



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JULY 1, 2014
12:00 p.m. NOON
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Presentation re: Fund for Lake Michigan.
6. Consideration of the following bills: General Fund – \$52,459.06, Capital Fund - \$212,777.64, Cable TV - \$4,685.00, TID #2 - \$65.00, TID #4 - \$3,560.50 and Solid Waste Enterprise Fund - \$17,480.65 for a grand total of \$291,027.85. [roll call]
7. CONSENT AGENDA
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 6/17/14 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Police & Fire Commission – 6/2/14
 - (2) Finance/Purchasing & Building Committee – 6/10/14
 - (3) Bicycle & Pedestrian Advisory Board – 6/12/14
 - * c. Consideration of: Approval of Beverage Operator licenses.
 - * d. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine licenses.
 - * e. Consideration of: Approval of Temporary Class B Beer licenses.
 - * f. Consideration of: Approval of Class B Beer license.
 - * g. Consideration of: Approval of Noise Ordinance exception for Door County Fair from July 28, 2014 – August 6, 2014.
8. Mayoral appointments.
9. Second reading of ordinance re: Repeal and recreate Section 12.016(1) and (3) of the Municipal Code – Health & Sanitation.
10. Parking & Traffic Committee recommendation re: Repaint the three parking spaces on Michigan Street at Market Square between 3rd and 4th Avenue.

11. **Committee Chairperson Reports:**
 - a. **City Plan Commission**
 - b. **Finance/Purchasing & Building Committee**
 - c. **Park & Recreation Committee**
12. **Public comment on non-agenda items.**
13. **Mayor's comments.**
14. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 06.27.14

Time: 12:00

By: JM

DATE
TIME **6.**
ID: AP44300

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

6.

INVOICES DUE ON/BEFORE 07/01/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
02289	GRACE BERGENE	BERGENE/OTMBA PRK SEC DEP REF	01-000-000-23162	50.00
04696	DOOR COUNTY TREASURER	MANAGED FOREST LAND PILT	01-000-000-24310	2.12
R0000304	DC SAIL & POWER SQUADRON	DC SAIL-PWR/SNSET SEC DEP REF	01-000-000-23162	50.00
R0001155	GARY DREXLER	DREXLER/OTUMBA SEC DEP REF	01-000-000-23162	50.00
R0001156	BETH MOELLER	MOELLER/SWYR PRK SEC DEP REF	01-000-000-23162	50.00
R0001157	UNITED METHODIST WOMEN	METHOD WOMN/SWYR SEC DEP REF	01-000-000-23162	50.00
R0001160	JAMIE LEMKE	LEMKE/CHRRY BLSSM SEC DEP REF	01-000-000-23162	50.00
R0001161	NANCY FORD	FORD/CHRRY BLSSM SEC DEP REF	01-000-000-23162	50.00
R0001162	HEIDI NEUBAUER	NEUBAUER/PUBLIC HRING SIGN REF	01-000-000-23168	50.00
TOTAL LIABILITIES				402.12
TOTAL GENERAL FUND				402.12
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	LEGAL SERVICES MAY 2014	01-110-000-55010	3,670.50
16555		MAY 2014 TRAFFIC MATTERS	01-110-000-55010	420.00
TOTAL				4,090.50
TOTAL LAW/LEGAL				4,090.50
CITY CLERK-TREASURER				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	COLORED COPY PAPER	01-115-000-52800	45.85
BUBRICKS		HEADPHONES	01-115-000-51950	13.40
FIRST	FIRST NATIONAL BANK OF OMAHA	REINHARDT/HOTEL	01-115-000-55600	732.00
FIRST		REINHARDT/CONF REGISTRATION	01-115-000-55600	129.00
FIRST		CLARIZIO/1/2 DAY UWGB SEMINAR	01-115-000-55600	69.00
FIRST		METZER/CLERKS TRAINING	01-115-000-55600	459.00
TOTAL				1,448.25
TOTAL CITY CLERK-TREASURER				1,448.25
CITY ASSESSOR				
17700	QUILL CORPORATION	KEURIG COM BREWER	01-130-000-51950	29.99
ASSO APP	ASSOCIATED APPRAISAL	07/01/14 CONTRACT	01-130-000-55010	1,245.83
TOTAL				1,275.82
TOTAL CITY ASSESSOR				1,275.82
MUNICIPAL SERVICES ADMIN.				
06600	FRV INC	PRINTER INK	01-145-000-51950	171.68
06600		SHIPPING	01-145-000-51950	2.75
TOTAL				174.43
TOTAL MUNICIPAL SERVICES ADMIN.				174.43

INVOICES DUE ON/BEFORE 07/01/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	05/14 STREETS CELL SERVICE	01-150-000-58250	13.38
03133		05/14 BOB B CELL SERVICE	01-150-000-58250	49.24
TOTAL				62.62
TOTAL PUBLIC WORKS ADMINISTRATION				62.62
CITY HALL				
02480	BONNIE BROOKE GARDENS LLC	EDGING/CITY HALL	01-160-000-54999	39.00
02480		PETUNIAS/CITY HALL	01-160-000-54999	32.98
12100	LAMPERT YARDS INC	LUMBER/MARKET SQUARE	01-160-000-54999	14.36
23730	WPS	CITY HALL	01-160-000-56600	762.02
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHT BULBS/CITY HALL	01-160-000-54999	135.00
WARNER	WARNER-WEXEL WHOLESALE &	BLEACH & PAPER TOWEL	01-160-000-51850	33.78
TOTAL				1,017.14
TOTAL CITY HALL				1,017.14
INSURANCE				
BH	BURKART HEISDORF INSURANCE	07/14 PUBLIC OFFICL/REINHARDT	01-165-000-57400	75.00
TOTAL				75.00
TOTAL INSURANCE				75.00
POLICE DEPARTMENT				
14875	NWTC GREEN BAY	BRINKMN/ SURV SUDDN ASSLT TRN	01-200-000-55600	425.00
22800	WALMART COMMUNITY	OFFICE SUPPLIES	01-200-000-51950	23.43
US BANK	US BANK EQUIPMENT FINANCE	RICOH LEASE #17 OF 36	01-200-000-55650	181.00
TOTAL				629.43
TOTAL POLICE DEPARTMENT				629.43
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	TWO WAY RADIO REPAIR	01-215-000-57550	132.82
02208	BAYCOM INC.	SQUAD CHANGE OVER #50	01-215-000-58600	175.50
03133	CELLCOM WISCONSIN RSA 10	06/14 PD CELL PHONES	01-215-000-58250	764.69
03133		06/14 SQUAD PRINTERS	01-215-000-58999	311.46
04696	DOOR COUNTY TREASURER	FUEL 1449.70 @ 3.2830	01-215-000-51650	4,759.37
06650	GALLS, AN ARAMARK COMPANY	OSBORNE/2-UNIFORM PANTS	01-215-000-52900	125.97
19880	STURGEON BAY UTILITIES	SUNSET PRK BOAT LAUNCH	01-215-000-56150	9.35
19880		NAUTICAL DR CAMERA WWTTP	01-215-000-56150	10.59
21450	THE UNIFORM SHOPPE	JNNRJHN/LED TAIL CAP AC/DC FLS	01-215-000-52900	158.95
21450		ENGEBOSE/ZIPPER TIE	01-215-000-52900	10.50
21450		BILODEAU/ZIPPER TIE	01-215-000-52900	10.50
22800	WALMART COMMUNITY	CREDIT RETURN	01-215-000-54999	-26.25

INVOICES DUE ON/BEFORE 07/01/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND

22800		CELL CASE,SD CARD, READER	01-215-000-54999	27.84
22800		ARBITRATOR DISCS	01-215-000-54999	149.40
22800		CAMERA/VIDEO DISCS	01-215-000-54999	124.40
23578	WISCONSIN CHIEF OF POLICE ASSN	7- SUPERVISOR EXAMS	01-215-000-55600	700.00
23578		8 STUDY GUIDES	01-215-000-55600	80.00
23578		1 ADMIN GUIDE	01-215-000-55600	10.00
23578		DISCOUNT	01-215-000-55600	-3.50
TOTAL				7,531.59
TOTAL POLICE DEPARTMENT/PATROL				7,531.59

FIRE DEPARTMENT

01766	AURORA MEDICAL GROUP	JENNERJOHN DRUG SCREEN	01-250-000-57100	80.00
03075	CARQUEST OF DOOR COUNTY	BULB	01-250-000-53000	4.19
04960	EAGLE ENGRAVING	BADGES	01-250-000-51350	206.07
19880	STURGEON BAY UTILITIES	835 N 14TH AVE SALT SHED	01-250-000-56675	5.20
19880		835 N 14TH AVE CITY GARAGE	01-250-000-56675	42.00
19880		DUCK POND	01-250-000-56675	5.20
19880		FRANK GRASSE MEM PARK	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	53.93
19880		WEST SIDE FIRE STATION	01-250-000-58650	99.20
19880		SUNSET CNTR/NEW CONC	01-250-000-56675	42.00
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RSTRM	01-250-000-56675	26.00
19880		JAYCEES BALLFLD STAND	01-250-000-56675	13.00
19880		MICH ST JC BALLFLD SPRNKL	01-250-000-56675	42.00
19880		WEST SIDE BALL FLD LITES	01-250-000-56675	5.20
19880		916 N 14TH WARNING SIREN	01-250-000-56150	8.24
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	14.48
19880		SUNSET PRK STAR PLANT	01-250-000-56675	42.00
19880		835 N 14TH AVE SIGN SHED	01-250-000-56675	5.20
22800	WALMART COMMUNITY	CLEANING SUPPLIES	01-250-000-54999	98.50
22800		OFFICE SUPPLIES	01-250-000-51950	46.21
23730	WPS	656 S OXFORD AVE W SIDE FIRE	01-250-000-56600	36.99
CDE	PAULA REICHEL	AUSTAD/UNIFORM POLO	01-250-000-52900	31.98
FIRST	FIRST NATIONAL BANK OF OMAHA	LUNCH/ PICK UP UNIT #8	01-250-000-55600	18.02
FIRST		RADIO STRAP/HOLDER	01-250-000-52900	70.98
FIRST		RADIO STRAPS	01-250-000-52900	71.00
FIRST		MICRO SYNC CHARGER	01-250-000-54999	10.51
FIRST		EMERGENCY ROAD SIGN	01-250-000-52350	282.00
US CELL	US CELLULAR	INSPECTION AIR CARDS	01-250-000-58250	48.32
TOTAL				1,479.02
TOTAL FIRE DEPARTMENT				1,479.02

SOLID WASTE MGMT/SPRING/FALL

DC WASTE	DOOR COUNTY WASTE & RECYCLING	6.91 TN REFUSE@58.96/TON	01-311-000-58400	408.00
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INVOICES DUE ON/BEFORE 07/01/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
DC WASTE		2 TV'S	01-311-000-58400	50.00
		TOTAL		458.00
		TOTAL SOLID WASTE MGMT/SPRING/FALL		458.00
COMPOST/SOLID WASTE SITE				
13540	MJB INDUSTRIES INC	TUB GRINDING	01-320-000-57700	8,385.00
		TOTAL		8,385.00
		TOTAL COMPOST/SOLID WASTE SITE		8,385.00
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	WATER FOR SWEEPER	01-330-000-53050	42.49
25700	ZARNOTH BRUSH WORKS INC	7 LONG RUNNERS	01-330-000-51400	187.25
25700		7 SHORT RUNNERS	01-330-000-51400	134.75
25700		6 SETS GUTTER BROOMS	01-330-000-51400	792.00
		TOTAL		1,156.49
		TOTAL STREET SWEEPING		1,156.49
ROADWAYS/STREETS				
10750	PREMIER CONCRETE INC	CONCRETE/ALLY PREP BY YOUNKERS	01-400-000-52200	147.00
		TOTAL		147.00
		TOTAL ROADWAYS/STREETS		147.00
STREET SIGNS AND MARKINGS				
06012	FASTENAL COMPANY	ROLL REFLECTIVE TAPE	01-420-000-52550	26.50
19275	SHERWIN WILLIAMS	PUMP REPAIR KIT	01-420-000-52100	82.99
19275		1 BX PAINT STRAINERS	01-420-000-52100	43.80
		TOTAL		153.29
		TOTAL STREET SIGNS AND MARKINGS		153.29
STREET MACHINERY				
01720	ARING EQUIPMENT COMPANY INC	HOSE/ # 1 LOADER	01-450-000-53000	33.63
01720		STEEL LINE/ #1 LOADER	01-450-000-53000	43.68
01720		SHIPPING	01-450-000-53000	9.88
01720		TAIL LITE LENSE ASSBLY/#1 LOAD	01-450-000-53000	40.77
03075	CARQUEST OF DOOR COUNTY	AUTO BATTERY/ROLLER	01-450-000-52150	66.49
03075		FUEL FILTER./#2	01-450-000-52150	5.57

INVOICES DUE ON/BEFORE 07/01/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03075		RMTE CNTRL CABLE	01-450-000-53000	6.87
03075		CLEVIS ASSY/UNIT 5	01-450-000-52150	8.25
03075		FUEL PUMP ASSEMBLY/UNIT 2	01-450-000-52150	259.78
03075		DISCONNECT SET/UNIT 2	01-450-000-52150	10.44
03075		AUTO BATTERY/UNIT 2	01-450-000-52150	151.18
03075		CREDIT RETURN DISCNNCT SET	01-450-000-52150	-10.44
03075		AIR FILTER/AIR COMPRESS	01-450-000-52150	15.13
03075		WRCH SET	01-450-000-52700	56.99
03075		BOOSTER CABLE CLAMP	01-450-000-52150	8.89
03075		AIR/OI/HI-POP FILTERS/CLEANER	01-450-000-52150	120.31
03075		STND SPARK PLUG	01-450-000-52150	4.92
03075		WHL BRG KT /#65	01-450-000-53000	13.24
03075		OIL SEAL	01-450-000-53000	8.57
03075		MARKER LAMP/UNIT 64	01-450-000-52150	7.81
03075		STD MINI LAMP/UNIT 1	01-450-000-52150	56.60
03075		FILTERS/CLAMPS/FUSE/MOLY RED	01-450-000-53000	125.39
04696	DOOR COUNTY TREASURER	360.37 G FUEL @3.283/GAL	01-450-000-51650	1,183.09
04696		751.50 G DIESEL FUEL @ 3.695/G	01-450-000-51650	2,776.80
RESLER	TROY RESLER	RESLER/CDL REIMBURSE	01-450-000-54999	48.00
TOTAL				5,051.84
TOTAL STREET MACHINERY				5,051.84

CITY GARAGE

06012	FASTENAL COMPANY	3/4" DRILL BIT	01-460-000-52700	26.17
13150	MASTERCRAFT WELDING SYSTEM	PLATES FOR POST REPAIRS	01-460-000-54999	750.00
18950	SAFETY-KLEEN CORP	SERVICE PARTS WASHER	01-460-000-58999	231.54
19880	STURGEON BAY UTILITIES	835 N 14TH AVE SALT SHED	01-460-000-56150	8.24
19880		835 N 14TH AVE CITY GARAGE	01-460-000-56150	739.78
19880		835 N 14TH AVE CITY GARAGE	01-460-000-58650	127.00
19880		FRANK GRASSE MEM PARK	01-460-000-58650	32.37
23730	WPS	835 N 14TH AVE CITY GARAGE	01-460-000-56600	96.64
TOTAL				2,011.74
TOTAL CITY GARAGE				2,011.74

CELEBRATION & ENTERTAINMENT

15890	PACK AND SHIP PLUS	PACKING PEANUTS FOR PLANTERS	01-480-000-51550	33.00
15890		PACKING PEANUTS FOR PLANTERS	01-480-000-51550	33.00
SAS FIDD	SAS/FIDDLERS RESTRUNG	HARMONY PERFORMANCE	01-480-000-58999	600.00
TOTAL				666.00
TOTAL CELEBRATION & ENTERTAINMENT				666.00

HIGHWAYS - GENERAL

19880	STURGEON BAY UTILITIES	24 TRFFC LIGHT SIGNALS	01-499-000-58000	131.76
TOTAL				131.76

INVOICES DUE ON/BEFORE 07/01/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL HIGHWAYS - GENERAL				131.76
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	05/14 BOB B CELL SERVICE	01-500-000-58250	49.23
03133		05/14 SWYER DOCK CELL SERVICE	01-500-000-58250	14.12
03133		05/14 CELL SERVICE	01-500-000-58250	13.13
22800	WALMART COMMUNITY	RECEIPT BOOKS	01-500-000-51950	20.20
22800		PAPER CLIPS/KEYS	01-500-000-51950	14.38
22800		KICK OFF SUMMER SUPPLIES	01-500-000-52250	36.73
22800		SPRAY PAINT FOR CRAFTS	01-500-000-52250	34.58
22800		CD & TAPE CRAFT PROJECTS	01-500-000-52250	73.61
22800		CRAFT SUPPLIES/SUMMER KICK OFF	01-500-000-52250	34.20
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ENVELOPES, PAPER, LABELS	01-500-000-51950	55.13
TOTAL				345.31
TOTAL PARK & RECREATION ADMIN				345.31
PARKS AND PLAYGROUNDS				
03075	CARQUEST OF DOOR COUNTY	GATOR PARTS	01-510-000-53000	14.40
03075		TORO MOTOR OIL	01-510-000-51900	23.70
04545	DOOR COUNTY COOPERATIVE	BRUSHING & SEAL TAPE	01-510-000-54999	7.45
04545		CORNERSTONE	01-510-000-54999	61.88
04545		PADLOCK	01-510-000-54999	5.39
04575	DOOR COUNTY HARDWARE	KEYS	01-510-000-54999	24.91
04575		PUSHBROOM	01-510-000-54999	17.99
04575		KEY SCHLAGE	01-510-000-54999	17.88
04575		WIRELCK PIN	01-510-000-54999	3.29
04575		BATTERIES/KEY	01-510-000-54999	27.47
04575		NOZZLE	01-510-000-53000	1.97
04575		BOLT/FASTNERS	01-510-000-54999	3.69
04575		WHEEL BARROW TIRE	01-510-000-54999	34.99
04575		CREDIT RETURN	01-510-000-54999	-12.00
04696	DOOR COUNTY TREASURER	MAY FUEL CHARGES	01-510-000-51650	2,467.01
06012	FASTENAL COMPANY	PAINT/MRKT SQURE NUMBERS	01-510-000-52100	65.94
06012		RUBBER STRAPS	01-510-000-54999	36.00
06012		SPRING HOOKS	01-510-000-54999	36.35
08225	HERLACHE SMALL ENGINE	NEW LEAF BLOWER	01-510-000-51350	215.95
08225		ASSTED NUTS & BOLTS	01-510-000-54999	5.30
13049	MAY'S SPORT CENTER	TORO MOWER BLADES	01-510-000-51900	95.70
13049		MISC MOWER PARTS	01-510-000-51900	2.95
13049		MISC MOWER PARTS	01-510-000-51900	21.99
13365	MEISSNER LANDSCAPE INC	5 ROLLS STRAW BLANKET	01-510-000-51750	234.25
13365		450 BIODEGRADABLE STAKES	01-510-000-51750	81.00
19070	SCHARTNER IMPLEMENT INC	MC28 PARTS	01-510-000-53000	267.63
19880	STURGEON BAY UTILITIES	FRANK GRASSE MEM PARK	01-510-000-56150	76.00
19880		OTUMBA PARK	01-510-000-56150	30.97
19880		OTUMBA PARK	01-510-000-58650	25.32
19880		WEST SIDE WARM HSE	01-510-000-56150	81.92
19880		WEST SIDE WARM HSE	01-510-000-58650	20.78
19880		SUNSET CNTR/NEW CONC	01-510-000-56150	183.12

INVOICES DUE ON/BEFORE 07/01/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		SUNSET CNTR/NEW CONC	01-510-000-58650	89.20
19880		JAYCEE BALLFLD STAND	01-510-000-56150	26.18
19880		JAYCEES BALLFLD STAND	01-510-000-58650	24.28
19880		OTUMBA PRK WLKWAY LITES	01-510-000-56150	28.08
19880		OTUMBA PRK/STREET LITES	01-510-000-56150	150.25
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	8.24
19880		835 N 14TH AVE SIGN SHED	01-510-000-56150	26.18
19880		835 N 14TH AVE SIGN SHED	01-510-000-58650	18.85
23730	WPS	335 S 14TH AVE MEMORIAL FLD	01-510-000-56600	36.99
CDE	PAULA REICHEL	MARINA STAFF SHIRTS	01-510-000-54999	107.61
CDE		PARK SHIRTS	01-510-000-54999	107.61
SALZ	SALZSIEDER LANDSCAPE & NURSERY	19 TREES/MARKET SQUARE	01-510-000-58450	2,660.00
WARNER	WARNER-WEXEL WHOLESALE &	BATH TISSUE & TOILET CLEANER	01-510-000-51850	157.84
TOTAL				7,622.50
TOTAL PARKS AND PLAYGROUNDS				7,622.50
BALLFIELDS				
10750	PREMIER CONCRETE INC	BALLFLD CHALK	01-520-000-54999	108.00
TOTAL				108.00
TOTAL BALLFIELDS				108.00
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	ROPE/SNAP BOLT/SWYR FLAG POLE	01-550-000-54999	63.91
19880	STURGEON BAY UTILITIES	LIGHT BULB/SWYR	01-550-000-54999	16.43
19880		36 S NEENAH PKG LOT LTS	01-550-000-56150	294.14
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	104.68
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	40.15
19880		38 S NEENAH AVE RSTRM	01-550-000-56150	159.94
19880		38 S NEENAH AVE RSTRM	01-550-000-58650	317.57
23730	WPS	36 S NEENAH AVE RESTROOM	01-550-000-56600	41.18
TOTAL				1,038.00
TOTAL MUNICIPAL DOCKS				1,038.00
WATER WEED MANAGEMENT				
01675	AQUARIUS SYSTEMS	SUCTION STRAINER	01-560-000-51400	34.97
01675		SHIPPING	01-560-000-51400	6.05
03075	CARQUEST OF DOOR COUNTY	WATER WEEDS PART	01-560-000-51400	0.62
03075		FUEL FILTERS/WATER WEEDS	01-560-000-52350	33.60
04575	DOOR COUNTY HARDWARE	PUSHBROOM/WATERWEEDS	01-560-000-54999	17.99
04575		FASTNERS	01-560-000-51400	23.98
04575		NYLON ROPE/WATER WEEDS	01-560-000-54999	25.98
04575		CM WRENCH COMB	01-560-000-54999	9.99
04575		FASTENERS	01-560-000-54999	2.22
04575		FASTENERS	01-560-000-51400	2.98

INVOICES DUE ON/BEFORE 07/01/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
06012	FASTENAL COMPANY	ELEVATOR PARTS	01-560-000-51400	24.01
BLUE TRP	BLUE TARP FINANCIAL	HARVEST SEAT	01-560-000-51400	119.25
BLUE TRP		ELEVATOR HYDRAULIC TANK	01-560-000-51400	217.86
PORT	PORT SUPPLY	WATER WEED SUPPLIES	01-560-000-54999	88.80
R0000655	TRANSMOTION, LLC	PARTS ELEV HYDRA TANK	01-560-000-51400	12.80
R0000655		PARTS FOR ELEV HYDRA TANK	01-560-000-51400	41.17
R0000655		PARTS FOR ELEV HYDRA TANK	01-560-000-51400	15.13
TOTAL				677.40
TOTAL WATER WEED MANAGEMENT				677.40
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	TEFLON PASTE	01-570-000-54999	8.99
04575		KEYS	01-570-000-54999	5.96
04575		LTX TONER /PARK SIGNS	01-570-000-52100	28.99
04575		SHOVEL/TAMPER	01-570-000-54999	49.98
04575		BUCKET/STNE HRBR	01-570-000-54999	12.99
04575		SHIMS/HANDHELD CHR	01-570-000-54999	30.28
04575		BIT HAMR/PRK BENCH	01-570-000-54999	9.49
04575		KEY KWIKSET	01-570-000-54999	11.94
04960	EAGLE ENGRAVING	STONE HARBOR REPAIRS	01-570-000-58999	205.53
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWY LTES	01-570-000-56150	22.95
19880		DC MUSEUM PKG LOT LITES	01-570-000-56150	116.58
22800	WALMART COMMUNITY	STRING FOR TRIMMER	01-570-000-54999	71.19
TOTAL				574.87
TOTAL WATERFRONT PARKS & WALKWAYS				574.87
TOTAL GENERAL FUND				46,713.12
CAPITAL FUND				
COMPUTER				
FIRST	FIRST NATIONAL BANK OF OMAHA	3 FUJITSU TABLETS	10-125-000-59040	605.94
FIRST		1 CASE	10-125-000-59040	31.51
TOTAL				637.45
TOTAL COMPUTER				637.45
GENERAL EXPENDITURES				
PETERS	PETERS CONCRETE CO	PAY REQUEST #3 3RD & 14TH AVE	10-199-000-51525	1,875.00
TOTAL				1,875.00
TOTAL GENERAL EXPENDITURES				1,875.00
PATROL				

INVOICES DUE ON/BEFORE 07/01/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

CAPITAL FUND				
02208	BAYCOM INC.	SQUAD CHANGE OVER #50	10-215-000-59035	2,304.50
			TOTAL	2,304.50
			TOTAL PATROL	2,304.50
FIRE DEPARTMENT				
EXPENSE				
02005	BAY ELECTRONICS, INC.	INSTALL RADIO UNIT #8	10-250-000-59055	1,357.50
02005		INSTALL RADIO UNIT # 8	10-250-000-59060	1,034.50
02005		PAGERS	10-250-000-59055	5,993.00
02005		RADIO PARTS UNIT #8	10-250-000-59060	25.83
15890	PACK AND SHIP PLUS	SHIPPING NEW CONES/UNIT 8	10-250-000-59060	28.23
FIRST	FIRST NATIONAL BANK OF OMAHA	AIR BAGS UNIT 8	10-250-000-59060	435.71
FIRST		5 MATTRESS	10-250-000-59030	1,000.00
			TOTAL EXPENSE	9,874.77
			TOTAL FIRE DEPARTMENT	9,874.77
STORM SEWERS				
EXPENSE				
PETERS	PETERS CONCRETE CO	PAY REQUEST #3 3RD & 14TH AVE	10-300-000-59115	50,686.00
			TOTAL EXPENSE	50,686.00
			TOTAL STORM SEWERS	50,686.00
ROADWAYS/STREETS				
EXPENSE				
19880	STURGEON BAY UTILITIES	2" FLEX DUCT	10-400-000-59100	257.98
			TOTAL EXPENSE	257.98
ANNUAL RESURFACING & BASE REP.				
PETERS	PETERS CONCRETE CO	PAY REQUEST #3 3RD & 14TH AVE	10-400-110-59095	147,141.94
			TOTAL ANNUAL RESURFACING & BASE REP.	147,141.94
			TOTAL ROADWAYS/STREETS	147,399.92
			TOTAL CAPITAL FUND	212,777.64
CABLE TV				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	07/01/14 CONTRACT	21-000-000-55015	4,685.00
			TOTAL CABLE TV / GENERAL	4,685.00
			TOTAL CABLE TV / GENERAL	4,685.00
			TOTAL CABLE TV	4,685.00

DATE: 06/26/2014
 TIME: 09:53:20
 ID: AP443000.CST

CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 07/01/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

TID #2 DISTRICT				
TID DISTRICT #2				
16555	PINKERT LAW FIRM, LLP	LEGAL SERVICE MAY 2014	25-320-000-59900	65.00
			TOTAL	65.00
			TOTAL TID DISTRICT #2	65.00
			TOTAL TID #2 DISTRICT	65.00
TID #4 DISTRICT				
TID #4 DISTRICT				
16555	PINKERT LAW FIRM, LLP	LEGAL SERVICES MAY 2014	28-340-000-55001	435.50
ARTS	WALTRAUD A. ARTS	LEGAL SERVICE 7/17/13 -6/11/14	28-340-000-55001	3,125.00
			TOTAL	3,560.50
			TOTAL TID #4 DISTRICT	3,560.50
			TOTAL TID #4 DISTRICT	3,560.50
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	849.76 G DIESEL @ 3.695/GAL	60-000-000-51650	3,139.86
DC WASTE	DOOR COUNTY WASTE & RECYCLING	218.44 TON REFUSE@ 58.96/TON	60-000-000-58300	12,879.79
DC WASTE		1 TV	60-000-000-58300	30.00
DC WASTE		89.65 TON RECYCLE @ 13.44/TON	60-000-000-58350	1,204.95
JX ENT	JX ENTERPRISES, INC.	CHECK EXHAUST LIGHT/#41	60-000-000-53000	226.05
			TOTAL SOLID WASTE ENTERPRISE FUND	17,480.65
			TOTAL SOLID WASTE ENTERPRISE FUND	17,480.65
			TOTAL SOLID WASTE ENTERPRISE	17,480.65
			TOTAL ALL FUNDS	285,281.91

MANUAL CHECKS

SOUTHERN DOOR SCHOOLS 06/20/14 Check # 75048 May Mobile Home Tax Payment 01-000-000-41300	\$226.81
STURGEON BAY SCHOOLS 06/20/14 Check #75049 May Mobile Home Tax Payment 01-000-000-41300	\$2,765.84
SUN LIFE FINANCIAL 06/26/14 Check # 75053 June Short and Long Term Disability	\$ 2,043.19
VISION INSURANCE PLAN 06/26/14 Check #75054 July Vision Insurance Premium 01-000-000-21540	\$710.10
TOTAL MANUAL CHECKS	\$5,745.94

7a.

COMMON COUNCIL
June 17, 2014

7a.

A regular meeting of the Common Council was called to order at 8:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Wiesner, Stutting, Fett and Schlicht were present. Ireland was excused.

Schlicht/Fett to adopt agenda. Carried.

The Mayor read and presented a proclamation to Collin Mirkes on achieving the rank of Eagle Scout.

Stutting/Schlicht to approve following bills: General Fund - \$181,633.11, Capital Fund - \$365,983.94, Cable TV - \$175.61, TID #2 - \$2,889.36, TID #4 - \$17,531.99, and Solid Waste Enterprise Fund - \$5,074.18 for a grand total of \$573,288.19. Roll call: All voted aye. Carried.

Wiegand/Stutting to approve consent agenda:

- a. Approval of 6/3/14 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 5/13/14
 - (2) Finance/Purchasing & Building Committee – 5/27/14
 - (3) Waterfront Redevelopment Authority – 5/29/14
 - (4) Board of Review – 6/3/14
- c. Place the following reports on file:
 - (1) Inspection Department Report – May 2014
 - (2) Bank Reconciliation – May 2014
 - (3) Revenue & Expense Report – May 2014
 - (4) Police Department Report – May 2014
 - (5) Fire Department Report – May 2014
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine licenses.
- f. Consideration of: Approval of Temporary Class B Beer licenses.
- g. Consideration of: Approval of Temporary Class B Wine license.
- h. Consideration of: Approval of "Class B" Combination license, Class "B" Beer license, Class "A" Beer license, "Class C" Wine license.
- i. Consideration of: Approval of Street Closure Application for Sturgeon Bay Visitor Center for July 12, 2014.
- j. Consideration of: Approval of Street Closure Application for Frozen Spoon Glow Run.
- k. Consideration of: Approval of Sidewalk Café Permit Application for Brick Lot Pub.
- l. Consideration of: Approval of Sidewalk Café Permit Application for Door County Fire Company.
- m. Waterfront Redevelopment Authority recommendation re: Approve Agreement for Professional Services for Ayres Associates to enter into the next phase of environmental testing in the amount of \$37,500.00.
- n. Finance/Purchasing & Building Committee recommendation re: Deny Jeff Jacobson's request to waive a portion of his dockage fee and to continue collection efforts for the outstanding monies owed to the City in the amount of \$763.39.
- o. Finance/Purchasing & Building Committee recommendation re: Accept Option #2 from Port-a-Pier to replace two floats and install 12 float retainers located at the Stone Harbor Marina docks in the amount of \$12,053.00 with funds allocated from TIF #2 capitalized maintenance account.
- p. Finance/Purchasing & Building Committee recommendation re: Approve the sale of property, parcel #281-72-182726005 located in the Industrial Park at the southeast corner of South Neenah Avenue and Jib Street to Pro Products Inc. consistent with the proposed site plan and the City's Industrial park sale policy.
- q. Finance/Purchasing & Building Committee recommendation re: Approve the renewal for the Building Inspection Services Contract with Independent Inspection, Ltd. subject to approval of the contract by the City Attorney.

Carried.

Schlicht/Fett to confirm the following Mayoral Appointments effective July 1, 2014:

FINANCE/PURCHASING & BUILDING COMMITTEE

Stewart Fett, Chr.
Danny Wiegand, Vice-Chr.
Bob Schlicht

PERSONNEL COMMITTEE

Ron Vandertie, Chr.
Stewart Fett, Vice-Chr.
Rick Wiesner

PARKING & TRAFFIC

Bob Schlicht, Chr.
Ron Vandertie, Vice-Chr.
Ed Ireland

COMMUNITY/PROTECTION & SERVICES COMMITTEE

Rick Wiesner, Chr.
Ed Ireland – Vice-Chr.
Jerry Stults

BOARD OF PARKS & RECREATION

Danny Wiegand, Chr.
Ron Vandertie, Vice-Chr.
Jerry Stults

CITY PLAN COMMISSION

Danny Wiegand, Chr.
Ed Ireland

LIBRARY BOARD

Jerry Stults
Bob Schlicht

LOCAL ARTS BOARD

Jerry Stults (Parks & Rec. Bd. Rep.)

DOOR COUNTY ECONOMIC DEVELOPMENT CORPORATION

Thad Birmingham, Mayor

LOAN REVIEW COMMITTEE/REVOLVING LOAN COMMITTEE

Danny Wiegand
Thad Birmingham

BOARD OF PUBLIC WORKS

Danny Wiegand
Ron Vandertie
Ed Ireland
Rick Wiesner
Jerry Stults
Stewart Fett
Bob Schlicht
Thad Birmingham

HARBOR COMMISSION

Bob Schlicht

WATERFRONT REDEVELOPMENT AUTHORITY

Stewart Fett
Rick Wiesner

BOARD OF ELECTRICAL EXAMINERS

Stewart Fett

CABLE COMMUNICATION SYSTEM ADVISORY COUNCIL

Rick Wiesner, Chr.

INDUSTRIAL PARK DEVELOPMENT REVIEW TEAM

Jerry Stults

BICYCLE & PEDESTRIAN ADVISORY BOARD

Bob Schlicht

CITIZEN APPOINTMENTS

CITY PLAN COMMISSION

Dennis Statz

FIRE & POLICE COMMISSION

Charles Brann

HARBOR COMMISSION

Randy Morrow
Paul Mickelson

HISTORIC PRESERVATION COMMISSION

J. Eric Paulsen
Shelly Kerwin
Chad Shefchik

ZONING BOARD OF APPEALS

William Chaudoir
James Goodwin

BOARD OF ELECTRICAL EXAMINERS

Phillip Gordon

BOARD OF REVIEW

Richard Allmann
Claire Morkin, Alt.
Jim Olsen, Alt.

CABLE COMMUNICATION ADVISORY COUNCIL

Dan Tjernagel
Barbara Allmann
Nancy Emery
Brad Clinkenbeard

WEED COMMISSIONER

Robert Bordeau

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD

Holly Feldman

BICYCLE & PEDESTRIAN ADVISORY BOARD

Rebecca Kerwin

Carried.

Fett/Wiesner to read in title only the first reading of an ordinance repealing and recreating Section 12.016(1) and (3) of the Municipal Code – Health and Sanitation. Carried.

City Attorney Nesbitt briefed the Council regarding the item of denying a Combination Class B Beer and Liquor license for White Birch Inn. He noted that non-compliance of fire code requirements has prompted a recommendation for denial. Per State Statutes, the license holder can request a hearing on the matter. As of letter dated June 17, 2014 the owner of the White Birch Inn has requested such a hearing. Stutting/Schlicht to refer this matter to Community Protection & Services Committee for a hearing on the issuance of a license to White Birch Inn. Carried. It was noted that the next CPS meeting is scheduled for July 10, 2014.

Personnel Committee Chair Stutting, Parking & Traffic Committee Chair Schlicht, Community Protection & Services Committee Chair Fett and Sturgeon Bay Utility Commission member Fett presented reports for their respective committees/commissions.

Joe Stutting spoke during public comment thanking the community, Mayor, Council and staff of the City of Sturgeon Bay.

The Mayor did not have any comments.

After the Mayor announced the statutory basis, Schlicht/Fett to convene in closed session in accordance with the following exemption: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) – Consideration of: Sale of City Owned Parcel on N. 14th Avenue – Parcel #281-46-16080201. Roll call: All voted aye. Carried. The meeting moved to closed session at 8:23 p.m. and adjourned at 9:05 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

POLICE AND FIRE COMMISSION

June 2, 2014

A meeting of the Police and Fire Commission (PFC) was called to order at 3:00 p.m. by Commissioner Michael VanDyke, in the Community Room at the Sturgeon Bay Municipal Building.

Roll Call: Commission members Michael VanDyke, Sandy Hurley and Dave Poulton Barbara Herdina and Charles Brann were present. Chief Herlache, Assistant Chief Dietmann, Chief Porter and Captain Dan Brinkman were also in attendance.

Moved by Commissioner Poulton, seconded by Commissioner Hurley to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Discussion of: Meeting Minutes
5. Consideration of: Part-time firefighter replacement
6. Convene in Closed Session in accordance with the following exemption: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)
Discussion of: Scheduling process, testing and interviews for the Sergeant of Police position.
Move to reconvene in open session.
7. Set date for next meeting.
8. Adjourn

All ayes. Carried.

Discussion of: Meeting Minutes

Commissioner VanDyke advised that minutes from previous meetings be submitted to the Committee for approval, before going to Council. Commissioner Hurley offered that minutes get submitted by e-mail as a draft for the Committee to review; and approved at the next meeting. It was decided that this process be applied immediately.

Consideration of: Part-time Firefighter Replacement

Fire Chief Herlache updated the Commission on the resignation of one part-time firefighter; which leaves a vacancy going into the busy months. Chief Herlache spoke with the City's labor attorney to see if a former part-time firefighter who stepped aside from duty to finish school was still considered eligible for employment. Under direction of the labor attorney, Dylan Jennerjohn would be cleared for hire as long as he passed a new drug panel. Moved by Commissioner Brann, seconded by Commissioner Poulton to bring Dylan Jennerjohn back onto the force as part-time firefighter for the City of Sturgeon Bay. All ayes. Carried.

Convene in Closed Session

Moved by Commissioner Hurley, seconded by Commissioner Poulton, to convene in closed session considering employment, promotion, compensation or performance evaluation data of

any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Discussion of: Scheduling process, testing and interviews for the Sergeant of Police position.

All ayes. Carried.

Roll Call: Commission members Michael VanDyke, Sandy Hurley and Dave Poulton Barbara Herdina and Charles Brann were present.

Reconvene in Open Session

Moved by Commissioner Brann, seconded by Commissioner Poulton, to reconvene in open session. All ayes. Carried.

Roll Call: Commission members Michael VanDyke, Sandy Hurley and Dave Poulton Barbara Herdina and Charles Brann were present.

Set Date for Next Meeting: The next meeting of the Police and Fire Commission has been set for June 10, 2014 at 1:00 p.m. in the Community Room.

Moved by Commissioner Poulton, seconded by Commissioner Herdina, to adjourn the meeting of the Police and Fire Commission. All ayes. Carried. The meeting was adjourned at 4:08 p.m.

Respectfully submitted,

Sarah Spude-Olson
Police Department
Administrative Office Manager
June 6, 2014 at 2:00 p.m.

FINANCE/PURCHASING & BUILDING COMMITTEE
June 10, 2014

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:00 p.m. by Alderperson Stutting in the Council Chambers, City Hall. Roll call: Alderpersons Stutting, Wiegand and Schlicht were present. Also present: Alderperson Fett, City Administrator McNeil, Finance Director/City Treasure Clarizio, Municipal Services Director Bordeau, Community Development Director Olejniczak, Jerry Stults and Receptionist Metzger.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following amended agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Request from Jeff Jacobson for Partial Waiver of Invoice #2013180.
4. Consideration of: Stone Harbor Dock Repairs.
5. Consideration of: Sale of Lot in Industrial Park to Pro Products.
6. Convene in closed session in accordance with the following exemptions:

Deliberation or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

- a. Consideration of: Sale of City Owned Parcel on N. 14th Ave-Parcel # 281-46-16080201

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate.

7. Review of Unfinished Business.
8. Review bills.
9. Adjourn.

Carried.

Consideration of: Request from Jeff Jacobson for Partial Waiver of Invoice #2013180.

Municipal Services Director Bordeau explained Mr. Jacobson rented a boat slip for his 70ft yacht for 6 days in June 2013 at Stone Harbor Marina. He was billed according to the fee schedule in the amount of \$1.61 per foot plus tax per day. The original invoice in the amount of \$763.39 including administrative fees currently remains unpaid. Mr. Jacobson is requesting a waiver for a portion his dockage fee in the amount of \$329.39. Mr. Bordeau further explained Mr. Jacobson pulled out of his rental slip moving into a seasonal slip leased by a friend for several days with the expectation he wouldn't have to pay for those days. However, according the seasonal lease agreement subleasing the boat slip is not allowed. Finance Director/Treasurer Clarizio stated a lien has been placed against Mr. Jacobson upon his continued refusal to satisfy the outstanding invoice.

Moved by Alderperson Stutting, seconded by Alderperson Wiegand to deny Jeff Jacobson's request to waive a portion of his dockage fee and to continue collection efforts for the outstanding monies owed the City in the amount of \$763.39. Carried.

Consideration of: Stone Harbor Dock Repairs.

Municipal Services director Bordeau stated that the current floats at the Stone Harbor Marina have been in place since 1999 and that about \$2,500 is budgeted annually for dock repairs. Due to the thick ice this past winter more extensive repair work is necessary. Port-A-Pier provided several options for the repairs. Mr. Bordeau stated only two of the current floats are in need of replacement while the remaining floats will need to have float retainer clips attached which would hold the floats in place. The repairs would also involve repairing wall cracks, t-bracing and work on the dock where the Harbor Lady was previously docked. He stated of the options proposed by Port-A-Pier, option #2 in the amount of \$12,053.00 would offer the best solution for the dock repairs with funds coming from the TIF #2 Capitalized Maintenance account.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht accept option # 2 from Port-a-Pier to replace 2 floats and install 12 float retainers located at the Stone Harbor Marina docks in the amount of \$12,053.00 with funds allocated from TIF #2 Capitalized Maintenance, account # 25-320-000-59015. Carried.

Consideration of: Sale of Lot in Industrial Park to Pro Products.

Alderperson Stutting began the discussion expressing concern over the proposed set back necessary for the construction of a new building for Pro-Products, Inc. which is located at the southeast corner of South Neenah Avenue and Jib Street in the Industrial Park. Community Development Director Olejniczak stated the set back is about 5 feet but it will not reduce the value of the adjoining lot. He explained that to make the site work for Pro Products, Inc. it was necessary to adjust the lot line. There is a "no building" easement on either side of the lot line which will benefit the adjoining lot as well. City Administrator McNeil stated that with Pro-Products building a new and larger facility it will open the door for another business to come in that wouldn't have if Pro Products were to expand their current facility.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to approve the sale of property, parcel #281-72-182726005 located in the Industrial Park at the southeast corner of South Neenah Avenue and Jib Street to Pro Products Inc. consistent with the proposed site plan and the City's Industrial Park sale policy. Carried.

After the Alderperson Stutting announced the statutory basis, it was moved by Alderperson Schlicht, seconded by Alderperson Wiegand to convene in closed session. Roll call: Alderperson Stutting, Alderperson Wiegand and Alderperson Schlicht voted aye. Carried. The meeting moved into closed session at 7:11pm. The meeting reconvened in open session at 7:15pm.

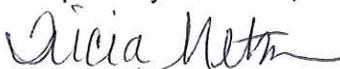
There were no items for review on the unfinished business list.

Review bills

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to adjourn. Carried. The meeting adjourned at 7:15pm.

Respectfully submitted,


Tricia Metzger

BICYCLE AND PEDESTRIAN ADVISORY BOARD

Thursday, June 12, 2014

The Bicycle and Pedestrian Advisory Board meeting was called to order at 4:03 p.m. by Chairperson Robert Schlicht in 2nd Floor Conference Room, City Hall, 421 Michigan Street.

Roll call: Members Robert Schlicht, Leni Spaude, Rhonda Kolberg, Paul Anschutz, and Chad Shefchik were present. Randy Watermolen arrived at 4:05 p.m. Excused: Member Laurel Brooks. Also present were Chesla Anschutz and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Ms. Kolberg, seconded by Ms. Spaude to adopt the following agenda by switching Item #6 and Item #7:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from May 1, 2014.
4. Consideration of: City of Sturgeon Bay website/Bicycle and Pedestrian.
5. Consideration of: 2007 DPI City Schools Safety Letter.
6. Consideration of: Safety and Education Programs.
7. Discussion of: Update SRTS Consultant.
8. Adjourn.

Carried.

Approval of minutes from May 1, 2014: Moved by Ms. Kolberg, seconded by Mr. Schlicht to approve the minutes from May 1, 2014. Carried.

Consideration of: City of Sturgeon Bay Website/Bicycle and Pedestrian: Board members discussed additions they would like to see posted on the City of Sturgeon Bay's website.

After a short discussion, it was moved by Mr. Anschutz, seconded by Ms. Spaude to request that staff add "Rules of the Road" to the website. All ayes. Carried.

Moved by Mr. Anschutz, seconded by Ms. Kolberg to insert northern and southern county maps underneath Ahnapee Trail maps on the website. All ayes. Carried. These maps should be emailed to Mr. Watermolen and he will then send to the City Clerk for review and addition to the website.

Mr. Watermolen mentioned that past events should be removed from the website.

Discussion was held regarding the addition of different links to the website. Ms. Anschutz suggested linking the Sturgeon Bay Visitor Center and the Door County Visitor Bureau, as well as links to Rules of the Road, Bicycle Safety, NHTSA (National Highway Transportation Safety Administration), Safe Routes to School, and Bike Rodeos. Mr. Watermolen stated that links invite people to our website and view different items. He will take the different links and blend in with what we already have. He added that pictures can also be added from the previous Bike Rodeos.

Consideration of: 2007 DPI City Schools Safety Letter: Mr. Schlicht stated he had questioned Joe Stutting about a letter that Mr. Anschutz received from Sarah Gaskell from 2007. Mr. Stutting had

responded that he was asked by Tom Olsen, Sturgeon Bay Schools Business Manager, to write this letter to the State requesting additional funding for bus routes. It later became a reference point as the City began to look at Safe Routes to School.

Mr. Anschutz stated that Ms. Gaskell explained that the school had been receiving funds already and that they were asking for additional funds. He mentioned that if anyone had any questions they should contact Janice Zmrazeka, Department of Public Instruction in Madison, at 608-266-2803. Ms. Zmrazeka had mentioned that the State should be told what has been fixed up.

Mr. Watermolen stated that the reason additional funding was requested was because there is a bussing requirement of a one mile radius. Egg Harbor Road is within one mile and there is no bussing. Students had to be bussed on the other side of Egg Harbor Road because of safety concerns crossing the road and it added an additional cost.

Mr. Schlicht stated that he had forwarded the letter to Council members for review.

Mr. Shefchik added that it doesn't pay to address the sidewalks that are the furthest away, because they go to nowhere. It would be best to start near the school and pick a bullet point one at a time, come with a suggestion, and have Mr. Schlicht present it to the Parking & Traffic Committee to see what can be done. The areas need to be prioritized over a series of years.

Discussion of: Update SRTS Consultant: Mr. Schlicht updated the Board regarding Safe Routes to School. According to the State, as a result of Act 10 of State funding, 26 Safe Routes to School funding requests throughout the State were withdrawn. Initially, the City was included on this list. But, since the City had hired and were working with a consultant, had an additional Safe Routes to School funding request that was denied, and active in securing the funds, the City has not been included on the list as of yet. The City is working with the State to keep active on the list. The State is looking for requests of more than \$350,000.00 in order to be granted. He added that there is a timeframe in which the City may or may not be removed from the grant funding. Even if sidewalks were to be put in now, the money still may have to be returned.

Mr. Watermolen added that what the State is pulling back on are the funds that have not been spent. The question is why the City has not spent the funds from the grant that was awarded.

Mr. Anschutz stated that the school needs to be proactive and express how much the funding is needed for the sidewalks. He doesn't think the school is sharing information with the community.

Consideration of: Safety and Education Programs: Mr. Anschutz stated that 25 kids attended the 8th Bike Rodeo that was recently held at Sturgeon Bay High School. Each child received a new helmet, compliments of Habush, Habush, and Rottier, blinking lights, and dilly bar coupons. He added that they are working with the Police Department to help with passing out bike helmets. If an officer sees a child using good safety procedures, they should be given a helmet. He would also like the Board to request that the Police Department use their pedal bikes. Another bike rodeo will be scheduled with the Boys and Girls Club, grades 3 -7.

Mr. Shefchik added that the "Y" will be giving free lunches at different locations throughout the summer. That would also be a good place to give out helmets to children.

Adjourn: Moved by Ms. Kolberg, seconded by Ms. Spude to adjourn. Carried. Meeting adjourned at 5:23 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

BEVERAGE OPERATOR LICENSES

1. Barigalupo, Aaron C.
2. Brandt, Suzanne I.
3. Brusky, Alyssa B.
4. Englebert, Roy H.
5. Frank, Andrea E.
6. Freedley, Colleen
7. Hale, Jacquelyn M.
8. Hilsabeck, Donna E.
9. Lewis, Katherine E.
10. Magnard, Amanda
11. Nath, Amber M.
12. Nelson, Lacey
13. Ouradnik, Sumer R.
14. Peters, Darlene
15. Rafson, Mallory A.
16. Reinhard, Kayley
17. Savage, Julie A.
18. Scaturo, Nicholas
19. Steri, Carter
20. Wesley, Rebekah

TEMPORARY CLASS B BEER & TEMPORARY CLASS B WINE

Knights of Columbus
Agent: Paul Penovich
Corner of Louisiana Street & Third Avenue
Sturgeon Bay
July 31, 2014

Knights of Columbus
Agent: David Hoffman
Madison Avenue between Oak & Oregon Streets
Sturgeon Bay
August 9, 2014

7e.

7e.

TEMPORARY CLASS B BEER

Door County Farm Bureau
Agent: Steven Baxter
14th Avenue – Door County Fairgrounds
Sturgeon Bay
July 30, 2014 – August 3, 2014

Forestville Maplewood Lions Club
Agent: Chuck Wagner
14th Avenue - Door County Fairgrounds
Sturgeon Bay
July 30, 2014 0 August 4, 2014

Corpus Christi Catholic Parish
Agent: Bill Sauve
713 West Juniper Street
Sturgeon Bay
July 26 – 27, 2014

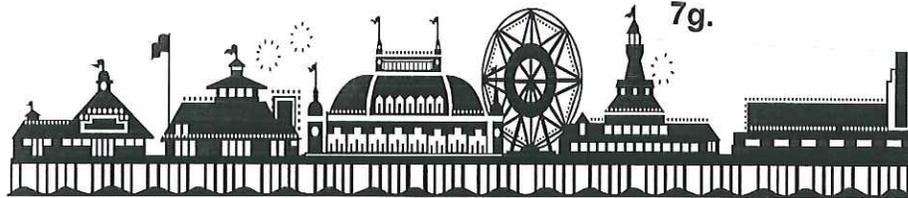
7f.

7f.

CLASS B BEER

Starboard Brewing Company
Agent: Patrick Surfus
151 North 3rd Avenue
Sturgeon Bay
July 2, 2014 – June 30, 2014 –

** Hold until occupancy permit is issued.



DOOR COUNTY FAIR

July 30-August 3, 2014

Door County Fair Association - Sponsors of the Door County Fair

THAD ASH, President TIM ASH, VP/Sponsorships
 STEVE JENNERJOHN, Treasurer DONNA HENDERSON, Secretary
 JOHN WHITE, PR/Publicity TOM ASH, Track Manager
 DAWN KUELZ, Educ. Liaison

421 Nebraska St., Sturgeon Bay, WI 54235

920-746-2260 (Sept.-June) / 920-743-7972 (July-Aug.)

website: <http://www.doorcountyfair.com>

June 27, 2014

TO: Thad Birmingham, Mayor
 City of Sturgeon Bay

FROM: Thad Ash, President, Door County Fair Association

RE: 2014 Door County Fair – July 30-August 3, 2014

This letter is our request for an exception to the noise ordinance for the days that the County Fair is being set up, held, and taken down -- namely Monday, July 28th through Wednesday, August 6th.

A check for the \$22.00 fee is attached. We have also attached a copy of the events being held at this year's Fair.

Please let me know if I need to appear to present this request. If I do not have to appear, could someone please notify Donna Henderson, Fair Secretary (493-8196), regarding the decision on this request.

Thank you.

***Our above request is to cover any noise that MAY BE generated by workers out at the "Fair" park in preparation of the 2014 Door County Fair – July 30-August 3. – **Our MINIMUM time request would be July 28th - August 6th** – when the Fair is involved in setting up, operating, taking down equipment and running grandstand events.*

If you need any additional information, please contact Donna Henderson, Fair Secretary at 493-8196.

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1: Section 12.016(1) and (3) of the Municipal Code (Health and Sanitation) of the City of Sturgeon Bay, Wisconsin is hereby repealed and recreated as follows:

(1) *Residential equivalent unit.* A single-family dwelling and each family unit located within multiple-family buildings such as dual-family dwellings (duplexes), townhouses and apartments. Commercial retail, school and industrial entity generating 64 or 96 gallons of "single stream" recyclable material during a ~~one-week~~ **two-week** period, may also be a residential equivalent unit.

(3) *Recyclable material collection schedule.* The recyclable material collection shall be every **other** week on the same day as the normally scheduled garbage collection by the city and at the same pickup location used by the city. Recyclable material shall be placed for collection no later than 7:00 a.m. on the day of collection and no earlier than 12 hours prior to the date of collection. If the collection day falls on a holiday, the collection will be on the first working day (Monday through Friday) after the holiday, and each collection route thereafter shall also be delayed one-day for the remainder of that week. The emptied cart shall be removed from the street right of way and properly stored within 12 hours after collection.

SECTION 2: This ordinance shall take effect on September 1, 2014.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie Reinhardt
City Clerk

Recycling Survey

February 17, 2014 through March 7, 2014

Data Collection completed by Darren Hesler, Tom Delchambre and Dick Stuewer

Data compiled by Colleen Degrave

The City of Sturgeon Bay switched garbage and recycling pick up from manual pick up to automated pick up in the fall of 2012. This switch cost the City \$426,045.00 dollars for new trucks and \$360,000.00 for garbage and recycling containers. The City had an option of using either a 64 or 95 gallon carts for the pickup. After talking with sales consultants, other communities that had made the switch to automated pick up, staff recommended using 95 gallon carts for the garbage and recycling pickup. After some concerns from some residents about the size of the 95 gallon carts the recommendation from the Sturgeon Bay Common Council was to allow the residents to choose either a 64 or 95 gallon cart. Businesses were also able to join the program as long as they put out no more waste than what a residential unit would put out.

In past years there was \$150,000.00 in tipping fees that was taxed for. During the 2013 budget process there was a decision made to include the \$150,000.00 in the Solid Waste User Fund and make garbage and recycling a true user fee based entity, meaning the only people that pay for the service is the people that use the service. If anyone thought the service was poor or the fees are too high could then opt out of the program and contract with whomever they wanted. During the 2014 budget process the city looked at fees and determined that our user fee had to be increased from \$5.78 to \$8.73 to cover the cost of the program.

The Municipal Services Department is always looking at ways to keep costs down, become more efficient and continue to be good stewards of the environment. One of our tasks was to look at the possibility of picking up recycling every other week. Picking up recycling every other week will not save the community huge amounts of money, it will however allow the department to become more efficient with its personnel while becoming more environmentally friendly.

Cost savings

A minimal cost saving will be in fuel and equipment maintenance. There should be a 25% savings in these areas.
(Approximately \$13,000.00)

Department efficiencies

The department efficiencies will come on the weeks that recycling is not picked up. We will have one more person in the department for road maintenance, park maintenance, snow plowing and will also make the sanitation department more efficient. When one of our Sanitation Engineers is off from work the other will be able to fill in, meaning the street crew will remain full strength. Every other week recycling will also give us more flexibility for the holiday pickups. Every year the department needs to move collection days around for the holidays. Every other week recycling will minimize this practice.

Environmental concerns

The City of Sturgeon Bay is committed to environmental protection. (Sweeping of streets, no phosphorous fertilization, minimizing invasive species on the land and water, building of detention/retention ponds, and our recycling program itself.) Going every other week for recycling pick up will also help our environment. Less driving time will mean fewer emissions into the air, less fossil fuel usage, and less all around pollutants coming from the vehicle.

Monday 1054 pick ups

23% residents never put out recycling
29% put out 25% of the time
21% put out 50% of the time
15% put out 75% of the time
12% put out every week

Tuesday 1107 pick ups

33% residents never put out
31% put out 25% of the time
20% put out 50% of the time
10% put out 75% of the time
6% put out every week

Wednesday 1095 pick ups

28% residents never put out
26% put out 25% of the time
24% put out 50 % of the time
13% put out 75% of the time
9% put out every week

Thursday 1027 pick ups

30 % residents never put out
25% put out 25% of the time
24% put out 50 % of the time
11% put out 75% of the time
10% put out every week

Monthly Totals

4283 Residential pick ups
29% of residents never put out recycling
28% put out 25% of the time
22% put out 50% of the time
12% put out 75% of the time
9% put out every week

The department took the survey one step further; we looked at the residents that put out recycling 3 out of 4 weeks and those that put out every week to see if they could break down the recycling. There were 525 residents that put out recycling three out of four weeks and 395 residents put out every week during our survey. Of those 920 residents only 19 had cans filled greater than 50% and would not be able to break down the recycling to fit more in the bin. Out of those 19 pickups 13 were businesses.

Let's do the math

The day with the most pickups is Tuesday with 1107, we will give the Sanitation Engineers 1.5 hours to dump recycling (twice at ¼ hour) so they have 6.5 hours to pick up 1107 stops. $1107/6.5 = 170.31$ stops per hour. $170.31/60 = 2.84$ stops per minute or one stop every 20 seconds. The City of Green Bay is picking up 2.48 stops per minute and the City of Depere is picking up 3.13 stops per minute. The company that sold us our trucks have stated that these trucks will pick up 4 stops per minute or one stop every 15 seconds depending on the refuse can spacing.

RECOMMENDATION

We, the Parking and Traffic Committee hereby recommend to Council to repaint the three parking spaces on Michigan Street at Market Square between 3rd and 4th Avenue.

Respectfully Submitted,
PARKING AND TRAFFIC COMMITTEE
Bob Schlicht, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: June 23, 2014

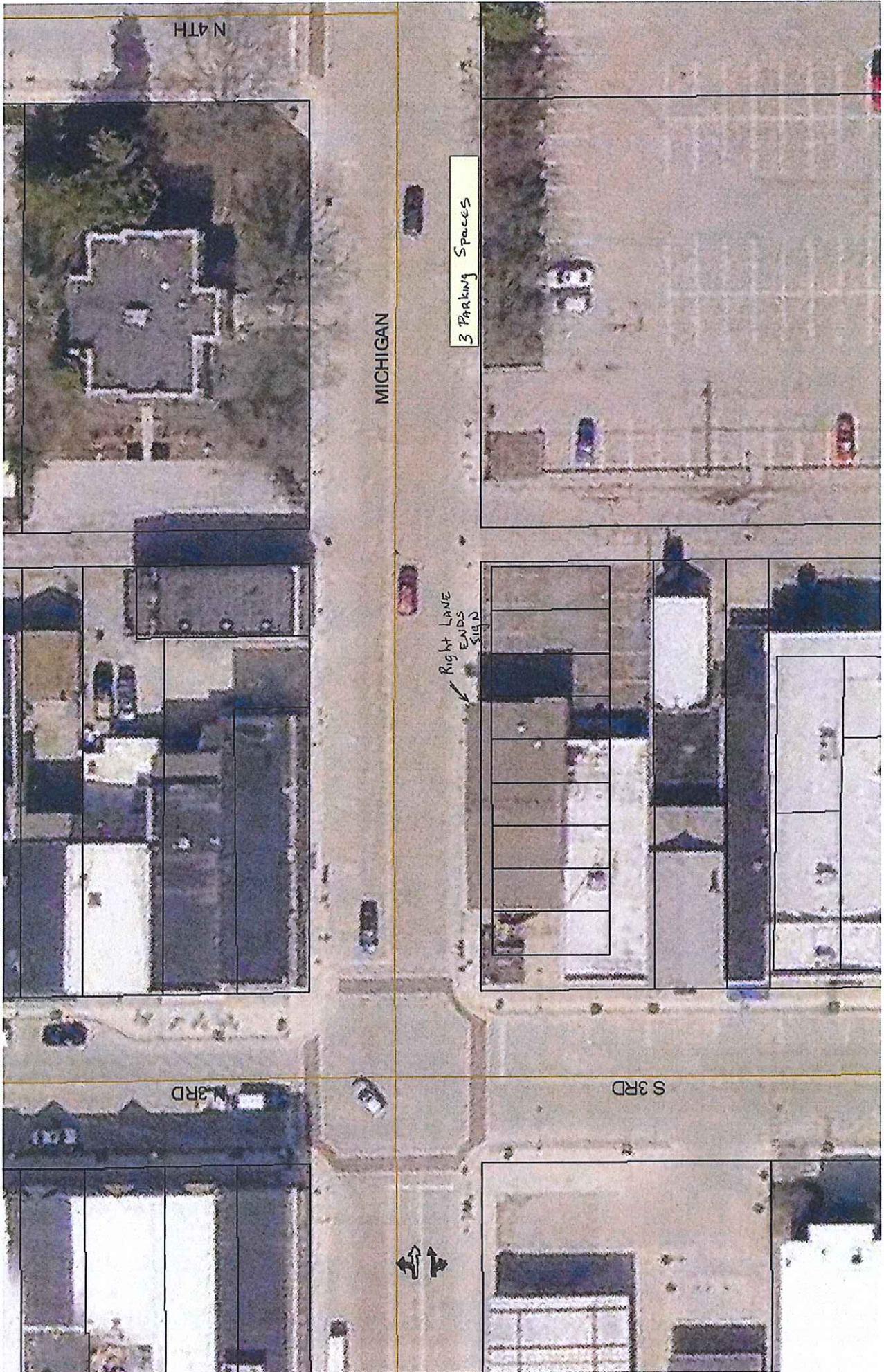
* * * * *

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be Adopted.

Passed by the Council on the _____ day of _____, 2014.



N 4TH

MICHIGAN

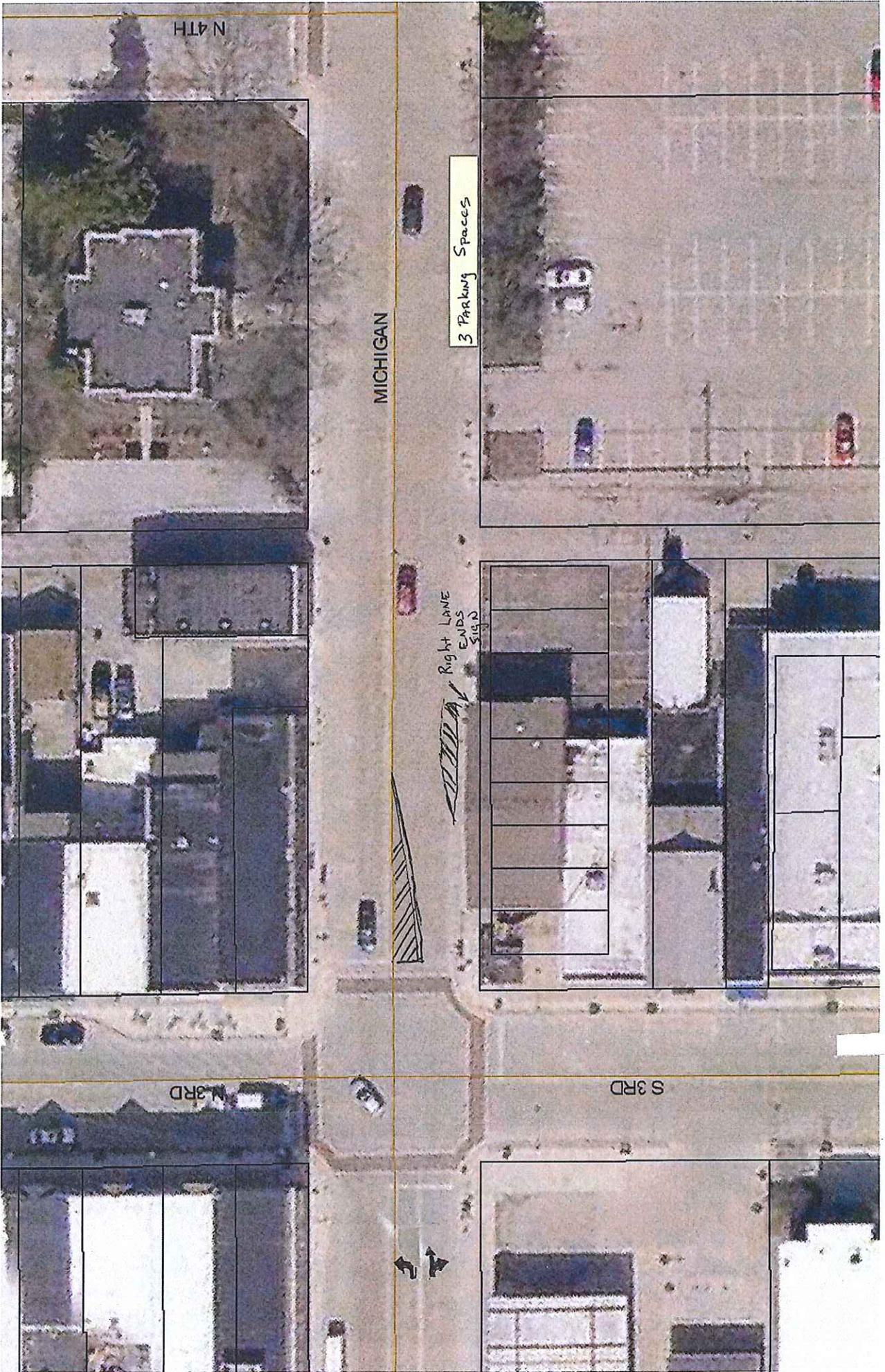
3 Parking Spaces

Right Lane ENDS SIG N

N 3RD

S 3RD





N 4TH

MICHIGAN

3 Parking Spaces

RIGHT LANE ENDS SIGN

M 3RD

S 3RD



