

FINANCE/PURCHASING & BUILDING COMMITTEE
October 8, 2013

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:00 p.m. by Chairperson Stutting in the Council Chambers, City Hall. Roll call: Members Stutting and Schlicht were present. Alderperson Wiegand was excused. Also present: Alderperson Fett, City Administrator McNeil, Finance Director/City Treasurer Clarizio, Community Development Director Olejniczak, Mark and Cindy Kerscher and Receptionist Metzger.

A motion was made by Alderperson Schlicht, seconded by Alderperson Stutting to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Pre-annexation agreement with Mark and Cindy Kerscher.
4. Consideration of: Disallowance of claim resolution re: Paul and Chesla Anschutz.
5. Consideration of: Refinance two (2) refuse trucks debt.
6. Review of unfinished business list.
7. Review bills.
8. Adjourn.

Carried.

Consideration of: Pre-annexation agreement with Mark and Cindy Kerscher:

Mr. Olejniczak explained that the parcel located at 6639 State Highway 42-57, owned by Mark and Cindy Kerscher, currently borders the City municipal boundary. The Kerschers are interested in hooking up to municipal sewer and water, but are not interested in annexing their property to the City at this time. The pre-annexation agreement would allow the Kerschers to have water and sewer services now in exchange of formally annexing their property to the City within a 25 year period of time. As per a typical pre-annexation agreement the City will not assess the Kerschers for sewer and water installation costs because the developer across the highway has already been assessed for the cost of the existing sewer and water mains. The City would have the option to charge or waive the connection fees to the Kerschers side of the street.

Moved by Alderperson Stutting, seconded by Alderperson Schlicht to recommend to Common Council to approve the pre-annexation agreement with Mark and Cindy Kerscher for the parcel located at 6639 State Hwy 42-57, with legal fees paid by Mari and Cindy Kerscher, subject to review by the City Attorney and the Sturgeon Bay Utilities. Carried.

Consideration of: Disallowance of claim resolution re: Paul and Chesla Anschutz:

A notice of claim was filed August 12, 2013 by Paul and Chesla Anschutz, 221 N 6th Avenue, stating that damage to their vehicle was caused by street line painting done by the City of Sturgeon Bay employees. After review of the claim by the City's insurance carrier, Statewide Services, Inc., the City's insurance carrier reviewed the claim and recommended that the City deny the claim.

Moved by Alderperson Stutting, seconded by Alderperson Schlicht to recommend to Common Council to approve the disallowance of claim resolution for Paul and Chelsa Anschutz. Carried.

Consideration of: Refinance two (2) refuse trucks debt.

Finance Director/City Treasurer Clarizio stated the original loan for the refuse trucks was taken out through the State of Wisconsin Board of Commissioners of Public Lands in 2012 with an interest rate of 2.5%. Baylake Bank has offered an interest rate of 2.1% for 5 years, with a one time loan fee of \$250, providing the City a savings of \$6732.42 over the course of the loan.

Moved by Alderperson Schlicht, seconded by Alderperson Stutting to forward the Baylake Bank loan resolution to Common Council for authorization to refinance the current debt on the two refuse trucks in the amount of \$403,544.00, at an interest rate of 2.1%, for a five year period, with a one-time loan fee in the amount of \$250.00. Carried.

Review of unfinished business list was not discussed.

Review bills

Moved by Alderperson Stutting, seconded by Alderperson Schlicht to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht, seconded by Alderperson Stutting to adjourn. Carried. The meeting adjourned at 7:18 pm.

Respectfully submitted,

Tricia Metzger