



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA  
TUESDAY, NOVEMBER 19, 2013  
7:00 P.M.  
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST  
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Presentation re: Proceeds from “Community Cancer Shirts.”
6. Consideration of the following bills: General Fund – \$2,040,306.98, Capital Fund - \$12,843.97, Cable TV - \$3,188.00, TID #2 - \$550.00, TID #3 - \$16,325.00, TID #4 - \$23,590.71, and Solid Waste Enterprise Fund - \$16,056.55 for a grand total of \$2,112,861.21. [roll call]
7. CONSENT AGENDA
  - \* All items listed with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
  - \* a. Approval of 11/5/2013 regular and 11/12/13 special Common Council minutes.
  - \* b. Approval of the following minutes:
    - (1) Sturgeon Bay Utility Commission – 10/8/13
    - (2) Waterfront Redevelopment Authority – 10/28/13
    - (3) Finance/Purchasing & Building Committee – 10/29/13
    - (4) Revolving Loan Fund Committee – 11/14/13
  - \* c. Place on file the following reports:
    - (1) Fire Department Report – October 2013
    - (2) Inspection Department Report – October 2013
    - (3) Bank Reconciliation – October 2013
    - (4) Revenue & Expense Report – October 2013
  - \* d. Consideration of: Approval of Beverage Operator licenses.
  - \* e. Consideration of: Approval of Combination Class B Beer & Class B Liquor license.
  - \* f. Consideration of: Approval of Combination Class A Beer & Class A Liquor license.
  - \* g. Consideration of: Approval of Sidewalk Café Permit for Henry S. Baird Lodge #174.
8. Mayoral appointments.

9. **Waterfront Redevelopment Authority recommendation re: Proceed to work with Robert W. Baird to refinance the June 1, 2005 and December 1, 2006 TID #2 General Obligation Bonds.**
10. **Finance/Purchasing & Building Committee recommendation re: Proceed to work with Robert W. Baird to refinance the June 1, 2005 and December 1, 2006 TID #2 General Obligation Bonds.**
11. **Resolution Providing for the Sale of Approximately \$5,585,000 General Obligation Refunding Bonds.**
12. **Revolving Loan Fund Committee recommendation re: Loan of \$35,000 be approved for Dennis M. Statz, DBA Dancing Bear for façade improvements subject to conditions.**
13. **Committee Chairperson Reports:**
  - a. **Personnel Committee**
  - b. **Parking & Traffic Committee**
  - c. **Community Protection & Services Committee**
  - d. **Sturgeon Bay Utility Commission**
14. **Public comment on non-agenda items.**
15. **Mayor's comments.**
16. **Adjourn.**

**NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.**

Posted:

Date: 11-15-13

Time: 12:00

By: WM

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

PAGE: 1

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6.

INVOICES DUE ON/BEFORE 11/19/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
04696	DOOR COUNTY TREASURER	2013 DOG LICENSES	01-000-000-24335	1,225.25
R0000985	SULLYS THUMBS UP PRODUCE	SULLY 11/2 MRKT FOOD SHARE	01-000-000-21595	12.00
R0001128	MALVITZ FARMS	MALVITZ 10/26 MRKT FD SHARE	01-000-000-21595	16.00
TOTAL LIABILITIES				1,253.25
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	11/13 PAYMT BALLFLD ATHL LIGHT	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				2,618.64
MAYOR				
04696	DOOR COUNTY TREASURER	10/13 INTERNET MAYOR	01-100-000-56700	2.70
TOTAL				2.70
TOTAL MAYOR				2.70
LAW/LEGAL				
BUELOW	BUELOW, VETTER, BUIKEMA,	10/13 SPEC COUNSEL	01-110-000-57900	775.00
TOTAL				775.00
TOTAL LAW/LEGAL				775.00
CITY CLERK-TREASURER				
03330	VALERIE CLARIZIO	CLARIZIO REIMB MEALS/WRS CONF	01-115-000-55600	13.26
04696	DOOR COUNTY TREASURER	10/13 INTERNET CLERKS	01-115-000-56700	10.90
LAURIE	LAURIE SPITTLEMEISTER	SPITTLEMEISTER REIMB/WRS CON	01-115-000-55600	13.87
TOTAL				38.03
TOTAL CITY CLERK-TREASURER				38.03
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	10/13 INTERNET ADMIN	01-120-000-56700	2.70
DCVB	DOOR COUNTY VISITOR BUREAU	2014 RENEW CERTIF/MCNEIL	01-120-000-56000	15.00
TOTAL				17.70
TOTAL ADMINISTRATION				17.70
COMPUTER				
04696	DOOR COUNTY TREASURER	OCT 13 TECH SUPPORT	01-125-000-55550	2,500.00

INVOICES DUE ON/BEFORE 11/19/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
			TOTAL	2,500.00
			TOTAL COMPUTER	2,500.00
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	10/13 INTERNET ASSESSOR	01-130-000-56700	5.40
ASSO APP	ASSOCIATED APPRAISAL	11/19/13 CONTRACT	01-130-000-55010	1,245.83
			TOTAL	1,251.23
			TOTAL CITY ASSESSOR	1,251.23
BUILDING/ZONING CODE ENFORCEMENT				
04696	DOOR COUNTY TREASURER	10/13 INTERNET INSPECTION	01-140-000-56700	2.70
09223	INDEPENDENT INSPECTIONS, LTD	OCTOBER PERMITS	01-140-000-55010	5,313.42
			TOTAL	5,316.12
			TOTAL BUILDING/ZONING CODE ENFORCEMENT	5,316.12
MUNICIPAL SERVICES ADMIN.				
04575	DOOR COUNTY HARDWARE	MAGNETIC LEVEL	01-145-000-52700	19.99
04696	DOOR COUNTY TREASURER	10/13 INTERNET ENGINEERING	01-145-000-56700	5.40
			TOTAL	25.39
			TOTAL MUNICIPAL SERVICES ADMIN.	25.39
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	10/13 INTERNET MUN SRVCE	01-150-000-56700	6.75
			TOTAL	6.75
			TOTAL PUBLIC WORKS ADMINISTRATION	6.75
CITY HALL				
08280	HILL BUILDING MAINTENANCE INC	OCTOBER CLEANING CITY HALL	01-160-000-55300	590.00
11995	LAFORCE HDWE MFG CORP	CTY HLL DOOR CIRCUIT BREAKER	01-160-000-51400	160.91
13935	MURROCK YARD MAINTENANCE	WEED & FEED CITY HALL	01-160-000-51750	330.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	3,242.49
19880		421 MICHIGAN ST	01-160-000-58650	-81.14
ST WI SF	STATE OF WISCONSIN	PRMT FEE T OPER ELEV. #1073827	01-160-000-58999	50.00
WARNER	WARNER-WEXEL WHOLESAL &	2 CASES PAPER TOWEL	01-160-000-51850	118.86
			TOTAL	4,411.12

INVOICES DUE ON/BEFORE 11/19/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
TOTAL CITY HALL				4,411.12
INSURANCE				
BH	BURKART HEISDORF INSURANCE	11/13 GENERAL LIABILITY	01-165-000-56400	2,928.00
BH		11/13 POLICE LIABILITY	01-165-000-57150	1,105.00
BH		11/13 PUBLIC OFFICIAL LIAB	01-165-000-57400	1,111.00
BH		11/13 AUTO LIABILITY	01-165-000-55200	1,745.00
BH		11/13 AUTO PHY DAMAGE LIAB	01-165-000-55200	1,164.00
BH		11/13 WORK COMP	01-165-000-58750	14,403.00
TOTAL				22,456.00
TOTAL INSURANCE				22,456.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	10/13 CITY HALL PHONE USAGE	01-199-000-58200	143.51
04696		10/13 SBFD PHONE USAGE	01-199-000-58200	42.02
04696		10/13 MUN SRVCE PHONE USAGE	01-199-000-58200	46.28
04696		10/13 SBPD PHONE USAGE	01-199-000-58200	107.53
08167	GANNETT WISCONSIN NEWSPAPERS	MINUTE/BUDGET PUBLICATION	01-199-000-57450	969.14
TOTAL				1,308.48
TOTAL GENERAL EXPENDITURES				1,308.48
POLICE DEPARTMENT				
04575	DOOR COUNTY HARDWARE	FASTENERS	01-200-000-51950	0.34
04575		CLEANERS	01-200-000-51950	24.76
04696	DOOR COUNTY TREASURER	10/13 INTERNET POLICE DEPT	01-200-000-56700	37.80
MIELKE	CHAD MIELKE	MIELKE/WEBSITE WIDGETBOX USAGE	01-200-000-56700	29.99
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	5891 BLACK COPIES	01-200-000-55650	47.13
STAPLES		1758 COLOR COPIES	01-200-000-55650	52.74
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER/#9 OF 36	01-200-000-55650	181.00
TOTAL				373.76
TOTAL POLICE DEPARTMENT				373.76
POLICE DEPARTMENT/PATROL				
03075	CARQUEST OF DOOR COUNTY	SQUAD BATTERY	01-215-000-58600	86.09
03133	CELLCOM WISCONSIN RSA 10	11/13 CELL SERVICE	01-215-000-58250	549.43
03133		11/13 SQUAD PRINTERS	01-215-000-58999	311.46
04150	DE JARDIN CLEANERS LLC	SOUTH/UNIFORM SHIRT CLEANING	01-215-000-56800	24.28
06650	GALLS, AN ARAMARK COMPANY	SOUTH/2 PAIR CARGO PANTS	01-215-000-52900	159.98
19324	STEVEN SOUTH	SOUTH/ MEAL REIMB	01-215-000-55600	5.99
19880	STURGEON BAY UTILITIES	110 S NEENAH AVE CAMERA	01-215-000-56150	9.39
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	-0.07

INVOICES DUE ON/BEFORE 11/19/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
23140	CARL WATERSTREET	WATERSTREET MEAL REIMB	01-215-000-55600	64.38
23828	WITT PENINSULA FORD LINCOLN	MAINTENANCE #10	01-215-000-58600	104.95
23828		MAINTENANCE #50	01-215-000-58600	24.95
23828		MAINTENANCE EXPLORER	01-215-000-58600	34.95
23828		MAINTENANCE # 40	01-215-000-58600	364.10
23828		MAINTENANCE EXPLORER	01-215-000-58600	915.76
23828		BAL & MOUNT TIRES #40	01-215-000-58600	100.00
23828		MAINTENANCE #40	01-215-000-58600	25.00
23828		MAINTENANCE EXPLORER	01-215-000-58600	34.95
MIELKE	CHAD MIELKE	MIELKE MEAL REIMB /TRAC TRNING	01-215-000-55600	20.11
NEW POLY	ANTHONY O' NEILL	SERVICES FOR CASE 13-010250	01-215-000-58999	675.60
R0000350	KEYSTONE PSYCHOLOGY LLC	PRE EMPLOY SCREEN/ DORNER, ROXY	01-215-000-57100	350.00
TOTAL				3,861.30
TOTAL POLICE DEPARTMENT/PATROL				3,861.30
POLICE DEPT. / INVESTIGATIONS				
14878	NWTC	HOUGAARD/SWAT IN-SERVICE	01-225-000-57950	85.00
ACCURINT	LEXISNEXIS	OCT 13 CONTRACT FEE	01-225-000-57950	80.00
DCCISM	DCCISM	MOGEN/ REGIST FEE DC STRS MANG	01-225-000-57950	30.00
TOTAL				195.00
TOTAL POLICE DEPT. / INVESTIGATIONS				195.00
FIRE DEPARTMENT				
02185	BAY AREA GARMENTS AND SPEC	UNIFORM SHIRTS	01-250-000-52900	296.10
02206	BAY MARINE	OIL/FILTERS/FUEL TRTMNT-MARNE 1	01-250-000-53000	201.68
03159	CHARTER COMMUNICATIONS	WESTSIDE FD CABLE	01-250-000-54999	6.99
04150	DE JARDIN CLEANERS LLC	REPAIR TURN OUT GEAR	01-250-000-54999	13.00
04545	DOOR COUNTY COOPERATIVE	ANCHORS	01-250-000-54999	14.99
04575	DOOR COUNTY HARDWARE	SAWZAL BLADES	01-250-000-52700	37.98
04575		TUBE BRAID	01-250-000-54999	8.95
04575		LUBRICANT/GREASE INJECT NEEDLE	01-250-000-54999	6.78
04575		AIR HOSE/GREASE/MISC	01-250-000-53000	70.63
04575		BUSHING/AIR CONNECT	01-250-000-54999	7.28
04575		FREIGHT/LIGHT RETURN	01-250-000-54999	14.15
04575		FLUOR BULB	01-250-000-54999	13.98
04575		BULB	01-250-000-54999	11.99
04575		BULB RETURN	01-250-000-54999	-13.98
04575		SOCKETS/GLUE/LUBE SPRAY	01-250-000-54999	20.26
04696	DOOR COUNTY TREASURER	10/13 INTERNET FIRE DEPT	01-250-000-56700	16.20
19297	SHORE TO SHORE RENTAL, INC	PROPANE	01-250-000-54999	64.00
19880	STURGEON BAY UTILITIES	92 E MAPLE ST	01-250-000-56675	10.18
19880		421 MICHIGAN ST	01-250-000-56675	78.00
19880		421 MICHIGAN ST TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEMORIAL FLD WARMING HOUSE	01-250-000-56675	42.00
19880		N 7TH PL GARLAND PARK	01-250-000-56675	5.20
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75

INVOICES DUE ON/BEFORE 11/19/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		QUINCY BAY SHIP PIT	01-250-000-56675	42.00
19880		N MADISON AVE SPRKNKLG	01-250-000-56675	13.00
19880		PENNSYLVANINA ST DOCK	01-250-000-56675	13.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.57
19880		EAST SIDE DOCK	01-250-000-56675	5.20
19880		107 N 1ST AVE MARIN/ RSTRM	01-250-000-56675	42.00
19880		N 1ST AVE CITY PARKING RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
23828	WITT PENINSULA FORD LINCOLN	TANK ASY	01-250-000-53000	106.15
23828		RIGHT SPINDLE	01-250-000-53000	174.65
CJ	CJ WORKS, LLC	OCTOBER LAUNDRY	01-250-000-56800	124.50
R0000229	ECONO FOODS	HAND TOWELING	01-250-000-54999	36.00
WIEGANDB	BRENT WIEGAND	UNIFORM SWEATSHIRT	01-250-000-52900	32.69
TOTAL				10,437.07
TOTAL FIRE DEPARTMENT				10,437.07
STORM SEWERS				
02435	BISSEN ASPHALT LLC	MEM DR STORM SEWER	01-300-000-54999	50.24
TOTAL				50.24
TOTAL STORM SEWERS				50.24
SOLID WASTE MGMT/SPRING/FALL				
DC WASTE	DOOR COUNTY WASTE & RECYCLING	3.76 TONS REFUSE--58.07/TON	01-311-000-58400	218.92
DC WASTE		2 FREON UNITS	01-311-000-58400	60.00
TOTAL				278.92
TOTAL SOLID WASTE MGMT/SPRING/FALL				278.92
ROADWAYS/STREETS				
04696	DOOR COUNTY TREASURER	HOT MIX /PATCHING	01-400-000-52200	602.32
TOTAL				602.32
TOTAL ROADWAYS/STREETS				602.32
SNOW REMOVAL				
04696	DOOR COUNTY TREASURER	HAUL GRADER FOR REPAIRS	01-410-000-51400	961.69
TOTAL				961.69
TOTAL SNOW REMOVAL				961.69

INVOICES DUE ON/BEFORE 11/19/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
STREET MACHINERY				
08225	HERLACHE SMALL ENGINE	GAL OIL FOR CHAINSAW	01-450-000-54999	15.00
11800	KRUEGER IMPLEMENT INC	2 CYCLE OIL	01-450-000-52150	11.99
20725	T R COCHART TIRE CENTER	DISMOUNT/MOUNT/DISPOSAL	01-450-000-53000	330.08
20725		FLAT/#11	01-450-000-53000	15.00
TOTAL				372.07
TOTAL STREET MACHINERY				372.07
CITY GARAGE				
13150	MASTERCRAFT WELDING SYSTEM	SHOP GRATES	01-460-000-54999	708.00
14939	NORTHERN SAFETY CO., INC.	RAIN GEAR	01-460-000-52350	67.20
14939		SAFETY VESTS	01-460-000-52350	53.85
14939		SHIPPING	01-460-000-52350	29.78
19880	STURGEON BAY UTILITIES	MEMORIAL FLD WARMING HOUSE	01-460-000-56150	148.25
19880		MEMORIAL FLD WARMING HOUSE	01-460-000-58650	232.25
19880		MEMORIAL FLD WARMING HOUSE	01-460-000-58650	-12.95
VIKING	VIKING ELECTRIC SUPPLY, INC	MATRLS SHOP EMERG LIGHT REPAIR	01-460-000-52350	49.12
TOTAL				1,275.50
TOTAL CITY GARAGE				1,275.50
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	15.18
19880		1536 EGG HBR RD TRAFFIC LITE	01-499-000-58000	23.99
19880		N 14TH AVE & EGG HRBR TRFFIC	01-499-000-58000	27.92
19880		W S TRAFFIC LIGHT	01-499-000-58000	150.72
19880		W S TRAFFIC LIGHT	01-499-000-58000	-8.16
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	5,798.80
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	-148.96
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,618.60
19880		OVERHEAD ST LIGHTS	01-499-000-58000	-268.97
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	8.24
19880		EAST SIDE DOCK	01-499-000-58000	75.45
19880		SHIPYARD DEVELOP LITES	01-499-000-58000	70.00
19968	LOUIS SURFUS	SURFUS WORK BOOT REIMB	01-499-000-56800	100.00
TOTAL				14,462.81
TOTAL HIGHWAYS - GENERAL				14,462.81
PARK & RECREATION ADMIN				
04696	DOOR COUNTY TREASURER	10/13 INTERNET PARKS	01-500-000-56700	4.05
CASE COM	CASE COMMUNICATIONS	RADIO ADVERT FOR OCTOBER	01-500-000-57450	147.00
TOTAL				151.05
TOTAL PARK & RECREATION ADMIN				151.05

INVOICES DUE ON/BEFORE 11/19/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PARKS AND PLAYGROUNDS				
03025	CAPTAIN COMMODOES INC	2 PORT A POTTI RENTALS	01-510-000-58999	150.00
04545	DOOR COUNTY COOPERATIVE	MISC PAINT	01-510-000-52100	4.94
04545		PARTS OTUMBA WOMENS BTHRM	01-510-000-51850	4.94
04575	DOOR COUNTY HARDWARE	CHAIN LINK/MRTIN PK SWING	01-510-000-51760	9.96
04575		CHAIN LINK	01-510-000-51760	7.98
04575		BOLT/RING WAX/CHRRY BLSSM PK	01-510-000-51850	7.28
04575		RING WAX/OTUMBA PRK	01-510-000-51850	8.49
04575		WATER GAUGE	01-510-000-51850	15.99
04575		ANTI FREEZE CONTAINER	01-510-000-51850	14.99
04575		FLOOR LEVELER/OTUMBA RESTRM	01-510-000-54999	9.49
04575		FASTENERS/MRTIN PRK SWING	01-510-000-51760	0.26
13049	MAY'S SPORT CENTER	MATERIAL FOR BLOWER REPAIRS	01-510-000-51850	23.41
19880	STURGEON BAY UTILITIES	S 3RD & OREGON/ MARTIN PARK	01-510-000-56150	8.24
19880		MEM FLD SPRINKLER	01-510-000-58650	28.80
19880		N 7TH PL GARLAND PARK	01-510-000-56150	8.36
19880		N 7TH PLACE GARLAND PARK	01-510-000-58650	14.36
19880		MEM FLD PARKING LOT	01-510-000-56150	12.17
19880		MEM FLD PARKING LOT	01-510-000-56150	-0.34
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	77.44
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	-14.56
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	43.95
19880		FLAG LIGHT 5TH & MICH	01-510-000-56150	38.15
19880		FLAG LIGHT 5TH & MICH	01-510-000-56150	-0.98
L&P	L&P CONVENIENT STORE SBAY LLC	9.032 GAL PREM GAS/ TRIMMERS	01-510-000-51650	34.31
L&P		PREMIUM GAS	01-510-000-51650	49.01
LONDO	RYAN LONDO	LONDO WORK BOOT REIMBURSE	01-510-000-56800	100.00
WARNER	WARNER-WEXEL WHOLESALE &	GALLON DESCALER	01-510-000-51850	36.59
TOTAL				693.23
TOTAL PARKS AND PLAYGROUNDS				693.23
BALLFIELDS				
02435	BISSEN ASPHALT LLC	PBI BATTING CAGES	01-520-000-54999	801.97
04575	DOOR COUNTY HARDWARE	BOLT CUTTER	01-520-000-51750	32.99
04575		FASTENERS/PBI CAGE	01-520-000-54999	9.66
04575		FASTENERS/PBI CAGE	01-520-000-54999	4.14
04575		ELEMENT/MEM FLD	01-520-000-54999	27.98
04575		PIPE STRAPS/PBI CAGE	01-520-000-54999	1.20
04575		SUPPLIES/MEM FLD IRRIGATION	01-520-000-51750	34.54
04575		FAUCET/MEM FLD WMENS BATHRM	01-520-000-54999	73.94
13150	MASTERCRAFT WELDING SYSTEM	40 LF 3/16"X3/4" FLT BAR/ PBI	01-520-000-51750	40.00
FAULKS	FAULKS BROS CONSTRUCTION, INC	12.62 TON BALL FIELD MATERIAL	01-520-000-56500	239.78
FAULKS		12.54 TON BALL FIELD MATERIAL	01-520-000-56500	238.26
TOTAL				1,504.46
TOTAL BALLFIELDS				1,504.46
BEACHES				
10750	PREMIER CONCRETE INC	ROLL SILT FENCE/BEACHES	01-540-000-52500	30.81
TOTAL				30.81

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
			TOTAL BEACHES	30.81
MUNICIPAL DOCKS				
06012	FASTENAL COMPANY	MATERLS YCHT CLUB DCK REPAIRS	01-550-000-51850	22.45
18799	PATTERSON MEDICAL SUPPLY	4 ICE SPARS	01-550-000-55350	200.00
18799		FRIEGHT	01-550-000-55350	11.94
LILY BAY	LILY BAY SAND & GRAVEL LLC	SWYR REMOVAL DAMAGED RAMP	01-550-000-54999	280.00
LILY BAY		SWYR REMOVAL DAMAGED RAMP	01-550-000-51850	330.00
		TOTAL		844.39
		TOTAL MUNICIPAL DOCKS		844.39
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	SNAP BOLT/SWYR FLAG	01-570-000-52650	7.98
04575		LIME RUST REMOVER/SWYR FLOOR	01-570-000-52100	5.99
19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY LTS	01-570-000-56150	118.47
19880		W LARCH ST WALKWAY LTS	01-570-000-56150	-5.54
19880		W LARCH ST PARKING LOT	01-570-000-56150	35.33
19880		W LARCH ST PARKING LOT	01-570-000-56150	-1.20
19880		PENNSYLVANINA ST DOCK	01-570-000-58650	8.74
19880		48 KENTUCKY ST WTR FRNT	01-570-000-56150	288.75
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-56150	295.75
19880		107 N 1ST AVE MARINA/RSTRM	01-570-000-58650	61.23
19880		N 1ST AVE CITY PARKING RAMP	01-570-000-56150	424.33
19880		48 KENTUCKY ST DOCK	01-570-000-58650	11.40
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	36.90
		TOTAL		1,288.13
		TOTAL WATERFRONT PARKS & WALKWAYS		1,288.13
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	NOVEMBER EAP INSTALLMENT	01-600-000-56553	150.83
13500	THE MINNESOTA LIFE INSURANCE	11/13 LIFE INS. CITY PORTION	01-600-000-50552	709.57
13500		11/13 LIFE INS. EMPLOYEE PORT	01-600-000-50552	1,033.80
		TOTAL		1,894.20
		TOTAL EMPLOYEE BENEFITS		1,894.20
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	10/13 INTERNET COMM DEV	01-900-000-56700	5.40
15028	MARTY OLEJNICZAK	MEAL REIMB/MSTC	01-900-000-55600	5.36
		TOTAL		10.76
		TOTAL COMMUNITY & ECONOMIC DEVLPMT		10.76
		TOTAL GENERAL FUND		80,014.87

INVOICES DUE ON/BEFORE 11/19/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
<b>CAPITAL FUND</b>				
COMPUTER				
03101	CDW GOVERNMENT, INC.	PD ENFORCER COMPUTER	10-125-000-59040	790.00
TOTAL				790.00
TOTAL COMPUTER				790.00
<b>ROADWAYS/STREETS</b>				
ANNUAL RESURFACING & BASE REP.				
19335	SOMMERS CONSTRUCTION CO INC	4TH AVE & W. OAK ST RECONST.	10-400-110-59095	9,230.37
19335		SIDEWALK/ N 4TH & W OAK ST	10-400-110-59095	2,823.60
TOTAL ANNUAL RESURFACING & BASE REP.				12,053.97
TOTAL ROADWAYS/STREETS				12,053.97
TOTAL CAPITAL FUND				12,843.97
<b>CABLE TV</b>				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
02975	CAMERA CORNER	WEB HOST STREAMING	21-000-000-58999	2,241.00
04696	DOOR COUNTY TREASURER	OCT 2013 PEG INTERNET	21-000-000-56700	100.00
04696		JULY INTERNET USAGE PEG	21-000-000-56700	100.00
TOTAL CABLE TV / GENERAL				2,441.00
BROADCAST PROD. - SCHOOL CH 07				
02975	CAMERA CORNER	WEB HOST STREAMING	21-000-007-58999	747.00
TOTAL BROADCAST PROD. - SCHOOL CH 07				747.00
TOTAL CABLE TV / GENERAL				3,188.00
TOTAL CABLE TV				3,188.00
<b>TID #2 DISTRICT</b>				
TID DISTRICT #2				
13150	MASTERCRAFT WELDING SYSTEM	SAWYER PLAQUE BASES	25-320-000-59105	550.00
TOTAL				550.00
TOTAL TID DISTRICT #2				550.00
TOTAL TID #2 DISTRICT				550.00
<b>TID #3 DISTRICT</b>				
TID #3 DISTRICT				
13750	MOODY'S INVESTORS SERVICE	T3 BOND RATING	27-330-000-58999	10,000.00
QUARLES	REBECCA A SPECKHARD	T3 BOND LEGAL COUNCIL	27-330-000-58999	6,000.00
TOTAL				16,000.00

INVOICES DUE ON/BEFORE 11/19/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
-----					
TID #3 DISTRICT					
\$1.685 NOTES					
\$1.685 NOTES					
01761	ASSOCIATED TRUST COMPANY	PAYING AGENT FEE T3	27-330-937-70002	325.00	
				TOTAL \$1.685 NOTES	325.00
				TOTAL TID #3 DISTRICT	16,325.00
				TOTAL TID #3 DISTRICT	16,325.00
TID #4 DISTRICT					
TID #4 DISTRICT					
DC WASTE	DOOR COUNTY WASTE & RECYCLING	TIRE DISPOSAL	28-340-000-59143	445.00	
VANDEW	VANDEWALLE & ASSOCIATES, INC	PROF SERVICES THRU 10.20.13	28-340-000-58999	23,145.71	
				TOTAL	23,590.71
				TOTAL TID #4 DISTRICT	23,590.71
				TOTAL TID #4 DISTRICT	23,590.71
SOLID WASTE ENTERPRISE					
SOLID WASTE ENTERPRISE FUND					
SOLID WASTE ENTERPRISE FUND					
20725	T R COCHART TIRE CENTER	RECAPS	60-000-000-52850	584.00	
20725		DISMOUNT/MOUNT #41	60-000-000-52850	1,138.82	
DC WASTE	DOOR COUNTY WASTE & RECYCLING	93.03 TN RECYCLE-13.18/TON	60-000-000-58350	1,226.14	
DC WASTE		225.72 TN GARBAGE--58.07/TON	60-000-000-58300	13,107.59	
				TOTAL SOLID WASTE ENTERPRISE FUND	16,056.55
				TOTAL SOLID WASTE ENTERPRISE FUND	16,056.55
				TOTAL SOLID WASTE ENTERPRISE	16,056.55
				TOTAL ALL FUNDS	152,569.10

**MANUAL CHECKS**

BAYLAKE BANK 10/31/2013 Check #73647 TID #3 WIRE TRANSFER 27-330-937-70000 PRINCIPLE 27-330-937-70001 INTEREST	\$ 1,697,018.19
WPPI 11/1/2013 Check #73648 NOVEMBER HEALTH INSURANCE VARIOUS DEPARTMENT ACCOUNTS	\$ 94,883.92
MANN COMMUNICATIONS 11/1/2013 Check # 73649 CONTRACT 21-000-000-55015	\$4,390.00
STURGEON BAY UTILITIES 11/05/2013 Check #73651 WPPI ATHLETIC FIELD LOAN PROCEEDS 01-000-000-24710	\$ 163,847.00
BENEFIT ADVANTAGE 11/5/2013 Check # 73652 NOVEMBER COBRA FEES 01-600-000-50510	\$ 128.00
BENEFIT ADVANTAGE 11/8/13 Check # 73754 OCTOBER COBRA FEE 01-600-000-50510	\$25.00
<b>TOTAL MANUAL CHECKS</b>	<b>\$1,960,292.11</b>

INVOICES DUE ON/BEFORE 11/19/2013

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	<del>80,014.87</del>	2,040,306.98
CAPITAL FUND	12,843.97	
CABLE TV	3,188.00	
TID #2 DISTRICT	550.00	
TID #3 DISTRICT	16,325.00	
TID #4 DISTRICT	23,590.71	
SOLID WASTE ENTERPRISE	16,056.55	

TOTAL --- ALL FUNDS

~~152,569.10~~ 2,112,861.21

*Sunny B. Weyand* 11/12/13  
*P. Schlichter* 11/12/13  
*[Signature]* 11/12/13

COMMON COUNCIL  
November 5, 2013

A regular meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett and Schlicht were present.

Schlicht/Fett to adopt agenda. Carried.

Stutting/Schlicht to approve following bills: General Fund - \$65,105.96, Capital Fund - \$126,918.06, Cable TV - \$33.27, TID #2 - \$430.10, TID #3 - \$364.00, TID #4 - \$1,865.67, and Solid Waste Enterprise Fund - \$2,929.97 for a grand total of \$197,647.03. Roll call: All voted aye. Carried.

Fett/Ireland to approve consent agenda:

- a. Approval of 10/15/13 regular and 10/22/13 special Common Council minutes.
- b. Approval of the following minutes:
  - (1) Bicycle & Pedestrian Advisory Board – 10/3/13
  - (2) Committee of the Whole – 10/7/13
  - (3) Finance/Purchasing & Building Committee – 10/8/13
  - (4) Industrial Park Development Review Team – 10/9/13
  - (5) Cable Communication System Advisory Council – 10/10/13
  - (6) Community Protection & Services Committee – 10/10/13
  - (7) Committee of the Whole – 10/14/13
  - (8) City Plan Commission – 10/16/13
- c. Place on file the following reports:
  - (1) Fire Department Report – September 2013
  - (2) Bank Reconciliation – September 2013
  - (3) Revenue & Expense Report – September 2013
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Finance/Purchasing & Building Committee recommendation re: Approve pre-annexation agreement with Mark & Cindy Kerscher for the parcel located at 6639 State Hwy 42-57 subject to conditions.
- f. Finance/Purchasing & Building Committee recommendation re: Approve Disallowance of Claim Resolution for Paul & Chesla Anschutz.
- g. Disallowance of Claim Resolution re: Paul & Chesla Anschutz.

Carried.

There were no mayoral appointments.

John Lodi, 823 S 15<sup>th</sup> Avenue spoke against the increase in the Solid Waste User Fee. Stutting/Vandertie to adopt resolution increasing Solid Waste User Fee. City Administrator McNeil stated it was determined that Solid Waste Fund change to an Enterprise Fund for the 2013 budget year. There was a large balance in the Solid Waste Fund in 2012, but was used to purchase receptacles for the residents of Sturgeon Bay. Discussion continued on the proposed fee increase. Carried with Schlicht voting no.

City Treasurer/Finance Director Clarizio explained the resolution to refinance the two refuse trucks. Wiegand/Stutting to adopt resolution refinancing two refuse trucks. Carried.

#### RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend that the City approve the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.

FINANCE/PURCHASING & BUILDING COMMITTEE  
By: Joseph Stutting, Chr.

Introduced by Stutting. Stutting/Schlicht to adopt. Carried.

#### RECOMMENDATION

We, the Waterfront Redevelopment Authority, hereby recommend that the City approve the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.

WATERFRONT REDEVELOPMENT AUTHORITY  
By: Thomas Herlache, Chr.

Introduced by Stutting. Stutting/Fett to adopt. Carried.

Stutting/Schlicht to adopt resolution declaring Official Intent to Reimburse Expenditures from Proceeds to Borrowing. Carried.

#### RECOMMENDATION

We, the City Plan Commission, hereby recommend vacating N. 19<sup>th</sup> Drive between N 19<sup>th</sup> Place and Iowa Street; and Iowa Street west of N 19<sup>th</sup> Place, except for the center 30 feet of the west 137 feet of Iowa Street.

CITY PLAN COMMISSION  
By: Dan Wiegand, Chr.

Introduced by Wiegand. Wiegand/Wiesner to adopt. Carried.

Wiegand/Wiesner to introduce resolution to vacate portions of North 19<sup>th</sup> Drive and Iowa Street. Community Development Director Olejniczak explained that the resolution is drafted to vacate N 19<sup>th</sup> Drive between N 19<sup>th</sup> Place and Iowa Street; and Iowa Street west of N 19<sup>th</sup> Place, except for the center 30 feet of the west 137 feet of Iowa Street and the south 20 feet of N 19<sup>th</sup> Drive to protect the storm sewer. Carried.

City Plan Commission Chair Wiegand, Finance/Purchasing & Building Committee Chair Stutting and Park & Recreation Committee Chair Wiegand presented reports for their respective committees/commissions.

No one spoke during public comment.

The Mayor did not have any comments.

Fett/Schlicht to adjourn. Carried. The meeting adjourned at 7:34 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Laurie A. Spittlemeister". The signature is written in a cursive style with a large initial "L".

Laurie A. Spittlemeister  
Deputy Clerk/Treasurer

Special Common Council  
November 12, 2013

A special meeting of the Common Council was called to order at 6:00 p.m. by Mayor Birmingham. Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett, and Schlicht were present.

Fett/Schlicht to adopt agenda. Carried.

The public hearing was opened at 6:02 p.m. and was declared closed at 6:12 p.m.

Finance Director Clarizio summarized the memo that was sent out with the Council packet.

Stutting/Schlicht to reduce the General Fund Contingency line item by \$39,404, and offset the decrease to contingency by reducing the appropriated general fund balance by \$39,404. Carried.

Schlicht/Fett to update the TID #1, TID #2, TID #3 2014 budgeted tax increment numbers and transfers as per the Finance Director's memo dated November 8, 2013. Carried.

RESOLUTION

WHEREAS, the Common Council is appropriating the necessary funds for the operation of the government of the City of Sturgeon Bay for the year 2014, and;

WHEREAS, the Common Council is adopting the 2014 Budget.

NOW, THEREFORE, BE IT RESOLVED, there is hereby levied a tax of \$5,914,072.00 on all taxable property within the City of Sturgeon Bay.

Stutting/Ireland to adopt. Roll call: All voted aye. Carried.

Schlicht/Wiesner to adjourn. Carried. The meeting adjourned at 6:19 p.m.

Respectfully submitted,



Stephanie L. Reinhardt  
City Clerk/Human Resources Director

STURGEON BAY UTILITIES  
Regular Meeting  
October 8<sup>th</sup>, 2013

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:25 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Vice-President Gary DeNamur, Mayor Thad Birmingham and Commissioner Dan Wiegand were present. Commissioners Matt Felhofer and Cindy Weber were excused. Secretary Robert Schlicht entered later as indicated. Also present were General Manager James Stawicki and Electric Supervisor Jason Bieri.

DeNamur/Wiegand to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Election of Commission Officers was next on the agenda. DeNamur/Birmingham to nominate Stewart Fett as President and to close nominations and cast a unanimous vote. Motion carried.

Fett/Birmingham to nominate Gary DeNamur as Vice-President and to close nominations and cast a unanimous vote. Motion carried.

Wiegand/Birmingham to nominate Robert Schlicht as Secretary and to close nominations and cast a unanimous vote. Motion carried.

Wiegand/DeNamur to approve the minutes of the regular meeting held on September 10<sup>th</sup>, 2013. Motion carried.

The Commission proceeded to review the bills for September in the amount of \$2,197,310.74. Fett/Wiegand to approve payment of the bills. Motion carried.

The August 2013 financials were presented. DeNamur/Birmingham to accept the financials subject to audit. Motion carried.

Secretary Schlicht entered at 12:35 p.m.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

Next was consideration of voluntary capital contribution to ATC. The contribution of \$12,182 is due on October 31<sup>st</sup>, 2013. DeNamur/Schlicht to approve the ATC contribution of \$12,182 on October 31<sup>st</sup>, 2013. Motion carried.

The Operations Report was presented to the Commission. Wiegand/Birmingham to accept the Operations Report for September. Motion carried.

Next were Council member's updates on issues. President Fett did not have any items to discuss nor did anyone else from the City Council.

The next item of business was the General Manager's report.

- a. Adjustments for the month
- b. Update on projects
  - 1) Budgeting

2) School loan

Schlicht/Wiegand to adjourn. Motion carried. The meeting adjourned at 12:50 p.m.

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Robert Schlicht  
Secretary

Approved for publication:

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Stewart Fett  
President

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James Stawicki  
General Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**WATERFRONT REDEVELOPMENT AUTHORITY**

Monday, October 28, 2013

A meeting of the Waterfront Redevelopment Authority was called to order at 2:00 p.m. by Chairperson Tom Herlache in Community Room, City Hall, 421 Michigan Street.

**Roll call:** Members John Asher, Tom Herlache, Ross Schmelzer, and William Galligan were present. Excused: Members Rick Wiesner, Joe Stutting, and Thomas Wulf. Also present were City Administrator Steve McNeil, Mayor Thad Birmingham, City Treasurer Val Clarizio, Attorney Jim Smith, Vandewalle Consultants Brian Vandewalle and Dean Proctor (by teleconference), Alderman Bob Schlicht, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

**Adoption of agenda:** Moved by Mr. Schmelzer, seconded by Mr. Asher to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from August 19, 2013.
4. Consideration of: Title commitment for waterfront parcel.
5. Consideration of: Design of the public waterfront improvements.
6. Consideration of: Update regarding West Waterfront Redevelopment activities.
7. Consideration of: Resolution Declaring Official Intent To Reimburse Expenditures From Proceeds Of Borrowing.
8. Adjourn.

Carried.

**Approval of minutes from August 19, 2013:** Moved by Mr. Asher, seconded by Mr. Schmelzer to approve the minutes from August 19, 2013. All ayes. Carried.

**Consideration of: Title commitment for waterfront parcel:** Mr. Olejniczak stated that the City was unable to get a title commitment for a large portion to the south and east of the Co-op property. This was discovered when the City tried to do an ALTA Survey of the entire waterfront parcel. There is no deed to the property. The land was filled in the 1950's and 1960's. In order to try and resolve this matter, the City has been working with the City Attorney's office, as well as a private counsel, Attorney Wally Arts in Madison. She had given her legal opinion that the City is indeed the owner of the land. The title company wants some other acknowledgement from the State agreeing with her opinion, so that there are no other problems that would arise in the future.

Attorney Jim Smith stated that Ms. Arts suggested that the Mayor, Mr. Olejniczak, and Mr. McNeil meet with Matt Moroney in Madison regarding title to the property and find a solution to the problem. There is no chain of title to the property since it was filled in land. The DNR needs to be convinced that this would be a good thing for Sturgeon Bay. A good portion is used for public property and the property along the waterfront is important to the DNR. There is a bulkhead line that currently exists.

After a short discussion, it was moved by Mr. Galligan, seconded by Mr. Asher to have City officials meet with Matt Moroney, WI DNR in Madison, to see what can be worked out. All ayes. Carried.

**Consideration of: Design of the public waterfront improvements:** Mr. Olejniczak stated that the City had received a Wisconsin Coastal Management Grant for the design of public improvements. Vandewalle & Associates worked on the design and a public forum was held in early October at Sawyer Park Pavilion.

A teleconference then took place with Dean Proctor and Brian Vandewalle regarding the Festival Waterfront. They hope to make this a destination for Sturgeon Bay and Door County. The Festival Waterfront would provide public access to the waterfront, unite the whole area and provide a setting for the private development. Mr. Proctor went through all the details of the proposed improvements.

Mr. Galligan suggested that the public walkway going all the way to Maple Street should not be shown as an actual line on the plan. Only an intent should be shown. He added that there is 600 feet from the Maritime Museum to the Michigan St. Bridge. The Tug Purves takes up much room and seems like there is too much being put in a small area. We need to keep a safe working environment. Mr. Proctor responded the working waterfront will be engineered to be safe.

Mr. Galligan questioned the relocation of the tugboats and if that would affect the working waterfront. Mr. Olejniczak responded a potential funding source that has been identified is the Wisconsin Harbor Assistance Program. It will only fund a commercial or transportation oriented aspect. Mr. Asher added if the Fireboat was transferred from the Maritime Museum to that dock, it would qualify.

Mr. Asher stated that the dock should be extended by the fireboat. Expansion of the Maritime Museum should be shown to the south. He also mentioned that he spoke with some fishermen and that they would prefer a floating dock and use carts to bring the fish to the restaurant/market. Also, he personally felt that cars should not be allowed to drive on the Festival Pier, with all the benches, flowerboxes, etc. that would be located there.

Members discussed the informal public fishing area near the Oregon Street Bridge and would prefer asphalt rather than the gravel that is shown on the plan. That would prevent kids from throwing stones and possibly damaging any boats in that area.

Discussion took place regarding the location of the steps by the event stage on the Festival Pier and the change of elevation.

Mr. Herlache mentioned that they are not asking for approval of the docks and piers. They are there as placeholders.

Mr. Asher thought the pier behind the Tug Purves should be moved closer to the restaurant and away from the yachts. Mr. Vandewalle will check with the Pollmans, the potential restaurant owner, to see if "Fresh fish caught daily" would be listed on their menu. There should also be a lease agreement in place with fishermen that their fish be cleaned before they are brought in.

By consensus, the WRA approved the concept on the land side of the schematic with amendments discussed, and Vandewalle is to bring back a new drawing for approval.

Mr. Olejniczak stated that the City can apply for an engineering or construction grant for the promenade and event stage. The maximum grant award is \$100,000.00. This grant can get the engineering done, as well as construction of the water's edge treatment. If the City would receive this matching grant, we would not be able to spend any of the grant until July, 2014. It was the consensus of the WRA that the City apply for the grant.

**Consideration of: Update regarding West Waterfront Redevelopment activities:** Ms. Clarizio stated that at the meeting on August 19, 2013, the WRA authorized refinancing of the TID #2 portion of the June 1, 2005 bond issue and the balance of the TID #2 December 1, 2006 bond issue. Since then, interest rates

had climbed and no longer warranted the refinancing. The rates continued to be monitored and have now lowered again, which is even lower than when it was authorized. The recommendation will now go to Council on November 5<sup>th</sup>. These bonds have only one opportunity to be refinanced.

Mr. Olejniczak stated that at the last meeting the WRA approved spending funds for the foundation analysis. The City will be going forward with the analysis and staying under the not to exceed amount of \$10,000. It will first need to be reviewed by the City Attorney.

The demo of the other Co-op buildings is occurring. Everything will be coming down except for the grain elevator.

In regard to the brownfield remediation issue, it is progressing on the Co-op parcel.

The City has met with the DNR Fisheries regarding design of the large commercial pier and they had no concerns.

Mr. Galligan asked what the City needs to do to start consideration of the Selvick operation and what the alternatives are. Mr. Olejniczak responded a number of concepts have been put together to see where the tugs can be relocated. Possibilities included Sunset Park, Bay Ship, or Bayview Bridge areas. Selvicks are aware of this project. A future agenda item should include a formal recommendation to Council regarding the relocation of the tugs.

**Consideration of: Resolution Declaring Official Intent To Reimburse Expenditures From Proceeds Of Borrowing:** Ms. Clarizio explained that this is for an amount of \$2,000,825.00. The site work has begun on the Co-op property and she would like to wait a bit for the actual borrowing. Because the site work is not considered a preliminary expense, a resolution needs to be passed within 60 days of incurring the expense to reimburse the general fund with the borrowed funds. After a short discussion, it was moved by Mr. Schmelzer, seconded by Mr. Asher to recommend to Council to pass the Resolution Declaring Official Intent To Reimburse Expenditures From Proceeds Of Borrowing. All ayes. Carried.

**Adjourn:** Moved by Mr. Asher, seconded by Mr. Schmelzer to adjourn. Carried. The meeting adjourned at 3:45 p.m.

Respectfully Submitted,



Cheryl Nault

Community Development Secretary

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**October 29, 2013**

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:00 p.m. by Chairperson Stutting in the Council Chambers, City Hall. Roll call: Members Stutting, Wiegand and Schlicht were present. Also present: City Administrator McNeil, Finance Director/City Treasurer Clarizio, Municipal Services Director Bordeau, and Receptionist Metzger.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: TID #4-Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.
4. Consideration of: Solid Waste User Fee Increase.
5. Review of unfinished business list.
6. Review bills.
7. Adjourn.

Carried.

Consideration of: TID #4-Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing:

After a brief discussion it was moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to the Common Council to approve the TID #4 resolution declaring official intent to reimburse expenditures from proceeds of borrowing. Carried.

Consideration of: Solid Waste User Fee Increase:

Finance Director/City Treasurer Clarizio began the discussion by stating that the Solid Waste user fees have not increased since 2005, and currently the fee is \$5.78 with a proposed \$2.95 increase per month. Ms. Clarizio explained that with the adoption of the 2013 budget, the remaining Solid Waste Fund balance was used to balance the 2013 budget. The Solid Waste Fund had a substantial fund balance until the purchase of garbage cans in 2012. Prior to the 2013 budget, the City allocated tax levy to support this fund, in 2012 that amount was \$150,000. However, as of January 1, 2013, that revenue source was taken away. City Administrator McNeil explained as result of Act 10 and 32, Solid Waste became a true Enterprise. Mr. McNeil also stated that in previous years, 2014 budget projections for the Solid Waste Fund was \$459,000, however the current 2014 Budget for the Solid Waste Enterprise is \$481,000, with the \$22,000 variance being in labor resulting from the change from mechanical to automate refuse and recycling collection. He further explained the expectation was for less refuse and recycling pick up with the larger 96 gallon cans, but most citizens opted for the smaller 64 gallon cans which increased collections from 400 to 800 daily pick-ups. After additional discussion the Committee members considered potential changes to the refuse and recycling program to reduce costs.

Moved by Alderperson Wiegand, seconded by Alderperson Stutting to forward a resolution to Common Council to support increasing the Solid Waste user fee from \$5.78 to \$8.73. Motion was carried with Alderperson Schlicht voting no.

Unfinished business list was not discussed.

Review bills:

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to adjourn. Carried. The meeting adjourned at 7:36pm.

Respectfully submitted,

A handwritten signature in blue ink that reads "Tricia Metzger". The signature is written in a cursive style with a long, sweeping tail on the "g".

Tricia Metzger

**MINUTES OF MEETING  
CITY OF STURGEON BAY LOAN REVIEW COMMITTEE  
November 14, 2013, 2:00 p.m.  
Door County Business Development Center  
185 E. Walnut Street, Sturgeon Bay, WI**

**1. Call to Order**

Chairman Mike Gilson called the meeting to order at 2:02 p.m. at the Door County Business Development Center.

**2. Roll Call**

Members present included Mike Gilson, Greg Stephan, Steve Asher and Joe Stutting. Also present were Sam Perlman, Bill Chaudoir and Paula Sullivan - Door County Economic Development Corporation and Steve McNeil – City of Sturgeon Bay Administrator.

**3. Adoption of Agenda**

**Motion by Joe Stutting, seconded by Steve Asher, to adopt the agenda with the addition of an update on the Regional RLF Consolidation. Motion carried.**

**4. Approval of Minutes – August 12, 2013**

**Motion by Steve Asher, seconded by Greg Stephan, to approve the minutes of the August 12, 2013 City of Sturgeon Bay Loan Review Committee Meeting. Motion carried.**

**5. Status of Loans**

A. Sam Perlman summarized the status of the City of Sturgeon Bay RLF Program and the program fund balance. Cash balance as of October 31, 2013 is \$344,316.05; outstanding principal balance is \$416,923.33 for total assets of \$761,239.38. All loans are current. Not all funds are drawn for Scaturio's and Door County Traders.

**Motion by Joe Stutting to approve the Status of Loans as presented. Seconded by Greg Stephan. Motion carried.**

B. Update on Regional RLF consolidation:  
Sam reported that WEDA and DOA have not made any decisions on the pending issues regarding the consolidation.

**6. Convene in closed session** for the purpose of "...deliberating or negotiating the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session..." and/or "...for consideration of financial data of specific person which, if discussed in public, would be likely to have an adverse effect upon the reputation of any person referred to in such data..." per Sec.'s 19.85 (1)

(e) and (f) Wis. Stats. Specifically, consideration of financial information.

Mike Gilson read the statutory exemption stated above authorizing the closed session.

**Motion by Steve Asher, seconded by Greg Stephan to meet in closed session. Roll call vote: Mike Gilson – aye, Greg Stephan – aye, Steve Asher – aye and Joe Stutting - aye. Motion carried. The closed session convened at 2:10 p.m.**

Meeting went into closed session for the consideration of financial information presented by Dennis M. Statz DBA Dancing Bear in conjunction with their loan application.

Committee reviewed the loan application and accompanying financial information from Dancing Bear. Dennis Statz joined the meeting at 2:14 p.m. to discuss the application for Façade Improvements. The improvements will be in keeping with the historic look of the building, retaining the look from the 1800's. Mr. Statz departed at 2:27 p.m. Discussion followed.

**7. Reconvene in Open Session.**

**Motion made by Steve Asher, seconded by Greg Stephan to reconvene in open session. Roll Call vote: Mike Gilson – aye, Steve Asher – aye, Joe Stutting – aye and Greg Stephan – aye. Motion carried. Reconvene in open session at 2:30 p.m.**

**8. Recommendation regarding loan to Dennis M. Statz DBA Dancing Bear.**

**Joe Stutting made a motion, seconded by Steve Asher to recommend to the Common Council that the Dennis M. Statz DBA Dancing Bear application for a \$35,000 loan from the City of Sturgeon Bay Revolving Loan Fund for Façade Improvements be approved subject to the following terms and conditions:**

- A. Interest Rate: 1.0%**
- B. Term of Loan: 5 Years with a 5 -Year Amortization Period.**
- C. Monthly payments of principal and interest will be made to the City of Sturgeon Bay until the loan is paid in full.**
- D. The collateral for the loan will be a first mortgage on the property located at 13 North Third Ave.**
- E. Dennis M. Statz DBA Dancing Bear will enter into a General Business Security Agreement.**
- F. The loan shall be personally guaranteed by Dennis M. Statz with spousal consent.**
- G. The applicant shall contribute equity in the amount of \$35,000.**
- H. The borrower shall obtain and keep insurance on all equipment and the real**

estate, with the City of Sturgeon Bay listed as loss payee.

- I. The applicant will create .5 and retain 1.5 FTE (full-time equivalency) jobs within three years of loan closing of which at least 51% shall be held or made available to persons of low to moderate income.**
- J. Dennis M. Statz DBA Dancing Bear shall provide the City's Loan Administrator with annual business income tax returns and financial statements by April 15<sup>th</sup> of each year.**
- K. The applicant will pay all out-of-pocket loan-processing costs at closing including attorney fees for loan documentation.**
- L. The applicant shall submit a complete application package, to the satisfaction of William Chaudoir, Executive Director, DCEDC.**
- M. The loan recipient's business location must remain in the City of Sturgeon Bay or the loan immediately becomes due and payable.**
- N. This commitment is valid for a 60-day period at which time the loan shall be closed or this commitment is null and void.**

**Motion Carried.**

**9. Adjourn**

**Motion by Steve Asher, seconded by Greg Stephan to adjourn meeting. Motion carried. Loan Committee Chairman Mike Gilson closed the meeting at 2:31 p.m.**

Respectfully submitted,

Paula Sullivan  
Recording Secretary



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# CITY of STURGEON BAY FIRE DEPARTMENT

**Tim Dietman**  
**Assistant Fire Chief**

421 Michigan St  
Sturgeon Bay, WI 54235

920-746-2916 Station 920-746-2405 Office  
920-746-2905 FAX  
Email: [tdietman@sturgeonbaywi.org](mailto:tdietman@sturgeonbaywi.org)

TO: The Sturgeon Bay Fire And Police Commission  
FROM: Assistant Fire Chief Tim Dietman  
SUBJECT: October 2013 Monthly Fire Report  
DATE: November 5, 2013

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of October 2013.

## CALLS FIRE DEPARTMENT RECEIVED: 87

<b><u>CITY CALLS:</u></b> 72	<b><u>Type of Call:</u></b>	<b><u>COUNTRY CALLS:</u></b> 15
East Side Calls: 48	Fire 23	Town of Sevastopol 09
West Side Calls: 24	EMS 64	Town of Sturgeon Bay 06

## CALLS PER DAY:

Monday	06
Tuesday	08
Wednesday	16
Thursday	18
Friday	12
Saturday	14
Sunday	13

## INCIDENT TYPE:

37 – Medical Non-Emergent	5 – Vehicle Accident
27 – Medical Emergent	1 – Fire Investigation
5 – Alarm Activation, No Fire	3 – Gas/Flammable Liquid Spill
1 – Unauthorized Burning	1 – Service Call/Public Service
1 – Brush/Grass/Outside Fire	2 – Carbon Monoxide Incident
1 – Smoke Scare/Odor of Smoke	1 – Building Fire
1 – Dispatched & Cancelled	1 – Electrical/Wiring Equip Problem

## INPECTION REPORT:

Inspections within the city limits:	<u>240</u>
Number of violations:	<u>108</u>
Inspections outside the city limits:	<u>28</u>
Number of violations:	<u>27</u>
Total number of inspection hours:	<u>158.5 hours</u>

**INSPECTION VIOLATIONS:**

06 – Covers & Canopies  
01 – Interior Wall/Ceiling Finishes  
14 – Exits Illuminated  
20 – Flexible Cords & Cables  
16 – Emergency Lights  
02 – Hood System Cleanliness  
02 – Exit Access  
05 – Cleanliness  
01 – Self Closing Devices  
01 – Outdoor Cooking Fire

01 – Overloaded Outlets  
13 – Fire Extinguisher Maintenance  
06 – Fire Alarm Code  
02 – Dryer Vents  
01 – Insp/Maint of Sprinklers  
06 – Compressed Gas Cylinders  
01 – Carbon Monoxide Detectors  
02 – Clearance For Appliances  
02 – Storage Under Stairs

06 – Fire Extinguisher Mounting  
07 – Smoke Detectors  
03 – Electrical Insp/Maint  
08 – Building Numbers  
03 – Excessive Storage  
02 – Working Clearances  
02 – Fire Extinguisher Required  
01 – Hood System Inspection  
01 – Open Flame or Light

**SPECIAL REPORTS, ACTIVITIES AND REPAIRS**

**FIRE PRACTICE:** October’s fire practice was held at the Eastside Fire Station. We brought vehicles in from C&W Auto. Firefighters were able to practice using extrication tools and procedures of vehicle accidents.

**TRUCK/STATION MAINTENANCE:** Firefighters changed the oil in units #11,#10,#8 & #5; replaced the front axle seal on unit #11; conducted our annual fire pump test on units #3,#4,#6,#8,#2, Tanker 1 & Marine 1; repaired an airline hose at Eastside Station; replaced the front brake rotors on unit #11; winterized the fire boat kept in Brussels and repaired the cuts in the rear corners; tightened the coolant hose clamps on #8.

**TRAINING:** 279 hours of training were conducted in October. Part-time firefighter Troy Hasenjager continued Entry-Level Firefighter training; PT FF Tracy Koontz completed EMR training in Brussels; members of our Sturgeon Bay Honor Guard attended a two day Honor Guard clinic; and on duty firefighters attended a drug awareness training provided by DC Drug and Alcohol Coalition.

**OTHER:** Firefighters attended various meetings and conducted multiple station tours; conducted Fire Extinguisher/Fire Safety Presentations for employees at Bay Pharmacy, Driver Education students, residence at Orchard Valley Apts and students at NWTC; participated in the Sturgeon Bay Third Ave Halloween Parade and YMCA Halloween; stood –by at Coast Guard Mobile Bay during the “Haunted Ghost Ship” and provided a Job Shadow for a student from Sevastopol School.

Firefighters also conducted their annual school fire prevention program for the following schools:

- Sawyer School
- Sunset School
- Sunrise School
- Sevastopol School
- Barker Center Day Care
- Treehouse Learning Center at YMCA

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CITY OF STURGEON BAY  
INSPECTION DEPARTMENT  
October 30, 2013

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF OCTOBER 2013

October-13	YEAR TO DATE		October-13	YEAR TO DATE
0	13	ONE FAMILY DWELLINGS	-- ----	1,827,169
0	0	TWO FAMILY DWELLINGS	-- ----	-- ----
1	1	MULTIPLE FAMILY DWELLINGS	\$476,000	476,000
1	1	MANUFACTURED HOME	20,000	20,000
0	0	C.B.R.F.	-- ----	-- ----
0	4	RESIDENTIAL ADDITIONS	-- ----	128,300
6	43	RESIDENTIAL ALTERATIONS	24,300	394,410
1	9	RESIDENTIAL GARAGES/CARPORTS	6,170	132,108
0	4	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-- ----	44,830
0	4	RESIDENTIAL STORAGE BUILDINGS	-- ----	16,600
0	0	RESIDENTIAL SWIMMING POOLS	-- ----	-- ----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-- ----	-- ----
0	2	NEW COMMERCIAL BUILDINGS	-- ----	768,897
1	2	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	20,000	30,500
0	3	NON-RESIDENTIAL ADDITIONS	-- ----	5,023,000
5	30	NON-RESIDENTIAL ALTERATIONS	138,510	1,243,474
0	0	MUNICIPAL BUILDINGS	-- ----	-- ----
0	0	WAREHOUSES	-- ----	-- ----
0	0	FACTORY & SHOP	-- ----	-- ----
0	0	COMMUNICATION TOWER	-- ----	-- ----
0	0	SUBSTATION	-- ----	-- ----
0	0	AGRICULTURAL BUILDINGS	-- ----	-- ----
15	116	<b>TOTAL ESTIMATED COST OF CONSTRUCTION</b>	<b>\$684,980</b>	<b>\$10,105,288</b>

October-13	YEAR TO DATE	TOTAL PERMITS ISSUED	October-13	YEAR TO DATE
15	117	BUILDING PERMITS	2,542	28,292
19	125	ELECTRICAL PERMITS	1,698	14,293
9	60	PLUMBING PERMITS	976	5,510
8	64	HEATING PERMITS	539	9,559
12	131	SIGN PERMITS	400	4,010
1	7	MISCELLANEOUS PERMITS	25	175
0	0	SUMP PUMP PERMITS	-- ----	-- ----
0	0	ELECTRICIAN LICENSES	-- ----	-- ----
0	2	EARLY STARTS	-- ----	200
0	16	EROSION CONTROL	-- ----	2,150
0	0	STATE PLAN APPROVALS	-- ----	-- ----
1	12	PARK & PLAYGROUND PAYMENTS	2,400	5,700
1	15	WISCONSIN PERMIT SEALS	35	525
0	3	ZONING BOARD OF APPEALS APPLICATIONS	-- ----	900
0	3	ZONING CHANGES/P.U.D. APPLICATIONS	-- ----	1,650
0	4	PLAN COMMISSION - CONDITIONAL USES	-- ----	1,200
1	8	CERTIFIED SURVEY MAP REVIEWS	30	480
0	0	SUBDIVISION PLATTING REVIEW	-- ----	-- ----
0	0	MISCELLANEOUS REVENUE	-- ----	-- ----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-- ----	-- ----
0	0	RESIDENTIAL BUILDINGS MOVED	-- ----	-- ----
0	2	NON-RESIDENTIAL BUILDINGS MOVED	-- ----	50
0	0	CHANGE OF USE	-- ----	-- ----
0	0	RESIDENTIAL OCCUPANCY FEES	-- ----	-- ----
3	9	COMMERCIAL OCCUPANCY FEES	500	850
0	0	PIER PERMIT	-- ----	-- ----
1	3	DEMOLITION	25	100
0	0	REINSPECTION FEE	-- ----	-- ----
		ADMIN FEE	298	3,100
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			<b>\$9,468.00</b>	<b>\$78,744.00</b>

*Cheryl Nault*  
Cheryl Nault  
Building Inspection Dept.

**OCTOBER 2013 BANK RECONCILIATION**

**CHECKING ACCOUNTS**

**INVESTMENT ACCOUNTS**

GENERAL FUND	WDF	TIF #3 WIRETECH	SNAP	GENERAL/CAPITAL FUND
BAYLAKE	BAYLAKE	BAYLAKE	BAYLAKE	INVESTMENTS
PRIOR G/L BALANCE	2,266,681.16	178,329.92	3,800.25	1,048,608.42
REVENUE	2,342,995.79	12,897.85	0.00	174.26
DISBURSEMENTS	2,427,799.33	40,000.00	36,360.48	177.27
AMOUNT IN TRANSIT	797.71	1,504.98	0.00	0.00
ADJUSTMENTS	8,294.49	0.00	0.00	0.00
ENDING BALANCE	2,208,374.40	149,722.79	0.00	1,048,605.41

BANK BALANCE	3,909,551.02	149,722.79	0.00	3,783.65	1,048,605.41
LESS OUTS, CHECKS	1,701,176.62	0.00	0.00	0.00	0.00
	2,208,374.40	149,722.79	0.00	3,783.65	1,048,605.41

**SAVINGS ACCOUNTS**

GENERAL FUND	GENERAL FUND	TIF #1 DEBT	WDF	CAPITAL - BUILDING DEBT	TIF #3 DEBT	TIF #3 CONSTRUCTION
STATE - #2	BAYLAKE BANK - MMBA	STATE - #1	STATE - #4	STATE - #9	STATE - #08	STATE - #14
PRIOR G/L BALANCE	3,067,537.40	14,390.76	156,461.24	193,073.80	5,948.86	482,506.02
REVENUE	407.35	0.49	11.73	14.48	0.45	1,737,525.82
DISBURSEMENTS	0.00	44.60	0.00	0.00	0.00	1,697,018.19
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,067,944.75	14,346.65	156,472.97	193,088.28	5,949.31	523,013.65
BANK BALANCE	3,067,944.75	14,346.65	156,472.97	193,088.28	5,949.31	523,013.65
						68,074.24

TIF #2	TIF #2	TIF #2 DEBT	TIF #2 AMENDED AREA	TIF #2 AMENDED AREA	TIF #2-CAPITAL MAINT.	TIF #2 WFRDA DEBT RES.
BAYLAKE - MMBA	STATE - #3	STATE - #10	CONST. - STATE - #06	CAP. INT. - STATE - #7	STATE - #15	STATE - #13
PRIOR G/L BALANCE	3,722.92	11,714.15	22,975.45	48,412.20	8,358.62	126,256.66
REVENUE	0.16	0.88	1.72	3.63	0.63	9.47
DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,723.08	11,715.03	22,977.17	48,415.83	8,359.25	126,266.13
BANK BALANCE	3,723.08	11,715.03	22,977.17	48,415.83	8,359.25	126,266.13
						1,653,906.21

11/12/2013

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

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ITEM DESCRIPTION	FOR FUND: GENERAL FUND			2013			FISCAL			FISCAL		
	OCTOBER BUDGET	OCTOBER 31, 2013 ACTUAL	VARI-ANCE	YEAR-BUDGET	YEAR-TO-DATE ACTUAL	VARI-ANCE	YEAR-BUDGET	YEAR-TO-DATE ACTUAL	VARI-ANCE			
REVENUES	872,654.26	153,037.61	(82.4)	10,471,847.00	7,339,559.31	(29.9)						
GENERAL FUND	872,654.26	153,037.61	(82.4)	10,471,847.00	7,339,559.31	(29.9)						
TOTAL REVENUES	872,654.26	153,037.61	(82.4)	10,471,847.00	7,339,559.31	(29.9)						
EXPENSES												
GENERAL FUND	45,239.04	62,191.10	(37.4)	542,865.00	526,574.86	3.0						
MAYOR	1,030.43	967.72	6.0	12,365.00	9,880.17	20.0						
CITY COUNCIL	4,788.76	4,069.17	15.0	57,465.00	49,146.68	14.4						
LAW/LEGAL	5,833.34	3,976.00	31.8	70,000.00	35,941.83	48.6						
CITY CLERK-TREASURER	29,147.98	19,118.08	34.4	349,775.00	283,629.23	18.9						
ADMINISTRATION	19,935.04	9,307.94	53.3	239,220.00	118,424.95	50.4						
COMPUTER	4,262.52	3,173.24	25.5	51,150.00	38,046.00	25.6						
CITY ASSESSOR	8,172.98	5,957.95	27.1	98,075.00	73,428.55	25.1						
BOARD OF REVIEW	151.69	0.00	100.0	1,820.00	861.23	52.6						
BUILDING/ZONING CODE ENFORCEMENT	5,344.59	6,213.44	(16.2)	64,135.00	53,592.27	16.4						
MUNICIPAL SERVICES ADMIN.	17,724.63	13,650.82	22.9	212,695.00	163,900.28	22.9						
PUBLIC WORKS ADMINISTRATION	17,017.16	13,425.28	21.1	204,205.00	153,772.79	24.6						
ELECTIONS DEPARTMENT	901.28	0.00	100.0	10,815.00	9,842.23	8.9						
CITY HALL	12,516.31	13,666.36	(9.1)	150,195.00	102,507.48	31.7						
INSURANCE	25,867.29	22,471.00	13.1	130,407.00	270,075.21	12.9						
GENERAL EXPENDITURES	126,177.53	2,234.77	98.2	1,514,130.00	91,091.31	93.9						
POLICE DEPARTMENT	31,468.82	23,116.83	26.5	377,625.00	314,886.66	16.6						
PATROL BOAT	1,057.52	3.99	99.6	12,690.00	5,518.43	56.5						
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.0						
POLICE DEPARTMENT/PATROL	145,660.08	111,055.20	23.7	1,747,920.00	1,387,056.17	20.6						
POLICE DEPT. / INVESTIGATIONS	10,547.13	7,094.87	32.7	126,565.00	104,746.75	17.2						
FIRE DEPARTMENT	144,586.79	105,028.20	27.3	1,735,040.00	1,346,193.52	22.4						
STORM SEWERS	4,148.78	5,526.90	(33.2)	49,785.00	18,283.29	63.2						
SOLID WASTE MGMT/SPRING/FALL	4,552.54	2,885.98	36.6	54,630.00	14,822.80	72.8						
COMPOST/SOLID WASTE SITE	2,700.87	228.12	91.5	32,410.00	12,349.31	61.8						
STREET SWEEPING	3,129.19	3,039.01	2.8	37,550.00	33,273.33	11.3						
WEED ABATEMENT	481.68	169.50	64.8	5,780.00	5,125.27	11.3						
ROADWAYS/STREETS	13,429.19	16,176.88	(20.4)	161,150.00	144,624.02	10.2						
SNOW REMOVAL	16,137.11	708.55	95.6	193,645.00	164,541.83	15.0						
STREET SIGNS AND MARKINGS	4,800.87	67.43	98.5	57,610.00	47,742.41	17.1						
CURB/GUTTER/SIDEWALK	1,058.36	922.86	12.8	12,700.00	13,339.29	(5.0)						
STREET MACHINERY	16,128.38	9,492.96	41.1	193,540.00	120,421.66	37.7						
CITY GARAGE	4,819.64	1,898.93	61.4	57,835.00	45,657.59	21.0						
CELEBRATION & ENTERTAINMENT	3,201.69	114.98	96.4	38,420.00	34,323.07	10.6						
HIGHWAYS - GENERAL	44,506.71	23,256.67	47.7	534,080.00	389,458.49	27.0						
PARK & RECREATION ADMIN	12,053.40	7,818.95	35.1	144,640.00	77,475.61	46.4						
PARKS AND PLAYGROUNDS	30,484.71	25,636.04	15.9	365,815.00	284,049.53	22.3						
BALLFIELDS	2,432.95	5,743.53	(136.0)	29,195.00	28,390.65	2.7						
ICE RINKS	717.94	0.00	100.0	8,615.00	2,508.93	70.8						
BEACHES	215.85	0.00	100.0	2,590.00	144.84	94.4						

7c4.

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND  
 FOR 10 PERIODS ENDING OCTOBER 31, 2013

DEPARTMENT DESCRIPTION	OCTOBER 2013		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	OCTOBER BUDGET	OCTOBER ACTUAL			
EXPENSES					
MUNICIPAL DOCKS	3,898.39	3,529.02	46,780.00	31,862.50	31.8
WATER WEED MANAGEMENT	7,643.38	891.25	91,720.00	66,307.12	27.7
WATERFRONT PARKS & WALKWAYS	4,658.78	6,706.97	55,905.00	46,657.49	16.5
EMPLOYEE BENEFITS	2,634.19	958.38	31,610.00	17,073.30	45.9
PUBLIC FACILITIES	6,176.25	0.00	74,115.00	55,418.27	25.2
BOARDS AND COMMISSIONS	34.19	0.00	410.00	204.63	50.0
COMMUNITY & ECONOMIC DEVLPMNT	25,180.09	12,019.81	302,160.00	257,927.28	14.6
TOTAL EXPENSES	872,656.04	554,474.68	10,471,847.00	7,051,099.11	32.6

TOTAL FUND REVENUES	872,654.26	153,037.61	10,471,847.00	7,339,559.31	(29.9)
TOTAL FUND EXPENSES	872,656.04	554,474.68	10,471,847.00	7,051,099.11	32.6
SURPLUS (DEFICIT)	(1.78)	(401,437.07)	0.00	288,460.20	100.0

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND  
 FOR 10 PERIODS ENDING OCTOBER 31, 2013

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
REVENUES	107,123.44	144,897.17	35.2	1,285,481.00	1,136,531.56	(11.5)
TOTAL REVENUES	107,123.44	144,897.17	35.2	1,285,481.00	1,136,531.56	(11.5)
EXPENSES						
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
COMPUTER	833.34	0.00	100.0	10,000.00	345.71	96.5
CITY ASSESSOR	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.0
CITY HALL	0.00	0.00	0.0	0.00	0.00	0.0
GENERAL EXPENDITURES	0.00	0.00	0.0	0.00	340,859.60	100.0
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.0
PATROL	6,097.92	1,150.00	81.1	73,174.95	83,864.78	(14.6)
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.0
FIRE DEPARTMENT	1,383.34	0.00	100.0	16,600.00	8,999.80	45.7
STORM SEWERS	6,666.67	0.00	100.0	80,000.00	66,980.80	16.2
SOLID WASTE MGMT/REFUSE/RECYCL	0.00	0.00	0.0	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.0
ROADWAYS/STREETS	49,458.35	5,260.00	89.3	593,500.00	241,812.07	59.2
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.0
CURB/GUTTER/SIDEWALK	23,041.26	0.00	100.0	276,495.00	66,129.22	76.0
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	2,358.76	0.00	100.0	28,305.05	24,744.00	12.5
BALLFIELDS	12,688.00	81,979.50	(546.1)	152,256.00	163,682.00	(7.5)
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.0
BEACHES	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL DOCKS	0.00	0.00	0.0	0.00	0.00	0.0
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	541.68	995.86	(83.8)	6,500.00	2,588.83	60.1
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.0
PUBLIC FACILITIES	2,245.84	24,936.50	(1010.3)	26,950.00	24,936.50	7.4
COMMUNITY & ECONOMIC DEVLPMT	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	105,315.16	114,321.86	(8.5)	1,263,781.00	1,024,943.31	18.8
TOTAL FUND REVENUES	107,123.44	144,897.17	35.2	1,285,481.00	1,136,531.56	(11.5)
TOTAL FUND EXPENSES	105,315.16	114,321.86	(8.5)	1,263,781.00	1,024,943.31	18.8
SURPLUS (DEFICIT)	1,808.28	30,575.31	1590.8	21,700.00	111,588.25	414.2

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV  
 FOR 10 PERIODS ENDING

OCTOBER 31, 2013

DEPARTMENT DESCRIPTION

REVENUES

CABLE TV / GENERAL

TOTAL REVENUES

EXPENSES

CABLE TV / GENERAL

TOTAL EXPENSES

TOTAL FUND REVENUES  
 TOTAL FUND EXPENSES  
 SURPLUS (DEFICIT)

OCTOBER BUDGET

OCTOBER ACTUAL

VARI-ANCE %

FISCAL YEAR BUDGET

FISCAL YEAR-TO-DATE ACTUAL

VARI-ANCE %

9,607.09

0.00

100.0

115,285.00

93,187.09

(19.1)

9,607.09

0.00

100.0

115,285.00

93,187.09

(19.1)

8,631.31

2,533.79

70.6

103,575.00

56,824.80

45.1

9,607.09

8,631.31

0.00

100.0

115,285.00

93,187.09

(19.1)

8,631.31

2,533.79

70.6

103,575.00

56,824.80

45.1

975.78

(2,533.79)

(359.6)

11,710.00

36,362.29

210.5

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND  
 FOR 10 PERIODS ENDING OCTOBER 31, 2013

DEPARTMENT DESCRIPTION	OCTOBER	OCTOBER	%		FISCAL	FISCAL	%	
	BUDGET	ACTUAL	VARI- ANCE		YEAR BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE	
REVENUES								
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0		0.00	0.00	0.0	
TOTAL REVENUES	0.00	0.00	0.0		0.00	0.00	0.0	
EXPENSES								
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0		0.00	0.00	0.0	
TOTAL EXPENSES	0.00	0.00	0.0		0.00	0.00	0.0	
TOTAL FUND REVENUES	0.00	0.00	0.0		0.00	0.00	0.0	
TOTAL FUND EXPENSES	0.00	0.00	0.0		0.00	0.00	0.0	
SURPLUS (DEFICIT)	0.00	0.00	0.0		0.00	0.00	0.0	

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT  
 FOR 10 PERIODS ENDING OCTOBER 31, 2013

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
TID DISTRICT #2	137,342.11	140.53	(99.8)	1,648,105.00	1,546,761.01	(6.1)
TOTAL REVENUES	137,342.11	140.53	(99.8)	1,648,105.00	1,546,761.01	(6.1)
EXPENSES						
TID DISTRICT #2	253,445.14	4,911.50	98.0	3,041,341.00	2,811,606.79	7.5
TOTAL EXPENSES	253,445.14	4,911.50	98.0	3,041,341.00	2,811,606.79	7.5
TOTAL FUND REVENUES	137,342.11	140.53	(99.8)	1,648,105.00	1,546,761.01	(6.1)
TOTAL FUND EXPENSES	253,445.14	4,911.50	98.0	3,041,341.00	2,811,606.79	7.5
SURPLUS (DEFICIT)	(116,103.03)	(4,770.97)	(95.8)	(1,393,236.00)	(1,264,845.78)	(9.2)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT  
 FOR 10 PERIODS ENDING OCTOBER 31, 2013

DEPARTMENT DESCRIPTION	OCTOBER BUDGET		OCTOBER 31, 2013 ACTUAL		FISCAL YEAR BUDGET		FISCAL YEAR-TO-DATE ACTUAL	
					%			%
					VARI-ANCE		VARI-ANCE	
REVENUES								
TID #1 DISTRICT	38,833.92		11.73	(99.9)		466,007.00	468,223.06	0.4
TOTAL REVENUES	38,833.92		11.73	(99.9)		466,007.00	468,223.06	0.4
EXPENSES								
TID #1 DISTRICT	38,146.00		0.00	100.0		457,752.00	457,752.29	0.0
TOTAL EXPENSES	38,146.00		0.00	100.0		457,752.00	457,752.29	0.0
TOTAL FUND REVENUES	38,833.92		11.73	(99.9)		466,007.00	468,223.06	0.4
TOTAL FUND EXPENSES	38,146.00		0.00	100.0		457,752.00	457,752.29	0.0
SURPLUS (DEFICIT)	687.92		11.73	(98.2)		8,255.00	10,470.77	26.8

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT  
 FOR 10 PERIODS ENDING OCTOBER 31, 2013

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
TID #3 DISTRICT	19,163.35	1,755,080.93	9058.5	229,960.00	1,943,973.41	745.3
TOTAL REVENUES	19,163.35	1,755,080.93	9058.5	229,960.00	1,943,973.41	745.3
EXPENSES						
TID #3 DISTRICT	11,627.52	1,718,376.19	(4678.5)	139,530.00	1,784,214.19	(1178.7)
TOTAL EXPENSES	11,627.52	1,718,376.19	(4678.5)	139,530.00	1,784,214.19	(1178.7)
TOTAL FUND REVENUES	19,163.35	1,755,080.93	9058.5	229,960.00	1,943,973.41	745.3
TOTAL FUND EXPENSES	11,627.52	1,718,376.19	(4678.5)	139,530.00	1,784,214.19	(1178.7)
SURPLUS (DEFICIT)	7,535.83	36,704.74	387.0	90,430.00	159,759.22	76.6

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT  
 FOR 10 PERIODS ENDING OCTOBER 31, 2013

DEPARTMENT DESCRIPTION	OCTOBER 31, 2013		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
	OCTOBER BUDGET	OCTOBER ACTUAL			
REVENUES					
TID #4 DISTRICT	0.00	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.0
EXPENSES					
TID #4 DISTRICT	0.00	63,307.30	0.00	193,032.30	100.0
TOTAL EXPENSES	0.00	63,307.30	0.00	193,032.30	100.0
TOTAL FUND REVENUES	0.00	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	63,307.30	0.00	193,032.30	100.0
SURPLUS (DEFICIT)	0.00	(63,307.30)	0.00	(193,032.30)	100.0

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)  
 FOR 10 PERIODS ENDING OCTOBER 31, 2013

DEPARTMENT DESCRIPTION	OCTOBER	OCTOBER	VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL				
REVENUES						
REVOLVING LOAN FUND (STATE)	988.34	1,076.51	8.9	11,860.00	11,129.82	(6.1)
TOTAL REVENUES	988.34	1,076.51	8.9	11,860.00	11,129.82	(6.1)
EXPENSES						
REVOLVING LOAN FUND (STATE)	950.01	0.00	100.0	11,400.00	115,000.00	(908.7)
TOTAL EXPENSES	950.01	0.00	100.0	11,400.00	115,000.00	(908.7)
TOTAL FUND REVENUES	988.34	1,076.51	8.9	11,860.00	11,129.82	(6.1)
TOTAL FUND EXPENSES	950.01	0.00	100.0	11,400.00	115,000.00	(908.7)
SURPLUS (DEFICIT)	38.33	1,076.51	2708.5	460.00	(103,870.18)	(2680.4)

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE  
 FOR 10 PERIODS ENDING OCTOBER 31, 2013

DEPARTMENT DESCRIPTION	OCTOBER 2013		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
	BUDGET	ACTUAL			
REVENUES					
SOLID WASTE ENTERPRISE FUND	30,610.02	29,283.64	367,320.00	292,651.31	(20.3)
TOTAL REVENUES	30,610.02	29,283.64	367,320.00	292,651.31	(20.3)
EXPENSES					
SOLID WASTE ENTERPRISE FUND	30,610.10	27,798.86	367,320.00	279,542.98	23.8
TOTAL EXPENSES	30,610.10	27,798.86	367,320.00	279,542.98	23.8
TOTAL FUND REVENUES	30,610.02	29,283.64	367,320.00	292,651.31	(20.3)
TOTAL FUND EXPENSES	30,610.10	27,798.86	367,320.00	279,542.98	23.8
SURPLUS (DEFICIT)	(0.08)	1,484.78	0.00	13,108.33	100.0

DATE: 11/12/2013  
 TIME: 15:19:08  
 ID: GL480000.WOM

CITY OF STURGEON BAY  
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	MUNICIPAL REPORT TOTALS		2013		FISCAL		FISCAL	
	OCTOBER BUDGET	OCTOBER ACTUAL	VARI-ANCE	%	YEAR BUDGET	YEAR-TO-DATE ACTUAL	VARI-ANCE	%
TOTAL MUNICIPAL REVENUES	1,216,322.53	2,083,528.12	71.2		14,595,865.00	12,832,016.57	(12.0)	
TOTAL MUNICIPAL EXPENSES	1,321,381.28	2,485,724.18	(88.1)		15,856,546.00	13,774,015.77	13.1	
SURPLUS (DEFICIT)	(105,058.75)	(402,196.06)	282.8		(1,260,681.00)	(941,999.20)	(25.2)	

**BEVERAGE OPERATOR LICENSE**

1. Buhr, Dustin T.
2. Hall, Michael D.
3. Hunsader, Brad A.
4. Sloan, Alisha K.
5. Todd, Amy L.

**COMBINATION CLASS B BEER & CLASS B LIQUOR LICENSE**

1. The Olde Opera House  
Agent: Michael Hall  
23 West Oak Street  
Sturgeon Bay, WI 54235  
November 20, 2013 – June 30, 2014

**COMBINATION CLASS A BEER & CLASS A LIQUOR LICENSE**

1. Louie D'or's Olive Oil and Wine Shoppe  
Agent: Noreen Pollman  
23 North 3<sup>rd</sup> Avenue  
Sturgeon Bay, WI 54235  
November 20, 2013 – June 30, 2014

### SIDEWALK CAFÉ PERMIT APPLICATION

Application for sidewalk café permit must include:

1. **Written request.**
2. **Scaled diagram** (scale 1":1') detailing the frontage of the applicants café or restaurant facing the sidewalk area requested for use as a sidewalk café. The plan shall indicate the location of doorways, width of sidewalk (distance from curb to building face), location of trees, tree wells, sidewalk benches, trash receptacles, utilities (including fire hydrants, light fixtures, etc.) newspaper racks, mailboxes, and any other semi-permanent sidewalk obstruction which may affect or be affected by the proposal. The drawing shall delineate the area requested for use as a sidewalk café, and indicate the total square footage of the affected road right of way and exact dimensions of the proposed outdoor area.
3. **Copy of current Certificate of Insurance with City named as additional insured.**
4. **Completed Hold Harmless Certificate.**
5. **Non-refundable application fee in the amount of \$55.00 per location if alcohol is not served.**  
**Non-refundable application fee in the amount of \$220.00 per location if alcohol is served.**

Name of applicant: Thomas S. Penney  
Henry S. Baird Lodge #174

Establishment Name: ↓

Address: 31 S. Third Ave Steurgeon Bay WI  
54235

Phone/Email: 920.493.3727

Written Request Submitted  Cert of Insurance (additional insured) submitted

Scaled Diagram submitted  Hold Harmless Certificate submitted

Fee Paid \$55.00

Date Completed Application Submitted: 11/1/13

Community Development Approval: Martin Olejniczak

Department of Public Works Approval: Paul Borden

Date of Common Council Approval: \_\_\_\_\_

- Copy of Sidewalk Café Policy/Procedures provided to applicant.
- Copy of Sidewalk Café Ordinance provided to applicant.

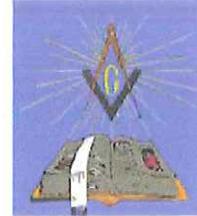
\*See back for "Alcohol Being Served Application Submission Information."

# Henry S. Baird

# #174 F & AM

P.O. Box 86

Sturgeon Bay, WI 54235



November 01, 2013  
City of Sturgeon Bay WI

Henry S. Baird Masonic Lodge #174 located at 31 S. Third Avenue is requesting a sidewalk Café Permit for Saturday March 8, 2014.

Enclosed is:

- A completed **Sidewalk Café Permit Application**.
- A completed and signed **Hold Harmless and Indemnification Agreement**.
- A copy of current **Certificate of Insurance** with the City named as an additional insured.
- A **scale diagram** with details required by the application.
- An email from the **City Police** giving their approval.
- A **check** for \$55.00.

We would maintain a minimum of 6' wide access to the public sidewalk.

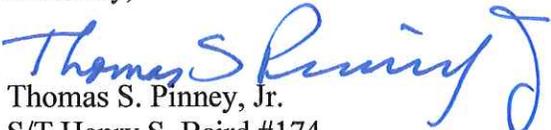
We would request that the tent be allowed to be set up Friday afternoon March 7, 2013 and if necessary, to remain in place until Sunday at noon March 9, 2014. Actual take outs are scheduled for Saturday March 8, 2014 form 3pm to 7pm.

We have arranged for the SBU to hook up temporary power and Kurth Electric will extend the power from the SBU to the tent.

If you have any questions, please contact me at 920.493.3727 or [tompinney@charter.net](mailto:tompinney@charter.net).

Thank you for your consideration.

Sincerely,

  
Thomas S. Pinney, Jr.  
S/T Henry S. Baird #174

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54

Exp 11/24/12

Masonic Lodge HSBaird #174 Building 31 S. 3rd Ave.

Front

Sidewalk to Elevator

Betula papyrifera 'Her. Reflection'

Grass

Front Steps

\*

Acer ginnala

Mulch

Public Sidewalk

Lot Line

Lot Line

Tent 10'x10'=100 sq'

HSBaird #174/BP Gas Station

Scale  
1 square = 1 foot

Sign Post

Door

Gingo biloba

South 3rd Avenue



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: KF

DATE (MM/DD/YYYY)

10/31/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Spectrum Insurance Group Weston 7402 Stone Ridge Drive Ste. 3 Weston, WI 54476 Jesse A Furrer	<b>CONTACT NAME:</b> Karena Froom <b>PHONE (A/C, No, Ext):</b> 715-355-4900 <b>E-MAIL ADDRESS:</b> <a href="mailto:karena.froom@spectruminsgroup.com">karena.froom@spectruminsgroup.com</a> <b>PRODUCER CUSTOMER ID #:</b> GRAND-2	<b>FAX (A/C, No):</b> 715-355-5606	
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> Grand Lodge F & AM of Wisconsin Mike DeWolf 36275 Sunset Dr Dousman, WI 53118	<b>INSURER A :</b> National Specialty Insurance		
	<b>INSURER B :</b>		
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
	<b>INSURER F :</b>		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	X		NSU 1303687	05/01/2013	05/01/2014	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 200,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							Emp Ben.	\$ 1,000,000
A	AUTOMOBILE LIABILITY			NSU 1303687	05/01/2013	05/01/2014	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS							\$
A	<input checked="" type="checkbox"/> NON-OWNED AUTOS		\$					
A	UMBRELLA LIAB			NUU 1303688	05/01/2013	05/01/2014	EACH OCCURRENCE	\$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$ 10,000,000
	<input type="checkbox"/> CLAIMS-MADE							\$
	<input checked="" type="checkbox"/> DEDUCTIBLE							\$
A	RETENTION \$ 0			SCU 1381205	05/01/2013	05/01/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 100,000
A	Directors & Officers			NNU 1340386	05/01/2013	05/01/2014	E.L. DISEASE - POLICY LIMIT	\$ 500,000
							D&O	\$ 2,000,000
							Ded.	\$ 1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Re: Steamboat Dinner on March 8, 2014. Fundraiser for Henry S. Baird Lodge #174. City of Sturgeon Bay is covered as an additional insured under the above General Liability policy.

<b>CERTIFICATE HOLDER</b>  City of Sturgeon Bay 421 Michigan St Sturgeon Bay, WI 54235	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Jesse A Furrer 

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HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of Henry S. David #174, and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

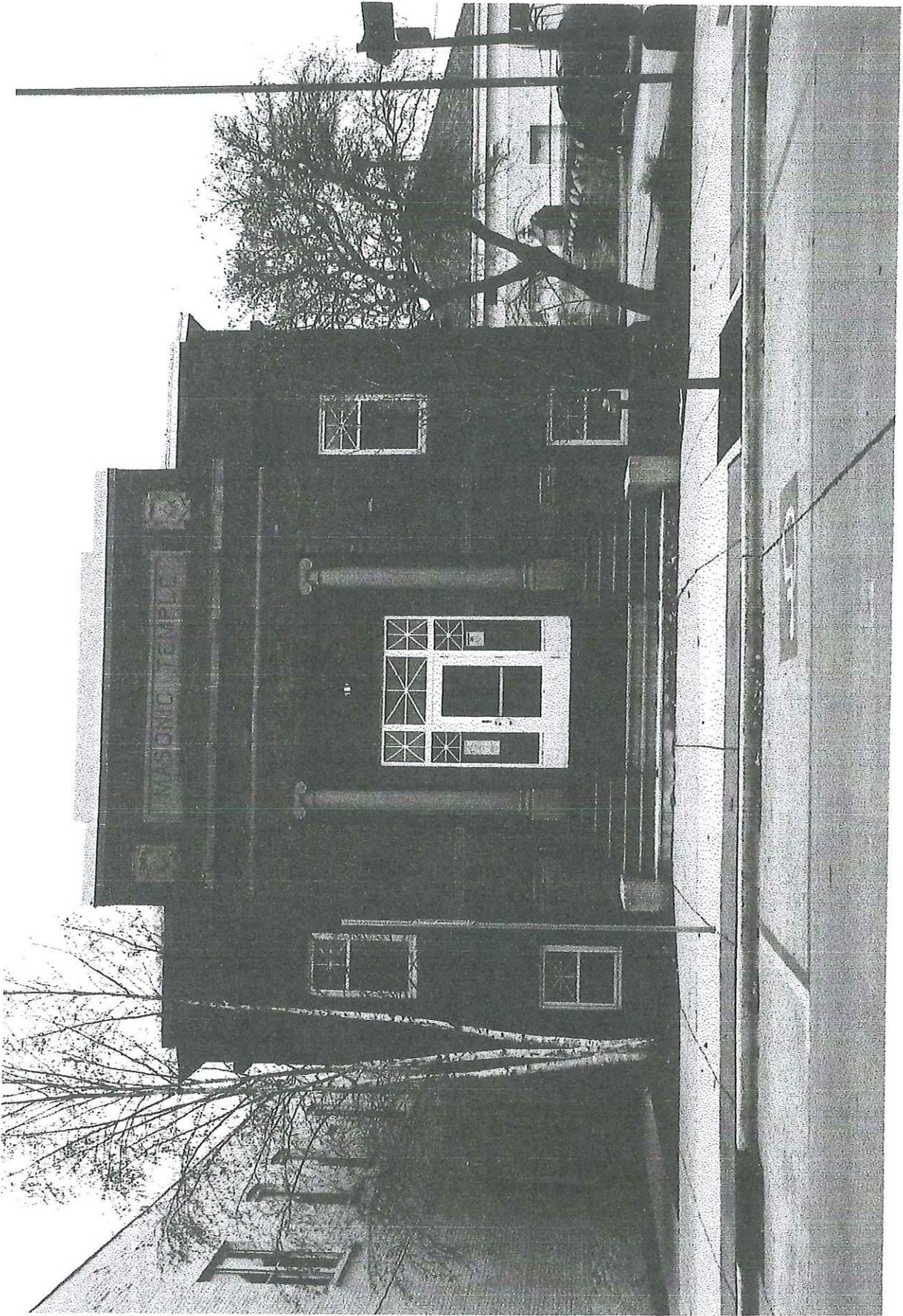
The undersigned in consideration of being allowed to use City property to Serve Food (Takeout), which shall encroach in the public right-of-way adjacent to property located at 315. 3<sup>rd</sup> Ave; do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said Dispense Pkg. Dinner as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 31<sup>st</sup> day of October, ~~2007~~: 2013

By: [Signature]

By: Thomas Skinning S/T



2012 11 12\_Tom\_0002\_edited-1.jpg



eBay

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Waterfront Redevelopment Authority, hereby recommend that the City proceed to work with Robert W. Baird to refinance the June 1, 2005 and December 1, 2006 TID #2 General Obligation bonds.

Respectfully submitted:  
WATERFRONT REDEVELOPMENT AUTHORITY  
By: Thomas Herlache, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: August 19, 2013

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_, seconded by Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend that the City proceed to work with Robert W. Baird to refinance the June 1, 2005 and December 1, 2006 TID # 2 General Obligation Bonds.

Respectfully submitted,  
FINANCE/PURCHASING & BUILDING  
COMMITTEE  
By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: November 12, 2013

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

EXECUTIVE SUMMARY

TITLE: TID #2 & General Fund Refinancing

**New Combined debt issue/refinancing \$5,585,000:**

- \$2,275,000 is for TID #2 (Waterfront District) - Refinances the TID #2 portion of the June 1, 2005 \$5.89 bond issue
- \$1,785,000 is for General Fund – Refinances the General Fund portion of the June 1, 2005 \$5.89 bond issue
- \$1,525,000 is for TID # 2 (Waterfront District) - Refinances the December 1, 2006 \$3.22 bond issue

BACKGROUND: The reduced interest rate environment warrants a refinancing of the June 1, 2005 TID #2/General Fund bond issue, and the December 1, 2006 TID #2 bond issue. The City is currently paying 3.75% - 4.75% interest on the bonds. Refinancing the bonds would lower the interest cost to an estimated 2.27%, creating an estimated savings for TID #2 in the amount of \$72,910, and an estimated savings for the General Fund in the amount of \$36,027.

FISCAL IMPACT: TID #2 net estimated savings are \$72,910  
General Fund net estimated savings are \$36,027

RECOMMENDATION: Recommend to the Common Council that the City proceed to work with Robert W. Baird to refinance the June 1, 2005 General Fund/TID #2 General Obligation bonds, and the December 1, 2006 TID #2 General Obligation bonds.

PREPARED BY: Valerie J. Clarizio 11/7/13  
Valerie J. Clarizio Date  
Finance Director/City Treasurer

APPROVED BY: Stephen McNeil 11/7/13  
Stephen McNeil Date  
City Administrator

**BAIRD**

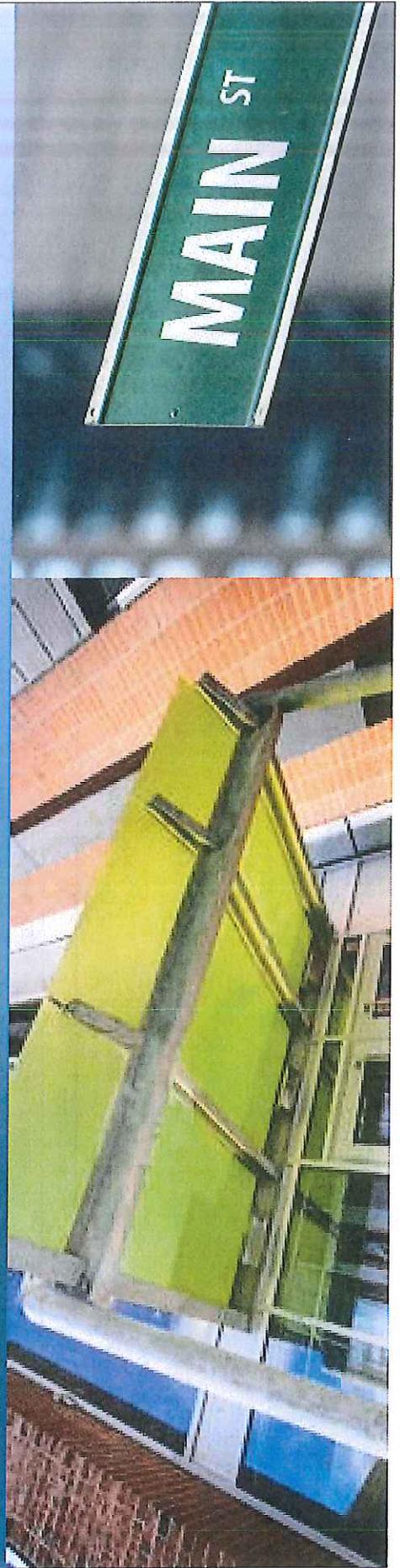
# City of Sturgeon Bay

Summary of Refinancing

November 12, 2013

**Bradley D. Viegut, Managing Director**  
bviegut@nwbaird.com

777 East Wisconsin Avenue  
Milwaukee, WI 53202  
Phone 414.765.3827



# City of Sturgeon Bay

## SUMMARY OF REFINANCING

November 12, 2013

### Borrowing Amount / Structure / Purpose

#### General Obligation Refunding Bonds

<b>Amount:</b>	\$5,585,000
<b>Structure:</b>	Matures Annually October 1, 2014 through October 1, 2025
<b>First Interest:</b>	April 1, 2014
<b>Callable:</b>	October 1, 2022
<b>Purpose:</b>	Refunds the 2005 and 2006 General Obligation Refunding Bonds
<b>Estimated Interest Rate:</b>	2.27%
<b>Estimated Savings:</b>	Approximately \$108,937 (Net of issuance cost) <sup>1</sup>
<b>Detailed Analysis:</b>	Page 3

<sup>1</sup> Present value calculated using the All Inclusive Cost (AIC) of 2.44% as the discount rate.

# City of Sturgeon Bay

## SUMMARY OF REFINANCING

November 12, 2013



### Tentative Timeline

- Finance Committee considers refinancing plan..... November 12, 2013
- Council considers Initial Resolution ..... November 19, 2013
  - Preparations are made for issuance
    - Official Statement
    - Bond Rating
    - Marketing
- Council considers Award Resolution (finalizes terms and interest rates) ..... December 3, 2013
- Closing (funds available) ..... December 30, 2013



Resolution No. \_\_\_\_\_

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY  
\$5,585,000 GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, the City of Sturgeon Bay, Door County, Wisconsin (the "City") deems it to be necessary, desirable and in the best interest of the City to refund the callable portion of the General Obligation Refunding Bonds, dated June 1, 2005 and General Obligation Refunding Bonds, dated December 1, 2006 (collectively, the "Refunded Obligations") for the purpose of achieving debt service cost savings; and

WHEREAS, the Common Council of the City hereby finds and determines that general obligation refunding bonds in an amount of approximately \$5,585,000 should be issued for the purpose of refunding the Refunded Obligations pursuant to Section 67.04, Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Issuance of the Bonds. The City shall issue General Obligation Refunding Bonds (the "Bonds") in an amount of approximately \$5,585,000 for the purpose above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs the officers of the City to take all action necessary to provide for the public sale of the Bonds. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take further action to approve the details of Bonds and authorize the sale of the Bonds.

Section 3. Notice of Sale. The City Clerk (in consultation with Robert W. Baird & Co. Incorporated) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Robert W. Baird & Co. Incorporated) shall cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded November 19, 2013.

\_\_\_\_\_  
Thad Birmingham  
Mayor

ATTEST:

\_\_\_\_\_  
Stephanie L. Reinhardt  
City Clerk

(SEAL)

**RECOMMENDATION**

TO THE HONORABLE MAYOR AND COMMON COUNCIL

We, the Sturgeon Bay Revolving Loan Fund Committee, hereby recommend that a loan of \$35,000 be approved for Dennis M. Statz DBA Dancing Bear to be used for façade improvements and that the loan be approved subject to the following conditions:

- A. Interest Rate: 1.0%**
- B. Term of Loan: 5 Years with a 5 -Year Amortization Period.**
- C. Monthly payments of principal and interest will be made to the City of Sturgeon Bay until the loan is paid in full.**
- D. The collateral for the loan will be a first mortgage on the property located at 13 North Third Ave.**
- E. Dennis M. Statz DBA Dancing Bear will enter into a General Business Security Agreement.**
- F. The loan shall be personally guaranteed by Dennis M. Statz with spousal consent.**
- G. The applicant shall contribute equity in the amount of \$35,000.**
- H. The borrower shall obtain and keep insurance on all equipment and the real estate, with the City of Sturgeon Bay listed as loss payee.**
- I. The applicant will create .5 and retain 1.5 FTE (full-time equivalency) jobs within three years of loan closing of which at least 51% shall be held or made available to persons of low to moderate income.**
- J. Dennis M. Statz DBA Dancing Bear shall provide the City's Loan Administrator with annual business income tax returns and financial statements by April 15<sup>th</sup> of each year.**
- K. The applicant will pay all out-of-pocket loan-processing costs at closing including attorney fees for loan documentation.**
- L. The applicant shall submit a complete application package, to the satisfaction of William Chaudoir, Executive Director, DCEDC.**
- M. The loan recipient's business location must remain in the City of Sturgeon Bay or the loan immediately becomes due and payable.**

**N. This commitment is valid for a 60-day period at which time the loan shall be closed or this commitment is null and void.**

We further recommend that the City Attorney be authorized to prepare the loan agreement, promissory note, security instrument and other necessary legal documents and that the Mayor and City Clerk be authorized to sign the necessary documents to implement this action.

Respectfully submitted,  
Sturgeon Bay Revolving Loan Fund Committee  
By: Mike Gilson, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Dated: \_\_\_\_\_

Introduced by \_\_\_\_\_,

Moved by Alderperson \_\_\_\_\_, seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_.