

## **Bicycle and Pedestrian Advisory Board Meeting Minutes Thursday, December 5, 2013**

The Bicycle and Pedestrian Advisory Board meeting was called to order at 4:08 p.m. by Chairperson Bob Schlicht in the 2<sup>nd</sup> floor Conference Room, City Hall, 421 Michigan Street.

**Roll Call:** Members Bob Schlicht, Paul Anschutz, Rhonda Kolberg, Randy Watermolen, and Tony Depies were present. Members Laurel Brooks and Leni Spaude were absent. Member Nathan Hayes was excused. Also present were Municipal Secretary Colleen DeGrave and Police Assistant Candy Jeanquart.

**Adoption of agenda:** Moved by Mr. Depies, seconded by Mr. Watermolen to adopt the following agenda:

1. Roll call.
  2. Approval of agenda.
  3. Approval of minutes from October 3, 2013.
  4. Consideration of: Criteria and goal setting for future meetings.
  5. Discussion of: Grant application updates.
  6. Discussion of: Door County bicycle issues updates.
  7. Consideration of: Safety and education programs.
  8. Consideration of: Bicycle and pedestrian 2014 budget/grant requests.
  9. Adjourn.
- All in favor. Carried.

**Approval of minutes from October 3, 2013:** Moved by Mr. Depies, seconded by Mr. Schlicht to approve the minutes from October 3, 2013. All in favor. Carried.

**Consideration of: Criteria and goal setting for future meetings:** Mr. Schlicht asked the members what the future goals of the Bicycle and Pedestrian board should be.

Mr. Anschutz requested setting a goal to improve the lines on the road to be more visible to the community and to add street lights. There was a discussion of trying a higher visibility or longer lasting paint. Mr. Depies suggested developing a plan for the lights and lane improvements for the 2015 budget.

Mr. Schlicht requested setting a goal to educate the public to build support of biking in the community. Mr. Schlicht stated it can further be discussed in agenda item 7: Consideration of: Safety and Education programs.

Mr. Anschutz suggested completing the project of the Ahnapee bike trails. Mr. Watermolen suggested having specific recreational trails for pedestrians, such as a mountain biking trail. Mr. Depies stated the master plan has been completed and

approved by council. Mr. Depies explained the completion is based on the budget and what can be done at that time.

Mr. Schlicht asked the members of the board to bring final goals to the next meeting to be presented. Mr. Depies is going to put together a road review check list from the 5 year plan to provide to the board members.

**Discussion of: Grant Application updates:** Mr Depies informed the board that the city has been authorized by the DOT to hire a consultant to help with the approval process and get the construction started as soon as possible on the SRTS grant. Even with consultant help construction will not start until 2015.

The DOT is accepting applications for their Transportation Alternatives Program(TAP) Grant. Mr. Depies has contacted Baudhuin Inc., the engineer for the Egg Harbor Road project, to explore the likelihood of TAP funding, because it is the only project large enough to meet the \$300,000 minimum project value to be eligible for funding.

**Discussion of: Door County bicycle issues updates:** Mr. Schlicht asked the members if there are any updates or any questions. Mr. Anschutz explained that he is working with International Mountain Biking Association and will keep the members updated.

Mr. Depies left at 4:52. He explained that he would provide information for Agenda item 8: Consideration of: Bicycle and Pedestrian 2014 budget/grant requests per email to the board members.

**Consideration of: Safety and education programs:** Mr. Schlicht asked the members if there are any planned events.

Mr. Anschutz suggested working with the Sturgeon Bay Police Department and working with the Share and Beware Program. He indicated there are programs where they will come to schools to educate both adults and children. Mr. Schlicht asked Mr. Anschutz to gather information for the next meeting.

Mr. Schlicht asked the members for suggestions on what type of education can be offered to increase adult awareness, such as mailings. Ms. Kolberg indicated that we need to approach them so it appeals to their needs to help them understand what the bicycle and pedestrian committee is about. Mr. Schlicht is going to contact Jessica Binder at the Wisconsin Bike Federation.

Ms. Kolberg brought an idea of giving blinking lights that attach to shoes, school bags, handlebars, etc. Mr. Schlicht is going to talk to the Sturgeon Bay Utilities to see if they would be interested in helping to fund this project. It was suggested to speak with the Sturgeon Bay Police Department to have the officers hand them out to kids when they are out in the community. Ms. Kolberg quoted a price of \$937.00 for 250 and \$1,750.00 for 500 blinking red and white lights.

**Consideration of: Bicycle and Pedestrian 2014 budget/grant requests:**

The 2014 capital and operating budget has been approved at this time. The board needs to discuss what items they want to be added to the 2015 budget before August of 2014.

**Adjourn:** Moved by Ms. Kolberg, seconded by Mr. Watermolen, to adjourn. All in favor. Carried. Meeting adjourned at 5:38 p.m.

Respectfully Submitted,

Candy Jeanquart  
Police Assistant