



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, AUGUST 20, 2013
8:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$140,059.49, Capital Fund - \$797.00, TID #4 - \$44,388.17 and Solid Waste Enterprise - \$18,595.72 for a grand total of \$203,840.38. [roll call]
6. CONSENT AGENDA

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 8/6/13 regular and 8/6/13 closed session Common Council minutes.

* b. Approval of the following minutes:

- (1) Sturgeon Bay Utility Commission – 7/9/13
- (2) Harbor Commission – 7/22/13
- (3) Joint County of Door Loan Review Committee & City Loan Review Committee – 7/29/13
- (4) Personnel Committee – 7/30/13
- (5) Bicycle & Pedestrian Advisory Board – 8/1/13
- (6) Finance/Purchasing & Building Committee – 8/6/13
- (7) Board of Review – 8/7/13
- (8) Loan Review Committee – 8/12/13

* c. Place following report on file:

- (1) Bank Reconciliation – July 2013
- (2) Revenue & Expense Report – July 2013
- (3) Police Department Report – July 2013

* d. Consideration of: Approval of Beverage Operator licenses.

* e. Sturgeon Bay Revolving Loan Fund Committee recommendation re: Loan of \$40,000 be approved for The Foxglove Inn, LLC.

* f. Sturgeon Bay Revolving Loan Fund Committee recommendation re: Loan originally approved August 19, 2008 for \$225,000 to Sturgeon Bay Cold Storage LLC be refinanced subject to terms and conditions.

7. **Mayoral appointments.**
8. **Second reading of ordinance re: Rezone 21 undeveloped lots, located along N. 19th Place, from Single-Family Residential (R-1) to Conservancy (CON) - (Door County YMCA/Spring Oaks Estates)**
9. **Consideration of: Adoption of resolution to participate with Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Oconto and Sheboygan Counties to form a Bay-Lake regional loan fund.**
10. **Parking & Traffic Committee recommendation re: Eliminating parking lanes on both sides of Michigan Street from S. 15th Avenue to the highway, establishing 6 foot bike lanes on both sides of the street, with both traffic lanes measuring 13.5 feet wide.**
11. **Parking & Traffic Committee recommendation re: Establishing a shared lane (SHARROW) on the north side of Michigan Street from 12th Ave to 15th Ave and a bicycle lane on the south side with no parking on either side of the street, and continuous left hand turn lane from 12th Ave through S 14th Ave intersections.**
12. **Parking & Traffic Committee recommendation re: Eliminating parking lanes on both sides of Michigan Street from 7th Ave to 12th Ave and establishing 5 foot bike lanes on either side of the street with each traffic lane measuring 13.5 feet wide.**
13. **Parking & Traffic Committee recommendation re: Placing the centerline 19.5 feet from the curb on Michigan Street from 5th Ave to 7th Ave and to allow parking on both sides of the street.**
14. **Parking & Traffic Committee recommendation re: Eliminating all approved bicycle facilities on Michigan Street from 1st Ave to 5th Ave.**
15. **Committee Chairperson Reports:**
 - a. **Personnel Committee**
 - b. **Parking & Traffic Committee**
 - c. **Community Protection & Services Committee**
 - d. **Sturgeon Bay Utility Commission**
16. **Public comment on non-agenda items.**
17. **Mayor's comments.**
18. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

8-16-13

Time:

12:00

By:

JM

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
03667	JEAN COOKLE	CHERRY BLSM PK SEC DEP REFUND	01-000-000-23162	50.00
06330	FIRST BAPTIST CHURCH	1ST BAPTIST OTM SEC DEP REF	01-000-000-23162	50.00
19729	STURGEON BAY COMMUNITY CHURCH	OTUMBA SEC DEP REFUND	01-000-000-23162	50.00
COUNTRY	COUNTRY VIEW FARMS	8/3 MARKET FOOD SHARE	01-000-000-21595	37.00
COUNTRY		7/27 MARKET FOOD SHARE	01-000-000-21595	50.00
IDLEWILD	IDLEWILD HERBS	FOOD SHARE REDEEM 8/10 MARKET	01-000-000-21595	24.00
IDLEWILD		8/3 MARKET FOOD SHARE	01-000-000-21595	39.00
IDLEWILD		7/27 MARKET FOOD SHARE	01-000-000-21595	28.00
R0000472	JOSEPH FISCHER	J. FISCHER SNST PK SEC DEP REF	01-000-000-23162	50.00
R0000903	BETTY BORDEAU	8/3 MARKET FOOD SHARE	01-000-000-21595	45.00
R0000984	CHARLES BORDEAU	08/10/13 MRKT FOOD SHARE REDEM	01-000-000-21595	144.00
R0000985	SULLYS THUMBS UP PRODUCE	08/3 MARKET FOOD SHARE	01-000-000-21595	109.00
R0000985		8/10 SULLY FOOD SHAR REIME	01-000-000-21595	112.00
R0000985		07/27 MARKET FOOD SHARE	01-000-000-21595	71.00
R0000991	SPERBER FARMS	8/3 MARKET FOOD SHARE	01-000-000-21595	45.00
R0000991		7/27 MARKET FOOD SHARE	01-000-000-21595	146.00
R0001001	RENARDS CHEESE	7/27 MARKET FOOD SHARE	01-000-000-21595	94.00
R0001003	HERB HOWARD	OTUMBA SEC DEP REFUND	01-000-000-23162	50.00
R0001040	COLLIN JEANQUART	8/13 JEANQUART SIGN DEP REFUND	01-000-000-23168	500.00
R0001074	RANDALL MANGES	7/27 MARKET FOOD SHARE	01-000-000-21595	12.00
R0001080	YVONNE TANCK	8/3 MARKET FOOD SHARE	01-000-000-21595	30.00
R0001095	DAWN HONOLD	SUNSET SEC DEP REF	01-000-000-23162	50.00
R0001096	ANDY BOETTCHER	OTUMBA SEC DEP REF	01-000-000-23162	50.00
R0001097	BERGLIOT LIND	LIND-LARGE ITEM FEE REFUND	01-000-000-48120	15.00
R0001098	KELLY ALLEN	K. ALLEN SUNSET PK SEC DEP REF	01-000-000-23162	50.00
R0001099	RON TOMES	R. TOMES SNST PK SEC DEP REF	01-000-000-23162	50.00
R0001100	ANDREW ELLENBECKER	A.ELLENBECKER OTM PK SEC REF	01-000-000-23162	50.00
THORP	PAT THORP	08/10/13 MRKT FOOD SHARE REDEM	01-000-000-21595	50.00
THORP		8/3 MARKET FOOD SHARE	01-000-000-21595	22.00
TOTAL LIABILITIES				2,073.00
TOTAL GENERAL FUND				2,073.00
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	7/13 TRAFFIC MATTERS	01-110-000-55010	1,099.00
BUELOW	BUELOW, VETTER, BUIKEMA,	JULY 2013 SPECIAL COUNSEL	01-110-000-57900	254.00
TOTAL				1,353.00
TOTAL LAW/LEGAL				1,353.00
CITY CLERK-TREASURER				
03940	STEPHANIE REINHARDT	MILEAGE TO EMPLOY LAW CONF	01-115-000-55600	99.44
13901	MTAW DISTRICT 6	DISTRICT MEETING	01-115-000-55600	25.00
TOTAL				124.44
TOTAL CITY CLERK-TREASURER				124.44
ADMINISTRATION				

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
11825	KRUKOWSKI AND COSTELLO, SC	EMPLY LAW CONF.--REINHARDT	01-120-000-55600	249.00
		TOTAL		249.00
		TOTAL ADMINISTRATION		249.00
COMPUTER				
04696	DOOR COUNTY TREASURER	JULY TECH SUPPORT	01-125-000-55550	2,500.00
		TOTAL		2,500.00
		TOTAL COMPUTER		2,500.00
CITY ASSESSOR				
22740	WAAO	WAAO ANNUAL REGULAR MEMBERSHIP	01-130-000-56000	50.00
ASSO APP	ASSOCIATED APPRAISAL	8/20/13 CONTRACT	01-130-000-55010	1,245.83
		TOTAL		1,295.83
		TOTAL CITY ASSESSOR		1,295.83
BUILDING/ZONING CODE ENFORCEMT				
09223	INDEPENDENT INSPECTIONS, LTD	JULY PERMITS	01-140-000-55010	18,506.14
		TOTAL		18,506.14
		TOTAL BUILDING/ZONING CODE ENFORCEMT		18,506.14
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	8/13 STREETS CELL SERVICE	01-150-000-58250	18.54
03133		8/13 BORDEAU CELL SERVICE	01-150-000-58250	78.46
		TOTAL		97.00
		TOTAL PUBLIC WORKS ADMINISTRATION		97.00
CITY HALL				
04575	DOOR COUNTY HARDWARE	FASTNERS	01-160-000-55300	9.02
04575		PLUMBING SUPPLIES	01-160-000-55300	9.90
04575		CREDIT RETURN	01-160-000-55300	-9.02
04575		PLUMBING SUPPLIES	01-160-000-55300	28.97
04575		JAR TOP VALVE	01-160-000-55300	19.99
04575		JAR TOP VALVE	01-160-000-55300	19.99
04575		EGG MDBS QT	01-160-000-55300	15.49
08280	HILL BUILDING MAINTENANCE INC	CITY CLEANING CITY HALL	01-160-000-55300	590.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	4,523.34

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		421 MICHIGAN ST	01-160-000-58650	286.11
19959	SUPERIOR CHEMICAL CORP	6 QTS AQUA SEAL DRAIN SEAL	01-160-000-51850	96.30
VIKING	VIKING ELECTRIC SUPPLY, INC	EXT LIGHTS AT CITY HALL	01-160-000-51850	134.00
VIKING		FLOOD LIGHTS AT CITY HALL	01-160-000-51850	32.00
WARNER	WARNER-WEXEL WHOLESALE &	TOILET PAPER/PAPR TOWEL C HALL	01-160-000-51850	168.99
TOTAL				5,925.08
TOTAL CITY HALL				5,925.08
INSURANCE				
BH	BURKART HEISDORF INSURANCE	8/13 GENERAL LIAB	01-165-000-56400	8,051.00
BH		8/13 WORK COMP	01-165-000-58750	14,403.00
BH		8/13 WAVE RUNNER TO PROP	01-165-000-55200	105.00
TOTAL				22,559.00
TOTAL INSURANCE				22,559.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	7/13 PHONE SERVICE CITY HALL	01-199-000-58200	136.54
04696		7/13 PHONE SERVICE SBFD	01-199-000-58200	43.78
04696		7/13 PHONE SERVICE SBPD	01-199-000-58200	104.97
04696		7/13 PHONE SERVICE MUN SERV	01-199-000-58200	50.95
09225	INFINITY TECHNOLOGY INC	AUGUST 2013 BMOS	01-199-000-51100	50.00
TOTAL				386.24
TOTAL GENERAL EXPENDITURES				386.24
POLICE DEPARTMENT				
04575	DOOR COUNTY HARDWARE	CLEANING SUPPLIES-OFFICE	01-200-000-51950	8.28
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	8621 BLACK	01-200-000-55650	68.97
STAPLES		1490 COLOR	01-200-000-55650	44.70
TOTAL				121.95
TOTAL POLICE DEPARTMENT				121.95
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	FUEL	01-205-000-51650	499.77
PORT	PORT SUPPLY	PARTS FOR BOAT	01-205-000-54999	32.87
TOTAL PATROL BOAT				532.64
TOTAL PATROL BOAT				532.64

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	08/13 SQD PRINTERS	01-215-000-58250	534.38
03133		08/13 CELLPHONE SERVICE	01-215-000-58999	311.46
04575	DOOR COUNTY HARDWARE	VELCRO TAPE	01-215-000-54999	19.99
04575		RANGE SUPPLIES	01-215-000-55600	7.77
04575		MASTER LOCK	01-215-000-54999	101.88
04575		FASTENERS-FIX RIFLE MOUNT	01-215-000-58600	2.14
04696	DOOR COUNTY TREASURER	FUEL CHARGES 1691.50 GAL	01-215-000-51650	5,717.27
11545	MAPLE STREET SIGN CO.	GRAPHICS INSTALL-SQUAD 30	01-215-000-58600	467.50
19580	STREICHERS PROF POLICE EQUIP	CARL WATERSTREET JR.	01-215-000-52900	65.98
19580		CARL WATERSTREET JR	01-215-000-52900	58.96
19959	SUPERIOR CHEMICAL CORP	SOAPY HAND WIPES 2 CASES	01-215-000-54999	164.04
21450	THE UNIFORM SHOPPE	COLLAR BRASS-MIELKE	01-215-000-52900	24.95
WI DOT	WIS DEPT OF TRANSPORTATION	CONF. REGISTRATION -MIELKE	01-215-000-55600	35.00
WI DOT		CONF REGISTRATION- SOUTH	01-215-000-55600	35.00
TOTAL				7,546.32
TOTAL POLICE DEPARTMENT/PATROL				7,546.32
POLICE DEPT. / INVESTIGATIONS				
04545	DOOR COUNTY COOPERATIVE	CAMERA BATTERY	01-225-000-51500	33.98
TOTAL				33.98
TOTAL POLICE DEPT. / INVESTIGATIONS				33.98
FIRE DEPARTMENT				
03166	MIKE CIHLAR	CIHLAR SAFETY BOOTS	01-250-000-52900	147.69
04150	DE JARDIN CLEANERS LLC	REPAIR TURN OUT GEAR	01-250-000-54999	6.50
04575	DOOR COUNTY HARDWARE	WATER HEATER PAN AND PLUG	01-250-000-56250	24.56
04575		WASP SPRAY & HARDWARE	01-250-000-54999	72.14
04575		MISC PLUMBING	01-250-000-56250	14.82
04575		CONNECTORS/GREASE	01-250-000-56250	34.81
04575		FASTENERS	01-250-000-54999	1.10
04575		ADAPTERS/CONNECTOR	01-250-000-54999	14.45
04575		COUPLER/HARWARE	01-250-000-56250	8.48
04575		FREIGHT	01-250-000-54999	16.50
04575		FASTENERS-MARINE ANCHOR BOX	01-250-000-54999	9.70
04575		PAINT SUPPLIES	01-250-000-54999	36.42
04575		FASTENERS/FLANGE	01-250-000-56250	23.40
04575		ROD THREAD	01-250-000-54999	2.49
04575		FASTENERS-CREDIT RETURN	01-250-000-54999	-0.64
04696	DOOR COUNTY TREASURER	DIESEL 221.01 GAL	01-250-000-51650	813.54
04696		FUEL 98.54 GAL	01-250-000-51650	333.07
06400	FIVE ALARM FIRE SAFETY	5YR MAINT.ON RESCUE TOOLS	01-250-000-56250	720.00
14000	NAPA AUTO PARTS	HEAT SHRINK TUBING	01-250-000-53000	4.67
14000		FUSES	01-250-000-53000	5.69
14000		TRAILER CONNECT & FUSE KIT	01-250-000-53000	6.08
14000		PRIMARY WIRE	01-250-000-53000	14.98
14560	NFPA	FIRE PREVENTION SUPPLIES	01-250-000-52250	150.70
19610	RICHARD STUEWER	BALL CAP	01-250-000-52900	13.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-250-000-56675	53.00

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
19880		421 MICHIGAN ST TRUCK FILL	01-250-000-56675	119.00
19880		MEM FLD SPRINKLER	01-250-000-56675	53.00
19880		MEMORIAL WARMING HOUSE	01-250-000-56675	445.13
19880		N 7TH PL GARLAND PARK	01-250-000-56675	3.56
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	29.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		N 1ST AVE CITY PARKING RAMP	01-250-000-56675	3.56
19880		QUINCY BAY SHIP PIT	01-250-000-56675	29.00
19880		N MADISON AVE SPRINKLER	01-250-000-56675	9.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		107 N 1ST AVE MARINA/RESTROOM	01-250-000-56675	29.00
19880		48 KENTUCKY ST DOCK	01-250-000-56675	9.00
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	29.00
CJ	CJ WORKS, LLC	JULY LAUNDRY	01-250-000-56800	58.50
PAULCONW	PAUL CONWAY SHIELDS	GLOVES	01-250-000-51350	171.50
PAULCONW		STREAMLITE	01-250-000-52700	132.50
R0000679	US CELLULAR	INSPECTION HOT SPOTS	01-250-000-52250	29.99
R0000679		INSPECTION HOT SPOTS	01-250-000-52250	29.99
WARNER	WARNER-WEXEL WHOLESALE &	ICE MACHINE CLEANER	01-250-000-54999	34.96
		TOTAL		12,479.04
		TOTAL FIRE DEPARTMENT		12,479.04
STORM SEWERS				
10750	PREMIER CONCRETE INC	CONCRETE FOR REPAIR MEM DR	01-300-000-51150	222.00
FERGUSON	FERGUSON WATERWORKS #1476	24" COUPLERS AND SHIPPING	01-300-000-51150	152.68
		TOTAL		374.68
		TOTAL STORM SEWERS		374.68
SOLID WASTE MGMT/SPRING/FALL				
DC WASTE	DOOR COUNTY WASTE & RECYCLING	5.67 TONS REFUSE	01-311-000-58400	329.25
DC WASTE		3 HAZARDOUS ITEMS	01-311-000-58400	160.00
		TOTAL		489.25
		TOTAL SOLID WASTE MGMT/SPRING/FALL		489.25
STREET SWEEPING				
11800	KRUEGER IMPLEMENT INC	10FT ROLLER CHAIN	01-330-000-51400	99.80
13330	MELVILLE RADIATOR AND REPAIR	REPAIR AIR COND--SWEEP #16	01-330-000-51400	359.78
19880	STURGEON BAY UTILITIES	JUNE WATER USAGE -SWEEPER	01-330-000-53050	13.80
25700	ZARNOTH BRUSH WORKS INC	MAIN BROOM/ GUTTER BROOMS #16	01-330-000-51400	986.00
25700		WALTER FILTER CART. #16 SWEEP	01-330-000-51400	81.80
		TOTAL		1,541.18
		TOTAL STREET SWEEPING		1,541.18

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
ROADWAYS/STREETS				
08225	HERLACHE SMALL ENGINE	ADAPTORS--POLE PRUNERS	01-400-000-51400	5.78
08225		COLLAR ASSEMBLY -POLE PRUNER	01-400-000-51400	30.04
11800	KRUEGER IMPLEMENT INC	2.5 GALS HYDRO FUEL-#28 TRACT	01-400-000-51400	34.95
11800		EXHAUST GASKET AND BOLT	01-400-000-51400	4.20
20725	T R COCHART TIRE CENTER	SERVICE CALL/FLAT/TUBE--TRAC.	01-400-000-51400	120.00
20725		FLAT AND TUBE #28	01-400-000-51400	25.00
TOTAL				219.97
TOTAL ROADWAYS/STREETS				219.97
STREET SIGNS AND MARKINGS				
04276	DIAMOND VOGEL PAINT CENTER	FAILS OF ROAD PAINT	01-420-000-52100	2,708.25
04276		YLLW PAINT & STRAINERS	01-420-000-52100	487.35
04276		YELLOW HIGH BUILD PAINT	01-420-000-52100	427.50
04276		WHITE HIGH BUILD PAINT	01-420-000-52100	2,377.50
12110	LANGE ENTERPRISES INC	16 ST SIGNS/CHILD PLAY/SHIPP	01-420-000-52600	505.26
LEAGUE	LEAGUE OF AMERICAN BICYCLISTS	BIKE FRIENDLY COMM. SIGNAGE	01-420-000-52600	150.00
TOTAL				6,655.86
TOTAL STREET SIGNS AND MARKINGS				6,655.86
CURB/GUTTER/SIDEWALK				
20250	TILLMAN LANDSCAPE & NURSERY IN	30 PIECES SOD	01-440-000-54999	34.50
20250		OVERPAYMENT 11/03/11PER STMT	01-440-000-54999	-27.00
TOTAL				7.50
TOTAL CURB/GUTTER/SIDEWALK				7.50
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	MINI MUTT TRAILER TESTER	01-450-000-52700	449.99
04575	DOOR COUNTY HARDWARE	6' WOOD RULE	01-450-000-52700	13.99
04575		FASTENERS	01-450-000-53000	0.90
04575		FASTNERS	01-450-000-53000	6.99
04696	DOOR COUNTY TREASURER	356.89 unlead /599.42 diesel	01-450-000-51650	3,412.87
06012	FASTENAL COMPANY	TREADED ROD	01-450-000-53000	1.77
06012		BANJO FTG	01-450-000-53000	66.84
13330	MELVILLE RADIATOR AND REPAIR	REPAIR AIR CONDITIONING	01-450-000-53000	313.59
20725	T R COCHART TIRE CENTER	2 TIRES #60	01-450-000-53000	570.00
QUALITY	QUALITY TRUCK CARE CENTER INC	ACCELERATOR PEDAL	01-450-000-53000	244.54
QUALITY		COOLANT LEVEL SENSOR	01-450-000-53000	103.66
TOTAL				5,185.14
TOTAL STREET MACHINERY				5,185.14
CITY GARAGE				

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
01766	AURORA MEDICAL GROUP	RANDOM DRUG TEST-D.HESSLER	01-460-000-57100	50.00
01766		RANDOM DRUG TEST -L JENNERJOHN	01-460-000-57100	50.00
04575	DOOR COUNTY HARDWARE	ENTRY LOCK AND KEY	01-460-000-55300	75.95
04575		KEYS AND HARDWARE	01-460-000-54999	8.31
04575		CLEANERS	01-460-000-55300	23.24
04575		12" PV	01-460-000-54999	4.79
04575		FASTENERS & TAP CARDED	01-460-000-55300	4.62
04575		GROUND PLUG PVC	01-460-000-55300	3.99
13150	MASTERCRAFT WELDING SYSTEM	SQUARE TUBING & ANGLE-SCAFFOLD	01-460-000-52350	117.00
16000	PALMER CO INC	CASE NEOPOL CLEANER	01-460-000-54999	165.69
WARNER	WARNER-WEXEL WHOLESALE &	TOWEL DISPENSER	01-460-000-54999	52.13
TOTAL				555.72
TOTAL CITY GARAGE				555.72

HIGHWAYS - GENERAL

19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	14.02
19880		N 14TH AVE & EGG HBR TRAFIC LIT	01-499-000-58000	33.66
19880		WS TRAFFIC LIGHTS	01-499-000-58000	138.02
19880		ORNAMENAL ST LIGHT	01-499-000-58000	5,794.55
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,578.91
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	8.82
19880		EAST SIDE DOCK	01-499-000-58000	42.12
19880		SHIPYARD DEVELOPO LIGHTS	01-499-000-58000	69.91
DEGREEF	GARY DEGREEF	WORK BOOT REIMBURSEMENT	01-499-000-56800	100.00
TOTAL				14,780.01
TOTAL HIGHWAYS - GENERAL				14,780.01

PARK & RECREATION ADMIN

03133	CELLCOM WISCONSIN RSA 10	8/13 BORDEAU CELL SERVICE	01-500-000-58250	78.46
03133		8/13 SWYR DOCK CELL SERVICE	01-500-000-58250	14.03
03133		8/13 MARK CELL SERVICE	01-500-000-58250	13.04
11545	MAPLE STREET SIGN CO.	HARMONY SPONSOR BANNER	01-500-000-52250	70.15
19297	SHORE TO SHORE RENTAL, INC	CHAIR RENTAL -MARTIN PARK	01-500-000-52250	40.50
TOTAL				216.18
TOTAL PARK & RECREATION ADMIN				216.18

PARKS AND PLAYGROUNDS

03025	CAPTAIN COMMDES INC	PROT-A-POTTI RENTALS	01-510-000-54999	455.00
03075	CARQUEST OF DOOR COUNTY	OIL FILTER-CASE TRACTOR	01-510-000-53000	4.21
03075		SPRAYER GAUGE	01-510-000-52700	14.95
04276	DIAMOND VOGEL PAINT CENTER	YELLOW HIGH BUILD PAINT	01-510-000-54999	500.00
04545	DOOR COUNTY COOPERATIVE	100# OF GRASS SEED	01-510-000-51750	220.50
04575	DOOR COUNTY HARDWARE	MISC EXTENTION CORDS	01-510-000-52700	5.58
04575		SCRUBBER	01-510-000-51850	3.49

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575		HOSE REPAIR SUPPLIES	01-510-000-52700	17.73
04575		KEYS	01-510-000-54999	8.45
04575		SPRY PAINT	01-510-000-52100	8.98
04575		SPRY PAINT	01-510-000-52100	5.99
04575		PRY BAR-SHOP TOOLS	01-510-000-52700	10.99
04575		SPRAYER	01-510-000-52700	34.99
04575		FASTNERS/TAPPER BIT	01-510-000-54999	8.51
04575		OVERPAYMENT CREDIT	01-510-000-51850	-11.01
04696	DOOR COUNTY TREASURER	PUMP STATION REPAIR WORK	01-510-000-51650	986.81
08225	HERLACHE SMALL ENGINE	BEARING & LATCH -SNAP REPAIR	01-510-000-51900	22.55
11545	MAPLE STREET SIGN CO.	CAUTION DECALS	01-510-000-54999	173.50
11545		CITY LOGOS	01-510-000-54999	236.00
19880	STURGEON BAY UTILITIES	1536 EGG HRBR RD TRAFFIC LIGHT	01-510-000-56150	24.19
19880		S 3RD & OREGON -MARTIN PARK	01-510-000-56150	26.73
19880		N 7TH PL GARLAND PARK	01-510-000-56150	8.47
19880		N 7TH PL GARLAND PARK	01-510-000-58650	18.71
19880		FLAG LIGHT 5TH & MICHIGAN	01-510-000-56150	38.12
19880		MEM FLD PARKING LOT	01-510-000-56150	22.69
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	234.40
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	84.70
20725	T R COCHART TIRE CENTER	TIRES/MOUNT/DISPOSAL	01-510-000-53000	660.00
20725		12" FLAT REPAIR	01-510-000-53000	5.00
BLUE TRP	BLUE TARP FINANCIAL	HOSE REEL CARTS AND SHIPPING	01-510-000-51850	270.89
BLUE TRP		SET 6' STEEL RAMPS AND SHIPPIN	01-510-000-51850	59.26
MEE	MEE MATERIAL HANDLING LLC	ELECTRIC CAR REPAIRS	01-510-000-53000	120.00
WARNER	WARNER-WEXEL WHOLESALE &	CS HAND AND PAPER TOWEL	01-510-000-54999	397.88
		TOTAL		4,678.26
		TOTAL PARKS AND PLAYGROUNDS		4,678.26
BALLFIELDS				
02435	BISSEN ASPHALT LLC	MASON SAND-BEACH MATERIALS	01-520-000-54999	21.17
02435		QUARRY WASH -EACH MATERIALS	01-520-000-54999	139.84
04545	DOOR COUNTY COOPERATIVE	15 BGS MILOGRANITE-MEM FLD	01-520-000-51750	175.37
04575	DOOR COUNTY HARDWARE	GASKET-FOLLET AT PBI	01-520-000-54999	10.99
04575		WASP SPRAY-WSIDE FLD	01-520-000-54999	17.96
04575		TAPE/GREAT STUFF WSIDE FLD	01-520-000-54999	47.56
04575		WASP & HORNET SPRAY MEM FLD	01-520-000-54999	10.46
04575		WASP/HORNET SPRAYS	01-520-000-54999	14.47
04575		STAIN-HOOT SIGN	01-520-000-54999	28.99
ANDERSON	MITCHELL ANDERSON	MEM FLD SPRING RENO WORK	01-520-000-50250	896.00
ANDERSON		MEM FLD FALL RENO WORK	01-520-000-54999	1,952.00
		TOTAL		3,314.81
		TOTAL BALLFIELDS		3,314.81
MUNICIPAL DOCKS				
04276	DIAMOND VOGEL PAINT CENTER	YELLOW HIGH BUILD PAINT	01-550-000-54999	500.00
04575	DOOR COUNTY HARDWARE	HANDLE AND HADWARE	01-550-000-54999	17.98
04575		SPRING SNAP/CORNER BRACE	01-550-000-54999	18.96

DATE: 08/15/2013
 TIME: 10:05:24
 ID: AP443000.CST

CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575		KEY	01-550-000-54999	2.49
04575		FASTENERS-STONE HARBOR	01-550-000-54999	1.32
04575		SPRING SNAP	01-550-000-54999	11.96
		TOTAL		552.71
		TOTAL MUNICIPAL DOCKS		552.71
WATER WEED MANAGEMENT				
02206	BAY MARINE	HAUL OUT FAST TRANSPORT	01-560-000-51400	181.50
03075	CARQUEST OF DOOR COUNTY	FUEL FILTERS	01-560-000-51400	4.76
04545	DOOR COUNTY COOPERATIVE	HOSE & GOGGLES- HARVEST CLEAN	01-560-000-52350	56.31
04545		PRESSURE WASHER NOZZLE	01-560-000-51400	44.09
04545		PRESS WASH PARTS & CLEAN SUPP	01-560-000-51400	33.80
04575	DOOR COUNTY HARDWARE	CHAIN AND LOCK -BOAT STONEHRBR	01-560-000-54999	40.91
04575		FASTENERS	01-560-000-51400	4.40
04575		FASTENERS	01-560-000-51400	0.69
04575		FASTENERS-BROKEN MIRROR	01-560-000-51400	0.26
04575		BOLT	01-560-000-54999	4.58
04575		SPRING SNAP	01-560-000-54999	2.99
04575		FASTNERS	01-560-000-51400	2.93
04696	DOOR COUNTY TREASURER	JULY FUEL 1041.31 GAL UNLEAD	01-560-000-51650	3,519.63
04696		JLU FUEL 619.60 GAL DIESEL	01-560-000-51650	2,280.75
PORT	PORT SUPPLY	ROPE FOR WATER WEEDS	01-560-000-54999	8.90
		TOTAL		6,186.50
		TOTAL WATER WEED MANAGEMENT		6,186.50
WATERFRONT PARKS & WALKWAYS				
04276	DIAMOND VOGEL PAINT CENTER	YELLOW HIGH BUILD PAINT	01-570-000-54999	500.00
04545	DOOR COUNTY COOPERATIVE	PVC CAPS PRKING LOT CLEAR BAR	01-570-000-54999	13.48
04575	DOOR COUNTY HARDWARE	SPRAYER -SAWYER	01-570-000-54999	34.99
04575		SPRINKLER HARDWARE-GRAHAM FK	01-570-000-54999	34.83
04575		PAINT BRUSH/PAINT	01-570-000-52100	30.97
04575		STRIP PAD/GRAFITTI REMOVER	01-570-000-54999	14.98
04575		CLAMPS	01-570-000-51750	4.08
04575		HOOK-SAWYER SWING	01-570-000-54999	2.99
19880	STURGEON BAY UTILITIES	N 1ST AVE CITY PARKING RAMP	01-570-000-56150	197.76
19880		W LARCH ST WALKWAY LTS	01-570-000-56150	81.59
19880		W LARCH ST PARKING LOT	01-570-000-56150	25.00
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	54.80
19880		48 KENTUCKY ST WTR FRT	01-570-000-56150	180.54
19880		107 N 1ST AVE MARINA/RESTROOM	01-570-000-56150	582.49
19880		107 N 1ST AVE MARINA/RESTROOM	01-570-000-58650	80.34
19880		48 KENTUCKY ST DOCK	01-570-000-58650	12.30
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	42.00
		TOTAL		1,893.14
		TOTAL WATERFRONT PARKS & WALKWAYS		1,893.14

DATE: 08/15/2013
 TIME: 10:05:24
 ID: AP443000.CST

CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	MONTHLY EAP	01-600-000-56553	150.83
BENEFIT	BENEFIT ADVANTAGE, INC	JULY COBRA FEES	01-600-000-50510	25.00
BENEFIT		8/13 CAFETERIA PLAN CHANGES	01-600-000-50510	128.00
TOTAL				303.83
TOTAL EMPLOYEE BENEFITS				303.83
PUBLIC FACILITIES				
04696	DOOR COUNTY TREASURER	2ND QTR LIBRARY CONTRACT 2013	01-700-000-56850	17,322.09
TOTAL				17,322.09
TOTAL PUBLIC FACILITIES				17,322.09
TOTAL GENERAL FUND				140,059.49
CAPITAL FUND				
BALLFIELDS				
EXPENSE				
FORTRESS	FORTRESS FENCE	PIPE SUPPLIES FOR BATTING CAGE	10-520-000-59999	797.00
TOTAL EXPENSE				797.00
TOTAL BALLFIELDS				797.00
TOTAL CAPITAL FUND				797.00
TID #4 DISTRICT				
TID #4 DISTRICT				
AYRES	AYRES ASSOCIATES, INC	PRF SERVICE THRU 7/27/13 TID 4	28-340-000-59130	17,572.68
ENGBERG	ENGBERG ANDERSON, INC.	GRANARY ASSESSMENT TID #4	28-340-000-55001	10,824.59
VANDEW	VANDEWALLE & ASSOCIATES, INC	SERVICES THRU 7/20/13	28-340-000-58999	15,990.90
TOTAL				44,388.17
TOTAL TID #4 DISTRICT				44,388.17
TOTAL TID #4 DISTRICT				44,388.17
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	914.67 diesel	60-000-000-51650	3,366.79
DC WASTE	DOOR COUNTY WASTE & RECYCLING	93.68 TONS RECYCLING	60-000-000-58350	1,234.72
DC WASTE		240.99 TONS REFUSE	60-000-000-58300	13,994.21
TOTAL SOLID WASTE ENTERPRISE FUND				18,595.72
TOTAL SOLID WASTE ENTERPRISE FUND				18,595.72
TOTAL SOLID WASTE ENTERPRISE				18,595.72
TOTAL ALL FUNDS				203,840.38

DATE: 08/15/2013
TIME: 10:05:24
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 08/20/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
----------	------	------------------	-----------	------------

SUMMARY OF FUNDS:

GENERAL FUND				140,059.49
CAPITAL FUND				797.00
TID #4 DISTRICT				44,388.17
SOLID WASTE ENTERPRISE				18,595.72
TOTAL --- ALL FUNDS				203,840.38

PURCHASE ORDER

CITY OF STURGEON BAY

421 Michigan Sturgeon Bay, WI 54235 746-2900

DATE: 7.12.13

TO: _____

Cellcom

QUAN:	DESCRIPTION	UNIT	PRICE
-------	-------------	------	-------

	<u>Inv. # 396399 dated 7/5/13</u>		<u>\$ 311.46(*)</u>
	<u>(cell phones)</u>		

SHIP TO: _____

	<u>Inv. # 393467 dated 7/5/13</u>		<u>\$ 540.96</u>
	<u>(S&D Printers)</u>		

This Order Number
Must Appear
On Your INVOICE

TOTAL: \$852.42

No **71541**

CITY OF STURGEON BAY

DEBIT TO: Police

BY: Sopson

01-215-000-58999(*)
01-215-000-58250

COMMON COUNCIL
August 6, 2013

A regular meeting of the Common Council was called to order at 8:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett and Schlicht were present.

Ireland/Wiesner to adopt agenda. Carried.

Ald. Schlicht read and presented a Bicycle Friendly Community Award to the City of Sturgeon Bay.

Stutting/Schlicht to approve following bills: General Fund - \$148,483.79, Capital Fund - \$10,238.88, Cable TV - \$4,477.12, TID #4 - \$15,513.42 and Solid Waste Enterprise Fund - \$3,327.56 for a grand total of \$182,040.77. Roll call: All voted aye. Carried.

Fett/Schlicht to approve consent agenda:

- a. Approval of 7/16/13 regular and 7/23/13 special Common Council minutes.
- b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 7/9/13
 - (2) Community Protection & Services Committee – 7/11/13
 - (3) Parking & Traffic Committee – 7/15/13
 - (4) Aesthetic Design & Site Plan Review Board – 7/15/13
 - (5) Fire & Police Commission – 7/17/13
 - (6) City Plan Commission – 7/17/13
- c. Place following reports on file:
 - (1) Police Department Report – June 2013
 - (2) Inspection Department Report – June 2013
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer license.
- f. Finance/Purchasing & Building Committee recommendation re: Approve request from Legend Cruises, LLC to amend the current lease agreement between the City of Sturgeon Bay and Legend Cruises LLC for 75 feet of City owned dock space located adjacent to the Maritime Museum to allow for a two payment plan option.
- g. Finance/Purchasing & Building Committee recommendation re: Approve the Ipad/Tablet policy.
- h. Parking & Traffic Committee recommendation re: Create a no parking zone on the east side of Neenah Avenue from Highway 42/57 to Maple Street.
- i. Parking & Traffic Committee recommendation re: Install a Wildlife Crossing sign on the south side of Memorial Drive near 759 Memorial Drive.
- j. City Plan Commission recommendation re: The proposed amendment requested by Door County YMCA to rezone 21 undeveloped lots, located along N. 19th Place, from Single-Family Residential (R-1) to Conservancy (CON).

Carried.

There were no mayoral appointments.

Wiegand/Schlicht to read in title only for first reading re: rezone 21 undeveloped lots, located along N. 19th Place, from Single-Family Residential (R-1) to Conservancy (CON). Carried.

Vandertie/Fett to send "Consideration of: Motor vehicle, pedestrian, and bicycle pavement markings on Michigan Street" to Parking & Traffic Committee. A short discussion took place regarding addressing the issue directly at the Council level or sending it to Committee for

recommendation to the Council. Roll call: Wiegand, Vandertie, Ireland, Wiesner, and Fett voted aye. Stutting and Schlicht voted no. Carried.

City Plan Commission Chair Wiegand, Finance/Purchasing & Building Committee Chair Stutting, and Park & Recreation Committee Chair Wiegand gave committee reports.

The following people spoke during public comment: Paul Anschutz and Brian Troutman.

The Mayor made his comments.

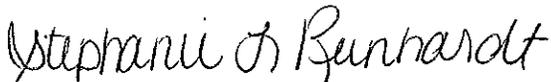
After the Mayor announced the statutory basis, Schlicht/Fett to convene in closed session in accordance with the following exemption: Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g) Consideration of: Disallowance of Claim Resolution re: William Hopf. Roll call: All voted aye. Carried. The meeting moved to closed session at 8:25 p.m.

The meeting reconvened in open session at 8:39 p.m.

Vandertie/Schlicht to adopt the Disallowance of Claim Resolution re: William Hopf. Carried.

Ireland/Vandertie to adjourn. Carried. The meeting adjourned at 8:40 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

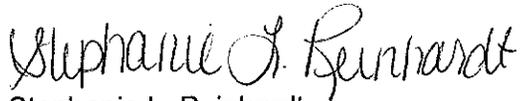
CLOSED SESSION
COMMON COUNCIL
August 6, 2013

A closed session of the Common Council was convened at 8:27 p.m. by Mayor Birmingham. Ald. Wiegand, Vandertie, Ireland, Wiesner, Stutting, Fett, and Schlicht present. Also present: City Administrator McNeil, City Attorney Nesbitt, and City Clerk/Human Resources Director Reinhardt

Discussion took place regarding the disallowance of claim resolution re: William Hopf.

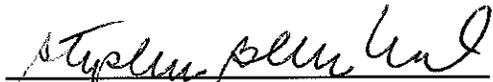
Vandertie/Schlicht to reconvene in open session. Carried. The meeting reconvened in open session at 8:39 p.m. The meeting adjourned at 8:40 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

Approved for publication:

By: 
Stephen B. McNeil, City Administrator

Date: 8/15/13

6b1.

6b1.

STURGEON BAY UTILITIES
Regular Meeting
July 9th, 2013

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:00 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Vice-President Gary DeNamur, Secretary Robert Schlicht and Commissioners Cindy Weber and Dan Wiegand were present. Mayor Thad Birmingham and Commissioner Matt Felhofer were excused. Also present were General Manager James Stawicki, Operations Manager Cliff White, Electric Supervisor Jason Bieri and Recording Secretary Kelly LaLuzerne.

Schlicht/Wiegand to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Schlicht/Weber to approve the minutes of the regular meeting held on June 11th, 2013. Motion carried.

The Commission proceeded to review the bills for June in the amount of \$1,645,784.98. Fett/Wiegand to approve payment of the bills. Motion carried.

The May 2013 financials were presented. Wiegand/DeNamur to accept the financials subject to audit. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

Next was consideration of voluntary capital contribution to ATC. The contribution of \$12,182 is due on July 31st, 2013. Schlicht/Weber to approve the ATC contribution of \$12,182 on July 31st, 2013. Motion carried.

The Operations Report was presented by OM White. Fett/DeNamur to accept the Operations Report for June. Motion carried.

Next were Council member's updates on issues. President Fett did not have any items to discuss nor did anyone else from the City Council.

The next item of business was the General Manager's report.

- a. Adjustments for the month
- b. Update on projects
 - 1) Project Updates
 - 2) Water rate case

Weber/DeNamur to adjourn. Motion carried. The meeting adjourned at 12:30 p.m.

Robert Schlicht
Secretary

Approved for publication:

Stewart Fett
President

James Stawicki
General Manager

Date: _____

Date: _____

**Harbor Commission Meeting
July 22, 2013**

A meeting of the Harbor Commission was called to order by Chairperson Nault at 5:00 p.m. in Council Chambers, City Hall, 421 Michigan Street. Members Gary Nault, Stewart Fett, Robert Spude and Paul Mickelson were present. Members Randy Morrow and Matt Felhofer were excused. Member Steve Propsom entered at 5:05. Also present were Municipal Services Director Bordeau and Municipal Services Assistant Lenius.

Moved by Mr. Fett, second by Mr. Spude to adopt the following agenda:

1. Roll Call
2. Adoption of Agenda
3. Public Comment
4. Discussion of: Waterweed Cutting Procedures
5. Adjourn

Carried.

Rick Yedica, Wausauke, WI spoke during public comment.

Discussion of: Waterweed Cutting Procedures – Mr. Nault stated that the DNR sets the policies and rules that need to be followed, but asked who makes the day to day decisions of the operation. Mr. Bordeau stated that Ryan Londo was hired as a full time Parks Department employee and oversees the waterweed cutting operation. He reports to the Crew Supervisor, Chad Shefchik and then to himself. He also stated that whenever a new manager comes on, they will make changes to procedures that work for them.

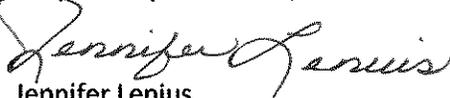
Alderman Schlicht entered at 5:10. Mr. Nault stated that we only get one chance to make a first impression and we need to make sure we give the best impression possible to those visiting the area since there are many businesses who rely on the revenue from the boating industry. He also stated that the biggest issue that seems to have been brought up at most meetings is controlling the floaters whether that be with new equipment or more staff.

Yvonne Boettcher, 1761 Memorial Drive spoke regarding her concerns of the operation.

Mr. Mickelson asked if the committee would be able to make a recommendation to council to budget for new equipment and more staff for the weed cutting operation. Mr. Nault stated that agenda item was listed as discussion of only and that the commission would meet again to make a recommendation to council.

Moved by Mr. Mickelson, second by Mr. Fett to adjourn. All in favor. Meeting adjourned at 5:40 p.m.

Respectfully Submitted,



Jennifer Lenius

Municipal Services Assistant

**MINUTES OF MEETING
JOINT MEETING OF COUNTY OF DOOR
LOAN REVIEW COMMITTEE AND CITY LOAN REVIEW COMMITTEE
10:00 a.m., Monday, July 29, 2013
Door County Business Development Center
185 E. Walnut Street, Sturgeon Bay, WI**

1. Call to Order

Committee Chairs, Tauber and Gilson, called the meeting to order at 10:07 a.m. at the Door County Business Development Center.

2. Roll Call-County RLF Committee

County RLF Members present included Dave Tauber, Richard Haines, Sandy Hurley, John Severson and Leslie Gast.

3. Roll Call-City RLF Committee

City RLF Members present included Mike Gilson, Greg Stephan and Steve Asher.

Also present were Sam Perlman, Bill Chaudoir and Paula Sullivan - Door County Economic Development Corporation; Steve McNeil - City of Sturgeon Bay Administrator; Dan Austad - County Board Chairman, Grant Thomas – Door County Corporation Counsel and Maureen Murphy – Door County Administrator.

4. Adoption of Agenda

County: Motion by Leslie Gast, seconded by Sandy Hurley, to adopt the agenda as presented. Motion carried.

City: Motion by Greg Stephan, seconded by Steve Asher, to adopt the agenda as presented. Motion carried.

5. Approval of Minutes for County RLF– April 3, 2013

Motion by John Severson, seconded by Leslie Gast, to approve the minutes of the April 3, 2013 County Loan Review Committee Meeting. Motion carried.

6. Approval of Minutes for City RLF– April 19, 2013

Motion by Greg Stephan, seconded by Steve Asher, to approve the minutes of the April 19, 2013 City of Sturgeon Bay Loan Review Committee Meeting. Motion carried.

7. Status of Loans – County RLF

Sam Perlman summarized the status of the Door County RLF Program and the program

fund balance. Cash balance as of June 30, 2013 is \$689,609.84; outstanding principal balance is \$2,556,972.10 for total assets of \$3,246,581.94. Not all funds are drawn by Drink Coffee, LLC. Palmer Johnson starts re-payment in July.

Motion by Leslie Gast to approve the Status of Loans as presented. Seconded by Richard Haines. Motion carried.

8. Status of Loans – City RLF

Sam Perlman summarized the status of the City of Sturgeon Bay RLF Program and the program fund balance. Cash balance as of June 30, 2013 is \$379,413.48; outstanding principal balance is \$451,838.41 for total assets of \$831,251.89. Not all funds are drawn by Scaturio's Baking Co. All loans are current.

Motion by Steve Asher to approve the Status of Loans as presented. Seconded by Greg Stephan. Motion carried.

9. Consideration: Regarding recommendation to join the Bay-Lake Regional RLF.

Bill Chadoir presented the history and the current situation facing the RLF's. See memo dated July 16, 2013 to RLF Committees.

Discussion of pros and cons followed.

a. County RLF Committee

A motion was made by Leslie Gast, seconded by Sandy Hurley, to recommend that the County of Door Board of Supervisors authorize the participation of the Door County Revolving Loan Fund in forming a Bay-Lake Regional Loan fund, subject to the following terms and conditions:

WHEREAS, The Wisconsin Economic Development Corporation ("WEDC") has developed an initiative that seeks to consolidate the local Community Development Block Grant ("CDBG") Business Revolving Loan Funds ("RLFs") that exist in Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Oconto and Sheboygan counties in the Bay-Lake region into a regional loan fund; and

WHEREAS, The consolidation, as proposed, is in Door County's economic interest as it will provide a more effective financing program that will remove existing federal regulations, open up the funds to more businesses and projects, streamline fund management, and relieve individual communities of administrative and legal responsibilities; and

WHEREAS, Door County has reviewed the Bay-Lake Regional Loan Fund draft manual; has considered the advantages and disadvantages of participation; and recommends Door County's participation in forming a Bay-Lake regional loan fund; and

WHEREAS, The Bay-Lake regional loan fund will implement a regional strategy that encourages local governments to work together, streamlines the management of RLF's, and improves local capacity for economic development.

NOW, THEREFORE BE IT RESOLVED, That the Door County Board agrees to participate with Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Oconto and Sheboygan Counties to form a Bay-Lake regional loan fund.

BE IT FURTHER RESOLVED, That the Door County Board authorizes the County Board Chairman and County Clerk to sign and execute all necessary documentation to complete said participation on behalf of Door County; and

BE IT FURTHER RESOLVED, That these documents (including the Bay-Lake Regional Loan Fund manual) are subject to final review by and approval of the County Corporation Counsel and Administrator

Motion carried.

b. City RLF Committee

A motion was made by Greg Stephan, seconded by Steve Asher, to recommend that the Common Council authorize the participation of the City of Sturgeon Bay Revolving Loan Fund in forming a Bay-Lake Regional Loan fund, subject to the following terms and conditions:

WHEREAS, The Wisconsin Economic Development Corporation ("WEDC") has developed an initiative that seeks to consolidate the local Community Development Block Grant ("CDBG") Business Revolving Loan Funds ("RLFs") that exist in Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Oconto and Sheboygan counties in the Bay-Lake region into a regional loan fund; and

WHEREAS, The consolidation, as proposed, is in the City of Sturgeon Bay's economic interest as it will provide a more effective financing program that will remove existing federal regulations, open up the funds to more businesses and projects, streamline fund management, and relieve individual communities of administrative and legal responsibilities; and

WHEREAS, the City of Sturgeon Bay has reviewed the Bay-Lake Regional Loan Fund draft manual; has considered the advantages and disadvantages of participation; and recommends the City of Sturgeon Bay's participation in forming a Bay-Lake regional loan fund; and

WHEREAS, The Bay-Lake regional loan fund will implement a regional strategy that encourages local governments to work together, streamlines the management of RLF's, and improves local capacity for economic development.

NOW, THEREFORE BE IT RESOLVED, That the Common Council agrees to participate with Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Oconto and Sheboygan Counties to form a Bay-Lake regional loan fund.

BE IT FURTHER RESOLVED, That the Common Council authorizes the Mayor and City Clerk to sign and execute all necessary documentation to complete said participation on behalf of the City of Sturgeon Bay; and

BE IT FURTHER RESOLVED, That these documents (including the Bay-Lake Regional Loan Fund manual) are subject to final review by and approval of the City Attorney and City Administrator.

Motion carried.

10. Adjourn County RLF Loan Committee

Motion by John Severson, seconded by Leslie Gast to adjourn the County RLF Loan Committee. Motion carried. County RLF Committee left the meeting at 11:10 a.m.

- 11. Convene in closed session** for the purpose of "...deliberating or negotiating the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session..." and/or "...for consideration of financial data of specific person which, if discussed in public, would be likely to have an adverse effect upon the reputation of any person referred to in such data..." per Sec.'s 19.85 (1) (e) and (f) Wis. Stats. Specifically, consideration of financial information.

Mike Gilson read the statutory exemption stated above authorizing the closed session.

Motion by Steve Asher, seconded by Greg Stephan to meet in closed session. Roll call vote: Mike Gilson – aye, Steve Asher – aye, and Greg Stephan - aye. Motion carried. The closed session convened at 11:15 a.m.

Meeting went into closed session for the consideration of financial information presented by Sturgeon Bay Cold Storage in conjunction with their loan extension request.

a. Dan Schwarz, Gretel Sannikas - Sturgeon Bay Cold Storage and Ken Lardnois – Schenck Business Solutions joined the meeting at 11:16 a.m. to discuss the loan refinance request. The current loan calls for a balloon payment in September. They would like to refinance the balloon amount for 5 years at which time the loan would be paid in full. Dan, Gretel and Ken departed at 11:30 a.m.

12. Reconvene in Open Session.

Motion made by Greg Stephan, seconded by Steve Asher to reconvene in open session. Roll Call vote: Mike Gilson – aye, Steve Asher – aye, and Greg Stephan – aye. Motion carried. Reconvene in open session at 11:31 a.m.

13. Recommendation regarding loan to Sturgeon Bay Cold Storage.

Greg Stephan made a motion, seconded by Steve Asher to recommend to the Common Council that the Sturgeon Bay Cold Storage loan originally approved August 19, 2008 for \$225,000.00 shall be refinanced subject to the following terms and conditions:

- A. Interest Rate: 2.50%**
- B. Term of Loan: 5 Years with a 5-Year Amortization Period.**
- C. Monthly payments of principal and interest will be made to the City of Sturgeon Bay.**
- D. The collateral for the loan will be a mortgage on the cold storage facility,**

subordinate to Baylake Bank and a first lien purchase money security interest in equipment purchased with loan proceeds.

- E. **Sturgeon Bay Cold Storage LLC will enter into a General Business Security Agreement.**
- F. **The loan shall be personally guaranteed by Daniel Schwarz with spousal consent.**
- G. **Sturgeon Bay Cold Storage LLC shall obtain and keep insurance on the building and equipment to be located at Lot #2 Whitford Addition on Jib Street in the Sturgeon Bay Industrial Park, with the City of Sturgeon Bay listed as loss payee.**
- H. **Sturgeon Bay Cold Storage LLC will create 12.0 FTE (full-time equivalency) jobs within three years of loan closing. At least 51% of the jobs created shall be made available to persons of low to moderate income.**
- I. **Sturgeon Bay Cold Storage LLC shall provide the City's Loan Administrator with annual business income tax returns and financial statements by April 15th of each year.**
- J. **Sturgeon Bay Cold Storage LLC will pay all out-of-pocket loan-processing costs at closing including attorney fees for loan documentation.**
- K. **The loan recipient's business location must remain in the City of Sturgeon Bay or the loan immediately becomes due and payable.**
- L. **This commitment is valid for a 60-day period at which time the loan shall be closed or this commitment is null and void.**

Motion Carried.

14. Adjourn

Motion by Steve Asher, seconded by Greg Stephan to adjourn meeting. Motion carried. Loan Committee Chairman Mike Gilson closed the meeting at 11:37 a.m.

Respectfully submitted,

Paula Sullivan
Recording Secretary

6b4.

6b4.

PERSONNEL COMMITTEE
July 30, 2013

A meeting of the Personnel Committee was called to order by Chairperson Stutting at 6:00 pm in the second floor conference room. Roll call: Members Stutting and Fett were present. Vandertie entered at 6:03 p.m. Also present: City Administrator McNeil and City Clerk/Human Resources Director Reinhardt.

Moved by Mr. Fett, seconded by Mr. Stutting to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Convene in closed session in accordance with the following exemption:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

Consideration of: Collective bargaining.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.

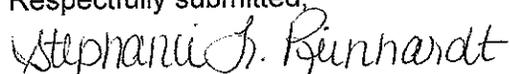
5. Adjourn.

Carried.

After the Chairperson announced the statutory basis, it was moved by Mr. Stutting, seconded by Mr. Fett to convene in closed session. Roll call: All voted aye. Carried. The meeting moved to closed session at 6:02 p.m.

The meeting adjourned in closed session at 6:47 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

BICYCLE AND PEDESTRIAN ADVISORY BOARD

Thursday, August 1, 2013

The Bicycle and Pedestrian Advisory Board meeting was called to order at 4:03 p.m. by Chairperson Bob Schlicht in the 2nd floor Conference Room, City Hall, 421 Michigan Street.

Roll call: Members Bob Schlicht, Paul Anschutz, Leni Spaude, Rhonda Kolberg and Randy Watermolen were present. Members Nathan Hayes and Tony Depies were excused. Also present were Engineering Technician Spetz, Door County Parks Director Erik Aleson, Police Chief Porter and Municipal Services Assistant Lenius. Member Laurel Brooks entered at 4:05

Adoption of agenda: Moved by Ms. Brooks, seconded by Mr. Anschutz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from June 6, 2013
4. Discussion of: Update of Safe Routes to School
5. Consideration of: Extension of Ahnapee Trail Review
- 5a. Consideration of: Michigan Street Bike Lanes
6. Consideration of: Downtown Bike Lanes
7. Consideration of: Master Planning Process for State Park Bike Trail Use
8. Discussion of: Safety and Educational Programs
9. Adjourn

All in favor. Carried.

Approval of minutes from June 6, 2013: Moved by Mr. Anschutz, seconded by Ms. Spaude to approve the minutes from June 6, 2013. All in favor. Carried.

Discussion of: Update of Safe Routes to School: Mr. Schlicht stated he had no updates to report on the status of the SRTS Historic Preservation Contract.

Consideration of: Extension of Ahnapee Trail Review: Erik Aleson, Door County Parks Director, stated that the DOT and the DNR have come to an agreement on the different processes they follow for land acquisition and development and they have now received permission to proceed with the extension of the Ahnapee Trail north of the Bayview Bridge from Utah Street to Michigan Street. He will be meeting with the coordinator of the project in August to discuss the next step which is an environmental analysis. Since grants have already been awarded to the project, he hopes to begin the extension in the fall for completion during the summer of 2014.

Mr. Anschutz asked if the board could draft a letter to the County requesting benches be placed along the trail. Mr. Aleson stated that the trail is on state owned property that is maintained by the County Parks Department. He stated a request could be placed on the next agenda for the Door County Airport and Parks Committee asking for permission to place benches along the trail as well as details as to who will pay for, maintain and store the benches. Mr. Schlicht directed staff to draft a letter of request to be placed on the next Airport and Parks Committee agenda.

Consideration of: Michigan Street Bike Lanes: Mr. Schlicht stated that several people have addressed concerns with the bike lane marking on Michigan Street. He also listed concerns that came from the Door County Highway Safety Commission regarding Bike lanes which include: loss of parking, difficulty turning right onto Michigan Street without crossing the center line, confusion over the center left turn lane by Sturgeon Bay School and a dislike of the center lane shifting back and forth as the bike lane turns to a sharrow and then again back to a bike lane.

Mr. Anschutz stated more education could be done to teach motorists and cyclists how to properly navigate the bike and sharrow lanes. Ms. Kohlberg commented that not enough time has been given to see if the bike lanes will prove effective. With such a big change, one year is not long enough.

Mr. Schlicht and Mr. Spetz explained two possible options for the bike lanes on Michigan Street:

Existing:

1st Ave to 5th Ave: Shared lane (SHARROW) with parking on the north side and a bicycle lane without parking on the south side (approved but not painted yet).

5th Ave to 9th Ave: Bicycle lane with parking on north side and a bicycle lane without parking on the south side.

9th Ave to 12th Ave: Shared lane (SHARROW) with parking on the north side and a bicycle lane without parking on the south side, and left hand turn lane 12th Ave. intersection.

12th Ave to 15th Ave: Shared lane (SHARROW) on the north side and a bicycle lane on the south side and no parking on either side of street, and continuous left hand turn lane from 12th Ave. through S. 14th Ave. intersections.

15th Ave to 18th Ave: Bicycle lane with parking on the north side and a bicycle lane without parking on the south side.

18th Ave to Highway.: Bicycle lane with no parking on both sides.

Alternate A: would result in no bike lanes on the north side of Michigan Street, creating a more consistent center line throughout and would give more room for right hand turns from the south onto Michigan Street.

1st Ave to 18th Ave: Shared lane (SHARROW) with parking on the north side, and a bicycle lane without parking on the south side. Left hand turn lanes would be maintained at 12th and N. 14th Ave., but eliminated at S. 14th Ave.

18th Ave to Highway: Shared lane (SHARROW) without parking on the north side and a bicycle lane without parking on the south side.

Alternate B: removes existing bike lanes on the north side of Michigan Street from 5th to 9th Avenue. A bike lane would be added to the north side of Michigan Street between S. 14th and 15th Avenue. Existing bike lanes between 15th Avenue and the highway would remain. This alternate creates a more consistent center line from 1st Ave to 15th Avenue and gives more room for vehicles from the south turning right onto Michigan Street between 5th and 9th Avenue.

1st Ave to 12th Ave: Shared lane (SHARROW) with parking on the north side and a bicycle lane without parking on the south side. Left hand turn lane would be maintained at 12th Ave.

12th Ave to North 14th Ave: Shared lane (SHARROW) without parking on the north side and a bicycle lane without parking on the south side. Left hand turn lanes would be maintained at 12th Ave. and N. 14th Ave.

North 14th Ave to 15th Ave: Bicycle lanes without parking on both sides. Left turn lane eliminated for S. 14th Ave.

15th Ave to 18th Ave: Bicycle lane with parking on the north side and a bicycle lane without parking on the south side – no change to existing.

18th Ave to Highway: Bicycle lane without parking on both sides – no change to existing.

Moved by Mr. Anschutz, second by Ms. Spaude to recommend to the Common Council to accept the changes to the Michigan Street Bike lanes presented in Plan B. All in favor. Carried.

Consideration of: Downtown Bike Lanes: Mr. Schlicht stated Michigan Street bike lanes from 1st to 5th Avenue were covered on the previous motion.

Moved by Ms. Brooks, Second by Ms. Spaude to move forward with the lane markings for bike lanes on Oregon Street

from 1st to 3rd Avenue. Members Schlicht, Brooks, Anschutz, Spaude and Kolberg in favor. Member Watermolen opposed.

Mr. Spetz stated that this has already been completed. Motion was removed.

Consideration of: Master Planning Process for State Park Bike Trail Use: Mr. Schlicht stated that a letter was sent to Jeff Prey at the WIDNR asking them to move forward with updating the master plan for Potawatomi State Park and that Mr. Prey responded stating the department plans starting the Door County planning group in 2014.

Discussion of: Safety and Educational Programs: Mr. Anschutz stated that approximately 200 kids have been educated on bike safety through the bike rodeos that were conducted.

Adjourn: Moved by Ms. Kolberg, seconded by Ms. Brooks to adjourn. Carried. Meeting adjourned at 6:35 p.m.

Respectfully submitted,



Jennifer Lenius

Municipal Services Assistant

FINANCE/PURCHASING & BUILDING COMMITTEE
August 6, 2013

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:46 p.m. by Chairperson Stutting in the Council Chambers, City Hall, 421 Michigan Street. Roll call: Members Stutting, Wiegand, and Schlicht were present. Also present: Alderperson Fett, Alderperson Wiesner, City Administrator McNeil, and Finance Director/City Treasurer Clarizio.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Review bills.
4. Adjourn.

Carried.

A motion was made by Alderperson Wiegand, seconded by Alderperson Stutting to accept the bills as presented and forward to the Common Council for payment Carried.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adjourn. Carried. The meeting adjourned at 7:47 p.m.

Respectfully submitted,


Valerie J. Clarizio
Finance Director/City Treasurer

6b7.

6b7.

Board of Review
August 7, 2012

A meeting of the Board of Review was called to order at 9:00 a.m. by Chairperson Wiese in Council Chambers, City Hall. Roll call: Members Wiese, Loss, Welhaven, Hauser, and Allmann were present. Ryan Anderson from Associated Appraisals, City Attorney Nesbitt, and City Clerk/Human Resources Director Reinhardt were also present.

Moved by Mr. Loss, seconded by Ms. Welhaven to adopt the following agenda:

1. Roll Call
2. Adoption of Agenda.
3. Receive objections/hear testimony as appropriate/examine the assessment roll for errors.
4. Adjournment will take place when all hearings and deliberations have been completed.

Carried.

The Board examined the assessment roll.

There were no objections to be heard.

Moved by Ms. Welhaven, seconded by Mr. Loss for final adjournment. Carried. The meeting adjourned at 11:00 a.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk/Human Resources Director

**MINUTES OF MEETING
CITY OF STURGEON BAY LOAN REVIEW COMMITTEE
August 12, 2013, 9:00 a.m.
Door County Business Development Center
185 E. Walnut Street, Sturgeon Bay, WI**

1. Call to Order

Chairman Mike Gilson called the meeting to order at 9:01 a.m. at the Door County Business Development Center.

2. Roll Call

Members present included Mike Gilson, Greg Stephan, Steve Asher and Thad Birmingham. Also present were Sam Perlman and Paula Sullivan - Door County Economic Development Corporation and Jeff Miller – Baylake Bank.

3. Adoption of Agenda

Motion by Steve Asher, seconded by Greg Stephan, to adopt the agenda as presented. Motion carried.

4. Approval of Minutes – July 29, 2013

Motion by Greg Stephan, seconded by Steve Asher, to approve the minutes of the July 29, 2013 City of Sturgeon Bay Loan Review Committee Meeting. Motion carried.

5. Status of Loans

Sam Perlman summarized the status of the City of Sturgeon Bay RLF Program and the program fund balance. Cash balance as of July 31, 2013 is \$351,914.68; outstanding principal balance is \$442,696.91 for total assets of \$794,611.59. All loans are current. Not all funds are drawn for Scaturio's and Door County Traders.

Motion by Steve Asher to approve the Status of Loans as presented. Seconded by Greg Stephan. Motion carried.

6. Convene in closed session for the purpose of "...deliberating or negotiating the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session..." and/or "...for consideration of financial data of specific person which, if discussed in public, would be likely to have an adverse effect upon the reputation of any person referred to in such data..." per Sec.'s 19.85 (1) (e) and (f) Wis. Stats. Specifically, consideration of financial information.

Mike Gilson read the statutory exemption stated above authorizing the closed session.

Motion by Greg Stephan, seconded by Steve Asher to meet in closed session. Roll

call vote: Mike Gilson – aye, Thad Birmingham – aye, Greg Stephan – aye, and Steve Asher - aye. Motion carried. The closed session convened at 9:04 a.m.

Meeting went into closed session for the consideration of financial information presented by The Foxglove Inn, LLC in conjunction with their loan application.

a. Committee reviewed the loan application and accompanying financial information from The Foxglove Inn, LLC. John-Eric and Carri Andersson joined the meeting at 9:24 a.m. to discuss the application for purchase of the current B&B-Colonial Gardens. The Inn will be owned 50/50 by sisters, Carri Andersson and Kelly Catarozoli. They plan to renovate a few rooms, bathrooms and create a common area. The common area will be used for small events during the off-season. In addition, they plan to market more to business travelers for year-round and off-season income. The Andersson's departed at 9:35 a.m. Discussion followed.

7. Reconvene in Open Session.

Motion made by Greg Stephan, seconded by Steve Asher to reconvene in open session. Roll Call vote: Mike Gilson – aye, Thad Birmingham – aye, Steve Asher – aye, and Greg Stephan – aye. Motion carried. Reconvene in open session at 9:52 a.m.

8. Recommendation regarding loan to The Foxglove Inn, LLC.

Thad Birmingham made a motion, seconded by Steve Asher to recommend to the Common Council that the Foxglove Inn, LLC application for a \$40,000 loan from the City of Sturgeon Bay Revolving Loan Fund for property purchase be approved subject to the following terms and conditions:

- A. Interest Rate: 4.0%**
- B. Term of Loan: 3 Years with a 10 -Year Amortization Period.**
- C. Seasonal payments of: interest only payments for six months (Dec. – May), followed by payments of principal and interest for six months (June – November) until the loan is paid in full. These payments will be made to the City of Sturgeon Bay.**
- D. The collateral for the loan will be a third mortgage behind Baylake Bank.**
- E. The Foxglove Inn, LLC will enter into a General Business Security Agreement, subordinate to Baylake Bank.**
- F. The loan shall be personally guaranteed by John-Eric Andersson, Carri Andersson, Kelly Catarozoli and Benjamin Benninghoff.**
- G. The Foxglove Inn, LLC shall secure other private financing in the amount of \$356,000 and contribute equity in the amount of \$40,000.**

- H. The borrower shall obtain and keep insurance on all equipment and the real estate, with the City of Sturgeon Bay listed as loss payee.**
- I. The Foxglove Inn, LLC will retain 2 FTE (full-time equivalency) jobs within three years of loan closing of which at least 51% shall be held or made available to persons of low to moderate income.**
- J. The Foxglove Inn, LLC shall provide the City's Loan Administrator with annual business income tax returns and financial statements by April 15th of each year.**
- K. The Foxglove Inn, LLC will pay all out-of-pocket loan-processing costs at closing including attorney fees for loan documentation.**
- L. The Foxglove Inn, LLC shall submit a complete application package, to the satisfaction of William Chaudoir, Executive Director, DCEDC.**
- M. The loan recipient's business location must remain in the City of Sturgeon Bay or the loan immediately becomes due and payable.**
- N. This commitment is valid for a 60-day period at which time the loan shall be closed or this commitment is null and void.**
- O. Loan is contingent upon approval of the Baylake Bank financing.**
- P. Loan is contingent upon receiving all necessary permits for intended use.**

Motion Carried. Mike Gilson abstained from voting.

9. Adjourn

**Motion by Thad Birmingham, seconded by Greg Stephan to adjourn meeting.
Motion carried. Loan Committee Chairman Mike Gilson closed the meeting at 10:00 a.m.**

Respectfully submitted,

Paula Sullivan
Recording Secretary

JULY 2013 BANK RECONCILIATION

CHECKING ACCOUNTS

GENERAL FUND	WDF	TIF #3 WIRETECH	SNAP	GENERAL/CAPITAL FUND
BAYLAKE	BAYLAKE	BAYLAKE	BAYLAKE	INVESTMENTS
PRIOR G/L BALANCE	1,561,523.7	186,371.96	36,360.48	600,606.22
REVENUE	1,084,827.77	12,490.48	0.00	248,090.62
DISBURSEMENTS	925,680.92	40,000.00	0.00	93.43
AMOUNT IN TRANSIT	644.83	0.00	0.00	0.00
ADJUSTMENTS	8,483.05	0.00	0.00	0.00
ENDING BALANCE	1,728,508.77	158,862.44	36,360.48	848,605.41

BANK BALANCE	1,732,073.00	158,862.44	36,360.48	2,312.80	848,605.41
LESS OUTS. CHECKS	3,564.23	0.00	0.00	0.00	0.00
	1,728,508.77	158,862.44	36,360.48	2,312.80	848,605.41

SAVINGS ACCOUNTS

GENERAL FUND	GENERAL FUND	TIF #1 DEBT	WDF	CAPITAL - BUILDING DEBT	TIF #3 DEBT	TIF #3 CONSTRUCTION
STATE - #2	BAYLAKE BANK - (MMBI)	STATE - #11	STATE - #4	STATE - #9	STATE - #06	STATE - #14
PRIOR G/L BALANCE	3,787,285.53	20,040.44	458,646.58	193,041.52	5,947.87	348,789.77
REVENUE	15,680.38	0.69	25.47	10.72	0.33	15,019.83
DISBURSEMENTS	263,000.00	3,415.86	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,539,965.91	16,625.27	458,672.05	193,052.24	5,948.20	363,809.60

BANK BALANCE	3,539,965.91	16,625.27	458,672.05	193,052.24	5,948.20	363,809.60	68,603.48
--------------	--------------	-----------	------------	------------	----------	------------	-----------

TIF #2	TIF #2	TIF #2 DEBT 98A8B	TIF #2 AMENDED AREA	TIF #2 AMENDED AREA	TIF #2 CAPITAL MAINT.	TIF #2 WFRDA DEBT RES.
BAYLAKE - (MIBA)	STATE - #3	STATE - #10	CONSTI. - STATE - #06	CAP. INT. - STATE - #7	STATE - #15	STATE - #13
PRIOR G/L BALANCE	3,722.44	6,907.75	1,427,274.12	63,073.90	152,098.49	126,235.55
REVENUE	0.17	0.37	79.26	3.06	8.44	7.01
DISBURSEMENTS	0.00	361.00	0.00	14,670.17	363.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,722.61	6,557.12	1,427,353.38	48,406.79	151,743.93	126,242.56

BANK BALANCE	3,722.61	6,557.12	1,427,353.38	48,406.79	151,743.93	126,242.56	1,653,597.46
--------------	----------	----------	--------------	-----------	------------	------------	--------------

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

6c2.

DEPARTMENT DESCRIPTION	FOR FUND: GENERAL FUND				FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
	FOR 7 PERIODS ENDING		JULY 31, 2013				
	BUDGET	JULY	ACTUAL	JULY			
REVENUES							
GENERAL FUND	872,653.88	549,183.29	549,183.29	(37.0)	10,471,847.00	5,396,704.77	(48.4)
TOTAL REVENUES	872,653.88	549,183.29	549,183.29	(37.0)	10,471,847.00	5,396,704.77	(48.4)
EXPENSES							
GENERAL FUND	45,238.73	0.00	0.00	100.0	542,865.00	223,209.53	58.8
MAYOR	1,030.42	920.42	920.42	10.6	12,365.00	6,897.13	44.2
CITY COUNCIL	4,788.75	4,069.17	4,069.17	15.0	57,465.00	36,927.29	35.7
LAW/LEGAL	5,833.33	6,584.50	6,584.50	(12.8)	70,000.00	26,968.33	61.4
CITY CLERK-TREASURER	29,147.91	26,473.23	26,473.23	9.1	349,775.00	198,382.75	43.2
ADMINISTRATION	19,935.00	10,885.01	10,885.01	45.3	239,220.00	82,869.07	65.3
COMPUTER	4,262.49	5,000.00	5,000.00	(17.3)	51,150.00	29,858.93	41.6
CITY ASSESSOR	8,172.93	6,749.98	6,749.98	17.4	98,075.00	52,342.49	46.6
BOARD OF REVIEW	151.66	0.00	0.00	100.0	1,820.00	322.98	82.2
BUILDING/ZONING CODE ENFORCEMENT	5,344.59	3,265.91	3,265.91	38.8	64,135.00	25,336.87	60.4
MUNICIPAL SERVICES ADMIN.	17,724.60	15,367.25	15,367.25	13.2	212,695.00	114,424.38	46.2
PUBLIC WORKS ADMINISTRATION	17,017.07	17,889.88	17,889.88	(5.1)	204,205.00	97,171.57	52.4
ELECTIONS DEPARTMENT	901.26	0.00	0.00	100.0	10,815.00	9,842.23	8.9
CITY HALL	12,516.26	8,012.49	8,012.49	35.9	150,195.00	56,712.15	62.2
INSURANCE	25,867.24	22,374.00	22,374.00	13.5	10,407.00	202,591.21	34.7
GENERAL EXPENDITURES	126,177.51	2,381.33	2,381.33	98.1	514,130.00	82,070.95	94.5
POLICE DEPARTMENT	31,468.74	49,382.10	49,382.10	(56.9)	377,625.00	234,774.12	37.8
PATROL BOAT	1,057.50	403.92	403.92	61.8	12,690.00	1,098.07	91.3
PARKING ENFORCEMENT	0.00	0.00	0.00	0.0	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	145,660.01	128,899.17	128,899.17	11.5	1,747,920.00	965,184.67	44.7
POLICE DEPT. / INVESTIGATIONS	10,547.08	8,460.76	8,460.76	19.7	126,565.00	76,560.38	39.5
FIRE DEPARTMENT	144,586.63	130,518.06	130,518.06	9.7	1,735,040.00	945,947.14	45.4
STORM SEWERS	4,148.75	2,210.62	2,210.62	46.7	49,785.00	7,949.72	84.0
SOLID WASTE MGMT/SPRING/FALL	4,552.50	1,224.26	1,224.26	73.1	54,630.00	9,883.26	81.9
COMPOST/SOLID WASTE SITE	2,700.83	154.58	154.58	94.2	32,410.00	11,777.74	63.6
STREET SWEEPING	3,129.18	4,070.05	4,070.05	(30.0)	37,550.00	17,319.50	53.8
WEED ABATEMENT	481.67	1,741.94	1,741.94	(261.6)	5,780.00	3,073.33	46.8
ROADWAYS/STREETS	13,429.16	11,575.14	11,575.14	13.8	161,150.00	96,244.55	40.2
SNOW REMOVAL	16,137.07	114.93	114.93	99.2	193,645.00	161,776.88	16.4
STREET SIGNS AND MARKINGS	4,800.83	8,320.39	8,320.39	(73.3)	57,610.00	30,216.87	47.5
CURB/GUTTER/SIDEWALK	1,058.35	3,525.42	3,525.42	(233.1)	12,700.00	6,572.11	48.2
STREET MACHINERY	16,128.33	14,096.70	14,096.70	12.5	193,540.00	89,474.17	53.7
CITY GARAGE	4,819.57	2,294.03	2,294.03	52.4	57,835.00	34,456.47	40.4
CELEBRATION & ENTERTAINMENT	3,201.67	9,118.76	9,118.76	(184.8)	38,420.00	31,529.13	17.9
HIGHWAYS - GENERAL	44,506.66	34,291.33	34,291.33	22.9	534,080.00	282,999.97	47.0
PARK & RECREATION ADMIN	12,053.33	10,015.37	10,015.37	16.9	144,640.00	47,811.98	66.9
PARKS AND PLAYGROUNDS	30,484.54	33,527.46	33,527.46	(9.9)	365,815.00	190,266.81	47.9
BALLFIELDS	2,432.92	3,792.08	3,792.08	(55.8)	29,195.00	12,598.48	56.8
ICE RINKS	717.92	0.00	0.00	100.0	8,615.00	2,508.93	70.8
BEACHES	215.83	70.81	70.81	67.1	2,590.00	92.34	96.4

6c2.

DATE: 08/08/2013
 TIME: 12:16:44
 ID: GL480000.WOW

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
 FOR 7 PERIODS ENDING

JULY 31, 2013

DEPARTMENT DESCRIPTION

DEPARTMENT DESCRIPTION	JULY		JULY 31, 2013		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
	BUDGET	ACTUAL	VARI-ANCE	%			
EXPENSES							
MUNICIPAL DOCKS	3,898.33	5,211.37	(33.6)		46,780.00	17,068.12	63.5
WATER WEED MANAGEMENT	7,643.33	13,800.12	(80.5)		91,720.00	29,722.70	67.5
WATERFRONT PARKS & WALKWAYS	4,658.76	7,628.50	(63.7)		55,905.00	24,747.85	55.7
EMPLOYEE BENEFITS	2,634.18	(656.67)	124.9		31,610.00	13,962.68	55.8
PUBLIC FACILITIES	6,176.25	0.00	100.0		74,115.00	38,096.18	48.5
BOARDS AND COMMISSIONS	34.16	53.85	(57.6)		410.00	150.78	63.2
COMMUNITY & ECONOMIC DEVLPMT	25,179.98	28,703.77	(13.9)		302,160.00	193,138.06	36.0
TOTAL EXPENSES	872,653.81	642,521.99	26.3		10,471,847.00	4,822,930.85	53.9

TOTAL FUND REVENUES	872,653.88	549,183.29	(37.0)		10,471,847.00	5,396,704.77	(48.4)
TOTAL FUND EXPENSES	872,653.81	642,521.99	26.3		10,471,847.00	4,822,930.85	53.9
SURPLUS (DEFICIT)	0.07	(93,338.70)	(1100.0)		0.00	573,773.92	100.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
 FOR 7 PERIODS ENDING

DEPARTMENT DESCRIPTION

DEPARTMENT DESCRIPTION	JULY 31, 2013		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
	BUDGET	ACTUAL			
REVENUES	107,123.43	72,516.68	1,285,481.00	782,475.14	(39.1)
TOTAL REVENUES	107,123.43	72,516.68	1,285,481.00	782,475.14	(39.1)
EXPENSES					
CITY CLERK-TREASURER	0.00	0.00	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.00	0.00	0.0
COMPUTER	833.33	0.00	10,000.00	345.71	96.5
CITY ASSESSOR	0.00	0.00	0.00	0.00	0.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.00	0.00	0.0
CITY HALL	0.00	0.00	0.00	0.00	0.0
GENERAL EXPENDITURES	0.00	70,716.35	0.00	271,909.98	100.0
POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.0
PATROL	6,097.91	33,023.09	73,174.95	65,517.90	10.4
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.00	0.00	0.0
FIRE DEPARTMENT	1,383.33	0.00	16,600.00	1,011.00	93.9
STORM SEWERS	6,666.67	0.00	80,000.00	60,758.80	24.0
SOLID WASTE MGMT/REFUSE/RECYCL	0.00	0.00	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.00	0.00	0.0
ROADWAYS/STREETS	49,458.33	60,244.02	593,500.00	149,471.87	74.8
SNOW REMOVAL	0.00	0.00	0.00	0.00	0.0
CURB/GUTTER/SIDEWALK	23,041.25	0.00	276,495.00	7,510.22	97.2
CITY GARAGE	0.00	0.00	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	2,358.75	0.00	28,305.05	24,744.00	12.5
BALLFIELDS	12,688.00	0.00	152,256.00	80,905.50	46.8
ICE RINKS	0.00	0.00	0.00	0.00	0.0
BEACHES	0.00	0.00	0.00	0.00	0.0
MUNICIPAL DOCKS	0.00	0.00	0.00	0.00	0.0
WATER WEED MANAGEMENT	0.00	0.00	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	541.66	0.00	6,500.00	850.00	86.9
SANITARY & WATER MAIN	0.00	0.00	0.00	0.00	0.0
PUBLIC FACILITIES	2,245.83	0.00	26,950.00	0.00	100.0
COMMUNITY & ECONOMIC DEVLPMNT	0.00	0.00	0.00	0.00	0.0
TOTAL EXPENSES	105,315.06	167,219.96	1,263,781.00	663,024.98	47.5
TOTAL FUND REVENUES	107,123.43	72,516.68	1,285,481.00	782,475.14	(39.1)
TOTAL FUND EXPENSES	105,315.06	167,219.96	1,263,781.00	663,024.98	47.5
SURPLUS (DEFICIT)	1,808.37	(94,703.28)	21,700.00	119,450.16	450.4

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV
 FOR 7 PERIODS ENDING

JULY 31, 2013

DEPARTMENT DESCRIPTION

REVENUES CABLE TV / GENERAL

TOTAL REVENUES 9,607.08 85.00 (99.1) 115,285.00 61,610.12 (46.5)

EXPENSES CABLE TV / GENERAL 8,631.25 6,385.77 26.0 103,575.00 39,463.64 61.8

TOTAL EXPENSES 8,631.25 6,385.77 26.0 103,575.00 39,463.64 61.8

TOTAL FUND REVENUES 9,607.08 85.00 (99.1) 115,285.00 61,610.12 (46.5)
 TOTAL FUND EXPENSES 8,631.25 6,385.77 26.0 103,575.00 39,463.64 61.8
 SURPLUS (DEFICIT) 975.83 (6,300.77) (745.6) 11,710.00 22,146.48 89.1

BUDGET JULY ACTUAL VARI- FISCAL YEAR BUDGET FISCAL YEAR-TO-DATE ACTUAL VARI-
 ANCE ANCE

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
 FOR 7 PERIODS ENDING JULY 31, 2013

DEPARTMENT DESCRIPTION	JULY		VARI- ANCE	FISCAL		FISCAL		VARI- ANCE
	BUDGET	ACTUAL		YEAR BUDGET	YEAR-TO-DATE ACTUAL			
REVENUES								
TID DISTRICT #2	137,342.08	3,295.13	(97.6)	1,648,105.00	841,475.26	(48.9)		
TOTAL REVENUES	137,342.08	3,295.13	(97.6)	1,648,105.00	841,475.26	(48.9)		
EXPENSES								
TID DISTRICT #2	253,445.08	19,822.43	92.1	3,041,341.00	584,400.34	80.7		
TOTAL EXPENSES	253,445.08	19,822.43	92.1	3,041,341.00	584,400.34	80.7		
TOTAL FUND REVENUES	137,342.08	3,295.13	(97.6)	1,648,105.00	841,475.26	(48.9)		
TOTAL FUND EXPENSES	253,445.08	19,822.43	92.1	3,041,341.00	584,400.34	80.7		
SURPLUS (DEFICIT)	(116,103.00)	(16,527.30)	(85.7)	(1,393,236.00)	257,074.92	(118.4)		

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #1 DISTRICT
 FOR 7 PERIODS ENDING JULY 31, 2013

DEPARTMENT DESCRIPTION	JULY		VARI- ANCE	FISCAL		FISCAL	
	BUDGET	ACTUAL		YEAR BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE	
REVENUES							
TID #1 DISTRICT	38,833.92	10,190.47	(73.7)	466,007.00	322,834.85	(30.7)	
TOTAL REVENUES	38,833.92	10,190.47	(73.7)	466,007.00	322,834.85	(30.7)	
EXPENSES							
TID #1 DISTRICT	38,146.00	0.00	100.0	457,752.00	0.00	100.0	
TOTAL EXPENSES	38,146.00	0.00	100.0	457,752.00	0.00	100.0	
TOTAL FUND REVENUES	38,833.92	10,190.47	(73.7)	466,007.00	322,834.85	(30.7)	
TOTAL FUND EXPENSES	38,146.00	0.00	100.0	457,752.00	0.00	100.0	
SURPLUS (DEFICIT)	687.92	10,190.47	1381.3	8,255.00	322,834.85	3810.7	

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT
 FOR 7 PERIODS ENDING

JULY 31, 2013

JULY BUDGET

JULY ACTUAL

VAR-ANCE

FISCAL YEAR BUDGET

FISCAL YEAR-TO-DATE ACTUAL

VAR-ANCE

DEPARTMENT DESCRIPTION
 REVENUES
 TID #3 DISTRICT

TOTAL REVENUES

EXPENSES
 TID #3 DISTRICT

TOTAL EXPENSES

TOTAL FUND REVENUES
 TOTAL FUND EXPENSES
 SURPLUS (DEFICIT)

	JULY BUDGET	JULY ACTUAL	VAR-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VAR-ANCE %
REVENUES						
TID #3 DISTRICT	19,163.34	23.64	(99.8)	229,960.00	37,504.91	(83.6)
TOTAL REVENUES	19,163.34	23.64	(99.8)	229,960.00	37,504.91	(83.6)
EXPENSES						
TID #3 DISTRICT	11,627.49	542.00	95.3	139,530.00	33,154.50	76.2
TOTAL EXPENSES	11,627.49	542.00	95.3	139,530.00	33,154.50	76.2
TOTAL FUND REVENUES	19,163.34	23.64	(99.8)	229,960.00	37,504.91	(83.6)
TOTAL FUND EXPENSES	11,627.49	542.00	95.3	139,530.00	33,154.50	76.2
SURPLUS (DEFICIT)	7,535.85	(518.36)	(106.8)	90,430.00	4,350.41	(95.1)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #4 DISTRICT
 FOR 7 PERIODS ENDING JULY 31, 2013

DEPARTMENT DESCRIPTION	JULY		VARI- ANCE	JULY 31, 2013		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL		%	%			
REVENUES								
TID #4 DISTRICT	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0
EXPENSES								
TID #4 DISTRICT	0.00	17,551.17	100.0	0.00	68,859.56	0.00	68,859.56	100.0
TOTAL EXPENSES	0.00	17,551.17	100.0	0.00	68,859.56	0.00	68,859.56	100.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	17,551.17	100.0	0.00	68,859.56	0.00	68,859.56	100.0
SURPLUS (DEFICIT)	0.00	(17,551.17)	100.0	0.00	(68,859.56)	0.00	(68,859.56)	100.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: REVOLVING LOAN FUND (STATE)
 FOR 7 PERIODS ENDING JULY 31, 2013

DEPARTMENT DESCRIPTION	JULY BUDGET	JULY ACTUAL	VARI-ANCE %	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE %
REVENUES						
REVOLVING LOAN FUND (STATE)	988.34	1,168.09	18.1	11,860.00	8,388.20	(29.2)
TOTAL REVENUES	988.34	1,168.09	18.1	11,860.00	8,388.20	(29.2)
EXPENSES						
REVOLVING LOAN FUND (STATE)	950.00	0.00	100.0	11,400.00	75,000.00	(557.8)
TOTAL EXPENSES	950.00	0.00	100.0	11,400.00	75,000.00	(557.8)

TOTAL FUND REVENUES	988.34	1,168.09	18.1	11,860.00	8,388.20	(29.2)
TOTAL FUND EXPENSES	950.00	0.00	100.0	11,400.00	75,000.00	(557.8)
SURPLUS (DEFICIT)	38.34	1,168.09	2946.6	460.00	(66,611.80)	(4580.8)

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOLID WASTE ENTERPRISE
 FOR 7 PERIODS ENDING JULY 31, 2013

DEPARTMENT DESCRIPTION	JULY		VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI- ANCE
	BUDGET	ACTUAL				
REVENUES						
SOLID WASTE ENTERPRISE FUND	30,609.99	25,116.02	(17.9)	367,320.00	179,748.71	(51.0)
TOTAL REVENUES	30,609.99	25,116.02	(17.9)	367,320.00	179,748.71	(51.0)
EXPENSES						
SOLID WASTE ENTERPRISE FUND	30,609.99	35,771.78	(16.8)	367,320.00	183,714.15	49.9
TOTAL EXPENSES	30,609.99	35,771.78	(16.8)	367,320.00	183,714.15	49.9
TOTAL FUND REVENUES	30,609.99	25,116.02	(17.9)	367,320.00	179,748.71	(51.0)
TOTAL FUND EXPENSES	30,609.99	35,771.78	(16.8)	367,320.00	183,714.15	49.9
SURPLUS (DEFICIT)	0.00	(10,655.76)	100.0	0.00	(3,965.44)	100.0

DATE: 08/08/2013
 TIME: 12:16:44
 ID: GL480000.WOW

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 12
 F-YR: 13

DEPARTMENT DESCRIPTION	MUNICIPAL REPORT TOTALS		FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	%
	FOR 7 PERIODS ENDING	JULY 31, 2013			
	JULY BUDGET	JULY ACTUAL			VARI-ANCE
TOTAL MUNICIPAL REVENUES	1,216,322.06	661,578.32	14,595,865.00	7,630,741.96	(47.7)
TOTAL MUNICIPAL EXPENSES	1,321,378.68	889,815.10	15,856,546.00	6,470,548.02	59.1
SURPLUS (DEFICIT)	(105,056.62)	(228,236.78)	(1,260,681.00)	1,160,193.94	(192.0)



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
 Members of the Common Council
 Members of the Police and Fire Commission
 City Administrator Steve McNeil
 Officers of the Sturgeon Bay Police Department
 Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for July, 2013

Date: August 12, 2013

The following is a summary of the Police Department's activities for the month of July. The activities included are crimes investigated, police service calls handled by department members, arrests completed, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 85 crimes.

These crimes can be broken down and classified as follows.

Theft.....	13
Criminal Damage to Property	12
Disorderly Conduct.....	19
Possession of Marijuana.....	02
Bail Jumping.....	02
Violate Court Order	04
Sexual Assault of Child	02
Harassment.....	07
Battery.....	02
Fraud / Scams.....	08
Unlawful Use of Telephone	01
Trespass	01
Possession of Drug Paraphernalia.....	02
Possess Marijuana with Intent to Deliver.....	01
Resist Arrest.....	01
Obstruct Police Officer	02

Battery to Police Officer	01
Substantial Battery	02
Harbor / Aid Felon	01
Internet Crime against Children	01
Possess Schedule II Narcotic	01
	TOTAL 85

The above crimes resulted in the loss of \$8,026 to the community, of which \$271 has been recovered.

Arrests

The Department completed a total of 115 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

Possess Marijuana	01
Battery to Police Officer	01
Substantial Battery	01
Possess Schedule II Narcotic	01
	TOTAL 04

Warrant Arrests.....00

B. Misdemeanor Crime Arrests

Disorderly Conduct.....	07
Resist Arrest.....	01
Battery	02
Possess Drug Paraphernalia	02
Possess Marijuana.....	01
Bail Jumping.....	02
Obstruct Police Officer	03
Criminal Damage to Property	01
Retail Theft	01
Possess THC w/Intent to Deliver	01
Harbor / Aid Felon.....	01
	TOTAL 22

Wisconsin Probation & Parole Violation Arrests08

Warrant Arrests.....03
TOTAL 11

C. Ordinance Violation Arrests

Underage Drinking.....	02
Disorderly Conduct.....	02
Possess Drug Paraphernalia	02
Urinate / Defecate in Public	01
Meddle with Property	03
Unlicensed Animal.....	01
Animal Running at Large.....	01
	TOTAL 12

D. Traffic Crime Arrests	
Operate While Driver's License Revoked	01
	TOTAL 01

E. Traffic Violation Arrests	
Operating a Motor Vehicle While Intoxicated.....	05
Speeding Violations	13
Motor Vehicle Registration Violation.....	05
Failure to Obey a Traffic Sign or Signal.....	03
Operating While Driver's License Suspended/Revoked.....	10
No Driver's License.....	02
Fail to Yield.....	04
Inattentive Driving.....	02
Minor Transporting Intoxicants	01
Seat Belt Violations	09
Miscellaneous Moving Traffic Violations	11
	TOTAL 65

In addition to the preceding arrests, the Department conducted a total of 294 traffic stops during the month and logged 84 violations for various motor vehicle defects and local ordinances and issued 77 written warnings for those violations. A total of 02 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department, during the month, investigated a total of 33 vehicle accidents. These investigations are categorized into four types, which are described below.

A. Motor Vehicle Accidents Involving Fatalities.....	00
B. Motor Vehicle Accidents Involving Injuries	07
C. Motor Vehicle Accidents Involving Property Damage	25
(greater than \$1,000.00)	
D. Motor Vehicle Accidents Involving Property Damage	01
(less than \$1,000.00)	
	TOTAL 33

Police Service Calls

Department members handled 477 service calls during the month. These calls consist of both citizen requests for police service as described below, crimes investigated, traffic accidents investigated, Wisconsin Probation and Parole Assists and service needs initiated by officers on patrol.

A. Traffic and Road Incidents	70
-------------------------------------	----

This category consists of all assignments involving assists to motorists in distress, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing debris from roadways, and all parking problem complaints.

B. Noise Complaints	15
---------------------------	----

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C. Sick and Injured Persons	28
Assistance rendered to the Ambulance Service and sick or injured persons. (Of these calls 03 required the commitment of citizens to a Mental Health Facility for mental or substance abuse problems.)	
D. Alarms	19
Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.	
E. Complaints Involving Animals	25
Investigation by officers of noisy animals, loose animals, animal bites, wild animals, and sick, injured or dead animal complaints.	
F. Civil Disputes	07
Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.	
G. Escorts	11
Transporting citizens, money escorts for area financial institutions, funerals, and for area industry.	
H. Civil Assistance Rendered	11
This category is broad and involves such services as auto and home lockouts, emergency notifications, attempts to locate people, retrieve personal property, and registration assistance.	
I. Assistance Rendered to Other Agencies	07
Includes assistance to other law enforcement and government agencies.	
J. Suspicious Person	13
Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of other people.	
K. Suspicious Motor Vehicles	13
Complaints of occupied, unoccupied, abandoned, and junked motor vehicles.	
L. Liquor Establishments	00
Complaints of problems with patrons.	
M. Fights or Brawls	03
Complaints of persons fighting where no criminal arrests were made.	
N. Self-Initiated Field Activity	45
All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	

O. Juvenile Problems..... 16

Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.

P. Miscellaneous Incidents 53

Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes unfounded 9-1-1 calls investigated by Department members during the month.

Q. Welfare Checks 20

Includes calls to check on the well-being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

R. Gas Drive Off..... 03

Routine non-theft investigations where a motorist drove away without paying for their gas. Typically involves a driver error, store employee error or credit card reader error.

TOTAL 359

Department Mileage and Fuel Consumption

Officers patrolled a total of 16,712 miles with department vehicles, consuming 1,619 gallons of fuel. The fleet averaged 10.3 miles per gallon of fuel during the month.

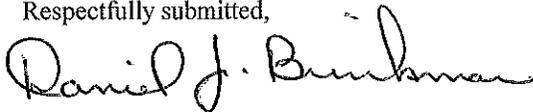
Department Training

All officers completed 4 hours of training in the areas of firearms and defense and arrest tactics. Officers Steve South and Chad Mielke provided monthly training to 6 members of the Lakeshore Police Explorers, Post 9368.

Public Education

No public education took place during the month of July.

Respectfully submitted,



Captain Daniel J. Brinkman

6d.

6d.

BEVERAGE OPERATOR LICENSES

1. Hartwig, Sara J.
2. LaLuzerne, Dan K.
3. LaPlant, Angela L.

RECOMMENDATION**TO THE HONORABLE MAYOR AND COMMON COUNCIL**

We, the Sturgeon Bay Revolving Loan Fund Committee, hereby recommend that a loan of \$40,000 be approved for The Foxglove Inn, LLC to be used for the purchase of property, and that the loan be approved subject to the following conditions:

- A. Interest Rate: 4.0%**
- B. Term of Loan: 3 Years with a 10 -Year Amortization Period.**
- C. Seasonal payments of: interest only payments for six months (Dec. – May), followed by payments of principal and interest for six months (June – November) until the loan is paid in full. These payments will be made to the City of Sturgeon Bay.**
- D. The collateral for the loan will be a third mortgage behind Baylake Bank.**
- E. The Foxglove Inn, LLC will enter into a General Business Security Agreement, subordinate to Baylake Bank.**
- F. The loan shall be personally guaranteed by John-Eric Andersson, Carri Andersson, Kelly Catarozoli and Benjamin Benninghoff.**
- G. The Foxglove Inn, LLC shall secure other private financing in the amount of \$356,000 and contribute equity in the amount of \$40,000.**
- H. The borrower shall obtain and keep insurance on all equipment and the real estate, with the City of Sturgeon Bay listed as loss payee.**
- I. The Foxglove Inn, LLC will retain 2 FTE (full-time equivalency) jobs within three years of loan closing of which at least 51% shall be held or made available to persons of low to moderate income.**
- J. The Foxglove Inn, LLC shall provide the City's Loan Administrator with annual business income tax returns and financial statements by April 15th of each year.**
- K. The Foxglove Inn, LLC will pay all out-of-pocket loan-processing costs at closing including attorney fees for loan documentation.**
- L. The Foxglove Inn, LLC shall submit a complete application package, to the satisfaction of William Chaudoir, Executive Director, DCEDC.**

- M. The loan recipient's business location must remain in the City of Sturgeon Bay or the loan immediately becomes due and payable.**
- N. This commitment is valid for a 60-day period at which time the loan shall be closed or this commitment is null and void.**
- O. Loan is contingent upon approval of the Baylake Bank financing.**
- P. Loan is contingent upon receiving all necessary permits for intended use.**

We further recommend that the City Attorney be authorized to prepare the loan agreement, promissory note, security instrument and other necessary legal documents and that the Mayor and City Clerk be authorized to sign the necessary documents to implement this action.

Respectfully submitted,
 Sturgeon Bay Revolving Loan Fund Committee
 By: Mike Gilson, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Dated: _____

Introduced by _____,

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL

We, the Sturgeon Bay Revolving Loan Fund Committee, hereby recommend that a loan originally approved August 19, 2008 for \$225,000.00 to Sturgeon Bay Cold Storage LLC shall be refinanced subject to the following terms and conditions:

- A. Interest Rate: 2.50%**
- B. Term of Loan: 5 Years with a 5-Year Amortization Period.**
- C. Monthly payments of principal and interest will be made to the City of Sturgeon Bay.**
- D. The collateral for the loan will be a mortgage on the cold storage facility, subordinate to Baylake Bank and a first lien purchase money security interest in equipment purchased with loan proceeds.**
- E. Sturgeon Bay Cold Storage LLC will enter into a General Business Security Agreement.**
- F. The loan shall be personally guaranteed by Daniel Schwarz with spousal consent.**
- G. Sturgeon Bay Cold Storage LLC shall obtain and keep insurance on the building and equipment to be located at Lot #2 Whitford Addition on Jib Street in the Sturgeon Bay Industrial Park, with the City of Sturgeon Bay listed as loss payee.**
- H. Sturgeon Bay Cold Storage LLC will create 12.0 FTE (full-time equivalency) jobs within three years of loan closing. At least 51% of the jobs created shall be made available to persons of low to moderate income.**
- I. Sturgeon Bay Cold Storage LLC shall provide the City's Loan Administrator with annual business income tax returns and financial statements by April 15th of each year.**
- J. Sturgeon Bay Cold Storage LLC will pay all out-of-pocket loan-processing costs at closing including attorney fees for loan documentation.**
- K. The loan recipient's business location must remain in the City of Sturgeon Bay or the loan immediately becomes due and payable.**

- L. **This commitment is valid for a 60-day period at which time the loan shall be closed or this commitment is null and void.**

We further recommend that the City Attorney be authorized to prepare the loan agreement, promissory note, security instrument and other necessary legal documents and that the Mayor and City Clerk be authorized to sign the necessary documents to implement this action.

Respectfully submitted,
Sturgeon Bay Revolving Loan Fund Committee
By: Mike Gilson, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Dated: _____

Introduced by _____,

Moved by Alderperson _____, seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____.

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Single-Family Residential (R-1) to Conservancy (Con):

Lots 24-29 and Lots 101-107 in Spring Oaks Subdivision; Lots 3, 4, 6, 7, and 8 in Spring Oaks South Subdivision; and Lots 2, 3, and 4 of Certified Survey Map No. 2075, recorded in Volume 12 of Certified Survey Maps, Page 273.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

CITY OF STURGEON BAY ZONING/REZONING APPLICATION

Date Received: 6-13-13
 Fee Paid \$ 400.00
 Received By: CN

	APPLICANT/AGENT	LEGAL PROPERTY OWNER
Name	Douf County	Spring Oak Estates, L.P.
Company	YMCA	
Street Address	1900 Michigan Street	4548 Ridge Crest Rd
City/State/Zip	Sturgeon Bay WI 54235	Sturgeon Bay, WI 54235
Daytime Telephone No.	920-743-4949	
Fax No.	920-743-8812	

STREET ADDRESS OF SUBJECT PROPERTY: 19th Place Lots 24-29 and 101-107
 Location if not assigned a common address: Spring Oaks Subd.; Lots 3, 4, 6, 7 and 8
Spring Oaks South Subd. and lots 2, 3 and 4 of CSM #2075 recorded in Vol. 12 pg. 273

TAX PARCEL NUMBER: 21 parcels - see attached list

CURRENT ZONING CLASSIFICATION: R-1

CURRENT USE AND IMPROVEMENTS: Vacant Lots within Spring Oaks Estates Subd.

ZONING DISTRICT REQUESTED: Conservancy

COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: Single Family Residential
Lower Density

PROPOSED USE OF SURROUNDING PROPERTY UNDER COMPREHENSIVE PLAN:
 North: Single Family Residential - Lower Density
 South: Public + Institutional
 East: Agricultural
 West: Single Family Residential - Lower Density

ZONING AND USES OF ADJACENT SURROUNDING PROPERTIES:
 North: R-1; Single Residential + Lower Density
 South: Public; YMCA
 East: R-1; Vacant + Farmland
 West: R-1; Single Family Residences and vacant lots

HAVE THERE BEEN ANY VARIANCES, CONDITIONAL USE PERMITS, ETC. GRANTED PREVIOUSLY FOR THIS PROPERTY? No IF YES, EXPLAIN: _____

Attach a full legal description (preferably on disk), 8-1/2" X 11" location map, and Agreement for Reimbursement of expenses.

Spring Oak Estates, Ltd.
Property Owner (Print Name)

[Signature]
Signature

6/10/13
Date

Door County YMCA
Applicant/Agent (Print Name)

[Signature]
Signature

6-10-13
Date

I, _____, have attended a review meeting with at least one member of staff and understand that I am responsible for sign placement and following all stages listed on the check list in regard to the applicant.

Date of review meeting

Applicant Signature

Staff Signature

Attachments:
Procedure & Check List
Agreement For Reimbursement of Expenses

STAFF USE ONLY

Application conditions of approval or denial:

Date

Community Development Director

Executive Summary

Title: Zoning Map Amendment for YMCA – R-1 to CON – 19th Avenue

Background: The YMCA petitions to rezone 21 lots totaling about 6.8 acres from Single-Family Residential (R-1) to Conservancy (CON). The property is owned by Spring Oaks Estates Ltd., but the YMCA is in the process of acquiring these lots, which are part of the Springs Oaks Subdivision. Four of the lots front on the existing portion of N. 19th Place and are developable, while the other 17 lots front on the future extension of 19th Place and are not currently developable.

The YMCA intends to use these lots for recreational purposes. They have a plan to create walking trails and athletic fields in that area. The facilities would be used for YMCA programs, but also be available for use by the general public. The YMCA, therefore, seeks a zoning map amendment to change the current residential district to Conservancy, which would match the intended use.

The subject property is immediately north of the current YMCA facility. The land abuts Highway 42-57. Therefore, these lots are less desirable for single-family homes than most of the other lots within Spring Oaks Subdivision. To the north and west are mostly developed lots within the R-1 district. To the south is the main YMCA property, which is zoned Office/Business Park (C-4). To the east across the highway is a farm field within the Town of Sturgeon Bay that is zoned Agricultural.

The YMCA prepared a site layout for the proposed recreational area, which shows walking/exercise paths, volleyball courts, multipurpose fields and an amphitheater. The site would include prairie, landscaped areas and vegetative screens near existing residents. Two small 4-car parking areas are shown at the end of existing N. 19th Place and at Iowa Street/N. 19th Drive. It is noted that the latter parking area is off the subject property and would require the cooperation of the City and/or abutting property owners. The proposed plan was submitted to show the Plan Commission the intent for the property and it was stressed by the YMCA that it might take years to eventually develop due to funding issues. The request is to rezone the property and the Plan Commission does not need to (nor is being requested to) approve the site plan.

Comprehensive Plan: The Future Land Use Plan of the Sturgeon Bay Comprehensive Plan designates the subject parcel within the Single-Family Residential – Low Density classification. This is described as a *residential area predominantly comprised of single-family homes at a density of up to 4 units per acre. Some two-family homes may be interspersed within this area.*

The Comp Plan also contains recommendations for future recreational facilities. The plan recommends a future neighborhood park/playground in the general vicinity of the Springs Oaks area, but doesn't specifically map a site. The City's Outdoor Recreation Plan (2010) also identifies the subject area as not being within the normal service area of a park or playground. It recommends a new park in the N. 18th Avenue corridor and lists this region as the highest priority in the City. Because the subject area was already platted for residential lots, it was not specifically identified as a possible site for the park, but it is within the region that is underserved and would meet the criteria of the plan. Therefore, the proposed rezoning is not generally in conflict with the City's plans. If the rezoning is approved, the future land use plan

map should be updated at the time the overall plan is updated to show the site as Open Space and Recreation.

Fiscal Impact: The tax value of the land as Conservancy is clearly less than if the lots are developed residentially. Vacant developable lots are typically about \$22,000 to \$40,000 in this area depending about size and location. If new homes are built, it possibly would add another \$200,000 per lot. However, 17 of the 21 lots are not developable at this time and are only assessed at \$3500 to \$4500 each.

It is also important to recognize that the YMCA is willing to develop the recreation land and allow its use by the general public. Therefore, the YMCA would be in essence creating the City park recommended in the Outdoor Recreation Plan. This saves the City the expense of buying land, constructing facilities, and maintaining it.

Public Hearing: The public hearing was held on July 17th. A summary of the testimony is included in the packet. One concern that was cited during the hearing involved potential harm from lights and/or public address systems at athletic fields. The YMCA reiterated their intent not to have any recreational facilities with lights or public address systems. The Plan Commission, during its deliberations, considered this issue and decided that a change to the Conservancy district standards would be the best means of addressing the concern rather than denying or modifying the requested Conservancy zoning classification.

Options: The City can approve or deny the Conservancy district. It could also substitute a different zoning district or only rezone a portion of the site. It is important to note the rezoning is not absolutely necessary for the YMCA to create the recreational facility since parks are allowed in residential zones. But, the Conservancy district best matches their plan and provides a degree of comfort to the neighbors that the property won't instead become developed with more intensive uses.

Plan Commission Action: The Plan Commission unanimously recommends approval of the zoning district change to Conservancy.

Recommendation: The proposed fits well with the City's desire for recreational land in the neighborhood. Planning staff recommends approval of the zoning map amendment from R-1 to CON.

Prepared by:  7-31-13
Martin Olejniczak Date
Community Development Director

Reviewed by:  7/31/13
Stephen McNeil Date
City Administrator

**Summary of the public hearing held on July 17, 2013 - Rezone 21 lots from – R-1
to Conservancy for YMCA**

Acting Chairperson Dennis Statz opened the public hearing at 7:13 p.m.

Marilyn Beachler, 308 N. 18th Pl., stated she was concerned if the YMCA would be allowed to install baseball fields with lights and loudspeakers.

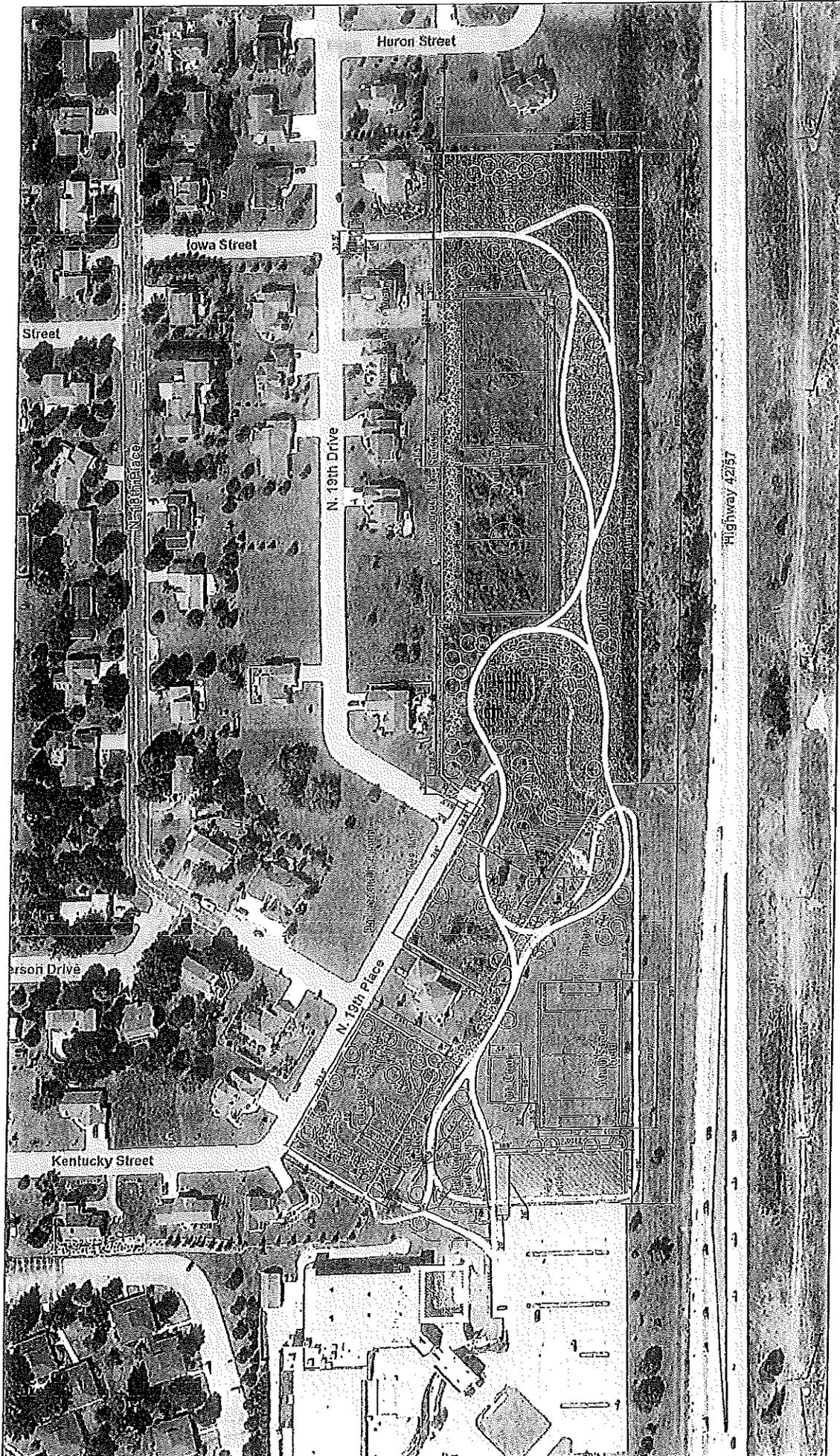
Sherri Dantoin, representative from the YMCA, stated that the YMCA's intent is low key, to create wellness in the community with walking, biking, etc., and have a lot of green space. They are a community partner in the space they already have.

Jon Pinkert, 366 N. 19th Avenue, stated he was the owner of one of the undeveloped lots and also on the YMCA Board. The YMCA has no intent to build large buildings, etc. There is a good faith effort to the neighbors.

Mark Holey, 410 N. 19th Avenue, stated his property abuts the proposed property to be rezoned. Conservancy gives a unique opportunity to know who their neighbor would be. The 21 lots could otherwise be developed into 21 residences. He is comfortable under the current leadership.

John Rosenthal, 334 N. 19th Avenue, complimented the YMCA in terms of communication of the proposal with the neighborhood, and their intent to develop as a park. He suggested that if approved, adding a natural environmental area clause that this remain as a park.

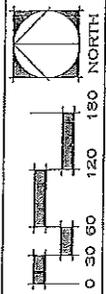
There was no written correspondence. The public hearing was declared closed at 7:26 p.m.



CONCEPTUAL SITE PLAN - OPTION 2

DOOR COUNTY YMCA

STURGEON BAY, WISCONSIN



APRIL 29, 2013

GRÄEF

Spring Oaks Estates

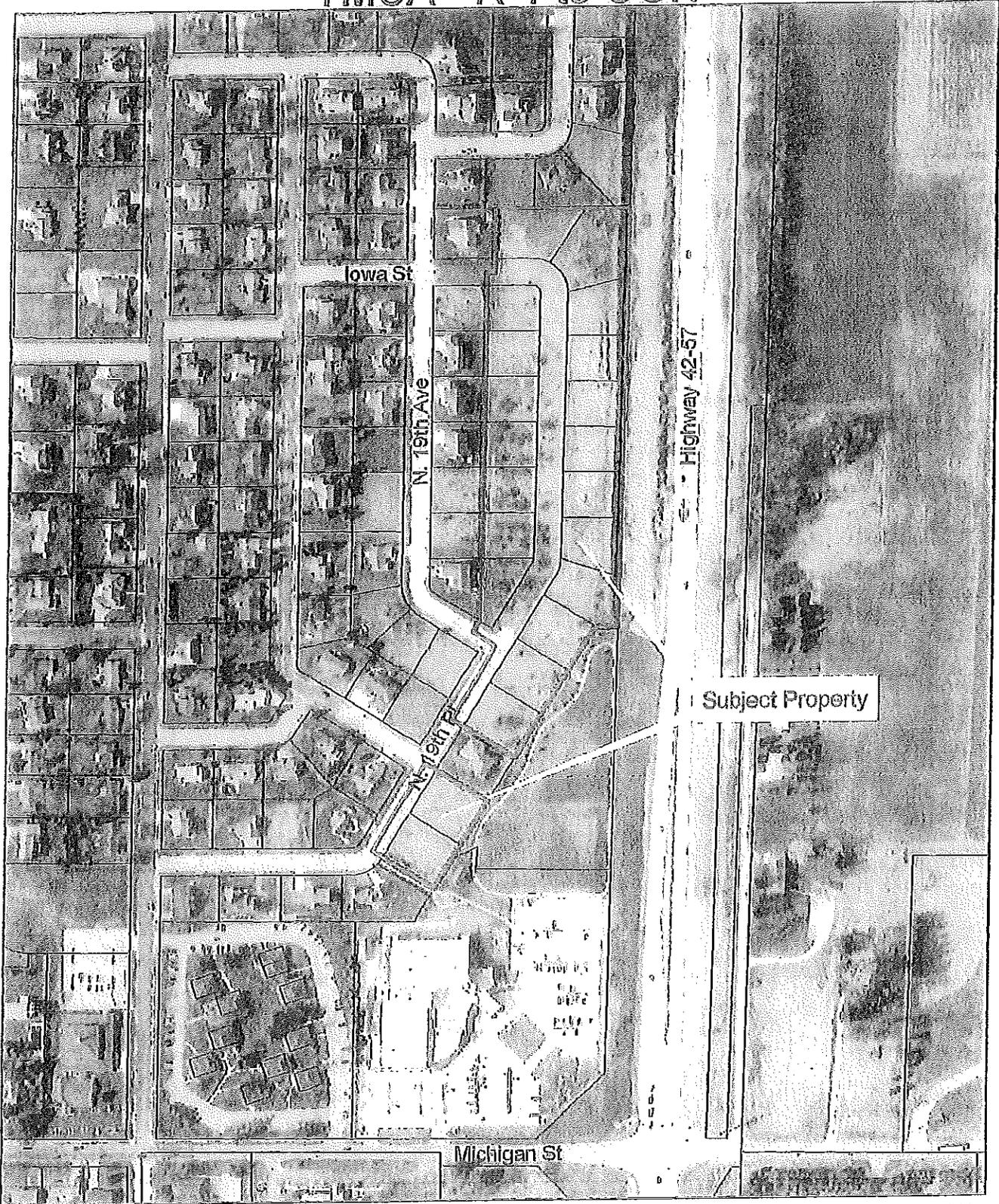
Improved Lots

Lot #	Tax ID Number	Property Tax
3	281-46-60003000	\$ 224.42
4	281-46-60004000	\$ 224.42
6	281-46-60006000	\$ 224.42
7	281-46-60007000	\$ 224.42
Total		\$ 897.68

Unimproved Lots

Lot #	Tax ID Number	Property Tax
8	281-46-60008000	\$ 85.48
29	281-46-73002900	\$ 96.18
28	281-46-73002800	\$ 85.48
27	281-46-73002700	\$ 85.48
26	281-46-73002600	\$ 85.48
25	281-46-73002500	\$ 85.48
24	281-46-73002400	\$ 85.48
4	281-46-73002301	\$ 85.48
3	281-46-73002201	\$ 96.18
2	281-46-73002101	\$ 96.18
101	281-46-73010100	\$ 74.81
102	281-46-73010200	\$ 74.81
103	281-46-73010300	\$ 74.81
104	281-46-73010400	\$ 74.81
105	281-46-73010500	\$ 74.81
106	281-46-73010600	\$ 74.81
107	281-46-73010700	\$ 74.81
Total		\$ 1,410.57

Zoning Map Amendment YMCA - R-1 to CON



June 13, 2013

RECOMMENDATION

9.

9.

TO THE HONORABLE MAYOR AND COMMON COUNCIL

We, the Sturgeon Bay Revolving Loan Fund Committee, hereby recommend:

WHEREAS, The Wisconsin Economic Development Corporation ("WEDC") has developed an initiative that seeks to consolidate the local Community Development Block Grant ("CDBG") Business Revolving Loan Funds ("RLFs") that exist in Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Oconto and Sheboygan counties in the Bay-Lake region into a regional loan fund; and

WHEREAS, The consolidation, as proposed, is in the City of Sturgeon Bay's economic interest as it will provide a more effective financing program that will remove existing federal regulations, open up the funds to more businesses and projects, streamline fund management, and relieve individual communities of administrative and legal responsibilities; and

WHEREAS, the City of Sturgeon Bay has reviewed the Bay-Lake Regional Loan Fund draft manual; has considered the advantages and disadvantages of participation; and recommends the City of Sturgeon Bay's participation in forming a Bay-Lake regional loan fund; and

WHEREAS, The Bay-Lake regional loan fund will implement a regional strategy that encourages local governments to work together, streamlines the management of RLF's, and improves local capacity for economic development.

NOW, THEREFORE BE IT RESOLVED, That the Common Council agrees to participate with Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Oconto and Sheboygan Counties to form a Bay-Lake regional loan fund.

BE IT FURTHER RESOLVED, That the Common Council authorizes the Mayor and City Clerk to sign and execute all necessary documentation to complete said participation on behalf of the City of Sturgeon Bay; and

BE IT FURTHER RESOLVED, That these documents (including the Bay-Lake Regional Loan Fund manual) are subject to final review by and approval of the City Attorney and City Administrator.

Respectfully submitted,
Sturgeon Bay Revolving Loan Fund Committee
By: Mike Gilson, Chairman

RESOLVED, that the foregoing recommendation be adopted.
Dated: _____

Introduced by _____,
Moved by Alderperson _____, seconded by
Alderperson _____ that said recommendation be adopted.
Passed by the Council on the _____.

RECOMMENDATION

We, the Parking and Traffic Committee hereby recommend eliminating parking lanes on both sides of Michigan Street from S. 15th Ave. to the highway, establishing 6 foot bike lanes on both sides of the street, with both traffic lanes measuring 13.5 feet wide.

Respectfully Submitted,
PARKING AND TRAFFIC COMMITTEE
Bob Schlicht, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: August 15, 2013

* * * * *

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be Adopted.

Passed by the Council on the _____ day of _____, 2013.

DRAFT

BICYCLE AND PEDESTRIAN ADVISORY BOARD

Thursday, August 1, 2013

The Bicycle and Pedestrian Advisory Board meeting was called to order at 4:03 p.m. by Chairperson Bob Schlicht in the 2nd floor Conference Room, City Hall, 421 Michigan Street.

Roll call: Members Bob Schlicht, Paul Anschutz, Leni Spaude, Rhonda Kolberg and Randy Watermolen were present. Members Nathan Hayes and Tony Depies were excused. Also present were Engineering Technician Spetz, Door County Parks Director Erik Aleson, Police Chief Porter and Municipal Services Assistant Lenius. Member Laurel Brooks entered at 4:05

Adoption of agenda: Moved by Ms. Brooks, seconded by Mr. Anschutz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from June 6, 2013
4. Discussion of: Update of Safe Routes to School
5. Consideration of: Extension of Ahnapee Trail Review
- 5a. Consideration of: Michigan Street Bike Lanes
6. Consideration of: Downtown Bike Lanes
7. Consideration of: Master Planning Process for State Park Bike Trail Use
8. Discussion of: Safety and Educational Programs
9. Adjourn

All in favor. Carried.

Approval of minutes from June 6, 2013: Moved by Mr. Anschutz, seconded by Ms. Spaude to approve the minutes from June 6, 2013. All in favor. Carried.

Discussion of: Update of Safe Routes to School: Mr. Schlicht stated he had no updates to report on the status of the SRTS Historic Preservation Contract.

Consideration of: Extension of Ahnapee Trail Review: Erik Aleson, Door County Parks Director, stated that the DOT and the DNR have come to an agreement on the different processes they follow for land acquisition and development and they have now received permission to proceed with the extension of the Ahnapee Trail north of the Bayview Bridge from Utah Street to Michigan Street. He will be meeting with the coordinator of the project in August to discuss the next step which is an environmental analysis. Since grants have already been awarded to the project, he hopes to begin the extension in the fall for completion during the summer of 2014.

Mr. Anschutz asked if the board could draft a letter to the County requesting benches be placed along the trail. Mr. Aleson stated that the trail is on state owned property that is maintained by the County Parks Department. He stated a request could be placed on the next agenda for the Door County Airport and Parks Committee asking for permission to place benches along the trail as well as details as to who will pay for, maintain and store the benches. Mr. Schlicht directed staff to draft a letter of request to be placed on the next Airport and Parks Committee agenda.

Consideration of: Michigan Street Bike Lanes: Mr. Schlicht stated that several people have addressed concerns with the bike lane marking on Michigan Street. He also listed concerns that came from the Door County Highway Safety Commission regarding Bike lanes which include: loss of parking, difficulty turning right onto Michigan Street without crossing the center line, confusion over the center left turn lane by Sturgeon Bay School and a dislike of the center lane shifting back and forth as the bike lane turns to a sharrow and then again back to a bike lane.

Mr. Anschutz stated more education could be done to teach motorists and cyclists how to properly navigate the bike and sharrow lanes. Ms. Kohlberg commented that not enough time has been given to see if the bike lanes will prove effective. With such a big change, one year is not long enough.

Mr. Schlicht and Mr. Spetz explained two possible options for the bike lanes on Michigan Street:

Existing:

1st Ave to 5th Ave: Shared lane (SHARROW) with parking on the north side and a bicycle lane without parking on the south side (approved but not painted yet).

5th Ave to 9th Ave: Bicycle lane with parking on north side and a bicycle lane without parking on the south side.

9th Ave to 12th Ave: Shared lane (SHARROW) with parking on the north side and a bicycle lane without parking on the south side, and left hand turn lane 12th Ave. intersection.

12th Ave to 15th Ave: Shared lane (SHARROW) on the north side and a bicycle lane on the south side and no parking on either side of street, and continuous left hand turn lane from 12th Ave. through S. 14th Ave. intersections.

15th Ave to 18th Ave: Bicycle lane with parking on the north side and a bicycle lane without parking on the south side.

18th Ave to Highway: Bicycle lane with no parking on both sides.

Alternate A: would result in no bike lanes on the north side of Michigan Street, creating a more consistent center line throughout and would give more room for right hand turns from the south onto Michigan Street.

1st Ave to 18th Ave: Shared lane (SHARROW) with parking on the north side, and a bicycle lane without parking on the south side. Left hand turn lanes would be maintained at 12th and N. 14th Ave., but eliminated at S. 14th Ave.

18th Ave to Highway: Shared lane (SHARROW) without parking on the north side and a bicycle lane without parking on the south side.

Alternate B: removes existing bike lanes on the north side of Michigan Street from 5th to 9th Avenue. A bike lane would be added to the north side of Michigan Street between S. 14th and 15th Avenue. Existing bike lanes between 15th Avenue and the highway would remain. This alternate creates a more consistent center line from 1st Ave to 15th Avenue and gives more room for vehicles from the south turning right onto Michigan Street between 5th and 9th Avenue.

1st Ave to 12th Ave: Shared lane (SHARROW) with parking on the north side and a bicycle lane without parking on the south side. Left hand turn lane would be maintained at 12th Ave.

12th Ave to North 14th Ave: Shared lane (SHARROW) without parking on the north side and a bicycle lane without parking on the south side. Left hand turn lanes would be maintained at 12th Ave. and N. 14th Ave.

North 14th Ave to 15th Ave: Bicycle lanes without parking on both sides. Left turn lane eliminated for S. 14th Ave.

15th Ave to 18th Ave: Bicycle lane with parking on the north side and a bicycle lane without parking on the south side – no change to existing.

18th Ave to Highway: Bicycle lane without parking on both sides – no change to existing.

Moved by Mr. Anschutz, second by Ms. Spaude to recommend to the Common Council to accept the changes to the Michigan Street Bike lanes presented in Plan B. All in favor. Carried.

Consideration of: Downtown Bike Lanes: Mr. Schlicht stated Michigan Street bike lanes from 1st to 5th Avenue were covered on the previous motion.

Moved by Ms. Brooks, Second by Ms. Spaude to move forward with the lane markings for bike lanes on Oregon Street

from 1st to 3rd Avenue. Members Schlicht, Brooks, Anschutz, Spaude and Kolberg in favor. Member Watermolen opposed.

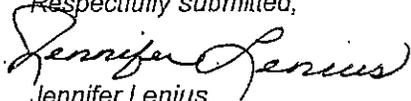
Mr. Spetz stated that this has already been completed. Motion was removed.

Consideration of: Master Planning Process for State Park Bike Trail Use: Mr. Schlicht stated that a letter was sent to Jeff Prey at the WIDNR asking them to move forward with updating the master plan for Potawatomi State Park and that Mr. Prey responded stating the department plans starting the Door County planning group in 2014.

Discussion of: Safety and Educational Programs: Mr. Anschutz stated that approximately 200 kids have been educated on bike safety through the bike rodeos that were conducted.

Adjourn: Moved by Ms. Kolberg, seconded by Ms. Brooks to adjourn. Carried. Meeting adjourned at 6:35 p.m.

Respectfully submitted,


Jennifer Lenius
Municipal Services Assistant

RECOMMENDATION

We, the Bike and Pedestrian Advisory Board, hereby recommend to the Common Council to accept the changes to the Michigan Street Bike lanes presented in Plan B.

*Respectfully Submitted,
Bob Schlicht, Chairman*

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 1, 2013

Introduced by _____

*Moved By Alderperson _____, second by Alderperson _____
that said recommendation be adopted.*

Passed by the Council on the _____ day of _____, 2013.

MEMO

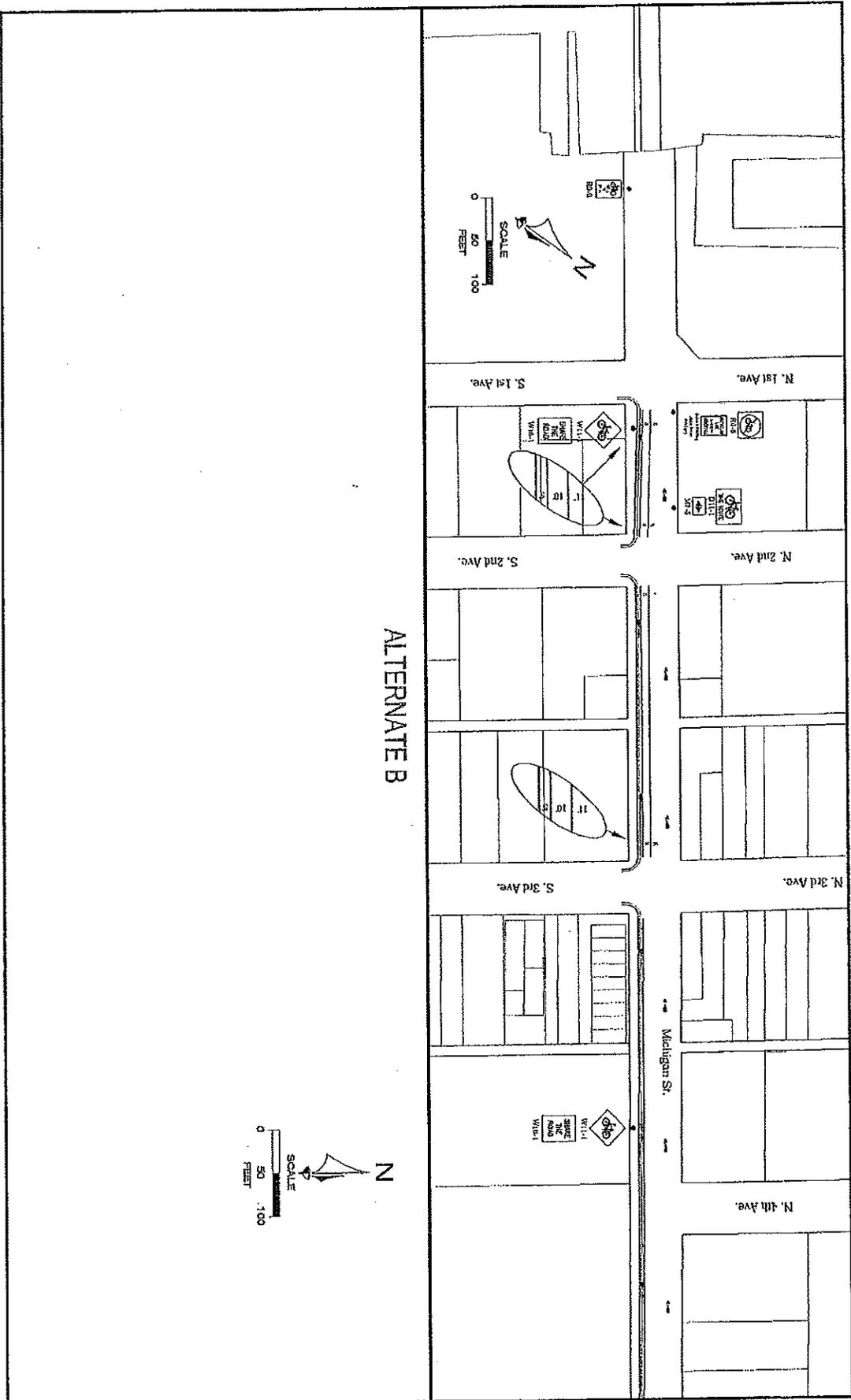
To: Bicycle & Pedestrian Advisory Board
From: Martin Olejniczak, Community Development Director
Date: July 29, 2013
Subject: Michigan Street Bike Lanes – Potential Design Changes

The Michigan Street bike lanes have been in place for approximately one year. It is time to restripe the lanes and markings for better visibility. In general, we believe the original design of the bike accommodations (combination of dedicated lanes and sharrows) is working fairly well and has improved the environment for the cyclists. However, prior to restriping the lanes, the Board is requested to revisit this issue to decide if any changes to the design are warranted. There are three reasons for this:

- The city's elected officials and staff has received some concerns from citizens regarding the bike lanes. These concerns include the loss of parking, difficulty of turning right onto Michigan St without crossing center line, confusion over the center left turn lane by the schools, and dislike of the center lane tapering back and forth as the bike lane turns to a sharrow and reverts again to bike lane.
- The Door County Highway Safety Commission recently had the Michigan Street bike lanes issue on their agenda and requested that the city reevaluate the design, particularly in the downtown area.
- The City now has one year of experience of how the bike lanes and sharrows work on this street. This experience can be used to modify the design to address any unforeseen problems or issues, if necessary.

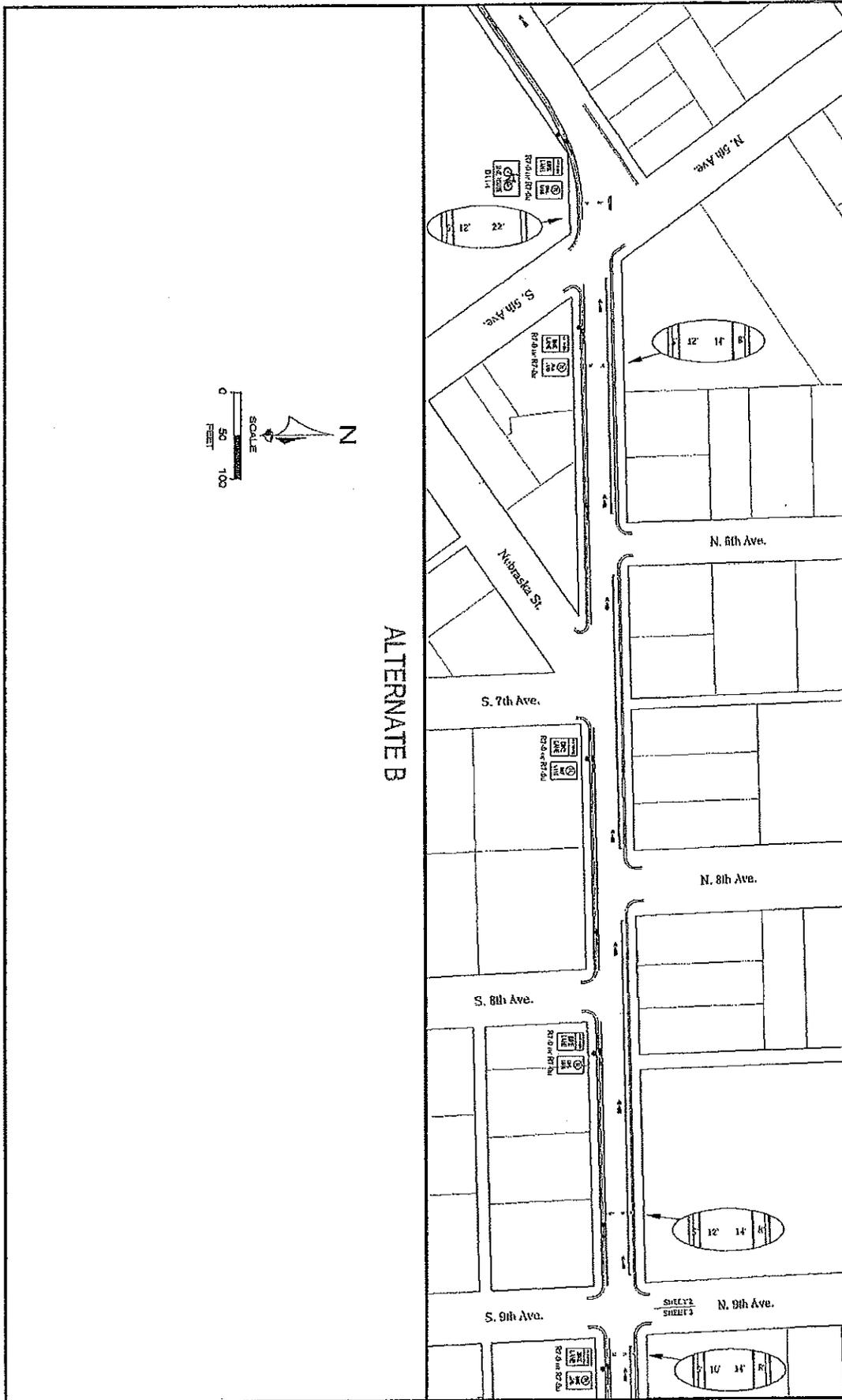
To assist in reviewing the design of the Michigan Street bike lanes, chairman Schlicht requested that staff prepare a couple of alternative plans. The first alternative is to retain the bike lane on the south side of the street (eastbound) for the entire distance from 1st Ave to the highway, but change the north side (westbound) to a continuous sharrow. The second alternative design is to again retain the bike lane on the south side, but to have a bike lane on the north side only from the highway to 14th Avenue with a sharrow for the rest of the way to 1st Avenue. Drawings showing these potential changes have been drafted by the engineering department. Both Tony Depies and I are out of town on Thursday and will miss the meeting. However, Engineering Technician Brian Spetz will attend to answer any technical questions about the alternative designs

Please note that the City and the Board are under no obligations to make changes to Michigan Street. Any changes would be voluntary based upon the decision of the Common Council with any input from the Board. In addition, please also note that the two alternatives drafted by staff are not the only potential changes. The Board members may have other possible ideas, such as changing the point where the bike lane on the north side switches to a sharrow under alternative 2.

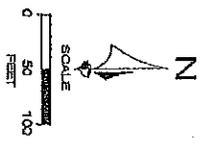


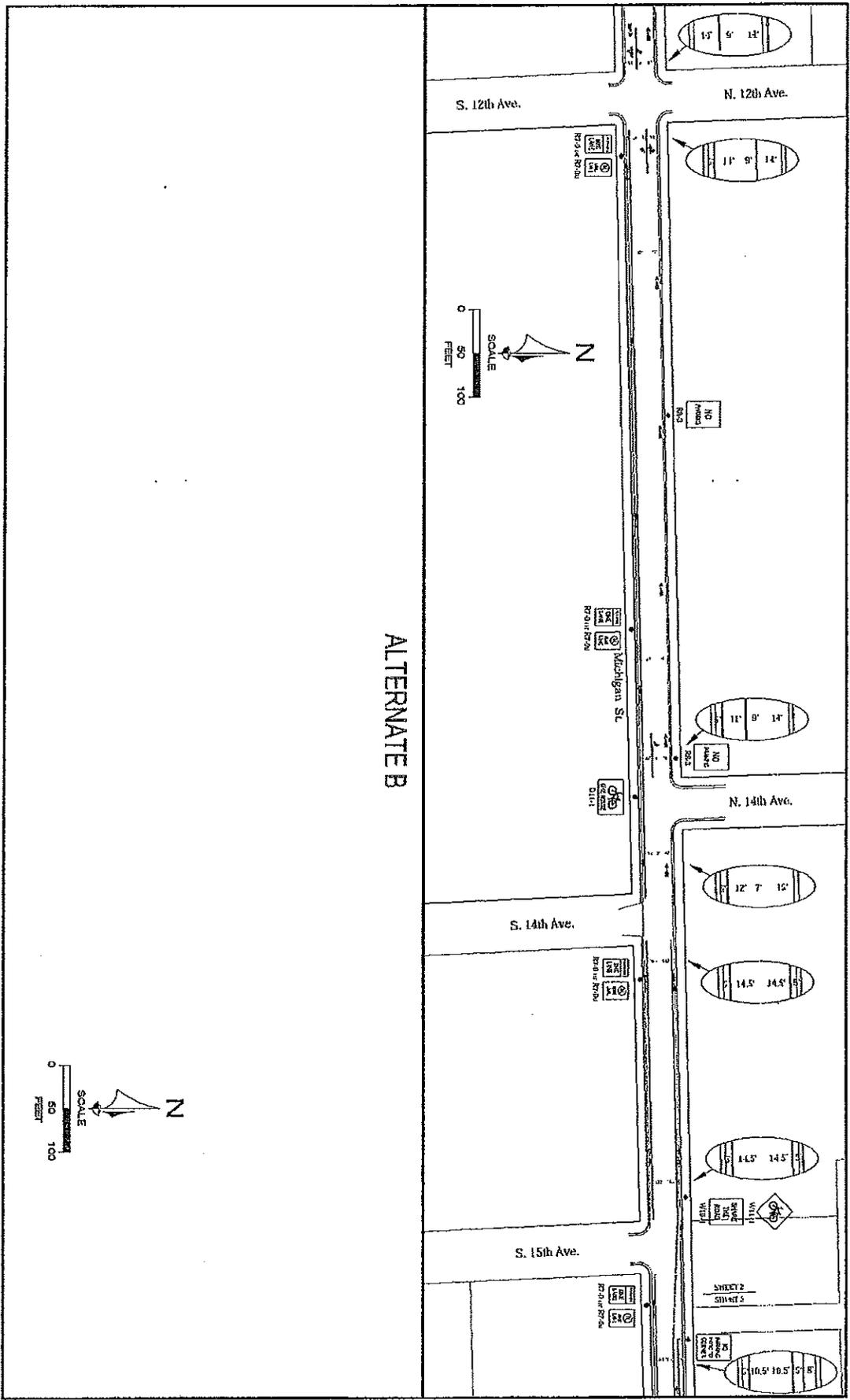
ALTERNATE B

2013 Michigan St

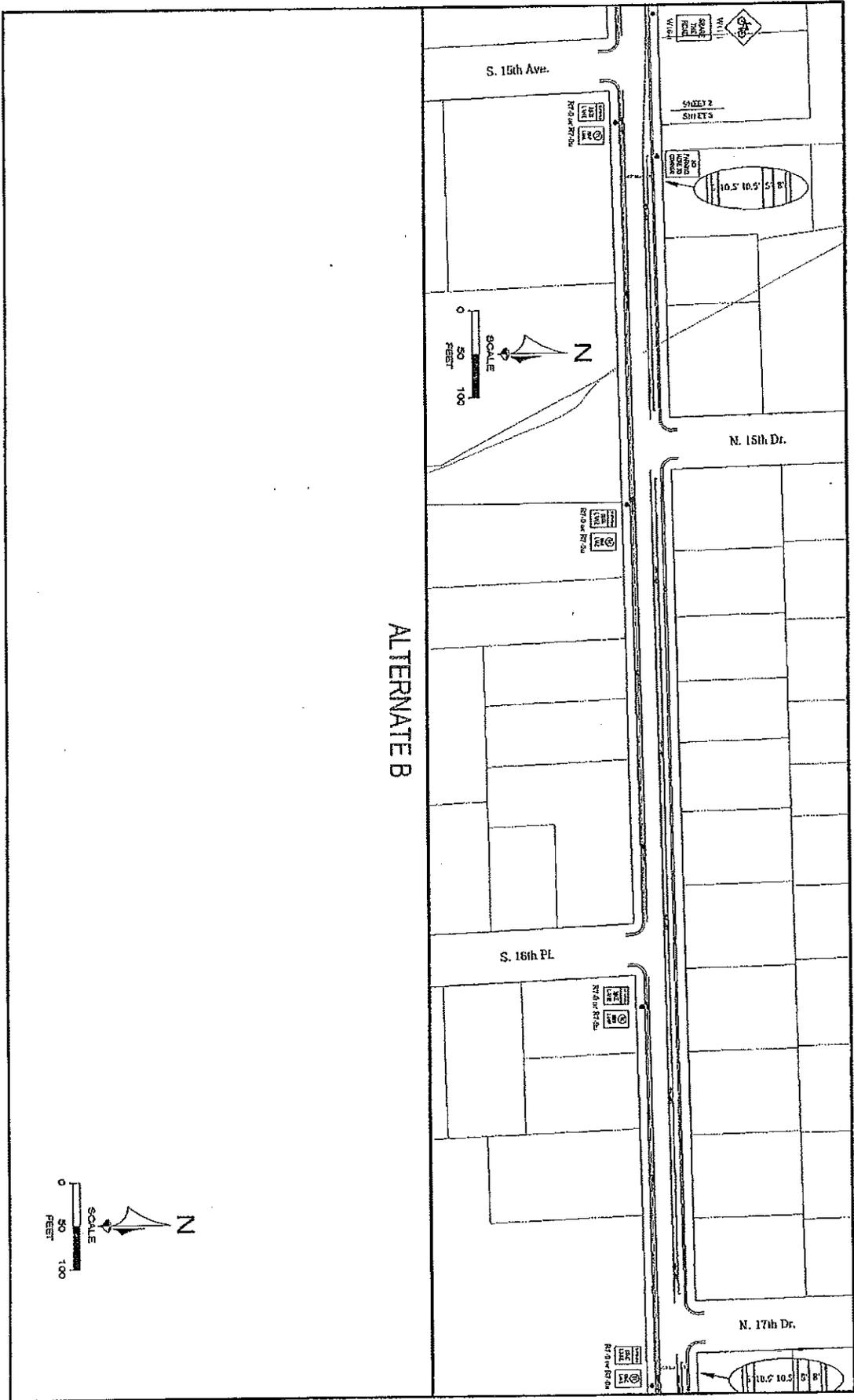


ALTERNATE B

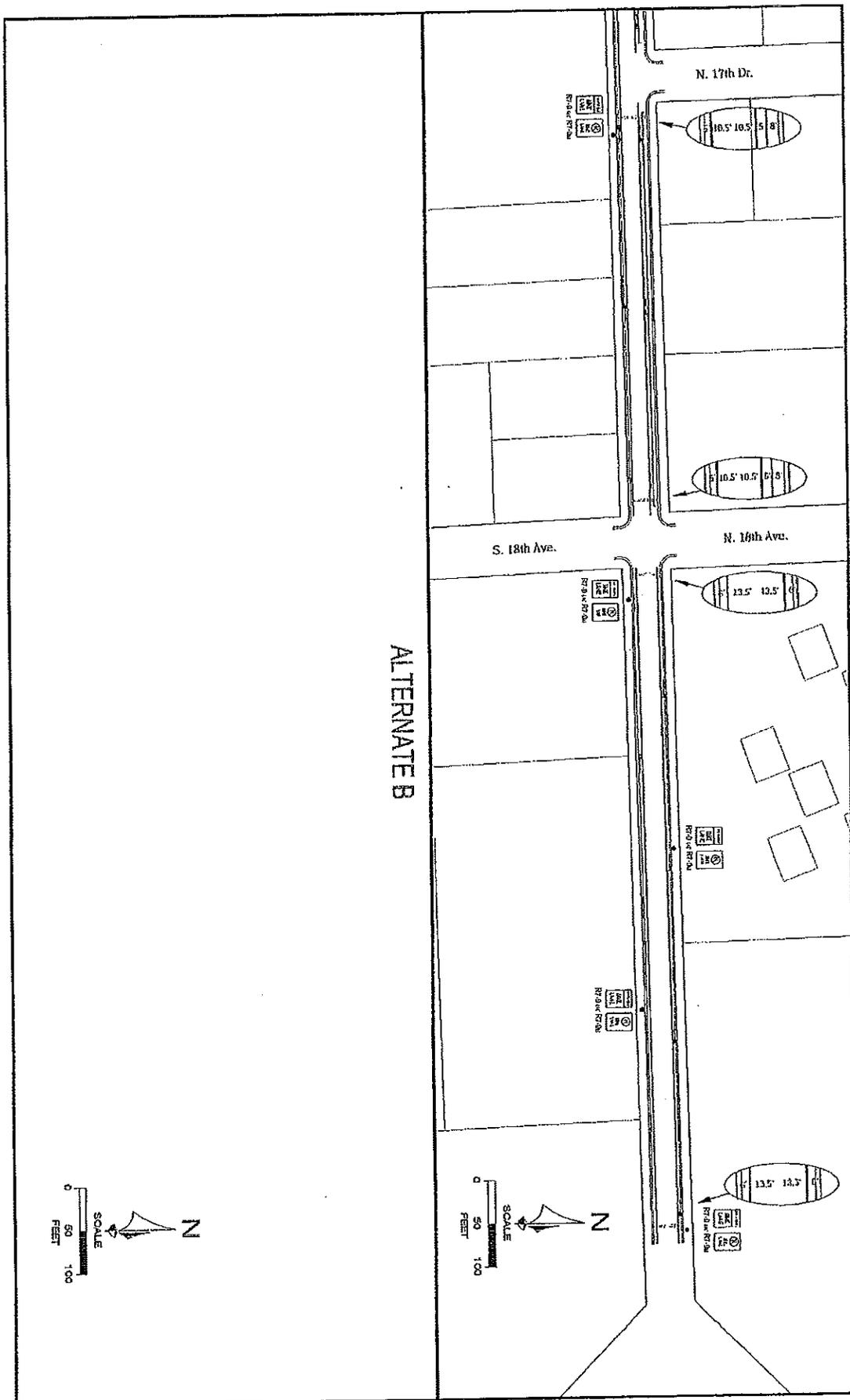




ALTERNATE B



ALTERNATE B



ALTERNATE B

2013 Michigan St

DeGrave, Colleen

From: SBDistrict7
Sent: Thursday, August 08, 2013 10:52 AM
To: DeGrave, Colleen
Subject: Fwd: Bike lanes

Robert J. Schlicht
District 7 Alderperson

Begin forwarded message:

From: cindy bloeser <cjbloeser2@outlook.com>
Date: August 6, 2013, 7:09:53 PM CDT
To: SBDistrict7 <sbdistrict7@sturgeonbaywi.org>
Subject: Bike lanes

My name is Jeff Bloeser. I live at 424 N 12th ave. I am writing to ask that you support the painting of the bike lanes on Michigan street. I ride my bike a lot here in town, and the bike lanes are really making a big difference. But the lines are fading fast on the street because the paint that was used was not of the quality needed for the wear and tear the cars and bikes put on the paint. With school starting soon, kids will be using the bike lanes to get to school and the ymca and after school sports. the motoring public needs to be able to see the signage on the road to keep all parties safe. Please see if better paint can be applied before school starts. We have a great start with the bike lanes here in town. Lets keep the quality of the bike lanes high and move forward. Thanks. Jeff Bloeser

Sent from Windows Mail

McNeil, Stephen

From: Bob Richards <bobnanrun@sbcglobal.net>
Sent: Monday, August 05, 2013 1:41 PM
To: McNeil, Stephen
Subject: Letter for Mayor and Council members/Bike lanes

Attn. Mayor Birmingham and Common Council members

As a part-time resident and silent sports enthusiast, I often tell out-of-town people what a great and progressive city Sturgeon Bay is when it comes to cycling. To me, the bike lanes and recognition of Sturgeon Bay by the League of American Bicyclists as a Bike Friendly Community say it all. This is a place where you can ride safely and enjoy all that there is to see and do in and around the city while on your bike.

I want to voice my support to keep the present bike lanes on Michigan Street, lanes I was so glad to see when they originally were painted. I have ridden in and out of the city on TT/Michigan many times and the lanes provided a feeling of safety. I also support the city having more bike lanes and that it becomes even more bike friendly. This will result in a healthier lifestyle as more people ride to work and school and more visitors take advantage of what the city has to offer.

Please do not take a step backward. Look at the big picture. You are leaders; don't become followers. Keep the bike lanes.

Bob Richards

Sturgeon Bay and Villa Park, IL

McNeil, Stephen

From: Lynn Gilchrist <lynnygil@aol.com>
Sent: Monday, August 05, 2013 9:27 PM
To: McNeil, Stephen; lynnygil@aol.com
Subject: Bicycle pavement markings considerations

Dear Mr. McNeil,

I am a long time Sturgeon Bay resident and taxpayer. I believe strongly in the benefits of bicycling and other outdoor activities for our community and its residents. Our new bike lanes are wonderful and deserve our support and the city's upkeep. Many local people have spent long hours researching the best ways to encourage this healthy sport and how to make it safer in Sturgeon Bay. I request that you support their endeavours.

Thank you for your attention to my request.

Sincerely,

Lynn Gilchrist
361 N. 4th Avenue
Sturgeon Bay, WI 54235
lynnygil@aol.com

McNeil, Stephen

From: Megan Neuman <mfneuman@hotmail.com>
Sent: Tuesday, August 06, 2013 10:46 AM
To: McNeil, Stephen
Subject: re: bike lanes

Hello,

I was given your name to contact thru the Door County Silent Sports Alliance. I am not able to make the meeting tonight, but wanted to convey my thoughts on the bike lane issue.

I am a bike commuter and a recreational cyclist who moved to Door County last fall. I ride my bike from the west side to the hospital as well as to the YMCA, so I use the Michigan Ave bike lanes frequently. While I recognize that the street isn't set up ideally, and that the shared lanes and sometimes narrow spaces are challenging for both the cars & the bikes, I think bike lanes are essential there. Michigan is a major east-west thoroughfare, and people will always ride on it to get to work at the hospital and to the YMCA, as there is obviously not really another route available. Of course, Michigan is also an important route for the schools and our students to ride. As a pediatrician, I definitely encourage an active lifestyle for our schoolage kids, and having safe bike routes is part of that. To not have bike lanes would make the situation on Michigan substantially more dangerous.

I previously lived in Portland, OR, which is a leader in bike safety and is a platinum-level bike friendly city. When I moved last year, I was very happy to see that Sturgeon Bay also values its bike commuters, and I hope that the city council meeting decision discussion reflects that.

Thanks for your time,
Megan Neuman

McNeil, Stephen

From: Mike Taylor <taylormadeconsul@hotmail.com>
Sent: Tuesday, August 06, 2013 12:40 PM
To: McNeil, Stephen
Subject: Bike Lane Letter

Dear Sturgeon Bay City Council:

It has come to our family's attention that the City intends on repairing Michigan St. at some point and time - thank you! With the intention of repairing the street we also hope the bike lanes remain intact in the quality we have enjoyed since you graciously made the effort to install bike lanes.

Regardless as to when you will repair Michigan St. entirely, we would hope you would address the fading quality of the bike lanes as soon as possible. Our entire family use the bike lanes on a regular basis in a variety of ways, and appreciate how safe the bike route has become since the inception the bike lanes.

Thank you for your time and consideration!

Mike Taylor and Family
1350 Memorial Drive
Sturgeon Bay, WI
743-0982

McNeil, Stephen

From: Chesla Anschutz <canschutz99@att.net>
Sent: Sunday, August 04, 2013 6:11 PM
To: McNeil, Stephen
Cc: Thad Mayor Sturgeon Bay
Subject: Letter for Common Council Mtg 8/6/2013

Dear Mr. McNeil,
Please see my letter below to the Mayor and Common Council and I request that it be read at the Common Council meeting on 8/6/2013.
Thank you,
Chesla Seely-Anschutz

Sunday, August 04, 2013

Dear Mayor Thad Birmingham and Common Council Members,

Congratulations for being recognized by the League of American Bicyclists as a "Bike Friendly Community", that designation is a huge accomplishment and Sturgeon Bay should be proud. It should be recognized that this status could open doors to grant funding as well as other opportunities. With that said, I am writing to show support for the existing bike lanes in the City of Sturgeon Bay. I encourage you to consider allowing more bicycle lanes as well as other bicycle infrastructure in the future, as this will benefit our taxpayers, visitors and future residents. Action of this nature provides our community with several economic and health benefits and it shows a sense of community. Bike lanes have a traffic calming effect on motor vehicles which helps reduce speeds on our roadways making them safer. Every parent wants their children to become self-reliant and encouraging them to bike to school, YMCA, sports fields or just for exercise is a way to instill confidence in them with active habits that can contribute to a lifelong healthy lifestyle. Residents will use bike lanes more and more as time goes on because they are convenient and to many they feel safer. Visitors

appreciate and use them because they can explore and discover what our community has to offer.

I applaud the leadership Sturgeon Bay has shown in this direction and ask that it continues.

Respectfully,

Chesla Seely-Anschutz

Olejniczak, Marty

From: Todd Trirnberger [todd@sturgeonbay.net]
Sent: Friday, April 13, 2012 12:28 PM
To: 'Thad Blrmingham '; McNeil, Stephen; Olejniczak, Marty; Porter, Arleigh
Cc: KOLBERG, RHONDA; 'Robert Dickson'; 'Cindy Weber'
Subject: Pedestrian and Bicycle Plan
Attachments: Pestrrian and Bike Plan Support letter.docx

I am unable to attend the Parking and Traffic Committee meeting on Monday. I cannot stress enough how fantastic and beneficial it would be if Sturgeon Bay was even more pedestrian and bicycle friendly. We have not been contacted for our thoughts before now but it truly is a FREQUENTLY asked question here at the visitor center...How can I explore Sturgeon Bay without a car?

Thank you in advance for your thought and consideration. This truly would be an investment in the future of Sturgeon Bay!

Todd

If you have any questions, I will have access to email next week when I am out. I will be at a MDCMC board leadership conference.

4/16/2012



STURGEON BAY
D O O R C O U N T Y
V I S I T O R C E N T E R

To: Mayor Thad Birmingham
City Council Members
Steve McNeil and City Staff
Parking and Traffic Committee

It is my understanding that the City and possibly various committees will be further discussing the Pedestrian and Bicycle Plan in the near future. I cannot stress enough the importance of this plan to our city now and in the future. Not only does it protect our children and citizens, it makes our city that much more vibrant and attractive to both visitors and potential residents. It has been statistically proven over and over again that being a pedestrian and bicycle friendly city has a significant positive economic impact on that community. There is a great deal of supporting research information and historical data from multiple sources including the national Main Street program.

In addition to the economic impact and the safety factor for residents, these same benefits apply to our visitors. We are asked over and over again from all types of visitors, including those that come by boat, car, bus or plane, how they can explore and enjoy our community on a bike and even on foot. This is truly a frequently asked question via phone, computer and in person. It has become even more common as more people are aware of their carbon imprint and the health benefits from walking and biking. Currently, there is not an easy and safe way to explore all parts of our community. We have an incredibly diverse offering of parks, attractions, dining, shopping, a working waterfront and charming neighborhoods.

Moving forward with these plans is a true investment for our future. This will benefit our children, our taxpayers and our visitors.

Thank you for your thought and consideration!

Todd Trimberger – Executive Director

Sturgeon Bay Visitor Center
36 S. Third Avenue • Sturgeon Bay, WI 54235 • 800.301.6695 • 920.743.6246 • Fax 920.743.6370
• vacation@sturgeonbay.net •

Olejniczak, Marty

From: Huehns Funeral Home [huehnsfuneralhome@charter.net]
Sent: Monday, April 16, 2012 10:47 AM
To: Olejniczak, Marty
Subject: Bicycle and Pedestrian Advisory Committee

April 15, 2012

City of Sturgeon Bay

Dear Marty Olejniczak, City Planner,

Huehns Funeral Home, as a business located on Michigan Street, is in support of action being taken by the Sturgeon Bay City Government in support of pedestrians and cyclist in Sturgeon Bay. Over the years we have observed situations where the traffic flow has resulted in dangerous situations for students on their way to and from school. And on some occasions we have actually known of situations where cyclists have been struck by vehicles. With that thought in mind we are happy to hear that the City has embraced the Safe Routes to School program, developed and approved a Pedestrian and Bicycle Plan and established a Bicycle and Pedestrian Advisory Committee.

We understand the City is now considering implementing parts of these approved programs including dedicated bike lanes along Michigan Street. Not only will this action provide safe access to the school, the athletic fields and the YMCA for area citizens and visitors, it will establish Sturgeon Bay as a bike friendly and safe community.

We applaud the leadership Sturgeon Bay has shown in the support of Pedestrian and Bicycle safety. Please support dedicated bike lanes along the length of Michigan Street.

Sincerely,

Todd & Renee Huehns

Huehns Funeral Home

1414 Michigan Street

Sturgeon Bay, WI 54235

(920)743-5635

huehnsfuneralhome@charter.net

4/16/2012

Bay Shore Property Owners Association

April 13, 2012

Sturgeon Bay Parking and Traffic Committee
Mr. Bob Schlicht, Chairman
Mr. Stuart Fett
Mr. Ron Vandertie

Dear Gentlemen,

RE: Michigan Avenue Bike Lanes

I am writing on behalf of the Bay Shore Property Owners Association (BSPOA), an organization that represents 271 paid property owners (about 450 individuals), who live within the townships of Sevastopol and Egg Harbor. Among our interests are actions that directly affect the quality of life in Door County. Therefore, we are pleased and congratulate the city on the exciting and recent actions relating to the support and pending development of bicycle lanes.

We understand that dedicated bike lanes for Michigan Avenue are now under consideration by this committee. This offers so many positives. It's good for safety, health, offers an alternative, begins the foundation for a bike friendly community, and attracts tourists, which translates into good economics for the business community. Like a good education system and good community amenities (museums, waterfront, history, green space), the amenity of bike trails also attract potential homeowners, who seek a clean and connected environment.

Though Bay Shore Drive doesn't have official bike lanes, many bikers use the maintenance lane and Michigan Avenue bike lanes would provide a biker with the beginning of a good connect from Michigan Avenue, via First Avenue, to Bay Shore Drive. As confirmation of our interest in bike trails for the community, you may be interested to know that BSPOA contributed \$1000 to the study for the Door County Comprehensive Bike Plan.

Your support of the Michigan Avenue bike lanes will be appreciated by our association.

Sincerely,

Betty Parsons, President
For the Bay Shore Property Owners Association

CC: Thad Birmingham
Steve McNeil
Marty Olejniczak

Olejniczak, Marty

From: Janelle Peotter [janellepw3568@sbcglobal.net]
Sent: Monday, April 16, 2012 1:32 AM
To: Olejniczak, Marty
Subject: in support of a bike lane on Michigan Street

Dear Marty,

I am excited about the action taken by the City of Sturgeon Bay City in support of cycling in Sturgeon Bay. I've watched as Sturgeon Bay embraced the Safe Routes to School program, developed and approved a Pedestrian and Bicycle Plan and established a Bicycle and Pedestrian Advisory Committee. I understand they are now considering implementing parts of these approved programs including dedicated bike lanes along Michigan Street.

As a resident who lives on the corner of Michigan Street and S. 16th Place, I can say that I fully endorse this proposal. Not only will this action provide safe access to the schools, athletic fields and the YMCA for area families and visitors, it will establish Sturgeon Bay as THE bike friendly community in Door County! Most importantly to me, as the parent of a child who currently rides her bike to and from school, the YMCA and the downtown area I know I would feel she would be much safer with a designated bike lane. It has always seemed to me that Michigan Street is plenty wide to accommodate a bike lane.

Thank you for your leadership in Sturgeon Bay in the support of pedestrian and bicycle safety. Please support this continued effort. If you have any questions or concerns regarding my support of this action, I would welcome your call at 493-3568.

Sincerely,

Janelle Peotter

109 S. 16th Place

Sturgeon Bay WI 54235

4/16/2012

Olejniczak, Marty

Subject: FW: Pedestrian and Bicycle Path

From: Jeff Harding [mailto:jeff58harding@gmail.com]
Sent: Monday, April 16, 2012 10:35 AM
To: Olejniczak, Marty
Subject: Fwd: Pedestrian and Bicycle Path

April 16, 2012

Dear Parking and Traffic Committee:

I have resided at 704 Michigan St. for 25 years. I have witnessed a greater influx of automobile traffic, on Michigan St., with the building of our second downtown bridge. A dedicated bike path along Michigan St. would relieve the stress on a bicyclist traveling to schools, churches, athletic fields and buisnesses. I applaud your concerns and actions in making our community safer for all ! Thankyou for your future considerations in this matter.

Sincerely,

Jeff Harding

4/16/2012



Door County Silent Sports Alliance
A non-profit organization dedicated to promoting and supporting silent sports in Door County.

April 11th, 2012

City of Sturgeon Bay

Dear Parking and Traffic Committee:

The Board and Members of Door County Silent Sports Alliance are excited about the action taken by the Sturgeon Bay City Government in support of pedestrians and cyclist in Sturgeon Bay. We've watched as the City embraced the Safe Routes to School program, developed and approved a Pedestrian and Bicycle Plan and established a Bicycle and Pedestrian Advisory Committee.

We understand the City is now considering implementing parts of these approved programs including dedicated bike lanes along Michigan Street. Not only will this action provide safe access to the schools, the athletic fields and the YMCA for area citizens and visitors, it will establish Sturgeon Bay as THE bike friendly community in Door County!

Your committee's support of this milestone will provide many dividends to the citizens and visitors of Sturgeon Bay. We applaud the leadership Sturgeon Bay has shown in the support of Pedestrian and Bicycle safety.

Please support dedicated bike lanes along the length of Michigan Street.

Sincerely,


Bob Pickson
President, Door County Silent Sports Alliance

April 13, 2012

Dear Chairman Schlicht:

I am writing to express support for the installation of dedicated bicycle lanes on Michigan Street in Sturgeon Bay. This is an important transportation corridor for the city, connecting one of the bridges, downtown, residential areas, a large school, and the planned extension of the Anhapee State Trail on the east side of the city. It is important to include bicycle lanes in this corridor.

In addition to more clearly delineating space for different vehicle types, bicycle lanes have been shown to increase the amount of space motorists provide bicyclists when passing them. Bicycle lanes also increase bicyclist comfort and their sense of security compared to riding on streets without dedicated bicycle lanes.

I recognize that some portions of the Michigan Street corridor are constrained and may not have adequate space for bicycle lanes, but every effort should be made to maintain continuous lanes throughout the corridor. It is also important to provide these lanes today even though connections to them may not be implemented for a number of years as there are land uses adjacent to the corridor that people already access via bike.

The Bicycle Federation of Wisconsin is a member-based, statewide nonprofit advocacy organization that works to improve bicycling conditions throughout the state. We provide education and encouragement activities to raise awareness about bicycling as well as consulting services in bicycle and transportation planning.

Sturgeon Bay is making great strides in its bicycle friendliness – please keep it up! Please contact me if you have any questions about my comments.

Thank you,



Kevin Luecke

Head of Planning, Policy & Legislation

kevin.luecke@bfw.org

cc: Thad Birmingham, Mayor
Marty Olejniczak, City Planner

RECOMMENDATION

We, the Parking and Traffic Committee hereby recommend establishing a shared lane (SHARROW) on the north side of Michigan Street from 12th Ave to 15th Ave. and a bicycle lane on the south side with no parking on either side of the street, and continuous left hand turn lane from 12th Ave. through S. 14th Ave. intersections.

Respectfully Submitted,
PARKING AND TRAFFIC COMMITTEE
Bob Schlicht, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: August 15, 2013

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be Adopted.

Passed by the Council on the _____ day of _____, 2013.

RECOMMENDATION

We, the Parking and Traffic Committee hereby recommend eliminating parking lanes on both sides of Michigan Street from 7th Ave. to 12th Ave. and establishing 5 foot bike lanes on either side of the street with each traffic lane measuring 13.5 feet wide.

Respectfully Submitted,
PARKING AND TRAFFIC COMMITTEE
Bob Schlicht, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: August 15, 2013

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be Adopted.

Passed by the Council on the _____ day of _____, 2013.

RECOMMENDATION

We, the Parking and Traffic Committee hereby recommend placing the centerline 19.5 feet from the curb on Michigan Street from 5th Ave. to 7th Ave. and to allow parking on both sides of the street.

Respectfully Submitted,
PARKING AND TRAFFIC COMMITTEE
Bob Schlicht, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: August 15, 2013

* * * * *

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be Adopted.

Passed by the Council on the _____ day of _____, 2013.

RECOMMENDATION

We, the Parking and Traffic Committee hereby recommend eliminating all approved bicycle facilities on Michigan Street from 1st Ave. to 5th Ave.

Respectfully Submitted,
PARKING AND TRAFFIC COMMITTEE
Bob Schlicht, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: August 15, 2013

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be Adopted.

Passed by the Council on the _____ day of _____, 2013.