CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, OCTOBER 16, 2012
7:00 P.M. or IMMEDIATELY FOLLOWING BOARD OF PUBLIC WORKS WHICH BEGINS AT 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR

1. **Call to order.**

2. **Pledge of Allegiance.**

3. **Roll call.**

4. **Adoption of agenda.**

5. **Presentation by Sturgeon Bay Fire Department re: Donation to Door Cancer, Inc. from proceeds of pink shirts.**

6. **Consideration of the following bills: General Fund – $183,469.77, Capital Fund - $47,110.14, Cable TV - $133.29, and Solid Waste Enterprise - $367,745.44 for a grand total of $598,458.64.** [roll call]

7. **CONSENT AGENDA**

* **All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.**

* a. **Approval of 10/2/12 regular Common Council minutes.**

* b. **Approval of the following minutes:**

(1) **Sturgeon Bay Utility Commission – 9/11/12**
(2) **Zoning Board of Appeals – 9/24/12**
(3) **Finance/Purchasing & Building Committee – 9/25/12**
(4) **Committee of the Whole – 10/1/12**
(5) **Industrial Park Development Review Team – 10/2/12**
(6) **Bicycle and Pedestrian Advisory Board – 10/4/12**

* c. **Place the following reports on file:**

(1) **Police Department Report – September 2012**
(2) **Bank Reconciliation – September 2012**
(3) **Revenue & Expense Report – September 2012**

* d. **Consideration of: Beverage Operator license.**

* e. **Consideration of: Temporary Class B Beer license for Corpus Christi Parish.**

* f. **Consideration of: Approval of request from Door County Shuttle & Taxi, LLC to transfer taxi cab license to James Hoffman, DC Cab.**

8. **Mayoral appointments.**

9. **Consideration of: Election of citizen member to Sturgeon Bay Utility Commission.**

10. **First reading of ordinance re: Annexation for Lagerman property.**

11. **Consideration of: Ratification of Notice of Disallowance to Downtown Property Management, LLC.**

12. **Consideration of: Egg Harbor Road improvements.**

13. **Committee Chairperson Reports:**

    a. **Personnel Committee**
    b. **Parking & Traffic Committee**
    c. **Community Protection & Services Committee**
    d. **Sturgeon Bay Utility Commission**

14. **Public comment on non-agenda items.**

15. **Mayor's comments.**

16. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 10/12/12

Time: 1:00pm

By: [illegible]

CITY OF STURGEON BAY

DEPARTMENT SUMMARY REPORT

6.

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
GENERAL FUND					
LIABILITIES					
19730	STURGEON BAY VISITOR CENTER	PK SEC DEP REF SBVC	01-000-000-23162	100.00	
R0000393	WISCONSIN DNR	PK SEC DEP REF WI DNR	01-000-000-23162	50.00	
R0000763	MARK STRUCK	PHN SIGN REFUND	01-000-000-23168	50.00	
R0000985	SULLYS THUMBS UP PRODUCE	09/29/12 REIMB FOOD SHARE	01-000-000-21595	11.00	
R0001028	BRIAN MILLER	PK SEC DEP REF MILLER	01-000-000-23162	50.00	
R0001030	MICHAEL LECLAIR	ZBA SIGN REFUND	01-000-000-23168	50.00	
R0001031	PAT SALADIN	REFUNG SIGN PERMIT	01-000-000-44135	30.00	
R0001032	NOU MAUO	09/29/12 REIMB FOOD SHARE	01-000-000-21595	19.00	
RICHMOND	DON RICHMOND	09/29/12 REIMB FOOD SHARE	01-000-000-21595	15.00	
			TOTAL LIABILITIES		375.00
LEAF VAC					
CITIZENS	CITIZENS BANK	LEAF VAC	01-000-972-70000	2,682.00	
CITIZENS		LEAF VAC	01-000-972-70001	965.52	
			TOTAL LEAF VAC		3,647.52
TANDEM AXLE					
CITIZENS	CITIZENS BANK	TANDEM AXEL	01-000-973-70000	16,421.35	
CITIZENS		TANDEM AXEL	01-000-973-70001	5,911.69	
			TOTAL TANDEM AXLE		22,333.04
ANNUAL RESURFACING					
CITIZENS	CITIZENS BANK	ANNUAL RESURFACING	01-000-975-70000	1,900.00	
CITIZENS		ANNUAL RESURFACING	01-000-975-70001	684.00	
			TOTAL ANNUAL RESURFACING		2,584.00
EGG HARBOR RD IMP/DES					
CITIZENS	CITIZENS BANK	EGG HARBOR RD IMPROVEMENTS	01-000-976-70000	7,500.00	
CITIZENS		EGG HARBOR RD IMPROVEMENTS	01-000-976-70001	2,700.00	
			TOTAL EGG HARBOR RD IMP/DES		10,200.00
EGG HARBOR RD/N 8TH INT					
CITIZENS	CITIZENS BANK	EGG HBR RD & 8TH AVE	01-000-977-70000	16,200.00	
CITIZENS		EGG HBR RD & 8TH AVE	01-000-977-70001	5,832.00	
			TOTAL EGG HARBOR RD/N 8TH INT		22,032.00
			TOTAL GENERAL FUND		61,171.56
MAYOR					
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-100-000-56700	2.45	
			TOTAL		2.45
			TOTAL MAYOR		2.45
LAW/LEGAL					

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
16555	PINKERT LAW FIRM, LLP	GENERAL MATTERS	01-110-000-55010	2,796.00	
16555		TRAFFIC MATTERS	01-110-000-55010	2,167.00	
BUELOW	BUELOW, VETTER, BUIKEMA,	PROFESSIONAL SERVICES	01-110-000-57900	877.50	
			TOTAL		5,840.50
			TOTAL LAW/LEGAL		5,840.50
CITY CLERK-TREASURER					
03330	VALERIE CLARIZIO	REIMB LODGING/MEALS MTAW CONF	01-115-000-55600	222.50	
03330		REIMB MTAW LODGING & GAS	01-115-000-55600	222.50	
04650	DOOR COUNTY REGISTER OF DEEDS	09/12 CHARGES	01-115-000-56350	30.00	
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-115-000-56700	9.75	
R0000626	LAURA MERCHANT	SUBPOENA FEE	01-115-000-56350	16.80	
			TOTAL		501.55
			TOTAL CITY CLERK-TREASURER		501.55
ADMINISTRATION					
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-120-000-56700	4.80	
			TOTAL		4.80
			TOTAL ADMINISTRATION		4.80
COMPUTER					
04696	DOOR COUNTY TREASURER	09/12 TECH SUPPORT	01-125-000-55550	2,500.00	
			TOTAL		2,500.00
			TOTAL COMPUTER		2,500.00
CITY ASSESSOR					
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-130-000-56700	7.40	
ASSO APP	ASSOCIATED APPRAISAL	10/16/12 CONTRACT	01-130-000-55010	1,245.83	
			TOTAL		1,253.23
			TOTAL CITY ASSESSOR		1,253.23
BUILDING/ZONING CODE ENFORCEMT					
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-140-000-56700	2.45	
09223	INDEPENDENT INSPECTIONS, LTD	09/12 PERMITS	01-140-000-55010	3,418.99	
			TOTAL		3,421.44

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
			TOTAL BUILDING/ZONING CODE ENFORCEMT		3,421.44
MUNICIPAL SERVICES ADMIN.					
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-145-000-56700	4.80	
			TOTAL		4.80
			TOTAL MUNICIPAL SERVICES ADMIN.		4.80
PUBLIC WORKS ADMINISTRATION					
03767	STAPLES ADVANTAGE	ENVELOPES	01-150-000-51950	15.09	
03767		LABELS	01-150-000-51950	39.96	
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-150-000-56700	8.60	
			TOTAL		63.65
			TOTAL PUBLIC WORKS ADMINISTRATION		63.65
ELECTIONS DEPARTMENT					
DOMINION	DOMINION VOTING SYSTEMS, INC	3 TSX SOFTWARE LICENSES	01-155-000-58999	16.44	
DOMINION		AVPM WARRANTY	01-155-000-58999	147.99	
DOMINION		TSX WARRANTY	01-155-000-58999	312.42	
			TOTAL		476.85
			TOTAL ELECTIONS DEPARTMENT		476.85
CITY HALL					
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-160-000-56700	2.45	
08280	HILL BUILDING MAINTENANCE INC	09/12 CH CLEANING	01-160-000-55300	590.00	
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	3,354.87	
19880		421 MICHIGAN ST	01-160-000-58650	265.15	
CINTAS	CINTAS FIRE PROTECTION	CH SPRINKLER INSPECTION	01-160-000-58999	270.00	
			TOTAL		4,482.47
			TOTAL CITY HALL		4,482.47
INSURANCE					
BH	BURKART HEISDORF INSURANCE	11/12 GENERAL LIABILITY	01-165-000-56400	2,842.00	
BH		11/12 POLICE LIABILITY	01-165-000-57150	1,072.00	
BH		11/12 PUBLIC OFFICIALS	01-165-000-57400	1,079.00	
BH		11/12 AUTO LIABILITY	01-165-000-55200	1,618.00	
BH		11/12 AUTO PHYS DAMAGE	01-165-000-55200	1,110.00	
BH		11/12 WORKERS COMP	01-165-000-58750	14,987.00	

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
			TOTAL		22,708.00
			TOTAL INSURANCE		22,708.00
GENERAL EXPENDITURES					
04696	DOOR COUNTY TREASURER	CH PHONE	01-199-000-58200	127.22	
04696		FD PHONE	01-199-000-58200	34.00	
04696		MS PHONE	01-199-000-58200	54.84	
04696		PD PHONE	01-199-000-58200	99.60	
04696		3RD QTR PHONE PORTS	01-199-000-58200	493.95	
04696		3RD QTR VOICEMAIL	01-199-000-58200	170.10	
08167	GANNETT WISCONSIN NEWSPAPERS	FALL SEASONAL ADS	01-199-000-57450	40.36	
16555	PINKERT LAW FIRM, LLP	DEER RUN	01-199-000-51525	120.00	
			TOTAL		1,140.07
			TOTAL GENERAL EXPENDITURES		1,140.07
POLICE DEPARTMENT					
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-200-000-56700	34.15	
14850	NORTHEAST PHOTOCOPY CO INC	4TH QTR COPY MACH MAINT	01-200-000-55650	667.92	
CULLIGAN	CULLIGAN OF STURGEON BAY	BOTTLED WATER & JUG DEPOSIT	01-200-000-51950	18.00	
DOOR GUA	DOOR GUARD SECURITY SYSTEMS	SERVICE CALL	01-200-000-55500	100.00	
HENRY	CLINT HENRY	CLOTHING REIMB	01-200-000-52900	105.00	
RELIABLE	RELIABLE OFFICE SUPPLIES	LABEL WRITER, PADS, PAPER CLIP	01-200-000-51950	117.60	
			TOTAL		1,042.67
			TOTAL POLICE DEPARTMENT		1,042.67
POLICE DEPARTMENT/PATROL					
04047	DEB JOHNSON	EXAMINATION OF DOG	01-215-000-55100	247.50	
04575	DOOR COUNTY HARDWARE	KEY	01-215-000-58600	3.99	
04575		BATTERIES	01-215-000-58600	92.91	
08167	GANNETT WISCONSIN NEWSPAPERS	COMM SERVICE OFFICER AD	01-215-000-58999	224.40	
20254	TIP TOP CLEANERS	UNIFORM CLNG ALLOW WATERSTREET	01-215-000-56800	6.00	
20254		UNIFORM CLNG ALLOW MIELKE	01-215-000-56800	11.78	
20254		UNIFORM CLNG ALLOW CADET	01-215-000-56800	1.50	
20725	T R COCHART TIRE CENTER	TIRES	01-215-000-52850	3,359.50	
21450	THE UNIFORM SHOPPE	PANTS/BADGE CLIP KRAH	01-215-000-52900	64.90	
23828	WITT PENINSULA FORD LINCOLN	LOF & INST 2 TIRES	01-215-000-58600	46.15	
23828		LOF	01-215-000-58600	24.95	
23828		LOF	01-215-000-58600	24.95	
23828		LOF	01-215-000-58600	24.95	
23828		REPR DEFROSTER & GLUE WTHRSTRP	01-215-000-58600	87.49	
23828		REPR DASH LIGHTS ERROR	01-215-000-58600	160.78	
23828		REPR LEAK IN TIRE	01-215-000-58600	10.00	
HENRY	CLINT HENRY	REIMB MEALS TRAINING	01-215-000-55600	33.54	
R0000608	AUTO ZONE, INC	JUMP STARTER	01-215-000-58600	269.00	

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
R0000760	UNIFORM & ACCS WAREHOUSE	CSO GEAR WHISTLES & BATON HLDR	01-215-000-52900	53.80	
R0000837	POSITIVE PROMOTIONS	GIVE AWAYS FOR KIDS	01-215-000-58999	174.10	
			TOTAL		4,922.19
			TOTAL POLICE DEPARTMENT/PATROL		4,922.19
POLICE DEPT. / INVESTIGATIONS					
ACCURINT	LEXISNEXIS	09-12/12 ACCESS FEE	01-225-000-57950	320.00	
AQUA	AQUA CENTER OF GREEN BAY INC	FILL TANK	01-225-000-57950	15.69	
AQUA		WEIGHT POUCH	01-225-000-57950	25.60	
AQUA		FILL TANKS	01-225-000-57950	47.69	
MANN	MANN COMMUNICATIONS, LLC	ARIAL FOOTAGE CRIME SCENE	01-225-000-57950	200.00	
			TOTAL		608.98
			TOTAL POLICE DEPT. / INVESTIGATIONS		608.98
FIRE DEPARTMENT					
03075	CARQUEST OF DOOR COUNTY	FILTER	01-250-000-53000	18.98	
03075		BRAKE CALIPER	01-250-000-53000	64.50	
03159	CHARTER COMMUNICATIONS	WEST SIDE CABLE	01-250-000-54999	6.97	
04545	DOOR COUNTY COOPERATIVE	EXHAUST PARTS	01-250-000-53000	17.04	
04545		RETURN CLAMP	01-250-000-53000	-13.19	
04575	DOOR COUNTY HARDWARE	WASP & HORNET SPRAY	01-250-000-54999	35.92	
04575		VALVE BALL	01-250-000-55600	9.99	
04575		BATTERIES	01-250-000-57550	9.98	
04575		HOSE, ADAPTR, BATTERY	01-250-000-54999	9.37	
04575		GATE LATCH, BATTERY	01-250-000-56250	47.98	
04575		CASTER PLATE	01-250-000-54999	15.99	
04575		MAILBOX	01-250-000-54999	27.98	
04575		DRILL BIT & BIT SECURITY	01-250-000-52700	16.78	
04575		BATTERY	01-250-000-54999	7.99	
04575		FASTENERS & TORX BIT	01-250-000-54999	2.68	
04575		GREASE, LIQ WRENCH, LUBE	01-250-000-54999	26.46	
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-250-000-56700	14.65	
14560	NFPA	MEMBERSHIP DUES	01-250-000-56000	165.00	
14878	NWTC	FF INSERVICE BLDG CONST	01-250-000-55600	60.00	
16570	PIONEER FIRE COMPANY	UNIFORM SHIRT	01-250-000-52900	20.00	
18287	TIM DIETMAN	REIMB TOLLS	01-250-000-55600	27.70	
18945	S & R TRUCK CENTER	REPAIR TURBO & COOLER UNIT #8	01-250-000-53000	1,943.89	
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-250-000-56675	53.00	
19880		TRUCK FILL	01-250-000-56675	92.50	
19880		N MADISON AVE SPRINKLER	01-250-000-56675	9.00	
19880		PEN ST DOCK	01-250-000-56675	9.00	
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45	
19880		EAST SIDE DOCK	01-250-000-56675	3.56	
19880		N 1ST AVE RESTROOMS	01-250-000-56675	29.00	
19880		N 1ST AVE PARKING RAMP	01-250-000-56675	3.56	
19880		48 KENTUCKY ST MARINA	01-250-000-56675	29.00	
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	14.48	
19880		CLAY BANKS SIREN	01-250-000-56150	15.52	

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
19880		CHERRY BLOSSOM PARK	01-250-000-56675	21.30	
19880		VACANT LOTS	01-250-000-56675	565.80	
23566	WI IAAI	HERLACHE, AUSTAD, FRANGE DUES	01-250-000-56000	75.00	
23828	WITT PENINSULA FORD LINCOLN	FRONT END ALIGNMENT	01-250-000-53000	64.95	
CJ	CJ WORKS, LLC	09/12 LAUNDRY	01-250-000-56800	102.00	
DC AUTO	DC AUTOMOTIVE	TOW UNIT #8	01-250-000-56250	127.50	
PAULCONW	PAUL CONWAY SHIELDS	HELMET PARTS	01-250-000-51350	49.81	
			TOTAL		3,817.09
			TOTAL FIRE DEPARTMENT		3,817.09
STORM SEWERS					
04575	DOOR COUNTY HARDWARE	SHOVEL	01-300-000-54999	12.99	
19297	SHORE TO SHORE RENTAL, INC	2 LBS WELDING RODS	01-300-000-56250	4.95	
19297		ACETYLENE GAUGE	01-300-000-56250	13.95	
			TOTAL		31.89
			TOTAL STORM SEWERS		31.89
SOLID WASTE MGMT/SPRING/FALL					
DC WASTE	DOOR COUNTY WASTE & RECYCLING	3 HAZ ITEMS	01-311-000-58400	90.00	
DC WASTE		3.57 TONS REFUSE	01-311-000-58400	205.70	
OLD DOM	OLD DOMINION BRUSH	REPLACEMENT HOUSING LINER	01-311-000-56250	350.00	
OLD DOM		12 BOLTS, NUTS, WASHERS	01-311-000-56250	12.00	
OLD DOM		SHIPPING	01-311-000-56250	116.63	
VIK	VIKING ELECTRIC SUPPLY	50' ELECTRICAL CORD	01-311-000-53000	65.26	
			TOTAL		839.59
			TOTAL SOLID WASTE MGMT/SPRING/FALL		839.59
STREET SWEEPING					
04575	DOOR COUNTY HARDWARE	CLR LIME RUST REMOVER	01-330-000-51400	9.98	
06012	FASTENAL COMPANY	25 GREASE FITTINGS	01-330-000-51400	14.29	
			TOTAL		24.27
			TOTAL STREET SWEEPING		24.27
ROADWAYS/STREETS					
03075	CARQUEST OF DOOR COUNTY	MOTOR OIL	01-400-000-51400	6.78	
04575	DOOR COUNTY HARDWARE	SHOVEL	01-400-000-51400	25.98	
04575		RETURN BOLTS	01-400-000-51400	-14.27	
04575		BUNGEE CORDS	01-400-000-51400	28.30	
04575		STAPLES	01-400-000-51400	3.99	
04575		BUNGEE CORDS	01-400-000-51400	9.26	

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
04575		GRIPS	01-400-000-51400	4.99	
04575		TARP	01-400-000-51400	39.98	
04575		DUCT TAPE & SPRING SNAP LINKS	01-400-000-51400	24.65	
R0001029	REBECCA SHEESLEY	COLD PATCH DRIVEWAY	01-400-000-52200	30.00	
			TOTAL		159.66
			TOTAL ROADWAYS/STREETS		159.66
STREET SIGNS AND MARKINGS					
19275	SHERWIN WILLIAMS	5 GALLONS WHITE TRAFFIC PAINT	01-420-000-52100	60.45	
20070	TAPCO	SCHOOL ZONE SIGNS	01-420-000-52600	357.75	
20070		FREIGHT	01-420-000-52600	28.95	
			TOTAL		447.15
			TOTAL STREET SIGNS AND MARKINGS		447.15
CURB/GUTTER/SIDEWALK					
04575	DOOR COUNTY HARDWARE	CONCRETE MIX	01-440-000-51200	24.95	
			TOTAL		24.95
			TOTAL CURB/GUTTER/SIDEWALK		24.95
STREET MACHINERY					
01720	ARING EQUIPMENT COMPANY INC	2 CAB AIR FILTERS	01-450-000-53000	114.75	
02835	BROOKS TRACTOR	11 FILTERS	01-450-000-53000	305.06	
03075	CARQUEST OF DOOR COUNTY	COOLANT FILTER	01-450-000-52150	18.98	
11800	KRUEGER IMPLEMENT INC	6 PAK 2 CYCLE OIL	01-450-000-52150	19.90	
12373	LEON GEZELLA	200LBS SHOP TOWELS	01-450-000-53000	230.00	
16300	PARTS ASSOCIATES	10 ROLLS ELE TAPE	01-450-000-52700	39.67	
16300		AIR TOOL LUBE	01-450-000-52700	17.71	
16300		AIR TOOL CONDITIONER	01-450-000-52700	18.03	
16300		CUTTING LUBE	01-450-000-52700	8.78	
19070	SCHARTNER IMPLEMENT INC	SMV STICKER	01-450-000-52150	7.25	
19240	SERVICE MOTOR CO	GALLON TRANS FLUID	01-450-000-53000	26.91	
19959	SUPERIOR CHEMICAL CORP	CASE GLASS CLEANER	01-450-000-54999	141.02	
20253	TILOT OIL LLC	6 BOTTLES BIOGUARD DIESEL ADD	01-450-000-53000	107.10	
20725	T R COCHART TIRE CENTER	REPAIR FLAT	01-450-000-53000	15.00	
20725		REPAIR FLAT	01-450-000-53000	15.00	
20725		4 TIRES MOUNT/DISMOUNT DISPOSE	01-450-000-53000	704.96	
LAU'S	LAU'S AUTO CARE CENTER INC	FRONT END ALIGNMENT	01-450-000-53000	64.95	
			TOTAL		1,855.07
			TOTAL STREET MACHINERY		1,855.07
CITY GARAGE					

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
04575	DOOR COUNTY HARDWARE	S HOOKS	01-460-000-54999	4.58	
04575		CFL BULBS	01-460-000-54999	14.98	
04575		FLOUR LITE	01-460-000-54999	47.98	
04575		RETURN SHOPLIGHT	01-460-000-54999	-6.01	
04966	EAGLE MECHANICAL INC	REM & INST THERMOSTAT MUN SVCS	01-460-000-54999	515.74	
19310	GALETON GLOVES INC	2 DOZEN GLOVES	01-460-000-52350	59.52	
19310		FREIGHT	01-460-000-52350	12.54	
			TOTAL		649.33
			TOTAL CITY GARAGE		649.33
HIGHWAYS - GENERAL					
19880	STURGEON BAY UTILITIES	1536 EGG HARBOR TRFC LIGHT	01-499-000-58000	15.72	
19880		N 14TH AVE/EGG HBR TRFC LIGHTS	01-499-000-58000	33.16	
19880		WS TRAFFIC LIGHTS	01-499-000-58000	43.13	
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	5,570.22	
19880		OVERHEAD ST LIGHTS	01-499-000-58000	9,328.38	
19880		808 S DULUTH AVE SIGN	01-499-000-58000	9.28	
19880		WALNUT DE & LANSING SIGN	01-499-000-58000	8.87	
19880		EAST SIDE DOCK	01-499-000-58000	48.68	
19880		SHIPYARD DEVELOPMENT	01-499-000-58000	64.43	
19880		TRFC WARNING LIGHT ELM & CTY C	01-499-000-58000	2.75	
19880		OLD HWY RD SIGN	01-499-000-58000	14.28	
			TOTAL		15,138.90
			TOTAL HIGHWAYS - GENERAL		15,138.90
PARK & RECREATION ADMIN					
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-500-000-56700	3.70	
			TOTAL		3.70
			TOTAL PARK & RECREATION ADMIN		3.70
PARKS AND PLAYGROUNDS					
02435	BISSEN ASPHALT LLC	PARKS LANDSCAPE MATERIAL	01-510-000-51750	37.53	
02480	BONNIE BROOKE GARDENS LLC	4 MUMS	01-510-000-51750	34.00	
03025	CAPTAIN COMMODES INC	PORT-A-POTTIE RENTAL	01-510-000-58999	225.00	
03075	CARQUEST OF DOOR COUNTY	MOWER BELT & TORO OIL FILTERS	01-510-000-51900	81.73	
03075		OIL FILTER	01-510-000-51900	10.86	
04545	DOOR COUNTY COOPERATIVE	MANURE FORK	01-510-000-51750	33.29	
04545		GRASS	01-510-000-51750	105.75	
04545		HOSE	01-510-000-51750	4.00	
04545		MISC	01-510-000-51750	2.15	
04575	DOOR COUNTY HARDWARE	BLEACH	01-510-000-54999	2.49	
04575		FLOOR STRIPPER	01-510-000-54999	16.99	
04575		EPOXY	01-510-000-54999	5.99	
04575		COUPLE FLEX	01-510-000-54999	17.98	

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
04575		SNAP QUIK	01-510-000-52700	15.97	
04575		RETURN SNAP QUIK	01-510-000-52700	-6.99	
04575		BATTERY	01-510-000-54999	15.99	
04575		ELE TAPE & FASTENERS	01-510-000-54999	5.43	
07745	GORDONS WEST SIDE ELECTRIC	ELE WORK OTUMBA PARK	01-510-000-54999	870.00	
10750	PREMIER CONCRETE INC	OTUMBA CONCRETE LIGHT PROJECT	01-510-000-51750	163.13	
12100	LAMPERT YARDS INC	CDX & CLOSET POLE	01-510-000-51800	31.32	
13150	MASTERCRAFT WELDING SYSTEM	8' 4" PIPE FLAG POLE	01-510-000-51750	132.00	
19880	STURGEON BAY UTILITIES	CHERRY BLOSSOM PARK	01-510-000-56150	27.17	
19880		CHERRY BLOSSOM PARK	01-510-000-58650	15.44	
20725	T R COCHART TIRE CENTER	TIRES PARK TRUCK	01-510-000-53000	356.00	
MACCOUX	PHIL MACCOUX	REIMB WORK BOOTS	01-510-000-56800	100.00	
VIK	VIKING ELECTRIC SUPPLY	BULBS	01-510-000-54999	148.96	
			TOTAL		2,452.18
			TOTAL PARKS AND PLAYGROUNDS		2,452.18
BALLFIELDS					
04575	DOOR COUNTY HARDWARE	FASTENERS & SECURITY BIT	01-520-000-54999	3.83	
			TOTAL		3.83
			TOTAL BALLFIELDS		3.83
MUNICIPAL DOCKS					
03075	CARQUEST OF DOOR COUNTY	2 HYD HOSE FITTINGS	01-550-000-54999	18.14	
04575	DOOR COUNTY HARDWARE	CAULK	01-550-000-54999	4.79	
04575		COUPLE & NOZZLE	01-550-000-54999	24.96	
			TOTAL		47.89
			TOTAL MUNICIPAL DOCKS		47.89
WATER WEED MANAGEMENT					
04575	DOOR COUNTY HARDWARE	SPRAY PAINT	01-560-000-51400	9.98	
04575		PAINT ROLLER & BRUSH	01-560-000-51400	10.07	
04575		ANTI FREEZE	01-560-000-51400	2.99	
04575		UNION C TO C COPPER	01-560-000-51400	11.99	
04575		BRUSH, FLUX, FITTING	01-560-000-51400	10.68	
			TOTAL		45.71
			TOTAL WATER WEED MANAGEMENT		45.71
WATERFRONT PARKS & WALKWAYS					
04575	DOOR COUNTY HARDWARE	ROD THREADS & FASTENERS	01-570-000-54999	4.19	
19880	STURGEON BAY UTILITIES	W LARCH ST WALKWAY LIGHTS	01-570-000-56150	106.97	

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
19880		W LARCH ST PARKING LOT	01-570-000-56150	28.17	
19880		PEN ST DOCK	01-570-000-58650	16.20	
19880		48 KENTUCKY ST WTR FTR	01-570-000-56150	534.16	
19880		N 1ST AVE RESTROOMS	01-570-000-56500	404.07	
19880		N 1ST AVE RESTROOMS	01-570-000-58650	61.47	
19880		N 1ST AVE PARKING RAMP	01-570-000-56150	352.86	
19880		48 KENTUCKY ST DOCK	01-570-000-58650	58.25	
19880		48 KENTUCKY ST MARINA	01-570-000-58650	33.00	
			TOTAL		1,599.34
			TOTAL WATERFRONT PARKS & WALKWAYS		1,599.34
EMPLOYEE BENEFITS					
02274	BENEFIT ADVANTAGE INC.	COBRA FEES	01-600-000-50510	25.00	
02274		CAF PLAN FEE	01-600-000-50510	152.50	
03780	COUNSELING ASSOCIATES OF DC	MONTHLY EAP	01-600-000-56553	150.53	
04800	DRAEB JEWELERS, INC	EMPLOYEE RECOGNITION	01-600-000-56554	200.00	
23674	WISCONSIN DEPT OF WORFORCE	09/12 UNEMPLOYMENT	01-600-000-50370	4,201.78	
			TOTAL		4,729.81
			TOTAL EMPLOYEE BENEFITS		4,729.81
COMMUNITY & ECONOMIC DEVLPMT					
04696	DOOR COUNTY TREASURER	09/12 INTERNET	01-900-000-56700	4.80	
			TOTAL		4.80
			TOTAL COMMUNITY & ECONOMIC DEVLPMT		4.80
			TOTAL GENERAL FUND		142,020.37
CAPITAL FUND					
PATROL					
11545	MAPLE STREET SIGN CO.	INSTALL GRAPHICS SQUAD #40	10-215-000-59035	467.50	
			TOTAL		467.50
			TOTAL PATROL		467.50
FIRE DEPARTMENT					
EXPENSE					
02275	BENDLIN FIRE EQUIPMENT	MULTI-GAS METER	10-250-000-59070	923.00	
PAULCONW	PAUL CONWAY SHIELDS	HELMETS	10-250-000-59050	463.69	
			TOTAL EXPENSE		1,386.69
			TOTAL FIRE DEPARTMENT		1,386.69

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
CAPITAL FUND					
ROADWAYS/STREETS					
ANNUAL RESURFACING & BASE REP.					
AG	AG EXCAVATING	PAY REQ #4 4TH AVE	10-400-110-59095	28,888.18	
			TOTAL ANNUAL RESURFACING & BASE REP.		28,888.18
			TOTAL ROADWAYS/STREETS		28,888.18
BEACHES					
AG	AG EXCAVATING	PAY REQ #3 N 4TH AVE	10-540-000-59025	13,497.29	
			TOTAL		13,497.29
			TOTAL BEACHES		13,497.29
WATERFRONT PARKS & WALKWAYS					
14920	NORTHERN ELECTRIC INC	LIGHT REPAIR SAWYER PARK	10-570-000-59075	2,585.73	
VIK	VIKING ELECTRIC SUPPLY	LIGHT BULBS FOR STONE HARBOR	10-570-000-59075	33.50	
VIK		LIGHT BULBS FOR STONE HARBOR	10-570-000-59075	251.25	
			TOTAL		2,870.48
			TOTAL WATERFRONT PARKS & WALKWAYS		2,870.48
			TOTAL CAPITAL FUND		47,110.14
CABLE TV					
CABLE TV / GENERAL					
CABLE TV / GENERAL					
03159	CHARTER COMMUNICATIONS	CB MUSIC SERVICE	21-000-000-56700	33.20	
04696	DOOR COUNTY TREASURER	CABLE PHONE	21-000-000-58200	0.09	
04696		09/12 INTERENET	21-000-000-56700	100.00	
			TOTAL CABLE TV / GENERAL		133.29
			TOTAL CABLE TV / GENERAL		133.29
			TOTAL CABLE TV		133.29
SOLID WASTE ENTERPRISE					
SOLID WASTE ENTERPRISE FUND					
SOLID WASTE ENTERPRISE FUND					
13150	MASTERCRAFT WELDING SYSTEM	PLATE SHEARING	60-000-000-53000	30.00	
18500	R N O W INC	THROTTLE AIR CYLINDER	60-000-000-53000	100.00	
CAS ENG	CASCADE ENGINEERING	2243 64 GALLON CARTS	60-000-000-54999	80,748.00	
CAS ENG		6290 96 GALLON CARTS	60-000-000-54999	264,180.00	
CAS ENG		FREIGHT	60-000-000-54999	11,250.00	
DC WASTE	DOOR COUNTY WASTE & RECYCLING	175.68 TONS REFUSE	60-000-000-58300	10,094.94	
DC WASTE		COMINGLED & PAPER	60-000-000-58350	1,297.86	
RECYCLED	RECYCLED PLASTICS IND INC	2"X6" 12' BLACK	60-000-000-53000	44.64	
			TOTAL SOLID WASTE ENTERPRISE FUND		367,745.44

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
			TOTAL SOLID WASTE ENTERPRISE FUND	367,745.44
			TOTAL SOLID WASTE ENTERPRISE	367,745.44
			TOTAL ALL FUNDS	557,009.24

MANUAL CHECKS

Pinkert Law Firm Trust Account 9/24/12 Check #71335 Land Acquisition 10-199-000-59080	$ 20,000.00
Minnesota Life Insurance 9/24/12 Check #71336 Life insurance 01-600-000-50552	$ 1,774.19
WPPI 10/01/12 ACH Health & dental insurance Misc accounts	$ 91,660.03
Target Bank 10/03/12 Check #71411 Car fresheners & wet wipes 01-215-000-54999	$ 15.18
TOTAL MANUAL CHECKS	**$ 41,449.40**

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	~~142,020.37~~	183,469.77
CAPITAL FUND	47,110.14	
CABLE TV	133.29	
SOLID WASTE ENTERPRISE	367,745.44	
TOTAL --- ALL FUNDS	~~557,009.24~~	598,458.64

Danny B. Wiegel 10-9-12

10-9-12

10-9-12

COMMON COUNCIL
OCTOBER 2, 2012

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Ald. Wiegand, Vandertie, Lodl, Wiesner, Stutting, Fett, and Schlicht present.

Fett/Vandertie to adopt agenda. Fett/Vandertie to amend the motion to remove items 6f and 6h from the Consent agenda to the regular agenda. Vote taken on the amendment. Carried. Vote taken on the original motion as amended. Carried.

Stutting/Schlicht to approve bills: General Fund – $58,400.76, Capital Fund - $6,313.20, Cable TV - $4,492.50, TID #2 - $363.00, TID #3 - $780.00, and Solid Waste Enterprise - $4,843.21 for grand total of $75,192.67. Roll call: All voted aye. Carried.

Schlicht/Stutting to approve consent agenda:

a. Approval of 9/18/12 regular Common Council minutes.
b. Approval of the following minutes:
   (1) Zoning Board of Appeals – 9/10/12
   (2) Finance/Purchasing & Building Committee – 9/11/12
   (3) Cable Communication System Advisory Council – 9/12/12
   (4) Community Protection & Services Committee – 9/12/12
   (5) Personnel Committee – 9/13/12
   (6) Parking & Traffic Committee – 9/17/12
c. Consideration of: Temporary Class B Beer license for St. John Bosco Parent Association.
d. Finance/Purchasing & Building Committee recommendation re: Approve the annexation petition for the vacant parcel located on N. Columbia Avenue owned by Myra Lagerman and to waive any connection fee associated with the annexation.
e. Finance/Purchasing & Building Committee recommendation re: Approved site plan for the United States Coast Guard with conditions.
f. ~~Community Protection & Services Committee recommendation re: Remove the streetlights on the list provided by Sturgeon Bay Utilities.~~ Moved to regular agenda.
g. Community Protection & Services Committee recommendation re: Approve the installation of the streetlight on Jib Street next to Dan's Fish, Inc. with Dan's Fish, Inc., responsible for paying the maintenance.
h. ~~Parking & Traffic Committee recommendation re: Accepting the Wisconsin Department of Transportation's proposal for the detour route during the closure of the Bay View Bridge in 2013 which includes leaving the stop signs on Michigan Street at the 3rd Avenue intersection and leaving S. 3rd Avenue from Michigan Street to Oregon Street 2-way.~~ Moved to regular agenda.
i. City Plan Commission recommendation re: Approve the annexation petition for Myra Lagerman, for a vacant parcel located on N. Columbia Avenue, and apply Single-Family Residential (R-1) as the temporary zoning classification.

Carried.

There were no Mayoral appointments.

RECOMMENDATION

We, the Community Protection and Services Committee, hereby recommend to remove the following streetlights on the list provided by the Sturgeon Bay Utilities:

West Side	
Clay Banks Rd	440 N. Hudson Ave
Woodruff Pl & Ebbtide	Pine St by alley to Redwood (231 W. Pine)
Woodruff Pl & E. Fathom	26 W Pine

Woodruff Pl & E Galley	49 W Pine
1108 Tacoma Beach Rd	Larch & Madison
Tacoma Beach Rd	N Joliet
In front of Verlo	224 N Joliet
Woldt's Duluth & Hwy	E Maple west of Cellcom
W Maple - west of Duluth	Lansing Ave by alley to West Side Field (312 S. Lansing)
439 S Hudson	400 W Redwood
Maple by Corpus Christi School - replace 2 with 1	344 W Redwood Pl
Maple by Corpus Christi School - replace 2 with 2	332 W Redwood Pl
147 W. Maple	Neenah Ave between Willow and Hwy
105 N. Geneva	Circle Rdg Pl west of Tomahawk

East Side		
1221 Cove Rd	Memorial Field Parking Lot	15 N 8th Ave
1643 Cove Rd	Memorial Field Parking Lot	45 N 8th Ave
1544 Memorial Dr	520 S. 12th Ave	444 Louisiana St
1416 Memorial Dr	1333 Rhode Island St	518 Kentucky St
1322 Memorial Dr - move to central location	1249 Superior St - replace 2 with 1	836 Georgia St
1236 Memorial Dr	1343 Superior St - replace 2 with 1	914 Georgia St
1030 Memorial Dr	1562 Rhode Island St	424 N. 14th Ave
928 Memorial Dr	1647 Texas Pl	11th Pl & Georgia St - move light to intersection
732 Memorial Dr	S. 16th in front of Hospital	Bluebird
523 Michigan St	S. 16th in front of Hospital	N 11th Pl & Bluebird
608 Michigan St	S. 16th in front of Hospital	1641 N 14th Ave
929 Michigan St	S. 16th in front of Hospital	1529 N 14th Ave
714 Michigan St	1605 Michigan St	945 N 5th Ave
827 Michigan St	1116 N 15th Pl	743 N 5th Ave
930 Oregon St	236 N 15th Dr	443 N. 5th Ave
937 Quincy St	130 S 15th Ave	422 N 5th Pl
920 Rhode Island St	354 S 15th Ct	427 N 6th Ave
928 Superior St (alley)	324 Jaycee Ct	419 N. 7th Pl
937 Superior St	135 N 12th	437 N. 7th Pl
951 Texas St	127 N 9th Ave	429 N 7th Ave
Memorial Field Parking Lot	814 Kentucky Ave - move light to south	449 N. 7th Ave
Memorial Field Parking Lot	735 Kentucky Ave	735 N 8th Ave
Memorial Field Parking Lot	50 N 6th Ave	432 Delaware St
Memorial Field Parking Lot	553 Louisiana St	

Respectfully submitted,
COMMUNITY PROTECTION AND SERVICES COMMITTEE
By: Stewart Fett, Chairperson

Introduced by Fett. Fett/Wiesner to adopt. Kris Wilz, 435 N. Geneva Avenue to spoke on this item. Discussion took place regarding the criteria that was used to determine which lights should be removed. Lodl/Wiegand to amend the motion to remove the following lights: 362 N. 18th Ave., 123 N. Lansing Ave., 50 W. Larch St., 32 N. 9th, and 830 s. 15th Ave. Roll call on the first amendment: Wiegand, Lodl, and Stutting voted aye. Vandertie, Wiesner, Fett, and Schlicht voted no. First amendment failed. Schlicht/Lodl to amend the motion to remove the following streetlights: 362 N. 18th Ave. and 830 S. 15th Ave. Roll call on the second amendment: Wiegand, Vandertie, Lodl, Wiesner, Stutting, and Schlicht voted aye. Fett voted no. Second amendment carried. Wiegand/Schlicht to amend the motion to keep the following light on: 945 N. 5th Ave. Roll call taken on the third amendment: Wiegand, Vandertie, and Schlicht voted ate. Lodl, Wiesner, Stutting, and Fett voted no. Third amendment failed. Vandertie/Schlicht to amend the motion to remove the bulb only for the seven lights listed on Memorial Drive and the six lights listed on Michigan Street. Roll call taken on the fourth amendment: Wiegand and Vandertie voted aye. Lodl, Wiesner, Stutting, Fett, and Schlicht voted no. Fourth amendment failed. Roll call vote taken on the original motion as amended: Lodl, Wiesner, Stutting, Fett, and Schlicht voted aye. Wiegand and Vandertie voted no. Carried.

RECOMMENDATION

We, the Parking & Traffic Committee, hereby recommend to accept the Wisconsin Department of Transportation's proposal for the detour route during the closure of the Bay View Bridge in 2013 which includes leaving the stop sign on Michigan Street at the 3rd Avenue intersection and leaving S. 3rd Avenue from Michigan Street to Oregon Street 2-way.

Respectfully submitted,
PARKING & TRAFFIC COMMITTEE
By: Robert Schlicht, Chr.

Introduced by Schlicht. Schlicht/Fett to adopt. Lodl/Vandertie to amend the motion to add "with the exception that the southbound route be Egg Harbor Road to Jefferson to 4th Avenue to Michigan Street and across Michigan Street Bridge and that temporary traffic signals at the intersection where Egg Harbor Road meets the highway be installed at WI DOT cost." Discussion took place regarding the proposed detour route. Lodl/Stutting to split the question. Carried. Vote taken on the first part of the amendment which was "with the exception that the southbound route be Egg Harbor Road to Jefferson to 4th Avenue to Michigan Street and across Michigan Street Bridge." Lodl voted aye. Wiegand, Vandertie, Wiesner, Stutting, Fett and Schlicht voted no. Amendment failed. Vote taken on the second part of the amendment which was "and that temporary traffic signals at the intersection where Egg Harbor Road meets the highway be installed at WI DOT cost." Vote taken on the amendment: All voted aye. Carried. Vote taken on the original motion as amended. Carried.

Wiegand/Schlicht to read ordinance re: Official Zoning on property known as 346 Alabama Street to Single-Family Residential in title only for second reading and adopt. Carried.

Wiegand/Schlicht to read ordinance re: Rezone property known as 522 Jefferson Street from Central Business District (C-2) to Mixed Commercial Residential (C-5) in title only for second reading and adopt. Carried.

City Plan Commission Chair Wiegand, Finance/Purchasing & Building Committee Chair Stutting, and Park & Recreation Committee Chair Wiegand presented reports for their respective committees/commission.

There were no public comments on non-agenda items.

The Mayor made his comments.

Fett/Vandertie to adjourn. Carried. The meeting adjourned at 8:13 p.m.

Respectfully submitted,

Stephanie L. Reinhardt

Stephanie L. Reinhardt
City Clerk

 7b1.

STURGEON BAY UTILITIES
Regular Meeting
September 11th, 2012

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:04 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Vice-President Bernard Ellenbecker, Secretary Gary DeNamur, Commissioners David Phillips and Robert Schlicht were present. Mayor Thad Birmingham and Commissioner Matt Felhofer entered later as indicated. Also present were General Manager James Stawicki, Operations Manager Cliff White and Electric Supervisor Jason Bieri.

DeNamur/Phillips to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Schlicht/DeNamur to approve the minutes of the regular meeting held on August 14th, 2012. Motion carried.

The Commission proceeded to review the bills for August in the amount of $1,740,638.20. Fett/Schlicht to approve payment of the bills. Motion carried.

Commissioner Felhofer entered at 12:17 p.m. Mayor Birmingham entered at 12:18 p.m.

The July 2012 financials were presented. Phillips/DeNamur to accept the financials subject to audit. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

Consideration of contract for replacement of athletic field lighting was next item on the agenda. As discussed at the August Commission meeting, SBU's 2011 pole inspection revealed structural issues with the poles located at Memorial, PBI and West Side fields. Meurmann Engineering was retained through a WPPI grant to design, spec, and request bids to replace the lighting system at the aforementioned locations. Bids were opened on August 23rd with the following results:

Bidder	Amount
Pieper Electric	$475,512
Northern Electric	$526,448
KW Electric	$538,200
Elmstar	$562,383

Pieper Electric, Inc is headquartered in Milwaukee and has completed many athletic lighting projects. Collaboration among the large number of stakeholders involved in this effort has been outstanding. Various recreational leagues, the City of SB, SB School District and Booster Club understand the need to complete this project expeditiously to ensure that night games can continue in 2013. Given the lengthier approval process required by both the City and School District, SBU has been asked to execute the contract and provide the down payment required for the long-lead time items. Schlicht/DeNamur to approve the contract with Pieper Electric, Inc for $475,512 and authorize SBU to sign the contract at the appropriate time, as to not jeopardize any grant opportunities. Motion carried.

Next was discussion of manhole assessment report (West Side). As part of SBU's effort to proactively plan and budget for sewer system repairs and replacements, Strand Associates, Inc. was commissioned to conduct a standardized conditional assessment of 520 sanitary manholes on the west side of Sturgeon Bay. The assessment has two primary elements, identify active or potential sources of inflow and infiltration, and evaluate the structural integrity of each manhole. The assessment provided the following results on a scale of very bad to excellent:

Very Bad	8
Poor	24
Average	152
Good	236
Excellent	100
Total	520

The 32 manholes that rated very bad or poor should be priority items in the 2013 sewer budget. 11 of the 32 structurally deficient manholes identified also had significant sources of infiltration, with either running or gushing water observed. SBU will be using the information provided as part of the multi-year budget prioritization and justification process for the sewer utility. This item was for information only.

Operations report was presented by Operations Manager White. Discussion regarding underground services for new business was discussed. Item will be added to the unfinished business list. Schlicht/Birmingham to accept the Operations Report for August. Motion carried.

Next were Council member's updates on issues. President Fett reported that CP & S will be meeting on September 12th, 2012 to review the streetlight list. This item was for information only.

The next item of business was the General Manager's report.

a. Adjustments for the month
b. Update on projects
    1. Bill outsourcing

Birmingham/DeNamur to adjourn. Motion carried. The meeting adjourned at 12:57 p.m.

_____
Gary DeNamur
Secretary

Approved for publication:

_____
Stewart Fett
President

Date: _____

_____
James Stawicki
General Manager

Date: _____

7b2.

ZONING BOARD OF APPEALS
Monday, September 24, 2012

The City of Sturgeon Bay Zoning Board of Appeals meeting was called to order at 6:30 p.m. by Chairperson William Murrock in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members William Murrock, Jack Gigstead, James Goodwin, along with Alternate Richard Jennings were present. Excused: Members Andrew Starr and Sandi Larson. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Gigstead, seconded by Mr. Jennings to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 10, 2012.
4. Public hearing: Variance requests from Mark and Abbey Struck to allow a reduced minimum sideyard for an accessory building for property located at 36 S. Hudson Avenue and a reduced minimum lot width for property located immediately south of 36 S. Hudson Avenue.
5. Consideration of: Variance requests from Mark and Abbey Struck to allow a reduced minimum sideyard for an accessory building for property located at 36 S. Hudson Avenue and a reduced minimum lot width for property located immediately south of 36 S. Hudson Avenue.
6. Adjourn.

Carried.

Approval of minutes from September 10, 2012: Moved by Mr. Jennings, seconded by Mr. Murrock to approve the minutes from September 10, 2012. Carried.

Public hearing: Variance requests from Mark and Abbey Struck to allow a reduced minimum sideyard for an accessory building for property located at 36 S. Hudson Avenue and a reduced minimum lot width for property located immediately south of 36 S. Hudson Avenue: Chairperson Murrock opened the public hearing at 6:34 p.m.

Mark Struck, 1212 W. Juniper St., stated that he bought the property with the existing house for his mother-in-law and the other to construct a house on. The existing house's garage had been built over the lot line. He would like to clean up the property line and have clear title in order for the entire garage to be located on the same property as the house. Currently, there is 10' between the two garages. He requested a 3' setback from the property line at 36 S. Hudson Avenue (parcel A), which would leave a 7' setback from the garage located on the other parcel (parcel B). He preferred a larger setback of 7' to run power between the two buildings. Mr. Struck added that the sidewalk between the two lots will be removed.

Acting Secretary Goodwin read one letter of correspondence from Beverly Lind, 508 W. Oak St., in favor of the request.

Mr. Olejniczak stated the proposal was to take a 22' x 87' piece of property out of the south parcel (parcel B) and add it to the north parcel (parcel A). It would result in parcel A increasing in size from 7,430 sq. ft. to 9,344 sq. ft. and go from a current non-conforming lot to a conforming lot. Both lots

are legal lots that are buildable and have been in existence for a long time. Parcel B would be decreased to 58' wide and the need for a lot width variance. The other issue is the proposed 3' setback. Five feet is required for an accessory building. Nineteen out of 41 parcels within 300 feet of the subject properties are non-conforming as far as lot width. He added that setbacks are designed for light, area for maintenance of buildings, and to protect privacy, and that a driveway has no required setback in a residential district. He handed out several options for the Board to consider regarding the lot width and side yard variances.

The public hearing was declared closed at 6:58 p.m.

Consideration of: Variance requests from Mark and Abbey Struck to allow a reduced minimum sideyard for an accessory building for property located at 36 S. Hudson Avenue and a reduced minimum lot width for property located immediately south of 36 S. Hudson Avenue: The Board discussed the different options. It was the consensus of the Board to agree with Option 3, which would approve the lot width variance at 58' and to deny the sideyard variance. Board members suggested to split the 10' distance in half and have both properties comply. The lot line can be adjusted to make it 5' from each garage to the lot line, with a 2' jog at 25' from the street setback.

Moved by Mr. Gigstead, seconded by Mr. Jennings, to approve the lot width variance, but deny the sideyard variance. He felt that the proposed lots, after configuration, fits in and complies with the neighborhood, as well as cleaning up the lot lines and title to the property. The reason for denial of the sideyard variance is because there is a way to make it comply by moving the lot line 5' on both sides of the garage. Roll call vote: All ayes. Carried.

Adjourn: Moved by Mr. Gigstead, seconded by Mr. Murrock to adjourn. Carried. Meeting adjourned at 7:06 p.m.

Respectfully submitted,

Cheryl Nault

Cheryl Nault
Community Development Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
September 25, 2012

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:00 p.m. by Chairperson Stutting in Council Chambers, City Hall. Roll call: Alderperson Stutting and Alderperson Schlicht were present. Alderperson Wiegand was excused. Also present: Alderperson Fett, Finance Director/City Treasurer Clarizio, DCEDC Executive Director Bill Chaudoir, and Office/Accounting Assistant II Flinn.

Moved by Alderperson Schlicht, seconded by Alderperson Stutting to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: DCEDC Administration of City Programs: Development Zone Technology Zone/Revolving Loan.
4. Review of unfinished business list.
5. Review bills.
6. Adjourn.

Carried.

Mr. Chaudoir led the discussion on DCEDC Administration of City Programs, Development Zone Technology Zone/Revolving Loan. He stated that the City has funded this program since the early 1990's. They are in the process of completing the application for the Coast Guard City Designation. They are also working on obtaining additional land in the Industrial Park. He added that construction has been busy in Sunset Hills Subdivision #2. DCEDC is working with WEDA on trying to continue to keep the current interest rates for the contractors so they are able to continue to build model homes, as it seems to be better for sales when there are model homes to view. Moved by Alderperson Schlicht, seconded by Alderperson Stutting to approve funding for the Door County Economic Development Corporation for administration of the following City programs: Technology Zone, Revolving Loan, and direct staff to incorporate the funding for the programs in the amount of $25,000 into the 2013 City budget. Carried.

The Committee reviewed the unfinished business list.

Moved by Alderperson Schlicht, seconded by Alderperson Stutting to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht seconded by Alderperson Stutting to adjourn. Carried. The meeting adjourned at 7:36 p.m.

Respectfully submitted,

Dixie Flinn

Dixie Flinn
Office/Accounting Assistant II

7b4.

Committee of the Whole
October 1, 2012

A meeting of the Committee of the Whole was called to order at 4:01 p.m. by Mayor Birmingham. Roll call: Birmingham, Vandertie, Lodl, Wiesner, Stutting, Fett and Schlicht were present. Wiegand was excused.

Fett/Wiesner to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: 2013 Budget.
5. Adjourn.

Carried.

City Administrator McNeil presented a power point presentation outlining the proposed 2013 budget. Mr. McNeil explained the budget principles that were reaffirmed at the May 17, 2012 Committee of the Whole meeting. The proposed Revenue, Expenditures and Capital Budgets were reviewed. The City of Sturgeon Bay has not yet received the assessed value or finalized TID amounts from the State of Wisconsin.

Mr. McNeil explained that as a result of Act 10 and Act 32 that were passed last year, the City of Sturgeon Bay will again have a reduction in shared revenue for 2013. Staffing positions were discussed. Department Heads explained revenue items in the proposed 2013 budget that pertain to their departments.

Lodl/Vandertie to adjourn. Carried. Meeting adjourned at 5:56 p.m.

Respectfully submitted,

Laurie Spittlemeister

Laurie Spittlemeister
Office/Accounting Assistant I

Industrial Park Development Review Team
Tuesday, October 2, 2012

A meeting of the Industrial Park Development Review Team was called to order at 12:01 p.m. by Chairperson John Lodl in Community Room, City Hall, 421 Michigan Street.

Roll call: Members John Lodl and William Murrock were present. Member Sandy Hurley entered the meeting at 12:05 p.m. Also present were Bayland Buildings representative Dave O'Brien, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of Agenda: Moved by Mr. Murrock, seconded by Mr. Lodl to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from August 24, 2012.
4. Consideration of: Proposed 20' x 20' addition for Hatco, located at 208 E Deck St.
5. Adjourn.

Carried.

Approval of minutes from August 24, 2012: Moved by Mr. Lodl, seconded by Mr. Murrock to approve the minutes from August 24, 2012. Carried.

Consideration of: Proposed 20' x 20' addition for Hatco, located at 208 E. Deck St.: Mr. Olejniczak stated that this proposed addition, located at the northwest corner of the building, meets all zoning requirements. The exterior design matches the existing building. Parking will not be affected by the addition. No additional landscaping is needed.

Mr. O'Brien explained that the 20' x 20' proposed silo addition will be of steel stud construction, with at least a 4' frost wall. It will be constructed over an existing loading dock and contain a flat, rubber roof. The existing canopy, as well as the "Hatco" wall sign, will remain. The addition will have a dryvit and stucco finish, as well as a concrete pour to support the silo. Currently, pallets of sand are delivered for their molds used for manufactuing. With the silo addition, sand can be stored, while freeing up floor space without the pallets.

After a short discussion, it was moved by Ms. Hurley, seconded by Mr. Murrock to approve the proposed 20' x 20' addition for Hatco as presented. All ayes. Carried.

Adjourn. Moved by Mr. Murrock, seconded Ms. Hurley by to adjourn. Carried. Meeting adjourned at 12:09 p.m.

Respectfully submitted,

Cheryl Nault

Cheryl Nault
Community Development Secretary

7b6.

BICYCLE AND PEDESTRIAN ADVISORY BOARD

Thursday, October 4, 2012

The Bicycle and Pedestrian Advisory Board meeting was called to order at 4:00 p.m. by Chairperson Robert Schlicht in 2nd Floor Conference Room, City Hall, 421 Michigan Street.

Roll call: Members Nathan Hayes, Marty Olejniczak, Paul Anschutz, Robert Schlicht, and Leni Spaude were present. Member Rhonda Kolberg entered the meeting at 4:03 p.m. Excused: Member Laurel Brooks. Also present were Alderman John Lodl, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Olejniczak, seconded by Mr. Anschutz to adopt the following agenda by moving Item #4 to Item #5 and Item #5 to Item #4:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from September 6, 2012.
4. Consideration of: Safe Routes to School recommendations.
5. Consideration of: Pedestrian (Sidewalk) Plan.
6. Consideration of: Educational bike programs for children and adults.
7. Adjourn.

Carried.

Approval of minutes from September 6, 2012. Moved by Mr. Anschutz, seconded by Mr. Olejniczak to approve the minutes from September 6, 2012. Carried.

Consideration of: Pedestrian (Sidewalk) Plan: Mr. Olejniczak brought up the issue of how to deal with existing sidewalks and future sidewalks. He referred to a handout titled Institute of Transportation Engineers Guidelines for Installing Sidewalks. Currently, all that the City has in its code is a reference to the State Statutes regarding construction and repair of sidewalks. The Council has the ability to put in sidewalks, special assess for the sidewalks, and set the grades for sidewalks.

Mr. Olejniczak stated new sidewalks on existing streets need to be prioritized. He offered ideas for a policy for existing City streets, which could replace or add to Section 8.02 of the municipal code regarding construction and repair of sidewalks. The draft policy specified where sidewalks should be installed based upon the type of street for arterial and collector streets, as well as other streets where necessary. The draft policy also included the timing of installation for new sidewalks, as well as who covers the cost of the installation of the sidewalks.

In regard to installation costs, discussion took place on how sidewalks would be assessed. The proposal would include the cost be borne 50% by the abutting property owners and 50% by the City, unless the sidewalk is being installed at the expense of a subdivider under Chapter 21. The Council may modify the distribution for reasons such

as a grant that has been awarded, etc. There could be a referendum that would ask if a certain amount of money should be taxed to construct sidewalks.

The Board then discussed the requirements for sidewalks within new developments. Mr. Olejniczak presented a potential amendment to the city's subdivision ordinance to automatically require sidewalks in newly platted subdivisions at subdivider's expense.

Moved by Mr. Schlicht, seconded by Mr. Anschutz to recommend to Plan Commission to amend Section 21.07 of the Municipal Code (Subdivision Code), to move concrete sidewalks from subsection (3) *Improvements that may be at subdivider's expense* to subsection (2) *Improvements at subdivider's expense* as follows:

> Create Section 21.07(2)(g) to read: (g) Concrete sidewalks to conform to specifications established by the city along all streets within the area being platted, unless the common council determines a street (or portion thereof) is exempted due to factors including but not limited to right-of-way width, topography, and density of development.
>
> Delete Section 21.07(3)(b)

All ayes. Carried.

Mr. Anschutz asked that the Plan Commission be reminded that the Board is reinforcing the Complete Streets policy that had previously been adopted.

The Board returned to discussing the policy for installing sidewalks on existing streets. Mr. Olejniczak suggested it would be helpful to the Board to see a map that shows where the sidewalks are currently, where the arterial and collector streets are, along with a priority list of streets.

Mr. Schlicht asked members to look over the proposed policy that was created in 1996. Mr. Olejniczak was directed to make language changes in the 1996 document, provide a map for all members which will show openings in the existing completed sidewalks, identify all arterial and collector streets, and making an effort for sidewalks to run north and south and east and west throughout the City.

Mr. Olejniczak will check on a ballpark figure for cost per foot of sidewalk.

Ms. Kolberg stated it is very important to look at the finances. It is not right to charge people 50% for sidewalks, especially since there is such a downturn in the economy. Many people can't even afford basic healthcare.

Mr. Lodl commented that he has been very interested in sidewalks. He referred to Egg Harbor Road and that it should have a completely separate pedestrian and bike path that would not be close to the roadway. Mr. Anschutz responded that we need to develop a sidewalk that is separate from the bikes.

Mr. Lodl also shared his thought on Florida Street. He suggested it could be converted to a one lane road with a sidewalk between 8th Avenue to the Sunset Park.

Consideration of: Safe Routes to School recommendations: Mr. Olejniczak stated that the SRTS recommendations can be looked over to see which ones are still valid, if any can be removed if they have been accomplished, or if anything new can be added.

Mr. Olejniczak left the meeting at 4:46 p.m.

After a short discussion, it was moved by Mr. Schlicht, seconded by Mr. Anschutz to recommend to the Mayor to appoint the Superintendent of Schools or designee of his choice to become a member of the Bicycle and Pedestrian Advisory Board. Carried.

Ms. Kolberg stated that there is no coordinator for the Safe Routes to School plan. She suggested that when there is another available grant to be applied for, money could be requested for hiring a coordinator to implement the plan.

It was the consensus of the Board to study all the SRTS recommendations and bring them back to a future meeting after a member of the schools is appointed to the Board.

Consideration of: Educational bike programs for children and adults: Mr. Anschutz stated there will be another bike rodeo held at St. Peters School on October 9th. He said volunteers are needed from 8:30 a.m. – 11:30 a.m. Contact Mr. Anschutz or Isaiah Scudder if you would like to volunteer.

Mr. Anschutz also mentioned that next year the National Bike to School Day will be held in May. Schools will need to be notified. The plan is for the Mayor to bike to a school.

Adjourn: Moved by Mr. Anschutz, seconded by Dr. Hayes to adjourn. Carried. Meeting adjourned at 4:56 p.m.

Respectfully submitted,

Cheryl Nault

Cheryl Nault
Community Development Secretary

7c1.

STURGEON BAY POLICE DEPARTMENT

The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
Members of the Common Council
Members of the Police and Fire Commission
City Administrator Steve McNeil
Officers of the Sturgeon Bay Police Department
Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for September, 2012

Date: October 9, 2012

The following is a summary of the Police Department's activities for the month of September. The activities included are crimes investigated, police service calls handled by department members, arrests completed, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

Crimes Investigated
The Department, during the month, investigated a total of 63 crimes.

These crimes can be broken down and classified as follows.

Theft	09
Criminal Damage to Property	14
Disorderly Conduct	12
Bail Jumping	02
Possess Marijuana	02
Harassment	07
Battery	03
Fraud	03
Child Enticement	02
Death Investigation	01
Possess Pep Spice	01
Intimidate Victim	01
Physical Abuse of Child	01
Possess Drug Paraphernalia	01
Obstruct a Police Officer	01
Resist Arrest	01
Reckless Endanger Safety by Use of Weapon	02
TOTAL	**63**

The above crimes resulted in the loss of $2,363 to the community, of which $600 has been recovered.

421 Michigan Street, Sturgeon Bay, WI 54235
Phone: 920-746-2450 Fax: 920-746-2453

Arrests

The Department completed a total of 245 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

Possess Marijuana (3rd offense)	02
Bail Jump	01
Intimidate Victim	01
Possess Narcotic	01
Reckless Endanger Safety by Use of Weapon	01
TOTAL	**06**

Warrant Arrests	02

B. Misdemeanor Crime Arrests

Disorderly Conduct	07
Resist Arrest	01
Battery	03
Second Degree Reckless Endangerment	01
Bail Jump	02
Possess Marijuana	01
Possess Drug Paraphernalia	02
Criminal Damage to Property	02
Possess Prescription Drug without Prescription	01
Obstruct Police Officer	01
TOTAL	**21**

Wisconsin Probation & Parole Violation Arrests	06

Warrant Arrests	07
TOTAL	**13**

C. Ordinance Violation Arrests

Open Intoxicants	02
Underage Drinking	04
Possession of Marijuana	02
Possession of Drug Paraphernalia	03
Disorderly Conduct with Vehicle	01
Urinate / Defecate in Public	02
Meddle/Damage Property	01
Obstruct Officer	01
Fail to Pay Taxi Cab	01
Retail Theft	02
Disorderly Conduct	05
TOTAL	**24**

D. Traffic Crime Arrests

Operating While Intoxicated (2nd Offense or Greater)	08
Operating after Driver's License was Revoked	08
No Driver's License (2nd or more)	02
Fail to Install Ignition Interlock Device	01
Flee/Elude Officers	01
TOTAL	**20**

E. Traffic Violation Arrests

Operating a Motor Vehicle While Intoxicated	08
Speeding Violation	48
Motor Vehicle Registration Violation	09
Failure to Obey a Traffic Sign or Signal	10
Operating While Driver's License Suspended	04
No Driver's License	03
Inattentive Driving	03
Operating Left of Center	07
Seat Belt Violation	52
Miscellaneous Moving Traffic Violations	14
Violate Driver's License Restrictions	01
TOTAL	**159**

In addition to the preceding arrests, the Department conducted a total of 486 traffic stops during the month and logged 209 violations for various motor vehicle defects and local ordinances and issued 209 written warnings for those violations. A total of 03 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department, during the month, investigated a total of 13vehicle accidents. These investigations are categorized into four types, which are described below.

A.	Motor Vehicle Accidents Involving Fatalities	00
B.	Motor Vehicle Accidents Involving Injuries	01
C.	Motor Vehicle Accidents Involving Property Damage (greater than $1,000.00)	11
D.	Motor Vehicle Accidents Involving Property Damage (less than $1,000.00)	01
	TOTAL	**13**

Police Service Calls

Department members handled 423 service calls during the month. These calls consist of both citizen requests for police service and service needs initiated by officers on patrol. The type of service and the number of calls in each category are described below.

A. Traffic and Road Incidents 63

This category consists of all assignments involving assists to motorists in distress, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing debris from roadways, and all parking problem complaints.

B. Noise Complaints 04

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C. Sick and Injured Persons 25

Assistance rendered to the Ambulance Service and sick or injured persons. (Of these calls 01 required the commitment of citizens to a Mental Health Facility for mental or substance abuse problems.)

D. Alarms 11

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.

E. Complaints Involving Animals 26

Investigation by officers of noisy animals, loose animals, animal bites, wild animals, and sick, injured or dead animal complaints.

F. Civil Disputes 08

Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

G. Escorts 06

Transporting citizens, money escorts for area financial institutions, funerals, and for area industry.

H. Civil Assistance Rendered 13

This category is broad and involves such services as auto and home lockouts, emergency notifications, attempts to locate people, retrieve personal property, and registration assistance.

I. Assistance Rendered to Other Agencies 07

Includes assistance to other law enforcement and government agencies.

J. Suspicious Person 26

Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of other people.

K. Suspicious Motor Vehicles 20

Complaints of occupied, unoccupied, abandoned, and junked motor vehicles.

L. Liquor Establishments 02

Complaints of problems with patrons.

M. Fights or Brawls 03

Complaints of persons fighting where no criminal arrests were made.

N. Self-Initiated Field Activity 87

All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.

O. Juvenile Problems 16

Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.

P Miscellaneous Incidents 79

Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes unfounded 9-1-1 calls investigated by Department members during the month.

Q. Welfare Checks 20

Includes calls to check on the well being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

R. Gas Drive Off 07

Routine non-theft investigations where a motorist drove away without paying for their gas. Typically involves a driver, store employee, or credit card reader error.

Department Mileage and Fuel Consumption
Department members patrolled a total of 15,906 miles with Department vehicles, consuming 1,384 gallons of fuel. The fleet averaged 11.5 miles per gallon of fuel during the month.

Department Training (104 hours of which 24 hours were at no cost to the department)
Three officers attended 8 hours of LEOKA training (Law Enforcement Officers Killed and Assaulted), one officer completed 40 hours of Firearms Instructor training, and two officers completed 40 hours of Leadership in Police Organizations training. This particular training is three weeks in length and will be completed in November.

Public Education
No public education this month.

Respectfully submitted,

Daniel J. Brinkman

Captain Daniel J. Brinkman

7c2.

SEPTEMBER 2012 BANK RECONCILIATION

CHECKING ACCOUNTS

	GENERAL FUND BAYLAKE	WDF BAYLAKE	TIF #3 WIRETECH BAYLAKE	WEDC GRANT BAYLAKE	SNAP BAYLAKE
PRIOR G/L BALANCE	3,838,922.84	112,375.51	37,821.12	25,250.00	361.80
REVENUE	2,287,920.96	17,730.58	0.00	0.00	104.00
DISBURSEMENTS	3,051,352.45	0.00	952.64	25,250.00	46.50
AMOUNT IN TRANSIT	322.84	0.00	0.00	0.00	0.00
ADJUSTMENTS	27,944.10	0.00	0.00	0.00	0.00
ENDING BALANCE	3,103,112.61	130,106.09	36,868.48	0.00	419.30
BANK BALANCE	5,350,649.24	130,106.09	36,868.48	0.00	419.30
LESS OUTS. CHECKS	2,247,536.63	0.00	0.00	0.00	0.00
	3,103,112.61	130,106.09	36,868.48	0.00	419.30

INVESTMENT ACCOUNTS

	GENERAL/CAPITAL FUND INVESTMENTS
PRIOR G/L BALANCE	1,648,522.22
REVENUE	368.82
DISBURSEMENTS	492.35
AMOUNT IN TRANSIT	0.00
ADJUSTMENTS	0.00
ENDING BALANCE	1,648,398.69
BANK BALANCE	1,648,398.69
LESS OUTS. CHECKS	0.00
	1,648,398.69

SAVINGS ACCOUNTS

	GENERAL FUND STATE - #2	GENERAL FUND BAYLAKE BANK - MMBI	TIF #1 DEBT STATE - #11	TOURISM FUND STATE - #12	WDF STATE - #4	CAPITAL - BUILDING DEBT STATE - #9	TIF #3 DEBT STATE - #08	TIF #3 CONSTRUCTION STATE - #14
PRIOR G/L BALANCE	2,255,593.75	16,162.28	145,912.79	6.36	203,869.19	5,940.67	356,063.67	79,675.67
REVENUE	2,070,524.35	0.49	20.21	0.00	28.24	0.82	46.66	11.04
DISBURSEMENTS	2,000,000.00	1,473.12	0.00	0.00	0.00	0.00	27,462.50	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	2,326,118.10	14,689.65	145,933.00	6.36	203,897.43	5,941.49	328,647.83	79,686.71
BANK BALANCE	2,326,118.10	14,689.65	145,933.00	6.36	203,897.43	5,941.49	328,647.83	79,686.71

	TIF #2 BAYLAKE - MMBA	TIF #2 STATE - #3	TIF #2 DEBT 98A&B STATE - #10	TIF #2 AMENDED AREA CONST. - STATE - #06	TIF #2 AMENDED AREA CAP. INT. - STATE - #7	TIF #2-CAPITAL MAINT. STATE - #15	TIF #2 WFRDA DEBT RES. STATE - #13
PRIOR G/L BALANCE	3,720.88	15,041.83	3,111,785.39	67,976.93	204,740.52	128,972.27	1,654,627.19
REVENUE	0.17	2.08	379.29	9.42	22.82	17.86	229.19
DISBURSEMENTS	0.00	0.00	1,842,252.50	0.00	200,000.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,721.05	15,043.91	1,269,912.18	67,986.35	4,763.34	128,990.13	1,654,856.38
BANK BALANCE	3,721.05	15,043.91	1,269,912.18	67,986.35	4,763.34	128,990.13	1,654,856.38

10/10/2012

7c2.

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
GENERAL FUND	853,770.03	46,121.10	(94.5)	10,245,237.00	7,714,100.84	(24.7)
TOTAL REVENUES	853,770.03	46,121.10	(94.5)	10,245,237.00	7,714,100.84	(24.7)
EXPENSES						
GENERAL FUND	50,962.46	157,786.88	(209.6)	611,545.00	1,280,557.99	(109.3)
MAYOR	1,030.43	917.47	10.9	12,365.00	8,696.80	29.6
CITY COUNCIL	4,907.09	4,327.53	11.8	58,885.00	45,717.55	22.3
LAW/LEGAL	5,000.00	5,797.50	(15.9)	60,000.00	47,732.16	20.4
CITY CLERK-TREASURER	27,232.56	24,504.83	10.0	326,790.00	238,700.33	26.9
ADMINISTRATION	18,640.04	16,618.13	10.8	223,680.00	161,641.15	27.7
COMPUTER	4,391.69	2,659.15	39.4	52,700.00	32,155.49	38.9
CITY ASSESSOR	7,777.15	6,416.96	17.4	93,325.00	67,826.93	27.3
BOARD OF REVIEW	205.44	161.48	21.3	2,465.00	915.05	62.8
BUILDING/ZONING CODE ENFORCEMT	5,711.26	5,680.23	0.5	68,535.00	42,387.67	38.1
MUNICIPAL SERVICES ADMIN.	16,850.06	15,323.66	9.0	202,200.00	140,942.34	30.2
PUBLIC WORKS ADMINISTRATION	17,755.49	49,633.28	(179.5)	213,065.00	188,832.44	11.3
ELECTIONS DEPARTMENT	1,760.86	0.00	100.0	21,130.00	20,057.64	5.0
CITY HALL	12,027.57	20,021.34	(66.4)	144,330.00	104,089.22	27.8
INSURANCE	23,902.10	22,708.00	4.9	286,825.00	247,017.88	13.8
GENERAL EXPENDITURES	110,328.12	(24,009.11)	121.7	1,323,937.00	78,166.75	94.0
POLICE DEPARTMENT	30,333.80	27,153.13	10.4	364,005.00	266,928.70	26.6
PATROL BOAT	907.10	499.95	44.8	10,885.00	3,970.28	63.5
PARKING ENFORCEMENT	0.00	0.00	0.0	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	143,594.65	124,338.81	13.4	1,723,135.00	1,240,452.64	28.0
POLICE DEPT. / INVESTIGATIONS	10,716.70	7,920.05	26.0	128,600.00	91,042.11	29.2
FIRE DEPARTMENT	146,093.02	124,362.38	14.8	1,753,115.00	1,210,006.61	30.9
STORM SEWERS	4,139.61	1,846.08	55.4	49,675.00	38,074.45	23.3
SOLID WASTE MGMT/SPRING/FALL	6,055.02	1,299.84	78.5	72,660.00	11,523.51	84.1
COMPOST/SOLID WASTE SITE	2,617.95	1,541.26	41.1	31,415.00	17,275.90	45.0
STREET SWEEPING	3,047.11	1,543.53	49.3	36,565.00	18,062.06	50.6
WEED ABATEMENT	479.18	1,119.28	(133.5)	5,750.00	5,816.72	(1.1)
ROADWAYS/STREETS	16,251.70	11,272.54	30.6	195,020.00	132,184.78	32.2
SNOW REMOVAL	16,077.11	232.90	98.5	192,925.00	80,989.93	58.0
STREET SIGNS AND MARKINGS	4,372.95	4,591.25	(4.9)	52,475.00	67,299.61	(28.2)
CURB/GUTTER/SIDEWALK	956.27	7,186.05	(651.4)	11,475.00	21,834.16	(90.2)
STREET MACHINERY	16,739.21	7,185.32	57.0	200,870.00	91,735.25	54.3
CITY GARAGE	5,175.88	7,115.13	(37.4)	62,110.00	31,553.70	49.1
CELEBRATION & ENTERTAINMENT	3,120.03	801.29	74.3	37,440.00	33,702.66	9.9
HIGHWAYS - GENERAL	42,097.12	40,298.56	4.2	505,165.00	384,949.68	23.7
PARK & RECREATION ADMIN	11,225.06	9,886.39	11.9	134,700.00	105,734.10	21.5
PARKS AND PLAYGROUNDS	33,270.12	27,095.30	18.5	399,240.00	253,052.82	36.6
BALLFIELDS	2,397.96	2,284.09	4.7	28,775.00	45,395.85	(57.7)
ICE RINKS	710.86	0.00	100.0	8,530.00	16.64	99.8
BEACHES	231.27	0.00	100.0	2,775.00	188.91	93.1

FOR FUND: GENERAL FUND
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
EXPENSES						
MUNICIPAL DOCKS	3,605.06	4,602.77	(27.6)	43,260.00	27,249.75	37.0
WATER WEED MANAGEMENT	7,401.71	8,089.39	(9.2)	88,820.00	65,782.03	25.9
WATERFRONT PARKS & WALKWAYS	4,040.46	6,407.36	(58.5)	48,485.00	55,818.91	(15.1)
EMPLOYEE BENEFITS	2,479.18	4,288.28	(72.9)	29,750.00	29,034.29	2.4
PUBLIC FACILITIES	6,350.84	0.00	100.0	76,210.00	53,241.41	30.1
BOARDS AND COMMISSIONS	151.68	0.00	100.0	1,820.00	182.32	89.9
COMMUNITY & ECONOMIC DEVLPMT	20,650.92	15,684.08	24.0	247,810.00	177,126.51	28.5
TOTAL EXPENSES	853,771.85	757,192.34	11.3	10,245,237.00	7,265,663.68	29.0
TOTAL FUND REVENUES	853,770.03	46,121.10	(94.5)	10,245,237.00	7,714,100.84	(24.7)
TOTAL FUND EXPENSES	853,771.85	757,192.34	11.3	10,245,237.00	7,265,663.68	29.0
SURPLUS (DEFICIT)	(1.82)	(711,071.24)	9748.3	0.00	448,437.16	100.0

FOR FUND: CAPITAL FUND
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
	128,905.45	31,461.23	(75.5)	1,546,865.00	1,058,088.53	(31.5)
TOTAL REVENUES	128,905.45	31,461.23	(75.5)	1,546,865.00	1,058,088.53	(31.5)
EXPENSES						
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
COMPUTER	1,125.00	0.00	100.0	13,500.00	4,192.96	68.9
CITY ASSESSOR	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.0
CITY HALL	0.00	0.00	0.0	0.00	0.00	0.0
GENERAL EXPENDITURES	1,130.01	20,000.00	(1669.8)	13,560.00	224,753.85	(1557.4)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.0
PATROL	29,738.76	10,970.00	63.1	356,865.00	75,051.08	78.9
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.0
FIRE DEPARTMENT	1,741.68	0.00	100.0	20,900.00	4,378.41	79.0
STORM SEWERS	10,805.43	0.00	100.0	129,665.17	59,578.57	54.0
SOLID WASTE MGMT/REFUSE/RECYCL	0.00	0.00	0.0	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.0
ROADWAYS/STREETS	42,416.68	1,839.33	95.6	509,000.00	401,930.69	21.0
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.0
CURB/GUTTER/SIDEWALK	22,207.93	0.00	100.0	266,495.00	0.00	100.0
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	833.34	9,688.57	(1062.6)	10,000.00	21,770.57	(117.7)
BALLFIELDS	416.67	0.00	100.0	5,000.00	5,221.00	(4.4)
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.0
BEACHES	15,727.90	0.00	100.0	188,734.83	192,441.05	(1.9)
MUNICIPAL DOCKS	0.00	0.00	0.0	0.00	0.00	0.0
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	541.68	0.00	100.0	6,500.00	22.17	99.6
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.0
PUBLIC FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY & ECONOMIC DEVLPMT	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	126,685.08	42,497.90	66.4	1,520,220.00	989,340.35	34.9
TOTAL FUND REVENUES	128,905.45	31,461.23	(75.5)	1,546,865.00	1,058,088.53	(31.5)
TOTAL FUND EXPENSES	126,685.08	42,497.90	66.4	1,520,220.00	989,340.35	34.9
SURPLUS (DEFICIT)	2,220.37	(11,036.67)	(597.0)	26,645.00	68,748.18	158.0

FOR FUND: CABLE TV
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
CABLE TV / GENERAL	9,451.67	0.00	100.0	113,420.00	86,479.04	(23.7)
TOTAL REVENUES	9,451.67	0.00	100.0	113,420.00	86,479.04	(23.7)
EXPENSES						
CABLE TV / GENERAL	10,775.30	4,523.20	58.0	129,303.00	89,846.61	30.5
TOTAL EXPENSES	10,775.30	4,523.20	58.0	129,303.00	89,846.61	30.5
TOTAL FUND REVENUES	9,451.67	0.00	100.0	113,420.00	86,479.04	(23.7)
TOTAL FUND EXPENSES	10,775.30	4,523.20	58.0	129,303.00	89,846.61	30.5
SURPLUS (DEFICIT)	(1,323.63)	(4,523.20)	241.7	(15,883.00)	(3,367.57)	(78.7)

FOR FUND: TOURISM FUND
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TOURISM COMMITTEE / GENERAL	2,144.00	0.00	100.0	25,728.00	24,186.45	(5.9)
TOTAL REVENUES	2,144.00	0.00	100.0	25,728.00	24,186.45	(5.9)
EXPENSES						
TOURISM COMMITTEE / GENERAL	5,500.01	0.00	100.0	66,000.00	66,500.00	(0.7)
	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	5,500.01	0.00	100.0	66,000.00	66,500.00	(0.7)
TOTAL FUND REVENUES	2,144.00	0.00	100.0	25,728.00	24,186.45	(5.9)
TOTAL FUND EXPENSES	5,500.01	0.00	100.0	66,000.00	66,500.00	(0.7)
SURPLUS (DEFICIT)	(3,356.01)	0.00	100.0	(40,272.00)	(42,313.55)	5.0

FOR FUND: TID #2 DISTRICT
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TID DISTRICT #2	124,307.69	660.83	(99.4)	1,491,692.00	3,549,869.52	137.9
TOTAL REVENUES	124,307.69	660.83	(99.4)	1,491,692.00	3,549,869.52	137.9
EXPENSES						
TID DISTRICT #2	225,596.30	2,078,580.00	(821.3)	2,707,155.00	2,604,736.62	3.7
TOTAL EXPENSES	225,596.30	2,078,580.00	(821.3)	2,707,155.00	2,604,736.62	3.7
TOTAL FUND REVENUES	124,307.69	660.83	(99.4)	1,491,692.00	3,549,869.52	137.9
TOTAL FUND EXPENSES	225,596.30	2,078,580.00	(821.3)	2,707,155.00	2,604,736.62	3.7
SURPLUS (DEFICIT)	(101,288.61)	(2,077,919.17)	1951.4	(1,215,463.00)	945,132.90	(177.7)

FOR FUND: TID #1 DISTRICT
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TID #1 DISTRICT	38,490.67	20.21	(99.9)	461,888.00	461,977.07	0.0
TOTAL REVENUES	38,490.67	20.21	(99.9)	461,888.00	461,977.07	0.0
EXPENSES						
TID #1 DISTRICT	37,786.50	0.00	100.0	453,438.00	453,438.00	0.0
TOTAL EXPENSES	37,786.50	0.00	100.0	453,438.00	453,438.00	0.0
TOTAL FUND REVENUES	38,490.67	20.21	(99.9)	461,888.00	461,977.07	0.0
TOTAL FUND EXPENSES	37,786.50	0.00	100.0	453,438.00	453,438.00	0.0
SURPLUS (DEFICIT)	704.17	20.21	(97.1)	8,450.00	8,539.07	1.0

FOR FUND: TID #3 DISTRICT
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TID #3 DISTRICT	15,515.43	57.70	(99.6)	186,185.00	188,547.45	1.2
TOTAL REVENUES	15,515.43	57.70	(99.6)	186,185.00	188,547.45	1.2
EXPENSES						
TID #3 DISTRICT	15,110.86	27,462.50	(81.7)	181,330.00	58,989.64	67.4
TOTAL EXPENSES	15,110.86	27,462.50	(81.7)	181,330.00	58,989.64	67.4
TOTAL FUND REVENUES	15,515.43	57.70	(99.6)	186,185.00	188,547.45	1.2
TOTAL FUND EXPENSES	15,110.86	27,462.50	(81.7)	181,330.00	58,989.64	67.4
SURPLUS (DEFICIT)	404.57	(27,404.80)	(6873.8)	4,855.00	129,557.81	2568.5

FOR FUND: REVOLVING LOAN FUND (STATE)
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
REVOLVING LOAN FUND (STATE)	1,442.10	1,834.42	27.2	17,305.00	11,029.08	(36.2)
TOTAL REVENUES	1,442.10	1,834.42	27.2	17,305.00	11,029.08	(36.2)
EXPENSES						
REVOLVING LOAN FUND (STATE)	1,041.67	0.00	100.0	12,500.00	400,020.00	(3100.1)
TOTAL EXPENSES	1,041.67	0.00	100.0	12,500.00	400,020.00	(3100.1)
TOTAL FUND REVENUES	1,442.10	1,834.42	27.2	17,305.00	11,029.08	(36.2)
TOTAL FUND EXPENSES	1,041.67	0.00	100.0	12,500.00	400,020.00	(3100.1)
SURPLUS (DEFICIT)	400.43	1,834.42	358.1	4,805.00	(388,990.92)	(8195.5)

FOR FUND: SOLID WASTE ENTERPRISE
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
SOLID WASTE ENTERPRISE FUND	69,736.26	25,512.08	(63.4)	836,835.00	374,352.08	(55.2)
TOTAL REVENUES	69,736.26	25,512.08	(63.4)	836,835.00	374,352.08	(55.2)
EXPENSES						
SOLID WASTE ENTERPRISE FUND	69,736.37	27,781.99	60.1	836,835.00	252,878.03	69.7
TOTAL EXPENSES	69,736.37	27,781.99	60.1	836,835.00	252,878.03	69.7
TOTAL FUND REVENUES	69,736.26	25,512.08	(63.4)	836,835.00	374,352.08	(55.2)
TOTAL FUND EXPENSES	69,736.37	27,781.99	60.1	836,835.00	252,878.03	69.7
SURPLUS (DEFICIT)	(0.11)	(2,269.91)	3454.5	0.00	121,474.05	100.0

MUNICIPAL REPORT TOTALS
FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
TOTAL MUNICIPAL REVENUES	1,243,763.30	105,667.57	(91.5)	14,925,155.00	13,468,630.06	(9.7)
TOTAL MUNICIPAL EXPENSES	1,346,003.94	2,938,037.93	(118.2)	16,152,018.00	12,181,412.93	24.5
SURPLUS (DEFICIT)	(102,240.64)	(2,832,370.36)	2670.2	(1,226,863.00)	1,287,217.13	(204.9)

7d.

BEVERAGE OPERATOR LICENSES

1. Surfus, Christine R.

7e.

TEMPORARY CLASS B BEER

1. Corpus Christi Parish
   Agent: Rev. Carl Schmitt
   25 North Elgin Avenue
   Sturgeon Bay, WI 54235
   November 3, 2012

 7f.

EXECUTIVE SUMMARY

TITLE: Request from Door County Shuttle & Taxi, LLC to transfer taxi cab license to James Hoffman, DC Cab.

BACKGROUND: Section 9.06 of the Municipal Code allows for a transfer of taxicab license upon written application.

The attached letter from Door County Shuttle & Taxi, LLC confirms the intent to transfer the taxi cab license of said business to James Hoffman (DC Cab.) Since this is a transfer of license, all information presented in the attached letter is deemed sufficient for a transfer to take place upon Common Council approval.

Insurance information and license plate number(s) will be provided upon successful transfer of license and prior to operation of taxicab service.

FISCAL IMPACT: None.

RECOMMENDATION: Approve request from Door County Shuttle & Taxi, LLC to transfer taxi cab license to James Hoffman, DC Cab.

PREPARED BY: Stephanie L. Reinhardt
Stephanie L. Reinhardt, City Clerk

APPROVED BY: Steven Bill McNeil
Steve McNeil, City Administrator

DATE: October 4, 2012

Door County Shuttle & Taxi, LLC
7412 Elms Rd.
Sturgeon Bay, WI 54235

October 4, 2012

Stephanie Reinhart, City Clerk
421 Michigan St.
Sturgeon Bay, WI 54235

Dear Stephanie,

This is to confirm my intent to transfer the city taxi license for Door County-Green Bay Shuttle to James Hoffman effective immediately. He will be using the following vehicles:

2006 Ford Freestar VIN # 2FM2A52216BA16307, a 7 capacity Van
2006 Chrysler Town & Country VIN # 1A4GP44R26B568719, a 7 capacity Van
License Plates Applied For
Insurance information will be sent at the time of license issue.

Sincerely,

Jan Shusta
Door County Shuttle & Taxi, LLC

James Hoffman

Date: 10/4/12

New name:
DC Cab
709 N 7th Ave

10.

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Territory Annexed. In accordance with Sec. 66.0217 of the Wisconsin Statutes and the petition for direct annexation filed with city clerk on the 24th day of July, 2012, signed by all of the owners of lands lying within the territory and all of the electors residing in such territory, the following described territory in the Town of Nasewaupee, Door County, Wisconsin, is annexed into the City of Sturgeon Bay, Wisconsin.

Lot 3 of the Buhr Plat located within the Southwest quarter of the Northeast quarter of Section 12, Township 27 North, Range 25 East

SECTION 2: Effect of Annexation. From and after the date of this ordinance, the territory hereinafter described in Section 1 shall be part of the City of Sturgeon Bay, Door County, Wisconsin, for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules, and regulations governing the City of Sturgeon Bay.

SECTION 3: Temporary Zoning Classification.

(a) Upon recommendation of the Plan Commission of the City of Sturgeon Bay, the territory annexed to the City of Sturgeon Bay by this ordinance is temporarily zoned as Single-Family Residential (R-1), pursuant to Sec. 66.0217(8)(a) of the Wisconsin Statutes.

(b) The Plan Commission is directed to prepare an amendment to the zoning ordinance setting forth permanent classifications and regulations for zoning of the annexed area pursuant to the comprehensive plan and consistent with the official map of the City of Sturgeon Bay and to submit its recommendations to the Common Council of the City of Sturgeon Bay.

SECTION 4: Severability. If any provision of this ordinance in invalid or unconstitutional, or if the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 5: This ordinance shall take effect on the day after its publication.

Approved:

_____

Thad Birmingham
Mayor

Attest:

_____

Stephanie L. Reinhardt
City Clerk

Exhibit B
Area Proposed to be Annexed to the City of Sturgeon Bay

Annexation Area

Existing City Parcels

Map Date: July 18, 2012

Feet

0 100 200 400 600 800

EXECUTIVE SUMMARY

TITLE: Ratify Notice of Disallowance to Downtown Property Management, LLC.

BACKGROUND: The City's insurance recommended that the City deny the claim from Downtown Property Management, LLC. The turnaround time, as recommended by LWMMI, did not allow for Council action prior to the Notice being sent out.

Per the City Attorney, the City Clerk wrote the letter and sent out to meet the requirements from the City's insurance carrier.

FISCAL IMPACT: None.

RECOMMENDATION: Ratify the Notice of Disallowance letter to Downtown Management Property, LLC.

PREPARED BY: Stephanie L. Reinhardt
Stephanie L. Reinhardt, City Clerk

APPROVED BY: Steven Blum McNeil
Steve McNeil, City Administrator

DATE: October 11, 2012

Stephanie L. Reinhardt
City Clerk

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Phone 920-746-2900
Fax 920-746-2905
clkreinhardt@sturgeonbaywi.org
www.sturgeonbaywi.org

NOTICE OF DISALLOWANCE

October 3, 2012

Downtown Property Management, LLC
Attn: Steve Jacobs
342 Louisiana Street
Sturgeon Bay, WI 54235

Davis Kuelthau
Attn: Frank Kowalkowski
318 S Washington St Suite 300
Green Bay, WI 54301

Nielsen, Zehe & Antas PC
Attn: Craig Antas
55 W Monroe St Suite 1800
Chicago, IL 60603

Western National Insurance
Attn: James Russell
5350 W 78th St
Edina, MN 55439

Dear Sirs:

After review of the matter by the City's insurance carrier concerning Downtown Property Management, LLC, 342 Louisiana Street, Sturgeon Bay, WI 54235 (date of loss – 5/13/2012) and the claim filed with the City of Sturgeon Bay, the City's insurance carrier recommends denial of said claim.

The investigation has revealed that the City of Sturgeon Bay was not negligent or liable for this incident. Therefore, the City of Sturgeon Bay disallows the claim by Downtown Property Management, LLC and the same is hereby denied. No action on this claim may be brought against the City of Sturgeon Bay or any of its officers, officials, agents or employees after six months from the date of service of this notice, pursuant to Wisconsin Statute 893.80.

Sincerely,

Stephanie L. Reinhardt
City Clerk
City of Sturgeon Bay

12.

EXECUTIVE SUMMARY

DATE: **October 10, 2012**

TITLE: **Egg Harbor Road improvements**

BACKGROUND: A team of engineers from Baudhuin Incorporated and Donohue & Associates was chosen to be the design consultant for the improvements scheduled for Egg Harbor Road and the Storm Water Management Pond planned for the Gill property purchased by the City. This team with Baudhuin as the lead consultant has presented us with a proposal that covers all of the requested tasks including conceptual designs for the addition of sidewalks to Egg Harbor Road, drainage needed to convey storm water to the proposed detention pond, a pond design and grant application to support the funding of this project. The last task will be to provide us with preliminary plans and cost estimates for the proposed work. The cost for final plans will be included with the grant applications.

FISCAL IMPACT: Funding for this work is included in 2012 Capital budget. A total of $65,000 was budgeted for engineering and design. The Baudhuin proposal is broken into 7 tasks for a total cost of $39,937.00.

RECOMMENDATION: Enter into a contract with Baudhuin Incorporated for Egg Harbor Road designs, including Field Work, Conceptual Sidewalk & Storm Sewer designs, Preliminary Drainage Analysis, Public Involvement, Grant Applications and Preliminary Plans for $39,937.00, subject to review of contract language by the City Attorney.

SUBMITTED BY: _____
Anthony Depies, City Engineer

REVIEWED BY: _____
Marty Olejniczak, Community Development Director

REVIEWED BY: _____
Steve McNeil, City Administrator

Baudhuin Incorporated

Site Engineering • Surveying • Soil science

October 11, 2012

Mr. Tony Depies, P.E.
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Re: Egg Harbor Road Proposal for Services

Dear Mr. Depies:

Based on our original scope of services submitted with our qualifications packet and requested information from our recent meeting, the team of Baudhuin Incorporated and Donohue & Associates are pleased to provided the following proposal for the first phase of the Egg Harbor Road (EHR) project:

1. Field Work and Mapping: Baudhuin Incorporated will supplement existing field data as needed to develop a detailed base map for design purposes. The existing road way, driveways, culverts, storm sewer and ditches will be as-built with grades collected to allow design of sidewalks and drainage improvements. Bedrock elevations will be obtained in areas without previously completed borings. Topography will be obtained in the proposed regional pond location, adjacent soccer field and downstream conveyance system.

   Proposed Cost $5,128

2. Conceptual Sidewalk Design: Baudhuin Incorporated will develop several options for the proposed sidewalk location along the EHR corridor. The location will consider existing businesses needs as well as impact to the drainage system.

   Proposed Cost $4,232

3. Conceptual Drainage System Design: Baudhuin Incorporated will develop a conceptual drainage system design considering the contributing watershed size, impact to existing homes and businesses and feasibility as relates to the road and sidewalk system.

   Proposed Cost $4,832

4. Preliminary Drainage Analysis: Baudhuin Incorporated will provide Donohue & Associates with overall watershed maps indicating the areas reaching the proposed storm water system. The watershed delineations will include all areas ultimately reaching the proposed regional pond location south of the Neighborhood Pub. Donohue & Associates will perform a preliminary storm water quality and peak flow management analysis for the proposed regional pond. The following alternatives will be analyzed:

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a. Alternative #1: Maximizing pond volume on designated site while maintaining one saleable lot along 14th Ave. This analysis will present sizing calculations to reduce suspended solids (SS) sediment loads by 80% per DNR requirements for new construction and show projected reduction to peak flow for a range of storm events.
b. Alternative #2: Utilizing entire designated site without leaving room for a saleable site along 14th. This analysis will be compared to Alternative #1 in regard to SS removal and peak flow reduction.
c. Alternative #3: Utilizing Pond design from Alternative #1 along with overflow and peak flow reduction if temporary ponding on the County owned soccer field to the east is incorporated into the design.
d. Alternative #4: Reduce the wet pool depth to maximize peak flow reduction for each alternative while meeting the 40% SS reduction for infill development.
e. Cost Comparison: A summary of estimated/projected construction costs will be provided for each alternative. The value of the future saleable lot shall be incorporated into the cost estimates.
f. Recommendation: Donohue & Associates shall provide a summary of results and a recommendation based on downstream drainage system constraints, projected costs, SS removal efficiency, impact to the wellhead protection zone of influence and overall impact to the downstream drainage system/neighborhood.

Proposed Cost $11,608

5. Public Involvement: Baudhuin Incorporated will meet with property owners in critical areas prior to a public hearing to discuss goals, issues and potential solutions. Changes will be made to the conceptual plans where feasible to accommodate land owner concerns. Baudhuin Incorporated will hold a public meeting with impacted land owners and City Council members to accept comment on the plans and explain goals. Discussions on the proposed regional storm pond alternatives will be incorporated into the public hearing discussions.

Proposed Cost $5,027

6. Grant Application: Donohue & Associates will submit two grant applications using the preliminary design plans. The application will be submitted during the year 2013 grant cycle for year 2014 anticipated construction.

Proposed Cost $5,550

7. Preliminary Plans: Baudhuin Incorporated will develop a set of preliminary plans suitable for construction cost estimating and grant submittal. The plans will reflect changes discussed at the public hearing and city council decisions regarding the pond design. The preliminary plans will be provided to City staff for final review.

Proposed Cost $3,560

8. Future Efforts: Proposed future efforts that are not included in this proposal include:
    a. Additional grant applications if requested
    b. Final construction plans
    c. Final bid document
    d. Construction administration
    e. Revisions to the plans after acceptance of the preliminary design
    f. Platting services

The proposed cost for items 1 through 7 listed above is **$39,937** *(thirty nine thousand nine hundred thirty seven dollars).*

Please review this proposed scope and contact us with questions. If this proposal is acceptable please provide a signed contract authorizing us to proceed. The field work and mapping would be completed this fall, the public hearing sometime this winter and preliminary engineering plans completed for the spring 2013 grant submittal cycle.

Thank you for selecting Baudhuin Incorporated and Donohue & Associates for your engineering and surveying needs.

Respectfully Submitted,

BAUDHUIN INCORPORATED

Peter J. Hurth, P.E., LEED AP