



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JULY 15, 2014
12:00 p.m. NOON
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Presentation re: Roundabouts. (WI DOT)
6. Consideration of the following bills: General Fund – \$93,340.86, Capital Fund - \$13,763.57, Cable TV - \$2,325.92, TID #2 - \$6,389.50, TID #4 - \$5,142.27 and Solid Waste Enterprise Fund - \$346.40 for a grand total of \$121,308.52. [roll call]

7. **CONSENT AGENDA**

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 7/1/14 regular Common Council minutes.

* b. Approval of the following minutes:

- (1) Sturgeon Bay Utility Commission – 6/10/14
- (2) City Plan Commission – 6/18/14
- (3) Parking & Traffic Committee – 6/23/14
- (4) Aesthetic Design & Site Review Board – 6/23/14
- (5) Zoning Board of Appeals – 6/23/14
- (6) Finance/Purchasing & Building Committee – 7/1/14

* c. Place the following reports on file:

- (1) Inspection Department Report – June 2014
- (2) Bank Reconciliation – June 2014
- (3) Revenue & Expense Report – June 2014

* d. Consideration of: Approval of Beverage Operator licenses.

* e. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine licenses.

* f. Consideration of: Approval of Combination Class B Beer & Class B Liquor license for White Birch Inn.

* g. Consideration of: Approval of Agriculture as a Temporary Use for Jeff Uecker.

* h. Consideration of: Approval of Certified Survey Map for City of Sturgeon Bay.

8. **Mayoral appointments.**
9. **Consideration of: Landscaping Plan and Placement of fill material – 1222 Memorial Drive.**
10. **Parking & Traffic Committee recommendation re: Place Reduced Speed Ahead sign in the southbound lane of 14th Avenue, and the 25 mph sign, 900 feet north of their current locations.**
11. **Waterfront Redevelopment Authority recommendation re: Proceed to work with Robert W. Baird to restructure the 2014 TID #2 debt and borrow for the October 1, 2014 debt payments.**
12. **Finance/Purchasing & Building Committee recommendation re: Proceed to work with Robert W. Baird to restructure the 2014 TID #2 debt and borrow for the October 1, 2014 debt payments.**
13. **Resolution providing for the Sale of Approximately \$1,305,000 General Obligation Refunding Bonds.**
14. **Committee Chairperson Reports:**
 - a. **Personnel Committee**
 - b. **Parking & Traffic Committee**
 - c. **Community Protection & Services Committee**
 - d. **Sturgeon Bay Utility Commission**
15. **Public comment on non-agenda items.**
16. **Mayor's comments.**
17. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

7.11.14

Time:

12:00pm

By:

GM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0000053	BILL GRAF	GRAF/SNST SEC DEP REF	01-000-000-23162	50.00
R0000179	PAT WALTER	WALTER/CHRRY BLSSM SEC DEP REF	01-000-000-23162	50.00
R0000302	PURVES LAGOON HOMEOWNER ASSN	PURVES/SWYR PRK SEC DEP REF	01-000-000-23162	50.00
R0000804	CINDY KNIGGE	KNIGGE/OTMBA SEC DEP REF	01-000-000-23162	50.00
R0000985	SULLYS THUMBS UP PRODUCE	SULLYS/6.28.14 MRKT FOOD SHARE	01-000-000-21595	45.00
R0000991	SPERBER FARMS	SPERBER/6.28.14 MRKET FOOD SHR	01-000-000-21595	21.00
R0001163	ERIN WENDT	WENDT/OTMBA SEC DEP REF	01-000-000-23162	50.00
R0001164	DEBBIE ROSCHA	ROSCHA/OTMBA SEC SEP REF	01-000-000-23162	50.00
R0001165	STEPHANIE HOFFMAN	HOFFMAN/SNST SEC DEP REF	01-000-000-23162	50.00
R0001167	LISA SMITH	SMITH/CANCELLATION REFUND	01-000-000-23162	50.00
R0001167		SMITH/STATE TAX REFUND	01-000-000-24214	2.75
R0001167		SMITH/SALES TAX REFUND	01-000-000-24215	0.28
R0001167		SMITH/PRK SHLTER RESERVE REF	01-000-000-46300	55.00
R0001168	PAUL TLACHAC	TLACHAC/ SWYR PRK SEC DEP REF	01-000-000-23162	50.00
R0001170	SARAH PHILLIPS	PHILLIPS/SUNSET SEC DEP REF	01-000-000-23162	50.00
THORP	PAT THORP	PAT PATCH/6.28.14 MRKT FOOD SH	01-000-000-21595	36.00
TOTAL LIABILITIES				660.03
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	07/14 ATHLETIC FLD LIGHT	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				2,025.42
MAYOR				
04696	DOOR COUNTY TREASURER	06/14 MAYOR INTERNET USE	01-100-000-56700	2.70
TOTAL				2.70
TOTAL MAYOR				2.70
CITY COUNCIL				
23830	WOLTER ENGRAVING	NAME PLATE/STULTS	01-105-000-54999	11.20
TOTAL				11.20
TOTAL CITY COUNCIL				11.20
CITY CLERK-TREASURER				
03101	CDW GOVERNMENT, INC.	LAMINATOR	01-115-000-54999	93.03
04696	DOOR COUNTY TREASURER	06/14 CLERK INTERNET USE	01-115-000-56700	10.90
23830	WOLTER ENGRAVING	NAME PLATE/METZER	01-115-000-51950	11.20
9535	IIMC	REINHARDT/ANLN MMBRSHR RENEW	01-115-000-56000	145.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ENVLPS/INK/ LAMINATE POUCHES	01-115-000-51950	54.45
TOTAL				314.58
TOTAL CITY CLERK-TREASURER				314.58

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	06/14 ADMIN INTERNET USE	01-120-000-56700	2.70
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	INK CARTRIDGES	01-120-000-51950	65.46
TOTAL				68.16
TOTAL ADMINISTRATION				68.16
COMPUTER				
03101	CDW GOVERNMENT, INC.	HDMI CONVERTER & ADAPTER	01-125-000-54999	79.04
04696	DOOR COUNTY TREASURER	06/14 TECH SUPPORT	01-125-000-55500	2,575.00
TOTAL				2,654.04
TOTAL COMPUTER				2,654.04
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	06/14 ASSESSOR INTERNET USE	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	07/15/14 CONTRACT	01-130-000-55010	1,245.83
INNOV	INNOVATIVE PRINTING, LLC	2500 #10 WINDOW ENVELOPES	01-130-000-52800	148.00
TOTAL				1,399.23
TOTAL CITY ASSESSOR				1,399.23
BUILDING/ZONING CODE ENFORCEMENT				
04696	DOOR COUNTY TREASURER	06/14 INSPECTION INTERNET USE	01-140-000-56700	2.70
09223	INDEPENDENT INSPECTIONS, LTD		01-140-000-55010	4,851.00
TOTAL				4,853.70
TOTAL BUILDING/ZONING CODE ENFORCEMENT				4,853.70
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	06/14 ENGINEERING INTERNET USE	01-145-000-56700	5.40
TOTAL				5.40
TOTAL MUNICIPAL SERVICES ADMIN.				5.40
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	06/14 MUNCPL SVC INTERNET USE	01-150-000-56700	6.75
04696		MINERS SAFETY TRAINING	01-150-000-55600	420.27
TOTAL				427.02
TOTAL PUBLIC WORKS ADMINISTRATION				427.02

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY HALL				
03159	CHARTER COMMUNICATIONS	JUNE 14 CABLE SERVICES	01-160-000-58999	64.41
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	3,721.17
19880		421 MICHIGAN ST	01-160-000-58650	1,586.74
TLB	TLB WOOD PRODUCTS CORP	72 YDS BROWN MULCH/MRKT SQ	01-160-000-51750	1,654.18
VIKING	VIKING ELECTRIC SUPPLY, INC	BALLAST/CITY HALL	01-160-000-54999	17.47
TOTAL				7,043.97
TOTAL CITY HALL				7,043.97
INSURANCE				
BH	BURKART HEISDORF INSURANCE	08/14 GENERAL LIAB	01-165-000-56400	2,972.00
BH		08/14 POLICE LIAB	01-165-000-57150	1,121.00
BH		08/14 PUBLIC OFFICIAL	01-165-000-57400	1,128.00
BH		08/14 AUTO LIAB	01-165-000-55200	1,597.00
BH		08/14 AUTO PHY DAMAGE	01-165-000-55200	1,225.00
BH		08/14 WORK COMP	01-165-000-58750	17,081.00
TOTAL				25,124.00
TOTAL INSURANCE				25,124.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	06/14 CITY HALL PHONE SVC	01-199-000-58200	119.30
04696		06/14 FIRE DEPT PHONE SVC	01-199-000-58200	29.90
04696		06/14 MUNCPL PHONE SVC	01-199-000-58200	59.45
04696		06/14 POLICE DEPT PHONE SVC	01-199-000-58200	109.69
04696		2ND QTR PHONE PORT SVC	01-199-000-58200	493.95
04696		2ND QTR VOICEMAIL SVC	01-199-000-58200	170.10
08167	GANNETT WISCONSIN NEWSPAPERS	ORDNANCE/COUNCIL/BD REVW PUB	01-199-000-57450	621.76
08167		BID NOTICE/MUNC SVC	01-199-000-57450	29.15
08167		PUBLIC NOTICE/SCHOTT	01-199-000-57450	34.86
08167		PUBLIC NOTICE/NEUBAUER	01-199-000-57450	34.52
BOETT	BOETTCHER COMMUNICATIONS	BIKE/PED WEBSITE CHANGES	01-199-000-51100	71.25
MEUW	MUNICIPAL ELECTRIC UTILITIES	JUNE -SEPTEMBER 2014	01-199-000-55605	4,166.67
TOTAL				5,940.60
TOTAL GENERAL EXPENDITURES				5,940.60
POLICE DEPARTMENT				
04696	DOOR COUNTY TREASURER	06/14 POLICE DEPT INTERNET USE	01-200-000-56700	37.80
06592	FOX VALLEY TECHNICAL COLLEGE	S OLSON/LEAP CONF REGISTER	01-200-000-55600	225.00
15890	PACK AND SHIP PLUS	DLA DISPO TO FT MEADE	01-200-000-57250	28.00
15890		TAPCO RETURNS	01-200-000-57250	1.35
17700	QUILL CORPORATION	ASSTD OFFICE SUPPLIES	01-200-000-51950	136.11
17700		BINDER CLIPS	01-200-000-51950	5.00
20254	TIP TOP CLEANERS	BRINKMAN/UNIFORM MAINT	01-200-000-56800	24.60
20254		BRINKMAN/UNIFORM MAINT	01-200-000-56800	12.30
C JEANQ	CANDY JEANQUART	C JEANQUART/L.E.A.P CONF EXPNS	01-200-000-55600	4.03

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
SPUDE	SARAH SPUDE-OLSON	OLSON/L.E.A.P CONF EXPNSE REIM	01-200-000-55600	10.00
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	5651 BLACK COPIES	01-200-000-55650	49.73
STAPLES		2129 COLOR COPIES	01-200-000-55650	70.26
TOTAL				604.18
TOTAL POLICE DEPARTMENT				604.18

POLICE DEPARTMENT/PATROL

04150	DE JARDIN CLEANERS LLC	SOUTH/MENDING UNIFORM	01-215-000-56800	8.07
04575	DOOR COUNTY HARDWARE	ASST PARTS/FORD EXPLORER	01-215-000-58600	33.95
04575		3 PADLOCKS FOR SPEEDBOARD	01-215-000-54999	38.97
04575		PADLOCK	01-215-000-54999	4.00
06012	FASTENAL COMPANY	SIREN TOGGLE SWITCH	01-215-000-58600	9.00
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	9.37
20254	TIP TOP CLEANERS	MOGEN/UNIFORM MAINT	01-215-000-56800	7.00
20254		BRINKMAN UNIFORM MAINTENANCE	01-215-000-56800	4.10
20254		OSBORNE/UNIFORM MAINT	01-215-000-56800	6.00
20254		OSBORNE/UNIFORM MAINTENANCE	01-215-000-56800	3.00
HENRY	CLINT HENRY	HENRY/COMM COLL EXPENSES	01-215-000-55600	109.54
PRECAUTO	PRECISION AUTO GLASS	WINDSHIELD REPAIR CHIEF VECH	01-215-000-58600	481.75
TOTAL				714.75
TOTAL POLICE DEPARTMENT/PATROL				714.75

POLICE DEPT. / INVESTIGATIONS

07745	GORDONS WEST SIDE ELECTRIC	STATION SPEED BOARD HOOKUP	01-225-000-57950	1,006.90
07745		STATION SPEEDBOARD HOOKUP	01-225-000-57950	120.50
TOTAL				1,127.40
TOTAL POLICE DEPT. / INVESTIGATIONS				1,127.40

FIRE DEPARTMENT

02001	RED THE UNIFORM TAYLOR	JRNS/DTMAN/DAOUST/CHLAR UNFRMS	01-250-000-52900	195.74
02001		DROVER/CLASS A JACKET	01-250-000-52950	199.36
02005	BAY ELECTRONICS, INC.	EMERGNCY SIREN REPAIR	01-250-000-56250	712.00
02275	BENDLIN FIRE EQUIPMENT	FOAM REPLACEMENT	01-250-000-51350	750.00
03075	CARQUEST OF DOOR COUNTY	FUEL DISCONNECT & RTRN PARTS	01-250-000-53000	0.30
04150	DE JARDIN CLEANERS LLC	REPAIR TURNOUT GEAR	01-250-000-56250	20.00
04575	DOOR COUNTY HARDWARE	SNAP FASTENER KIT	01-250-000-54999	6.99
04575		FASTNRS/POLICH/SCTGRD	01-250-000-54999	23.53
04575		HINGE/SHEET ALUM	01-250-000-56250	19.98
04575		ROTARY FILE	01-250-000-52700	5.99
04575		BATT CLAMP/EYE BOLT	01-250-000-53000	13.47
04575		FASTNRS/CLIPS/PLASTI DIP	01-250-000-53000	13.70
04575		PLASTIC PAIL	01-250-000-54999	33.96
04575		DRILL BITS	01-250-000-52700	22.48
04575		STEEL KEY STOCK	01-250-000-54999	6.99

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04575		FASTENERS	01-250-000-54999	3.54
04575		PUSHBRM/THREDS/KEY STOCK	01-250-000-52700	24.98
04575		HD MAX/ANT BAIT	01-250-000-54999	17.48
04575		SANDDISC	01-250-000-54999	7.99
04575		TIE DOWN RATCHING	01-250-000-51350	25.99
04575		ASSTD SUPPLIES	01-250-000-51350	58.82
04575		NYLON ELBOWS	01-250-000-54999	14.57
04575		CHEST HANDLE	01-250-000-54999	12.48
04696	DOOR COUNTY TREASURER	06/14 FIRE DEPT INTERNET USE	01-250-000-56700	16.20
08225	HERLACHE SMALL ENGINE	OIL FILTERS/FIRE PUMP	01-250-000-53000	24.00
11700	KALIN MONTEVIDEO	SAFETY BOOTS	01-250-000-52900	125.99
11700		TAX	01-250-000-52900	6.93
19880	STURGEON BAY UTILITIES	CHERRY BLSSM PRK	01-250-000-56675	13.00
19880		CLAY BANKS SIREN	01-250-000-56150	17.16
19880		92 E MAPLE ST	01-250-000-56675	5.20
19880		421 MICHIGAN ST	01-250-000-56675	78.00
19880		421 MICHIGAN ST TRUCK FILL	01-250-000-56675	41.00
19880		N MADISON AVE SPRNKNG	01-250-000-56675	13.00
19880		10 PENNSYLVANNIA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		323 S 1ST AVE EAST SIDE DOCK	01-250-000-56675	5.20
19880		107 N 1ST AVE MARINA/RSTRM	01-250-000-56675	42.00
19880		122 KENTUCKY ST CITY PRK RMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
19880		62 VACANT LOTS-QRTLTY BILL	01-250-000-56675	967.20
CJ	CJ WORKS, LLC	JUNE LAUNDRY	01-250-000-56800	93.00
PAULCONW	PAUL CONWAY SHIELDS	SOUKUP-FIRE GLOVES	01-250-000-52900	76.50
PORT	PORT SUPPLY	BOAT TIE DOWN STRAP	01-250-000-54999	34.98
SOUKUP	RICHARD SOUKUP	UNIFORM T-SHIRTS	01-250-000-52900	39.00
		TOTAL		3,877.35
		TOTAL FIRE DEPARTMENT		3,877.35
STORM SEWERS				
10750	PREMIER CONCRETE INC	SHILOH RD STRM SEWR REPAIR	01-300-000-51150	42.00
UNITEDWA	UNITED WATER	LEADER HOSE REPLACEMENT	01-300-000-54999	253.72
		TOTAL		295.72
		TOTAL STORM SEWERS		295.72
COMPOST/SOLID WASTE SITE				
06012	FASTENAL COMPANY	BOX COTTER PINS	01-320-000-51400	2.34
		TOTAL		2.34
		TOTAL COMPOST/SOLID WASTE SITE		2.34
STREET SWEEPING				

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
25700	ZARNOTH BRUSH WORKS INC	MAIN BROOM	01-330-000-51400	458.00
		TOTAL		458.00
		TOTAL STREET SWEEPING		458.00
ROADWAYS/STREETS				
03075	CARQUEST OF DOOR COUNTY	BELT/TRACLESS	01-400-000-51400	22.99
		TOTAL		22.99
		TOTAL ROADWAYS/STREETS		22.99
SNOW REMOVAL				
08700	HYDRAULIC SERVICE INC	REBUILD PLOW LIFT CYLINDR/#5	01-410-000-51400	237.96
		TOTAL		237.96
		TOTAL SNOW REMOVAL		237.96
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	PINE STREET CURB	01-440-000-51200	259.00
		TOTAL		259.00
		TOTAL CURB/GUTTER/SIDEWALK		259.00
STREET MACHINERY				
13460	MILLER BRADFORD & RISBERG, INC	DOOR LATCH	01-450-000-53000	39.43
18945	S & R TRUCK CENTER	REPLACE EGR VALVE& EGR COOL/10	01-450-000-53000	1,285.92
19240	SERVICE MOTOR CO	1 DOOR SLAM LATCH	01-450-000-53000	30.78
FLEETPRI	FLEETPRIDE	2 AIR TAILGATE CYL	01-450-000-53000	553.12
MACCOUX	PHIL MACCOUX	MACCOUX /CDL LICENSE RENEWAL	01-450-000-54999	48.00
		TOTAL		1,957.25
		TOTAL STREET MACHINERY		1,957.25
CITY GARAGE				
01469	AIRGAS NORTH CENTRAL	1-TANK OXYGEN	01-460-000-56250	42.42
01469		1-TANK ARGON	01-460-000-56250	70.85
01469		1-TANK ACETYLENE	01-460-000-56250	88.18
01469		HAZMAT FEE	01-460-000-56250	4.85
13150	MASTERCRAFT WELDING SYSTEM	12 FT 1 1/2 ANGLE/SHOP FLOOR	01-460-000-54999	96.00
		TOTAL		302.30

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL CITY GARAGE				302.30
CELEBRATION & ENTERTAINMENT				
12100	LAMPERT YARDS INC	2 TUBES ADHESIVE	01-480-000-51550	11.98
12100		12 TUBES ADHESIVE	01-480-000-51550	71.88
TOTAL				83.86
TOTAL CELEBRATION & ENTERTAINMENT				83.86
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	TRFC WARNING LITE ELM CTY C	01-499-000-58000	2.75
19880		OLD HWY RD SIGN	01-499-000-58000	11.59
19880		808 S DULUTH AVE SIGN	01-499-000-58000	9.37
19880		1536 EGG HBR RD TRFFIC LITE	01-499-000-58000	22.08
19880		N 14TH AVE & EGG HRBR TRFF LTE	01-499-000-58000	27.53
19880		WS TRFFIC LITE	01-499-000-58000	146.43
19880		ORNAMENTAL ST LIGHT	01-499-000-58000	5,751.99
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,527.72
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	9.03
19880		323 S 1ST AVE EAST SIDE DOCK	01-499-000-58000	42.69
19880		311 S 1ST AVE SHPYRD DVLP LTES	01-499-000-58000	68.95
TOTAL				14,620.13
TOTAL HIGHWAYS - GENERAL				14,620.13
PARK & RECREATION ADMIN				
04696	DOOR COUNTY TREASURER	06/14 PARKS INTERNET USE	01-500-000-56700	4.05
R0000807	MARK THIEDE	MOVIE TECH	01-500-000-52250	1,800.00
TOTAL				1,804.05
TOTAL PARK & RECREATION ADMIN				1,804.05
PARKS AND PLAYGROUNDS				
02480	BONNIE BROOKE GARDENS LLC	TREE TAPE	01-510-000-51750	6.59
02480		TREE & BUSHES/SUNSET PRK	01-510-000-51750	97.96
03025	CAPTAIN COMMODES INC	PORT A POTTI RENTALS	01-510-000-58999	410.00
03075	CARQUEST OF DOOR COUNTY	FUEL FILTER/P1	01-510-000-53000	5.57
03075		OIL FILTER/P1	01-510-000-53000	2.58
03075		FUEL PUMP& RELAY/P1	01-510-000-53000	261.98
03075		ALT FUEL PUMP & RETURN	01-510-000-53000	4.98
04545	DOOR COUNTY COOPERATIVE	SHOVELS	01-510-000-52700	39.56
04545		GRASS SEED	01-510-000-51750	128.25
08225	HERLACHE SMALL ENGINE	NEW HEDGE TRIMMER	01-510-000-54999	260.99
08225		CHAIN SAW CHAINS	01-510-000-52700	37.50

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
12795	MACCO'S FLOOR COVERING CENTER	CARPET/COPY RM & BACK HALL	01-510-000-58999	879.00
13049	MAY'S SPORT CENTER	MOWER BELT	01-510-000-51900	21.99
13049		MISC PARTS FOR MOWER	01-510-000-51900	61.64
19310	GALETON GLOVES INC	GLOVES	01-510-000-52350	276.35
19310		SHIPPING	01-510-000-52350	20.39
19880	STURGEON BAY UTILITIES	CHERRY BLSSM PRK	01-510-000-56150	26.97
19880		CHERRY BLSSM PRK	01-510-000-58650	31.84
20250	TILLMAN LANDSCAPE & NURSERY IN	190 ROLLS SOD/MRKT SQ	01-510-000-51750	282.50
L&P	L&P CONVENIENT STORE SBAY LLC	PREMIUM FUEL	01-510-000-51650	97.40
WARNER	WARNER-WEXEL WHOLESALE &	FOAMING SOAP	01-510-000-51850	99.18
TOTAL				3,053.22
TOTAL PARKS AND PLAYGROUNDS				3,053.22
BALLFIELDS				
02227	BEACON ATHLETICS	3 STEP DOWN PITCHING RUBBERS	01-520-000-54999	935.00
02227		3 STEP DOWN PITCHING RUBBERS	01-520-000-54999	170.52
10750	PREMIER CONCRETE INC	FENCE TIES	01-520-000-54999	151.25
TOTAL				1,256.77
TOTAL BALLFIELDS				1,256.77
MUNICIPAL DOCKS				
19209	MARSHALL HANKS	RELOCATE #36 MOORING	01-550-000-55350	175.00
TOTAL				175.00
TOTAL MUNICIPAL DOCKS				175.00
WATER WEED MANAGEMENT				
03075	CARQUEST OF DOOR COUNTY	TRAILER LIGHTS	01-560-000-51400	11.88
TOTAL				11.88
TOTAL WATER WEED MANAGEMENT				11.88
WATERFRONT PARKS & WALKWAYS				
04966	EAGLE MECHANICAL INC	WATER LINE REPAIR/STNE HRBR	01-570-000-58999	263.47
19880	STURGEON BAY UTILITIES	W LARCH ST WLKWAY LTS	01-570-000-56150	81.19
19880		W LARCH ST PARKING LOT	01-570-000-56150	23.11
19880		10 PENNSYLVANNIA ST DOCK	01-570-000-58650	11.73
19880		48 KENTUCKY ST WTR FRNT	01-570-000-56150	168.69
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-56150	228.58
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-58650	73.32
19880		1220KENTUCKY ST CITY PRK RMP	01-570-000-56150	289.63
19880		48 KENTUCK ST DOCK	01-570-000-58650	370.21

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	40.20
		TOTAL		1,550.13
		TOTAL WATERFRONT PARKS & WALKWAYS		1,550.13
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	JULY INSTALLMENT	01-600-000-56553	150.83
		TOTAL		150.83
		TOTAL EMPLOYEE BENEFITS		150.83
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	06/14 COMM DEV INTERNET USE	01-900-000-56700	5.40
		TOTAL		5.40
		TOTAL COMMUNITY & ECONOMIC DEVLPMT		5.40
		TOTAL GENERAL FUND		82,440.53
CAPITAL FUND				
FIRE DEPARTMENT				
EXPENSE				
02005	BAY ELECTRONICS, INC.	RADIO CHARGERS	10-250-000-59060	234.00
02208	BAYCOM INC.	COMPTR DCKING STND/UNIT 8	10-250-000-59060	321.00
11545	MAPLE STREET SIGN CO.	LETTERING/UNIT #8	10-250-000-59060	147.50
		TOTAL EXPENSE		702.50
		TOTAL FIRE DEPARTMENT		702.50
STORM SEWERS				
EXPENSE				
DEGROOT	DE GROOT, INC	STORM REPAIRS/POST OFF ALLEY	10-300-000-59115	5,161.07
		TOTAL EXPENSE		5,161.07
		TOTAL STORM SEWERS		5,161.07
PARKS AND PLAYGROUNDS				
EXPENSE				
06580	FOTH AND VAN DYKE	ENGINEERED WETLAND DESIGN	10-510-000-59025	7,900.00
		TOTAL EXPENSE		7,900.00
		TOTAL PARKS AND PLAYGROUNDS		7,900.00
		TOTAL CAPITAL FUND		13,763.57

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
02975	CAMERA CORNER	SMALL VIDEO CAMERA	21-000-000-59070	1,349.99
02975		SHIPPING	21-000-000-59070	12.99
02975		PELICAN PADDED DIVIDER F/1650	21-000-000-52700	129.95
02975		DIGITAL 1TB HARD DRIVE	21-000-000-52700	218.00
02975		VIDEO CONVERTER BOX	21-000-000-52700	299.00
02975		SHIPPING	21-000-000-52700	15.99
MANN	MANN COMMUNICATIONS, LLC	COUNCIL PREVIEW/APRIL	21-000-000-58999	52.50
MANN		DVD DUP FOR LIBRARY	21-000-000-58999	45.00
MANN		COUNCIL PREVIEW APRIL 2,16 &30	21-000-000-58999	157.50
MANN		DVD DUP FOR LIBRARY	21-000-000-58999	45.00
		TOTAL CABLE TV / GENERAL		2,325.92
		TOTAL CABLE TV / GENERAL		2,325.92
		TOTAL CABLE TV		2,325.92
TID #2 DISTRICT				
TID DISTRICT #2				
16725	ESP PRODUCTS, INC	1/2 DWN PYMT/STNE HRBR DCK REP	25-320-000-59015	6,026.50
		TOTAL		6,026.50
TID #2 A AREA BONDS - DVL				
01761	ASSOCIATED TRUST COMPANY	AGNT FEES GEN REFD BND 06/1/05	25-320-931-70002	363.00
		TOTAL TID #2 A AREA BONDS - DVL		363.00
		TOTAL TID DISTRICT #2		6,389.50
		TOTAL TID #2 DISTRICT		6,389.50
TID #4 DISTRICT				
TID #4 DISTRICT				
VANDEW	VANDEWALLE & ASSOCIATES, INC	SERVICES THRU 6.20.14	28-340-000-58999	5,142.27
		TOTAL		5,142.27
		TOTAL TID #4 DISTRICT		5,142.27
		TOTAL TID #4 DISTRICT		5,142.27
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
18500	R N O W INC	2 ROLLER PINS	60-000-000-53000	50.40
18500		1 ROLLER	60-000-000-53000	26.00
JX ENT	JX ENTERPRISES, INC.	FRONT & REAR ALIGNMENT	60-000-000-56250	270.00
		TOTAL SOLID WASTE ENTERPRISE FUND		346.40
		TOTAL SOLID WASTE ENTERPRISE FUND		346.40
		TOTAL SOLID WASTE ENTERPRISE		346.40
		TOTAL ALL FUNDS		110,408.19

MANUAL CHECKS

SUN LIFE FINANCIAL 06/26/14 Check # 75055 June Short and Long Term Disability 01-000-000-21545	\$ 1,914.12
DELTA DENTAL 07/03/14 Check #75127 July Dental Insurance Various Departmental Accounts	\$4,970.78
FIRST NATIONAL BANK OF OMAHA 07/03/14 Check #75125 June Credit Card Charges Various Departmental Accounts	\$3,427.91
SHELL FLEET PLUS 07/03/14 Check #75126 Fuel Credit Card Charges 01-215-000-51650	\$101.52
BENEFIT ADVANTAGE 07/07/14 Check # 75128 July FSA & HRA Payment 01-600-000-50510	\$116.00
WPPI BENEFIT PLAN TRUST 07/07/14 Check #75129 Mandatory fees-Health Insurance 01-199-000-58900	\$370.00
TOTAL MANUAL CHECKS	\$ 10,900.33

INVOICES DUE ON/BEFORE 07/15/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	82,440.53	93,340.86
CAPITAL FUND	13,763.57	
CABLE TV	2,325.92	
TID #2 DISTRICT	6,389.50	
TID #4 DISTRICT	5,142.27	
SOLID WASTE ENTERPRISE	346.40	
TOTAL --- ALL FUNDS	110,408.19	121,308.52

Stewart Gutt
7-8-2014

Pollicht Or
7-8-14

COMMON COUNCIL
July 1, 2014

A regular meeting of the Common Council was called to order at 12:00 p.m. by Council President Vandertie. The Pledge of Allegiance was recited. Roll call: Wiegand, Ireland, Wiesner, Stults, Fett and Schlicht were present.

Fett/Ireland to adopt amended agenda. Carried.

Vicki Elkin, Fund for Lake Michigan Executive Director, announced that this is the first grant issued in Door County. Fund for Lake Michigan awarded a check to the City of Sturgeon Bay in the amount of \$100,000.00, which will be used to improve water quality at Bradley Lake in Sturgeon Bay.

Fett/Ireland to approve following bills: General Fund - \$52,549.06, Capital Fund - \$212,777.64, Cable TV - \$4,685.00, TID #2 - \$65.00, TID #4 - \$3,560.50, and Solid Waste Enterprise Fund - \$17,480.65 for a grand total of \$291,027.85. Roll call: All voted aye. Carried.

Wiesner/Schlicht to approve consent agenda:

- a. Approval of 6/17/14 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Police & Fire Commission - 6/2/14
 - (2) Finance/Purchasing & Building Committee - 6/10/14
 - (3) Bicycle & Pedestrian Advisory Board - 6/12/14
- c. Consideration of: Approval of Beverage Operator licenses.
- d. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine.
- e. Consideration of: Approval of Temporary Class B Beer licenses.
- f. Consideration of: Approval of Class B Beer licenses.
- g. Consideration of: Approval of Noise Ordinance exception for Door County Fair from July 28, 2014 - August 6, 2014.
- h. Community Protection & Services Committee recommendation re: Approval and acceptance of the Door County First Responder Group Agreement.

Carried.

There were no mayoral appointments.

Fett/Wiesner to read in title only second reading of ordinance re: repeal and recreate Section 12.016(1) and (3) of the Municipal Code - Health & Sanitation. Carried.

RECOMMENDATION

We, the Parking and Traffic Committee, hereby recommend to repaint the three parking spaces on Michigan Street at Market Square between 3rd Avenue and 4th Avenue.

PARKING AND TRAFFIC COMMITTEE

By: Bob Schlicht, Chr.

Introduced by Schlicht. Schlicht explained the discussion from the Parking & Traffic Committee meeting in regards to the parking spaces next to Market Square. These parking spaces were removed from Michigan Street while the detour was in place during the Bayview Bridge closure. Parking and safety concerns were discussed. Schlicht/Wiegand to adopt. Roll call: Wiegand voted aye. Ireland, Wiesner, Stults, Fett and Schlicht voted no. Motion failed.

City Plan Commission Chair Wiegand, Finance/Purchasing & Building Committee Chair Fett and Park & Recreation Committee Chair Wiegand presented reports for their respective committees/commissions.

No one spoke during public comment.

The Council President made his comments.

Schlicht/Fett to adjourn. Carried. The meeting adjourned at 12:20 p.m.

Respectfully submitted,



Laurie A. Spittlemeister
Deputy Clerk/Treasurer

STURGEON BAY UTILITIES
Regular Meeting
June 10th, 2014

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:01 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Vice-President Gary DeNamur, Mayor Thad Birmingham and Commissioners Cindy Weber and Dan Wiegand were present. Also present were General Manager James Stawicki, Operations Manager Cliff White, Electric Supervisor Jason Bieri and Recording Secretary Laurie Bauldry.

Wiegand/DeNamur to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Wiegand/Weber to approve the minutes of the regular meeting held on May 13th, 2014. Motion carried.

The Commission proceeded to review the bills for May in the amount of \$1,852,726.92. Fett/Birmingham to approve payment of the bills. Motion carried.

The April 2014 financials were presented. Birmingham/Weber to accept the financials. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

Operations Manager White presented information for consideration of a lease amendment with U.S. Cellular Operating Company. The reasoning for the amendment was the replacement of the current equipment with no change to the rent. Wiegand/Birmingham to approve the amendment to the lease. Motion carried.

Nest was discussion of the Compliance Maintenance Annual Report (CMAR) and consideration of the related resolution. SBU achieved a perfect score on the CMAR for 2013.

COMPLIANCE MAINTENANCE RESOLUTION

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its Wastewater Treatment Facility (WWTF) under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR);

WHEREAS, an overall grade point average of 4.00 was achieved;

WHEREAS, proper operation and maintenance of its WWTF is essential to protecting the environment;

BE IT THEREFORE RESOLVED by the Utility Commission of Sturgeon Bay Utilities that Sturgeon Bay Utilities will endeavor to maintain and operate its WWTF in the best manner practicable.

Wiegand/Weber to approve the resolution. Motion carried.

The next item on the agenda was the review of the 2013/2014 winter season and action items to be undertaken in the event of additional brutal winters. Operations Manager White discussed the plans to prevent water freeze-ups. One step is to install mixers at more of the water towers. Also, SBU will be installing temperature probes at the water towers to monitor the water temperature trends that may alert us to the need for increasing water flows in the system. Steps will also be taken to install lines between pressure zones to help keep water moving during freeze-up conditions.

The operations report was presented by Operations Manager White. A discussion took place regarding the manhole replacement project as well the water leaks near 15th and Michigan Street. Fett/DeNamur to accept the Operations Report for May. Motion carried.

Next were Council member's updates on issues. Commissioner Wiegand discussed the 3rd Ave reconstruction project. Mayor Birmingham discussed lighting possibilities for Market Square.

The next item of business was the General Manager's report.

- a) Adjustments for the month
- b) Update on projects
 - 1. WPPI regional power dinner
 - 2. New employee search

Birmingham/Weber to adjourn. Motion carried. The meeting adjourned at 12:42 p.m.

Robert Schlicht
Secretary

Approved for publication:

Stewart Fett
President

James Stawicki
General Manager

Date: _____

Date: _____

CITY PLAN COMMISSION

Wednesday, June 18, 2014

A meeting of the City Plan Commission was called to order at 7:03 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Mike Gilson, Dennis Statz, Laurel Brooks, Steve Parent, Rick Wiesner, Jeff Norland, and Dan Wiegand were present. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Wiesner, seconded by Mr. Norland to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from April 16, 2014.
4. Public comment on non-agenda items.
5. Conditional use request from Marina View Apartments to construct a 16-unit multiple-family dwelling, with detached garage buildings, located at 252 Thorn Street (Lot 3 of Marina View Subdivision).
Presentation
Public hearing
Consideration of
6. Conditional use request from Marina View Apartments to construct an 8-unit multiple-family dwelling, with detached garage buildings, located at 267 Thorn Street (Lot 4 of Marina View Subdivision).
Presentation
Public hearing
Consideration of
7. Conditional use request from Marina View Apartments to construct an 8-unit multiple-family dwelling, with detached garage buildings, located at 249 Thorn Street (Lot 6 of Marina View Subdivision).
Presentation
Public hearing
Consideration of
8. Consideration of: Meeting date for July.
9. Adjourn.

Carried.

Approval of minutes from April 16, 2014: Moved by Ms. Brooks, seconded by Mr. Gilson to approve the minutes from April 16, 2014. Carried.

Public comment on non-agenda items: No one spoke during public comment.

Conditional use request from Marina View Apartments to construct a 16-unit multiple-family dwelling, with detached garage buildings, located at 252 Thorn Street (Lot 3 of Marina View Subdivision).

Presentation: Mr. Olejniczak gave a brief overview of the request for a 16-unit multiple-family dwelling to be constructed on the largest lot (Lot 3) of Marina View's eight lot

subdivision that has preliminary plat approval. The architecture is very similar to the existing 8-unit buildings. The only difference is that the 16-unit will be built in sections. It meets all density and setback requirements. The design for Thorn Street was recently approved by Council. Marina View is required to reserve an easement for a public sidewalk from the end of the cul-de-sac leading to the future waterfront walkway that runs along the edge of the marina property.

Dan Schott, owner of the property, stated that this is a continuation of the development. His intention is to put all the foundations in as soon as possible and finish it out within the next two years. The final paving of the street will continue after all the heavy construction vehicles are done working so they don't destroy the street. He will most likely set up an escrow account with the City for the final paving. Marina View Apartments are fully rented and already have four deposits down on the 16-unit building. He added that 80% of the tenants are ages 65 and older.

Public hearing: Chairperson Wiegand opened the public hearing at 7:10 p.m.

No one spoke during the hearing. Ms. Nault read two letters of concern from Roen Salvage Company and Jennifer DuPont.

The public hearing was declared closed at 7:15 p.m.

Consideration of: Mr. Wiegand stated he would like the City Attorney contacted in regard to anything the City can do in response to Roen Salvages concern with dust and noise.

Mr. Wiegand also mentioned that Mr. Ireland will be taking over Mr. Wiesner's position on the Plan Commission beginning in July. Moved by Mr. Wiegand, seconded by Ms. Brooks to postpone consideration of this item at this time until Mr. Ireland joins the Plan Commission and the City Attorney has been contacted. Motion failed, with Mr. Wiegand and Mr. Wiesner voting aye and Ms. Brooks, Mr. Norland, Mr. Gilson, Mr. Parent, and Mr. Statz voting no.

Mr. Olejniczak stated that this is not unusual to have multi-family near other types of uses.

Mr. Norland added that Mr. Schott is the one taking the risk of not being able to rent the apartments next to Roen Salvage knowing there is dust and noise.

Drainage, a recreation area for the residents, and landscaping was discussed.

Mr. Olejniczak stated that the Aesthetic Design and Site Plan Review Board will also need to approve the buildings, landscaping and site design. In regard to a recreational area, he had no recommendations. The Plan Commission can require some type of gazebo, benches, or other common area.

Mr. Parent suggested some type of screening along the 30' utility easement that could block some of the view, noise and dust. It would have to be verified with Sturgeon Bay Utilities that the easement could be planted over.

Mr. Gilson suggested drafting an agreement where Marina View acknowledges that Roen Salvage exists and what their business is all about.

Mr. Schott stated he has lived on the property for 3 years and didn't think Roen Salvage was a problem. The tenants have not complained. There will be no driveway between Marina View Apartments and Bay Marine. It is also his intent to put evergreens all along the property line. He also mentioned his plans for the future of constructing an indoor pool, recreational area, and an area for residents to cook out on the marina property.

Mr. Wiegand would like to see a landscaping plan showing evergreens along the property line.

After further discussion, it was moved by Mr. Gilson, seconded by Mr. Norland to approve the conditional use, subject to:

1. The lot must be created by recording the plat of Marina View Subdivision or other means.
2. Thorn Street must be dedicated and constructed in accordance with plans approved by the Common Council or the required bond to cover construction costs must be posted.
3. The required street yard for the garages must be met by either shifting the garages, eliminating one or more garage stalls or by moving one of the garages to the west side of the parking area.
4. The parking lot should be adjusted, so that it is at least three feet from the lot line.
5. At least three canopy trees must be planted within 10 feet of the perimeter of the parking area.
6. All portions of the stormwater management system for Marina View Subdivision impacted by the proposed development on Lot 3 must be installed, including off-site improvements.
7. Any exterior lighting needs to use the cutoff fixtures to prevent spillover onto adjoining parcels.
8. The trash recycling area shall be enclosed by solid fencing and shall be relocated to the end of the parking area, unless it is a joint trash/recycling area for multiple apartment buildings.
9. Record an agreement for the creation of the 10-ft wide pedestrian easement and installation of the walkway from the end of Thorn Street to the east line of the Marina View Subdivision. The parameters for construction and dedication of the walkway shall be consistent with the Common Council action from May 20, 2014.
10. Approval of a certificate of appropriateness by the Aesthetic Design and Site Plan Review Board.
11. Approval of the grading plan by the City Engineer.
12. Approval by the Community Development Director and City Forester of a landscape plan for the north lot line.

There was continued discussion on the motion and on the potential need for recreational area for the residents and whether stone work should be required for the water side of the building.

Moved by Mr. Wiegand, seconded by Mr. Wiesner to amend the motion to include stone facing on the building the same as the two buildings to the south and to have a designated

gathering or common area. Roll call vote on the amendment to the motion: Carried, with Mr. Wiesner, Mr. Wiegand, Ms. Brooks, and Mr. Statz voting yes, and Mr. Parent, Mr. Norland, and Mr. Gilson voting no.

A roll call vote was taken on the original motion as amended. All ayes. Carried.

Conditional use request from Marina View Apartments to construct an 8-unit multiple-family dwelling, with detached garage buildings, located at 267 Thorn Street (Lot 4 of Marina View Subdivision).

Presentation: Mr. Olejniczak stated this request is for an 8-unit multi-family dwelling designed just like the other existing 8 unit multi-family dwellings. This complies with all density and setback requirements of the City.

Ken Lynch, 1522 Lynch's Bluff Rd., Brussels, WI, stated that the 8-unit apartment building will have stone facing, since it is a waterfront lot, and is identical to the 8-unit that was just completed.

Public hearing: Chairperson Wiegand opened the public hearing at 8:03 p.m. No one spoke during the hearing.

The correspondence that was read at the first hearing pertained to all three hearings.

The public hearing was declared closed at 8:04 p.m.

Consideration of: Mr. Statz stated that it has been difficult to know what exactly is going on with this property. He assumes that nothing is planned for the proposed lot containing the old "foundation" building and wondered if conditions could be placed that pertain to other lots.

After more discussion, it was moved by Mr. Wiegand, seconded by Mr. Parent to approve the conditional use, subject to the following conditions:

1. The lot must be created by recording the plat of Marina View Subdivision or other means.
2. Thorn Street must be dedicated and constructed in accordance with plans approved by the Common Council or the required bond to cover construction costs must be posted.
3. All portions of the stormwater management system for Marina View Subdivision impacted by the proposed development on Lot 4 must be installed, including off-site improvements.
4. Any exterior lighting needs to use the cutoff fixtures to prevent spillover onto adjoining parcels.
5. At least one canopy tree must be planted within 10 feet of the perimeter of the parking area.
6. The trash/recycling area shall for this apartment building shall be a common trash/recycling area for multiple apartment buildings either on this lot or elsewhere in the Marina View Apartment development.
7. Record an agreement for the creation of the 10-ft wide pedestrian easement and installation of the walkway from the end of Thorn Street to the east line of the Marina

View Subdivision. The parameters for construction and dedication of the walkway shall be consistent with the Common Council action from May 20, 2014.

8. Approval of a certificate of appropriateness by the Aesthetic Design and Site Plan Review Board.
9. Approval of the grading plan by the City Engineer.
10. Create a specific gathering or common area for residents between the parking lot and right-of-way for the cul-de-sac

Mr. Gilson suggested not specifically designating the area for the common area and let it be anywhere within the overall development.

A vote was taken on the motion. Carried, with Mr. Norland and Mr. Statz voting no.

Conditional use request from Marina View Apartments to construct an 8-unit multiple-family dwelling, with detached garage buildings, located at 249 Thorn Street (Lot 6 of Marina View Subdivision).

Presentation: Mr. Olejniczak explained that the layout was similar to the previous 8-unit that was just approved. The building doesn't fit on the lot because of the location of the 5-foot bump-out for the water meters room. It does not meet the required 25-foot rear yard and the 15-foot front yard. Mr. Schott plans on seeking a variance. Also, one garage needs to be shifted to meet the setback or the garages be moved closer together.

Ken Lynch stated that this is not a waterfront unit and they do not intend to place the stone facing on the building.

Public hearing: Chairperson Wiegand opened the public hearing at 8:30 p.m. No one spoke during the hearing.

The two letters of correspondence that were read for the first hearing also pertained to this hearing.

The public hearing was declared closed at 8:31 p.m.

Consideration of: Moved by Mr. Wiegand, seconded by Ms. Brooks to postpone until after the variance approval. Roll call vote: Carried, with Mr. Gilson voting no.

Consideration of: Meeting date for July: It was the consensus of the Commission to hold the next Plan Commission meeting on Wednesday, July 30, 2014, at 7:00 p.m.

Adjourn: Moved by Ms. Brooks, seconded by Mr. Statz to adjourn. Carried. Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Cheryl Nault
Community Development Secretary

June 23, 2014

A meeting of the Parking & Traffic Committee was called to order at 3:36 p.m. by Chairperson Schlicht in Council Chambers, City Hall, 421 Michigan Street.

Members Bob Schlicht and Ron Vandertie were present. Ed Ireland was absent. Also present: City Administrator Steve McNeil, Police Chief Arleigh Porter, City Engineer Tony Depies, Mayor Thad Birmingham and Municipal Services Secretary Colleen DeGrave.

Moved by Ald. Vandertie, seconded by Ald. Schlicht to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 5/19/2014.
4. Consideration of: Traffic patterns/flow at 3rd Avenue and Michigan Street.
5. Consideration of: Parking spaces on Michigan Street at Market Square between 3rd and 4th Avenue
6. Consideration of: Safety of crossing at Bluebird Street to Econo Foods/Wal-Mart
7. Adjourn.

All in favor. Carried.

Moved by Ald. Vandertie, seconded by Ald. Schlicht to approve the minutes from 5/19/2014. Carried.

Consideration of: Traffic patterns/flow at 3rd Avenue and Michigan Street.

Mr. Depies reported on the traffic counts that were taken on Thursday and Friday. There was an average of 300 vehicles/hr. Traffic was steady but there were no issues with backups. Tony stated there weren't enough left turns onto 3rd Avenue to justify needing a straight only lane, and that there was not enough benefit for change at this intersection. Chief Porter agreed that the intersection was working fine as is. Mayor Birmingham and Ald. Vandertie also agreed.

Motion by Ald. Schlicht, seconded by Ald. Vandertie, that there be no changes at the 3rd Avenue and Michigan Street intersection. All in favor. Carried.

Consideration of: Parking spaces on Michigan Street at Market Square between 3rd and 4th Avenue

Mr. Depies stated Michigan St. is wide enough to accommodate parking on both sides of Michigan Street. Ald. Schlicht questioned whether having a left turn at 4th Avenue along with the three proposed parking stalls would make traffic less safe at this location. Mr. Depies said he did not believe that it would be any more or less safe. Chief Porter stated that Michigan Street would become the detour route when the Bay View Bridge is closed for replacement of steel in 2015-16, and that his concern would be changing traffic patterns several times along Michigan Street. Mayor Birmingham stated his intention was to give one last chance to Alderpersons to report any concerns they may or may not have received from their constituents. Ald. Vandertie said he has had two businesses that have asked him about the repainting of the parking stalls, and that he had concerns mostly related to the Saturday Farm Market and pedestrian traffic crossing there.

Motion by Ald. Vandertie, seconded by Ald. Schlicht to recommend to Council to repaint the three parking spaces on Michigan Street at Market Square between 3rd and 4th Avenue. All in favor. Carried.

Consideration of: Safety of crossing at Bluebird Street to Econo Foods/Wal-Mart

Ald. Schlicht stated he has had a few pedestrians, including a few handicapped pedestrians, express concern about the safety of crossing at this location. Ald. Schlicht said he was not suggesting a crosswalk but possibly signage at this location. Mr. Depies explained that the current signs can be moved to reduce the speed at this location sooner than the location it is currently posted at.

Motion by Ald. Schlicht, seconded by Ald. Vandertie to recommend to Council to place the Reduced Speed Ahead sign in the southbound lane of 14th Avenue, and the 25 mph sign, 900 feet north of their current locations. All in favor. Carried.

Motion by Ald. Schlicht, seconded by Ald. Vandertie to adjourn. All in favor. Carried.

Meeting adjourned at 4:07 p.m.

Respectfully Submitted,

Colleen K. DeGrave
Municipal Services Secretary

Monday, June 23, 2014

The Aesthetic Design & Site Plan Review Board meeting was called to order at 6:07 p.m. by Chairperson Mark Lake in Council Chambers, City Hall, 421 Michigan St.

Roll call: Members Mark Lake, John Kolodziej, and Dennis Van Bramer were present. Excused: Member Jon Burk. Also present were Ken Lynch, Marina View Apartments, Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Van Bramer, seconded by Mr. Kolodziej to adopt the following amended agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from March 31, 2014.
4. *Elections of Chair and Vice-Chair.*
5. Consideration of: 16-unit multi-family dwelling, with detached garage buildings, located at 252 Thorn Street (Lot 3 of Marina View Subdivision).
6. Consideration of: 8-unit multi-family dwelling, with detached garage buildings, located at 267 Thorn Street (Lot 4 of Marina View Subdivision).
7. Consideration of: 8-unit multi-family dwelling, with detached garage buildings, located at 249 Thorn Street (Lot 6 of Marina View Subdivision).
8. Adjourn.

Carried.

Approval of minutes from March 31, 2014: Moved by Mr. Kolodziej, seconded by Mr. Van Bramer to approve the minutes from March 31, 2014. Carried.

Elections of Chair and Vice-Chair: Mr. Kolodziej had sent a letter of resignation and that this would be his last meeting that he would be attending. Ms. Feldman also declined reappointment on the Board.

Moved by Mr. Van Bramer, seconded by Mr. Kolodziej to table elections of Chair and Vice-Chair until the two vacant positions are filled. All ayes. Carried.

Consideration of: 16-unit multi-family dwelling, with detached garage buildings, located at 252 Thorn Street (Lot 3 of Marina View Subdivision): Mr. Olejniczak stated that the 16-unit multi-family dwelling is similar to all the other 8-units that exist. This unit will be built in sections because of the size. He went over the conditions that the Plan Commission had placed on the approval of the conditional use. A revised site plan had been submitted that has met some of the conditions. Mr. Olejniczak had spoken with Jon Asher at Roen Salvage and Mr. Asher inquired about having a fence installed between Marina View Apartments and Roen Salvage.

Ken Lynch provided photos of existing apartment buildings to show what the proposed apartment building will look like. He mentioned that their intention is to plant cedars along the lot line, as well as placing park benches in the grassy area in front of the building. There are also plans for an indoor pool in the future. The location of the future waterfront walkway was also discussed.

After further discussion, it was moved by Mr. Kolodziej, seconded by Mr. Van Bramer to issue a certificate of appropriateness for the 16-unit multi-family dwelling on Lot #3 as presented. All ayes. Carried.

Consideration of: 8-unit multi-family dwelling, with detached garage buildings, located at 267 Thorn Street (Lot 4 of Marina View Subdivision): Mr. Olejniczak stated that the revised site plan

complies with conditions that the Plan Commission placed on the conditional use approval. The Plan Commission was specific on the location of the common gathering area, to be located between the street and parking area. There will be plantings around the foundation and canopy trees near the parking lot. This building is identical to the building that just got completed. The trash/recycling area will be located in a common trash/recycling area.

After a short discussion, it was moved by Mr. Kolodziej, seconded by Mr. Van Bramer to issue a certificate of appropriateness for the 8-unit multi-family dwelling on Lot #4 as presented. All ayes. Carried.

Consideration of: 8-unit multi-family dwelling, with detached garage buildings, located at 249 Thorn Street (Lot 6 of Marina View Subdivision): Mr. Olejniczak stated that the Plan Commission did not act on this item. On the original plan the garages did not meet the required setbacks. There was also a 5' bumpout containing water meters that would not fit on the lot. Marina View planned on asking for a variance, but according to a revised plan, the 5' bumpout was being relocated to the corner of the building. Since this is not a waterfront lot, the building will not have stone facing. The trash/recycling area will be removed and placed in a common trash/recycling area.

After discussion, it was moved by Mr. Kolodziej, seconded by Mr. Van Bramer to issue a certificate of appropriateness for an 8-unit multi-family dwelling on Lot #6 as per revised plans presented. All ayes. Carried.

Adjourn: Moved by Mr. Kolodziej, seconded by Mr. Van Bramer to adjourn. All ayes. Carried. Meeting adjourned at 6:38 p.m.

Respectfully submitted,



Cheryl Nault

Community Development Secretary

ZONING BOARD OF APPEALS
Monday, June 23, 2014

The City of Sturgeon Bay Zoning Board of Appeals meeting was called to order at 7:00 p.m. by Acting Chairperson Andrew Starr in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Jack Gigstead, Andrew Starr and Alternates Wayne Spritka and Richard Jennings were present. Excused: Members William Murrock, Bill Chaudoir, and James Goodwin. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Gigstead, seconded by Mr. Spritka to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from April 28, 2014.
4. Public hearing: Petition for variance for an addition to a nonconforming structure at 1212 Memorial Drive.
5. Consideration of: Petition for variance for an addition to a nonconforming structure at 1212 Memorial Drive.
6. Consideration of: Variance from sign code previously granted for ground sign located at 101 N. 4th Avenue.
7. Adjourn.

Carried.

Approval of minutes from April 28, 2014: Moved by Mr. Jennings, seconded by Mr. Gigstead to approve the minutes from April 28, 2014. Carried.

Public hearing: Petition for variance for an addition to a nonconforming structure at 1212 Memorial Drive: Acting Chairperson Starr opened the public hearing at 7:05 p.m.

Heidi Neubauer stated that she was petitioning for a 36' x 22' attached garage on her property at 1212 Memorial Dr. It would follow the line of the east side of the house. There would be extra storage space above the garage. The existing detached garage would be removed, as well as the shed in back of the garage. The existing garage area would be turned into lawn area. There will be a breezeway constructed between the house and garage. The siding will match the existing house.

No one else spoke during the hearing. There was no written correspondence for or against the variance.

Mr. Olejniczak referred to an existing survey. The house is considered nonconforming, since it is too close to one side of the property. The proposed addition would be 9' 9" from the rear corner. The requirement is 10'. Additions to a nonconforming structure can use the existing setback, but cannot expand the building more than 50%. In order to construct this addition, a variance is required. Only 592 sq. ft. would be allowed. The proposal is for an additional 704 sq. ft. It is a very narrow and restrictive lot and a car would not be able to turn into the garage if it was butted up to the house. It needed to be extended deeper, which would allow a turning radius. The existing garage is actually more nonconforming than the house.

The public hearing was declared closed at 7:15 p.m.

Consideration of: Petition for variance for an addition to a nonconforming structure at 1212 Memorial Drive: Board members discussed the variance request. They were pleased to see that the existing garage would be removed. This would add more curb appeal to the building.

Moved by Mr. Gigstead, seconded by Mr. Starr to approve the variance request for the following reasons:

1. The addition fits well with the house.
2. The nonconforming garage will be removed.
3. The property will become more conforming to the zoning code as a result of the project.
4. The addition is only three inches into the required side yard at its closest point.

Roll call vote: All ayes. Carried.

Consideration of: Variance from sign code previously granted for ground sign located at 101 N. 4th Avenue: Mr. Olejniczak stated that Steve Jacobs had purchased and remodeled the property now known as Downtown on 4th. He had petitioned for a sign variance to allow his ground sign to be within the 5-ft. setback from 4th Avenue and Louisiana Street. The variance was approved, due to the building being setback so far. It was actually a double variance from the 5' setback line and the 25' vision corner. At that time there were no vision clearance concerns for traffic because the streets were one-way. The variance was approved, with the condition that if the street pattern would change to two-way in the future, the ZBA should review the variance again.

Steve Jacobs, 4472 Daisy Patch Rd., Fish Creek, stated the sign cost \$10,000.00. He felt that the sign blocks less than the two full parking stalls on 4th Avenue. To remove the sign would cost at least \$1,000.00.

Board members discussed different options, such as raising the sign, moving the sign, or even displaying a double-sided sign. Mr. Jacobs stated that any kind of revision to the sign would be costly.

Mr. Olejniczak stated that the City has gotten approximately 4 – 5 complaints regarding the sign. If the sign was completely located on the asphalt, the sign would comply.

Mr. Starr suggested obtaining more information from the Police Dept. to see what complaints they have received and if there have been any accidents reported due to the location of the sign.

Moved by Mr. Gigstead, seconded by Mr. Jennings to postpone discussion until more information is obtained.

Adjourn: Moved by Mr. Gigstead, seconded by Mr. Jennings to adjourn. Carried. Meeting adjourned at 7:40 p.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
July 1, 2014

A meeting of the Finance/Purchasing & Building Committee was called to order at 11:49am by Alderperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Wiegand and Schlicht were present. Also present: Alderperson Ireland, Alderperson Stults, City Administrator McNeil, Finance Director/City Treasurer Clarizio, and Receptionist Metzger.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Review bills.
4. Adjourn.

Carried.

Review bills

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Fett, seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 11:51am.

Respectfully submitted,


Tricia Metzger

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7c1.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
June 30, 2014

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JUNE, 2014

June-14	YEAR TO DATE		June-14	YEAR TO DATE
1	1	ONE FAMILY DWELLINGS	135,000	135,000
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
0	6	MANUFACTURED HOME	-----	55,750
0	0	C.B.R.F.	-----	-----
2	4	RESIDENTIAL ADDITIONS	60,100	70,900
8	27	RESIDENTIAL ALTERATIONS	334,500	621,175
6	8	RESIDENTIAL GARAGES/CARPORTS	184,700	196,200
0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	-----
0	1	RESIDENTIAL STORAGE BUILDINGS	-----	4,000
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	3	NEW COMMERCIAL BUILDINGS	-----	1,336,077
0	1	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	20,000
0	3	NON-RESIDENTIAL ADDITIONS	-----	1,585,000
6	22	NON-RESIDENTIAL ALTERATIONS	136,820	1,174,827
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
<u>23</u>	<u>76</u>	TOTAL ESTIMATED COST OF CONSTRUCTION	\$851,120	\$5,198,929
June-14	YEAR TO DATE	TOTAL PERMITS ISSUED	June-14	YEAR TO DATE
23	76	BUILDING PERMITS	2,688	12,179
25	71	ELECTRICAL PERMITS	1,369	5,975
15	44	PLUMBING PERMITS	789	3,268
10	31	HEATING PERMITS	736	4,090
13	119	SIGN PERMITS	490	3,860
0	0	MISCELLANEOUS PERMITS	-----	-----
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
0	0	EARLY STARTS	-----	-----
2	6	EROSION CONTROL	125	700
0	0	STATE PLAN APPROVALS	-----	-----
1	1	PARK & PLAYGROUND PAYMENTS	300	300
1	1	WISCONSIN PERMIT SEALS	35	35
2	3	ZONING BOARD OF APPEALS APPLICATIONS	600	900
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-----	-----
1	4	PLAN COMMISSION - CONDITIONAL USES	300	1,200
1	2	CERTIFIED SURVEY MAP REVIEWS	30	60
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
0	5	COMMERCIAL OCCUPANCY FEES	-----	250
0	0	PIER PERMIT	-----	-----
0	0	DEMOLITION	-----	-----
0	0	REINSPECTION FEE	-----	-----
			295	1,316
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$7,757.00	\$34,133.00

Cheryl Nault
Building Inspection Dept.

JUNE 2014 BANK RECONCILIATION

CHECKING ACCOUNTS

INVESTMENT ACCOUNTS

GENERAL FUND	WDF	SNAP	GENERAL/CAPITAL FUND
BAYLAKE	BAYLAKE	BAYLAKE	INVESTMENTS
PRIOR G/L BALANCE	2,764,842.37	59,894.24	2,384.69
REVENUE	530,709.47	16,110.94	344.00
DISBURSEMENTS	1,087,519.12	0.00	0.00
AMOUNT IN TRANSIT	2,956.66	0.00	0.00
ADJUSTMENTS	30,085.51	0.00	0.00
ENDING BALANCE	2,235,161.57	76,005.18	2,728.69

BANK BALANCE	2,249,481.78	76,005.18	2,728.69
LESS OUTS, CHECKS	14,320.21		0.00
	2,235,161.57	76,005.18	2,728.69

SAVINGS ACCOUNTS

GENERAL FUND	GENERAL FUND	TIF #1 DEBT	WDF	CAPITAL - BUILDING DEBT	TIF #3 DEBT	TIF #3 CONSTRUCTION
STATE - #2	BAYLAKE BANK - MMBI	STATE - #11	STATE - #4	STATE - #9	STATE - #08	STATE - #14
PRIOR G/L BALANCE	3,075,601.97	22,321.81	496,564.66	116,169.31	5,952.33	509,526.54
REVENUE	467.44	0.75	37.01	8.66	0.44	37.97
DISBURSEMENTS	0.00	668.19	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,076,069.41	21,654.37	496,601.67	116,177.97	5,952.77	509,564.51

BANK BALANCE	3,076,069.41	21,654.37	496,601.67	116,177.97	5,952.77	509,564.51	94,936.12
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PRIOR G/L BALANCE	TIF #2	TIF #2	TIF #2 DEBT	TIF #2 AMENDED AREA	TIF #2 AMENDED AREA	TIF #2-CAPITAL MAINT.	TIF #2 WFRDA DEBT RES.
REVENUE	BAYLAKE - MMBA	STATE - #3	STATE - #10	CONST. - STATE - #06	CAP. INT. - STATE - #7	STATE - #15	STATE - #13
3,724.15	3,724.15	14,692.16	365,395.31	63,083.74	25,604.91	123,740.68	1,654,744.51
0.16	0.16	1.09	27.23	4.70	1.91	9.22	123.32
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,724.31	14,693.25	365,422.54	63,088.44	25,606.82	123,749.90	1,654,867.83

BANK BALANCE	3,724.31	14,693.25	365,422.54	63,088.44	25,606.82	123,749.90	1,654,867.83
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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

7c3.

DEPARTMENT DESCRIPTION	FOR FUND: GENERAL FUND		JUNE 30, 2014		FISCAL YEAR	FISCAL YEAR-TO-DATE	
	JUNE BUDGET	JUNE ACTUAL	VARI-ANCE	BUDGET		ACTUAL	VARI-ANCE
REVENUES	892,908.75	138,320.83	(84.5)	10,714,905.00	4,936,478.74	(53.9)	
GENERAL FUND	892,908.75	138,320.83	(84.5)	10,714,905.00	4,936,478.74	(53.9)	
TOTAL REVENUES	892,908.75	138,320.83	(84.5)	10,714,905.00	4,936,478.74	(53.9)	
EXPENSES							
GENERAL FUND	48,125.40	1,365.39	97.1	577,505.00	197,461.44	65.8	
MAYOR	1,024.16	917.72	10.3	12,290.00	6,000.82	51.1	
CITY COUNCIL	4,477.91	4,456.71	0.4	53,735.00	27,658.72	48.5	
LAW/LEGAL	5,000.00	8,034.60	(60.6)	60,000.00	17,628.60	70.6	
CITY CLERK-TREASURER	31,209.16	26,709.64	14.4	374,510.00	168,587.22	54.9	
ADMINISTRATION	12,622.49	10,525.67	16.6	151,470.00	66,779.06	55.9	
COMPUTER	4,283.32	2,575.00	39.8	51,400.00	21,849.20	57.4	
CITY ASSESSOR	8,364.17	6,698.48	19.9	100,370.00	45,987.25	54.1	
BOARD OF REVIEW	139.16	269.15	(93.4)	1,670.00	269.15	83.8	
BUILDING/ZONING CODE ENFORCEMENT	5,179.58	3,061.48	40.8	62,155.00	23,559.11	62.0	
MUNICIPAL SERVICES ADMIN.	18,117.91	16,197.48	10.5	217,415.00	97,162.23	55.3	
PUBLIC WORKS ADMINISTRATION	19,964.98	17,120.46	14.2	239,580.00	108,622.86	54.6	
ELECTIONS DEPARTMENT	1,727.50	817.97	52.6	20,730.00	7,534.63	63.6	
CITY HALL	12,374.59	9,529.68	22.9	148,495.00	61,919.67	58.3	
INSURANCE	29,130.42	25,124.00	13.7	349,565.00	202,841.64	41.9	
GENERAL EXPENDITURES	128,519.59	1,922.05	98.5	1,542,235.00	38,744.27	97.4	
POLICE DEPARTMENT	31,569.58	25,931.10	17.8	378,835.00	166,589.25	56.0	
PATROL BOAT	1,064.17	528.06	50.3	12,770.00	528.06	95.8	
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.0	
POLICE DEPARTMENT/PATROL	152,875.82	130,266.32	14.7	1,834,510.00	794,510.55	56.6	
POLICE DEPT. / INVESTIGATIONS	10,830.01	8,238.16	23.9	129,960.00	64,882.92	50.0	
FIRE DEPARTMENT	149,876.65	129,787.15	13.4	1,798,520.00	791,649.32	55.9	
STORM SEWERS	3,152.92	5,604.88	(77.7)	37,835.00	16,855.34	55.4	
SOLID WASTE MGMT/SPRING/FALL	4,677.93	938.98	79.9	56,135.00	7,431.99	86.7	
COMPOST/SOLID WASTE SITE	2,675.84	1,382.25	48.3	32,110.00	4,119.69	87.1	
STREET SWEEPING	3,194.17	4,480.93	(40.2)	38,330.00	11,178.60	70.8	
WEED ABATEMENT	572.08	893.27	(56.1)	6,865.00	1,110.73	83.8	
ROADWAYS/STREETS	13,213.75	15,008.94	(13.5)	158,565.00	77,957.94	50.8	
SNOW REMOVAL	17,067.50	411.88	97.5	204,810.00	149,849.19	26.8	
STREET SIGNS AND MARKINGS	4,921.25	10,320.96	(109.7)	59,055.00	23,835.84	59.6	
CURB/GUTTER/SIDEMALK	1,247.51	1,374.91	(10.2)	14,970.00	1,809.16	87.9	
STREET MACHINERY	15,873.77	18,437.12	(16.1)	190,485.00	81,835.78	57.0	
CITY GARAGE	4,844.99	4,971.87	(2.6)	58,140.00	38,912.28	33.0	
CELEBRATION & ENTERTAINMENT	3,831.25	9,103.93	(137.6)	45,975.00	28,346.83	38.3	
HIGHWAYS - GENERAL	42,695.84	30,514.93	28.5	512,350.00	196,086.22	61.7	
PARK & RECREATION ADMIN	8,439.17	9,783.49	(15.9)	101,270.00	43,944.29	56.6	
PARKS AND PLAYGROUNDS	33,812.04	41,476.83	(22.6)	405,745.00	174,097.98	57.0	
BALLFIELDS	2,747.51	4,149.80	(51.0)	32,970.00	12,116.30	63.2	
ICE RINKS	721.67	0.00	100.0	8,660.00	4,622.35	46.6	
BEACHES	216.25	0.00	100.0	2,595.00	0.00	100.0	

7c3.

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
 FOR 6 PERIODS ENDING JUNE 30, 2014

DEPARTMENT DESCRIPTION	JUNE		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL		VARI- ANCE
	BUDGET	ACTUAL			YEAR- TO-DATE ACTUAL		
EXPENSES							
MUNICIPAL DOCKS	4,037.50	4,273.80	(5.8)	48,450.00	8,099.04	83.2	
WATER WEED MANAGEMENT	8,249.57	13,497.58	(63.6)	98,995.00	16,083.88	83.7	
WATERFRONT PARKS & WALKWAYS	5,409.59	9,756.97	(80.3)	64,915.00	19,267.31	70.3	
EMPLOYEE BENEFITS	2,108.35	1,163.33	44.8	25,300.00	8,856.28	64.9	
PUBLIC FACILITIES	6,320.42	0.00	100.0	75,845.00	39,795.07	47.5	
BOARDS AND COMMISSIONS	55.83	107.70	(92.9)	670.00	226.17	66.2	
COMMUNITY & ECONOMIC DEVELPMT	26,345.42	17,579.30	33.2	316,145.00	164,404.71	47.9	
TOTAL EXPENSES	892,908.69	635,309.91	28.8	10,714,905.00	4,041,608.94	62.2	

TOTAL FUND REVENUES	892,908.75	138,320.83	(84.5)	10,714,905.00	4,936,478.74	(53.9)
TOTAL FUND EXPENSES	892,908.69	635,309.91	28.8	10,714,905.00	4,041,608.94	62.2
SURPLUS (DEFICIT)	0.06	(496,989.08)	(5233.3)	0.00	894,869.80	100.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
 FOR 6 PERIODS ENDING JUNE 30, 2014

DEPARTMENT DESCRIPTION	JUNE		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL				
REVENUES	132,239.58	502,862.76	280.2	1,586,875.00	1,079,217.88	(31.9)
TOTAL REVENUES	132,239.58	502,862.76	280.2	1,586,875.00	1,079,217.88	(31.9)
EXPENSES						
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
COMPUTER	1,083.33	2,376.81	(119.3)	13,000.00	3,576.34	72.4
CITY ASSESSOR	833.33	0.00	100.0	10,000.00	0.00	100.0
MUNICIPAL SERVICES ADMIN.	666.67	0.00	100.0	8,000.00	2,990.00	62.6
CITY HALL	0.00	0.00	0.0	0.00	0.00	0.0
GENERAL EXPENDITURES	833.33	347,942.57	(1653.2)	10,000.00	347,942.57	(3379.4)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	2,259.00	100.0
PATROL	3,815.00	481.00	87.3	45,780.00	38,306.62	16.3
FIRE DEPARTMENT / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.0
STORM SEWERS	10,500.01	797.34	92.4	126,000.00	100,108.89	20.5
SOLID WASTE MGMT/REFUSE/RECYCL	6,666.67	0.00	100.0	80,000.00	0.00	100.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.0
ROADWAYS/STREETS	0.00	0.00	0.0	0.00	0.00	0.0
SNOW REMOVAL	55,291.66	13,330.17	75.8	663,500.00	19,029.93	97.1
CURB/GUTTER/SIDEWALK	0.00	0.00	0.0	0.00	0.00	0.0
CITY GARAGE	27,207.92	0.00	100.0	326,495.00	549.37	99.8
PARKS AND PLAYGROUNDS	0.00	0.00	0.0	0.00	0.00	0.0
BALLFIELDS	21,666.67	0.00	100.0	260,000.00	1,668.00	99.3
ICE RINKS	416.67	0.00	100.0	5,000.00	4,487.00	10.2
BEACHES	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL DOCKS	0.00	0.00	0.0	0.00	0.00	0.0
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	541.66	2,199.80	(306.1)	6,500.00	2,199.80	66.1
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.0
PUBLIC FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY & ECONOMIC DEVLPMNT	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	129,522.92	367,127.69	(183.4)	1,554,275.00	523,117.52	66.3
TOTAL FUND REVENUES	132,239.58	502,862.76	280.2	1,586,875.00	1,079,217.88	(31.9)
TOTAL FUND EXPENSES	129,522.92	367,127.69	(183.4)	1,554,275.00	523,117.52	66.3
SURPLUS (DEFICIT)	2,716.66	135,735.07	4896.3	32,600.00	556,100.36	1605.8

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV
 FOR 6 PERIODS ENDING JUNE 30, 2014

DEPARTMENT DESCRIPTION	JUNE		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL		VARI- ANCE
	BUDGET	ACTUAL			YEAR- TO-DATE ACTUAL	%	
REVENUES							
CABLE TV / GENERAL	10,333.33	10.00	(99.9)	124,000.00	63,663.50	(48.6)	
TOTAL REVENUES	10,333.33	10.00	(99.9)	124,000.00	63,663.50	(48.6)	
EXPENSES							
CABLE TV / GENERAL	8,631.25	4,860.61	43.6	103,575.00	30,712.65	70.3	
TOTAL EXPENSES	8,631.25	4,860.61	43.6	103,575.00	30,712.65	70.3	
TOTAL FUND REVENUES	10,333.33	10.00	(99.9)	124,000.00	63,663.50	(48.6)	
TOTAL FUND EXPENSES	8,631.25	4,860.61	43.6	103,575.00	30,712.65	70.3	
SURPLUS (DEFICIT)	1,702.08	(4,850.61)	(384.9)	20,425.00	32,950.85	61.3	

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
 FOR 6 PERIODS ENDING

JUNE 30, 2014

DEPARTMENT DESCRIPTION

REVENUES
 TOURISM COMMITTEE / GENERAL

TOTAL REVENUES

EXPENSES
 TOURISM COMMITTEE / GENERAL

TOTAL EXPENSES

TOTAL FUND REVENUES
 TOTAL FUND EXPENSES
 SURPLUS (DEFICIT)

JUNE BUDGET JUNE ACTUAL VARI-ANCE % FISCAL YEAR BUDGET FISCAL YEAR-TO-DATE ACTUAL VARI-ANCE %

0.00	0.00	0.0	0.00	0.00	0.0	0.00
0.00	0.00	0.0	0.00	0.00	0.0	0.00
0.00	0.00	0.0	0.00	0.00	0.0	0.00
0.00	0.00	0.0	0.00	0.00	0.0	0.00

0.00	0.00	0.0	0.00	0.00	0.0	0.00
0.00	0.00	0.0	0.00	0.00	0.0	0.00
0.00	0.00	0.0	0.00	0.00	0.0	0.00
0.00	0.00	0.0	0.00	0.00	0.0	0.00

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
 FOR 6 PERIODS ENDING JUNE 30, 2014

DEPARTMENT DESCRIPTION	JUNE		VARI- ANCE	FISCAL		VARI- ANCE
	BUDGET	ACTUAL		YEAR BUDGET	FISCAL TO-DATE ACTUAL	
REVENUES						
TID DISTRICT #2	125,787.77	167.63	(99.8)	1,509,453.00	849,694.77	(43.7)
TOTAL REVENUES	125,787.77	167.63	(99.8)	1,509,453.00	849,694.77	(43.7)
EXPENSES						
TID DISTRICT #2	237,868.74	2,952.36	98.7	2,854,425.00	401,192.67	85.9
TOTAL EXPENSES	237,868.74	2,952.36	98.7	2,854,425.00	401,192.67	85.9
TOTAL FUND REVENUES	125,787.77	167.63	(99.8)	1,509,453.00	849,694.77	(43.7)
TOTAL FUND EXPENSES	237,868.74	2,952.36	98.7	2,854,425.00	401,192.67	85.9
SURPLUS (DEFICIT)	(112,080.97)	(2,784.73)	(97.5)	(1,344,972.00)	448,502.10	(133.3)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT
 FOR 6 PERIODS ENDING JUNE 30, 2014

DEPARTMENT DESCRIPTION	JUNE		VARI- ANCE	FISCAL		FISCAL	
	BUDGET	ACTUAL		YEAR BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE	
REVENUES							
TID #1 DISTRICT	42,538.50	37.01	(99.9)	510,462.00	340,105.65	(33.3)	
TOTAL REVENUES	42,538.50	37.01	(99.9)	510,462.00	340,105.65	(33.3)	
EXPENSES							
TID #1 DISTRICT	41,166.75	0.00	100.0	494,001.00	0.00	100.0	
TOTAL EXPENSES	41,166.75	0.00	100.0	494,001.00	0.00	100.0	
TOTAL FUND REVENUES	42,538.50	37.01	(99.9)	510,462.00	340,105.65	(33.3)	
TOTAL FUND EXPENSES	41,166.75	0.00	100.0	494,001.00	0.00	100.0	
SURPLUS (DEFICIT)	1,371.75	37.01	(97.3)	16,461.00	340,105.65	1966.1	

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT
 FOR 6 PERIODS ENDING JUNE 30, 2014

DEPARTMENT DESCRIPTION	JUNE		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL				
REVENUES						
TID #3 DISTRICT	18,960.16	45.04	(99.7)	227,522.00	26,728.41	(88.2)
TOTAL REVENUES	18,960.16	45.04	(99.7)	227,522.00	26,728.41	(88.2)
EXPENSES						
TID #3 DISTRICT	19,907.40	0.00	100.0	238,889.00	32,980.71	86.1
TOTAL EXPENSES	19,907.40	0.00	100.0	238,889.00	32,980.71	86.1
TOTAL FUND REVENUES	18,960.16	45.04	(99.7)	227,522.00	26,728.41	(88.2)
TOTAL FUND EXPENSES	19,907.40	0.00	100.0	238,889.00	32,980.71	86.1
SURPLUS (DEFICIT)	(947.24)	45.04	(104.7)	(11,367.00)	(6,252.30)	(44.9)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
 FOR 6 PERIODS ENDING JUNE 30, 2014

DEPARTMENT DESCRIPTION	JUNE		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL				
REVENUES						
TID #4 DISTRICT	427,940.00	0.00	100.0	5,135,280.00	0.00	100.0
TOTAL REVENUES	427,940.00	0.00	100.0	5,135,280.00	0.00	100.0
EXPENSES						
TID #4 DISTRICT	383,125.09	18,968.64	95.0	4,597,501.00	73,043.21	98.4
TOTAL EXPENSES	383,125.09	18,968.64	95.0	4,597,501.00	73,043.21	98.4
TOTAL FUND REVENUES	427,940.00	0.00	100.0	5,135,280.00	0.00	100.0
TOTAL FUND EXPENSES	383,125.09	18,968.64	95.0	4,597,501.00	73,043.21	98.4
SURPLUS (DEFICIT)	44,814.91	(18,968.64)	(142.3)	537,779.00	(73,043.21)	(113.5)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
 FOR 6 PERIODS ENDING JUNE 30, 2014

DEPARTMENT DESCRIPTION	JUNE		VARI- ANCE	FISCAL		VARI- ANCE
	BUDGET	ACTUAL		YEAR BUDGET	YEAR-TO-DATE ACTUAL	
REVENUES						
REVOLVING LOAN FUND (STATE)	812.51	1,823.77	124.4	9,750.00	8,245.55	(15.4)
TOTAL REVENUES	812.51	1,823.77	124.4	9,750.00	8,245.55	(15.4)
EXPENSES						
REVOLVING LOAN FUND (STATE)	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
TOTAL EXPENSES	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
TOTAL FUND REVENUES	812.51	1,823.77	124.4	9,750.00	8,245.55	(15.4)
TOTAL FUND EXPENSES	983.34	0.00	100.0	11,800.00	35,000.00	(196.6)
SURPLUS (DEFICIT)	(170.83)	1,823.77	(1167.5)	(2,050.00)	(26,754.45)	1205.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE
 FOR 6 PERIODS ENDING JUNE 30, 2014

DEPARTMENT DESCRIPTION	JUNE		FISCAL YEAR	FISCAL YEAR-TO-DATE	%
	BUDGET	ACTUAL			
REVENUES					
SOLID WASTE ENTERPRISE FUND	41,171.67	72,889.19	494,060.00	256,166.94	(48.1)
TOTAL REVENUES	41,171.67	72,889.19	494,060.00	256,166.94	(48.1)
EXPENSES					
SOLID WASTE ENTERPRISE FUND	40,095.00	19,473.04	481,140.00	174,866.53	63.6
TOTAL EXPENSES	40,095.00	19,473.04	481,140.00	174,866.53	63.6
TOTAL FUND REVENUES	41,171.67	72,889.19	494,060.00	256,166.94	(48.1)
TOTAL FUND EXPENSES	40,095.00	19,473.04	481,140.00	174,866.53	63.6
SURPLUS (DEFICIT)	1,076.67	53,416.15	12,920.00	81,300.41	529.2

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	MUNICIPAL REPORT TOTALS		FOR 6 PERIODS ENDING JUNE 30, 2014		FISCAL YEAR		FISCAL YEAR-TO-DATE	
	JUNE BUDGET	JUNE ACTUAL	VAR-ANCE	%	BUDGET	ACTUAL	VAR-ANCE	%
TOTAL MUNICIPAL REVENUES	1,692,692.27	716,156.23	(57.6)		20,312,307.00	7,560,301.44	(62.7)	
TOTAL MUNICIPAL EXPENSES	1,754,209.18	1,048,692.25	40.2		21,050,511.00	5,312,522.23	74.7	
SURPLUS (DEFICIT)	(61,516.91)	(332,536.02)	440.5		(738,204.00)	2,247,779.21	(404.4)	

BEVERAGE OPERATOR LICENSES

1. Anderson, Angela M.
2. Buesing, Jamie C.
3. Cromell, Rachel M.
4. Doering, Kathleen T.
5. Downland, Benjamin F.
6. Gordon, Konnie M.
7. Heilman, Joseph E.
8. Keller, Thomas J., Jr.
9. Larsen, Benjamin H.
10. Nebel, Angel N.
11. Pickens, Devin A.
12. Ripp, Veronica J.
13. Sarter, Julie A.
14. Sperber, Ryan R.
15. Tews, Samantha R.
16. Wagner, Charles R.

TEMPORARY CLASS B BEER & TEMPORARY CLASS B WINE LICENSES

Amvets Weber Tess Post 51
Agent: Joe Heileman
14th Avenue - Door County Fairgrounds – Amvets Stand
Sturgeon Bay, WI 54235
July 30, 2014 – August 3, 2014

COMBINATION CLASS B BEER & LIQUOR LICENSE

IMBN, Inc.
Dba: White Birch Inn
Agent: Craig Nyholm
1009 South Oxford Avenue
Sturgeon Bay, WI 54235
July 16, 2014 – June 30, 2015

** All violations that prevented this license from previously being issued have been resolved.

EXECUTIVE SUMMARY

Title: Agriculture as a Temporary Use for Jeff Uecker

Background: Jeff Uecker owns a 5-acre parcel south of Barick Road next to Woods West Park. Jeff plans to eventually subdivide and develop this land, but is waiting for more of the lots in the Evening Shadows subdivision to be sold so as to not compete with his father Ralph Uecker, who developed that subdivision. Therefore, Jeff wants to farm his property on a temporary basis.

Mr. Uecker received approval from the Council for a temporary use for agriculture on the property. The Council approval had the following restrictions:

- 1. Only plantings of grass, hay or alfalfa crops are allowed.
- 2. Any soil on the streets from farm machinery must be cleaned up.
- 3. Maintain a 25' buffer along the west and south property line.

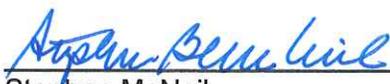
Under the zoning code the Council can authorize temporary uses for up to one year. So this request is to renew the temporary use. Staff is unaware of any complaints or problems that the temporary farming use has caused.

Fiscal Impact: During the time that agricultural activity occurs, the land qualifies for agricultural use assessment. For the Mr. Uecker's 5-acre parcel, the lost tax revenue for City purposes would be about \$300.

Recommendation: Renew the temporary use for Jeff Uecker under the same restrictions:

- 1. Only plantings of grass, hay or alfalfa crops are allowed.
- 2. Any soil on the streets from farm machinery must be cleaned up.
- 3. Maintain a 25' buffer along the west and south property line.

Prepared by:  7/10/2014
 Martin Olejniczak Date
 Community Development Director

Approved by:  7/10/2014
 Stephen McNeil Date
 City Administrator

6-20-14

To City Council members.

I'm asking for an extension to the Agriculture use permit that was granted to me.

The 5 acre parcel of property that I own is formerly known as the woods property.

There is currently Alfalfa hay mix growing there and will continue that way for the next several years.

Thank you.
Jeff Uecker

Location Map - Temporary Agricultural Use - Uecker



EXECUTIVE SUMMARY

Title: Certified Survey Map for City of Sturgeon Bay

Background: The City commissioned a certified survey map (CSM) for a portion of its property in the industrial park in order to adjust a lot line and sell a tract to Pro Products Inc. The property is located at the southeast corner of S. Neenah Avenue and Jib Street. The CSM moves the lot line 49 feet in order to create enough space for Pro Products planned manufacturing facility. It also moves an unused utility easement. The CSM complies with Sturgeon Bay's zoning code and subdivision code. However, the approval of the Common Council is required because of the relocation of the existing utility easement.

The original utility easement was created by the plat of Whitford's First Addition to the Sturgeon Bay Industrial Park. It is centered on the current lot line and is 12 feet in width. It is currently not used for any utilities. The proposed utility easement shifts easterly to stay centered on the new lot line.

The proposed CSM has been reviewed by staff from the City and Sturgeon Bay Utilities. There are no concerns with relocating the easement. There are no plans to place actual utilities within the easement, but relocating it (as opposed to vacating it entirely) keeps the options open.

Fiscal impact: The cost of the CSM is approximately \$600 dollars but it will facilitate the sale of the lot to Pro Products for \$30,000 per acre (less the standard incentives that potentially apply) plus will allow the construction of an approximately 50,000 square foot facility.

Recommendation: Approve the CSM, including the modification to the utility easement.

Prepared by: Martin Olejniczak 7-10-2014
Martin Olejniczak Date
Community Development Director

Reviewed by: Tony Depies 7-10-2014
Tony Depies Date
City Engineer

Reviewed by: Steve McNeil 7-10-14
Steve McNeil Date
City Administrator

Reviewed by: _____
Jim Stawicki Date
SBU General Manager



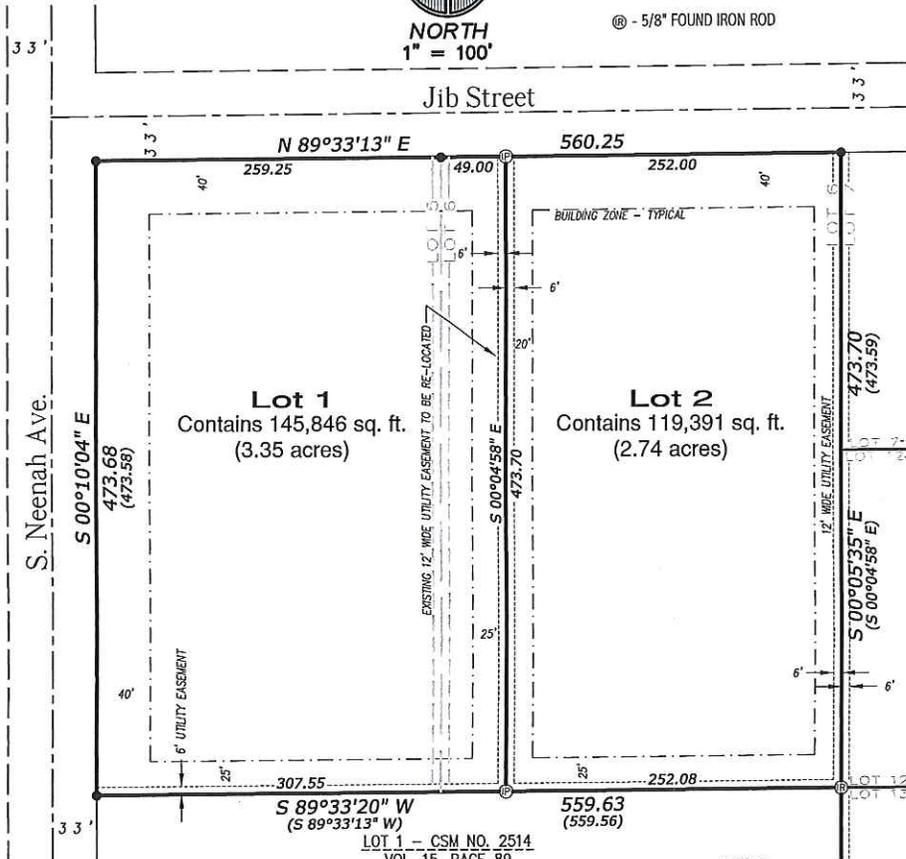
CERTIFIED SURVEY MAP

BEING:
LOTS 5 & 6 OF WHITFORD'S FIRST ADDITION TO THE STURGEON BAY INDUSTRIAL PARK
 LOCATED IN:
THE SW 1/4 OF THE SE 1/4 AND THE SE 1/4 OF THE SE 1/4 (ALSO KNOWN AS SUBDIVISIONS 67 & 72) OF SECTION 18, TOWN 27 NORTH, RANGE 26 EAST, CITY OF STURGEON BAY, DOOR COUNTY, WISCONSIN



NORTH
 1" = 100'

- - 1" FOUND IRON PIPE
- Ⓟ - 1" SET IRON PIPE
- Ⓢ - 5/8" FOUND IRON ROD



LOCATION SKETCH

SCALE: 1" = 2000'



THE SE 1/4 OF SECTION 18, T. 27 N., R. 26 E., CITY OF STURGEON BAY, DOOR COUNTY, WISCONSIN



Stock No. 26273

CERTIFIED SURVEY MAP

BEING:

LOTS 5 & 6 OF WHITFORD'S FIRST ADDITION TO THE
STURGEON BAY INDUSTRIAL PARK

LOCATED IN:

THE SW 1/4 OF THE SE 1/4 AND THE SE 1/4 OF THE SE 1/4
(ALSO KNOWN AS SUBDIVISIONS 67 & 72)
OF SECTION 18, TOWN 27 NORTH, RANGE 26 EAST,
CITY OF STURGEON BAY, DOOR COUNTY,
WISCONSIN

SURVEYOR'S CERTIFICATE:

I Michael G. McCarty, Registered Land Surveyor for Baudhuin Incorporated, do hereby certify that, under the direction of the City of Sturgeon Bay and its Mayor, Thad J. Birmingham, we have surveyed the following described parcel:

A parcel of being lots 5 & 6 of whitford's first addition to the Sturgeon Bay Industrial Park, located in the SW 1/4 of the SE 1/4 and the SE 1/4 of the SE 1/4 (also known as Subdivisions 67 & 72) of Section 18, Township 27 North, Range 26 East, City of Sturgeon Bay, Door County, Wisconsin.

Said parcel contains 265,237 square feet (6.09 acres).

Also, I have fully complied with the requirements of chapter 236.34 of the Wisconsin Statutes. I further certify that the attached map is a true representation of said property and correctly shows the exterior boundaries and correct measurements thereof.

Dated: 6/26/14


Michael G. McCarty


RP



Stock No. 26273

CERTIFIED SURVEY MAP

BEING:

LOTS 5 & 6 OF WHITFORD'S FIRST ADDITION TO THE
STURGEON BAY INDUSTRIAL PARK

LOCATED IN:

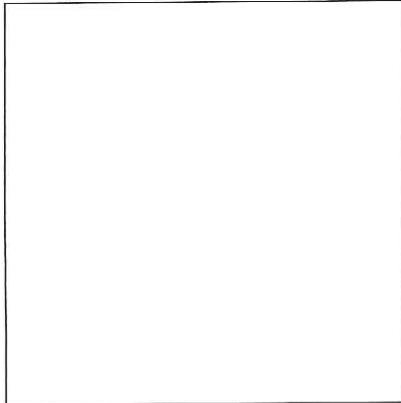
THE SW 1/4 OF THE SE 1/4 AND THE SE 1/4 OF THE SE 1/4
(ALSO KNOWN AS SUBDIVISIONS 67 & 72)
OF SECTION 18, TOWN 27 NORTH, RANGE 26 EAST,
CITY OF STURGEON BAY, DOOR COUNTY,
WISCONSIN

PLANNING COMMISSION CERTIFICATE:

This certified survey map has been submitted and approved in accordance with Chapter 21 of the Sturgeon Bay Municipal Code.

Dated: _____

Martin Olejniczak
Community Development Director



DOOR COUNTY REGISTER OF DEEDS

EXECUTIVE SUMMARY

Title: Landscaping plan and placement of fill material – 1222 Memorial Drive

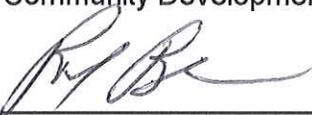
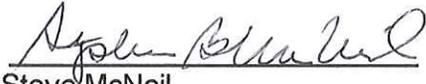
Background: Under s. 20.33 of the zoning code, the private property between Memorial Drive and the bay has restrictions. The restrictions are intended to protect a scenic easement that the city controls for this stretch of shoreline. No structures and no plantings can be placed in this area without the approval of the Council. In addition, any filling along the shore must be approved by the Council upon recommendation of the Plan Commission. John & Cathy Wiese desire to modify the shoreline area at 1222 Memorial Drive. The proposal is to create a cement walkway with a patio with a 3-ft wall surrounding it. There would be a fire pit in the center. Plantings would be placed along the outside of the retaining wall as it tapers to the existing grade. For the shore area the plan is a tapered stone retaining wall with 8-ft wide ramp to the water for small craft such as canoes or kayaks.

Bob Bordeau (Harbor Master & Parks Director), who is responsible for maintenance of the Memorial Drive easement, reviewed the plans. He believes the plan will not unduly hinder the city's ability to maintain the rest of the Memorial Drive area. He also believes the proposal will not impact the aesthetics of the view from the road, providing the plantings are limited to low vegetation not exceeding 3 feet in height.

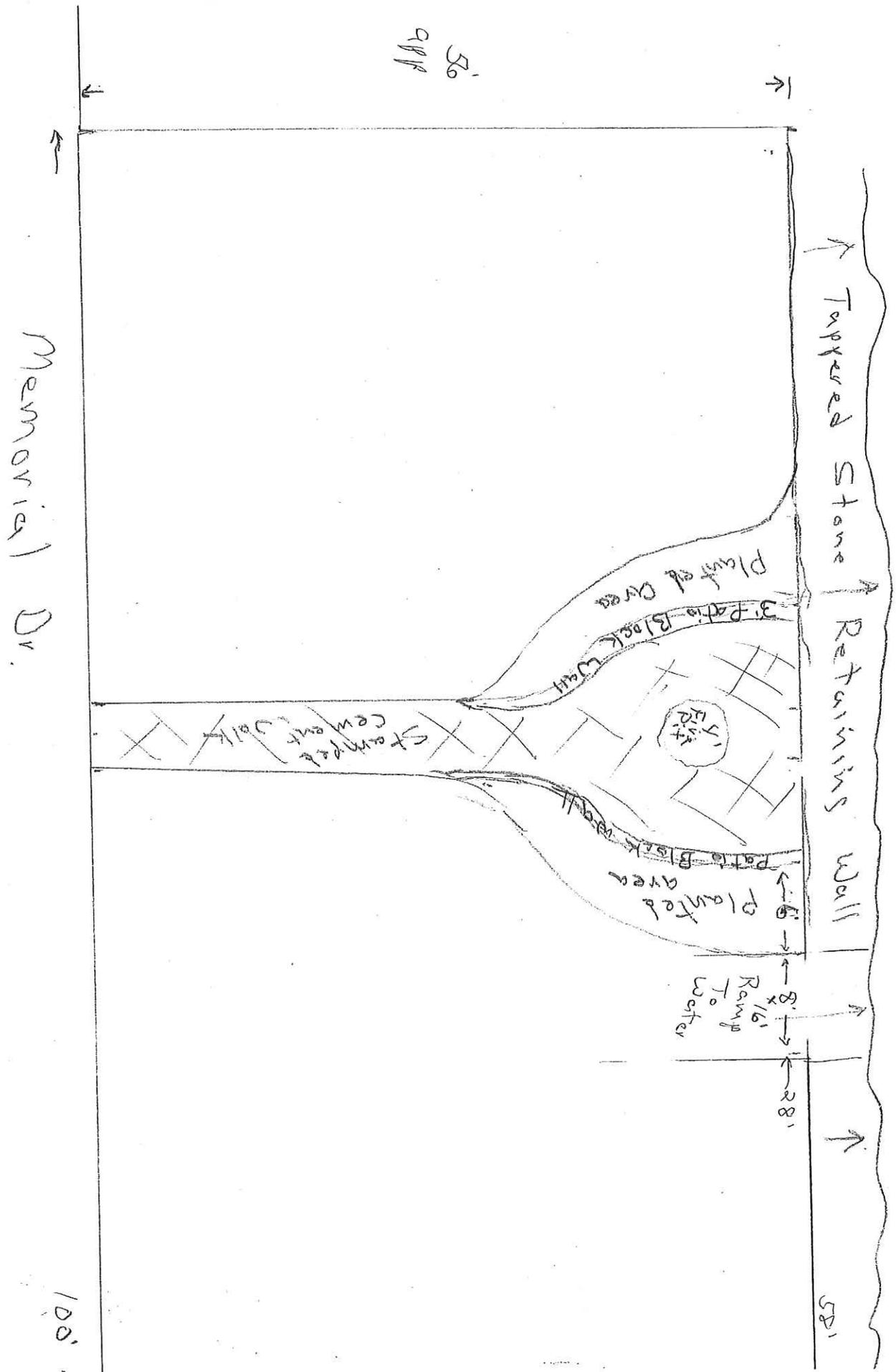
The Council has the authority to approve the landscaping and patio portion of the project. The shore work also requires approval from the Wisconsin DNR and the City Plan Commission.

Fiscal Impact: None.

Recommendation: Approve the proposed project, subject to vegetative plantings being limited to 3 feet in height and subject to approval of the Plan Commission and the DNR for the shoreline improvements.

Prepared by:		<u>7-10-14</u>
	Martin Olejniczak Community Development Director	Date
Reviewed by:		<u>7/10/14</u>
	Bob Bordeau Public Works Director	Date
Reviewed by:		<u>7-10-14</u>
	Steve McNeil City Administrator	Date

Scale $\frac{3}{32}$ Per 1 ft.



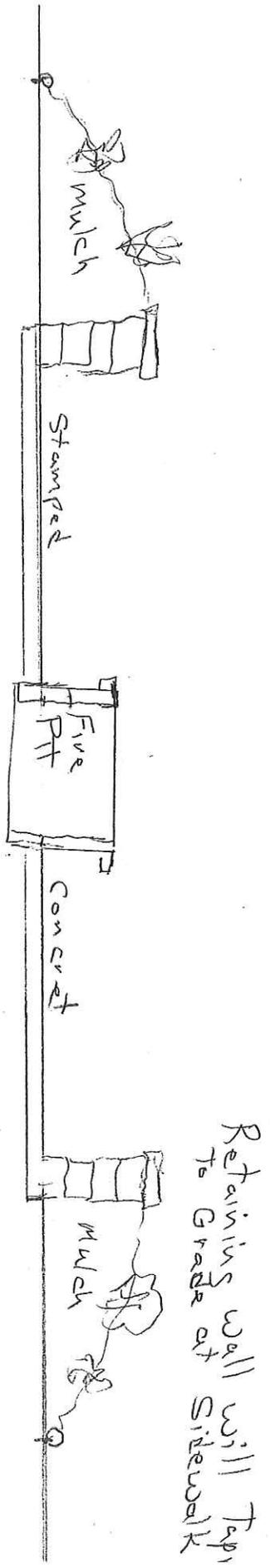
Shore Walk at 1822 Memorial Dr

Memorial Dr.

Scale $\frac{3}{32} = 1'$

100'

Scale 1/4" to 1 ft



Location Map - Wiese - 1222 Memorial Drive



RECOMMENDATION

We, the Parking and Traffic Committee hereby recommend to Council to place the Reduced Speed Ahead sign in the southbound lane of 14th Avenue, and the 25 mph sign, 900 feet north of their current locations.

Respectfully Submitted,
PARKING AND TRAFFIC COMMITTEE
Bob Schlicht, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: June 23, 2014

* * * * *

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be Adopted.

Passed by the Council on the _____ day of _____, 2014.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Waterfront Redevelopment Authority, hereby recommend that the City proceed to work with Robert W. Baird to restructure the 2014 TID #2 debt and borrow for the October 1, 2014 debt payments.

Respectfully submitted,

WATERFRONT REDEVELOPMENT AUTHORITY

By: Thomas Herlache, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: July 8, 2014

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

EXECUTIVE SUMMARY

TITLE: TID #2 (Waterfront District) Debt Restructuring and Borrowing for October 1, 2014 Payments

- New Issue - \$1,305,000 General Obligation Refunding Bonds

BACKGROUND: The tax increments generated in 2014 for TID #2 are not enough to fully support the scheduled debt payments. The City has the option to either restructure the 2014 TID #2 debt through an additional borrowing or support the debt payments with general fund dollars. Restructuring the 2014 TID #2 debt and borrowing for the October 1, 2014 debt payments would give the City an additional eleven years to recover its debt costs. Even with the additional financing the TID will still close approximately five years prior to its expiration date.

FISCAL IMPACT: There is no fiscal impact on the General Fund of the City. The estimated present value impact to Tax Increment District 2 is: (\$2,615). The exact impact will be determined on August 19, 2014, the day of the competitive sale, at which time the interest rates on the debt issuance will be known.

RECOMMENDATION: Recommend to the Common Council that the City proceed to work with Robert W. Baird to restructure the 2014 TID #2 debt and borrow for the October, 1, 2014 debt payments.

PREPARED BY: Valerie J. Clarizio 6/27/14
Valerie J. Clarizio Date
Finance Director/City Treasurer

REVIEWED BY: Marty Olejniczak 6/27/14
Marty Olejniczak Date
Community Development Director

APPROVED BY: Stephen McNeil 6/27/14
Stephen McNeil Date
City Administrator



City of Sturgeon Bay

TID#2 Debt Restructuring and Borrowing for October 1, 2014 Payments

July 8, 2014

Bradley D. Viegut, Managing Director

bviegut@rwbaird.com

414.765.3827



City of Sturgeon Bay

TID #2 DEBT RESTRUCTURING AND BORROWING FOR OCTOBER 1, 2014 PAYMENTS

July 8, 2014

New Issue.....\$1,305,000 General Obligation Refunding Bonds

- TID #2 Debt Restructuring
- Funds \$1,260,000 of the October 1, 2014 principal payment due on the 2006 RDA Lease Revenue Refunding Bonds
 - Estimated Present Value Impact: -\$2,615

Interest PaymentsSemi-annually beginning April 1, 2015

Principal Payments.....October 1, 2024 through October 1, 2025

Call ProvisionsOctober 1, 2023

Timeline:

- Finance Committee and Waterfront Redevelopment Authority consider plan of financeJuly 8, 2014
- City Council considers Initial ResolutionJuly 15, 2014
- City Staff and Baird take the necessary steps to issue bonds
 - Prepare Disclosure Statement (“Official Statement”)
 - Secure Moody’s Rating
 - Market the Bonds
 - Accept bids from Bond Underwriters
- City Council adopts Award Resolution.....August 19, 2014
 - Finalizes terms of the Bonds

City of Sturgeon Bay

TID #2 DEBT RESTRUCTURING AND BORROWING FOR OCTOBER 1, 2014 PAYMENTS

July 8, 2014

Example Refinancing Issue – TID #2

\$1,305,000 **G.O. REFUNDING BONDS**

Dated September 9, 2014

(First interest 4/1/15)

YEAR	PRINCIPAL (10/1)	INTEREST (4/1 & 10/1)	TOTAL
		TIC=	
		3.07%	
2015		\$42,418	\$42,418
2016		\$39,975	\$39,975
2017		\$39,975	\$39,975
2018		\$39,975	\$39,975
2019		\$39,975	\$39,975
2020		\$39,975	\$39,975
2021		\$39,975	\$39,975
2022		\$39,975	\$39,975
2023		\$39,975	\$39,975
2024	\$645,000	\$39,975	\$684,975
2025	\$660,000	\$20,625	\$680,625
	<u>\$1,305,000</u>	<u>\$422,818</u>	<u>\$1,727,818</u>

Sources and Uses of Funds	
Sources of Funds	
Par Amount of Bonds	\$1,305,000
Reoffering Premium	\$13,005
Total Sources	<u><u>\$1,318,005</u></u>
Uses Of Funds	
Deposit to Current Refunding Fund	\$1,260,000
Financial Advisory Fee	\$17,500
Underwriter's Discount	\$13,050
Rating Agency Fee	\$10,500
Bond Counsel Fee	\$8,500
Rounding Amount	\$3,330
Official Statement Printing & Distribution	\$4,800
Fiscal Agent Fee	\$325
Total Uses	<u><u>\$1,318,005</u></u>

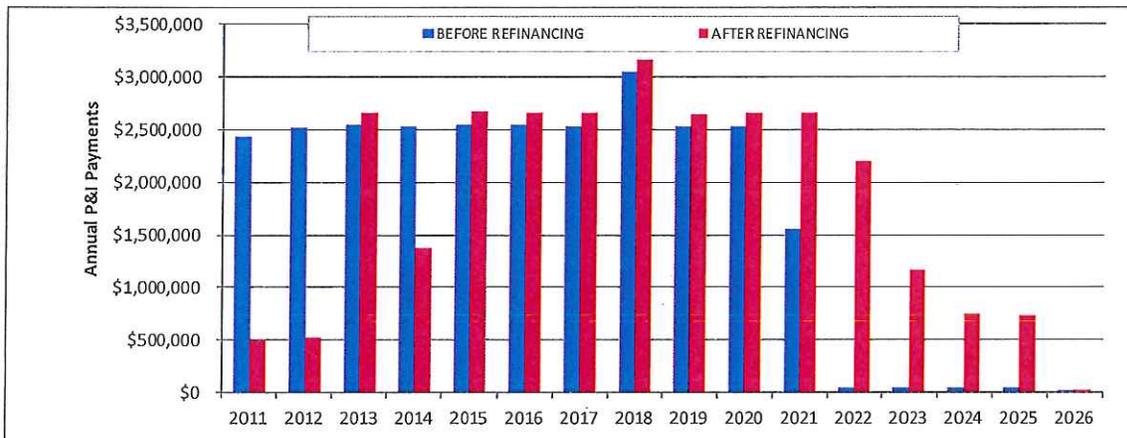
City of Sturgeon Bay

TID #2 DEBT RESTRUCTURING AND BORROWING FOR OCTOBER 1, 2014 PAYMENTS

July 8, 2014

TID #2 Debt Service

YEAR	<u>PRE-2011 REFINANCING</u> TOTAL P&I	FINAL	FINAL	FINAL	PRELIMINARY	<u>AFTER REFINANCING</u> TOTAL P&I
		IMPACT OF 2011 REFINANCING (REDUCTION)/ INCREASE	IMPACT OF 2012 REFINANCING (REDUCTION)/ INCREASE	IMPACT OF 2013 REFINANCING (REDUCTION)/ INCREASE <i>(uniform savings)</i>	IMPACT OF 2014 REFINANCING (REDUCTION)/ INCREASE	
2011	\$2,437,022	(\$1,942,658)				\$494,364
2012	\$2,520,208	\$52,712	(\$2,054,251)			\$518,669
2013	\$2,542,398	\$48,658	\$64,113			\$2,655,168
2014	\$2,535,011	\$48,658	\$51,750	\$776	(\$1,260,000)	\$1,376,194
2015	\$2,553,680	\$48,658	\$51,750	(\$25,918)	\$42,418	\$2,670,588
2016	\$2,542,356	\$48,658	\$51,750	(\$21,718)	\$39,975	\$2,661,021
2017	\$2,537,933	\$48,658	\$51,750	(\$23,593)	\$39,975	\$2,654,723
2018	\$3,048,668	\$48,658	\$51,750	(\$19,953)	\$39,975	\$3,169,098
2019	\$2,531,936	\$48,658	\$51,750	(\$23,820)	\$39,975	\$2,648,498
2020	\$2,534,388	\$48,658	\$51,750	(\$21,133)	\$39,975	\$2,653,638
2021	\$1,561,043	\$1,028,658	\$51,750	(\$23,913)	\$39,975	\$2,657,513
2022	\$56,706	\$1,030,628	\$1,071,750		\$39,975	\$2,199,058
2023	\$56,706		\$1,076,250		\$39,975	\$1,172,931
2024	\$56,706				\$684,975	\$741,681
2025	\$56,705				\$680,625	\$737,330
2026	\$19,008					\$19,008
	<u>\$27,590,474</u>	<u>\$558,600</u>	<u>\$571,861</u>	<u>(\$159,269)</u>	<u>\$467,818</u>	<u>\$29,029,484</u>



RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend that the City proceed to work with Robert W. Baird to restructure the 2014 TID #2 debt and borrow for the October 1, 2014 debt payments.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: July 8, 2014

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

Resolution No. _____

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$1,305,000
GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, the Common Council of the City of Sturgeon Bay, Door County, Wisconsin (the "City") deems it to be necessary, desirable and in the best interest of the City to refund a portion of the City's obligation to make the lease payment due under the Amended and Restated Lease Agreement dated August 31, 2006 entered into between the City and the Waterfront Redevelopment Authority of the City of Sturgeon Bay (the "Authority") relating to a portion of the October 1, 2014 principal and interest payment due on the Authority's Redevelopment Lease Revenue Refunding Bonds, Series 2006A, dated August 31, 2006 (the "Refunded Obligations") for the purpose of restructuring the outstanding obligations of the City; and

WHEREAS, the Common Council of the City hereby finds and determines that general obligation refunding bonds in an amount of approximately \$1,305,000 should be issued for the purpose of refunding the Refunded Obligations pursuant to Section 67.04, Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Issuance of the Bonds. The City shall issue General Obligation Refunding Bonds (the "Bonds") in an amount of approximately \$1,305,000 for the purpose above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with the City's financial advisor, Robert W. Baird & Co. Incorporated ("Baird")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Baird) shall also cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Section 5. Award of the Bonds. Following receipt of bids for the Bonds, the Common Council shall consider taking further action to provide the details of the Bonds; to award the Bonds to the lowest responsible bidder therefor; and to levy a direct annual irrevocable tax sufficient to pay the principal of and interest on the Bonds as the same becomes due as required by law.

Section 6. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded July 15, 2014.

Thad Birmingham
Mayor

ATTEST:

Stephanie L. Reinhardt
City Clerk

(SEAL)