

POLICE AND FIRE COMMISSION

June 2, 2014

A meeting of the Police and Fire Commission (PFC) was called to order at 3:00 p.m. by Commissioner Michael VanDyke, in the Community Room at the Sturgeon Bay Municipal Building.

Roll Call: Commission members Michael VanDyke, Sandy Hurley and Dave Poulton Barbara Herdina and Charles Brann were present. Chief Herlache, Assistant Chief Dietmann, Chief Porter and Captain Dan Brinkman were also in attendance.

Moved by Commissioner Poulton, seconded by Commissioner Hurley to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Discussion of: Meeting Minutes
5. Consideration of: Part-time firefighter replacement
6. Convene in Closed Session in accordance with the following exemption: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)
Discussion of: Scheduling process, testing and interviews for the Sergeant of Police position.
Move to reconvene in open session.
7. Set date for next meeting.
8. Adjourn

All ayes. Carried.

Discussion of: Meeting Minutes

Commissioner VanDyke advised that minutes from previous meetings be submitted to the Committee for approval, before going to Council. Commissioner Hurley offered that minutes get submitted by e-mail as a draft for the Committee to review; and approved at the next meeting. It was decided that this process be applied immediately.

Consideration of: Part-time Firefighter Replacement

Fire Chief Herlache updated the Commission on the resignation of one part-time firefighter; which leaves a vacancy going into the busy months. Chief Herlache spoke with the City's labor attorney to see if a former part-time firefighter who stepped aside from duty to finish school was still considered eligible for employment. Under direction of the labor attorney, Dylan Jennerjohn would be cleared for hire as long as he passed a new drug panel. Moved by Commissioner Brann, seconded by Commissioner Poulton to bring Dylan Jennerjohn back onto the force as part-time firefighter for the City of Sturgeon Bay. All ayes. Carried.

Convene in Closed Session

Moved by Commissioner Hurley, seconded by Commissioner Poulton, to convene in closed session considering employment, promotion, compensation or performance evaluation data of

any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Discussion of: Scheduling process, testing and interviews for the Sergeant of Police position.

All ayes. Carried.

Roll Call: Commission members Michael VanDyke, Sandy Hurley and Dave Poulton Barbara Herdina and Charles Brann were present.

Reconvene in Open Session

Moved by Commissioner Brann, seconded by Commissioner Poulton, to reconvene in open session. All ayes. Carried.

Roll Call: Commission members Michael VanDyke, Sandy Hurley and Dave Poulton Barbara Herdina and Charles Brann were present.

Set Date for Next Meeting: The next meeting of the Police and Fire Commission has been set for June 10, 2014 at 1:00 p.m. in the Community Room.

Moved by Commissioner Poulton, seconded by Commissioner Herdina, to adjourn the meeting of the Police and Fire Commission. All ayes. Carried. The meeting was adjourned at 4:08 p.m.

Respectfully submitted,

Sarah Spude-Olson
Police Department
Administrative Office Manager
June 6, 2014 at 2:00 p.m.