



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, NOVEMBER 5, 2013
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
 2. Pledge of Allegiance.
 3. Roll call.
 4. Adoption of agenda.
 5. Consideration of the following bills: General Fund – \$65,105.96, Capital Fund - \$126,918.06, Cable TV - \$33.27, TID #2 - \$430.10, TID #3 - \$364.00, TID #4 - \$1,865.67, and Solid Waste Enterprise Fund - \$2,929.97 for a grand total of \$197,647.03. [roll call]
 6. CONSENT AGENDA
- * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
- * a. Approval of 10/15/2013 regular and 10/22/13 special Common Council minutes.
- * b. Approval of the following minutes:
- (1) Bicycle & Pedestrian Advisory Board – 10/3/13
 - (2) Committee of the Whole – 10/7/13
 - (3) Finance/Purchasing & Building Committee – 10/8/13
 - (4) Industrial Park Development Review Team – 10/9/13
 - (5) Cable Communication System Advisory Council – 10/10/13
 - (6) Community Protection & Services Committee – 10/10/13
 - (7) Committee of the Whole – 10/14/13
 - (8) City Plan Commission – 10/16/13
- * c. Place on file the following reports:
- (1) Fire Department Report – September 2013
 - (2) Bank Reconciliation – September 2013
 - (3) Revenue & Expense Report – September 2013
- * d. Consideration of: Approval of Beverage Operator license.
- * e. Finance/Purchasing & Building Committee recommendation re: Approve pre-annexation agreement with Mark & Cindy Kerscher for the parcel located at 6639 State Hwy 42-57 subject to conditions.
- * f. Finance/Purchasing & Building Committee recommendation re: Approve Disallowance of Claim Resolution for Paul & Chelsa Anschutz.
- * g. Disallowance of Claim Resolution re: Paul & Chelsa Anschutz.

7. **Mayoral appointments.**
8. **Resolution re: Solid Waste User Fee.**
9. **Resolution re: Refinance two refuse trucks.**
10. **Finance/Purchasing & Building Committee recommendation re: Approve the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds to Borrowing.**
11. **Waterfront Redevelopment Authority recommendation re: Approve the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds to Borrowing.**
12. **Resolution re: Declaring Official Intent to Reimburse Expenditures from Proceeds to Borrowing.**
13. **City Plan Commission recommendation re: Vacating N. 19th Drive between N. 19th Place and Iowa Street; and Iowa Street west of N. 19th Place, except for the center 30 feet of the west 137 feet of Iowa Street.**
14. **Introduction of Resolution to vacate portions of North 19th Drive and Iowa Street.**
15. **Committee Chairperson Reports:**
 - a. **City Plan Commission**
 - b. **Finance/Purchasing & Building Committee**
 - c. **Park & Recreation Committee**
16. **Public comment on non-agenda items.**
17. **Mayor's comments.**
18. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 11-1-13

Time: 12:00

By: UM

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 11/05/2013

5.

5.

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
19323	SNUG HARBOR	SNUG HRBR OVR PYMT INV 2013153	01-000-000-23169	29.50
COUNTRY	CVF MAPLE LLC	STAATS 10/26 MRKT FD SHARE	01-000-000-21595	35.00
DOMIN	DOMINION TITLE & EXCHANGE SERV	SPL ASSMT REIMB 2816612003301B	01-000-000-23169	769.08
IDLEWILD	IDLEWILD HERBS	IDLWLD 10/19 MRKT FD SHARE	01-000-000-21595	10.00
R0000493	ALBERT'S & SONS EXCAVATION	SPCL MOVING PERMIT REF/ ALBERT	01-000-000-23167	500.00
R0000984	CHARLES BORDEAU	BORDEAU 10/19 MRKT FD SHARE	01-000-000-21595	10.00
R0000984		BORDEAU 10/26 MRKT FD SHARE	01-000-000-21595	35.00
R0000985	SULLYS THUMBS UP PRODUCE	SULLY 10/12 MRKT FD SHARE REIM	01-000-000-21595	57.00
R0000985		SLIVAN 10/19 MRKT FD SHARE	01-000-000-21595	4.00
R0000985		SULLY 10/26 MRKT FD SHARE REIM	01-000-000-21595	7.00
R0000991	SPERBER FARMS	SPBER 10/12 MRKT FD SHARE REIM	01-000-000-21595	5.00
R0001074	RANDALL MANGES	MANGES 10/19 MRKT FD SHARE	01-000-000-21595	22.00
R0001074		MANGES 10/26 MRKT FD SHARE	01-000-000-21595	5.00
R0001080	YVONNE TANCK	TANCK 10/12 MRKT FD SHARE REIM	01-000-000-21595	20.00
R0001119	NOU MOUA	MOUA 10/19 MRKT FD SHARE REIMB	01-000-000-21595	9.00
R0001127	CLARIO FARMS	THMPSN 10/19 MRKT FD SHARE	01-000-000-21595	75.00
R0001128	MALVITZ FARMS	MALVITZ 10/19 MRKT FD SHARE	01-000-000-21595	208.00
R0001130	RICHMOND ORCHARD	RICHMOND 10/22 MRKT FD SHARE	01-000-000-21595	24.00
R0001131	JAMES ROBINSON	ROBINSON STRT TREE PLANT REFND	01-000-000-23163	400.00
R0001132	MAI YANG LE	YANG LE 10/26 MRKT FD SHARE	01-000-000-21595	49.00
R0001133	SRSE LLC	SRSE SNST PK SEC DEP REF	01-000-000-23162	50.00
THORP	PAT THORP	PATS 10/19 MRKT FD SHARE REIMB	01-000-000-21595	12.00
TOTAL LIABILITIES				2,335.58
TOTAL GENERAL FUND				2,335.58
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	SEPT 2013 GEN MATTERS	01-110-000-55010	1,241.00
16555		SEPT 2013 TRF MATTERS	01-110-000-55010	921.00
BLASKOVE	BLAZKOVEC, BLAZKOVEC & DOWNEY	REVIEW COURT RECRDS/WULF	01-110-000-55010	60.00
TOTAL				2,222.00
TOTAL LAW/LEGAL				2,222.00
CITY CLERK-TREASURER				
04650	DOOR COUNTY REGISTER OF DEEDS	FILING FEES	01-115-000-56350	30.00
16575	PIP PRINTING	COLOR COPY PAPER/BUDGET	01-115-000-52800	29.64
17700	QUILL CORPORATION	OFFICE SUPPLIES	01-115-000-51950	296.23
CPFA	CPFA CERTIFIATION COMMITTEE	ANL MEBRSHP/CLARIZIO10/13-9/14	01-115-000-56000	145.00
CPFA		CPFA RECERTIFICATION/CLARIZIO	01-115-000-56000	125.00
TOTAL				625.87
TOTAL CITY CLERK-TREASURER				625.87
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	11/05/13 CONTRACT	01-130-000-55010	1,245.83
TOTAL				1,245.83

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
			TOTAL CITY ASSESSOR	1,245.83
MUNICIPAL SERVICES ADMIN.				
MAU	MAU & ASSOCIATES	SURVEY SERVICES	01-145-000-58999	2,300.00
			TOTAL	2,300.00
			TOTAL MUNICIPAL SERVICES ADMIN.	2,300.00
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	STREETS CELL SERV 09/13	01-150-000-58250	13.22
03133		BOB B CELL SERV 09/13	01-150-000-58250	75.03
			TOTAL	88.25
			TOTAL PUBLIC WORKS ADMINISTRATION	88.25
CITY HALL				
05500	ENERGY CONTROL AND DESIGN INC	SERVICE WORK BOILER #1/CTY HLL	01-160-000-58999	472.90
08225	HERLACHE SMALL ENGINE	CHAIN SAW	01-160-000-51750	404.99
08225		RECOIL	01-160-000-51400	42.35
11995	LAFORCE HDWE MFG CORP	CIYT HALL DOOR SWEEPS	01-160-000-51400	99.00
13365	MEISSNER LANDSCAPE INC	RAINBIRD 6" LID	01-160-000-51400	16.31
23730	WPS	CITY HALL	01-160-000-56600	658.99
DEPT SAF	STATE OF WISCONSIN	ELEVATOR OPERT PRMT #1073825	01-160-000-58999	50.00
R0000509	NATIONAL ELEVATOR INSPECTION	PD &CTY HLL ELEVATOR INSPECT	01-160-000-58999	178.00
VIKING	VIKING ELECTRIC SUPPLY, INC	CITY HALL ELECTRICAL REPAIRS	01-160-000-51850	17.78
			TOTAL	1,940.32
			TOTAL CITY HALL	1,940.32
GENERAL EXPENDITURES				
15890	PACK AND SHIP PLUS	SHIPPING- QUARRLS & BRADY	01-199-000-57250	33.62
16354	PENINSULA TITLE	TITLE INS TTX LAND SALE	01-199-000-58900	385.00
16555	PINKERT LAW FIRM, LLP	SEPT 2013 T1 LEGAL	01-199-000-51525	39.00
16555		SEPT 2013 GEN MATTERS	01-199-000-51525	234.00
FIRST	FIRST NATIONAL BANK OF OMAHA	MISC	01-199-000-58900	4.30
			TOTAL	695.92
			TOTAL GENERAL EXPENDITURES	695.92
POLICE DEPARTMENT				
22800	WALMART COMMUNITY	BATTERIES	01-200-000-51950	14.97

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
DMV TRAF	DIVISION OF MOTOR VEHICLES	PYMT ON ACCT DMV TRFC VIOL/REG	01-200-000-58920	300.00
TOTAL				314.97
TOTAL POLICE DEPARTMENT				314.97
POLICE DEPARTMENT/PATROL				
01550	BP AMOCO	FUEL/CLARIZIO UNEMPL SEMINAR	01-215-000-51650	27.57
01550		OUT OF TOWN FUEL	01-215-000-51650	29.55
01550		OUT OF TOWN FUEL	01-215-000-51650	42.50
01550		OUT OF TOWN FUEL	01-215-000-51650	40.64
01766	AURORA MEDICAL GROUP	DORNER PRE-EMPTY SCREENING	01-215-000-57100	208.00
02005	BAY ELECTRONICS, INC.	RADIO REPAIR	01-215-000-57550	175.20
02005		RADIO REPLACEMENT	01-215-000-57550	40.00
02330	JIM OLSON MOTORS	REPLCE GAS CAP/ CHEV IMPALA	01-215-000-58600	28.32
02790	DAN BRINKMAN	REIMB MEAL	01-215-000-55600	14.96
03075	CARQUEST OF DOOR COUNTY	AIR FILTER/ EXPLORER	01-215-000-58600	5.57
03075		12 VOLT JUMP STARTER	01-215-000-58600	158.99
03133	CELLCOM WISCONSIN RSA 10	9/13 PD CELL PHONE SVC	01-215-000-58250	571.24
03133		SQUAD PRINTERS	01-215-000-58999	311.46
04696	DOOR COUNTY TREASURER	9/13 FUEL 1504.06 G UNL@3.3360	01-215-000-51650	5,017.54
04696		9/13 FUEL 15.10 G D @ 3.7070	01-215-000-51650	55.98
14000	NAPA AUTO PARTS	PARTS FOR BOAT MAINTENANCE	01-215-000-58600	49.85
19324	STEVEN SOUTH	SOUTH REIMB MEALS/TRACS CONF	01-215-000-55600	63.20
19880	STURGEON BAY UTILITIES	SUNSET PK BT LAUNCH	01-215-000-56150	8.24
19880		NAUTICL DR CAMERA WWTP	01-215-000-56150	8.24
20725	T R COCHART TIRE CENTER	24 F/S FIREHWK TIRES @112.48	01-215-000-52850	2,699.52
20725		HANDLING FEE	01-215-000-52850	134.98
23640	WISCONSIN DEPT OF JUSTICE	TIME SYSTM ACC SUPPT OCT-DEC13	01-215-000-58999	360.00
ALBERTSO	JASON ALBERTSON	ALBERTSON REIMB MEALS	01-215-000-55600	47.31
DC PRINT	DC PRINTING	500 WARNING STICKERS	01-215-000-58999	134.00
FIRST	FIRST NATIONAL BANK OF OMAHA	SEMI CUSTOM EAR MOLDS	01-215-000-58999	34.95
FIRST		TUBE EARPIECE	01-215-000-58999	79.90
HENRY	CLINT HENRY	REIMB MEALS	01-215-000-55600	77.42
MOGEN	SHAWN MOGEN	DIVE EQUIPMENT	01-215-000-55600	185.26
MOGEN		MEALS AND HOTEL REIMB	01-215-000-55600	193.51
R0000048	SHELL FLEET PLUS	OUT OF TOWN FUEL	01-215-000-51650	44.14
SPUDE	SARAH SPUDE-OLSON	REIMB MEAL	01-215-000-55600	13.00
TOTAL				10,861.04
TOTAL POLICE DEPARTMENT/PATROL				10,861.04
POLICE DEPT. / INVESTIGATIONS				
FIRST	FIRST NATIONAL BANK OF OMAHA	LODGING/HENRY	01-225-000-57950	140.00
FIRST		LODGING/SOUTH	01-225-000-57950	70.00
FIRST		LODGING/MIEKLE	01-225-000-57950	78.05
TOTAL				288.05
TOTAL POLICE DEPT. / INVESTIGATIONS				288.05

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
FIRE DEPARTMENT				
01766	AURORA MEDICAL GROUP	HASENJAGER PRE-EMPLOY PHYSICAL	01-250-000-57100	416.00
02206	BAY MARINE	2 CYCLE OIL	01-250-000-53000	19.64
03075	CARQUEST OF DOOR COUNTY	BRAKE ROTOR	01-250-000-53000	139.18
04696	DOOR COUNTY TREASURER	WI DOT FIRE PRT 2012/13 TX RLL	01-250-000-56675	12.00
04696		112.30 GAL UNLEAD	01-250-000-51650	374.63
04696		162.78 GAL DIESEL	01-250-000-51650	603.43
04696		HEPITITAS B VACCINE	01-250-000-57100	105.00
06012	FASTENAL COMPANY	EYE WASH BOTTLES	01-250-000-52700	23.56
06012		EYE WASH BOTTLES	01-250-000-52700	23.56
06400	FIVE ALARM FIRE SAFETY	AIR PACK SPEAKER	01-250-000-51350	262.91
08225	HERLACHE SMALL ENGINE	2 CYCLE OIL	01-250-000-53000	11.00
13842	MOTOROLA	PAGER REPAIR	01-250-000-57550	78.00
13842		PAGER REPAIR	01-250-000-57550	78.00
14000	NAPA AUTO PARTS	GREASE	01-250-000-53000	16.78
17700	QUILL CORPORATION	LABELS	01-250-000-51950	48.58
18945	S & R TRUCK CENTER	REPAIR UNTI #8	01-250-000-53000	721.66
19275	SHERWIN WILLIAMS	DOOR PAINT	01-250-000-54999	49.69
19303	MIKE SMITH	FIRE BOOT REPAIR	01-250-000-52900	112.00
19303		FIRE BOOT REPAIR SHIPPING	01-250-000-52900	14.39
19880	STURGEON BAY UTILITIES	CHERRY BLOSSOM PK	01-250-000-56675	13.00
19880		835 N 14TH AVE CITY GAR	01-250-000-56675	42.00
19880		DUCK POND	01-250-000-56675	5.20
19880		SUNST CNTR/NEW CONC	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WRM HSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STAT	01-250-000-56675	42.00
19880		WEST SIDE FIRE STAT	01-250-000-56150	62.21
19880		WEST SIDE FIRE STAT	01-250-000-58650	85.88
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RESTRM	01-250-000-56675	26.00
19880		JAYCEES BALLFLD STND	01-250-000-56675	13.00
19880		MICH ST JC BALLFLD SPRINKLER	01-250-000-56675	42.00
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	5.20
19880		916 N 14 TH AVE WARNING SIGN	01-250-000-56150	8.35
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	13.85
19880		SUNST PK STAR PLANT	01-250-000-56675	42.00
19880		835 N 14TH AVE SIGN SHED	01-250-000-56675	5.20
19880		CLAY BANKS SIREN	01-250-000-56150	14.72
22800	WALMART COMMUNITY	PAPER SHREDDER	01-250-000-51950	79.97
22800		SCBA BATTERIES	01-250-000-54999	46.88
22800		FIRE PREVENTION SUPPLIES	01-250-000-52250	55.70
22800		OFFICE SUPLIES	01-250-000-51950	41.12
22800		FIRE PREVENTION SUPPLIES	01-250-000-52250	47.64
23730	WPS	656 S OXFORD AVE	01-250-000-56600	20.79
CDE	PAULA REICHEL	UNIFORM SHIRT/DOELL	01-250-000-52900	23.17
CJ	CJ WORKS, LLC	SEPT LAUNDRY	01-250-000-56800	109.50
DCCISM	DCCISM	CISM TRAINING/ DIETMAN	01-250-000-55600	30.00
FIRST	FIRST NATIONAL BANK OF OMAHA	DEFIB BATTERY	01-250-000-51350	148.00
PAULCONW	PAUL CONWAY SHIELDS	HELMET-HEAD LAMPS	01-250-000-51350	277.50
US CELL	US CELLULAR	AIR CARDS-INSPECTIONS	01-250-000-54999	37.72
		TOTAL		4,519.21
		TOTAL FIRE DEPARTMENT		4,519.21

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
STORM SEWERS				
10750	PREMIER CONCRETE INC	CNCRTE PIPE INSTALLATIONS	01-300-000-51150	407.00
10750		CNCRTE MEM DR STRM SEWER LINE	01-300-000-51150	40.50
		TOTAL		447.50
		TOTAL STORM SEWERS		447.50
SOLID WASTE MGMT/SPRING/FALL				
03075	CARQUEST OF DOOR COUNTY	OIL FILTER/ UNIT 29	01-311-000-53000	4.55
03075		FUEL FILTER/ UNIT 29	01-311-000-53000	5.23
03075		EXHAUST ELBOW/UNIT 29	01-311-000-53000	11.19
03075		HD CLAMP/ UNIT 29	01-311-000-53000	1.25
		TOTAL		22.22
		TOTAL SOLID WASTE MGMT/SPRING/FALL		22.22
WEED ABATEMENT				
08225	HERLACHE SMALL ENGINE	TANK BRACKET	01-340-000-51400	8.84
08225		GAS CAP	01-340-000-51400	2.78
08225		TANK GROMMET	01-340-000-51400	1.55
08225		SHAFT CONNECTOR	01-340-000-51400	23.89
08225		SOCKET/CONNECTOR	01-340-000-51400	2.89
		TOTAL		39.95
		TOTAL WEED ABATEMENT		39.95
ROADWAYS/STREETS				
APPLIED	APPLIED INDUSTIRAL TECH	BAG ABSORBENT	01-400-000-54999	41.43
		TOTAL		41.43
		TOTAL ROADWAYS/STREETS		41.43
SNOW REMOVAL				
02844	BRUCE MUNICIPAL EQUIPMENT INC	HYD OIL FILTER/ #65	01-410-000-51400	117.01
08700	HYDRAULIC SERVICE INC	REBUILD/RETUBE MULLBRD CYL	01-410-000-51400	761.96
19959	SUPERIOR CHEMICAL CORP	SILICONE SPRAY/SHIPPING	01-410-000-51400	128.36
		TOTAL		1,007.33
		TOTAL SNOW REMOVAL		1,007.33
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	AIR/OIL/TRANS/HYD FILTERS	01-450-000-52150	103.70

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03075		SWC GRIPPER BLACK/TRK 32	01-450-000-52150	7.91
03075		STRG WHEEL PULLER	01-450-000-52150	24.22
03075		HD BRAKE KITS	01-450-000-52150	100.42
04696	DOOR COUNTY TREASURER	9/13 FUEL 252.55G UNL/482.30G	01-450-000-51650	2,630.40
06005	FABCO EQUIPMENT INC	BEARING	01-450-000-53000	38.79
20253	TILOT OIL LLC	90 GAL 15W40 DIESEL OIL	01-450-000-53000	880.20
		TOTAL		3,785.64
		TOTAL STREET MACHINERY		3,785.64
CITY GARAGE				
06012	FASTENAL COMPANY	GLOVES	01-460-000-52350	13.23
08225	HERLACHE SMALL ENGINE	NEW POLE PRUNER	01-460-000-54999	539.99
14939	NORTHERN SAFETY CO., INC.	COVERALLS	01-460-000-52350	124.25
14939		SHIPPING	01-460-000-52350	25.38
18950	SAFETY-KLEEN CORP	SERVICE PARTS WASHER	01-460-000-58999	221.30
19880	STURGEON BAY UTILITIES	835 N 14TH AVE SALT SHED	01-460-000-56150	13.44
19880		835 N 14TH AVE CITY GAR	01-460-000-56150	587.11
19880		835 N 14TH AVE CITY GAR	01-460-000-58650	127.00
19959	SUPERIOR CHEMICAL CORP	HEALTHY HANDS CLEANER	01-460-000-54999	97.99
23730	WPS	835 N 14TH AVE	01-460-000-56600	113.65
VIKING	VIKING ELECTRIC SUPPLY, INC	LGHT REPAIR MUNIC SERV SHOP	01-460-000-51850	46.03
		TOTAL		1,909.37
		TOTAL CITY GARAGE		1,909.37
HIGHWAYS - GENERAL				
07887	WALTER HANISKO	HANISKO/WRK BOOT REIMB	01-499-000-56800	100.00
19880	STURGEON BAY UTILITIES	TRFC WARN LGT ELM CTY C	01-499-000-58000	2.75
19880		OLD HWY RD SIGN	01-499-000-58000	10.94
		TOTAL		113.69
		TOTAL HIGHWAYS - GENERAL		113.69
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	BOB B CELL SERV 09/13	01-500-000-58250	75.03
03133		SWYR DOCK CELL SERV 09/13	01-500-000-58250	14.01
03133		MARK CELL SERV 09/13	01-500-000-58250	13.02
03767	STAPLES ADVANTAGE	OFFICE SUPPLIES	01-500-000-51950	119.68
03767		MONITOR RISER	01-500-000-51950	41.99
03767		NOTEPADS	01-500-000-51950	8.97
22800	WALMART COMMUNITY	HIGHLITES/BATTERIES	01-500-000-51950	21.78
		TOTAL		294.48
		TOTAL PARK & RECREATION ADMIN		294.48

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
PARKS AND PLAYGROUNDS				
03075	CARQUEST OF DOOR COUNTY	MOWER AIR & OIL FILTER	01-510-000-53000	11.14
04545	DOOR COUNTY COOPERATIVE	50# GRASS SEED	01-510-000-51750	80.00
04545		OTUMBA TOILET MATERIALS	01-510-000-51850	12.12
04696	DOOR COUNTY TREASURER	9/13 FUEL 437.76 GAL UNLEAD	01-510-000-51650	1,460.37
04696		9/13 FUEL 23.20 GAL DIESEL	01-510-000-51650	86.00
06012	FASTENAL COMPANY	GRINDING WHEELS	01-510-000-51850	11.80
06012		GRINDING WHEELS	01-510-000-51850	1.97
08225	HERLACHE SMALL ENGINE	BLOWER SWITCH	01-510-000-54999	3.98
13049	MAY'S SPORT CENTER	MOWER BRACKET	01-510-000-53000	8.36
19880	STURGEON BAY UTILITIES	CHERRY BLOSSOM PK	01-510-000-56150	26.91
19880		CHERRY BLOSSOM PK	01-510-000-58650	46.96
19880		DUCK POND	01-510-000-58650	8.00
19880		SUNST CNTR/NEW CONC	01-510-000-56150	31.99
19880		SUNST CNTR/NEW CONC	01-510-000-58650	51.40
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	78.12
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	51.50
19880		OTUMBA PARK	01-510-000-56150	70.47
19880		OTUMBA PARK	01-510-000-58650	25.32
19880		WEST SIDE WRM HSE	01-510-000-56150	240.56
19880		WEST SIDE WRM HSE	01-510-000-58650	26.83
19880		JAYCEES BALLFLD STND	01-510-000-56150	33.50
19880		JAYCEES BALLFLD STND	01-510-000-58650	49.98
19880		OTUMBA PK WLKWAY LITES	01-510-000-56150	38.36
19880		OTUMBA PK/ STREET LTG	01-510-000-56150	148.35
19880		FLORIDA ST/SUNST PK	01-510-000-56150	14.61
19880		835 N 14TH AVE SIGN SHED	01-510-000-56150	17.09
19880		835 N 14TH AVE SIGN SHED	01-510-000-58650	17.76
23730	WPS	335 S 14TH AVE	01-510-000-56600	36.59
VIKING	VIKING ELECTRIC SUPPLY, INC	PARTS	01-510-000-54999	82.80
VIKING		CREDIT RETURN	01-510-000-54999	-12.21
TOTAL				2,760.63
TOTAL PARKS AND PLAYGROUNDS				2,760.63
BALLFIELDS				
06012	FASTENAL COMPANY	EYE HOOK PBI BAT CAGES	01-520-000-54999	13.71
TOTAL				13.71
TOTAL BALLFIELDS				13.71
MUNICIPAL DOCKS				
19209	MARSHALL HANKS	INSTLL/REMVE REGULATORY BUOYS	01-550-000-55350	1,800.00
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LTS	01-550-000-56150	323.04
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	67.61
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	27.59
19880		38 S NEENAH AVE RESTRM	01-550-000-56150	116.88
19880		38 S NEENAH AVE RESTRM	01-550-000-58650	339.91
23730	WPS	36 S NEENAH AVE RESTROOM	01-550-000-56600	27.25
DIAMOND	DIAMOND BUSINESS GRAPHICS	3500 LAUNCH PASS ENVELOPES	01-550-000-51600	742.48
WARNER	WARNER-WEXEL WHOLESALE &	GAL CALCI DESCALER/SWYR BATH	01-550-000-51850	36.59

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
			TOTAL	3,481.35
			TOTAL MUNICIPAL DOCKS	3,481.35
WATER WEED MANAGEMENT				
19070	SCHARTNER IMPLEMENT INC	BOLTS WATER WEED EQUIP	01-560-000-51400	30.00
R0000655	TRANSMOTION, LLC	CREDIT ON ACCOUNT	01-560-000-51400	-50.78
R0000655		REPAIR TRNSPRT HYDRAULIC MOTOR	01-560-000-51400	1,124.22
			TOTAL	1,103.44
			TOTAL WATER WEED MANAGEMENT	1,103.44
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DC MUSEUM WLKWKY LITES	01-570-000-56150	33.39
19880		DC MUSEUM PKG LOT LITES	01-570-000-56150	291.33
			TOTAL	324.72
			TOTAL WATERFRONT PARKS & WALKWAYS	324.72
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	MONTHLY EAP	01-600-000-56553	150.83
			TOTAL	150.83
			TOTAL EMPLOYEE BENEFITS	150.83
PUBLIC FACILITIES				
04696	DOOR COUNTY TREASURER	THIRD QTR LIBRARY CONTRACT	01-700-000-56850	16,821.09
			TOTAL	16,821.09
			TOTAL PUBLIC FACILITIES	16,821.09
COMMUNITY & ECONOMIC DEVLPMNT				
17700	QUILL CORPORATION	MAGENTA PRINTHEAD	01-900-000-51950	37.79
17700		YELLOW PRINTHEAD	01-900-000-51950	37.79
FIRST	FIRST NATIONAL BANK OF OMAHA	ECONO/ REFRESH MTG SWYR PRK	01-900-000-54999	22.51
REUTERS	THOMAS REUTERS-WEST	ZONING BULLETIN	01-900-000-56000	279.48
			TOTAL	377.57
			TOTAL COMMUNITY & ECONOMIC DEVLPMNT	377.57
			TOTAL GENERAL FUND	60,131.99

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
REVENUE				
06580	FOTH AND VAN DYKE	RESRCH&PREP FUND/LK MICH PAPRS	10-000-000-43560	3,000.00
TOTAL REVENUE				3,000.00
TOTAL				3,000.00
COMPUTER				
03101	CDW GOVERNMENT, INC.	HP PRINTER-FIRE DEPT	10-125-000-59040	345.00
TOTAL				345.00
TOTAL COMPUTER				345.00
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
14826	NORTHEAST ASPHALT, INC.	ASPHALT MAINTNANCE PRGRM	10-400-110-59095	123,085.56
TOTAL ANNUAL RESURFACING & BASE REP.				123,085.56
TOTAL ROADWAYS/STREETS				123,085.56
PUBLIC FACILITIES				
EXPENSE				
04696	DOOR COUNTY TREASURER	LIBRARY HVAC	10-700-000-56850	487.50
TOTAL EXPENSE				487.50
TOTAL PUBLIC FACILITIES				487.50
TOTAL CAPITAL FUND				126,918.06
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	CB MUSIC SERVICE	21-000-000-56700	33.27
TOTAL CABLE TV / GENERAL				33.27
TOTAL CABLE TV / GENERAL				33.27
TOTAL CABLE TV				33.27
TID #2 DISTRICT				
TID DISTRICT #2				
06012	FASTENAL COMPANY	SWYR PRK PLAQUE BASE ANCR BLTS	25-320-000-59105	26.60
10750	PREMIER CONCRETE INC	CNCRTE FOR SWYR SIGN BASES	25-320-000-59105	40.50
TOTAL				67.10

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

TID #2 DISTRICT				
TID #2 A AREA BONDS - CITY				
TID #2 A AREA BONDS - CITY				
01761	ASSOCIATED TRUST COMPANY	PAYING AGENT FEES T-3	25-320-930-70002	2.18
TOTAL TID #2 A AREA BONDS - CITY				2.18
TID #2 A AREA BONDS - DVL				
01761	ASSOCIATED TRUST COMPANY	PAYING AGENT FEES T-3	25-320-931-70002	27.58
TOTAL TID #2 A AREA BONDS - DVL				27.58
T2 ROAD PROJECTS				
01761	ASSOCIATED TRUST COMPANY	PAYING AGENT FEES T-3	25-320-932-70002	48.28
TOTAL T2 ROAD PROJECTS				48.28
T2 SERIES 2006A				
01761	ASSOCIATED TRUST COMPANY	PAYING AGENT FEES T-3	25-320-933-70002	284.96
TOTAL T2 SERIES 2006A				284.96
TOTAL TID DISTRICT #2				430.10
TOTAL TID #2 DISTRICT				430.10
TID #3 DISTRICT				
TID #3 DISTRICT				
16555	PINKERT LAW FIRM, LLP	SEPT 2013 T-3 LEGAL	27-330-000-55001	364.00
TOTAL				364.00
TOTAL TID #3 DISTRICT				364.00
TOTAL TID #3 DISTRICT				364.00
TID #4 DISTRICT				
TID #4 DISTRICT				
16555	PINKERT LAW FIRM, LLP	SEPT 2013 T-4 LEGAL	28-340-000-55001	754.00
AYRES	AYRES ASSOCIATES, INC	PROF SERV THRU 9/28/13 TID 4	28-340-000-59130	1,111.67
TOTAL				1,865.67
TOTAL TID #4 DISTRICT				1,865.67
TOTAL TID #4 DISTRICT				1,865.67
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	9/13 FUEL 782.32 G DSL 3.707/G	60-000-000-51650	2,900.06
22800	WALMART COMMUNITY	GARBAGE CANS	60-000-000-54999	29.91
TOTAL SOLID WASTE ENTERPRISE FUND				2,929.97

DATE: 10/29/2013
TIME: 15:54:50
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

	SOLID WASTE ENTERPRISE			
	SOLID WASTE ENTERPRISE FUND			
	SOLID WASTE ENTERPRISE FUND			
		TOTAL SOLID WASTE ENTERPRISE FUND		2,929.97
		TOTAL SOLID WASTE ENTERPRISE		2,929.97
		TOTAL ALL FUNDS		192,673.06

MANUAL CHECKS

SOUTHERN DOOR SCHOOLS 10/22/2013 Check #73638 SEPTEMBER MOBILE HOME TAX PAYMENT 01-000-000-41300	\$ 229.43
STURGEON BAY SCHOOLS 10/22/2013 Check #73639 SEPTEMBER MOBILE HOME TAX PAYMENT 01-000-000-41300	\$3,087.69
MINNESOTA LIFE 10/23/2013 Check # 73643 LIFE INSURANCE 01-600-000-50552	\$1,656.85
TOTAL MANUAL CHECKS	\$4,973.97

INVOICES DUE ON/BEFORE 11/05/2013

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	60,131.99	65,105.96
CAPITAL FUND	126,918.06	
CABLE TV	33.27	
TID #2 DISTRICT	430.10	
TID #3 DISTRICT	364.00	
TID #4 DISTRICT	1,865.67	
SOLID WASTE ENTERPRISE	2,929.97	
TOTAL --- ALL FUNDS	192,673.06	197,647.03

Richard A

10/29/13

John

10/29/13

Lenny B. Wehner

10/29/13

COMMON COUNCIL
October 15, 2013

A regular meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Ireland, Wiesner, Stutting, Fett and Schlicht were present. Vandertie was excused.

Stutting/Fett to adopt agenda. Carried.

Stutting/Schlicht to approve following bills: General Fund - \$237,659.99, Capital Fund - \$3,955.86, Cable TV - \$2,423.27, TID #2 - \$3,911.50, TID #3 - \$3,808.00, TID #4 - \$26,389.33, and Solid Waste Enterprise Fund - \$14,859.37 for a grand total of \$293,007.32. Roll call: All voted aye. Carried.

Schlicht/Fett to approve consent agenda:

- a. Approval of 10/1/13 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Amended Bicycle & Pedestrian Advisory Board – 9/5/13
 - (2) Personnel Committee – 9/24/13
 - (3) Finance/Purchasing & Building Committee – 9/24/13
 - (4) Waterfront Design Review Board – 9/25/13
- c. Place on file the following reports:
 - (1) Inspection Department Report – September 2013
 - (2) Police Department Report – September 2013
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer license.
- f. Consideration of: Approval of Exception to noise ordinance for October 25, 2013 for Kitty O'Reilly's Irish Pub.
- g. Consideration of: Request to extend Planned Unit Development – Deer Run Phases 2 & 3.
- h. Parking & Traffic Committee recommendation re: Installation of two speed boards and the appropriation of granted funds for that purpose.
- i. Finance/Purchasing & Building Committee recommendation re: Approve grounding easement on South Neenah Street for WPS natural gas regulator station, subject to approval by City Attorney.
- j. Finance/Purchasing & Building Committee recommendation re: Approve sale of a 2,220 square foot triangular City owned piece of property to John Donaubauer, located adjacent to his property at 1725 Memorial Drive, in the amount of \$4,196.00 subject to the Memorial Drive restrictions.

Carried.

There were no mayoral appointments.

City Administrator McNeil explained that WPPI Benefit Plan Trust has been the City's health and dental administrator. On December 31, 2013, WPPI Benefit Plan Trust will dissolve. At which time, the City of Sturgeon Bay employees will be covered elsewhere for their health and dental insurance. Fett/Stutting to approve the WPPI Benefit Plan Trust Termination Agreement and Payee Agreement and authorize Mayor and City Clerk to execute. Carried.

Wiegand/Ireland to adopt resolution providing for the Lake Protection Grant. Carried.

Wiegand/Wiesner to read in title only and adopt for the second reading of the ordinance regarding rezoning from General Commercial (C-1) to Mixed Commercial-Residential (C-5) for property located at 509 N 8th Avenue. Carried.

RECOMMENDATION

We, the Personnel Committee, hereby recommend to amend the employment contract with the City Administrator by increasing his vacation by one week and to allow the City Administrator to sell one week back to the City if not used.

PERSONNEL COMMITTEE

By: Joseph Stutting, Chr.

Introduced by Mayor Birmingham. Stutting/Fett to adopt. Carried.

Personnel Committee Chair Stutting, Parking & Traffic Committee Chair Schlicht, Community Protection & Services Committee Chair Fett and Sturgeon Bay Utility Commission member Fett presented reports for their respective committees/commissions.

No one spoke during public comment.

The Mayor made his comments.

Schlicht/Ireland to adjourn. Carried. The meeting adjourned at 7:15 p.m.

Respectfully submitted,



Laurie A. Spittlemeister
Deputy Clerk/Treasurer

SPECIAL COMMON COUNCIL
October 22, 2013

A special meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. Roll call: Wiegand, Ireland, Wiesner, Stutting, Fett and Schlicht were present. Vandertie excused.

Schlicht/Fett to adopt agenda. Carried.

City Administrator McNeil reviewed the budget principles and levy limits in addition to the proposed 2014 Budget which included general fund revenue and expenditures. Department heads summarized specific departmental capital improvements. The proposed tax (mil) rate was presented. Stutting/Fett to approve the 2014 budget/tax levy of \$5,914,072 as presented by the Committee of the Whole. Carried.

Fett/Schlicht to set the public hearing date for the 2014 budget for November 12, 2013 at 6 pm. Carried.

Finance Director/City Treasurer Clarizio gave an overview of the TID budgets, Cable TV Fund, Revolving Loan Fund, and Solid Waste Enterprise Fund. Stutting/Schlicht to tentatively approve the TID and non-governmental budget. Carried.

Schlicht/Fett to adjourn. Carried. The meeting adjourned at 7:36 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

BICYCLE AND PEDESTRIAN ADVISORY BOARD

Thursday, October 3, 2013

The Bicycle and Pedestrian Advisory Board meeting was called to order at 4:00 p.m. by Chairperson Bob Schlicht in the 2nd floor Conference Room, City Hall, 421 Michigan Street.

Roll call: Members Bob Schlicht, Laurel Brooks, Paul Anschutz, Leni Spaude, Rhonda Kolberg and Tony Depies were present. Members Nathan Hayes and Randy Watermolen were absent. Also present was Municipal Services Assistant Jennifer Lenius.

Adoption of agenda: Moved by Ms. Brooks, seconded by Mr. Anschutz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 5, 2013.
4. Consideration of: Bike lane education and information distribution.
5. Consideration of: Letter of thanks for Sarah Gaskell public forum.
6. Consideration of: County Issues: Bike Plan, Variance in Pot Park, Ahnapee Trail Extension
7. Consideration of: Bike to school day (10/9/2013).
8. Consideration of: Bike and Pedestrian 2013 Budget / Grant Applications.
9. Discussion of: Future meeting times and criteria.
10. Adjourn

Approval of minutes from September 5, 2013: Mr. Anschutz asked to amend the minutes to better state that the Bike and Pedestrian Advisory Board did not recommend the purchase of two speed boards.

Moved by Mr. Anschutz, seconded by Mr. Schlicht to amend and approve the minutes from September 5, 2013. All in favor. Carried.

Community Development Director Mary Olejniczak entered at 4:15 p.m.

Consideration of: Bike lane education and information distribution: Mr. Depies mentioned letters were sent to all residents along Michigan Street on the change to bike lanes that will take effect in 2014. Mr. Olejniczak also stated that we have a responsibility to educate the public on the changes to Michigan Street and also how to properly use sharrows. Mr. Anschutz reminded the board that there are still bike lanes in the City that we should be providing education on.

Mr. Depies said that the City can and does provide public service announcements to all the local media outlets. He also suggested that there are other websites that have better information that we can provide links to on the City's website. Ms. Brooks stated that DCSSA has many good links to information and videos on their Facebook page that may be relevant for us to use.

Mr. Schlicht listed possible locations to provide educational materials and public service announcements to including: the city's newsletter, schools, city website, letters to residents, newspaper and radio requests, church bulletins, public access channel, Police Department's Facebook page and radio talk shows.

Mr. Watermolen entered at 4:35.

Mr. Schlicht asked that if any members of the board have links to good articles or videos on bike and pedestrian safety to forward it to him so they can be forwarded to all members for review prior to the next meeting and included in the next agenda. Mr. Depies reminded the board of the importance to educate the motorists as well as the bicyclists and pedestrians.

Consideration of: Letter of thanks for Sarah Gaskell public forum:

Moved by Mr. Schlicht, Seconded by Mr. Anschutz, to authorize Chairman Schlicht to sign a letter to Sarah Gaskell of the Wisconsin Bike Federation on behalf of the Bike and Pedestrian Advisory Board thanking her for her participation in the Michigan Street Bike Lane Public Forum. All in favor. Carried.

Consideration of: County Issues: Bike Plan, Variance in Pot Park, Ahnapee Trail Extension: *Mr. Schlicht read the updates provided by Door County Parks Director, Erik Aleson. In the letter he stated the County Bike/Recreational Plan Workgroup will be meeting on October 7th to review the final plan and that on October 8th the Door County Highway Committee will be reviewing the plan.*

Moved by Ms. Brooks, Seconded by Mr. Anschutz to authorize Chairman Schlicht to sign a letter to the Door County Highway Committee from the Bike and Pedestrian Advisory Board stating their support of the County Bike Plan. All in favor. Carried.

Marty Olejniczak left at 5:15 p.m.

Mr. Depies informed the board that Mr. Olejniczak received an email from Keith Kasbohm from the County stating they have received their wetland permit for the Tacoma Beach Road to Clay Banks Road section of the Ahnapee Trail with possible construction beginning this fall.

Mr. Anschutz suggested that a letter be written to Cathy Stepp and Scott Gunderson thanking them for their work to write the variance to the Potawatomi Park master plan. He stated he will provide the changes that should be made to the original letter sent to Jeff Prey with the WI DNR.

Moved by Mr. Anschutz, Seconded by Mr. Watermolen to authorize Chairman Schlicht to sign a letter to Cathy Stepp with copies to Scott Gunderson and Representative Gary Bies supporting the work their office is doing to write the variance to the Potawatomi State Park master plan and getting it to move forward. All in favor. Carried.

Consideration of: Bike to school day (10/9/2013): *Mr. Watermolen said the school was not aware of Bike/Walk to school day on October 9th and that he would have something placed on the upcoming morning announcements for the middle school students. Ms. Brooks asked if an ongoing calendar could be provided with the agendas to list dates of upcoming events such as this. The board agreed that there would not be enough time to plan an event for this year, but could look at something for next year.*

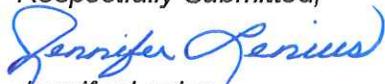
Consideration of: Bike and Pedestrian 2013 Budget / Grant Applications: *Mr. Schlicht stated City Council will begin reviewing the 2014 budget and if there are items the board wants to request in the budget process or in the grant application process, we should review them so they can be submitted for a timely request. Mr. Anschutz suggested two possible training programs and asked if some of the SRTS grant funds originally allocated for the additional speed board could be placed toward these instead. One is a 2-day training program for up to 25 officers that costs \$3,000 and the other is a program where representatives from the Wisconsin Bike Federation teach children and adults safe bike riding. Mr. Schlicht said that he would mention the officer training program to Chief Porter to see if it was something he would be interested in pursuing.*

Mr. Anschutz commented that there is a new grant program through the Wisconsin DOT called TAP (Transportation Alternatives Program) that may be applicable to what the City is working on. Mr. Schlicht stated that it is important when looking at grant funding to make sure the parameters of the grant fit our needs and to also consider the City's cost if it is a matching funds grant. Mr. Depies said that he would look into the TAP grant and report back to the board at the next meeting.

Discussion of: Future meeting times and criteria: *Tabled until the next scheduled meeting.*

Adjourn: *Moved by Mr. Depies, seconded by Ms. Spaude, to adjourn. Carried. Meeting adjourned at 6:00 p.m.*

Respectfully Submitted,



Jennifer Lenius

Municipal Services Assistant

Committee of the Whole
October 7, 2013

A meeting of the Committee of the Whole was called to order at 4:00 p.m. by Mayor Birmingham. Roll call: Birmingham, Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett and Schlicht were present.

Wiegand/Fett to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: 2014 Budget.
5. Adjourn.

Carried.

City Administrator McNeil presented a power point presentation outlining the proposed 2014 budget. Mr. McNeil reviewed the budget principles and explained the levy limit for the 2014 City budget. The City of Sturgeon Bay has not yet received the assessed value from the State of Wisconsin. The proposed Revenue budget was reviewed. Department Heads explained their expenditures in the proposed Operating budget. The proposed Capital improvements were also reviewed.

Wiegand/Vandertie to adjourn. Carried. Meeting adjourned at 5:35 p.m.

Respectfully submitted,



Laurie Spittlemeister
Deputy Clerk/Treasurer

FINANCE/PURCHASING & BUILDING COMMITTEE
October 8, 2013

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:00 p.m. by Chairperson Stutting in the Council Chambers, City Hall. Roll call: Members Stutting and Schlicht were present. Alderperson Wiegand was excused. Also present: Alderperson Fett, City Administrator McNeil, Finance Director/City Treasurer Clarizio, Community Development Director Olejniczak, Mark and Cindy Kerscher and Receptionist Metzger.

A motion was made by Alderperson Schlicht, seconded by Alderperson Stutting to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Pre-annexation agreement with Mark and Cindy Kerscher.
4. Consideration of: Disallowance of claim resolution re: Paul and Chesla Anschutz.
5. Consideration of: Refinance two (2) refuse trucks debt.
6. Review of unfinished business list.
7. Review bills.
8. Adjourn.

Carried.

Consideration of: Pre-annexation agreement with Mark and Cindy Kerscher:

Mr. Olejniczak explained that the parcel located at 6639 State Highway 42-57, owned by Mark and Cindy Kerscher, currently borders the City municipal boundary. The Kerschers are interested in hooking up to municipal sewer and water, but are not interested in annexing their property to the City at this time. The pre-annexation agreement would allow the Kerschers to have water and sewer services now in exchange of formally annexing their property to the City within a 25 year period of time. As per a typical pre-annexation agreement the City will not assess the Kerschers for sewer and water installation costs because the developer across the highway has already been assessed for the cost of the existing sewer and water mains. The City would have the option to charge or waive the connection fees to the Kerschers side of the street.

Moved by Alderperson Stutting, seconded by Alderperson Schlicht to recommend to Common Council to approve the pre-annexation agreement with Mark and Cindy Kerscher for the parcel located at 6639 State Hwy 42-57, with legal fees paid by Mari and Cindy Kerscher, subject to review by the City Attorney and the Sturgeon Bay Utilities. Carried.

Consideration of: Disallowance of claim resolution re: Paul and Chesla Anschutz:

A notice of claim was filed August 12, 2013 by Paul and Chesla Anschutz, 221 N 6th Avenue, stating that damage to their vehicle was caused by street line painting done by the City of Sturgeon Bay employees. After review of the claim by the City's insurance carrier, Statewide Services, Inc., the City's insurance carrier reviewed the claim and recommended that the City deny the claim.

Moved by Alderperson Stutting, seconded by Alderperson Schlicht to recommend to Common Council to approve the disallowance of claim resolution for Paul and Chelsa Anschutz. Carried.

Consideration of: Refinance two (2) refuse trucks debt.

Finance Director/City Treasurer Clarizio stated the original loan for the refuse trucks was taken out through the State of Wisconsin Board of Commissioners of Public Lands in 2012 with an interest rate of 2.5%. Baylake Bank has offered an interest rate of 2.1% for 5 years, with a one time loan fee of \$250, providing the City a savings of \$6732.42 over the course of the loan.

Moved by Alderperson Schlicht, seconded by Alderperson Stutting to forward the Baylake Bank loan resolution to Common Council for authorization to refinance the current debt on the two refuse trucks in the amount of \$403,544.00, at an interest rate of 2.1%, for a five year period, with a one-time loan fee in the amount of \$250.00. Carried.

Review of unfinished business list was not discussed.

Review bills

Moved by Alderperson Stutting, seconded by Alderperson Schlicht to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht, seconded by Alderperson Stutting to adjourn. Carried. The meeting adjourned at 7:18 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tricia Metzger". The signature is written in black ink and is positioned above the printed name.

Tricia Metzger

Industrial Park Development Review Team
Tuesday, October 9, 2013

A meeting of the Industrial Park Development Review Team was called to order at 10:00 a.m. by Chairperson Ed Ireland in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Ed Ireland, William Murrock, Sandy Hurley, and Alternate Bill Chaudoir were present. Also present were Therma-Tron-X representatives Brad Andreae and Chuck Wheaton, Keller representative Mark Nysted, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of Agenda: Moved by Ms. Hurley, seconded by Mr. Murrock to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from May 17, 2003.
4. Consideration of: Proposed addition for Therma-Tron-X, located at 1155 S Neenah Ave.
5. Adjourn.

Carried.

Approval of minutes from May 17, 2013: Moved by Ms. Hurley, seconded by Mr. Murrock to approve the minutes from May 17, 2013. Carried.

Consideration of: Proposed addition for Therma-Tron-X, located at 1155 S Neenah Ave.: Mr. Olejniczak stated that Therma-Tron-X is acquiring a 300' x 425' piece of property that is owned by the City, to construct a 25,920 sq. ft. addition on the southern end of the building. The parking would be moved further to the south to make room for the addition. The plan also shows a future addition for another phase at the northwest corner of the building. The Ahnapee Trail would be relocated at their expense. He has reviewed the plans from the Industrial Park criteria and general zoning criteria and the project complies with setbacks and total amount of greenspace. Although, there is a 10' setback for parking areas. In the new area, the buffer strip needs to be widened to 10 feet. At least twelve trees need to be added within 10 feet of the parking area.

Mr. Andreae mentioned that the dumpsters will be relocated to the south end of the addition. They are also adding additional ponding on the west side of the retention pond. Mr. Olejniczak added that City staff was satisfied with the plan.

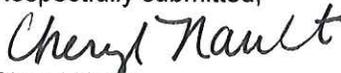
Mr. Nysted explained some of the details of the addition. The east side, facing Neenah Ave., will have a masonry wainscoting to match the existing building. The metal structure will match the existing blue color of the building. The downspouts will be connected to the storm sewer. There will be three separate crane bays put into the building. The natural light windows will also match the existing windows.

Mr. Andreae stated that they will be moving the sheet metal shop into the addition. The plan is to put in an automated process in making ductwork to reduce labor costs.

After a short discussion, it was moved by Mr. Murrock, seconded by Ms. Hurley to approve the addition as presented, subject to the buffer strip by the new parking area be widened to 10 feet and at least 12 trees be planted within 10 feet of the parking area. All ayes. Carried.

Adjourn. Moved by Ms. Hurley, seconded Mr. Murrock to adjourn. Carried. Meeting adjourned at 10:14 a.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary

6b5.

6b5.

CABLE COMMUNICATION SYSTEM ADVISORY COUNCIL

October 10, 2013

No meeting conducted due to lack of quorum.

Respectfully submitted,

Sarah Spude-Olson
Police Department Office Manager

COMMUNITY PROTECTION & SERVICES COMMITTEE

October 10, 2013

A meeting of the Community Protection & Services Committee was called to order at 5:30 p.m. by Chairperson Fett in Council Chambers, City Hall. **Roll Call:** Members Fett, Wiesner and Ireland were present. Also present: City Administrator McNeil, Fire Chief Herlache and Police Department Office Manager Spude-Olson.

Moved by Mr. Wiesner, seconded by Mr. Ireland to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: 2014 Cable TV Budget
4. Discussion of: Personal service contract with Mann Communication, LLC for cable TV services
5. Consideration of: Acceptance of First Responder Group Agreement with Door County
6. Adjourn.

Consideration of: 2014 Cable TV Budget

Jason Mann of Mann Communication, LLC reported on the 2014 cable TV budget; costs are not increasing but a \$20 amount has been moved from the software line item and moved into production. The majority of the budget will be used to expand into smaller studio projects with additional programming, and use of another small camera to use on things such as summer events.

A recommendation was made to City Council to accept the 2014 Cable TV budget as is.

Moved by Mr. Wiesner, seconded by Mr. Ireland. All ayes. Carried.

Discussion of: Personal Service Contract with Mann Communication, LLC for Cable TV Services

Jason Mann of Mann Communication, LLC reported that a two year agreement of the personal service contract has been accepted. A copy of the contract will be provided to the committee, so it can be on next month's agenda and considered, voted on and passed onto City Council.

Consideration of: Acceptance of the First Responder Agreement with Door County

Fire Chief Herlache reported on the group agreement with the insurance company. There were no issues or concerns with the contract between parties.

A motion was made to approve the acceptance of the First Responder Agreement with Door County. Moved by Mr. Wiesner, seconded by Mr. Ireland. All ayes. Carried.

Moved by Mr. Ireland, seconded by Mr. Wiesner to adjourn the meeting of the Community Protection Services Committee. Carried. The meeting was adjourned at 5:42 p.m.

Respectfully submitted,



Sarah Spude-Olson

Police Department Office Manager

Committee of the Whole
October 14, 2013

A meeting of the Committee of the Whole was called to order at 4:02 p.m. by Mayor Birmingham. Roll call: Birmingham, Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett and Schlicht were present.

Ireland/Wiesner to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: 2014 Budget.
5. Adjourn.

Carried.

Items in the proposed 2014 Revenue Budget were discussed. The proposed Capital purchases were reviewed. Stutting/Fett to recommend to Common Council to approve the 2014 budget as presented. Wiegand/Stutting to amend the motion to restore Alderperson pay to \$600.00 per month. Roll call taken on amendment: Birmingham, Wiegand, Vandertie, Stutting and Schlicht voted aye. Ireland, Wiesner and Fett voted no. Motion on amendment carried. Roll call taken on original motion as amended: to recommend to Common Council to approve the 2014 budget as presented and restore Alderperson pay to \$600.00 per month. All voted aye. Carried.

Schlicht/Ireland to adjourn. Carried. Meeting adjourned at 5:00 p.m.

Respectfully submitted,



Laurie Spittlemeister
Deputy Clerk/Treasurer

CITY PLAN COMMISSION
Wednesday, October 16, 2013

A meeting of the City Plan Commission was called to order at 7:00 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Jeff Norland, Steve Parent, Rick Wiesner, Dan Wiegand, Laurel Brooks, Dennis Statz, and Mike Gilson were present. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Wiesner, seconded by Mr. Norland to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 18, 2013.
4. Public comment on non-agenda items.
5. Consideration of: Street vacations – Portions of N. 19th Drive and Iowa Street.
6. Adjourn.

Carried.

Approval of minutes from September 18, 2013: Moved by Mr. Statz, seconded by Mr. Parent to approve the minutes from September 18, 2013. Carried.

Public comment on non-agenda items: No one spoke during public comment.

Consideration of: Street vacations – Portions of N. 19th Drive and Iowa Street: Mr Olejniczak stated that this item was referred to the Plan Commission from the Council. It is a follow-up to the recent request from the YMCA to rezone their property acquired from Spring Oaks subdivision. It is now zoned Conservancy. Their plan is to turn the property into an outdoor recreation facility. Once the streets are vacated, they would like to combine all the acquired lots into one property. The YMCA has hired an engineering firm to design the first phase, which would include an outdoor amphitheater along with other improvements. The street vacation would formally remove the right-of-way from City ownership with half going to each side. In addition to the YMCA request, the City received requests from the two properties that abut the stub of Iowa Street (Holey and Fischer). Their request is for the stub street to also be vacated. There are no utilities located there, so it would make sense to vacate those streets. Because of what the YMCA is proposing to do with that property it might make sense to retain an option for a northerly access towards the YMCA property. If all of Iowa Street is vacated, 30' would go to the Holely and Fischer properties. An ability to have an access, a driveway or pedestrian walkway, would be lost. Staff would like to retain part of the right-of-way or vacate all of it, but require an access easement over a portion of the former 60' right-of-way.

Mark Holely, 410 N 19th Ave., stated their biggest concern is the width of the right-of-way to get into the property. Ideally, they would like to acquire 30' on both sides. Having a walking or biking path width would discourage vehicles from driving in on the north end of the property. It would maintain the access that the YMCA is envisioning for the property.

Mr. Holey read a letter from Mark Fischer, 382 N. 19th Ave., stating that he would rather have no access, but realizes it is necessary in case of emergency. He wondered if 30' of width was necessary and if there is a solution that would benefit everyone.

Mr. Wiesner was concerned if the YMCA had any needs in the future and what other access points there are. Mr. Olejniczak responded that 19th Place and Michigan Street parking lot are accesses that would allow construction vehicles.

Mr. Gilson stated that the property may have another use in the future, so we need to think about a future access into the YMCA area.

Mr. Wiegand would prefer to have a 20' – 30' right-of-way. The City should maintain a right-of-way for public use.

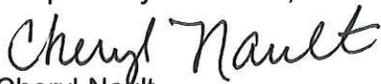
After further discussion, it was moved by Mr. Statz, seconded by Ms. Brooks to recommend to Council to vacate the portions of N. 19th Dr. and Iowa St. as requested, except for the center 20 feet of the west 137 feet of Iowa St.

Mr. Norland would like to see a 30' wide right-of-way to better accommodate anything needed in the future. The Holeys and Fischers will still obtain 15' of buildable area if the center 30 feet were kept.

Mr. Statz rescinded his motion, along with the second. Moved by Mr. Statz, seconded by Mr. Norland to recommend to Council to vacate the portions of N. 19th Dr. and Iowa St. as requested, except for the center 30 feet of the west 137 feet of Iowa St. All ayes. Carried.

Adjourn: Moved by Mr. Statz, seconded by Ms. Brooks to adjourn. Carried. Meeting adjourned at 7:33 p.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary

6c1.



CITY of STURGEON BAY FIRE DEPARTMENT

421 Michigan St
Sturgeon Bay, WI 54235

6c1.

Tim Dietman
Assistant Fire Chief

920-746-2916 Station 920-746-2405 Office
920-746-2905 FAX
Email: tdietman@sturgeonbaywi.org

TO: The Sturgeon Bay Fire And Police Commission
FROM: Assistant Fire Chief Tim Dietman
SUBJECT: September 2013 Monthly Fire Report
DATE: October 16, 2013

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of September 2013.

CALLS FIRE DEPARTMENT RECEIVED: 97

<u>CITY CALLS:</u> 85	<u>Type of Call:</u>	<u>COUNTRY CALLS:</u> 12
East Side Calls: 66	Fire 29	Town of Sevastopol 5
West Side Calls: 19	EMS 68	Town of Sturgeon Bay 7

CALLS PER DAY:

Monday	17
Tuesday	09
Wednesday	09
Thursday	15
Friday	16
Saturday	16
Sunday	15

INCIDENT TYPE:

39 – Medical Non-Emergent	5 – Vehicle Accident
29 – Medical Emergent	1 – Watercraft Rescue
5 – Alarm Activation, No Fire	1 – Gas/Flammable Liquid Spill
1 – Off Road Equip Fire	1 – Excessive Heat/Scorch Burns
3 – Brush/Grass/Outside Fire	2 – Carbon Monoxide Incident
1 – Smoke Scare/Odor of Smoke	1 – Building Fire
1 – Animal Problem	2 – Electrical/Wiring Equip Problem
2 – Dispatched & Cancelled	1 – Authorized Controlled Burning
1 – Service Call/Public Service	1 – Fire Investigation

INPECTION REPORT:

Inspections within the city limits:	<u>289</u>
Number of violations:	<u>163</u>
Inspections outside the city limits:	<u>0</u>
Number of violations:	<u>0</u>
Total number of inspection hours:	<u>199.5 hours</u>

INSPECTION VIOLATIONS:

08 – Covers & Canopies
02 – Interior Wall/Ceiling Finishes
15 – Exits Illuminated
28 – Flexible Cords & Cables
23 – Emergency Lights
02 – Hood System Cleanliness
05 – Exit Access
01 – Cleanliness

04 – Overloaded Outlets
18 – Fire Extinguisher Maintenance
06 – Fire Alarm Code
01 – Dryer Vents
05 – Insp/Maint of Sprinklers
05 – Compressed Gas Cylinders
01 – Carbon Monoxide Detectors
02 – Flammable/Combustible
Liquid Storage

05 – Fire Extinguisher Mounting
08 – Smoke Detectors
06 – Electrical Insp/Maint
11 – Building Numbers
03 – Excessive Storage
01 – Working Clearances
03 – Fire Extinguisher Required

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

FIRE PRACTICE: September's fire practice was held in the parking lot Sawyer Boat Launch. Firefighters practice pumping operations with fire apparatus.

TRUCK/STATION MAINTENANCE: Firefighters repaired the passenger window on unit #6; cut and trimmed lawn at Westside station; repainted the fire prevention props/house; mounted a utility cage in unit 11; repaired the leaking pump on unit 2; installed new hotspots in unit 6 & 8; hung fire prevention banners and installed new paper towel dispensers at the Westside station.

TRAINING: 148.75 hours of training were conducted in September. New Part-time firefighter Troy Hasenjager started Entry-Level Firefighter training; new PT FF Tracy Koontz began EMR training in Brussels; on duty firefighter participated in a decontamination training held at Door County Medical Center and Chief Herlache, Lt Frangipane, FF Austad & FF Wiegand attended an EMS Trauma training in Brussels.

OTHER: Firefighters attended various meetings and conducted multiple station tours; issued one burning permit; conducted Fire Extinguisher/Fire Safety Presentations for employees at WI DNR, Hatco and Midwest Wire; participated in the Sturgeon Bay Homecoming Parade; stood –by and extinguished the bonfire for Sturgeon Bay Homecoming. Firefighters also conducted their annual school fire prevention program for the following schools:

St John Bosco
St Peters Lutheran

SEPTEMBER 2013 BANK RECONCILIATION

CHECKING ACCOUNTS

INVESTMENT ACCOUNTS

	GENERAL FUND BAYLAKE	WDF BAYLAKE	TIF #3 WIRETECH BAYLAKE	SNAP BAYLAKE	GENERAL/CAPITAL FUND INVESTMENTS
PRIOR G/L BALANCE	3,523,244.23	170,368.43	36,360.48	3,298.95	848,608.42
REVENUE	2,315,511.25	7,961.49	0.00	555.00	200,146.09
DISBURSEMENTS	3,553,074.32	0.00	0.00	53.70	146.09
AMOUNT IN TRANSIT	89,153.49	0.00	0.00	0.00	0.00
ADJUSTMENTS	114,982.92	0.00	0.00	0.00	0.00
ENDING BALANCE	2,311,510.59	178,329.92	36,360.48	3,800.25	1,048,608.42

BANK BALANCE	2,343,975.83	178,329.92	36,360.48	3,800.25	1,048,608.42
LESS OUTS. CHECKS	32,465.24	0.00	0.00	0.00	0.00
	2,311,510.59	178,329.92	36,360.48	3,800.25	1,048,608.42

SAVINGS ACCOUNTS

	GENERAL FUND STATE - #2 BAYLAKE BANK - MWBI	GENERAL FUND STATE - #3 BAYLAKE BANK - MWBI	TIF #1 DEBT STATE - #11	WDF STATE - #4	CAPITAL - BUILDING DEBT STATE - #9	TIF #3 DEBT STATE - #08	TIF #3 CONSTRUCTION STATE - #14
PRIOR G/L BALANCE	3,016,628.12	15,128.65	146,288.54	193,063.92	5,948.56	495,164.43	68,607.63
REVENUE	2,279,179.28	0.50	10,172.70	9.88	0.30	15,025.09	3.50
DISBURSEMENTS	2,228,270.00	738.39	0.00	0.00	0.00	27,683.50	542.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,067,537.40	14,390.76	156,461.24	193,073.80	5,948.86	482,506.02	68,069.13

BANK BALANCE	3,067,537.40	14,390.76	156,461.24	193,073.80	5,948.86	482,506.02	68,069.13
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	TIF #2 BAYLAKE - MMBB	TIF #2 STATE - #3	TIF #2 DEBT 98A&B STATE - #10	TIF #2 AMENDED AREA CONST. - STATE - #06	TIF #2 AMENDED AREA CAP. INT. - STATE - #7	TIF #2-CAPITAL MAINT. STATE - #15	TIF #2 WFRDA DEBT RES. STATE - #13
PRIOR G/L BALANCE	3,722.76	146,621.91	1,926,734.53	48,409.72	217,167.46	126,250.20	1,653,697.52
REVENUE	0.16	4.74	3,164.64	2.48	6.84	6.46	84.65
DISBURSEMENTS	0.00	134,912.50	1,906,923.72	0.00	208,815.68	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,722.92	11,714.15	22,975.45	48,412.20	8,358.62	126,256.66	1,653,782.17

BANK BALANCE	3,722.92	11,714.15	22,975.45	48,412.20	8,358.62	126,256.66	1,653,782.17
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CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

6c3.

FOR FUND: GENERAL FUND
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR ACTUAL	YEAR-TO-DATE ACTUAL	VARI-ANCE
REVENUES							
GENERAL FUND	872,654.26	77,693.38	(91.0)	10,471,847.00	7,186,521.70	(31.3)	
TOTAL REVENUES	872,654.26	77,693.38	(91.0)	10,471,847.00	7,186,521.70	(31.3)	
EXPENSES							
GENERAL FUND	45,239.04	241,174.23	(433.1)	542,865.00	464,383.76	14.4	
MAYOR	1,030.43	1,100.30	(6.7)	12,365.00	8,912.45	27.9	
CITY COUNCIL	4,788.76	4,081.05	14.7	57,465.00	45,077.51	21.5	
LAW/LEGAL	5,833.34	2,108.50	63.8	70,000.00	31,965.83	54.3	
CITY CLERK-TREASURER	29,147.98	34,637.21	(18.8)	349,775.00	264,511.15	24.3	
ADMINISTRATION	19,935.04	12,780.48	35.8	239,220.00	109,117.01	54.3	
CITY ASSESSOR	4,262.52	2,500.00	41.3	51,150.00	34,872.76	31.8	
BOARD OF REVIEW	8,172.98	7,565.57	7.4	98,075.00	67,470.60	31.2	
BUILDING/ZONING CODE ENFORCEMENT	151.69	0.00	100.0	1,820.00	861.23	52.6	
MUNICIPAL SERVICES ADMIN.	5,344.59	3,535.82	33.8	64,135.00	47,378.83	26.1	
PUBLIC WORKS ADMINISTRATION	17,724.63	17,320.24	2.2	212,695.00	150,249.46	29.3	
ELECTIONS DEPARTMENT	17,017.16	22,276.50	(30.9)	204,205.00	140,347.51	31.2	
CITY HALL	901.28	0.00	100.0	10,815.00	9,842.23	8.9	
INSURANCE	12,516.31	21,936.16	(75.2)	150,195.00	88,841.12	40.8	
GENERAL EXPENDITURES	25,867.29	22,454.00	13.1	310,407.00	247,604.21	20.2	
POLICE DEPARTMENT	126,177.53	1,797.06	98.5	1,514,130.00	88,856.54	94.1	
PATROL BOAT	31,468.82	29,435.31	6.4	377,625.00	291,769.83	22.7	
PARKING ENFORCEMENT	1,057.52	578.00	45.3	12,690.00	5,514.44	56.5	
POLICE DEPARTMENT/PATROL	0.00	0.00	0.0	0.00	0.00	0.0	
POLICE DEPT. / INVESTIGATIONS	145,660.08	147,177.90	(1.0)	1,747,920.00	1,276,000.97	26.9	
FIRE DEPARTMENT	10,547.13	10,451.10	0.9	126,565.00	97,651.88	22.8	
STORM SEWERS	144,586.79	151,545.88	(4.8)	1,735,040.00	1,241,165.32	28.4	
SOLID WASTE MGMT/SPRING/FALL	4,148.78	1,635.39	60.5	49,785.00	12,756.39	74.3	
COMPOST/SOLID WASTE SITE	4,552.54	1,049.76	76.9	54,630.00	11,936.82	78.1	
STREET SWEEPING	2,700.87	229.67	91.4	32,410.00	12,121.19	62.6	
WEED ABATEMENT	3,129.19	6,047.28	(93.2)	37,550.00	30,234.32	19.4	
ROADWAYS/STREETS	481.68	1,315.54	(173.1)	5,780.00	4,955.77	14.2	
SNOW REMOVAL	13,429.19	12,587.56	6.2	161,150.00	128,447.14	20.2	
STREET SIGNS AND MARKINGS	16,137.11	1,367.39	91.5	193,645.00	163,833.28	15.3	
CURB/GUTTER/SIDWALK	4,800.87	4,070.47	15.2	57,610.00	47,674.98	17.2	
STREET MACHINERY	1,058.36	2,482.83	(134.5)	12,700.00	12,416.43	2.2	
CITY GARAGE	16,128.38	7,190.93	55.4	193,540.00	110,938.70	42.6	
CELEBRATION & ENTERTAINMENT	4,819.64	3,789.49	21.3	57,835.00	43,798.66	24.2	
HIGHWAYS - GENERAL	3,201.69	917.83	71.3	38,420.00	34,208.09	10.9	
PARK & RECREATION ADMIN	44,506.71	48,460.62	(8.8)	534,080.00	366,201.82	31.4	
PARKS AND PLAYGROUNDS	12,053.40	9,096.56	24.5	144,640.00	69,656.66	51.8	
BALLFIELDS	30,484.71	27,354.40	10.2	365,815.00	258,413.49	29.3	
ICE RINKS	2,432.95	4,755.95	(95.4)	29,195.00	22,647.12	22.4	
BEACHES	717.94	0.00	100.0	8,615.00	2,508.93	70.8	
	215.85	0.00	100.0	2,590.00	144.84	94.4	

6c3.

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	VARI-	FISCAL	YEAR-	FISCAL	VARI-
	BUDGET	ACTUAL	ANCE	YEAR BUDGET	-TO-DATE ACTUAL	YEAR-TO-DATE ACTUAL	ANCE
EXPENSES							
MUNICIPAL DOCKS	3,898.39	4,958.08	(27.1)	46,780.00	28,333.48	39.4	
WATER WEED MANAGEMENT	7,643.38	1,635.66	78.6	91,720.00	65,415.87	28.6	
WATERFRONT PARKS & WALKWAYS	4,658.78	5,399.72	(15.9)	55,905.00	39,950.52	28.5	
EMPLOYEE BENEFITS	2,634.19	985.63	62.5	31,610.00	16,114.92	49.0	
PUBLIC FACILITIES	6,176.25	0.00	100.0	74,115.00	55,418.27	25.2	
BOARDS AND COMMISSIONS	34.19	0.00	100.0	410.00	204.63	50.0	
COMMUNITY & ECONOMIC DEVLPMNT	25,180.09	30,621.63	(21.6)	302,160.00	245,907.47	18.6	
TOTAL EXPENSES	872,656.04	910,407.70	(4.3)	10,471,847.00	6,496,624.43	37.9	
TOTAL FUND REVENUES							
	872,654.26	77,693.38	(91.0)	10,471,847.00	7,186,521.70	(31.3)	
TOTAL FUND EXPENSES							
	872,656.04	910,407.70	(4.3)	10,471,847.00	6,496,624.43	37.9	
SURPLUS (DEFICIT)							
	(1.78)	(832,714.32)	1603.3	0.00	689,897.27	100.0	

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPTEMBER		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR- TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL				
REVENUES	107,123.44	6,324.36	(94.0)	1,285,481.00	991,634.39	(22.8)
TOTAL REVENUES	107,123.44	6,324.36	(94.0)	1,285,481.00	991,634.39	(22.8)
EXPENSES						
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
COMPUTER	833.34	0.00	100.0	10,000.00	345.71	96.5
CITY ASSESSOR	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.0
CITY HALL	0.00	0.00	0.0	0.00	0.00	0.0
GENERAL EXPENDITURES	0.00	68,949.62	100.0	0.00	340,859.60	100.0
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.0
PATROL	6,097.92	6,958.00	(14.1)	73,174.95	82,714.78	(13.0)
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.0
FIRE DEPARTMENT	1,383.34	7,988.80	(477.5)	16,600.00	8,999.80	45.7
STORM SEWERS	6,666.67	6,222.00	6.6	80,000.00	66,980.80	16.2
SOLID WASTE MGMT/REUSE/RECYCL	0.00	0.00	0.0	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.0
ROADWAYS/STREETS	49,458.35	87,291.50	(76.4)	593,500.00	236,552.07	60.1
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.0
CURB/GUTTER/SIDEWALK	23,041.26	58,619.00	(154.4)	276,495.00	66,129.22	76.0
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	2,358.76	0.00	100.0	28,305.05	24,744.00	12.5
BALLFIELDS	12,688.00	0.00	100.0	152,256.00	81,702.50	46.3
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.0
BEACHES	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL DOCKS	0.00	0.00	0.0	0.00	0.00	0.0
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	541.68	742.97	(37.1)	6,500.00	1,592.97	75.4
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.0
PUBLIC FACILITIES	2,245.84	0.00	100.0	26,950.00	0.00	100.0
COMMUNITY & ECONOMIC DEVLPMT	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	105,315.16	236,771.89	(124.8)	1,263,781.00	910,621.45	27.9
TOTAL FUND REVENUES	107,123.44	6,324.36	(94.0)	1,285,481.00	991,634.39	(22.8)
TOTAL FUND EXPENSES	105,315.16	236,771.89	(124.8)	1,263,781.00	910,621.45	27.9
SURPLUS (DEFICIT)	1,808.28	(230,447.53)	(2844.0)	21,700.00	81,012.94	273.3

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPTEMBER	SEPTEMBER	%		FISCAL	FISCAL	%	
	BUDGET	ACTUAL	VARI- ANCE		YEAR BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE	
REVENUES								
CABLE TV / GENERAL	9,607.09	0.00	100.0		115,285.00	93,187.09	(19.1)	
TOTAL REVENUES	9,607.09	0.00	100.0		115,285.00	93,187.09	(19.1)	
EXPENSES								
CABLE TV / GENERAL	8,631.31	10,350.25	(19.9)		103,575.00	54,291.01	47.5	
TOTAL EXPENSES	8,631.31	10,350.25	(19.9)		103,575.00	54,291.01	47.5	
TOTAL FUND REVENUES	9,607.09	0.00	100.0		115,285.00	93,187.09	(19.1)	
TOTAL FUND EXPENSES	8,631.31	10,350.25	(19.9)		103,575.00	54,291.01	47.5	
SURPLUS (DEFICIT)	975.78	(10,350.25)	(1160.7)		11,710.00	38,896.08	232.1	

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
TOURISM COMMITTEE / GENERAL	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
REVENUES						
TID DISTRICT #2	137,342.11	164.97	(99.8)	1,648,105.00	1,546,620.48	(6.1)
TOTAL REVENUES	137,342.11	164.97	(99.8)	1,648,105.00	1,546,620.48	(6.1)
EXPENSES						
TID DISTRICT #2	253,445.14	2,222,294.95	(776.8)	3,041,341.00	2,806,695.29	7.7
TOTAL EXPENSES	253,445.14	2,222,294.95	(776.8)	3,041,341.00	2,806,695.29	7.7
TOTAL FUND REVENUES	137,342.11	164.97	(99.8)	1,648,105.00	1,546,620.48	(6.1)
TOTAL FUND EXPENSES	253,445.14	2,222,294.95	(776.8)	3,041,341.00	2,806,695.29	7.7
SURPLUS (DEFICIT)	(116,103.03)	(2,222,129.98)	1813.9	(1,393,236.00)	(1,260,074.81)	(9.5)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TID #1 DISTRICT	38,833.92	7.70	(99.9)	466,007.00	468,211.33	0.4
TOTAL REVENUES	38,833.92	7.70	(99.9)	466,007.00	468,211.33	0.4
EXPENSES						
TID #1 DISTRICT	38,146.00	0.00	100.0	457,752.00	457,752.29	0.0
TOTAL EXPENSES	38,146.00	0.00	100.0	457,752.00	457,752.29	0.0
TOTAL FUND REVENUES	38,833.92	7.70	(99.9)	466,007.00	468,211.33	0.4
TOTAL FUND EXPENSES	38,146.00	0.00	100.0	457,752.00	457,752.29	0.0
SURPLUS (DEFICIT)	687.92	7.70	(98.8)	8,255.00	10,459.04	26.6

CITY OF SURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES	19,163.35	28.59	(99.8)	229,960.00	188,892.48	(17.8)
TID #3 DISTRICT	19,163.35	28.59	(99.8)	229,960.00	188,892.48	(17.8)
TOTAL REVENUES	19,163.35	28.59	(99.8)	229,960.00	188,892.48	(17.8)
EXPENSES	11,627.52	27,683.50	(138.0)	139,530.00	65,838.00	52.8
TID #3 DISTRICT	11,627.52	27,683.50	(138.0)	139,530.00	65,838.00	52.8
TOTAL EXPENSES	11,627.52	27,683.50	(138.0)	139,530.00	65,838.00	52.8
TOTAL FUND REVENUES	19,163.35	28.59	(99.8)	229,960.00	188,892.48	(17.8)
TOTAL FUND EXPENSES	11,627.52	27,683.50	(138.0)	139,530.00	65,838.00	52.8
SURPLUS (DEFICIT)	7,535.83	(27,654.91)	(466.9)	90,430.00	123,054.48	36.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPT 2013		FISCAL YEAR		YTD 2013	
	BUDGET	ACTUAL	BUDGET	ACTUAL	VARIANCE	%
REVENUES						
TID #4 DISTRICT	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.0
EXPENSES						
TID #4 DISTRICT	0.00	963.85	0.00	129,725.00	129,725.00	100.0
TOTAL EXPENSES	0.00	963.85	0.00	129,725.00	129,725.00	100.0
TOTAL FUND REVENUES	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	963.85	0.00	129,725.00	129,725.00	100.0
SURPLUS (DEFICIT)	0.00	(963.85)	0.00	(129,725.00)	(129,725.00)	100.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
REVENUES						
REVOLVING LOAN FUND (STATE)	988.34	587.35	(40.5)	11,860.00	10,053.31	(15.2)
TOTAL REVENUES	988.34	587.35	(40.5)	11,860.00	10,053.31	(15.2)
EXPENSES						
REVOLVING LOAN FUND (STATE)	950.01	40,000.00	(4110.4)	11,400.00	115,000.00	(908.7)
TOTAL EXPENSES	950.01	40,000.00	(4110.4)	11,400.00	115,000.00	(908.7)
TOTAL FUND REVENUES	988.34	587.35	(40.5)	11,860.00	10,053.31	(15.2)
TOTAL FUND EXPENSES	950.01	40,000.00	(4110.4)	11,400.00	115,000.00	(908.7)
SURPLUS (DEFICIT)	38.33	(39,412.65)	(2924.5)	460.00	(104,946.69)	(2914.4)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

DEPARTMENT DESCRIPTION	FOR FUND: SOLID WASTE ENTERPRISE					
	FOR 9 PERIODS ENDING SEPTEMBER 30, 2013					
	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	VARI- ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE %
REVENUES						
SOLID WASTE ENTERPRISE FUND	30,610.02	24,861.93	(18.7)	367,320.00	263,367.67	(28.3)
TOTAL REVENUES	30,610.02	24,861.93	(18.7)	367,320.00	263,367.67	(28.3)
EXPENSES						
SOLID WASTE ENTERPRISE FUND	30,610.10	31,251.27	(2.0)	367,320.00	251,744.12	31.4
TOTAL EXPENSES	30,610.10	31,251.27	(2.0)	367,320.00	251,744.12	31.4
TOTAL FUND REVENUES	30,610.02	24,861.93	(18.7)	367,320.00	263,367.67	(28.3)
TOTAL FUND EXPENSES	30,610.10	31,251.27	(2.0)	367,320.00	251,744.12	31.4
SURPLUS (DEFICIT)	(0.08)	(6,389.34)	6575.0	0.00	11,623.55	100.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

MUNICIPAL REPORT TOTALS
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2013

DEPARTMENT DESCRIPTION	SEPTEMBER		VARI- ANCE	FISCAL		VARI- ANCE
	BUDGET	ACTUAL		YEAR BUDGET	YEAR-TO-DATE ACTUAL	
TOTAL MUNICIPAL REVENUES	1,216,322.53	109,668.28	(90.9)	14,595,865.00	10,748,488.45	(26.3)
TOTAL MUNICIPAL EXPENSES	1,321,381.28	3,479,723.41	(163.3)	15,856,546.00	11,288,291.59	28.8
SURPLUS (DEFICIT)	(105,058.75)	(3,370,055.13)	3107.7	(1,260,681.00)	(539,803.14)	(57.1)

BEVERAGE OPERATOR LICENSES

1. Korth, Andrew P.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend that the City Common Council approve the pre-annexation agreement with Mark and Cindy Kerscher for the parcel located at 6639 State Hwy 42-57, with legal fees paid by Mark and Cindy Kerscher, subject to review by the City Attorney and the Sturgeon Bay Utilities.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE
By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 8, 2013

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2013.

EXECUTIVE SUMMARY

Title: Pre-annexation Agreement with Kerscher

Background: Mark & Cindy Kerscher own a parcel in the Town of Nasewaupee at 6639 State Highway 42-57. The parcel is the first house west of the Clearwater Plaza (West Marine) commercial complex and is across the highway from the Maritime Plaza (Hopf) development. The Kerschers are interested in having municipal water service, but do not want to annex their property to City at this time. Thus, they desire to enter into a pre-annexation agreement whereby they will receive municipal water and sanitary sewer services now in exchange for agreeing to formally annex their property at a later date. The City has used such agreements in the past, particularly for parcels along Duluth Avenue.

The subject property is 0.7 acres in size and contains a single-family dwelling that is a rental home. It borders the City along the highway and is surrounded by the Kerschers' farmland on the other three sides. Because the property abuts the City limits, it would be eligible for annexation at any time.

Each pre-annexation that the City approves is different and depends upon the circumstances. An initial draft based upon the typical pre-annexation agreement was reviewed by the Finance Committee and recommended for approval. It basically allows the property to hook up to sanitary sewer and water now in exchange for a promise to annex later. The property owner would not be required to hook up to the sanitary sewer as long as the current septic system is not failing. It also states the City will not assess for the cost of the existing sewer and water main facilities along the highway. These were installed by the developer for the Maritime Plaza commercial development across the highway and there are pending special assessments for that installation. However, the City could elect to require pro-rated payment for the connection to the mains. The Common Council could also add or amend the agreement to add any specific provisions, if desired.

In general the City has used pre-annexation agreements due to at least one of three factors:

1. The subject property is ineligible to be annexed by itself due to not being contiguous or creating a town "island" if annexed.
2. The City desires to not individually annex the subject parcel in order to generate enough parcels to accomplish annexation of a larger area (including parcels that do not want to be annexed).
3. There are reasons relating to the property to hold off on the annexation for a specific period of time, such as allowing the parcel to legally establish a use under town zoning before being subject to City zoning.

It does not appear that any of the factors are present in this case, except possibly for factor #2. Hence, the City could elect to enter into a pre-annexation agreement and require the immediate annexation. However, the risk with that option is that the property owner could invest in private water/sewer upgrades and then would likely be unwilling to ever annex since the need for municipal sewer and water would be gone. From a growth and development standpoint it makes sense for the overall Kerscher lands to be within the City when the time comes to develop such lands. Therefore, having the subject parcel either in the City or subject to a pre-annexation agreement will make it easier to annex the overall Kerscher farm at a later date.

Hence, staff believes working with the Kerschers regarding this request is in the best interests of the City.

Sturgeon Bay Utilities: SBU General Manager Jim Stawicki reports that they can provide sewer and water services without any problems. They are working with the Kerschers on an agreement to land spread the sludge from the treatment plant and feel the pre-annexation agreement and provided municipal water will further enhance the working relationship.

City Attorney: The pre-annexation agreement requires review by the City Attorney. On October 30, 2013, the Attorney stated the agreement is fine. It just needs the legal description inserted.

Options: The City has the following options:

1. Approve a pre-annexation agreement to allow the Kerschers to receive water service now, but not have to annex until later.
2. Reject the idea of the pre-annexation agreement and require the Kerschers to annex now if they want municipal services.
3. Reject both annexation and pre-annexation for the Kerschers parcel if it is determined that the property is not appropriate for municipal services or future annexation.

Fiscal Impact: The sanitary sewer and water mains are already in place along the highway. The laterals to serve the subject property will be paid for by the property owner. SBU will receive modest income from gaining another customer. For the City, no other services will be offered to the property until it is formally annexed. Thus, there is no fiscal impact for the pre-annexation agreement. At the time of actual annexation, a report including the estimated fiscal impact will be drafted. It is anticipated that the impact will be slight.

Recommendation: Approve the proposed pre-annexation agreement with the Kerschers.

Prepared by: Martin Olejniczak 10/31/13
Martin Olejniczak Date
Community Development Director

Reviewed by: Stephen McNeil 10/31/13
Stephen McNeil Date
City Administrator

Kerscher Parcel - 6639 State Highway 42-57



May 23, 2013

	City of Sturgeon Bay Pre-Annexation Agreement
Document Number	Document Title

**CITY OF STURGEON BAY
PRE-ANNEXATION AGREEMENT**

This agreement is made and entered into on this date by and between the City of Sturgeon Bay, Wisconsin, a municipal corporation duly created under the laws of the State of Wisconsin (hereinafter known as "the City") and _____, the owner of property in the Town of Nasewaupsee, Door County, Wisconsin (hereinafter known as "Property Owner").

RECITALS:

WHEREAS Property Owner owns property lying adjacent to the City, more particularly described on Exhibit "A" attached hereto and incorporated herein (the "Property"); and

Recording Area
Name and Return Address
Atty. Randall J. Nesbitt Pinkert Law Firm LLP 454 Kentucky St., P.O. Box 89 Sturgeon Bay, WI 54235

Parcel Identification Number (PIN)

WHEREAS the City operates and maintains municipal sanitary sewer and water systems within its corporate boundaries; and

WHEREAS Property Owner desires to connect such Property to the City sewer and water systems now and to annex its Property to the City of Sturgeon Bay in the future; and

WHEREAS the City and Property Owner are desirous of setting forth their understandings concerning certain municipal services to be provided to the Property;

NOW, THEREFORE, in consideration of the premises and of the covenants and understandings herein expressed, the City and the Property Owner agree as follows:

1. Commitment to Annex Property. Property Owner agrees and commits, on behalf of itself, heirs, successors and assigns, to take all such actions reasonably necessary to annex the Property or portions thereof as described in Exhibit "A" attached hereto and incorporated herein by reference to the City of Sturgeon Bay at such time as such annexation is legally possible and is requested by the mayor or city administrator of the City of Sturgeon Bay. By accepting utility connections and committing to annex such Property to the City of

Sturgeon Bay, the Property Owner binds the Property and future owners thereof to such annexation under the terms set forth herein.

2. **Sanitary Sewer and Water Service.** The utility connection policy of the City of Sturgeon Bay presently prohibits connection of property outside of the corporate boundaries of the City of Sturgeon Bay to municipal sewer and water utilities. However, in consideration of the commitment of Property Owner to annex such Property to the City of Sturgeon Bay in the future, the City authorizes the current connection of the Property to municipal sewer and water services of the City of Sturgeon Bay prior to the annexation of the Property.

- A. **Sewer and Water Main Installation.** The City of Sturgeon Bay typically assesses property owners a pro rata share of the cost of installation of sanitary sewer and water mains extending across the full frontage of their property. As part of the consideration offered in this agreement, the City will not assess the Property Owner for the cost of installing sewer or water main facilities along Highway 42-57 (Green Bay Road).

- B. **Option to Connect.** The Property Owner may elect to not connect the existing building on the Property to the sewer or water system of the City of Sturgeon Bay, provided the existing septic system serving the existing building on the Property has not been determined to be a failing system by the Door County Sanitarian. If such existing system needs to be replaced or has been determined to be a failing system by the Door County Sanitarian, the building shall be connected to the sewer and water system of the City of Sturgeon Bay.

- C. **Connection Fees and Permits.** Property Owner shall be responsible for payment to the Sturgeon Bay Utilities for their connection fees regularly charged to customers for sewer and water service. Such connection fees are modified from time to time. Property Owner shall also obtain any necessary permits, and pay any fee therefor, and allow for inspection of connections by the City.

- D. **Construction Costs for Laterals.** The construction costs for the installation of laterals serving the Property from the sewer and water mains shall be paid for in their entirety by the Property Owner. This shall include the cost of materials and installation including any associated excavating, blasting, or affiliated expenses. Property Owner shall be responsible to repair or replace any damage caused to the water or sewer mains, curb and gutter or street as a result of such construction.

3. **Additional Municipal Services.** By entering into this agreement it is understood and agreed that the City of Sturgeon Bay is not committed to provide any additional municipal services to Property Owner, their heirs, successors or assigns until such time as the Property is annexed into the City of Sturgeon Bay. Until such time as the Property is annexed into the City of Sturgeon Bay, the city has no responsibility to provide police protection, fire protection, trash or recyclable pickup, street repair, building inspection or any other municipal service in addition to the sewer and water service described above.

4. **Zoning and Use of Property.** Upon annexation, the City reserves the right to place any zoning district classification(s) upon the Property as deemed appropriate by the common council after recommendation by the plan commission. The City agrees to honor any valid non-expired building permits or approvals that were duly issued by the state, county, or Town of Nasewaupsee prior to annexation of the Property.

5. **Taxes and Fees.** As the Property will remain in the Town of Nasewaupsee until such time as it is annexed to the City of Sturgeon Bay, there shall be no property taxes due to the City of Sturgeon Bay by the owners of the property until such time as it is annexed into the City of Sturgeon Bay. Fees for connections to sewer and water services and for monthly usage of such services shall be paid directly to the Sturgeon Bay Utilities. Property Owner agrees that the City may levy a special charge for services under Wis. Stat. 66.0627 for delinquent user fees or connection fees.

6. **Miscellaneous Provisions.**

- A. **Term of Agreement.** The term of this agreement shall be twenty-five (25) years from the date executed by all parties hereto. This agreement shall only be effective upon execution by both parties hereto. In the event of the annexation of the property to the City of Sturgeon Bay during the term of this agreement, then the obligations of this agreement to annex such property to the City of Sturgeon Bay shall be deemed satisfied. In the event the Property Owner, their heirs, successors or assigns have not been requested by the mayor or city administrator to annex the property to the City of Sturgeon Bay within the term of this agreement, then the obligation under this agreement shall terminate and this agreement shall be null and void.
- B. **Authority.** Each person executing this agreement on behalf of a party hereto warrants and represents that he or she has full power and authority to execute and deliver this agreement, and the provisions of this agreement will be binding upon and enforceable against the persons executing their signatures hereto and all trusts, corporations, LLCs, or other entities in which such person is an owner, officer or member.
- C. **Amendments.** No modification, alteration or amendment to this agreement shall be binding upon either party hereto until such modification, alteration or amendment is reduced to writing and executed by both parties hereto.
- D. **Governing Law.** The terms, conditions and provisions of this agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.
- E. **Default.** In the event the Property Owner fails to take such action to annex its property as is required herein, or if the City fails to allow for the

connection to sewer and water services as provided herein, then the non-defaulting party shall provide written notice to the defaulting party of the nature of such default. If the default is not cured within thirty (30) days of receipt of such notice, then the non-defaulting party may, at its option, terminate this agreement and all obligations hereunder. In the event sewer and water service has already been connected, it may then be disconnected by the City or its agent.

- F. **Costs of Enforcement.** Any party incurring expenses necessary to enforce the provisions of this agreement is entitled to recover such expense, including reasonable attorney fees, from the defaulting party.
- G. **Severability.** The invalidity or unenforceability of any covenant, condition, term or provision of this agreement shall not affect the validity or enforceability of any other covenant, condition, term or provision of this agreement.

IN WITNESS WHEREOF, the City of Sturgeon Bay, by its authorized representatives and the Property Owner have each caused this agreement to be signed, sealed and attested on its behalf.

CITY OF STURGEON BAY

Dated: _____

By: _____
Thad Birmingham, Mayor

Dated: _____

By: _____
Stephanie L. Reinhardt, Clerk

Olejniczak, Marty

From: Cliff White <cwhite@wppienergy.org>
Sent: Wednesday, May 22, 2013 10:54 AM
To: Olejniczak, Marty
Cc: Stawicki, James
Subject: Kerscher

Cliff & Jim:

Please read the attached letter from Cindy Kerscher. She contacted me regarding getting city water service for the property at 6639 State Highway 42-57. This is for the first house on the south side past the West Marine strip mall. Apparently, their private well is under the highway. It looks like she just wants the line installed in case the well goes bad. We should discuss this. When she called me, I assumed she was needing the water right away and told her to send the letter requesting the pre-annexation agreement. She doesn't want to be annexed.

Marty Olejniczak
Community Development Director
City of Sturgeon Bay
920-746-6908

Marty,

The water main takes a jog in front of this property that places it in the grassy area and not under the road. A good thing for the Kerscher's expense-wise. The main looks to be about 35' from the house. We have adequate capacity and serving this property now or in the future would not be a hardship for the utility.

Assuming that they want to run the new service into the house to facilitate the future connection, our DNR-Required private well permitting/ backflow prevention program comes into play, along with a few issues.

The authority to implement the program comes from City Code 12.07. If they are not annexed, can we apply the code requirements informally? If we do, they would have to have their existing well tested and certified as being compliant with DNR the well construction code. If it's under pavement, I'm guessing it won't comply.

I think there are three options:

They do nothing until the well fails and submit pre-annexation paperwork and connect to the water system at that time. Apply for annexation so they can run the service into the house and we can apply/enforce the city ordinance. Submit the pre-annexation paperwork and install the service from the main to the b-box, but not into the house, avoiding the private well issues. Annexation to come when they extend the service into the house, and the well abandoned.

Although not on the table at the moment, it looks like the sewer main is under pavement, something they should consider as once annexed, connection would become mandatory.

Cliff White
Operations Manager
Sturgeon Bay Utilities
920.746.2820

Confidentiality Statement

5-14-13

Hi...my name is Cindy Kercher. My husband, Mark and I bought his uncles house located at 2639 State Hwy 42-57. Our dilemma is the well on this property is located under the highway.

Although, everything is working well right now we would like to have a back-up plan should this well fail in the future (especially in the dead of winter).

We are currently in the process of working with WPS to be hooked-up to the natural gas line and luck would have it that there is a fire hydrant located on this property.

What we are asking for is approval to run the water line to the house so the accessibility of this line would be there should the well fail us at any given time.

Also, we are not sure if the water line and natural gas line could be ran in the same trench to limit our cost on excavating.

We are aware that we would have to sign a 25yr pre-annexation agreement upon approval.

Thank-you for your consideration

Cindy Kercher

Martin Olejniczak, AICP
Community Development Director
421 Michigan Street
Sturgeon Bay, WI 54235



Phone: 920-746-2910
Fax: 920-746-2905
E-mail: molejniczak@sturgeonbaywi.org
Website: www.sturgeonbaywi.org

May 3, 2013

Cindy Kerscher
6703 Green Bay Road
Sturgeon Bay, WI 54235

Dear Ms. Kerscher:

You have inquired about the possibility of your property at 6639 Green Bay Road in the Town of Nasewaupée hooking up to municipal water system. Under current policy, to be eligible for municipal water service, the property must be within the City limits, unless there is a recorded pre-annexation agreement between the City and the property owner. It is my understanding that you have no intention of annexing the parcel at this time, so the pre-annexation agreement is probably the only way to receive the municipal water service.

Enclosed is a copy of a typical pre-annexation agreement. Basically, the agreement allows a property to receive water service immediately in exchange for a promise to annex the property into the City at a later date. This sample agreement has a 25-year time period, but the terms of every agreement are different and are negotiated between the City and the property owner. If you think an agreement similar to the sample might work for you, we can begin the process of drafting a specific agreement for your parcel.

These agreements are handled by the Finance Committee with the assistance of the City Attorney, but are ultimately approved by the Sturgeon Bay Common Council. The process can take anywhere from a few weeks to a few months depending upon how complicated the agreement is. There is no formal fee required for this, but typically the City will require the property owner to cover the legal and recording fees.

Sincerely,


Martin Olejniczak, AICP
Community Development Director

MO/cn

enclosure

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend that the City approve the disallowance of claim resolution for Paul and Chelsa Anschutz.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 8, 2013

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2013.

DISALLOWANCE OF CLAIM RESOLUTION

WHEREAS, A Notice of Claim was filed on August 12, 2013, with an incident date of August 12, 2013, with the City Clerk; and

WHEREAS, said Notice of Claim alleges that Paul & Chesla Anschutz, 221 N 6th Avenue, Sturgeon Bay, WI 54235, sustained damages, and alleges that there was damage to her vehicle caused by the City of Sturgeon Bay and employees of the City of Sturgeon Bay; and

WHEREAS, review of this matter by the City's Insurance Carrier recommends that the claim be denied.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sturgeon Bay that the claim submitted by Paul & Chesla Anschutz be and the same is hereby denied, and no action on this claim may be brought against the City of Sturgeon Bay or any of its officers, officials, agents or employees after six months from the date of service of this notice, pursuant to Wisconsin Statute 893.80.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimant by certified mail, return receipt requested, as a notice of disallowance.

* * * * *

Motion made by Alderperson _____, seconded by Alderperson _____ to adopt.

Passed by the Common Council on this _____ day of _____, 2013..

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

September 3, 2013

Paul and Chelsa Anschutz
221 N 6th Avenue
Sturgeon Bay, WI. 54235

Our Insured: City of Sturgeon Bay
Date of Loss: 08/12/2013
Claim #: WM0000152810126

Dear Mr. and Mrs. Anschutz,

Statewide Service Inc. administers the liability claims for the League of Wisconsin Municipalities Mutual Insurance, the auto and liability insurer for the City of Sturgeon Bay. We are in receipt of the claim for paint damage to your 2013 Dodge Caravan.

We have investigated this matter and find no negligence on the City of Sturgeon Bay and recommend that the City disallow the claim. The information provided indicates that Ms. Anschutz swerved because she saw someone sitting in the truck and feared he would open the door. Therefore, Statewide Services Claims will not make any payment toward your claim on behalf of the City of Sturgeon Bay.

Sincerely,
Lois Reynolds
Statewide Services Inc
Claims Adjuster
PO Box 5555
Madison, WI. 53507

CC: City of Sturgeon Bay

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

September 3, 2013

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI. 54235

Attention: Valerie Clarizio

RE: Our Claim #: WM000152810126
Claimant: Paul & Chelsa Anschutz
221 N 6th Avenue
Sturgeon Bay, WI. 54235

Dear Ms. Clarizio:

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance and through which the City of Sturgeon Bay is insured. We are in receipt of the claim submitted by Mr. and Mrs. Anschutz for paint damage to their 2013 Dodge Caravan.

This claim arises out of property damage that occurred on August 12, 2013 on the Oregon bridge in Sturgeon Bay, WI. Our investigation found that Ms. Anschutz swerved when she saw a city employee sitting in the truck that was parked on the side of the road. Ms. Anschutz admitted she thought he was going to open the door so she crossed the center line. We therefore recommend that you disallow the claim.

Please submit the disallowance directly to the claimant at the above address. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims.

Please let us know if you have any questions.

Very truly yours,

Lois Reynolds
Statewide Services Inc.
PO Box 5555
Madison, WI. 53711
855-828-5514
Fax 866-828-6612
lreynolds@statewidesvcs.com

RESOLUTION

WHEREAS, the Common Council of the City of Sturgeon Bay has determined that it is in the best interests of the City of Sturgeon Bay to increase the Solid Waste User fee.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Sturgeon Bay hereby adopts the following fees:

<u>Type</u>	<u>Fee</u>
Solid Waste User Fee	\$8.73

* * * * *

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____, that said resolution be adopted.

Passed by the Council on the _____ day of _____, 2013.

EXECUTIVE SUMMARY

DATE: October 23, 2013

TITLE: 2014 Fund 60 Budget – User Fee Increase

BACKGROUND:

The 2013 budget year was the first year that the Solid Waste Fund operated as an enterprise fund (user fee based fund) and levied no taxes to support the Solid Waste Fund. As an enterprise fund, user fees are the sole source of revenue. Accordingly, the cost of operation is analyzed annually and fees adjusted as required.

ANALYSIS: As you will note from the attached budget, the cost of operating the Solid Waste Enterprise Fund will increase in 2014, due primarily to:

- the first year of debt service incurred for the purchase of the new refuse equipment (\$95,715.00)
- 2013 budgeted excess of expenses over revenue provided for the transfer of Solid Waste Fund balance to cover the deficiency (\$60,825.00)

FISCAL IMPACT:

The current user fee is \$5.78 per month. The proposed fee is \$8.73 per month. Other Solid Waste fees in Door County are:

Little Hoppers	\$27.50 base private pick up
Advanced Disposal	\$26.00 private pick up
Town of Union	\$14.58 per stop per month
Town of Nasawaupee	\$14.00 per stop per month

Prepared by:

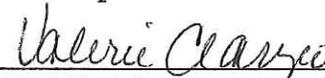


Bob Bordeau
Municipal Services Director

Date:

10/25/13

Reviewed by:



Val Clarizio
Finance Director/City Treasurer

Date:

10/25/13



Steve McNeil
City Administrator

Date:

10/25/13

SOLID WASTE ENTERPRISE - FUND 60

10/29/13

				2012	2013	2013	2013	2013	2014
				ACTUAL	JAN - AUG ACTUAL	SEPT - DEC ESTIMATE	ESTIMATE	BUDGET	BUDGET
FUND BALANCE - NET POSITION							48,357.34	91,901.00	7,265.95
REVENUES:									
60 000 000 41100	PROPERTY TAX REVENUE	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60 000 000 43630	RECYCLING GRANT	0.00	30,031.11	0.00	30,031.11	0.00	30,031.11	0.00	30,035.00
60 000 000 46420	ROYALTY REVENUE	2,240.97	6,703.46	1,796.54	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00
60 000 000 46850	SOLID WASTE USER FEE	296,172.72	199,862.06	97,137.94	297,000.00	296,545.00	296,545.00	296,545.00	445,650.00
60 000 000 48250	MISC. DEPT. REVENUES / SOLID WASTE	0.00	92.50	0.00	92.50	0.00	92.50	0.00	0.00
60 000 000 49250	FUEL TAX REFUND	0.00	872.31	127.69	1,000.00	0.00	1,000.00	0.00	1,000.00
60 000 000 49500	DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60 000 000 49538	PUBLIC WORKS UNION HEALTH INS. CONTRIBUTION	1,729.84	944.30	460.70	1,405.00	1,450.00	1,450.00	1,450.00	1,475.00
60 000 000 49540	EMPLOYEE WRS CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,400.00
60 000 000 49900	APPROPRIATED BALANCE	0.00	0.00	0.00	0.00	60,825.00	60,825.00	60,825.00	0.00
60 000 000 49999	MISCELLANEOUS REVENUE	928.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE				451,072.17	238,505.74	99,522.87	338,028.61	367,320.00	494,060.00
OTHER FUNDING SOURCES/USES									
RESERVES APPORTIONED TO OPERATING				0.00	0.00	0.00	0.00	0.00	0.00
RESERVES APPORTIONED TO CAPITAL				0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER SOURCES/REVENUE				0.00	0.00	0.00	0.00	0.00	0.00
NET REVENUES/APPROPRIATIONS				451,072.17	238,505.74	99,522.87	338,028.61	367,320.00	494,060.00
EXPENDITURES:									
PERSONNEL									
60 000 000 50010	WAGES - MANAGEMENT	9,241.24	0.00	9,050.00	9,050.00	8,895.00	8,895.00	8,895.00	10,045.00
60 000 000 50200	WAGES - FULL - TIME HOURLY	118,368.94	59,932.07	28,397.93	88,330.00	88,330.00	88,330.00	88,330.00	89,805.00
60 000 000 50210	OVERTIME	476.06	354.64	445.36	800.00	800.00	800.00	800.00	800.00
60 000 000 50300	LONGEVITY	176.65	0.00	205.00	205.00	205.00	205.00	205.00	225.00
60 000 000 50350	HOLIDAY PAY & FLOATING HOLIDAY	4,119.32	2,338.53	1,406.47	3,745.00	3,745.00	3,745.00	3,745.00	3,805.00
60 000 000 50351	SICK LEAVE	1,040.03	2,330.45	2,159.55	4,490.00	4,490.00	4,490.00	4,490.00	4,565.00
60 000 000 50353	VACATION	2,963.37	2,651.22	1,093.78	3,745.00	3,745.00	3,745.00	3,745.00	3,805.00
60 000 000 50375	WI RETIREMENT	15,722.83	9,588.52	4,951.48	14,540.00	14,530.00	14,530.00	14,530.00	15,520.00
60 000 000 50380	FICA	10,248.41	5,295.17	3,424.83	8,720.00	8,710.00	8,710.00	8,710.00	8,875.00
60 000 000 50505	SUPPL ANNUAL BENEFIT	2,930.92	1,800.00	1,140.00	2,940.00	2,940.00	2,940.00	2,940.00	2,940.00
60 000 000 50515	457 PLAN CONTRIBUTION	648.00	432.00	218.00	650.00	650.00	650.00	650.00	0.00
60 000 000 50550	HEALTH INSURANCE	27,456.46	17,691.06	12,038.94	29,730.00	29,730.00	29,730.00	29,730.00	31,215.00
60 000 000 50551	DENTAL INSURANCE	1,758.79	1,014.45	700.55	1,715.00	1,715.00	1,715.00	1,715.00	1,805.00
60 000 000 50553	HRA/HSA CONTRIBUTION	2,969.89	2,032.61	32.39	2,065.00	2,940.00	2,940.00	2,940.00	2,305.00
60 000 000 58750	WORKERS COMPENSATION	3,785.25	0.00	3,795.00	3,795.00	3,795.00	3,795.00	3,795.00	3,990.00
COMMODITIES									
60 000 000 51650	FUEL	28,723.12	23,667.27	17,332.73	41,000.00	33,500.00	33,500.00	33,500.00	42,000.00
60 000 000 52050	OIL, GREASE, ANTI-FREEZE	2,427.12	1,133.11	1,366.89	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
60 000 000 52850	TIRES & EQUIPMENT	4,470.28	2,937.88	2,062.12	5,000.00	2,500.00	2,500.00	2,500.00	5,000.00
60 000 000 53000	VEHICLE PARTS/SUPPLIES	14,064.06	2,214.07	785.93	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
60 000 000 54999	MISCELLANEOUS COMMODITIES	356,933.00	37.52	1,962.48	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
CONTRACTUAL									
60 000 000 55200	AUTO FLEET INSURANCE	1,666.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,625.00
60 000 000 56250	EQUIPMENT MAINTENANCE	900.00	0.00	500.00	500.00	500.00	500.00	500.00	500.00
60 000 000 56800	CLOTHING ALLOWANCE	200.00	0.00	200.00	200.00	200.00	200.00	200.00	200.00
60 000 000 57550	RADIO MAINTENANCE	0.00	0.00	100.00	100.00	100.00	100.00	100.00	100.00
60 000 000 58300	TIPPING FEES - GARBAGE	123,419.61	77,870.10	57,129.90	135,000.00	135,000.00	135,000.00	135,000.00	135,000.00
60 000 000 58350	TIPPING FEES - RECYCLING	16,247.48	6,996.18	5,503.82	12,500.00	10,000.00	10,000.00	10,000.00	12,500.00
60 000 000 58999	MISCELLANEOUS CONTRACTUAL	176.00	176.00	124.00	300.00	300.00	300.00	300.00	300.00
CAPITAL									
60 000 000 59060	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60 000 000 59070	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE									
REFUSE EQUIPMENT (2)ST WI COMMISSIONERS - 4YRS									
60 000 922 70000	PRINCIPAL (DUE 2014 THRU 2018)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,275.00
60 000 922 70001	INTEREST (DUE 2014 THRU 2018)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,440.00
TOTAL EXPENDITURES				751,132.83	220,492.85	158,627.15	379,120.00	367,320.00	481,140.00
ANNUAL SURPLUS/DEFICIT							(41,091.39)	(60,825.00)	12,920.00
YEAR-END NET POSITION							7,265.95	31,076.00	20,185.95

EXECUTIVE SUMMARY

TITLE: Refinance two (2) Refuse Trucks

BACKGROUND: In 2012 the City borrowed \$403,544.00 from the State of Wisconsin Board of Commissioners of Public Lands for the purchase of two (2) refuse trucks for a five year period, at an interest rate of 2.5%. Currently, Baylake bank is offering the city an interest rate of 2.1% to refinance the refuse trucks over a five year period. Additionally, Baylake Bank will charge a one-time loan fee in the amount of \$250.00.

FISCAL IMPACT: Refinancing the loan for the refuse trucks with Baylake Bank will save the City \$6,732.42 over the life of the loan. The savings is net of the \$250 loan fee.

RECOMMENDATION: Forward the attached Baylake Bank loan resolution and documents to the Common Council for authorization to refinance the current debt on the two refuse trucks in the amount of \$403,544.00, at an interest rate of 2.1%, for a five year period, with a one-time loan fee on the amount of \$250.00.

PREPARED BY: Valerie J. Clafizio 10/4/13
Valerie J. Clafizio Date
Finance Director/Treasurer

APPROVED BY: Steve McNeil 10/4/13
Steve McNeil Date
City Administrator



CERTIFICATE



Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

STATE OF WISCONSIN

County of DOOR

} ss.

I, STEPHANIE L. REINHARDT, do hereby certify to BAYLAKE BANK and any other owner or owners of the note(s) as follows:

1. That I am the duly qualified and acting Clerk of the City of STURGEON BAY County, Wisconsin (hereinafter called the "City") and that I was such at all of the times mentioned in this certificate.

2. That the following are all of the members-elect of the governing body of the City, and were duly qualified and acting as such at all times mentioned in this certificate:

3. That the following named persons, whose authentic signatures are hereto subscribed, are the duly qualified and acting officers of the City presently holding the offices set forth opposite their respective name below:

Table with 3 columns: NAME, OFFICE, MANUAL SIGNATURE. Rows include THAD BIRMINGHAM (Mayor), STEPHANIE L. REINHARDT (City Clerk), and VALERIE CLARIZIO (City Treasurer).

4. That there is no controversy or litigation pending or threatened affecting the corporate existence of the City, its boundaries, the right or title to office of any of its officers, or in any manner affecting the due authorization or validity of the borrowings by the City.

5. That at a duly-convened meeting of the Common Council (or City Council) of the City, which is the governing body, held in open session at ... which of the members-elect were present in person, a resolution authorizing the City to borrow the sum of FOUR HUNDRED THREE THOUSAND FIVE HUNDRED FORTY-FOUR AND 00/100 Dollars (\$ 403,544.00) from BAYLAKE BANK ...

6. That there is attached hereto, marked Exhibit B and made a part hereof, a certificate of the Treasurer of the City certifying that the aggregate indebtedness and obligations of all kinds of the City outstanding on the date affixed to said certificate, including the note issue in support of which this certificate is executed, total \$ (1); that I know said officer and saw him/her execute said certificate; and that the matters stated therein are true and complete.

7. That the value of all of the taxable property in the City, as equalized for state purposes by the Wisconsin Department of Revenue, is \$ (2).

IN WITNESS WHEREOF, I have executed this certificate in my official capacity to be effective this 2ND day of JANUARY, 2014 (3)

CITY CLERK STEPHANIE L. REINHARDT

Approved as correct:

MAYOR (OR CITY MANAGER) THAD BIRMINGHAM

CITY TREASURER VALERIE CLARIZIO

(1) This aggregate indebtedness must not exceed the restrictions described in paragraph (8) of instruction sheet. (2) See Certificate of Full Equalized Value (WBA 200E) (3) This certificate should be dated on the date payment for the note is actually received.



EXHIBIT A
RESOLUTION



Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

(Adopted at an Open Meeting held _____)

WHEREAS the City of STURGEON BAY, DOOR County, Wisconsin ("City"), is presently in need of funds aggregating \$ 403,544.00 for public purpose(s) of: (1)

~~1.1~~ Purchasing/Refinancing two (2) Refuse Trucks

; and

WHEREAS, the Council deems it necessary and in the best interests of the City that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of FOUR HUNDRED THREE THOUSAND FIVE Dollars (\$403,544.00) be borrowed for such purpose(s) upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose(s) hereinabove set forth the City, by its Mayor (or City Manager), and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from BAYLAKE BANK

("Lender"), the sum of \$ 403,544.00, and, to evidence such indebtedness, said Mayor (or City Manager) and City Clerk shall make, execute and deliver to the Lender for and on behalf of the City the promissory note of the City to be dated JANUARY 2ND, 2014, in said principal amount with interest at the rate of TWO AND 10/100 percent (2.10 %) per annum and payable as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

- (a) Single Payment. In one payment on _____, PLUS interest payable as set forth below.
- (b) Installments of Principal and Interest. (2) In _____ equal payments of \$ _____ due on _____, and on the same day(s) of each _____ month thereafter every 7th day thereafter every 14th day thereafter, PLUS a final payment of the unpaid balance and accrued interest due on _____. All payments include principal and interest.
- (c) Installments of Principal. In 9 equal payments of principal of \$ 40,354.40 due on 03/15/2014, and on the same day(s) of each 6TH month thereafter every 7th day thereafter every 14th day thereafter, PLUS a final payment of the unpaid principal due on 09/15/2018, PLUS interest payable as set forth below.
- (d) Other. _____

Interest is payable on 03/15/2014, and on the same day of each 6TH month thereafter, every 7th day thereafter, every 14th day thereafter, and at maturity, or, if box (b) is checked, at the times so indicated. Interest is computed for the actual number of days principal is unpaid on the basis of a 360 day year a 365 day year. (2)

Said interest to be payable on the dates set forth above on the outstanding principal balance, with no prepayment privileges prepayment privileges on any principal or interest payment date on or after JANUARY 2, 2014.

A copy of the promissory note shall be attached to this resolution.

(1) Here describe each purpose in detail. If the purpose is meeting general and current municipal expenses or refinancing obligation of the City, so specify.
(2) Section 67.12(12), Wisconsin Statutes, does not place any restrictions on the basis of interest rate calculations.



200C (8/06)

©Wisconsin Bankers Association 2006

EXHIBIT B — CERTIFICATE RESPECTING INDEBTEDNESS AND RECEIPT OF LOAN PROCEEDS

STATE OF WISCONSIN

County of DOOR

} ss.

The undersigned Treasurer of the City of STURGEON BAY, DOOR County, Wisconsin, hereby certifies that the total aggregate indebtedness and obligations of said City, howsoever incurred, outstanding on the date hereof, including the Promissory Note dated JANUARY 2, 2014, in support of which this certificate is executed, is \$ 403,544.00,

determined as follows: (1)

Purchasing/Refinancing two (2) Refuse Trucks

The undersigned further certifies that the lender of the borrowed funds evidenced by said note has paid the entire principal amount of said note, plus accrued interest (if any), in accordance with the terms of the resolution authorizing said note.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity this 2ND day of JANUARY, 2014, (2)

CITY TREASURER VALERIE CLARIZIO

(1) Here set forth in detail each item of outstanding indebtedness of the City, including this note issue. (2) This certificate should be dated on the date payment for the note is actually received and should be received by the lender simultaneously with its disbursement of funds.

Stock No. 11056

200D (8/06)

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PROMISSORY NOTE



Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

No. 554412

City of STURGEON BAY

NAME

\$ 403,544.00

Dated JANUARY 2, 2014

1. Promise to Pay and Payment Schedule. For value received, the City of STURGEON BAY, DOOR County, Wisconsin ("City"), promises to pay to BAYLAKE BANK, or registered assigns, ("Lender") the sum of FOUR HUNDRED THREE THOUSAND FIVE HUNDRED FORTY-FOUR AND 00/100 Dollars (\$ 403,544.00), payable with interest at the rate of TWO AND 00/100 percent (2.10%) per annum as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

- (a) Single Payment. In one payment on _____, PLUS interest payable as set forth below.
(b) Installments of Principal and Interest. In _____ equal payments of \$ _____ due on _____ and on _____ the same day(s) of each _____ month thereafter _____ every 7th day thereafter _____ every 14th day thereafter, PLUS a final payment of the unpaid balance and accrued interest due on _____. All payments include principal and interest.
(c) [X] Installments of Principal. In 9 equal payments of principal of \$ 40,354.40 due on 03/15/2014, and on [X] the same day(s) of each 6TH month thereafter _____ every 7th day thereafter _____ every 14th day thereafter, PLUS a final payment of the unpaid principal due on 09/15/2018, PLUS interest payable as set forth below.
(d) Other. _____

Principal and interest on this note shall be payable only to the Lender in lawful money of the United States of America at the office of the Lender. The final installment of principal on this note shall be payable only upon presentation and surrender of this note to the City Treasurer.

2. Interest Payment. Interest is payable on 03/15/2014, and on [X] the same day of each 6TH month thereafter, _____ every 7th day thereafter, _____ every 14th day thereafter, and at maturity, or, if box 1(b) is checked, at the times so indicated. Interest is computed for the actual number of days principal is unpaid on the basis of [X] a 360 day year _____ a 365 day year.

3. Prepayment. Full or partial prepayment of this note _____ is not permitted [X] is permitted on any principal or interest payment date without penalty on or after JANUARY 2, 2014. All prepayments shall be applied first upon the unpaid interest and then applied upon the unpaid principal in inverse order of maturity.

4. Other Charges. If any payment (other than the final payment) is not made on or before the _____ day after its due date, Lender may collect a delinquency charge of _____% of the unpaid amount. Unpaid principal and interest bear interest after maturity until paid (whether by acceleration or lapse of time) at the rate _____ which would otherwise be applicable plus _____ percentage points _____ of _____% per year, computed on the basis of _____ a 360 day year _____ a 365 day year. City agrees to pay a charge of \$ _____ for each check presented for payment under this note which is returned unsatisfied.

5. Security. For the prompt payment of this note with interest and the levying and collection of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

6. Transferability. This note is transferable only upon the records of the City kept for that purpose at the office of the City Clerk, by the Lender in person or its legal representative duly authorized in writing, upon presentation of a written instrument of transfer satisfactory to the City Clerk and upon such transfer being similarly noted hereon. The City may deem and treat the person in whose name this note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes.

7. Terms and Purposes; Authorization. This note issued under the terms of and for purposes specified in Section 67.12(12), Wisconsin Statutes; and is authorized by a resolution of the Common Council duly adopted by the Council at its open meeting duly convened on _____ which resolution is recorded in the official book of its minutes pertaining to said date.

8. Internal Revenue Code. This note has been designated by the City as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended. (1)

9. Certifications and Recitations of City. It is hereby certified and recited that all conditions, things and acts required by law to exist, to be or to be done prior to and in connection with the issuance of this note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this note, does not exceed any limitation imposed by law, and that the City has levied a direct annual irrevocable tax sufficient to pay this note together with interest thereon when and as payable.

THIS NOTE CONTAINS ADDITIONAL PROVISIONS ON REVERSE SIDE

City of STURGEON BAY

DOOR, County, Wisconsin.

By THAD BIRMINGHAM MAYOR (OR CITY MANAGER)

By STEPHANIE L. REINHARDT CLERK

(Impress official or corporate seal, if any)

(1) Delete this paragraph if the City will be issuing more than \$10,000,000 of tax-exempt obligations in the calendar year. In that case, lenders will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the note.

NOTE: Official or corporate seal, if any, to be affixed.

(SEE REVERSE FOR REGISTRATION PROVISIONS)

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend that the City approve the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: October 29, 2013

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2013.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Waterfront Redevelopment Authority, hereby recommend to approve the Resolution Declaring Official Intent To Reimburse Expenditures From Proceeds Of Borrowing.

Respectfully submitted:
WATERFRONT REDEVELOPMENT AUTHORITY
By: Thomas Herlache, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: October 28, 2013

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2013.

RESOLUTION NO. _____

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

WHEREAS, the City of Sturgeon Bay, Door County, Wisconsin (the "Issuer") plans to undertake projects included in the Tax Incremental District No. 4 project plan (the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the Common Council (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$2,825,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded November 5, 2013

Approved November 5, 2013

Thad Birmingham
Mayor

ATTEST:

(SEAL)

Stephanie L. Reinhardt
City Clerk

[After adoption, please return a copy of this Resolution to Quarles & Brady LLP, Bond Counsel, at 411 East Wisconsin Avenue, Suite 2350, Milwaukee, Wisconsin 53202-4497, Attention: Rebecca Speckhard.]

RESOLUTION NO. _____

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

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Adopted and recorded November 5, 2013

Approved November 5, 2013

Thad Birmingham
Mayor

ATTEST:

(SEAL)

Stephanie L. Reinhardt
City Clerk

[After adoption, please return a copy of this Resolution to Quarles & Brady LLP, Bond Counsel, at 411 East Wisconsin Avenue, Suite 2350, Milwaukee, Wisconsin 53202-4497, Attention: Rebecca Speckhard.]

EXECUTIVE SUMMARY

TITLE: TID #4 – Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

BACKGROUND: The City is progressing with the projects outlined in the TID #4 (Coop) project plan. As you are aware, the site preparation has recently commenced. The funds expended to date are minimal and do not warrant moving forward with the official borrowing as of yet, but in order for the City to reimburse itself for expenditures incurred prior to issuing tax exempt bonds the City must approve a resolution declaring its intent to reimburse expenditures from the proceeds of borrowing at a later date.

Attached you will find a copy of the resolution prepared by Quarles and Brady, the City's legal counsel for debt issuance.

FISCAL IMPACT: \$0 (This resolution only declares intent to reimburse from a debt issue. It is not authorizing the planned TID #4 borrowing at this time.)

RECOMMENDATION:
Recommend to the Common Council approve the TID #4 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.

PREPARED BY: Valerie J. Clafizio 10/24/13
Valerie J. Clafizio Date
Finance Director/City Treasurer

REVIEWED BY: Marty Olejniczak 10/24/13
Marty Olejniczak Date
Community Development Director

APPROVED BY: Stephen McNeil 10/24/13
Stephen McNeil Date
City Administrator

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend vacating N. 19th Drive between N. 19th Place and Iowa Street; and Iowa Street west of N. 19th Place, except for the center 30 feet of the west 137 feet of Iowa Street.

Respectfully submitted:
CITY PLAN COMMISSION
By: Dan Wiegand, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: October 16, 2013

Introduced by_____.

Moved by Alderperson_____, seconded by Alderperson
_____that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2013.

EXECUTIVE SUMMARY

Title: Street Vacations – N. 19th Drive and Iowa Street

Background: The City has received a petition from the YMCA to vacate portions of N. 19th Drive and Iowa Street. The subject streets front on the lots that the City recently rezoned to Conservancy. In addition, the two property owners abutting the end of Iowa Street (Holey and Fischer) have also requested vacation of Iowa Street to 19th Avenue (see map). These streets are part of the Spring Oaks Subdivision, but have never been improved. The vacation of the streets will facilitate the development of the area into an outdoor recreational facility.

The process for the street vacation is: 1) Plan Commission makes a recommendation to the Council; 2) a vacating resolution is introduced by the Council; 3) a public hearing is conducted after 40 days of public notice; and 4) the resolution is ultimately acted upon by the Council. If the streets are vacated, the land is attached to the abutting property owners.

The subject right-of-ways were created by the Spring Oaks and Spring Oaks South subdivision plats, but the roads were never constructed and there are no utilities within the right-of-ways either. Due to the YMCA's plan for the outdoor recreation facilities and the rezoning to Conservancy, the streets are no longer needed. The Holeys and Fischers request to vacate the subsequent stub portion of Iowa Street that would be created if the YMCA request is approved.

One concern identified by staff is the potential need for access into the northern portion of the future YMCA facility. If all of Iowa Street is vacated, the nearest access point is at the intersection of 19th Place and 19th Avenue, which is approximately 750 feet to the south of Iowa Street. Given this long distance it may be prudent to allow for a northern public access point into the YMCA facility. A full city street is probably not necessary, but the ability to have a future driveway and/or pedestrian walkway into the area should be preserved.

Therefore, narrowing the street right-of-way rather than completely vacating it for the portion adjoining the Holey & Fischer lots should be considered. The existing 60-ft wide right-of-way could be narrowed to 20 to 30 feet, which would be sufficient for driveway or pedestrian access to the YMCA facility. The abutting property owners would still pick up a portion of the right-of-way in order to enlarge their lots and provide space for potential building additions or accessory buildings. A second alternative is to vacate the entire width of the stub of Iowa Street, but conditioned on creating an access easement over the pertinent portion of the vacated street.

Another issue is that there is an existing storm sewer located where N. 19th Drive meets N. 19th Avenue. To protect this storm sewer, the City should either retain the south 20 feet of 19th Drive (i.e. not vacate that portion) or require an easement over that area if vacated.

Plan Commission Action: The Plan Commission recommends vacating the streets as requested, except retaining the center 30 feet of the west 137 feet of Iowa Street.

Recommendation: Introduce the resolution to vacate the portions of N. 19th Drive and Iowa Street. The resolution should follow the Plan Commission recommendation except that southerly 20 feet of N. 19th Drive should not be vacated. [*Note: The Council may only introduce the resolution. No formal approval can be made until after a public hearing.*]

Prepared by: 
Martin Olejniczak
Community Development Director

10/30/13
Date

Reviewed by: _____
Tony Depies
City Engineer

Date

Reviewed by: 
Stephen McNeil
City Administrator

10/31/13
Date



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

August 29, 2013

City of Sturgeon Bay
Attn: Martin Olejniczak
421 Michigan Street
Sturgeon Bay, WI 54235

Dear Marty,

We would like to thank the city for allowing the YMCA to rezone the 21 undeveloped lots in the Spring Oaks subdivision as a Conservancy. We think that this land will be put to good use in that new designation as we develop plans for future "park use" on this property.

As a next step in this process, we would like to respectfully and formally request that the Sturgeon Bay Plan Commission and the City Council vacate the two streets on the plot map that are currently part of the city plot map that runs through the YMCA's new conservancy property. The two streets in question are a portion of Iowa Street and all of 19th Drive. As those streets won't be developed as a part of this re-zoning action, we don't see that they are any longer required on the plans.

If you need our request for this consideration to come in a different manner please let me know the procedure and we will be glad to comply with your protocol.

Sincerely,

Dan Powell
CEO

DOOR COUNTY YMCA www.doorcountyyymca.org

STURGEON BAY PROGRAM CENTER 1900 Michigan Street, Sturgeon Bay, WI 54235 P 920 743 4949 F 920 743 8812

NORTHERN DOOR PROGRAM CENTER 3866 Gibraltar Road, Fish Creek, WI 54212 P 920 868 3660 F 920 868 9970

Olejniczak, Marty

From: mholey@sbcglobal.net
Sent: Wednesday, September 11, 2013 8:46 PM
To: Olejniczak, Marty
Cc: Fischer Mark and Tanya
Subject: Vacating Iowa Street in Spring Oaks

Marty,

Thanks for the call back today. I spoke with Mark Fisher tonight and we both are in agreement to request the City right of way for Iowa Street be vacated. We request that the city not maintain a small right of way divide the property equally between us.

Since my lot is deeper than the rest of the neighbors, the YMCA is actually the opposite property owner for the back 15 or 25 feet of our lot.

Let me know if there is something more that we have to do.

Nice to see you this morning.

Thanks for your help.

Mark Holey

743-7449

To the Planning Commission,

I apologize for my absence, upon the notice I received yesterday, I was unable to change my work schedule and have asked Mr. Holey to read this letter on my behalf.

In regards to vacating the land on the corner of Iowa and 19th avenue, if an access is what is determined as the best plan, would it have to be 30 ft? If I am looking out only for myself, I would rather not have any access. Neither excess street parking nor a right of way leading to a possible parking lot is desirable for option. But, looking at it objectively, I can understand why an access is needed, especially in the event of an emergency where services would be needed on the north end of the property. I would not want emergency care slowed because of only having one access nearly 800 feet away.

The questions that I ask are if it is necessary for it to be 30 feet and also is there a solution where we all could benefit from. I would recommend it to be large enough to leave room for an emergency vehicle to get through and that a path be placed in and allow only street parking. I believe this would limit the amount of traffic in the area which would maintain the curb appeal of the neighborhood and would also leave ample access for the public, something similar to the access path that leads to the north side of the YMCA building Kentucky and 19th place meet. There are a number of people who come and use the area already, some with motorized wheel chairs and don't require the footage to do so. I have witnessed that 30 feet is not needed.

Thank you for all of your time and consideration of option given.

A handwritten signature in cursive script that reads "Mark A. Fischer". The signature is written in black ink and is positioned above the printed name.

Mark Fischer

382 N 19th Ave

Sturgeon Bay

Street Vacation - Iowa St & N 19th Drive



October 11, 2013

RESOLUTION

WHEREAS, the Common Council of the City of Sturgeon Bay, does hereby find that the public interest requires the vacating and discontinuance of certain streets or part thereof in accordance with Section 66.1003 of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Sturgeon Bay does hereby vacate and discontinue the streets or part thereof as hereinafter described:

That the action proposed to be taken affects the following parcel of land:

A tract of land located in Spring Oaks Subdivision, within the East one-half of the Southwest one-quarter of Section 4, Township 27 North, Range 26 East, City of Sturgeon Bay, Wisconsin, and more particularly described as follows.

Commencing at the southwest corner of Lot 19 of said Spring Oaks Subdivision, also being Lot 1 of a Certified Survey No. 2075 recorded in Volume 12 of Certified Survey Maps, Page 273, thence S 00°26'00" W along the easterly right-of-way line of North 19th Avenue extended 15.00 feet, thence S 89°34'00" E 152.00 feet, thence S 00°26'00" W 30.00 feet, thence N 89°34'00" W 152.00 feet to the intersection with said easterly right-of-way of North 19th Avenue extended, thence S 00°26'00" W along said right-of-way line extended 15.00 feet to the northwest corner of Lot 108 of said Spring Oak Subdivision, thence along the southerly right-of-way line of Iowa Street and westerly right-of-way of North 19th Drive as follows; S 89°34'00" E 217.96 feet, southeasterly along the arc of a curve to the right 31.64 feet (delta angle = 90°38'46" , chord bearing S 44°14'37" E 28.44 feet) , S 01°04'46" W 579.81 feet, southwesterly along an arc of a curve to the right 10.62 feet (delta angle = 30°25'14" , chord bearing S 16°17'23" W 10.49 feet) , and S 31°30'00" W 148.56 feet, thence N 58°30'00" E 60.00 feet to the intersection with the easterly right-of-way line of North 19th Drive, thence along said easterly right-of-way line of North 19th Drive and the northerly right-of-way line of Iowa Street as follows; N 31°30'00 E 148.56 feet, northeasterly along the arc of a curve to the left 42.47 feet (delta angle=30°25'14", chord bearing N 16°17'23" E 41.98 feet) , N 01°04'46" E 579.81 feet, northwesterly along the arc of a curve to the left 126.57'(chord bearing N 44°14'37" W 113.77 feet), and N 89°34'00" W 217.96 feet to the point of commencement. Said tract contains 58,558 square feet of land (1.34 acres).

* * * * *

Read by _____.

Moved by Alderperson _____, second by Alderperson _____, that said resolution be adopted.

Passed by the Council on the _____ day of _____, 2013.