575.00	39.8	51,400.00	27,078.24	47.3				
CITY ASSESSOR	8,364.17	7,322.50	12.4	100,370.00	60,002.16	40.2				
BOARD OF REVIEW	139.16	269.15	(93.4)	1,670.00	538.30	67.7				
BUILDING/ZONING CODE ENFORCEMENT	5,179.58	2,180.16	57.9	62,155.00	30,592.97	50.7				
MUNICIPAL SERVICES ADMIN.	18,117.91	18,599.80	(2.6)	217,415.00	131,568.53	39.4				
PUBLIC WORKS ADMINISTRATION	19,964.98	20,299.07	(1.6)	239,580.00	146,722.09	38.7				
ELECTIONS DEPARTMENT	1,727.50	5,297.44	(206.6)	20,730.00	12,832.07	38.0				
CITY HALL	12,374.59	13,178.05	(6.4)	148,495.00	85,764.30	42.2				
INSURANCE	29,130.42	25,124.00	13.7	349,565.00	253,164.64	27.5				
GENERAL EXPENDITURES	128,519.59	5,307.04	95.8	1,542,235.00	50,405.90	96.7				
POLICE DEPARTMENT	31,569.58	28,660.84	9.2	378,835.00	222,723.99	41.2				
PATROL BOAT	1,064.17	1,359.78	(27.7)	12,770.00	2,781.31	78.2				
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.0				
POLICE DEPARTMENT/PATROL	152,875.82	155,764.46	(1.8)	1,834,510.00	1,081,249.29	41.0				
POLICE DEPT. / INVESTIGATIONS	10,830.01	9,641.51	10.9	129,960.00	83,633.70	35.6				
FIRE DEPARTMENT	149,876.65	155,771.01	(3.9)	1,798,520.00	1,073,103.18	40.3				
STORM SEWERS	3,152.92	3,990.65	(26.5)	37,835.00	21,975.56	41.9				
SOLID WASTE MGMT/SPRING/FALL	4,677.93	920.49	80.3	56,135.00	9,504.33	83.0				
COMPOST/SOLID WASTE SITE	2,675.84	602.29	77.4	32,110.00	13,767.26	57.1				
STREET SWEEPING	3,194.17	5,189.16	(62.4)	38,330.00	21,220.74	44.6				
WEED ABATEMENT	572.08	288.74	49.5	6,865.00	2,291.37	66.6				
ROADWAYS/STREETS	13,213.75	25,028.39	(89.4)	158,565.00	125,869.28	20.6				
SNOW REMOVAL	17,067.50	1,365.05	92.0	204,810.00	151,578.05	25.9				
STREET SIGNS AND MARKINGS	4,921.25	8,926.36	(81.3)	59,055.00	37,345.08	36.7				
CURB/GUTTER/SIDEWALK	1,247.51	6,868.71	(450.5)	14,970.00	9,206.29	38.5				
STREET MACHINERY	15,873.77	15,141.91	4.6	190,485.00	107,797.39	43.4				
CITY GARAGE	4,844.99	2,422.07	50.0	58,140.00	43,682.49	24.8				
CELEBRATION & ENTERTAINMENT	3,831.25	11,975.68	(212.5)	45,975.00	41,074.86	10.6				
HIGHWAYS - GENERAL	42,695.84	31,411.53	26.4	512,350.00	263,005.87	48.6				
PARK & RECREATION ADMIN	8,439.17	17,872.26	(111.7)	101,270.00	72,531.54	28.3				
PARKS AND PLAYGROUNDS	33,812.04	49,355.01	(45.9)	405,745.00	263,604.07	35.0				
BALLFIELDS	2,747.51	3,098.54	(12.7)	32,970.00	18,680.45	43.3				
ICE RINKS	721.67	0.00	100.0	8,660.00	4,622.35	46.6				
BEACHES	216.25	0.00	100.0	2,595.00	0.00	100.0				

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CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND  
 FOR 8 PERIODS ENDING

AUGUST 31, 2014

DEPARTMENT DESCRIPTION

EXPENSES

DEPARTMENT DESCRIPTION	AUGUST 2014		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
	BUDGET	ACTUAL			
MUNICIPAL DOCKS	4,037.50	4,515.43	48,450.00	17,368.83	64.1
WATER WEED MANAGEMENT	8,249.57	24,593.34	98,995.00	52,450.48	47.0
WATERFRONT PARKS & WALKWAYS	5,409.59	13,244.21	64,915.00	41,676.46	35.7
EMPLOYEE BENEFITS	2,108.35	1,000.55	25,300.00	11,083.72	56.1
PUBLIC FACILITIES	6,320.42	17,552.80	75,845.00	57,347.87	24.3
BOARDS AND COMMISSIONS	55.83	0.00	670.00	280.02	58.2
COMMUNITY & ECONOMIC DEVLPMT	26,345.42	30,509.86	316,145.00	210,046.49	33.5
TOTAL EXPENSES	892,908.69	779,853.12	10,714,905.00	5,444,547.23	49.1

TOTAL FUND REVENUES	892,908.75	1,745,269.25	10,714,905.00	7,249,065.01	(32.3)
TOTAL FUND EXPENSES	892,908.69	779,853.12	10,714,905.00	5,444,547.23	49.1
SURPLUS (DEFICIT)	0.06	965,416.13	0.00	1,804,517.78	100.0

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND  
 FOR 8 PERIODS ENDING AUGUST 31, 2014

DEPARTMENT DESCRIPTION	AUGUST		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL				
REVENUES	132,239.58	317,575.79	140.1	1,586,875.00	1,466,339.87	(7.5)
TOTAL REVENUES	132,239.58	317,575.79	140.1	1,586,875.00	1,466,339.87	(7.5)
EXPENSES						
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
COMPUTER	1,083.33	261.75	75.8	13,000.00	4,475.54	65.5
CITY ASSESSOR	833.33	0.00	100.0	10,000.00	0.00	100.0
MUNICIPAL SERVICES ADMIN.	666.67	0.00	100.0	8,000.00	2,990.00	62.6
CITY HALL	0.00	19,474.58	100.0	0.00	19,474.58	100.0
GENERAL EXPENDITURES	833.33	0.00	100.0	10,000.00	349,817.57	(3398.1)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.0
PATROL	3,815.00	0.00	100.0	45,780.00	43,045.62	5.9
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.0
FIRE DEPARTMENT	10,500.01	3,888.74	62.9	126,000.00	114,574.90	9.0
STORM SEWERS	6,666.67	0.00	100.0	80,000.00	55,847.07	30.1
SOLID WASTE MGMT/REUSE/RECYCL	0.00	0.00	0.0	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.0
ROADWAYS/STREETS	55,291.66	2,408.65	95.6	663,500.00	168,838.50	74.5
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.0
CURB/GUTTER/SIDEWALK	27,207.92	275.00	98.9	326,495.00	824.37	99.7
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	21,666.67	0.00	100.0	260,000.00	9,568.00	96.3
BALLFIELDS	416.67	0.00	100.0	5,000.00	4,487.00	10.2
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.0
BEACHES	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL DOCKS	0.00	0.00	0.0	0.00	0.00	0.0
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	541.66	1,957.00	(261.2)	6,500.00	4,156.80	36.0
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.0
PUBLIC FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY & ECONOMIC DEVLPMNT	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	129,522.92	28,265.72	78.1	1,554,275.00	778,099.95	49.9
TOTAL FUND REVENUES	132,239.58	317,575.79	140.1	1,586,875.00	1,466,339.87	(7.5)
TOTAL FUND EXPENSES	129,522.92	28,265.72	78.1	1,554,275.00	778,099.95	49.9
SURPLUS (DEFICIT)	2,716.66	289,310.07	549.4	32,600.00	688,239.92	2011.1

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV  
 FOR 8 PERIODS ENDING AUGUST 31, 2014

DEPARTMENT DESCRIPTION	AUGUST		VARI- ANCE	FISCAL		VARI- ANCE
	BUDGET	ACTUAL		YEAR BUDGET	YEAR-TO-DATE ACTUAL	
REVENUES						
CABLE TV / GENERAL	10,333.33	33,191.97	221.2	124,000.00	96,855.47	(21.8)
TOTAL REVENUES	10,333.33	33,191.97	221.2	124,000.00	96,855.47	(21.8)
EXPENSES						
CABLE TV / GENERAL	8,631.25	8,305.97	3.7	103,575.00	46,029.54	55.5
TOTAL EXPENSES	8,631.25	8,305.97	3.7	103,575.00	46,029.54	55.5
TOTAL FUND REVENUES	10,333.33	33,191.97	221.2	124,000.00	96,855.47	(21.8)
TOTAL FUND EXPENSES	8,631.25	8,305.97	3.7	103,575.00	46,029.54	55.5
SURPLUS (DEFICIT)	1,702.08	24,886.00	1362.0	20,425.00	50,825.93	148.8

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND  
 FOR 8 PERIODS ENDING AUGUST 31, 2014

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT  
 FOR 8 PERIODS ENDING AUGUST 31, 2014

DEPARTMENT DESCRIPTION	AUGUST		VARI- ANCE	AUGUST 31, 2014		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL		%	%			
REVENUES								
TID DISTRICT #2	125,787.77	729,376.05	479.8	1,509,453.00	1,584,080.19			4.9
TOTAL REVENUES	125,787.77	729,376.05	479.8	1,509,453.00	1,584,080.19			4.9
EXPENSES								
TID DISTRICT #2	237,868.74	5,035.89	97.8	2,854,425.00	412,683.06			85.5
TOTAL EXPENSES	237,868.74	5,035.89	97.8	2,854,425.00	412,683.06			85.5
TOTAL FUND REVENUES	125,787.77	729,376.05	479.8	1,509,453.00	1,584,080.19			4.9
TOTAL FUND EXPENSES	237,868.74	5,035.89	97.8	2,854,425.00	412,683.06			85.5
SURPLUS (DEFICIT)	(112,080.97)	724,340.16	(746.2)	(1,344,972.00)	1,171,397.13			(187.0)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT  
 FOR 8 PERIODS ENDING AUGUST 31, 2014

DEPARTMENT DESCRIPTION	AUGUST BUDGET		AUGUST ACTUAL		VARI-ANCE %	FISCAL YEAR BUDGET		FISCAL YEAR-TO-DATE ACTUAL		VARI-ANCE %
	TID #1 DISTRICT	TOTAL REVENUES	TID #1 DISTRICT	TOTAL REVENUES		TID #1 DISTRICT	TOTAL EXPENSES	TID #1 DISTRICT	TOTAL EXPENSES	
REVENUES										
TID #1 DISTRICT	42,538.50	42,538.50	154,120.85	154,120.85	262.3	510,462.00	510,177.59	510,177.59	510,177.59	0.0
TOTAL REVENUES	42,538.50	42,538.50	154,120.85	154,120.85	262.3	510,462.00	510,177.59	510,177.59	510,177.59	0.0
EXPENSES										
TID #1 DISTRICT	41,166.75	41,166.75	494,001.35	494,001.35	(1100.0)	494,001.00	494,001.35	494,001.35	494,001.35	0.0
TOTAL EXPENSES	41,166.75	41,166.75	494,001.35	494,001.35	(1100.0)	494,001.00	494,001.35	494,001.35	494,001.35	0.0
TOTAL FUND REVENUES	42,538.50	42,538.50	154,120.85	154,120.85	262.3	510,462.00	510,177.59	510,177.59	510,177.59	0.0
TOTAL FUND EXPENSES	41,166.75	41,166.75	494,001.35	494,001.35	(1100.0)	494,001.00	494,001.35	494,001.35	494,001.35	0.0
SURPLUS (DEFICIT)	1,371.75	1,371.75	(339,880.50)	(339,880.50)	(4877.1)	16,461.00	16,176.24	16,176.24	16,176.24	(1.7)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT  
 FOR 8 PERIODS ENDING AUGUST 31, 2014

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
TID #3 DISTRICT	18,960.16	144,545.73	662.3	227,522.00	171,320.50	(24.7)
TOTAL REVENUES	18,960.16	144,545.73	662.3	227,522.00	171,320.50	(24.7)
EXPENSES						
TID #3 DISTRICT	19,907.40	0.00	100.0	238,889.00	32,980.71	86.1
TOTAL EXPENSES	19,907.40	0.00	100.0	238,889.00	32,980.71	86.1
TOTAL FUND REVENUES	18,960.16	144,545.73	662.3	227,522.00	171,320.50	(24.7)
TOTAL FUND EXPENSES	19,907.40	0.00	100.0	238,889.00	32,980.71	86.1
SURPLUS (DEFICIT)	(947.24)	144,545.73	(5359.6)	(11,367.00)	138,339.79	(1317.0)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT  
 FOR 8 PERIODS ENDING AUGUST 31, 2014

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
TID #4 DISTRICT	427,940.00	0.00	100.0	5,135,280.00	30,000.00	(99.4)
TOTAL REVENUES	427,940.00	0.00	100.0	5,135,280.00	30,000.00	(99.4)
EXPENSES						
TID #4 DISTRICT	383,125.09	6,569.20	98.2	4,597,501.00	88,315.18	98.0
TOTAL EXPENSES	383,125.09	6,569.20	98.2	4,597,501.00	88,315.18	98.0
TOTAL FUND REVENUES	427,940.00	0.00	100.0	5,135,280.00	30,000.00	(99.4)
TOTAL FUND EXPENSES	383,125.09	6,569.20	98.2	4,597,501.00	88,315.18	98.0
SURPLUS (DEFICIT)	44,814.91	(6,569.20)	(114.6)	537,779.00	(58,315.18)	(110.8)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)  
 FOR 8 PERIODS ENDING AUGUST 31, 2014

DEPARTMENT DESCRIPTION	AUGUST BUDGET		AUGUST ACTUAL		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	BUDGET	ACTUAL	ACTUAL	VARI-ANCE			
REVENUES							
REVOLVING LOAN FUND (STATE)	812.51	1,395.53	71.7	9,750.00	10,426.90	6.9	
TOTAL REVENUES	812.51	1,395.53	71.7	9,750.00	10,426.90	6.9	
EXPENSES							
REVOLVING LOAN FUND (STATE)	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)	
TOTAL EXPENSES	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)	
TOTAL FUND REVENUES	812.51	1,395.53	71.7	9,750.00	10,426.90	6.9	
TOTAL FUND EXPENSES	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)	
SURPLUS (DEFICIT)	(170.83)	1,395.53	(916.9)	(2,050.00)	(24,573.10)	1098.6	

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE  
 FOR 8 PERIODS ENDING AUGUST 31, 2014

DEPARTMENT DESCRIPTION	AUGUST		VARI- ANCE	FISCAL		VARI- ANCE
	BUDGET	ACTUAL		YEAR BUDGET	YEAR-TO-DATE ACTUAL	
REVENUES						
SOLID WASTE ENTERPRISE FUND	41,171.67	39,941.28	(2.9)	494,060.00	336,572.98	(31.8)
TOTAL REVENUES	41,171.67	39,941.28	(2.9)	494,060.00	336,572.98	(31.8)
EXPENSES						
SOLID WASTE ENTERPRISE FUND	40,095.00	51,873.40	(29.3)	481,140.00	255,868.88	46.8
TOTAL EXPENSES	40,095.00	51,873.40	(29.3)	481,140.00	255,868.88	46.8
TOTAL FUND REVENUES	41,171.67	39,941.28	(2.9)	494,060.00	336,572.98	(31.8)
TOTAL FUND EXPENSES	40,095.00	51,873.40	(29.3)	481,140.00	255,868.88	46.8
SURPLUS (DEFICIT)	1,076.67	(11,932.12)	(1208.2)	12,920.00	80,704.10	524.6

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	MUNICIPAL REPORT TOTALS		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	FOR 8 PERIODS ENDING AUGUST 31, 2014	AUGUST 31, 2014			
	AUGUST BUDGET	AUGUST ACTUAL			VARI-ANCE
TOTAL MUNICIPAL REVENUES	1,692,692.27	3,165,416.45	20,312,307.00	11,454,838.51	(43.6)
TOTAL MUNICIPAL EXPENSES	1,754,209.18	1,373,904.65	21,050,511.00	7,587,525.90	63.9
SURPLUS (DEFICIT)	(61,516.91)	1,791,511.80	(738,204.00)	3,867,312.61	(623.8)

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## BEVERAGE OPERATOR LICENSES

1. Enigl, Theresa A.
2. Franklin, Elisha D.
3. McGowan, Timothy M.
4. Ross, Devon E.
5. Spencer, Wade E.
6. VanEgeren, Deanna M.

**TEMPORARY CLASS B BEER & TEMPORARY CLASS B WINE LCIENSE**

Door County Fall 50  
Agent: Sean Ryan  
Location: Sunset Park  
Sturgeon Bay, WI 54235  
Dates: October 25, 2014

**RECOMMENDATION**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the sale of .43 acres of land in the Industrial Park, parcel # 281-72-182726006, to HTF Inc. in the amount of \$12,900 with \$4,300 due as down payment, leaving a balance of \$8,600 that will be offset by excess incentive credits earned from the February 2011 Industrial Park land purchase.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 26, 2014

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Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.



ECONOMIC DEVELOPMENT CORPORATION

## Memo

TO: Steve McNeil, Marty O. and Val Clarizio, City of Sturgeon Bay  
FROM: Bill Chaudoir, DCEDC  
DATE: August 21, 2014  
RE: Calculation of Industrial Park Incentives earned by HTF, Inc.

I have reviewed the claim for Industrial Park Incentive Credits from HTF, Inc for the Industrial Park parcel that they purchased in February, 2011. I have also received a more recent request from HTF, Inc. to acquire a portion of the adjacent lot to better facilitate access to their dock door to ship some of the extra-long equipment that they manufacture. I have worked with the business owner and City staff to assess the amount of land needed as well as any impact on existing utility easements in the area. Based on this assessment we are recommending the sale of 85 feet (0.43 ac) from the adjacent lot (lot #8) to HTF, Inc. The cost and purchase incentive calculations for this additional land are included in the Incentive calculations for the February, 2011 purchase summarized below.

Based on this review, I find that **HTF, Inc. will owe the City \$4,300** for the down payment cost of the additional land purchase but that they earned incentive credits in excess of their Mortgage loan balance due to the City of Sturgeon Bay for the 2011 purchase as well as for the additional land they would like to purchase now. HTF, Inc will also be responsible for survey and other related costs to reconfigure the lot boundaries. Therefore, **HTF, Inc. has satisfied their existing mortgage note with the City of Sturgeon Bay.** Let me know if you have any questions.

### Real Estate Investment Credits

Formula: Credit of \$ 4,000 for each \$100,000 in real estate improvements.

Calculation: Real Estate Investment: \$750,000\*  
Credits: \$4,000 x 7.5 = \$30,000

### Jobs Credits

Formula: credits of \$ 4,000/job for each new full time equivalent (FTE) job that pays at least \$ 15.00/hr, exclusive of benefits.

Calculation: New Jobs: 5 FTE\*  
Credits: \$4,000 x 5 = \$20,000

### Total Earned Credits

Real Estate Credits:	\$ 30,000
Jobs Credits:	20,000
TOTAL	\$ 50,000

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**City Mortgage Financing Summary**

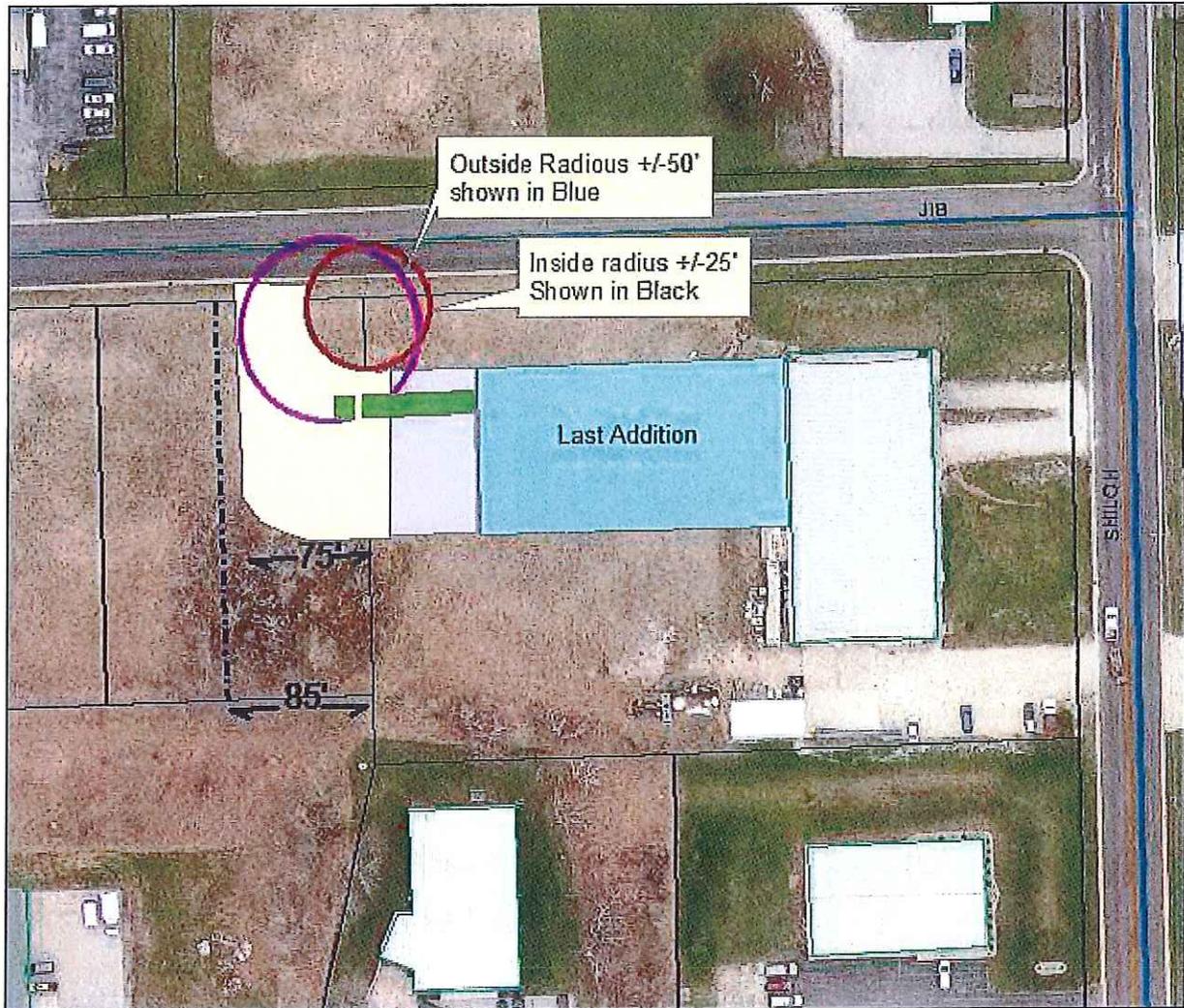
Sale Price:	\$ 30,300
Less Down Payment	<u>(10,100)</u>
Current Mortgage Loan	<b>\$ 20,200</b>
Less Earned Credits (from above)	<u>(50,000)</u>
Excess Credits Earned	\$29,800

**New HTF, Inc request to purchase a portion of adjacent lot\***

Additional land needs	0.43 acres (85' x 220'=18,700 sf)
Cost of land	\$12,900 (\$30,000/ac x 0.43 ac)
<b>Down payment for Land Purchase</b>	<b>\$4,300</b> (\$10,000 x 0.43 ac)
Balance Due for Land Purchase	\$8,600 (\$12,900 - \$4,300)
Less Excess Credits Already Earned	(\$29,800) (see calculation above)
<b>Balance Due to City</b>	<b>\$0</b>

\*See attached documentation

cc: Dave Smith, HTF, Inc.



The outside turning radius should be 50' for a Semi Truck Trailer. If the truck and trailer are 85' long the west edge of the pavement should be 85' + 50' or 135' from the building which is 75' from the property line. Adding a 10' landscape area to the west of the pavement would require that a minimum of 85' of property is needed to create the desired turning area.

**RECOMMENDATION**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the proposed three year financial commitment to Door County Economic Development Corporation in the amount of \$19,775 for 2015, \$20,370 for 2016 and \$20,980 for 2017.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 26, 2014

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.



August 20, 2014

Mayor Thad Birmingham  
City of Sturgeon Bay  
421 Michigan Street  
Sturgeon Bay, WI 54235

Dear Mayor Birmingham and Common Council Members:

We respectfully request a three-year extension of the City of Sturgeon Bay's financial commitment to the Door County Economic Development Corp. Your previous three-year commitment concludes at the end of 2014. Please find attached a summary of your previous funding levels and our recommendations for the next three-year period. We would be pleased to attend any meetings to discuss this request and the work of the corporation. We have also attached our 2013 Annual Report.

We are proud to have served the Door County community for the past 25 years. We have made great strides in achieving our original goal of helping to enhance and diversify our local economy. We're now working equally hard on a number of initiatives to help sustain and grow the economy.

There is no question that our success to date has been the result of the strong commitment and support we have enjoyed from both public and private sector organizations and individuals. Any future success will be dependent on the renewed commitment by everyone interested in maintaining and enhancing the quality of life we enjoy in Door County.

We are striving to maintain a strong public/private partnership for economic development as originally envisioned when the City helped lead the effort to create the Corporation in 1988. To that end, we successfully completed a 3 year private sector campaign in 2013 and have targeted the renewal of public sector commitments this year. Private business support of the Corporation has remained strong. We have also supplemented our revenue by obtaining grants and administering programs, broadening our base of financial support, while providing needed economic development services and programs to the community.

With your continued support, we are confident we can help make the City of Sturgeon Bay and Door County an even more attractive place to live and work. Thank you for your past support and for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Baudhuin", with a horizontal line extending to the right.

Mike Baudhuin  
Chair

A handwritten signature in black ink, appearing to read "Bill Chaudoir", with a horizontal line extending to the right.

William D. Chaudoir  
Executive Director

cc: Steve McNeil  
Valerie Clarizio  
Marty Olejniczak

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CITY OF STURGEON BAY  
FINANCIAL SUPPORT  
TO THE  
DOOR COUNTY ECONOMIC DEVELOPMENT CORPORATION

Contributions for 2009 - 2011

2009 – 17,570

2010 – 17,570

2011 – 17,570

Contributions for 2012 - 2014

2012 – 18,100.00

2013 – 18,640.00

2014 – 19,199.22

Proposed Contributions for 2015 - 2017\*

2015 – 19,775

2016 – 20,370

2017 – 20,980

\*Amounts increase approximately 3% each year.



## 2013 Highlights



■ The Sturgeon Bay Industrial Park was a busy place in 2013. The City of Sturgeon Bay purchased an additional 25 acres for expansion of the Industrial Park, which subsequently facilitated a 30,000 square foot expansion by Therna-Tron-X, that will be completed in 2014. Across Neenan Street, Hatco constructed a 65,000 square foot addition to their existing plant, increasing the facility's size to 250,000 square feet and bringing their total number of full-time employees to 340. Finally, Wisconsin Public Service relocated gas lines and built a new natural gas gate station which will facilitate additional growth in the Industrial Park.

■ In May, Renard's Cheese and Dai was recognized as the Door County Industry of the Year at DCEDC's Annual Meeting, and the Wienke Family, owners of Wienke's Market, were named Entrepreneurs of the Year for 2013.



■ DCEDC helped lead the successful Door Keweenaw Legislative Days in May. Nearly 100 delegates traveled to Madison to deliver our legislative agenda to elected officials and key state agencies. The lead issue was the economic impact of low lake water levels on communities, along with several other topics. The state budget included several initiatives from our legislative agenda, including additional state aid to public school districts, increasing the Historic State Tax Credit and restored Land Conservation staffing grants.



■ As a follow-up to Legislative Days, Rep. Garey Bies organized a legislative briefing and four informational and listening sessions at locations around the state – including Door County – regarding the impacts of low lake water levels, involving multiple state agencies. DCEDC also organized and hosted two days of local meetings for members of the state Department of Administration Office of Business Development, including a roundtable event with 20 local businesses, and a meeting with representatives from local wineries to learn about state barriers limiting their growth.



■ The Northern Door member communities of the Door County Coastal Byway began erecting federal grant-financed informational kiosks that will eventually be in twelve locations around the 66-mile Byway route. DCEDC serves as administrator of the grant funds and treasurer of the Coastal Byway Council.

■ DCEDC worked with City officials and consultants Vandewalle & Associates on the implementation of the plan for the redevelopment of the city's west side waterfront on the former Door County Co-op site.

The city approved the creation of a TIF district to help finance the multiple aspects of the project, which include: a four seasons market, a brewpub restaurant, waterfront pier and public boardwalk, workforce housing and possible lodging. We assisted the City with successful applications for grant funds to secure the property, environmental cleanup and other pre-development improvements, including saving the historic granary building. The project team is working with prospective developers. DCEDC also worked with Sister Bay and the Village of Egg Harbor on downtown redevelopment plans.



For more about DCEDC in 2013, visit [doorcountybusiness.com/news/dcedc2013/](http://doorcountybusiness.com/news/dcedc2013/)

## 2013 By The Numbers

**43** requests for business assistance



■ Our staff responded to 43 requests for assistance from existing local businesses. We assisted several significant business expansion projects around the County, including: Hatco Corp., Patricia Shoppe, Wild Tomato, Pro Products, US Cellular, DC Floral, Washington Island Ferry Line, Therna-Tron-X, Door County Traders and Drink Coffee.

■ DCEDC assisted nearly 130 entrepreneurs investigating the feasibility and/or start-up of new business ventures. Max Supper Club, 136 Restaurant and Wine Bar, Maurice's, Edible Door magazine, Niste Box food truck, Twak Marketing & Development, Hidden Acres Farms, Door County Brewing, Door 44 Winery, and Motel 57 are among the varied and exciting new business ventures established in Door County in 2013.

**16** businesses with 69 fulltime employees



■ We administer Revolving Loan Fund programs for the County of Door. City of Sturgeon Bay and DCEDC. In 2013, loans totaling \$185,000 were approved for Scaturro's Baking Co., Drink Coffee, Door County Traders, Foxglove Inn and Dancing Bear, leveraging \$819,500 in private funds, creating 65 jobs and retaining 9.5 jobs over the next three years. There are currently 25 active loans between the three revolving loan funds.

**\$185,500** in Revolving Loans Approved

**320** students in 8th Grade Career Day



■ The Door/Keweenaw Business & Education Partnership (DKBEP) provided a number of career awareness programs for area school districts during the 2012/13 academic year, including over 320 students participating in the 8th Grade Career Day. DKBEP also arranged for job shadows for over 100 high school students, had nearly 1000 students embarking on business tours of 50 area companies (an increase of 360% from the previous year) and provided guest speakers in the classroom to address more than 328 students on career prospects in a variety of local industries. Throughout the year, 66 different area businesses participated in some sort of DKBEP programming.

**1,300** square foot student-built home

■ Thirteen high school students representing Gibraltar, Sevastopol, Sturgeon Bay, and Southern Door school districts joined forces to build a 1,300 square foot custom residential home in Valmy during the 2012/13 school year. Participants were involved in all aspects of home construction, and each earned 16 credits for advanced placement in the Wood Tech Diploma program at NWTTC. Students who participate in the program have the opportunity to become skilled in all trade areas associated with home construction, with the goal of continuing their education or joining the local workforce.

**7** education sessions



■ DCEDC and Door County Visitor Bureau hosted seven business education sessions on topics including e-commerce and electronic marketing, healthcare reform, federal procurement, food safety, and unemployment insurance, with two sessions held on Washington Island. Total attendance between the seven sessions was more than 190 people.

■ With support from DCEDC and other organizations, the County Board approved new communications tower height limits, up to 125', which allow local service providers to reach a greater number of unserved areas of the county with broadband connectivity.

**125'** tower height limits

For more about DCEDC in 2013, visit [doorcountybusiness.com/news/dcedc2013/](http://doorcountybusiness.com/news/dcedc2013/)

**RECOMMENDATION**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the funding request from Door County Economic Development Corporation in the amount of \$25,000 for 2015 for the administration of City programs.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 26, 2014

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.



August 20, 2014

Steve McNeil, City Administrator  
City of Sturgeon Bay  
421 Michigan Street  
Sturgeon Bay, WI 54235

Dear Steve:

This letter includes our proposal to continue to work together with the City of Sturgeon Bay for the implementation of several Sturgeon Bay economic development programs, including the Industrial Park, Revolving Loan Fund (RLF), Sunset Hills Subdivision #2, Business Retention, West Side Waterfront Redevelopment, and Coast Guard City Designation. Attached are summaries of these programs and our budget proposal for implementation of these programs in 2015.

As you know, the policies and practices of city government in any community are major determinates of the city's economic health. The City of Sturgeon Bay is to be commended for stepping up and taking a leadership role in so many ways to ensure that we maintain a healthy and positive business climate where every business has a solid chance to be successful.

The City prioritizes economic development to the point where I feel everyone involved with city government is part of our economic development team. If we can continue this spirit I am confident that we can't help but be successful in achieving our goals for the future.

I have also attached DCEDC 2014 Strategic Work Plan, as approved by our Board of Directors. We have made good progress on these objectives and would be happy to brief you and other City officials on their status at your convenience. If you have any questions, need additional information, or would like us to present this information to the appropriate City officials, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Chadoir", with a long, sweeping underline.

William D. Chadoir  
Executive Director

Encl: Budget, Program Summaries and Strategic Work Plan

Cc: Valerie Clarizio, Treasurer  
Marty Olejniczak

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## PROPOSED 2015 BUDGET

### DCEDC Services to Implement City of Sturgeon Bay Economic Development Programs Including:

- Industrial Park
- Revolving Loan Fund
- Sunset Hills Subdivision #2
- Business Retention
- West Side Waterfront Redevelopment
- Coast Guard City Designation

A.	Professional Services	\$20,000
	Executive Director – 300 hrs	
	Economic Development Mgr – 250 hrs	
	Operations Mgr – 100 hrs	
B.	Office Supplies/Printing	650
C.	Marketing	2,000
D.	NEWREP Membership/Executive Pulse software	500
E.	Postage/Telephone/Fax	750
F.	Transportation/Business Expense	800
G.	Training/Meetings	<u>300</u>
	<b>TOTAL</b>	<b><u>\$ 25,000</u></b>

## STURGEON BAY INDUSTRIAL PARK

### 1. Program Summary:

- The City of Sturgeon Bay created the Sturgeon Bay Industrial Park to accommodate and attract commercial, construction, distribution and manufacturing businesses to the community.
- To attract businesses in the Industrial Park, the City has implemented appropriate zoning, installed public infrastructure improvements, adopted minimum development standards and established financial incentives for eligible buyers.

### 2. Recent Activity:

- City previously sold a lot to HTF to facilitate a 12,000 sf plant expansion in 2012. Currently working with the company to acquire additional land needed to accommodate large truck access required to load and ship their products.
- Currently assisting a northern Door manufacturer that is considering expansion to St Bay Industrial Park.
- Assisted TTX with recent 30,000 sf expansions of manufacturing/warehouse facilities.
- Currently assisting the City with satisfaction of HTF Development Agreement requirements.
- Worked with the City on acquisition of Anderson property to expand the Park.
- Worked with the City and WPS with recent relocation of high pressure natural gas transmission line and gate station that previously restricted growth of the Park.
- Assisted City and TTX on purchase of additional city and private land for next phase of company expansion.
- Worked Hatco on recent 65,000 sf plant expansion.
- Working with former owner of vacant day care center to secure new day care provider/operator. Assisted Door County YMCA with acquisition and re-launch of day care services at this location.
- Worked extensively to encourage Pro Products to relocate their plant to a new larger lot to better accommodate current and future growth of the business. New bldg. is currently under construction and city approved option on future expansion property.
- Worked with new owner Cadence to acquire Plainfield Precision manufacturing plant and will be assisting them with plans for future relocation to the Industrial Park.

### 3. DCEDC duties and responsibilities

- Market sites to eligible new and expanding businesses.
- Prequalify prospective buyers to insure they are eligible and the project will conform to the City minimum development standards.
- Work with prospective buyer and City staff to prepare offer to purchase.
- Present project and offer to purchase to City Finance Committee and City Council.
- Work with City Staff to prepare and review closing documents and development agreement.
- Monitor and report to the City on business compliance with minimum development standards and eligibility for City Industrial Park incentives.
- Continue work with City on plans to expand park.

## STURGEON BAY REVOLVING LOAN FUND PROGRAM

### 1. Program Summary:

- Sturgeon Bay CDBG RLF Program created in 1990. Program provides below market rate loans to new and expanding businesses in the City. Program designed to provide incentive for business to locate/expand in the City and/or to assist projects that cannot obtain all financing needs from the private sector.
- Program will lend \$20,000 per job created or retained, up to a maximum loan amount of \$250,000.
- Program capitalized with \$50,000 – City funds, \$780,000 – State grant

### 2. Recent activity:

- Active Loans:
  - Kitty O'Reillys Irish Pub
  - Sturgeon Bay Cold Storage
  - James Olson Automotive Group
  - Scaturo's Baking Company
  - Door County Traders
  - Foxglove Inn B&B
  - Dancing Bear
  - Door County Fire Company
- Worked with the City to amend the City RLF policies and Procedures Manual to accommodate WI DOA and HUD mandated revisions. One of these changes makes the program less attractive to business due to employee interviewing and hiring restrictions.
- To avoid these burdensome new policies, DCEDC has continued to investigate the possibility of "de-federalizing" the fund by joining a "regional partnership" to own and manage the program. We are currently awaiting further guidance from WI DOA and HUD so the feasibility and cost/benefit of this transaction can be fully assessed.
- Worked with reps from the Door County Community Foundation to launch the Community Opportunity Investment Network (COIN) a new Micro Loan Fund program to serve start-up businesses in the County.
- Current City RLF Fund Balance:
  - \$192,183.15

#### • Impact of Program:

<u>Statistics</u>	<u>1990-July 31, 2014</u>
Total # of loans:	22
Loans paid off:	14
Total \$ loaned:	\$ 2.897 million
Private investment:	\$11.740 million
Jobs Committed:	247.75
Jobs created:	270.29
Jobs retained:	183.50

### 3. DCEDC Duties and Responsibilities:

- Market the Revolving Loan Fund Program to prospective applicants.

- Provide applicants assistance in completing applications and review for completeness and compliance with program requirements.
- Schedule meetings and maintain minutes and records of the City Loan Review Committee.
- Notify applicants of loan approvals and denials.
- Review and approve documentation of project expenditures prior to the release of loan funds and verify completion of projects and installation of fixed equipment financed by loan funds.
- Prepare loan repayment schedules and monitor repayments by each loan recipient.
- Assist legal counsel in assembling legal documentation for loan closings.
- Maintain loan recipient files including: loan package, loan closing and servicing files.
- Maintain and update revolving loan policies and procedures manual.
- Collect and analyze financial statements submitted by each loan recipient annually.
- Prepare and submit Semi-Annual Progress Reports to the WI Dept. of Administration.

## **Sunset Hills Subdivision #2**

### **1. Program summary:**

- DCEDC and the City have worked together over the last several years to successfully relocate WireTech Fabrication out of their former residential neighborhood and into a new facility in the Sturgeon Bay Industrial Park.
- DCEDC has worked with the City to transform the former industrial site into residential use. Sunset Hills Subdivision #2, a 17 lot residential development was created and developers, R Van Rite Construction and Heritage Custom Homes were recruited to build and sell homes on the property.
- A TIF funded Down Payment Assistance Program was created to facilitate early sale of homes in the subdivision. The program provides \$5,000 forgivable loans to the first nine home buyers in the subdivision.
- Action Realty has been engaged by the Developer to market the lots and homes in the subdivision. DCEDC continues to assist the realty company with marketing initiatives targeting employees at local businesses.

### **2. Recent Activity:**

- DCEDC continues to administer and market the City Down Payment assistance program. DCEDC has received and approved 9 applications for this program.
- R Van Rite Construction is in the process of securing permits for two model homes at this time. We expect that Heritage Custom Homes will also build additional model homes.
- The City recently approved the sale of a lot to the DKBEP High School Home Construction Program for a student built home during the 2014/15 school year.
- Action Realty has consistently reported that previous success in securing home buyers in this subdivision in a tough real-estate market can be attributed to the availability of the City Down payment Assistance program and the availability of quality turnkey model homes by the developers.

### **3. DCEDC Duties and Responsibilities:**

- DCEDC works with the Developer and Action Realty to market the Down Payment Assistance Program to prospective home buyers.
- DCEDC reviews down payment loan applications, approves loans and works with the City to close loans.

## BUSINESS RETENTION COMMITTEE

### 1. Program Summary:

- The future strength of the Door County economy is highly dependent upon the success and growth of businesses that already exist in Door County. DCEDC works with existing businesses on an ongoing basis to determine the health and strength of the local economy. DCEDC staff and volunteer members of our Business Retention committee work to make local companies stronger by identifying and helping address their business needs.
- DCEDC is a member of the Northeast Wisconsin Regional Economic Partnership (NEWREP), a network of economic development professionals from sixteen northeast Wisconsin counties plus the Menominee Tribe.
- Executive Pulse is a customized Customer Relationship Management (CRM) online software system for economic, workforce and community development. Executive Pulse CRM is a powerful platform incorporating sophisticated database reporting and communication tools.
- Each year, NEWREP pays a \$10,800 licensing fee to provide E-Pulse to all members. DCEDC share of this cost is \$500/year.

### 2. Recent Activity:

- From January 2010 to date, DCEDC volunteers have made 90 visits to local companies; 51 in the City of Sturgeon Bay, including Baylake Bank, McDonald's, Hill Building Maintenance, Palmer Johnson Yachts, Ministry Door County Medical Center, WireTech Fabricators, Pro Products, Inc., Viking Electric, Just In Time Corp., Bay Electric Systems, Key Industrial Plastics, Portside Builders, Bay Shipbuilding Company, Inn at Cedar Crossing, Roen Salvage, Sturgeon Bay Metal Products, Murrock Landscaping, FLS Banners, AmericInn & Suites, Linen Press, Eagle Mechanical, HTF, Inc., Hatco, and Young Automotive.
- Since 2006, NEWREP members and their local volunteers have made over 2000 retention calls on the region's business leaders.
- Representatives from DCEDC, NEWREP and Wisconsin Economic Development Corporation met with several local companies regarding a potential trade venture to South America.

### 3. DCEDC duties and responsibilities

- DCEDC is a member and attends bi-monthly meetings of NEWREP.
- Coordinate nine business retention committee meetings in Sturgeon Bay each year.
- Schedule and organize staff and volunteer meetings with local businesses.
- Staff follow-up on any business issues or projects identified during retention visits.
- Provide local and regional Executive Pulse Productivity Reports to volunteers and staff on quarterly and annual basis.
- DCEDC Business Retention Volunteers:
  - Sheila Curtin – *Northeast Wisconsin Technical College*
  - Leslie Gast – *Baylake Bank*
  - Ken Glasheen – *Baylake Bank*
  - Carol Karls – *Wisconsin Public Service*
  - Serena Magnuson – *Be's Coffee & Vending*
  - Steve McNeil – *City of Sturgeon Bay*
  - Mark Moeller – *Sturgeon Bay*
  - Bob Tidball – *Town of Liberty Grove*

# West Waterfront Redevelopment

## 1. Program Summary:

- The City of Sturgeon Bay approved the West Waterfront Redevelopment Plan by in 2011. The plan proposed several new uses and facilities including a brew pub, Four Seasons Market, Hotel, Workforce Housing, Tourism Housing and public waterfront walkway improvements.
- In 2012, a Feasibility Study for the Four Seasons Market project was prepared by Vandewalle. The City also engaged Vandewalle to assist the City secure Developers for the projects.
- The City has adopted a TIF District and secured several grants to facilitate implementation of the plan.

## 2. Recent Activity:

- DCEDC and City staff work closely with the consultants and the Redevelopment Authority to refine the redevelopment plan and to secure developers for the project. The site plan and feasibility study has evolved over the last couple yrs. based on the needs and interests of prospective developers.
- DCEDC attracted a local developer that is interested in developing a 60 unit destination hotel/spa. The RDA has approved an exclusivity agreement with this developer to give him the opportunity to finalize his plans for the project.
- The DCEDC/City team is working to leverage the interest of the hotel developer to secure developers for a brewpub and market rate apartment project.
- The DCEDC/City team has worked extensively with the real estate marketing agent and several prospective buyers for the former Applebee's property in hope of attracting a buyer and operator for this property.
- DCEDC and City staff presented the draft plan to the ICSC developer conference in Green Bay and Appleton in the last three years.
- DCEDC and City staff presented the plan to multiple housing developers to assess their interest in the housing opportunities presented in the plan.
- DCEDC has assisted the City staff with several grant application to fund various planning and public infrastructure elements of the plan.

## 3. DCEDC Roles and Responsibilities:

- Assist the City and consultant identify qualified developers for projects in the plan, solicit their interest and present the development opportunities to interested firms.

- Assist the City secure grants and other resources to plan and fund the waterfront walkway, environmental remediation and other public facilities proposed in the plan.
- Assist the City with plans to consolidate, on the south side of the bridge, the land based storage and work yard facilities to support the cutter Mobile Bay.
- Assist the City as needed to help implement the plan.

## **Sturgeon Bay Coast Guard City Designation**

### **1. Program Summary:**

- The City of Sturgeon Bay is home to three distinct and important Coast Guard detachments including the Coast Guard Cutter Mobile Bay, the Canal Life Saving Station and the Marine Safety Office. These units fill vital roles in the community including public safety, maintaining maritime transportation and support to local maritime industry. The units also represent a significant number of good jobs and support for numerous community organizations.
- In recent years, City of Sturgeon Bay leadership has set a goal of being designated a Coast Guard City by the US Coast Guard. This designation represents that a host city recognizes the importance of the Coast Guard presence in the community and goes the extra step to support and assist the Coast Guard mission and its personnel in the community. The City achieved this lofty goal when it was approved as the 16<sup>th</sup> Coast Guard City in the Country in a ceremony and celebration in May 2014.

### **2. Recent Activity:**

- The DCEDC Workforce Taskforce has produced and distributes to all the local Coast Guard detachments a brochure that is distributed to all new personnel. The brochure welcomes new service personnel to the community and encourages them to consider returning to the community after they retire from the service to join our vibrant and maritime based workforce.
- DCEDC consults with city staff on the ongoing plans to relocate, consolidate and enhance, on the south side of the bridge, the land based storage and work yard facilities that support the CG vessel Mobile Bay. The City approved plans for a new building on this site, the building was constructed in 2014 and the CG recently occupied the building and completed other amenities on this site.
- DCEDC is a member and regular attendee of the Sturgeon Bay Coast Guard City Committee that has met monthly since 2010 to lead the charge to secure the Coast Guard City designation. The committee's focus has been to identify and implement actions and activities that improve and strengthen our relationships with the Coast Guard.
- Recent major initiatives to enhance our Coast Guard relationship have included expanded activities associated with the annual Maritime Festival sponsored by the Door County Maritime Museum. The event has been renamed the Door County Maritime Festival- a Salute to the Coast Guard and expanded to a 10 day celebration. New activities and events include a community sponsored picnic for Coast Guard personnel and their families, a Maritime Awards Program, including awards for CG Person of the Year and Community Mariner of the Year. The 2014 Festival was very successful.
- The official City of Sturgeon Bay application for US Coast Guard City Status was submitted in early 2013 and approved in 2014.

## DCEDC – 2014 Strategic Work Plan

Approved by Board of Directors: January 13, 2014

ACTION ITEM	TARGET DEADLINE	MEASUREMENT	STAFF LEAD	STATUS as of August 11, 2014
<p><b>Sturgeon Bay Shipbuilding Cluster: Implement the next phase of facility and employment growth at shipyards.</b></p> <ol style="list-style-type: none"> <li>1. Assist with next phase of Bay Ship facility and employment growth.</li> <li>2. Support North Coast Marine Cluster in workforce development and supply chain enhancement initiatives.</li> </ol>	<p>March/December December</p>	<p>Assist with DOT HAP grant app for south yard improvements; support initiative to hire 200 works Regional initiative implemented</p>	<p>Bill Bill</p>	<p>Support letter and follow-up support provided-Grant approved pending</p>
<p><b>25<sup>th</sup> Anniversary Celebration: Marketing, branding, PR and event initiatives to mark milestone.</b></p> <ol style="list-style-type: none"> <li>1. Redesign of print advertising templates</li> <li>2. Peninsula Pulse weekly column</li> <li>3. DCEDC lobby signage/pics</li> <li>4. Enhanced annual meeting event</li> <li>5. Government designations</li> <li>6. Other Board approved initiatives</li> </ol>	<p>March December May May May July</p>	<p>Work with agency to create new print ads Begin supplying weekly content to newspaper Install new signage/pics Create new content to celebrate DCEDC history Secure City, County and State recognition for DCEDC TBD</p>	<p>Sam Sam Sam Sam/Staff Sam</p>	<p>Print ad redesigned by Insight Magazine Discussing monthly content with editors Staff starting to collect images DCEDC history shared at meeting Four proclamations received.</p>
<p><b>Redevelopment Plans: Assist local communities develop and implement redevelopment plans</b></p> <ol style="list-style-type: none"> <li>1. Assist Sturgeon Bay with applications and implementation of grants for project components.</li> <li>2. Secure developers for St. Bay workforce housing, brewpub, and 4-seasons market.</li> <li>3. Assist Sister Bay implement redevelopment plan recommendations and secure developers.</li> <li>4. Assist with proposed redevelopment projects/plans in Egg Harbor, Ephraim, Liberty Grove and Washington Island.</li> </ol>	<p>December December December December</p>	<p>Grants secured and implemented  Developers secured; Initial recommendations implemented and developer recruitment initiative created. Assist with RPF development; coordinate meetings with state representatives to gauge grant-eligible projects; recruit developers where appropriate</p>	<p>Bill Bill Bill Sam/Bill</p>	<p>Support letter and assistance provided for DNR and WCMP grant apps.  Good progress achieved with developers for hotel, brewpub and apartment project. Teleconference with hotel consultant could lead to site visit. Egg Harbor acquiring property for housing development; Liberty Grove held business roundtable event</p>

DCEDC – 2014 Strategic Work Plan

Approved by Board of Directors: January 13, 2014

ACTION ITEM	TARGET DEADLINE	MEASUREMENT	STAFF LEAD	STATUS as of August 11, 2014
<p><b>Business Retention:</b> <i>Outreach to large local employers</i></p> <ol style="list-style-type: none"> <li>Using Executive Pulse platform, document retention visits to fifteen largest private sector employers.</li> <li>Collaborating with regional initiative, make retention visits with at least three local exporting firms.</li> </ol>	<p>December December</p>	<p>Visits by staff and volunteers documented Completion of new, exporting-specific survey tool.</p>	<p>Sam Sam</p>	<p>On-going; four employers visited On-going; three exporters visited. Representatives from DCEDC, NEWREP and WEDC met with several local companies regarding a potential trade venture to South America.</p>
<p><b>New Business Financing Tools:</b> <i>Successful oversight, administration and marketing of new tools.</i></p> <ol style="list-style-type: none"> <li>Contract with COIN Loan Initiative to create loan policies and procedures manual. Launch marketing of fund. Assist applicants for loans, support loan committee and develop records systems.</li> <li>Assist COIN Board recruit, train and manage proposed business mentor network.</li> <li>Continue investigation, development and implementation of Regional RLF for CDBG funded RLF's.</li> </ol>	<p>April May August</p>	<p>Manual adopted. Marketing materials created and program launched. Records system developed. Loan applicants secured. Mentors recruited, trained and management system implemented. Regional RLF manual developed. City and County join Baylake or Door County Regional RLF initiative.</p>	<p>Bill Bill/Sam Bill/Sam</p>	<p>Program launches May 28; loan committee recruited and trained; policy manual approved. Met with 5 potential applicants Mentor orientation scheduled for late August No updates from State DOA on regionalization</p>
<p><b>Workforce Taskforce:</b> <i>Develop and implement programs to help sustain and grow the local workforce.</i></p> <ol style="list-style-type: none"> <li>Annual manufacturing and tourism wage and benefit surveys.</li> <li>Continued outreach to US Coast Guard personnel</li> <li>Development of new workforce recruitment and relocation package</li> </ol>	<p>December December October</p>	<p>Surveys deployed and results tabulated and distributed to participating companies Continue dissemination of welcome/recruitment brochure Create workforce recruitment package/tools for use by local companies.</p>	<p>Sam Sam Sam/Bill</p>	<p>Survey process will begin in September Coast Guard City celebration May 9-11 Three proposals received for potential talent attraction video production</p>

DCEDC – 2014 Strategic Work Plan

Approved by Board of Directors: January 13, 2014

ACTION ITEM	TARGET DEADLINE	MEASUREMENT	STAFF LEAD	STATUS as of August 11, 2014
<p>Lakeshore Industry Cluster Initiative: <i>Active participation in development of cluster initiatives, outcomes and reports.</i></p> <ol style="list-style-type: none"> <li>1. DCEDC participates in 5-county initiative and serves on Leadership Team.</li> <li>2. Work to engage local businesses and organizations in Tourism Cluster meetings and outcomes.</li> <li>3. Work to engage local businesses and organizations in Manufacturing Cluster.</li> <li>4. Work to engage local businesses and organizations in Ag/Food Cluster.</li> </ol>	<p>December December December December</p>	<p>DCEDC provides financial support. Participates in Leadership team mtgs. Engage local businesses and organizations  Engage local businesses and organizations  Engage local businesses and organizations</p>	<p>Bill Bill Bill Sam</p>	<p>Ongoing  DCVB and Cookery involved  Local manufacturers invited to be listed in Directory. Will secure local manufacturer to host a manufacturing cluster mtg in Sept. Hops workshop had 40 attendees, including five local businesses</p>

**RECOMMENDATION**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to direct staff to proceed with the request for proposals to purchase and develop the City owned lot at 429 N 14<sup>th</sup> Avenue and contact the real estate broker for the adjacent Evenson lot to inform the broker that the city lot is potentially available if a buyer needs extra space.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 26, 2014

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

EXECUTIVE SUMMARY

**Title:** Request for Proposals for Parcel on 14<sup>th</sup> Avenue

**Background:** The Common Council agreed to solicit proposals for purchasing and developing the city-owned parcel on N. 14<sup>th</sup> Avenue next to Evenson Laundry. Similar to the process for the sale of the Gill parcel, staff was directed to prepare a Request for Proposals (RFP) that would be used to determine whether to sell the property and to whom. The RFP follows the format of the Gill lot RFP. The approved sale would be based upon several factors and would not necessarily go to the highest bidder.

There is an adjoining vacant lot owned by Evenson that is currently being marketed for sale. There is a chance that a buyer could be interested in acquiring both lots in order to have a larger development site.

There does not appear to be a municipal use for this lot. However, it was pointed out by the mayor that the land could potentially be needed for additional stormwater detention purposes depending upon how well the Egg Harbor Road improvements work. Those improvements are slated to occur in 2015.

**Fiscal Impact:** The cost of the developer RFP is negligible. The city assessor estimates that the parcel is worth about \$55,000 to \$65,000. The Finance Committee previously recommended an asking price of \$65,000.

**Recommendation:** Hold off on sending out the RFP until after the Egg Harbor Road improvements are completed next year to confirm that the site is not needed for stormwater management. In addition, contact the real estate broker for the Evenson lot to inform the broker that the city lot is potentially available if a buyer needs the extra space.

Prepared by: Martin Olejniczak  
Martin Olejniczak  
Community Development Director

8-21-14  
Date

Reviewed by: Steve McNeil  
Steve McNeil  
City Administrator

8-21-14  
Date

## **CITY OF STURGEON BAY, WI**

### **Request for Proposals To Purchase and Develop City-Owned Property At 429 N. 14<sup>th</sup> Avenue**

#### **Background**

In 1992 the City of Sturgeon Bay acquired the following parcel of land in the City of Sturgeon Bay:

- Lots 2, 3, 4, and 5 of Block 8 of Schauer's Addition to the City of Sturgeon Bay, Door County, WI

The City considered this property for city purposes such as a municipal fire station, but ultimately determined it is not needed for municipal use. Therefore, the property is being offered for sale and development to return the property to private use.

#### **General Description of the Property**

The City is seeking proposals for the purchase and development of the approximately 0.83-acre site located on the west side of N. 14<sup>th</sup> Avenue. The site is approximately 200 feet south of the intersection of N. 14<sup>th</sup> Avenue and Georgia Street between Evenson Laundry and Bonnie Brooke Gardens. The property is currently vacant. It has about 186 feet of frontage along 14<sup>th</sup> Avenue and currently has one access driveway. The parcel's terrain is generally flat. Municipal water and sanitary sewer are available.

The site is bordered on the north by Evenson Laundry, on the west and south by a privately-owned vacant lot (currently also for sale), and on the east across 14<sup>th</sup> Avenue by Thunder Hill Manufactured Home Park. The property is zoned General Commercial (C-1). The site is situated at about the mid-point of the N. 14<sup>th</sup> Avenue business corridor. This corridor is a mixture of retail/office uses and institutional uses including the Door County Senior Center, Sturgeon Bay Municipal Services, NWTC, and the Door County Fairgrounds. Two manufactured home subdivisions are also located in the vicinity. N. 14<sup>th</sup> Avenue is an important north-south collector road connecting Egg Harbor Road and Michigan Street.

#### **Development Parameters**

The City is soliciting proposals to develop a desirable and economically feasible project. The proposal must supplement and enhance the existing commercial/institutional nature of the area. Site plans and building designs must establish a distinctive and creative character for the new development. Proposals which do not include the construction and occupancy of a facility within two years will not be considered.

All pertinent municipal development requirements are applicable to the site. This includes zoning standards such as minimum building setbacks; parking standards; and on-site storm water management.

The boundaries of the site are shown in the attached map. It is noted that the vacant lot to the south of the city lot is being marketed for sale. This lot is privately owned and the city has no influence over its sale. However, for developments that need a larger area, it might be possible to acquire both lots and combine them.

### **Community Information and Overview**

The population of Sturgeon Bay is 9,130 based upon the 2010 census. However, during the summer months the population swells to approximately twice that number due to seasonal residents and tourists. The trade area for the city is essentially all of Door County as well as northern Kewaunee County. Sturgeon Bay is the regional hub for employment, government, education, health care, and commerce on the Door Peninsula.

The City provides full municipal services which include: public safety (police and fire), health, street maintenance, sanitation, parks and recreation, planning, zoning, assessing, building inspections, financial management, and general administrative services. The City also operates its own electric and water utility and waste water treatment facility.

### **Zoning & Land Use**

The parcel is currently zoned General Commercial (C-1). The C-1 district is intended to provide commercial areas outside of the central business district. Permitted uses are general commercial uses as well as those commercial uses which are oriented to the highway user or which require greater space.

The property may be developed for a stand-alone business or multiple businesses. Any uses that fit the General Commercial (C-1) zoning classification will be considered (see attached zoning info).

Permitted uses are:

- a) Any use listed as a permitted use in the R-1 district, except single-family dwellings.
- b) Post offices.
- c) Parking lots.
- d) Banks.
- e) Professional offices.
- f) Medical, dental, and veterinarian clinics.
- g) Hotels and motels and conference facilities.
- h) Theaters, bowling alleys and other indoor places of amusement.
- i) Restaurants and taverns.
- j) Funeral homes.
- k) Customer service establishments.

- l) Bus depots.
- m) General retail establishments.
- n) Libraries, museums, and art galleries.
- o) Tourist information centers.
- p) Child day care facilities, provided the facility is licensed by the department of health and social services.
- q) Gasoline service stations.
- r) Automobile repair establishments.
- s) Automobile, recreational vehicle, or farm implement sales lots.
- t) Commercial storage facilities.
- u) Lumber and building supply yards.
- v) Charitable institutions, rest homes, and clubs or lodges.
- w) Bed and breakfast establishments, provided the facility is licensed by the Wisconsin Department of Health and Social Services.
- x) Boardinghouses and lodging houses.

Conditional uses are:

- a) Communication towers.
- b) Colleges and vocational schools.
- c) Public utilities.
- d) Multiple-family dwellings.
- e) Community living arrangements, except as regulated in § 62.23(7)(i), Wis. Stats., and provided, however, that the 2,500-foot distance described in § 62.23(7)(i)2r.a., Wis. Stats., shall not apply.
- f) Hospitals.
- g) Water related uses such as marinas, launch ramps, charter boating or fishing and ferry terminals.
- h) Commercial establishments with drive-through facilities.
- i) Public garages, shops or storage yards.
- j) Outdoor recreation facilities such as golf courses, shooting ranges, and outdoor theaters.
- k) Animal shelters and pounds.
- l) Commercial housing facilities.
- m) Residential use, when incorporated into a multiuse building and using not more than 50 percent of the available floor area.

The complete City of Sturgeon Bay Municipal Code can be found on the city website at [www.sturgeonbaywi.org](http://www.sturgeonbaywi.org). Pertinent development requirements for this site include:

- Building height: 45 feet
- Setbacks:
  - Building: 25 feet from the 14<sup>th</sup> Avenue right-of-way line
  - 10 feet from side lot lines
  - 25 feet from rear lot line

- Parking: 5 feet from right-of-way.  
No minimum setback from other lot lines, but at least a 3-foot buffer is desirable.
- Impervious Surface: The maximum impervious surfaces (building and pavement) are 70% of the lot area.
- Parking ratios: The parking requirements are based upon the use and are found in the zoning code. Most retail uses require 1 space per 200 square feet of floor area and office uses require 1 space per 300 square feet of floor area. Please note that floor area does not include areas used for storage, processing, rest rooms, utilities and other incidental areas.
- Landscaping: Parking areas must have 5% of the interior landscaped and one tree per 6 parking spaces planted within 10 feet of the parking area. There are no other specific landscaping requirements for this site.

The site is also subject to the design standards of the Aesthetic Design and Site Plan Review Board. These standards and procedures for approval are found in section 20.43 of the zoning code.

### **Selection of Developer & Evaluation Criteria**

In addition to an acceptable Financial Proposal, the successful developer will be the one that most successfully demonstrates the following:

1. Successful experience in design and developing commercial projects of a similar size.
2. Knowledge and experience in site planning, traffic access, circulation, and parking
3. Familiarity with Sturgeon Bay and the Door County area.
4. A site design and building design for this specific property with a strong character, good building materials, and well landscaped parking area and grounds.
5. A proposed use or mix of uses which will complement and strengthen the existing uses along 14<sup>th</sup> Avenue.

### **Submittal Requirements**

All proposals shall be made as follows:

1. Cover Letter
2. Detailed response to all SELECTION & EVALUATION CRITERIA, above, to include a preliminary site plan and building elevations.
3. Financial Proposal to include the Purchase Price for the land and the estimated total land and building value for the project when completed.
4. Total number of Full Time Equivalent Employees that will be employed in the facility.
5. The name and/or business type of all tenants of the facility.
6. Names and qualifications of key employees that will be involved in the design,

- construction and management of the project.
7. The proposals shall identify three municipal references for which the firm/individual has provided similar services within the past two (2) years. References must include the name, title, address and business phone number of the contact person.
  8. The proposals shall identify all similar projects owned and/or managed by the developer.
  9. Identify the dates when the developer proposes to:
    - a. close on the real estate purchase
    - b. begin construction on the project
    - c. complete construction on the project
    - d. have tenant open for business
  10. Any additional information which you/your firm feels necessary.

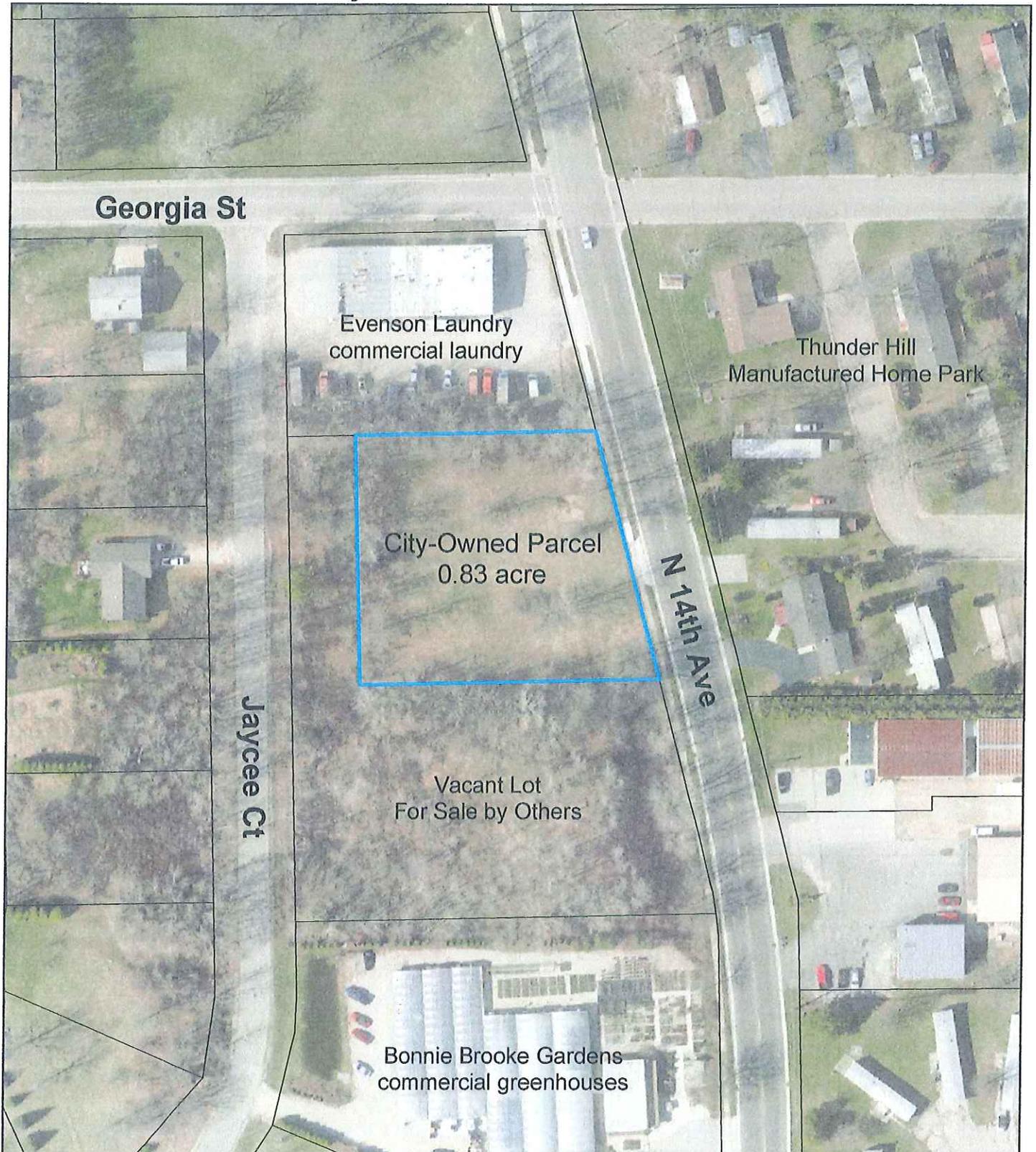
Proposals will be received at the office of the City Clerk, 421 Michigan Street, Sturgeon Bay, WI until 2:00PM, **September 30**, 2014. All Proposals must be clearly marked:

**Proposal to Purchase and Develop City of Sturgeon Bay Property  
Located at 429 N. 14<sup>th</sup> Avenue**

All Proposals received will be reviewed by City Staff. Proposals will then be forwarded to the City's Finance Committee for review and recommendation to the Common Council. The Finance Committee may request a presentation of selected proposals. Evaluation of competing proposals may be completed within closed session(s) under Wis. Stat. 19.85(1)(e). Upon completion of the final evaluation process of the Common Council, an award will follow within open session that may be attended by the general public. The City reserves the right to reject all proposals.

# Location Map

## Vacant City-Owned Parcel on 14th Ave



THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 9.04 (2) (d) of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby repealed and recreated to read as follows:

**9.04 (2) Applicant’s responsibilities.**

- (d) Restricted to hunting with shotgun or muzzleloader only.

SECTION 2: Section 10.015 of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby repealed and recreated to read as follows:

**10.015 Hunting within City limits.**

- (a) No person shall hunt any animal or bird within the City limits with a firearm except under a permit as provided under Section 9.04 of the Municipal Code.
- (b) No person may hunt with a bow and arrow or crossbow within 100 yards from a building used for human occupancy located on another person’s land. This does not apply if the person who owns the land on which the building is located allows the hunter to hunt within the specified distance of the building.
- (c) A person who hunts with a bow and arrow or crossbow is required to discharge the arrow or bolt toward the ground, such as from a tree stand.
- (d) Hunting is prohibited in all municipal parks by bow and arrow, crossbow or firearm.

SECTION 4: This ordinance shall take effect on the day after its publication.

Approved:

\_\_\_\_\_  
Thad Birmingham, Mayor

Attest:

\_\_\_\_\_  
Stephanie L. Reinhardt, City Clerk

## ORDINANCE NO. \_\_\_\_\_

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO  
ORDAIN AS FOLLOWS:

SECTION 1: Section 9.02 (2) (h) of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby created to read as follows:

**9.02 (2) Definitions.**

- (h) *Seasonal Merchant.* Any individual, partnership, corporation, or limited liability company who engages in the retail sale of merchandise at any place, other than house to house, is in this City seasonally, and who does not intend to become a permanent merchant in the City of Sturgeon Bay.

SECTION 2: Section 9.02 (4) (c) of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby repealed and recreated to read as follows:

**9.02 (4) Registration.**

- (c) At the time the transient merchant or seasonal merchant registration is returned, an amount set by the Common Council for the investigation fee shall be paid to the City Clerk. Each employee of the seasonal merchant must register with the City Clerk's Office and pay the investigation fee one time during the seasonal merchant permit period. At the time the direct seller or peddler registration is returned, an amount set by the Common Council for the investigation fee shall be paid to the City Clerk to cover the cost of processing the registration.

SECTION 3: Section 9.02 (4) (f) of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby created to read as follows:

**9.02 (4) Registration.**

- (f) Upon payment of the appropriate fee and signing of the application, the clerk shall register the applicant as a Seasonal Merchant. The registration shall be valid for the selected number of days from date of entry, if approved after investigation.

SECTION 4: This ordinance shall take effect on the day after its publication.

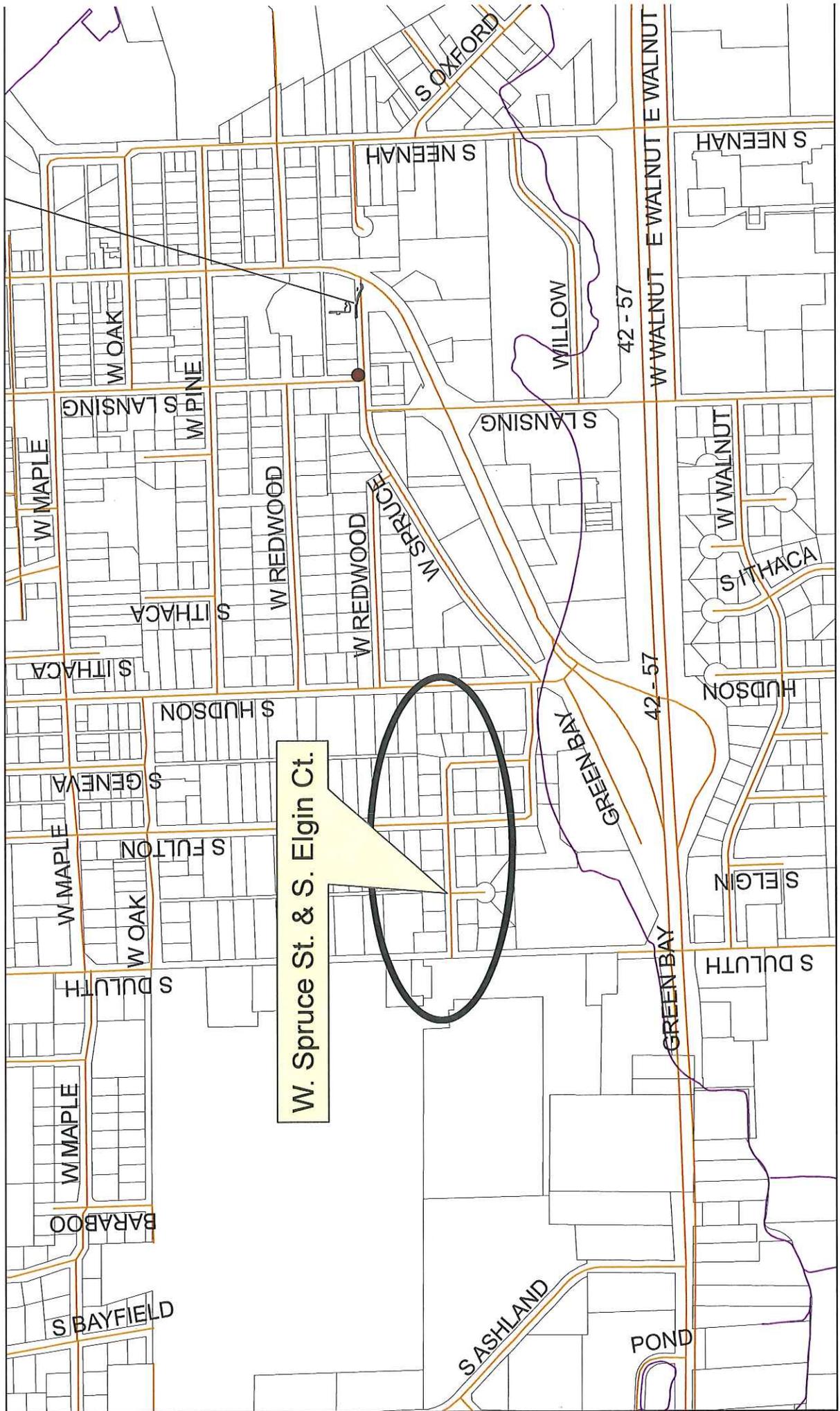
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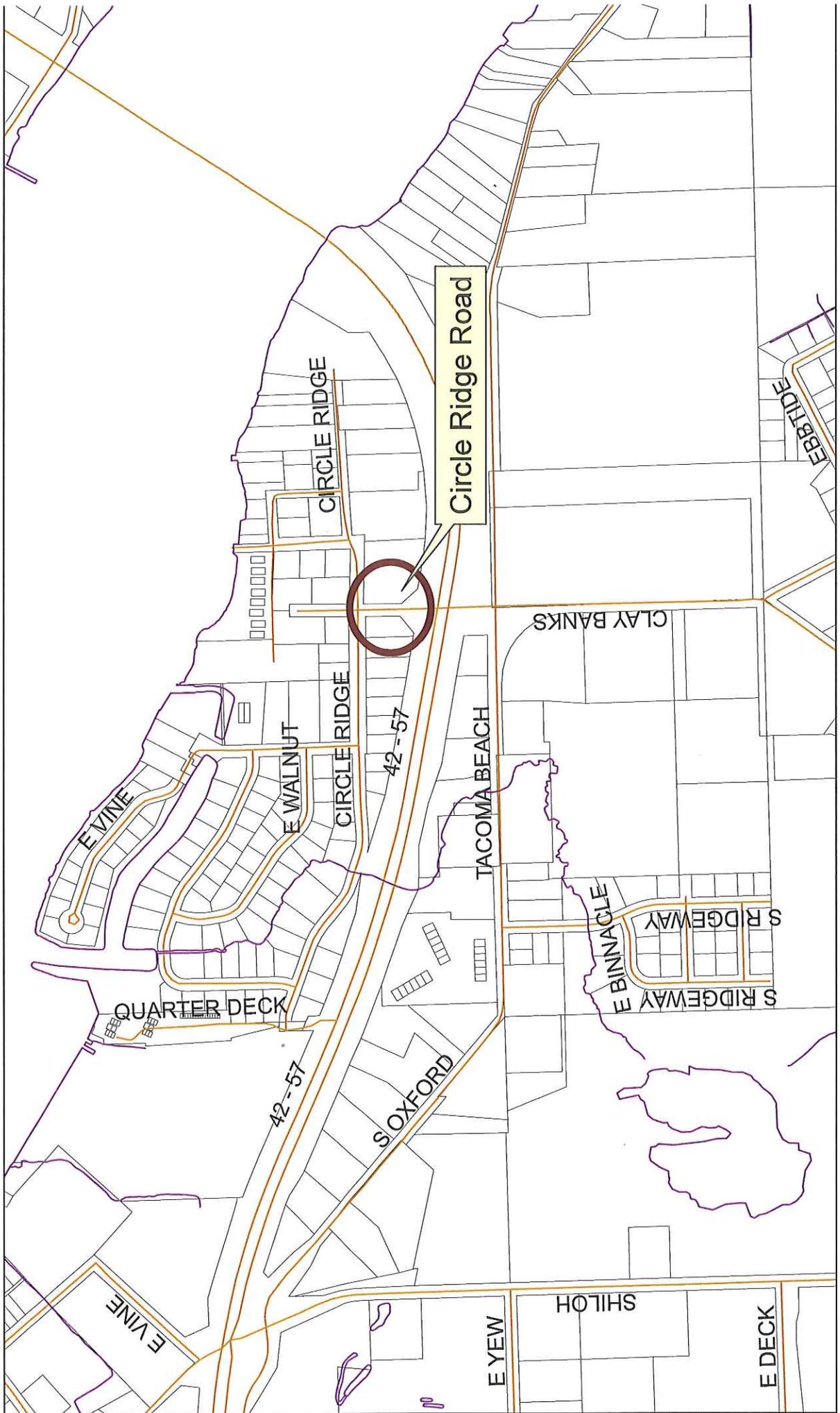
\_\_\_\_\_  
Thad Birmingham, Mayor

Attest:

\_\_\_\_\_  
Stephanie L. Reinhardt, City Clerk

1"=30'





Circle Ridge Road

CIRCLE RIDGE

CIRCLE RIDGE

S OXFORD

TACOMA BEACH

CLAY BANKS

E BINNACLE

S RIDGEWAY

S RIDGEWAY

QUARTER DECK

E VINE

E YEW

SHILOH

E DECK

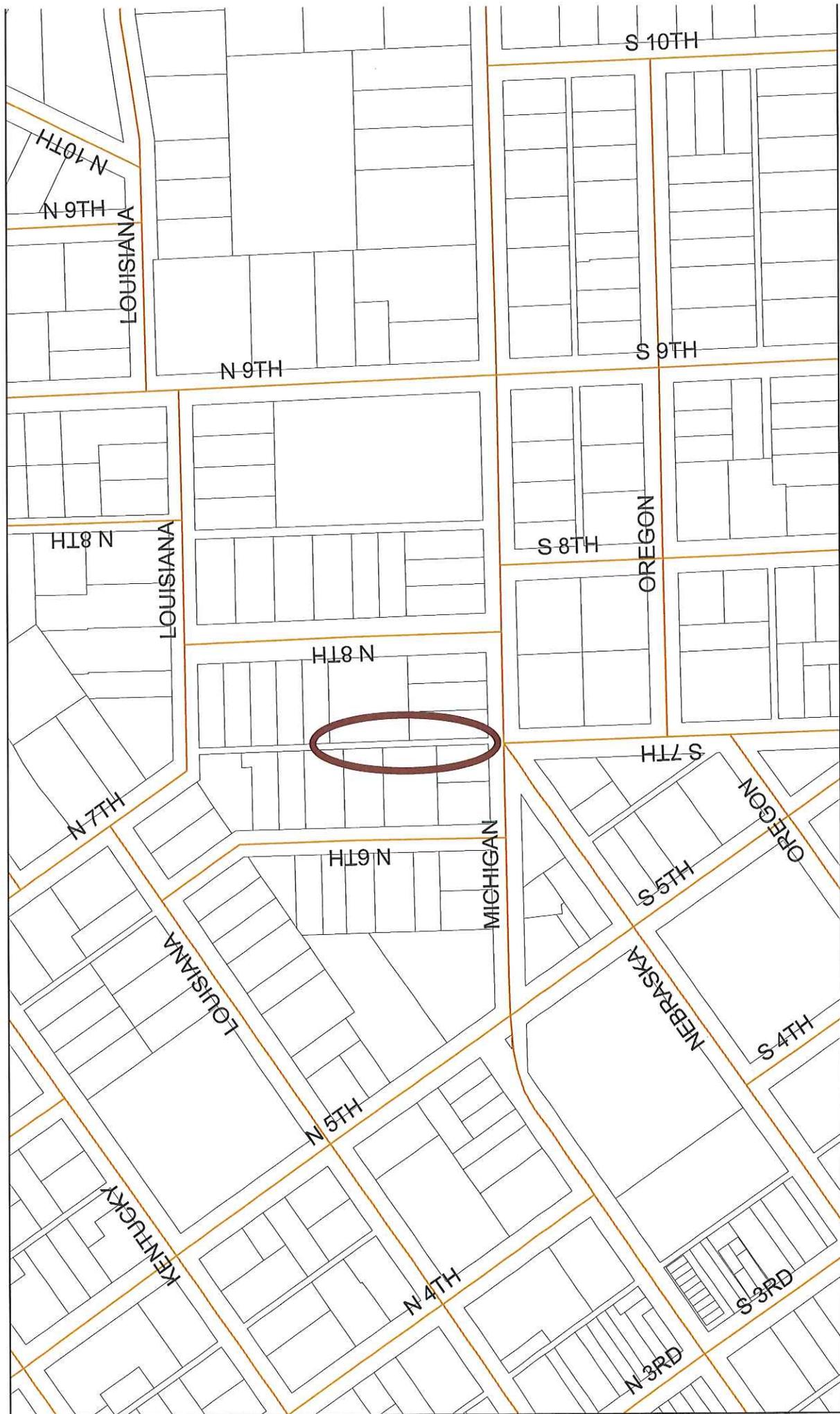
EB TIDE

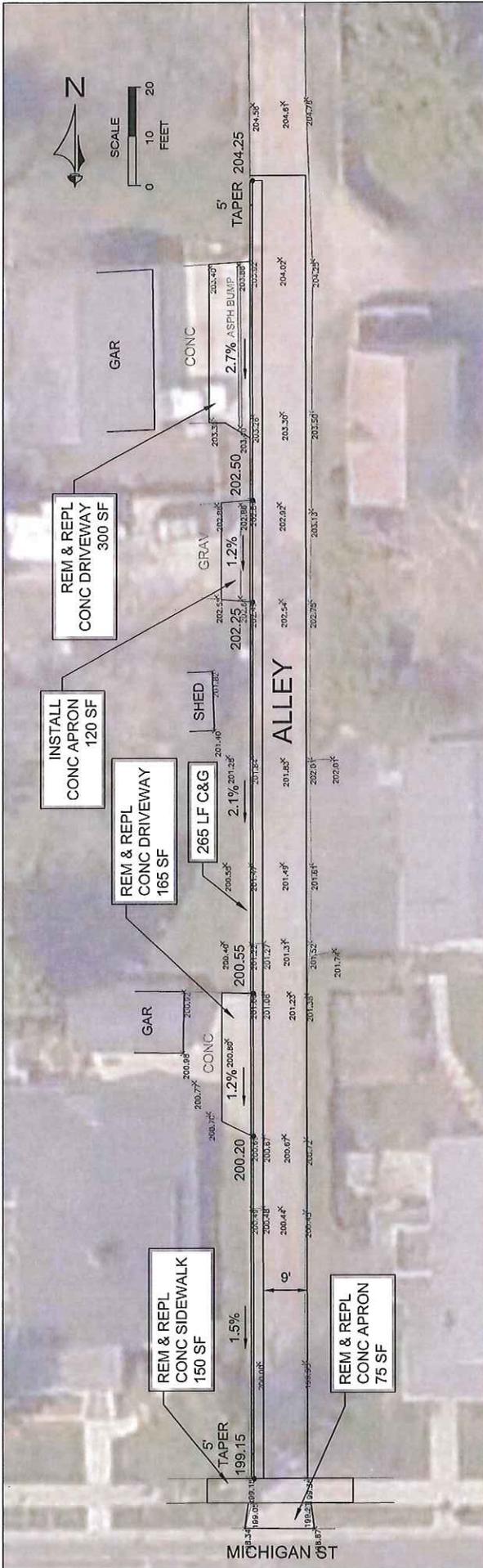
E VINE

E WALNUT

42-57

42-57





ESTIMATE QUANTITIES

- 30" CONC C&G 255 LF
- 6" CONCRETE 810 SF
- 3" THICK ASPHALT PAVEMENT 52 TON