



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA  
TUESDAY, AUGUST 19, 2014  
12:00 p.m. NOON  
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST  
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$171,419.65, Capital Fund - \$6,556.54, Cable TV - \$3,058.01, TID #2 - \$4,765.89, TID #4 - \$6,296.20 and Solid Waste Enterprise Fund - \$17,074.45 for a grand total of \$209,170.74. [roll call]
6. CONSENT AGENDA
  - \* All items listed with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
    - \* a. Approval of 8/5/14 regular Common Council minutes.
    - \* b. Approval of the following minutes:
      - (1) Zoning Board of Appeals – 7/28/14
      - (2) Finance/Purchasing & Building Committee – 7/29/14
      - (3) City Plan Commission – 7/30/14
    - \* c. Place the following reports on file:
      - (1) Fire Department Report – June 2014
      - (2) Fire Department Report – July 2014
      - (3) Inspection Department Report – July 2014
      - (4) Police Department Report – July 2014
      - (5) Bank Reconciliation – July 2014
      - (6) Revenue & Expense Report – July 2014
    - \* d. Consideration of: Approval of Beverage Operator licenses.
    - \* e. Consideration of: Approval of Temporary Class B Beer license.
    - \* f. Consideration of: Approval of Street Closure Application for Pioneer Fire Co. for 9-11 Memorial 5K, 10K Fun Run.
    - \* g. Finance/Purchasing & Building Committee recommendation re: Approve request from Pro-Products Inc. for the option to purchase the property adjoining their lot at the corner of Jib Street and South Neenah Avenue in the Industrial Park, parcel #281-72-182726006 with parameters.
7. Mayoral appointments.

8. Resolution awarding the Sale of Approximately \$1,305,000 General Obligation Refunding Bonds.
9. Finance/Purchasing & Building Committee recommendation re: Accept bid from Portside Builders in the amount of \$62,514 for the construction of the Martin Park restrooms.
10. Finance/Purchasing & Building Committee recommendation re: Approve the Door Kewaunee Business Education Partnership request to waive the City portion of the building permit fees in the amount of \$214.18 for their high school home construction project.
11. Committee Chairperson Reports:
  - a. Personnel Committee
  - b. Parking & Traffic Committee
  - c. Community Protection & Services Committee
  - d. Sturgeon Bay Utility Commission
12. Public comment on non-agenda items.
13. Mayor's comments.
14. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

Time:

By:

8.15.14  
12:00pm  
UM

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

5.

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
COUNTRY	CVF MAPLE LLC	CVF/08/09/14 MRKT REIMB	01-000-000-21595	85.00
IDLEWILD	IDLEWILD HERBS	IDLEWILD/08/02/14 MARKET	01-000-000-21595	17.00
R0000090	MARY BAHLERT	BAHLERT/SUNSET SEC DEP REFUND	01-000-000-23162	50.00
R0000750	GREEN COURTE	JULY '14 MHT OVERPAYMENT	01-000-000-41300	5.81
R0000984	CHARLES BORDEAU	BORDEAU C/07/26/14 MRKET	01-000-000-21595	30.00
R0000984		BORDEAU/08/02/14 MARKET	01-000-000-21595	34.00
R0000984		BORDEAU/08/09/14 MRKET REIMB	01-000-000-21595	63.00
R0000985	SULLYS THUMBS UP PRODUCE	SULLYS/07/26/14 MRKET FOOD SHR	01-000-000-21595	56.00
R0000985		SULLYS 08/02/14 MARKET	01-000-000-21595	69.00
R0000985		SULLY/08/09/14 MRKT REIMB	01-000-000-21595	59.00
R0000991	SPERBER FARMS	SPERBER/07/26/14 MRKET FD SHRE	01-000-000-21595	50.00
R0000991		SPERBER/08/09/14 MRKT REIMB	01-000-000-21595	55.00
R0001001	RENARDS CHEESE	RENARDS/07/26/14 MRKET SHARE	01-000-000-21595	13.00
R0001001		RENARDS/08/02/14 MARKET	01-000-000-21595	30.00
R0001001		RENARDS/08/09/14 MRKT REIMB	01-000-000-21595	46.00
R0001074	RANDALL MANGES	MANGES/ 08/02/14 MARKET	01-000-000-21595	13.00
R0001080	YVONNE TANCK	TANCK/08/02/14 MARKET	01-000-000-21595	65.00
R0001080		TANCK/08/09/14 MRKT REIMB	01-000-000-21595	13.00
R0001123	D.C CUSTOM MEATS	DC MEATS/07/26/14 MRKT FD SHRE	01-000-000-21595	15.00
R0001123		DC MEATS/ 08/09/14 MRKT REIMB	01-000-000-21595	104.00
R0001127	CLARIO FARMS	CLARIO/07/26/14 MRKET SHARE	01-000-000-21595	8.00
R0001127		CLARIO/ 08/02/14 MARKET	01-000-000-21595	21.00
R0001127		CLARIO/08/09/14 MRKT REIMB	01-000-000-21595	29.00
R0001128	MALVITZ FARMS	MALVITZ/07/26/14 MRKET SHARE	01-000-000-21595	40.00
R0001128		MALVETZ/08/09/14 MRKT REIMB	01-000-000-21595	40.00
R0001184	LUE YANG	YANG L/07/26/14 MRKT SHARE	01-000-000-21595	16.00
R0001188	DOROTHY CHRISTIANSON	CHRISTIANSON/OTUMBA DEP REFUND	01-000-000-23162	50.00
R0001189	DENTISTRY BY DESIGN	DENTISTRY/OTUMBA DEP REFUND	01-000-000-23162	50.00
R0001190	RUSS GRATTAN	GRATTON/FEE REFUND	01-000-000-46220	70.00
R0001190		GRATTON/STATE TAX REFUND	01-000-000-24214	3.50
R0001190		GRATTON/COUNTY TAX REFUND	01-000-000-24215	0.35
R0001192	STURGEON BAY VISITOR CENTER	SBVC/ EVENT SEC DEP REFND	01-000-000-23162	50.00
R0001194	BRIAN O'NEIL	O'NEIL/SUNSET SEC DEP REF	01-000-000-23162	50.00
R0001195	HERB HOWARD	HOWARD/SUNSET SEC DEP REF	01-000-000-23162	50.00
R0001196	LOUISE FRANDA	FRANDA/SUNSET REFND	01-000-000-23162	50.00
R0001197	RITA KILMER	KILMER/OTUMBA REFND	01-000-000-23162	50.00
R0001198	AMY CROOK	CROOK/OTUMBA REFND	01-000-000-23162	50.00
R0001199	ROBERT DESOTELLE	DESTOELLE/SAWYER REFUND	01-000-000-23162	50.00
R0001200	DESTINI DOWNING	DOWNING/CHRRY BLSSM REFUND	01-000-000-23162	50.00
R0001201	ROBERT DESOTELLE	DESOTELLE/SAWYER REFUND	01-000-000-23162	50.00
R0001202	DEB JOHNSON	JOHNSON/HAZARD ITEM FEE REFND	01-000-000-48105	32.00
THORP	PAT THORP	PATS/07/26/14 MRKET SHARE	01-000-000-21595	28.00
THORP		PAT PATCH/08/02/14 MARKET	01-000-000-21595	15.00
THORP		THORP/08/09/14 MRKT REIMB	01-000-000-21595	26.00
TOTAL LIABILITIES				1,751.66
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	08/14 ATHLETIC FLD LIGHTING	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				3,117.05

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
04696	DOOR COUNTY TREASURER	07/14 MAYOR INTERNET USAGE	01-100-000-56700	2.70
		TOTAL		2.70
		TOTAL MAYOR		2.70
CITY CLERK-TREASURER				
03940	STEPHANIE REINHARDT	REINHARDT/ MILEAGE MASTR ACAD	01-115-000-55600	123.20
04696	DOOR COUNTY TREASURER	07/14 CLERKS INTERNET USAGE	01-115-000-56700	10.90
		TOTAL		134.10
		TOTAL CITY CLERK-TREASURER		134.10
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	07/14 ADMIN INTERNET USAGE	01-120-000-56700	2.70
		TOTAL		2.70
		TOTAL ADMINISTRATION		2.70
COMPUTER				
04696	DOOR COUNTY TREASURER	07/14 TECH SUPPORT	01-125-000-55550	2,575.00
		TOTAL		2,575.00
		TOTAL COMPUTER		2,575.00
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	07/14 ASSESS INTERNET USAGE	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	08/19/14 CONTRACT	01-130-000-55010	1,245.83
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	WHITEOUT REFILLS	01-130-000-51950	5.62
BUBRICKS		STAPLES	01-130-000-51950	2.26
		TOTAL		1,259.11
		TOTAL CITY ASSESSOR		1,259.11
BUILDING/ZONING CODE ENFORCEMENT				
04696	DOOR COUNTY TREASURER	07/14 INSPECTION INTERNET USAG	01-140-000-56700	2.70
09223	INDEPENDENT INSPECTIONS, LTD	JULY PERMITS	01-140-000-55010	2,177.46
		TOTAL		2,180.16
		TOTAL BUILDING/ZONING CODE ENFORCEMENT		2,180.16

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND				
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	07/14 ENGINEER INTERNET USAGE	01-145-000-56700	5.40
TOTAL				5.40
TOTAL MUNICIPAL SERVICES ADMIN.				5.40
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	07/14 MUN SVC INTERNET USAGE	01-150-000-56700	6.75
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	PAPER FOR NEWSLETTERS	01-150-000-52800	34.00
TOTAL				40.75
TOTAL PUBLIC WORKS ADMINISTRATION				40.75
ELECTIONS DEPARTMENT				
04975	ECONO FOODS	SWEET ROLLS/ELECTION WRKRS	01-155-000-54999	22.12
TOTAL				22.12
TOTAL ELECTIONS DEPARTMENT				22.12
CITY HALL				
03159	CHARTER COMMUNICATIONS	FIRE DEPT CABLE	01-160-000-58999	54.34
04575	DOOR COUNTY HARDWARE	BATTERIES	01-160-000-54999	14.99
08280	HILL BUILDING MAINTENANCE INC	JULY CITY HALL CLEANING	01-160-000-55300	590.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	3,565.18
19880		421 MICHIGAN ST	01-160-000-58650	2,080.22
WARNER	WARNER-WEXEL WHOLESALE &	PAPER TOWEL	01-160-000-51850	134.04
TOTAL				6,438.77
TOTAL CITY HALL				6,438.77
INSURANCE				
BH	BURKART HEISDORF INSURANCE	09/14 GEN LIAB INS	01-165-000-56400	2,972.00
BH		09/14 POLIC LIAB INS	01-165-000-57150	1,121.00
BH		09/14 PUBLIC OFF INS	01-165-000-57400	1,128.00
BH		09/14 AUTO LIAB INS	01-165-000-55200	1,597.00
BH		09/14 AUTO PHY DAMAGE INS	01-165-000-55200	1,225.00
BH		09/14 WORK COMP INS	01-165-000-58750	17,081.00
TOTAL				25,124.00
TOTAL INSURANCE				25,124.00
GENERAL EXPENDITURES				

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND				
02130	BAUDHUIN INC	CMS FOR PRO PRODUCTS	01-199-000-58950	750.00
04696	DOOR COUNTY TREASURER	07/14 PD PHONE SERVICE	01-199-000-58200	97.25
04696		07/14 MUNICIPAL SVC PHONE SERV	01-199-000-58200	68.07
04696		07/14 FIRE PHONE SERVICE	01-199-000-58200	34.21
04696		07/14 CITY HALL PHONE SERVICE	01-199-000-58200	123.06
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	MAGENTA TONER/CLERK	01-199-000-55650	204.46
		TOTAL		1,277.05
		TOTAL GENERAL EXPENDITURES		1,277.05
POLICE DEPARTMENT				
04696	DOOR COUNTY TREASURER	07/14 POLICE INTERNET USAGE	01-200-000-56700	37.80
08167	GANNETT WISCONSIN NEWSPAPERS	SEX OFFENDER AD/HUPF	01-200-000-51600	84.00
17700	QUILL CORPORATION	ASST OFFICE SUPPLIES	01-200-000-51950	60.42
17700		ASST OFFICE SUPPLIES	01-200-000-51950	90.99
20254	TIP TOP CLEANERS	BRINKMAN/UNIFORM MAINTENANCE	01-200-000-56800	8.20
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	4937 BLACK COPIES	01-200-000-55650	43.45
STAPLES		1501 COLOR COPIES	01-200-000-55650	49.53
STAPLES		CYAN TONER/SGT-INV PRINTER	01-200-000-51950	168.64
		TOTAL		543.03
		TOTAL POLICE DEPARTMENT		543.03
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	TWO WAY RADIO PROGRAMMING	01-215-000-57550	35.00
03133	CELLCOM WISCONSIN RSA 10	07/14 CELL SVC	01-215-000-58250	1,042.72
03133		07/14 SQUAD PRINTERS	01-215-000-58999	311.46
06650	GALLS, AN ARAMARK COMPANY	BILODEAU/NAME TAG & ENGRAVING	01-215-000-52900	14.64
11870	KUSTOM SIGNALS INC	RAPAIR TALON RADAR	01-215-000-54999	241.37
11870		TALON RADAR REPAIR	01-215-000-54999	191.45
15200	ROBERT OSBORNE	OSBORNE/LODGE & MEAL EXPENSE	01-215-000-55600	52.28
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	9.46
20254	TIP TOP CLEANERS	OSBORNE/UNIFORM MAINTENANCE	01-215-000-56800	13.00
20254		TASSOUL/UNIFORM MAINTENANCE	01-215-000-56800	19.00
20254		GUSTAFSON/UNIFORM MAINTENANCE	01-215-000-56800	1.00
21450	THE UNIFORM SHOPPE	BADGE/TASSOUL	01-215-000-52900	112.50
25650	GREG ZAGER	ZAGER/MEAL & PARK EXPNSE	01-215-000-55600	88.88
NASRO	NASRO, INC	R MIELKE/OFFCR RESRCE COURSE	01-215-000-55600	495.00
PORT	PORT SUPPLY	2 SPOTLIGHT BULBS	01-215-000-58600	155.96
PORT		2 HALOGEN BULBS	01-215-000-58600	8.96
RO000608	AUTO ZONE, INC	2 PACK HALOGEN BULBS/SQD CAR	01-215-000-58600	35.98
		TOTAL		2,828.66
		TOTAL POLICE DEPARTMENT/PATROL		2,828.66
POLICE DEPT. / INVESTIGATIONS				
06012	FASTENAL COMPANY	VALVE CAPS/DIVE TEAM	01-225-000-57950	6.41

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND				
ACCURINT	LEXISNEXIS	JULY 2014 CONTRACT FEE	01-225-000-57950	80.00
				TOTAL
				86.41
				TOTAL POLICE DEPT. / INVESTIGATIONS
				86.41
FIRE DEPARTMENT				
02005	BAY ELECTRONICS, INC.	EASTSIDE AMPLIFIER INSTALL	01-250-000-57550	422.10
02275	BENDLIN FIRE EQUIPMENT	VEHICLE WASH	01-250-000-54999	81.00
03075	CARQUEST OF DOOR COUNTY	QUICK CONNECTORS	01-250-000-51350	10.79
03660	CONNEY SAFETY PRODUCTS	GAP SEAL	01-250-000-51350	136.36
04575	DOOR COUNTY HARDWARE	FASTNRS/SLIP HOOK/HARDWARE	01-250-000-54999	91.91
04575		BLACKSTREAK REMOVER	01-250-000-51350	8.99
04575		HANDLE/ELEC TAPE/PROPANE CYL	01-250-000-51350	17.27
04575		DRILL BITS/FASTENERS/THRDLOCKR	01-250-000-52700	16.19
04575		DRILL BIT	01-250-000-52700	6.49
04575		CLEVIS GRAB HOOK	01-250-000-51350	15.98
04575		U BOLT/FASTNERS	01-250-000-54999	8.22
04575		BUSHINGS/PIPE/CLAMP/ASST HRDWR	01-250-000-51350	120.25
04575		BUTANE CYLINDER	01-250-000-54999	5.99
04575		CREDIT RETURN	01-250-000-51350	-20.97
04575		HOSE/FASTNERS	01-250-000-51350	10.48
04575		FASTENERS	01-250-000-54999	13.32
04696	DOOR COUNTY TREASURER	07/14 FIRE DEPT INTERNET USAGE	01-250-000-56700	16.20
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.20
19880		421 MICHIGAN ST	01-250-000-56675	78.00
19880		421 MICHIGAN ST TRUCK FILL	01-250-000-56675	74.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARM HOUSE	01-250-000-56675	42.00
19880		N 7TH PL-GARLAND PARK	01-250-000-56675	5.20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		QUINCY BAYSHIP PIT	01-250-000-56675	42.00
19880		N MADISON AVE SPRINKLER	01-250-000-56675	13.00
19880		10 PENNSYLVANIA ST DOCK	01-250-000-56675	26.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		323 S 1ST AVE EAST SIDE	01-250-000-56675	5.20
19880		107 N 1ST AVE MARINA/RESTRM	01-250-000-56675	42.00
19880		122 KENTUCKY ST CITY PKG RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
38290	HI TEC FABRICATION	ADD ANGLE TO RACK	01-250-000-51350	88.58
CDE	PAULA REICHEL	UNIFORM SHIRTS	01-250-000-52900	159.90
CJ	CJ WORKS, LLC	JULY LAUNDRY	01-250-000-56800	93.00
MED TECH	MED-TECH RESOURCE INC.	O2 REGULATOR	01-250-000-51350	133.14
O'REILLY	O'REILLY AUTO PARTS	ANTI FREEZE	01-250-000-53000	21.98
SMITH	MARK SMITH	SMITH/2 UNIFORM SHIRTS	01-250-000-52900	26.00
US CELL	US CELLULAR	INSPECTION AIR CARDS	01-250-000-58250	48.32
VIKING	VIKING ELECTRIC SUPPLY, INC	SWITCH	01-250-000-54999	17.47
				TOTAL
				10,761.96
				TOTAL FIRE DEPARTMENT
				10,761.96

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
STORM SEWERS				
19880	STURGEON BAY UTILITIES	2 DAY JETTER USAGE	01-300-000-57700	264.70
TOTAL				264.70
TOTAL STORM SEWERS				264.70
SOLID WASTE MGMT/SPRING/FALL				
DC WASTE	DOOR COUNTY WASTE & RECYCLING	JULY LARGE ITEMS COLLECTION	01-311-000-58400	240.39
TOTAL				240.39
TOTAL SOLID WASTE MGMT/SPRING/FALL				240.39
STREET SWEEPING				
17250	QUALITY STATE OIL CO., INC.	2-5 GAL PAILS HYD OIL/#16 SWPR	01-330-000-51400	125.76
TOTAL				125.76
TOTAL STREET SWEEPING				125.76
ROADWAYS/STREETS				
02844	BRUCE MUNICIPAL EQUIPMENT INC	1 SHAFT SPINDLE	01-400-000-51400	131.93
04575	DOOR COUNTY HARDWARE	ANDLE GRINDER & SWTCH GUARD	01-400-000-51400	183.48
TOTAL				315.41
TOTAL ROADWAYS/STREETS				315.41
STREET SIGNS AND MARKINGS				
19275	SHERWIN WILLIAMS	10 GAL BLUE PAINT	01-420-000-52100	181.20
19275		CREDIT RETURN/ 5 GAL BLU PNT	01-420-000-52100	-90.60
TOTAL				90.60
TOTAL STREET SIGNS AND MARKINGS				90.60
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	CURB CONCRETE/YEW & NEENAH	01-440-000-51200	149.00
10750		3 BLOCKS	01-440-000-51200	4.80
TOTAL				153.80
TOTAL CURB/GUTTER/SIDEWALK				153.80
STREET MACHINERY				

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
03075	CARQUEST OF DOOR COUNTY	MARKER LAMP	01-450-000-52150	1.86
03075		MARKER LAMP/UNIT 2	01-450-000-52150	7.44
03075		LIGHT BOX & FRIEGHT/ UNIT 2	01-450-000-52150	47.05
03075		FUEL FILTER & FLTR WRENCH	01-450-000-52150	16.48
03075		CLEVIS ASSY/ UNIT #6	01-450-000-52150	5.50
04575	DOOR COUNTY HARDWARE	NOZZLE & HOSE	01-450-000-52700	27.98
04575		FASTENERS	01-450-000-53000	63.54
04575		SCISSOR	01-450-000-52700	14.99
04575		ASST SUPPLIES	01-450-000-53000	18.98
06012	FASTENAL COMPANY	BOLT BIN RESTOCK	01-450-000-53000	173.50
13321	LARRY JENNERJOHN	JENNERJOHN/CDL RENEWAL REIMB	01-450-000-54999	48.00
19240	SERVICE MOTOR CO	1-SEAT LATCH ASSBLY	01-450-000-53000	89.35
20725	T R COCHART TIRE CENTER	FLAT REPAIR/#27	01-450-000-53000	15.00
20725		4-DRIVE LUG	01-450-000-53000	988.00
20725		TIRES/DISPOSAL #3	01-450-000-53000	1,082.32
FLEETPRI	FLEETPRIDE	6-CLEVIS'S	01-450-000-53000	85.74
TOTAL				2,685.73
TOTAL STREET MACHINERY				2,685.73
CITY GARAGE				
04575	DOOR COUNTY HARDWARE	TOILET REPAIR SUPPLIES	01-460-000-55300	14.99
04575		CREDIT RETURN	01-460-000-55300	-4.00
04699	DOOR COUNTY VACUUMS	1 BELT	01-460-000-55300	6.95
04699		1 PKG VAC BAGS	01-460-000-55300	9.95
06012	FASTENAL COMPANY	1-3/7 " X 6 CEMENT DRILL BIT	01-460-000-52700	7.40
06012		WASHERS/SAND SHED	01-460-000-55300	103.60
TOTAL				138.89
TOTAL CITY GARAGE				138.89
CELEBRATION & ENTERTAINMENT				
11545	MAPLE STREET SIGN CO.	SPONSORSHIP SIGN	01-480-000-58999	258.63
12100	LAMPERT YARDS INC	6 DOWELS /FLAGS	01-480-000-51550	31.50
19885	STURGEON BAY YACHT CLUB	2014 SBYC FIREWORK DONATION	01-480-000-58999	500.00
TOTAL				790.13
TOTAL CELEBRATION & ENTERTAINMENT				790.13
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	OLD HWY RD SIGN	01-499-000-58000	11.20
19880		808 S DULUTH AVE SIGN	01-499-000-58000	8.24
19880		1536 EGG HBR RD TRFFIC LITE	01-499-000-58000	25.21
19880		N 14TH AVE & EGG HRBR TRFC LIT	01-499-000-58000	28.85
19880		W S TRAFFIC LITES	01-499-000-58000	161.24
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	5,911.59
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,815.37

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	8.97
19880		323 S 1ST AVE EAST SIDE DOCK	01-499-000-58000	49.40
19880		311 S 1ST AVE SHPYARD DVLV LIT	01-499-000-58000	72.55

GENERAL FUND

TOTAL 15,092.62  
 TOTAL HIGHWAYS - GENERAL 15,092.62

PARK & RECREATION ADMIN

04696	DOOR COUNTY TREASURER	07/14 PARKS INTERNET USAGE	01-500-000-56700	4.05
23200	WDOR	JULY RADIO ADVERTISING	01-500-000-57450	130.00
23200		JULY RADIO ADVERTISING	01-500-000-57450	88.00
BABLER	BABLER BUS SERVICES, INC	BUSSING BREWERS 08/07/14	01-500-000-52250	1,800.00
BABLER		BUSSING MILW ZOO 7/13/14	01-500-000-52250	1,800.00
BAYSHORE	BAY SHORE OUTFITTERS	KAYAK FLDTRIP CLARKS LAKE	01-500-000-52250	330.00
CASE COM	CASE COMMUNICATIONS	JULY ADVERTISING	01-500-000-57450	490.00
KOBUSSEN	KOBUSSEN BUSES LTD	BUSSING KAYAK FLDTRIP	01-500-000-52250	127.60
R0000808	BRIDGETT STARR	STARR/KAYAK FLDTRIP REFUND	01-500-000-52250	10.00
R0001186	MELISSA BENZINGER	BENZINGER/TLC FLDTRP REFUND	01-500-000-52250	10.00
R0001187	JUNE THOMPSON	THOMPSON/ZOO FLDTRIP REFUND	01-500-000-52250	20.00

TOTAL 4,809.65  
 TOTAL PARK & RECREATION ADMIN 4,809.65

PARKS AND PLAYGROUNDS

03075	CARQUEST OF DOOR COUNTY	PRIMER	01-510-000-51760	57.93
03075		CASE AIR FILTER	01-510-000-53000	11.39
04545	DOOR COUNTY COOPERATIVE	SPRAYPAINT	01-510-000-54999	3.59
04545		MASKING TAPE	01-510-000-54999	11.68
04545		PLUMBING SUPPLIES/CHRRY BLSSM	01-510-000-54999	20.04
04575	DOOR COUNTY HARDWARE	BRUSHES	01-510-000-52100	4.49
04575		SPRAY PAINT & MIXER	01-510-000-52100	21.95
04575		TOILET SEAT	01-510-000-54999	26.99
04575		BOLT & FASTENERS	01-510-000-51760	26.55
04575		SPRAY PAINTS	01-510-000-52100	20.96
04575		ASSTD SUPPLIES	01-510-000-54999	8.95
04575		PRO HAND BOX 23"	01-510-000-54999	26.99
04575		SPRAY PAINTS	01-510-000-52100	21.96
04575		7 GL EXT PAINT & FASTNRS	01-510-000-52100	197.82
04575		FASTNRS	01-510-000-54999	2.05
04575		WASP SPRAY	01-510-000-54999	19.96
04575		EXT PAINT	01-510-000-52100	111.96
04575		CAULK	01-510-000-52100	8.97
04575		BRUSH/DOOR STOP/RUBBERBANDS	01-510-000-54999	11.06
04575		ROLLER & PAINT	01-510-000-52100	48.46
04575		ASSTD SUPPLIES	01-510-000-54999	55.98
04575		MORTAR SEALER	01-510-000-54999	29.94
04575		PAINT	01-510-000-52100	111.96
04575		MASKING TAPE	01-510-000-52100	4.49
04575		SUCTION CLIP	01-510-000-51850	3.49
04575		TAPE	01-510-000-54999	3.99

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
08225	HERLACHE SMALL ENGINE	TRIMMER HEAD & SHIELD	01-510-000-54999	66.34
12100	LAMPERT YARDS INC	2- 2X6X10' TREATED	01-510-000-51800	19.58
12100		2 2X10X8' DOUG FIR	01-510-000-51800	23.58
12100		OTUMBA POST MATERIALS	01-510-000-51800	738.03
12100		4-5/4X6X8 TREATED	01-510-000-51800	23.56
12100		2- 5/4X6X10 TREATED	01-510-000-51800	14.38
13049	MAY'S SPORT CENTER	CHAIN SAW CHAIN	01-510-000-54999	24.95
13150	MASTERCRAFT WELDING SYSTEM	SNSSET ZIP LINE PARTS & CLEAN	01-510-000-51760	234.00
13365	MEISSNER LANDSCAPE INC	3 ROLLS STRAW BLANKET	01-510-000-51750	140.55
19297	SHORE TO SHORE RENTAL, INC	55 CHAIRS/MARTIN PARK	01-510-000-54999	49.50
19880	STURGEON BAY UTILITIES	S 3RD & OREGON-MARTIN PARK	01-510-000-56150	20.36
19880		MEM FLD SPRINKLER	01-510-000-58650	330.63
19880		MEM FLD WARM HOUSE	01-510-000-56150	223.04
19880		MEM FLD WARM HOUSE	01-510-000-58650	292.60
19880		N 7TH PL-GARLAND PARK	01-510-000-56150	8.36
19880		N 7TH PL- GARLAND PARK	01-510-000-58650	20.03
19880		FLAG LIGHT 5TH & MICH	01-510-000-56150	38.89
19880		MEM FLD PARKING LOT	01-510-000-56150	11.64
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	162.95
19880			01-510-000-58650	178.52
20725	T R COCHART TIRE CENTER	MOWER TIRE REPAIR	01-510-000-51900	30.00
SEPTIC	SEPTIC MAINTENANCE OF DOOR CTY	SEWER WORK AT OTUMBA	01-510-000-54999	270.00
WARNER	WARNER-WEXEL WHOLESALE &	MISC MAINTENANCE SUPPLIES	01-510-000-51850	65.10
WARNER		ASST MAINTENANCE SUPPLIES	01-510-000-51850	156.40
TOTAL				4,016.59
TOTAL PARKS AND PLAYGROUNDS				4,016.59
BALLFIELDS				
02435	BISSEN ASPHALT LLC	QUARRY WASH & MASON SAND	01-520-000-51750	98.82
04545	DOOR COUNTY COOPERATIVE	26 BAGS MILORGANITE	01-520-000-51750	303.97
04545		100# ATHLETIC MIX SEED	01-520-000-51750	269.00
04575	DOOR COUNTY HARDWARE	WIRE BRUSHES/BLADES	01-520-000-54999	21.96
04575		FASTNRS/CLAMPS/STRAP	01-520-000-51750	14.59
04575		ASST SUPPLIES	01-520-000-51750	55.98
04575		TRAY SETS	01-520-000-51750	19.97
04575		SANDPAPER & SCRAPER	01-520-000-51750	20.48
04575		PAINT	01-520-000-54999	27.99
04575		MORTAR SEALER	01-520-000-54999	9.98
04575		PLUG	01-520-000-54999	5.97
19275	SHERWIN WILLIAMS	RED PAINT /MEMORIAL FLD	01-520-000-51750	49.09
TOTAL				897.80
TOTAL BALLFIELDS				897.80
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	EXTENSION CORD	01-550-000-54999	2.99
04575		NOZZLE	01-550-000-54999	7.98
04575		PAINT	01-550-000-52100	167.94
04575		BROOM	01-550-000-51850	1.99

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
04575		NOZZLE	01-550-000-54999	13.98
WARNER	WARNER-WEXEL WHOLESALE &	PAPER TOWEL	01-550-000-51850	49.78
TOTAL				244.66
TOTAL MUNICIPAL DOCKS				244.66

WATER WEED MANAGEMENT

03075	CARQUEST OF DOOR COUNTY	FUEL FILTERS	01-560-000-51400	7.50
03075		CABLE TIE	01-560-000-51400	3.78
03075		HAND WIPES	01-560-000-51400	21.15
03075		PRESSURE SENDER & FREIGHT	01-560-000-51400	63.96
03075		HYD FILTER	01-560-000-51400	8.84
04575	DOOR COUNTY HARDWARE	KEY CHAIN & RING FLOAT	01-560-000-54999	14.56
04575		ROD	01-560-000-51400	19.95
04575		CHAIN LINK	01-560-000-51400	24.43
04575		FASTENERS	01-560-000-51400	4.58
04575		FASTENERS	01-560-000-51400	4.40
13217	WILLIE MCALLISTER	MCALLISTER/MEAL EXPENSE REIMB	01-560-000-54999	11.58
23200	WDOR	BREAKER WTRWD DRIVEWAY	01-560-000-54999	416.84
DEGREEF	GARY DEGREEF	DEGREEF/ MEAL REIMBURSE	01-560-000-54999	8.49
DEGREEF		DEGREEF/MEAL EXPENSE REIMB	01-560-000-54999	8.85
PORT	PORT SUPPLY	MISC WATER WEEDS SUPPLIES	01-560-000-54999	53.00
R0000655	TRANSMOTION, LLC	HARVESTER PARTS	01-560-000-51400	19.50
SKIPPER	SKIPPER BUDS	THROTTLE CABLE CONNCTR	01-560-000-51400	7.81
STANTEC	STANTEC CONSULTING SERVICE INC	CHEMICAL APP/ BAY OF ST BAY	01-560-000-55010	7,399.25
WHEALON	WHEALON TOWING & SERVICE	WRECKER CALL	01-560-000-51400	220.00
TOTAL				8,318.47
TOTAL WATER WEED MANAGEMENT				8,318.47

WATERFRONT PARKS & WALKWAYS

04575	DOOR COUNTY HARDWARE	PAINT	01-570-000-52100	27.99
04575		PAINT SUPPLIES	01-570-000-52100	10.49
04575		ADAPTER & BUSHING	01-570-000-54999	4.78
04575		ASSTD PAINT SUPPLIES	01-570-000-52100	31.26
04575		PAINT SUPPLIES	01-570-000-52100	36.98
04575		PAINT	01-570-000-52100	55.98
04575		ASST SUPPLIES	01-570-000-54999	59.97
04575		HOSES & CLAMPS	01-570-000-54999	15.61
04575		CORD ADAPTR	01-570-000-54999	12.99
04575		EXTENSION POLE	01-570-000-54999	47.99
04575		CLEANER	01-570-000-54999	10.99
04575		PAINT SUPPLIES	01-570-000-52100	50.44
04575		PAINT SUPPLIES	01-570-000-52100	79.95
04575		POST BASE & FASTENERS	01-570-000-54999	86.92
04575		PAINT SUPPLIES	01-570-000-52100	31.74
08225	HERLACHE SMALL ENGINE	SPARK PLUGS	01-570-000-54999	7.50
12100	LAMPERT YARDS INC	4X4X8' TRTD/STNE HRBR LFE RNG	01-570-000-54999	10.49
13360	MENARDS-GREEN BAY EAST	12 BAGS PAVER LOCKING SAND	01-570-000-51750	119.88
19297	SHORE TO SHORE RENTAL, INC	RECOIL AND SHIPPING	01-570-000-54999	26.95

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY LTS	01-570-000-56150	89.80
19880		W LARCH ST PARKING LOT	01-570-000-56150	24.00
19880		10 PENNSYLVANIA ST DOCK	01-570-000-58650	143.53
19880		48 KENTUCKY ST WTR FRT	01-570-000-56150	212.44
19880		107 N 1ST AVE MARINA/RESTRM	01-570-000-56150	308.90
19880		107 N 1ST AVE MARINA/RESTRM	01-570-000-58650	91.47
19880		122 KENTUCKY ST CITY PKG RAMP	01-570-000-56150	362.45
19880		48 KENTUCKY ST DOCK	01-570-000-58650	11.73
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	40.20
20725	T R COCHART TIRE CENTER	TIRE REPAIR	01-570-000-54999	10.00
R0001175	CENTERPOINTE YACHT SERVICES	DOCKAGE CRUISERS YACHT SHOW	01-570-000-58999	1,200.00

TOTAL 3,223.42

TOTAL WATERFRONT PARKS & WALKWAYS 3,223.42

COMMUNITY & ECONOMIC DEVLPMT

04696	DOOR COUNTY TREASURER	07/14 COMM DEV INTERNET USAGE	01-900-000-56700	5.40
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	10X13 ENVELOPES	01-900-000-51950	14.90
BUBRICKS		CDRW	01-900-000-51950	15.75
BUBRICKS		2- INKJET LABELS	01-900-000-51950	17.42

TOTAL 53.47

TOTAL COMMUNITY & ECONOMIC DEVLPMT 53.47

TOTAL GENERAL FUND 97,861.06

CAPITAL FUND

FIRE DEPARTMENT

EXPENSE				
PAULCONW	PAUL CONWAY SHIELDS	TURN OUT GEAR	10-250-000-59050	1,606.40
PAULCONW		JACKET	10-250-000-59050	280.50
PAULCONW		TURN OUT GEAR	10-250-000-59050	1,516.80
PAULCONW		TURNOUT GEAR NAME TAG	10-250-000-59050	59.40

TOTAL EXPENSE 3,463.10

TOTAL FIRE DEPARTMENT 3,463.10

ROADWAYS/STREETS

ANNUAL RESURFACING & BASE REP.				
02435	BISSEN ASPHALT LLC	TOPSOIL-QURRY WASH/3RD & 14TH	10-400-110-59095	890.95
04575	DOOR COUNTY HARDWARE	FLEX COUPLER	10-400-110-59095	12.49
LILY BAY	LILY BAY SAND & GRAVEL LLC	TOPSOIL/N 3RD & N 14TH AVE	10-400-110-59095	1,445.00

TOTAL ANNUAL RESURFACING & BASE REP. 2,348.44

TOTAL ROADWAYS/STREETS 2,348.44

CURB/GUTTER/SIDEWALK

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
0001191	NANCY TLACHAC	N TLACHAC/SIDWLK REPLACE REIMB	10-440-000-59102	275.00
TOTAL EXPENSE				275.00
TOTAL CURB/GUTTER/SIDEWALK				275.00

WATERFRONT PARKS & WALKWAYS

07745	GORDONS WEST SIDE ELECTRIC	ELECTRC WORK STNE HRBR DCK	10-570-000-59075	390.00
07745		ELECTRIC WORK STNE HRBR DCK	10-570-000-59075	80.00
TOTAL				470.00
TOTAL WATERFRONT PARKS & WALKWAYS				470.00
TOTAL CAPITAL FUND				6,556.54

CABLE TV

CABLE TV / GENERAL

CABLE TV / GENERAL				
02975	CAMERA CORNER	WEB HOST STREAMING	21-000-000-58999	2,241.00
02975		CREDIT RETURN BATTERY	21-000-000-52700	-29.99
04696	DOOR COUNTY TREASURER	07/14 INTERNET USAGE	21-000-000-56700	100.00
TOTAL CABLE TV / GENERAL				2,311.01

BROADCAST PROD. - SCHOOL CH 07

02975	CAMERA CORNER	WEB HOST STREAMING	21-000-007-58999	747.00
TOTAL BROADCAST PROD. - SCHOOL CH 07				747.00
TOTAL CABLE TV / GENERAL				3,058.01
TOTAL CABLE TV				3,058.01

TID #2 DISTRICT

TID DISTRICT #2

04575	DOOR COUNTY HARDWARE	SWYR PRK BOARD BASE PAINT MAT	25-320-000-59105	23.96
04575		FASTENERS/SWYR PLAQUE BOARDS	25-320-000-59105	24.64
04575		HARDWARE/STAND	25-320-000-59105	15.09
04575		FASTENERS	25-320-000-59105	2.20
SPANCRET	THE SPANCRETE GROUP, INC.	PARK STRUCT ANLYS1 MAINT PLAN	25-320-000-59015	4,700.00
TOTAL				4,765.89
TOTAL TID DISTRICT #2				4,765.89
TOTAL TID #2 DISTRICT				4,765.89

TID #4 DISTRICT

TID #4 DISTRICT

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
TID #4 DISTRICT				
VANDEW	VANDEWALLE & ASSOCIATES, INC	SERVICES THRU 7/20/14	28-340-000-58999	6,296.20
TOTAL				6,296.20
TOTAL TID #4 DISTRICT				6,296.20
TOTAL TID #4 DISTRICT				6,296.20

SOLID WASTE ENTERPRISE

SOLID WASTE ENTERPRISE FUND

SOLID WASTE ENTERPRISE FUND

03075	CARQUEST OF DOOR COUNTY	SWITCH/TRCK 39 OR 41	60-000-000-53000	5.67
03075		HALOGEN SEALED BEAMS/ TRCK #39	60-000-000-53000	3.35
15890	PACK AND SHIP PLUS	NEWLETTER SHIPPING	60-000-000-54999	40.33
20725	T R COCHART TIRE CENTER	TIRES/#40	60-000-000-52850	60.00
20725		TIRES/DISPOSAL/#39	60-000-000-52850	1,039.40
20725		FLAT REPAIR/#41	60-000-000-52850	30.00
20725		FLAT TIRE/#39	60-000-000-52850	30.00
20725		4-DISMOUNT & MOUNTS/#39	60-000-000-52850	100.00
DC WASTE	DOOR COUNTY WASTE & RECYCLING	102.08 TN RECYCLE @ 13.44/TN	60-000-000-58350	1,372.00
DC WASTE		240.28 TN REFUSE @ 58.96/TN	60-000-000-58300	14,167.24
R0000655	TRANSMOTION, LLC	HYD FTGS/ #39 & #41	60-000-000-53000	170.28
R0000655		ASST HYDRAULIC FTGS/# 39& #41	60-000-000-53000	56.18
TOTAL SOLID WASTE ENTERPRISE FUND				17,074.45
TOTAL SOLID WASTE ENTERPRISE FUND				17,074.45
TOTAL SOLID WASTE ENTERPRISE				17,074.45
TOTAL ALL FUNDS				135,612.15

**MANUAL CHECKS**

DELTA DENTAL	\$5,160.69
08/01/14	
Check #75238	
August Dental Insurance	
Various Departmental Accounts	
NETWORK HEALTH	\$ 66,348.39
08/01/14	
Check # 75238	
August Health Insurance	
Various Departmental Accounts	
BENEFIT ADVANTAGE	\$116.00
08/08/14	
Check # 75381	
August FSA & HRA Payment	
01-600-000-50510	
MINNESOTA LIFE	\$1,933.51
08/12/14	
Check #74382	
September Life Insurance	
01-600-000-50552	
<b>TOTAL MANUAL CHECKS</b>	<b>\$ 73,558.59</b>

DATE: 08/12/2014  
TIME: 13:34:57  
ID: AP443000.CST

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

PAGE: 14

INVOICES DUE ON/BEFORE 08/19/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	97,861.06	171,419.45
CAPITAL FUND	6,556.54	
CABLE TV	3,058.01	
TID #2 DISTRICT	4,765.89	
TID #4 DISTRICT	6,296.20	
SOLID WASTE ENTERPRISE	17,074.45	
TOTAL --- ALL FUNDS	135,612.15	209,170.74

Stewart Zutt  
Lenny Utzig

COMMON COUNCIL  
August 5, 2014

A regular meeting of the Common Council was called to order at 12:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Vandertie, Ireland, Wiesner, Fett and Schlicht were present. Wiegand and Stults were excused.

Ireland/Schlicht to adopt agenda. Carried.

Nicole & Casey Rabach from the 5<sup>th</sup> Quarter Foundation presented a donation to the City for recreational use.

Fett/Schlicht to approve following bills: General Fund - \$202,658.26, Capital Fund - \$2,234.60, Cable TV - \$5,393.13, TID #2 - \$270.00, TID #4 - \$273.00, and Solid Waste Enterprise Fund - \$21,461.15 for a grand total of \$232,290.14. Roll call: All voted aye. Carried.

Schlicht/Fett to approve consent agenda:

- a. Approval of 7/15/14 regular Common Council minutes.
- b. Approval of the following minutes:
  - (1) Bicycle & Pedestrian Advisory Board – 7/3/14
  - (2) Waterfront Design Review Board – 7/7/14
  - (3) Finance/Purchasing & Building Committee – 7/8/14
  - (4) Community Protection & Services Committee – 7/10/14
  - (5) Zoning Board of Appeals – 7/14/14
  - (6) Board of Review – 7/15/14
  - (7) Industrial Park Development Review Team – 7/18/14
  - (8) Waterfront Redevelopment Authority – 7/24/14
- c. Place the following report on file:
  - (1) Police Department Report – June 2014
- d. Consideration of: Beverage Operator licenses.
- e. Consideration of: Approval of Temporary Class B Wine licenses.
- f. Consideration of: Approval of Combination Class A Liquor and Class A Beer license for Wisconsin CVS Pharmacy, LLC.

Carried.

Schlicht/Fett to confirm the following appointments:

**Aesthetic Design & Site Review Board**

Josh Van Lieshout  
Jeff Serafico

Carried.

Community Development Director Olejniczak explained the project for the landscaping plan and placement of fill material at 1222 Memorial Drive. Wiegand/Vandertie to approve the proposed project, subject to vegetative plantings being limited to 3 feet in height and subject to approval of the Plan Commission and DNR for the shoreline improvements. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the donation request from the Sturgeon Bay Yacht Club in the amount of \$500.00 for the Venetian Night fireworks to be held August 2, 2014.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Stewart Fett, Chr.

Introduced by Fett. Fett/Schlicht to adopt. Carried.

Finance/Purchasing & Building Committee Chair Fett presented his report for that Committee.

No one spoke during public comment.

The Mayor made his comments.

Vandertie/Wiesner to adjourn. Carried. The meeting adjourned at 12:09 p.m.

Respectfully submitted,



Stephanie L. Reinhardt  
City Clerk/Human Resources Director

ZONING BOARD OF APPEALS  
Monday, July 28, 2014

The City of Sturgeon Bay Zoning Board of Appeals meeting was called to order at 7:00 p.m. by Chairperson Bill Murrock in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Bill Murrock, Jack Gigstead, James Goodwin, and Alternates Wayne Spritka and Richard Jennings were present. Excused: Members Andrew Starr and Bill Chadoir. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

**Adoption of agenda:** Moved by Mr. Gigstead, seconded by Mr. Jennings to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from July 14, 2014.
4. Public hearing: Petition for variance from s. 20.27(2) Front yard for proposed unenclosed porch, located at 523 Michigan St.
5. Consideration of: Petition for variance from s. 20.27(2) Front yard for proposed unenclosed porch, located at 523 Michigan St.
6. Adjourn.

Carried.

**Approval of minutes from July 14, 2014:** Moved by Mr. Jennings, seconded by Mr. Murrock to approve the minutes from July 14, 2014. Carried.

**Public hearing: Petition for variance from s. 20.27(2) Front yard for proposed unenclosed porch, located at 523 Michigan St.:** Chairperson Murrock opened the public hearing at 7:02 p.m.

Steven Link, owner of the property at 523 Michigan St., stated that the house was constructed in the late 1800's, before any municipal codes existed. The existing porch showed much deterioration and rotting. It was impacting the front of the house as it had started pulling the foundation down. The existing porch was approximately 4½ feet deep and setback from the sidewalk approximately 17½. He plans on rebuilding the exact porch, except extending it another 2½ feet to make the porch 7 feet deep, which would have a 15-ft. setback from the sidewalk. The side roof extension is proposed due to the ice conditions in the past that would shelter the sidewalk and make it safer.

Mr. Gigstead questioned why a 7-foot deep porch rather than the standard 6-foot depth. Mr. Link responded he originally misunderstood and thought that the setback was 15 feet, not 25 feet. He came up with 7 feet to equal a 15-foot setback. That is how the plans were drawn. It would also give the kids more room to move around on the deck, as his wife does babysitting in their home. He added that there is a mixture of commercial and residential homes that are closer to the street than his proposal.

There was no correspondence.

Under the City's zoning ordinance, Mr. Olejniczak stated that in the R-4 district the front yard is 25 feet. There are no exceptions for unenclosed structures. Most of the property in the area is zoned R-2 or C-5. The setback in those districts is 17 feet for unenclosed porches, decks, etc. The front setback requirement is generally for traffic safety, aesthetics, green space, etc. It is a single step porch and is not a very large structure. There is no change to the floor area of the house. Other lots in the vicinity have even lesser setbacks from the street yard. An overhang can protrude up to 2 feet into the setback.

Mr. Gigstead stressed that it was important to require the applicant to provide a site plan with a survey of the property.

The public hearing was declared closed at 7:24 p.m.

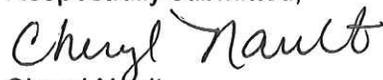
**Consideration of: Petition for variance from s. 20.27(2) Front yard for proposed unenclosed porch, located at 523 Michigan St.:** Members discussed the variance request. They agreed that the porch would not be out of character with the neighborhood, the property would be improved and more aesthetically pleasing, and it would be safer for children to maneuver on the porch.

Moved by Mr. Goodwin, seconded by Mr. Jennings to approve the variance, with the condition that the porch not be enclosed or will have to come back to the ZBA for another variance.

Mr. Gigstead amended the motion and added that the property pins be found and the porch must be constructed per plan. Mr. Goodwin and Mr. Jennings agreed with the amendment to their motion. Roll call vote. All ayes. Carried.

**Adjourn:** Moved by Mr. Gigstead, seconded by Mr. Goodwin to adjourn. Carried. Meeting adjourned at 8:35 p.m.

Respectfully submitted,

  
Cheryl Nault  
Community Development Secretary

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**July 29, 2014**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 p.m. by Alderperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Wiegand and Schlicht were present. Also present: City Administrator McNeil, Finance Director/City Treasurer Clarizio, Community Development Director Olejniczak, Joseph and Steven Hurley and Receptionist Metzger.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Purchase Option for Lot in Industrial Park for Pro-Products, Inc.
4. Review of Unfinished Business.
5. Review bills.
6. Adjourn.

Carried.

Consideration of: Purchase Option for Lot in Industrial Park for Pro-Products, Inc.

Community Director Olejniczak explained that the City recently sold a lot to Pro Products, Inc. in the Industrial Park at the corner of Jib Street and South Neenah Avenue for their new manufacturing facility. With concern for long term business growth, they are requesting the option to purchase parcel # 281-72-182726006 which adjoins their recently purchased lot. Mr. Olejniczak continued to explain they have proposed a 5 year term to purchase the lot, which will trigger when an expansion of 17,000 square feet or more is proposed. The expansion would exceed the space limitations of their current lot. In addition, in accordance with the Industrial Park Sale Policy the annual fee in the amount of \$1,000, would be credited towards the eventual sale of the lot.

Moved by Alderperson Wiegand, seconded by Alderperson Fett to recommend to Common Council to approve the request from Pro-Products Inc. for the option to purchase the property adjoining their lot at the corner of Jib Street and South Neenah Avenue in the Industrial Park, parcel #281-72-182726006 with the following parameters:

- 5 year term to purchase the lot.
- Fee of \$1,000 annually, with payments credited to the eventual purchase.
- Triggered when the building expansion of 17,000 square feet or more is proposed. The expansion can take place either on the current Pro-Products lot or the lot proposed for acquisition.

Carried.

There were no items for review on the unfinished business list.

Review bills

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to adjourn. Carried. The meeting adjourned at 4:11pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'Tricia Metzer', written in a cursive style.

Tricia Metzer

**CITY PLAN COMMISSION**  
Wednesday, July 30, 2014

A meeting of the City Plan Commission was called to order at 7:03 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

**Roll call:** Members Mike Gilson, Dennis Statz, Laurel Brooks, Steve Parent, Ed Ireland, Jeff Norland, and Dan Wiegand were present. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

**Adoption of agenda:** Moved by Mr. Ireland, seconded by Mr. Parent to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from June 18, 2014.
4. Public comment on non-agenda items.
5. Consideration of: Conditional use request from Marina View Apartments to construct an 8-unit multiple-family dwelling, with detached garage buildings, located at 249 Thorn Street (Lot 6 of Marina View Subdivision).
6. Conditional use request from Marina View Apartments to construct a 16-unit multiple-family dwelling, with detached garage buildings, located at 238 Thorn Street (Lot 2 of Marina View Subdivision).  
Presentation  
Public hearing  
Consideration of
7. Consideration of: Landscaping plan and placement of fill material, 1222 Memorial Drive.
8. Adjourn.

Carried.

**Approval of minutes from June 18, 2014:** Moved by Mr. Norland, seconded by Ms. Brooks to approve the minutes from June 18, 2014. Carried.

**Public comment on non-agenda items:** No one spoke during public comment.

**Consideration of: Conditional use request from Marina View Apartments to construct an 8-unit multiple-family dwelling, with detached garage buildings, located at 249 Thorn Street (Lot 6 of Marina View Subdivision):** Mr. Olejniczak explained that this item was postponed from the last meeting. A variance was needed, but the plans were revised and there was no need for a variance. The water meter room had been relocated. The garages were moved closer together to comply with setbacks. The landscaping plan was revised and the recycling has been moved to the common area. He recommended approval with the following conditions:

1. The lot must be created by recording the plat of Marina View Subdivision or other means.
2. Thorn Street must be dedicated and constructed in accordance with plans approved by the Common Council or the required bond to cover construction costs must be posted.
3. All portions of the stormwater management system for Marina View Subdivision

impacted by the proposed development on Lot 6 must be installed, including off-site improvements.

4. Any exterior lighting needs to use the cutoff fixtures to prevent spillover onto adjoining parcels.
5. Approval of the final grading plan by the City Engineer.

Mr. Olejniczak added that in regard to the final plat, it cannot be recorded until all things are in place.

Ken Lynch, Marina View Apartments, mentioned this 8-unit is not a waterfront unit and stone will not be applied to the building.

Discussion continued. Moved by Mr. Gilson, seconded by Ms. Brooks to approve the conditional use request, subject to staff's five conditions. All ayes. Carried.

**Conditional use request from Marina View Apartments to construct an 8-unit multiple-family dwelling, with detached garage buildings, located at 238 Thorn Street (Lot 2 of Marina View Subdivision):**

**Presentation:** Mr. Olejniczak stated that this is a continuation of the Marina View Subdivision. It is the second lot on the north side of the street. He recommended approval, with the following conditions:

1. The lot must be created by recording the plat of Marina View Subdivision or other means.
2. Thorn Street must be dedicated and constructed in accordance with plans approved by the Common Council or the required bond to cover construction costs must be posted.
3. All portions of the stormwater management system for Marina View Subdivision impacted by the proposed development on Lot 4 must be installed, including off-site improvements.
4. Any exterior lighting needs to use the cutoff fixtures to prevent spillover onto adjoining parcels.
5. Approval of a certificate of appropriateness by the Aesthetic Design and Site Plan Review Board.
6. Approval of the grading plan by the City Engineer.

Mr. Lynch stated that the lot is adjacent to Bay Marine's storage building. Tenants will also use the common dumpster area. This 8-unit will not have stone applied since it is not a waterfront parcel.

The drainage plan was discussed. Mr. Olejniczak said that a retention pond was not required. The City Engineer will have final approval of the drainage plan.

**Public hearing:** Chairperson Wiegand opened the public hearing at 7:20 p.m. No one spoke during the hearing. There was no correspondence. The public hearing was declared closed at 7:21 p.m.

**Consideration of:** After discussion, it was moved by Mr. Norland, seconded by Ms. Brooks to approve the conditional use request, subject to staff's recommendations, along with a cedar

hedge to be planted along the north line of the Marina View Apartment property, with planting to continue within 40 feet from the northwest corner of Lot #1.

All ayes. Carried.

**Consideration of: Landscaping plan and placement of fill material, 1222 Memorial Drive:**

Mr. Olejniczak stated that along Memorial Drive, between 8<sup>th</sup> Avenue and 15<sup>th</sup> Avenue, there are special zoning restrictions on what can be done between the shore and the road. Any filling along the shoreline needs to be approved by the Plan Commission and Council. John Wiese, owner of 1222 Memorial Drive, submitted a plan to create a walkway from Memorial Drive to the water, with a firepit and low landscape wall. In addition, he plans to place rip-rap along the shore similar to what the adjoining properties have. The plan also shows a small ramp leading to the water. A DNR approval is needed for the rip-rap, which has been applied for. Council has already approved this request.

Commission members discussed the proposal. Moved by Mr. Wiegand, seconded by Mr. Parent to approve the shoreline project, subject to DNR approval. All ayes. Carried, with Mr. Gilson abstaining.

**Adjourn:** Moved by Mr. Statz, seconded by Ms. Brooks to adjourn. Carried. Meeting adjourned at 7:31 p.m.

Respectfully submitted,



Cheryl Nault  
Community Development Secretary

6c1.



# CITY of STURGEON BAY FIRE DEPARTMENT

6c1.

**Tim Dietman**  
**Assistant Fire Chief**

421 Michigan St  
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2405 Office  
920-746-2905 FAX  
Email: [tdietman@sturgeonbaywi.org](mailto:tdietman@sturgeonbaywi.org)

TO: The Sturgeon Bay Fire And Police Commission  
FROM: Assistant Fire Chief Tim Dietman  
SUBJECT: June 2014 Monthly Fire Report  
DATE: July 31, 2014

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of June 2014.

## CALLS FIRE DEPARTMENT RECEIVED: 90

### CITY CALLS: 81

East Side Calls: 54

West Side Calls: 27

### Type of Call:

Fire 29

EMS 61

### COUNTRY CALLS: 09

Town of Sevastopol: 04

Town of Sturgeon Bay: 04

Town of Nasewaupsee: 01

### INCIDENT TYPE

46 – Medical Non-Emergent

15 – Medical Emergent

02 – Lock out

02 – Smoke/Odor removable

02 – Carbon Monoxide Incident

02 – Smoke Scare/Odor of Smoke

01-Detector Act, No Fire

05 – Vehicle Accident

01 – Building Fire

01 – Camper/RV Fire

01- Water Rescue

02- False Alarm/False call

01- Overpressure/rupture

01-Alarm System act. No Fire

01- Gas/Other Flammable liquid spill

01-Vehicle Fire

01-Public Service

01-Good Intent

02-Smoke Detector Act. Malfunction

02-Smoke Detector Act. No Fire

01-Citizen Complaint

### CALLS PER DAY:

Monday 09

Tuesday 12

Wednesday 10

Thursday 12

Friday 16

Saturday 15

Sunday 16

**INPECTION REPORT:**

Inspections within the city limits: 118  
Number of violations: 64  
Inspections outside the city limits: 05  
Number of violations: 04  
Total number of inspection hours: 89.59 hours

**SPECIAL REPORTS, ACTIVITIES AND REPAIRS**

**TRUCK/STATION MAINTENANCE:** Firefighters worked on adjusting the overhead garage doors at the Westside station. Worked on placing the equipment back into the new Unit 8, looked into the rear light stick on tanker 1. Trouble shot and installed new foam control head on unit 6. Cleaned the station windows and assisted the PD with lights in the Sgt. Inv. vehicle. Test all the marina dock suppression systems. Checked and cleaned the foam system on all truck. Replaced the class A foam on unit 5 & 6 with new F-500 foam. Installed new amplifier in the eastside station for radios and pagers. Installed rear air bags on unit 8 to make more stable. Assisted PD with port security camera replacement and repair access.

**TRAINING:** 186.5 hours of training were conducted in June. All member's went through the new Unit 8 and its features. Monthly training involved going through cam locks, brush units and relay pumping. We attend and took part in the Decon drill at DCMC, Marine 1 training with DNR for boat operations. Took part in confined space training with Utilities and Street Dept. at the SBU Waste water plant. FF Austad attended a tactical EMS class in Two Rivers.

**PUBLIC EDUCATION:** Firefighters participated in a flare shoot, fire extinguisher training and fire safety talk at he SB Yacht Club for the Power Squadron. Attended the Kick off to Summer at Sunset park with the aerial.

**OTHER:** Firefighters issued 1 burning permit, assisted the Masonic Lodge with their flag pole, tested BUG engine 4 and held Fill the Boot for MDA.

6c2.



# CITY of STURGEON BAY FIRE DEPARTMENT

6c2.

**Tim Dietman**  
**Assistant Fire Chief**

421 Michigan St  
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2405 Office  
920-746-2905 FAX  
Email: [tdietman@sturgeonbaywi.org](mailto:tdietman@sturgeonbaywi.org)

TO: The Sturgeon Bay Fire And Police Commission  
FROM: Assistant Fire Chief Tim Dietman   
SUBJECT: July 2014 Monthly Fire Report  
DATE: August 11, 2014

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of July 2014.

## CALLS FIRE DEPARTMENT RECEIVED: 131

### CITY CALLS: 111

East Side Calls: 74

West Side Calls: 37

### Type of Call:

Fire 45

EMS 86

### COUNTRY CALLS: 20

Town of Sevastopol: 13

Town of Sturgeon Bay: 03

Town of Nasewaupee: 02

Village of Ephraim: 02

### INCIDENT TYPE

42 – Medical Non-Emergent

44 – Medical Emergent

01 – Search for Person, Land

02 – Search for Person, Water

01 – Extrication

02– Smoke Scare/Odor of Smoke

01-Hazardous Condition

01-Steam,Mistaken for smoke

03- Grass Fire

01-Gas leak, NG/LP

01-Animal Problem

05 – Vehicle Accident

01 – Building Fire

01 – Cancelled en route

02- Water Rescue

02- Controlled Burn

01- Overpressure/rupture

03-Alarm System act. No Fire

02-Special type of incident

01-Rubbish/trash fire

01-Chemical Hazard-no spill

01-Unauthorised burning

01- Gas/Other Flammable liquid spill

01-Vehicle Fire

01-Cooking Fire

01-Water Vehicle Fire

02-Natural Vegetation Fire

01-Smoke Detector Act. No Fire

03-Citizen Complaint

01-Brush Fire

01-Combustible/flammable gas

01-Service Call

### CALLS PER DAY:

Monday 16

Tuesday 16

Wednesday 25

Thursday 16

Friday 20

Saturday 22

Sunday 16

**INPECTION REPORT:**

Inspections within the city limits: 07  
Number of violations: 04  
Inspections outside the city limits: 00  
Number of violations: 00  
Total number of inspection hours: 8.5 hours

**SPECIAL REPORTS, ACTIVITIES AND REPAIRS**

**TRUCK/STATION MAINTENANCE:** Firefighters worked on SCBA maintenance. Cleaned out, organized, washed and waxed the rescue trailer. Work on the UTV trailer, tongue jack, hold downs and pump system. Took the steam cleaner out of storage and got it running, steam cleaned Unit 2 ladder and Marine 1. Worked on the red lights on Unit 8. Repaired LDH from the fire. Worked on a bad ground on T1. Changed oil on all units including fans and generators. Worked on the auto eject on unit 5 and replace the battery. Emptied all the large oil barrels and repaired the vent saw.

**TRAINING:** 50 hours of training were conducted in July. All firefighters went through the UTV and pump operations. FDC connections around the city at different businesses. Firefighters went through the ambulance equipment locations, defib, iv bags and other items we need to assist them with. Monthly practice was cancelled due to the Harbor Shop Fire.

**PUBLIC EDUCATION:** Firefighters were at the Cinema for the opening of Planes, Fire Rescue movie with a unit for kids to go through. Assisted St. John Bosco with filling dunk tank for their picnic.

**OTHER:** Firefighters held Fill the Boot for MDA, assisted BUG with a second pump test. Cleaned new chairs for the community room. Chief and Assistant Chief were a part of multiple Fire inspections with the State Fire Marshall, Insurance Companies and the ATF.

CITY OF STURGEON BAY  
INSPECTION DEPARTMENT  
July 31, 2014

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JULY, 2014.

July-14	YEAR TO DATE		July-14	YEAR TO DATE
1	2	ONE FAMILY DWELLINGS	344,960	479,960
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
1	7	MANUFACTURED HOME	28,200	83,950
0	0	C.B.R.F.	-----	-----
0	4	RESIDENTIAL ADDITIONS	-----	70,900
7	34	RESIDENTIAL ALTERATIONS	65,300	686,475
1	9	RESIDENTIAL GARAGES/CARPORTS	2,700	198,900
0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	-----
0	1	RESIDENTIAL STORAGE BUILDINGS	-----	4,000
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	3	NEW COMMERCIAL BUILDINGS	-----	1,336,077
1	2	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	2,000	22,000
0	3	NON-RESIDENTIAL ADDITIONS	-----	1,585,000
1	23	NON-RESIDENTIAL ALTERATIONS	109,377	1,284,204
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
12	88	<b>TOTAL ESTIMATED COST OF CONSTRUCTION</b>	<b>\$552,537</b>	<b>\$5,751,466</b>
July-14	YEAR TO DATE	TOTAL PERMITS ISSUED	July-14	YEAR TO DATE
12	88	BUILDING PERMITS	1,000	13,179
8	79	ELECTRICAL PERMITS	691	6,666
8	52	PLUMBING PERMITS	551	3,819
3	34	HEATING PERMITS	219	4,309
14	133	SIGN PERMITS	500	4,360
0	0	MISCELLANEOUS PERMITS	-----	-----
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
0	0	EARLY STARTS	-----	-----
1	7	EROSION CONTROL	100	800
0	0	STATE PLAN APPROVALS	-----	-----
0	1	PARK & PLAYGROUND PAYMENTS	-----	300
2	3	WISCONSIN PERMIT SEALS	70	105
1	4	ZONING BOARD OF APPEALS APPLICATIONS	300	1,200
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-----	-----
0	4	PLAN COMMISSION - CONDITIONAL USES	-----	1,200
0	2	CERTIFIED SURVEY MAP REVIEWS	-----	60
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
0	5	COMMERCIAL OCCUPANCY FEES	-----	250
0	0	PIER PERMIT	-----	-----
1	1	DEMOLITION	25	25
0	0	REINSPECTION FEE	-----	-----
		ADMIN FEE	133	1,449
<b>TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER</b>			<b>\$3,589.00</b>	<b>\$37,722.00</b>

Cheryl Nault  
Building Inspection Dept.



# STURGEON BAY POLICE DEPARTMENT



*The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.*

To:           The Honorable Mayor  
                   Members of the Common Council  
                   Members of the Police and Fire Commission  
                   City Administrator Steve McNeil  
                   Officers of the Sturgeon Bay Police Department  
                   Media

From:         Captain Daniel J. Brinkman

Subject:      Monthly Report for July, 2014

Date:         August 13, 2014

The following is a summary of the Police Department’s activities for the month of July. The activities included are crimes investigated, police service calls handled by department members, arrests completed, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

**Crimes Investigated**

The Department, during the month, investigated a total of 57 crimes.

These crimes can be broken down and classified as follows.

Theft.....	12
Criminal Damage to Property .....	03
Disorderly Conduct.....	15
Possession of Marijuana.....	05
Bail Jumping.....	02
Violate Court Order .....	02
Physical Abuse of Child.....	01
Harassment.....	04
Battery.....	02
Forgery/Fraud/Scams .....	04
Obstruct Police Officer .....	03
Fire Investigation .....	01
Interfere with Child Custody by Parent.....	01
Trespass to Land .....	01
Strangulation/Suffocation.....	01

**TOTAL 57**

The above crimes resulted in the loss of \$5,685 to the community, of which \$90 has been recovered.

**Arrests**

The Department completed a total of 171 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

**A. Felony Crime Arrest**

Strangulation/Suffocation .....	01
Bail Jump.....	01
Theft.....	01

**TOTAL 03**

Felony Warrant Arrests .....	00
------------------------------	----

**TOTAL 00**

**B. Misdemeanor Crime Arrests**

Disorderly Conduct.....	06
Battery .....	01
Possession of Marijuana .....	01
Bail Jump.....	01
Obstruct Police Officer .....	04
Criminal Damage to Property .....	01
Theft.....	02
Resist Arrest.....	01

**TOTAL 17**

Wisconsin Probation & Parole Violation Arrests .....	11
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Warrant Arrests.....	01
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**TOTAL 12**

**C. Ordinance Violation Arrests**

Underage Drinking.....	01
Barking Dog.....	01
Disorderly Conduct.....	03
Possess Drug Paraphernalia .....	01
Open Intoxicants in Public.....	01
Obstruct Police Officer .....	01
Possession of Marijuana .....	04
Boat While Intoxicated.....	01
Sell Tobacco to Underage Person .....	01
Littering .....	01
Skateboard where Prohibited.....	01
Misuse 911 System .....	02
Trespass to Land.....	01
Disorderly Conduct with Motor Vehicle.....	01

**TOTAL 20**

**D. Traffic Crime Arrests**

Operating after Driver's License Revoked.....03

**TOTAL 03**

**E. Traffic Violation Arrests**

Operating a Motor Vehicle While Intoxicated.....06  
Speeding Violations.....41  
Motor Vehicle Registration Violation.....08  
Failure to Obey a Traffic Sign or Signal.....08  
Equipment Violation.....01  
Operating While Driver's License Suspended/Revoked.....09  
No Driver's License.....03  
Fail to Yield.....04  
Operate left of Centerline.....02  
Inattentive Driving.....01  
Seat Belt Violations.....17  
Violate Driver's License Restrictions.....02  
Miscellaneous Moving Traffic Violations.....14

**TOTAL 116**

In addition to the preceding arrests, the Department conducted a total of 354 traffic stops during the month and logged 115 violations for various motor vehicle defects and local ordinances and issued 98 written warnings for those violations. A total of 12 parking tickets were issued for parking violations throughout the city.

**Traffic Accidents**

The Department during the month investigated a total of 24 vehicle accidents. These investigations are categorized into four types described below.

A. Motor Vehicle Accidents Involving Fatalities..... 00  
B. Motor Vehicle Accidents Involving Injuries..... 04  
C. Motor Vehicle Accidents Involving Property Damage..... 16  
(greater than \$1,000.00)  
D. Motor Vehicle Accidents Involving Property Damage..... 02  
(less than \$1,000.00)

**TOTAL 22**

**Police Service Calls**

Department members handled 450 service calls during the month. These calls consist of both citizen requests for police service as described below (360), crimes investigated (57), traffic accidents investigated (22), and Wisconsin Probation and Parole Assists 11.

A. Traffic and Road Incidents..... 59

This category consists of all assignments involving assists to motorists in distress, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing debris from roadways, and all parking problem complaints.

B. Noise Complaints ..... 18

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C. Sick and Injured Persons ..... 22

Assistance rendered to the Ambulance Service and sick or injured persons. (Of these calls 06 required the commitment of citizens to a Mental Health Facility for mental or substance abuse problems.)

D. Alarms ..... 17

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

E. Complaints Involving Animals ..... 33

Investigations by officers of noisy animals, loose animals, animal bites, wild animals and sick, injured or dead animal complaints.

F. Civil Disputes ..... 08

Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

G. Escorts ..... 08

Transporting citizens, money escorts for area financial institutions, funerals, and for area industry.

H. Civil Assistance Rendered ..... 08

This category is broad and involves such services as auto and home lockouts, emergency notifications, attempts to locate people, retrieve personal property, and registration assistance.

I. Assistance Rendered to Other Agencies ..... 09

Includes assistance to other law enforcement and government agencies.

J. Suspicious Person ..... 24

Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of other people.

K. Suspicious Motor Vehicles ..... 15

Complaints of occupied, unoccupied, abandoned, and junked motor vehicles.

L. Liquor Establishments ..... 02

Officers conducting compliance checks and investigations concerning problems with customers.

M. Fights or Brawls ..... 00

Complaints of persons fighting where no criminal arrests were made.

N. Self-Initiated Field Activity ..... 26

All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.

O. Juvenile Problems..... 15

Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.

P. Miscellaneous Incidents ..... 66

Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes unfounded 9-1-1 calls investigated by Department members during the month.

Q. Welfare Checks ..... 26

Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

R. Gas Drive Off..... 04

Routine non-theft investigations where a motorist drove away without paying for their gas. Typically involves a driver error, store employee error or credit card reader error.

**TOTAL 360**

**Department Mileage and Fuel Consumption**

Officers patrolled a total of 14,217 miles with department vehicles, consuming 1,280 gallons of fuel. The fleet averaged 11.1miles per gallon of fuel during the month.

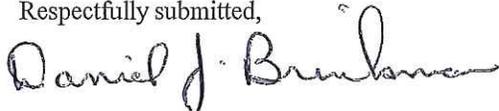
**Department Training**

Officers Steve South and Chad Mielke provided monthly training to 6 members of the Lakeshore Police Explorers, Post 9368. Members of the Special Operations Team, SWAT, and Dive Team completed monthly training requirements.

**Public Education**

No public education in the month of July.

Respectfully submitted,



Captain Daniel J. Brinkman

**JULY 2014 BANK RECONCILIATION**

**CHECKING ACCOUNTS**

**INVESTMENT ACCOUNTS**

GENERAL FUND	WDF	SNAP	GENERAL/CAPITAL FUND
BAYLAKE	BAYLAKE	BAYLAKE	INVESTMENTS
PRIOR G/L BALANCE	2,208,032.77	76,005.18	2,728.69
REVENUE	1,265,641.84	12,327.74	1,028.00
DISBURSEMENTS	924,885.90	0.00	47.85
AMOUNT IN TRANSIT	909.11	0.00	0.00
ADJUSTMENTS	7,859.81	0.00	0.00
ENDING BALANCE	<u>2,555,739.41</u>	<u>88,332.92</u>	<u>3,708.84</u>

BANK BALANCE	2,558,162.78	88,332.92	3,708.84
LESS OUTS, CHECKS	2,423.37		0.00
	<u>2,555,739.41</u>	<u>88,332.92</u>	<u>3,708.84</u>

**SAVINGS ACCOUNTS**

GENERAL FUND	GENERAL FUND	TIF #1 DEBT	WDF	CAPITAL - BUILDING DEBT	TIF #3 DEBT	TIF #3 CONSTRUCTION
STATE - #2	BAYLAKE BANK - MMBA	STATE - #11	STATE - #4	STATE - #9	STATE - #08	STATE - #14
PRIOR G/L BALANCE	3,076,069.41	21,654.37	496,601.67	116,177.97	5,952.77	509,564.51
REVENUE	3,489.93	0.72	38.09	8.91	0.46	39.08
DISBURSEMENTS	0.00	758.35	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	<u>3,079,559.34</u>	<u>20,896.74</u>	<u>496,639.76</u>	<u>116,186.88</u>	<u>5,953.23</u>	<u>509,603.59</u>

BANK BALANCE	3,079,559.34	20,896.74	496,639.76	116,186.88	5,953.23	509,603.59	94,943.40
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8/13/2014

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CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND  
 FOR 7 PERIODS ENDING

DEPARTMENT DESCRIPTION	JULY 31, 2014		FISCAL YEAR	FISCAL YEAR-TO-DATE	%
	BUDGET	ACTUAL			
REVENUES					
GENERAL FUND	892,908.75	567,317.02	10,714,905.00	5,503,795.76	(48.6)
TOTAL REVENUES	892,908.75	567,317.02	10,714,905.00	5,503,795.76	(48.6)
EXPENSES					
GENERAL FUND	48,125.40	1,365.39	577,505.00	198,826.83	65.5
MAYOR	1,024.16	917.72	12,290.00	6,918.54	43.7
CITY COUNCIL	4,477.91	4,306.44	53,735.00	31,965.16	40.5
LAW/LEGAL	5,000.00	4,090.50	60,000.00	21,719.10	63.8
CITY CLERK-TREASURER	31,209.16	26,486.78	374,510.00	195,074.00	47.9
ADMINISTRATION	12,622.49	10,462.74	151,470.00	77,241.80	49.0
COMPUTER	4,283.32	2,654.04	51,400.00	24,503.24	52.3
CITY ASSESSOR	8,364.17	6,692.41	100,370.00	52,679.66	47.5
BOARD OF REVIEW	139.16	0.00	1,670.00	269.15	83.8
BUILDING/ZONING CODE ENFORCEMENT	5,179.58	4,853.70	62,155.00	28,412.81	54.2
MUNICIPAL SERVICES ADMIN.	18,117.91	15,806.50	217,415.00	112,968.73	48.0
PUBLIC WORKS ADMINISTRATION	19,964.98	17,800.16	239,580.00	126,423.02	47.2
ELECTIONS DEPARTMENT	1,727.50	0.00	20,730.00	7,534.63	63.6
CITY HALL	12,374.59	10,666.58	148,495.00	72,586.25	51.1
INSURANCE	29,130.42	25,199.00	349,565.00	228,040.64	34.7
GENERAL EXPENDITURES	128,519.59	6,354.59	1,542,235.00	45,098.86	97.0
POLICE DEPARTMENT	31,569.58	27,473.90	378,835.00	194,063.15	48.7
PATROL BOAT	1,064.17	893.47	12,770.00	1,421.53	88.8
PARKING ENFORCEMENT	0.00	0.00	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	152,875.82	130,974.28	1,834,510.00	925,484.83	49.5
POLICE DEPT. / INVESTIGATIONS	10,830.01	9,109.27	129,960.00	73,992.19	43.0
FIRE DEPARTMENT	149,876.65	125,682.85	1,798,520.00	917,332.17	48.9
STORM SEWERS	3,152.92	1,129.57	37,835.00	17,984.91	52.4
SOLID WASTE MGMT/SPRING/FALL	4,677.93	1,151.85	56,135.00	8,583.84	84.7
COMPOST/SOLID WASTE SITE	2,675.84	9,045.28	32,110.00	13,164.97	59.0
STREET SWEEPING	3,194.17	4,852.98	38,330.00	16,031.58	58.1
WEED ABATEMENT	572.08	891.90	6,865.00	2,002.63	70.8
ROADWAYS/STREETS	13,213.75	22,882.95	158,565.00	100,840.89	36.4
SNOW REMOVAL	17,067.50	363.81	204,810.00	150,213.00	26.6
STREET SIGNS AND MARKINGS	4,921.25	4,582.88	59,055.00	28,418.72	51.8
CURB/GUTTER/SIDEWALK	1,247.51	528.42	14,970.00	2,337.58	84.3
STREET MACHINERY	15,873.77	10,819.70	190,485.00	92,655.48	51.3
CITY GARAGE	4,844.99	2,348.14	58,140.00	41,260.42	29.0
CELEBRATION & ENTERTAINMENT	3,831.25	752.35	45,975.00	29,099.18	36.7
HIGHWAYS - GENERAL	42,695.84	35,508.12	512,350.00	231,594.34	54.7
PARK & RECREATION ADMIN	8,439.17	10,714.99	101,270.00	54,659.28	46.0
***S AND PLAYGROUNDS	33,812.04	40,151.08	405,745.00	214,249.06	47.1
FIELDS	2,747.51	3,465.61	32,970.00	15,581.91	52.7
RINKS	721.67	0.00	8,660.00	4,622.35	46.6
HEIS	216.25	0.00	2,595.00	0.00	100.0

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CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND  
 FOR 7 PERIODS ENDING

DEPARTMENT DESCRIPTION	JULY 31, 2014		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	BUDGET	ACTUAL			
<b>EXPENSES</b>					
MUNICIPAL DOCKS	4,037.50	4,754.36	48,450.00	12,853.40	73.4
WATER WEED MANAGEMENT	8,249.57	11,773.26	98,995.00	27,857.14	71.8
WATERFRONT PARKS & WALKWAYS	5,409.59	9,164.94	64,915.00	28,432.25	56.2
EMPLOYEE BENEFITS	2,108.35	1,226.89	25,300.00	10,083.17	60.1
PUBLIC FACILITIES	6,320.42	0.00	75,845.00	39,795.07	47.5
BOARDS AND COMMISSIONS	55.83	53.85	670.00	280.02	58.2
COMMUNITY & ECONOMIC DEVLPMNT	26,345.42	15,131.92	316,145.00	179,536.63	43.2
<b>TOTAL EXPENSES</b>	<b>892,908.69</b>	<b>623,085.17</b>	<b>10,714,905.00</b>	<b>4,664,694.11</b>	<b>56.4</b>
<b>TOTAL FUND REVENUES</b>	<b>892,908.75</b>	<b>567,317.02</b>	<b>10,714,905.00</b>	<b>5,503,795.76</b>	<b>(48.6)</b>
<b>TOTAL FUND EXPENSES</b>	<b>892,908.69</b>	<b>623,085.17</b>	<b>10,714,905.00</b>	<b>4,664,694.11</b>	<b>56.4</b>
<b>SURPLUS (DEFICIT)</b>	<b>0.06</b>	<b>(55,768.15)</b>	<b>0.00</b>	<b>839,101.65</b>	<b>100.0</b>

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: CAPITAL FUND				FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	FOR 7 PERIODS ENDING		JULY 31, 2014				
	BUDGET	JULY	ACTUAL	VARI-ANCE			
REVENUES	132,239.58	69,546.20	(47.4)	1,586,875.00	1,148,764.08	(27.6)	
TOTAL REVENUES	132,239.58	69,546.20	(47.4)	1,586,875.00	1,148,764.08	(27.6)	
EXPENSES							
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.0	
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0	
COMPUTER	1,083.33	637.45	41.1	13,000.00	4,213.79	67.5	
CITY ASSESSOR	833.33	0.00	100.0	10,000.00	0.00	100.0	
MUNICIPAL SERVICES ADMTN.	666.67	0.00	100.0	8,000.00	2,990.00	62.6	
CITY HALL	0.00	0.00	0.0	0.00	0.00	0.0	
GENERAL EXPENDITURES	833.33	1,875.00	(125.0)	10,000.00	349,817.57	(3398.1)	
POLICE DEPARTMENT	0.00	(2,259.00)	100.0	0.00	0.00	0.0	
PATROL	3,815.00	4,739.00	(24.2)	45,780.00	43,045.62	5.9	
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.0	
FIRE DEPARTMENT	10,500.01	10,577.27	(0.7)	126,000.00	110,686.16	12.1	
STORM SEWERS	6,666.67	55,847.07	(737.7)	80,000.00	55,847.07	30.1	
SOLID WASTE MGMT/REFUSE/RECYCL	0.00	0.00	0.0	0.00	0.00	0.0	
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.0	
ROADWAYS/STREETS	55,291.66	147,399.92	(166.5)	663,500.00	166,429.85	74.9	
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.0	
CURB/GUTTER/SIDEWALK	27,207.92	0.00	100.0	326,495.00	549.37	99.8	
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.0	
PARKS AND PLAYGROUNDS	21,666.67	7,900.00	63.5	260,000.00	9,568.00	96.3	
BALLFIELDS	416.67	0.00	100.0	5,000.00	4,487.00	10.2	
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.0	
BEACHES	0.00	0.00	0.0	0.00	0.00	0.0	
MUNICIPAL DOCKS	0.00	0.00	0.0	0.00	0.00	0.0	
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.0	
WATERFRONT PARKS & WALKWAYS	541.66	0.00	100.0	6,500.00	2,199.80	66.1	
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.0	
PUBLIC FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0	
COMMUNITY & ECONOMIC DEVLPMNT	0.00	0.00	0.0	0.00	0.00	0.0	
TOTAL EXPENSES	129,522.92	236,716.71	(75.0)	1,554,275.00	749,834.23	51.7	
TOTAL FUND REVENUES	132,239.58	69,546.20	(47.4)	1,586,875.00	1,148,764.08	(27.6)	
TOTAL FUND EXPENSES	129,522.92	236,716.71	(75.0)	1,554,275.00	749,834.23	51.7	
SURPLUS (DEFICIT)	2,716.66	(157,170.51)	(5885.4)	32,600.00	398,929.85	1123.7	

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: CABLE TV			FOR FUND: CABLE TV			FOR FUND: CABLE TV		
	FOR 7 PERIODS ENDING			JULY 31, 2014			JULY 31, 2014		
	JULY BUDGET	JULY ACTUAL	% VARIANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARIANCE	JULY BUDGET	JULY ACTUAL	% VARIANCE
REVENUES									
CABLE TV / GENERAL	10,333.33	0.00	100.0	124,000.00	63,663.50	(48.6)	10,333.33	0.00	100.0
TOTAL REVENUES	10,333.33	0.00	100.0	124,000.00	63,663.50	(48.6)	10,333.33	0.00	100.0
EXPENSES									
CABLE TV / GENERAL	8,631.25	7,010.92	18.7	103,575.00	37,723.57	63.5	8,631.25	7,010.92	18.7
TOTAL EXPENSES	8,631.25	7,010.92	18.7	103,575.00	37,723.57	63.5	8,631.25	7,010.92	18.7
TOTAL FUND REVENUES	10,333.33	0.00	100.0	124,000.00	63,663.50	(48.6)	10,333.33	0.00	100.0
TOTAL FUND EXPENSES	8,631.25	7,010.92	18.7	103,575.00	37,723.57	63.5	8,631.25	7,010.92	18.7
SURPLUS (DEFICIT)	1,702.08	(7,010.92)	(511.9)	20,425.00	25,939.93	27.0	1,702.08	(7,010.92)	(511.9)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND  
 FOR 7 PERIODS ENDING

JULY 31, 2014

JULY BUDGET      JULY ACTUAL      VARI-ANCE      FISCAL YEAR BUDGET      FISCAL YEAR-TO-DATE ACTUAL      VARI-ANCE

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
REVENUES						
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0

TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: TID #2 DISTRICT				FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
	FOR 7 PERIODS ENDING	JULY 31, 2014	% VARI-ANCE	FISCAL YEAR BUDGET			
	JULY BUDGET	JULY ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE	
REVENUES							
TID DISTRICT #2	125,787.77	5,009.37	(96.0)	1,509,453.00	854,704.14	(43.3)	
TOTAL REVENUES	125,787.77	5,009.37	(96.0)	1,509,453.00	854,704.14	(43.3)	
EXPENSES							
TID DISTRICT #2	237,868.74	6,454.50	97.2	2,854,425.00	407,647.17	85.7	
TOTAL EXPENSES	237,868.74	6,454.50	97.2	2,854,425.00	407,647.17	85.7	
TOTAL FUND REVENUES	125,787.77	5,009.37	(96.0)	1,509,453.00	854,704.14	(43.3)	
TOTAL FUND EXPENSES	237,868.74	6,454.50	97.2	2,854,425.00	407,647.17	85.7	
SURPLUS (DEFICIT)	(112,080.97)	(1,445.13)	(98.7)	(1,344,972.00)	447,056.97	(133.2)	

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT  
 FOR 7 PERIODS ENDING JULY 31, 2014

DEPARTMENT DESCRIPTION	JULY		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL	
	BUDGET	ACTUAL			YEAR- TO-DATE ACTUAL	YEAR- TO-DATE VARI- ANCE
REVENUES						
TID #1 DISTRICT	42,538.50	15,951.09	(62.5)	510,462.00	356,056.74	(30.2)
TOTAL REVENUES	42,538.50	15,951.09	(62.5)	510,462.00	356,056.74	(30.2)
EXPENSES						
TID #1 DISTRICT	41,166.75	0.00	100.0	494,001.00	0.00	100.0
TOTAL EXPENSES	41,166.75	0.00	100.0	494,001.00	0.00	100.0
TOTAL FUND REVENUES	42,538.50	15,951.09	(62.5)	510,462.00	356,056.74	(30.2)
TOTAL FUND EXPENSES	41,166.75	0.00	100.0	494,001.00	0.00	100.0
SURPLUS (DEFICIT)	1,371.75	15,951.09	1062.8	16,461.00	356,056.74	2063.0

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: TID #3 DISTRICT				FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
	TID #3 DISTRICT	JULY BUDGET	JULY 31, 2014 ACTUAL	% VARI-ANCE			
REVENUES							
TID #3 DISTRICT	18,960.16	46.36	(99.7)	227,522.00	26,774.77	(88.2)	
TOTAL REVENUES	18,960.16	46.36	(99.7)	227,522.00	26,774.77	(88.2)	
EXPENSES							
TID #3 DISTRICT	19,907.40	0.00	100.0	238,889.00	32,980.71	86.1	
TOTAL EXPENSES	19,907.40	0.00	100.0	238,889.00	32,980.71	86.1	
TOTAL FUND REVENUES	18,960.16	46.36	(99.7)	227,522.00	26,774.77	(88.2)	
TOTAL FUND EXPENSES	19,907.40	0.00	100.0	238,889.00	32,980.71	86.1	
SURPLUS (DEFICIT)	(947.24)	46.36	(104.8)	(11,367.00)	(6,205.94)	(45.4)	

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT  
 FOR 7 PERIODS ENDING JULY 31, 2014

DEPARTMENT DESCRIPTION	JULY		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE		VARI- ANCE
	BUDGET	ACTUAL			ACTUAL	ANCE	
REVENUES							
TID #4 DISTRICT	427,940.00	30,000.00	(92.9)	5,135,280.00	30,000.00	(99.4)	
TOTAL REVENUES	427,940.00	30,000.00	(92.9)	5,135,280.00	30,000.00	(99.4)	
EXPENSES							
TID #4 DISTRICT	383,125.09	8,702.77	97.7	4,597,501.00	81,745.98	98.2	
TOTAL EXPENSES	383,125.09	8,702.77	97.7	4,597,501.00	81,745.98	98.2	
TOTAL FUND REVENUES	427,940.00	30,000.00	(92.9)	5,135,280.00	30,000.00	(99.4)	
TOTAL FUND EXPENSES	383,125.09	8,702.77	97.7	4,597,501.00	81,745.98	98.2	
SURPLUS (DEFICIT)	44,814.91	21,297.23	(52.4)	537,779.00	(51,745.98)	(109.6)	

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)  
 FOR 7 PERIODS ENDING JULY 31, 2014

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
REVOLVING LOAN FUND (STATE)	812.51	785.82	(3.2)	9,750.00	9,031.37	(7.3)
TOTAL REVENUES	812.51	785.82	(3.2)	9,750.00	9,031.37	(7.3)
EXPENSES						
REVOLVING LOAN FUND (STATE)	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
TOTAL EXPENSES	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
TOTAL FUND REVENUES	812.51	785.82	(3.2)	9,750.00	9,031.37	(7.3)
TOTAL FUND EXPENSES	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
SURPLUS (DEFICIT)	(170.83)	785.82	(560.0)	(2,050.00)	(25,968.63)	1166.7

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: SOLID WASTE ENTERPRISE				FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	JULY 2014		JULY 31, 2014				
	BUDGET	ACTUAL	VARIANCE	%			
REVENUES							
SOLID WASTE ENTERPRISE FUND	41,171.67	40,464.76	(1.7)	494,060.00	296,631.70	(39.9)	
TOTAL REVENUES	41,171.67	40,464.76	(1.7)	494,060.00	296,631.70	(39.9)	
EXPENSES							
SOLID WASTE ENTERPRISE FUND	40,095.00	29,128.95	27.3	481,140.00	203,995.48	57.6	
TOTAL EXPENSES	40,095.00	29,128.95	27.3	481,140.00	203,995.48	57.6	
TOTAL FUND REVENUES	41,171.67	40,464.76	(1.7)	494,060.00	296,631.70	(39.9)	
TOTAL FUND EXPENSES	40,095.00	29,128.95	27.3	481,140.00	203,995.48	57.6	
SURPLUS (DEFICIT)	1,076.67	11,335.81	952.8	12,920.00	92,636.22	616.9	

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	MUNICIPAL REPORT TOTALS				FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
	FOR 7 PERIODS ENDING	JULY 31,	2014	%			
	JULY BUDGET	JULY ACTUAL	VARI-ANCE	%			
TOTAL MUNICIPAL REVENUES	1,692,692.27	729,120.62	(56.9)	20,312,307.00	8,289,422.06	(59.1)	
TOTAL MUNICIPAL EXPENSES	1,754,209.18	901,099.02	48.6	21,050,511.00	6,213,621.25	70.4	
SURPLUS (DEFICIT)	(61,516.91)	(171,978.40)	179.5	(738,204.00)	2,075,800.81	(381.1)	

6d.

6d.

### BEVERAGE OPERATOR LICENSES

1. Berg, Angela M.
2. Clark-Collman, Trudie L.
3. Newton, Amy N.
4. Michelsen, Lynn M.
5. Thuss, Amanda E.

**TEMPORARY CLASS B BEER LICENSE**

Door County Humane Society  
Agent: Chris Aaron  
Location: Martin Park  
Sturgeon Bay, WI 54235  
Dates: August 23, 2014

**CITY OF STURGEON BAY  
STREET CLOSURE APPLICATION**

Name of Applicant: Pioneer Fire Co  
 Name of Event: 9-11 Memorial 5K 10K Fun Run  
 Contact Phone Number: 920-559-7110  
 Date(s) of Event: Sept. 14, 2014 Time: 0730 - 1300  
 Estimated # of Attendees: 300-400  
 Specific Location: Market Square

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach Certificate of Insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - as required by the State of Wisconsin.
- NA Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable.)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for cleanup? We will take care of all cleanup

Other explanations: \_\_\_\_\_

Signature of Responsible Party: Tim Duma / Kevin Mumbler

Address: 421 Michigan St

Date Submitted: Aug 1, 2014

**Approval:**

Fire Chief	By: <u>[Signature]</u>	Date: <u>8/5/14</u>
Police Chief	By: <u>[Signature]</u>	Date: <u>8-5-14</u>
Comm. Development	By: <u>[Signature]</u>	Date: <u>8-6-14</u>
Streets/Parks	By: <u>[Signature]</u>	Date: <u>8-7-14</u>
City Clerk	By: <u>Supriya J. Rao</u>	Date: <u>8/4/14</u>
Finance Director	By: <u>[Signature]</u>	Date: <u>8/4/14</u>
City Engineer	By: <u>[Signature]</u>	Date: <u>8/11/14</u>
City Administrator	By: <u>[Signature]</u>	Date: <u>8/12/14</u>

Common Council: \_\_\_\_\_ Date of Meeting: \_\_\_\_\_

**RECOMMENDATION**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the request from Pro-Products Inc. for the option to purchase the property adjoining their lot at the corner of Jib Street and South Neenah Avenue in the Industrial Park, parcel #281-72-182726006 with the following parameters:

- 5 year term to purchase the lot.
- Fee of \$1,000 annually, with payments credited to the eventual purchase.
- Triggered when the building expansion of 17,000 square feet or more is proposed. The expansion can take place either on the current Pro-Products lot or the lot proposed for acquisition.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: July 29, 2014

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

## EXECUTIVE SUMMARY

Title: Purchase Option for Lot in Industrial Park for Pro Products Inc

Background: Pro Products, Inc. is developing a new larger manufacturing facility in the Sturgeon Bay Industrial Park. They recently completed the purchase of a lot at the corner of Jib Street and S. Neenah Avenue. They also have received approval for the building plans from the Industrial Park Development Review Team and plan to commence construction as soon as their state building approval is received.

The lot that they purchased fits their proposed building and allows for some future expansion to the south. But, due to the need to comply with the City's parking, stormwater management and landscaping requirements, the expansion area is limited. The Hurley family, who is the owner of Pro Products, is concerned about the long-term ability to grow the business. They don't want to end up in the same situation where they need to abandon an existing facility in order to expand. Therefore, Pro Products is requesting an option to purchase the vacant City-owned lot abutting to the east (Lot 2 of the certified survey map).

Under the Industrial Park sales policy, the City does not sell Industrial Park lots until there are definite plans for development. In addition, the sales policy includes a buy back provision in case the proposed development doesn't materialize. An example of this is the land sale to Brilliant Cities and subsequent buy back. However, the City's Industrial Park guidelines do allow for purchase options to be acquired where building projects are not imminent.

Bill Chaudoir from DCEDC, along with the City Attorney, City Administrator and Community Development Director discussed the issues with Pro Products representatives. The proposal from Pro Products includes the following parameters:

- 5-year term to buy the lot.
- Triggered when building expansion of 17,000 square feet or more is proposed. The expansion can take place either on the current Pro Products lot or the lot proposed to be acquired.
- Fee of \$1,000 annually, with payments being credited to the eventual purchase.

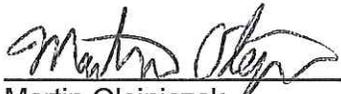
These parameters fit the Sturgeon Bay Industrial Park sales policy, except that under the current policy the option fee is calculated at \$1,000 per acre for each 6-month period. This equates to \$5,480 per year for the subject lot. The fee is credited to the purchase price under the City policy. In addition, all other regular provisions of the Sturgeon Bay Industrial Park would apply to eventual purchase, such as the sale price of \$30,000 per acre, incentives for job creation, and so forth.

The advantages to the City include having a ready buyer of the lot and ensuring that growing local business has room for continued expansion. The drawback is that the parcel would not be marketable for other businesses looking to locate in the Industrial Park. With the acquisition of the land along Neenah Avenue from Roger & Sandy Anderson, as well as acquiring the 12-acre former Hopf parcel on Grant Avenue, staff believes there still is available land to market.

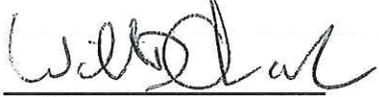
Fiscal impact: If the option is approved, the City would receive between \$1,000 and \$5,480 per year for the option fee, depending upon the ultimate fee agreed to by the Council. The actual sale of the lot would be for \$82,200 less any incentives for job creation and value of improvements

Recommendation: Pro Products has shown a commitment to the City of Sturgeon Bay through their new manufacturing facility. It seems appropriate for the City to show its commitment to Pro Products via the option to purchase. Therefore, staff recommends approval of the option to

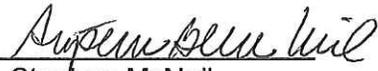
purchase the lot adjoining Pro Products Inc., subject to the Finance Committee determining the actual annual fee.

Prepared by:   
Martin Olejniczak  
Community Development Director

7-24-14  
Date

Reviewed by:   
William Chaudoir  
Director, DCEDC

7-24-14  
Date

Reviewed by:   
Stephen McNeil  
City Administrator

7-24-14  
Date

# CERTIFIED SURVEY MAP

BEING:

LOTS 5 & 6 OF WHITFORD'S FIRST ADDITION TO THE STURGEON BAY INDUSTRIAL PARK

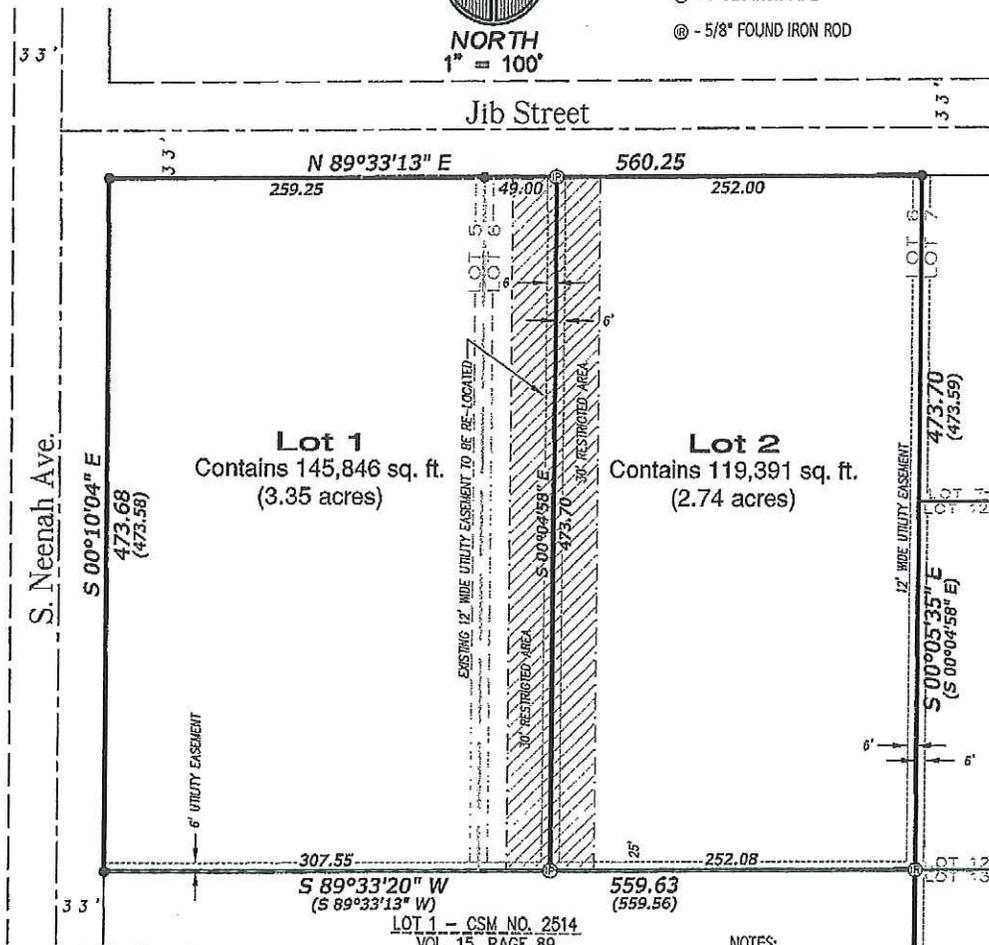
LOCATED IN:

THE SW 1/4 OF THE SE 1/4 AND THE SE 1/4 OF THE SE 1/4  
(ALSO KNOWN AS SUBDIVISIONS 67 & 72)  
OF SECTION 18, TOWN 27 NORTH, RANGE 26 EAST,  
CITY OF STURGEON BAY, DOOR COUNTY,  
WISCONSIN

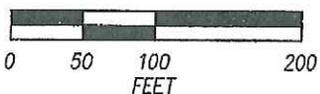
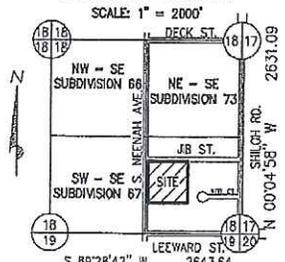


NORTH  
1" = 100'

- - 1" FOUND IRON PIPE
- ⊙ - 1" SET IRON PIPE
- ⊗ - 5/8" FOUND IRON ROD



### LOCATION SKETCH



### NOTES:

- THERE SHALL BE NO BUILDINGS ERECTED OR PLACED WITHIN THE EASTERLY 30 FEET OF LOT 1 OR THE WESTERLY 30 FEET OF LOT 2.
- THE 12 FOOT WIDE UTILITY EASEMENT LOCATED BETWEEN LOTS 5 & 6 OF WHITFORD'S FIRST ADDITION TO THE STURGEON BAY INDUSTRIAL PARK IS RELOCATED TO THE LOT LINE BETWEEN LOTS 1 & 2 OF THIS CERTIFIED SURVEY MAP.

THE SE 1/4 OF SECTION 18, T. 27 N., R. 26 E.,  
CITY OF STURGEON BAY, DOOR COUNTY,  
WISCONSIN

## EXECUTIVE SUMMARY

TITLE: TID #2 (Waterfront District) Debt Restructuring and Borrowing for October 1, 2014 Payments

- New Issue - \$1,305,000 General Obligation Refunding Bonds

BACKGROUND: The tax increments generated in 2014 for TID #2 are not enough to fully support the scheduled debt payments. The City has the option to either restructure the 2014 TID #2 debt through an additional borrowing or support the debt payments with general fund dollars. Restructuring the 2014 TID #2 debt and borrowing for the October 1, 2014 debt payments would give the City an additional eleven years to recover its debt costs. Even with the additional financing the TID will still close approximately five years prior to its expiration date.

FISCAL IMPACT: There is no fiscal impact on the General Fund of the City. The estimated present value impact to Tax Increment District 2 is (\$2,615). The exact impact will be determined on August 19, 2014, the day of the competitive sale, at which time the interest rates on the debt issuance will be known.

RECOMMENDATION: Recommend to the Common Council that the City proceed to work with Robert W. Baird to restructure the 2014 TID #2 debt and borrow for the October, 1, 2014 debt payments.

PREPARED BY:

Valerie J. Clarizio  
Valerie J. Clarizio  
Finance Director/City Treasurer

6/27/14  
Date

REVIEWED BY:

Marty Olejniczak  
Marty Olejniczak  
Community Development Director

6/27/14  
Date

APPROVED BY:

Stephen McNeil  
Stephen McNeil  
City Administrator

6/27/14  
Date

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AWARDING THE SALE OF  
\$1,305,000\* GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, on July 15, 2014, the Common Council of the City of Sturgeon Bay, Door County, Wisconsin (the "City") adopted a resolution (the "Set Sale Resolution") authorizing the issuance of General Obligation Refunding Bonds to refund a portion of the City's obligation to make the lease payment due under the Amended and Restated Lease Agreement dated August 31, 2006 entered into between the City and the Waterfront Redevelopment Authority of the City of Sturgeon Bay (the "Authority") relating to a portion of the October 1, 2014 principal and interest payment due on the Authority's Redevelopment Lease Revenue Refunding Bonds, Series 2006A, dated August 31, 2006 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, pursuant to the Set Sale Resolution, the City has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell bonds designated "General Obligation Refunding Bonds" (the "Bonds") for that purpose;

WHEREAS, Baird, in consultation with the officials of the City, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on August 19, 2014;

WHEREAS, the City Clerk (in consultation with Baird) caused a form of notice of the sale to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on August 19, 2014;

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the City. Baird has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1A. Ratification of the Official Notice of Sale and Offering Materials. The Common Council of the City hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in

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\* Estimated, subject to change.

all respects. All actions taken by officers of the City and Baird in connection with the preparation and distribution of the Official Notice of Sale and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Authorization of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed, pursuant to Section 67.04, Wisconsin Statutes, through the issuance of the Bonds, the sum of ONE MILLION THREE HUNDRED FIVE THOUSAND DOLLARS (\$1,305,000\*).

Section 1C. Award of the Bonds. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal [(as modified on the Bid Tabulation and reflected in the Pricing Summary referenced below and incorporated herein)], plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal [(as modified on the Bid Tabulation)] is hereby accepted. The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be retained by the City Treasurer and applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds"; shall be issued in the aggregate principal amount of \$1,305,000\*; shall be dated September 9, 2014; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum; and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2015. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds shall be subject to redemption prior to maturity, at the option of the City, on October 1, 2023 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.]

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\* Estimated, subject to change.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2014 through 2024 for the payments due in the years 2015 through 2025 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds, dated September 9, 2014" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. The City Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purpose for which borrowed or for the payment of the principal of and the interest on the Bonds. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose for which the Bonds have been issued has been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain

the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement

between the City and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the City and on file in the City Clerk's office.

Section 16. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the

"Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 18. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded August 19, 2014.

\_\_\_\_\_  
Thad Birmingham  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie L. Reinhardt  
City Clerk

(SEAL)

DRAFT

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on October 1, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on October 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on October 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT E

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA DOLLARS  
STATE OF WISCONSIN  
DOOR COUNTY  
NO. R-\_\_\_ CITY OF STURGEON BAY \$\_\_\_  
GENERAL OBLIGATION REFUNDING BOND

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
October 1, \_\_\_ September 9, 2014 \_\_\_% \_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, the City of Sturgeon Bay, Door County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2015 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$1,305,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the purpose of paying the cost of refunding certain outstanding obligations of the

City, all as authorized by resolutions of the Common Council duly adopted by said governing body at meetings held on July 15, 2014 and August 19, 2014. Said resolutions are recorded in the official minutes of the Common Council for said dates.

The Bonds are subject to redemption prior to maturity, at the option of the City, on October 1, 2023 or on any date thereafter. The Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the year \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the resolution awarding the sale of the Bonds at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together

with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Sturgeon Bay, Door County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF STURGEON BAY,  
DOOR COUNTY, WISCONSIN

By: \_\_\_\_\_  
Thad Birmingham  
Mayor

By: \_\_\_\_\_  
Stephanie L. Reinhardt  
City Clerk

(SEAL)

Date of Authentication: \_\_\_\_\_, \_\_\_\_\_

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolutions of the City of Sturgeon Bay, Wisconsin.

ASSOCIATED TRUST COMPANY,  
NATIONAL ASSOCIATION,  
GREEN BAY, WISCONSIN

By \_\_\_\_\_  
Authorized Signatory

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

EXHIBIT F

Fiscal Agency Agreement

(See Attached)

DRAFT

## FISCAL AGENCY AGREEMENT

THIS AGREEMENT, made as of the 9th day of September, 2014 between the City of Sturgeon Bay, Wisconsin (the "Municipality"), and Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent").

### WITNESSETH:

WHEREAS, the Municipality has duly authorized the issuance of its \$1,305,000 General Obligation Refunding Bonds, dated September 9, 2014 (the "Obligations") pursuant to the applicable provisions of the Wisconsin Statutes and the resolutions adopted by the Municipality on July 15, 2014 and August 19, 2014 (collectively, the "Resolution"); and

WHEREAS, the Municipality is issuing the Obligations in registered form pursuant to Section 149 of the Internal Revenue Code of 1986, as amended, and applicable Treasury Regulations promulgated thereunder; and

WHEREAS, pursuant to the Resolution and Section 67.10(2), Wisconsin Statutes the Municipality has authorized the appointment of the Fiscal Agent as agent for the Municipality for any or all of the following responsibilities: payment of principal and interest on, registering, transferring and authenticating the Obligations as well as other applicable responsibilities permitted by Section 67.10(2), Wisconsin Statutes.

NOW, THEREFORE, the Municipality and the Fiscal Agent hereby agree as follows:

### I. APPOINTMENT

The Fiscal Agent is hereby appointed agent for the Municipality with respect to the Obligations for the purpose of performing such of the responsibilities stated in Section 67.10(2), Wisconsin Statutes, as are delegated herein or as may be otherwise specifically delegated in writing to the Fiscal Agent by the Municipality.

### II. INVESTMENT RESPONSIBILITY

The Fiscal Agent shall not be under any obligation to invest funds held for the payment of interest or principal on the Obligations.

### III. PAYMENTS

At least one business day before each interest payment date (commencing with the interest payment date of April 1, 2015 and continuing thereafter until the principal of and interest on the Obligations should have been fully paid or prepaid in accordance with their terms) the Municipality shall pay to the Fiscal Agent, in good funds immediately available to the Fiscal Agent on the interest payment date, a sum equal to the amount payable as principal of, premium, if any, and interest on the Obligations on such interest payment date. Said interest and/or principal payment dates and amounts are outlined on Schedule A which is attached hereto and incorporated herein by this reference.

#### IV. CANCELLATION

In every case of the surrender of any Obligation for the purpose of payment, the Fiscal Agent shall cancel and destroy the same and deliver to the Municipality a certificate regarding such cancellation. The Fiscal Agent shall be permitted to microfilm or otherwise photocopy and record said Obligations.

#### V. REGISTRATION BOOK

The Fiscal Agent shall maintain in the name of the Municipality a Registration Book containing the names and addresses of all owners of the Obligations and the following information as to each Obligation: its number, date, purpose, amount, rate of interest and when payable. The Fiscal Agent shall keep confidential said information in accordance with applicable banking and governmental regulations.

#### VI. INTEREST PAYMENT

Payment of each installment of interest on each Obligation shall be made to the registered owner of such Obligation whose name shall appear on the Registration Book at the close of business on the 15<sup>th</sup> day of the calendar month next preceding the interest payment date and shall be paid by check or draft of the Fiscal Agent mailed to such registered owner at his address as it appears in such Registration Book or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent.

#### VII. PAYMENT OF PRINCIPAL AND NOTICE OF REDEMPTION

(a) Principal Payments. Principal shall be paid to the registered owner of an Obligation upon surrender of the Obligation on or after its maturity or redemption date.

[The Obligations due on October 1, 20\_\_ and October 1, 20\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from deposits which are required to be made in amounts sufficient to redeem on October 1 of each year the respective amount of Term Bonds specified on the attached Schedule MRP.

The Municipality hereby directs and the Fiscal Agent hereby agrees to select the Term Bonds to be redeemed on the dates set forth above and to give notice of such redemption as set forth in substantially the form attached hereto as Schedule B by registered or certified mail, facsimile transmission, overnight express delivery or electronic transmission at least thirty (30) days prior to the date fixed for redemption to the registered owner of each Obligation selected to be redeemed, in whole or in part, at the address shown on the registration books as of the Record Date.

The Municipality, in accordance with Section III hereof, shall make payments sufficient for the Fiscal Agent to pay the amounts due on the Term Bonds subject to mandatory redemption.]

(b) Official Notice of Redemption. In the event the Municipality exercises its option to redeem any of the Obligations, the Municipality shall, at least 35 days prior to the redemption date, direct the Fiscal Agent to give official notice of such redemption by sending an official notice thereof by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least 30 days but not more than 60 days prior to the date fixed for redemption to the registered owner of each Obligation to be redeemed in whole or in part at the address shown in the Registration Book. Such official notice of redemption shall be dated and shall state (i) the redemption date and price; (ii) an identification of the Obligations to be redeemed, including the date of original issue of the Obligations; (iii) that on the redemption date the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date; and (iv) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Fiscal Agent. [Official notice of the redemption of Obligations subject to mandatory redemption shall be given in the same manner.]

(c) Additional Notice of Redemption. In addition to the official notice of redemption provided in (b) above, further notice of any redemption shall be given by the Fiscal Agent on behalf of the Municipality to the Municipal Securities Rulemaking Board and The Depository Trust Company of New York, New York but neither a defect in this additional notice nor any failure to give all or any portion of such additional notice shall in any manner defeat the effectiveness of a call for redemption.

Each further notice of redemption given hereunder shall be sent at least 30 days before the redemption date by registered or certified mail, overnight delivery service, facsimile transmission or email transmission and shall contain the information required above for an official notice of redemption.

(d) Redemption of Obligations. The Obligations to be redeemed [at the option of the Municipality] shall be selected by the Municipality and, within any maturity, shall be selected by lot by the Depository described in Section VIII hereof. [Obligations subject to mandatory redemption shall be selected as described in (a) above.] The Obligations or portions of Obligations to be redeemed shall, on the redemption dates, become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with the official notice of redemption, such Obligations shall be paid by the Fiscal Agent at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the registered owner a new Obligation or Obligations of the same maturity in the amount of the unpaid principal. Each check or other transfer of funds issued in payment of the redemption price of Obligations being redeemed shall bear the CUSIP number identifying, by issue and maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

## VIII. UTILIZATION OF THE DEPOSITORY TRUST COMPANY

The Depository Trust Company's Book-Entry-Only System is to be utilized for the Obligations. The Fiscal Agent, as agent for the Municipality, agrees to comply with the provisions of The Depository Trust Company's Operational Arrangements, as they may be amended from time to time referenced in the Blanket Issuer Letter of Representations executed by the Municipality. The provisions of the Operational Arrangements and this Section VIII supersede and control any and all representations in this Agreement.

## IX. OBLIGATION TRANSFER AND EXCHANGE

The Fiscal Agent shall transfer Obligations upon presentation of a written assignment duly executed by the registered owner or by such owner's duly authorized representative. Upon such a transfer, new registered Obligation(s) of the same maturity, in authorized denomination or denominations in the same aggregate principal amount for each maturity shall be issued to the transferee in exchange therefor, and the name of such transferee shall be entered as the new registered owner in the Registration Book. No Obligation may be registered to bearer. The Fiscal Agent may exchange Obligations of the issue for a like aggregate principal amount of Obligations of the same maturity in authorized whole multiples of \$5,000.

The Obligations shall be numbered R-1 and upward. Upon any transfer or exchange, the Obligation or Obligations issued shall bear the next highest consecutive unused number or numbers.

The Municipality shall cooperate in any such transfer, and the appropriate officers of the Municipality are authorized to execute any new Obligation or Obligations necessary to effect any such transfer.

## X. AUTHENTICATION, IF REQUIRED

The Fiscal Agent shall sign and date the Certificate of Authentication, if any, on each Obligation on the date of delivery, transfer or exchange of such Obligation. The Fiscal Agent shall distribute and/or retain for safekeeping the Obligations in accordance with the direction of the registered owners thereof.

## XI. STATEMENTS

The Fiscal Agent shall furnish the Municipality with an accounting of interest and funds upon reasonable request.

## XII. FEES

The Municipality agrees to pay the Fiscal Agent fees for its services hereunder in the amounts set forth on Schedule [B/C] hereto.

## XIII. MISCELLANEOUS

(a) Nonpresentment of Checks. In the event the check or draft mailed by the Fiscal Agent to the registered owner is not presented for payment within five years of its date, then the

monies representing such nonpayment shall be returned to the Municipality or to such board, officer or body as may then be entitled by law to receive the same together with the name of the registered owner of the Obligation and the last mailing address of record and the Fiscal Agent shall no longer be responsible for the same.

(b) Resignation and Removal; Successor Fiscal Agent. (i) Fiscal Agent may at any time resign by giving not less than 60 days written notice to Municipality. Upon receiving such notice of resignation, Municipality shall promptly appoint a successor fiscal agent by an instrument in writing executed by order of its governing body. If no successor fiscal agent shall have been so appointed and have accepted appointment within 60 days after such notice of resignation, the resigning fiscal agent may petition any court of competent jurisdiction for the appointment of a successor fiscal agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor fiscal agent. The resignation of the fiscal agent shall take effect only upon appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(ii) The Fiscal Agent may also be removed by the Municipality at any time upon not less than 60 days' written notice. Such removal shall take effect upon the appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(iii) Any successor fiscal agent shall execute, acknowledge and deliver to Municipality and to its predecessor fiscal agent an instrument accepting such appointment hereunder, and thereupon the resignation or removal of the predecessor fiscal agent shall become effective and such successor fiscal agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, trusts, duties and obligations of its predecessor, with like effect as if originally named as fiscal agent herein; but nevertheless, on written request of Municipality, or on the request of the successor, the fiscal agent ceasing to act shall execute and deliver an instrument transferring to such successor fiscal agent, all the rights, powers, and trusts of the fiscal agent so ceasing to act. Upon the request of any such successor fiscal agent, Municipality shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor fiscal agent all such rights, powers and duties. Any predecessor fiscal agent shall pay over to its successor fiscal agent any funds of the Municipality.

(iv) Any corporation, association or agency into which the Fiscal Agent may be converted or merged, or with which it may be consolidated, or to which it may sell or transfer its corporate trust business and assets as a whole or substantially as a whole, or any corporation or association resulting from any such conversion, sale, merger, consolidation or transfer to which it is a party, ipso facto, shall be and become successor fiscal agent under this Agreement and vested with all the trusts, powers, discretions, immunities and privileges and all other matters as was its predecessor, without the execution or filing of any instrument or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

(v) Any successor fiscal agent shall be qualified pursuant to Sec. 67.10(2), Wisconsin Statutes, as amended.

(c) Termination. This Agreement shall terminate on the earlier of (i) the payment in full of all of the principal and interest on the Obligations to the registered owners of the

Obligations or (ii) five years after (aa) the last principal payment on the Obligations is due (whether by maturity or earlier redemption) or (bb) the Municipality's responsibilities for payment of the Obligations are fully discharged, whichever is later. The parties realize that any funds hereunder as shall remain upon termination shall, except as may otherwise by law, be turned over to the Municipality after deduction of any unpaid fees and disbursements of Fiscal Agent or, if required by law, to such officer, board or body as may then be entitled by law to receive the same. Termination of this Agreement shall not, of itself, have any effect on Municipality's obligation to pay the outstanding Obligations in full in accordance with the terms thereof.

DRAFT

(d) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement, being duly authorized so to do, each in the manner most appropriate to it, on the date first above written.

CITY OF STURGEON BAY, DOOR  
COUNTY, WISCONSIN

By \_\_\_\_\_  
Thad Birmingham  
Mayor

(SEAL)

\_\_\_\_\_  
Stephanie L. Reinhardt  
City Clerk

ASSOCIATED TRUST COMPANY,  
NATIONAL ASSOCIATION, GREEN  
BAY, WISCONSIN  
Fiscal Agent

(SEAL)

By \_\_\_\_\_  
Title \_\_\_\_\_

Attest \_\_\_\_\_  
Title \_\_\_\_\_

DRAFT

SCHEDULE A

Debt Service Schedule  
\$1,305,000 General Obligation Refunding Bonds  
of the City of Sturgeon Bay, Wisconsin  
dated September 9, 2014

(SEE ATTACHED)

DRAFT

[SCHEDULE MRP

Mandatory Redemption Provision

The Obligations due on October 1, \_\_\_\_, \_\_\_\_, \_\_\_\_ and \_\_\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on October 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on October 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on October 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on October 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on October 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)]

[SCHEDULE B

NOTICE OF MANDATORY SINKING FUND REDEMPTION\*

City of Sturgeon Bay, Wisconsin  
General Obligation Refunding Bonds  
Dated September 9, 2014

NOTICE IS HEREBY GIVEN that a portion of the Bonds of the above-referenced issue which mature on October 1, 20\_\_ shall be subject to mandatory sinking fund redemption on October 1 of the year set forth below, in the amount set forth below, at a redemption price equal to One Hundred Percent (100%) of the principal amount redeemed plus accrued interest to the date of redemption.

<u>Redemption Date</u>	<u>Principal Amount</u>	<u>CUSIP Number</u>
October 1, ____	\$ _____	_____

Such portion of the Bonds will cease to bear interest on the redemption date set forth above.

BY THE ORDER OF THE  
COMMON COUNCIL

CITY OF STURGEON BAY, WISCONSIN

Dated: \_\_\_\_\_

DRAFT

\* To be provided by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to the call date. At least thirty (30) days prior to the call date notice shall also be provided to the Municipal Securities Rulemaking Board.]

SCHEDULE [B/C]

(See Attached)

DRAFT



# City of Sturgeon Bay

TID#2 Debt Restructuring and Borrowing for October 1, 2014 Payments

July 8, 2014

Andrew D. Viegut, Managing Director  
bviegut@rwbaard.com  
414.765.3827



# City of Sturgeon Bay

## TID #2 DEBT RESTRUCTURING AND BORROWING FOR OCTOBER 1, 2014 PAYMENTS

July 8, 2014

New Issue.....\$1,305,000 General Obligation Refunding Bonds

- TID #2 Debt Restructuring
- Funds \$1,260,000 of the October 1, 2014 principal payment due on the 2006 RDA Lease Revenue Refunding Bonds
  - Estimated Present Value Impact: -\$2,615

Interest Payments .....Semi-annually beginning April 1, 2015

Principal Payments.....October 1, 2024 through October 1, 2025

Call Provisions .....October 1, 2023

### Timeline:

- Finance Committee and Waterfront Redevelopment Authority consider plan of finance .....July 8, 2014
- City Council considers Initial Resolution .....July 15, 2014
- City Staff and Baird take the necessary steps to issue bonds
  - Prepare Disclosure Statement (“Official Statement”)
  - Secure Moody’s Rating
  - Market the Bonds
  - Accept bids from Bond Underwriters
- City Council adopts Award Resolution.....August 19, 2014
  - Finalizes terms of the Bonds

# City of Sturgeon Bay

## TID #2 DEBT RESTRUCTURING AND BORROWING FOR OCTOBER 1, 2014 PAYMENTS

July 8, 2014

Example Refinancing Issue – TID #2

### **\$1,305,000** **G.O. REFUNDING BONDS**

*Dated September 9, 2014*

*(First interest 4/1/15)*

YEAR	PRINCIPAL (10/1)	INTEREST (4/1 & 10/1)	TOTAL
		TIC= 3.07%	
2015		\$42,418	\$42,418
2016		\$39,975	\$39,975
2017		\$39,975	\$39,975
2018		\$39,975	\$39,975
2019		\$39,975	\$39,975
2020		\$39,975	\$39,975
2021		\$39,975	\$39,975
2022		\$39,975	\$39,975
2023		\$39,975	\$39,975
2024	\$645,000	\$39,975	\$684,975
2025	\$660,000	\$20,625	\$680,625
	<u>\$1,305,000</u>	<u>\$422,818</u>	<u>\$1,727,818</u>

<b>Sources and Uses of Funds</b>	
----------------------------------	--

<b>Sources of Funds</b>	
Par Amount of Bonds	\$1,305,000
Reoffering Premium	\$13,005
<b>Total Sources</b>	<u><u>\$1,318,005</u></u>
<b>Uses Of Funds</b>	
Deposit to Current Refunding Fund	\$1,260,000
Financial Advisory Fee	\$17,500
Underwriter's Discount	\$13,050
Rating Agency Fee	\$10,500
Bond Counsel Fee	\$8,500
Rounding Amount	\$3,330
Official Statement Printing & Distribution	\$4,800
Fiscal Agent Fee	\$325
<b>Total Uses</b>	<u><u>\$1,318,005</u></u>

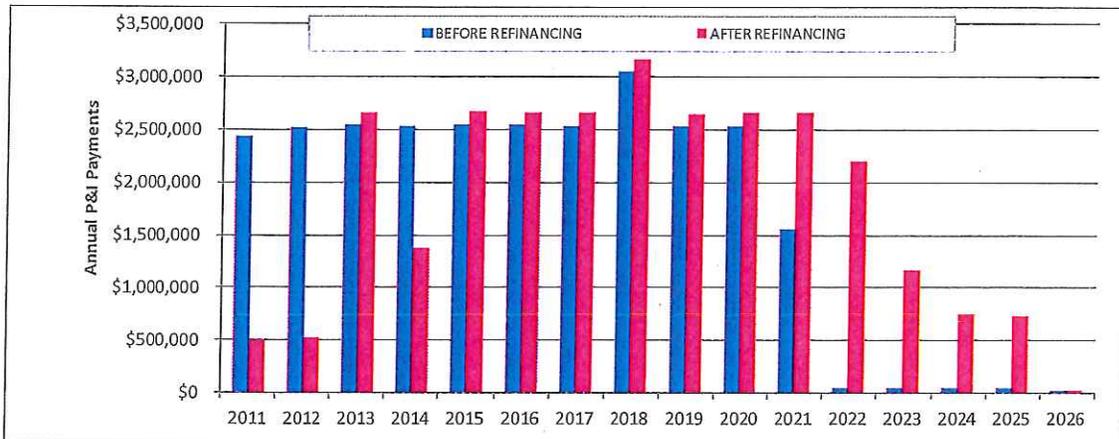
# City of Sturgeon Bay

## TID #2 DEBT RESTRUCTURING AND BORROWING FOR OCTOBER 1, 2014 PAYMENTS

July 8, 2014

### TID #2 Debt Service

YEAR	PRE-2011 REFINANCING	FINAL IMPACT OF 2011 REFINANCING (REDUCTION)/ INCREASE	FINAL IMPACT OF 2012 REFINANCING (REDUCTION)/ INCREASE	FINAL IMPACT OF 2013 REFINANCING (REDUCTION)/ INCREASE  <i>(uniform savings)</i>	PRELIMINARY IMPACT OF 2014 REFINANCING (REDUCTION)/ INCREASE	AFTER REFINANCING TOTAL P&I
	TOTAL P&I					
2011	\$2,437,022	(\$1,942,658)				\$494,364
2012	\$2,520,208	\$52,712	(\$2,054,251)			\$518,669
2013	\$2,542,398	\$48,658	\$64,113			\$2,655,168
2014	\$2,535,011	\$48,658	\$51,750	\$776	(\$1,260,000)	\$1,376,194
2015	\$2,553,680	\$48,658	\$51,750	(\$25,918)	\$42,418	\$2,670,588
2016	\$2,542,356	\$48,658	\$51,750	(\$21,718)	\$39,975	\$2,661,021
2017	\$2,537,933	\$48,658	\$51,750	(\$23,593)	\$39,975	\$2,654,723
2018	\$3,048,668	\$48,658	\$51,750	(\$19,953)	\$39,975	\$3,169,098
2019	\$2,531,936	\$48,658	\$51,750	(\$23,820)	\$39,975	\$2,648,498
2020	\$2,534,388	\$48,658	\$51,750	(\$21,133)	\$39,975	\$2,653,638
2021	\$1,561,043	\$1,028,658	\$51,750	(\$23,913)	\$39,975	\$2,657,513
2022	\$56,706	\$1,030,628	\$1,071,750		\$39,975	\$2,199,058
2023	\$56,706		\$1,076,250		\$39,975	\$1,172,931
2024	\$56,706				\$684,975	\$741,681
2025	\$56,705				\$680,625	\$737,330
2026	\$19,008					\$19,008
	<u>\$27,590,474</u>	<u>\$558,600</u>	<u>\$571,861</u>	<u>(\$159,269)</u>	<u>\$467,818</u>	<u>\$29,029,484</u>



**RECOMMENDATION**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend that the City accept the bid from Portside Builders in the amount of \$62,514 for the construction of the Martin Park restrooms.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 12, 2014

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

EXECUTIVE SUMMARY

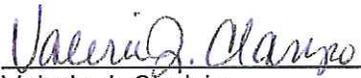
TITLE: Martin Park Restrooms

BACKGROUND: During the 2014 budget process \$50,000 was budgeted to construct restrooms at Martin Park, of the \$50,000, the City planned to borrow \$37,500, and seek grant revenues in the amount of \$12,500. As per city policy, the Municipal Services Department bid out the project and received two bids (see attached bidders list). Low bidder was Portside in the amount of \$62,514 which is \$12,514 over the budget; however, the city received an anonymous donation to cover the overage plus a portion of what the City had planned to borrow.

FISCAL IMPACT: \$33,810.36

RECOMMENDATION: Recommend to the Common Council that the City accept the bid from Portside in the amount of \$62,514 for the construction of the Martin Park restrooms.

PREPARED BY:  8-7-2014  
Robert Bordeau Date  
Municipal Services Director

REVIEWED BY:  8/1/14  
Valerie J. Clarizio Date  
Finance Director/City Treasurer

APPROVED BY:  8/1/14  
Stephen McNeil Date  
City Administrator

2014  
Martin Park Bathrooms

COMPANY NAME	ADDRESS	PHONE #	BID AMOUNT
Tielens Construction	tielens@itol.com		
Vans Lumber	jeffp@vanslumber.com		71,986.00
Portside Builders	pshefchik@ portsidebuilders.com		62,514.00
<i>Harris Electric Norm</i>	<i>harris@doorpi. net</i>	<i>3883699</i>	

check

✓

✓

CITY OF STURGEON BAY

INSTRUCTIONS TO BIDDERS

*NOTE: By submitting a bid, the bidder warrants that he has familiarized himself with all requirements of the Contract Documents.*

*Definitions:*

*The following definitions shall apply wherever they appear in the contract documents.*

*City – City of Sturgeon Bay*

*Owner – City of Sturgeon Bay*

*Bid – The offer of the bidder*

*Bidder – Any individual, corporation or partnership who submits a bid.*

*Contract Documents – Invitation to Bid, Instructions, General Conditions, Specifications, Drawings, Addendums, Proposal (in so far as it is not inconsistent with other contract documents).*

- 1. Bids – General: Instruction bids shall be made in accordance with the instructions. Failure to execute proposals as required may, in the discretion of the City, be cause for rejection of the bid.*
- 2. Forms: Bids shall be submitted on the forms provided by the City. Each bid must be submitted bound with the other contract documents.*
- 3. Blanks / Corrections: All blank spaces on any contract documents shall be filled in with typewritten figures or ink. Any erasures or corrections shall be dated and initialed by the bidder.*
- 4. Submission: Bids shall be submitted in an opaque sealed envelope to City of Sturgeon Bay, Attn: City Clerk, 421 Michigan Street, Sturgeon Bay, WI 54235, prior to the time and date set forth for bid opening in the Notice to Bidders. Each bid shall be addressed to the City Clerk and shall bear on the face of the envelope the name of the bidder, and a statement that it is a sealed bid to be opened for the contract at the date and hour as set forth in the invitation to bid.*
- 5. Execution: Proposals shall be signed by the bidder. If the bidder is a corporation, the proposal shall bear the name of the corporation, signed by an officer authorized to bind the corporation, and sealed with the corporate seal.*

6. Withdrawal: Bids may be withdrawn previous to the time of bid opening by written request; however, no bid shall be withdrawn within the thirty (30) day period after the time set for bid opening. Bidders withdrawing their bids prior to the time and date set for bid opening may still submit another bid if done in accord with these instructions.

7. Words and Figures: Where amounts are given in both words and figures, the words will govern.

8. Unit Prices: When unit prices are called for, bids shall include all unit cost items and alternatives shown on the proposal. When an error is made in extending total prices, the unit price shall govern.

9. Net Price: Bid prices shall be net, including therein transportation and handling charge F.O.B. City of Sturgeon Bay, and shall further include all charges whatsoever sort for labor and materials contained in the work or materials designated in the specifications and proposal.

10. Alternate Equipment or Materials:

a. Bids shall be evaluated and considered on equipment and/or material complying substantially with the contract specifications. If any bidder deviates from the contract specifications or provides a substitute for any required equipment and/or material listed in the contract specifications, that bidder shall list such deviations and/or substitutions, including technical data when applicable, in a letter attached to the bid or on a form that may be provided by the City with the bid documents.

b. Brand names which may be mentioned in the contract specifications are used only as a reference to the type and quality of equipment and/or materials desired. However, any deviation from or substitution in brand name stated in the contract specifications shall be listed as required.

c. The City reserves the right to determine whether any deviations and substitutions listed by the bidder are within the intent of the specifications and will reasonably meet the service requirements of the using department.

d. A bidder's failure to list any deviations from or substitutions in the specifications as required under paragraph (a) of this section may result in the rejection of the bid.

11. Descriptive Literature: Equipment or Materials: Each bidder bidding on contracts to furnish equipment or materials shall furnish with his proposal two (2) copies of descriptive literature on the supplies or equipment being bid and manufactures specifications in complete detail. Said brochure and manufacturer's specifications shall be in sufficient detail to permit proper evaluation of the bid.

12. City's Right to Accept or Reject: The City of Sturgeon Bay reserves the right to accept any bid, any part of a bid, or any combination of two (2) or more bids which may be deemed to be in the best interest of the City. The City further reserves the right to reject any or all bids.

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13. Awarding of Contract: The lowest responsible bidder based on criteria as set forth in these documents and in accordance with applicable City ordinances and State statutes will be awarded the Contract.

14. Bid Performance Security: All bidders will be required to issue a certified check in the amount of 2 ½% (two and one half percent) of the bid, payable to the City of Sturgeon Bay, as a guarantee that the bid contract will be executed. The certified check will be returned to all unsuccessful bidders after awarding the contract to the lowest responsible bidder. The certified check of the lowest responsible bidder will be returned upon delivery of the equipment. Failure to submit the performance security may result in rejection of bid.

15. Lowest Responsible Bidder: The lowest responsible bidder for the purchase of equipment shall be the lowest priced bid that best meets the needs of the City as described in the specifications. Some deviation from the specifications is expected and will be evaluated as part of the owner's review and determination of the "lowest responsible bid".

## Construction Specifications

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**Date:** 6/13/2014

**Customer Information:** Name: City of Sturgeon Bay C/O Bob Bordeau  
Address: 835 North 14<sup>th</sup> Ave. Sturgeon Bay Wi. 54235

**Billing Information:** Name: Same as Above

**Telephone No's.:** Chad Shefchik Work 920-493-1039  
Email: cshefchik@sturgeonbaywi.org

**Job Location:** Martin Park Public Bathrooms at the Corner of Oregon Street and South 3<sup>rd</sup> Ave.

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Any item referred to in the specifications with an allowance figure signifies that the amount of the allowance is included in the final contract price. Should the Owner purchase items for a particular allowance and be under what is allowed, a credit will be issued to the Owner on a change order. At that same time if the Owner should spend more than the allowance, a charge will be assessed to the Owner on a change order. All change order(s) will be billed on the next available draw.

All work is to be done to conform to state and local code requirements. All subcontractors have certificates of insurance on file with general contractor showing workmen's compensation and liability coverage. All subcontractors work for and are the responsibility of the general contractor.

The general contractor is to provide the following insurance: general liability insurance and workmen's compensation insurance in full until completion or date of closing. Proof of such insurance will be provided through a certificate of insurance to the Owner.

All specifications to follow include supplying the products, materials and the labor to produce, construct, and/or install in a good workmanship manner standard to the industry, unless otherwise specified.

- Local Building Permits for construction: to be By Owner
- Description of permit: to include all required building permits and inspection fees for the city of Sturgeon Bay
- State Approved Drawings and State Building Permit are not required
- Surveying costs to be By Owner to expose the lot lines
- Winter expenses: are not included based on the construction starting on September 1<sup>st</sup> 2014 and completed by November 1<sup>st</sup> 2014
- Temporary power (power for construction until date of building completion or closing, whichever is earliest) is to be By Owner
- Dumpster and hauling away of construction debris is included

- Portable toilet during construction is included
  - NOTE: Contractor to take efforts to protect Owners existing sidewalks, driveways and landscaping
  - NOTE: Shrinkage cracking is a common inherent part of the drying process. Cracking should be expected and is warranted per National Association of Home Builders Residential Construction Performance Guidelines
- 

## Excavation, Lot Preparation and Site Improvements

The Contractor reserves the right upon excavation to charge the Owner expenses incurred for additional excavating, providing additional stone fill, removal of excess ground and additional concrete due to excess depth of black dirt.

Grade level shall be established by the Contractor based on existing conditions

Seeding, sodding and landscaping shall be By Owner

- Stripping of topsoil, if any, excavation, back filling with rough final grading with existing topsoil is included, no extra topsoil is included
  - 12" of clean stone fill for under the building is included
  - Lot clearing (cutting, stumping and brush removal) is to be By Owner if required
  - Driveway is: not included
  - Cut curb at street is: not included
  - City sewer and water lines is: included with tying into the existing sewer and water laterals per the attached site plan, also included is and city sewer and water hookup fees
  - Gas line is: not included
  - Erosion control: is included with a breaker run tracking pad and silt fence on the low side of the new building is included
- 

## Concrete Flatwork

- Building Concrete floor to have 4" smooth troweled concrete with an 11" x 11" thickened edge with 2 rows of rods in the thickened edge over clear stone base and wire mesh or steel reinforcing rods through out the slab
  - Exterior concrete to be: Not included
  - 2" Styrofoam insulation from the top of the slab 18" down and 4' out from the slab at the 18" down. Styrofoam to be covered with ground per the attached detail
-

## Framing and Construction Materials

NOTE: All specified dimensional lumber, plywood, underlayments, OSB's etc., are industry standard nominal sizes. All factory finished materials to be standard colors unless otherwise specified

- 2 x 6 treated top plates installed over sill seal
- Roof construction: Truss @ 24" O.C. per plan, including:
  - Flat bottom cords
  - 24" overhangs at the top and bottom eaves and 12" overhangs at the gables
- Roof sheathing to be 15/32" OSB with H-clips between trusses
- 15# felt paper
- Roofing: CertainTeed 'Landmark, 240 lb. shingles with limited lifetime warranty
- Roof flashing to be aluminum gutter apron and style D-edge
- Soffit and fascia to be: prefinished aluminum in standard colors
  - 6" aluminum fascia
  - 16" aluminum soffit panels with center vent panels on the 24" eaves
  - 16" aluminum soffit panels with solid panels on 12" gables
- 3 Exterior Doors and Frames to be: Hollow Metal
  - Welded SU-534, 16 gauge
  - Thresholds and weather stripping
  - Norton, aluminum door closers
  - Dead bolts on the 2 bathroom doors with push and pull plates
  - Corbin keyed entry lever on utility room

All framing, soffit, roofing and finish labor for installation of specified materials is included.

## HVAC

- Ventilation System for Seasonal Restroom facility
  - 2 – Broan ceiling mounted ventilators with ceiling grilles and exhaust ducting to the exterior tied to the light sensors and also to have an over ride switch so they can be run manually
  - 1 – Screened air intake louver and 2 passive make up air runs to ceiling grilles, 1 in each restroom
  - 2 – motorized outside air intake dampers with 24 volt transformers and control wiring to interlock damper operation with restroom ventilator
  - Start up and check system operation

## Plumbing

Plumbing fixtures to be all white fixtures unless specified:

- Plumbing fixtures to be: White
- Plumbing faucets and accessories to be: Polished Chrome

#### Men's Bathroom:

- 1 – Mansfield 137-170, elongated, ADA height with insuliner tank
- 1 - Church 295-SSC-000 elongated toilet seat
- 1 – Mansfield 410 ADA compliant wall hung urinal
- 1 – Sloan Royal 110 urinal flush ometer valve
- 1 – Mansfield 2018 HSNB-4, ADA compliance wall hung lave
- 1 – Delta 401-DST, single handle lave faucet
- 1 – Sioux Chief 832-36PNR floor drain
- 1 – 1-1/2" x 42" stainless steel grab bar
- 1 – 1-1/2" x 36" stainless steel grab bar
- 1 – 1-1/2" x 18" stainless steel grab bar

#### Women's Bathroom:

- 2 – Mansfield 137-170, elongated, ADA height with insuliner tank
- 2 - Church 295-SSC-000 elongated toilet seat
- 1 – Mansfield 2018 HSNB-4, ADA compliance wall hung lave
- 1 – Delta 401-DST, single handle lave faucet
- 1 – Sioux Chief 832-36PNR floor drain
- 1 – 1-1/2" x 42" stainless steel grab bar
- 1 – 1-1/2" x 36" stainless steel grab bar
- 1 – 1-1/2" x 18" stainless steel grab bar

#### Mechanicals

- 1 hose bib connection below the Elkay EDFP214C ADA compliant non refrigerated wall mount stainless steel water bubbler
- 1 – Sioux Chief flush floor clean out
- 1 – Mustee #17 laundry sink in white
- Laundry sink faucet: Delta, 4153-AR, pull out head faucet
- 1 - 6 gallon electric water heater
- Set up the water lines to be able to be blown out for the winter including the main water line
- Soap, paper towel dispensers and toilet paper holders to be By Owner

#### Electrical

- All electrical wiring will be done in accordance with local codes using standard devices
- Electrical contractor is to tie into the Owners existing electrical panel by the band stand to set up a temporary power source for construction
- Wiring specifications to include 100 AMP lockable exterior breaker box,
- Electrical contractor is to run a large enough underground wire from the existing exterior panel by the band stand to the new building for the 100 AMP lockable exterior sub panel per the attached site plan
- 2 – GFI outlets, 1 per bathroom
- Supply and wire the 2 exhaust fans tied to the light sensors and also to have an over ride switch so they can be run manually
- Supply and install 4 – 2x4 fluorescent surface mount light fixtures (4 bulb T8)
- Supply and install occupancy sensors for the light fixtures
- Utility room, 1 switch, 1 ceiling light and 1 general outlet
- Wire the 6 gallon electric water heater
- Supply, wire and install 2 outside goose neck lights # GN4LED13NAC11B for the sign on a separate breaker

- Supply, wire and install 3 outside Jelly Jar RABVX100DG 100 watt vapor proof glass fixtures for over the 3 exterior bathroom and utility room doors on a separate breaker

NOTE: Electrical is to include all equipment listed above and the hanging of the light fixtures. Additionally, all electrical wiring necessary for all electrical components as identified in this contract

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## Exterior Masonry Block, Brick and Stone

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- Exterior masonry walls to be:
  - 8" block walls around complete exterior of the building by 8' tall with vertical rods 4' on center with bond beam on top, poured in concrete
  - 8" block walls for the utility room
  - 8" block wall divider between women and men's bathrooms
  - Standard gray mortar
  - Exterior block walls to be filled with foam block filler insulation
  - Exterior masonry brick and stone to be:
  - Thin cut brick per plan
  - Cultured Stone per plan at 6.70 per square foot for the stone allowance
  - Standard gray mortar with standard size joints
  - 2-1/4" cut stone cap per plan
  - Back wall and 3 wall at utility room to be standard gray block
- 

## Insulation

- R-30 fiberglass batts with 4 mil visqueen vapor barrier and proper vents between each truss
- 

## Interior Wall Finish

- Supply and install gypsum blue board for the ceiling
  - Interior ceiling framing 24" O.C. to be covered with 1/2" high density gypsum board
- Thin Coat Plaster with a texture for the ceiling
  - Interior ceiling gypsum board is covered with a thin coat plaster system
  - Texture to be: medium or light skip texture
- Plaster touch-up to be one time within the first year after completion

## Painting and Staining

- Painting of interior plaster for the bathroom ceilings
    - All interior plaster to receive one coat of primer and one coat of standard color egg shell paint
    - All ceilings to be the one same color of paint
    - Painting of the 3 exterior doors and frames to receive one coat of primer and one coat of finish paint
    - Paint all interior block walls and exposed exterior block walls
-

Toilet Partitions

- Partitions to be: Painted metal per plan
- 3 – toilets partitions per plan
- 1 – urinal screen per plan

Finished Floors

- 2 bathroom concrete floors to be painted with 1 coat of epoxy paint
- Utility room floor to be standard concrete

Mirrors

- Mirrors above vanities to be: 1/4" polished edge mirrors in continuous J channels on top and bottom
  - o Two bathrooms: 42" x 36" in each bathroom

Gutters & Downspouts

- Gutters to be: 5" U-shaped continuous aluminum at all roof eaves
- Downspouts to be: 2" x 3" downspouts (standard colors & sizes)

Miscellaneous

- Final interior cleaning before move-in is included
- Final 1/4" scale drawings to be By Owner
- Coordination of on site improvements
- One-year warranty against defects in workmanship and materials provided per this proposal.
- No prevailing wages are required
- This will be a tax exempt building project

Total Price (62,514<sup>00</sup>) SIXTY TWO THOUSAND FIVE HUNDRED FOURTEEN DOLLARS AND 00/100

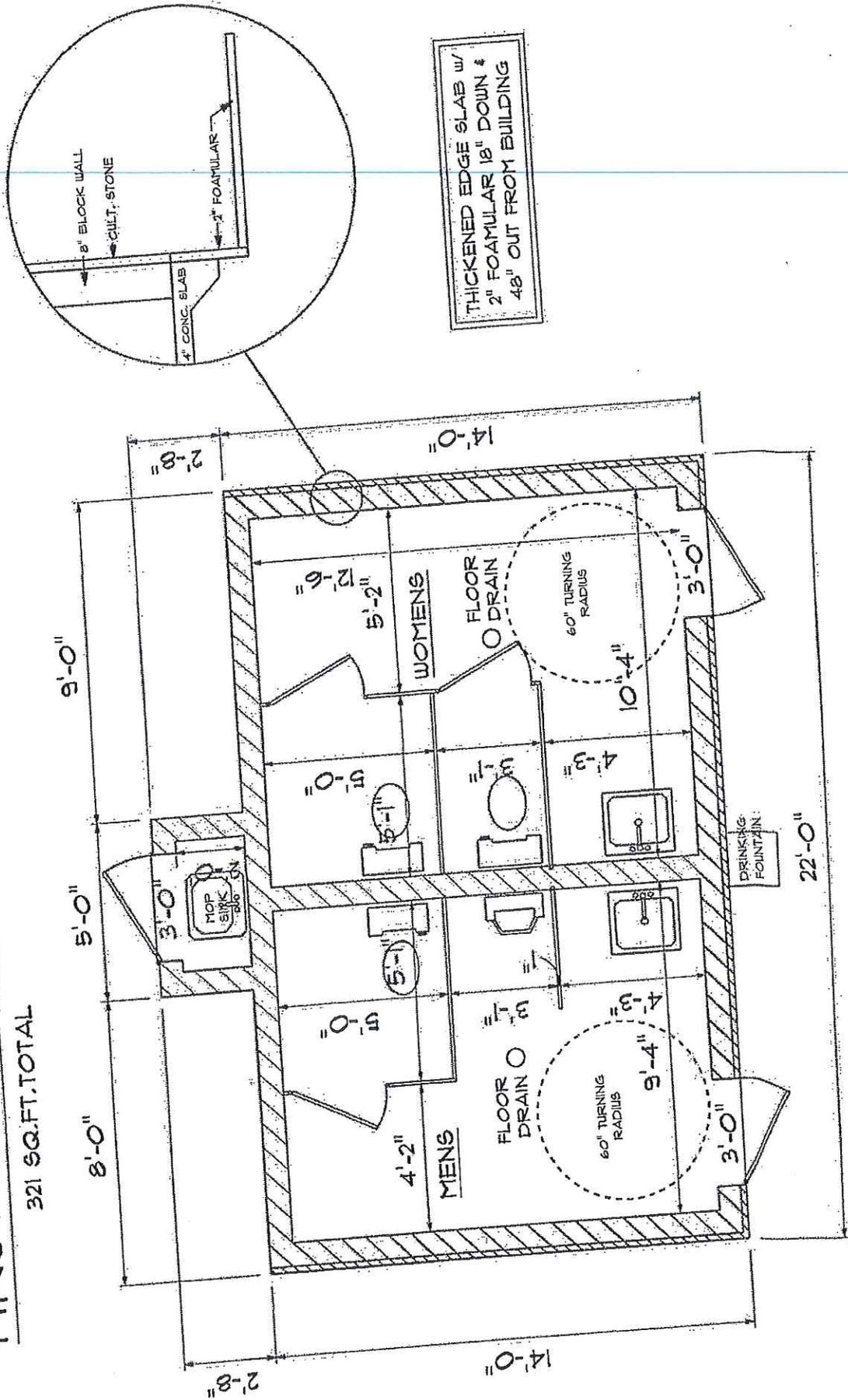
Company Name PORTSIDE BUILDERS, INC.

Signature Paul G. Shefchik  
 PAUL G. SHEFCHIK

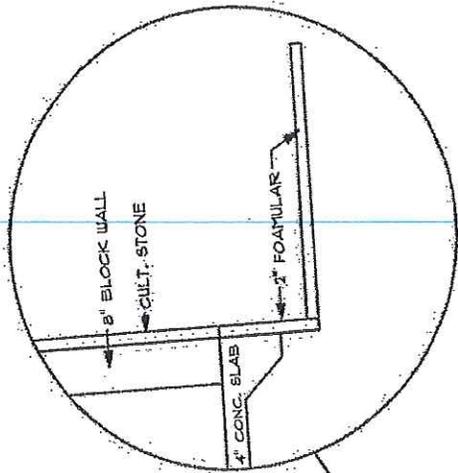
# FIRST FLOOR PLAN

321 SQ.FT. TOTAL

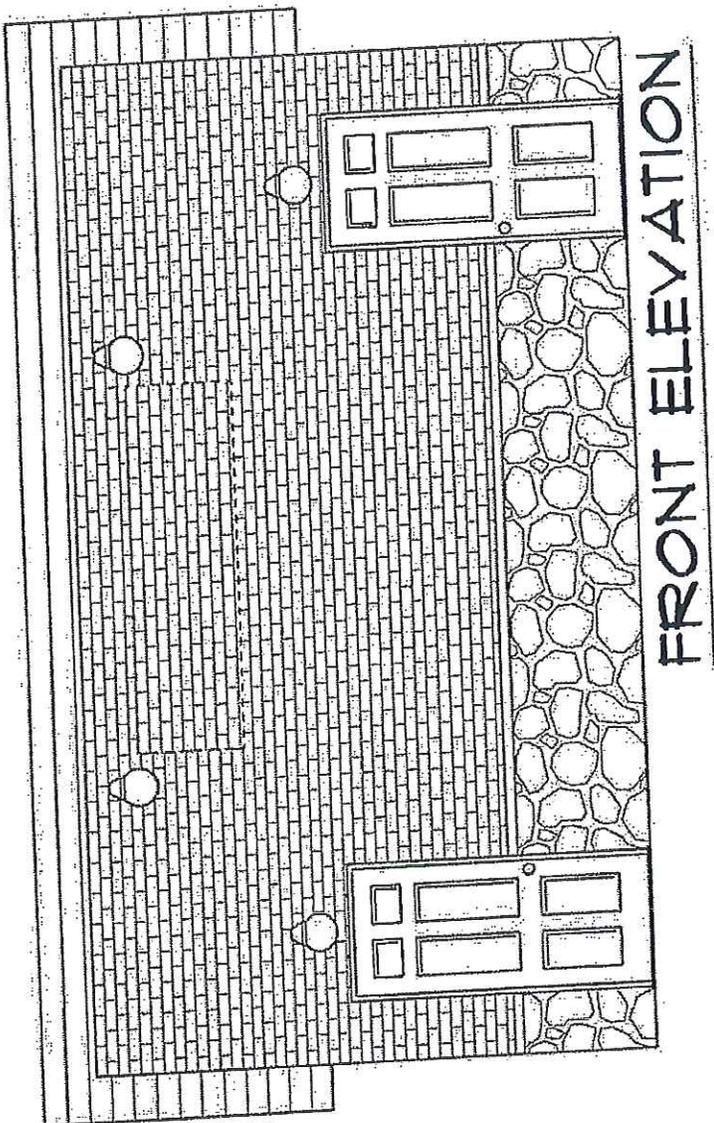
SCALE: 1/4" = 1'-0"



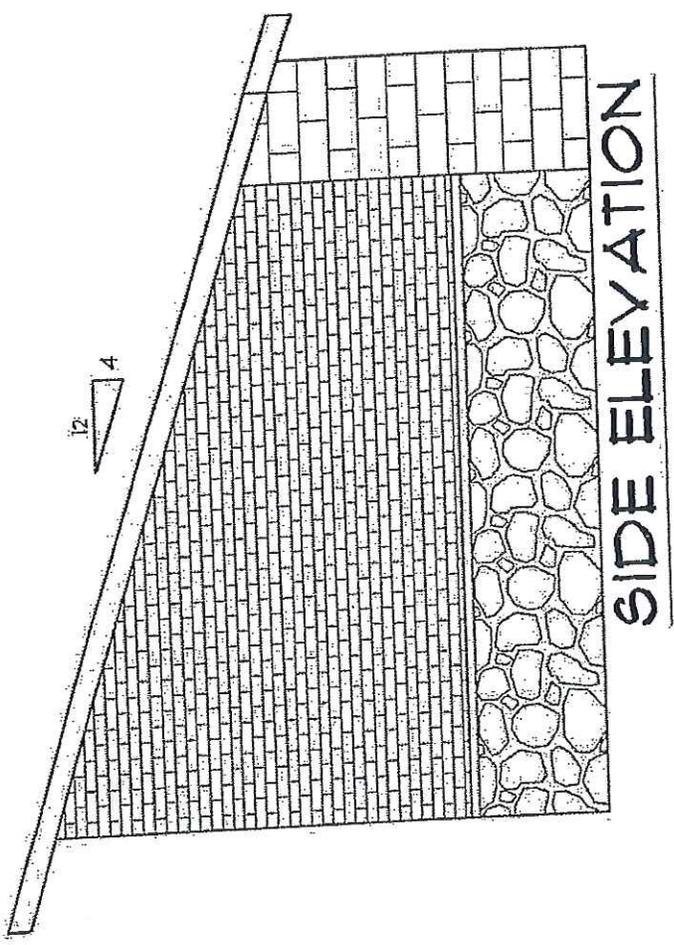
THICKENED EDGE SLAB w/  
2" FOAMULAR 18" DOWN &  
48" OUT FROM BUILDING



SCALE: 1/4" = 1'-0"



FRONT ELEVATION



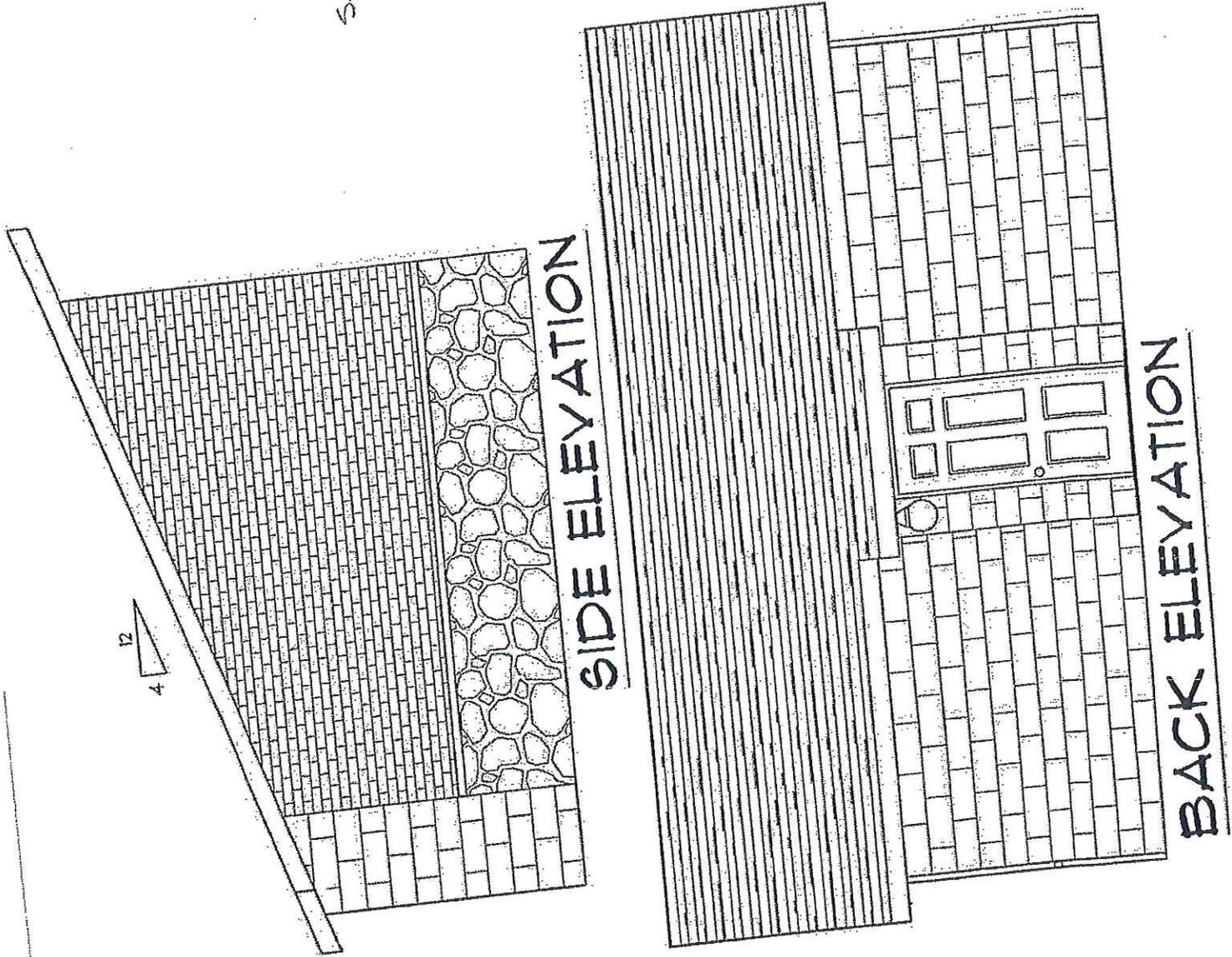
SIDE ELEVATION

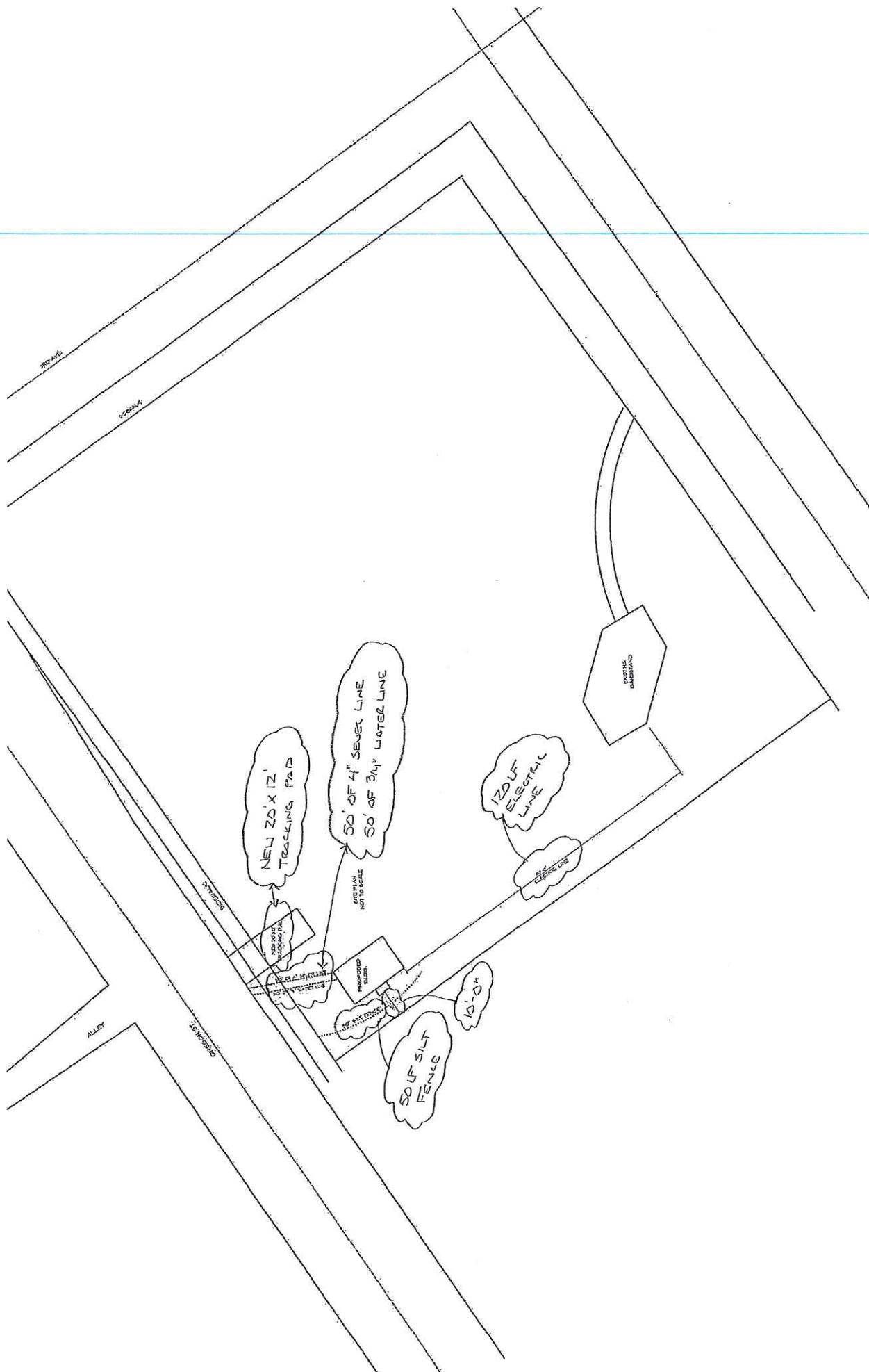


Scale: 1/4" = 1'-0"

SIDE ELEVATION

BACK ELEVATION





## CITY OF STURGEON BAY

### INSTRUCTIONS TO BIDDERS

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a. Bids shall be evaluated and considered on equipment and/or material complying substantially with the contract specifications. If any bidder deviates from the contract specifications or provides a substitute for any required equipment and/or material listed in the contract specifications, that bidder shall list such deviations and/or substitutions, including technical data when applicable, in a letter attached to the bid or on a form that may be provided by the City with the bid documents.

b. Brand names which may be mentioned in the contract specifications are used only as a reference to the type and quality of equipment and/or materials desired. However, any deviation from or substitution in brand name stated in the contract specifications shall be listed as required.

c. The City reserves the right to determine whether any deviations and substitutions listed by the bidder are within the intent of the specifications and will reasonably meet the service requirements of the using department.

d. A bidder's failure to list any deviations from or substitutions in the specifications as required under paragraph (a) of this section may result in the rejection of the bid.

11. Descriptive Literature: Equipment or Materials: Each bidder bidding on contracts to furnish equipment or materials shall furnish with his proposal two (2) copies of descriptive literature on the supplies or equipment being bid and manufactures specifications in complete detail. Said brochure and manufacturer's specifications shall be in sufficient detail to permit proper evaluation of the bid.

12. City's Right to Accept or Reject: The City of Sturgeon Bay reserves the right to accept any bid, any part of a bid, or any combination of two (2) or more bids which may be deemed to be in the best interest of the City. The City further reserves the right to reject any or all bids.

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13. Awarding of Contract: The lowest responsible bidder based on criteria as set forth in these documents and in accordance with applicable City ordinances and State statutes will be awarded the Contract.

14. Bid Performance Security: All bidders will be required to issue a certified check in the amount of 2 ½% (two and one half percent) of the bid, payable to the City of Sturgeon Bay, as a guarantee that the bid contract will be executed. The certified check will be returned to all unsuccessful bidders after awarding the contract to the lowest responsible bidder. The certified check of the lowest responsible bidder will be returned upon delivery of the equipment. Failure to submit the performance security may result in rejection of bid.

15. Lowest Responsible Bidder: The lowest responsible bidder for the purchase of equipment shall be the lowest priced bid that best meets the needs of the City as described in the specifications. Some deviation from the specifications is expected and will be evaluated as part of the owner's review and determination of the "lowest responsible bid".

## Construction Specifications

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Date: 6/13/2014

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**Customer Information:** Name: City of Sturgeon Bay C/O Bob Bordeau  
Address: 835 North 14<sup>th</sup> Ave. Sturgeon Bay Wi. 54235

**Billing Information:** Name: Same as Above

**Telephone No's.:** Chad Shefchik Work 920-493-1039  
Email: cshefchik@sturgeonbaywi.org

**Job Location:** Martin Park Public Bathrooms at the Corner of Oregon Street and South 3<sup>rd</sup> Ave.

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Any item referred to in the specifications with an allowance figure signifies that the amount of the allowance is included in the final contract price. Should the Owner purchase items for a particular allowance and be under what is allowed, a credit will be issued to the Owner on a change order. At that same time if the Owner should spend more than the allowance, a charge will be assessed to the Owner on a change order. All change order(s) will be billed on the next available draw.

All work is to be done to conform to state and local code requirements. All subcontractors have certificates of insurance on file with general contractor showing workmen's compensation and liability coverage. All subcontractors work for and are the responsibility of the general contractor.

The general contractor is to provide the following insurance: general liability insurance and workmen's compensation insurance in full until completion or date of closing. Proof of such insurance will be provided through a certificate of insurance to the Owner.

All specifications to follow include supplying the products, materials and the labor to produce, construct, and/or install in a good workmanship manner standard to the industry, unless otherwise specified.

- Local Building Permits for construction: to be By Owner
- Description of permit: to include all required building permits and inspection fees for the city of Sturgeon Bay
- State Approved Drawings and State Building Permit are not required
- Surveying costs to be By Owner to expose the lot lines
- Winter expenses: are not included based on the construction starting on September 1<sup>st</sup> 2014 and completed by November 1<sup>st</sup> 2014
- Temporary power (power for construction until date of building completion or closing, whichever is earliest) is to be By Owner
- Dumpster and hauling away of construction debris is included

- Portable toilet during construction is included
  - NOTE: Contractor to take efforts to protect Owners existing sidewalks, driveways and landscaping
  - NOTE: Shrinkage cracking is a common inherent part of the drying process. Cracking should be expected and is warranted per National Association of Home Builders Residential Construction Performance Guidelines
- 

## Excavation, Lot Preparation and Site Improvements

The Contractor reserves the right upon excavation to charge the Owner expenses incurred for additional excavating, providing additional stone fill, removal of excess ground and additional concrete due to excess depth of black dirt.

Grade level shall be established by the Contractor based on existing conditions

Seeding, sodding and landscaping shall be By Owner

- Stripping of topsoil, if any, excavation, back filling with rough final grading with existing topsoil is included, no extra topsoil is included
  - 12" of clean stone fill for under the building is included
  - Lot clearing (cutting, stumping and brush removal) is to be By Owner if required
  - Driveway is: not included
  - Cut curb at street is: not included
  - City sewer and water lines is: included with tying into the existing sewer and water laterals per the attached site plan, also included is and city sewer and water hookup fees
  - Gas line is: not included
  - Erosion control: is included with a breaker run tracking pad and silt fence on the low side of the new building is included
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## Concrete Flatwork

- Building Concrete floor to have 4" smooth troweled concrete with an 11" x 11" thickened edge with 2 rows of rods in the thickened edge over clear stone base and wire mesh or steel reinforcing rods through out the slab
  - Exterior concrete to be: Not included
  - 2" Styrofoam insulation from the top of the slab 18" down and 4' out from the slab at the 18" down. Styrofoam to be covered with ground per the attached detail
-

## Framing and Construction Materials

NOTE: All specified dimensional lumber, plywood, underlayments, OSB's etc., are industry standard nominal sizes. All factory finished materials to be standard colors unless otherwise specified

- 2 x 6 treated top plates installed over sill seal
- Roof construction: Truss @ 24" O.C. per plan, including:
  - Flat bottom cords
  - 24" overhangs at the top and bottom eaves and 12" overhangs at the gables
- Roof sheathing to be 15/32" OSB with H-clips between trusses
- 15# felt paper
- Roofing: CertainTeed 'Landmark, 240 lb. shingles with limited lifetime warranty
- Roof flashing to be aluminum gutter apron and style D-edge
- Soffit and fascia to be: prefinished aluminum in standard colors
  - 6" aluminum fascia
  - 16" aluminum soffit panels with center vent panels on the 24" eaves
  - 16" aluminum soffit panels with solid panels on 12" gables
- 3 Exterior Doors and Frames to be: Hollow Metal
  - Welded SU-534, 16 gauge
  - Thresholds and weather stripping
  - Norton, aluminum door closers
  - Dead bolts on the 2 bathroom doors with push and pull plates
  - Corbin keyed entry lever on utility room

All framing, soffit, roofing and finish labor for installation of specified materials is included.

## HVAC

- Ventilation System for Seasonal Restroom facility
  - 2 – Broan ceiling mounted ventilators with ceiling grilles and exhaust ducting to the exterior tied to the light sensors and also to have an over ride switch so they can be run manually
  - 1 – Screened air intake louver and 2 passive make up air runs to ceiling grilles, 1 in each restroom
  - 2 – motorized outside air intake dampers with 24 volt transformers and control wiring to interlock damper operation with restroom ventilator
  - Start up and check system operation

## Plumbing

Plumbing fixtures to be all white fixtures unless specified:

- Plumbing fixtures to be: White
- Plumbing faucets and accessories to be: Polished Chrome

#### Men's Bathroom:

- o 1 – Mansfield 137-170, elongated, ADA height with insuliner tank
- o 1 - Church 295-SSC-000 elongated toilet seat
- o 1 – Mansfield 410 ADA compliant wall hung urinal
- o 1 – Sloan Royal 110 urinal flushometer valve
- o 1 – Mansfield 2018 HSNB-4, ADA compliance wall hung lave
- o 1 – Delta 401-DST, single handle lave faucet
- o 1 – Sioux Chief 832-36PNR floor drain
- o 1 – 1-1/2" x 42" stainless steel grab bar
- o 1 – 1-1/2" x 36" stainless steel grab bar
- o 1 – 1-1/2" x 18" stainless steel grab bar

#### Women's Bathroom:

- o 2 – Mansfield 137-170, elongated, ADA height with insuliner tank
- o 2 - Church 295-SSC-000 elongated toilet seat
- o 1 – Mansfield 2018 HSNB-4, ADA compliance wall hung lave
- o 1 – Delta 401-DST, single handle lave faucet
- o 1 – Sioux Chief 832-36PNR floor drain
- o 1 – 1-1/2" x 42" stainless steel grab bar
- o 1 – 1-1/2" x 36" stainless steel grab bar
- o 1 – 1-1/2" x 18" stainless steel grab bar

#### Mechanicals

- o 1 hose bib connection below the Elkay EDFP214C ADA compliant non refrigerated wall mount stainless steel water bubbler
- o 1 – Sioux Chief flush floor clean out
- o 1 – Mustee #17 laundry sink in white
- o Laundry sink faucet: Delta, 4153-AR, pull out head faucet
- o 1 - 6 gallon electric water heater
- o Set up the water lines to be able to be blown out for the winter including the main water line
- o Soap, paper towel dispensers and toilet paper holders to be By Owner

#### Electrical

- All electrical wiring will be done in accordance with local codes using standard devices
- Electrical contractor is to tie into the Owners existing electrical panel by the band stand to set up a temporary power source for construction
- Wiring specifications to include 100 AMP lockable exterior breaker box,
- Electrical contractor is to run a large enough underground wire from the existing exterior panel by the band stand to the new building for the 100 AMP lockable exterior sub panel per the attached site plan
- 2 – GFI outlets, 1 per bathroom
- Supply and wire the 2 exhaust fans tied to the light sensors and also to have an over ride switch so they can be run manually
- Supply and install 4 – 2x4 fluorescent surface mount light fixtures (4 bulb T8)
- Supply and install occupancy sensors for the light fixtures
- Utility room, 1 switch, 1 ceiling light and 1 general outlet
- Wire the 6 gallon electric water heater
- Supply, wire and install 2 outside goose neck lights # GN4LED13NAC11B for the sign on a separate breaker

- Supply, wire and install 3 outside Jelly Jar RABVX100DG 100 watt vapor proof glass fixtures for over the 3 exterior bathroom and utility room doors on a separate breaker

NOTE: Electrical is to include all equipment listed above and the hanging of the light fixtures. Additionally, all electrical wiring necessary for all electrical components as identified in this contract

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## Exterior Masonry Block, Brick and Stone

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- Exterior masonry walls to be:
  - 8" block walls around complete exterior of the building by 8' tall with vertical rods 4' on center with bond beam on top, poured in concrete
  - 8" block walls for the utility room
  - 8" block wall divider between women and men's bathrooms
  - Standard gray mortar
  - Exterior block walls to be filled with foam block filler insulation
  - Exterior masonry brick and stone to be:
  - Thin cut brick per plan
  - Cultured Stone per plan at 6.70 per square foot for the stone allowance
  - Standard gray mortar with standard size joints
  - 2-1/4" cut stone cap per plan
  - Back wall and 3 wall at utility room to be standard gray block
- 

## Insulation

- R-30 fiberglass batts with 4 mil visqueen vapor barrier and proper vents between each truss
- 

## Interior Wall Finish

- Supply and install gypsum blue board for the ceiling
  - Interior ceiling framing 24" O.C. to be covered with 1/2" high density gypsum board
- Thin Coat Plaster with a texture for the ceiling
  - Interior ceiling gypsum board is covered with a thin coat plaster system
  - Texture to be: medium or light skip texture
- Plaster touch-up to be one time within the first year after completion

## Painting and Staining

- Painting of interior plaster for the bathroom ceilings
    - All interior plaster to receive one coat of primer and one coat of standard color egg shell paint
    - All ceilings to be the one same color of paint
    - Painting of the 3 exterior doors and frames to receive one coat of primer and one coat of finish paint
    - Paint all interior block walls and exposed exterior block walls
-

### Toilet Partitions

- Partitions to be: Painted metal per plan
  - 3 – toilets partitions per plan
  - 1 – urinal screen per plan
- 

### Finished Floors

- 2 bathroom concrete floors to be painted with 1 coat of epoxy paint
  - Utility room floor to be standard concrete
- 

### Mirrors

- Mirrors above vanities to be: ¼" polished edge mirrors in continuous J channels on top and bottom
    - o Two bathrooms: 42" x 36" in each bathroom
- 

### Gutters & Downspouts

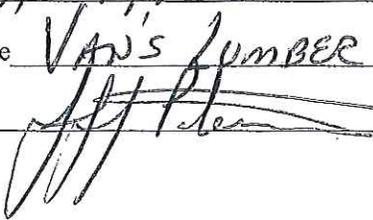
- Gutters to be: 5" U-shaped continuous aluminum at all roof eaves
  - Downspouts to be: 2" x 3" downspouts (standard colors & sizes)
- 

### Miscellaneous

- Final interior cleaning before move-in is included
- Final ¼" scale drawings to be By Owner
- Coordination of on site improvements
- One-year warranty against defects in workmanship and materials provided per this proposal.
- No prevailing wages are required
- This will be a tax exempt building project

Total Price \$ 71,986<sup>00</sup>

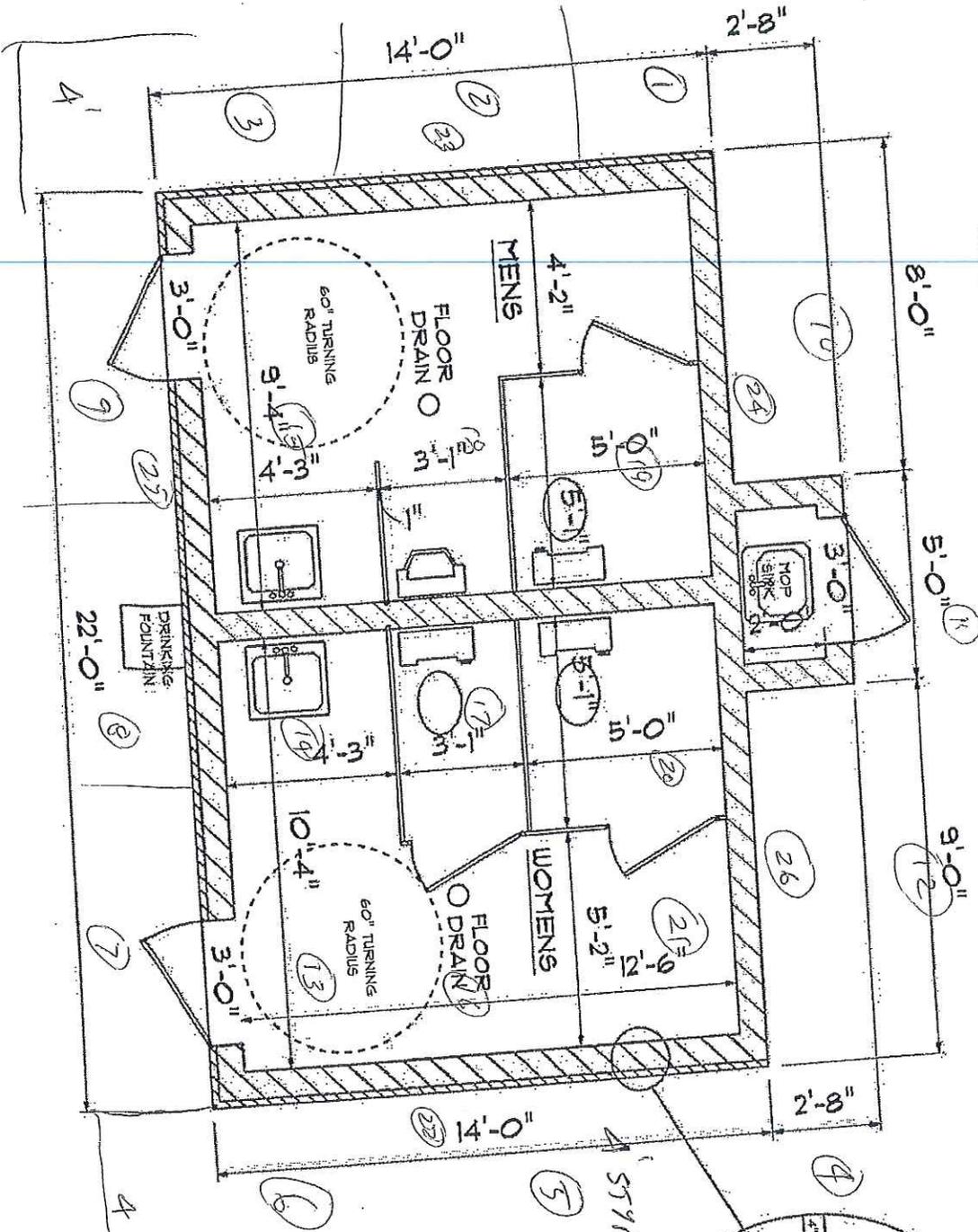
Company Name VAN'S LUMBER & CUSTOM BUILDERS, INC

Signature 

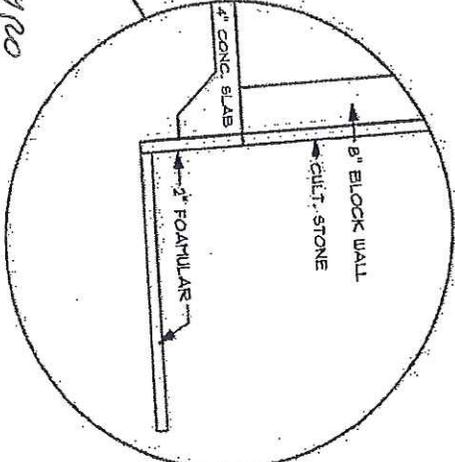
# FIRST FLOOR PLAN

321 SQ. FT. TOTAL

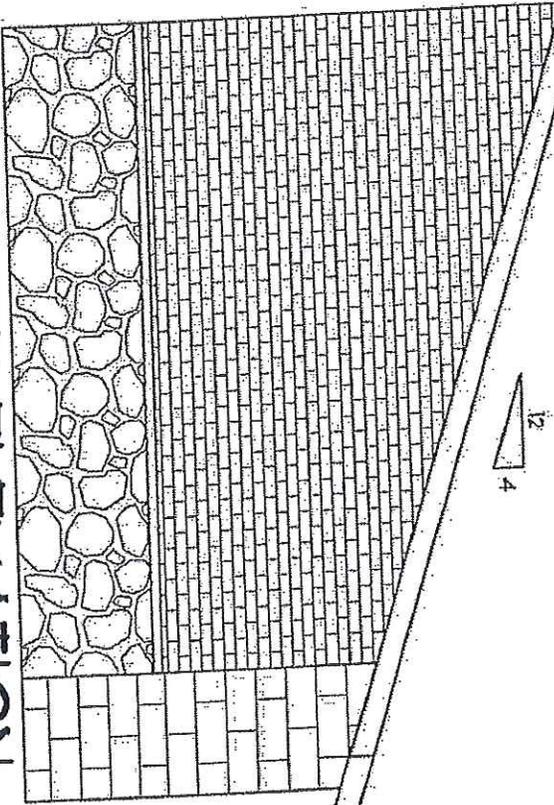
SCALE: 1/4" = 1'-0"



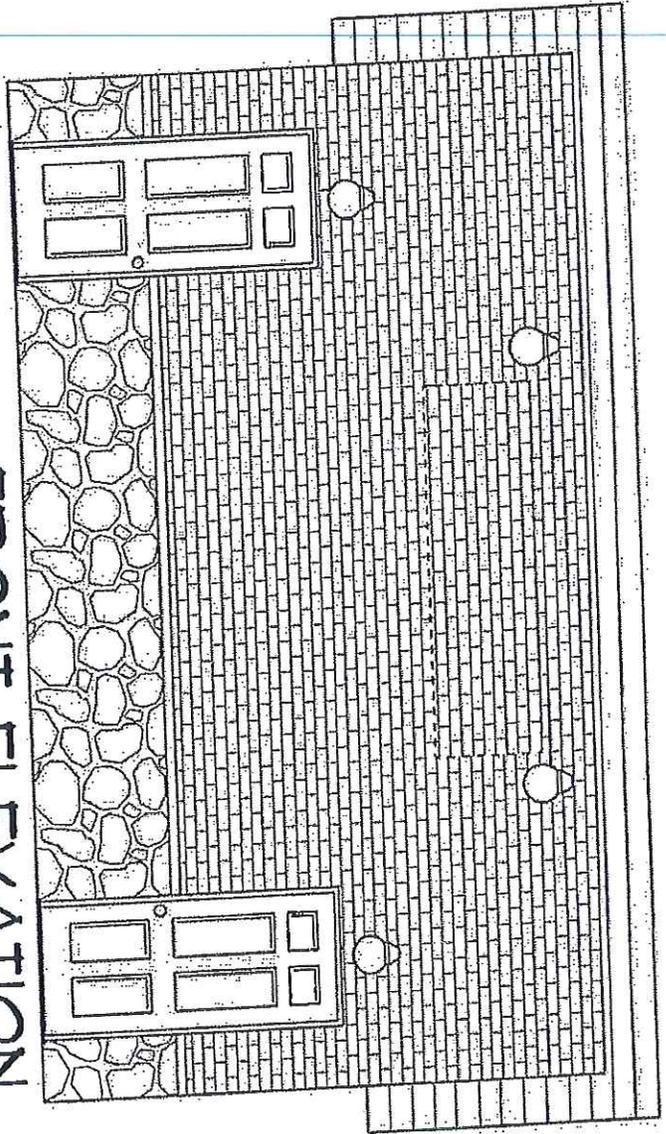
THICKENED EDGE SLAB w/  
2" FOAMULAR 18" DOWN &  
48" OUT FROM BUILDING



SIDE ELEVATION

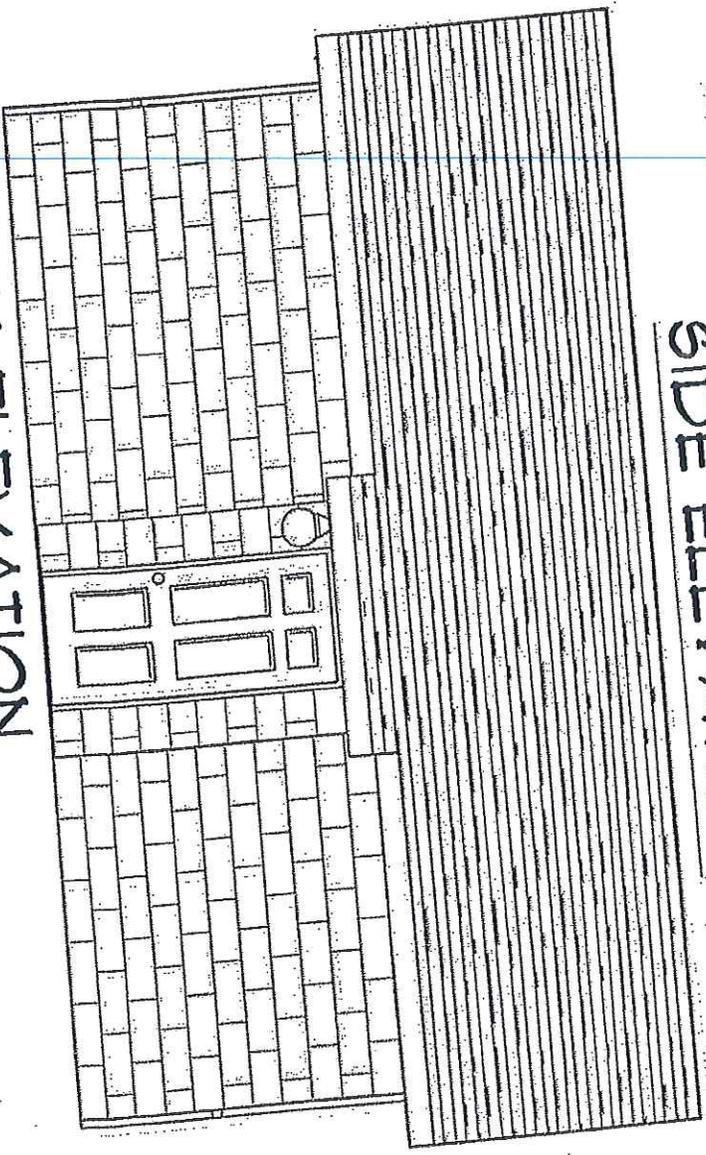


FRONT ELEVATION

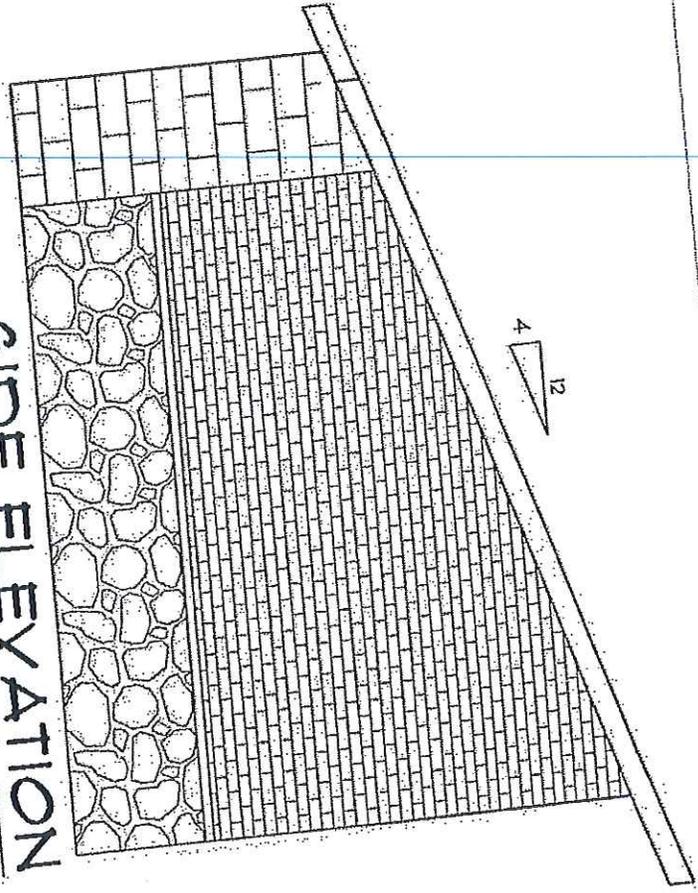


SCALE: 1/4" = 1'-0"

BACK ELEVATION



SIDE ELEVATION



Scale: 1/4" = 1'-0"

**RECOMMENDATION**

**TO THE HONORABLE MAYOR AND COMMON COUNCIL:**

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the Door Kewaunee Business Education Partnership request to waive the City portion of the building permit fees in the amount of \$214.18 for their High School home construction project.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING  
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 12, 2014

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Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.



## Door Kewaunee

BUSINESS & EDUCATION PARTNERSHIP

To: City of Sturgeon Bay Finance Committee  
From: Tara LeClair- Door Kewaunee Business & Education Partnership [DKBEP]  
Date: 8/7/2014  
Re: DKBEP High School Home Construction Project 2014/15

### Project Description-

In its eighth year, high school students representing Gibraltar, Sevastopol, Sturgeon Bay and Southern Door school districts have joined forces with the Door County Home Builders Association (DCHBA), Northeast Wisconsin Technical College (NWTC) and the Door Kewaunee Business & Education Partnership (DKBEP) in an effort to grow the local skilled workforce while providing real-world learning experiences.

Breaking ground on its second home in September 2014, the DKBEP High School Home Construction Project will give students the opportunity to participate in the construction of a new home from the ground up. In the past home builds, students were involved in all aspects of home construction under the direct guidance of an NWTC contracted instructor. Students can expect to gain hands-on practical experience in all of the skills and trades that are part of the construction industry. Upon successful completion of the program, each student will earn 16 transcripted credits for advanced placement in the Structural Systems degree program and NWTC. In May 2015, when completed, the home will be for sale on the open real estate market. All revenue generated from the sale will cover program costs and go towards funding *future* DKBEP High School Home Construction projects.

### Project Need-

The DKBEP is respectfully requesting the City of Sturgeon Bay finance committee to waive or donate all the building permit/inspection fees for this project. Because of the huge success of the project during the past seven home builds and the measurable support received from the community, plans for the 8<sup>th</sup> home are in the works. We are seeking an investment of support and assistance from within our community in order to reach our goals to assist students in their endeavors in preparing for employment in the construction field, or to seek further training in more advanced construction skills.

The goal of this program is the active retention of a younger workforce, contributing to the overall strength and growth of the county's economy. This program has been very effective in the past in encouraging and training youth for careers in the construction trades.

I would be happy to provide any additional information to the City of Sturgeon Bay and the committee considering this request. I am humbled by your past support of three of our past Sturgeon Bay spec homes and hope that you would continue your generosity for another year. I appreciate your consideration and hope that the City of Sturgeon Bay can help alleviate some of the financial burden that will allow area high school students an opportunity that produces skilled workers for our community as well as giving them the opportunity to build a home and a future.

With Much Appreciation!!