



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, FEBRUARY 18, 2014
IMMEDIATELY FOLLOWING BOARD OF PUBLIC WORKS
WHICH BEGINS AT 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. **Call to order.**
2. **Pledge of Allegiance.**
3. **Roll call.**
4. **Adoption of agenda.**
5. **Consideration of the following bills: General Fund – \$280,749.57, Capital Fund - \$30,214.50, Cable TV - \$593.73, TID #4 - \$9,927.43, and Solid Waste Enterprise Fund - \$11,605.09 for a grand total of \$333,090.32. [roll call]**
6. **CONSENT AGENDA**
 - * **All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.**
 - * a. **Approval of 2/4/14 regular Common Council minutes.**
 - * b. **Approval of the following minutes:**
 - (1) **Waterfront Design Review Board – 1/31/14**
 - (2) **Aesthetic Design & Site Plan Review Board – 2/3/14**
 - (3) **Finance/Purchasing & Building Committee – 2/4/14**
 - (4) **Board of Public Works – 2/4/14**
 - (5) **Bicycle & Pedestrian Advisory Board – 2/6/14**
 - * c. **Place on file the following reports:**
 - (1) **Inspection Department Report – January 2014**
 - (2) **Police Department Report – January 2014**
 - * d. **Consideration of: Approval of Temporary Class B Beer licenses and Temporary Class B Wine licenses for St. John Bosco Parent Association for March 8, 2014.**
 - * e. **Consideration of: Approval of Beverage Operator licenses.**
 - * f. **Finance/Purchasing & Building Committee recommendation re: Award bid to Monroe Truck Equipment for the three salters in the amount of \$35,343.**
7. **Mayoral appointments.**
8. **Final Resolution Authorizing Improvements and Levying Special Assessments against the benefitted property for the installation/extension of Sanitary Sewer and Watermain to service the Maritime Plaza & Landing Developments.**

9. Consideration of: Request to Extend Planned Unit Development – Deer Run Phase 1.
10. Consideration of: Request to Extend Planned Unit Development – Deer Run Phase 4.
11. Committee Chairperson Reports:
 - a. Personnel Committee
 - b. Parking & Traffic Committee
 - c. Community Protection & Services Committee
 - d. Sturgeon Bay Utility Commission
12. Public comment on non-agenda items.
13. Mayor's comments.
14. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 2.14.14

Time: 12:00

By: VM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 02/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
14401	CHERYL NAULT	NAULT/JURY DUTY MILEAGE	01-000-000-23169	2.04
R0000750	GREEN COURTE	GREENCOURTE OVERPYMT JAN '14	01-000-000-41300	27.69
TOTAL LIABILITIES				29.73
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	02/14 ATHLETIC FLD LIGHTING	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				1,395.12
MAYOR				
04696	DOOR COUNTY TREASURER	JAN INTERNET MAYOR	01-100-000-56700	2.70
TOTAL				2.70
TOTAL MAYOR				2.70
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	12/13 LEGAL	01-110-000-55010	2,046.50
16555		DEC 13 LEGAL	01-110-000-55010	39.00
TOTAL				2,085.50
TOTAL LAW/LEGAL				2,085.50
CITY CLERK-TREASURER				
04650	DOOR COUNTY REGISTER OF DEEDS	JANUARY CHARGES	01-115-000-56350	90.00
04696	DOOR COUNTY TREASURER	JAN INTERNET CLERKS	01-115-000-56700	10.90
13875	MUNICIPAL CODE CORP	CODIFICATION SUPPLEMENT #28	01-115-000-57050	1,239.38
13875		SHIPPING	01-115-000-57050	14.18
17700	QUILL CORPORATION	FOLDERS/PENCIL LEAD	01-115-000-51950	85.08
TOTAL				1,439.54
TOTAL CITY CLERK-TREASURER				1,439.54
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	JAN INTERNET ADMIN	01-120-000-56700	2.70
TOTAL				2.70
TOTAL ADMINISTRATION				2.70
COMPUTER				

INVOICES DUE ON/BEFORE 02/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04696	DOOR COUNTY TREASURER	JAN 14 T ECH SUPPORT	01-125-000-55550	2,500.00
		TOTAL		2,500.00
		TOTAL COMPUTER		2,500.00
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	JAN INTERNET ASSESSOR	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	02/18/14 CONTRACT	01-130-000-55010	1,245.83
		TOTAL		1,251.23
		TOTAL CITY ASSESSOR		1,251.23
BUILDING/ZONING CODE ENFORCMENT				
04696	DOOR COUNTY TREASURER	JAN INTERNET INSPECTION	01-140-000-56700	2.70
09223	INDEPENDENT INSPECTIONS, LTD	JAN PERMITS	01-140-000-55010	6,054.54
		TOTAL		6,057.24
		TOTAL BUILDING/ZONING CODE ENFORCMENT		6,057.24
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	JAN INTERNET ENGINEERING	01-145-000-56700	5.40
BAY VERT	BAY VERTE MACHINERY, INC	EQUIPMENT REPAIR	01-145-000-56250	290.00
BAY VERT		SHIPPING	01-145-000-56250	19.00
		TOTAL		314.40
		TOTAL MUNICIPAL SERVICES ADMIN.		314.40
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	JAN INTERNET MUN SVC	01-150-000-56700	6.75
		TOTAL		6.75
		TOTAL PUBLIC WORKS ADMINISTRATION		6.75
CITY HALL				
08280	HILL BUILDING MAINTENANCE INC	JAN CLEANING/CITY HALL	01-160-000-55300	590.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN STREET	01-160-000-56150	2,428.31
19880		421 MICHIGAN STREET	01-160-000-58650	199.42
KONE	KONE INC.	2014 ELEVATOR MAINTENANCE	01-160-000-58999	1,422.64
		TOTAL		4,640.37
		TOTAL CITY HALL		4,640.37

INVOICES DUE ON/BEFORE 02/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
INSURANCE				
BH	BURKART HEISDORF INSURANCE	03/14 WORK COMP 3 OF 12	01-165-000-58750	18,496.00
BH		03/14 GEN LIAB 3 OF 12	01-165-000-56400	2,972.00
BH		03/14 POLICE LIAB 3 OF 12	01-165-000-57150	1,121.00
BH		03/14 PUBLIC OFFICIAL 3 OF 12	01-165-000-57400	1,128.00
BH		03/14 AUTO LIAB 3 OF 12	01-165-000-55200	1,633.00
BH		03/14 AUTO PHY. DAMAGE 3 OF 12	01-165-000-55200	1,225.00
BH		CREDIT WAVE RUN & '07 FORD	01-165-000-55200	-287.00
TOTAL				26,288.00
TOTAL INSURANCE				26,288.00
GENERAL EXPENDITURES				
04575	DOOR COUNTY HARDWARE	RETRN SHIP TO CDW/THIN CLNTS	01-199-000-57250	50.08
04696	DOOR COUNTY TREASURER	JAN '14 PHONE SERV CITY HALL	01-199-000-58200	134.67
04696		JAN '14 PHONE SERV FD	01-199-000-58200	52.16
04696		JAN '14 PHONE SERV MUN SERV	01-199-000-58200	46.58
04696		JAN '14 PHONE SERV PD	01-199-000-58200	102.58
08167	GANNETT WISCONSIN NEWSPAPERS	PRKS-STREET SEASNL EMPLY AD	01-199-000-57450	299.20
08167		CVS PUBLIC HEAR NOTICE	01-199-000-57450	30.39
16555	PINKERT LAW FIRM, LLP	12/13 LEGAL	01-199-000-51525	143.00
TOTAL				858.66
TOTAL GENERAL EXPENDITURES				858.66
POLICE DEPARTMENT				
04696	DOOR COUNTY TREASURER	JAN INTERNET POLICE DEPT	01-200-000-56700	37.80
15890	PACK AND SHIP PLUS	SHIPPNG/DEF DEPOT BARSTOW	01-200-000-57250	99.65
15890		SHIP RETRN TO LED LIGHTS	01-200-000-57250	18.42
20254	TIP TOP CLEANERS	BRINKMAN/UNIFORM MAINT	01-200-000-56800	24.60
20254		BRINKMAN/UNIFORM MAINT	01-200-000-56800	12.30
20254		PORTER/UNIFORM MAINT	01-200-000-56800	19.85
21450	THE UNIFORM SHOPPE	PORTER/UNIFRM BADGE	01-200-000-56800	73.45
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	4307 BLACK COPIES	01-200-000-55650	37.90
STAPLES		1631 COLOR COPIES	01-200-000-55650	53.82
STAPLES		YELLW & MAGNTA INK CART/SQD RM	01-200-000-51600	511.06
TOTAL				888.85
TOTAL POLICE DEPARTMENT				888.85
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	REMOTE RADIO INSTLL/PORTER	01-215-000-57550	125.00
06592	FOX VALLEY TECHNICAL COLLEGE	HENRY/SOCIL NTRK CLASS	01-215-000-55600	85.00
06592		HENRY/RISK MGMT FOR PUB SAFE	01-215-000-55600	75.00
06592		HOUGARRD/FBI COMMD COLLEGE	01-215-000-55600	130.00
06592		PELLIZER/TECH DANGERS	01-215-000-55600	110.00
06592		WATERSTREET/ FBI COMMD COLLEGE	01-215-000-55600	130.00
19580	STREICHERS PROF POLICE EQUIP	AMMUNITION MAGAZINES	01-215-000-51050	259.85

INVOICES DUE ON/BEFORE 02/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	11.52
20254	TIP TOP CLEANERS	BILODEAU/UNIFORM MAINT	01-215-000-56800	1.00
20254		ALBERTSON/UNIFORM MAINT	01-215-000-56800	9.45
20254		MIELKE/ UNIFORM MAINT	01-215-000-56800	1.00
21450	THE UNIFORM SHOPPE	JENNERJOHN/UNIFRM SHRT-PANTS	01-215-000-56800	120.90
21450		WIEGAND/UNIFRM CAP, SHRT, PANTS	01-215-000-56800	164.35
21450		KRAH/UNIFRM PANTS	01-215-000-56800	43.95
BAYCOM	BAYCOM	SQUAD CAR BATTERY	01-215-000-58600	338.00
HENRY	CLINT HENRY	HENRY/MEAL REIMB TRAINING	01-215-000-55600	11.65
TOTAL				1,616.67
TOTAL POLICE DEPARTMENT/PATROL				1,616.67
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS	DEC 13 CNTRCT @ \$80/MONTH	01-225-000-57950	80.00
ACCURINT		JAN 14 CNTRCT @ \$80/MONTH	01-225-000-57950	80.00
HENRY	CLINT HENRY	HENRY CLOTHING	01-225-000-52900	15.81
HENRY		HENRY CLOTHING	01-225-000-52900	31.43
TOTAL				207.24
TOTAL POLICE DEPT. / INVESTIGATIONS				207.24
FIRE DEPARTMENT				
02185	BAY AREA GARMENTS AND SPEC	CHLAR,DIETMAN,HANSN SWEATSHRTS	01-250-000-52900	207.60
02275	BENDLIN FIRE EQUIPMENT	D-RING/ MIKE SMITH	01-250-000-52900	8.00
03075	CARQUEST OF DOOR COUNTY	BULB	01-250-000-53000	13.20
03159	CHARTER COMMUNICATIONS	01/14 WEST SIDE FD CABLE	01-250-000-58999	67.43
04575	DOOR COUNTY HARDWARE	FASTNRS/LIQD NAIL/DRILL INSRT	01-250-000-54999	12.80
04575		TOTES/TAG KEY	01-250-000-52700	30.45
04575		CLAMPS/ELBOW/MEND HOSE	01-250-000-54999	12.14
04575		WASHER/NOZZLE	01-250-000-52700	8.98
04575		VLVEBALL/JOINT PASTE	01-250-000-54999	15.48
04575		MAGNET/PICKUP TOOL	01-250-000-52700	18.76
04575		PVC ELBOW	01-250-000-54999	7.99
04575		FREIGHT	01-250-000-54999	16.12
04575		SAND DISC	01-250-000-54999	7.99
04575		STAIN/BRUSH/CLOTH/ FELT PAD	01-250-000-56250	24.64
04575		MOEN CARTRIDGE	01-250-000-54999	42.99
04696	DOOR COUNTY TREASURER	JAN INTERNET FIRE DEPT	01-250-000-56700	16.20
06592	FOX VALLEY TECHNICAL COLLEGE	RISK MGMNT SEMNR/DIETMAN	01-250-000-55600	99.00
06650	GALLS, AN ARAMARK COMPANY	3 GEAR BAGS	01-250-000-51350	179.97
16570	PIONEER FIRE COMPANY	CRIBBING	01-250-000-51350	134.33
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST TRUCK FILL	01-250-000-56675	41.00
19880		92 E MAPLE STREET	01-250-000-56675	5.20
19880		421 MICHIGAN STREET	01-250-000-56675	78.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00
19880		N 7TH PL GARLAND PARK	01-250-000-56675	5.20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75

INVOICES DUE ON/BEFORE 02/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		QUINCY BAY SHIP PIT	01-250-000-56675	42.00
19880		N MADISON AVE SPRINKLG	01-250-000-56675	13.00
19880		PENNSYLVAINA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		EAST SIDE DOCK	01-250-000-56675	5.20
19880		107 N 1ST AVE MARINA/RSTRM	01-250-000-56675	42.00
19880		N 1ST AVE CITY PARKING RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
20725	T R COCHART TIRE CENTER	TIRES/ UNIT #2	01-250-000-53000	1,836.00
CJ	CJ WORKS, LLC	JAN LAUNDRY	01-250-000-56800	87.00
SHEF DR	SHEFCHIK DOOR OPENERS	3 REMOTE DOOR OPENERS	01-250-000-51350	105.00
TOTAL				12,119.07
TOTAL FIRE DEPARTMENT				12,119.07
SNOW REMOVAL				
04696	DOOR COUNTY TREASURER	SALT BRINE	01-410-000-52400	102.73
13825	MORTON SALT	191.26 TONS SALT @ 55.34/TON	01-410-000-52400	10,586.24
TOTAL				10,688.97
TOTAL SNOW REMOVAL				10,688.97
CITY GARAGE				
01766	AURORA MEDICAL GROUP	DOT ANNL CONSORTIUM FEE	01-460-000-57100	50.00
03075	CARQUEST OF DOOR COUNTY	CLEANER	01-460-000-54999	5.97
03075		CREDIT RETURN CLEANER	01-460-000-54999	-5.97
04575	DOOR COUNTY HARDWARE	SHEET SHP WTER LINE SUPPLIES	01-460-000-54999	33.92
14939	NORTHERN SAFETY CO., INC.	SAFETY SUPP/EARPLG, GLVES, CVRLL	01-460-000-52350	154.78
14939		SHIPPING	01-460-000-52350	27.58
19310	GALETON GLOVES INC	GLOVES	01-460-000-52350	39.32
19310		SHIPPING	01-460-000-52350	12.03
TOTAL				317.63
TOTAL CITY GARAGE				317.63
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	10.42
19880		1536 EGG HBR RD TRAFFIC LITE	01-499-000-58000	37.97
19880		N 14TH & EGG HRBR TRAFFIC LITE	01-499-000-58000	38.84
19880		WS TRAFFIC LIGHTS	01-499-000-58000	141.77
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	5,664.74
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,370.47
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	9.66
19880		EAST SIDE DOCK	01-499-000-58000	84.90
19880		SHIPYARD DEVELOP LITES	01-499-000-58000	66.98
TOTAL				14,425.75

INVOICES DUE ON/BEFORE 02/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL HIGHWAYS - GENERAL				14,425.75
PARK & RECREATION ADMIN				
04696	DOOR COUNTY TREASURER	JAN INTERNET PARKS	01-500-000-56700	4.05
TOTAL				4.05
TOTAL PARK & RECREATION ADMIN				4.05
PARKS AND PLAYGROUNDS				
00926	A.M. LEONARD, INC	HOPPER ASSBLY/SALT SPREADER	01-510-000-52700	87.61
02330	JIM OLSON MOTORS	AIRBAG REPAIR/ P#4	01-510-000-58600	1,166.80
03075	CARQUEST OF DOOR COUNTY	OIL & FILTER/P7	01-510-000-53000	18.55
04575	DOOR COUNTY HARDWARE	PLEXI CLEAN CLNR	01-510-000-54999	5.99
04575		FASTENERS	01-510-000-54999	3.00
04575		CONCRTE MIX/BANNER POLES	01-510-000-52550	19.96
04575		SPARK PLUGS	01-510-000-53000	16.98
04575		FASTENERS	01-510-000-54999	2.68
04575		SLIP HOOK/WIRE CONNECTOR	01-510-000-53000	15.98
13150	MASTERCRAFT WELDING SYSTEM	BAR STOCK /MC28 BLOWER REPAIR	01-510-000-53000	20.00
19070	SCHARTNER IMPLEMENT INC	MC28/ PARTS REPAIR STEERING	01-510-000-53000	196.35
19275	SHERWIN WILLIAMS	GAL GARBAGE BARREL PAINT	01-510-000-52100	51.49
19880	STURGEON BAY UTILITIES	S 3RD & OREGON MARTIN PARK	01-510-000-56150	8.24
19880		MEM FLD WARMING HOUSE	01-510-000-56150	164.91
19880		MEM FLD WARMING HOUSE	01-510-000-58650	114.90
19880		N 7TH PL GARLAND PARK	01-510-000-56150	8.24
19880		FLAG LIGHT 5TH & MICH	01-510-000-56150	37.26
19880		MEM FLD PARKING LOT	01-510-000-56150	50.10
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	30.10
BLUE TRP	BLUE TARP FINANCIAL	STEEL FORKS/TRCTR BUCKET	01-510-000-51760	499.51
R0000556	D&A MACHINING, LLC	3 MC28 BLOWER WEAR PLATES	01-510-000-53000	259.50
VIKING	VIKING ELECTRIC SUPPLY, INC	ANGLE PLUG/WELDER	01-510-000-52700	16.04
TOTAL				2,794.19
TOTAL PARKS AND PLAYGROUNDS				2,794.19
WATER WEED MANAGEMENT				
03075	CARQUEST OF DOOR COUNTY	CREDIT RETURN-GREASE FITTING	01-560-000-51400	-4.39
03075		GREASE FITTING	01-560-000-51400	4.39
TOTAL				0.00
TOTAL WATER WEED MANAGEMENT				0.00
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	48 KENTUCKY ST WTR FRT	01-570-000-56150	374.98

INVOICES DUE ON/BEFORE 02/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-56150	59.16
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-58650	51.40
19880		N 1ST AVE CITY PARKING RAMP	01-570-000-56150	478.00
TOTAL				963.54
TOTAL WATERFRONT PARKS & WALKWAYS				963.54
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	FEBRUARY BILLING	01-600-000-56553	150.83
23674	WISCONSIN DEPT OF WORFORCE	JAN '14 UNEMPLOYMENT	01-600-000-50370	1,506.00
TOTAL				1,656.83
TOTAL EMPLOYEE BENEFITS				1,656.83
COMMUNITY & ECONOMIC DEVLPMT				
04549	DOOR COUNTY ECONOMIC DEVELOPME	ADMIN OF PROGRAMS	01-900-000-55850	6,250.00
04549		1ST QTR 2014 CONTRIBUTION	01-900-000-55750	4,799.81
04696	DOOR COUNTY TREASURER	JAN INTERNET COMM DEVL	01-900-000-56700	5.40
15028	MARTY OLEJNICZAK	MEALS & PARKING REIMB/MADISON	01-900-000-55600	18.27
17700	QUILL CORPORATION	FLDRS/CORRCT TAPE/CARTRDGES	01-900-000-51950	35.97
19730	STURGEON BAY VISITOR CENTER	2014 COMITMENT	01-900-000-57800	42,700.00
TOTAL				53,809.45
TOTAL COMMUNITY & ECONOMIC DEVLPMT				53,809.45
TOTAL GENERAL FUND				146,334.45
CAPITAL FUND				
PATROL				
23828	WITT PENINSULA FORD LINCOLN	NEW SQUAD SUV PURCHASE	10-215-000-59035	30,214.50
TOTAL				30,214.50
TOTAL PATROL				30,214.50
TOTAL CAPITAL FUND				30,214.50
CABLE TV				
CABLE TV / GENERAL				
02975	CAMERA CORNER	CAMERA STORAGE CARDS	21-000-000-52700	478.00
04696	DOOR COUNTY TREASURER	JAN 14 PEG INTRNET ACCESS	21-000-000-56700	100.00
15890	PACK AND SHIP PLUS	SHIP RETRN CAMERA CORNER	21-000-000-58999	3.51
15890		SHIP RETRN TO CAMERA CORNER	21-000-000-58999	12.22
TOTAL CABLE TV / GENERAL				593.73

INVOICES DUE ON/BEFORE 02/18/2014

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
TOTAL CABLE TV / GENERAL				593.73
TOTAL CABLE TV				593.73
TID #4 DISTRICT				
TID #4 DISTRICT				
04575	DOOR COUNTY HARDWARE	CO-OP SUPPLIES	28-340-000-59143	8.52
16555	PINKERT LAW FIRM, LLP	DEC 2013 T4 LEGAL	28-340-000-55001	884.00
VANDEW	VANDEWALLE & ASSOCIATES, INC	SERVICES THRU 1.20.14	28-340-000-58999	9,034.91
TOTAL				9,927.43
TOTAL TID #4 DISTRICT				9,927.43
TOTAL TID #4 DISTRICT				9,927.43
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
DC WASTE	DOOR COUNTY WASTE & RECYCLING	80.35 TN RECYCLE @13.44/TN	60-000-000-58350	1,079.95
DC WASTE		178.5 TN GARBAGE @58.96/ TN	60-000-000-58300	10,525.14
TOTAL SOLID WASTE ENTERPRISE FUND				11,605.09
TOTAL SOLID WASTE ENTERPRISE FUND				11,605.09
TOTAL SOLID WASTE ENTERPRISE				11,605.09
TOTAL ALL FUNDS				198,675.20

MANUAL CHECKS

NETWORK HEALTH 01/30/14 Check # 74176 January Health Insurance Various department accounts	\$ 64,572.60
FIRST NATIONAL BANK 02/03/2014 Check #74180 Credit card statement 01-510-000-53000	\$80.55
NETWORK HEALTH 02/03/2014 Check #74181 February Health Insurance Various department accounts	\$ 64,572.60
DELTA DENTAL 02/03/2014 Check # 74181 February Dental Insurance Various department accounts	\$ 5069.37
BENEFIT ADVANTAGE 02/06/14 Check # 74271 01-600-000-50510	\$120.00
TOTAL MANUAL CHECKS	\$134,415.12

INVOICES DUE ON/BEFORE 02/18/2014

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND
CAPITAL FUND
CABLE TV
TID #4 DISTRICT
SOLID WASTE ENTERPRISE

TOTAL --- ALL FUNDS

~~146,334.45~~
30,214.50
593.73
9,927.43
11,605.09

~~198,675.20~~

280,744.57

333,090.32



2-11-14

2-11-14

COMMON COUNCIL

February 4, 2014

A regular meeting of the Common Council was called to order at 8:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett and Schlicht were present.

Fett/Wiegand to adopt agenda. Carried.

Stutting/Ireland and to approve following bills: General Fund - \$175,166.87, Capital Fund - \$18,057.16, Cable TV - \$9,601.52, TID #2 - \$35.92, TID #4 - \$6,065.38, and Solid Waste Enterprise Fund - \$18,036.58 for a grand total of \$226,963.43. Roll call: All voted aye. Carried.

Schlicht/Vandertie to approve consent agenda (with the change to item g):

- a. Approval of 1/21/14 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 12/10/13
 - (2) Bicycle & Pedestrian Advisory Council – 1/2/14
 - (3) City Plan Commission – 1/15/14
 - (4) Parking & Traffic Committee – 1/20/14
 - (5) Aesthetic Design & Site Plan Review Board – 1/20/14
 - (6) Finance/Purchasing & Building Committee – 1/21/14
- c. Place on file the following reports:
 - (1) Fire Department Report – December 2013
- d. Consideration of: Approval of Temporary Class B Beer licenses and Temporary Class B Wine licenses for various dates in 2014 for Sturgeon Bay Visitor Center.
- e. Finance/Purchasing & Building Committee recommendation re: Approval purchase of one 2014 Ford SUV police patrol vehicle from Witt Form Lincoln, LLC. in the amount of \$29,854 and declare a 2010 Ford Crown Victoria patrol vehicle surplus and sell through WI On-Line Auction.
- f. Finance/Purchasing & Building Committee recommendation re: Approve the renewal for IS Services contract with the County of Door at a 3% increase for a three year period beginning March 1, 2014 and ending February 28, 2017 with an annual fee in the amount of \$30,900.
- g. Parking & Traffic Committee recommendation re: Place non-ladder style crosswalks in all three two directions at the intersection of Michigan Street and 14th Avenue. (as proposed by Board of Public Works on 2/4/14.)
- h. Parking & Traffic Committee recommendation re: Place sharrows and signage on 3rd Avenue from Iowa Street to Florida Street.
- i. Parking & Traffic Committee recommendation re: Lift the two hour parking limit on the north side of Louisiana Street, between 4th and 5th Avenue, from December 1 – April 1.

Carried.

There were no mayoral appointments.

Stutting/Fett to accept the Maritime Plaza and Landing Development special assessment project costs in the amount of \$378,949.93, and proceed with the special assessment process for installation/extension of sanitary sewer and watermains to service the Maritime Plaza and Maritime Landing Development. Carried.

The revised street plan for Marina View Subdivision was presented to the Council. The first item that was addressed was related to the discrepancy of the right-of-way for Thorn Street. The existing Thorn Street ended southerly of where it was shown on the plat of Marina View Subdivision. Schlicht/Vandertie to approve the revised location of the right-of-way for Thorn Street. Carried with Vandertie voting no.

The second item that was addressed was for the Council to decide if the proposed walkway meets the condition for the sidewalk as determined by the Council at a previous meeting.

Vandertie/Wiegand to accept an alternate pedestrian pathway, in lieu of sidewalks along Thorn Street, along the lot line between proposed lots 3 & 4 from the easterly end of the cul de sac to easterly line of the subdivision. The pathway shall be in an easement shown on the final plat for Marina View Subdivision that allows for the pedestrian use, construction and maintenance of the pathway. Roll call: Wiegand, Vandertie, and Wiesner voted aye. Ireland, Stutting, Fett, and Schlicht voted no. Motion failed.

Discussion took place regarding the City ordinance that requires sidewalk in new developments (unless exempted by the Common Council), the concerns of existing property owners in this area and the potential assessment for the property owners, that sidewalks will prompt curb, gutter, drainage, etc., the pedestrian easement and walkway connecting to the planned waterfront walkway, and the future development of apartment building in this area, and whether implementing a threshold that would trigger the installation of sidewalks would be feasible. Stutting/Schlicht to bring this item back to the Board of Public Works on February 18, 2014 along with the "old" Thorn Street issue so both items can be dealt with simultaneously. Carried with Wiegand, Vandertie and Wiesner voting no.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to accept bid #2 from Custom Fabrications, including the trade in, for \$63,497 to replace the chassis and retrofit Fire Unit #8.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Joseph Stutting, Chr.

Introduced by Stutting. Stutting/Schlicht to adopt. Carried.

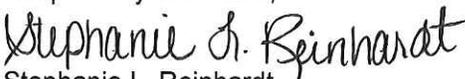
City Plan Committee Chair Wiegand, Finance/Purchasing & Building Committee Chair Stutting, and Park & Recreation Committee Chair Wiegand presented reports for their respective committees/commissions.

No one spoke during public comment.

The Mayor made his comments.

Fett/Ireland to adjourn. Carried. The meeting adjourned at 9:23 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

WATERFRONT DESIGN REVIEW BOARD

Friday, January 31, 2014

The Waterfront Design Review Board meeting was called to order at 12:06 p.m. by Chairperson William Galligan in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members William Galligan, Dennis Statz and Shelly Kerwin were present. Excused: Members Eric Paulsen and James Goodwin. Also present were City Engineer Tony Depies, Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Statz, seconded by Ms. Kerwin to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from November 12, 2013.
4. Consideration of: Addition of signage to previously approved "The Pavilion At Sawyer Park" sign, 36 S. Neenah Ave.
5. Consideration of: Improvements to Market Square parking lot, located between Michigan Street and Nebraska Street.
6. Adjourn

Carried.

Approval of minutes from November 12, 2013: Moved by Ms. Kerwin, seconded by Mr. Statz to approve the minutes from November 12, 2013. Carried.

Consideration of: Addition of signage to previously approved "The Pavilion At Sawyer Park" sign, 36 S. Neenah Ave.: Mr. Olejniczak stated that after the original sign was approved, Sturgeon Bay was named as a Coast Guard City. This will be displayed on the 1' x 12' addition of signage added to the bottom of the previously approved sign, manufactured by the Sturgeon Bay High School. It will not be a lit sign.

After a short discussion, it was moved by Mr. Statz, seconded by Ms. Kerwin to issue a certificate of appropriateness as presented. Carried.

Improvements to Market Square parking lot, located between Michigan Street and Nebraska Street: Mr. Depies stated that the biggest problem with the existing parking lot is that it has no slope to it and it ponds water. In the proposed design, the parking lot is continuously sloped from the elevation at City Hall down to the elevation at the alley. Landscaping spaces are being provided and four extra parking spaces will be added. In regard to stormwater management, an infiltration chamber will be installed under the landscape island.

Mr. Olejniczak added that the entrances will be widened to 24'. The guard rail and steps along the alley will be removed. The alley will be narrowed, but still will be wide enough for two cars to pass. Currently, the alley encroaches into the parking lot. The alley had been made wider when the fire station was located there.

Discussion was held regarding pedestrian crossings. Stepping stones or brick pavers could be used for crossings at different locations between the parking lot and alley and between the parking lot and sidewalk.

Members also discussed the grass lawn area verses installing other plantings, gravel, or mulch.

After further discussion, it was moved by Ms. Kerwin, seconded by Mr. Statz to issue a certificate of appropriateness as presented.

Adjourn: Moved by Mr. Statz, seconded by Ms. Kerwin to adjourn. Carried. Meeting adjourned at 12:19 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cheryl Nault".

Cheryl Nault
Community Development Secretary

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD

Monday, February 3, 2014

The Aesthetic Design & Site Plan Review Board meeting was called to order at 5:30 p.m. by Chairperson Mark Lake in Council Chambers, City Hall, 421 Michigan St.

Roll call: Members Mark Lake, John Kolodziej, Dennis VanBramer, Jon Burk, and Holly Feldman were present. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Ms. Feldman, seconded by Mr. Kolodziej to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from January 20, 2014.
4. Consideration of: Proposed CVS Pharmacy, located at 1407 Egg Harbor Rd.
5. Adjourn.

Carried.

Approval of minutes from January 20, 2014: Moved by Mr. Kolodziej, seconded by Mr. VanBramer to approve the minutes from January 20, 2014. Carried.

Consideration of: Proposed CVS Pharmacy, located at 1407 Egg Harbor Rd.: CVS representative Mark Bettenhausen went over required changes that were done since the last meeting. The warmer colors were used for the exterior of the building, with the addition of parapet walls to hide the mechanical units. The green space was increased, as well as adding permeable pavers. They will comply with the stormwater drainage.

Project Engineer Brad Prischman addressed some of the approval requirements from the Board. He explained that there was an addition of green space in the triangle area north of the building. Permeable pavers were added in the parking stalls along Egg Harbor Road, which will allow water to pass through and infiltrate into the ground. The onsite impervious requirement has been met. They are below the maximum allowed. The additional greenspace is continued to be shown within the parkway that is offsite along Egg Harbor Road and along 14th Avenue. City sidewalks have also been added along 14th Avenue and Egg Harbor Road. The sidewalk was removed by the eight parking stalls to acquire more green space, but retained the sidewalk along the building. As far as the stormwater pipe connection, there will be a pipe installed on the SW corner of the property that will be plugged temporarily until the City detention pond is constructed and then connected.

Samples of the building materials and colors was passed around. The corners of the building will be a darker color, constructed of a fiber cement panel system.

Mr. Kolodziej referred to an email from Chris Olson regarding lighting. Mr. Olson supported exterior lighting fixtures that utilize full cut-off optics, eliminating lighting that allows upward light. Mr. Haapala responded there will be lighting under the canopy; the light poles will have LED lighting and will not spill over onto the neighboring property; CVS letters will be backlit; wall packs will be installed on the building that will have the light shining down.

Signage was discussed. Mr. Haapala stated that the pylon sign will be interior lit. The steel column of

the sign matches the building. There will be a cornice around the top of the sign in darker brown color matching the corners of the building.

Discussion was held in regard to the glass and aluminum tower located in front of the building, as well as the amount of cement siding placed on the building.

Mr. Prischman added that a tree lilac was removed from the triangular area, and a honey locust was added to the SW corner of the building. This will also allow for snow plowing without damaging any trees or bushes.

Mr. Kolodziej said he understood the use of the pervious pavers, but in time didn't feel it would be considered a pervious area. It will fill over and become a brick pavement. He thought there was a lot of building on a small lot and didn't think it was meeting criteria for a new development.

Attorney Rick Donner responded to Mr. Kolodziej's comments. He referred to the zoning code in regard to the code requirement for the impervious area. Based on the code, pervious pavers are considered pervious area.

Mr. Olejniczak stated that City staff had shared the plans with City Forester Bob Bordeau, and he thought it would be a great addition to add a tree in the landscape island on the NW corner.

Mr. Olejniczak stated staff still had concern in regard to the elevation facing Egg Harbor Road. That is the only corner of the building that does not have the cement fiber board. The doors blend into the sandstone color. He suggested painting the doors with an accent color. He also commented on the window trim with the anodized aluminum and cedar color. His suggestion was to use the same color to match the canopy. Mr. Olejniczak stated that the sign meets code at 20' tall, but looking at it from an aesthetic point, he suggested installing a monument sign instead of a pylon sign. There would be no issue with the vision corner.

Mr. Donner mentioned that his understanding was that the project was approved with conditions that they have addressed. He didn't think the Board was in position to add additional conditions to the approval. Mr. Lake responded that previously there was nothing submitted on signage and there was not enough time to review other plans that were submitted later as well.

After further discussion, it was moved by Mr. VanBramer, seconded by Mr. Burk to issue a Certificate of Appropriateness as presented. Carried, with Mr. Kolodziej voting no.

Adjourn: Moved by Mr. VanBramer, seconded by Mr. Kolodziej to adjourn. Carried. Meeting adjourned at 6:06 p.m.

Respectfully submitted,



Cheryl Nault

Community Development Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
February 4, 2014

A meeting of the Finance/Purchasing & Building Committee was called to order at 5:30 p.m. by Alderperson Stutting in the Council Chambers, City Hall. Roll call: Members Stutting, Wiegand and Schlicht were present. Also present: Alderperson Fett, Alderperson Wiesner, Finance Director/City Treasurer Clarizio, Assistant Fire Chief Dietman, Municipal Services Director Bordeau and Receptionist Metzger. City Engineer Depies arrived at 5:35pm.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Fire Unit 8 Chassis Replacement & Retrofit Bids.
4. Consideration of: Truck Salter Bids.
5. Review of unfinished business list.
6. Review bills.
7. Adjourn.

Carried.

Consideration of: Fire Unit 8 Chassis Replacement & Retrofit Bids:

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to recommend to Common Council to accept bid #2 from Custom Fabrications, including the trade in, for \$63,497 to replace the chassis and retrofit Fire Unit #8. Carried.

Consideration of: Truck Salter Bids:

Moved by Alderperson Wiegand seconded by Alderperson Schlicht to recommend to Common Council to award the bid to Monroe Truck Equipment for the three salters in the amount of \$35,343. Carried.

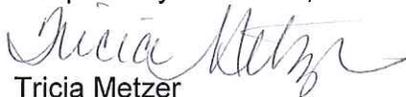
Unfinished business list was not discussed.

Review bills

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiegand seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 5:37pm.

Respectfully submitted,


Tricia Metzger

BOARD OF PUBLIC WORKS
February 4, 2014

A meeting of the Board of Public Works was called to order by Chairperson Schlicht at 6:01 p.m. Roll call: Members Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett, Schlicht, and Mayor Birmingham were present.

Moved by Ald. Fett, seconded by Ald. Stutting to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Public comment on non-agenda items.
5. Consideration of: 2014 Street Projects – Recommendation from Parking & Traffic Committee.
6. Consideration of: Maintenance Plan for Michigan Street.
7. Consideration of: Sidewalk Replacement on Maple Street near Lansing.
8. Adjourn.

Carried.

No one spoke during public comment on non-agenda items.

The following people spoke on the 2014 Street Projects – Jim McGowan, 506 S. Oxford Avenue, Corey Treichel, 446 S. Oxford Avenue, Ken Lynch, 1522 Lynch's Bluff Road, and a letter ready by Ald. Vandertie from Jerry & Pat Slavick.

City Engineer Depies addressed the area of the Thorn Street reconstruction and noted that determining the right of way for Thorn Street resulted in conflicting information between the developer and what the City determined.

Moved by Schlicht to approve the Parking & Traffic recommendations re: 2014 projects. Motion died due to lack of second.

Discussion took place regarding Michigan Street and sharrow markings and crosswalks at all three legs of the intersection of Michigan Street at N. 14th Avenue.

Vandertie/Stutting to eliminate the crosswalk from the east side of 14th Avenue and Michigan Street, from the Huehn's property to the school field property but to approve the remaining Parking & Traffic recommendations for the 2014 capital improvement projects. Carried with Schlicht and Wiegand voting no.

Discussion then moved back to Thorn Street reconstruction which included that the current Thorn Street pavement doesn't stay within the right of way if sidewalk is required, if sidewalk is required then curb, gutter, drainage, etc. will have to be engineered, whether the old portion of sidewalk and the new portion of Thorn Street should match, whether the road should be designed with sidewalks in mind even if sidewalks are not put in now and the amount allocated in the 2014 budget for Thorn Street. Community Development Director Olejniczak noted that staff believes that both the old portion and the new portion of Thorn Street should match; therefore, whatever Council decided for the new section should carry through for the old section. Discussion continued on assessing property owners for sidewalk, curb, and gutter.

Schlicht/Fett to postpone action on the Thorn Street issue until after the Common Council discusses and to bring back to the Board of Public Works on February 18, 2014. Carried with Vandertie voting no.

City Engineer Depies reviewed the maintenance plan for Michigan Street. He noted that microsealing Michigan for \$107,000 is in the 2014 budget document. He noted that this approach has been used in other areas of the City and has been used in other municipalities as a maintenance mechanism. Microsealing is estimated to last 8-10, followed by a crack fill after 2 years, and installation of an asphalt overlay in approximately 10 years. This would extend the life of the road surface until the water main requires replacement.

Alternatives to microsealing Michigan Street were then addressed. This discussion included a 2" overlay

option where the 2014 budget amount would fund approximately 8,700 square yards of pavement and the remaining street would be resurfaced in 2015 and/or 2016. Other alternatives such as replacing all asphalt, reconstructing the road, and concrete were also discussed including where funding would come from.

Fett/Schlicht to recommend to bring Michigan Street Maintenance Plan back to the Board of Public Works on February 18, 2014 and to send the Finance/Purchasing & Building Committee to discuss funding options. Carried.

A request from St. Peters Church for payment for 130' of sidewalk replacement was presented for consideration. City Engineer Depies noted that inspection reports from this area show that there were 50' of bad sidewalk and that the standards that are used by the City are different than the standards used by a church/school or other private organization. It was noted that the bill of \$3,250 was submitted after the work was complete and not approved in advance. Ald. Schlicht noted that there are large numbers of people who use this sidewalk each week and that the church's insurance company recommended that the sidewalk be looked at to be replaced. Ireland/Stutting to follow staff recommendation and pay \$250 to St. Peters Church & School for replacement of 50' of sidewalk on Maple Street near Lansing. Carried with Schlicht and Wiegand voting no.

Stutting/Fett to adjourn. Carried. The meeting adjourned at 7:52 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

6b5.

6b5.

Bicycle and Pedestrian Meeting
Thursday, February 6th at 4:00 p.m.

No meeting was held due to lack of a quorum.

Respectfully Submitted,

Candy Jeanquart

Candy Jeanquart
Police Assistant

6c1.

6c1.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
January 31, 2014

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JANUARY 2

January-14	YEAR TO DATE		January-14	YEAR TO DATE
0	0	ONE FAMILY DWELLINGS	----	----
0	0	TWO FAMILY DWELLINGS	----	----
0	0	MULTIPLE FAMILY DWELLINGS	----	----
0	0	MANUFACTURED HOME	----	----
0	0	C.B.R.F.	----	----
0	0	RESIDENTIAL ADDITIONS	----	----
5	5	RESIDENTIAL ALTERATIONS	69,500	69,500
0	0	RESIDENTIAL GARAGES/CARPORTS	----	----
0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	----	----
0	0	RESIDENTIAL STORAGE BUILDINGS	----	----
0	0	RESIDENTIAL SWIMMING POOLS	----	----
0	0	NON-RESIDENTIAL SWIMMING POOLS	----	----
0	0	NEW COMMERCIAL BUILDINGS	----	----
0	0	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	----	----
1	1	NON-RESIDENTIAL ADDITIONS	1,300,000	1,300,000
3	3	NON-RESIDENTIAL ALTERATIONS	25,500	25,500
0	0	MUNICIPAL BUILDINGS	----	----
0	0	WAREHOUSES	----	----
0	0	FACTORY & SHOP	----	----
0	0	COMMUNICATION TOWER	----	----
0	0	SUBSTATION	----	----
0	0	AGRICULTURAL BUILDINGS	----	----
9	9	TOTAL ESTIMATED COST OF CONSTRUCTION	\$1,395,000	\$1,395,000

December-13	YEAR TO DATE	TOTAL PERMITS ISSUED	December-13	YEAR TO DATE
9	9	BUILDING PERMITS	4,049	4,049
8	8	ELECTRICAL PERMITS	1,605	1,605
3	3	PLUMBING PERMITS	171	171
3	3	HEATING PERMITS	1,248	1,248
58	58	SIGN PERMITS	1,820	1,820
0	0	MISCELLANEOUS PERMITS	----	----
0	0	SUMP PUMP PERMITS	----	----
0	0	ELECTRICIAN LICENSES	----	----
0	0	EARLY STARTS	----	----
1	1	EROSION CONTROL	175	175
0	0	STATE PLAN APPROVALS	----	----
0	0	PARK & PLAYGROUND PAYMENTS	----	----
0	0	WISCONSIN PERMIT SEALS	----	----
0	0	ZONING BOARD OF APPEALS APPLICATIONS	----	----
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	----	----
0	0	PLAN COMMISSION - CONDITIONAL USES	----	----
0	0	CERTIFIED SURVEY MAP REVIEWS	----	----
0	0	SUBDIVISION PLATTING REVIEW	----	----
0	0	MISCELLANEOUS REVENUE	----	----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	----	----
0	0	RESIDENTIAL BUILDINGS MOVED	----	----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	----	----
0	0	CHANGE OF USE	----	----
0	0	RESIDENTIAL OCCUPANCY FEES	----	----
1	1	COMMERCIAL OCCUPANCY FEES	50	50
0	0	PIER PERMIT	----	----
0	0	DEMOLITION	----	----
0	0	REINSPECTION FEE	----	----
		ADMIN FEE	346	346
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$9,464.00	\$9,464.00

Cheryl Nault
Cheryl Nault
Building Inspection Dept.



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
Members of the Common Council
Members of the Police and Fire Commission
City Administrator Steve McNeil
Officers of the Sturgeon Bay Police Department
Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for January, 2014

Date: February 6, 2014

The following is a summary of the Police Department's activities for the month of January. The activities included are crimes investigated, police service calls handled by department members, arrests completed, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 40 crimes.

These crimes can be broken down and classified as follows.

Theft.....	04
Criminal Damage to Property	04
Disorderly Conduct.....	08
Obstruct a Police Officer.....	01
Sexual Assault of a Child.....	02
Violation of Court Order.....	03
Harassment.....	01
Physical Abuse of Child.....	03
Battery.....	01
Forgery/Fraud / Scams	11
Death Investigation	01
Burglary	01

TOTAL 40

The above crimes resulted in the loss of \$3,329 to the community, of which \$2,289 has been recovered.

Arrests

The Department completed a total of 95 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

Burglary	01
Physical Abuse to Child.....	02
First Degree Sexual Assault of Child	01

TOTAL 04

Warrant Arrests.....01

TOTAL 01

B. Misdemeanor Crime Arrests

Disorderly Conduct.....	08
Battery	02
Possess Drug Paraphernalia	01
Possess Marijuana.....	01
Bail Jump.....	05
Criminal Damage to Property	02
Retail Theft	02

TOTAL 21

Wisconsin Probation & Parole Violation Arrests 11

Warrant Arrests.....03

TOTAL 14

C. Ordinance Violation Arrests

Underage Drinking.....	01
Disorderly Conduct.....	02
Possess Drug Paraphernalia	01
Possession of Marijuana	01
Theft.....	01
Truancy	01
Possess Tobacco Underage.....	01
Obstruct a Police Officer	01

TOTAL 09

D. Traffic Crime Arrests

Operate While Intoxicated (2 nd or more)	02
---	----

TOTAL 02

E. Traffic Violation Arrests

Operating a Motor Vehicle While Intoxicated.....	01
Speeding Violations.....	15
Motor Vehicle Registration Violation.....	04
Failure to Obey a Traffic Sign or Signal.....	01
Equipment Violation.....	01
Operating While Driver's License Suspended/Revoked.....	03

No Driver's License.....	03
Fail to Yield.....	01
Seat Belt Violations.....	06
Driving Too Fast for Conditions.....	02
Miscellaneous Moving Traffic Violations.....	07
	TOTAL 44

In addition to the preceding arrests, the Department conducted a total of 240 traffic stops during the month and logged 71 violations for various motor vehicle defects and local ordinances and issued 61 written warnings for those violations. A total of 108 parking ticket were issued for parking violations throughout the city.

Traffic Accidents

The Department, during the month, investigated a total of 17 vehicle accidents. These investigations are categorized into four types, which are described below.

A. Motor Vehicle Accidents Involving Fatalities.....	00
B. Motor Vehicle Accidents Involving Injuries.....	03
C. Motor Vehicle Accidents Involving Property Damage..... (greater than \$1,000.00)	14
D. Motor Vehicle Accidents Involving Property Damage..... (less than \$1,000.00)	00
	TOTAL 17

Police Service Calls

Department members handled 328 service calls during the month. These calls consist of both citizen requests for police service as described below (260), crimes investigated (40), traffic accidents investigated (17), and Wisconsin Probation and Parole Assists 11.

A. Traffic and Road Incidents.....	76
This category consists of all assignments involving assists to motorists in distress, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing debris from roadways, and all parking problem complaints.	
B. Noise Complaints.....	02
These complaints involve private parties, licensed liquor establishments, and parties in public places.	
C. Sick and Injured Persons.....	02
Assistance rendered to the Ambulance Service and sick or injured persons. (Of these calls 00 required the commitment of citizens to a Mental Health Facility for mental or substance abuse problems.)	
D. Alarms.....	30
Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.	

E. Complaints Involving Animals	06
Investigation by officers of noisy animals, loose animals, animal bites, wild animals, and sick, injured or dead animal complaints.	
F. Civil Disputes	03
Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.	
G. Escorts	05
Transporting citizens, money escorts for area financial institutions, funerals, and for area industry.	
H. Civil Assistance Rendered.....	08
This category is broad and involves such services as auto and home lockouts, emergency notifications, attempts to locate people, retrieve personal property, and registration assistance.	
I. Assistance Rendered to Other Agencies.....	11
Includes assistance to other law enforcement and government agencies.	
J. Suspicious Person.....	08
Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of other people.	
K. Suspicious Motor Vehicles.....	09
Complaints of occupied, unoccupied, abandoned, and junked motor vehicles.	
L. Liquor Establishments	00
Complaints of problems with patrons.	
M. Fights or Brawls	00
Complaints of persons fighting where no criminal arrests were made.	
N. Self-Initiated Field Activity.....	35
All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	
O. Juvenile Problems.....	03
Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.	
P. Miscellaneous Incidents	40
Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes unfounded 9-1-1 calls investigated by Department members during the month.	

Q. Welfare Checks 21

Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

R. Gas Drive Off..... 01

Routine non-theft investigations where a motorist drove away without paying for their gas. Typically involves a driver error, store employee error or credit card reader error.

TOTAL 260

Department Mileage and Fuel Consumption

Officers patrolled a total of 14,569 miles with department vehicles, consuming 1,448 gallons of fuel. The fleet averaged 10.1 miles per gallon of fuel during the month.

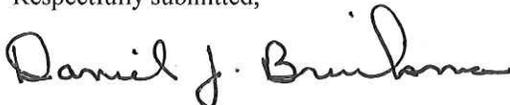
Department Training

Officers Steve South and Chad Mielke provided monthly training to 6 members of the Lakeshore Police Explorers, Post 9368. Eleven officers completed a combined 64 hours of training on the topic of reducing stress in the organization (24 of those hours were at no cost to the department). Four officers completed 16 hours of Advanced Roadside Impaired Drug Enforcement. This entire training was at no cost to the department. Five officers completed 8 hours of advanced tactical training utilizing the tactical house at NWTC in Green Bay.

Public Education

Officer Michelle Wiegand spoke to the 2nd grade class at Sawyer School about the importance of knowing their parent's full name, home address and telephone number. Additionally, Officer Wiegand discussed safe places to go if they should become lost or need help.

Respectfully submitted,



Captain Daniel J. Brinkman

6d.

6d.

TEMPORARY CLASS B BEER AND TEMPORARY CLASS B WINE LICENSE

St. John Bosco Parent Association
15 North Elgin Avenue
Agent: Stephanie Reinhardt
Sturgeon Bay, WI 54235
March 8, 2014

BEVERAGE OPERATOR LICENSES

1. Judson, Janice M.
2. Londo, Ghislaine E.
3. Remiker, Vickie A.
4. Wehrli, Melissa J.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to award the bid to Monroe Truck Equipment for the three salters in the amount of \$35,343.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: February 4, 2014

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2014.

**CITY OF STURGEON BAY
MAYOR'S 2014 APPOINTMENTS**

	Name	Term Expires
BOARD OF PARKS & RECREATION		
3 YR Term	Chris Larson	1/1/2017
	Randy Morrow	1/1/2017

BICYCLE & PEDESTRIAN ADVISORY BOARD		
3 YR Term	Laurel Brooks	1/1/2017
	Mark Schuster	1/1/2017
	Chad Shefchik	1/1/2015

WATERFRONT REDEVELOPMENT AUTHORITY		
5 YR Term	Thomas Wulf	1/1/2019

STURGEON BAY VISITORS CENTER		
1 YR Term	Ron Vandertie	1/1/2015

DOOR COUNTY TOURISM ZONE COMMISSION		
1 YR Term	Robert Starr	1/1/2015
	Dennis Statz	1/1/2015

EXECUTIVE SUMMARY

TITLE: Final resolution authorizing improvements and levying special assessments
Re: Maritime Plaza and Landing Development

BACKGROUND: At the February 4, 2014 meeting of the Common Council, the Council approved the expenses associated with the Maritime Plaza and Landing Development special assessment, and approved proceeding with the special assessment for installation/extension of sanitary sewer and watermains to service the Maritime Plaza and Landing Developments.

The next step in the special assessment process is to approve the final resolution levying the assessments.

FISCAL IMPACT: Total project costs \$378,949.93

OPTIONS: Approve the final resolution.

RECOMMENDATION: Approve the final resolution authorizing improvements and levying special assessments against benefitted property for the installation/extension of sanitary sewer and watermain to service the Maritime Plaza and Landing Developments.

PREPARED BY: Valerie J. Clarizio 2/6/14
Valerie J. Clarizio Date
Finance Director/City Treasurer

APPROVED BY: Stephen McNeil 2-6-14
Stephen McNeil Date
City Administrator

FINAL RESOLUTION

AUTHORIZING IMPROVEMENTS AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY.

WHEREAS the Common Council of the City of Sturgeon Bay, Wisconsin, held a public hearing at the City Hall at 7:00 P.M. on the 7th day of January 2014, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Sturgeon Bay Utilities on the proposed improvement installation in/on the following streets or parts thereof:

Sanitary Sewer & Watermain Installation/Extension

Installation of approximately 760 feet of sanitary sewer and watermains along highway 42/57 to service the Maritime Plaza development, and 2,517 feet of Sanitary Sewer and 2,696 feet of water improvements in Grant Avenue, Viburnum St and Sycamore St servicing lots 1,2,3, and 4 of CSM #2414; Lots 1,2,3,4,5, and 6 of the plat of Maritime Landing and the 11.84 acre parcel bounded by said Grant Avenue, Viburnum St and Sycamore St, (tax parcel # 2816612003301).

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Sturgeon Bay as follows:

1. That the reports of the Sturgeon Bay Utilities pertaining to the construction of the above-described public improvements, including plans and specifications thereof, as modified, is hereby adopted and approved.
2. That payment for said improvements be made by assessing the cost to the property benefitted as indicated in said reports, as modified to reflect the actual cost of construction.
3. That benefits (and damages) shown on the reports (as modified) are true and correct, have been determined on a reasonable basis and are hereby confirmed.
4. That the assessments for all projects included in said reports are hereby combined as a single assessment, but any interested property owner shall be entitled to object to each assessment separately or both assessments jointly for any purpose or purposes.
5. That the assessments may be paid in cash or six (6) annual installments. If the total assessment levied against a single parcel exceeds \$6,000.00 application can be made at the **CITY CLERK-TREASURER'S** office for twelve (12) annual installments. Installment payments are to bear interest at a floating rate to be determined on the first business day of the new calendar year for the ensuing year and will be the prime rate as posted by the official City depository on that day. The rate so established shall be applied to the unpaid balance of each assessment for that year. Installments or assessments not paid when due shall bear interest on the amount past due at the rate of one percent (1%) per month or a fractional part thereof plus one-half of one percent (0.5%) per month or fraction thereof penalty.
6. That if the title to a parcel of property changes for any reason the full amount of the outstanding assessment becomes due and payable together with applicable interest

immediately.

7. The City Clerk-Treasurer is directed to publish this resolution as a Class 1 notice in the assessment district.

8. The City Clerk-Treasurer is further directed to mail a copy of this resolution and a statement of the final assessment against his property to every property owner whose name appears on the assessment roll whose post office address is known or can, with reasonable diligence, be ascertained.

February 18, 2014
Stephanie L Reinhardt
City Clerk

* * * * *

Introduced by:_____.

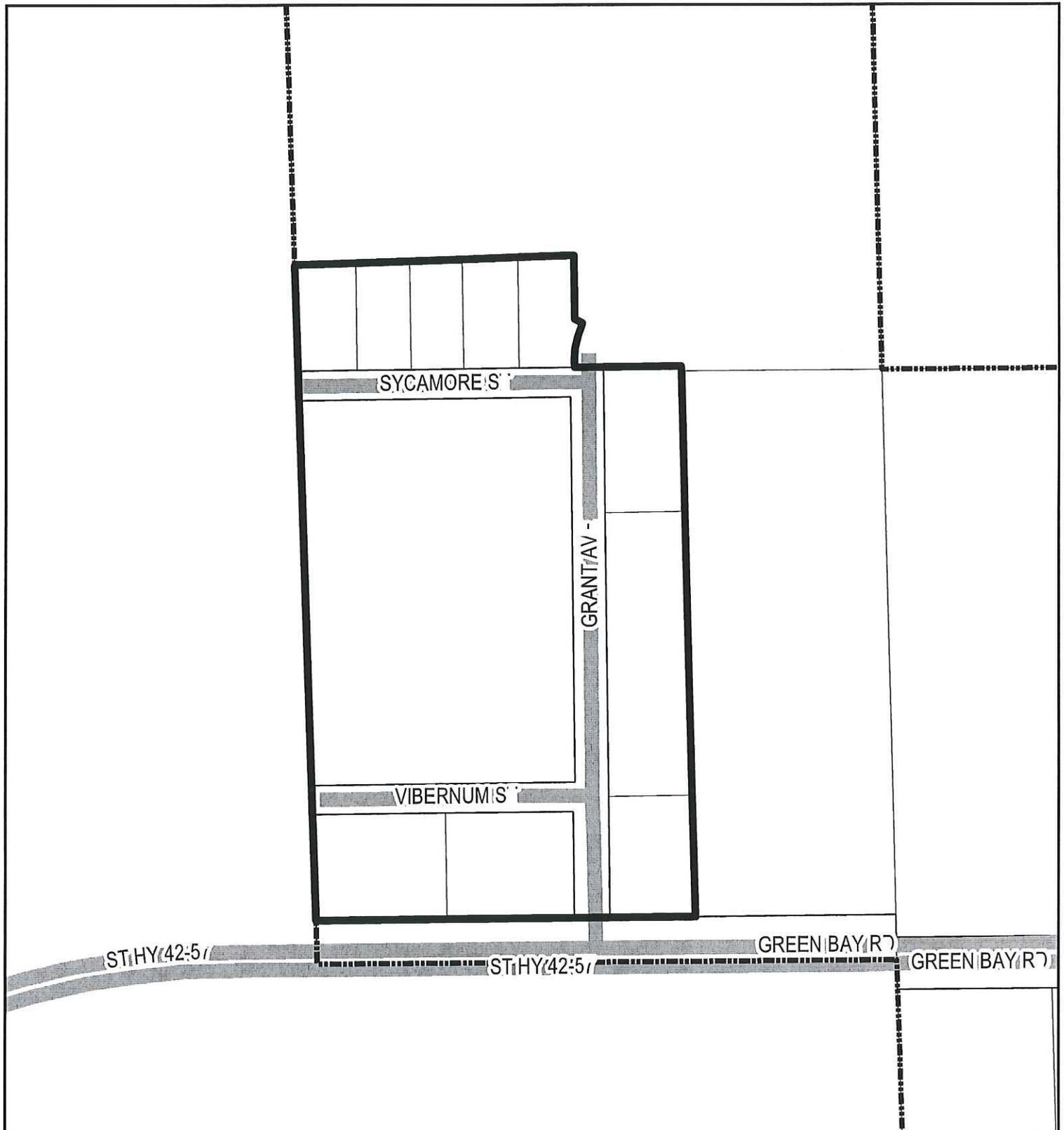
Moved by Alderperson _____, seconded by Alderperson _____, that said resolution be adopted.

Passed by the Council on the __ day of _____, 2014, and submitted to the Mayor on the _____ day of _____, 2014.

Schedule of Assessments - Maritime Plaza/Maritime Landing

Parcel #	Property Owner	Proposed Assessment	Payments Received to Date	Balance Due	
281-66-12003301	Veritas Asset Holdings, LLC	227,131.28	0.00	227,131.28	
281-66-12003301A	Veritas Asset Holdings, LLC	30,918.39	0.00	30,918.39	
281-66-12003301B	Randy & Paula Dvorak, LLC	30,738.22	30,738.22	0.00	Paid in full
281-66-12003301C	Veritas Asset Holdings, LLC	22,053.68	0.00	22,053.68	
281-66-12003301D	Veritas Asset Holdings, LLC	24,756.34	0.00	24,756.34	
281-66-1227250001	Harbor Winds Apartments, LLC	3,719.12	3,719.12	0.00	Paid in full
281-66-1227250002	Harbor Winds Apartments, LLC	3,719.14	3,719.14	0.00	Paid in full
281-66-1227250003	Harbor Winds Apartments, LLC	3,719.14	3,719.14	0.00	Paid in full
281-66-1227250004	Harbor Winds Apartments, LLC	3,719.14	3,719.14	0.00	Paid in full
281-66-1227250005	Harbor Winds Apartments, LLC	3,719.14	3,719.14	0.00	Paid in full
281-66-1227250006	Veritas Asset Holdings, LLC	24,756.34	0.00	24,756.34	
	Total	378,949.93	49,333.90	329,616.03	
				329,616.03	

Location Map Public Hearing Maritime PLaza Special Assessment District



Subject Area



Note: Public Hearing to be held on January 7, 2014

Executive Summary

Request to Extend Planned Unit Development – Deer Run Phase 1

Background: The Common Council adopted planned unit development (PUD) zoning for 4.1 acres of land along Clay Banks Road to facilitate a development known as Deer Run Village. This PUD is Phase 1 of the project and is specifically for a 66-unit apartment building for active seniors and is the first phase of multiple buildings covering about 30 acres in this area.

Under the zoning code, a PUD project must commence within two years or the PUD lapses and the zoning classification reverts back to the underlying zoning district (R-3 in this instance). The code provides that the Common Council can extend the PUD approval by one year increments upon written request. Up to three one-year extensions may be granted.

The Deer Run PUD ordinance became effective on March 21, 2010 and was twice extended by the Council. Bruce Tully, agent for Deer Run Village, has requested another one-year extension. Per the zoning code, this is the final extension that can be requested.

Options: The Council has the option of granting the one-year extension to provide additional time for the developer to get going. Its other option is to reject the extension. If this happens the developer would have to either abandon plans for the apartment building or go back through the PUD zoning process again (start over).

Recommendation: Approve the one-year extension.

Prepared by: Martin Olejczak
Martin Olejczak
Community Development Director

2-13-14
Date

Reviewed by: Stephen McNeil
Stephen McNeil
City Administrator

2/13/14
Date



THE TRAPEZIUM CONSULTING GROUP, LLC

EXPERIENCE • INTEGRITY • PERFORMANCE

February 7, 2014

Marty Olejniczak
Community Development Director
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

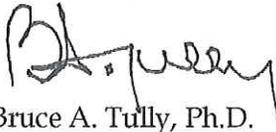
Re: Request for Extension of PUD for Deer Run Building 1 (The Lodge)

Marty,

By way of this letter, I would like to formally request that the PUD for our Deer Run Building 1 (The Lodge) project be extended for another year. It is our understanding that the current PUD approval is scheduled to lapse on March 21st of this year, and that the PUD may be extended in one year increments upon request. Construction of this project may not begin until after this date has passed, which is the reason for our request. We anticipate construction to begin later this spring or early summer.

Thank you for your consideration in this matter.

Yours Truly,



Bruce A. Tully, Ph.D.

ENVIRONMENTAL • PLANNING • CIVIL DESIGN

7898 EAST ACOMA DRIVE, SUITE 100 • SCOTTSDALE, ARIZONA 85260 • (480) 483-1500

Executive Summary

Request to Extend Planned Unit Development – Deer Run Phase 4

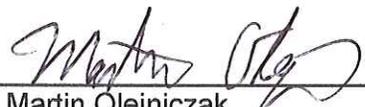
Background: The Common Council adopted planned unit development (PUD) zoning for 4.7 acres of land along an extension of E. Compass Street to facilitate a development known as Deer Run Village. This PUD (The Cottages at Deer Run Village) is specifically for 15 single-family dwellings and a community building. This proposed development constitutes phase 4 of the overall Deer Run Village development.

Under the zoning code, a PUD project must commence within two years or the PUD lapses and the zoning classification reverts back to the underlying zoning district (R-3 in this instance). The code provides that the Common Council can extend the PUD approval by one year increments upon written request. Up to three one-year extensions may be granted.

The PUD ordinance for this phase of Deer Run Village became effective on May 20, 2012 and will expire soon. Bruce Tully, agent for Deer Run Village, has requested a one-year extension. None of the development and zoning considerations have changed since the PUD was adopted and staff has no concerns about the requested extension.

Options: The Council has the option of granting the one-year extension to provide additional time for the developer to get going. Its other option is to reject the extension. If this happens the developer would have to either abandon the development plans or go back through the PUD zoning process again (start over).

Recommendation: Approve the one-year extension.

Prepared by: 
Martin Olejniczak
Community Development Director

2-13-14
Date

Reviewed by: 
Stephen McNeil
City Administrator

2/13/14
Date



THE TRAPEZIUM CONSULTING GROUP, LLC

EXPERIENCE • INTEGRITY • PERFORMANCE

February 7, 2014

Marty Olejniczak
Community Development Director
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

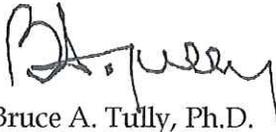
Re: Request for Extension of PUD for Deer Run Phase 4 (15 Cottage Units)

Marty,

By way of this letter, I would like to formally request that the PUD for our Deer Run Phase 4 (15 Cottage Units) project be extended for another year. It is our understanding that the current PUD approval is scheduled to lapse on May 20th of this year, and that the PUD may be extended in one year increments upon request. Construction of this project may not begin until after this date has passed, which is the reason for our request. We anticipate construction to begin later this spring or early summer.

Thank you for your consideration in this matter.

Yours Truly,



Bruce A. Tully, Ph.D.

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