

**AGENDA**  
**CITY OF STURGEON BAY**  
**WATERFRONT DESIGN REVIEW BOARD**  
Friday, January 31, 2014  
12:00 Noon  
Community Room, City Hall  
421 Michigan Street, Sturgeon Bay, WI

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from November 12, 2013.
4. Consideration of: Addition of signage to previously approved "The Pavilion At Sawyer Park" sign, 36 S. Neenah Ave.
5. Consideration of: Improvements to Market Square parking lot, located between Michigan Street and Nebraska Street.
6. Adjourn.

*NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.*

WDRB members:  
Bill Galligan: Chair  
Eric Paulsen  
James Goodwin  
Dennis Statz  
Shelly Kerwin

01/27/14  
2:00 p.m.  
CN

## WATERFRONT DESIGN REVIEW BOARD

Tuesday, November 12, 2013

The Waterfront Design Review Board meeting was called to order at 12:17 p.m. by Chairperson William Galligan in Council Chambers, City Hall, 421 Michigan Street.

**Roll call:** Members William Galligan, Dennis Statz and James Goodwin were present. Mr. Paulsen entered the meeting at 12:20 p.m. Excused: Member Shelly Kerwin. Also present were Colortech of Wisconsin representative Scott Timm, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

**Adoption of agenda:** Moved by Mr. Goodwin, seconded by Mr. Statz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 25, 2013.
4. Consideration of: Signage for BP Station, 253 Michigan St.
5. Adjourn.

Carried.

**Approval of minutes from September 25, 2013:** Moved by Mr. Goodwin, seconded by Mr. Statz to approve the minutes from September 25, 2013. Carried.

**Consideration of: Signage for BP Station, 253 Michigan St.:** Mr. Timm stated that the BP Station would like to replace their two existing gas price canopy signs with LED signs. The proposed signs would only contain a single-grade product, with green numbers. The existing gas price signs are manually changed. He said since the building to the west (Gourmet-A-Go-Go) is an obstruction, they would like to bring the signage 30" beyond the canopy for better visibility coming off the bridge. The sign would still be within the right-of-way. The sign on the east side would remain flush with the canopy.

A short discussion was held. Moved by Mr. Goodwin, seconded by Mr. Galligan to grant a certificate of appropriateness as presented.

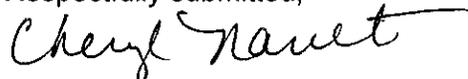
Mr. Paulsen stated that the Board's job is to approve aesthetics. He did not approve of the sign extending further than the canopy. Mr. Statz agreed and that he had no problem with the sign remaining flush with the canopy. Mr. Timm added that they wanted visitors to see the sign coming off the bridge. He didn't feel the 30" would be that noticeable if the sign was painted white to coincide with the backside of the canopy.

Mr. Goodwin withdrew his motion.

Moved by Mr. Statz, seconded by Mr. Paulsen to issue a certificate of appropriateness as presented, except with the west-facing digital sign to be flush with the canopy. All ayes. Carried.

**Adjourn:** Moved by Mr. Statz, seconded by Mr. Goodwin to adjourn. Carried. Meeting adjourned at 12:30 p.m.

Respectfully submitted,



Cheryl Nault

Community Development Secretary

12.00



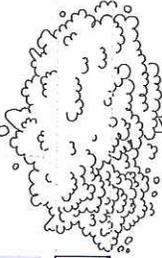
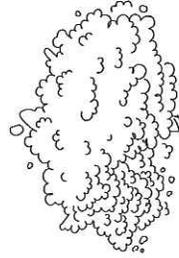
STURGEON BAY OPEN  
BASS  
TOURNAMENT

THE PAVILION AT  
SAWYER PARK

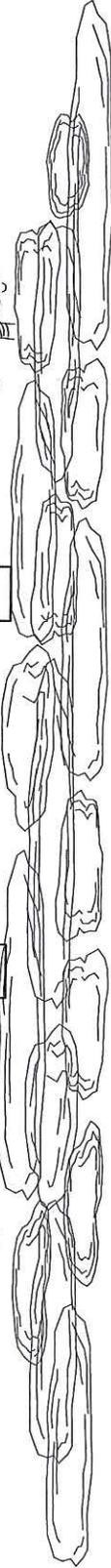


STURGEON BAY - A PROUD COAST GUARD CITY

3.00



1.00



SAWYER PARK PAVILION SIGN

CITY OF STURGEON BAY



Meissner  
Landscape Inc.  
Design • Plant • Build • Maintain  
Phone (920) 743-1011 • Fax (920) 743-9878 • www.meissnerlandscape.com

DATE 06/15/11  
SCALE 1"=2'

DESIGN BY GGM  
DRAWN BY NRM

REVISED 12/21/11  
11/6/13

**EXECUTIVE SUMMARY**

**DATE:** January 27, 2014

**TITLE:** Market Square Reconstruction

**BACKGROUND:** The reconstruction of Market Square has been included with the 2014 budget and includes the addition of landscape islands, storm water management and grade adjustments. The parking lot will be widened and reclaim some of the area used by the alley when the Fire Department needed the space to get the engines out of the old fire station. Plans also include changing the grade so that we eliminate the steep area close to City Hall and the need for steps from the parking lot and the alley. Spreading these grade changes out across the entire lot provides enough slope to eliminate the puddles that deteriorates the asphalt and freezes in winter. The added slope also allows for the capture of runoff waters into an infiltration area, which will capture the surface water and use the sandy soils under the parking lot to filter the water into the ground instead of discharging it to the bay.

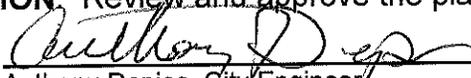
By expanding the parking lot and narrowing the alley we were add 4 parking spaces including 2 handicap spaces making for 124 total spaces.

Plans include interior parking lot landscaping to meet the City standards set for commercial parking lots. Trees have been selected that will provide the desired shade and esthetic enhancement and can grow in the islands created by curbing in the parking lot. Trees are chosen based upon the height to allow them to exist under the existing power lines without harsh trimming in the future, which can disfigure the trees natural shape. The Northern Acclaim Honey Locust was chosen to connect with the existing trees along Michigan Street and provide filtered shade in areas where power lines and guide cables do not encroach into their canopy area. The tree form of the Amur Maple can grow comfortable beneath the guide wires that exist above the parking lot and the Red Baron Flowering Crabs are narrow enough to not be damaged by alley traffic and will provide color with both spring flowers and small fruits that are desired by fall migrating song birds.

Staff reviewed the cost of relocating the power lines along the alley, but high estimated costs made it prohibitive.

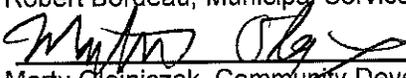
**FISCAL IMPACT:** Money is being allocated from the Parking Lot Reserve Fund and work is estimated at approximately \$175,000 plus landscape amenities that will be completed by the Street Department.

**RECOMMENDATION:** Review and approve the plans as submitted.

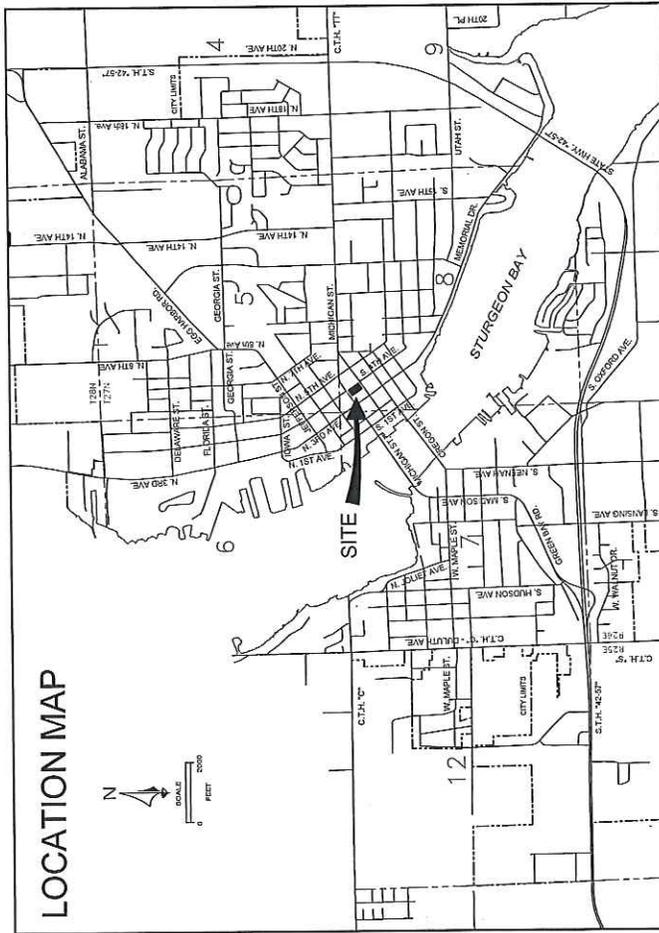
**SUBMITTED BY:**   
Anthony Depies, City Engineer

**REVIEWED BY:** \_\_\_\_\_  
Stephen McNeil, City Administrator

**REVIEWED BY:** \_\_\_\_\_  
Robert Bordeau, Municipal Services Director, City Forrester

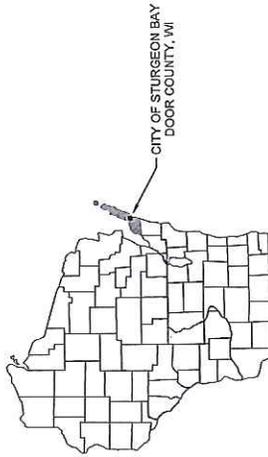
**REVIEWED BY:**   
Marty Olejniczak, Community Development Director

# 2014 CITY OF STURGEON BAY CITY HALL PARKING LOT



ABBREVIATIONS:

MH	SANITARY MANHOLE
S	SANITARY SEWER
W	WATER LINE
WV	WATER VALVE
WS	WATER SERVICE
CS	CURB STOP
DI	DUCTILE IRON
CI	CAST IRON
PVC	POLYVINYL CHLORIDE
HDPE	HIGH DENSITY POLYETHYLENE
TRA	TRANSITE
CONC	CONCRETE
CB	CATCH BASIN
SL	STREET LIGHT
ST	STORM SEWER
STMH	STORM MANHOLE
IL	UTILITY INLET
UP	UTILITY POLE
FO	FIBER OPTIC LINE
T	TELEPHONE LINE
GAS	GAS LINE
GAS VLV	GAS VALVE
REM	REMOVE
SW	SIDEWALK
B	BRICK WALK
MW	MONITORING WELL
VAL	VALVE
C-L	CENTERLINE
F-L	FLOWLINE
ABAND	ABANDON
OC	ON CENTER



## INDEX

SHEET NO.

- 1 SITE PLAN
- 2 PARKING LAYOUT, TRAFFIC CONTROL, TREES
- 3 DETAILS

CITY OF STURGEON BAY  
2014 CITY HALL PARKING LOT

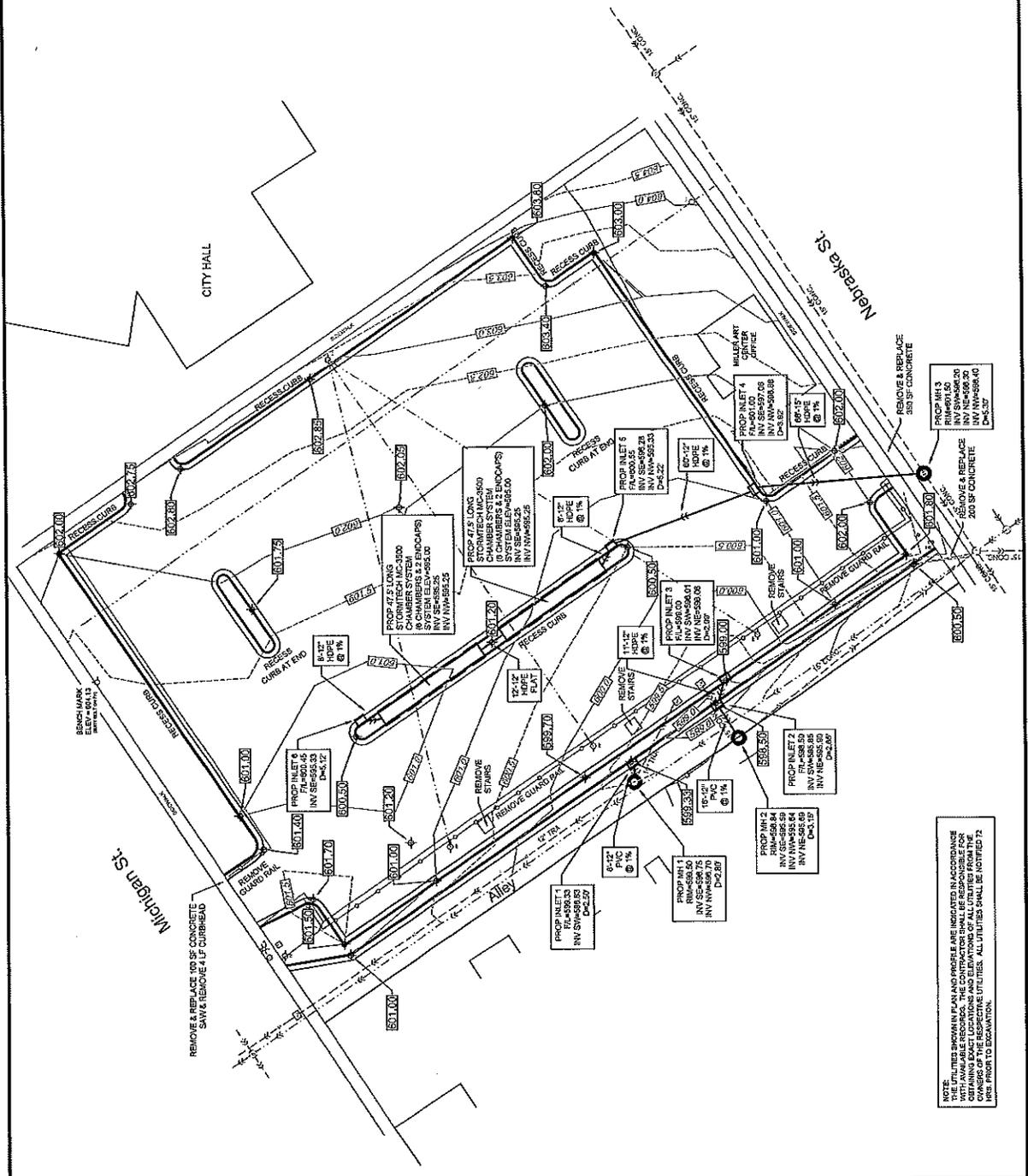
JAN, 2014

COVER  
SHEET



**2014  
City Hall Parking Lot  
Site Plan**

N  
SCALE  
0 20 40  
FEET



# 2014 City Hall Parking Lot Parking Layout, Traffic Control, Trees



PROPOSED  
124 spaces

### LEGEND

- SIGN
- TYPE "M" BARRICADE (TYPE "A" LOW INTENSIVITY FLASHING WARNING LIGHT(S) REQUIRED FOR NIGHTTIME USE)
- PROPOSED STANDARD SIZED TREE (BY OTHERS)
- PROPOSED DWARF TREE (BY OTHERS)

### NOTE:

ALLEY ACCESS FOR 3RD AVE PROPERTIES TO BE MAINTAINED WHENEVER POSSIBLE DURING CONSTRUCTION

