



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MARCH 18, 2014
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. **Call to order.**
 2. **Pledge of Allegiance.**
 3. **Roll call.**
 4. **Adoption of agenda.**
 5. **Consideration of the following bills: General Fund – \$181,188.31, Capital Fund - \$1,121.00, Cable TV - \$159.18, TID #2 - \$342,241.04, TID #3 - \$27,830.71, TID #4 - \$20,327.43, and Solid Waste Enterprise Fund - \$10,206.39 for a grand total of \$583,074.06. [roll call]**
 6. **CONSENT AGENDA**
- * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.**
- * a. Approval of 3/4/14 regular Common Council minutes.**
 - * b. Approval of the following minutes:**
 - (1) Board of Canvassers – 2/24/2014**
 - (2) Finance/Purchasing & Building Committee – 2/25/14**
 - * c. Place on file the following reports:**
 - (1) Inspection Department Report – February 2014**
 - * d. Consideration of: Beverage Operator licenses.**
 - * e. Disallowance of Claim Resolution for Rosalind Schulze.**
 - * f. Consideration of: Approval of Block Party request from Gary Behling.**
 - * g. Consideration of: Approval of request for Noise Ordinance exception from Joyce Berthlein for May 25, 2014.**
 - * h. Consideration of: Approval of Street Closure Application from Sustain Door/Lakeshore Natural Resource Partnership.**
 - * i. Community Protection & Services Committee recommendation re: Implementation of the Mutual Aid Box Alarm System (MABAS) agreement for the Sturgeon Bay Fire Department.**
 - * j. Finance/Purchasing & Building Committee recommendation re: Approve regular seasonal dockage fee in the amount of \$2,500 plus tax at Stone Harbor Marina for commercial charter KeelGood, Brian Coffou for the 2014 season.**

7. **Mayoral appointments.**
8. **Consideration of: Request from Brian Barganz to waive debris removal fee re: Invoice 2014012.**
9. **Consideration of: Market Square Improvements.**
10. **Consideration of: Reconstruction of North 3rd Avenue from Iowa to Florida and North 14th from Michigan Street to 900' northerly.**
11. **Finance/Purchasing & Building Committee recommendation re: Approve the funding request in the amount of \$42,350 to Door County Community Foundation for the Skatepark and allow the City Administration to determine the appropriate disbursement fund.**
12. **Finance/Purchasing & Building Committee recommendation re: Waive the \$50 sign permit fee for Door-Tran.**
13. **Committee Chairperson Reports:**
 - a. **Personnel Committee**
 - b. **Parking & Traffic Committee**
 - c. **Community Protection & Services Committee**
 - d. **Sturgeon Bay Utility Commission**
14. **Public comment on non-agenda items.**
15. **Mayor's comments.**
16. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 3.14.14

Time: 12:00pm

By: WM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
CAPITAL PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	TID 2	01-000-913-70001	5,185.00
TOTAL CAPITAL PROJECTS				5,185.00
CITY HALL / FIRE & POLICE STN				
01764	ASSOCIATED WEALTH MANAGEMENT	REFUNDING BONDS GF BUILDING	01-000-920-70001	11,150.66
01764		REFUNDING BONDS GF BUILDING	01-000-920-70001	4,940.63
TOTAL CITY HALL / FIRE & POLICE STN				16,091.29
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	03/14 ATHLETIC FLD LITING PROJ	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				22,641.68
MAYOR				
04696	DOOR COUNTY TREASURER	FEB INTERNET MAYOR	01-100-000-56700	2.70
TOTAL				2.70
TOTAL MAYOR				2.70
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	JAN 14 GF LEGAL	01-110-000-55010	1,790.00
BUELOW	BUELOW, VETTER, BUIKEMA,	FEB 2014 SPECIAL COUNSEL	01-110-000-57900	424.00
TOTAL				2,214.00
TOTAL LAW/LEGAL				2,214.00
CITY CLERK-TREASURER				
03940	STEPHANIE REINHARDT	MILEAGE WMCA DIST CONF/RNHRDT	01-115-000-55600	62.72
04696	DOOR COUNTY TREASURER	2013 TAX COLLECT FEE	01-115-000-58100	3,031.50
04696		FEB INTERNET CLERKS	01-115-000-56700	10.90
17700	QUILL CORPORATION	OFFICE SUPPLIES	01-115-000-51950	78.88
TOTAL				3,184.00
TOTAL CITY CLERK-TREASURER				3,184.00
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	FEB INTERNET ADMIN	01-120-000-56700	2.70
11825	KRUKOWSKI AND COSTELLO, SC	2014 EMLY LAW UPDATE	01-120-000-56000	159.95
11825		2014 FMLA UPDATE	01-120-000-56000	139.95
11825		SHIPPING	01-120-000-56000	15.00
TOTAL				317.60

DATE: 03/11/2014
TIME: 15:47:11
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
TOTAL ADMINISTRATION				317.60
COMPUTER				
04696	DOOR COUNTY TREASURER	FEB 14 TECH SUPPORT	01-125-000-55500	2,500.00
17700	QUILL CORPORATION	LASER TONERS	01-125-000-51950	215.98
TOTAL				2,715.98
TOTAL COMPUTER				2,715.98
CITY ASSESSOR				
01740	ASSESSMENT TECHNOLOGIES	PRGRAMER SUPPRT 2/14/14 .25HRS	01-130-000-58999	30.00
04696	DOOR COUNTY TREASURER	FEB INTERNET ASSESSOR	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	03/18/14 CONTRACT	01-130-000-55010	1,245.83
TOTAL				1,281.23
TOTAL CITY ASSESSOR				1,281.23
BUILDING/ZONING CODE ENFORCEMENT				
04696	DOOR COUNTY TREASURER	FEB INTERNET INSPECTION	01-140-000-56700	2.70
09223	INDEPENDENT INSPECTIONS, LTD	FEB PERMITS	01-140-000-55010	1,618.12
09223		MOBILE HOME PARK REPORT	01-140-000-55010	76.00
TOTAL				1,696.82
TOTAL BUILDING/ZONING CODE ENFORCEMENT				1,696.82
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	FEB INTERNET ENGINEERING	01-145-000-56700	5.40
TOTAL				5.40
TOTAL MUNICIPAL SERVICES ADMIN.				5.40
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	FEB INTERNET MUN SRVCES	01-150-000-56700	6.75
TOTAL				6.75
TOTAL PUBLIC WORKS ADMINISTRATION				6.75
ELECTIONS DEPARTMENT				

INVOICES DUE ON/BEFORE 03/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
17700	QUILL CORPORATION	ELECTION LASER LABELS	01-155-000-54999	37.79
		TOTAL		37.79
		TOTAL ELECTIONS DEPARTMENT		37.79
CITY HALL				
08280	HILL BUILDING MAINTENANCE INC	FEB CITY HALL CLEANING	01-160-000-55300	590.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	2,229.90
19880		421 MICHIGAN ST	01-160-000-58650	199.42
KONE	KONE INC.	REPAIR #1 PASS ELEVATOR	01-160-000-58999	1,425.75
MID STAT	MSS-DEPERE	ELKAY SOLENOID	01-160-000-54999	40.00
VIKING	VIKING ELECTRIC SUPPLY, INC	2 20 AMP COMM SWITCHES	01-160-000-54999	9.96
WARNER	WARNER-WEXEL WHOLESALE &	2 CASES TOLIET PAPER	01-160-000-51850	88.30
WARNER		4 CASES LATEX GLOVES	01-160-000-51850	40.16
		TOTAL		4,623.49
		TOTAL CITY HALL		4,623.49
INSURANCE				
BH	BURKART HEISDORF INSURANCE	04/14 WORK COMP 4 OF 12	01-165-000-58750	18,496.00
BH		04/14 GEN LIAB 4 OF 12	01-165-000-56400	2,972.00
BH		04/14 POLICE LIAB 4 OF 12	01-165-000-57150	1,121.00
BH		04/14 PUBLIC OFFICIAL 4 OF 12	01-165-000-57400	1,128.00
BH		04/14 AUTO LIAB 4 OF 12	01-165-000-55200	1,597.00
BH		04/14 AUTO PHY DAMAGE 4 FOR 12	01-165-000-55200	1,225.00
BH		ADD BUILDING 92 MAPLE STREET	01-165-000-57350	124.00
BH		WC-S EXP MOD 1.28	01-165-000-58750	-1,412.00
		TOTAL		25,251.00
		TOTAL INSURANCE		25,251.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	FEB 14 PHONE SRVCE CITY HALL	01-199-000-58200	124.45
04696		FEB 14 PHONE SRVCE FIRE	01-199-000-58200	41.87
04696		FEB 14 PHONE SRVCE MUN SRVCE	01-199-000-58200	36.45
04696		FEB 14 PHONE SRVCE POLICE	01-199-000-58200	73.43
08167	GANNETT WISCONSIN NEWSPAPERS	02/08/14 BIDS	01-199-000-57450	60.66
08167		02/12/14 BIDS	01-199-000-57450	59.32
08167		FINAL RESOLUTION	01-199-000-57450	62.42
16590	PITNEY BOWES	QUARTERLY METER RENTAL	01-199-000-57250	136.00
19085	SCHENCK BUSINESS SOLUTIONS	PARTIAL PYMNT 2013 AUDIT	01-199-000-55150	6,500.00
		TOTAL		7,094.60
		TOTAL GENERAL EXPENDITURES		7,094.60

INVOICES DUE ON/BEFORE 03/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT				
02790	DAN BRINKMAN	BRINKMAN/MEAL & PARKING REIMB	01-200-000-55600	89.00
04696	DOOR COUNTY TREASURER	FEB INTERNET POLICE DEPT	01-200-000-56700	37.80
17700	QUILL CORPORATION	MISC OFFICE SUPPLIES	01-200-000-51950	181.95
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	5076 BLACK COPIES	01-200-000-55650	44.67
STAPLES		1804 COLOR COPIES	01-200-000-55650	59.53
TOTAL				412.95
TOTAL POLICE DEPARTMENT				412.95
POLICE DEPARTMENT/PATROL				
02330	JIM OLSON MOTORS	2011 CRWN VIC BDY REPAIRS	01-215-000-58600	832.11
03075	CARQUEST OF DOOR COUNTY	GLOW PLUG	01-215-000-58600	93.44
04575	DOOR COUNTY HARDWARE	GOOF OFF SPRAY	01-215-000-54999	1.99
04575		ASST SUPPLIES	01-215-000-54999	6.78
06592	FOX VALLEY TECHNICAL COLLEGE	HENRY/RISK MGMNT TRAINING	01-215-000-55600	24.00
06592		PORTER/RISK MGMNT TRAINING	01-215-000-55600	99.00
06650	GALLS, AN ARAMARK COMPANY	CHAIN HANDCUFFS/TASSOUL	01-215-000-52900	41.99
06650		UNIFORM BOOTS/TASSOUL	01-215-000-52900	100.00
15200	ROBERT OSBORNE	OSBORNE/LODGE,MEALS/WI NAR TRN	01-215-000-55600	418.62
19580	STREICHERS PROF POLICE EQUIP	UNFRM JACKET/PANTS/WATERSTREET	01-215-000-52900	76.98
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	11.41
21450	THE UNIFORM SHOPPE	UNIFORM ENGEBOSE	01-215-000-52900	240.30
21450		UNIFORM PANTS/MOGEN	01-215-000-52900	64.45
21450		JENNERJOHN/HANDCUFF KEY	01-215-000-52900	9.45
21450		COYHIS/HANDCUFFS	01-215-000-52900	30.95
23140	CARL WATERSTREET	WATRSTRT MEAL REIMB/ICAC TRNIN	01-215-000-55600	36.52
23828	WITT PENINSULA FORD LINCOLN	MAINTENANCE # 10	01-215-000-58600	24.95
23828		MAINTENANCE / ESCAPE	01-215-000-58600	34.95
23828		MAINTENANCE # 60	01-215-000-58600	134.95
23828		MAINTENANCE # 60	01-215-000-58600	24.95
23828		MAINTENANCE # 50	01-215-000-58600	24.95
23828		MAINTENANCE # 40	01-215-000-58600	54.32
23828		MAINTENANCE # 10	01-215-000-58600	30.21
23828		MAINTENANCE # 20	01-215-000-58600	154.90
25650	GREG ZAGER	ZAGER/MEAL REIMB/ ICAC TRNING	01-215-000-55600	38.81
ADVANTAG	ADVANTAGE POLICE SUPPLY, INC	12 GAUGE SUPER STOCK AMMUNITN	01-215-000-51050	403.20
ALBERTSO	JASON ALBERTSON	MEAL REIMB/ALBERTSON/SWAT TRN	01-215-000-55600	73.58
ENGEBOSE	KYLE ENGEBOSE	ENGEBOSE/ MEAL REIMB/ SWAT TRN	01-215-000-55600	83.63
HENRY	CLINT HENRY	HENRY/MEAL & FUEL REIM/COM COL	01-215-000-55600	114.39
HOUGAARD	CHAD HOUGAARD	HOUGAARD MEAL REIMB	01-215-000-55600	5.28
WIEGANDM	MICHELLE WIEGAND	MISC UNIFORM ITEMS	01-215-000-52900	192.93
TOTAL				3,483.99
TOTAL POLICE DEPARTMENT/PATROL				3,483.99
FIRE DEPARTMENT				
02275	BENDLIN FIRE EQUIPMENT	METER SENSORS	01-250-000-56250	633.03
03075	CARQUEST OF DOOR COUNTY	O-RING & JACK OIL	01-250-000-53000	4.87
03075		ELBOW & COOLANT TREATMENT	01-250-000-53000	29.91
03159	CHARTER COMMUNICATIONS	WEST SIDE CABLE	01-250-000-58999	67.43

INVOICES DUE ON/BEFORE 03/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575	DOOR COUNTY HARDWARE	ASST FASTENERS/CLEANERS	01-250-000-54999	32.57
04575		TOOL BAG	01-250-000-52700	29.99
04575		13" WORK BAG	01-250-000-52700	4.99
04575		ADAPTRS/FASTENRS	01-250-000-54999	9.17
04575		TIP LEG	01-250-000-54999	2.09
04575		DISCS	01-250-000-54999	6.78
04575		BIT INSERT	01-250-000-52700	9.16
04575		GAL LIQUID CHLORINE	01-250-000-54999	14.37
04575		CLAMP/FLANGE/BOLTS	01-250-000-54999	37.75
04696	DOOR COUNTY TREASURER	FEB INTERNET FIRE DEPT	01-250-000-56700	16.20
14000	NAPA AUTO PARTS	SHRINK TUBING	01-250-000-53000	8.69
14000		SUPPORT BRACKET	01-250-000-53000	44.98
18445	RICK REMILARD	BAL ON CLOTH ALLOW/SAFE BOOTS	01-250-000-52900	40.00
18448	RENNERTS FIRE EQUIP SER INC	2 VALVE KITS	01-250-000-53000	247.43
18448		PUMP PANEL GAUGE	01-250-000-53000	193.55
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	5.20
19880		421 MICHIGAN ST	01-250-000-56675	78.00
19880		421 MICHIGAN ST TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARM HOUSE	01-250-000-56675	42.00
19880		N 7TH PL GARLAND PRK	01-250-000-56675	5.20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		QUINCY BAY SHIP PIT	01-250-000-56675	42.00
19880		N MADISON AVE SPRINKLG	01-250-000-56675	13.00
19880		PENNSYLVANIA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.56
19880		EAST SIDE DOCK	01-250-000-56675	5.20
19880		107 N 1ST AVE MARINA/RSTTM	01-250-000-56675	42.00
19880		N 1ST AVE CITY PARKING RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
23828	WITT PENINSULA FORD LINCOLN	WATER PUMP & HOUSING	01-250-000-53000	721.51
23896	MIKE WRITT	UNIFORM HAT	01-250-000-52900	9.00
CJ	CJ WORKS, LLC	FEBRUARY LAUNDRY	01-250-000-56800	99.00
		TOTAL		11,429.58
		TOTAL FIRE DEPARTMENT		11,429.58
ROADWAYS/STREETS				
08225	HERLACHE SMALL ENGINE	4 GAL BAR OIL	01-400-000-51400	56.00
		TOTAL		56.00
		TOTAL ROADWAYS/STREETS		56.00
SNOW REMOVAL				
04696	DOOR COUNTY TREASURER	SALT BRINE PICK UP	01-410-000-52400	159.48
06012	FASTENAL COMPANY	50 5/8" PLOW BOLTS	01-410-000-51400	50.85
06012		2 CHAIN LINKS	01-410-000-51400	34.37
06012		5 GAL PAIL SNOW PLOW WAX	01-410-000-51400	93.36

INVOICES DUE ON/BEFORE 03/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND

TOTAL	338.06
TOTAL SNOW REMOVAL	338.06

STREET MACHINERY

03075	CARQUEST OF DOOR COUNTY	BATTERY/CARPNTN TRUCK	01-450-000-52150	174.98
03075		SPRING/TRCK 30	01-450-000-53000	41.80
03075		FILTERS/CLEANER/OIL	01-450-000-53000	277.68
03075		AUTO SLACK/TRCK 33	01-450-000-53000	152.98
03075		GREASE FITTING	01-450-000-52150	8.78
03075		COM & TRCTR BATT/TRCK 33	01-450-000-53000	272.97
03075		AUTO BATTERY /WELDER	01-450-000-53000	69.99
03075		STD MINI LAMP/UNIT 13	01-450-000-52150	16.98
03075		HYD OIL 5 GAL/CASE LOADER	01-450-000-53000	191.32
03075		REMAN STARTER/ TRCK 21	01-450-000-52150	111.71
03075		FUEL FILTER	01-450-000-52150	30.26
03075		BEARINGS	01-450-000-52150	24.81
03075		AIR CHUCK	01-450-000-52150	8.26
04575	DOOR COUNTY HARDWARE	BROAD HINGE	01-450-000-53000	7.99
06005	FABCO EQUIPMENT INC	1 OIL FILTER/ #13	01-450-000-53000	12.39
06005		3- FUEL FILTERS/ #13	01-450-000-53000	46.92
06005		SHIPPING	01-450-000-53000	12.16
06005		1 VALVE COVER GASKET/ #13	01-450-000-53000	59.67
15995	PACKER CITY INTERNATIONAL, INC	4 OIL FILTERS	01-450-000-53000	258.96
15995		2 CENTERFUGE FILTERS	01-450-000-53000	71.92
15995		1 FUEL FILTER	01-450-000-53000	59.58
15995		1 CAB FILTER	01-450-000-53000	29.56
20725	T R COCHART TIRE CENTER	FEB CHARGES	01-450-000-53000	15.00
20725		FLAT /TIRE SEALANT	01-450-000-53000	100.00
20725		2 TIRES,MOUNTS/DISPOSALS	01-450-000-53000	285.50
EH WULF	E.H. WOLF & SONS, INC.	139 G DSL ENG OIL	01-450-000-53000	1,077.25
EH WULF		50 G GAS ENGINE OIL	01-450-000-53000	397.50

TOTAL	3,816.92
TOTAL STREET MACHINERY	3,816.92

CITY GARAGE

01469	AIRGAS NORTH CENTRAL	CYL LEASE RENEW 4/1/14-3/31/15	01-460-000-58999	457.50
01766	AURORA MEDICAL GROUP	DOT TEST/ CHRSTNSN, HSLER, PLLK	01-460-000-57100	175.00
03075	CARQUEST OF DOOR COUNTY	40 LB CLAY ABSORBENT	01-460-000-54999	63.20
04575	DOOR COUNTY HARDWARE	METAL GUN NOZZLE	01-460-000-54999	23.97
08225	HERLACHE SMALL ENGINE	NEW POWER POLE PRUNER	01-460-000-52700	269.98
18950	SAFETY-KLEEN CORP	SERVICE PARTS WASHER	01-460-000-58999	231.21
VIKING	VIKING ELECTRIC SUPPLY, INC	2 8' FLORESCENT BULBS	01-460-000-55300	12.06
VIKING		1 BALLAST	01-460-000-55300	35.31

TOTAL	1,268.23
TOTAL CITY GARAGE	1,268.23

INVOICES DUE ON/BEFORE 03/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CELEBRATION & ENTERTAINMENT				
04575	DOOR COUNTY HARDWARE	TIEDOWN RATCH STRAPS & HOOK	01-480-000-51550	45.96
		TOTAL		45.96
		TOTAL CELEBRATION & ENTERTAINMENT		45.96
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	OLD HWY RD SIGN	01-499-000-58000	11.40
19880		808 S DULUTH AVE SIGN	01-499-000-58000	9.30
19880		1536 EGG HBR RD TRAF LITE	01-499-000-58000	35.50
19880		N 14H & EGG HBR TRFC LITE	01-499-000-58000	38.88
19880		WS TRAFFIC LIGHT	01-499-000-58000	117.42
19880		ORNAMENTAL ST LIGHT	01-499-000-58000	5,590.26
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,236.24
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	9.30
19880		EAST SIDE DOCK	01-499-000-58000	66.18
19880		SHIPYARD DEVELOP LITES	01-499-000-58000	65.30
WIEGAND	STEVE WIEGAND	WIEGAND/ SAFETY BOOT REIMB	01-499-000-56800	100.00
		TOTAL		14,279.78
		TOTAL HIGHWAYS - GENERAL		14,279.78
PARK & RECREATION ADMIN				
04696	DOOR COUNTY TREASURER	FEB INTERNET PARKS	01-500-000-56700	4.05
		TOTAL		4.05
		TOTAL PARK & RECREATION ADMIN		4.05
PARKS AND PLAYGROUNDS				
02330	JIM OLSON MOTORS	BRAKE REPAIRS/P4	01-510-000-58600	1,494.17
03075	CARQUEST OF DOOR COUNTY	TORO OIL,AIR & FUEL FILTERS	01-510-000-51900	24.54
03075		TORO FUEL FILTER	01-510-000-51900	1.25
03075		NEW HOLLAND SWITCH	01-510-000-53000	7.59
03075		OIL & AIR FILTER/P5	01-510-000-53000	10.98
03075		WELDER PARTS	01-510-000-53000	4.93
03075		OIL,AIR,FUEL FILTERS	01-510-000-53000	24.64
03075		PLUG AND AIR FILTER	01-510-000-53000	7.76
03075		OIL & AIR FILTER/ P10	01-510-000-53000	13.05
04574	DOOR COUNTY GLASS & MIRROR	PAINT MACHINE COUPLING	01-510-000-53000	4.18
04575	DOOR COUNTY HARDWARE	GORILLA TAPE	01-510-000-52100	11.99
04575		MEM FLD/DRAIN PLUG & TRAP	01-510-000-54999	23.48
04575		FASTENERS/PICNIC TABLES	01-510-000-51800	3.45
04575		FASTNERS/PICNIC TABLES	01-510-000-51800	3.60
04575		FASTENERS	01-510-000-54999	0.70
04575		J BEND SINK TRAP	01-510-000-54999	12.99
04575		J & WALL BENDS, DRILL BIT	01-510-000-54999	9.48
04575		EXT TUBE	01-510-000-54999	7.99
04575		PULL OUT PLUG	01-510-000-54999	10.99

INVOICES DUE ON/BEFORE 03/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04575		C-CLAMPS/SHOP	01-510-000-54999	40.97
04575		ANTI-SEIZE LUBE	01-510-000-54999	5.99
04575		EXT LTX PAINT	01-510-000-52100	28.99
04575		SAWZAL BLADES/ SHOP	01-510-000-52700	28.98
04575		ASSTD KNEE PADS	01-510-000-54999	18.98
04575		TESTER LEADS	01-510-000-52700	4.49
04575		SPRY PAINT	01-510-000-52100	10.47
04575		FASTNERS	01-510-000-51760	7.40
06012	FASTENAL COMPANY	BENCH REPAIR HARDWARE	01-510-000-51760	5.08
08225	HERLACHE SMALL ENGINE	NEW POWER POLE PRUNER	01-510-000-51350	269.98
08225		HEIGHT LATCHES,GRIPS,LNG ASSEM	01-510-000-53000	57.20
08225		TILLER PARTS	01-510-000-53000	26.25
12100	LAMPERT YARDS INC	4 2X10X12' TREAT/PICNIC TABLES	01-510-000-51800	67.16
13049	MAY'S SPORT CENTER	TORO FILTERS	01-510-000-51900	82.30
13049		TORO FILTERS	01-510-000-51900	63.00
13049		TORO MOUNTING PLATE	01-510-000-51900	33.44
13049		TORO HYDRO OIL	01-510-000-51900	79.98
13655	MONROE TRUCK EQUIPMENT, INC	TRCK MOTR KIT/PLOW	01-510-000-53000	210.71
14000	NAPA AUTO PARTS	MC 28 FUEL FILTER	01-510-000-53000	7.01
14000		SHOP LIGHT	01-510-000-54999	15.99
19880	STURGEON BAY UTILITIES	3 3RD & OREGON MARTIN PARK	01-510-000-56150	9.30
19880		MEM FLD WARM HOUSE	01-510-000-56150	122.86
19880		MEM FLD WARM HOUSE	01-510-000-58650	194.71
19880		N 7TH PL GARLAND PRK	01-510-000-56150	8.24
19880		FLAG LITE 5TH & MICH	01-510-000-56150	36.77
19880		MEM FLD PARKING LOT	01-510-000-56150	29.69
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	29.38
INTERSTA	INTERSTATE BATTERIES	GREASE GUN BATTERY	01-510-000-52700	42.75
O'REILLY	O'REILLY AUTO PARTS	PAINT MACH SPARK PLUG	01-510-000-53000	5.98
VIKING	VIKING ELECTRIC SUPPLY, INC	PARTS WELDER REPAIR	01-510-000-53000	15.44
VIKING		PARTS FOR WELDER REPAIR	01-510-000-53000	8.73
		TOTAL		3,245.98
		TOTAL PARKS AND PLAYGROUNDS		3,245.98
BALLFIELDS				
04574	DOOR COUNTY GLASS & MIRROR	PLEXI GLASS MEM FLD WINDW RPR	01-520-000-54999	146.15
		TOTAL		146.15
		TOTAL BALLFIELDS		146.15
ICE RINKS				
04575	DOOR COUNTY HARDWARE	DUCT TAPE & GORILLA GLUE	01-530-000-54999	10.98
		TOTAL		10.98
		TOTAL ICE RINKS		10.98
WATER WEED MANAGEMENT				

INVOICES DUE ON/BEFORE 03/18/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

 GENERAL FUND

16600	POLK DIESEL AND MACHINE, INC.	WEED HARVEST FUEL LINES	01-560-000-51400	663.69
		TOTAL		663.69
		TOTAL WATER WEED MANAGEMENT		663.69

WATERFRONT PARKS & WALKWAYS

19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY LTS	01-570-000-56150	152.28
19880		W LARCH ST PARKING LOT	01-570-000-56150	48.68
19880		W LARCH ST WALKWAY LTS	01-570-000-56150	134.97
19880		W LARCH ST PARKING LOT	01-570-000-56150	50.09
19880		48 KENTUCKY ST WTR FRT	01-570-000-56150	317.80
19880		107 N 1ST AVE MARINA/RSTTM	01-570-000-56150	66.18
19880		107 N 1ST AVE MARINA/RSTTM	01-570-000-58650	52.16
19880		N 1ST AVE CITY PARKING RAMP	01-570-000-56150	416.42
		TOTAL		1,238.58
		TOTAL WATERFRONT PARKS & WALKWAYS		1,238.58

COMMUNITY & ECONOMIC DEVLPMNT

04696	DOOR COUNTY TREASURER	FEB INTERNET COMM DEVELP	01-900-000-56700	5.40
		TOTAL		5.40
		TOTAL COMMUNITY & ECONOMIC DEVLPMNT		5.40
		TOTAL GENERAL FUND		111,519.34

CAPITAL FUND

FIRE DEPARTMENT
 EXPENSE

PAULCONW	PAUL CONWAY SHIELDS	HELMETS & SHIELDS	10-250-000-59050	1,121.00
		TOTAL EXPENSE		1,121.00
		TOTAL FIRE DEPARTMENT		1,121.00
		TOTAL CAPITAL FUND		1,121.00

CABLE TV

CABLE TV / GENERAL

CABLE TV / GENERAL

02975	CAMERA CORNER	BATTERY ACCESS/ MARSHL VID MON	21-000-000-59070	25.99
03159	CHARTER COMMUNICATIONS	CB MUSIC SERVICE	21-000-000-56700	33.19
04696	DOOR COUNTY TREASURER	FEB INTERNET USAGE/PEG	21-000-000-56700	100.00
		TOTAL CABLE TV / GENERAL		159.18
		TOTAL CABLE TV / GENERAL		159.18
		TOTAL CABLE TV		159.18

INVOICES DUE ON/BEFORE 03/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 A AREA BONDS - CITY				
01764	ASSOCIATED WEALTH MANAGEMENT	2005 REFUNDING BONDS TID 2	25-320-930-70001	2,957.50
01764		TID #2	25-320-930-70001	145.97
01764		TID 2	25-320-930-70001	155.25
TOTAL TID #2 A AREA BONDS - CITY				3,258.72
TID #2 A AREA BONDS - DVL				
01764	ASSOCIATED WEALTH MANAGEMENT	2005 REFUNDING BONDS T2	25-320-931-70001	9,090.52
01764		TID #2	25-320-931-70001	1,848.99
01764		2005 REFUNDING BONDS T2	25-320-931-70001	8,525.00
01764		TID 2	25-320-931-70001	1,966.49
TOTAL TID #2 A AREA BONDS - DVL				21,431.00
T2 ROAD PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	2006 REFUNDING BONDS TID 2	25-320-932-70001	8,408.02
01764		2006 REFUNDING BONDS-TID 2	25-320-932-70001	14,500.00
01764		TID #2	25-320-932-70001	3,235.72
01764		TID 2	25-320-932-70001	3,441.38
TOTAL T2 ROAD PROJECTS				29,585.12
T2 SERIES 2006A				
01764	ASSOCIATED WEALTH MANAGEMENT	TID #2	25-320-933-70001	19,098.07
01764		WATERFRONT RED AUTHORITY	25-320-933-70001	248,556.25
01764		TID 2	25-320-933-70001	20,311.88
TOTAL T2 SERIES 2006A				287,966.20
TOTAL TID DISTRICT #2				342,241.04
TOTAL TID #2 DISTRICT				342,241.04
TID #3 DISTRICT				
TID #3 DISTRICT				
16555	PINKERT LAW FIRM, LLP	JAN 14 LEGAL T3	27-330-000-55001	221.00
TOTAL				221.00
\$1.685 NOTES				
01764	ASSOCIATED WEALTH MANAGEMENT	TID # 3	27-330-937-70001	27,609.71
TOTAL \$1.685 NOTES				27,609.71
TOTAL TID #3 DISTRICT				27,830.71
TOTAL TID #3 DISTRICT				27,830.71
TID #4 DISTRICT				
TID #4 DISTRICT				
04545	DOOR COUNTY COOPERATIVE	STENCILS /COOP PROP SIGNAGE	28-340-000-58950	9.33
04545		1" STENCIL CO-OP SIGN	28-340-000-58950	4.48

INVOICES DUE ON/BEFORE 03/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

TID #4 DISTRICT				
04575	DOOR COUNTY HARDWARE	STENCIL/PAINT BRUSH/COOP SIGN	28-340-000-58950	4.77
04575		LTX PAINT/ COOP PRPTY SIGN	28-340-000-58950	26.99
04575		STENCIL	28-340-000-58950	5.58
12100	LAMPERT YARDS INC	PLYWD COOP PROP SIGN	28-340-000-58950	50.79
12100		SIGN BASE/ CO-OP PROP	28-340-000-58950	33.55
16555	PINKERT LAW FIRM, LLP	JAN 14 LEGAL T4	28-340-000-55001	6,942.00
MID CONS	MIDDLETON CONSTRUCTION CONSUL	COST ESTIMATE-GRAIN ELEV PRJCT	28-340-000-55001	3,250.00
VANDEW	VANDEWALLE & ASSOCIATES, INC	PROF SERVICES THRU 2/20/14	28-340-000-58999	9,999.94

TOTAL 20,327.43

TOTAL TID #4 DISTRICT 20,327.43

TOTAL TID #4 DISTRICT 20,327.43

SOLID WASTE ENTERPRISE

SOLID WASTE ENTERPRISE FUND

SOLID WASTE ENTERPRISE FUND

04575	DOOR COUNTY HARDWARE	52" HOE ONION	60-000-000-53000	37.99
DC WASTE	DOOR COUNTY WASTE & RECYCLING	71.31 TNS RECYCLING/\$13.44 TN	60-000-000-58350	958.42
DC WASTE		156.20TNS GARBAGE/\$58.96TN	60-000-000-58300	9,209.98

TOTAL SOLID WASTE ENTERPRISE FUND 10,206.39

TOTAL SOLID WASTE ENTERPRISE FUND 10,206.39

TOTAL SOLID WASTE ENTERPRISE 10,206.39

TOTAL ALL FUNDS 513,405.09

MANUAL CHECKS

DELTA DENTAL	\$ 5,096.37
03/07/14	
Check # 74428	
March Dental Insurance	
Various Departmental accounts	

NETWORK HEALTH	\$64,572.60
03/07/14	
Check #74428	
March Health Insurance	
Various Departmental accounts	

TOTAL MANUAL CHECKS	\$69,668.97
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INVOICES DUE ON/BEFORE 03/18/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	111,519.34	181,188.31
CAPITAL FUND	1,121.00	
CABLE TV	159.18	
TID #2 DISTRICT	342,241.04	
TID #3 DISTRICT	27,830.71	
TID #4 DISTRICT	20,327.43	
SOLID WASTE ENTERPRISE	10,206.39	
TOTAL --- ALL FUNDS	513,405.09	583,074.06

Lenny B. Weyer 3-11-14
Paul Lichter 3-11-14

COMMON COUNCIL
March 4, 2014

A regular meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Ireland, Wiesner, Stutting, and Schlicht were present. Fett was excused.

Schlicht/Wiesner to adopt agenda. Carried.

Fire Chief Herlache presented the 2013 Annual Fire Report to the Council.

Stutting/Schlicht and to approve following bills: General Fund - \$4,316,127.37, Capital Fund - \$1,750.00, Cable TV - \$4,876.63, TID #2 - \$56,705.85, TID #4 - \$200.57, and Solid Waste Enterprise Fund - \$45,571.28 for a grand total of \$4,425,231.51. Roll call: All voted aye. Carried.

Stutting/Ireland to approve consent agenda:

- a. Approval of 2/18/14 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 1/14/14
 - (2) Finance/Purchasing & Building Committee – 2/11/14
 - (3) Waterfront Design Review Board – 2/14/14
 - (4) Personnel Committee – 2/18/14
 - (5) Board of Public Works – 2/18/14
 - (6) City Plan Commission – 2/19/14
 - (7) Community Protection & Services Committee – 2/20/14
- c. Place of file the following reports:
 - (1) Fire Department Report – January 2014
- d. Consideration of: Beverage Operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer license for Corpus Christi Parish for March 15, 2014.
- f. Consideration of: Approval from Miller Art Museum to serve wine at three events after library is closed.
- g. Consideration of: Approval of Street Closure Applications from SBVC for various dates.
- h. Personnel Committee recommendation re: Grant residency extension for Police Officer Dorner until May 1, 2014 or until such time when the apartment building is complete and ready for occupancy.
- i. Personnel Committee recommendation re: Approve the assignment of the current City of Sturgeon Bay Police Sergeant to investigate duties and the assignment of Patrol Supervisor duties to an existing patrol officer.
- j. Personnel Committee recommendation re: Include Scheduled Time language in the Personnel Policies/Employee Handbook.
- k. Board of Public Works recommendation re: Micro-surface Michigan Street as budgeted for an estimated amount of \$107,000.
- l. City Plan Commission recommendation re: Adopt a 25 foot setback from navigable water from principal buildings and accessory structures.

Carried.

There were no mayoral appointments.

A resolution in support of Senate Bill 566 Statewide 911 emergency telecommunications system was presented by Fire Chief Herlache. Wiegand/Vandertie to adopt. Carried.

The request from Brian Barganz to waive debris removal fee was postponed to the next Council meeting.

City Plan Committee Chair Wiegand, Finance/Purchasing & Building Committee Chair Stutting, and Park & Recreation Committee Chair Wiegand presented reports for their respective committees/commissions.

No one spoke during public comment.

The Mayor made his comments.

Schlicht/Wiesner to adjourn. Carried. The meeting adjourned at 7:37 p.m.

Respectfully submitted,

Handwritten signature of Stephanie L. Reinhardt in cursive script.

Stephanie L. Reinhardt
City Clerk/Human Resources Director

BOARD OF CANVASSERS
February 24, 2014

A meeting of the Board of Canvassers was called to order at 8:30 a.m. by Chairperson Reinhardt in Council Chambers, City Hall. Roll call: Members Clarizio, Allen and Reinhardt were present.

A motion was made by Allen/Clarizio to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Canvass for the purpose of counting any outstanding absentees from February 18 2014 Election.
4. Adjourn.

Carried.

It was noted that there were no outstanding absentees that were returned by the deadline of 4 p.m. on the Friday following the election with a postmark by Election Day.

A motion was made by Clarizio/Allen to adjourn. Carried. The meeting adjourned at 8:31 a.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

FINANCE/PURCHASING & BUILDING COMMITTEE
February 25, 2014

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:00 p.m. by Alderperson Stutting in the Council Chambers, City Hall. Roll call: Alderpersons Stutting and Schlicht were present, Alderperson Wiegand was excused. Also present: City Administrator McNeil, Finance Director/City Treasurer Clarizio, Municipal Services Director Bordeau, Door County Community Foundation President Bret Bicoy, Matt Young, Laurel Hauser, Door Tran Mobility Manager Pam Busch and Receptionist Metzger. Community Development Director Olejniczak arrived at 7:08pm and Alderperson Wiesner arrived at 7:09pm

A motion was made by Alderperson Schlicht, seconded by Alderperson Stutting to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Door County Community Foundation request for financing for the Skatepark.
4. Presentation of: Door-Tran Program.
5. Consideration of: Request from Door-Tran to waive sign permit fee.
6. Consideration of: Exempt Properties
7. Review of unfinished business list.
8. Review bills.
9. Adjourn.

Carried.

Consideration of: Door County Community Foundation request for financing for the Skatepark:
Door County Community Foundation President Bret Bicoy stated that through fundraising efforts they have reached the goal amount of \$405,000 needed to complete the Skatepark construction project. The remaining pledged funds come from high quality donors consisting of local businesses and community philanthropists totaling \$42,350. The Door County Community Foundation is requesting \$42,350 from the City to bridge the funding gap until the remaining pledged funds of \$42,350 are collected through 2017. The Committee also discussed the disbursement options for the requested financing.

Moved by Alderperson Stutting to recommend to Common Council to approve the funding request in the amount of \$42,350 to Door County Community Foundation for the Skatepark and allow the City Administration to determine the appropriate disbursement fund.

Presentation of: Door-Tran Program:

Door-Tran Mobility Manager Pam Busch presented an overview of the transportation programs provided by Door-Tran throughout the Door County Community. Federal and State funding allows the non-profit to support their half price voucher program, collaborate with community partners, and veterans' transportation program. In addition, local match funds from Door County help support the county wide transportation and Door to Door Ride share public transportation programs. Originally servicing a 3 mile radius within the City in 2012, the program has expanded providing service south of the City as far as Gardner and as far north as Northport. As of 2013, 35,450 trips were provided through the Door to Door Ride share program alone, a 40% increase in ridership from 2011.

Consideration of: Request from Door-Tran to waive sign permit fee:

Moved by Alderperson Schlicht seconded by Alderperson Stutting to recommend to Common Council to waive the \$50 sign permit fee for Door -Tran. Carried.

Consideration of: Exempt Properties:

After brief discussions the Committee requested the Staff to provide aerial view maps of just City owned properties for consideration at the next finance meeting.

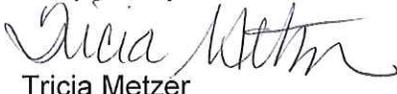
Unfinished business list was briefly discussed.

Review bills

Moved by Alderperson Schlicht, seconded by Alderperson Stutting to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht seconded by Alderperson Stutting to adjourn. Carried. The meeting adjourned at 7:34pm

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tricia Metzger".

Tricia Metzger

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
February 28, 2014

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OFF FEBRUAR

February-14	YEAR TO DATE		February-14	YEAR TO DATE
0	0	ONE FAMILY DWELLINGS	-----	-----
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
0	0	MANUFACTURED HOME	-----	-----
0	0	C.B.R.F.	-----	-----
0	0	RESIDENTIAL ADDITIONS	-----	-----
5	10	RESIDENTIAL ALTERATIONS	70,554	140,054
0	0	RESIDENTIAL GARAGES/CARPORTS	-----	-----
0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	-----
0	0	RESIDENTIAL STORAGE BUILDINGS	-----	-----
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NEW COMMERCIAL BUILDINGS	-----	-----
0	0	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	-----
0	1	NON-RESIDENTIAL ADDITIONS	-----	1,300,000
1	4	NON-RESIDENTIAL ALTERATIONS	2,000	27,500
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
6	15	TOTAL ESTIMATED COST OF CONSTRUCTION	\$72,554	\$1,467,554
December-13	YEAR TO DATE	TOTAL PERMITS ISSUED	December-13	YEAR TO DATE
6	15	BUILDING PERMITS	498	4,547
6	14	ELECTRICAL PERMITS	354	1,959
6	9	PLUMBING PERMITS	336	507
5	8	HEATING PERMITS	716	1,964
13	71	SIGN PERMITS	390	2,210
0	0	MISCELLANEOUS PERMITS	-----	-----
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
0	0	EARLY STARTS	-----	-----
0	1	EROSION CONTROL	-----	175
0	0	STATE PLAN APPROVALS	-----	-----
0	0	PARK & PLAYGROUND PAYMENTS	-----	-----
0	0	WISCONSIN PERMIT SEALS	-----	-----
0	0	ZONING BOARD OF APPEALS APPLICATIONS	-----	-----
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-----	-----
0	0	PLAN COMMISSION - CONDITIONAL USES	-----	-----
0	0	CERTIFIED SURVEY MAP REVIEWS	-----	-----
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
1	1	COMMERCIAL OCCUPANCY FEES	-----	50
0	0	PIER PERMIT	-----	-----
0	0	DEMOLITION	-----	-----
0	0	REINSPECTION FEE	-----	-----
		ADMIN FEE	94	440
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$2,388.00	\$11,852.00

Cheryl Nault
Building Inspection Dept.

BEVERAGE OPERATOR LICENSES

1. Azone, James A.
2. Wheaton, Lucas J.

DISALLOWANCE OF CLAIM RESOLUTION

WHEREAS, A Notice of Claim was filed on February 19, 2014, with an incident date of February 18, 2014, with the City Clerk; and

WHEREAS, said Notice of Claim alleges that Rosalind Schulze, 211 N. 6th Avenue, Sturgeon Bay, WI 54235, sustained damages, and alleges that there was damage to her vehicle caused by the City of Sturgeon Bay and employees of the City of Sturgeon Bay; and

WHEREAS, review of this matter by the City's Insurance Carrier recommends that the claim be denied.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sturgeon Bay that the claim submitted by Rosalind Schulze be and the same is hereby denied, and no action on this claim may be brought against the City of Sturgeon Bay or any of its officers, officials, agents or employees after six months from the date of service of this notice, pursuant to Wisconsin Statute 893.80.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimant by certified mail, return receipt requested, as a notice of disallowance.

* * * * *

Motion made by Alderperson _____, seconded by Alderperson _____ to adopt.

Passed by the Common Council on this _____ day of _____, 2014.

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

March 5, 2014

City of Sturgeon Bay
Attn: Valerie Clarizo
421 Michigan Street
Sturgeon Bay WI 54235

Program: League of Wisconsin Municipalities Mutual Insurance
Our Insured: City of Sturgeon Bay
Date of loss: 02/18/2014
Our Claim # WM000152810129
Claimant: Rosalind Schulze
211 N. 6th Avenue
Sturgeon Bay WI 54235

Dear Ms. Clarizo,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance which insures the City of Sturgeon Bay. We are in receipt of the claim submitted by Ms. Schulze for damage to her vehicle.

We have reviewed the matter and recommend that the City of Sturgeon Bay deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(1g). The disallowance will shorten the statute of limitations period to six (6) months.

Our denial is based on the fact that the investigation revealed no negligence on behalf of the City. The City followed their normal plowing guidelines by plowing the main roads before plowing any side roads and alleyways. The municipality is entitled to immunity.

Please submit the disallowance directly to the claimant at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims.

Sincerely,

Abby Weiss
PO Box 5555
Madison, WI. 53705-0555
855-291-0271 Phone
800-818-6172 Fax
aweiss@statewidesvcs.com

CC: Phil Burkart

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

March 5, 2014

Rosalind Schulze
211 N. 6th Avenue
Sturgeon Bay WI 54235

Regarding: Our Insured: City of Sturgeon Bay
Claim No: WM000152810129
Date/Loss: 02/18/2014
Claimant: Rosalind Schulze

Dear Ms. Schulze:

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Sturgeon Bay. We are in receipt of the claim you submitted for damage to your vehicle as a result of the above-referenced incident.

We have performed an investigation and determined that there is no negligence on the part of the City of Sturgeon Bay. Our investigation has revealed that the City followed their normal plowing guidelines by plowing the main roads before plowing any side roads and alleyways. The municipality is entitled to immunity. Therefore, in the absence of negligence on the part of the City of Sturgeon Bay, Statewide Services Inc. is advising the City to disallow your claim.

Sincerely,

Abby Weiss
Claims Adjuster
PO Box 5555
Madison WI 53705
aweiss@statewidesvcs.com

CC: City of Sturgeon Bay
Phil Burkart, Agent

BLOCK PARTY APPLICATION FORM

Name of Applicant: GARY Behling
 Address: 239 WEST PINE ST.
 Phone: 743-8476 (home) 746-2422 (work)
 Date of Event: MAY 31, 2014 Time of Event: 4:30 p.m.
 Number of Persons: 150
 Location: 222 SOUTH 1ST AVE

Please draw a diagram of area: (or attach)

ON PENNSYLVANIA ST. FROM 1ST AVE WEST TO THE WATER.

AND -

ON 1ST AVE BETWEEN OREGON ST AND PENNSYLVANIA ST
(SEE ATTACHMENT)

Will alcohol be served (alcohol cannot be served, consumed, or transported in open containers on any public property i.e., streets, sidewalks, alleys)? YES

What arrangements are made for cleanup? TRASH WILL BE CLEANED UP BY APPLICANT AND STAFF.

Will anything be obstructing the street? If so, what? NO

Signature of Responsible Party: [Signature]
 Address: 239 W. PINE ST.
 Telephone: 743-8476

Approval of Fire Department: By: [Signature] Date: 3/11/14
 Approval of Police Department: By: A. Porter Date: 3-12-14
 Approval by Common Council: Date of Meeting: _____

* Attach supporting documentation.

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of Behling Wedding, and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

The undersigned in consideration of being allowed to use City property to Behling Wedding, which shall encroach in the public right-of-way adjacent to property located at 222 1st S AVE, do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said Behling Wedding as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 26 day of FEB, ~~2009~~ 2014

By: Don Bill

By: _____

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: 2/26/2014 

Dated: _____

Company Name (if applicable): _____

Billing Address: _____

Telephone: _____

3.035 Reimbursement of expenses.

- (1) *[Authorization to charge for reimbursement.]* The city clerk-treasurer is authorized to charge for reimbursement of expenses incurred on behalf of and for the benefit of third parties for services rendered by the city. These reimbursable expenses include, but are not limited to:
- (a) *Legal, consulting, and incidental expenses.* Any expenses associated with service demands related to legal, consulting, and incidental services. These expenses include but are not limited to:
 - 1. Mortgages and related documentation prepared by the city attorney for property transactions.
 - 2. Drafting and recording of documents for street vacation not initiated by the city.
 - 3. Drafting of ordinances related to zoning.
 - 4. Costs associated with annexations.
 - 5. Recording fees for planned unit developments and related zoning and subdivision actions.
 - 6. Legal publication, hearing notices, and postage.
 - 7. Engineering, planning, financial, and related consultants' reviews, studies, and inspections.
 - 8. Any other fees associated with service demands by third parties not specifically related to general governmental services.
 - (b) *Special events expenses.* Any expenses associated with service demands related to special events. These expenses include but are not limited to:
 - 1. Labor, equipment, and materials used before, during and after special events.
 - 2. Garbage/refuse and recycling pickup and disposal.
 - 3. Legal services related to event.
 - 4. Drafting of documents related to event.
 - 5. Administrative costs associated with service demands related to special events.
 - 6. Any other fees associated with service demands related to special events.
- (2) *Fees/deposit.*
- (a) *Fees.* Fees can only be charged upon prior notice to the petitioner who must sign an agreement to reimburse prior to initiating action. Prior to initiating any action, the department where petition is initiated shall secure the signed reimbursement agreement from petitioner and forward it to city clerk-treasurer.
 - (b) *Deposit.* If reimbursement costs are estimated to be over \$250.00, a deposit in the estimated amount may be required by the city prior to initiating action. Petitioner shall pay for all costs that exceed deposit amount, and petitioner shall be reimbursed if deposit amount exceeds costs.
- (3) *Failure to pay fees.* If the fee is not paid within 30 days of the date of the mailing of the invoice, an additional administrative collection charge of ten percent of the total fee shall be added to the amount due, plus interest shall accrue thereon at the rate of 1.5 percent per month or fraction hereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.
(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)

Barriade location:

1st & Oregon

1st & Pennsylvania

Map

Printed 02/27/2014 courtesy of Door County Land Information Office

... from the Web Map of ...
(//www.co.door.wi.gov)



Door County, Wisconsin
... for all seasons!



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Reinhardt, Stephanie

From: Bordeau, Bob
Sent: Tuesday, March 11, 2014 10:19 AM
To: Reinhardt, Stephanie
Subject: RE: Request from Gary Behling

Steph, the park is reserved for this event, we can provide barricades and set them out they will just need to pay for this service.

-----Original Message-----

From: Reinhardt, Stephanie
Sent: Tuesday, March 11, 2014 10:01 AM
To: Bordeau, Bob
Subject: Request from Gary Behling

Bob,

Can you please take a look at the attached and let me know if you have been made aware of this and what your thoughts are on this request as it pertains to the Parks and barricades?

Thanks,
Steph

Stephanie L. Reinhardt
City Clerk/Human Resources Director

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235
Population: 9,132
Phone: 920-746-2900
Fax: 920-746-2905

*3/11/2014
I spoke directly w/
Bob about this and
he has no issue
w/ this.
SR*

-----Original Message-----

From: sturgeonbaycityhall
Sent: Tuesday, March 11, 2014 9:35 AM
To: Reinhardt, Stephanie
Subject: Message from "RNP002673240604"

This E-mail was sent from "RNP002673240604" (C9145).

Scan Date: 03.11.2014 10:34:48 (-0400)

Queries to: sturgeonbay.cityhall@sturgeonbaywi.org

Porter, Arleigh

From: Porter, Arleigh
Sent: Wednesday, March 12, 2014 3:05 PM
To: Reinhardt, Stephanie; Bordeau, Bob
Cc: Herlache, Tim
Subject: BEHLING WEDDING "BLOCK PARTY" STREET CLOSURE REQUEST APPLICATION FORM

My only request is that the barricades are backed up to the south, on N. 1st Ave. to allow parking for what use to be called "PATH & PADDLE". I was told that a new business will be going in there and if we can allow parking on S. 1st Ave to accommodate that new business's customers that would be good to do. I spoke with the applicant about that issue and he had no problem with that.

THANK YOU!

Chief A. P.

Arleigh R. Porter
Chief of Police
Sturgeon Bay Police Department
421 Michigan Street
Sturgeon Bay, WI 54235
920-746-2460 (office)
920-746-2453 (fax)
FBINA Session149

6g.

6g.

539 E. Walnut Place

Sturgeon Bay, Wisconsin 54235

March 6, 2014

Dear Council Member,

I am writing in hopes to extend the noise ordinance from 10 p.m. to 12 a.m. on Sunday May 25th, 2014 at the Purves Lagoon Commons in Sturgeon Bay. My grandson will be getting married that day and although we will not have extremely loud music, we would like to keep the event going until 12 a.m. without worry of a noise violation. Please see the enclosed payment for the fee and feel free to contact me with any questions or concerns.

Sincerely,



Joyce Berthlein

920 7438827

pd. check # 1017
3/11/14

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant: Sustain Door / Lakeshore Natural Resource Partnership
 Name of Event: Sustainable Living Fair
 Contact Phone Number: 746-9792 - Rick Rogers
 Date(s) of Event: April 26 2014 Time: 8am - 5pm
 Estimated # of Attendees: 300
 Specific Location: Pennsylvania Ave from 1st to Third Avenue
and from 1st to waterfront.

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach Certificate of Insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - as required by the State of Wisconsin.
- Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable.) N/A
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for cleanup? Volunteers will clean up at the end of event.

Other explanations: Martin Park is reserved for this event.

Signature of Responsible Party: Richard J Rogers

Address: 308 S 12th Ave

Date Submitted: Jan 29 2014

Approval:

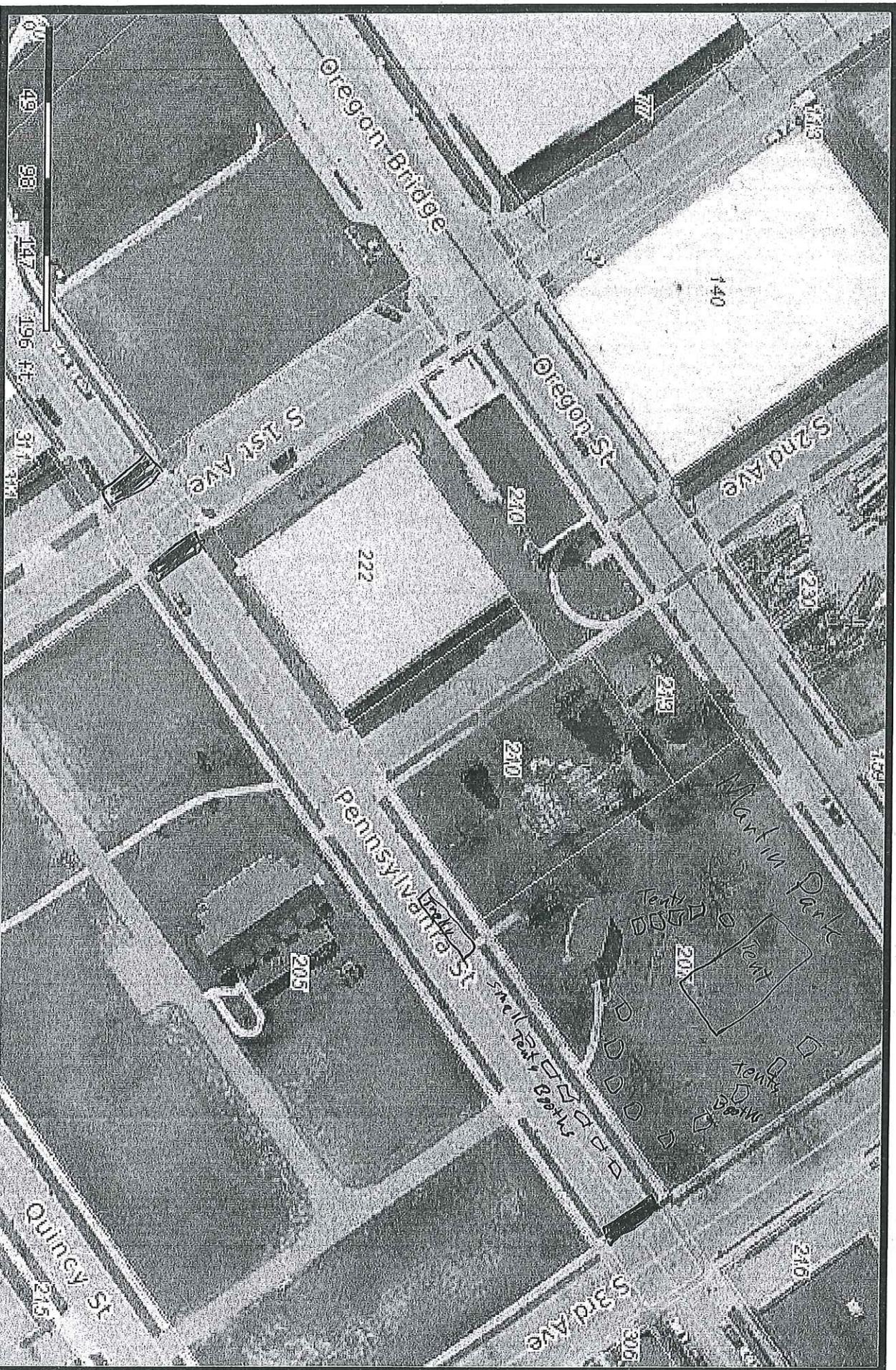
Fire Chief	By: <u>[Signature]</u>	Date: <u>1-30-2014</u>	<i>must contact FD for tent inspections</i>
Police Chief	By: <u>[Signature]</u>	Date: <u>1-31-2014</u>	
Comm. Development	By: <u>[Signature]</u>	Date: <u>2-3-2014</u>	
Streets/Parks	By: <u>[Signature]</u>	Date: <u>2-5-2014</u>	
City Clerk	By: <u>[Signature]</u>	Date: <u>2/5/14</u>	
Finance Director	By: <u>[Signature]</u>	Date: <u>2/5/14</u>	
City Engineer	By: <u>[Signature]</u>	Date: <u>2-5-2014</u>	
City Administrator	By: <u>[Signature]</u>	Date: <u>2-6-2014</u>	

Common Council: _____ Date of Meeting: _____

Why is Graham Park closed for this event? Temp
 A: for possible kids activities

Sustainable Living Fair
Street Closure Request
 April 26 2014
 ... from the Web Map of ...
 (//www.co.door.wi.gov)

8AM - 5PM
Door County, Wisconsin
 ... for all seasons!



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RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Community Protection and Services Committee, hereby recommend the implementation of the Mutual Aid Box Alarm System (MABAS) agreement for the Sturgeon Bay Fire Department.

Respectfully submitted,
COMMUNITY PROTECTION AND SERVICES COMMITTEE
By: Stewart Fett, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 28, 2014

* * * * *

Introduced by _____.

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

RECOMMENDATION

TO THE COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the regular seasonal dockage fee in the amount of \$2,500 plus tax at Stone Harbor Marina for commercial charter KeelGood, Brian Coffou for the 2014 season.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 11, 2014

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

Executive Summary

Title: KeelGood tie up at Stone Harbor Marina

Background: Mr. Brian Coffou has discussed the possibility of running a charter sailing business out of Stone Harbor Marina. This business would run 7 days a week from June through September. Staff believes that this venture would be an asset for the Stone Harbor Marina, Stone Harbor Resort and the City of Sturgeon Bay.

As in the past, with start up businesses that are being run out of Stone Harbor Marina, the city has given discounted dockage rates for the first year then renegotiated for subsequent years if the city felt it was needed.

Fiscal Impacts: The discounted rate would be \$3142.72

Options: The Finance Committee can set any fee acceptable to the city and KeelGood Charters

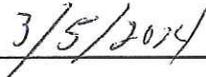
Recommendation: Staff recommends charging \$3142.72 for dockage at Stone Harbor Marina

Prepared By:

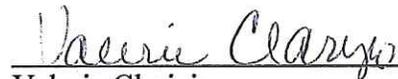


Bob Bordeau
Municipal Services Director

Date:



Reviewed By:



Valerie Clarizio
Finance Director/City Treasurer

Date:



Reviewed By:



Steven McNeil
City Administrator

Date:



KeelGood Charters

"Somewhere"

1975 32' Fales Navigator. Somewhere was rescued from hurricane Sandy. Brought back from NJ to Sturgeon bay and meticulously refurbished by skilled craftsman here in Sturgeon Bay. She is available for 2hr daytime cruises as well as sunset cruises and private parties.

2hr cruise \$40 per person

Sunset cruise \$45 per person

Located behind Stone Harbor Resort
and Conference Center.

Sturgeon Bay, WI



USCG Licensed Capt. Brian Coffou
Owner /Operator

920-559-0789

Business Proposal
KeelGood Charters LLC
4852 Bay Shore Heights Circle
Sturgeon Bay, Wisconsin 54235

March 4, 2014

Sturgeon Bay Finance/Purchasing & Building Committee
421 Michigan Street
Sturgeon Bay, WI 54235

KeelGood Charters LLC is pleased to propose a sailing charter venture to be located on city-owned docks behind Stone Harbor Resort and Conference Center.

Charters would be available 7 days a week during summer months. Sails would be during daylight hours with sunset cruises available. Trips would be limited to 2 hrs. Another option would be one way cruises farther up the Peninsula. Passenger capacity is limited to 8 with a crew of 1 or 2. Depending on weather and sea conditions, cruises would either sail out to view Sherwood Point Light House or motor through the ship canal to the Coast Guard Station and back.

About the vessel: It is a 32' Fales Navigator built in Providence, Rhode Island in 1975. Damaged during Hurricane Sandy, my wife and I purchased this classic motor-sailer and brought her back to Sturgeon Bay in December 2013. Every bit of hardware has been removed and repaired. Hull and deck have been restored to showroom condition. All electronics have been replaced and the entire vessel will be Coast Guard inspected prior to the 2014 sailing season.

The Captain, myself, holds a USCG 50 Ton Masters License with a Coast Guard Sailing Endorsement. I have been sailing various size sailboats on Lake Michigan for the better part of 35+ yrs. Having been a resident of Door County the last 24yrs, involved in youth sports and school activities, I have made friends with many business owners in Door County. I feel this would make KeelGood Charters a good ambassador for the City Of Sturgeon Bay.

Please feel free to contact me directly at 920-559-0789 if you have any questions or require any additional information. Thank you for your time and consideration. I look forward to working with the City of Sturgeon Bay.

Sincerely,

Captain Brian J Coffou
Owner/Operator
KeelGood Charters
Door County, WI
briancoffou@gmail.com

**PROPOSED DOCK FEES
KEELGOOD CHARTERS**

If KeelGood Charters is able to obtain a rate at 50% standard rate, that would be .805.

I've looked at weather almanac in our area for June, July & August.

I would have roughly 6 weeks of sailing weather, Lets call it 44 days.

I also have to think about if my boat would be full for every cruise. Its very possible I could be taking as few as 2 passengers on some trips.

I'll be optimistic, Lets say I get 4 full (6 passengers) cruises a week.

$6 \times \$40 \text{ea. guest} = \$240/\text{trip} \times 4 \text{ trips/wk} = \$960.00/\text{wk} \times 6/\text{wks} = \$5760.00 \text{ gross income.}$

FEE'S TO STURGEON BAY:

$.805 \times 32'(\text{boat length}) = \$25.76/\text{day}$

$\$25.76 \times 44\text{days} = \1133.44 I would propose this as my first year fee.

Although I will not have a lot of overhead, I am required by the Coast Guard to upgrade(buy new) electronics and safety gear.

Captain Brian J Coffou
KeelGood Charters
920-559-0789
briancoffou@gmail.com

EXECUTIVE SUMMARY

TITLE: Request from Brian Barganz to waive debris removal fee re: Invoice 2014012

BACKGROUND: During the second week of January the Municipal Services Director and Crew Leader noticed debris in the tree lawn at 211 N 10th Place. As per city policy, a letter was sent on January 14, 2014, to the address above, requesting that the items be removed from the curb. Barganz's had until January 24, 2014 to remove the items or the City would pick the items up and charge all associated fees to the property owner. The Crew Leader checked to see if the items were removed on Monday the 27th, and they were not; therefore, the items were removed by the City on the 28th, and an invoice was sent, as per policy.

Update: The Finance/Purchasing and Building Committee is forwarding this item to the Common Council without a recommendation. Only two Committee members were present at the Finance/Purchasing and Building Committee meeting held on February 11, 2014, and each made a motion. One motion was to approve the request, and one motion was to deny the request, both motions died due to the lack of a second.

FISCAL IMPACT: \$96.38

OPTIONS: Approve or deny the request

RECOMMENDATION: Deny the request from Brian Barganz to waive the debris removal fee

PREPARED BY: Valerie J. Clarizio 2/12/14
Valerie J. Clarizio Date
Finance Director/City Treasurer

PREPARED BY: Robert Bordeau 2/12/14
Robert Bordeau Date
Municipal Services Director

APPROVED BY: Stephen McNeil 2/12/14
Stephen McNeil Date
City Administrator

February 4, 2014

Dear Finance Committee,

On February 1st, I received a bill totaling nearly \$100 from the City of Sturgeon Bay for "Removal of Items at Curb." I was informed that I must submit a letter requesting the matter be placed on the agenda for the Finance Committee before it can be addressed. Once the matter is on the agenda, I must then attend the meeting where I could then ask to have the fee waived.

I respectfully request that the issue involving my two young sons, a pile of snow by the curb, a four foot by four foot piece of plywood and a small red plastic snow shovel, be included on the agenda for your next meeting. At the meeting, I would be happy to go into more detail if desired.

Thank you,

A handwritten signature in cursive script that reads "Brian Barganz". The signature is written in black ink and is positioned above the printed name and address.

Brian Barganz
211 North 10th Place
Sturgeon Bay, WI 54235

CITY OF STURGEON BAY
 421 MICHIGAN ST
 STURGEON BAY, WI 54235
 (920) 746-2900

BRIAN AND DENA BARGANZ
 211 N. 10TH PL
 STURGEON BAY WI 54235-

INVOICE

Invoice Date: 01/28/2014
 Invoice #: 2014012
 Invoice Amt: \$96.38
 Customer #: BARGANZ
 Due Date: UPON RECEIPT
 Reprint Date: 01/28/2014

DESCRIPTION	HRS/QTY	COST/UNIT	AMOUNT
LABOR	1.00	\$49.93	\$49.93
EQUIPMENT USE	1.00	\$20.34	\$20.34
ADMINISTRATIVE FEE	1.00	\$25.00	\$25.00
REMOVAL OF ITEMS AT CURB AT 211 N 10TH PL ON 1/28/14 TAX PARCEL 2814035020800			
SUB-TOTAL:			=====
			\$95.27
TAX:			\$1.11
AMT. PAID:			\$.00
INVOICE TOTAL:			=====
			\$96.38

Bob Bordeau
Municipal Services
Superintendent
835 N. 14th Avenue
Sturgeon Bay, WI 54235



Phone: 920-746-2912
Fax: 920-746-2906
E-mail: bbordeau@sturgeonbaywi.org

January 13, 2014

sent 1/14/14

Brian & Dena Barganz
211 N. 10th Pl.
Sturgeon Bay, WI 54235

Dear Mr. & Mrs. Barganz:

We have noticed items have been placed in front of your property at 211 N. 10th Pl. that are not able to be collected with the normal weekly refuse collection. The City is only able to collect large items during Large Item Collection which takes place the second Friday of every month April through October.

The next collection date will be April 11, 2014. There is a fee of \$15.00 per scheduled collection. Items that require special disposal such as microwaves, computers, televisions and items that contain Freon have a separate \$32 charge per item to ensure proper disposal. There may be other options for disposal of your items that we would be happy to discuss with you.

Please remove your items from the curb by January 24, 2014 or the City will dispose of these items for you and you will be billed for the labor, equipment and fees for proper disposal.

We appreciate your cooperation in this matter. If you have any questions, you may contact us at 746-2914 between 7:00 a.m. and 3:30 p.m. Monday through Friday.

Sincerely,

Bob Bordeau
Municipal Services Director

Providing all residents, businesses and visitors a safe and clean community

Visit our website at: www.sturgeonbaywi.org

EXECUTIVE SUMMARY

DATE: **March 12, 2014**

TITLE: **Market Square Improvements**

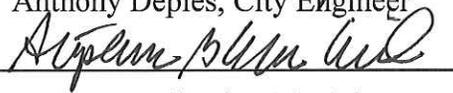
BACKGROUND: Bids were received from three bidders for the approved design of Market Square improvements. Attached you will find the tabulation of bids and will be able to see that in general prices are slightly higher than the engineers estimate and with only a few exceptions were consistent with all bidders. The low bid from De Groot Inc. totals \$209,401.18 including an option to provide the trenching to allow the utility to install the conduit necessary to bring power to the interior of the parking lot area. Eliminating the trenching would reduce the costs by \$2020 and any costs that the Utility would charge for the conduit material and junction boxes. It would be much more expensive to install wiring conduit in the future by directional boring or cutting open the pavement.

FISCAL IMPACT: The budget includes \$200,000 from two reserve accounts with 75% from Parking lot reserves (\$150,000) and 25% from park reserves (\$50,000). The remaining \$10,000 is available in Parking lot repair item of the capital budget (10 510 000 59075).

RECOMMENDATION: Accept the bid from De Groot Inc. for the Market Square improvements, Project 1402, including conduits installation to allow for temporary or permanent power to be brought to the landscape islands for \$209,401.18.

SUBMITTED BY: 

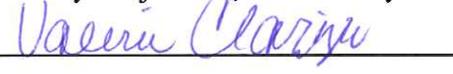
Anthony Depies, City Engineer

REVIEWED BY: 

Steve McNeil, City Administrator

REVIEWED BY: 

Marty Olejniczak, Community Development Director

REVIEWED BY: 

Valerie Clarizio, Finance Director

REVIEWED BY: 

Bob Bordeau, Municipal Services Director

Item Description	Unit	Estimated Quantity	Unit Price	DeGroot	Peters	Advance
CUT	CY	445				
FILL	CY	538				
Mobilization	LS	1	\$ 5,500.00	\$ 2,525.00	\$ 40,000.00	\$ 11,200.00
Pavement Saw Cutting	LF	400	\$ 1.00	\$ 2.27	\$ 2.35	\$ 2.00
Remove & Dispose of Guard Rail	LS	1	\$ 500.00	\$ 2,020.00	\$ 2,900.00	\$ 2,500.00
Remove Existing Pavement	SY	6186	\$ 1.00	\$ 4.09	\$ 2.20	\$ 6.00
Silt Fence	LF	303	\$ 2.00	\$ 687.81	\$ 1.75	\$ 2.00
Clean Fill	CY	93	\$ 10.00	\$ 469.65	\$ 6.00	\$ 20.00
Base Aggregate, Crushed Stone No. 1 & 2 (measured in place)	CY	1250	\$ 17.00	\$ 21,612.50	\$ 18.50	\$ 23.00
Remove & Replace 6" Concrete	SF	650	\$ 5.00	\$ 3,841.50	\$ 6.00	\$ 5.60
Saw & Remove Curbhead	LF	4	\$ 10.00	\$ 202.00	\$ 25.00	\$ 25.00
Remove & Replace Concrete Curb	LF	40	\$ 30.00	\$ 1,181.60	\$ 30.00	\$ 29.40
New Concrete Curb, 30-Inch	LF	1640	\$ 10.00	\$ 23,484.80	\$ 13.50	\$ 15.40
Asphaltic Pavement, 3 Inch Asphalt	TON	920	\$ 70.00	\$ 76,396.80	\$ 78.30	\$ 72,036.00
Storm Manhole, 4 Foot Dia (3 ea)	VF	11.25	\$ 320.00	\$ 5,431.73	\$ 550.00	\$ 600.00
Storm Inlet, 2'x3'	EA	6	\$ 1,400.00	\$ 8,853.30	\$ 1,440.00	\$ 2,000.00
12 Inch Storm PVC	LF	24	\$ 33.00	\$ 945.36	\$ 50.00	\$ 60.00
12 Inch Storm HDPE	LF	99	\$ 28.00	\$ 4,299.57	\$ 38.20	\$ 55.00
15 Inch Storm HDPE	LF	68	\$ 33.00	\$ 3,096.04	\$ 48.20	\$ 60.00
Storm Tech MC-3500 Infiltration System	LS	1	\$ 20,000.00	\$ 20,724.78	\$ 17,050.00	\$ 14,000.00
Trenching for electric		1	\$ 1,100.00	\$ 2,020.00	\$ 1,100.00	\$ 1,925.00
				\$ 209,401.18	\$ 222,275.35	\$ 230,680.00

Sub Total \$ 159,470.00
Contingency 10% \$15,947.00
Total \$175,417.00

EXECUTIVE SUMMARY

DATE: March 12, 2014

TITLE: Reconstruction of N. 3rd Ave from Iowa to Florida and N. 14th Ave from Michigan St to 900' Northerly

BACKGROUND: The reconstruction of 3rd Avenue and N. 14th Avenue are the two major street projects approved for 2014. These were bid together in order to improve the ability to receive favorable pricing. Bids were received from four construction companies. The low bid was received from Peters Concrete for a total amount of \$857,888.09. Work should begin in late April on 3rd Avenue and early June on 14th Avenue to meet the completion requirements of June 27 for 3rd Avenue and July 25 for 14th Avenue.

FISCAL IMPACT: A complete breakdown of the bids is attached but estimates for the city share of the work are very close to the engineers estimate and are approximately 5 to 6% higher than construction work done last year. Unfortunately, the market cost for ductile iron watermain increased significantly and the 12" watermain will cost Sturgeon Bay Utilities twice as much this year as it did last year. Therefore, costs are up significantly for the utility, but the project is being recommended to the Utility Commission. The cost sharing between the city and utilities is as follows:

N. 3 rd Ave:	City Share: \$289,198.30	Utility Share: \$374,173.11
N. 14 th Ave:	City Share: \$194,516.68	Utility Share: \$0
Total Project:	City Share: \$483,714.98	Utility Share: \$374,173.11

The City share will be distributed to the following budget lines:

- 10 400 110 59095 Annual Resurfacing Program \$304,516.98
- 10 440 000 59102 Curb and Sidewalk Repairs \$110,000.00
- 10 300 000 59115 Annual Storm Sewer repairs \$ 69,000.00

RECOMMENDATION: Award the contract to the low bidder, Peter's Concrete, for the reconstruction of N. 3rd from Iowa Street to Florida Street and N. 14th Avenue from Michigan Street north for approximately 900', in the bid amount of \$857,888.09.

SUBMITTED BY: Anthony Depies
Anthony Depies, City Engineer

REVIEWED BY: Steve McNeil
Steve McNeil, City Administrator

REVIEWED BY: Marty Olejniczak
Marty Olejniczak, Community Development Director

REVIEWED BY: Valerie Clarizio
Valerie Clarizio, Finance Director

Estimate										Peters			Dorner			David Tenor			DeGroot		
Item Description	Unit	Estimated Quantity	4th	Estimated Unit Price	Estimated Total	Utility Share	City Share	Unit Price	Line Item total	Dorner	David Tenor	DeGroot									
Mobilization	LS	1		\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 20,000.00	\$ 20,000.00	\$ 9,000.00	\$ 4,500.00	\$ 4,726.80									
Traffic Control	LS	1		\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,900.00	\$ 4,000.00	\$ 12,625.00									
Remove Street Tree Stump	EA	4		\$ 155.00	\$ 620.00	-	\$ 620.00	\$ 500.00	\$ 2,000.00	\$ 52.00	\$ 75.00	\$ 1,010.00									
Remove concrete sidewalk and driveways	SF	16825		\$ 0.28	\$ 4,374.50	\$ 437.45	\$ 3,937.05	\$ 0.38	\$ 6,393.50	\$ 0.37	\$ 0.95	\$ 5,888.75									
Remove Asphalt road pavement	SY	5814		\$ 1.00	\$ 5,814.00	-	\$ 5,814.00	\$ 0.01	\$ 58.14	\$ 1.25	\$ 1.95	\$ 11,104.50									
Remove Curb & Gutter	LF	2680		\$ 1.00	\$ 2,680.00	\$ 268.00	\$ 2,412.00	\$ 1.75	\$ 5,050.00	\$ 1.25	\$ 1.25	\$ 7,267.50									
Excavation unclassified	CY	2904		\$ 7.35	\$ 21,344.40	-	\$ 21,344.40	\$ 10.00	\$ 29,040.00	\$ 7.60	\$ 7.3	\$ 2,888.60									
Base Aggregate, Crushed Stone No. 1 & 2 (measured in place) 12-inch Thick	CY	1838		\$ 15.90	\$ 30,814.20	-	\$ 30,814.20	\$ 16.25	\$ 31,492.50	\$ 16.75	\$ 16.2	\$ 21,992.20									
New Concrete Curb, 30-inch	LF	2680		\$ 9.45	\$ 27,027.00	\$ 2,702.70	\$ 24,324.30	\$ 9.87	\$ 28,225.20	\$ 10.45	\$ 10.1	\$ 28,886.00									
New Concrete Sidewalk, 4-inch	SF	16238		\$ 3.30	\$ 53,985.40	\$ 5,398.54	\$ 48,586.86	\$ 3.30	\$ 53,985.40	\$ 3.55	\$ 3.5	\$ 56,833.00									
New Concrete Sidewalk, 6-inch	SF	4067		\$ 3.90	\$ 15,861.30	\$ 1,586.13	\$ 14,275.17	\$ 3.90	\$ 15,861.30	\$ 4.15	\$ 4.1	\$ 16,674.70									
Cast Iron Warning Fields, 2 x 4 Feet	EA	11		\$ 225.00	\$ 2,475.00	-	\$ 2,475.00	\$ 224.00	\$ 2,454.00	\$ 230.00	\$ 230	\$ 2,530.00									
Asphaltic Binder Course, 2-inch Asphalt	TON	669		\$ 74.90	\$ 50,108.10	-	\$ 50,108.10	\$ 69.90	\$ 46,765.10	\$ 73.10	\$ 70.95	\$ 47,465.55									
Asphaltic Surface Course, 2-inch Asphalt	TON	669		\$ 73.10	\$ 48,903.90	-	\$ 48,903.90	\$ 74.40	\$ 49,773.60	\$ 77.60	\$ 75.4	\$ 50,442.60									
Asphaltic Surface, 3-inch (driveway)	TON	10		\$ 184.00	\$ 1,840.00	-	\$ 1,840.00	\$ 138.80	\$ 1,388.00	\$ 145.00	\$ 141	\$ 1,410.00									
Connect to Existing Storm Sewer	EA	3		\$ 500.00	\$ 1,500.00	-	\$ 1,500.00	\$ 250.00	\$ 750.00	\$ 650.00	\$ 500	\$ 1,500.00									
Storm Sewer Inlet, 2x3'	EA	4		\$ 1,400.00	\$ 5,600.00	-	\$ 5,600.00	\$ 1,385.00	\$ 5,540.00	\$ 1,450.00	\$ 1,395	\$ 5,580.00									
Storm Sewer, 8-inch PVC	LF	41		\$ 30.00	\$ 1,230.00	-	\$ 1,230.00	\$ 56.90	\$ 2,332.90	\$ 52.00	\$ 28	\$ 1,066.00									
Storm Sewer, 12-inch HDPE	LF	25		\$ 28.00	\$ 700.00	-	\$ 700.00	\$ 40.00	\$ 1,000.00	\$ 107.00	\$ 35	\$ 875.00									
Storm Sewer, Replace Inlet Casting	EA	8		\$ 450.00	\$ 3,600.00	-	\$ 3,600.00	\$ 460.00	\$ 3,680.00	\$ 675.00	\$ 775	\$ 6,200.00									
Storm Sewer, Replace Storm Manhole Casting	EA	6		\$ 450.00	\$ 2,700.00	-	\$ 2,700.00	\$ 325.00	\$ 1,950.00	\$ 510.00	\$ 675	\$ 4,050.00									
Inlet Protection	EA	10		\$ 50.00	\$ 500.00	-	\$ 500.00	\$ 30.00	\$ 300.00	\$ 55.00	\$ 70	\$ 700.00									
Connect to Existing Sanitary Main (not at manhole)	EA	5		\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 200.00	\$ 1,000.00	\$ 500.00	\$ 200	\$ 1,000.00									
Sanitary Manhole, 4' Foot Diameter (7 total)	VF	5675		\$ 335.00	\$ 19,011.25	\$ 19,011.25	\$ -	\$ 246.00	\$ 13,965.50	\$ 300.00	\$ 282	\$ 16,571.00									
Sanitary Main, 15-inch	LF	985.02		\$ 40.00	\$ 39,400.80	\$ 39,400.80	\$ -	\$ 41.30	\$ 40,681.33	\$ 51.00	\$ 61	\$ 60,086.22									
Sanitary Main, 8-inch (common trench)	LF	595.29		\$ 25.00	\$ 14,957.25	\$ 14,957.25	\$ -	\$ 33.95	\$ 20,311.95	\$ 26.00	\$ 36.75	\$ 21,987.16									
Sanitary Force Main, 6-Inch C-900 (common trench)	LF	592		\$ 30.00	\$ 17,760.00	\$ 17,760.00	\$ -	\$ 27.65	\$ 16,359.80	\$ 36.00	\$ 25.4	\$ 15,036.80									
Sanitary Lateral, 6-inch	LF	539		\$ 25.00	\$ 13,475.00	\$ 13,475.00	\$ -	\$ 28.50	\$ 15,361.50	\$ 28.00	\$ 55.5	\$ 29,914.50									
2-inch Polystyrene Insulation (for San. Service)	SF	1078		\$ 2.00	\$ 2,156.00	\$ 2,156.00	\$ -	\$ 1.50	\$ 1,617.00	\$ 2.80	\$ 1.75	\$ 1,886.50									
Sanitary Force Main, 4-inch	LF	36		\$ 20.00	\$ 720.00	\$ 720.00	\$ -	\$ 64.45	\$ 2,320.20	\$ 45.00	\$ 41.5	\$ 1,494.00									
Sanitary Lateral Connections (Femco)	EA	21		\$ 200.00	\$ 4,200.00	\$ 4,200.00	\$ 0.00	\$ 225.00	\$ 4,725.00	\$ 225.00	\$ 80	\$ 1,680.00									
Connect to Existing Water Main	EA	9		\$ 1,200.00	\$ 10,800.00	\$ 10,800.00	\$ -	\$ 900.00	\$ 8,100.00	\$ 1,000.00	\$ 1007.5	\$ 9,067.50									
Water Main, 12-inch Ductile Iron	LF	1665		\$ 31.00	\$ 51,615.00	\$ 51,615.00	\$ -	\$ 82.00	\$ 136,530.00	\$ 79.00	\$ 81.4	\$ 135,531.00									
Gate Valve and Box, 12-inch	EA	9		\$ 1,300.00	\$ 11,700.00	\$ 11,700.00	\$ -	\$ 2,750.00	\$ 24,750.00	\$ 3,050.00	\$ 2870	\$ 25,830.00									
Water Main, 8-inch Ductile Iron	LF	98		\$ 31.00	\$ 3,038.00	\$ 3,038.00	\$ -	\$ 82.50	\$ 8,085.00	\$ 74.00	\$ 93.05	\$ 9,118.90									

Item Description	Unit	Estimated Unit Price		Unit Price	
		Quantity	Price	Quantity	Price
Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
Traffic Control	LS	1		\$	500.00
Remove concrete Sidewalk and driveways	SF	3660	\$ 0.26	\$ 951.60	\$ 1,464.00
Remove Asphalt road pavement	SY	3863	\$ 1.00	\$ 3,863.00	\$ 38.63
Remove Curb & Gutter	LF	1850	\$ 1.00	\$ 1,850.00	\$ 3,237.50
Excavation unclassified	CY	1126	\$ 7.33	\$ 8,276.10	\$ 12,949.00
Base Aggregate, Crushed Stone No. 1 & 2 (measured in place) 12-Inch Thick	CY	1344	\$ 15.90	\$ 21,369.60	\$ 21,840.00
New Concrete Curb, 30-Inch	LF	1860	\$ 9.45	\$ 17,482.50	\$ 18,259.50
New Concrete Sidewalk, 6-Inch	SF	1660	\$ 3.90	\$ 6,474.00	\$ 6,474.00
New Concrete Sidewalk, 4-Inch	SF	2000	\$ 3.30	\$ 6,600.00	\$ 6,600.00
Cast Iron Warning Fields, 2 x 4 Feet	EA	2	\$ 225.00	\$ 450.00	\$ 448.00
Asphaltic Binder Course, 2-Inch	TON	425	\$ 74.90	\$ 31,832.50	\$ 30,281.25
Asphaltic Surface Course, 2-Inch	TON	425	\$ 73.10	\$ 31,067.50	\$ 32,130.00
Asphaltic Surface, 3-Inch (driveway)	TON	26	\$ 194.00	\$ 5,044.00	\$ 3,608.80
Storm Sewer Manhole, 4-Foot Diameter	VF	26	\$ 320.00	\$ 8,320.00	\$ 10,816.00
Storm Sewer Inlet, 2'x3'	EA	6	\$ 1,400.00	\$ 8,400.00	\$ 8,310.00
Sediment Protection	EA	3		\$	105.00
Storm Sewer, 8-Inch PVC	LF	70	\$ 30.00	\$ 2,100.00	\$ 2,555.00
Storm Sewer, 12-Inch PVC	LF	660	\$ 35.00	\$ 23,100.00	\$ 23,100.00
Storm Sewer, 18-Inch HDPE	LF	30	\$ 38.00	\$ 1,140.00	\$ 1,800.00
					\$ 194,516.68
					\$ 863,371.41
					\$ 194,516.68
					\$ 863,371.41

Sub Total	\$194,516.68
Contingency	\$9,166.04
Total	\$192,486.84

Item Description	Quantity	Unit Price	Total
Mobilization	1	\$ 5,000.00	\$ 5,000.00
Traffic Control	1	\$	500.00
Remove concrete Sidewalk and driveways	3660	\$ 0.26	\$ 951.60
Remove Asphalt road pavement	3863	\$ 1.00	\$ 3,863.00
Remove Curb & Gutter	1850	\$ 1.00	\$ 1,850.00
Excavation unclassified	1126	\$ 7.33	\$ 8,276.10
Base Aggregate, Crushed Stone No. 1 & 2 (measured in place) 12-Inch Thick	1344	\$ 15.90	\$ 21,369.60
New Concrete Curb, 30-Inch	1860	\$ 9.45	\$ 17,482.50
New Concrete Sidewalk, 6-Inch	1660	\$ 3.90	\$ 6,474.00
New Concrete Sidewalk, 4-Inch	2000	\$ 3.30	\$ 6,600.00
Cast Iron Warning Fields, 2 x 4 Feet	2	\$ 225.00	\$ 450.00
Asphaltic Binder Course, 2-Inch	425	\$ 74.90	\$ 31,832.50
Asphaltic Surface Course, 2-Inch	425	\$ 73.10	\$ 31,067.50
Asphaltic Surface, 3-Inch (driveway)	26	\$ 194.00	\$ 5,044.00
Storm Sewer Manhole, 4-Foot Diameter	26	\$ 320.00	\$ 8,320.00
Storm Sewer Inlet, 2'x3'	6	\$ 1,400.00	\$ 8,400.00
Sediment Protection	3		\$
Storm Sewer, 8-Inch PVC	70	\$ 30.00	\$ 2,100.00
Storm Sewer, 12-Inch PVC	660	\$ 35.00	\$ 23,100.00
Storm Sewer, 18-Inch HDPE	30	\$ 38.00	\$ 1,140.00
			\$ 194,516.68
			\$ 863,371.41

Item Description	Quantity	Unit Price	Total
Mobilization	1	\$ 5,000.00	\$ 5,000.00
Traffic Control	1	\$	500.00
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Storm Sewer, 8-Inch PVC	70	\$ 30.00	\$ 2,100.00
Storm Sewer, 12-Inch PVC	660	\$ 35.00	\$ 23,100.00
Storm Sewer, 18-Inch HDPE	30	\$ 38.00	\$ 1,140.00
			\$ 194,516.68
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Item Description	Quantity	Unit Price	Total
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Asphaltic Surface Course, 2-Inch	425	\$ 73.10	\$ 31,067.50
Asphaltic Surface, 3-Inch (driveway)	26	\$ 194.00	\$ 5,044.00
Storm Sewer Manhole, 4-Foot Diameter	26	\$ 320.00	\$ 8,320.00
Storm Sewer Inlet, 2'x3'	6	\$ 1,400.00	\$ 8,400.00
Sediment Protection	3		\$
Storm Sewer, 8-Inch PVC	70	\$ 30.00	\$ 2,100.00
Storm Sewer, 12-Inch PVC	660	\$ 35.00	\$ 23,100.00
Storm Sewer, 18-Inch HDPE	30	\$ 38.00	\$ 1,140.00
			\$ 194,516.68
			\$ 863,371.41

Sub Total	\$194,516.68
Contingency	\$9,166.04
Total	\$192,486.84

RECOMMENDATION

TO THE COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the funding request in the amount of \$42,350 to Door County Community Foundation for the Skatepark and allow the City Administration to determine the appropriate disbursement fund.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 25, 2014

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

EXECUTIVE SUMMARY

TITLE: STURGEON BAY SKATEPARK

BACKGROUND: Several years ago a group of citizens identified a need for a facility that the city's youth could use for skateboarding. This initiative garnered the support the community, the school district and received unanimous support from the Common Council. A fund raising campaign was begun and has through donations and pledges reached its goal of \$405,000.00. The donations received have been placed in a Sturgeon Bay Skatepark Fund which is a fund of the Door County Community Foundation. As of January 1, 2014, \$42,350.00 of these donations are pledges. These pledges are from 13 donors and are payable through December 1, 2017. In the words of Door County Community Foundation President Bret Bicoy, "The specific donors are quality local companies and some our community's great philanthropists. In my professional opinion, they are as solid as any pledge can be." Specific total annual installments are as follows:

12/30/2014	\$25,550.00
12/01/2015	\$ 8,100.00
12/01/2016	\$ 5,600.00
12/01/2017	\$ 3,100.00
TOTAL	\$42,350.00

The Skatepark Associations is requesting that the city provide bridge financing in the amount of \$42,350.00 so that the construction of the facility can begin. Donated funds will be utilized before any disbursement is requested of the city. As funds are received by the Door County Community Foundation they will be disbursed to the city. The timing and procedure for the repayment will be as determined by the City Finance Director and the Door County Community Fund.

- OPTIONS:
1. Approve the request.
 2. Deny the request

PREPARED BY: Stephen McNeil 2/21/14
 Stephen McNeil
 City Administrator
 Date

REVIEWED BY: Valerie J. Clarizio 2/21/14
 Valerie J. Clarizio
 Finance Director/City Treasurer
 Date

REVIEWED BY: Robert Bordeau 3/21/2014
 Robert Bordeau
 Director of Municipal Services
 Date



**Door County
Community
Foundation, Inc.**

February 4, 2014

Mr. Steve McNeil
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Board of Directors

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Michael McCoy

Arvid Munson

Kaaren Northrop

Marcia Peterson

Nancy Sargent

Jane Stevenson

Bret N. Bicoy
President & CEO

Re: Sturgeon Bay Skatepark Fund

Dear Mr. McNeil,

The Sturgeon Bay Skatepark Fund is a fund of the Door County Community Foundation, Inc. We have been accepting pledges and donations from local residents who wish to support this worthy project. As a 501(c)(3) public charity, all of these contributions are deductible to the fullest extent as allowed by law.

While the vast majority of the donations we received were current gifts, as of January 1, 2014, there are \$42,350 in pledge receivables. Based on the pledge cards signed by donors, we expect to receive payments as follows:

2014 - \$25,550
2015 - \$ 8,100
2016 - \$ 5,600
2017 - \$ 3,100

These pledges came from 13 donors and originally ranged from \$1,000 to \$10,000. While one can never guarantee a pledge will be fulfilled, these specific donors are quality local companies and some of our community's great philanthropists. In my professional opinion, they are as solid as any pledge can be.

If you have other questions, please do not hesitate to call upon me.

Warm regards,

Bret N. Bicoy

RECOMMENDATION

TO THE COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to waive the \$50 sign permit fee for Door –Tran.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE
By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 25, 2014

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

Executive Summary

Request to Waive Sign Permit Fee – Door-Tran

Background: Door-Tran is a not for profit agency that provides transportation related services to Door County residents. Their office recently relocated from the Cherry Point Mall to Harbor Place at 49 N. Madison Avenue on the west side. They have applied for and received approval for a new sign. However, they are requesting that the city waive the \$50 sign permit fee.

From time to time the city gets requests from non-profit agencies to waive or reduce fees, such as Habitat for Humanity and Door-Kewaunee Business Education Partnership. These requests are decided on a case by case basis. Currently, Door-Tran does not receive any funding from the City of Sturgeon Bay. Many of the clients they serve are city residents.

Options: The Finance Committee and Council have the options of waiving the \$50 fee, reducing the fee, or requiring full payment of the fee.

Recommendation: Staff has no objection to waiving the fee.

Prepared by:  2-21-14
Martin Olejniczak Date
Community Development Director

Reviewed by:  2-21-14
Stephen McNeil Date
City Administrator

Door-Tran

Your Doorway
to Mobility



February 21, 2014

City of Sturgeon Bay
Attn: Finance/Purchasing & Building Committee
421 Michigan Street
Sturgeon Bay WI 54235

Dear City Council and Committee Members,

Door-Tran is a creative community network dedicated to connecting people to transportation services that are affordable, available, and accessible. Door-Tran is a not-for-profit, 501(c)3 organization that serves the residents of Door County with transportation resources.

Many of our customers are elderly and/or have a disability. For better access to our customers, Door-Tran's office moved to 49 N Madison Avenue this past December. With the move, Door-Tran has the opportunity to have an outdoor sign and has received a Certificate of Appropriateness from the Waterfront Design Review Board.

On behalf of Door-Tran, I request that your committee please consider waiving the sign permit fee. As a non-profit agency, Door-Tran is on a very limited budget. Door-Tran's primary focus and finances are dedicated to the residents of our community. Therefore, if we can save money on the permit fee, these funds will go directly back to our community through our services.

Thank you in advance for your time and consideration to waive our sign permit fee.

Sincerely,

Pam Busch
Mobility Manager, Door-Tran

CITY OF STURGEON BAY

WATERFRONT DESIGN REVIEW BOARD

CERTIFICATE OF APPROPRIATENESS

NAME: Door-Tran

ADDRESS: 49 N. Madison Ave.

STATEMENT OF SPECIFIC ITEM APPROVED:

Wall Sign - 36" x 60" - Vinyl

CERTIFICATE NO. W-0214

DATE: 4/31/14

W. Gordon
Chairperson

DATE: 1/31/14

Marty
Community Development Director

CITY OF STURGEON BAY
SIGN PERMIT

I HEREBY REQUEST A PERMIT FOR THE ITEMS SPECIFIED BELOW.

Owner of Premises Harbor Place LLC/Thomas Wulf Telephone 920/743-5587
Address or Legal Description 49 N Madison Ave, Ste 6-A
Sturgeon Bay, WI 54235
Owner of Sign or Banner Door-Tran Telephone 920/743-9999
Manufacturer Woods Signs Telephone 920/743-7052
Installed By Door-Tran Telephone 920/743-9999

ATTACH DRAWINGS OR PHOTO SHOWING BUILDING STREET SIDE, DIMENSION, SIGN DIMENSION, SHAPE, MESSAGE AND SIGN LOCATION.

ERECT SIGN IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 8 & 15 OF THE MUNICIPAL CODE OF THE CITY OF STURGEON BAY.

Type Sign Vinyl
Size 36 H x 60 W Height _____ Clearance _____
Setback from Property Line: Right Side _____ Left Side _____ Front _____ Driveways _____
Electric _____ yes X no

Banners: Size _____ X _____ Location N/A

Temporary Signs: Size _____ X _____ Location _____
List dates not to exceed 30 days: _____

Portable Signs: Location N/A
List dates not to exceed 30 days: _____

Pennants, Balloons and Similar Articles: Size _____ Height N/A
Location _____
List dates not to exceed 30 days total _____

CERTIFICATE OF APPLICANT

I HEREBY CERTIFY THAT I AM FAMILIAR WITH, AND WILL CONFORM TO ALL THE REQUIREMENTS OF THE STATE CODE, AND CITY OF STURGEON BAY CODE COVERING THE WORK FOR WHICH THIS PERMIT IS REQUESTED, AND THAT I WILL NOTIFY THE CHIEF OF INSPECTION DEPT. WHEN SAID WORK IS READY FOR INSPECTION AS REQUIRED BY SAID CODE.

Signed Pamela M. Busch
(PERSON MAKING APPLICATION)

PERMIT NO: _____, HEREBY ISSUED FOR THE ABOVE DESCRIBED WORK, AND IS TO BE COMPLETED IN ACCORDANCE WITH STATE AND CITY CODES.

PERMIT ISSUED _____ / _____ / _____
WORK MUST BEGIN NOT LATER THAN _____ / _____ / _____

THIS PERMIT EXPIRES _____ / _____ / _____
FEE \$ 50

Signed Matthew Oley
(CHIEF, INSPECTION DEPT.)

FOR OFFICE USE ONLY

WORK COMPLETED _____ / _____ / _____
INSPECTED _____ / _____ / _____

Signed _____

TRAINING
In Rear



Door-Tran



**Your Doorway
to Mobility**

PARKING IN REAR

