

CITY OF STURGEON BAY
FINANCE/PURCHASING & BUILDING COMMITTEE
Tuesday, June 10, 2014
Council Chambers, City Hall - 421 Michigan Street
7:00 pm

1. Roll call.
 2. Adoption of agenda.
 3. Consideration of: Request from Jeff Jacobson for Partial Waiver of Invoice #2013180.
 4. Consideration of: Stone Harbor Dock Repairs.
 5. Consideration of: Sale of Lot in Industrial Park to Pro Products.
 6. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)
 - a. Consideration of: Sale of City Owned Parcel on N. 14th Ave-Parcel # 281-46-16080201
- Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate.
7. Review of unfinished business list.
 8. Review bills.
 9. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:
Date: 6/6/14
Time: 2:45pm
By: TM

Finance /Purchasing & Building Committee Members:
Joseph Stutting, Chair
Danny Wiegand, Vice Chair
Robert Schlicht Jr.

EXECUTIVE SUMMARY

TITLE: Partial waiver of Invoice #2013180 Re: Marina Dock Fees

BACKGROUND: Nancy Bertz, Stone Harbor, called to inform the City that Jeff Jacobson wanted a boat slip for his 70' yacht, so he was assigned slip #21 for 6 days. Accordingly, the City billed him as per the fee schedule which was \$1.61 per foot plus tax. To date the invoice is unpaid. The City made several attempts to contact Mr. Jacobson, going as far as seeking help from Nancy Bertz. Once he was finally reached, he refused to pay because he pulled out of slip #21, and went into a seasonal slip leased by his friend. As per the lease agreements, that is not allowed. After Mr. Jacobson's refusal to pay and return calls to City staff, small claims action was pursued. Mr. Jacobson then contacted the City Attorney to negotiate a lower fee in the amount of \$434; thus causing attorney fees.

FISCAL IMPACT: The original invoice was issued in the amount of \$763.39. Mr. Jacobson is asking for a waiver in the amount of \$329.39. The attorney fees created by this action have not yet been determined.

OPTIONS: Accept, reject, or renegotiate the amount owed by Mr. Jacobson to the City.

RECOMMENDATION: Recommend to the Common Council to deny Mr. Jacobson's request to waive a portion of his dockage fees in the amount of \$763.39.

PREPARED BY: Valerie J. Clarizio 6/4/14
Valerie J. Clarizio Date
Finance Director/City Treasurer

PREPARED BY: Robert Bordeau 6/4/2014
Robert Bordeau Date
Municipal Services Director

REVIEWED BY: Stephen McNeil 6/5/2014
Stephen McNeil Date
City Administrator

CITY OF STURGEON BAY
 421 MICHIGAN ST
 STURGEON BAY, WI 54235
 (920) 746-2900

JEFF JACOBSON
 21 FAIRVIEW BLVD
 FORT MEYERS BEACH FL 33931-

INVOICE

Invoice Date: 08/14/2013
 Invoice #: 2013180
 Invoice Amt: \$763.39
 Customer #: JACOBSON
 Due Date: UPON RECEIPT
 Reprint Date: 06/04/2014

DESCRIPTION	HRS/QTY	COST/UNIT	AMOUNT
TRANSIENT MARINA FEE DOCKAGE 70' JUNE 17-22, 2013	6.00	\$112.70	\$676.20
ADMINISTRATIVE FEE	1.00	\$25.00	\$25.00
ADMINISTRATIVE FEE LATE FEE ADDED 10/17/13	1.00	\$25.00	\$25.00
SUB-TOTAL:			=====
			\$726.20
TAX:			\$37.19
AMT. PAID:			\$.00
INVOICE TOTAL:			=====
			\$763.39

Executive Summary

Title: Stone Harbor/Harbor Lady dock repairs

Background: Every year Municipal Services Department budgets \$2,500.00 for dock repairs at Stone Harbor. (10-570-000-59075) This year because of the ice pressures the estimates are coming at more than the \$2,500.00 budgeted. Port A Pier has given us three option for the dock repair at Stone Harbor/Harbor Lady Docks and they are as follows.

- 1) \$4,652.00 replace two missing floats
- 2) \$12,053.00 replace two floats, manufacture and install 12 float retainers to hold old floats in place
- 3) \$15,327.00 replace 12 floats with new floats using no retainers.

Fiscal Impacts: \$4652.00 - \$15,327.00

Options:

- 1) \$4,652.00 replace two missing floats
- 2) \$12,053.00 replace two floats, manufacture and install 12 float retainers to hold old floats in place
- 3) \$15,327.00 replace 12 floats with new floats using no retainers.

Recommendation: Staff recommends option #2 replace two missing floats and install float retainers to hold in old floats. Staff also recommends using TIF #2 Capitalized Maintenance Account to pay for the repairs. Account # 25-320-000-59015

Prepared By: Bob Bordeau **Date:** 6-3-2014
 Bob Bordeau
 Municipal Services Director

Reviewed By: Valerie Clarizio **Date:** 6/3/14
 Valerie Clarizio
 Finance Director/City Treasurer

Reviewed By: Steven McNeil **Date:** 6-3-14
 Steven McNeil
 City Administrator

EXECUTIVE SUMMARY

Title: Sale of Lot in Industrial Park to Pro Products

Background: Pro Products, Inc. needs to expand its facility in the Sturgeon Bay Industrial Park. They are currently located at 918 S. Lansing Avenue and previously received approval for an addition to their building. However, their current site is very tight and would not allow for future additions or an increase in available parking. Therefore, the company desires to purchase a vacant lot in the Industrial Park in order to build a brand new production facility and office.

Bill Chaudoir from the Door County Economic Development Corporation and City staff worked with the Hurley family to identify and plan an appropriate site for the new facility. The selected site is the vacant lot located at the southeast corner of S. Neenah Avenue and Jib Street. Based upon the proposed building dimensions and the requirements of the zoning and building codes, the existing lot needs to be widened by 49 feet. The corner lot proposed for Pro Products would increase in width from 259 feet to 308 feet, while the adjoining lot, which is also a vacant lot owned by the City, would decrease from 301 feet wide to 252 feet. Essentially, the widths of these adjoining lots get reversed.

City staff and SBU staff have reviewed the proposed lot change and development. There are no concerns identified. The Pro Products development meets the requirements of the zoning code and provides additional room for stormwater management, off-street parking, and future expansion. The reduced width of the adjoining lot is not considered to be a problem. It still has plenty of width and area to be attractive to business development and is still wider than the majority of the lots in this part of the Industrial Park.

One other consideration is that in order to meet the state building code, a 60-foot clear zone is required around the building. Rather than shift the lot line even further to the east, staff believes the better solution is to place a 30-foot no build easement on either side of the lot line. The majority of the no build area would be within the minimum 20-ft side yard under this scenario and, thus, would have less impact on the adjoining vacant lot than if the lot line were shifted an additional 30 feet to keep all of the required 60-ft clear zone on Pro Products lot.

A memo has been submitted by Bill Chaudoir of DCEDC regarding how the proposal meshes with the City's policies and procedures for the sale of Industrial Park lots. City staff is in agreement with the information within that memo.

Fiscal impact: Refer to the memo from DCEDC regarding sale price and incentives. There are nominal costs to the city for a certified survey map to reconfigure the lots and for legal work to create the necessary documents for recording. There will be a greater fiscal benefit conferred on the City by Pro Products building a new facility vs. expanding at their current site.

Recommendation: Staff recommends approval of the sale of the subject land to Pro Products Inc, consistent with the proposed site plan and the City's Industrial Park sale policy.

Prepared by: Martin Olejniczak 6-5-14
Martin Olejniczak Date
Community Development Director

Reviewed by: Valerie Clarizio 6/5/14
Valerie Clarizio Date
Finance Director/City Treasurer

Reviewed by: _____
William Chaudoir Date
Executive Director, DCEDC

Reviewed by: Stephen McNeil 6-5-14
Stephen McNeil Date
City Administrator

June 5, 2014

Neenah Avenue

Jib Street

10' parking setback

proposed parking area

38' x 120'

170' x 200'

potential future parking on north side

Loading Dock

New lot line

No build easement - 30' each side of new lot line

Pro Products Site Plan



Add 49' to lot





918 S. Lansing Avenue
Sturgeon Bay, WI 54235

June 5, 2014

Bill Chaudoir
Door County Economic Development Corp
185 E. Walnut St.
Sturgeon Bay, WI 54235

Dear Bill,

Pro Products Inc. would like to construct a new manufacturing facility in the Sturgeon Bay Industrial Park to accommodate current and future growth.

The proposed use of the land would be for constructing a building in which to manufacture product as we currently do, with opportunity for growth as well as improving our current operations at the advantage of more space. The size of the building proposed is 170' by 200' with an attached office measuring 38' by 120'. Lot 39 in the Sturgeon Bay Industrial Park is the lot we have interest in, however changing the width to 308' and maintaining the 474' length to accommodate our proposed building, offices, and adequate parking. This will allow us to have adequate room for additions to the building as our business continues to grow as well as parking for additional employees. Please see the attached preliminary site plan. We currently employ 38 people full time across 2 shifts and plan to expand this to about 42 people within 3 years. We are focusing on adding staff to the second shift in order to meet current customer requirements and future increased business. Currently we are projecting a total investment of \$1,500,000.00 for this new facility and associated costs.

Regards,

Steven J. Hurley
Operations Manager
Pro Products Inc.
918 S. Lansing Ave.
Sturgeon Bay, WI 5425
Phone: (920)-743-1575
Fax: (920)-743-7782
Email: sh@proproducts-inc.com
Website: www.proproducts-inc.com

920-743-1575
FAX 920-743-7782
sales@proproducts-inc.com



Memo

To: Finance Committee, City of Sturgeon Bay
From: Bill Chaudoir, Ex. Director
Date: June 5, 2014
Re: Industrial Park- Offer To Purchase

See the attached letter from Mr. Steven Hurley, Operations Manager, Pro Products regarding their interest in purchasing a lot in the Sturgeon Bay Industrial Park to expand their business. Pro Products is currently located at 918 S. Lansing Ave, in the Sturgeon Bay Industrial Park. Unfortunately, the current location does not accommodate the growth opportunities that the business is experiencing today and into the future. They have secured a prospective buyer for their current 25,000 sf facility and wish to relocate the business to the new location in the Park.

I have reviewed available lot options with the business. They have selected lot #39 and we concur that this lot best meets the needs of the business and works well for the continued development of the Industrial Park. This is a prominent lot located at the southeast corner of the intersection of S. Neenah Street and Jib Street. The Hurley's propose to build a large, well designed and landscaped building that clearly warrants this location. Per Mr. Hurley's letter and attached preliminary site plan, they need the city to reconfigure the east lot line of lot #39 to accommodate the width of the building that they expect to build on the property. The attached site plan shows the addition of 49 feet on the east boundary of lot 39 to accommodate the proposed building. A separate letter from Community Development Director Marty Olejniczak will address the proposed use conformance with City Zoning and other requirements.

Below is a review of the proposed purchase and its conformance with the City's Industrial Park Development Polices.

1. Land Pricing:

The purchase price is \$100,500 for the 3.35 acre parcel, which complies with the city pricing policy of \$30,000 per acre. The buyer will pay \$33,500 at closing and the city will finance the balance of \$67,000 over three years in accordance with this policy.

2. Minimum Building Size

The buyer is proposing to construct a building totaling 38,560 sq. ft. building in phase I. Phase I will be built immediately after purchase. The proposed site plan shows the potential for future additions to the building to accommodate growth of the business. The City's minimum building size requirement for the subject lot is 15,215 sq. ft. so the proposed phase I building is in compliance with this policy.

BUSINESS By NATURE[®]

3. Incentives

The buyer may qualify for job creation and real estate investment incentive credits offered by the city based on the number of jobs created and the amount of investment made in building improvements on the subject property. Pro Products is proposing to create up to 4 jobs and invest up to \$1.5 million on the property. If they are successful in documenting this level of job creation and investment within 3 years the buyer would earn \$16,000 in jobs credits and \$60,000 in investment credits for a total of \$76,000 in incentive credits. These credits would be applied against the \$67,000 balance due the city for the purchase of the property, effectively eliminating the buyer's responsibility for payment of this amount. Any excess incentive credits earned by the buyer are not collectable by the buyer.

4. Repurchase Option

The buyer will be required to sign at closing the city's standard Repurchase Option which gives the City the option to repurchase the property if he does not complete construction of a facility within 18 months of closing.

5. Purchase Option

Not applicable for this transaction

6. Land Title Conveyance

In accordance with this policy, the transaction will not be closed until such time as the buyer files a building permit application for improvements on the property. The buyer is proposing to file a building permit immediately after approval of the sale so that he can close on the purchase and commence construction of the phase I facilities as soon as possible.

7. Offer to Purchase

All required documents by the prospective buyer and city officials will be provided to the City Finance Committee in accordance with this policy. The buyer will provide an earnest money check to the City Treasurer in the amount of \$10,050 in accordance with this policy.

The Offer to Purchase from Pro Products complies with all City of Sturgeon Bay Industrial Park Development Policies. I recommend that the City approve this Offer to Purchase. Please let me know if you have any questions or concerns. Thanks You.

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FINANCE/PURCHASING & BUILDING COMMITTEE UNFINISHED BUSINESS

June 10, 2014

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

8

INVOICES DUE ON/BEFORE 06/17/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0000923	CJ PROMOTIONS, LLC	CJ PROMO/MRTN PK SEC DEP REF	01-000-000-23162	50.00
R0001152	KATHY BEHLING	BEHLING/SWYR PK SEC DEP REF	01-000-000-23162	50.00
TOTAL LIABILITIES				100.00
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	06/14 ATHLETIC FLD LITE PRJCT	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				1,465.39
MAYOR				
04696	DOOR COUNTY TREASURER	05/14 MAYOR INTERNET	01-100-000-56700	2.70
TOTAL				2.70
TOTAL MAYOR				2.70
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	APRIL 14 LEGAL MATTERS	01-110-000-55010	4,388.50
16555		APRIL 14 TRAFFIC MATTERS	01-110-000-55010	1,065.00
16555		APRIL 14 TID 1 LEGAL MATTERS	01-110-000-55010	897.00
BUELOW	BUELOW, VETTER, BUIKEMA,	MARCH 14 SPECIAL COUNSEL	01-110-000-57900	742.00
BUELOW		APRIL 14 SPECIAL COUNSEL	01-110-000-57900	115.00
TOTAL				7,207.50
TOTAL LAW/LEGAL				7,207.50
CITY CLERK-TREASURER				
03330	VALERIE CLARIZIO	CLARIZIO/GFOA CONF EXPENSE	01-115-000-55600	715.17
04696	DOOR COUNTY TREASURER	05/14 CLERKS INTERNET	01-115-000-56700	10.90
13901	MTAW	CLARIZIO/ FALL TREAS CONF REG	01-115-000-55600	120.00
TOTAL				846.07
TOTAL CITY CLERK-TREASURER				846.07
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	05/14 ADMIN INTERNET	01-120-000-56700	2.70
TOTAL				2.70
TOTAL ADMINISTRATION				2.70
COMPUTER				

INVOICES DUE ON/BEFORE 06/17/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04696	DOOR COUNTY TREASURER	05/14 TECH SUPPORT	01-125-000-55500	2,575.00
		TOTAL		2,575.00
		TOTAL COMPUTER		2,575.00
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	05/14 ASSESSOR INTERNET	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	06/17/14 CONTRACT	01-130-000-55010	1,245.83
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	YELLOW TONER CARTRIDGE	01-130-000-51950	88.33
BUBRICKS		BLACK TONER CARTRIDGE	01-130-000-51950	46.67
		TOTAL		1,386.23
		TOTAL CITY ASSESSOR		1,386.23
BUILDING/ZONING CODE ENFORCEMT				
04696	DOOR COUNTY TREASURER	05/14 INSPECTION	01-140-000-56700	2.70
09223	INDEPENDENT INSPECTIONS, LTD	MAY PERMITS	01-140-000-55010	3,058.78
		TOTAL		3,061.48
		TOTAL BUILDING/ZONING CODE ENFORCEMT		3,061.48
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	05/14 ENGINEERING INTERNET	01-145-000-56700	5.40
SPETZ	BRIAN SPETZ	SPETZ/SURVEY EXAM REIMBURSE	01-145-000-55600	629.00
		TOTAL		634.40
		TOTAL MUNICIPAL SERVICES ADMIN.		634.40
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	05/14 MUNICIPAL SVC INTERNET	01-150-000-56700	6.75
		TOTAL		6.75
		TOTAL PUBLIC WORKS ADMINISTRATION		6.75
CITY HALL				
03159	CHARTER COMMUNICATIONS	MAY 14 CABLE SERVICE	01-160-000-58999	382.96
04575	DOOR COUNTY HARDWARE	FRONT LIGHT PARTS	01-160-000-51750	1.69
04575		IRRIGATION SYSTM PARTS	01-160-000-51750	8.49
04575		CLEAR POLY SHEATHING	01-160-000-54999	11.49
04575		SPRINKLER PARTS	01-160-000-54999	37.96
04575		FASTENERS/FRONT LIGHTS	01-160-000-54999	1.70

INVOICES DUE ON/BEFORE 06/17/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04575		CEMENT/PVC PRIMER	01-160-000-51750	6.99
04575		VET MEMORIAL CLEAN SUPPLIES	01-160-000-51750	7.99
04575		GROUND PLUG	01-160-000-54999	3.99
04966	EAGLE MECHANICAL INC	CITY HALL IRRIGATE SYTM REPAIR	01-160-000-51750	25.07
19297	SHORE TO SHORE RENTAL, INC	TORCH TIP/CITY HLL CHLLR RPAIR	01-160-000-54999	5.00
		TOTAL		493.33
		TOTAL CITY HALL		493.33
INSURANCE				
BH	BURKART HEISDORF INSURANCE	07/14 GEN LIABILITY	01-165-000-56400	2,972.00
BH		07/14 POLICE LIABILITY	01-165-000-57150	1,121.00
BH		07/14 PUBLIC OFFICIAL	01-165-000-57400	1,128.00
BH		07/14 AUTO LIABILITY	01-165-000-55200	1,597.00
BH		07/14 AUTO PHY DAMAGE	01-165-000-55200	1,225.00
BH		07/14 WORK COMP	01-165-000-58750	17,081.00
		TOTAL		25,124.00
		TOTAL INSURANCE		25,124.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	05/14 CITY HALL PHONE	01-199-000-58200	110.34
04696		05/14 FIRE PHONE	01-199-000-58200	40.79
04696		05/14 MUNICIPAL SVC PHONE	01-199-000-58200	58.86
04696		05/14 POLICE PHONE	01-199-000-58200	107.47
08167	GANNETT WISCONSIN NEWSPAPERS	ORDINANCE & COUNCIL MINT PUBS	01-199-000-57450	577.31
16590	EITNEY BOWES	QUARTERLY METER RENTAL	01-199-000-57250	117.00
		TOTAL		1,011.77
		TOTAL GENERAL EXPENDITURES		1,011.77
POLICE DEPARTMENT				
02790	DAN BRINKMAN	BRINKMAN/FBI ACADMY REG	01-200-000-55600	75.00
02790		BRINKMAN/CLOTHING REIMB	01-200-000-52900	183.77
04696	DOOR COUNTY TREASURER	05/14 POLICE INTERNET	01-200-000-56700	37.80
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	6167 BLACK COPIES	01-200-000-55650	54.27
STAPLES		1854 COLOR COPIES	01-200-000-55650	61.18
		TOTAL		412.02
		TOTAL POLICE DEPARTMENT		412.02
PATROL BOAT				
PATROL BOAT				
PORT	PORT SUPPLY	12V HALO BULB/PD BOAT	01-205-000-54999	4.28
		TOTAL PATROL BOAT		4.28

INVOICES DUE ON/BEFORE 06/17/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PATROL BOAT				
PATROL BOAT				
TOTAL PATROL BOAT				4.28
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	TWO WAY RADIO REPAIR	01-215-000-57550	47.50
02005		CAB ASSMBLY,BATT & TWO WAY RPR	01-215-000-57550	75.44
03075	CARQUEST OF DOOR COUNTY	2- BOSCH EVOLUTION WIPES	01-215-000-58550	25.18
06650	GALLS, AN ARAMARK COMPANY	JENNERJOHN/UNIFORM BOOTS	01-215-000-52900	90.00
14875	NWTC GREEN BAY	ALBERTSON/SFST SEAT BATT TEST	01-215-000-55600	95.00
21450	THE UNIFORM SHOPPE	TAC-LITE PANT & WEB BELT/WTRST	01-215-000-52900	42.95
21450		JENNERJOHN/UNIFORM PANTS	01-215-000-52900	64.45
23828	WITT PENINSULA FORD LINCOLN	VEHICLE MAINT/#10	01-215-000-58600	320.85
23828		VEHICLE MAINT/# 40	01-215-000-58600	181.19
23828		REPAIR FRONT & REAR BRAKES/#20	01-215-000-58600	683.26
23828		VEHICLE MAINT/ CSO	01-215-000-58600	292.46
23828		VEHICLE MAINT/#60	01-215-000-58600	99.90
CDE	PAULA REICHEL	MARINE PATROL CLOTHING	01-215-000-52900	1,359.34
MODERN	MODERN MARKETING	NEW PANT ZIPPER/HOUGAARD	01-215-000-56800	15.00
R0001067	DEPARTMENT OF JUSTICE	HOUGAARD/COMM COLL 1ST INSTLL	01-215-000-55600	750.00
TOTAL				4,142.52
TOTAL POLICE DEPARTMENT/PATROL				4,142.52
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS	MAY 2014 CONTRACT FEE	01-225-000-57950	80.00
TOTAL				80.00
TOTAL POLICE DEPT. / INVESTIGATIONS				80.00
FIRE DEPARTMENT				
03075	CARQUEST OF DOOR COUNTY	DOOR TRIM	01-250-000-53000	3.95
04575	DOOR COUNTY HARDWARE	FASTENERS	01-250-000-54999	5.19
04575		RUST REMOVER/CLEANER	01-250-000-54999	28.78
04575		THREADLOCKER	01-250-000-54999	3.99
04575		PRESS GAUGE/FASTENERS	01-250-000-53000	6.89
04575		MURIATIC ACID/PLUNGER	01-250-000-54999	28.44
04575		MENDERHOSE	01-250-000-54999	7.49
04575		UTILITY HOSE	01-250-000-51350	11.98
04575		HOSE EXTENDER	01-250-000-51350	1.01
04575		WSHER/GRILLE SIDEWALL	01-250-000-54999	15.97
04575		ASST'D SUPPLIES	01-250-000-51350	184.27
04575		CREDIT RETURN	01-250-000-51350	-190.26
04575		ASST'D SUPPLIES	01-250-000-51350	36.81
04575		JOINT PASTE/WIRE BRUSH	01-250-000-54999	16.97
04575		WLL BEND/SLIP JOINT	01-250-000-51350	15.56
04575		ASST'D SUPPLIES	01-250-000-51350	35.46
04575		SAWZAL BLADE/COUPLER	01-250-000-51350	18.48
04575		WASHERS	01-250-000-51350	27.26

INVOICES DUE ON/BEFORE 06/17/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575		FAUCET/WASHERS	01-250-000-51350	94.99
04575		TAILPIECE/NUTS/WASHERS	01-250-000-51350	19.06
04575		FASTENERS/DRILL BITS	01-250-000-52700	47.88
04575		MULTIMETER/GROMMET	01-250-000-52700	80.98
04575		CAULK/CHEESECLOTH	01-250-000-54999	9.48
04575		ELBOW	01-250-000-54999	2.49
04575		TERM SPD	01-250-000-53000	2.99
04575		KEY RING/FASTNERS/SNP/MENDHOSE	01-250-000-54999	31.77
04575		TIP LEG	01-250-000-54999	9.87
04575		FASTNRS/SANDPAPER	01-250-000-54999	19.72
04696	DOOR COUNTY TREASURER	05/14 FIRE DEPT INTERNET	01-250-000-56700	16.20
11700	KALIN MONTEVIDEO	RED UNIFORM SHIRT	01-250-000-52900	10.00
14875	NWTC GREEN BAY	JORNS STATE FF1 EXAM	01-250-000-55600	80.00
14875		DAOUST STATE FF1 EXAM	01-250-000-55600	80.00
18448	RENNERTS FIRE EQUIP SER INC	CONTROL HEALD UNIT #6	01-250-000-53000	1,702.07
CJ	CJ WORKS, LLC	MAY LAUNDRY	01-250-000-56800	114.00
WARNER	WARNER-WEXEL, WHOLESALE &	SQUEEGEE HANDLE	01-250-000-52700	71.65
		TOTAL		2,651.39
		TOTAL FIRE DEPARTMENT		2,651.39
STREET SWEEPING				
04575	DOOR COUNTY HARDWARE	GARDEN HOSE	01-330-000-51400	23.99
R0000655	TRANSMOTION, LLC	MAIN BROOM DRIVE MOTOR/#16	01-330-000-51400	576.25
		TOTAL		600.24
		TOTAL STREET SWEEPING		600.24
ROADWAYS/STREETS				
04575	DOOR COUNTY HARDWARE	MAILBOX REPAIR MATERIALS	01-400-000-51400	33.15
		TOTAL		33.15
		TOTAL ROADWAYS/STREETS		33.15
STREET SIGNS AND MARKINGS				
04276	DIAMOND VOGEL PAINT CENTER	MRKT SQ PAINT & CLEANER	01-420-000-52100	660.67
04276		30 WHITE/ ROAD PAINT	01-420-000-52100	1,642.50
04276		20 YELLOW/ ROAD PAINT	01-420-000-52100	1,095.00
04575	DOOR COUNTY HARDWARE	EYE BOLT/NUT/HOOK TOOL/TEN CL9	01-420-000-52100	10.13
		TOTAL		3,408.30
		TOTAL STREET SIGNS AND MARKINGS		3,408.30
STREET MACHINERY				

INVOICES DUE ON/BEFORE 06/17/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
02330	JIM OLSON MOTORS	REPAIR TRUCK/#2	01-450-000-53000	352.02
02835	BROOKS TRACTOR	1-ENGINE OIL DRAIN VALVE/#12	01-450-000-53000	119.78
04575	DOOR COUNTY HARDWARE	HEX NIPPLE	01-450-000-53000	8.37
04575		ELBOW/BUSHING/NIPPLE	01-450-000-53000	8.07
06005	FABCO EQUIPMENT INC	REPAIR M BOARD PINS/GRADER	01-450-000-53000	2,655.23
19070	SCHARTNER IMPLEMENT INC	TURN SIGNL ASSMBLY	01-450-000-53000	38.50
19240	SERVICE MOTOR CO	1 BACKHOE CONTRL ARMS/HYD CYL	01-450-000-53000	72.28
20725	T R COCHART TIRE CENTER	TIRES & ORINGS	01-450-000-53000	300.00
20725		TIRE & DISPOSAL/#44	01-450-000-53000	129.00
FLEETPRI	FLEETPRIDE	4-OVAL LED LIGHTS	01-450-000-53000	75.64
FLEETPRI		2 ROUND LED LIGHTS	01-450-000-53000	28.84
FLEETPRI		6 PIGTAILS	01-450-000-53000	9.24
FLEETPRI		DISCOUNT	01-450-000-53000	-5.00
L&P	L&P CONVENIENT STORE SBAY LLC	PREM GAS FOR TOOLS	01-450-000-51650	63.00
O'REILLY	O'REILLY AUTO PARTS	3 FT HEATER HOSE 1/2"	01-450-000-52150	1.77
O'REILLY		HEATER HOSES/HOSE CLAMPS	01-450-000-52150	7.51
		TOTAL		3,864.25
		TOTAL STREET MACHINERY		3,864.25
CITY GARAGE				
04575	DOOR COUNTY HARDWARE	NOZZLE/FARM HOSE/BIBB HOSE	01-460-000-54999	79.96
04575		MENDERHOSE	01-460-000-54999	4.58
06012	FASTENAL COMPANY	2 PAIR TOUCH CUTTING GLASSES	01-460-000-52350	18.05
13290	JJ KELLER & ASSOCIATES, INC.	ADA UPDATES	01-460-000-52350	511.68
14939	NORTHERN SAFETY CO., INC.	EAR MUFFS	01-460-000-52350	79.17
14939		SHIPPING	01-460-000-52350	4.01
APPLY MS	APPLIED MSS	1 5 PKG EXTRATORS	01-460-000-52700	69.00
APPLY MS		4 LEFT HAND DRILL BITS	01-460-000-52700	58.45
APPLY MS		1 BOX NITRILE GLOVES	01-460-000-52700	19.99
APPLY MS		SHIPPING	01-460-000-52700	14.00
WARNER	WARNER-WEXEL WHOLESALE &	CASE TOILET PAPER	01-460-000-54999	31.39
		TOTAL		890.28
		TOTAL CITY GARAGE		890.28
HIGHWAYS - GENERAL				
04696	DOOR COUNTY TREASURER	OLD HWY RD SIGN	01-499-000-58000	11.23
HESLER	DARREN HESLER	HESLER/WRK BOOT REIMB	01-499-000-56800	61.16
		TOTAL		72.39
		TOTAL HIGHWAYS - GENERAL		72.39
PARK & RECREATION ADMIN				
04696	DOOR COUNTY TREASURER	05/14 PARKS INTERNET	01-500-000-56700	4.05
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	PAPER FOR FLYERS	01-500-000-51950	49.98
		TOTAL		54.03

INVOICES DUE ON/BEFORE 06/17/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL PARK & RECREATION ADMIN				54.03
PARKS AND PLAYGROUNDS				
01766	AURORA MEDICAL GROUP	PRE EMPLOYMENT SCREENS	01-510-000-57100	248.00
02480	BONNIE BROOKE GARDENS LLC	15 GERNUMS,5 SPIKES/OTMBA PTS	01-510-000-51750	103.00
03075	CARQUEST OF DOOR COUNTY	BATTERY CABLE	01-510-000-53000	19.03
04545	DOOR COUNTY COOPERATIVE	GRASS SEED	01-510-000-51750	154.92
04545		GRUB PREVENTOR	01-510-000-51750	90.00
04545		GRUB PREVENTOR	01-510-000-51750	450.00
04545		SPRAY FERTILIZER	01-510-000-51750	274.10
06012	FASTENAL COMPANY	GLOVES	01-510-000-52350	112.50
06012		SAFETY GLASSES	01-510-000-52350	4.04
06012		SAFETY GLASSES	01-510-000-52350	48.51
06012		2 GAS CANS	01-510-000-54999	87.52
08225	HERLACHE SMALL ENGINE	HAND BLOWER PARTS	01-510-000-54999	6.24
08225		OIL MIX	01-510-000-54999	26.50
08225		3 TRIMMER HEADS	01-510-000-53000	86.97
20725	T R COCHART TIRE CENTER	TIRE /PI	01-510-000-53000	33.00
20725		MOWER TRAILER TIRES	01-510-000-53000	368.00
20725		MOWER TIRE	01-510-000-51900	12.00
FORTRESS	FORTRESS FENCE	REPAIR DOG PARK FENCE	01-510-000-58999	1,062.00
L&P	L&P CONVENIENT STORE SBAY LLC	HIGH GRADE FUEL	01-510-000-51650	35.90
TLB	TLB WOOD PRODUCTS CORP	72 YDS BROWN MULCH	01-510-000-51750	1,294.18
TLB		104 YDS PLAYGROUNG MATERIAL	01-510-000-51760	2,073.46
WARNER	WARNER-WEXEL WHOLESALE &	3 CS 9" BATH TISSUE	01-510-000-51850	94.17
WARNER		CASES/PALLET OF CAN LINERS	01-510-000-51850	996.40
WARNER		CASE BUG SPRAY	01-510-000-54999	93.33
TOTAL				7,773.77
TOTAL PARKS AND PLAYGROUNDS				7,773.77
BALLFIELDS				
20900	TRU GREEN CHEMLAWN	BLLFLD WEED & FEE APP	01-520-000-58999	83.00
20900		BLLFLD WEED & FEED APP	01-520-000-58999	76.00
20900		BLLFLD WEED & FEED APP	01-520-000-58999	103.00
20900		BLLFLD WEED & FEE APP	01-520-000-58999	148.00
20900		BLLFLD WEED & FEED APPL	01-520-000-58999	63.00
20900		BLLFLD WEED & FEED APPLICATION	01-520-000-58999	120.00
TOTAL				593.00
TOTAL BALLFIELDS				593.00
MUNICIPAL DOCKS				
04545	DOOR COUNTY COOPERATIVE	SINGLE POLY CONNECTOR	01-550-000-54999	4.49
04966	EAGLE MECHANICAL INC	STONE HRBR FIRE LINE REPAIR	01-550-000-58999	96.00
14855	JON H WEGNER	MUD JACK WALKS/SAWYER PARK	01-550-000-58999	475.00
WARNER	WARNER-WEXEL WHOLESALE &	GARBAGE BAGS	01-550-000-51850	79.98

INVOICES DUE ON/BEFORE 06/17/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
			TOTAL	655.47
			TOTAL MUNICIPAL DOCKS	655.47
WATER WEED MANAGEMENT				
03075	CARQUEST OF DOOR COUNTY	WATER WEEDS PARTS	01-560-000-51400	54.64
03075		WATER WEEDS PARTS	01-560-000-51400	18.68
03075		WATER WEEDS PARTS	01-560-000-51400	8.84
03075		WATER WEEDS PARTS	01-560-000-51400	5.50
03075		WATER WEEDS PARTS	01-560-000-51400	69.92
03075		WATER WEEDS PARTS	01-560-000-51400	34.00
03075		MARINE DPCCLE BATT/WEED HARVES	01-560-000-51400	84.09
03075		BATT CABLE/WEED HARVESTER	01-560-000-51400	48.61
03075		GREASE SEAL/WEED HARVEST	01-560-000-51400	18.64
19070	SCHARTNER IMPLEMENT INC	HARVESTOR PARTS	01-560-000-51400	104.64
19070		FITTINGS/ WEED HARVESTR	01-560-000-51400	111.35
19070		HARVESTOR PARTS	01-560-000-51400	211.06
19070		HARVESTOR PARTS	01-560-000-51400	2.00
19070		FITTINGS/WEED HARVSTER PARTS	01-560-000-51400	99.80
19070		HOSE & FITTINGS/WEED HARVSTR	01-560-000-51400	273.17
23661	WI DEPT OF NATURAL RESOURCES	2014 AQUATIC SPRY PERMT FEE	01-560-000-55010	1,270.00
PORT	PORT SUPPLY	WATER WEEDS FUEL TANK	01-560-000-51400	62.96
R0000655	TRANSMOTION, LLC	WEED HARVSTR PARTS	01-560-000-51400	6.60
R0000655		THREAD CONNECT/WEED HARVESTR	01-560-000-51400	8.72
			TOTAL	2,493.22
			TOTAL WATER WEED MANAGEMENT	2,493.22
WATERFRONT PARKS & WALKWAYS				
06012	FASTENAL COMPANY	100 TIES	01-570-000-54999	13.07
			TOTAL	13.07
			TOTAL WATERFRONT PARKS & WALKWAYS	13.07
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	05/14 COMM DEV INTERNET	01-900-000-56700	5.40
			TOTAL	5.40
			TOTAL COMMUNITY & ECONOMIC DEVLPMT	5.40
			TOTAL GENERAL FUND	71,564.10

CAPITAL FUND
 FIRE DEPARTMENT
 EXPENSE

INVOICES DUE ON/BEFORE 06/17/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
04575	DOOR COUNTY HARDWARE	FASTENERS/UNIT 8	10-250-000-59060	2.80
04575		FASTENERS	10-250-000-59060	1.46
04575		FASTENERS & TIES	10-250-000-59060	25.46
04575		FASTNERS/KEY	10-250-000-59060	3.92
04575		FASTENERS/TAP PLUG/DRILL BIT	10-250-000-59060	35.42
04575		FASTENERS/ADAPTER/ANGLE	10-250-000-59060	77.57
04575		SEALNT/FASTNRS/SHIMS/COVER	10-250-000-59060	26.23
TOTAL EXPENSE				172.86
TOTAL FIRE DEPARTMENT				172.86
ROADWAYS/STREETS				
EXPENSE				
RASS	RASS EXCAVATING & MATERIAL LLC	PAVE ALLEY BEHIND POST OFFICE	10-400-000-59100	5,900.00
TOTAL EXPENSE				5,900.00
TOTAL ROADWAYS/STREETS				5,900.00
WATERFRONT PARKS & WALKWAYS				
PORT	PORT SUPPLY	10 DOCK BOXES	10-570-000-59075	2,199.80
TOTAL				2,199.80
TOTAL WATERFRONT PARKS & WALKWAYS				2,199.80
TOTAL CAPITAL FUND				8,272.66
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	MAY 14 CB MUSIC SERVICE	21-000-000-58999	48.62
04696	DOOR COUNTY TREASURER	05/14 PEG INTERNET	21-000-000-56700	100.00
TOTAL CABLE TV / GENERAL				148.62
TOTAL CABLE TV / GENERAL				148.62
TOTAL CABLE TV				148.62
TID #2 DISTRICT				
TID DISTRICT #2				
R0000458	TRIAD CREATIVE GROUP	SIGNAGE/SAWYER PARK	25-320-000-58950	2,451.36
R0000458		FOUR TEXT PANELS	25-320-000-58950	438.00
TOTAL				2,889.36
TOTAL TID DISTRICT #2				2,889.36
TOTAL TID #2 DISTRICT				2,889.36

INVOICES DUE ON/BEFORE 06/17/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

TID #4 DISTRICT				
TID #4 DISTRICT				
16555	PINKERT LAW FIRM, LLP	TID 4 LEGAL MATTERS/ APRIL 14	28-340-000-55001	1,092.00
TOTAL				1,092.00
TOTAL TID #4 DISTRICT				1,092.00
TOTAL TID #4 DISTRICT				1,092.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04603	HALRON LUBRICANTS INC	1 55 GAL DRUM DEF	60-000-000-51650	140.12
04603		275 GAL DEF FLUID	60-000-000-51650	490.46
04603		TOTE DEPOSIT	60-000-000-51650	150.00
04603		CREDIT DRUM RETURN	60-000-000-51650	-20.00
06012	FASTENAL COMPANY	2 GRADE 8 FLANGE NUTS & BOLTS	60-000-000-53000	2.90
20725	T R COCHART TIRE CENTER	4 TIRE DISMOUNT & MOUNTS	60-000-000-52850	120.00
20725		MAY CHARGES	60-000-000-52850	557.00
20725		TIRE CHANGE/#41	60-000-000-52850	30.00
20725		RECAPS/#39	60-000-000-52850	532.00
JX ENT	JX ENTERPRISES, INC.	KEY LOCK ASSEMBLY	60-000-000-53000	71.16
TOTAL SOLID WASTE ENTERPRISE FUND				2,073.64
TOTAL SOLID WASTE ENTERPRISE FUND				2,073.64
TOTAL SOLID WASTE ENTERPRISE				2,073.64
TOTAL ALL FUNDS				86,040.38

MANUAL CHECKS

DELTA DENTAL	\$5,001.94
06/04/14	
Check #74953	
June Dental Insurance	
Various Departmental Accounts	
NETWORK HEALTH	\$64,063.28
06/04/14	
Check # 74953	
May Health Insurance	
Various Departmental Accounts	
MINNESOTA LIFE	\$1,933.54
06/06/14	
Check #74954	
July Life Insurance	
01-600-000-50552	
TOTAL MANUAL CHECKS	\$70,998.76

DATE: 06/06/2014
TIME: 11:09:33
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/17/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND
CAPITAL FUND
CABLE TV
TID #2 DISTRICT
TID #4 DISTRICT
SOLID WASTE ENTERPRISE

~~71,564.10~~
~~8,272.66~~
148.62
2,889.36
1,092.00
2,073.64

142,562.86

TOTAL --- ALL FUNDS

~~86,040.38~~

157,1039.14