

COMMON COUNCIL
November 19, 2013

A regular meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett and Schlicht were present.

Schlicht/Fett to adopt agenda. Carried.

Assistant Fire Chief Tim Dietman presented checks to three local organizations from the proceeds of the Community Cancer shirts.

Stutting/Schlicht to approve following bills: General Fund - \$2,040,306.98, Capital Fund - \$12,843.97, Cable TV - \$3,188.00, TID #2 - \$550.00, TID #3 - \$16,325.00, TID #4 - \$23,590.71, and Solid Waste Enterprise Fund - \$16,056.55 for a grand total of \$2,112,861.21. Roll call: All voted aye. Carried.

Fett/Ireland to approve consent agenda:

- a. Approval of 11/5/13 regular and 11/12/13 special Common Council minutes.
- b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 10/8/13
 - (2) Waterfront Redevelopment Authority – 10/28/13
 - (3) Finance/Purchasing & Building Committee – 10/29/13
 - (4) Revolving Loan Fund Committee – 11/14/13
- c. Place on file the following reports:
 - (1) Fire Department Report – October 2013
 - (2) Inspection Department Report – October 2013
 - (3) Bank Reconciliation – October 2013
 - (4) Revenue & Expense Report – October 2013
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Consideration of: Approval of Combination Class B Beer & Class B Liquor license.
- f. Consideration of: Approval of Combination Class A Beer & Class A Liquor license.
- g. Consideration of: Approval of Sidewalk Café Permit for Henry S. Baird Lodge #174.

Carried.

There were no mayoral appointments.

RECOMMENDATION

We, the Waterfront Redevelopment Authority, hereby recommend that the City proceed to work with Robert W. Baird to refinance the June 1, 2005 and December 1, 2006 TID #2 General Obligation bonds.

WATERFRONT REDEVELOPMENT AUTHORITY

By: Thomas Herlache, Chr.

Stutting/Schlicht to adopt. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee recommend that the City proceed to work with Robert W. Baird to refinance the June 1, 2005 and December 1, 2006 TID #2 General Obligation Bonds.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Joseph Stutting, Chr.

Stutting/Fett to adopt. Carried.

Wiegand/Ireland to read in title only and adopt the resolution provided for the sale of approximately \$5,585,000 general obligation refunding bonds.

RECOMMENDATION

We, the Sturgeon Bay Revolving Loan Fund Committee, hereby recommend that a loan of \$35,000 be approved for Dennis M. Statz DBA Dancing Bear to be used for façade improvements and that the loan be approved subject to the following conditions:

- A. Interest Rate: 1.0%
- B. Term of Loan: 5 Years with a 5 -Year Amortization Period.
- C. Monthly payments of principal and interest will be made to the City of Sturgeon Bay until the loan is paid in full.
- D. The collateral for the loan will be a first mortgage on the property located at 13 North Third Ave.
- E. Dennis M. Statz DBA Dancing Bear will enter into a General Business Security Agreement.
- F. The loan shall be personally guaranteed by Dennis M. Statz with spousal consent.
- G. The applicant shall contribute equity in the amount of \$35,000.
- H. The borrower shall obtain and keep insurance on all equipment and the real estate, with the City of Sturgeon Bay listed as loss payee.
- I. The applicant will create .5 and retain 1.5 FTE (full-time equivalency) jobs within three years of loan closing of which at least 51% shall be held or made available to persons of low to moderate income.
- J. Dennis M. Statz DBA Dancing Bear shall provide the City's Loan Administrator with annual business income tax returns and financial statements by April 15th of each year.
- K. The applicant will pay all out-of-pocket loan-processing costs at closing including attorney fees for loan documentation.
- L. The applicant shall submit a complete application package, to the satisfaction of William Chaudoir, Executive Director, DCEDC.
- M. The loan recipient's business location must remain in the City of Sturgeon Bay or the loan immediately becomes due and payable.
- N. This commitment is valid for a 60-day period at which time the loan shall be closed or this commitment is null and void.

We further recommend that the City Attorney be authorized to prepare the loan agreement, promissory note, security instrument and other necessary legal documents and that the Mayor and City Clerk be authorized to sign the necessary documents to implement this action.

STURGEON BAY REVOLVING LOAN FUND COMMITTEE

By: Mike Gilson, Chairman

Stutting/Wiegand to adopt. Carried.

Personnel Committee Chair Stutting, Parking & Traffic Committee Chair Schlicht, Community Protection & Services Committee Chair Fett and Sturgeon Bay Utility Commission member Fett presented reports for their respective committees/commissions.

No one spoke during public comment.

The Mayor made his comments.

Ireland/Wiesner to adjourn. Carried. The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Stephanie L. Reinhardt
City Clerk/Human Resources Director