



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MARCH 4, 2014
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Presentation from Sturgeon Bay Fire Department regarding 2013 Annual Report.
6. Consideration of the following bills: General Fund – \$4,316,127.37, Capital Fund - \$1,750.00, Cable TV - \$4,876.63, TID #2 - \$56,705.85, TID #4 - \$200.38, and Solid Waste Enterprise Fund - \$45,571.28 for a grand total of \$4,425,231.51. [roll call]

7. CONSENT AGENDA

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 2/18/14 regular Common Council minutes.

* b. Approval of the following minutes:

- (1) Sturgeon Bay Utility Commission – 1/14/14
- (2) Finance/Purchasing & Building Committee – 2/11/14
- (3) Waterfront Design Review Board – 2/14/14
- (4) Personnel Committee – 2/18/14
- (5) Board of Public Works – 2/18/14
- (6) City Plan Commission – 2/19/14
- (7) Community Protection & Services Committee – 2/20/14

* c. Place on file the following reports:

- (1) Fire Department Report – January 2014

* d. Consideration of: Beverage Operator license.

* e. Consideration of: Approval of Temporary Class B Beer license for Corpus Christi Parish for March 15, 2014.

* f. Consideration of: Approval from Miller Art Museum to serve wine at three events after library is closed.

* g. Consideration of: Approval of Street Closure Applications from SBVC for various dates.

- * h. Personnel Committee recommendation re: Grant residency extension for Police Officer Dorner until May 1, 2014 or until such time when the apartment building is complete and ready for occupancy.
 - * i. Personnel Committee recommendation re: Approve the assignment of the current City of Sturgeon Bay Police Sergeant to investigative duties and the assignment of Patrol Supervisor duties to an existing patrol officer.
 - * j. Personnel Committee recommendation re: Include Scheduled Time language in the Personnel Policies/Employee Handbook.
 - * k. Board of Public Works recommendation re: Micro-surface Michigan Street as budgeted for an estimated amount of \$107,000.
 - * l. City Plan Commission recommendation re: Adopt a 25 foot setback from navigable water for principal buildings and accessory structures.
8. Mayoral appointments.
 9. Resolution in Support of Senate Bill 566 Statewide 911 Emergency Telecommunications System.
 10. Consideration of: Request from Brian Barganz to waive debris removal fee.
 11. Committee Chairperson Reports:
 - a. City Plan Commission
 - b. Finance/Purchasing & Building Committee
 - c. Park & Recreation Committee
 12. Public comment on non-agenda items.
 13. Mayor's comments.
 14. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 2-28-14

Time: 12:00 pm

By: Laurie S.

City of Sturgeon Bay



Annual Fire Report 2013

STURGEON BAY FIRE DEPARTMENT STAFFING

FIRE CHIEF
TIM HERLACHE

ASSISTANT FIRE CHIEF
TIM DIETMAN

2013 CAREER FIREFIGHTER STAFFING

SHIFT ONE

Lt. Dick Stuewer
FF Mike Witt
FF Matt Austad
FF Mike Cihlar

SHIFT TWO

Lt. Ken Doell
FF Kalin Montevideo
FF Brent Wiegand
FF Richard Soukup

SHIFT THREE

Lt. Mike Frangipane
FF Mike Smith
FF Mark Smith
FF Brian Hanson

2013 PART-TIME FIREFIGHTER STAFFING

SHIFT ONE

Mike Fish*
Jon Klotz
Charles Olson
Nathan Daoust
Troy Hasenjager

SHIFT TWO

Joe Conlon*
Kerry Fleming
Carl Bridenhagen Jr
Chris Drover
Tracy Koontz

SHIFT THREE

Paul Curtis
Todd Ploor
Richard Remillard*
Larry Fish
Ethan Jorns*

* Town of Sevastopol Resident

STURGEON BAY FIRE DEPARTMENT

MISSION STATEMENT

The Sturgeon Bay Fire Department's mission is to protect

Life and property from fire, medical and environmental
emergencies for our community through public education,

code management and incident response.

STURGEON BAY FIRE DEPARTMENT EQUIPMENT

East Side Fire Station - 421 Michigan Street

West Side Fire Station - 656 S. Oxford Avenue

EQUIPMENT

Unit 1	2008 Freightliner, 2000 gallon Pumper/Tanker
Unit 2	1987 Pierce, 105' Aerial Ladder with 1500 GPM Pump
Unit 3	1990 GMC, 1800gallon Tanker with 500 GPM Pump
Unit 4	2000 Spartan, 1500 GPM Pumper with 1000 gallon water tank
Unit 5	2009 Ford 4x4 crew cab with 150 gallon water tank/pump
Unit 6	1998 Spartan, 1500 GPM Pumper with 1000 gallon water tank
Unit 7	1996 Chevrolet, step-van, Decon Equipment/Air cascade vehicle
Unit 8	2006 Ford 4x4 mini-pumper, 500 GPM pump, 250 gal. Water tank
Unit 10	2009 Ford, pick-up Truck, *Chief Vehicle
Unit 11	2003 Chevy Tahoe, *Asst. Chief Vehicle
Rescue 1	2006 Marion, Heavy Duty Rescue Truck
Marine 1	2010 27' SAFE Boat, Joint Police & Fire/Rescue
Marine 2	2003 Quicksilver 12ft Rescue Raft
Special Response Trailer	Carries Trench & Collapse Rescue Equipment

2013 ANNUAL FIRE REPORT – TOWN OF STURGEON BAY

Prepared by: Sturgeon Bay Fire Department

Total number of calls Fire Department received: 1166

Total number of calls in the Town of Sturgeon Bay: 49

Fire Calls: 29

Emergency Medical Calls: 20

Average Response Time for all calls in Town of SB: 7 Minutes 51 Seconds

Average Response Time for emergent calls: 7 Minutes 22 Seconds

Average Response Time for non-emergent calls: 8 Minutes 49 Seconds

Total number of Staff – Town of SB calls: 147 Firefighters

Total staff hours – Town of SB calls: 79.85 Hours

Fire Inspections completed in Town of SB: 20 Inspections

Number of Violations: 06 Violation

*Fire Extinguisher Maintenance

*Interior wall & ceiling finishes

*Flexible Cords & Cables – use not permitted

Total staff inspection hours: 10 Hours

2013 Town of Sturgeon Bay Fire Contract: \$89,605

2013 Town of Sturgeon Bay 2% Fire Dues: \$4,185.06

2013 Fire Department Operating Budget: \$1,735,040

Capital Improvements: \$16,600

2013 ANNUAL FIRE REPORT – TOWN OF SEVASTOPOL

Prepared by: Sturgeon Bay Fire Department

Total number of calls Fire Department received:	<u>1166</u>
Total number of calls in Town of Sevastopol:	<u>59</u>
Fire Calls:	<u>57</u>
Emergency Medical Calls:	<u>2</u>
Average response time – Town of Sevastopol:	<u>9 Minutes 42 Seconds</u>
Average response time – emergent response:	<u>8 Minutes 58 Seconds</u>
Average response time – non-emergent response:	<u>10 Minutes 27 Seconds</u>
Total Staff for all Calls:	<u>346 Staff</u>
Total staff hours for Town of Sevastopol calls:	<u>311.22 Hours</u>
Fire Inspections completed in Town of Sevastopol:	<u>140 Inspections</u>
Number of Violations:	<u>92 Violations</u>
Total Sevastopol Inspection Hours:	<u>108.32 Hours</u>
<u>Public Safety Education Programs Presented to:</u> Sevastopol Elementary School; Door County Child Care Participated in “Career Day” at NWTC for all area High Schools Station Tours	
2013 Town of Sevastopol Fire Contract:	<u>\$347,035</u>
Sevastopol 2% Fire Dues:	<u>\$17,098.53</u>
2013 Fire Department Operating Budget:	<u>\$1,735,040</u>
Capital Improvements:	<u>\$16,600</u>

2013 INSPECTION VIOLATIONS – TOWN OF SEVASTOPOL

Total Number of Violations: 92

<u>Type of Violation</u>	<u>Total</u>
Excessive Storage	4
Exit Sign Illumination	7
Fire Extinguisher Mounting	3
Fire Extinguisher Maintenance	9
Gas Cylinders not Chained	8
Emergency Illumination	8
Cleanliness	5
Covers & Canopies	3
Insp/Test/Maint of Fire Alarms	5
Hood System Inspection/Cleanliness	4
Fire Extinguisher Required	1
Smoke Detectors	1
Carbon Monoxide Detectors	2
Flexible Cords & Cables, Uses not Permitted	14
Electrical Insp/Maint	5
Exits Illuminated	8
Exit Access	3
Overloaded Outlet	1
Clearance for Appliances	1

2013 FIRE REPORT SUMMARY FOR THE CITY OF STURGEON BAY

Total number of calls received: 1166

Eastside:	<u>722</u> Calls	<u>197</u> Fire Calls	<u>525</u> EMR Calls
Westside:	<u>324</u> Calls	<u>80</u> Fire Calls	<u>244</u> EMR Calls
Town of Sevastopol:	<u>59</u> Calls	<u>57</u> Fire Calls	<u>02</u> EMR Calls
Town of Sturgeon Bay:	<u>49</u> Calls	<u>20</u> Fire Calls	<u>29</u> EMR Calls
Nasewaupsee:	<u>07</u> Calls	<u>06</u> Fire Calls	<u>01</u> EMR Calls
Egg Harbor:	<u>01</u> Calls	<u>01</u> Fire Calls	
Jacksonport:	<u>01</u> Call	<u>01</u> Fire Call	
Forestville:	<u>01</u> Call	<u>01</u> Fire Call	
Clay Banks:	<u>01</u> Call	<u>01</u> Fire Call	
Out of District:	<u>01</u> Call	<u>01</u> Fire Call	

Average Response Times:

Eastside calls (emergent):	<u>3 Minutes 49 Seconds</u>
Eastside calls (non-emergent):	<u>4 Minutes 33 Seconds</u>
Westside calls (emergent):	<u>3 Minutes 51 Seconds</u>
Westside calls (non-emergent):	<u>4 Minutes 20 Seconds</u>
Town of Sturgeon Bay (emergent):	<u>7 Minutes 22 Seconds</u>
Town of Sturgeon Bay (non-emergent):	<u>8 Minutes 49 Seconds</u>
Town of Sevastopol (emergent):	<u>8 Minutes 58 Seconds</u>
Town of Sevastopol (non-emergent):	<u>10 Minutes 27 Seconds</u>
Total Staff Hours for all Calls:	<u>1,736.71 Hours</u>

Inspections:

Fire inspections completed in city:	<u>1,604 Inspections</u>
Violations Found:	<u>744 Violations</u>
Staff hours for inspections in city:	<u>974.99 Hours</u>
Fire Inspections made outside the city:	<u>160 Inspections</u>
Violations:	<u>93 Violations</u>
Staff hours for Inspections outside city:	<u>118.32 Hours</u>

Misc. Staff Hours:

Total Staff Hours for Public Fire Safety Education:	<u>288.06 Hours</u>
Total Staff Hours for Member Training:	<u>2,447.5 Hours</u>
Total Staff Hours for Station/Equipment Maintenance:	<u>2,963.8 Hours</u>

Revenues:

2% Fire Dues:	<u>\$29,065</u>
Sevastopol Contract:	<u>\$347,035</u>
Sturgeon Bay Contract:	<u>\$89,605</u>

Budget:

Operating Budget:	<u>\$1,735,040</u>
Capital Improvements:	<u>\$16,600</u>

2013 INSPECTION VIOLATIONS – CITY OF STURGEON BAY

Total Number of Violations: 744

<u>Type of Violation</u>	<u>Total</u>
Smoke Detectors	28
Working Clearances	07
Cleanliness	14
Hood System Cleanliness/Inspection	08
Electrical Inspection	18
Clearance for Appliances	06
Missing Outlet Covers/Canopies	48
Corridors/Exits Illuminated	56
Exit Sign Illumination	42
Exit Access	19
Flexible Cords & Cables	117
Fire Extinguisher Mounting	29
Fire Extinguisher Maintenance	48
Fire Extinguisher Required	18
Gas Cylinder not Chained	22
Emergency Illumination	93
Insufficient Building Numbers	37
Flammable/Combustible Liquid Storage	06
Circuit Breakers	02
Insp/Test/Maint of Sprinkler System	28
Storage Under Stairs	06
Access to Sprinkler Equipment	02
Fire Extinguisher Obstruction	02
Carbon Monoxide Detectors	10
Interior Wall/Ceiling Finishes	09
Self-Closing Devices	02
Excessive Storage	07
Overloaded Outlets	09
Dryer Vents	06
Fire Alarm Code	37
Spare Sprinkler Heads	01
Open Flame or Light	01
Unsafe Heating and Appliances	02
Luminaire Supports	01
Outdoor Cooking Fire	03

CITY OF STURGEON BAY INCIDENTS 1/1/13 - 12/31/13		
INCIDENT TYPE	# OF CALLS	% OF INCIDENTS
<u>FIRE</u>		
Structure Fire	10	0.85%
Cooking Fire	2	0.17%
Watercraft Fire	1	0.09%
Mobile Property, Vehicle/Equip. Fire	6	0.51%
Grass/Brush/Rubish/Outside Fire	18	1.46%
Dryer Fire	1	0.09%
Chimney Fire	2	0.17%
Dishwasher Fire	1	0.09%
Total:	41	3.43%
<u>RESCUE & EMERGENCY MEDICAL</u>		
Medical Assist, Emergency	385	33.02%
Medical Assist, Non-Emergency	416	35.67%
Search for Person on Land	2	0.17%
Search for Person in Water	1	0.09%
Extrication Rescue	1	0.09%
Water/Ice Related Rescue	14	1.20%
Elevator Rescue	2	0.17%
Total:	821	70.41%
<u>HAZARDOUS CONDITIONS, NO FIRE</u>		
Comb/Flammable Gas/Liquid Spill	12	1.02%
Carbon Monoxide Incident	49	4.20%
Electrical Problem	11	0.95%
Power Line Down/Fire	1	0.09%
Vehicle Accident	62	5.31%
Overheated Motor	2	0.17%
Breakdown of Light Ballast	1	0.09%
Excessive Heat/Scotch Burns	3	0.25%
Gas Leak	20	1.71%
Smoke/Odor Removal	1	0.09%
Hazardous Condition	2	0.17%
Water/Steam Leak	1	0.09%
Total:	165	14.14%

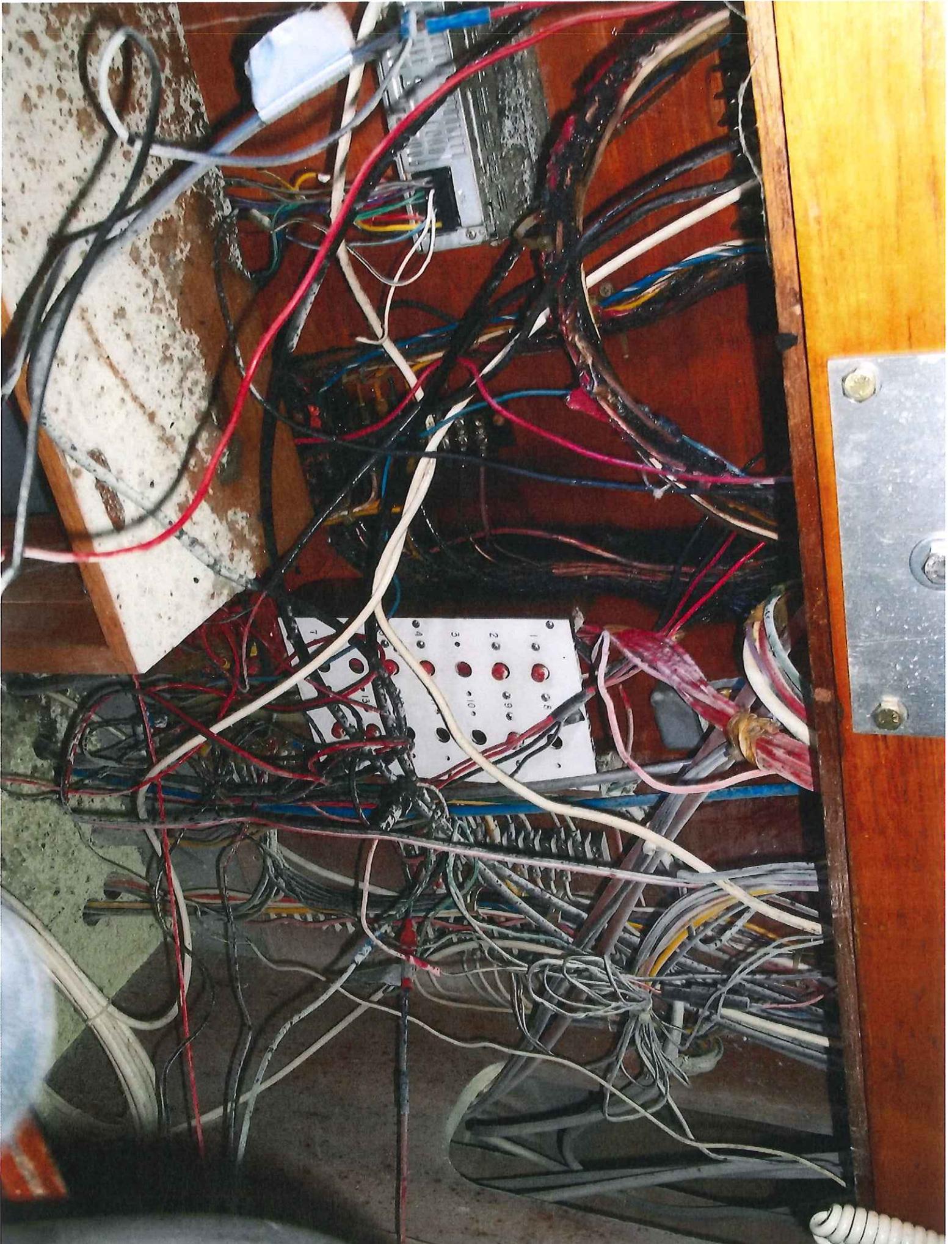
CITY OF STURGEON BAY INCIDENTS 1/1/13 - 12/31/13			
<u>SERVICE CALL</u>			
Service Call/Public Service		10	0.85%
Lock-Out		5	0.42%
Unauthorized Burning		2	0.17%
Animal Problem		9	0.79%
Assist Police/Agency		7	0.69%
Sprinkler Activation/Malfunction		1	0.09%
Assist Invalid		1	0.09%
Total:		35	3.10%
<u>GOOD INTENT CALL</u>			
Authorized, Controlled Burning		2	0.17%
Dispatched & Cancelled in Route		14	1.20%
Smoke Scare, Odor of Smoke		11	0.95%
Total:		27	2.32%
<u>FALSE ALARM OR FALSE CALL</u>			
False Alarm/False Call		5	0.42%
Alarm System Activation, No Fire		66	5.67%
Total:		71	6.09%
<u>SPECIAL INCIDENT TYPE</u>			
Fire Investigation		3	0.25%
Citizen Complaint		2	0.17%
Cover other Dept/District		1	0.09%
Total:		6	0.51%
<u>TOTAL INCIDENT COUNT:</u>		<u>1166</u>	<u>100.00%</u>

2013 CITY OF STURGEON BAY

<u>DAY OF WEEK</u>	<u># OF CALLS</u>	<u>% OF INCIDENTS</u>
SUNDAY	160	13.69%
MONDAY	160	13.69%
TUESDAY	155	13.29%
WEDNESDAY	160	13.69%
THURSDAY	155	13.29%
FRIDAY	199	17.07%
SATURDAY	177	15.28%
<u>ALARM HOUR</u>	<u># OF CALLS</u>	<u>% OF INCIDENTS</u>
0:00	25	2.14%
1:00	22	1.88%
2:00	27	2.31%
3:00	22	1.88%
4:00	23	1.97%
5:00	33	2.83%
6:00	31	2.65%
7:00	46	3.94%
8:00	66	5.66%
9:00	71	6.08%
10:00	67	5.74%
11:00	75	6.43%
12:00 PM	59	5.06%
13:00	64	5.48%
14:00	76	6.54%
15:00	54	4.63%
16:00	62	5.31%
17:00	58	4.97%
18:00	57	4.88%
19:00	61	5.23%
20:00	58	4.97%
21:00	48	4.11%
22:00	33	2.83%
23:00	28	2.40%











BS.COM
INGS, INC.

15 LIFT

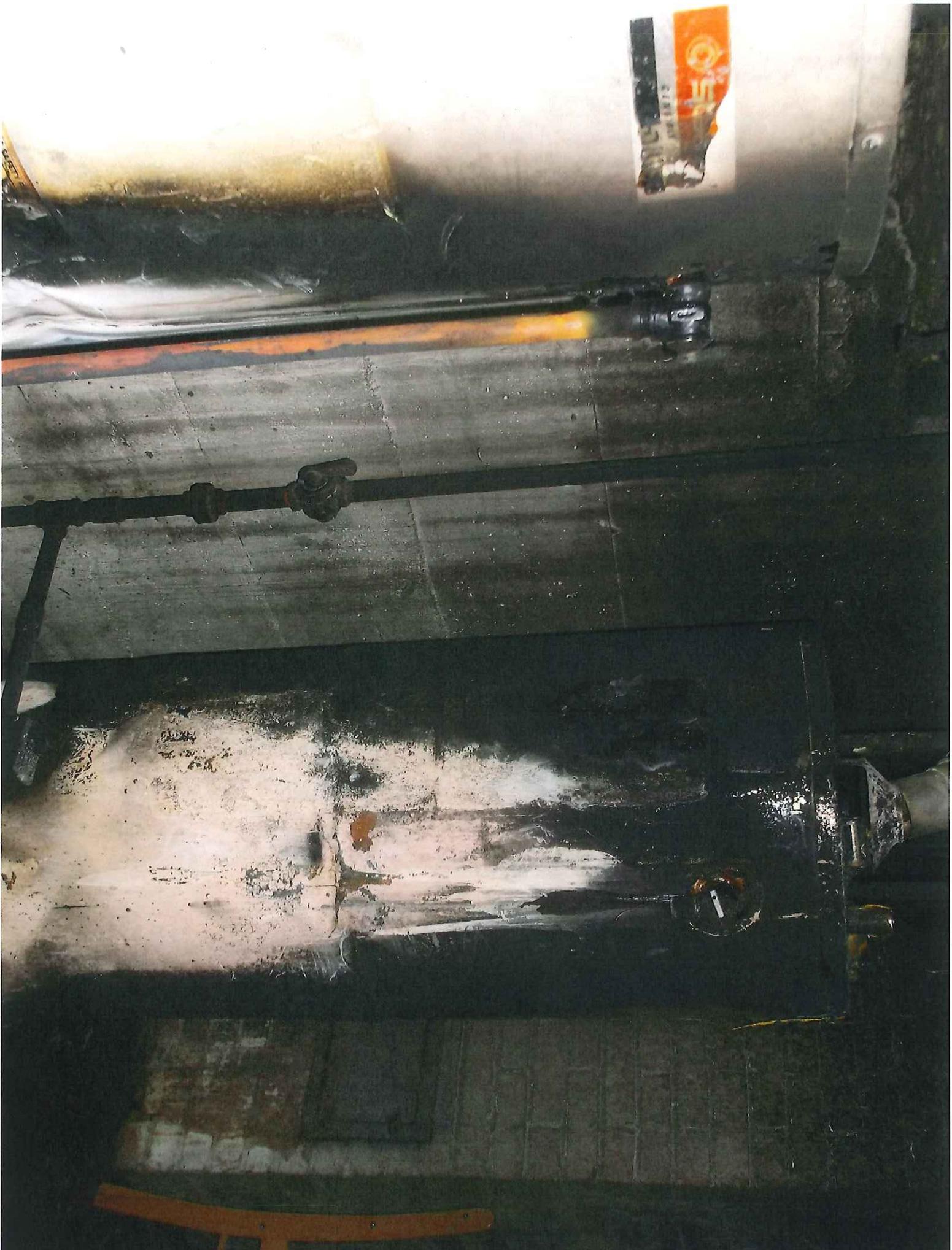
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BUILDINGS, INC.
(920) 477-4000













Service

Guest Service

Refund/Exchange
Unopened items in original packaging will receive a full refund. Items that have been opened or used will receive a partial refund. Items that are damaged, recalled, or do not meet the return policy will be accepted for store credit. Items that are recalled or do not meet the return policy will be accepted for store credit. Items that are recalled or do not meet the return policy will be accepted for store credit.

Receptions



Target Lists
CLUB RED

Big gift ideas for big day
Giving or getting? Find all your gift inspiration here.







TURGEEON BAY
RE DEPT

TURGEEON BAY
RE DEPT



LD: AP443000.CST

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
RUBBER TIRED LOADER				
13170	BOARD OF COMMISSIONERS OF	RUBBER TIRE LOADER	01-000-934-70000	31,888.51
13170		RUBBER TIRE LOADER	01-000-934-70001	1,116.10
TOTAL RUBBER TIRED LOADER				33,004.61
REROOF W SIDE FIRE ST				
13170	BOARD OF COMMISSIONERS OF	WEST SIDE FIRE STATION ROOF	01-000-935-70000	4,664.29
13170		WEST SIDE FIRE STATION ROOF	01-000-935-70001	1,409.69
TOTAL REROOF W SIDE FIRE ST				6,073.98
POLICE RECORDS MGMT SYSTEM				
13170	BOARD OF COMMISSIONERS OF	POLICE SPILLMAN	01-000-940-70000	2,896.47
13170		POLICE SPILLMAN	01-000-940-70001	101.38
TOTAL POLICE RECORDS MGMT SYSTEM				2,997.85
BLEACHERS (BOYS LL & WS)				
13170	BOARD OF COMMISSIONERS OF	BOYS LL & WS BLEACHERS	01-000-941-70000	9,528.29
13170		BOYS LL & WS BLEACHERS	01-000-941-70001	333.49
TOTAL BLEACHERS (BOYS LL & WS)				9,861.78
UNIT 5 FD PICK UP				
13170	BOARD OF COMMISSIONERS OF	UNIT 5 FD 4 DOOR PICKUP	01-000-942-70000	5,050.43
13170		UNIT 5 FD 4 DOOR PICKUP	01-000-942-70001	176.77
TOTAL UNIT 5 FD PICK UP				5,227.20
TORO LAWN MOWERS (2)				
13170	BOARD OF COMMISSIONERS OF	2 TORO LAWN MOWERS	01-000-943-70000	2,754.63
13170		2 TORO LAWN MOWERS	01-000-943-70001	96.41
TOTAL TORO LAWN MOWERS (2)				2,851.04
TECHNOLOGY UPGRADES				
13170	BOARD OF COMMISSIONERS OF	TECHNOLOGY UPGRADES	01-000-944-70000	3,008.29
13170		TECHNOLOGY UPGRADES	01-000-944-70001	105.29
TOTAL TECHNOLOGY UPGRADES				3,113.58
SQUAD CARS (2)				
13170	BOARD OF COMMISSIONERS OF	2 SQUADS	01-000-945-70000	12,373.38
13170		2 SQUADS	01-000-945-70001	433.07
TOTAL SQUAD CARS (2)				12,806.45
SQUAD AUDIO / VIDEO SYS				
13170	BOARD OF COMMISSIONERS OF	AUDIO/VISUAL SQUADS	01-000-946-70000	3,170.77
13170		AUDIO/VISUAL SQUADS	01-000-946-70001	110.98
TOTAL SQUAD AUDIO / VIDEO SYS				3,281.75
SQUAD CAR RADIO UPGRADES				
13170	BOARD OF COMMISSIONERS OF	SQUAD CAR RADIO UPGRADES	01-000-947-70000	3,636.38
13170		SQUAD CAR RADIO UPGRADES	01-000-947-70001	127.27

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
SQUAD CAR RADIO UPGRADES				
SQUAD CAR RADIO UPGRADES				
TOTAL SQUAD CAR RADIO UPGRADES				3,763.65
FD PICK-UP				
13170	BOARD OF COMMISSIONERS OF	FIRE CHIEF PICK UP	01-000-948-70000	6,938.71
13170		FIRE CHIEF PICK UP	01-000-948-70001	242.85
TOTAL FD PICK-UP				7,181.56
OVERHEAD DOOR & P EYES				
13170	BOARD OF COMMISSIONERS OF	FD OVERHEAD PHOTO EYES	01-000-949-70000	1,138.14
13170		FD OVERHEAD PHOTO EYES	01-000-949-70001	39.83
TOTAL OVERHEAD DOOR & P EYES				1,177.97
INSULATE WS FIRE STATION				
13170	BOARD OF COMMISSIONERS OF	FD INSULATION	01-000-950-70000	1,585.38
13170		FD INSULATION	01-000-950-70001	55.49
TOTAL INSULATE WS FIRE STATION				1,640.87
STORM SEWER OUTLAY				
13170	BOARD OF COMMISSIONERS OF	STORM SEWER OUTLAY	01-000-951-70000	20,518.91
13170		STORM SEWER OUTLAY	01-000-951-70001	718.16
TOTAL STORM SEWER OUTLAY				21,237.07
REFUSE PACKER OVERHAUL				
13170	BOARD OF COMMISSIONERS OF	REFUSE PACKER OVERHAUL	01-000-952-70000	3,459.19
13170		REFUSE PACKER OVERHAUL	01-000-952-70001	121.07
TOTAL REFUSE PACKER OVERHAUL				3,580.26
TRACKLESS W/BLOWER				
13170	BOARD OF COMMISSIONERS OF	DPW TRACKLESS W/BLOWER	01-000-953-70000	21,256.96
13170		DPW TRACKLESS W/BLOWER	01-000-953-70001	2,140.58
TOTAL TRACKLESS W/BLOWER				23,397.54
REROOF MUNICIPAL SERVICES				
13170	BOARD OF COMMISSIONERS OF	ROOF MUNICIPAL SERVICES	01-000-954-70000	2,908.67
13170		ROOF MUNICIPAL SERVICES	01-000-954-70001	810.85
TOTAL REROOF MUNICIPAL SERVICES				3,719.52
SQUADS (2) 2011				
13170	BOARD OF COMMISSIONERS OF	PD SQUADS 2011	01-000-962-70000	10,249.80
13170		PD SQUADS 2011	01-000-962-70001	1,032.15
TOTAL SQUADS (2) 2011				11,281.95
GARAGE DOORS				
13170	BOARD OF COMMISSIONERS OF	DPW GARAGE DOORS	01-000-963-70000	1,048.54
13170		DPW GARAGE DOORS	01-000-963-70001	36.27
TOTAL GARAGE DOORS				1,084.81

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
UTILITRUCK				
UTILITRUCK				
13170	BOARD OF COMMISSIONERS OF	DPW UTILITY TRUCK	01-000-964-70000	1,176.76
13170		DPW UTILITY TRUCK	01-000-964-70001	118.50
TOTAL UTILITRUCK				1,295.26
ONE TON DUMP TRUCK				
13170	BOARD OF COMMISSIONERS OF	DPW ONE TON DUMP TRUCK	01-000-965-70000	4,375.29
13170		DPW ONE TON DUMP TRUCK	01-000-965-70001	440.59
TOTAL ONE TON DUMP TRUCK				4,815.88
PREL. BREATH TESTERS				
13170	BOARD OF COMMISSIONERS OF	FD BREATH TESTERS	01-000-967-70000	397.42
13170		FD BREATH TESTERS	01-000-967-70001	136.09
TOTAL PREL. BREATH TESTERS				533.51
DEFIBRILLATOR				
13170	BOARD OF COMMISSIONERS OF	FD DEFIBULATOR	01-000-968-70000	87.52
13170		FD DEFIBULATOR	01-000-968-70000	29.97
TOTAL DEFIBRILLATOR				117.49
RESCUE ROPE				
13170	BOARD OF COMMISSIONERS OF	FD RESCUE ROPE	01-000-969-70000	137.62
13170		FD RESCUE ROPE	01-000-969-70001	47.13
TOTAL RESCUE ROPE				184.75
Y VALVES				
13170	BOARD OF COMMISSIONERS OF	FD Y VALVES	01-000-970-70000	55.82
13170		FD Y VALVES	01-000-970-70000	19.11
TOTAL Y VALVES				74.93
COMMERCIAL WASHER				
13170	BOARD OF COMMISSIONERS OF	FD COMMERCIAL WASHER	01-000-971-70000	660.43
13170		FD COMMERCIAL WASHER	01-000-971-70001	226.15
TOTAL COMMERCIAL WASHER				886.58
LINE PAINT MACHINE				
13170	BOARD OF COMMISSIONERS OF	DPW LINE PAINT MACHINE	01-000-974-70000	1,151.89
13170		DPW LINE PAINT MACHINE	01-000-974-70001	394.44
TOTAL LINE PAINT MACHINE				1,546.33
GARAGE DOORS				
13170	BOARD OF COMMISSIONERS OF	DPW GARAGE DOORS	01-000-978-70000	401.44
13170		DPW GARAGE DOORS	01-000-978-70001	137.46
TOTAL GARAGE DOORS				538.90
UTILITRUCK				
13170	BOARD OF COMMISSIONERS OF	DPW UTILITY TRUCK	01-000-979-70000	533.17
13170		DPW UTILITY TRUCK	01-000-979-70001	182.57

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
UTILITRUCK				
	UTILITRUCK			
			TOTAL UTILITRUCK	715.74
			TOTAL GENERAL FUND	167,992.81
MAYOR				
FIRST	FIRST NATIONAL BANK OF OMAHA	HOTL,FOOD,FUEL BIRMINGHAM	01-100-000-55600	147.20
			TOTAL	147.20
			TOTAL MAYOR	147.20
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	JAN TRAF MATTERS	01-110-000-55010	926.00
			TOTAL	926.00
			TOTAL LAW/LEGAL	926.00
CITY CLERK-TREASURER				
13875	MUNICIPAL CODE CORP	ANNL CODE ON INTERNET	01-115-000-57050	700.00
13875		WMCA DISTRICT 7 MTG	01-115-000-55600	25.00
13901	MTAW	ANNL MUN TREAS DUES/CLARIZIO	01-115-000-56000	50.00
13901		SPRING CONF REG/CLARIZIO	01-115-000-55600	120.00
22800	WALMART COMMUNITY	MOUSE	01-115-000-51950	19.97
FIRST	FIRST NATIONAL BANK OF OMAHA	HOTL,FOOD,FUEL CLARIZIO	01-115-000-55600	154.25
FIRST		GFAO CONF REG /CLARIZIO	01-115-000-55600	380.00
R0000048	SHELL FLEET PLUS	EHLERS SEMINAR GAS	01-115-000-55600	20.00
			TOTAL	1,469.22
			TOTAL CITY CLERK-TREASURER	1,469.22
ADMINISTRATION				
FIRST	FIRST NATIONAL BANK OF OMAHA	HOTL,FOOD,FUEL MCNEIL	01-120-000-55600	154.25
R0000048	SHELL FLEET PLUS	EHLERS SEMINAR GAS	01-120-000-55600	20.00
			TOTAL	174.25
			TOTAL ADMINISTRATION	174.25
CITY ASSESSOR				
22740	WAAO	AMICUS BRF/CONTRIB MUNICIPAL	01-130-000-58999	50.00
ASSO APP	ASSOCIATED APPRAISAL	03/04/14 CONTRACT	01-130-000-55010	1,245.83
			TOTAL	1,295.83

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
			TOTAL CITY ASSESSOR	1,295.83
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	01/14 STREETS CELL SERVICE	01-150-000-58250	13.79
03133		01/14 BOB B CELL SERVICE	01-150-000-58250	48.77
		TOTAL		62.56
		TOTAL PUBLIC WORKS ADMINISTRATION		62.56
ELECTIONS DEPARTMENT				
02216	BAY VIEW LUTHERAN CHURCH	FEBRUARY 2014 RENT	01-155-000-57650	110.00
04975	ECONO FOODS	ROLLS FOR ELECTION	01-155-000-54999	10.89
FIRST	FIRST NATIONAL BANK OF OMAHA	BATTERIES/TSX VOTER CARDS	01-155-000-54999	6.42
		TOTAL		127.31
		TOTAL ELECTIONS DEPARTMENT		127.31
CITY HALL				
23730	WPS	421 MICHIGAN ST	01-160-000-56600	4,069.35
		TOTAL		4,069.35
		TOTAL CITY HALL		4,069.35
GENERAL EXPENDITURES				
FIRST	FIRST NATIONAL BANK OF OMAHA	INTEREST FEE/LATE CHARGE	01-199-000-51520	72.80
FIRST		PREV MONTH INTERST CHRGE	01-199-000-51520	72.52
PITNEY	PITNEY BOWES GLOBAL	POSTAGE	01-199-000-57250	4,000.00
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	SAVIN REPAIR	01-199-000-55650	744.69
		TOTAL		4,890.01
		TOTAL GENERAL EXPENDITURES		4,890.01
POLICE DEPARTMENT				
02790	DAN BRINKMAN	MEAL REIM CHIEF CONF/BRINKMN	01-200-000-55600	49.31
02790		BRINKMAN/BELTS	01-200-000-52900	22.00
22800	WALMART COMMUNITY	BATTERIES & CLEANER	01-200-000-51950	29.86
FIRST	FIRST NATIONAL BANK OF OMAHA	PAYPAL/HRDWRE PD COMPUTER	01-200-000-55500	153.00
FIRST		CTA CERTIF CLSS/JEANQUART	01-200-000-55600	15.00
FIRST		BRINKMN LODGE/CHF POL CONF	01-200-000-55600	158.00
FIRST		3 TACKLITE PRO PANTS/BRNKMN	01-200-000-52900	94.92
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER PYMNT	01-200-000-55650	181.00

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND

TOTAL	703.09
TOTAL POLICE DEPARTMENT	703.09

POLICE DEPARTMENT/PATROL

01550	BP AMOCO	OUT OF TOWN FUEL	01-215-000-51650	40.70
01550		OUT OF TOWN FUEL	01-215-000-51650	63.14
01550		OUT OF TOWN FUEL	01-215-000-51650	36.80
01550		OUT OF TOWN FUEL	01-215-000-51650	26.30
01550		OUT OF TOWN FUEL	01-215-000-51650	8.26
01550		OUT OF TOWN FUEL	01-215-000-51650	30.13
01550		OUT OF TOWN FUEL	01-215-000-51650	31.65
01550		OUT OF TOWN FUEL	01-215-000-51650	32.55
02208	BAYCOM INC.	INSTLL LITES & RADIO/FRD XCPE	01-215-000-58600	250.77
02330	JIM OLSON MOTORS	CROWN VICT 2011 MAINT	01-215-000-58600	292.62
03133	CELLCOM WISCONSIN RSA 10	01/14 PD CELL SERVICE	01-215-000-58250	742.60
03133		01/14 SQUAD PRINTERS	01-215-000-58999	311.46
04150	DE JARDIN CLEANERS LLC	REPAIR TURN OUT GEAR	01-215-000-56800	22.50
04696	DOOR COUNTY TREASURER	JAN FUEL 1758.82G @ 3.2930	01-215-000-51650	5,791.79
14000	NAPA AUTO PARTS	SQUAD 30 REAR BACKUP CAMERA	01-215-000-58600	139.00
14875	NWTC GREEN BAY	CODE ENFRC TRN GUST/CARP	01-215-000-55600	270.00
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	12.61
19880		NAUTICAL DR CAMERA WWTP	01-215-000-56150	11.19
22800	WALMART COMMUNITY	GUN CASE	01-215-000-54999	42.17
DNR	DNR-JULIE FITZGERALD-LE/8	HENRY/BOAT PATROL TRNING	01-215-000-55600	20.00
GMAN	GMAN EMBLEM	200-SBPD EMROIDERED PATCHES	01-215-000-52950	374.00
R0000048	SHELL FLEET PLUS	CREDIT EXCISE TAX	01-215-000-51650	-3.25
R0000048		OUT OF TOWN FUEL	01-215-000-51650	26.00
R0000608	AUTO ZONE, INC	SQUAD WIPER BLADES	01-215-000-58600	15.19

TOTAL	8,588.18
TOTAL POLICE DEPARTMENT/PATROL	8,588.18

POLICE DEPT. / INVESTIGATIONS

06650	GALLS, AN ARAMARK COMPANY	HENRY/UTLRA LITE BOOTS	01-225-000-52900	89.99
AQUA	AQUA CENTER OF GREEN BAY INC	DIVE EQUIP MAINTENANCE	01-225-000-57950	132.00
AQUA		DIVE EQUIPMENT	01-225-000-57950	80.00
AQUA		DIVE EQUIPMENT-MOUTHPIECE	01-225-000-57950	12.00
FIRST	FIRST NATIONAL BANK OF OMAHA	IPHONE GPS APP/DIVE TM	01-225-000-57950	2.10
FIRST		4 SIGHTS ARI5 RIFLES	01-225-000-57950	95.96

TOTAL	412.05
TOTAL POLICE DEPT. / INVESTIGATIONS	412.05

FIRE DEPARTMENT

02001	RED THE UNIFORM TAYLOR	UNIFORM BELT	01-250-000-52900	34.99
02001		SHIPPING	01-250-000-52900	13.54

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
02001		DOELL UNIFORM PANTS	01-250-000-52900	64.41
04150	DE JARDIN CLEANERS LLC	REPAIR TURN OUT GEAR	01-250-000-56250	12.00
04696	DOOR COUNTY TREASURER	JAN FUEL CHARGES	01-250-000-51650	1,074.34
06400	FIVE ALARM FIRE SAFETY	REPAIR AIR PACK MONITOR	01-250-000-56250	172.43
13842	MOTOROLA	PAGER REPAIR	01-250-000-57550	78.00
14875	NWTC GREEN BAY	TRMA TRAIN/HERL,WIEG,FRAN,AUST	01-250-000-55600	120.00
18445	RICK REMILARD	SAFETY SHOES	01-250-000-52900	60.00
19880	STURGEON BAY UTILITIES	SALT SHED	01-250-000-56675	5.20
19880		CITY GARAGE	01-250-000-56675	42.00
19880		DUCK POND	01-250-000-56675	5.20
19880		SUNSET CNTR/NEW CONC	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHLTR	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARM HSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STAT	01-250-000-56675	42.00
19880		WEST SIDE FIRE STAT	01-250-000-56150	150.05
19880		WEST SIDE FIRE STAT	01-250-000-58650	128.87
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RESTRM	01-250-000-56675	26.00
19880		JAYCEE BALLEFLD STAND	01-250-000-56675	13.00
19880		JAYCEE BALLEFLD STAND	01-250-000-56675	8.24
19880		MICH ST JC BLLFLD SPRNK	01-250-000-56675	42.00
19880		WEST SIDE BLLFLD LITES	01-250-000-56675	5.20
19880		916 N 14TH WARNING SIREN	01-250-000-56150	8.24
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	14.80
19880		SUNSET PK STAR PLANTER	01-250-000-56675	42.00
19880		SIGN SHED	01-250-000-56675	5.20
19880		CHRRY BLSSM PRK	01-250-000-56675	13.00
19880		CLAY BANKS SIREN	01-250-000-56150	15.89
22300	ACS GOVERNMENT SYSTEMS, INC.	ANNL FD SOFTWARE SUPPORT	01-250-000-56250	845.00
22800	WALMART COMMUNITY	CO DETECTORS	01-250-000-51350	155.26
23730	WPS	656 S OXFORD AVE FIRE STATION	01-250-000-56600	534.76
CDE	PAULA REICHEL	HANSON/MA SMITH UNIFORM SHIRTS	01-250-000-52900	65.38
FIRST	FIRST NATIONAL BANK OF OMAHA	MEALS RISK MANGMNT SEMINAR	01-250-000-55600	13.85
FIRST		2 SPRINKLER TOOLS	01-250-000-52700	154.17
FIRST		LODGING	01-250-000-55600	612.32
FIRST		AUSTAD/SAFETY SHOES	01-250-000-52900	126.22
FIRST		LODNGNG CHF CONF/DIETMAN	01-250-000-55600	70.00
FIRST		VAC CLEANER BAGS	01-250-000-54999	11.58
FIRST		GOV CONF EMERG MANGEMNT	01-250-000-55600	175.00
FIRST		FOOD 2/3/14	01-250-000-55600	24.56
FIRST		MEALS 2/3/14	01-250-000-55600	40.31
FIRST		MEALS 2/4/14	01-250-000-55600	54.65
FIRST		MEALS 2/5/14	01-250-000-55600	59.58
FIRST		MEALS 2/6/14	01-250-000-55600	12.00
FIRST		FOOD 2/6/14	01-250-000-55600	51.87
FIRST		MEAL 2/7/14	01-250-000-55600	16.37
FIRST		FUEL	01-250-000-55600	45.95
FIRST		FUEL	01-250-000-55600	51.00
FIRST		FUEL	01-250-000-55600	48.74
FIRST		FUEL	01-250-000-55600	46.06
FIRST		TIRE REPAIR	01-250-000-55600	20.41
FIRST		EMS CONF MEALS	01-250-000-55600	77.90
FIRST		EMS CONF MEALS	01-250-000-55600	78.97
FIRST		EMS CONF LODGING	01-250-000-55600	654.00
PAULCONW	PAUL CONWAY SHIELDS	DIETMAN FIRE BOOTS	01-250-000-51350	125.00

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PAULCONW		DIETMAN FIRE BOOTS	01-250-000-52900	175.50
US CELL	US CELLULAR	INSPECTION AIR CARDS	01-250-000-58250	48.32
TOTAL				6,661.93
TOTAL FIRE DEPARTMENT				6,661.93
ROADWAYS/STREETS				
13150	MASTERCRAFT WELDING SYSTEM	FLAT BAR /COLD MX BIN REPAIR	01-400-000-51400	25.00
TOTAL				25.00
TOTAL ROADWAYS/STREETS				25.00
SNOW REMOVAL				
02844	BRUCE MUNICIPAL EQUIPMENT INC	HYD CYLINDER KIT	01-410-000-51400	52.42
02844		HYD CYLINDER KIT	01-410-000-51400	52.42
03075	CARQUEST OF DOOR COUNTY	ASST PART	01-410-000-51400	50.66
06012	FASTENAL COMPANY	30 1/2" PLOW BOLTS GRADE 8	01-410-000-51400	41.04
06012		30 NUTS GRADE 8	01-410-000-51400	4.39
06012		30 LOCK WASHERS GRADE 8	01-410-000-51400	2.91
06012		ASST FASTENERS	01-410-000-51400	7.51
06012		ASST FASTENERS	01-410-000-51400	141.58
06012		ASST FASTENERS	01-410-000-51400	18.92
13150	MASTERCRAFT WELDING SYSTEM	REPAIR PLOW FRAME/ #22	01-410-000-51400	455.00
13655	MONROE TRUCK EQUIPMENT, INC	VCM-06 DELAY TIMER	01-410-000-51400	90.59
13825	MORTON SALT	309.35 TN ROAD SALT	01-410-000-52400	17,122.52
R0000655	TRANSMOTION, LLC	HYD FTING	01-410-000-51400	4.60
R0000655		10 HYD FTGS	01-410-000-51400	43.10
R0000655		SHIPPING	01-410-000-51400	12.35
TOTAL				18,100.01
TOTAL SNOW REMOVAL				18,100.01
STREET SIGNS AND MARKINGS				
20254	TIP TOP CLEANERS	REPAIR 8 BANNERS	01-420-000-52600	16.00
TOTAL				16.00
TOTAL STREET SIGNS AND MARKINGS				16.00
STREET MACHINERY				
02835	BROOKS TRACTOR	OIL/INNER & OUTER AIR FILTERS	01-450-000-53000	127.08
03075	CARQUEST OF DOOR COUNTY	DRIVE ALIGN TENSIONER	01-450-000-52150	80.29
03075		CREDIT RETURN	01-450-000-52150	-52.23
03075		AIR FILTER	01-450-000-52150	20.06
03075		RELAY	01-450-000-52150	11.38

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
03075		20AMP FUSE	01-450-000-52150	3.84
03075		3/8 DR X 5/16 SOCKET	01-450-000-52700	4.27
03075		SERVICE CHAMBER	01-450-000-52150	26.50
03075		SLACK ADJUSTER	01-450-000-52150	25.98
03075		AUTO BATTERY	01-450-000-52150	5.60
03075		BATTERY/CHAD TRUCK	01-450-000-52150	20.30
03075		EXT LIFE 50/50 AF 55 GAL	01-450-000-53000	433.72
03075		INCANDESCENT SEALED BEAM	01-450-000-52150	10.77
03075		BATTERY/ UNIT #10	01-450-000-52150	191.78
03075		WINTER BLDE	01-450-000-52150	20.98
03075		AUTO BATTERY CORE RETURN	01-450-000-52150	-5.00
03075		GEN BATTERY/ CARPNTR TRCK	01-450-000-52150	-174.98
03075		WINTER BLADE	01-450-000-52150	20.98
04696	DOOR COUNTY TREASURER	JAN FUEL 240.16G UNL @ 3.293	01-450-000-51650	790.85
04696		JAN FUEL 4411.82G DSL @3.88	01-450-000-51650	17,117.86
06005	FABCO EQUIPMENT INC	CLAMP/BOLT	01-450-000-53000	26.63
06005		CREDIT RETURN CORE NOZZLE	01-450-000-53000	-80.88
06005		CLAM/BOLT/NOZZLE	01-450-000-53000	195.46
06005		BRACKET	01-450-000-53000	1,789.12
06005		SHIPPING	01-450-000-53000	16.95
06005		CREDIT RETURNS	01-450-000-53000	-177.32
06005		NOZZLE	01-450-000-53000	172.83
06005		SRVCE WORK ON CAT 143H GRADER	01-450-000-53000	2,506.68
06012	FASTENAL COMPANY	ASST FASTENERS	01-450-000-53000	7.09
19070	SCHARTNER IMPLEMENT INC	7' 3/4-2 WIRE HYD HOSE	01-450-000-53000	84.70
19070		1NHY 12-12FL HYD FITTING	01-450-000-53000	11.87
19070		1NHY 12-12FJ90T HYD FITTING	01-450-000-53000	32.20
20725	T R COCHART TIRE CENTER	TIRE REPAIR	01-450-000-53000	60.00
20725		4 GRIPPER RELAY	01-450-000-53000	668.00
20725		4 TORQUE RELAYS	01-450-000-53000	684.00
APPLY MS	APPLIED MSS	ASST PARTS	01-450-000-53000	354.81
APPLY MS		SHIPPING	01-450-000-53000	42.00
FLEETPRI	FLEETPRIDE	2-AUTOMATIC SLACK ADJUSTERS	01-450-000-53000	150.34
QUALITY	QUALITY TRUCK CARE CENTER INC	2 BATTERY HOLD DOWNS/UNIT 5	01-450-000-53000	15.56
QUALITY		2 BATTERY CABLES/ UNIT 5	01-450-000-53000	257.36
TOTAL				25,497.43
TOTAL STREET MACHINERY				25,497.43
CITY GARAGE				
03075	CARQUEST OF DOOR COUNTY	CLEANER	01-460-000-54999	5.97
03075		CREDIT RETURN CLEANER	01-460-000-54999	-5.97
04575	DOOR COUNTY HARDWARE	HOTWATER HOSE	01-460-000-54999	36.99
04575		DOOR HOLD KICK DWN	01-460-000-54999	7.49
04575		SHOPLIGHT	01-460-000-54999	39.98
06012	FASTENAL COMPANY	WELD GLASSES	01-460-000-56250	18.53
06012		SAFETY GLASSES	01-460-000-52350	49.80
07785	THE GREAT OUTDOORS	REPAIR BRKEN SPRING/LIMT SWTCH	01-460-000-55300	1,625.70
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	9.76
19880		CITY GARAGE	01-460-000-56150	908.24
19880		CITY GARAGE	01-460-000-58650	200.60
19959	SUPERIOR CHEMICAL CORP	CASE BREAKAWAY	01-460-000-54999	111.56
19959		CASE ELECTROKLEEN	01-460-000-54999	96.99

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19959		CASE SPARKLE	01-460-000-54999	75.84
19959		CASE POWER STUFF	01-460-000-54999	101.51
19959		SHIPPING	01-460-000-54999	35.48
23730	WPS	CITY GARAGE 835 N 14TH AVE	01-460-000-56600	4,208.38
TOTAL				7,526.85
TOTAL CITY GARAGE				7,526.85
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	TRFC WRNING LITE ELM CTY C	01-499-000-58000	2.75
TOTAL				2.75
TOTAL HIGHWAYS - GENERAL				2.75
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	01/14 BOB B CELL SERVICE	01-500-000-58250	48.77
03133		01/14 SWYR DCK CELL SERVICE	01-500-000-58250	14.09
03133		01/14 CELL SERVICE	01-500-000-58250	13.10
22800	WALMART COMMUNITY	BATTERIES & CRAFT ITEMS	01-500-000-52250	16.15
FIRST	FIRST NATIONAL BANK OF OMAHA	MILW BREWER TICKETS	01-500-000-52250	887.50
TOTAL				979.61
TOTAL PARK & RECREATION ADMIN				979.61
PARKS AND PLAYGROUNDS				
01766	AURORA MEDICAL GROUP	PRE EMPLOY SCREEN/MARCHANT	01-510-000-57100	92.00
03075	CARQUEST OF DOOR COUNTY	CASE FILTERS	01-510-000-53000	9.04
03075		P7 BATTERY	01-510-000-53000	87.49
03075		HN 1520 FILTERS & SWITCH	01-510-000-53000	38.10
03075		CREDIT RETURN NH1520 SWITCH	01-510-000-53000	-5.52
04696	DOOR COUNTY TREASURER	JANUARY FUEL CHARGES	01-510-000-51650	1,412.30
04966	EAGLE MECHANICAL INC	WALL MOUNT LAV	01-510-000-54999	66.36
04966		LAV DRAIN ASSEMBLY	01-510-000-54999	20.49
06012	FASTENAL COMPANY	MISC FASTENERS	01-510-000-54999	20.13
06012		DRILL BIT SET	01-510-000-54999	29.99
06012		MISC FASTENERS	01-510-000-54999	8.32
08225	HERLACHE SMALL ENGINE	PUSH MOWER AIR FILTER	01-510-000-51900	24.25
13049	MAY'S SPORT CENTER	MOWER FILTER	01-510-000-51900	9.88
13049		SHEAR PINS	01-510-000-53000	10.88
13049		CHAIN SAW RECOIL REPAIR	01-510-000-53000	56.95
13150	MASTERCRAFT WELDING SYSTEM	NH1520 CUTTING EDGE	01-510-000-53000	100.00
13150		BLOWER STEEL /REPAIRS	01-510-000-53000	20.00
13150		MWER TRAILER STEEL MESH	01-510-000-53000	40.00
19070	SCHARTNER IMPLEMENT INC	MC28 DRIVE STEERING PIN	01-510-000-53000	53.70
19070		NH1520 FILTER	01-510-000-53000	10.45
19070		MC28 FILTER & O RING	01-510-000-53000	15.22
19070		MC 28 CHAIN REPAIR	01-510-000-53000	2.48

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19275	SHERWIN WILLIAMS	GARBAGE CAN PAINT	01-510-000-52100	51.49
19880	STURGEON BAY UTILITIES	SUNSET CNTR/NEW CONC	01-510-000-56150	125.65
19880		SUNSET CNTR/NEW CONC	01-510-000-58650	51.40
19880		FRANK GRASSE MEM SHLTR	01-510-000-56150	44.30
19880		OTUMBA PARK	01-510-000-56150	8.24
19880		WEST SIDE WARM HSE	01-510-000-56150	25.73
19880		OTUMBA PRK WALKWAY LITES	01-510-000-56150	39.82
19880		OTUMBA PRK STRT LITES	01-510-000-56150	149.08
19880		FLORIDA ST/SUNSET PK	01-510-000-56150	10.54
19880		SIGN SHED	01-510-000-56150	19.93
19880		CHRRY BLSSM PRK	01-510-000-56150	8.24
23730	WPS	MEM FLD 335 S 14TH AVE	01-510-000-56600	572.48
O'REILLY	O'REILLY AUTO PARTS	MINI LAMP BULBS	01-510-000-53000	6.30
O'REILLY		CREDIT RETURN	01-510-000-53000	-6.30
TOTAL				3,229.41
TOTAL PARKS AND PLAYGROUNDS				3,229.41
ICE RINKS				
FIRST	FIRST NATIONAL BANK OF OMAHA	ICE SKATE LACES	01-530-000-54999	16.28
TOTAL				16.28
TOTAL ICE RINKS				16.28
MUNICIPAL DOCKS				
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LITES	01-550-000-56150	165.86
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	8.24
19880		38 S NEENAH AVE RESTRM	01-550-000-56150	31.72
23730	WPS	36 S NEENAH AVE	01-550-000-56600	10.11
TOTAL				215.93
TOTAL MUNICIPAL DOCKS				215.93
WATER WEED MANAGEMENT				
03075	CARQUEST OF DOOR COUNTY	CREDIT RETURN-GREASE FITTING	01-560-000-51400	-4.39
03075		GREASE FITTING	01-560-000-51400	4.39
TOTAL				0.00
TOTAL WATER WEED MANAGEMENT				0.00
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY LITES	01-570-000-56150	31.62
19880		DC MUSEUM PKG LOT LIGHTS	01-570-000-56150	172.75
TOTAL				204.37

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

 GENERAL FUND

TOTAL WATERFRONT PARKS & WALKWAYS 204.37

COMMUNITY & ECONOMIC DEVLPMT

FIRST FIRST NATIONAL BANK OF OMAHA DELTA AIR/CONF ATLANTA 01-900-000-55600 370.90

TOTAL 370.90

TOTAL COMMUNITY & ECONOMIC DEVLPMT 370.90

TOTAL GENERAL FUND 253,704.33

CAPITAL FUND

FIRE DEPARTMENT
 EXPENSE

FIRST FIRST NATIONAL BANK OF OMAHA 4 CHAIRS 10-250-000-59030 1,500.00

TOTAL EXPENSE 1,500.00

TOTAL FIRE DEPARTMENT 1,500.00

CURB/GUTTER/SIDEWALK
 EXPENSE

19360 ST PETERS LUTHERAN CHURCH SIDWLK REPLCE REIMBURSE 10-440-000-59105 250.00

TOTAL EXPENSE 250.00

TOTAL CURB/GUTTER/SIDEWALK 250.00

TOTAL CAPITAL FUND 1,750.00

CABLE TV

CABLE TV / GENERAL

CABLE TV / GENERAL

02975 CAMERA CORNER CREDIT RETURNS/EQUIP & CARDS 21-000-000-59070 -293.27

02975 CANON BP-9706 BATT 21-000-000-59070 432.98

22800 WALMART COMMUNITY BATTERIES/HMDI CABLE 21-000-000-51950 51.92

MANN MANN COMMUNICATIONS, LLC 03/04/14 CONTRACT 21-000-000-55015 4,685.00

TOTAL CABLE TV / GENERAL 4,876.63

TOTAL CABLE TV / GENERAL 4,876.63

TOTAL CABLE TV 4,876.63

TID #2 DISTRICT

TID DISTRICT #2

TID #2 A AREA BONDS - DVL

13170 BOARD OF COMMISSIONERS OF TID 2 AMENDED AREA 25-320-931-70000 19,531.50

13170 TID 2 AMENDED AREA 25-320-931-70001 15,539.36

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
TID #2 DISTRICT				
TID #2 A AREA BONDS - DVL				
TID #2 A AREA BONDS - DVL				
13170		TID 2 SPLLC	25-320-931-70000	1,463.10
13170		TID 2 SPLLC	25-320-931-70001	1,164.03
13170		TID 2 SPLLC	25-320-931-70000	3,385.11
13170		TID 2 SPLLC	25-320-931-70001	2,996.95
13170		TID #2 SPLLC	25-320-931-70000	6,696.85
13170		TID #2 SPLLC	25-320-931-70001	5,928.95
TOTAL TID #2 A AREA BONDS - DVL				56,705.85
TOTAL TID DISTRICT #2				56,705.85
TOTAL TID #2 DISTRICT				56,705.85
TID #4 DISTRICT				
TID #4 DISTRICT				
04575	DOOR COUNTY HARDWARE	WIRE ROPE CLIP	28-340-000-58950	4.98
FIRST	FIRST NATIONAL BANK OF OMAHA	MEALS/ MADISON CONF/OLEJNICZAK	28-340-000-55001	49.99
FIRST		MEALS/ MADISON CONF/OLEJNICZAK	28-340-000-55001	13.40
FIRST		LODNG MAD CONF/OLEJNICZAK	28-340-000-55001	92.73
FIRST		FUEL/MAD CONF/OLEJNICZAK	28-340-000-55001	39.28
TOTAL				200.38
TOTAL TID #4 DISTRICT				200.38
TOTAL TID #4 DISTRICT				200.38
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
03075	CARQUEST OF DOOR COUNTY	ASST PARTS	60-000-000-53000	86.22
03075		HYD FILTER/UNIT 41	60-000-000-53000	81.60
04603	HALRON LUBRICANTS INC	55 GAL DSL EXHAUST FLUID	60-000-000-51650	140.12
04603		DRUM CORE RETURN	60-000-000-51650	-20.00
04696	DOOR COUNTY TREASURER	JAN FUEL 833.52 G DSL @ 3.88	60-000-000-51650	3,234.06
TOTAL SOLID WASTE ENTERPRISE FUND				3,522.00
REFUSE EQUIPMENT (2)				
02220	BAYLAKE BANK	REFUSE TRUCKS	60-000-922-70000	40,354.40
02220		REFUSE TRUCKS	60-000-922-70001	1,694.88
TOTAL REFUSE EQUIPMENT (2)				42,049.28
TOTAL SOLID WASTE ENTERPRISE FUND				45,571.28
TOTAL SOLID WASTE ENTERPRISE				45,571.28
TOTAL ALL FUNDS				362,808.47

MANUAL CHECKS

BENEFIT ADVANTAGE 02/18/14 Check # 74282 January Cobra and Annual Fee 01-600-000-50510	\$ 275.00
DOOR COUNTY TREASURER 02/18/14 Check #74283 2014 Jan-Feb Tax Settlement Reimburse 01-000-000-12110	\$14,129.50
NWTC GREEN BAY 02/18/14 Check #74284 02/14 Tax Settlement 01-000-000-24640	\$ 432,038.07
SEVASTOPOL SCHOOL DISTRICT 02/18/14 Check # 74285 02/14 Tax Settlement 01-000-000-24630	\$ 52,551.46
SOUTHERN DOOR SCHOOL DISTRICT 02/18/14 Check # 74286 02/14 Tax Settlement 01-000-000-24620	\$128,409.73
STURGEON BAY SCHOOL DISTRICT 02/18/14 Check # 74287 02/14 Tax Settlement 01-000-000-24610	\$2,429,123.95
WISCONSIN DEPT OF REVENUE 02/18/14 Check # 74288 02/14 Tax Settlement/State Lottery Credit 01-000-000-24320	\$535.66

DOOR COUNTY TREASURER	\$1,000,950.86
02/18/14	
Check # 74289	
02/14 Tax Settlements County/State/MFL	
01-000-000-24212	
02/14 State Lottery Credit	
01-000-000-24320	
STURGEON BAY SCHOOL DISTRICT	\$2,684.81
02/18/14	
Check # 74290	
January Mobile Home Tax Payment	
01-000-000-41300	
MINNESOTA LIFE INSURANCE	\$1,724.00
02/24/14	
Check # 74351	
March Life Insurance	
01-600-000-50552	
TOTAL MANUAL CHECKS	\$4,062,423.04

INVOICES DUE ON/BEFORE 03/04/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	253,704.33	4,316,127.37
CAPITAL FUND	1,750.00	
CABLE TV	4,876.63	
TID #2 DISTRICT	56,705.85	
TID #4 DISTRICT	200.38	
SOLID WASTE ENTERPRISE	45,571.28	
TOTAL --- ALL FUNDS	362,808.47	4,425,231.51

Rehlich 2-25-14
J. Kelly 2-25-14

COMMON COUNCIL
February 18, 2014

A regular meeting of the Common Council was called to order at 7:01 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett and Schlicht were present.

Schlicht/Fett to adopt agenda. Carried.

Stutting/Ireland to approve following bills: General Fund - \$280,749.57, Capital Fund - \$30,214.50, Cable TV - \$593.73, TID #4 - \$9,927.43, and Solid Waste Enterprise Fund - \$11,605.09 for a grand total of \$333,090.32. Roll call: All voted aye. Carried.

Fett/Wiesner to approve consent agenda:

- a. Approval of 2/4/14 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Waterfront Design Review Board – 1/31/14
 - (2) Aesthetic Design & Site Plan Review Board – 2/3/14
 - (3) Finance/Purchasing & Building Committee – 2/4/14
 - (4) Board of Public Works – 2/4/14
 - (5) Bicycle & Pedestrian Advisory Board – 2/6/14
- c. Place on file the following reports:
 - (1) Inspection Department Report – January 2014
 - (2) Police Department Report – January 2014
- d. Consideration of: Approval of Temporary Class B Beer licenses and Temporary Class B Wine licenses for St. John Bosco Parent Association for March 8, 2014.
- e. Consideration of: Approval of Beverage Operator licenses.
- f. Finance/Purchasing & Building Committee recommendation re: Award bid to Monroe Truck Equipment for the three salters in the amount of \$35,343.

Carried.

Schlicht/Wiesner to confirm the following appointments:

BOARD OF PARKS & RECREATION

Chris Larson
Randy Morrow

BICYCLE & PEDESTRIAN ADVISORY BOARD

Laurel Brooks
Mark Schuster
Chad Shefchik

WATERFRONT REDEVELOPMENT AUTHORITY

Thomas Wulf

STURGEON BAY VISITORS CENTER

Ron Vandertie

DOOR COUNTY TOURISM ZONE COMMISSION

Robert Starr
Dennis Statz

Carried.

Stutting/Fett to approve Final Resolution Authorizing Improvements and Levying Special Assessments against the benefitted property for the installation/extension of Sanitary Sewer and Watermain to service the Maritime Plaza & Landing Developments. Carried.

Wiegand/Ireland to approve request to extend Planned Unit Development – Deer Run Phase 1. Carried.

Wiegand/Stutting to approve request to extend Planned Unit Development – Deer Run Phase 4. Carried.

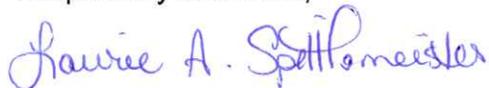
Personnel Committee Chair Stutting, Parking & Traffic Committee Chair Schlicht, Community Protection & Services Committee Chair Fett and Sturgeon Bay Utility Commission member Fett presented reports for their respective committees/commissions.

No one spoke during public comment.

The Mayor made his comments.

Schlicht/Fett to adjourn. Carried. The meeting adjourned at 7:13 p.m.

Respectfully submitted,



Laurie A. Spittlemeister
Deputy Clerk/Treasurer

STURGEON BAY UTILITIES
Regular Meeting
January 14th, 2014

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:03 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Vice-President Gary DeNamur, Secretary Robert Schlicht, Mayor Thad Birmingham and Commissioners Matt Felhofer, Cindy Weber, and Dan Wiegand were present. Also present were General Manager James Stawicki, Operations Manager Cliff White, Electric Supervisor Jason Bieri and Recording Secretary Kelly LaLuzerne.

Schlicht/DeNamur to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Wiegand/Birmingham to approve the minutes of the regular and closed meetings held on December 10th, 2013. Motion carried.

The Commission proceeded to review the bills for December in the amount of \$1,693,833.79. Fett/Weber to approve payment of the bills. Motion carried.

The November 2013 financials were presented. DeNamur/Weber to accept the financials subject to audit. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

A memo from General Manager Stawicki regarding the proposed write-offs of uncollectible receivables was presented for consideration. Wiegand/Weber to approve the write-offs in the amount of \$4,335.36. Motion carried.

Next was consideration of voluntary capital contribution to ATC. The contribution of \$18,273 is due on January 31st, 2014. Wiegand/Schlicht to approve the ATC contribution of \$18,273 on January 31st, 2014. Motion carried.

The Operations Report was presented to the Commission. Schlicht/DeNamur to accept the Operations Report for December. Motion carried.

Next were Council member's updates on issues. President Fett did not have any items to discuss nor did anyone else from the City Council.

The next item of business was the General Manager's report.

- a. Adjustments for the month
- b. Update on projects
 1. Labor negotiations
 2. Anniversary

Schlicht/Birmingham to adjourn. Motion carried. The meeting adjourned at 12:45 p.m.

Robert Schlicht
Secretary

Approved for publication:

Stewart Fett
President

Date: _____

James Stawicki
General Manager

Date: _____

FINANCE/PURCHASING & BUILDING COMMITTEE
February 11, 2014

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:00 p.m. by Alderperson Stutting in the Council Chambers, City Hall. Roll call: Alderpersons Stutting and Wiegand were present, Alderperson Schlicht was excused. Also present: Mayor Birmingham, Alderperson Fett, City Administrator McNeil, Finance Director/City Treasurer Clarizio, Municipal Services Director Bordeau, City Engineer Depies, Brian Barganz and Receptionist Metzger.

A motion was made by Alderperson Wiegand, seconded by Alderperson Stutting to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Request from Brian Barganz to waive debris removal fee.
4. Consideration of: Financing Plan for Michigan Street.
5. Review of unfinished business list.
6. Review bills.
7. Adjourn.

Carried.

Consideration of: Request from Brian Barganz to waive debris removal fee:

Brian Barganz of 211 N.10th Place began by stating that after receiving a large item removal letter from Municipal Services, two items used for his children's snow fort, a 4x4 sheet of plywood and snow shovel were removed from his tree lawn. This was done per City policy. Mr. Barganz stated he did not think the letter applied to his items nor did he want the items removed. He is requesting that the resulting removal fee of \$96.38 be waived.

Moved by Alderperson Stutting to recommend to Common Council to approve the request to waive the debris removal fee. Died due to lack of second. Moved by Alderperson Wiegand to recommend to Common Council to deny the request to waive the debris removal fee. Died due to lack of a second. It was the consensus of the Committee to forward to Common Council without a recommendation.

Consideration of: Financing Plan for Michigan Street:

The Committee discussed several construction and financing options that would best coordinate the remaining life of the utilities which is approximately 20 years with the rehabilitation needs of Michigan Street. Option #1, Micro-surfacing in the amount of \$107,000 is the option currently funded for 2014. Option #2, 2" Asphalt surfacing, in the amount of \$285,000 could be completed in phases by utilizing the \$107,000 in the 2014 budget with the remaining funds needed to complete the project budgeted in future years. Either option would extend the life expectancy of the street with the intent that either option will carry the City and Utilities to a point where Option #5 Concrete Reconstruction can be budgeted and engineered with a projected start date in 2016.

Moved by Alderperson Wiegand seconded by Alderperson Stutting to recommend to the Board of Public Works to accept option #1 Micro Surfacing Michigan Street in the amount of \$107,000. Carried.

Unfinished business list was not discussed.

Review bills

Moved by Alderperson Wiegand, seconded by Alderperson Stutting to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiegand seconded by Alderperson Stutting to adjourn. Carried. The meeting adjourned at 7:52pm

Respectfully submitted,


Tricia Metz

WATERFRONT DESIGN REVIEW BOARD

Friday, February 14, 2014

The Waterfront Design Review Board meeting was called to order at 12:03 p.m. by Chairperson William Galligan in the Community Room, City Hall, 421 Michigan Street.

Roll call: Members William Galligan, Dennis Statz, and Eric Paulsen were present. Excused: Member Shelly Kerwin. Absent: Member James Goodwin. Also present were Terry Smith-Klietzen, owner of Spin of Door County, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Statz, seconded by Mr. Paulsen to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from January 31, 2014.
4. Consideration of: Proposed 25' x 32' addition for Spin of Door County, 108 S. Madison Ave.
5. Adjourn.

Carried.

Approval of minutes from January 31, 2014: Moved by Mr. Paulsen, seconded by Mr. Statz to approve the minutes from January 31, 2014. Carried.

Consideration of: Proposed 25' x 32' addition for Spin of Door County, 108 S. Madison Ave.: Ms. Smith-Klietzen presented her proposed plans for an approximate 25' x 30' single-story addition to her existing yarn store. The plans are to construct an apartment above the store where two rooms are currently being used for classrooms. The addition will include a classroom or open knitting room, as well as a garage stall. The roof will be made into a patio. She would like the clapboard siding to be a charcoal gray or brown color. The color of the trim and finishes on the windows is unknown at this time. Mark Isaksen is the architect for the project.

Mr. Olejniczak stated that the addition meets all zoning requirements.

The Board discussed the project. Moved by Mr. Paulsen, seconded by Mr. Statz to grant a certificate of appropriateness as presented, with the stipulation that final materials, colors, and signage be approved by the chair. All ayes. Carried.

Adjourn: Moved by Mr. Paulsen, seconded by Mr. Statz to adjourn. Carried. Meeting adjourned at 12:15 p.m.

Respectfully submitted,



Cheryl Nault

Community Development Secretary

PERSONNEL COMMITTEE
February 18, 2014

A meeting of the Personnel Committee was called to order by Vice-Chairperson Fett at 5:17 pm in the Council Chambers. Roll call: Members Fett and Vandertie were present. Also present: Mayor Birmingham, Ald. Schlicht, City Administrator McNeil, City Clerk/Human Resources Director Reinhardt, other Department Heads, and City staff. Ald. Stutting arrived at 5:27p.m.

Fett/Vandertie to adopt the following agenda moving item 4 ahead of item 3:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Re-Instatement of Sergeant Investigator Position.
4. Consideration of: Extension of Six Month Residency Requirement.
5. Consideration of: Personnel Policies/Employee Handbook change.
6. Adjourn.

Carried.

Police Officer Neil Dorner has requested an extension to residency until May 1, 2014 or until the apartment that he would like to rent is constructed. Discussion took place regarding the request. Vandertie/Fett to recommend to the Common Council to grant the residency extension for Police Officer Neil Dorner until May 1, 2014 or until such time when the apartment building is completed and ready for occupancy. Carried.

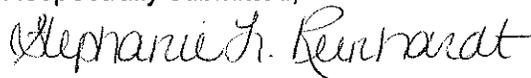
Captain Brinkman introduced the request to reinstate the Sergeant Investigator position in the Police Department. It was clarified that they are not asking for additional officers in 2014 or 2015. The variety of the crimes substantiates the need for the position in addition to the complexity and time necessary to solve certain crimes. The request includes \$4,728.60 which was budgeted for in 2014 and is associated with the organizational change for promoting a patrol officer to Patrol Sergeant. Further discussion took place regarding the current role of Investigator Henry's position and that the bulk of his time is overseeing patrol operations, training, clearing reports, and being the department liaison with the government center.

Stutting/Fett to recommend to the Common Council to approve the assignment of the current City of Sturgeon Bay Police Sergeant to investigative duties and the assignment of Patrol Supervisor duties to an existing patrol officer. Carried.

A change to the Personnel Policies/Employee Handbook was presented. A question arose after the adoption of the original Handbook regarding call in time verses scheduled time. In order to make this distinction more clearly in the Handbook, staff recommends adding language regarding "Scheduled Time." Fett/Vandertie to recommend to the Common Council to include the following language in the Personnel Policies/Employee Handbook: SCHEDULED TIME - If employee is notified by 8 pm on the day prior, of the need to work the following day, this will be paid as straight time. Schedule time will be paid as straight time unless 40 hours have been worked, at which time hours will be paid at time and one half. Carried.

Moved by Stutting, seconded by Fett to adjourn. Carried. The meeting adjourned at 5:55 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

BOARD OF PUBLIC WORKS
February 18, 2014

A meeting of the Board of Public Works was called to order by Chairperson Schlicht at 6:00 p.m. Roll call: Members Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett, Schlicht and Birmingham were present.

Moved by Mayor Birmingham, seconded by Ald. Schlicht to postpone items 6 & 7 until the Mayor can meet face to face with developer to work out pedestrian issues on Thorn Street and "Old" Thorn Street. Carried.

Moved by Ald. Fett, seconded by Mayor Birmingham to adopt the following amended agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Public comment on non-agenda items.
5. Consideration of: Maintenance Plan/Financing Options for Michigan Street.
- ~~6. Consideration of: Revised Street Plan for Marina View Subdivision.~~
- ~~7. Consideration of: "Old" Thorn Street options.~~
8. Consideration of: Design for Market Square Reconstruction.
9. Adjourn.

Carried.

No one spoke during public comment.

Consideration of: Maintenance Plan/Financing Options for Michigan Street:

Ald. Stutting reported that the Finance/Purchasing & Building Committee recommends the Board of Public Works accept construction option #1 to Micro Surface Michigan Street in the amount of \$107,000. City Engineer Depies explained the Finance/Purchasing & Building Committee chose this option to extend the life of the existing pavement and provide the City and SBU a few years for the design work on Michigan Street to be engineered and concrete reconstruction budgeted in future years for Michigan Street.

There was concern why Michigan Street has moved up for complete replacement. Mayor Birmingham commented that regardless when Michigan Street is completely redone, it will cost taxpayers. If micro-surfacing is done now, the engineering can be completed right away so it is in place when the time comes for complete replacement.

Moved by Ald. Stutting, seconded by Ald. Schlicht to recommend to Common Council to micro-surface Michigan Street as budgeted for an estimated amount of \$107,000. Carried.

Consideration of: Design for Market Square Reconstruction:

Community Development Director Olejniczak explained Market Square reconstruction which includes adding elevation and landscaping, improving stormwater management, widening both entrances and reducing the width of the alley. Concerns for pedestrian paths through the landscape were discussed.

City Engineer Depies outlined stormwater management for market square, which will lessen the amount of water flowing off the site and flooding the alley as in the past. The remaining water not collected by the improvements made will be collected in the Nebraska Street storm sewer.

The building housing the Miller Art Center leased by the Door County Library was discussed. Moved by Ald. Fett, seconded by Ald. Ireland to approve the design of the reconstruction of Market Square as presented. The addition of restrooms near Market Square was discussed. Moved by Ald. Wiegand, seconded by Ald. Vandertie to amend to include discussion with the Door County Library Board concerning the use of the Miller Art Center and/or adding the installation of restrooms in that area. Vote taken on the amendment. Carried. Vote taken on the original motion as amended. Carried.

Moved by Mayor Birmingham, seconded by Ald. Vandertie to adjourn. Carried. Meeting adjourned at 6:47 p.m.

Respectfully submitted,



Laurie A. Spittlemeister
Deputy Clerk/Treasurer

CITY PLAN COMMISSION
Wednesday, February 19, 2014

A meeting of the City Plan Commission was called to order at 7:02 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Mike Gilson, Dennis Statz, Laurel Brooks, Steve Parent, Rick Wiesner, Jeff Norland, and Dan Wiegand were present. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Statz, seconded by Mr. Norland to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from January 15, 2014.
4. Public comment on non-agenda items.
5. Consideration of: Zoning code and sign code amendments to create Institutional district.
6. Consideration of: Sign code amendment to allow electronic message signs in residential districts.
7. Consideration of: Zoning code amendment regarding setback from navigable water.
8. Adjourn.

Carried.

Approval of minutes from January 15, 2014: Moved by Mr. Wiesner, seconded by Mr. Parent to approve the minutes from January 15, 2014. Carried.

Public comment on non-agenda items: No one spoke during public comment.

Consideration of: Zoning code and sign code amendments to create Institutional district: Mr. Olejniczak stated that at the last couple of meetings the Commission had considered whether or not to allow electronic message centers in residential zoning districts. There was a specific request from churches, but there was concern that this could open up to other uses in the district. It was decided to approach a new zoning district. The proposed Public Institutional (P-I) district would include churches, schools, governmental buildings, safety buildings, etc. He asked members if this was worth proceeding with and if some of the proposed permitted uses or conditional uses he presented should be changed around or eliminated. The height and area of signage would also have to be considered.

Mr. Wiegand was not comfortable with a cookie cutter effect for rezoning.

Mr. Olejniczak gave a couple of options, including the City doing a major rezoning of the properties that are appropriate for the P-I district or have the new district adopted, but not mapped and let individual properties or groups of properties request to be rezoned.

Mr. Norland said he is in favor of the P-I zoning district, since the Comprehensive Plan indicates this is the direction to go.

Mr. Olejniczak offered an intermediate option to notify property owners to see if there is interest in a certain area to be rezoned.

Mr. Parent stated he liked all the uses that are proposed. But, if implemented, is there any way of not affecting uses that are already in place? Mr. Olejniczak responded he will confer with the City Attorney.

Ms. Brooks stated this will put residential properties at risk.

It was the consensus of the Commission that the P-I district has merit and should proceed with it. Members should provide any ideas pertaining to permitted and conditional uses to the Community Development Department.

Consideration of: Sign code amendment to allow electronic message signs in residential districts: Mr. Olejniczak stated there still is the option to add EVMS as a type of sign allowed in the residential districts. Additional restrictions could be added or the request to amend the sign code could be rejected.

The Commission members agreed that if the Public-Institutional district is being considered, it would make sense to not make a decision on the signs at this time.

Moved by Mr. Wiegand, seconded by Mr. Statz to postpone discussion until after the P-I district decision has been made. All ayes. Carried.

Consideration of: Zoning code amendment regarding setback from navigable water: Mr. Olejniczak stated that the City does not have any specific regulations pertaining to how close a building can be to the shoreline. Door County follows the state DNR imposed 75 ft. setback from the ordinary high water mark. This requirement would not pertain to existing buildings. In case of fire, an existing building could be rebuilt where it had been located. It would not affect non-conforming buildings.

The Commission discussed different options regarding setback from navigable waters, including principal buildings and accessory structures. Moved by Mr. Gilson, seconded by Mr. Parent to adopt a 25' setback from navigable water for all buildings. All ayes. Carried.

Adjourn: Moved by Mr. Wiesner, seconded by Mr. Norland to adjourn. Carried. Meeting adjourned at 7:59 p.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary

COMMUNITY PROTECTION & SERVICES COMMITTEE
February 20, 2014

A meeting of the Community Protection & Services Committee was called to order at 5:00 p.m. by Chairperson Fett in Council Chambers, City Hall. **Roll Call:** Members Mr. Fett and Mr. Wiesner and Mr. Ireland were present. Also present were Municipal Services Superintendent Bordeau, Fire Chief Herlache, Assistant Fire Chief Dietman, City Administrator McNeil, and SBPD Office Manager Spude-Olson.

Moved by Mr. Wiesner, seconded by Mr. Fett to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Discussion of: Garbage/Recycling options
4. Consideration of: Mutual Aid Box Alarm System Agreement
5. Adjourn

Carried.

Discussion of: Garbage/Recycling Options

Municipal Services Superintendent, Bob Bordeau, reported a six-week survey has been implemented to track whether or not every-other-week recycling would be beneficial to the city. Mr. Bordeau conveyed every-other-week recycling pickup would extend the life of the equipment, maintenance of the trucks, cut back on fuel, and allow for staff to be using time on other services with efficiency. At this time the survey tracks about 4,280 stops per week; with 35% being less than half full of recycling material.

The Committee members collectively agreed to have Municipal Services continues with the survey and report back next meeting.

Consideration of: Mutual Aid Box Alarm System Agreement (MABAS)

Fire Chief Herlache gave an overview of the statewide Mutual Aid Box Alarm System (MABAS) agreement. The agreement is free to members. MABAS users extend aid outside the department's jurisdiction and receive assistance/support when needed, without charge. If aid is requested, MABAS partners have the option to respond or pass. The City Attorney, Randy Nesbitt, has reviewed the agreement, and has accepted the language content (see packet for detail).

Moved by Mr. Ireland, seconded by Mr. Wiesner the Fire Department implement the MABAS Agreement.
Carried.

Moved by Mr. Wiesner, seconded by Mr. Ireland to adjourn the meeting of the Community Protection Services Committee. Carried. The meeting was adjourned at 5:23 p.m.

Respectfully submitted,

Sarah Spude-Olson
Police Department
Administrative Office Manager
February 24, 2014 at 3:20pm

7c1.



CITY of STURGEON BAY FIRE DEPARTMENT

421 Michigan St
Sturgeon Bay, WI 54235

7c1.

Tim Dietman
Assistant Fire Chief

920-746-2916 Station 920-746-2405 Office
920-746-2905 FAX
Email: tdietman@sturgeonbaywi.org

TO: The Sturgeon Bay Fire And Police Commission
FROM: Assistant Fire Chief Tim Dietman
SUBJECT: January 2014 Monthly Fire Report
DATE: February 5, 2014

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of January 2014.

CALLS FIRE DEPARTMENT RECEIVED: 123

CITY CALLS: 109
East Side Calls: 74
West Side Calls: 35

Type of Call:
Fire 41
EMS 82

COUNTRY CALLS: 14
Town of Sevastopol 06
Town of Sturgeon Bay 05
Town of Clay Banks 01
Nasewaupée 02

CALLS PER DAY:

Monday 15
Tuesday 20
Wednesday 17
Thursday 19
Friday 23
Saturday 17
Sunday 12

INCIDENT TYPE:

42 – Medical Non-Emergent
40 – Medical Emergent
09 – Alarm Activation, No Fire
01 – Service Call
09 – Carbon Monoxide Incident
02 – Smoke Scare/Odor of Smoke
02 – Chimney Fire
02 – Water Problem
02 – Vehicle Accident
01 – Structure Fire
03 – Gas Leak/Spill
01 – Lock-Out
03 – Dispatched & Cancelled
01 – Electrical Equipment Problem
02 – Ice Rescue
03 – Public Service/Assistance

INPECTION REPORT:

Inspections within the city limits: 01
Number of violations: 0
Inspections outside the city limits: 0
Number of violations: 0
Total number of inspection hours: 15.22 hours (includes hours spent on updating new inspection zones and procedures)

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

FIRE PRACTICE: January's fire practice was held at the Eastside Fire Station. We trained with the Incident Command System (ICS).

TRUCK/STATION MAINTENANCE: Firefighters repaired a step at the Westside station; repaired the front door closer mount at the Eastside Station; fixed the aprilaire system at WS; installed an auxiliary water pump on #8; repaired the headlights on #8; repaired the ice saw; changed the old gas in dive equipment; put new stream lights into service; changed oil in units #10,#11 and #5; inventoried fire apparatus and equipment; changed thermostat in unit #8 and repaired the mailbox at the Westside Station.

TRAINING: 192.07 hours of training were conducted in January. Members of our Sturgeon Bay Honor Guard attended their monthly training; on-duty training with ropes/confined rescue and water/ice rescue equipment and Chief Herlache, Lt Frangipane, FF Montevideo, FF Austad and FF Wiegand attended a two day EMS Conference in Milwaukee.

OTHER: Firefighters attended various meetings and conducted multiple station tours; conducted Fire Safety Presentations for Head Start and drivers Ed students; participated in Career Day at NWTC for Door and Kewaunee County 8th grade students and issued multiple burning permits.

7d.

7d.

BEVERAGE OPERATOR LICENSE

1. Reseburg, Kara L.

7e.

7e.

TEMPORARY CLASS B BEER LICENSE

Corpus Christi Parish
Agent: Steve LaLuzerne
25 North Elgin Avenue
Sturgeon Bay, WI 54235
March 15, 2014



107 South 4th Avenue • Sturgeon Bay • Wisconsin 54235 • www.millerartmuseum.org

March 17, 2014

To: Sturgeon Bay City Council
cc: Door County Library Board

Board of Directors

President
Kristi Roenning

Vice President
Carl Mengert

Secretary
Sharon Virlee

Treasurer
Sue Anderson

Dennis Connolly
Miriam Erickson
David Murphy
Cheryl Parker
Bill Parsons
Hermke Timm

Museum Director
Bonnie Hartmann

Hello Council Members,

This year the Miller Art Museum will host 3 evening exhibit opening receptions. We would like to serve wine to our guests (at no charge) after the Library is closed (Saturdays at 5:00).

We would ask your permission to do so on the following dates:

Saturday, May 31, 5:00 - 6:30 pm • Drawings: A Group Invitational

Saturday, July 26, 5:00-6:30 pm • Artists on the Road

Saturday, September 20, 5:00-6:30 pm • 39th Annual Juried Exhibit

Thank you for your consideration.

Kind regards,

Bonnie Hartmann
Executive Director

7g.

7g.

STREET CLOSURE APPLICATIONS

Sturgeon Bay Visitor Center
St. Patrick's Day Parade
March 15, 2014

Sturgeon Bay Visitor Center
Sidewalk Sale Day
July 31, 2014

Sturgeon Bay Visitor Center
West Fest
August 9, 2014

Sturgeon Bay Visitor Center
Harvest Festival & Street Art Auction
September 20, 2014

Third Avenue Business Association
Thrills on Third Parade
October 25, 2014

Sturgeon Bay Visitor Center
Christmas By the Bay Parade
November 22, 2014

CITY OF STURGEON BAY
STREET CLOSURE APPLICATION

Name of applicant: Sturgeon Bay Visitor Center
Name of event: St. Patrick's Day Parade
Contact Phone Number: 920.743.6246
Date(s) of event: Saturday March 15th, 201~~3~~⁴ Time: 11:00am - Noon
Estimated # of Attendees: 500-800 people
Specific Location: Sawyer Park to Oak Street to Madison Ave across Oregon
Street Bridge to Third Avenue to Jefferson to 6th Avenue

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Will provide closer to date* Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation – as required by the State of Wisconsin.
- NA* Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Contract with City Streets Dept.

Other explanations: _____

Signature of Responsible Party: Amy Lyn DeMeter Promotions Coordinator *Amy DeMeter*

Address: 36 S. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.05.2013

Approval:

Fire Chief	By: <u>[Signature]</u>	Date: <u>01/15/14</u>
Police Chief	By: <u>OP</u>	Date: <u>01-15-14</u>
Comm. Development	By: <u>[Signature]</u>	Date: _____
Streets/Parks	By: <u>[Signature]</u>	Date: <u>1-22-14</u>
City Clerk	By: <u>[Signature]</u>	Date: <u>2/25/14</u>
Finance Director	By: <u>[Signature]</u>	Date: <u>1/25/14</u>
City Engineer	By: <u>[Signature]</u>	Date: <u>1-22-14</u>
City Administrator	By: <u>[Signature]</u>	Date: <u>2/23/14</u>

Common Council: _____ Date of Meeting: _____

CITY OF STURGEON BAY
STREET CLOSURE APPLICATION

Name of applicant: Sturgeon Bay Visitor Center
 Name of event: Sidewalk Sale Day
 Contact Phone Number: 920.743.6246
 Date(s) of event: Thursday July 31st, 2014 Time: 7am - 7pm
 Estimated # of Attendees: 1000 people
 Specific Location: Third Avenue from Michigan to Jefferson

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Will provide closer to event date* Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - as required by the State of Wisconsin.
- N/A* Temporary Beer/Wine license has been applied for, approximately four weeks prior to The event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Contract with City Streets Dept.

Other explanations: _____

Signature of Responsible Party: Amy Lynn DeMeter Promotions Coordinator *Amy DeMeter*

Address: 36 S. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.05.2013

Approval:

Fire Chief	By: <u>[Signature]</u>	Date: <u>01-15-14</u>
Police Chief	By: <u>[Signature]</u>	Date: <u>01-15-14</u>
Comm. Development	By: <u>[Signature]</u>	Date: _____
Streets/Parks	By: <u>[Signature]</u>	Date: <u>1-22-14</u>
City Clerk	By: <u>[Signature]</u>	Date: <u>2/25/14</u>
Finance Director	By: <u>[Signature]</u>	Date: <u>1/28/14</u>
City Engineer	By: <u>[Signature]</u>	Date: <u>01-22-14</u>
City Administrator	By: <u>[Signature]</u>	Date: <u>2/18/14</u>

Common Council: Date of Meeting: _____

CITY OF STURGEON BAY
STREET CLOSURE APPLICATION

Name of applicant: Sturgeon Bay Visitor Center
Name of event: West Fest
Contact Phone Number: 920.743.6246
Date(s) of event: Saturday August 10, 2014 Time: 7:00am - 7:00pm
Estimated # of Attendees: 500-800 people
Specific Location: Madison Ave from Oak to Maple Street
Oak Street from Madison to Neenah

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- will provide closer to event* Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - as required by the State of Wisconsin.
- NA* Temporary Beer/Wine license has been applied for, approximately four weeks prior to The event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? We rent dumpsters, volunteers & staff clean up.

Other explanations: _____

Signature of Responsible Party: Amy Lynn DeMeter Promotions Coordinator *Amy DeMeter*

Address: 36 S. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.05.2013

Approval:

Fire Chief	By: <u><i>[Signature]</i></u>	Date: <u>01-15-14</u>
Police Chief	By: <u><i>[Signature]</i></u>	Date: <u>01-15-14</u>
Comm. Development	By: <u><i>[Signature]</i></u>	Date: _____
Streets/Parks	By: <u><i>[Signature]</i></u>	Date: <u>1-22-14</u>
City Clerk	By: <u><i>[Signature]</i></u>	Date: <u>2/25/14</u>
Finance Director	By: <u><i>[Signature]</i></u>	Date: <u>1/28/14</u>
City Engineer	By: <u><i>[Signature]</i></u>	Date: <u>01-22-14</u>
City Administrator	By: <u><i>[Signature]</i></u>	Date: <u>2-25-14</u>

Common Council: Date of Meeting: _____

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of applicant: Sturgeon Bay Visitor Center
 Name of event: Harvest Festival & Street Art Auction
 Contact Phone Number: 920.743.6246
 Date(s) of event: Saturday September 20, 2014 Time: 7:00am – 9pm
 Estimated # of Attendees: 1500 people
 Specific Location: Third Avenue: Nebraska to Michigan (Michigan remains open)
Third Avenue from Michigan to Jefferson
Jefferson Street: 3rd to 4th

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation – as required by the State of Wisconsin.
- Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Contract with City Streets Dept.

Other explanations: _____

Signature of Responsible Party: Amy Lynn DeMeter Promotions Coordinator

Amy DeMeter

Address: 36 S. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.05.2013

Approval:

Fire Chief By: [Signature]
 Police Chief By: [Signature]
 Comm. Development By: [Signature]
 Streets/Parks By: [Signature]
 City Clerk By: [Signature]
 Finance Director By: [Signature]
 City Engineer By: [Signature]
 City Administrator By: [Signature]

Date: 01-15-14
 Date: 01-15-14
 Date: _____
 Date: 01-22-14
 Date: 2/25/14
 Date: 1/28/14
 Date: 01-22-14
 Date: 2-25-14

Common Council: Date of Meeting: _____

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of applicant: Third Avenue Business Association
Name of event: Thrills on Third Parade
Contact Phone Number: 920.743.9900
Date(s) of event: Saturday October 25, 2013¹⁴ Time: 1:00pm – 3:00pm
Estimated # of Attendees: 500-800 people
Specific Location: Third Avenue from Martin Park (Oregon Street) to Jefferson Street

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- ^{Will provide closure to date} Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation – as required by the State of Wisconsin.
- ^{NA} Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Third Avenue Business Association

Other explanations: _____

Signature of Responsible Party: Amy Lyn DeMeter Promotions Coordinator on behalf of Third Avenue Business Association *Amy DeMeter*

Address: 215 N. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.05.2013

Approval:

Fire Chief	By: <u>[Signature]</u>	Date: <u>01-15-14</u>
Police Chief	By: <u>[Signature]</u>	Date: <u>01-15-14</u>
Comm. Development	By: <u>[Signature]</u>	Date: _____
Streets/Parks	By: <u>[Signature]</u>	Date: <u>1-22-14</u>
City Clerk	By: <u>[Signature]</u>	Date: <u>2/25/14</u>
Finance Director	By: <u>[Signature]</u>	Date: <u>1/28/14</u>
City Engineer	By: <u>[Signature]</u>	Date: <u>01-22-14</u>
City Administrator	By: <u>[Signature]</u>	Date: <u>2-25-14</u>

Common Council: Date of Meeting: _____

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of applicant: Sturgeon Bay Visitor Center
 Name of event: Christmas By The Bay Parade
 Contact Phone Number: 920.743.6246
 Date(s) of event: Saturday November 22, 2014 Time: 10:00am – 11:00am
 Estimated # of Attendees: 500-800 people
 Specific Location: Sawyer Park to Oak Street to Madison Ave across Oregon
Street Bridge to Third Avenue to Jefferson to 6th Avenue

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Will provide closure to event Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation – as required by the State of Wisconsin.
- NA Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Contract with City Streets Dept.

Other explanations: _____

Signature of Responsible Party: Amy Lynn DeMeter Promotions Coordinator
 Address: 36 S. Third Ave Sturgeon Bay, WI 54235
 Date Submitted: 12.05.2013

Amy DeMeter

Approval:

Fire Chief	By: <u>[Signature]</u>	Date: <u>01/15/14</u>
Police Chief	By: <u>[Signature]</u>	Date: <u>01-15-14</u>
Comm. Development	By: <u>[Signature]</u>	Date: _____
Streets/Parks	By: <u>[Signature]</u>	Date: <u>1-22-14</u>
City Clerk	By: <u>SR</u>	Date: <u>9/25/14</u>
Finance Director	By: <u>[Signature]</u>	Date: <u>1/28/14</u>
City Engineer	By: <u>[Signature]</u>	Date: <u>01-22-14</u>
City Administrator	By: <u>[Signature]</u>	Date: <u>2-25-14</u>

Common Council: _____ Date of Meeting: _____

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Personnel Committee, hereby recommend to grant the residency extension for Police Officer Neil Dorner until May 1, 2014 or until such time when the apartment building is completed and ready for occupancy.

Respectfully submitted,

PERSONNEL COMMITTEE
By: Joe Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 18, 2014

* * * * *

Moved by Alderperson _____, seconded by Alderperson
_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

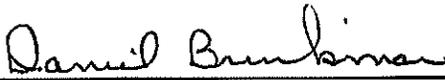
EXECUTIVE SUMMARY

TITLE: Extension of Six Month Residency Requirement

BACKGROUND: Police Officer Neil Dorner was hired on September 9th, 2013. His 6 month residency requirement date is March 9th, 2014. He is currently living in Dykesville, WI which is outside the 15 mile radius recently enacted by the state legislature. Officer Dorner has secured an apartment on Nautical Drive in Sturgeon Bay; however, the building is new construction and won't be ready for occupancy until May 1, 2014. Officer Dorner is requesting an extension to the residency requirement until May 1 or until such a time when the apartment building is ready for occupancy.

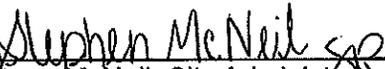
FISCAL IMPACT: None

RECOMMENDATION: It is the recommendation from staff to grant the extension until May 1, 2014 or until such a time when the apartment building is completed and ready for occupancy.

PREPARED BY: 
Daniel Brinkman, Captain

REVIEWED BY: 
Arleigh Porter, Chief of Police

REVIEWED BY: 
Stephanie Reinhardt, Human Resources Director

APPROVED BY: 
Steve McNeil, City Administrator

DATE: February 13, 2014

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Personnel Committee, hereby recommend to approve the assignment of the current City of Sturgeon Bay Police Sergeant to investigative duties and the assignment of Patrol Supervisor duties to an existing patrol officer.

Respectfully submitted,

PERSONNEL COMMITTEE
By: Joe Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 18, 2014

* * * * *

Moved by Alderperson _____, seconded by Alderperson
_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

EXECUTIVE SUMMARY

TITLE: RE-STATEMENT OF SERGEANT INVESTIGATOR POSITION

BACKGROUND: The Sergeant Investigator position has been vacant since 2010 due to budget decisions at that time. Patrol Sgt. Greg Zager has been assuming the Sergeant Investigator duties when day shift staffing levels allow. However, in response to an increase in major crimes and an increase in the general investigative workload, the Sergeant Investigator position needs to be re-instated.

The Proposed 2014 General Fund Budget Memorandum dated October 2, 2013 submitted to the Mayor and Common Council by City Administrator Steve McNeil and Finance Director/City Treasurer, Val Clarizio stated as follows:

- Due to increased investigative workload a current sergeant will be assigned investigative duties and an existing patrol officer will be assigned patrol supervisor responsibilities. The budget includes \$4,728.60 for the costs associated with this organizational change. There will be no additional officers hired.

FISCAL IMPACT: The approved budget includes \$4,728.60 for the cost associated with this organizational change that amounts to promoting a patrol officer to patrol sergeant. No additional officers will be added.

RECOMMENDATION: Staff recommends the assignment of a current City of Sturgeon Bay Police Sergeant to investigative duties and the assignment of Patrol Supervisor duties to an existing patrol officer.

PREPARED BY: Daniel Brinkman 1/29/14
Daniel Brinkman Date
Captain of Police

REVIEWED BY: Arleigh R. Porter 1/29/14
Arleigh Porter Date
Chief of Police

REVIEWED BY: Valerio Clarizio 1/29/14
Valerio Clarizio Date
Finance Director / City Treasurer

APPROVED BY: Stephen B. McNeil 1/29/14
Stephen B. McNeil Date
City Administrator

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Personnel Committee, hereby recommend to include the following language in the Personnel Policies/Employee Handbook:

SCHEDULED TIME

If employee is notified by 8 pm on the day prior, of the need to work the following day, this will be paid as straight time. Scheduled time will be paid as straight time unless 40 hours have been worked, at which time hours will be paid at time and one half.

Respectfully submitted,

PERSONNEL COMMITTEE
By: Joe Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 18, 2014

* * * * *

Moved by Alderperson _____, seconded by Alderperson

_____ that the said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

Executive Summary

Title: Employee Handbook Policy Change

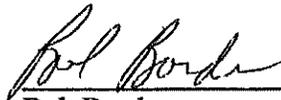
Background: The City of Sturgeon Bay Employee Handbook was distributed to the DPW employees for review of the new policies that will be effecting them beginning Jan. 1.2014. After review one question came up regarding call in versus scheduled time. In the past there was no scheduled overtime, all time worked before 7:00 am and after employees left for the day was considered call in and was paid at time and one half regardless. To help reduce employee cost we can now schedule employees to work times other than 7:00am-3:30 pm. There was much debate as to how long of notice an employee needed before these hours would be considered scheduled. The consensus from staff was, as long as the employee was notified by 8:00 pm the previous day the hours worked would be considered scheduled not a call in and paid accordingly. (Example I need someone to salt downtown areas tomorrow, as long as I let them know by 8:00 tonight those hours are considered scheduled, if I call after 8:00 pm those hours would be considered call in and paid at time and one half unless those hours are contiguous with the work day)

Fiscal Impacts: Unable to determine

Options: 1) Approve the 8:00 pm time for scheduled work/overtime
2) Set another time for scheduled work/overtime
3) Consider all time worked outside of the normal 7:00-3:30 as call in

Recommendation: Staff recommends approving policy change as presented

Prepared By:



Bob Bordeau
Municipal Services Director

Date:

2/13/2014

Reviewed By:



Stephanie Reinhardt
City Clerk/Personnel Director

Date:

2/13/14

Reviewed By:



Stephen McNeil
City Administrator

Date:

2/13/14

PAY AND PERFORMANCE REVIEW POLICIES

COMPENSATION

Salary and wage rates are established by the Common Council after recommendation from the Personnel Committee. Recommendations will be based upon employee evaluation and recommendation to the Personnel Committee by the City Administrator and Department Heads.

SCHEDULED TIME



If employee is notified by 8 pm on the day prior, of the need to work the following day, this will be paid as straight time. Schedule time will be paid as straight time unless 40 hours have been worked, at which time hours will be paid at time and one half.

CALL OUTS

Full-time employees, who are called to work, other than the scheduled starting time, are entitled to at least two (2) hours pay at applicable overtime rates if the hours are not contiguous with the scheduled work day. The payment is a minimum payment regardless of time worked less the two (2) hours, unless the call out occurs one-half hour or less before the scheduled work-day. Call outs occurring during this time will be paid at the appropriate rate for the actual time worked. Time will start when the employee arrives at his/her assigned place of work for all call out work until the employee leaves his/her assigned place of work for the call out work.

OVERTIME

All regular full-time, non-exempt employees will be paid on a time and one-half basis for work performed in excess of forty (40) hours per week. A paid holiday falling within a normal week shall be considered as eight (8) hours of work performed for the purpose of computing overtime pay during such week. Prior authorization must be obtained from the employee's supervisor before working overtime. Sick time and vacation time taken during the pay period shall not be counted in the overtime calculation. Employees who are compensated on an hourly basis are eligible to earn compensatory time in lieu of payment for all hours worked in excess of 40 hours per week at the rate of time and one half for overtime, up to a maximum of 40 hours. Compensatory time accumulation and leave use must be approved by the supervisor. Employees shall be paid at current rate of pay for any compensatory time accumulated but not used by the end of the calendar year. The final compensatory time payout will be the last pay period in December.

PAY PERIODS

All employees are paid weekly by direct deposit into the employee's checking or savings account. Direct deposits are prepared and deposited on the Friday of each week for the preceding pay period. If a payday falls on a holiday, the payday shall be the day prior to the holiday. The City of Sturgeon Bay strives to fairly and accurately compensate its employees. If an employee feels an error has been made on his/her compensation, the employee must contact

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Board of Public Works, hereby recommend to micro-surface Michigan Street as budgeted for an estimated amount of \$107,000.

Respectfully submitted,
BOARD OF PUBLIC WORKS
By: Bob Schlicht, Jr., Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 18, 2014.

Introduced by _____.

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

EXECUTIVE SUMMARY

TITLE: Finance options for Michigan Street

BACKGROUND: At the February 4, 2014 meeting of the Board of Public Works, the Board directed the Finance/Purchasing and Building Committee to consider options for funding the Michigan Street project.

Update: A meeting of the Finance/Purchasing and Building Committee was held on February 11, 2014 at which time the Committee discussed the Michigan Street project and financing options.

The Finance/Purchasing and Building Committee recommends that the Board of Public Works to accept option #1, Micro Surface, in the amount of \$107,000, with the intent that option #1 be used to carry the City and SBU to such time that Option #5, Concrete Reconstruct, can be engineered and budgeted, with the hope to begin option #5 in 2016.

FISCAL IMPACT: Varies depending on the option

OPTIONS:

Construction Options:

- 1) Micro Surface (Budgeted) \$107,000
 - No budget adjustment required

- 2) 2" Asphalt Surface \$285,000
 - Complete in phases using the available \$107,000 in 2014 and budgeting in future years accordingly
 - Pay the first \$107,000 out of the capital budget and borrow the remaining project funds in the amount of \$178,000, scheduling the first debt payment in 2015
 - Defer other 2014 street maintenance projects to fund remaining \$178,000
 - Amend the budget and use fund balance to fund the remaining \$178,000

- 3) 4" Asphalt Surface \$575,000
 - Complete in phases using the available \$107,000 in 2014 and budgeting in future years accordingly
 - Pay the first \$107,000 out of the capital budget and borrow the remaining project funds in the amount of \$468,000 over a five year period, scheduling the first debt payment in 2015. [Note: Debt service impact to tax rate is 1.84% increase]
 - Defer other 2014 street maintenance and curb and gutter projects to fund remaining \$468,000
 - Amend the budget and use fund balance to fund the remaining \$468,000

- 4) Asphalt Reconstruct \$1,000,000

- Issue debt for the entire project over a ten year period, scheduling the first debt payment in 2015
- [Note: Debt service impact to tax rate is 2.12% increase]

5) Concrete Reconstruct \$2,100,000

- Issue debt for the entire project over a ten year period, scheduling the first debt payment in 2015
- [Note: Debt service impact to tax rate is 4.39% increase]

PREPARED BY: Valerie J. Clarizio 2/12/14
 Valerie J. Clarizio Date
 Finance Director/City Treasurer

PREPARED BY: Tony Depies 2/12/2014
 Tony Depies Date
 City Engineer

PREPARED BY: Marty Olejniczak 2/12/2014
 Marty Olejniczak Date
 Community Development Director

PREPARED BY: Stephen McNeil 2/12/14
 Stephen McNeil Date
 City Administrator

RECOMMENDATION

TO THE BOARD OF PUBLIC WORKS:

We, the Finance/Purchasing & Building Committee, hereby recommend to accept option #1 Micro Surfacing Michigan Street in the amount of \$107,000.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 11, 2014

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

EXECUTIVE SUMMARY

To: Board of Public Works
DATE: January 29, 2014
TITLE: Maintenance Plan for Michigan St.

BACKGROUND: The 2014 budget includes \$82,000 for Slurry/Chip Sealing. In addition \$25,000 of asphalt maintenance is budgeted to resurface Michigan St. The seal coating process has been used for many years to extend the life of asphalt pavement on streets and parking lots. Today the process has evolved to use emulsified asphalt and a variety of aggregates to achieve the surface desired, but it is still used to extend the life of the existing pavement. In Sturgeon Bay the sub-soils are stable and have a very good bearing capacity and therefore a good "micro surface" treatment should extend the useful life of the Michigan St. pavement by about 10 years. The majority of the water main on Michigan St. has an expected life of another 25 - 30 years. Accordingly, the proposed plan for Michigan Street is to complete a micro surface treatment this year, then crack fill after 2 years, and install an asphalt overlay in 10 years +/- . This should extend the life of the road surface until the water main requires replacement.

The micro surface plan installs more than a slurry seal but less than a chip seal in 2014. This means that the aggregate will develop a thickness of 3/8" after an initial leveling course is applied. The aggregate in a slurry seal is fibrous material and cement but the aggregate proposed for Michigan St. uses a mixture of small stone chips (all less than 3/8"), sand and cement. By replacing the fine aggregate with the courser mixture we will get more thickness and a better wear surface than the previously applied slurry seal material. There won't be loose stones that occur with a chip seal. The material is thinner around the utility manholes so that drainage remains unchanged and there is less need to adjust utilities, gutters and inlets. A "tack" coat will be applied to insure that we have a good bond to the existing surface. With a leveling course, the cost is estimated at \$4.25 per sq. yd. The resulting road surface will be entirely black.

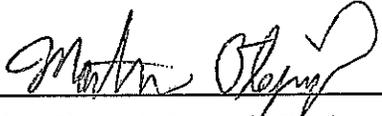
A second option is to remove 2" from the existing surface and apply a 2" thick asphalt overlay at a cost of about \$11 or \$12 per square yard. The 2014 budget noted above (\$107,000), will fund approximately 8,700 sq. yards of pavement (from near 4th Ave to S. 10th Ave). The remaining street would be resurfaced in 2015 and/or 2016.

Ultimately neither repair option will extend the life of the current asphalt to the entire 30 years. There will be a need to complete at least one micro-surfacing and one overlay, and a crack filling after each new surface treatment, to get the pavement of Michigan Street to last the desired 30 years. So either option can be chosen but micro surfacing first improves the ride on the entire street this year and delays the more costly repairs to a future date.

FISCAL IMPACT: The 2014 budget includes \$107,000 to resurface Michigan St. Option 2 will require that the 2015 and 2016 budget include funds to complete the surface removal and paving of the remainder of Michigan St. The life-cycle cost of overlaying and then micro-sealing is also more expensive than micro-surfacing and then overlaying because the more expensive project is completed first instead of ten years from now.

RECOMMENDATION: Proceed with the micro-surface as planned in the 2014 budget.

SUBMITTED BY: 
Anthony Depies, City Engineer

REVIEWED BY: 
Marty Olejniczak, Community Development Director

REVIEWED BY: 
Stephen McNeil, City Administrator



The Right Treatments

Estimated Life Extension

Years

Treatment	Good Condition (PCI=80)	Fair Condition (PCI=60)	Poor Condition (PCI=40)
Fog Seal	3 - 5	1 - 3	1 - 2
Chip Seal	7 - 10	3 - 5	1 - 3
Slurry Seal	7 - 10	3 - 5	1 - 3
Micro-surfacing	8 - 12	5 - 7	2 - 4
Thin HMA	10 - 12	5 - 7	2 - 4

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission hereby recommend adopting a 25-foot setback from navigable water for principal buildings and accessory structures.

Respectfully submitted:
CITY PLAN COMMISSION
By Dan Wiegand, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: February 19, 2014

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

Executive Summary

Title: Setback from Navigable Water

Background: Currently, the City does not have any specific regulations pertaining to how close a building can be to the shore of the bay or to navigable streams. In many cases the shoreline or the stream is also a lot line, so the minimum side yard or rear yard requirement can be applied in those instances. But, the minimum setback in those instances is usually only 10 or 25 feet and can be even less for accessory buildings.

The state requires counties to enforce a setback in the unincorporated portions of the county. Door County follows the state DNR-imposed 75-foot setback from the ordinary high water mark of the lake or stream. The county's rule includes an averaging provision whereby the required setback can be reduced to the average setbacks of the adjoining lots in cases where adjoining lots have structures that are closer to the shore. However, these rules are not enforced in the City of Sturgeon Bay, except for recently annexed areas.

The Sturgeon Bay Comprehensive Plan contains a policy within the goals and objectives section of Chapter 4 to "consider adopting a setback from navigable water." The Plan Commission during several meetings reviewed this issue. The Commission considered several options ranging from doing nothing to adopting the county's setback from navigable water regulation. The Commission reviewed the size of the lots and the setbacks of existing buildings along the shore. Most of the shore is already built up with an established development pattern. Thus, the Commission felt a setback requirement, such as the 75-foot Door County provision, would be too restrictive.

The Commission, however, believed establishing a formal setback from navigable water was still worthwhile. It would ensure that accessory buildings would not obstruct views or aesthetics along the shore. It also makes the setback for dwellings and other principal buildings more clear rather than relying solely on the rear yard provision. Therefore, the Plan Commission has unanimously recommended adoption of a 25-foot setback from the ordinary high water mark of navigable water.

Fiscal Impact: Other than the cost of a public hearing and publishing the new code, there is not expected to be any fiscal impact to adopting the proposed zoning rule.

Options for Common Council: Among the various options for the Council are:

1. Approve the recommendation. A public hearing would then be scheduled followed by potential adoption of the actual ordinance.
2. Deny the recommendation. The proposed ordinance change would be dropped.
3. Make changes to the recommendation, such as changing the setback distance and approve. A public hearing would then be scheduled followed by potential adoption of the actual ordinance.
4. Refer the matter back to Plan Commission for further study or changes.

Recommendation: Approve the recommendation from the Plan Commission.

Prepared by: Martin Olejniczak 2-26-14
Martin Olejniczak Date
Community Development Director

Reviewed by: Stephen McNeil 2-26-14
Stephen McNeil Date
City Administrator

**RESOLUTION
IN SUPPORT OF SENATE BILL 566
STATEWIDE 911 EMERGENCY TELECOMMUNICATIONS SYSTEM**

WHEREAS, under current law, County 911 emergency telecommunications systems are funded as follows: counties may levy charges, the so-called county option landline fee (up to 40 cents); and the county levy (See Wis. Stats. 256.35(3) & (3m), Wis. Stats.); and

WHEREAS, the current method of funding 911 emergency telecommunications services is no longer viable due to the decline of the number of landline phones and the concurrent increase in demand for 911 services; and

WHEREAS, Senate Bill 566 relates to the state 911 telecommunications services, and addresses, among other things, funding issues. This Bill does all of the following: a) eliminates the police and fire protection fee; b) requires statewide funding for a 911 emergency telecommunications system; c) requires the Public Service Commission (PSC) to contract for the establishment and maintenance of such a system and reimburse communication providers for related costs; d) allows the PSC to make grants to public safety answering points (PSAPS) for the improvement of 911 services; e) creates a 16-member state 911 council; and f) includes other provisions related to the foregoing.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF STURGEON BAY COMMON COUNCIL, DOOR COUNTY, WISCONSIN, does hereby express support for Senate Bill 566.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to Governor Walker.

Introduced by _____.

Moved by Ald. _____, seconded by Ald. _____

that said resolution be adopted.

Passed by the Common Council on this _____ day of _____, 2014.

EXECUTIVE SUMMARY

TITLE: Request from Brian Barganz to waive debris removal fee re: Invoice 2014012

BACKGROUND: During the second week of January the Municipal Services Director and Crew Leader noticed debris in the tree lawn at 211 N 10th Place. As per city policy, a letter was sent on January 14, 2014, to the address above, requesting that the items be removed from the curb. Barganz's had until January 24, 2014 to remove the items or the City would pick the items up and charge all associated fees to the property owner. The Crew Leader checked to see if the items were removed on Monday the 27th, and they were not; therefore, the items were removed by the City on the 28th, and an invoice was sent, as per policy.

***Update:** The Finance/Purchasing and Building Committee is forwarding this item to the Common Council without a recommendation. Only two Committee members were present at the Finance/Purchasing and Building Committee meeting held on February 11, 2014, and each made a motion. One motion was to approve the request, and one motion was to deny the request, both motions died due to the lack of a second.*

FISCAL IMPACT: \$96.38

OPTIONS: Approve or deny the request

RECOMMENDATION: Deny the request from Brian Barganz to waive the debris removal fee

PREPARED BY: Valerie J. Clarizio 2/12/14
Valerie J. Clarizio Date
Finance Director/City Treasurer

PREPARED BY: Robert Bordeau 2/12/14
Robert Bordeau Date
Municipal Services Director

APPROVED BY: Stephen McNeil 2/12/14
Stephen McNeil Date
City Administrator

February 4, 2014

Dear Finance Committee,

On February 1st, I received a bill totaling nearly \$100 from the City of Sturgeon Bay for "Removal of Items at Curb." I was informed that I must submit a letter requesting the matter be placed on the agenda for the Finance Committee before it can be addressed. Once the matter is on the agenda, I must then attend the meeting where I could then ask to have the fee waived.

I respectfully request that the issue involving my two young sons, a pile of snow by the curb, a four foot by four foot piece of plywood and a small red plastic snow shovel, be included on the agenda for your next meeting. At the meeting, I would be happy to go into more detail if desired.

Thank you,

A handwritten signature in cursive script that reads "Brian Barganz". The signature is written in black ink and is positioned above the printed name and address.

Brian Barganz
211 North 10th Place
Sturgeon Bay, WI 54235

CITY OF STURGEON BAY
 421 MICHIGAN ST
 STURGEON BAY, WI 54235
 (920) 746-2900

BRIAN AND DENA BARGANZ
 211 N. 10TH PL
 STURGEON BAY WI 54235-

INVOICE

Invoice Date: 01/28/2014
 Invoice #: 2014012
 Invoice Amt: \$96.38
 Customer #: BARGANZ
 Due Date: UPON RECEIPT
 Reprint Date: 01/28/2014

DESCRIPTION	HRS/QTY	COST/UNIT	AMOUNT
LABOR	1.00	\$49.93	\$49.93
EQUIPMENT USE	1.00	\$20.34	\$20.34
ADMINISTRATIVE FEE	1.00	\$25.00	\$25.00
REMOVAL OF ITEMS AT CURB AT 211 N 10TH PL ON 1/28/14 TAX PARCEL 2814035020800			
SUB-TOTAL:			=====
			\$95.27
TAX:			\$1.11
AMT. PAID:			\$.00
INVOICE TOTAL:			=====
			\$96.38
			=====

Bob Bordeau
Municipal Services
Superintendent
835 N. 14th Avenue
Sturgeon Bay, WI 54235



Phone: 920-746-2912
Fax: 920-746-2906
E-mail: bbordeau@sturgeonbaywi.org

January 13, 2014

sent 1/14/14

Brian & Dena Barganz
211 N. 10th Pl.
Sturgeon Bay, WI 54235

Dear Mr. & Mrs. Barganz:

We have noticed items have been placed in front of your property at 211 N. 10th Pl. that are not able to be collected with the normal weekly refuse collection. The City is only able to collect large items during Large Item Collection which takes place the second Friday of every month April through October.

The next collection date will be April 11, 2014. There is a fee of \$15.00 per scheduled collection. Items that require special disposal such as microwaves, computers, televisions and items that contain Freon have a separate \$32 charge per item to ensure proper disposal. There may be other options for disposal of your items that we would be happy to discuss with you.

Please remove your items from the curb by January 24, 2014 or the City will dispose of these items for you and you will be billed for the labor, equipment and fees for proper disposal.

We appreciate your cooperation in this matter. If you have any questions, you may contact us at 746-2914 between 7:00 a.m. and 3:30 p.m. Monday through Friday.

Sincerely,

Bob Bordeau
Municipal Services Director

Providing all residents, businesses and visitors a safe and clean community

Visit our website at: www.sturgeonbaywi.org