

## **FINANCE/PURCHASING & BUILDING COMMITTEE**

**March 11, 2014**

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:00 p.m. by Alderperson Stutting in the Council Chambers, City Hall. Roll call: Alderpersons Stutting, Wiegand and Schlicht were present. Also present: Alderperson Fett, Finance Director/City Treasurer Clarizio, Municipal Services Director Bordeau, Fire Chief Herlache, Assistant Fire Chief Dietman, KeelGood Charters Owner Brian Coffou and Receptionist Metzger.

A motion was made by Alderperson Schlicht, seconded by Alderperson Stutting to adopt the following agenda postponing item number 6 to a future meeting:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Commercial Seasonal Slip Rental RE: KeelGood, Brian Coffou.
4. Discussion of: Fire Unit 8 Replacement/Repair Update.
5. Consideration of: Write Off of Pursue Small Claims action of 2012 Delinquent Personal Property Tax Accounts.
6. Consideration of: City Owned Exempt Properties
7. Review of unfinished business list.
8. Review bills.
9. Adjourn.

Carried.

### Consideration of: Commercial Seasonal Slip Rental RE: KeelGood, Brian Coffou:

Municipal Service Director Bordeau began the discussions explaining that Brian Coffou of KeelGood Charters would like to rent dockage space within the City owned Stone Harbor Marina for his commercial sailboat charter. The City proposed a discounted dockage rate in the amount of \$3,142.72 for the first year then renegotiating for subsequent years. Mr. Coffou presented an additional proposal during the meeting in the amount of \$1,133.44 based on an approximation of 44 days of sailing weather June through August. After lengthy discussions the Committee agreed to offer the standard seasonal dockage rate in the amount of \$2,500 plus tax for the first year and renegotiate for continuing years.

Moved by Alderperson Stutting, seconded by Alderperson Schlicht to recommend to Common Council to approve the regular seasonal dockage fee in the amount of \$2,500 plus tax at Stone Harbor Marina for commercial charter KeelGood, Brian Coffou for the 2014 season.

Alderperson Stutting excused at 7:26pm

### Discussion of: Fire Unit 8 Replacement/Repair Update:

Fire Chief Herlache stated since the contract was awarded to Custom Fab to remount a new chassis for Fire Unit #8 in February, the vehicle developed a blown head gasket before the new chassis was installed. The initial \$15,000 trade in value was based on current conditions of the vehicle at the time of the bid and the expectation to return the truck in working order. Due to the location of the head gasket it is more cost effective to wait until the truck box and fire equipment are removed during the remounting process and then proceed with the repairs. Estimates from three repair shops conservatively range from \$3,000 to \$4,300 after the truck is stripped, with the potential for additional costs depending on the extent of the work. Custom Fab has a buyer

for the chassis and has offered to make all necessary repairs at a total cost of \$6,000 to the City.

Consideration of: Write Off or Pursue Small Claims action of 2012 Delinquent Personal Property Tax Accounts:

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to Common Council to write off the following 2012 delinquent personal property tax account bills in the amount of \$583.22 and to authorize the City Attorney to pursue small claims court action for personal property tax account #281-0793, Lauger Concrete, tax account # 281-1169, Jump on it, and tax account # 281-1180, Continental Investors II Inn, and to publish the listed delinquent personal property tax accounts once in the Door County Advocate . Carried.

**Write-off list**

<b>Tax</b>		<b>Proposed</b>
<b><u>Account #</u></b>	<b><u>Name</u></b>	<b><u>Write-off Am</u></b>
281-0209	Sneakers & Boots Inc., Lou Ann Papke	\$ 164.88
281-0582	Mobile Detailing, Cory Haen	\$ 33.82
281-0669	Conference Champs, Bridgett Starr	\$ 16.06
281-0773	Red Oak Winery (Interest Only)	\$ 60.04
281-0957	Federal Home Loan Mortgage Corp.	\$ 61.73
281-1102	Floormart of Door County Inc., Paul Forsch (Interest Only)	\$ 2.32
281-1156	Family Thyme, Angela Schiffer	\$ 54.97
281-1196	Tracey Construction, Mike Tracey	\$ 189.40
	<b>Total</b>	<b>\$ 583.22</b>

**Small Claims list**

<b>Tax</b>		<b>Delinquent Taxes</b>
<b><u>Account #</u></b>	<b><u>Name</u></b>	
281-0793	Lauger Concrete, Dylan Lauger	\$ 374.24
281-1169	Jump On It, Ronen Eliyha	\$ 435.88
281-1180	Continental Investors II Inn / Nautical Inn	\$ 660.42
	<b>Total</b>	<b>\$1,470.54</b>

Unfinished business list was not discussed.

Review bills

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiegand seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 7:43pm.

Respectfully submitted,

Tricia Metzger