



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, DECEMBER 7, 2010
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN STREET
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Moment of silence in recognition of former Alderperson David A. Neuville who recently passed away. (Ald. 1992-1994)
4. Roll call.
5. Adoption of agenda.
6. Review of unfinished business list.
7. Consideration of the following bills: General Fund – \$87,969.69, Capital Fund - \$128,388.03, Cable TV - \$4,464.34, TID #2 - \$144.00 and Solid Waste Enterprise Fund - \$13,800.45 for a grand total of \$313,926.45. [roll call]
8. **CONSENT AGENDA**
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval 11/16/10 regular and 11/23/10 special Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 11/9/10
 - (2) Community Protection & Services Committee – 11/11/10
 - (3) Parking & Traffic Committee – 11/15/10
 - (4) City Plan Commission – 11/17/10
 - * c. Place following reports on file:
 - (1) Inspection Department Report – October 2010
 - (2) Employee Service Recognition Report – 7/1/10 – 12/31/10
 - * d. Consideration of: Beverage Operator licenses.
9. Finance/Purchasing & Building Committee recommendation re: Use the \$70,000, combined amounts in account #10-510-000-59075, for the construction of the Martin Park Band Shell/Pavilion in the amount of \$65,680 constructed by Van's Lumber.

10. **Finance/Purchasing & Building Committee recommendation re: Proceed with the property swap between the City of Sturgeon Bay and NAMI of Door County based upon the parameters of the executive summary dated November 23, 2010, including drafting a formal property transaction agreement and hiring a surveyor to complete the survey and formal descriptions. The City will allow the encroachment of the building along Eighth Avenue for a limited period of time until NAMI decides to dispose of the building. The City will also agree to demolish the dwelling if a buyer cannot be found to remove it from the site. The City is not responsible for any costs associated with asbestos removal. Any improvements to the structure shall be limited to maintaining it as an accessory structure to JAK's Place, the principal structure operated by NAMI of Door County.**
11. **Mayoral appointments.**
12. **Public comment.**
13. **Mayor's comments.**
14. **Convene in closed session in accordance with the following exemptions:**

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c).

Consideration of: Management compensation.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.
15. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 12/3/10

Time: 12:00pm

By: Dujic

**CITY OF STURGEON BAY
UNFINISHED BUSINESS
November 16, 2010**

MAYOR:

1. Execute Change Order #1 for TIF #3 Sunrise Subdivision #2 for additional curb and gutter work. (11/16/2010)

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|--|-------------------------|------------------------------|------------------|------------|
| GENERAL FUND | | | | |
| GENERAL FUND | | | | |
| LIABILITIES | | | | |
| MARC | MARC ISAKSEN DESIGN LLC | 11/10 PHN SIGN REFUND | 01-000-000-23169 | 50.00 |
| R0000845 | JEAN MARSH | 11/10 PHN SIGN REFUND | 01-000-000-23168 | 50.00 |
| TOTAL LIABILITIES | | | | 100.00 |
| SHORE IMPROVEMENTS | | | | |
| 02220 | BAYLAKE BANK | 12/15/10 SHORE SITE | 01-000-912-70000 | 302.81 |
| 02220 | | 12/15/10 SHORE SITE | 01-000-912-70001 | 10.19 |
| TOTAL SHORE IMPROVEMENTS | | | | 313.00 |
| TOTAL GENERAL FUND | | | | 413.00 |
| LAW/LEGAL | | | | |
| 16555 | PINKERT LAW FIRM, LLP | TRAFFIC MATTERS | 01-110-000-55010 | 900.00 |
| TOTAL | | | | 900.00 |
| TOTAL LAW/LEGAL | | | | 900.00 |
| CITY CLERK-TREASURER | | | | |
| 03330 | VALERIE CLARIZIO | 2010 NUTC ACCOUNTING ADV BRD | 01-115-000-55600 | 110.00 |
| 10800 | JP COOKE CO | CAT TAGS 2011 | 01-115-000-54999 | 41.11 |
| 17700 | QUILL CORPORATION | CAL, DESK PADS, HIGHLIGHTERS | 01-115-000-51950 | 157.30 |
| 17700 | | CALENDAR | 01-115-000-51950 | 10.08 |
| 17700 | | HIGHLIGHTERS | 01-115-000-51950 | 8.21 |
| TOTAL | | | | 326.70 |
| TOTAL CITY CLERK-TREASURER | | | | 326.70 |
| ADMINISTRATION | | | | |
| 19842 | ROTARY CLUB | QUARTELY DUES | 01-120-000-56000 | 136.50 |
| TOTAL | | | | 136.50 |
| TOTAL ADMINISTRATION | | | | 136.50 |
| CITY ASSESSOR | | | | |
| ASSO APP | ASSOCIATED APPRAISAL | 12/07/10 CONTRACT | 01-130-000-55010 | 937.50 |
| TOTAL | | | | 937.50 |
| TOTAL CITY ASSESSOR | | | | 937.50 |
| BUILDING/ZONING CODE ENFORCMENT | | | | |

DATE: 11/30/10
 TIME: 16:28:22
 ID: AP443000.0ST

CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|--------------------------------------|------------------------------|-----------------------------|------------------|------------|
| ----- | | | | |
| GENERAL FUND | | | | |
| BUILDING/ZONING CODE ENFORCEMT | | | | |
| 09223 | INDEPENDENT INSPECTIONS, LTD | 10/10 PERMITS | 01-140-000-55010 | 2,523.84 |
| TOTAL | | | | 2,523.84 |
| TOTAL BUILDING/ZONING CODE ENFORCEMT | | | | 2,523.84 |
| MUNICIPAL SERVICES ADMIN. | | | | |
| 03133 | CELLCOM WISCONSIN RSA 10 | CELL SERVICE | 01-145-000-58250 | 66.66 |
| 03133 | | CELL SERVICE | 01-145-000-58250 | 27.60 |
| TOTAL | | | | 94.26 |
| TOTAL MUNICIPAL SERVICES ADMIN. | | | | 94.26 |
| PUBLIC WORKS ADMINISTRATION | | | | |
| 03133 | CELLCOM WISCONSIN RSA 10 | CELL SERVICE | 01-150-000-58250 | 30.52 |
| 22800 | WALMART COMMUNITY | OFFICE SUPPLIES, BATTERIES | 01-150-000-54999 | 19.91 |
| TOTAL | | | | 50.43 |
| TOTAL PUBLIC WORKS ADMINISTRATION | | | | 50.43 |
| CITY HALL | | | | |
| 04696 | DOOR COUNTY TREASURER | 10/10 FUEL CHARGES | 01-160-000-51650 | 500.00 |
| 23730 | WPS | 421 MICHIGAN ST | 01-160-000-56600 | 1,194.25 |
| TOTAL | | | | 1,694.25 |
| TOTAL CITY HALL | | | | 1,694.25 |
| GENERAL EXPENDITURES | | | | |
| 16555 | PINKERT LAW FIRM, LLP | 10/10 LEGAL FEES WALMART | 01-199-000-51525 | 24.00 |
| TOTAL | | | | 24.00 |
| TOTAL GENERAL EXPENDIITURES | | | | 24.00 |
| POLICE DEPARTMENT | | | | |
| 04967 | EHS, LLC. | 2 PORTABLE RADIO EAR PIECES | 01-200-000-54999 | 70.00 |
| 17700 | QUILL CORPORATION | TONER | 01-200-000-51600 | 83.49 |
| 20081 | TARGET BANK | OFFICE SUPPLIES | 01-200-000-54999 | 2.37 |
| 20081 | | SHIPPING | 01-200-000-54999 | 8.42 |
| 22800 | WALMART COMMUNITY | BATTERIES | 01-200-000-51950 | 17.94 |
| 22800 | | OFFICE SUPPLIES | 01-200-000-51950 | 5.24 |
| 22800 | | 3 RING BINDERS & DIVIDERS | 01-200-000-51950 | 25.20 |
| 22800 | | COMPUTER MONITOR | 01-200-000-55500 | 169.00 |

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|-------------------------------------|----------------------------|------------------------------|------------------|------------|
| ----- | | | | |
| GENERAL FUND | | | | |
| POLICE DEPARTMENT | | | | |
| MIELKE | CHAD MIELKE | REIMB 7 COMP RAM FOR SQUADS | 01-200-000-55500 | 288.82 |
| R0000608 | AUTO ZONE, INC | GLASS CLEANER | 01-200-000-54999 | 5.04 |
| R0000608 | | TOOL BIT SET | 01-200-000-54999 | 10.54 |
| TOTAL | | | | 686.06 |
| TOTAL POLICE DEPARTMENT | | | | 686.06 |
| POLICE DEPARTMENT/PATROL | | | | |
| 03133 | CELLCOM WISCONSIN RSA 10 | CELL SERVICE | 01-215-000-58999 | 467.20 |
| 04696 | DOOR COUNTY TREASURER | 11/10 FUEL | 01-215-000-51650 | 4,778.13 |
| FREIER | JASON FREIER | CAR WASHING & FLOOR MAINT | 01-215-000-58550 | 150.00 |
| OMB | OMB GUNS | AMMO | 01-215-000-51650 | 391.96 |
| TOTAL | | | | 5,787.29 |
| TOTAL POLICE DEPARTMENT/PATROL | | | | 5,787.29 |
| POLICE DEPT. / INVESTIGATIONS | | | | |
| 13049 | MAY'S SPORT CANTER | WINTERIZE BOAT | 01-225-000-57950 | 119.84 |
| R0000421 | WI DEPT OF TRANSPORTATION | TITLE FEE FOR BOAT & TRAILER | 01-225-000-57950 | 74.50 |
| TOTAL | | | | 194.34 |
| TOTAL POLICE DEPT. / INVESTIGATIONS | | | | 194.34 |
| FIRE DEPARTMENT | | | | |
| 01766 | AURORA MEDICAL GROUP | PHYSICAL SOUKUP | 01-250-000-57100 | 80.00 |
| 01766 | | PHYSICAL DOELL | 01-250-000-57100 | 80.00 |
| 01766 | | PHYSICAL FRANIGPANE | 01-250-000-57100 | 80.00 |
| 01766 | | PHYSICAL CURTIS | 01-250-000-57100 | 80.00 |
| 01766 | | PHYSICAL FAIRCHILD | 01-250-000-57100 | 30.00 |
| 01766 | | PHYSICAL STERNARD | 01-250-000-57100 | 30.00 |
| 01766 | | PHYSICAL STUEWER | 01-250-000-57100 | 80.00 |
| 02275 | BENDLIN FIRE EQUIPMENT | SCBA REPAIRS | 01-250-000-56250 | 127.15 |
| 02275 | | TRAINING MANIKIN | 01-250-000-55600 | 1,118.40 |
| 02275 | | REPAIR THERMO IMAGING CAMERA | 01-250-000-55600 | 1,286.22 |
| 03075 | CARQUEST OF DOOR COUNTY | WAX & PAINT SUPPLIES | 01-250-000-53000 | 76.43 |
| 03075 | | STRIPPING TAPE | 01-250-000-53000 | 9.06 |
| 03075 | | PAINT | 01-250-000-53000 | 44.95 |
| 03133 | CELLCOM WISCONSIN RSA 10 | CELL SERVICE | 01-250-000-58250 | 6.99 |
| 03133 | | CELL SERVICE | 01-250-000-58250 | 7.53 |
| 04300 | KEN DOELL | REIMB LUNCH PICK UP UNIT #8 | 01-250-000-55600 | 7.23 |
| 04696 | DOOR COUNTY TREASURER | 10/10 FUEL | 01-250-000-51650 | 998.97 |
| 08260 | TIM HERLACHE | REIMB BULB & REPAIR VALVE | 01-250-000-53000 | 226.95 |
| 12549 | PAUL CURTIS | 2 RED SHIRTS | 01-250-000-52900 | 24.00 |
| 12900 | MACHINE SERVICE INC | SEALS | 01-250-000-53000 | 69.22 |
| 12900 | | U JOINT | 01-250-000-53000 | 71.36 |
| 14877 | NWTC | FIRST RESPONDER BOOKS | 01-250-000-55600 | 75.75 |
| 14962 | NORTHERN TOOL EQUIPMENT CO | SHIPPING | 01-250-000-54999 | 39.99 |

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|------------------------------|--------------------------------|--------------------------------|------------------|------------|
| ----- | | | | |
| GENERAL FUND | | | | |
| FIRE DEPARTMENT | | | | |
| 17700 | QUILL CORPORATION | CAL, JOURNAL | 01-250-000-51950 | 76.44 |
| 17700 | | CALENDARS | 01-250-000-51950 | 30.24 |
| 19303 | MIKE SMITH | REIMB LUNCH PICK UP UNIT #8 | 01-250-000-55600 | 6.10 |
| 19880 | STURGEON BAY UTILITIES | SALT SHED | 01-250-000-56675 | 2.70 |
| 19880 | | CITY GARAGE | 01-250-000-56675 | 21.30 |
| 19880 | | DUCK POND | 01-250-000-56675 | 2.70 |
| 19880 | | SUNSET CNTR/NEW CONC | 01-250-000-56675 | 21.30 |
| 19880 | | FRANK GRASSE MEM SHELTER | 01-250-000-56675 | 6.70 |
| 19880 | | OTUMBA PARK | 01-250-000-56675 | 2.70 |
| 19880 | | WEST SIDE WARMING HOUSE | 01-250-000-56675 | 2.70 |
| 19880 | | WEST SIDE FIRE STATION | 01-250-000-56150 | 59.56 |
| 19880 | | WEST SIDE FIRE STATION | 01-250-000-56675 | 21.30 |
| 19880 | | WEST SIDE FIRE STATION | 01-250-000-58650 | 66.76 |
| 19880 | | 38 S NEENAH AVE PAVILLION | 01-250-000-56675 | 2.70 |
| 19880 | | JC FIELD STAND | 01-250-000-56675 | 9.90 |
| 19880 | | MICH ST JC BALLFIELD SPRINKLER | 01-250-000-56675 | 21.30 |
| 19880 | | WEST SIDE BALL FIELD | 01-250-000-56675 | 2.70 |
| 19880 | | N 14TH AVE WARNING SIGN | 01-250-000-56150 | 8.15 |
| 19880 | | COVE RD/CANAL RD SIREN | 01-250-000-56150 | 14.53 |
| 19880 | | SUNSET PARK STAR PLANT | 01-250-000-56675 | 21.30 |
| 19880 | | N 14TH AVE DOG POUND | 01-250-000-56675 | 2.70 |
| 19880 | | CHERRY BLOSSOM PARK | 01-250-000-56675 | 6.70 |
| 19880 | | CLAY BANKS SIREN | 01-250-000-56150 | 15.34 |
| 22800 | WALMART COMMUNITY | CLEANING SUPPLIES | 01-250-000-54999 | 102.56 |
| 22800 | | SCRA BATTERIES & FIRE PREV SPL | 01-250-000-51350 | 135.58 |
| 22800 | | LAP TOP CASE | 01-250-000-51950 | 29.00 |
| 23685 | WISCONSIN FIRE INSPECTORS ASSN | 2011 MEMBERSHIP DUES STUEWER | 01-250-000-55600 | 35.00 |
| 23685 | | 2011 MEMBERSHIP DOELL | 01-250-000-55600 | 35.00 |
| 23685 | | 2011 MEMBERSHIP FRANGIPANE | 01-250-000-55600 | 35.00 |
| 23685 | | 2011 MEMBERSHIP HERLACHE | 01-250-000-55600 | 35.00 |
| 23730 | WPS | WEST SIDE FIRE STATION | 01-250-000-56600 | 116.40 |
| 23755 | WISCONSIN STATE FIRE CHIEF ASN | 2011 MEMBERSHIP DUES | 01-250-000-56000 | 75.00 |
| 23896 | MIKE WRITT | RED SHIRT | 01-250-000-52900 | 3.05 |
| DC WASTE | DOOR COUNTY WASTE & RECYCLING | TIPPING FEES | 01-250-000-54999 | 20.00 |
| R0000847 | US OILCHEK | OIL SAMPLE | 01-250-000-53000 | 20.00 |
| | | TOTAL | | 5,717.61 |
| | | TOTAL FIRE DEPARTMENT | | 5,717.61 |
| STORM SEWERS | | | | |
| 19880 | STURGEON BAY UTILITIES | DAY RENTAL FOR JETTER | 01-300-000-57700 | 132.35 |
| | | TOTAL | | 132.35 |
| | | TOTAL STORM SEWERS | | 132.35 |
| SOLID WASTE MGNT/SPRING/FALL | | | | |
| 03075 | CARQUEST OF DOOR COUNTY | CRIMP & HYD FITTINGS, HOSE | 01-311-000-53000 | 46.83 |
| 04575 | DOOR COUNTY HARDWARE | PLUMBING SUPPLIES | 01-311-000-53000 | 16.29 |
| DC WASTE | DOOR COUNTY WASTE & RECYCLING | 24.85 TONS REFUSE | 01-311-000-58400 | 1,377.44 |
| DC WASTE | | 11 HAZ ITEMS | 01-311-000-58400 | 352.00 |

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|------------------------------------|---------------------------|-----------------------------|------------------|------------|
| ----- | | | | |
| GENERAL FUND | | | | |
| SOLID WASTE MGMT/SPRING/FALL | | | | |
| TOTAL | | | | 1,792.56 |
| TOTAL SOLID WASTE MGMT/SPRING/FALL | | | | 1,792.56 |
| STREET SWEEPING | | | | |
| 19880 | STURGEON BAY UTILITIES | WATER FOR SWEEPER | 01-330-000-53050 | 23.12 |
| TOTAL | | | | 23.12 |
| TOTAL STREET SWEEPING | | | | 23.12 |
| SNOW REMOVAL | | | | |
| 03075 | CARQUEST OF DOOR COUNTY | BATTERY | 01-410-000-51400 | 101.33 |
| 03075 | | TAPE | 01-410-000-51400 | 5.44 |
| TOTAL | | | | 106.77 |
| TOTAL SNOW REMOVAL | | | | 106.77 |
| STREET MACHINERY | | | | |
| 03075 | CARQUEST OF DOOR COUNTY | OIL FILTERS | 01-450-000-52150 | 49.56 |
| 03075 | | BRAKE PAD | 01-450-000-52150 | 60.41 |
| 03075 | | BRAKE ROTOR | 01-450-000-52150 | 106.68 |
| 03075 | | TOW STRAP | 01-450-000-52150 | 56.04 |
| 04575 | DOOR COUNTY HARDWARE | DUCT TAPE | 01-450-000-52150 | 8.49 |
| 04696 | DOOR COUNTY TREASURER | GAS & DIESEL | 01-450-000-51650 | 5,178.60 |
| 06012 | FASTENAL COMPANY | SET SCREWS | 01-450-000-51400 | 8.54 |
| 12250 | LAWSON PRODUCTS INC | BOX 3M ELECTRICAL TAPE | 01-450-000-52150 | 57.12 |
| GREEN BA | GREEN BAY REBUILDERS, LLC | REBUILD ALTERNATOR | 01-450-000-51400 | 225.00 |
| TOTAL | | | | 5,750.44 |
| TOTAL STREET MACHINERY | | | | 5,750.44 |
| CITY GARAGE | | | | |
| 01766 | AURORA MEDICAL GROUP | DOI DRUG SCREEN JENNERJOHN | 01-460-000-57100 | 48.00 |
| 03075 | CARQUEST OF DOOR COUNTY | SEALED BEAM & TERMINAL PACK | 01-460-000-55300 | 30.72 |
| 03075 | | RETURN SEALED BEAM | 01-460-000-55300 | -13.66 |
| 03075 | | SEALED BEAM | 01-460-000-55300 | 13.66 |
| 03075 | | CLAY PRODUCT | 01-460-000-55300 | 21.24 |
| 04575 | DOOR COUNTY HARDWARE | SCREWDRIVER | 01-460-000-52700 | 13.49 |
| 04966 | EAGLE MECHANICAL INC | CHECK THERMOSTATS | 01-460-000-56250 | 184.00 |
| 19880 | STURGEON BAY UTILITIES | SALT SHED | 01-460-000-56150 | 8.15 |
| 19880 | | CITY GARAGE | 01-460-000-56150 | 772.16 |
| 19880 | | CITY GARAGE | 01-460-000-58650 | 124.43 |
| 23730 | WPS | 835 N 14TH AVE | 01-460-000-56600 | 542.39 |
| TOTAL | | | | 1,744.58 |

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|-------------------------------|---------------------------|--------------------------------|------------------|------------|
| ----- | | | | |
| GENERAL FUND | | | | |
| CITY GARAGE | | | | |
| TOTAL CITY GARAGE | | | | 1,744.58 |
| | | | | |
| HIGHWAYS - GENERAL | | | | |
| 19880 | STURGEON BAY UTILITIES | TRFC WARNING LIGHT ELM & CTY C | 01-499-000-58000 | 2.75 |
| 35112 | THOMAS MENGERT | 2010 REIMB WOKR BOOTS | 01-499-000-56800 | 95.94 |
| DEGREEF | GARY DEGREEF | 2010 REIMB WORK BOOTS | 01-499-000-56800 | 100.00 |
| TOTAL | | | | 198.69 |
| TOTAL HIGHWAYS - GENERAL | | | | 198.69 |
| | | | | |
| PARK & RECREATION ADMIN | | | | |
| 03133 | CELLCOM WISCONSIN RSA 10 | CELL SERVICE | 01-500-000-58250 | 8.25 |
| 03133 | | CELL SERVICE | 01-500-000-58250 | 90.07 |
| 03133 | | CELL SERVICE | 01-500-000-58250 | 9.33 |
| 03767 | STAPLES ADVANTAGE | CARD STOCK, BINDERS, INK CARTS | 01-500-000-51950 | 131.18 |
| 19577 | SPORTS TURF | MEMBERSHIP DUES | 01-500-000-56000 | 155.00 |
| 23200 | WDOR | OCT RADIO ADS | 01-500-000-57450 | 21.00 |
| 23715 | WISCONSIN PARK & REC ASSN | 2011 MEMBERSHIP | 01-500-000-56000 | 150.00 |
| TOTAL | | | | 564.83 |
| TOTAL PARK & RECREATION ADMIN | | | | 564.83 |
| | | | | |
| PARKS AND PLAYGROUNDS | | | | |
| 01770 | MATT AUSTAD | REKEY MASTER LOCK | 01-510-000-54999 | 15.00 |
| 03075 | CARQUEST OF DOOR COUNTY | HYD FILTER & TRANS FILTER | 01-510-000-52050 | 32.14 |
| 03075 | | AIR FILTER | 01-510-000-52050 | 23.41 |
| 03075 | | OIL & AIR FILTER | 01-510-000-52050 | 18.24 |
| 03075 | | OIL & DEICER | 01-510-000-52050 | 43.28 |
| 03075 | | OIL FILTER | 01-510-000-52050 | 5.54 |
| 03405 | CLERKS PETTY CASH | CHRISTMAS TREE | 01-510-000-54999 | 20.00 |
| 11800 | KRUEGER IMPLEMENT INC | CHAIN | 01-510-000-52700 | 36.00 |
| 11800 | | OIL | 01-510-000-52050 | 259.80 |
| 12100 | LAMPERT YARDS INC | SHINGLES & SUPPLIES | 01-510-000-54999 | 33.68 |
| 12100 | | SUPPLIES | 01-510-000-54999 | 28.75 |
| 13049 | MAY'S SPORT CANTER | MOWER PARTS | 01-510-000-51900 | 31.24 |
| 13049 | | MOWER PARTS | 01-510-000-54999 | 29.24 |
| 19880 | STURGEON BAY UTILITIES | DUCK POND | 01-510-000-58650 | 1.75 |
| 19880 | | SUNSET CNTR/NEW CONC | 01-510-000-56150 | 54.42 |
| 19880 | | SUNSET CNTR/NEW CONC | 01-510-000-58650 | 47.23 |
| 19880 | | FRANK GRASSE MEM SHELTER | 01-510-000-56150 | 81.16 |
| 19880 | | FRANK GRASSE MEM SHELTER | 01-510-000-58650 | 30.46 |
| 19880 | | OTUMBA PARK | 01-510-000-56150 | 59.36 |
| 19880 | | OTUMBA PARK | 01-510-000-58650 | 21.31 |
| 19880 | | WEST SIDE WARMING HOUSE | 01-510-000-56150 | 23.57 |
| 19880 | | JC FIELD STAND | 01-510-000-56150 | 29.92 |
| 19880 | | WEST SIDE BALL FIELD | 01-510-000-56150 | 8.00 |
| 19880 | | WEST SIDE BALL FIELD | 01-510-000-58650 | 3.92 |

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|-----------------------------|-------------------------------|--------------------------------|------------------|------------|
| ----- | | | | |
| GENERAL FUND | | | | |
| PARKS AND PLAYGROUNDS | | | | |
| 19880 | | OTUMBA PARK | 01-510-000-56150 | 201.10 |
| 19880 | | OTUMBA PARK ST LIGHTS | 01-510-000-56150 | 117.60 |
| 19880 | | FLORIDA ST/SUNSET PARK | 01-510-000-56150 | 14.62 |
| 19880 | | N 14TH AVE DOG POUND | 01-510-000-56150 | 16.79 |
| 19880 | | N 14TH AVE DOG POUND | 01-510-000-58650 | 5.75 |
| 19880 | | CHERRY BLOSSOM PARK | 01-510-000-56150 | 17.72 |
| 19880 | | CHERRY BLOSSOM PARK | 01-510-000-58650 | 10.51 |
| 22800 | WALMART COMMUNITY | SCREW DRIVER & BITS | 01-510-000-54999 | 8.27 |
| 23730 | WPS | MEMORIAL FIELD | 01-510-000-56600 | 32.92 |
| TOTAL | | | | 1,362.70 |
| TOTAL PARKS AND PLAYGROUNDS | | | | 1,362.70 |
| | | | | |
| BALLFIELDS | | | | |
| 04574 | DOOR COUNTY GLASS & MIRROR | THERMOPANE REPLACEMENT | 01-520-000-54999 | 199.02 |
| 19880 | STURGEON BAY UTILITIES | TRAVELING WATER METER | 01-520-000-51750 | 61.41 |
| TOTAL | | | | 260.43 |
| TOTAL BALLFIELDS | | | | 260.43 |
| | | | | |
| MUNICIPAL DOCKS | | | | |
| 16725 | PORT A PIER | DOCK REMOVAL | 01-550-000-55900 | 2,200.00 |
| 19880 | STURGEON BAY UTILITIES | 36 S NEENAH PARKING LOT LIGHTS | 01-550-000-56150 | 226.76 |
| 19880 | | 38 S NEENAH AVE PAVILLION | 01-550-000-56150 | 39.04 |
| 19880 | | 38 S NEENAH AVE PAVILLION | 01-550-000-56150 | 11.75 |
| 19880 | | 38 S NEENAH AVE RESTROOMS | 01-550-000-56150 | 162.64 |
| 19880 | | 38 S NEENAH AVE RESTROOMS | 01-550-000-58650 | 251.68 |
| 19880 | | REMOVE & REPLACE LIGHTS | 01-550-000-56150 | 78.19 |
| 23680 | WS PACKAGING GROUP INC. | 770 SEASONAL BOAT PASSES 2011 | 01-550-000-51600 | 472.01 |
| 23680 | | SHIPPING | 01-550-000-51600 | 6.71 |
| 23730 | WPS | 36 S NEENAH AVE | 01-550-000-56600 | 28.91 |
| DC WASTE | DOOR COUNTY WASTE & RECYCLING | .19 TONS GARBAGE | 01-550-000-57600 | 10.53 |
| TOTAL | | | | 3,488.22 |
| TOTAL MUNICIPAL DOCKS | | | | 3,488.22 |
| | | | | |
| WATER WEED MANAGEMENT | | | | |
| 04696 | DOOR COUNTY TREASURER | 10/10 FUEL CHARGES | 01-560-000-51650 | 324.21 |
| TOTAL | | | | 324.21 |
| TOTAL WATER WEED MANAGEMENT | | | | 324.21 |
| | | | | |
| WATERFRONT PARKS & WALKWAYS | | | | |
| 19880 | STURGEON BAY UTILITIES | DCHM WALKWAY LIGHTS | 01-570-000-56150 | 31.24 |

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|------------------------------|--------------------------------|------------------------------------|------------------|------------|
| GENERAL FUND | | | | |
| WATERFRONT PARKS & WALKWAYS | | | | |
| 19880 | | DCMM PARKING LOT LIGHTS | 01-570-000-56150 | 146.96 |
| | | TOTAL | | 178.20 |
| | | TOTAL WATERFRONT PARKS & WALKWAYS | | 178.20 |
| COMMUNITY & ECONOMIC DEVLPMT | | | | |
| 17700 | QUILL CORPORATION | INK CARTS & WHITE OUT | 01-900-000-51950 | 89.75 |
| 17700 | | BUSINESS CARD HOLDER | 01-900-000-51950 | 4.49 |
| | | TOTAL | | 94.24 |
| | | TOTAL COMMUNITY & ECONOMIC DEVLPMT | | 94.24 |
| | | TOTAL GENERAL FUND | | 35,507.12 |
| CAPITAL FUND | | | | |
| COMPUTER | | | | |
| 03101 | CDW GOVERNMENT, INC. | RETURN COMPUTER | 10-125-000-59040 | -508.00 |
| | | TOTAL | | -508.00 |
| | | TOTAL COMPUTER | | -508.00 |
| GENERAL EXPENDITURES | | | | |
| 06045 | FELLNER SOIL SEPTIC | FLORIDA ST REPAIRS | 10-199-000-51525 | 876.50 |
| CATER | CATER PLUMBING LLC | FLORIDA ST | 10-199-000-51525 | 150.00 |
| R0000606 | TRAFFIC ANALYSIS & DESIGN, INC | SIGNAL PLAN REVIEW | 10-199-000-51525 | 4,724.00 |
| R0000848 | PETERSON SOIL & SEPTIC LLC | FIND BROKEN SERVICE | 10-199-000-51525 | 112.50 |
| SEPTIC | SEPTIC MAINTENANCE OF DOOR CTY | FIND BROKEN SERVICE | 10-199-000-51525 | 97.50 |
| | | TOTAL | | 5,960.50 |
| | | TOTAL GENERAL EXPENDITURES | | 5,960.50 |
| PATROL | | | | |
| 03133 | CELLCOM WISCONSIN RSA 10 | 6 SQUAD ROUTERS | 10-215-000-59000 | 307.68 |
| 03133 | | 22 SQUAD ROUTERS | 10-215-000-59000 | 1,128.16 |
| | | TOTAL | | 1,435.84 |
| | | TOTAL PATROL | | 1,435.84 |
| FIRE DEPARTMENT | | | | |
| EXPENSE | | | | |
| 02275 | BENDLIN FIRE EQUIPMENT | AIR SUPPLY SYSTEM | 10-250-000-59050 | 756.00 |
| R0000846 | GOLDSTAR PRODUCTS INC | TURN OUT GEAR CONDITIONER | 10-250-000-59050 | 347.26 |

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|------------------------------|--------------------------------|--------------------------------|------------------|------------|
| CAPITAL FUND | | | | |
| FIRE DEPARTMENT | | | | |
| EXPENSE | | | | |
| TOTAL EXPENSE | | | | 1,103.26 |
| TOTAL FIRE DEPARTMENT | | | | 1,103.26 |
| STORM SEWERS | | | | |
| EXPENSE | | | | |
| 06045 | FELLNER SOIL SEPTIC | FLORIDA ST REPAIRS | 10-300-000-59115 | 876.50 |
| 08060 | HARBOR CONSTRUCTION OF DC INC. | JOLIET & JUNIPER STORM SEWER | 10-300-000-59115 | 44,274.00 |
| 19880 | STURGEON BAY UTILITIES | MAT JUNIPER/JOLIET STRM PRJ | 10-300-000-59115 | 2,147.11 |
| CATER | CATER PLUMBING LLC | FLORIDA ST | 10-300-000-59115 | 150.00 |
| DEATH'S | DEATH'S DOOR MARINE INC. | DREDGE & PILE ADJUSTMENT | 10-300-000-59115 | 56,024.06 |
| R0000848 | PETERSON SOIL & SEPTIC LLC | FIND BROKEN SERVICE | 10-300-000-59115 | 112.50 |
| SEPTIC | SEPTIC MAINTENANCE OF DOOR CTY | FIND BROKEN SERVICE | 10-300-000-59115 | 97.50 |
| TOTAL EXPENSE | | | | 103,681.67 |
| TOTAL STORM SEWERS | | | | 103,681.67 |
| PARKS AND PLAYGROUNDS | | | | |
| EXPENSE | | | | |
| 03941 | DAVE'S TREE SERVICE, INC | CLEAR & CHIP BRUSH LITTLE LAKE | 10-510-000-59025 | 4,641.00 |
| TOTAL EXPENSE | | | | 4,641.00 |
| TOTAL PARKS AND PLAYGROUNDS | | | | 4,641.00 |
| BALLFIELDS | | | | |
| EXPENSE | | | | |
| FAULKS | FAULKS BROS CONSTRUCTION, INC | SUR-HOP INFIELD MIX | 10-520-000-59075 | 361.11 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 354.56 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 375.54 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 402.72 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 366.81 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 353.22 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 367.99 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 366.64 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 364.29 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 372.18 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 358.42 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 349.02 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 364.97 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 405.24 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 365.13 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 397.85 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 370.50 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 376.88 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 405.24 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 399.36 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 363.45 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 359.09 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 362.78 |
| FAULKS | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 377.55 |

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|--|--------------------------|-------------------------|------------------|------------|
| CAPITAL FUND | | | | |
| BALLFIELDS | | | | |
| EXPENSE | | | | |
| FAULK | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 364.97 |
| FAULK | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 403.73 |
| FAULK | | SUR-HOP INFIELD MIX | 10-520-000-59075 | 368.32 |
| TOTAL EXPENSE | | | | 10,077.56 |
| TOTAL BALLFIELDS | | | | 10,077.56 |
| WATERFRONT PARKS & WALKWAYS | | | | |
| 16725 | PORT A PIER | DCOK REMOVAL | 10-570-000-59075 | 1,996.20 |
| TOTAL | | | | 1,996.20 |
| TOTAL WATERFRONT PARKS & WALKWAYS | | | | 1,996.20 |
| TOTAL CAPITAL FUND | | | | 128,388.03 |
| CABLE TV | | | | |
| CABLE TV / GENERAL | | | | |
| CABLE TV / GENERAL | | | | |
| 03159 | CHARTER COMMUNICATIONS | CD MUSIC SERVICE | 21-000-000-56700 | 29.55 |
| 22800 | WALMART COMMUNITY | DVD'S FOR RECORDING | 21-000-000-51950 | 32.88 |
| 22800 | | COPY PAPER | 21-000-000-51950 | 11.91 |
| MANN | MANN COMMUNICATIONS, LLC | 12/07/10 CONTRACT | 21-000-000-55015 | 4,390.00 |
| TOTAL CABLE TV / GENERAL | | | | 4,464.34 |
| TOTAL CABLE TV / GENERAL | | | | 4,464.34 |
| TOTAL CABLE TV | | | | 4,464.34 |
| TID #2 DISTRICT | | | | |
| TID DISTRICT #2 | | | | |
| TID #2 AMENDED AREA / PBI | | | | |
| 16555 | PINKERT LAW FIRM, LLP | 10/10 LEAGAL FEES SPLLC | 25-320-200-55010 | 144.00 |
| TOTAL TID #2 AMENDED AREA / PBI | | | | 144.00 |
| TOTAL TID DISTRICT #2 | | | | 144.00 |
| TOTAL TID #2 DISTRICT | | | | 144.00 |
| SOLID WASTE ENTERPRISE | | | | |
| SOLID WASTE ENTERPRISE FUND | | | | |
| SOLID WASTE ENTERPRISE FUND | | | | |
| 03075 | CARQUEST OF DOOR COUNTY | FLASHER & STROBE LIGHT | 60-000-000-56250 | 75.51 |
| 03075 | | SUPPLIES | 60-000-000-56250 | 13.47 |
| 03075 | | FLASHER | 60-000-000-56250 | 16.94 |
| 03075 | | BATTERY | 60-000-000-56250 | 267.75 |
| 04696 | DOOR COUNTY TREASURER | 571.91 GALLONS DIESEL | 60-000-000-51650 | 1,595.60 |
| 06005 | FARCO EQUIPMENT INC | CHECK ENGINE MISFIRE | 60-000-000-56250 | 289.60 |

DATE: 11/30/10
TIME: 16:28:22
ID: AP443000.0ST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 12/07/10

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|-----------------------------------|-------------------------------|------------------------------|------------------|------------|
| ----- | | | | |
| SOLID WASTE ENTERPRISE | | | | |
| SOLID WASTE ENTERPRISE FUND | | | | |
| SOLID WASTE ENTERPRISE FUND | | | | |
| 06005 | | REPLACE INJECTOR & DIAG TEST | 60-000-000-56250 | 827.66 |
| DC WASTE | DOOR COUNTY WASTE & RECYCLING | 163.52 TONS GARBAGE | 60-000-000-58300 | 9,063.94 |
| DC WASTE | | PAPER & COMINGLED | 60-000-000-58350 | 1,276.64 |
| LODAL | LODAL , INC | 2 CART TIPPER SWITCHES | 60-000-000-56250 | 373.34 |
| TOTAL SOLID WASTE ENTERPRISE FUND | | | | 13,800.45 |
| TOTAL SOLID WASTE ENTERPRISE FUND | | | | 13,800.45 |
| TOTAL SOLID WASTE ENTERPRISE | | | | 13,800.45 |
| TOTAL ALL FUNDS | | | | 182,303.94 |

MANUAL CHECKS

BP Amoco \$ 111.75
11/17/10
Check #66961
Out of town fuel
01-215-000-51650

WI Dept of Unemployment \$ 2,165.96
11/17/10
Check #66962
Unemployment
01-600-000-50370

Secap Finance \$ 179.86
11/17/10
Check #66963
Quarterly charges
01-199-00-57250

Baylake Bank \$ 50,005.00
11/30/10
Check #66979
Property acquisition
10-199-000-59080

TOTAL MANUAL CHECKS \$ 52,462.57

INVOICES DUE ON/BEFORE 12/07/10

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

| | | |
|------------------------|-----------------------|------------|
| GENERAL FUND | 35,507.12 | 87,969.69 |
| CAPITAL FUND | 128,388.03 | |
| CABLE TV | 4,464.34 | |
| TID #2 DISTRICT | 144.00 | |
| SOLID WASTE ENTERPRISE | 13,800.45 | |
| | ----- | |
| TOTAL --- ALL FUNDS | 182,303.94 | 231,766.51 |

Jayma Chappell 11/30/2010
Jenny E. White 11/30/2010
Bernice Or 11/30/2010

COMMON COUNCIL
NOVEMBER 16, 2010

A regular meeting of the Common Council was called to order at 7:01 p.m. by Mayor Birmingham. Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Lodi, Abeyta, Mann, Benzshawel, and Schlicht present.

Mann/Vandertie to adopt agenda. Carried.

Wiegand/Schlicht to approve following bills: General Fund – \$188,071.32, Capital Fund - \$112,664.64, Cable TV - \$9,248.49, TID #3 - \$932.00 and Solid Waste Enterprise Fund - \$3,010.00 for grand total of \$313,926.45. Roll call: All voted aye. Carried.

Abeyta/Wiegand to approve consent agenda as amended:

- a. Approval of 9/28/10 and 10/26/10 special and 11/2/10 regular Common Council minutes.
- b. Approval of following minutes:
 - (1) Board of Review – 9/21/10
 - (2) Committee of the Whole – 10/13/10
 - (3) Committee of the Whole – 10/20/10
 - (4) City Plan Commission – 10/20/10
 - (5) Committee of the Whole – 10/25/10
 - (6) Finance/Purchasing & Building Committee – 10/26/10
 - (7) Park & Recreation Committee/Board – 10/27/10
 - (8) Community Protection & Services Committee – 11/1/10
- c. Place following reports on file:
 - (1) Bank Reconciliation – October 2010
 - (2) Revenue & Expense Report – October 2010
 - (3) Fire Department Report – October 2010
- d. Consideration of: Beverage Operator licenses.
- e. Finance/Purchasing & Building Committee recommendation re: Approve easement across City owned property, parcel #281-62-4200-0101, located on the east side of Highway 42/57 from Michigan Street south to the Ken Chaudoir property for the extension of the Ahnapee Trail.
- f. Finance/Purchasing & Building Committee recommendation re: Approve Change Order #1: TIF #3 Sunrise Subdivision #2 for additional curb and gutter work to maintain drainage at Delaware Street in the amount of \$1,695.00.

Roll call: All voted aye. Carried.

There were no Mayoral appointments.

A resolution for a street vacation for Schauer Avenue was read by Wiegand. Wiegand/Abeyta to adopt. Roll call: all voted aye. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to sell the property that the Door County Maritime Museum is located on to the Door County Maritime Museum for \$1.00, with the City having the right of first refusal to repurchase the property back for \$1.00 with all the associated costs for the sale of the property being paid for by the Door County Maritime Museum.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: James Abeyta, Chr.

Introduced by Abeyta. Abeyta/Wiegand to adopt. Discussion took place regarding the actual area to be included in the sale of the property to DCMM. Bob Desh, Executive Director of the Maritime Museum addressed the Council and answered questions regarding the future progression of the Museum. Roll call: Carried with Lodi voting no.

There were no public comments.

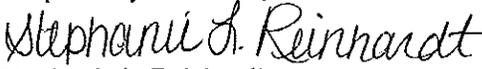
The Mayor made his comments.

After the Mayor announced the statutory basis, Abeyta/Benzshawel to convene in closed session in accordance with the following exemptions: a. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c) Consideration of: Management Compensation; and b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) Consideration of: Collective bargaining. Roll call: All voted aye. Carried. The meeting moved to closed session at 7:40 p.m. and reconvened in open session at 9:35 p.m.

Benzshawel/Schlicht to ratify the collective bargaining agreement with the Sturgeon Bay City Employees, Local 1658, AFSCME, AFL-CIO for the years 2011, 2012, and 2013. Roll call: All voted aye. Carried.

Wiegand/Mann to adjourn. Carried. The meeting adjourned at 9:36 p.m.

Respectfully submitted,


Stephanie L. Reinhardt
City Clerk

Special Common Council
November 23, 2010

A special meeting of the Common Council was called to order at 6:35 p.m. by Mayor Birmingham. Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Lodi, Abeyta, Mann, Benzshawel, and Schlicht were present.

Mann/Abeyta to adopt agenda. Roll call: All voted aye. Carried.

The public hearing was opened at 6:36 p.m. and was declared closed at 6:37 p.m. No one spoke at the public hearing.

City Administrator McNeil and Finance Director Clarizio summarized the memo that was sent out with the Council packet.

Abeyta/Benzshawel to read in title only and adopt the Resolution for Budget Adoption and Tax Levy.

Abeyta/Wiegand to amend the resolution to add \$730,000 into the General Fund Contingency line item and offset the increase to contingency by applying \$730,000 from the general fund balance.

Abeyta/Wiegand to amend the amendment to include "and to update the TID #1, TID #3 2011 budgeted tax increment numbers and transfers as per the Finance Director's memo dated November 11, 2010. Vote taken: Carried.

Vote taken on the amended amendment. Roll call: All vote aye. Carried.

Discussion took place regarding the budget workshops, the fund balance, revenue, and other general budget matters.

Roll call vote taken on the amended motion to adopt the Resolution for Budget Adoption and Tax Levy as amended. Wiegand, Vandertie, Lodi, Abeyta, Benzshawel, and Schlicht voted aye. Mann voted no. Carried.

Mann/Abeyta to adjourn. Carried. The meeting adjourned at 6:59 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

FINANCE/PURCHASING & BUILDING COMMITTEE
November 9, 2010

A meeting of the Finance/Purchasing & Building Committee was called to order at 6:30 p.m. by Vice-Chairperson Wiegand in Council Chambers, City Hall. Roll call: Alderperson Schlicht, and Alderperson Wiegand were present. Alderperson Abeyta was excused. Also present: City Administrator McNeil, Finance Director/City Treasurer Clarizio, and Office/Accounting Assistant II Flinn.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: American Transmission Company request for easement.
4. Review of unfinished business list.
5. Review bills.
6. Adjourn.

Carried.

City Administrator McNeil led the discussion on the American Transmission Company request for easement. He stated that the City received a letter from ATC regarding the request for easement which was forwarded to City Attorney Randy Nesbitt for comment. Attorney Nesbitt feels that the amount that ATC is willing to pay for the highway frontage is understated. City Administrator McNeil stated that obtaining an opinion of land value is what was suggested, which can be obtained from a realtor. Depending on what the land is valued at, the opinion can be presented to ATC. Alderperson Wiegand wondered if this will be able to coexist with the Ahnapee Trail easement that was approved at Finance/Purchasing & Building Committee meeting October 26, 2010. Mr. Wiegand also added that this may affect the possible roundabout in that area, as well as the snowmobile trail. Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to direct City Administrator McNeil to obtain a statement of value for this property and find out whether this would affect the easement for the Ahnapee Trail and proximity of the possible roundabout. Carried.

The Committee reviewed the unfinished business list.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to adjourn. Carried.
The meeting adjourned at 6:45 p.m.

Respectfully submitted,



Dixie Flinn

Office/Accounting Assistant II

COMMUNITY PROTECTION & SERVICES COMMITTEE
November 11, 2010

A meeting of the Community Protection & Services Committee was called to order at 5:32 p.m. by Chairperson Lodi in Council Chambers, City Hall. Roll call: Members Lodi and Schlicht were present. Member Mann was excused. Also present: Morgan Mann of Mann Communications, City Administrator McNeil, Fire Chief Herlache, members of the general public and Office/Accounting Assistant I Spittlemeister.

Moved by Mr. Schlicht, seconded by Mr. Lodi to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Marine Fueling.
4. Consideration of: Alternative Energy Sources (Solar Panels and Windmills).
5. Review of Bills.
6. Adjourn.

Carried.

Consideration of: Marine Fueling:

Fire Chief Herlache explained that in accordance with the State of Wisconsin Department of Commerce, marine vessels are prohibited from fueling from a tank truck when fueling facilities are available, except in an emergency. The Fire Department has issued permits when requested and deemed necessary for large vessels to fuel at City of Sturgeon Bay docks that cannot make it into a fueling station. Vessels that hold more than 10,500 gallons of fuel or towing companies are exempt from this code. This past summer, a commercial charter applied for variance from the State of Wisconsin Department of Commerce to fuel their fleet of boats based on the amount of fuel used and limited hours to fuel at the marinas. The variance was denied by the State based on liability and opinion from City Attorney. Fire Chief Herlache mentioned that it would be in the City of Sturgeon Bay's best interest to develop an ordinance regulating fueling at City docks. Once an ordinance was in place and vessels did not obtain a permit from the Fire Department, both boat owner and people providing fuel would be cited.

Scott Gutschow, with Reel Action Sport-fishing Charters, Inc., commented that his charter business was the one that applied for the variance from the State of Wisconsin Department of Commerce. His company currently fuels during off times at Sawyer Park boat launch and would like to continue. Mr. Gutschow stated that their company fuels from a reputable company. Fueling from a truck provides a convenience that isn't met thru the marinas because of their on-demand needs.

Moved by Schlicht, seconded by Lodi to postpone taking any action until the December 9th Community Protection & Services Committee meeting in order for the City Attorney to be present and allow the Fire Department and Reel Action Sport-fishing Charters to follow up with additional information. Carried.

Consideration of: Alternative Energy Sources (Solar Panels and Windmills):

Jim Stawicki, Sturgeon Bay Utilities General Manager, commented by e-mail that the Wind Siting rules were passed by the Public Service Commission of Wisconsin and is currently in legislation for the State of Wisconsin.

Guy Fortin, 5581 Reynolds Road, joined the discussion by stating that the Wind Siting rules would automatically go into effect on January 1, 2011 if no action is taken at State level at all. However, the State of Wisconsin legislation has 30 days to take action to approve/disapprove in Assembly.

Moved by Schlicht, seconded by Lodi to postpone accepting Wind Siting rules until the December 9th Community Protection & Services Committee meeting, with the anticipation that Wind Siting rules have passed through the State of Wisconsin Assembly by that time.

Moved by Mr. Schlicht, seconded by Mr. Lodi to approve the invoices submitted for payment as of November 11, 2010 in the amount of \$32.88. Carried.

Moved by Mr. Schlicht, seconded by Mr. Lodi to adjourn. Carried. The meeting adjourned at 6:18 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laurie Spittlemeister".

Laurie Spittlemeister
Office/Accounting Assistant I

PARKING AND TRAFFIC COMMITTEE
Monday, November 15, 2010

A meeting of the Parking and Traffic Committee was called to order at 4:05 p.m. by Chairperson Mann in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Mann, Vandertie and Benzshawel were present. Also present: Municipal Services Superintendent Bordeau, City Administrator McNeil, City Engineer Depies, Community Development Director Olejniczak, Police Chief Porter, Alderman Lodi and Municipal Services Secretary Lenius.

Adoption of Agenda: Moved by Mr. Benzshawel, second by Mr. Vandertie to adopt the following agenda:

1. Roll call.
 2. Adoption of agenda.
 3. Public comment.
 4. Consideration of: Eliminating the 2 hour parking restriction in the downtown business district
 5. Consideration of: Changing the hourly limit for parking in the downtown business district
 6. Adjourn.
- All in favor. Carried

Public Comments:

Nobody spoke during public comment.

Consideration of: Eliminating the 2 hour parking restriction in the downtown business district: Mr. Vandertie explained that he polled 23 of the businesses in the downtown business district to find out their opinion of the 2 hour parking restriction. The results showed that 11 of the businesses first choice was to lengthen the time restriction, 9 of the businesses felt leaving the parking restriction as it is was the best choice and only 3 of the businesses chose eliminating all parking restrictions. The biggest concern was that if the parking restriction was removed, then employees, shop owners and tenants would be able to park on the street.

Mr. Porter stated they pulled the records for tickets issued for parking violations from May 1, 2010 – September 1, 2010 and found there were 134 parking citations issued with 97 of them being for violating the 2 hour parking restriction. He stated there needs to be some time limit to the parking restriction or 3rd Avenue could become a parking lot for tenants, shop owners and employees.

Mr. Lodi requested if there would be a way to issue a courtesy ticket or warning for a 1st time offense of violating the parking restriction, this he said would help educate the visitors to the area and would help determine those that are repeat offenders.

Mr. Vandertie said many of the businesses knew of the public parking lots where you can park for longer lengths of time.

Moved by Mr. Vandertie, seconded by Mr. Benzshawel to not eliminate the 2 hour parking restriction in the downtown business district. All in favor. Carried.

Consideration of: Changing the hourly limit for parking in the downtown business district:

Mr. Olejniczak stated that many of these issues were looked at in 2004 by an ad-hoc committee and at that time it was decided to leave the 2 hour parking restrictions in place and a warning ticket system was even discussed. Educational material was sent to the businesses to show where all the long term lots are and asking business owners to have employees park in these areas.

Mr. Porter stated a CSO officer will be enforcing the parking restrictions.

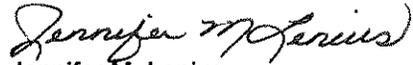
Mr. Benzshawel commented that the parking restriction is in effect to benefit the merchants and a common sense approach in monitoring and enforcing it should be used. We don't want to negatively affect the businesses.

Moved by Mr. Vandertie, seconded by Mr. Benzshawel to continue with the 2 hour parking restriction from 9 a.m. to 6 p.m. in the downtown business district for one year. All in favor. Carried.

Moved by Mr. Vandertie, seconded by Mr. Benzshawel to adjourn. All in favor. Carried.

The meeting adjourned at 4:48 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jennifer M. Lenius".

Jennifer M. Lenius

Municipal Services Secretary

CITY PLAN COMMISSION
Wednesday, November 17, 2010

A meeting of the City Plan Commission was called to order at 7:02 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members John Lodi, Jeff Norland, Dennis Statz, Dan Wiegand, and Laurel Brooks were present. Excused: Members Joe Porten and Mike Gilson. Also present were City Administrator Steve McNeil, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Norland, seconded by Mr. Lodi to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from October 20, 2010.
4. Public comment.
5. Conditional use request from Marsh Manor LLC (Jean Marsh) to construct an assisted living facility on the south side of Georgia Street across from 1610 and 1632 Georgia Street:
Presentation
Public hearing
Consideration of
6. Discussion of: Time-Share ownership of dwellings.
7. Adjourn.

Carried.

Approval of minutes from October 20, 2010: Moved by Mr. Statz, seconded by Mr. Norland to approve the minutes from October 20, 2010. Carried.

Public Comment: No one spoke during public comment.

Conditional use request from Marsh Manor LLC (Jean Marsh) to construct an assisted living facility on the south side of Georgia Street across from 1610 and 1632 Georgia Street:

Presentation: Jean Marsh, owner of Marsh Manor LLC, explained that from 1996 through April, 2010 she and her husband, Chuck, owned Whispering Heights LLC, which consisted of three assisted living facilities, serving 51 elderly, and 36 employees. Whispering Heights, Winds, and Pines are located at 1610, 1632 and 1704 Georgia Street. These homes are now known as Sturgeon Bay Senior Living and are owned by Elder Innovations of Madison. In 2001 they purchased three lots across the street from Whispering Winds and Pines. Her intent at that time was to construct a 4th home serving people who needed only moderate supervision. After the sale of the three retirement homes they offered the property to the buyers who were not interested at that time. She has been encouraged to get back into the assisted living business by a number of former employees, residents, and their families. She added that currently there are 7 CBRF's in Door County that serve non-ambulatory elderly, which includes 114 beds. They propose to add 16 more beds. The other part of the project is to offer 13 assisted living apartments, referred to as

retirement care apartments complexes (RCAC). This would bring the total RCAC apartments to 114 in Door County.

Dave Phillips, Portside Builders, stated Portside had built the three current facilities, as well as the Marsh home on 16th Drive. Bids are being compiled and are offered to all local subs. They have attempted to build on the three vacant lots, but due to two major sewer easements of 30' each that cut through the lot, they were unable to. Hill Crest Court has offered them additional property to purchase allowing them enough land to build the project. Stormwater control is a concern. Bauhuin Inc. has put together a complete run-off plan. The landscape plan is in a preliminary stage. They would like to break ground within 4-6 weeks and hope to be completed by August 1, 2011. Hill Crest has also allowed the Marshes to work with them on the lower lot where the detention pond will be located. The two sewer and water easements that run through the property will not be affected. They may have to relocate a power easement approximately 100', which is located to the rear of the lot. The parking lot lights will be according to the City's specifications, shining down on the lot. He added that Jean stresses this must be a home feeling and not a facility.

Fran Shefchik, owner of Portside Builders, stated that he and Ralph Bergman own the Hill Crest Court property. They are very pleased of what is being proposed. Many of the residents at Hill Crest Court are elderly and it would be a short move for them if they chose Marsh Manor when necessary.

Public hearing: Chairperson Wiegand opened the public hearing at 7:16 p.m. David Heiny, 465 N. 16th Dr., spoke in favor of the project. Ms. Nault read 4 letters of correspondence in favor of the project from Bill Chaudoir, DCEDC; Roger Tepe, DC Social Services; Dick Burress, Director of Emergency Services of DC; and Katie Graf, Ministry Door County Medical Center. The public hearing was declared closed at 7:24 p.m.

Consideration of: Mr. Olejniczak stated that the 26,000 sq. ft. building complies with the zoning code and the Comprehensive Plan. The Marsh lots are zoned R-2 and the property owned by Hill Crest Court is in a PUD, with R-2 as the underlying zoning. The City Attorney reviewed the situation and said that the PUD also allows R-2 uses. Having the assisted living half in the PUD area and half in the R-2 area would not be a violation of the zoning code. Staff's recommendation is for approval of the conditional use, subject to the following conditions:

1. Obtaining state licenses.
2. Any exterior lighting shall utilize full cutoff fixtures such that light is not cast skyward or off the property.
3. Compliance with the landscaping and screening requirements for the parking area.
4. Approval of a stormwater management plan consistent with Chapter 33 of the municipal code.
5. Recording of a certified survey map to create the intended parcel.

Mr. Olejniczak added that 19 parking stalls were required. Also, nearly half of the Hill Crest Court property has been platted as a condominium. They will need to refile the condominium plat.

In regard to the detention pond, Mr. Olejniczak mentioned that an easement would have to be obtained from Hill Crest Court.

Moved by Mr. Norland, seconded by Ms. Brooks to approve the conditional use request based on staff's recommendations.

Moved by Mr. Lodi, seconded by Ms. Brooks to amend the motion and add that an easement needs to be obtained from Hill Crest Court for the detention pond. Roll call vote: Motion carried, with Mr. Wiegand abstaining. Roll call vote was taken on the original motion as amended. Motion carried, with Mr. Wiegand abstaining.

Discussion of: Time-Share ownership of dwellings: Mr. Olejniczak stated that the zoning ordinance does not permit tourist rooming houses/vacation rentals in the R-1, R-2, and R-3 districts. Some property owners showed interest in a time-share ownership. According to the City Attorney, based upon the current zoning code time-shares appear to be legal.

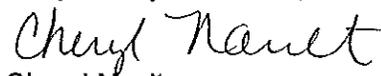
Mr. Lodi recalled that when short-term rentals were previously discussed, room tax would apply. Mr. Olejniczak didn't think that room tax would apply in regard to time-shares. Mr. Lodi suggested not to pursue time-shares at this time.

Ms. Brooks felt that time-shares should be carefully examined and the Plan Commission should hold a public hearing to get input from the community.

Mr. Wiegand suggested bringing this back to a future meeting when all Plan Commission members are available.

Adjourn: Moved by Mr. Lodi, seconded by Ms. Brooks to adjourn. Carried. Meeting adjourned at 8:04 p.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary

8c1.

8c1.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
October 29, 2010

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF OCTOBER 2010.

| October-10 | YEAR TO DATE | | October-10 | YEAR TO DATE |
|------------|--------------|---|------------|--------------|
| 1 | 8 | ONE FAMILY DWELLINGS | 55,000 | 1,474,500 |
| 0 | 0 | TWO FAMILY DWELLINGS | ----- | ----- |
| 0 | 1 | MULTIPLE FAMILY DWELLINGS | ----- | 500,000 |
| 0 | 0 | DUPLEX CONVERTED TO TRI-PLEX | ----- | ----- |
| 0 | 0 | C.B.R.F. | ----- | ----- |
| 1 | 8 | RESIDENTIAL ADDITIONS | 25,000 | 632,847 |
| 18 | 196 | RESIDENTIAL ALTERATIONS | 122,485 | 1,732,637 |
| 1 | 7 | RESIDENTIAL GARAGES/CARPORTS | 8,000 | 137,356 |
| 0 | 8 | RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS | ----- | 25,250 |
| 0 | 1 | RESIDENTIAL STORAGE BUILDINGS | ----- | 19,100 |
| 0 | 0 | RESIDENTIAL SWIMMING POOLS | ----- | ----- |
| 0 | 0 | NON-RESIDENTIAL SWIMMING POOLS | ----- | ----- |
| 0 | 0 | NEW COMMERCIAL BUILDINGS | ----- | ----- |
| 0 | 3 | NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS | ----- | 59,500 |
| 0 | 1 | NON-RESIDENTIAL ADDITIONS | ----- | 800,000 |
| 7 | 46 | NON-RESIDENTIAL ALTERATIONS | 54,709 | 900,881 |
| 0 | 1 | MUNICIPAL BUILDINGS | ----- | 65,000 |
| 0 | 0 | WAREHOUSES | ----- | ----- |
| 0 | 0 | FACTORY & SHOP | ----- | ----- |
| 0 | 0 | COMMUNICATION TOWER | ----- | ----- |
| 0 | 0 | SUBSTATION | ----- | ----- |
| 0 | 0 | AGRICULTURAL BUILDINGS | ----- | ----- |
| <hr/> | <hr/> | | | |
| 28 | 280 | | | |
| | | TOTAL ESTIMATED COST OF CONSTRUCTION | 265,194 | 6,347,071 |

| October-10 | YEAR TO DATE | TOTAL PERMITS ISSUED | October-10 | YEAR TO DATE |
|------------|--------------|--|------------|--------------|
| 28 | 279 | BUILDING PERMITS | 1,199 | 21,754 |
| 10 | 119 | ELECTRICAL PERMITS | 499 | 8,276 |
| 5 | 72 | PLUMBING PERMITS | 254 | 5,130 |
| 8 | 56 | HEATING PERMITS | 760 | 7,712 |
| 7 | 139 | SIGN PERMITS | 210 | 4,140 |
| 1 | 4 | MISCELLANEOUS PERMITS | 25 | 100 |
| 0 | 0 | SUMP PUMP PERMITS | ----- | ----- |
| 1 | 116 | ELECTRICIAN LICENSES | 10 | 1,580 |
| 0 | 1 | EARLY STARTS | ----- | 275 |
| 0 | 0 | EROSION CONTROL | ----- | ----- |
| 0 | 0 | STATE PLAN APPROVALS | ----- | ----- |
| 0 | 13 | PARK & PLAYGROUND PAYMENTS | ----- | 3,900 |
| 1 | 8 | WISCONSIN PERMIT SEALS | 35 | 280 |
| 0 | 6 | ZONING BOARD OF APPEALS APPLICATIONS | ----- | 1,400 |
| 0 | 4 | ZONING CHANGES/P.U.D. APPLICATIONS | ----- | 1,250 |
| 1 | 5 | PLAN COMMISSION - CONDITIONAL USES | 200 | 1,000 |
| 1 | 8 | CERTIFIED SURVEY MAP REVIEWS | 25 | 200 |
| 0 | 0 | SUBDIVISION PLATTING REVIEW | ----- | ----- |
| 0 | 0 | MISCELLANEOUS REVENUE | ----- | ----- |
| | | (COPIES, POSTAGE, SALE OF MAPS, ETC.) | ----- | ----- |
| 0 | 0 | RESIDENTIAL BUILDINGS MOVED | ----- | ----- |
| 0 | 0 | NON-RESIDENTIAL BUILDINGS MOVED | ----- | ----- |
| 0 | 0 | CHANGE OF USE | ----- | ----- |
| 0 | 0 | RESIDENTIAL OCCUPANCY FEES | ----- | ----- |
| 0 | 20 | COMMERCIAL OCCUPANCY FEES | ----- | 1,000 |
| 1 | 1 | PIER PERMIT | 50 | 50 |
| 1 | 6 | DEMOLITION | 25 | 400 |
| 0 | 0 | REINSPECTION FEE | ----- | ----- |
| 0 | 0 | BLASTING | ----- | ----- |
| | | TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER | \$3,292.00 | \$58,447.00 |

Cheryl Nault
Cheryl Nault
Building Inspection Dept.

Mary Lou Allen
 Assistant City Administrator
 421 Michigan Street
 Sturgeon Bay, WI 54235



Phone: 920-746-2900
 Fax: 920-746-2905
 E-mail: mlouallen@sturgeonbaywi.org

DATE: December 2, 2010
 TO: Mayor, Common Council, and all Departments
 FROM: Mary Lou Allen, Assistant City Administrator *MLA*
 RE: Semi-annual Employee Service Recognition Report
 July 1, 2010 through December 31, 2010

The following employees whose anniversary dates fall between July 1, 2010 and December 31, 2010 are recognized and congratulated for years of service ranging from 5 years through 34 years. Employees whose anniversary dates were before July 1, 2010 were recognized earlier in the year.

30 YEARS OR MORE:

| EMPLOYEE NAME | DEPARTMENT | YEARS OF SERVICE |
|----------------------|-------------------------|-------------------------|
| Mary Lou Allen | Administration | 34 |
| Tom Delchambre | Public Works Department | 31 |
| John Lynch | Public Works Department | 31 |

25 - 30 YEARS:

| EMPLOYEE NAME | DEPARTMENT | YEARS OF SERVICE |
|----------------------|-------------------|---------------------------------|
| Ken Doell | Fire Department | 29 (19 full-time, 10 part-time) |

20 - 25 YEARS:

| EMPLOYEE NAME | DEPARTMENT | YEARS OF SERVICE |
|----------------------|-------------------------|-------------------------|
| Dan Brinkman | Police Department | 22 |
| Wendy Rabach | Police Department | 21 |
| Walter Hanisko | Public Works Department | 21 |
| John Reed | Public Works Department | 21 |
| Bob Osborne | Police Department | 20 |
| Gary DeGreef | Public Works Department | 20 |

10 - 15 YEARS:

| EMPLOYEE NAME | DEPARTMENT | YEARS OF SERVICE |
|----------------------|-------------------------|-------------------------------|
| Bob Bordeau | Municipal Services | 14 |
| Todd Floor | Fire Department | 14 part-time |
| Louis Surfus | Park & Recreation Dept. | 13 |
| Mike Fish | Fire Department | 13 part-time |
| Valerie Clarizio | Administration | 12 |
| Kalin Montevideo | Fire Department | 11 (8 full-time, 3 part-time) |
| Steve Robillard | Public Works Department | 11 |
| Tim Dietman | Fire Department | 10 (6 full-time 4 part-time) |
| Marilyn Kleist | Park & Recreation Dept. | 10 |
| Steve Wiegand | Public Works Dept. | 10 |

5 - 10 YEARS:

| EMPLOYEE NAME | DEPARTMENT | YEARS OF SERVICE |
|----------------------|-------------------------|------------------------------|
| Mike Writt | Fire Department | 9 (7 full-time, 2 part-time) |
| Matt Austad | Fire Department | 8 (6 full-time, 2 part-time) |
| Kerry Fleming | Fire Department | 8 part-time |
| Eric Olson | Fire Department | 8 part-time |
| Judy Drexler | Assessing Department | 7 part-time |
| Chad Hougaard | Police Department | 6 |
| Dixie Flinn | Administration | 5 |
| Dan Pellizzer | Police Department | 5 |
| Jennifer Lenius | Public Works Department | 5 |
| Carl Bridenhagen | Fire Department | 5 part-time |
| Jonathon Klotz | Fire Department | 5 part-time |
| Andrew Sternard | Fire Department | 5 part-time |

BEVERAGE OPERATOR LICENSES

1. Gigot, Clint R.
2. Weldon, Kathleen A.

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to use the \$70,000.00, combined amounts in account #10-510-000-59075 to cover the costs for the construction of the Martin Park Band Shell/Pavilion in the amount of \$65,680 constructed by Van's Lumber.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING COMMITTEE
By: James Abeyta, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: November 30, 2010

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2010.

Executive Summary

Title: Martin Park Band Shell/Pavilion

Background: Since the demolition of Peterson Pool there has been talk about building a band shell/ shelter on the Martin Park site. During 2010 Park and Recreation meetings there was talk about a concert series and the possibility of building a band shell if the series went well. In July of 2010 the city kicked off the Harmony by the Bay concert series. The series was a success averaging between 350 and 400 spectators for each event. With this came even more talk from residents and concert goers about the possibility of building a band shell for 2011 series.

During the 2010 budget process there was \$35,000.00 dollars allocated for a gazebo at Sunset Park and there was also \$35,000.00 allocated for park improvements at the request of Alderman Vandertie. In essence, giving the city \$70,000.00 for the construction of a building for the Parks Department. The Parks and Recreation Board and Committee worked with Marc Isaksen to design a multi purpose building for Martin Park. The Band Shell/Pavilion was designed to be a multi purpose facility. It's primary purpose is to be the stage for the Harmony by the Bay Concert Series. It will also serve as a pavilion or shelter in the downtown business area that may be rented for use by individuals or organizations to hold various events throughout the year.

Analysis: After design, an RFP was prepared and sent out for bid on this building. The city received back one bid in the amount of \$65,680.00 from Vans Lumber.

Fiscal Impacts: \$65,680.00

Options: 1) Construct multi purpose building for Martin Park.
2) Disappoint residents and don't construct multi purpose building at Martin Park

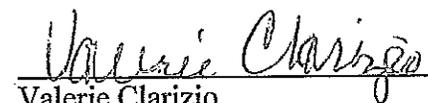
Prepared By:



Bob Bordeau
Municipal Services Superintendent

Date: 11/22-2010

Reviewed By:



Valerie Clarizio
Finance Director/City Treasurer

Date: 11/22/10

Reviewed By:



Steven McNeil
City Administrator

Date: 11/23/10

Proposal

VAN'S Lumber & Custom Builders, Inc.
LOCATED IN DYCKESVILLE, WISCONSIN
E176 COUNTY RD. S LUXEMBURG 54217-8609
PHONE: 866-2351 - FAX 866-2354
www.VansLumber.com

| | | |
|---------------------------|-----------------------------------|-------------------|
| PROPOSAL SUBMITTED TO | PHONE | DATE |
| City of Sturgeon Bay | 920-746-2912 | November 19, 2010 |
| STREET | JOB NAME | SALESMAN |
| | Pavilion-Martin Park | Jeff Peterson |
| CITY, STATE and ZIP CODE | JOB LOCATION/COUNTY | 920-655-0043 |
| Sturgeon Bay, Wisc. 54235 | 3 rd Ave./Sturgeon Bay | |

We Propose hereby to furnish labor & materials- complete in accordance with specifications below, for the sum of:

Sixty Five Thousand Six Hundred Eighty- NO/100 \$65,680.00

Payment to be made as follows: 20% DOWNPAYMENT-BALANCE TO BE BILLED MONTHLY FOR WORK COMPLETED

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

We hereby submit specifications and estimates for:

Revised floor plans dated 11/3/10 from Marc Isaksen Design, L.L.C.

Labor and materials as per plans with work to begin as soon as possible.
Flatwork/brick/and stone work to be done in spring.

Not Included in Bid: Excavation-washed stone inside foundation-backfilling-landscaping
Any permits that may be associated with construction or inspections
Painting or staining as needed-By Owners
Electrical Labor and Materials-By Owners
Martin Park sign on building

Please Examine Proposal Carefully Including the Additional Terms And Conditions Page to ensure nothing is omitted that you want included in this project as we agree to furnish only what appears within this proposal. Any exceptions can be performed at an additional charge to you.

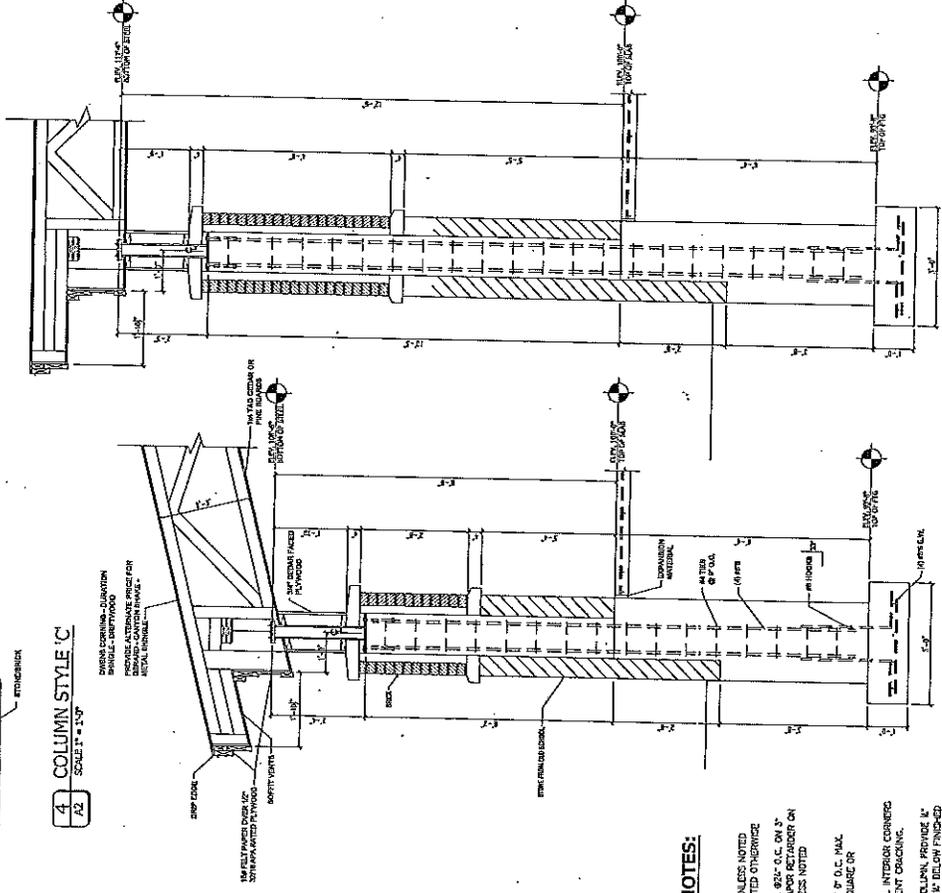
Acceptance of Proposal - The prices, specifications, terms, and conditions in this proposal are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined in proposal.
Date of Acceptance _____
Signature _____

PLEASE SIGN PAGE #1 AND INITIAL PAGE #2 RETURN ONE COPY WHEN ACCEPTED

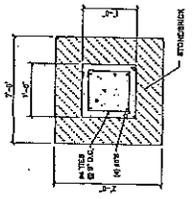
Authorized Signature _____
 Note: This proposal may be withdrawn by us if not accepted within 30 days.

3 COLUMN DETAIL
SCALE 3/4" = 1'-0"

2 COLUMN DETAIL
SCALE 3/4" = 1'-0"



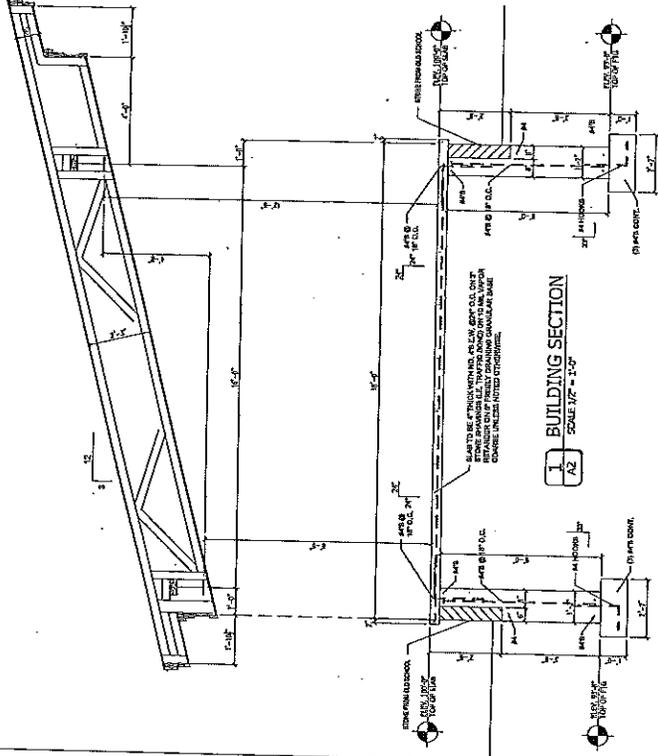
4 COLUMN STYLE C
SCALE 1/2" = 1'-0"



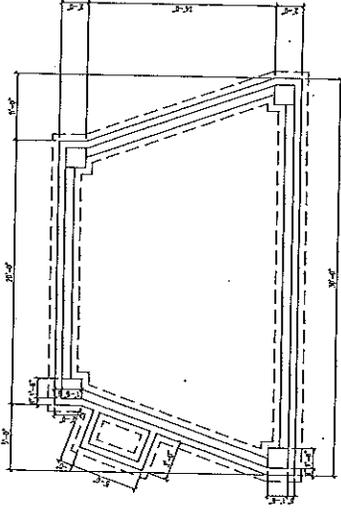
FOUNDATION/SLAB NOTES:

1. FINISH SLAB ELEVATION = (R) ANY LOCAL DATUM UNLESS NOTED OTHERWISE. TOP OF FOOTING = (S) UNLESS NOTED OTHERWISE.
2. SLAB ON GRADE TO BE 4" THICK WITH NO. 4'S @ 18" O.C. ON 3" STONE SANDWICH (I.E. TRAFFIC BOND) ON 4" H.L. VAPOR RETARDER ON 6" FREELY DRAINING GRANULAR BASE COURSE UNLESS NOTED OTHERWISE.
3. SPACE CONSTRUCTION AND CONTROL JOINTS AT 12' O.C. MAX. RESULTING SECTIONS SHALL BE APPROXIMATELY SQUARE OR TRIANGULAR.
4. PLACE NO. 4 2X REBAR AT 45 DEG. ANGLE TO ALL INTERIOR CORNERS IN SLABS AT CORNERS OF COLUMNS/SLAB TO PREVENT CRACKING.
5. TYPICAL INTERIOR SLAB-ON-GRADE JOINTS SHALL BE CEILING FINISH TO X 50% DEPTH ISOLATION FILLER STRIP. SET STRIP 1/4" BELOW FINISHED SLAB ELEVATION.
6. SEE SHEET A3 FOR COMPLETE STRUCTURAL GENERAL NOTES.

BUILDING SECTION
SCALE 1/2" = 1'-0"



FOUNDATION PLAN
SCALE 1/2" = 1'-0"



MARO ISAKSIN DESIGN, L.L.C.
1500 W. WISCONSIN AVENUE
STURGEON BAY, WISCONSIN 54983
PHONE: 920-743-8113
FAX: 920-743-8113

| REV | DATE | DESCRIPTION |
|-----|------|-------------|
| | | |
| | | |
| | | |

CITY OF STURGEON BAY
MARTIN PARK PAVILION
WISCONSIN

DATE: 11/07/10
PROJECT NO.: 10-008

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to proceed with the property swap between the City of Sturgeon Bay and NAMI of Door County based upon the parameters of the executive summary dated November 23, 2010, including drafting a formal property transaction agreement and hiring a surveyor to complete the survey and formal descriptions. The City will allow the encroachment of the building along Eighth Avenue for a limited period of time until NAMI decides to dispose of the building. The City will also agree to demolish the dwelling if a buyer cannot be found to remove it from the site. The City is not responsible for any costs associated with asbestos removal. Any improvements to the structure shall be limited to maintaining it as an accessory structure to JAK's Place, the principal structure operated by NAMI of Door County.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING COMMITTEE
By: James Abeyta, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: November 30, 2010

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2010.

Property Swap – City and NAMI of Door County

Background: The City is redesigning and will be reconstructing the intersection of 8th Avenue and Egg Harbor Road. To allow this to happen the Glesner parcel was purchased for the necessary right-of-way. Not all of the Glesner property is required for right-of-way, so there is some excess land. This excess land is not enough to create a buildable parcel.

For the best alignment of 8th Avenue the City still needs a small sliver of land from another parcel owned by NAMI of Door County (JAK's Place). The City also desires to acquire enough right-of-way to have 40 feet of width on that side of the street (city standard for a collector street). It also needs right-of-way on Egg Harbor Road to accommodate future sidewalks.

In order to satisfy the needs and desires of the City, it is proposed that a property swap occur with NAMI.

Proposed Swap: The proposed swap is depicted on the attached drawing. The City would give excess land from the Glesner parcel to NAMI. The City would retain the property needed for the road realignment, property needed to maintain 40 feet of right-of-way from the centerlines of both 8th Ave. and Egg Harbor Road, and the vision corner at the intersection. The remaining 3,660 square feet of land would be transferred to the adjoining NAMI parcel.

NAMI would transfer to the City enough land along 8th Ave to allow for 40 feet of right-of-way from the centerline (1,596 square feet) and a 10-foot strip along Egg Harbor Road to create 40 feet of right-of-way for that street (1,162 square feet). The total amount of property received by the City is 2,758 square feet.

Additional considerations: The sign for JAK's Place is within the strip of land on Egg Harbor Road that would become City property. It is NAMI's intention to eventually relocate or replace that sign. As part of a swap agreement, the City would grant a temporary privilege or easement to allow the sign to remain in the new right-of-way until NAMI replaces/relocates it or until the City is ready to install a sidewalk, whichever occurs first. If the City needs to remove the sign due to sidewalk installation, it will be responsible for removal costs, but is not responsible for the cost of a new sign or relocating the current sign.

There is an existing building on 8th Avenue that would encroach into the new right-of-way after the swap occurs. NAMI is currently unsure of the long-term fate of the building. It could be removed in the near future. It is proposed that this issue be resolved in one of the following ways:

1. City will help allow the encroachment for a limited period of time if NAMI decides to dispose of the building. The City will also agree to demolish the

dwelling if a buyer cannot be found to remove it from the site. However, the City is not responsible for any costs associated with asbestos removal; or

2. The right-of-way will be configured to jog around the building, if NAMI decides it wants to keep the building long term. However, NAMI would have to agree to dedicate the right-of-way where the building sits if it ever removes the building.

NAMI has requested that the City agree to not assess NAMI for future sidewalk installation on 8th Avenue or Egg Harbor Road for the parcels affected by the property swap:

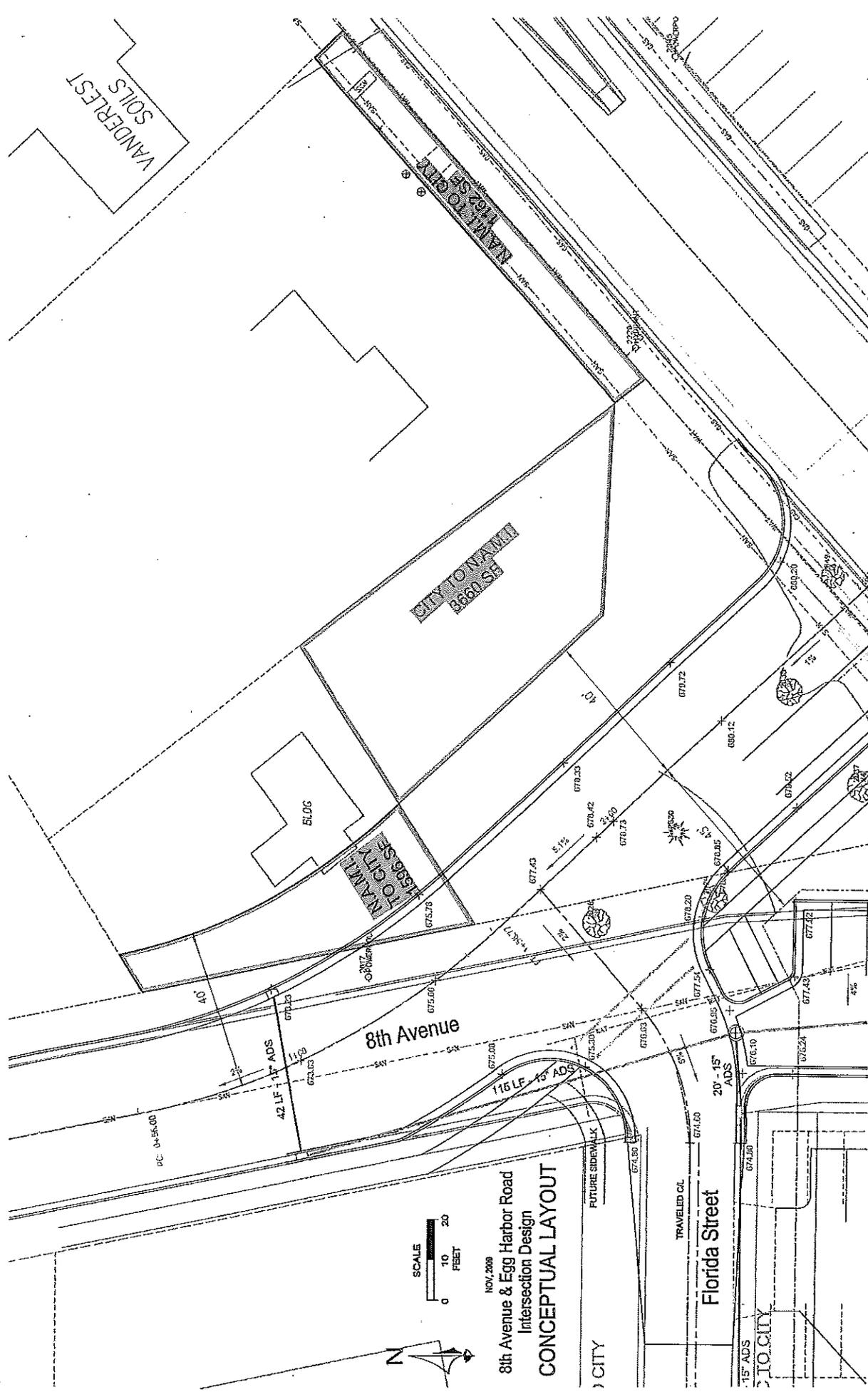
The complete a property swap, a certified survey map, and legal description needs to be drafted. It is proposed that this cost be split evenly between the City and NAMI.

Recommendation: Proceed with the property swap based upon the above parameters. This would include drafting a more formal property transaction agreement and hiring the surveyor to complete the survey and formal descriptions.

Prepared by: Martin Olejniczak 11/23/10
Martin Olejniczak Date
Community Development Director

Reviewed by: Tony Depina 11/23/10
Tony Depina Date
City Engineer

Reviewed by: Steve McNeil 11/23/10
Steve McNeil Date
City Administrator



VANDERLEST
SOILS

CITY TO NAWMI
8360 SE

ELDG

NAWMI
TO CITY
11698 SE

8th Avenue

Florida Street

NOV. 2009
8th Avenue & Egg Harbor Road
Intersection Design
CONCEPTUAL LAYOUT



CITY

TO CITY

TRAVELED CL

FUTURE SIDEWALK

42 LF - 15' ADS

116 LF - 15' ADS

20' - 15' ADS

PC: 64+56.00

670.72

680.12

690.20

670.20

677.42

677.43

676.10

676.24

674.00

674.00

670.20

677.54

676.03

674.00

674.00

674.00

674.00

674.00

677.40

670.25

670.42

670.73

675.00

672.00

672.00

672.00

672.00

672.00

5.1%

2.2%

2.2%

5%

5%

5%

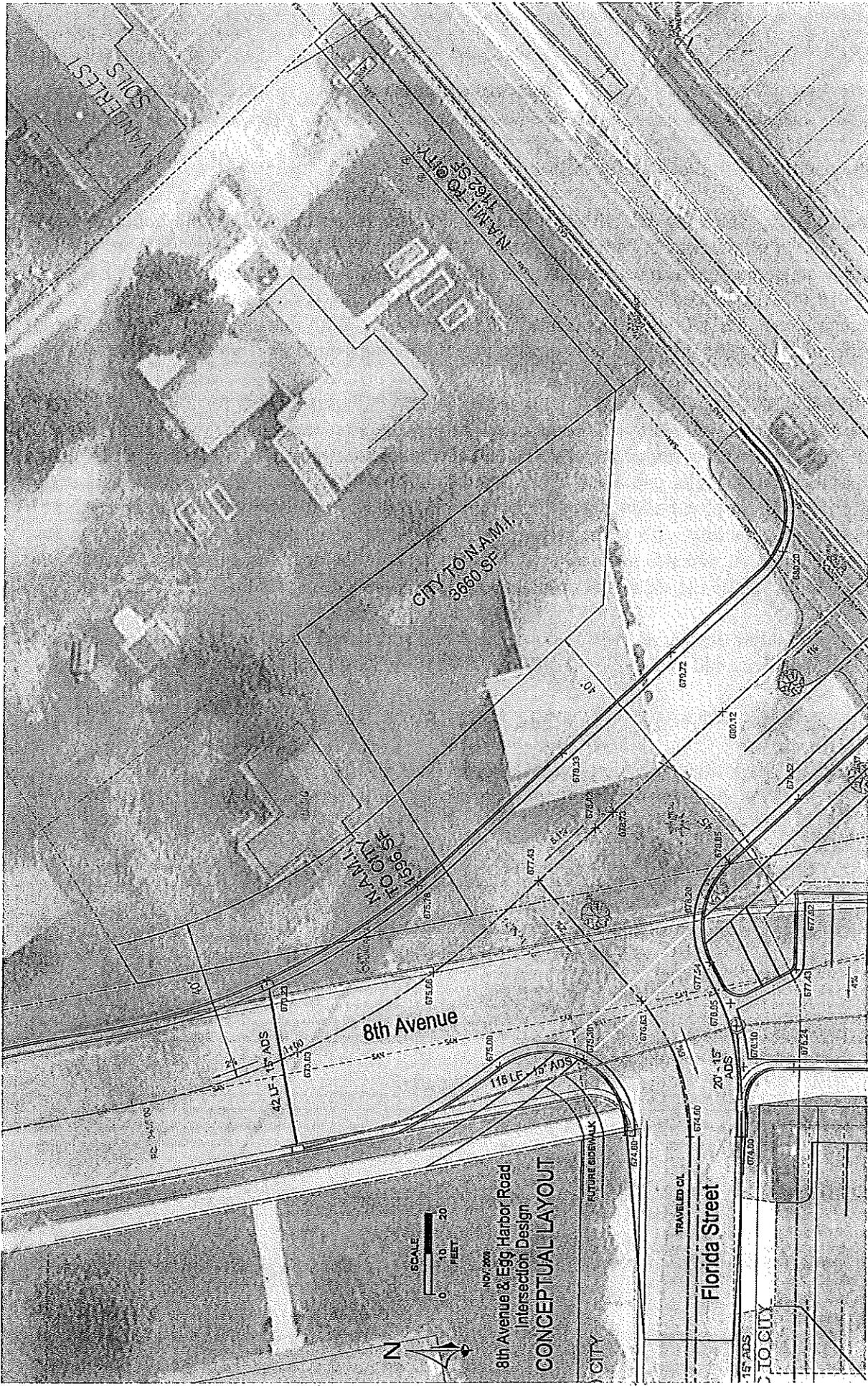
5%

5%

5%

5%

5%



NOV 2009
 8th Avenue & Egg Harbor Road
 Intersection Design
CONCEPTUAL LAYOUT

8th Avenue

Florida Street

CITY TO N.A.M.I.
 3680 ST

N.A.M.I.
 TO CITY
 1539 ST

VANIEREST
 SOILS

TRAVELED C/L

116 LF 15' ADS

42 LF 15' ADS

20' 15' ADS

15' ADS

N.A.M.I.
 TO CITY

CITY

FUTURE BIKEWALK

674.8R

CITY OF STURGEON BAY COMMON COUNCIL
TUESDAY, DECEMBER 7, 2010

Mayoral Appointments

1. Harbor Commission

Steve Propsom
826 N. Duluth Place
Sturgeon Bay, WI