

## WATERFRONT DESIGN REVIEW BOARD

Monday, July 7, 2014

The Waterfront Design Review Board meeting was called to order at 12:04 p.m. by Chairperson William Galligan in the Council Chambers, City Hall, 421 Michigan Street.

**Roll call:** Members William Galligan, Dennis Statz, Shelly Kerwin, James Goodwin, and Eric Paulsen were present. Also present were Peter Moede, owner of CenterPointe Yacht Services, Scott Smet, Smet Construction, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

**Adoption of agenda:** Moved by Mr. Goodwin, seconded by Mr. Statz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from February 14, 2014.
4. Consideration of: Enclosure of existing pavilion building for CenterPointe Yacht Services, 77 S. 1<sup>st</sup> Avenue.
5. Consideration of: Signage for Bayview Business Properties LLC, 253 N. 1<sup>st</sup> Avenue.
6. Adjourn.

Carried.

**Approval of minutes from February 14, 2014:** Moved by Mr. Statz, seconded by Mr. Paulsen to approve the minutes from February 14, 2014. Carried.

**Consideration of: Enclosure of existing pavilion building for CenterPointe Yacht Services, 77 S. 1<sup>st</sup> Avenue:** Peter Moede stated that CenterPointe Yacht Services has an existing pavilion building with canvas drop curtains that they would like to permanently enclose with flush insulated metal panels. There would also be accent panels installed on the north and west sides.

Board members questioned why the accent panels were not shown on the south side of the building. Mr. Moede responded the south side is the location of a 40' garage door. But, accent panels can certainly be added. Depending on cost, glass may be installed on the corners of the building instead of accent panels, as well as a possible glass garage door facing the water. There is no accent lighting planned at this time. He would like to have this completed by September when winter storage begins and is looking for conceptual approval at this time.

Board members agreed they needed more information on type of material, colors, and if accent panels would be used or glass installed on the corners of the building.

Moved by Mr. Paulsen, seconded by Mr. Statz to issue a certificate of appropriateness approving the request in concept and defer to the chairman for final details including materials and color. All ayes. Carried.

**Consideration of: Signage for Bayview Business Properties LLC, 253 N. 1<sup>st</sup> Avenue:** Mr. Olejniczak stated that Bayview Business Properties would like to replace their 5' x 8' existing tenant sign. The two-sided sign would run perpendicular to the street.

After a short discussion, it was moved by Mr. Goodwin, seconded by Mr. Paulsen to issue a certificate of appropriateness as presented. All ayes. Carried.

**Adjourn:** Moved by Mr. Paulsen, seconded by Ms. Kerwin to adjourn. Carried. Meeting adjourned at 12:20 p.m.

Respectfully submitted,

Cheryl Nault  
Community Development Secretary