



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, AUGUST 6, 2013
8:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Presentation re: Bicycle Friendly Community.
6. Consideration of the following bills: General Fund – \$148,483.79, Capital Fund - \$10,238.88, Cable TV - \$4,477.12, TID #4 - \$15,513.42 and Solid Waste Enterprise - \$3,327.56 for a grand total of \$182,040.77. [roll call]

7. **CONSENT AGENDA**

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 7/16/13 regular and 7/23/13 special Common Council minutes.

* b. Approval of the following minutes:

- (1) Finance/Purchasing & Building Committee – 7/9/13
- (2) Community Protection & Services Committee – 7/11/13
- (3) Parking & Traffic Committee – 7/15/13
- (4) Aesthetic Design & Site Plan Review Board – 7/15/13
- (5) Fire & Police Commission – 7/17/13
- (6) City Plan Commission – 7/17/13

* c. Place following report on file:

- (1) Police Department Report – June 2013
- (2) Inspection Department Report – June 2013

* d. Consideration of: Approval of Beverage Operator licenses.

* e. Consideration of: Approval of Temporary Class B Beer license.

* f. Finance/Purchasing & Building Committee recommendation re: Approve request from Legend Cruises LLC to amend the current lease agreement between the City of Sturgeon Bay and Legend Cruises LLC for 75 feet of City owned dock space located adjacent to the Maritime Museum to allow for a two payment plan option.

* g. Finance/Purchasing & Building Committee recommendation re: Approve the Ipad/Tablet policy.

- * h. **Parking & Traffic Committee recommendation re: Create a no parking zone on the east side of Neenah Avenue from Highway 42/57 to Maple Street.**
 - * i. **Parking & Traffic Committee recommendation re: Install a Wildlife Crossing sign on the south side of Memorial Drive near 759 Memorial Drive.**
 - * j. **City Plan Commission recommendation: The proposed amendment requested by Door County YMCA to rezone 21 undeveloped lots, located along N. 19th Place, from Single-Family Residential (R-1) to Conservancy (CON).**
8. **Mayoral appointments.**
 9. **First reading of ordinance re: Rezone 21 undeveloped lots, located along N. 19th Place, from Single-Family Residential (R-1) to Conservancy (CON) - (Door County YMCA/Spring Oaks Estates)**
 10. **Consideration of: Motor vehicle, pedestrian, and bicycle pavement markings on Michigan Street. (Ald. Vandertie)**
 11. **Committee Chairperson Reports:**
 - a. **City Plan Commission**
 - b. **Finance/Purchasing & Building Committee**
 - c. **Park & Recreation Committee**
 12. **Public comment on non-agenda items.**
 13. **Mayor's comments.**
 14. **Convene in closed session in accordance with the following exemption:**

Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g)

Consideration of: Disallowance of Claim Resolution re: William Hopf.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.
 15. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 8-2-13

Time: 12:00

By: JM

**THE LEAGUE
OF AMERICAN BICYCLISTS**

since 1880

is pleased to designate

as a
Sturgeon Bay, WI

**BICYCLE FRIENDLY
COMMUNITY**

in recognition of your outstanding efforts to encourage bicycling in your community

2013-2017 » BRONZE



PRESIDENT

Ashley

CHAIR, BOARD OF DIRECTORS

Paula Sparr

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
19915	SUNSHINE HOUSE	SUNHOUSE SEC DEP REFUND	01-000-000-23162	50.00
IDLEWILD	IDLEWILD HERBS	FOOD SHARE REIMBURSE 7.20 MARK	01-000-000-21595	52.00
IDLEWILD		7/13/13 FOOD SHARE REIMBURSE	01-000-000-21595	28.00
R0000068	LOUANN DESOTELLE	OTUMBA SEC DEPOSIT REFUND	01-000-000-23162	50.00
R0000076	WOMEN'S EMPLOYMENT PROJECT	WOMEN EMPLOY PRK SEC DEP REF	01-000-000-23162	50.00
R0000081	GERALD SCHOFF	SUNSET SEC DEPOSIT REFUND	01-000-000-23162	50.00
R0000091	BAY SHIP RETIREES	BAY SHIP PARK SEC DEPOSIT REF	01-000-000-23162	50.00
R0000203	MARGE CIGLER	OTUMBA PK SEC DEPOSIT REFUND	01-000-000-23162	50.00
R0000903	BETTY BORDEAU	7.20.13 FOOD SHARE REIMBURSE	01-000-000-21595	409.00
R0000975	BAYLAND BUILDINGS	BAYLD BUILD SIGN REFUND	01-000-000-23168	50.00
R0000985	SULLYS THUMBS UP PRODUCE	7.1313 FOOD SHARE REIBURSE	01-000-000-21595	98.00
R0000985		7.20.13 FOOD SHARE REIMBURE	01-000-000-21595	141.00
R0000991	SPERBER FARMS	7.20.13 FOOD SHARE REIMBURSE	01-000-000-21595	24.00
R0001001	RENARDS CHEESE	FOOD SHARE REIMB 7.20 MARKET	01-000-000-21595	52.00
R0001079	PRINCE OF PEACE	REFUND PARK RESERVATION	01-000-000-46300	83.00
R0001079		REFUND SECURITY DEPOSIT	01-000-000-23162	50.00
R0001079		REFUND STATE TAX	01-000-000-24212	4.15
R0001079		REFUND COUNTY TAX	01-000-000-24214	0.42
R0001080	YVONNE TANCK	7/20 MARKET FOOD SHARE	01-000-000-21595	38.00
R0001081	BARBARA BACHHUBER	SUNSET SEC DEP REFUND	01-000-000-23162	50.00
R0001082	SONS OF NOWAY	SAWYER PK SEC DEP REFUND	01-000-000-23162	50.00
R0001083	MARY ANN HEIN	OTUMBA PK SEC DEP REFUND	01-000-000-23162	50.00
R0001084	GARRETT COHN	SAW PK SEC DEP REF	01-000-000-23162	50.00
R0001085	PAM MCCLUSKEY	OTUMBA PK SEC DEP REF	01-000-000-23162	50.00
R0001086	ROSE KARAS	SUNSET PK SEC DEP REF	01-000-000-23162	50.00
R0001087	CARYN WICKMAN	OTUMBA PK SEC DEP REF	01-000-000-23162	50.00
R0001088	BOB LARSON	SAWYER SEC DEP REF	01-000-000-23162	50.00
R0001089	PATRICIA SCHAEFER	OTUMBA SEC DEP REF	01-000-000-23162	50.00
R0001090	YMCA	SIGN DEPOSIT REFUND	01-000-000-23168	50.00
R0001092	JON WOLFE	SAWYER PK SEC DEPOSIT REFUND	01-000-000-23162	50.00
R0001093	DEPT. OF NATURAL RESOURCES	SAWYER PK DEPOSIT REFUND	01-000-000-23162	50.00
STAATS	MARJORIE STAATS	FOOD SHARE REIMBURSE 7.13 MARK	01-000-000-21595	30.00
STAATS		7.20.13 FOOD SHARE REIMBURSE	01-000-000-21595	66.00
THORP	PAT THORP	7.20.13 FOOD SHARE REIMBURSE	01-000-000-21595	13.00

TOTAL LIABILITIES 2,038.57

TOTAL GENERAL FUND 2,038.57

LAW/LEGAL

16555	PINKERT LAW FIRM, LLP	6/13 TRAFFIC MATTERS	01-110-000-55010	840.00
BUELOW	BUELOW, VEITTE, BUIKEMA,	SPECIAL COUNCEL JUNE 2013	01-110-000-57900	540.00
TOTAL				1,380.00
TOTAL LAW/LEGAL				1,380.00

CITY CLERK-TREASURER

03330	VALERIE CLARIZIO	7/16/13 MILEAGE REIMBURSE	01-115-000-55600	53.68
03330		TRAVEL GB CONFERENCE	01-115-000-55600	18.50
13901	MTAW	FALL CONFER REG. CLARIZIO	01-115-000-55600	99.00
17700	QUILL CORPORATION	ENVELOPES	01-115-000-52800	10.16

INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
17700		ENVELOPES	01-115-000-52800	13.76
17700		BANKER BOXES	01-115-000-51950	223.16
17700		CLIPS	01-115-000-51950	17.22
9535	IIMC	ANNL MEMBERSHIP FEE-CLERK	01-115-000-56000	145.00
ABR	ABR EMPLOYMENT SERVICES	TEMP SVC 7/1,2,3 & 5	01-115-000-58999	496.00
ABR		TEMP SVC 7.8.13 THRU 7.12.13	01-115-000-58999	620.00
AURORA	AURORA EMPLOYEE ASSISTANT PROG	MRO REVIEW	01-115-000-57100	8.00
AURORA		PHYSICAL AND SCREENING	01-115-000-57100	165.00
DC PRINT	DC PRINTING	100 PO BOOKS	01-115-000-51600	460.00
FIRST	FIRST NATIONAL BANK OF OMAHA	HI MUNI CLERK CONF REG	01-115-000-55600	110.00
WETA	WETA	LABOR LAW TRAINING-CLARIZIO	01-115-000-55600	77.00
TOTAL				2,516.48
TOTAL CITY CLERK-TREASURER				2,516.48
ADMINISTRATION				
04549	DOOR COUNTY ECONOMIC DEVELOPME	SUPPLIES FOR HATCO RECEPTION	01-120-000-56650	30.10
19841	ROTARY CLUB OF STURGEON BAY	3RD QUARTER MEMBER DUES	01-120-000-56000	187.00
TOTAL				217.10
TOTAL ADMINISTRATION				217.10
COMPUTER				
03101	CDW GOVERNMENT, INC.	PORT HUB	01-125-000-51950	13.83
TOTAL				13.83
TOTAL COMPUTER				13.83
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	PROFESS SERVICES	01-130-000-55010	1,245.83
TOTAL				1,245.83
TOTAL CITY ASSESSOR				1,245.83
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	STRT DEPT CELL SVCE 7/13	01-150-000-58250	13.24
03133		BOB CELL SVCE 7/13	01-150-000-58250	51.08
03767	STAPLES ADVANTAGE	OFFICE SUPPLIES	01-150-000-52800	66.91
22800	WALMART COMMUNITY	CAMERA AND BATTERIES	01-150-000-54999	80.94
22800		MISC SUPPLIES	01-150-000-54999	12.29
TOTAL				224.46
TOTAL PUBLIC WORKS ADMINISTRATION				224.46

INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY HALL				
04575	DOOR COUNTY HARDWARE	RAIN BIRD SPRINKLER-CITY HALL	01-160-000-51850	19.99
04575		RAIN BIRD SPRINKLER CITY HALL	01-160-000-51850	19.99
04575		VENT PIPING AND TRAP	01-160-000-51850	9.90
04575		FASTNERS	01-160-000-51850	9.02
04575		FASTENER RETURN	01-160-000-51850	-9.02
04575		IRRIGATION SYSTEM CITY HALL	01-160-000-51400	28.97
04575		VET MEMORIAL MAINT SUPPLIES	01-160-000-54999	3.49
19275	SHERWIN WILLIAMS	PAINT-FIRE STAT GARG DR FRAME	01-160-000-51850	99.38
23730	WPS	CITY HALL	01-160-000-56600	622.58
KONE	KONE INC.	SERVICE WORK ON PD ELEVATOR	01-160-000-58999	983.41
VIKING	VIKING ELECTRIC SUPPLY, INC	ONE FLORESCENT BULB	01-160-000-54999	20.30
WARNER	WARNER-WEXEL WHOLESALE &	2 ROLL TOWEL	01-160-000-51850	118.86
TOTAL				1,926.87
TOTAL CITY HALL				1,926.87
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	2ND QRT PHONES	01-199-000-58200	493.95
04696		2BD QRT VOICEMAIL	01-199-000-58200	170.10
09225	INFINITY TECHNOLOGY INC	BMOS JULY 2013	01-199-000-51100	50.00
TOTAL				714.05
TOTAL GENERAL EXPENDITURES				714.05
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	6/7 SHIPPING	01-200-000-57250	20.33
15890		6/20 SHIPPING	01-200-000-57250	9.49
15890		06/19 SHIPPPING	01-200-000-57250	38.52
15890		6/27 SHIPPING	01-200-000-57250	39.06
22800	WALMART COMMUNITY	LEGAL PADS	01-200-000-51950	10.62
FIRST	FIRST NATIONAL BANK OF OMAHA	HOTEL ROOM LEAP CONFERENCE	01-200-000-55600	140.00
FIRST		PFC LUNCH	01-200-000-54999	109.91
FIRST		PFC LUNCH	01-200-000-54999	5.35
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	5768 BLACK COPIES	01-200-000-55650	46.14
STAPLES		1569 COLOR COPIES	01-200-000-55650	47.07
STAPLES		CYAN ERINT CARTRIDGE	01-200-000-51600	168.64
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER PAYMENT	01-200-000-55650	181.00
TOTAL				816.13
TOTAL POLICE DEPARTMENT				816.13
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	FUEL	01-205-000-51650	420.93
02206		FUEL	01-205-000-51650	238.75
06381	LARRY FISH	ANCHOR BOX FOR RESCUE BOAT	01-205-000-54999	75.00
TOTAL PATROL BOAT				734.68

DATE: 08/01/2013
 TIME: 10:16:49
 ID: AP443000.CST

CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
PATROL BOAT				
PATROL BOAT				
TOTAL PATROL BOAT				734.68
POLICE DEPARTMENT/PATROL				
01766	AURORA MEDICAL GROUP	REVIEW OF DRUG SCREEN FOR CSO	01-215-000-57100	16.00
02005	BAY ELECTRONICS, INC.	TWO WAY RADIO REPAIR	01-215-000-57550	47.50
02005		REPROG 2 WAY RADIO & ACCESS	01-215-000-57550	481.50
02210	BAY PHARMACY	VINYL GLOVES-F.PRINT & INVEST	01-215-000-54999	24.00
03133	CELLCOM WISCONSIN RSA 10	7/5/13 CELL PHONE SERVICE	01-215-000-58999	311.46
03133		07/05/2013 SQD PRINTERS	01-215-000-58250	540.96
04696	DOOR COUNTY TREASURER	GAS FUEL CHARGES 1660.92 GAL	01-215-000-51650	5,564.08
04696		DIESEL FUEL CHARGES 20.00 GAL	01-215-000-51650	73.86
06650	GALLS, AN ARAMARK COMPANY	4 REVERSIBLE RAIN COATS (CSO)	01-215-000-52900	217.95
15675	OSHKOSH FIRE POLICE	PROTECTIVE FLOOR PAN COVER	01-215-000-58600	199.00
15675		POLICE CAR PUSH BUMPER	01-215-000-58600	329.00
15675		REPLACE EMER LIGHT LENS	01-215-000-58600	267.00
21450	THE UNIFORM SHOPPE	CAROW UNIFORM	01-215-000-52900	64.65
21450		SHIRTS JENNERJOHN	01-215-000-52900	138.40
22800	WALMART COMMUNITY	SD CARDS	01-215-000-54999	19.76
23645	WISCONSIN DEPT JUSTICE TIME	TIMESYS ACC/ OFF SUP 7/13-9/13	01-215-000-58999	360.00
23828	WITT PENINSULA FORD LINCOLN	TIRE REPAIR #30	01-215-000-58600	10.00
23828		OIL CHANGE #60	01-215-000-58600	24.95
23828		OIL CHANGE #30	01-215-000-58600	24.95
23828		OIL CHANGE #50	01-215-000-58600	24.95
23828		REPLACE AXLE,BRAKE PADS CSO	01-215-000-58600	644.97
23828		MAINTENANCE # 10	01-215-000-58600	133.87
23828		BLOWER MOTOR & FAN SWITCH #50	01-215-000-58600	165.00
CDE	PAULA REICHEL	CSO SHIRTS	01-215-000-52950	314.64
DC WASTE	DOOR COUNTY WASTE & RECYCLING	ANIMAL CARCASS DISPOSAL	01-215-000-55100	10.00
FIRST	FIRST NATIONAL BANK OF OMAHA	USB ADAPTER	01-215-000-54999	1.06
FIRST		USB ADAPTOR	01-215-000-54999	1.49
FIRST		USB ON THE GO CABLE ADAPTOR	01-215-000-54999	1.46
NOR	NOR DOOR SPORT & CYCLERY	BIKE REPAIR	01-215-000-58600	11.99
R0000608	AUTO ZONE, INC	AIR FRESHNER & GLASS CLEANER	01-215-000-58600	12.47
R0000608		LONG LIFE BULBS	01-215-000-58600	11.62
SPUDE	SARAH SPUDE-OLSON	REIMBURSE MEALS	01-215-000-55600	6.74
SPUDE		REIMBURSE MEALS TRAINING	01-215-000-55600	6.11
TASER	TASER INTERNATIONAL	18-15' CARTRIDGES	01-215-000-51050	377.10
TOTAL				10,438.49
TOTAL POLICE DEPARTMENT/PATROL				10,438.49
POLICE DEPT. / INVESTIGATIONS				
02842	BROWN COUNTY SHERIFFS DEPT.	SERVICE PROVIDED-BLASTING CAPS	01-225-000-57950	416.00
15675	OSHKOSH FIRE POLICE	2 COLLAPSE SAFE CONES W/CASE	01-225-000-57950	270.00
WILDLIFE	KD CLARK SERVICES, INC	KETCH ALL POLE	01-225-000-57950	124.67
TOTAL				810.67
TOTAL POLICE DEPT. / INVESTIGATIONS				810.67

INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
FIRE DEPARTMENT				
01766	AURORA MEDICAL GROUP	ANNUAL RESPIRATORY EVALUATION	01-250-000-57100	625.00
02275	BENDLIN FIRE EQUIPMENT	UPGRADE KIT INVOICE 80358	01-250-000-51350	210.00
02275		SCBA HEAD HARNESS	01-250-000-51350	340.00
02275		CREDIT LITE BOX	01-250-000-51350	-158.00
02275		AUTO EJECT FOR UNIT #4	01-250-000-53000	248.58
03075	CARQUEST OF DOOR COUNTY	LITHIUM GREASE	01-250-000-53000	13.96
03075		FUEL FILTER	01-250-000-53000	8.29
03075		MARINE #1 BATTERY	01-250-000-53000	54.62
03075		CORE RETURN CREDIT	01-250-000-53000	-6.00
03075		RETURN FUEL FILTER	01-250-000-53000	-10.58
03159	CHARTER COMMUNICATIONS	WEST SIDE CABLE	01-250-000-54999	6.99
04575	DOOR COUNTY HARDWARE	SCREW DRIVER SET	01-250-000-52700	15.98
04575		MALE CONNECTOR	01-250-000-54999	3.29
04575		GRAB HOOK/LINK CHAIN/CAP HEX	01-250-000-54999	22.46
04575		COUPLERS/BUSHINGS/ADAPTER	01-250-000-54999	29.44
04575		FASTNERS/ELECTRICAL/ADAPTER	01-250-000-54999	20.39
04575		STEEL FLAT/GALV NIPPLE/EYE BLT	01-250-000-54999	11.80
04575		GRILL/OVEN CLEANER	01-250-000-54999	6.49
04696	DOOR COUNTY TREASURER	GAS FUEL 118.46 GAL	01-250-000-51650	396.84
04696		DIESEL FUEL 186.32 GAL	01-250-000-51650	688.08
06400	FIVE ALARM FIRE SAFETY	SCBA ANNUAL FLOW TEST	01-250-000-56250	1,470.00
06650	GALLS, AN ARAMARK COMPANY	KEN DOELL SAFETY SHOES	01-250-000-52900	88.48
14000	NAPA AUTO PARTS	AIR DRYER	01-250-000-53000	349.00
19303	MIKE SMITH	REIMBURSE SAFETY SHOES	01-250-000-52900	120.00
19880	STURGEON BAY UTILITIES	N 14H WARNING SIREN	01-250-000-56150	8.24
19880		SALT SHED	01-250-000-56675	3.56
19880		CITY GARAGE	01-250-000-56675	29.00
19880		DUCK POND	01-250-000-56675	3.56
19880		SUNSET CNTR/NEW CONC	01-250-000-56675	29.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	9.00
19880		OTUMBA PARK	01-250-000-56675	3.56
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	3.56
19880		WEST SIDE FIRE STATION	01-250-000-56675	29.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	46.34
19880		WEST SIDE FIRE STATION	01-250-000-58650	83.98
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	3.56
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	21.62
19880		38 S. NEENAH AVE RESTRM/FC	01-250-000-56675	18.00
19880		JAYCEE BALLFLD STAND	01-250-000-56675	9.00
19880		HICH ST J. C. BALLFLD SPRNK	01-250-000-56675	29.00
19880		WEST SIDE BALL FLD LITES	01-250-000-56675	3.56
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	15.51
19880		SUNSET PK STAR PLANT	01-250-000-56675	29.00
19880		835 N 14TH AVE SIGN SHED	01-250-000-56675	3.56
19880		CHERRY BLOSSOM PK	01-250-000-56675	9.00
19880		CLAY BANKS SIREN	01-250-000-56150	16.33
22800	WALMART COMMUNITY	BATTERIES/CAMERABAG/BLANKETS	01-250-000-51350	82.78
23730	WPS	656 S OXFORD AVE WST FIRE ST	01-250-000-56600	14.76
CJ	CJ WORKS, LLC	LAUNDRY SERVICE	01-250-000-56800	51.00
FIRST	FIRST NATIONAL BANK OF OMAHA	PAYPAL LABTOP/PHR SUPPLY	01-250-000-56250	9.91
FIRST		MOBLIE DOCKING STATION	01-250-000-51350	64.95
FIRST		MEALS AND LODGING	01-250-000-55600	479.89
FIRST		FUEL	01-250-000-51650	59.05
FIRST		defib battery	01-250-000-56250	170.00
HANSON B	BRIAN HANSON	2 UNIFORM SHIRTS	01-250-000-52900	26.00
HANSON B		SAFETY SHOES	01-250-000-52900	126.59

INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
R0000229	ECONO FOODS	PAPER TOWELING	01-250-000-54999	133.00
SHERWIN	SHERWIN INDUSTRIES, INC	PAINT AND ROLLERS	01-250-000-54999	117.47
SHERWIN		PAINT RETURN	01-250-000-54999	-108.98
TRUCK	TRUCK EQUIPMENT, INC.	COMPRESSOR	01-250-000-53000	633.36
TRUCK		CORE RETURN	01-250-000-53000	-330.00
TRUCK		AIR COMPRESSOR UNLOADED	01-250-000-53000	88.62
TRUCK		CORE RETURN	01-250-000-53000	-40.00
TRUCK		CHECK VALVE KIT	01-250-000-53000	59.40
TRUCK		DRAIN VALVE KIT UNIT #4	01-250-000-53000	48.03
TOTAL				6,647.88
TOTAL FIRE DEPARTMENT				6,647.88
STREET SWEEPING				
02844	BRUCE MUNICIPAL EQUIPMENT INC	2 TOWER SOLENOIDS	01-330-000-51400	133.90
02844		FUEL GAGE & CONTL PNL KNOB	01-330-000-51400	130.88
19880	STURGEON BAY UTILITIES	WATER USAGE SWEEPER	01-330-000-53050	29.56
25700	ZARNOTH BRUSH WORKS INC	1 MAIN BROOM	01-330-000-51400	458.00
LAU'S	LAU'S AUTO CARE CENTER INC	RECHARGE AIR CONDITIONER	01-330-000-51400	73.00
TOTAL				825.34
TOTAL STREET SWEEPING				825.34
WEED ABATEMENT				
22800	WALMART COMMUNITY	STRING FOR TRIMMER	01-340-000-51400	23.73
TOTAL				23.73
TOTAL WEED ABATEMENT				23.73
ROADWAYS/STREETS				
04575	DOOR COUNTY HARDWARE	GEORGIA ST PWR CONDUIT	01-400-000-54999	5.49
HERLACHE	HERLACHE	6 PK 2 CYCLE OIL	01-400-000-51400	13.25
TOTAL				18.74
TOTAL ROADWAYS/STREETS				18.74
STREET SIGNS AND MARKINGS				
12100	LAMPERT YARDS INC	CEDAR MAILBOX POST	01-420-000-52550	49.99
TOTAL				49.99
TOTAL STREET SIGNS AND MARKINGS				49.99

INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	CONCRETE SPILLWAY MICH ST.	01-440-000-51200	317.00
10750		N 5TH & OREG ST SIDEWK REPLACE	01-440-000-51200	320.05
TOTAL				637.05
TOTAL CURB/GUTTER/SIDEWALK				637.05
STREET MACHINERY				
02330	JIM OLSON MOTORS	CHECK 4WHEEL DR	01-450-000-53000	54.95
03075	CARQUEST OF DOOR COUNTY	ELECTRICAL ADAPTER	01-450-000-52150	9.99
03075		OIL FILTERS & MOLY ULTRA RED	01-450-000-52150	118.31
03075		BATTERY	01-450-000-53000	486.48
03075		BATTERY CORE RETURN	01-450-000-53000	-63.00
03075		SPECIAL ORDER	01-450-000-52150	35.22
04696	DOOR COUNTY TREASURER	378 GAL UNLEAD/495.70 GAL DIES	01-450-000-51650	3,096.92
23828	WITT PENINSULA FORD LINCOLN	AIR PUMP ASSEMBLY	01-450-000-53000	197.83
KIMBALL	KIMBALL MIDWEST	3" DIAMOND CUT OFF WHEEL	01-450-000-52700	75.54
QUALITY	QUALITY TRUCK CARE CENTER INC	1 PARKING BRAKE VALVE	01-450-000-53000	162.18
VIKING	VIKING ELECTRIC SUPPLY, INC	4 ELECTRICAL SPLICERS	01-450-000-53000	31.11
TOTAL				4,205.53
TOTAL STREET MACHINERY				4,205.53
CITY GARAGE				
03075	CARQUEST OF DOOR COUNTY	ELECTRICAL TEST KITS	01-460-000-54999	293.55
03075		WORK LIGHT	01-460-000-54999	49.95
03075		HYR. HOSE	01-460-000-54999	30.98
04575	DOOR COUNTY HARDWARE	ENTRY LOCK	01-460-000-55300	31.48
04575		BULB	01-460-000-54999	2.29
14000	NAPA AUTO PARTS	SHOP PRESS FOOT CONTL VALVE	01-460-000-56250	325.00
14000		GREASE GUNS FTGS	01-460-000-56250	48.80
14000		PARTS WASHER BRUSH	01-460-000-56250	13.28
14939	NORTHERN SAFETY CO., INC.	SAFETY VESTS AND EAR PLUGS	01-460-000-52350	345.18
14939		SAFETY VESTS	01-460-000-52350	89.75
14939		CREDIT RETURN VESTS	01-460-000-52350	-79.75
19310	GALETON GLOVES INC	GLOVES AND RAINSUIT	01-460-000-52350	92.05
19310		GLOVES	01-460-000-52350	42.40
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.24
19880		CITY GARAGE	01-460-000-56150	729.96
19880		CITY GARAGE	01-460-000-58650	190.10
19959	SUPERIOR CHEMICAL CORP	1 CASE FIREBALL DEGREASER	01-460-000-54999	144.03
23730	WPS	835 N 14TH AVE	01-460-000-56600	29.77
TOTAL				2,387.06
TOTAL CITY GARAGE				2,387.06
CELEBRATION & ENTERTAINMENT				
04575	DOOR COUNTY HARDWARE	ESCUTCHESON PIN 5/8" X 16BRS	01-480-000-51550	4.39

DATE: 08/01/2013
 TIME: 10:16:50
 ID: AP443000.CST

CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19885	STURGEON BAY YACHT CLUB	2013 FIREWORKS	01-480-000-58999	500.00
		TOTAL		504.39
		TOTAL CELEBRATION & ENTERTAINMENT		504.39
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	TFC WARNING LGT ELM CT C	01-499-000-58000	2.75
19880		OLD HWY RD SIGN	01-499-000-58000	11.25
		TOTAL		14.00
		TOTAL HIGHWAYS - GENERAL		14.00
PARK & RECREATION ADMIN				
01766	AURORA MEDICAL GROUP	MRO REVIEW	01-500-000-57100	8.00
02468	OFFICEMAX CONTRACT INC.	HANGING FOLDERS	01-500-000-51950	17.78
02468		COVER STOCK	01-500-000-51950	11.04
03133	CELLCOM WISCONSIN RSA 10	BOB CELL SVCE 7/13	01-500-000-58250	51.07
03133		SAWYER DOCK SVCE 7/13	01-500-000-58250	14.03
03133		MARK SVCE 7/13	01-500-000-58250	13.04
22800	WALMART COMMUNITY	CREDIT RETURNS	01-500-000-52250	-186.82
22800		SUMMER PROGRAM SUPPLIES	01-500-000-52250	137.44
22800		SUMMER PROGRAM SUPPLIES	01-500-000-52250	139.34
22800		SUMMER PROGRAMS	01-500-000-52250	58.43
22800		OFFICE SUPPLIES	01-500-000-51950	89.12
FIRST	FIRST NATIONAL BANK OF OMAHA	FARM MKT FOOD SHARE TOKENS	01-500-000-52250	265.26
FIRST		MADAGASCAR MOVIE	01-500-000-52250	421.00
FIRST		THUNDERSTRUCK MOVIE	01-500-000-52250	421.00
FIRST		DOLPHIN TALE MOVIE	01-500-000-52250	421.00
R0000807	MARK THIEDE	VIDEO & SOUND-PARK MOVIES	01-500-000-52250	1,200.00
		TOTAL		3,080.73
		TOTAL PARK & RECREATION ADMIN		3,080.73
PARKS AND PLAYGROUNDS				
03075	CARQUEST OF DOOR COUNTY	TRIMMER DRAIN PLUG GASKET	01-510-000-52700	2.57
04545	DOOR COUNTY COOPERATIVE	2 CORNERSTONE WEED KILLER	01-510-000-51750	119.25
04575	DOOR COUNTY HARDWARE	KEY	01-510-000-54999	4.47
04575		HOOK/FASTENERS SWINGS	01-510-000-51760	3.87
04575		DAZZLE DUSTER	01-510-000-51850	12.99
04575		LEVER FLUSH GARLND PARK	01-510-000-54999	5.99
04575		HOOKS- SWING PARTS	01-510-000-54999	8.97
04575		KEYS/ EXTRA MASTER SET	01-510-000-54999	8.94
04575		KEYS-SWYR PAVIL & WKND KEY SET	01-510-000-54999	4.98
04575		HARDWARE FRISBEE BSKT REPAIRS	01-510-000-51760	27.48
04575		TOLIET SEAT MENS BATH SUNSET	01-510-000-54999	20.99
04575		UNDER PAYMENT	01-510-000-54999	3.96
04575		DUSTER	01-510-000-51850	12.99

INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04696	DOOR COUNTY TREASURER	FUEL 988.19 GAL	01-510-000-51650	3,310.44
04966	EAGLE MECHANICAL INC	VACUUM BREAKER	01-510-000-54999	13.26
08225	HERLACHE SMALL ENGINE	1 TRIMMER RECOIL SPRING	01-510-000-52700	27.43
08225		2 STRNG TRIM & 2 BLADE KIT'S	01-510-000-52700	701.97
08225		FUEL FILTER	01-510-000-54999	5.44
13365	MEISSNER LANDSCAPE INC	STRW BLNKET, STAKES, GINGKO TREE	01-510-000-51750	941.07
19880	STURGEON BAY UTILITIES	DUCK POND	01-510-000-58650	7.50
19880		SUNSET CNTR/NEW CONC	01-510-000-56150	181.51
19880		SUNSET CNTR/NEW CONC	01-510-000-58650	113.74
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	82.87
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	106.35
19880		OTUMBA PARK	01-510-000-56150	82.87
19880		OTUMBA PARK	01-510-000-58650	54.29
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	184.88
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	28.15
19880		JAYCEE BALLFLD STAND	01-510-000-56150	40.92
19880		JAYCEE BALLFLD STAND	01-510-000-58650	64.76
19880		OTUMBA PK WALKWAY LITES	01-510-000-56150	32.71
19880		OTUMBA PK/STREET LTG	01-510-000-56150	152.44
19880		FLORIDA ST/SUNSET PK	01-510-000-56150	14.94
19880		835 N 14TH AVE SIGN SHED	01-510-000-56150	14.47
19880		835 N 14TH AVE SIGN SHED	01-510-000-58650	20.89
19880		CHERRY BLOSSOM PK	01-510-000-56150	30.53
19880		CHERRY BLOSSOM PK	01-510-000-58650	31.37
20725	F R COCHART TIRE CENTER	ELECTRIC CAR MATERIALS	01-510-000-53000	15.00
23730	WPS	335 S 14TH AVE MEM. FLD	01-510-000-56600	22.09
L&P	L&P CONVENIENT STORE SBAY LLC	PREMIUM FUEL -SM ENGINE	01-510-000-51650	87.20
REINDERS	REINDERS, INC.	4 BAGS SLOPE KEEP-EROSION CONT	01-510-000-51750	111.94
SEPTIC	SEPTIC MAINTENANCE OF DOOR CTY	SUNSET PRK JETTER WORK	01-510-000-54999	383.75
TANCK	TANCK PLUMBING & HEATING, INC.	2 TOILET SEATS COMMERCIAL STYL	01-510-000-54999	96.00
WARNER	WARNER-WEXEL WHOLESALE &	6 CS P.TWL/ 2 TLT PAPER DISPEN	01-510-000-51850	203.96
WARNER		GARB BAGS/HAND SOAP/SCOUR PADS	01-510-000-51850	86.31
WARNER		TOILET PAPER DISPENSER	01-510-000-51850	22.87

TOTAL 7,511.37

TOTAL PARKS AND PLAYGROUNDS 7,511.37

BALLFIELDS

04545	DOOR COUNTY COOPERATIVE	WASP/HORNET SPRAY W. SIDE ELD	01-520-000-54999	23.16
04575	DOOR COUNTY HARDWARE	FASTNERS -HOOT SIGN	01-520-000-54999	8.32
04575		MORTAR MIX-POST INSTALLATION	01-520-000-54999	34.93
04575		WASP & HORNET SPRAY BALLFLDS	01-520-000-54999	4.99
04575		FASTENERS	01-520-000-54999	2.55
12100	LAMPERT YARDS INC	LUMBER -FOUL POLES WEST FIELD	01-520-000-54999	8.88

TOTAL 82.83

TOTAL BALLFIELDS 82.83

MUNICIPAL DOCKS

04575	DOOR COUNTY HARDWARE	KEY SEASONAL DOCK WORKERS	01-550-000-54999	1.49
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INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04575		KEYS SEASONAL DOCK WORKERS	01-550-000-54999	9.96
04575		KEYS SEASONAL DOK WORKERS	01-550-000-54999	26.40
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOT LTS	01-550-000-56150	84.66
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	43.46
19880		38 S. NEENAH AVE RESTRM/FC	01-550-000-56150	166.99
19880		38 S. NEENAH AVE RESTRM/FC	01-550-000-58650	217.81
22800	WALMART COMMUNITY	PROPANE TANKS	01-550-000-54999	5.37
23730	WPS	36 S NEENAH AVE RESTRM	01-550-000-56600	31.68
		TOTAL		587.82
		TOTAL MUNICIPAL DOCKS		587.82
WATER WEED MANAGEMENT				
04545	DOOR COUNTY COOPERATIVE	MISC ROPE & HARDWARE STONE HAR	01-560-000-54999	24.97
04545		MISC HARDWARE STONE HARB PROJ	01-560-000-54999	3.22
04545		FORK FOR WATER WEED BOAT	01-560-000-51400	13.49
04545		WATER WEED BOAT COLLECT PARTS	01-560-000-51400	14.09
04575	DOOR COUNTY HARDWARE	WASHERS THROTTLE CABLE WTR WDS	01-560-000-51400	1.46
04575		CHAIN COIL GAS TANK WATER WEED	01-560-000-54999	26.32
04696	DOOR COUNTY TREASURER	DIESEL FUEL 389.69 GAL	01-560-000-51650	1,439.13
22800	WALMART COMMUNITY	SAFETY GLASSES	01-560-000-54999	27.92
R0000655	TRANSMOTION, LLC	HYDRAULIC MOTOR	01-560-000-51400	352.72
STANTEC	STANTEC CONSULTING SERVICE INC	WATER WEED CHEMICAL TREATMENT	01-560-000-55010	12,972.93
		TOTAL		14,876.25
		TOTAL WATER WEED MANAGEMENT		14,876.25
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	HOSE CLAMP-SWYR WATER LINE	01-570-000-54999	13.74
04575		PLUNGER	01-570-000-54999	4.49
12100	LAMPERT YARDS INC	OSB SHEATHING 4X8 SAWYER	01-570-000-54999	23.38
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY LITES	01-570-000-56150	30.41
19880		DC MUSEUM PKG LOT LIGHTS	01-570-000-56150	143.06
19880		BULB REPLACEMENT SWYR PK	01-570-000-54999	69.98
		TOTAL		285.06
		TOTAL WATERFRONT PARKS & WALKWAYS		285.06
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	MONTHLY EAP	01-600-000-56553	150.83
		TOTAL		150.83
		TOTAL EMPLOYEE BENEFITS		150.83
COMMUNITY & ECONOMIC DEVLPMT				

INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
17700	QUILL CORPORATION	CHAIR MAT	01-900-000-54999	84.99
22800	WALMART COMMUNITY	FRAME	01-900-000-51950	2.96
TOTAL				87.95
TOTAL COMMUNITY & ECONOMIC DEVLPMT				87.95
TOTAL GENERAL FUND				65,053.71

CAPITAL FUND				
PATROL				
03101	CDW GOVERNMENT, INC.	HP SB 4 GB DVR	10-215-000-59999	1,590.00
03101		VIEWSONIC LED	10-215-000-59999	1,150.00
15675	OSHKOSH FIRE POLICE	PRISONER PROTECT PARTITION	10-215-000-59999	3,705.00
15675		LIGHT BAR FUNDED BY C.I.O.T	10-215-000-59999	1,466.00
19580	STREICHERS PROF POLICE EQUIP	RIFLES	10-215-000-59999	1,528.00
BIRMING	BIRMINGHAM BUILDERS INC	TRANSPORT AND LIFT OREGON ST	10-215-000-59999	200.00
GREEN	ALAN W PAHNKE	DIVE MASK COMMUNICATION GEAR	10-215-000-59999	599.88
TOTAL				10,238.88
TOTAL PATROL				10,238.88
TOTAL CAPITAL FUND				10,238.88

CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	CB MUSIC SERVICE	21-000-000-56700	33.27
22800	WALMART COMMUNITY	BATTERIES/IPAD CASE	21-000-000-51950	53.85
MANN	MANN COMMUNICATIONS, LLC	08/01/2013 CONTRACT WORK	21-000-000-55015	4,390.00
TOTAL CABLE TV / GENERAL				4,477.12
TOTAL CABLE TV / GENERAL				4,477.12
TOTAL CABLE TV				4,477.12

TID #4 DISTRICT				
TID #4 DISTRICT				
ARTS	WALTRAUD A. ARTS	LEGAL SVCS 4/13 THUR 7/17/13	28-340-000-55001	6,880.00
AYRES	AYRES ASSOCIATES, INC	PROFESS SERVICES THRU 6-29-13	28-340-000-59130	8,633.42
TOTAL				15,513.42
TOTAL TID #4 DISTRICT				15,513.42
TOTAL TID #4 DISTRICT				15,513.42

SOLID WASTE ENTERPRISE

DATE: 08/01/2013
TIME: 10:16:50
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
03075	CARQUEST OF DOOR COUNTY	SPECIAL ORDER	60-000-000-53000	30.60
03806	CUMMINS NPOWER, LLC	4 OIL FILTERS	60-000-000-53000	157.47
04575	DOOR COUNTY HARDWARE	PAYMENT OVERCHARGE	60-000-000-58350	-89.94
04603	HALRON LUBRICANTS INC	55 GALLON DRUM DEF	60-000-000-51650	140.12
04603		DRUM RETURN CORE 546172-00	60-000-000-51650	-20.00
04696	DOOR COUNTY TREASURER	818.66 GAL DIESEL FUEL	60-000-000-51650	3,023.31
FLEET	FLEET SAFETY EQUIPMENT, INC	2 OIL DRAIN VALVES	60-000-000-53000	79.26
O'REILLY	O'REILLY AUTO PARTS	TUB WEATHER STRIP ADHESIVE	60-000-000-53000	6.74
TOTAL SOLID WASTE ENTERPRISE FUND				3,327.56
TOTAL SOLID WASTE ENTERPRISE FUND				3,327.56
TOTAL SOLID WASTE ENTERPRISE				3,327.56
TOTAL ALL FUNDS				98,610.69

MANUAL CHECKS

WPPI	\$ 78753.12
08/01/2013	
Check #73032	
HEALTH INSURANCE	
VARIOUS DEPARTMENTAL HEALTH	
INSURANCE ACCOUNTS	

WPPI	\$ 4676.96
08/01/2013	
Check #73032	
DENTAL INSURANCE	
VARIOUS DEPARTMENTAL DENTAL	
INSURANCE ACCOUNTS	

TOTAL MANUAL CHECKS	\$83,430.08
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DATE: 08/01/2013
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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/06/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SUMMARY OF FUNDS:				
	GENERAL FUND		65,053.71 148,483.79	
	CAPITAL FUND		10,238.88	
	CABLE TV		4,477.12	
	TID #4 DISTRICT		15,513.42	
	SOLID WASTE ENTERPRISE		3,327.56	
	TOTAL --- ALL FUNDS		98,610.69 182,040.77	

COMMON COUNCIL
July 16, 2013

A regular meeting of the Common Council was called to order at 8:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Vandertie, Ireland, Wiesner, Stutting, Fett and Schlicht were present. Wiegand was excused.

Fett/Schlicht to adopt agenda. Carried.

Jim Stawicki, General Manager of Sturgeon Bay Utilities, addressed the Council regarding the proposed water utility rate increase. He noted that the public hearing on this item will be held on August 20 at 10 am and SBU. It was stated that the average increase a customer would see would be approximately 15% and the rate change would be effective around September 1, 2013.

Stutting/Schlicht to approve following bills: General Fund - \$175,617.06, Capital Fund - \$160,309.87, Cable TV - \$1,895.77, TID #2 - \$19,459.43, TID #3 - \$542.00, TID #4 - \$17,551.17 and Solid Waste Enterprise Fund - \$12,621.04 for a grand total of \$387,996.34. Roll call: All voted aye. Carried.

Schlicht/Fett to approve consent agenda:

- a. Approval of 7/2/13 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Harbor Commission – 6/24/13
 - (2) Finance/Purchasing & Building Committee – 6/25/13
 - (3) Personnel Committee – 7/2/13
 - (4) Historic Preservation Commission – 7/3/13
- c. Place following reports on file:
 - (1) Inspection Department Report – June 2013
 - (2) Bank Reconciliation – June 2013
 - (3) Revenue & Expense Report – June 2013
- d. Consideration of: Approval of Beverage Operator licenses.
- e. Consideration of: Approval of Temporary Class B Beer licenses.
- f. Consideration of: Approval of Temporary Class B Beer licenses and Class B Wine license.
- g. Finance/Purchasing & Building Committee recommendation re: Approve the request for a donation from the Sturgeon Bay Yacht Club for Venetian Night fireworks to be held on Saturday, August 3, 2013, in the amount of \$500.00.
- h. Finance/Purchasing & Building Committee recommendation re: Declare the terms of the Development Agreement between the City of Sturgeon Bay and Christiaan Jeanquart, in regard to Lot/Tract 1-A in the Industrial Park, as satisfied in full.
- i. Finance/Purchasing & Building Committee recommendation re: Approve changes to Sunset Hill #2 (Wiretech Redevelopment) agreement between the City of Sturgeon Bay and "R" Van Rite Construction and Heritage Custom Homes.
- j. Personnel Committee recommendation re: That Full-Time Police Assistant position become part of the Non-Union Step Based Salary System.

Carried.

There were no mayoral appointments.

Wiesner/Ireland to read in title only and adopt a second reading of the ordinance to rezone property owned by the City of Sturgeon Bay, located along the west side of S. Neenah Avenue, from Agricultural (A) to Light Industrial (I-1A.) Carried.

Personnel Committee Chair Stutting, Parking & Traffic Committee Chair Schlicht, Community Protection & Services Committee Chair Fett and Sturgeon Bay Utility Commission member Fett presented reports for their respective committees/commissions.

No one spoke during public comment.

The Mayor made his comments.

Vandertie/Wiesner to adjourn. Carried. The meeting adjourned at 8:26 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stephanie L. Reinhardt". The signature is written in black ink and is positioned above the printed name.

Stephanie L. Reinhardt
City Clerk/Human Resources Director

SPECIAL COMMON COUNCIL
July 23, 2013

A special meeting of the Common Council was called to order at 8:02 p.m. by Mayor Birmingham. Roll call: Wiegand, Vandertie, Ireland, Wiesner, Fett and Schlicht were present. Stutting was excused.

Fett/Schlicht to adopt agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: Improvements to Egg Harbor Road.
5. Adjourn.

Carried.

Steve Parent from Baudhuin Incorporated gave a brief overview on the proposed improvements to Egg Harbor Road that would include curb/gutter, sidewalks, trees and green space. This plan also includes a retention pond located behind Maurice's clothing store. The cost of the proposed plan is estimated to be \$1,160,544.00, which could be offset with a grant in the amount of \$100,000.00 and special assessments to property owners for curb/gutter and sidewalks.

Pete Hurth from Baudhuin Incorporated gave a power point presentation on the proposed improvements to Egg Harbor Road and the retention pond. Concerns with pedestrians crossing by Alabama Street and Egg Harbor Road along with the 14th Avenue intersection were mentioned. Discussion included aspects of the retention pond, water shed and driveway placement to businesses and private property.

Wiegand/Schlicht to proceed with current policies the City of Sturgeon Bay has in terms of special assessments for curb/gutter and sidewalks. Roll call: All voted aye. Carried.

Mr. Hurth stated that an open workshop meeting for Egg Harbor Road Improvements is scheduled for August 8, 2013. This allows the property owners to comment and voice their concerns for the project. The information sent to the property owners will include options for the installation of a pedestrian light on Egg Harbor Road near Alabama Street and the reconfiguration of 14th Avenue and Egg Harbor Road intersection.

Schlicht/Wiesner to adjourn. Carried. The meeting adjourned at 9:20 p.m.

Respectfully submitted,



Laurie Spittlemeister
Deputy Clerk/Treasurer

FINANCE/PURCHASING & BUILDING COMMITTEE
July 9, 2013

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:00 p.m. by Chairperson Stutting in Council Chambers, City Hall. Roll call: Alderperson Stutting, Alderperson Wiegand and Alderperson Schlicht were present. Also present: City Administrator McNeil, Finance Director/City Treasurer Clarizio, Police Chief Porter, Patrol Officer Mielke, Angel Nebel, Rose Wodack and Deputy Clerk/Treasurer Spittlemeister.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Reconsider the Disallowance of Claim Resolution approved by the Common Council Re: Rose Wodack Claim for Incident dated May 1, 2011.
4. Consideration of: Request from Legend Cruises LLC for an Amendment to their Lease Agreement Re: Fire Boat Dock Space.
5. Consideration of: IPAD/Tablet Policy.
6. Review of unfinished business list.
7. Review bills.
8. Adjourn.

Carried.

Consideration of: Reconsider the Disallowance of Claim Resolution approved by the Common Council Re: Rose Wodack Claim for Incident dated May 1, 2011:

Rose Wodack, 421 N 4th Avenue, explained the incident related to her claim against the city. Ms. Wodack added that after the video aired on public access the second time, she asked the City for it to be removed from the PEG channel. Ms. Wodack has spoken to Ginger Kimpton from Statewide Services, Inc. in regards to the claim she filed on May 1, 2011. At that time, Ms. Kimpton explained that Statewide Services, Inc. recommended the City of Sturgeon Bay disallowed the claim.

Ms. Wodack stated that she wrote the City of Sturgeon Bay on May 17, 2012 and November 5 or 6, 2012. She received word again on November 19, 2012 that the claim was disallowed.

Ms. Wodack informed the committee that she is tired of being harassed, and does not want dogs all over the city, particularly at the Farmer's Market. If she were bit, it may take as little as 17 seconds for the allergic reaction to take her life. Ms. Wodack also requested for the video to be eliminated.

City Administrator McNeil explained that in 2009, videos were taken by Soik Communications to air on the PEG channels. These videos were filmed of all departments, including the Police, Street and Fire Departments. Mr. McNeil stated that certain images are blurred on the video so it does not show any specific identifying information, such as street signs, house numbers or faces.

The video was viewed by the committee during the meeting. The video has a short explanation from the previous Police Chief that this is a ride along with a patrol officer. It

shows Patrol Officer Mielke taking a complaint from an individual, before he walks down the street and knocks on the door of a different house to investigate the claim.

The incident report from the Sturgeon Bay Police Department was distributed during the meeting. On Officer Mielke's report, Rose Wodack's name is listed as a witness.

Mr. McNeil explained that once a claim is filed, the insurance company investigates. They advise the City to allow or disallow each claim. Because it is a claim, it has to be acted on at Council level. Since the claim was disallowed, any compensation granted by the City now would have to be paid from the general fund.

Moved by Alderperson Stutting, seconded by Alderperson Schlicht to uphold the Common Council denial of claim for Rose Wodack for the incident dated May 1, 2011. Carried with Alderperson Wiegand voting no.

Consideration of: Request from Legend Cruises LLC for an Amendment to their Lease Agreement Re: Fire Boat B\Dock Space:

Legend Cruises, LLC currently has a lease in effect with the City of Sturgeon Bay. They are requesting an amendment to the lease agreement to allow for a two payment plan versus a one lump sum payment.

Finance Director/City Treasurer Clarizio explained that the City of Sturgeon Bay has lease agreements in effect with other businesses that are seasonal in nature as well. The lease payments for those businesses are due in full on July 1st or two equal payments due on July 1st and September 1st.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to Common Council to approve the request from Legend Cruises LLC to amend the current lease agreement between the City of Sturgeon Bay and Legend Cruises LLC for 75 feet of city owned dock space located adjacent to the Maritime Museum to allow for a two payment plan option with payment being due in full by July 1st or due in two equal installments on July 1st and September 1st. Carried.

Consideration of: IPAD/Tablet Policy:

Committee members asked if changes from the last meeting were made to the IPAD/Tablet Policy. After a short discussion, it was moved by Alderperson Schlicht, seconded by Alderperson Wiegand to recommend to Common Council to approve the IPAD/Tablet Policy as attached. Carried.

The unfinished business list was reviewed.

Review bills:

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to adjourn. Carried. The meeting adjourned at 7:36 p.m.

Respectfully submitted,



Laurie Spittlemeister
Deputy Clerk/Treasurer

COMMUNITY PROTECTION & SERVICES COMMITTEE

July 11, 2013

A meeting of the Community Protection & Services Committee was called to order at 5:00 p.m. by Chairperson Fett in Council Chambers, City Hall. **Roll Call:** Members Fett, Wiesner and Ireland were present. Also present: City Administrator McNeil, Police Chief Porter, and Police Department Office Manager Spude-Olson.

Moved by Mr. Wiesner, seconded by Mr. Ireland to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of:
 Section 10.09 - Unreasonable, excessive and unnecessary noise prohibited
4. Adjourn.

Consideration of: Section 10.09 - Unreasonable, excessive and unnecessary noise prohibited:

Mr. Ireland started the discussion with a background as to why he requested more information regarding the City's noise ordinance. A constituent in his jurisdiction made a complaint to him regarding ATV noise, all hours of the day and night, in a residential area.

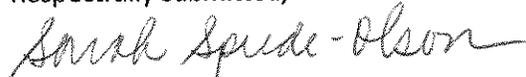
City Administrator McNeil explained the City noise level is described in decibel readings. The number of decibels acceptable during the hours of 6:30am to 10:00pm is 90; between the hours of 10:00pm and 6:30am, the number is reduced to 55. In perspective to Thunder hill Speedway, decibel readings at no time exceed 90; the County measures the reading at three locations during every event (handout).

Police Chief Porter further explained that a "typical" complaint administered after hours is excessive noise after taverns close. The Police Department responds to such complaints as a way to keep the peace. When loud noise becomes a nuisance, it is best to call into the Police Department while the source of the noise is going on; officers can enforce policy and at least make contact with person(s) creating the disturbance.

Mr. Ireland thanked the Chief and City Administrator for clearing up questions he had regarding the City's noise ordinance; and can further explain the policies to those he represents.

Moved by Mr. Ireland, seconded by Mr. Wiesner to adjourn. Carried. The meeting was adjourned at 5:23 p.m.

Respectfully submitted,



Sarah Spude-Olson
Police Department Office Manager

PARKING & TRAFFIC COMMITTEE
July 15, 2013

A meeting of the Parking & Traffic Committee was called to order at 3:33 p.m. by Chairperson Schlicht in Council Chambers, City Hall. Roll call: Members Schlicht, Vandertie and Ireland were present. Also present: City Administrator McNeil, City Engineer Depies, Police Captain Brinkman, Police Sgt. Hougaard and Municipal Services Assistant Lenius.

Moved by Mr. Vandertie, seconded by Mr. Ireland to adopt the following agenda:

1. *Roll call.*
2. *Adoption of agenda.*
3. *Public comment.*
4. *Consideration of: Wildlife Crossing Sign*
5. *Consideration of: Parking on Neenah Ave.*
6. *Discussion of: Future markings of crosswalks*
7. *Discussion of: Detour route conclusion summaries*
8. *Adjourn.*

Carried.

Nobody spoke during public comment.

Consideration of: Wildlife Crossing Sign: Mary Teichtler, 1030 Memorial Drive, stated a few weeks ago she had seen an officer who had to shoot an injured goose on Memorial Drive that had been hit by a vehicle. She also stated that she has heard from others in the area that they have seen people swerving to try to hit the geese in the area. Ms. Teichtler requested a Wildlife Crossing sign be installed in the area similar to the one that is by Little Lake at Sunset Park.

Moved by Ald. Vandertie, seconded by Ald. Schlicht to recommend to Common Council to install a Wildlife Crossing Sign on the south side of Memorial Drive near 759 Memorial Drive. All in favor. Carried.

Consideration of: Parking on Neenah Avenue: Ald. Schlicht stated the Parking and Traffic Committee had recommended to prohibit parking in both directions of Neenah Avenue during the detour for the Bay View Bridge closure. When it was previously discussed the committee had considered the possibility of eliminating parking on one side of Neenah Avenue after the detour route was finished. Ald. Vandertie stated the road becomes too narrow especially in the winter when there are snow banks to allow parking on both sides of the street.

Moved by Ald. Vandertie, seconded by Ald. Ireland to recommend to Common Council to create a no parking zone on the east side of Neenah Avenue from Highway 42/57 to Maple Street. All in favor. Carried.

Discussion took place that this should be done with signs only, not road markings.

Discussion of: Future markings of crosswalks: Mr. Depies stated there are four main criteria to consider when deciding where to place ladder style crosswalks that include: 1) Mid-block areas 2) Non-controlled intersections 3) Locations that have limited visibility 4) Where crosswalks are not perpendicular to the road

Mr. Depies stated that in using these criteria, several crosswalks could be justified in locations throughout the City, however the added cost of painting all of them would not be covered in the current budget for 2013. Ald. Schlicht asked for the added cost of painting ladder style crosswalks be considered during the 2014 budget process.

Mr. Depies said ladder style crosswalks could be put at the Georgia Street / 8th Avenue / Egg Harbor Road intersection as well as the intersection on Michigan Street at 5th Avenue.

Discussion of: Detour route conclusion summaries: Police Sergeant Hougaard reported on the detour route patrol that the department provided during the closure of the Bay View Bridge. A Transportation Management Plan was put in place and the DOT approved it to be altered to fit specific needs but would only provide reimbursement to the City up to the amount of \$77,169.60 for officer wages/benefits and vehicle usage costs. Due to adjustments to the original plan, approximately half of the monies allocated were used.

Ald. Schlicht commended the department on handling the detour so well and appreciated all the work done to make things move as smoothly as possible. Ald. Schlicht also asked if the City could request the DOT if the money saved in the detour patrol contract could be put towards repairing Michigan Street for damages due to increased traffic during the detour route.

Motion by Ald. Ireland seconded by Ald. Vandertie to adjourn. All in favor. Carried.

Meeting adjourned at 4:17 p.m.

Respectfully submitted,



Jennifer Lenius
Municipal Services Assistant

AESTHETIC DESIGN & SITE PLAN REVIEW BOARD
Monday, July 15, 2013

The Aesthetic Design & Site Plan Review Board meeting was called to order at 7:00 p.m. by Chairperson Mark Lake in Community Room, City Hall, 421 Michigan St.

Roll call: Members Mark Lake, Dennis VanBramer, Jon Burk, Holly Feldman and John Kolodziej were present. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Ms. Feldman, seconded by Mr. Burk to adopt the following amended agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from June 24, 2013.
4. Consideration of: Proposed 42.6' x 60' building addition for Feed My People, 204 N. 14th Avenue.
5. ~~Consideration of: Propose signage for DC Floral, 231 N. 7th Avenue.~~
6. Consideration of: Rules of Procedure.
7. Adjourn.

Carried.

Approval of minutes from June 24, 2013: Moved by Mr. Burk, seconded by Mr. VanBramer to approve the minutes from June 24, 2013. Carried.

Consideration of: Proposed 42.6' x 60' building addition for Feed My People, 204 N. 14th Avenue: Mr. Olejniczak stated that the proposed addition complies with the zoning code. Feed My People has acquired land to the east of their property. There is no intention to have anything else done to the existing building. The 42.6' x 60' addition will match what exists.

Board members discussed the project. They agreed that the addition will not be seen from the street and did not see any problems with it. Moved by Mr. Kolodziej, seconded by Mr. Burk to grant a certificate of appropriateness as presented. Carried.

Consideration of: Rules of Procedure: Board members discussed each section of the proposed rules of procedure, such as the general governing rules, officers and duties, meetings, applications for certificate of appropriateness and minor projects.

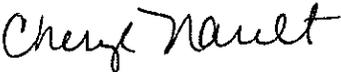
Mr. Olejniczak thought the Board should come up with a list that would fall under minor projects that the chairperson could approve without conducting a meeting. Mr. Lake responded that it would be hard to come up with a list since there are too many unknowns. Moved by Mr. VanBramer, seconded by Mr. Burk to allow approval of minor projects be the discretion of the chair. Carried.

Design guidelines will be discussed at a future meeting.

The Board reviewed the Certificate of Appropriateness. Moved by Mr. Kolodziej, seconded by Mr. Burk to approve the application for "Certificate of Appropriateness" and the "Certificate of Appropriateness" that is issued to the applicant. Carried.

Adjourn: Moved by Mr. VanBramer, seconded by Mr. Kolodziej to adjourn. Carried.
Meeting adjourned at 7:40 p.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary

FIRE AND POLICE COMMISSION

July 17, 2013

A meeting of the Fire and Police Commission was called to order at 7:45 a.m. by Commissioner Michael VanDyke, in the Community Room at the Sturgeon Bay Municipal Building.

Roll Call: Commission members Michael VanDyke, Charles Brann, Dave Poulton, Barbara Herdina, and Sandy Hurley were present. Also present was Police Chief Porter and Police Captain Brinkman.

Adoption of Agenda: Moved by Commissioner Brann and seconded by Commissioner Poulton to accept the agenda as is. All ayes. Motion carried.

Approval of Minutes: Commissioner Poulton moved to approve the minutes, seconded by Commissioner Brann. All ayes. Motion carried.

A motion was made to convene in closed session in accordance with the following exemption:
Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Consideration of: Interviews for Police Officer Eligibility List

Moved by Commissioner Hurley, seconded by Commissioner Brann. All ayes. Motion carried.
Roll Call: Commission members Michael VanDyke, Charles Brann, Dave Poulton, Barbara Herdina, and Sandy Hurley were present.

A motion was made to reconvene in open session. Moved by Commissioner Brann, seconded by Commissioner Poulton. All ayes. Motion carried. Roll Call: Commission members Michael VanDyke, Charles Brann, Dave Poulton, Barbara Herdina, and Sandy Hurley were present.

Reconvene in Open Session: ***A motion was made to place these six candidates, in no particular order, onto an eligibility list for a period of one year, with the option of two. The six candidates are: Neil Dorner, Chris VanErem, Melissa Carow, Anthony Keller, Justin Heschke and Tyler Haack.*** Motion made by Commissioner Herdina, seconded by Commission Poulton. All ayes. Motion carried.

Set Date for Next Meeting: The next meeting of the Police and Fire Commission will be set at a later time. A notice of commitment will be sent out before setting the date.

Adjourn: Moved by Commissioner Brann, seconded by Commissioner Hurley to adjourn. All ayes. Motion carried. Time of 3:20 p.m.

Respectfully submitted,

Sarah Spude-Olson
SBPD Office Manager
July 17, 2013 at 4:00 p.m.

CITY PLAN COMMISSION
Wednesday, July 17, 2013

A meeting of the City Plan Commission was called to order at 7:02 p.m. by Acting Chairperson Dennis Statz in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Jeff Norland, Mike Gilson, Rick Wiesner, Steve Parent, Dennis Statz, and Laurel Brooks were present. Excused: Member Dan Wiegand. Also present were Community Development Director Marty Olejniczak and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Norland, seconded by Ms. Brooks to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from June 19, 2013.
4. Public comment on non-agenda items.
5. Zoning Map Amendment proposed by the YMCA for undeveloped lots along N. 19th Place – Single-Family Residential (R-1) to Conservancy (CON):
Presentation
Public hearing
Consideration of
6. Consideration of: Zoning Code Amendment – Minimum street yard for accessory buildings on waterfront lots.
7. Adjourn.

Carried.

Approval of minutes from June 19, 2013: Moved by Mr. Wiesner, seconded by Mr. Gilson to approve the minutes from June 19, 2013. Carried.

Public comment on non-agenda items: No one spoke during public comment.

Zoning Map Amendment proposed by the YMCA for undeveloped lots along N. 19th Place - Single-Family Residential (R-1) to Conservancy (CON):

Presentation: Mr. Olejniczak stated that the initial presentation was held at the June meeting. The lots included are 21 undeveloped lots in the Spring Oaks subdivision that abut Hwy 42/57 and along N. 19th Place. He stressed that the YMCA is requesting that the zoning be changed from R-1 to Conservancy for recreational purposes. He added that the Conservancy areas in the City include undeveloped areas, such as wetlands, or areas like Crossroads at Big Creek, City parks, etc.

Discussion took place regarding applying a condition of rezoning that the land be made available to the public.

Mr. Wiesner questioned the value of the lots if they are no longer available for single-family homes. Mr. Olejniczak stated the YMCA's intent is to combine the lots. The developable potential of the lots would go down, so the tax value is reduced. The YMCA would still have to pay taxes on the property though.

Public hearing: Acting Chairperson Dennis Statz opened the public hearing at 7:13 p.m.

Marilyn Beachler, 308 N. 18th Pl., stated she was concerned if the YMCA would be allowed to install baseball fields with lights and loudspeakers.

Sherri Dantoin, representative from the YMCA, stated that the YMCA's intent is low key, to create wellness in the community with walking, biking, etc., and have a lot of green space. They are a community partner in the space they already have.

Jon Pinkert, 366 N. 19th Avenue, stated he was the owner of one of the undeveloped lots and also on the YMCA Board. The YMCA has no intent to build large buildings, etc. There is a good faith effort to the neighbors.

Mark Holey, 410 N. 19th Avenue, stated his property abuts the proposed property to be rezoned. Conservancy gives a unique opportunity to know who their neighbor would be. The 21 lots could otherwise be developed into 21 residences. He is comfortable under the current leadership.

John Rosenthal, 334 N. 19th Avenue, complimented the YMCA in terms of communication of the proposal with the neighborhood, and their intent to develop as a park. He suggested that if approved, adding a natural environmental area clause that this remain as a park.

There was no written correspondence. The public hearing was declared closed at 7:26 p.m.

Consideration of: Mr. Statz suggested having some requirement regarding restrictions in the future. Mr. Olejniczak stated that the zoning code could be amended for the Conservancy district to restrict active recreation uses.

Mr. Gilson said it would be a plus for the property owners with the green space next to their property. He felt that the code could be looked at in the future.

Mr. Norland said this is an opportunity for a park. He would like a guarantee that their request will be kept to what they are proposing with walkways, limited use fields, etc. and explore some way of keeping their thoughts and get it in writing.

Moved by Mr. Wiesner, seconded by Ms. Brooks to act on this item at this meeting. Roll call vote: All ayes. Carried. Moved by Mr. Gilson, seconded by Ms. Brooks to recommend to Council to change the zoning for the 21 parcels from Single-Family Residential (R-1) to Conservancy (CON).

Mr. Norland questioned if the zoning is changed to Conservancy and later on the Conservancy code is amended, is the YMCA grandfathered in currently? Mr. Olejniczak responded no, unless the facility is built before the code changes.

A vote was taken on the motion. All ayes. Carried.

Consideration of: Zoning Code Amendment – Minimum street yard for accessory buildings on waterfront lots: Mr. Olejniczak presented a proposed amendment that was requested at the last meeting. Currently, an accessory structure shall be no closer to the street than the principal structure, except when the principal structure is way back off

the street, whereby the minimum setback is 60'. The question arose regarding waterfront lots. The proposed amendment reads as follows:

Section 20.29(2) is repealed and recreated to read as follows:

(2) *Street Yard*. There shall be a minimum setback from the street right-of-way line of 25 feet. In addition, except on waterfront lots abutting the waters of Sturgeon Bay, an accessory building shall be located ~~no closer than five feet to the principal building and~~ no closer than the principal building to the street at its nearest point, except when the principal building is more than 60 feet from the street, the accessory building minimum setback shall be 60 feet.

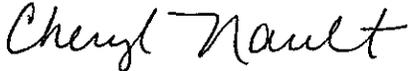
Section 20.29 (8) is created as follows:

(8) *Separation*. An accessory building shall be located no closer than five feet to the principal building.

A short discussion was held. Mr. Olejniczak explained that subsection 8, regarding separation, is not new. It is just being shifted into a separate subsection. It was the consensus of the Commission to move forward with this and schedule a public hearing in August.

Adjourn: Moved by Mr. Norland, seconded by Mr. Parent to adjourn. Carried. Meeting adjourned at 7:38 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary



STURGEON BAY POLICE DEPARTMENT

The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
 Members of the Common Council
 Members of the Police and Fire Commission
 City Administrator Steve McNeil
 Officers of the Sturgeon Bay Police Department
 Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for June, 2013

Date: July 12, 2013

The following is a summary of the Police Department's activities for the month of June. The activities included are crimes investigated, police service calls handled by department members, arrests completed, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 76 crimes.

These crimes can be broken down and classified as follows.

Theft.....	14
Criminal Damage to Property	19
Disorderly Conduct.....	14
Violate Court Order	06
Harassment	06
Battery	01
Fraud / Scams	06
Child Neglect.....	01
Possession of Heroin.....	01
Burglary	02
Death Investigations	02
Obstruct Police Officer	01
Possess Drug Paraphernalia	02
Lewd and Lascivious Behavior.....	01
TOTAL 76	

The above crimes resulted in the loss of \$2,805 to the community, of which \$1,320 has been recovered.



STURGEON BAY POLICE DEPARTMENT



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Arrests

The Department completed a total of 139 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

Burglary.....	02
Possession of Heroin	01
Aggravated Battery.....	01
Bail Jump.....	01
Operate Motor Vehicle without Consent.....	02
TOTAL	07

Warrant Arrests.....00

B. Misdemeanor Crime Arrests

Disorderly Conduct.....	09
Battery	01
Theft	03
Possess Drug Paraphernalia.....	02
Obstruct Police Officer.....	02
Retail Theft.....	01
TOTAL	18

Wisconsin Probation & Parole Violation Arrests.....04

Warrant Arrests01
TOTAL 05

C. Ordinance Violation Arrests

Underage Drinking.....	02
Theft	02
Possess Marijuana.....	03
Disorderly Conduct.....	07
Possess Drug Paraphernalia.....	02
Retail Theft.....	01
TOTAL	17

D. Traffic Crime Arrests

Operate While Driver's License Revoked.....	02
TOTAL	02

E. Traffic Violation Arrests



STURGEON BAY POLICE DEPARTMENT

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Operating a Motor Vehicle While Intoxicated.....	04
Speeding Violations.....	21
Motor Vehicle Registration Violation	04
Failure to Obey a Traffic Sign or Signal.....	06
Operating While Driver's License Suspended/Revoked	05
No Driver's License.....	05
Fail to Yield.....	03
Seat Belt Violation.....	31
Miscellaneous Moving Traffic Violations	08
Inattentive Driving.....	03
TOTAL	90

In addition to the preceding arrests, the Department conducted a total of 292 traffic stops during the month and logged 98 violations for various motor vehicle defects and local ordinances and issued 87 written warnings for those violations. A total of 07 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department, during the month, investigated a total of 25 vehicle accidents. These investigations are categorized into four types, which are described below.

A. Motor Vehicle Accidents Involving Fatalities	00
B. Motor Vehicle Accidents Involving Injuries.....	03
C. Motor Vehicle Accidents Involving Property Damage	20
(greater than \$1,000.00)	
D. Motor Vehicle Accidents Involving Property Damage	02
(less than \$1,000.00)	
TOTAL	25

Police Service Calls

Department members handled 437 service calls during the month. These calls consist of both citizen requests for police service as described below, crimes investigated, traffic accidents investigated, Wisconsin Probation and Parole Assists and service needs initiated by officers on patrol.

A. Traffic and Road Incidents	85
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This category consists of all assignments involving assists to motorists in distress, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing debris from roadways, and all parking problem complaints.

B. Noise Complaints	15
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STURGEON BAY POLICE DEPARTMENT

The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

These complaints involve private parties, licensed liquor establishments, and parties in public places.

- C. Sick and Injured Persons19
Assistance rendered to the Ambulance Service and sick or injured persons. (Of these calls 02 required the commitment of citizens to a Mental Health Facility for mental or substance abuse problems.)
- D. Alarms25
Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.
- E. Complaints Involving Animals29
Investigation by officers of noisy animals, loose animals, animal bites, wild animals, and sick, injured or dead animal complaints.
- F. Civil Disputes.....05
Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.
- G. Escorts45
Transporting citizens, money escorts for area financial institutions, funerals, and for area industry.
- H. Civil Assistance Rendered16
This category is broad and involves such services as auto and home lockouts, emergency notifications, attempts to locate people, retrieve personal property, and registration assistance.
- I. Assistance Rendered to Other Agencies05
Includes assistance to other law enforcement and government agencies.
- J. Suspicious Person.....25
Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of other people.



STURGEON BAY POLICE DEPARTMENT

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K. Suspicious Motor Vehicles.....	14
Complaints of occupied, unoccupied, abandoned, and junked motor vehicles.	
L. Liquor Establishments.....	01
Complaints of problems with patrons.	
M. Fights or Brawls	06
Complaints of persons fighting where no criminal arrests were made.	
N. Self-Initiated Field Activity	42
All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	
O. Juvenile Problems	09
Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.	
P. Miscellaneous Incidents	80
Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes unfounded 9-1-1 calls investigated by Department members during the month.	
Q. Welfare Checks	13
Includes calls to check on the well being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.	
R. Gas Drive Off.....	03
Routine non-theft investigations where a motorist drove away without paying for their gas. Typically involves a driver error, store employee error or credit card reader error.	

TOTAL 437



STURGEON BAY POLICE DEPARTMENT

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and work in partnership with the community to ensure a safe, nurturing environment.*

Department Mileage and Fuel Consumption

Department members patrolled a total of 14,960 miles with department vehicles, consuming 1,501 gallons of fuel. The fleet averaged 10.0 miles per gallon of fuel during the month.

Department Training

Three members of the Joint Dive Team participated in 8 hours of training.

Public Education

No public education took place during the month of June.

Respectfully submitted,

A handwritten signature in cursive script that reads "Daniel J. Brinkman".

Captain Daniel J. Brinkman

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
July 31, 2013

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JULY 2013.

July-13	YEAR TO DATE		July-13	YEAR TO DATE
5	11	ONE FAMILY DWELLINGS	876,500	1,495,369
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
0	0	DUPLEX CONVERTED TO TRI-PLEX	-----	-----
0	0	C.B.R.F.	-----	-----
0	2	RESIDENTIAL ADDITIONS	-----	84,000
3	26	RESIDENTIAL ALTERATIONS	37,060	205,800
0	2	RESIDENTIAL GARAGES/CARPORTS	-----	29,500
1	4	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	5,330	44,830
0	4	RESIDENTIAL STORAGE BUILDINGS	-----	16,600
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	2	NEW COMMERCIAL BUILDINGS	-----	768,897
0	1	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	10,500
1	2	NON-RESIDENTIAL ADDITIONS	4,160,000	4,923,000
2	21	NON-RESIDENTIAL ALTERATIONS	245,000	1,013,664
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
12	75	TOTAL ESTIMATED COST OF CONSTRUCTION	\$5,323,890	\$8,592,160

July-13	YEAR TO DATE	TOTAL PERMITS ISSUED	July-13	YEAR TO DATE
12	76	BUILDING PERMITS	2,148	10,683
12	83	ELECTRICAL PERMITS	4,959	11,127
12	38	PLUMBING PERMITS	1,138	3,311
11	44	HEATING PERMITS	1,136	4,356
6	108	SIGN PERMITS	200	3,260
2	5	MISCELLANEOUS PERMITS	50	125
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
1	1	EARLY STARTS	100	100
6	12	EROSION CONTROL	700	1,350
0	0	STATE PLAN APPROVALS	-----	-----
5	9	PARK & PLAYGROUND PAYMENTS	1,500	2,700
5	12	WISCONSIN PERMIT SEALS	175	420
0	3	ZONING BOARD OF APPEALS APPLICATIONS	-----	900
0	2	ZONING CHANGES/P.U.D. APPLICATIONS	-----	850
3	4	PLAN COMMISSION - CONDITIONAL USES	900	1,200
0	3	CERTIFIED SURVEY MAP REVIEWS	-----	280
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	2	NON-RESIDENTIAL BUILDINGS MOVED	-----	50
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
1	5	COMMERCIAL OCCUPANCY FEES	50	250
0	0	PIER PERMIT	-----	-----
1	2	DEMOLITION	25	75
0	0	REINSPECTION FEE	-----	-----
0	0	BLASTING	-----	-----
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$13,081.00	\$41,037.00

Cheryl Nault
Cheryl Nault
Building Inspection Dept.

BEVERAGE OPERATOR LICENSES

1. Hill, Amber.
2. Huber, Alyssa
3. King, Wendy L.
4. Kramer, Sara K.
5. LaLuzerne, Melissa A.
6. Pump, Jason W.
7. Worachek, Ashley M.

7e.

7e.

TEMPORARY CLASS B BEER

St. Joseph Catholic Church
Agent: Jeff Ulrich
526 Louisiana Street
Sturgeon Bay, WI 54235
September 22, 2013

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the request from Legend Cruises LLC to amend the current lease agreement between the City of Sturgeon Bay and Legend Cruises LLC for 75 feet of city owned dock space located adjacent to the Maritime Museum to allow for a two payment plan option with payment being due in full by July 1st or due in two equal installments on July 1st and September 1st.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE
By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: July 9, 2013

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2013.

EXECUTIVE SUMMARY

TITLE: Lease between the City of Sturgeon Bay and Legend Cruises LLC, re: Fire Boat dock space

BACKGROUND: Currently, the City is engaged in a lease agreement with Legend Cruises LLC for dock space for the fire boat located at the City owned dock described as follows:

The sheet piling waterfront dock space adjacent to the following described line: Commencing at the intersection point of the south line of Madison Avenue and a meander line as described in the Job No. 14524, plat of survey, prepared by Stephen P. Meneau, dated October 27, 1994, thence along said meander line S34°03'11"E, 158.84 feet; N45°01'12"E, 20 feet to the point of beginning; thence continuing N45°01'12"E 75 feet.

Per the terms of the lease agreement, consideration in the amount of \$3,482.32 was due to the City July 1, 2013. Payment in the amount of \$1,837.00 was received from Legend Cruises LLC (Richard and Angel Nebel) on June 28th along with a letter requesting a semi-annual payment plan.

FYI - The City does have a lease agreement in effect with another Lessee whose business is seasonal in nature as well, and that agreement allows for a two payment plan option. Either payment is due in full by July 1st or payment is due in two equal installments which are due on July 1st and September 1st.

FISCAL IMPACT: \$0

- OPTIONS:**
- 1) Approve the request from Legend Cruises LLC to amend the current lease agreement between the City of Sturgeon Bay and Legend Cruises LLC for 75 feet of city owned dock space located adjacent to the Maritime Museum to allow for a semi-annual payment plan.
 - 2) Deny the request from Legend Cruises LLC to amend the current lease agreement between the City of Sturgeon Bay and Legend Cruises LLC for 75 feet of city owned dock space located adjacent to the Maritime Museum to allow for a semi-annual payment plan.
 - 3) Approve the request from Legend Cruises LLC to amend the current lease agreement between the City of Sturgeon Bay and Legend Cruises LLC for 75 feet of city owned dock space located adjacent to the Maritime Museum to allow for a two payment plan option with payment being due in full by July 1st or due two equal installments on July 1st and September 1st of each lease year.

RECOMMENDATION:

Approve the request from Legend Cruises LLC to amend the current lease agreement between the City of Sturgeon Bay and Legend Cruises LLC for 75 feet of city owned dock space located adjacent to the Maritime Museum to allow for a two payment plan option with payment being due in full by July 1st or due two equal installments on July 1st and September 1st of each lease year.

PREPARED BY: Valerie Clarizio 7/3/13
Valerie Clarizio Date
Finance Director/Treasurer

REVIEWED BY: Stephen McNeil 7/3/13
Stephen McNeil Date
City Administrator

**LEGEND CRUISES, LLC
"Chicago Fireboat"**

**Richard A. Nebel III
120 North Madison Avenue
Sturgeon Bay, Wisconsin 54235
1-920-495-6454 Work Phone
ridethefireboat@gmail.com
www.ridethefireboat.com**

Tuesday, June 25, 2013

**Stephanie L. Reinhardt
City Clerk/Human Resources Director
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, Wisconsin 54235**

Re: Semi-Annual Payment Plan for lease effective July 1, 2013

Dear Stephanie,

I'm enclosing the signed lease that you sent me which is set up for annual payments. I'm requesting if you would consider allowing our company to make semi-annual payments in regards to our dock lease.

I'm enclosing our company check in the amount of \$ 1,837.00 which is the semi-annual payment in advance in the hopes that you and/or the City of Sturgeon Bay would consider and allow us this option. If not, then please let me know and we will make sure you get you the balance of the dock lease so we won't be in default for non-payment.

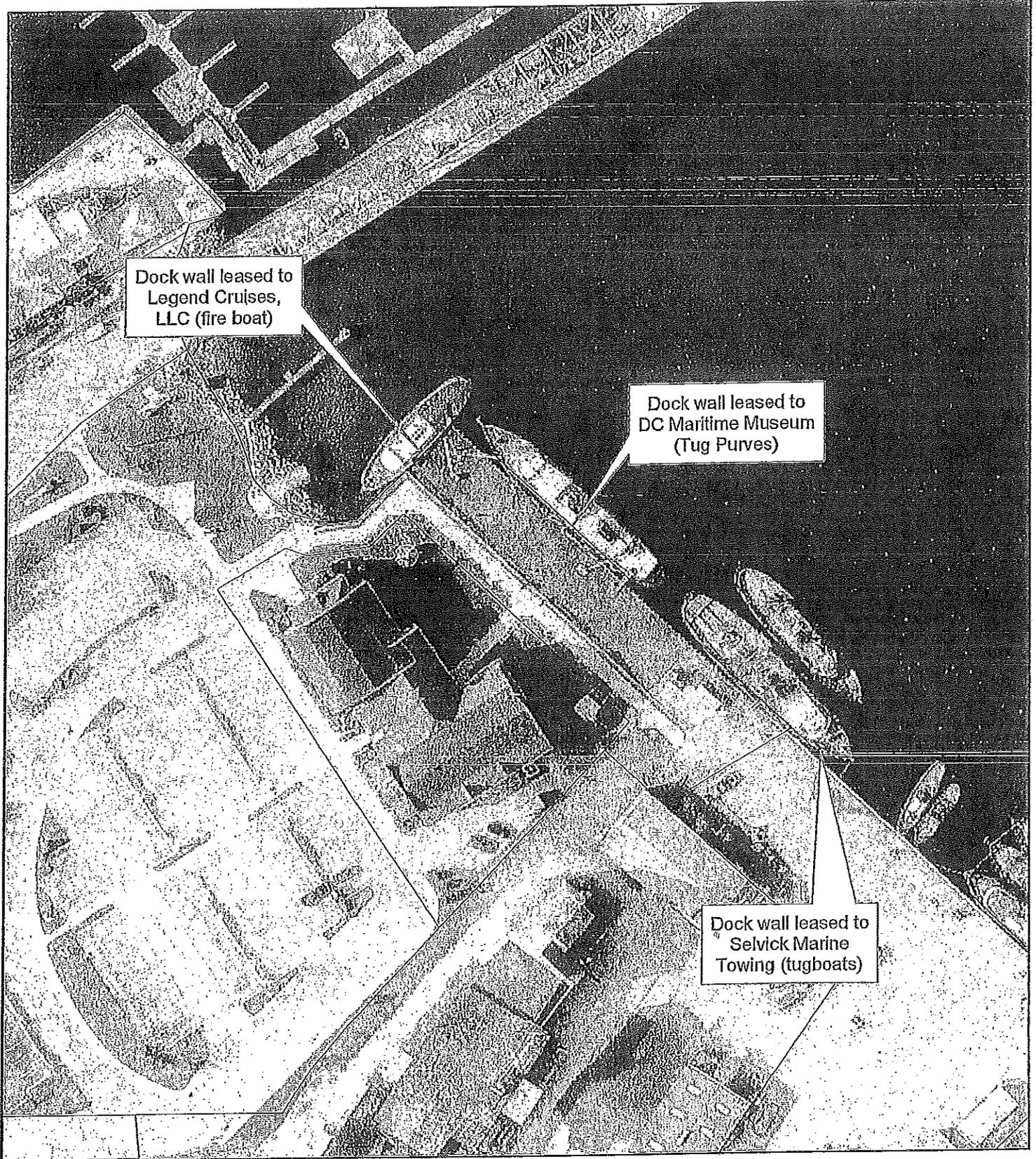
I appreciate your consideration in this matter and if you have any questions in regards to this feel free to let me know.

Sincerely Yours,



**Richard A. Nebel III
Enclosures (3)**

Dock Wall Leases



0 25 50 100 150 200 Feet

May 23, 2013

LEASE

LEASE made by and between the CITY OF STURGEON BAY, a Wisconsin municipal corporation, hereinafter referred to as "Lessor", and Legend Cruises LLC, a Wisconsin limited liability company, hereinafter referred to as "Lessee".

RECITALS

The parties recite and declare that:

1. Lessor is the owner of a developed municipal property which it desires to lease for a public purpose.
2. Lessee desires to lease certain property from Lessor for the purpose of providing dock space for a tour and dinner excursion boat.
3. Lessor considers Lessee's purpose in leasing the property a purpose which has a public benefit and finds such purpose to be in the best interests of Lessor.
4. The parties desire to enter into an agreement to establish terms of such lease of such property.

AGREEMENT

For the rent and mutual covenants and promises of the parties as hereinafter set forth, and other good and valuable consideration, the parties agree as follows:

- A. Description. The parties agree hereto that the property to be leased herein is described as follows:

The sheet piling waterfront dock space adjacent to the following described line: Commencing at the intersection point of the south line of Madison Avenue and a meander line as described in the Job No. 14524, plat of survey, prepared by Stephen P. Meneau, dated October 27, 1994, thence along said meander line S34°03'11"E, 158.84 feet; N45°01'12"E, 20 feet to the point of beginning; thence continuing N45°01'12"E 75 feet.

Lessee acknowledges specific knowledge as to the condition of the premises and takes said premises "as is".

B. Term. This lease shall be for a term of one year beginning on July 1, 2013 and ending on June 30, 2014. Thereafter it shall be automatically renewed for successive periods of one year. All terms shall be subject to termination provisions as described herein.

C. Consideration. The consideration for said lease is at the rate of \$46.43 per foot of leased dock space (75 feet) for the sum of Three Thousand Four Hundred Eighty-two and 32/100 Dollars (\$3,482.32) plus tax, payable upon execution of said lease. For the year beginning on July 1, 2014, the annual rent due in accordance with this lease shall be increased or decreased by the Consumer Price Index (W) increase or decrease for the preceding 12 months ending September 30 of the preceding year. For example, the annual rent for 2014 shall be increased or decreased as of July 1, 2014 by the CPI(W) increase or decrease for September 30, 2013.

D. Use. The leased premises shall be used only as docking space for Lessee for docking one 90 foot, 149 passenger tour and dinner excursion boat. There shall be no passenger, ticketing, passenger parking or other passenger related use of the premises without the prior written consent of the Lessor.

E. Special Provisions.

1. Operation of a dinner excursion boat shall be conditioned upon the Lessee securing express written approval from WHG Door County, LLC or its assignee with original documentation provided to Lessor in order to conform with the provisions of the development agreement between David

J. Hatch and the City of Sturgeon Bay which establishes restrictions on the use of the leased premises described in paragraph A. above.

2. Lessee shall remove its vessel during Maritime Festival events. This shall include reasonable periods before and after said Festival to accommodate Festival setup and coordination.
3. No major restoration or maintenance of the vessel shall take place in the leased area.
4. The parties agree that Lessor is entering into this lease on the basis of, and representations from Lessee, that the use of the leased premises and operation of a tour and dinner excursion boat will be mutually beneficial to both Legend Cruises LLC and the Door County Maritime Museum. Lessee agrees to cooperate with the Maritime Museum in all regards as to the use of the leased premises including but not limited to parking, ticketing, refuse, utilities, and joint marketing and promotion.
5. The parties acknowledge that as the tour and dinner excursion boat is a commercial vessel it can require on demand bridge openings during operation. Lessee understands that frequent unscheduled bridge openings are disruptive to local highway traffic. Lessee agrees that at all times the operation and scheduling of tour and dinner excursion operations shall minimize the number of unscheduled bridge openings. Lessee agrees to require no more than two unscheduled bridge openings per day from Memorial Day to Labor Day, and no unscheduled bridge openings at any other time.

6. Maritime Lien: Lessor shall have a maritime lien as provided by United States Admiralty Law as to all sums due under this lease in the vessel which is the subject of this lease. The amount of said lien shall be limited to \$50,000. It is agreed that all sums due to Lessor are for dockage and wharfage.

F. Utilities. During the term hereof, Lessee will pay all utilities, including, but not limited to fuel, electricity, telephone, water and sewerage, gas, etc. used on the premises including the cost of installation of such utilities and the removal of such utilities. All such utilities shall be in the name of Lessee.

G. Insurance. Lessee shall, at its expense, maintain in effect throughout the term of this lease and any extension thereof, general liability insurance, personal and bodily injury liability insurance, and property damage insurance. The limits of said coverage shall be One Million Dollars (\$1,000,000.00) per occurrence. The policies for the above referenced coverages shall name Lessor as additional insured for use of the leased premises. The lease may terminate any time at the option of the Lessor upon the lapse or failure of the Lessee to present a copy of such policy or Certificate of Insurance showing such coverage.

H. Hold Harmless/Indemnity

1. Lessee hereby holds the Lessor harmless and will indemnify Lessor, its council members, officers, employees and agents, from any and all claims, damages, demands, lawsuits, judgments and liability that may arise out of, or be made, brought or filed against Lessor, its council

members, officers, employees and agents, as a result of any death, injury to person or property occurring upon the leased premises.

2. In addition, Lessee shall defend Lessor, its council members, officers, employees, and agents against any such claims, damages, demands, lawsuits, judgments and liability made, brought or filed against Lessor in connection with any death, injury to person or property occurring upon the leased premises, including payment of court costs and disbursements and reasonable attorney fees.

- I. Assignment and Sublease. Lessee shall not assign its rights and duties under this lease or sublease the premises or any part thereof, without the prior written consent of Lessor. The approval of any sublease by Lessor shall not relieve Lessee of liability for the performance of all of the terms and conditions of this lease.

- J. Alterations and modifications. Lessee shall obtain the written approval of Lessor, through Lessor's Finance/Purchasing and Building Committee, prior to making any alterations or modifications to the premises leased. The alterations or modifications undertaken by Lessee shall be performed and completed in a workman-like manner and in a timely manner. Lessee shall remove all alterations or modifications and restore demised premises to original state, subject to approval of the Lessor, at the termination of this lease.

- K. Repair of Damages. Lessee shall repair damage done by it, its officers, agents, employees, workmen or the public, to the premises, beyond normal wear and tear. Lessee shall not be responsible for damage done by ice, wind or acts of God.

L. Lessee shall be responsible, at Lessee's sole expense for any environmental damage to the property caused by the use of the property by Lessee, its officers, directors, employees or agents.

M. Non-Payment of Rent. In the event the rental payment is received five (5) or more days after its due date, Lessee shall be subject, at the option of the Lessor, to a penalty of Ten Dollars (\$10.00) per day for each such day rent payment remains unpaid. In addition, all unpaid rent shall accrue interest at the rate of Twelve percent (12%) per annum until paid in full.

N. Default or Breach

1. Each of the following events shall constitute a default or breach of this lease by Lessee:

- (a) If Lessee fails to pay to Lessor any rent or other payment due for a period of more than fifteen (15) days after it becomes due;
- (b) If Lessee vacates or abandons the leased premises;
- (c) If Lessee fails to perform or comply with any other term or condition of this lease, and such non-performance shall continue for a period of fifteen (15) days after written notice by Lessor to Lessee to perform or comply.
- (d) If Lessee exhibits or allows to be exhibited upon the premises or any vessel attached directly or indirectly thereto any sign in violation of the sign limitations in this agreement or the City of Sturgeon Bay Sign Ordinance.

2. In the event of any default or breach hereunder by Lessee, Lessor, at its option, shall have the right to re-enter and relet the leased premises for the benefit of Lessor without terminating this lease, or declare a forfeiture of the lease in its entirety and demand return of the premises and proceed with an action at law for collection of all rents, monies and damages due to Lessor.

3. Lessee shall be responsible for payment of all Lessor's costs of enforcement of this lease, including, but not limited to, payment of court costs, disbursements and reasonable attorney fees.

O. Modification. No modification of this lease shall be made except in writing by the parties hereto.

P. Inspection. Lessor shall have the right to inspect the leased premises at all reasonable times.

Q. Termination Provisions. Either party may cancel this lease provided a ninety (90) day written notice is given to the other party. In the event of termination, any unused prepaid rent shall be refunded on a pro-rated basis.

R. Successors and Assigns. This lease shall extend to the successors and assigns of the parties hereto, subject to Common Council approval.

S. Trash and Recycling. Lessee shall be responsible for and pay any and all costs of trash collection and removal and recycling of refuse generated within the leased premises, and other related cleaning and maintenance adjacent to the property.

T. Signs. Lessee may erect or maintain only one, one-sided sign upon the premises, not exceeding sixteen square feet in size, which shall comply in all respects

with the Sturgeon Bay Sign Ordinance. No other signs may be erected or maintained upon the premises.

U. Possession and Abandonment. Lessor shall deliver possession of the premises to Lessee on the date stated for commencement of this lease agreement unless Lessor is unable to do so for reasons beyond Lessor's control. Lessee shall vacate the premises and return all of Lessor's property promptly upon the expiration of this lease or any extended term, or upon termination of this lease.

WHEREFORE, the parties hereto set their hands on the dates below written.

LESSOR: CITY OF STURGEON BAY

Dated: _____

By: Thad Birmingham, Mayor

Dated: _____

By: Stephanie Reinhardt, City Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF DOOR)

Personally came before me this _____ day of _____, 2013 the above named Thad Birmingham, Mayor, and Stephanie Reinhardt, City Clerk of the above named municipal corporation, to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said municipal corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said municipal corporation by its authority.

Notary Public, State of Wisconsin
My Commission: _____

LESSEE: LEGEND CRUISES LLC

Dated: 6/24/13

By: *Richard P. Nebel*

Member

STATE OF WISCONSIN)
) SS
COUNTY OF DOOR)

Personally came before me, this 24 day of June, 2013, the above named *Richard Nebel III*, member of the above named limited liability company, to me known to be such member of said limited liability company, and acknowledged that he executed the foregoing instrument as such member as the deed of said limited liability company, by its authority.

Jean Aguyen
Notary Public, State of Wisconsin
My Commission: 8-30-2015

This Instrument Drafted By:
Attorney Randall J. Nesbitt
Pinkert Law Firm LLP
454 Kentucky Street,
P.O. Box 89
Sturgeon Bay, WI 54235-0089
Telephone No.: (920) 743-6505

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RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the IPAD/Tablet Policy as attached.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE
By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: July 9, 2013

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2013.

EXECUTIVE SUMMARY

TITLE: iPad/Tablet Policy

BACKGROUND: Attached is a draft iPad/Tablet Policy for the City of Sturgeon Bay.

The Finance/Purchasing and Building Committee requested that staff prepare a draft policy for the use of City of Sturgeon Bay owned iPads/Tablets provided to all Common Council members and certain city staff members. Through the use of various Wisconsin email, list serv and web sites, staff obtained iPad/Tablet policies of other municipalities. The attached policy has been prepared utilizing sections of several of these policies.

- OPTIONS:
1. Approve the attached Policy as submitted.
 2. Approve an edited version of the attached Policy
 3. Do not recommend adoption of any policy

PREPARED BY: Stephen McNeil 6-21-13
Stephen McNeil Date
City Administrator

REVIEWED BY: Valerie J. Clarizio 6/21/13
Valerie J. Clarizio Date
Finance Director/City Treasurer

Stephanie Reinhardt 6/21/13
Stephanie Reinhardt Date
City Clerk

City of Sturgeon Bay iPad/Tablet Policy

I. Purpose

The purpose of this policy is to use technology to maximize City Funds, Staff Time, and to provide for a more eco-friendly way of managing government. The City of Sturgeon Bay has committed itself to more efficient, greener, innovative procedures through the use of technology. The iPad/Tablet is one tool to help the City of Sturgeon Bay accomplish these goals.

A. Background. The standards set forth herein for use of iPads/Tablets provided by the City of Sturgeon Bay are based on the following premises:

1. Electronic resources have become an invaluable asset that must be protected.
2. iPads/Tablets are provided to Common Council members and staff to establish a secure, reliable, maintainable, and supportable method of communicating information.
3. Unless specifically exempt, information stored in any automated format is considered to be a public record. The user of a City provided iPad/Tablet will be the custodian of the stored information, and must take reasonable steps to maintain and preserve the stored information so that the City can make the information available when requested in accordance with the provisions of Wis. Stat. § 19.21.
4. Incidental personal use by members of the Common Council and Staff in accordance with this Policy is permissible.
5. All Common Council Members and Staff issued devices will be required to read this iPad/Tablet Policy and sign an acknowledgment confirming their adherence to this policy.

B. Interpretation.

1. All other policies, procedures, ordinances, and rules adopted by the Council of the City of Sturgeon Bay and work rules, as stated in the City of Sturgeon Bay Employee Handbook, governing employee conduct are applicable to the use of City iPad/Tablet resources
2. This Policy shall not be construed in a manner that causes it to conflict with any other State or Federal law or any City ordinance or policy.

C. General Use

1. One iPad/Tablet will be assigned to each Common Council member and certain city staff. Each iPad/Tablet shall be numbered to ensure that it is consistently provided to, and used by, the same user.
2. All iPads/Tablets assigned to Common Council members for their term of office, remain the property of the City of Sturgeon Bay and shall be surrendered to the City Clerk upon termination of such member's office or upon request by the Common Council. Staff will return units at retirement or other termination of employment with the City.
3. Information pertaining to one or more scheduled meetings (i.e. meeting "packets") shall be regularly available on the City of Sturgeon Bay Web Site or via Email Transmission.

4. Upon of information pertaining to one or more scheduled meetings (i.e. meeting “packets”), Common Council members and Staff shall be individually responsible for viewing the meeting’s packet and to review the information included in advance of the scheduled meeting.
5. All electronic data, communications, and information, including information transmitted or stored on the electronic systems of the City, remain the property of the City.
6. The City retains the right to access, inspect, monitor, and/or disclose any data stored on any iPad/Tablet owned by the City, whether transmitted or received via electronic information systems (including information downloaded from the Internet or received or sent via e-mail), media of any kind, and/or any other means of data input.
7. Information stored, saved, or maintained on a City iPad/Tablet is considered public information and is therefore subject to public disclosure laws. Further, authorized City Staff shall have access to City iPad/Tablet at any time so as to be able to inspect and monitor the material contained thereon.
8. iPad/Tablet may be used for transmission while being used at home to view the meeting’s packet or for doing City business.
9. Assigned iPad/Tablet shall be used in an appropriate and professional manner at all times. The use of language inappropriate to the work place is prohibited.
10. Incidental Personal Use: The occasional and limited personal use of iPad/Tablet is subject to the limitations, conditions, and regulations contained in this Policy. City owned iPads/Tablets may not be used in any way that:
 - i. Directly or indirectly interferes with City operations of computing facilities or e-mail services.
 - ii. Results in any incremental costs to the City.
 - iii. Interferes with any City officer or employee’s work duties, performance, or other obligations to the City.
 - iv. Any personal use shall be at the risk of the person engaging therein. Such use shall be limited to individualized personal communications Use of computer resources for such incidental personal purposes is a privilege and can be withdrawn by the Common Council at any time.

D. Prohibitions and Restrictions on Use. The use of any City iPad/Tablet whether in-house or external, for any of the following purposes is strictly prohibited:

1. To create or transmit material which is designed or likely to threaten, disturb, intimidate or otherwise annoy or offend another, including, but not limited to, broadcasting unsolicited messages or sending unwanted mail after being advised it is unwanted.
2. To create or transmit defamatory material.
3. To gain unauthorized access to facilities or services accessible by the City network and intended to be used for official City business or to use such facilities or services in an unauthorized manner.
4. To conduct business or engage in any “for profit” communications or activities.
5. To access, view or obtain any “adult entertainment,” sexually explicit, pornographic or obscene material unless it is for work-related investigatory purposes and with the prior approval of the City Board.

6. For political campaign purposes, including, but not limited to, using e-mail to circulate advertising for political candidates or relating to political campaign issues.
7. To gain commercial or personal profit or advantage, including, but not limited to, selling lists of names, addresses, telephone numbers, or other information generated from City files.
8. To create or transmit material of an offensive nature, including racial slurs or sexual slurs, obscene, vulgar, and other inappropriate language
9. To represent oneself directly or indirectly as conducting City business when using such equipment for incidental personal purposes.
10. For any purpose that would be a violation of any City work rules, City ordinance or State or Federal law, regulation, or order.

E. iPad/Tablet Applications

1. All systems running on City iPads/Tablets must be properly licensed.
2. For purposes of this Policy, applications fall into one of the following three categories:
 - i. **STANDARD APPLICATIONS:** These are the applications loaded onto the iPad/Tablet at the time the iPad/Tablet is provided to a Common Council or Staff member.
 - ii. **ACCEPTABLE APPLICATIONS:** The applications available to iPad/Tablet users should be uploaded with caution as to its content and purpose. Any personal use of applications is at the user's own risk. An application that is purchased will be done so at the user's expense without reimbursement from the City, at any time, unless it is deemed appropriate and necessary for all Common Council members to have the application and it is approved by the Common Council. At the end of the Council member's term, the iPad/Tablet will be returned to the City Clerk and all information present, personal or work related, will be deleted.
 - iii. **UNAUTHORIZED APPLICATIONS:** These are applications that include racial slurs or sexual slurs, obscene, vulgar, and other inappropriate language that would be offensive to the public.

F. Electronic Mail and Access to the World Wide Web and other Servers.

1. City iPads/Tablets are intended to be used to access to electronic mail (e-mail) or access the World Wide Web.
2. Transmission of any material in violation of U.S. or state laws or regulations is prohibited.
3. Use of wireless internet connections should be used with caution and should not be consider secure, unless there is definitive proof that it is a secure network. Extreme caution should be practiced when sending or receiving confidential or sensitive material.

G. Security.

1. Common Council members will be expected to take reasonable precautions to protect any iPad/Tablet assigned to them from damage, destruction, or theft.

2. Any suspected breach of security, damage, destruction, or theft of any iPad/Tablet owned by the City should be reported to the City Clerk as soon as possible.
3. Common Council members and Staff are encouraged to use a backup system as there is an inherent risk that any data may be lost in the event of malfunction, damage, or theft to their assigned iPad/Tablet.

H. Paperless Meeting Packets-Public Distribution-Consultants-Vendor

1. All Common Council members will be **required** to use the iPad to read and download information for meetings. Paper copies will be provided only upon request by an Alderman.
2. Meeting information will be transmitted to Common Council members by 4:00 p.m. the Friday prior to the Common Council meeting or equivalent day. Special meetings packets will be transmitted 48 hours prior to the meeting.

II. GENERAL PROVISIONS

A. Loss or Damage.

1. If the User loses or damages the iPad, it must be reported to the City Clerk immediately. The User will be responsible for payment of the replacement or for repair if such loss/damage was due to negligence or misuse. After a second occurrence of loss or damage, the user will be solely responsible for reimbursing the City for the replacement or repair cost.

B. Purchase.

1. At the end of a Common Council Member's term of office, or the retirement/departure of a staff member, the city shall offer to the departing Common Council/Staff Member the opportunity to purchase the iPad/Tablet at the depreciated value based on a four (4) year useful life.

Adopted this ___ day of _____, 2013

RECOMMENDATION

We, the Parking and Traffic Committee hereby recommend to create a no parking zone on the east side of Neenah Avenue from Highway 42/57 to Maple Street.

Respectfully Submitted,
PARKING AND TRAFFIC COMMITTEE
Bob Schlicht, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: July 15, 2013

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be Adopted.

Passed by the Council on the _____ day of _____, 2013.

RECOMMENDATION

We, the Parking and Traffic Committee hereby recommend to install a Wildlife Crossing Sign on the south side of Memorial Drive near 759 Memorial Drive.

Respectfully Submitted,
PARKING AND TRAFFIC COMMITTEE
Bob Schlicht, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: July 15, 2013

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be Adopted.

Passed by the Council on the _____ day of _____, 2013.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend the proposed amendment requested by the Door County YMCA to rezone 21 undeveloped lots, located along N. 19th Place, from Single-Family Residential (R-1) to Conservancy (CON). The parcels are currently owned by Spring Oaks Estates.

Respectfully submitted:
City Plan Commission
By: Dennis Statz, Acting Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: July 17, 2013

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2013.

CITY OF STURGEON BAY ZONING/REZONING APPLICATION

Date Received: <u>6-13-13</u>
Fee Paid \$ <u>400.00</u>
Received By: <u>CN</u>

	APPLICANT/AGENT	LEGAL PROPERTY OWNER
Name	<u>Door County</u>	<u>Spring Oak Estates LTD</u>
Company	<u>YMCA</u>	
Street Address	<u>1900 Michigan Street</u>	<u>4548 Ridge Crest Rd</u>
City/State/Zip	<u>Sturgeon Bay WI 54235</u>	<u>Sturgeon Bay, WI 54235</u>
Daytime Telephone No.	<u>920-743-4949</u>	
Fax No.	<u>920-743-8812</u>	

STREET ADDRESS OF SUBJECT PROPERTY: 19th Place Lots 24-29 and 101-107
Location if not assigned a common address: Spring Oaks Subd.; Lots 3, 4, 6, 7 and 8
Spring Oaks South Subd. and lots 2, 3 and 4 of CSM #2075 recorded in Vol. 12, pg. 273

TAX PARCEL NUMBER: 21 parcels - see attached list

CURRENT ZONING CLASSIFICATION: R-1

CURRENT USE AND IMPROVEMENTS: Vacant Lots within Spring Oaks Estates Subd.

ZONING DISTRICT REQUESTED: Conservancy

COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: Single Family Residential
Lower Density

PROPOSED USE OF SURROUNDING PROPERTY UNDER COMPREHENSIVE PLAN:
 North: Single Family Residential - Lower Density
 South: Public + Institutional
 East: Agricultural
 West: Single Family Residential - Lower Density

ZONING AND USES OF ADJACENT SURROUNDING PROPERTIES:
 North: R-1; Single Residential + Commercial
 South: Public + Institutional
 East: R-1; Vacant + Farmland
 West: R-1; Single Family Residences and vacant lots

HAVE THERE BEEN ANY VARIANCES, CONDITIONAL USE PERMITS, ETC. GRANTED PREVIOUSLY FOR THIS PROPERTY? No IF YES, EXPLAIN: _____

Attach a full legal description (preferably on disk), 8-1/2" X 11" location map, and Agreement for Reimbursement of expenses.

Spring Oak Estates, Ltd.
Property Owner (Print Name)

Signature

Date

6/10/13

Doer County YMCA
Applicant/Agent (Print Name)

Signature

Date

6-10-13

I, _____, have attended a review meeting with at least one member of staff and understand that I am responsible for sign placement and following all stages listed on the check list in regard to the applicant.

Date of review meeting

Applicant Signature

Staff Signature

Attachments:

- Procedure & Check List
- Agreement For Reimbursement of Expenses

STAFF USE ONLY

Application conditions of approval or denial:

Date

Community Development Director

Executive Summary

Title: Zoning Map Amendment for YMCA – R-1 to CON – 19th Avenue

Background: The YMCA petitions to rezone 21 lots totaling about 6.8 acres from Single-Family Residential (R-1) to Conservancy (CON). The property is owned by Spring Oaks Estates Ltd., but the YMCA is in the process of acquiring these lots, which are part of the Springs Oaks Subdivision. Four of the lots front on the existing portion of N. 19th Place and are developable, while the other 17 lots front on the future extension of 19th Place and are not currently developable.

The YMCA intends to use these lots for recreational purposes. They have a plan to create walking trails and athletic fields in that area. The facilities would be used for YMCA programs, but also be available for use by the general public. The YMCA, therefore, seeks a zoning map amendment to change the current residential district to Conservancy, which would match the intended use.

The subject property is immediately north of the current YMCA facility. The land abuts Highway 42-57. Therefore, these lots are less desirable for single-family homes than most of the other lots within Spring Oaks Subdivision. To the north and west are mostly developed lots within the R-1 district. To the south is the main YMCA property, which is zoned Office/Business Park (C-4). To the east across the highway is a farm field within the Town of Sturgeon Bay that is zoned Agricultural.

The YMCA prepared a site layout for the proposed recreational area, which shows walking/exercise paths, volleyball courts, multipurpose fields and an amphitheater. The site would include prairie, landscaped areas and vegetative screens near existing residents. Two small 4-car parking areas are shown at the end of existing N. 19th Place and at Iowa Street/N. 19th Drive. It is noted that the latter parking area is off the subject property and would require the cooperation of the City and/or abutting property owners. The proposed plan was submitted to show the Plan Commission the intent for the property and it was stressed by the YMCA that it might take years to eventually develop due to funding issues. The request is to rezone the property and the Plan Commission does not need to (nor is being requested to) approve the site plan.

Comprehensive Plan: The Future Land Use Plan of the Sturgeon Bay Comprehensive Plan designates the subject parcel within the Single-Family Residential – Low Density classification. This is described as a *residential area predominantly comprised of single-family homes at a density of up to 4 units per acre. Some two-family homes may be interspersed within this area.*

The Comp Plan also contains recommendations for future recreational facilities. The plan recommends a future neighborhood park/playground in the general vicinity of the Springs Oaks area, but doesn't specifically map a site. The City's Outdoor Recreation Plan (2010) also identifies the subject area as not being within the normal service area of a park or playground. It recommends a new park in the N. 18th Avenue corridor and lists this region as the highest priority in the City. Because the subject area was already platted for residential lots, it was not specifically identified as a possible site for the park, but it is within the region that is underserved and would meet the criteria of the plan. Therefore, the proposed rezoning is not generally in conflict with the City's plans. If the rezoning is approved, the future land use plan

map should be updated at the time the overall plan is updated to show the site as Open Space and Recreation.

Fiscal Impact: The tax value of the land as Conservancy is clearly less than if the lots are developed residentially. Vacant developable lots are typically about \$22,000 to \$40,000 in this area depending about size and location. If new homes are built, it possibly would add another \$200,000 per lot. However, 17 of the 21 lots are not developable at this time and are only assessed at \$3500 to \$4500 each.

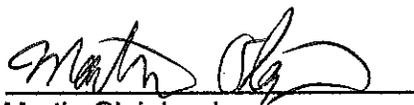
It is also important to recognize that the YMCA is willing to develop the recreation land and allow its use by the general public. Therefore, the YMCA would be in essence creating the City park recommended in the Outdoor Recreation Plan. This saves the City the expense of buying land, constructing facilities, and maintaining it.

Public Hearing: The public hearing was held on July 17th. A summary of the testimony is included in the packet. One concern that was cited during the hearing involved potential harm from lights and/or public address systems at athletic fields. The YMCA reiterated their intent not to have any recreational facilities with lights or public address systems. The Plan Commission, during its deliberations, considered this issue and decided that a change to the Conservancy district standards would be the best means of addressing the concern rather than denying or modifying the requested Conservancy zoning classification.

Options: The City can approve or deny the Conservancy district. It could also substitute a different zoning district or only rezone a portion of the site. It is important to note the rezoning is not absolutely necessary for the YMCA to create the recreational facility since parks are allowed in residential zones. But, the Conservancy district best matches their plan and provides a degree of comfort to the neighbors that the property won't instead become developed with more intensive uses.

Plan Commission Action: The Plan Commission unanimously recommends approval of the zoning district change to Conservancy.

Recommendation: The proposed fits well with the City's desire for recreational land in the neighborhood. Planning staff recommends approval of the zoning map amendment from R-1 to CON.

Prepared by:  7-31-13
Martin Olejniczak Date
Community Development Director

Reviewed by:  7/31/13
Stephen McNeil Date
City Administrator

Summary of the public hearing held on July 17, 2013 - Rezone 21 lots from – R-1 to Conservancy for YMCA

Acting Chairperson Dennis Statz opened the public hearing at 7:13 p.m.

Marilyn Beachler, 308 N. 18th Pl., stated she was concerned if the YMCA would be allowed to install baseball fields with lights and loudspeakers.

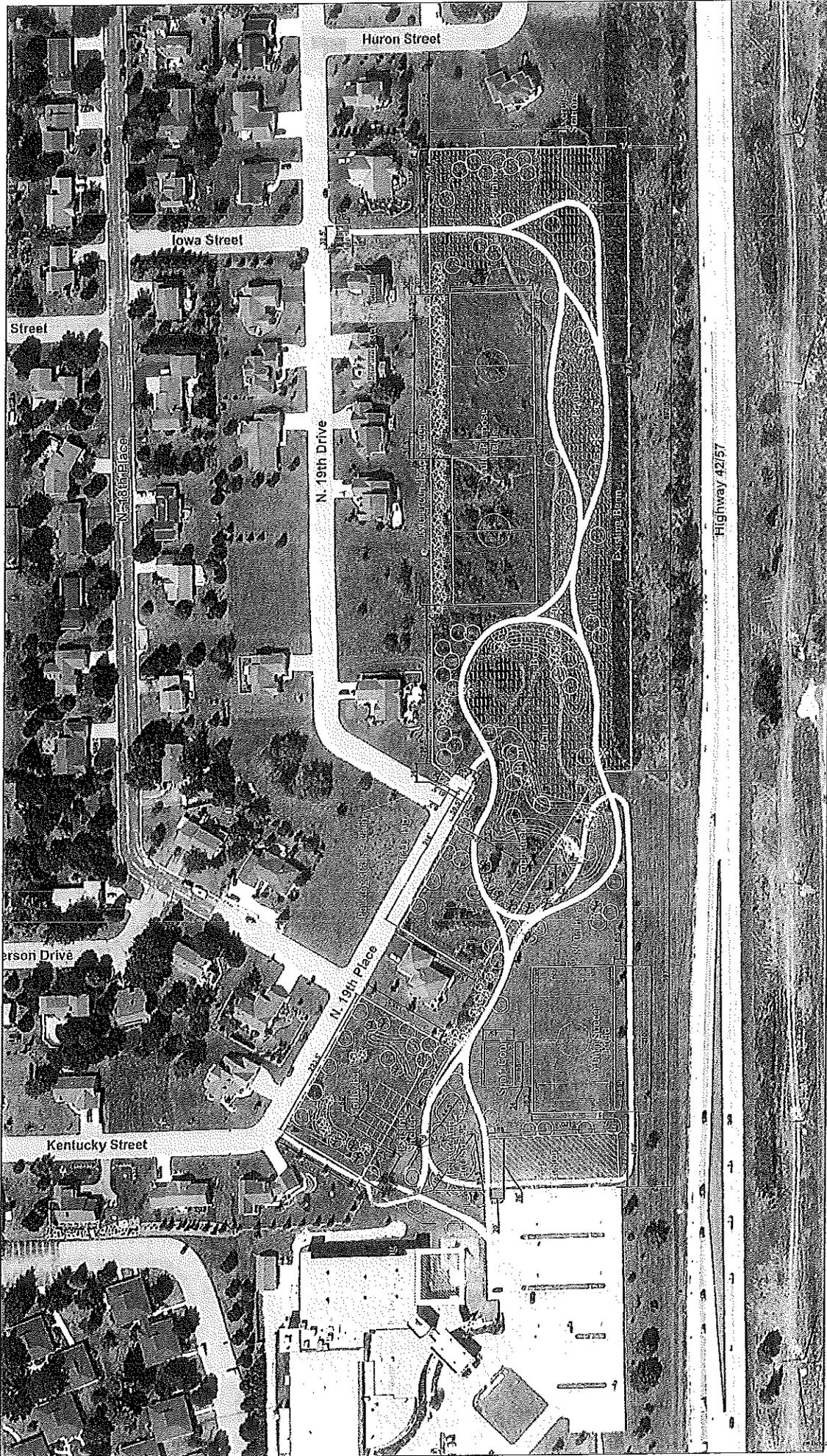
Sherri Dantoin, representative from the YMCA, stated that the YMCA's intent is low key, to create wellness in the community with walking, biking, etc., and have a lot of green space. They are a community partner in the space they already have.

Jon Pinkert, 366 N. 19th Avenue, stated he was the owner of one of the undeveloped lots and also on the YMCA Board. The YMCA has no intent to build large buildings, etc. There is a good faith effort to the neighbors.

Mark Holey, 410 N. 19th Avenue, stated his property abuts the proposed property to be rezoned. Conservancy gives a unique opportunity to know who their neighbor would be. The 21 lots could otherwise be developed into 21 residences. He is comfortable under the current leadership.

John Rosenthal, 334 N. 19th Avenue, complimented the YMCA in terms of communication of the proposal with the neighborhood, and their intent to develop as a park. He suggested that if approved, adding a natural environmental area clause that this remain as a park.

There was no written correspondence. The public hearing was declared closed at 7:26 p.m.



CONCEPTUAL SITE PLAN - OPTION 2

DOOR COUNTY YMCA

STURGEON BAY, WISCONSIN



0 30 60 120 180 NORTH

APRIL 29, 2013

GRÄEF

Spring Oaks Estates

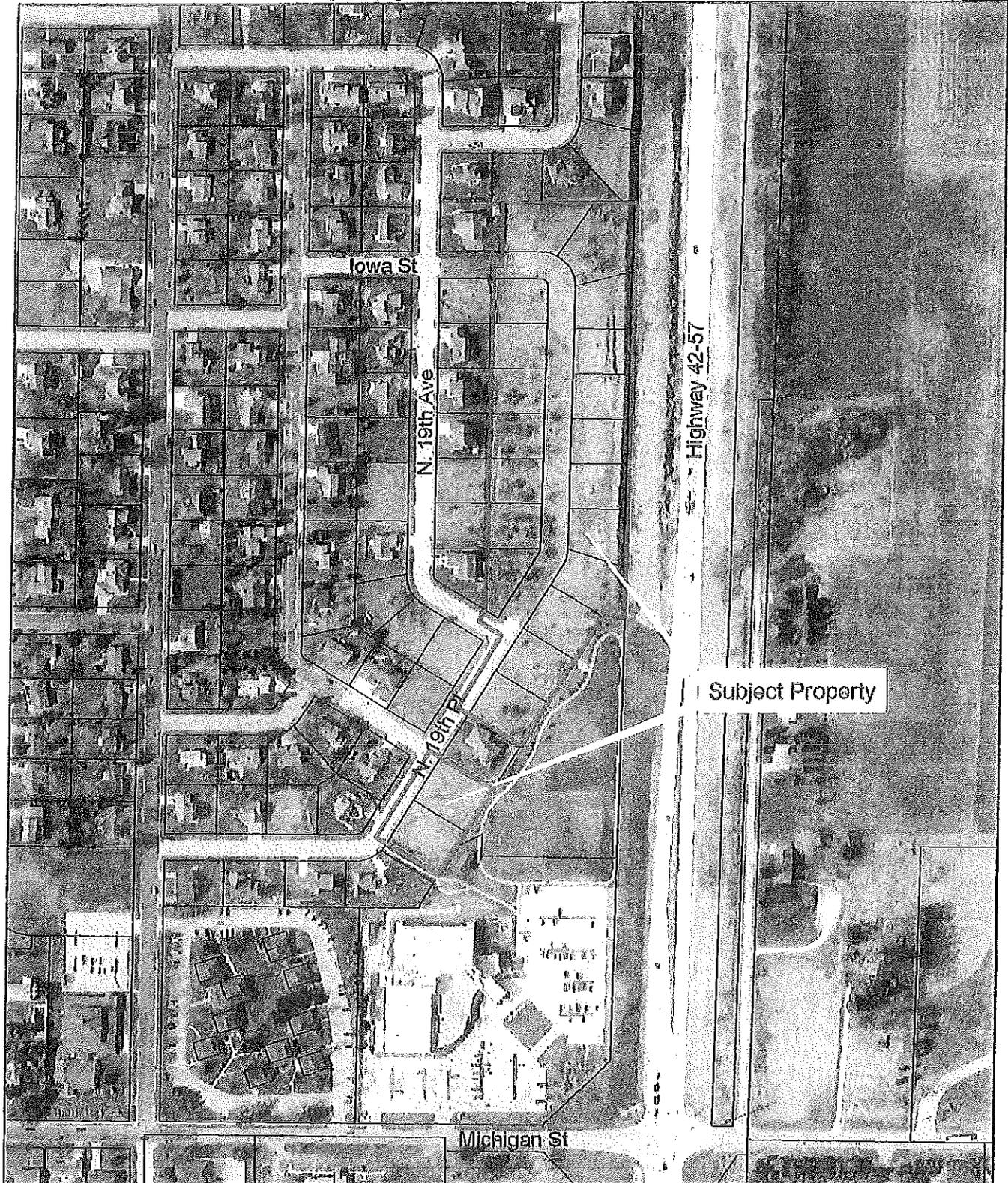
Improved Lots

Lot #	Tax ID Number	Property Tax
3	281-46-60003000	\$ 224.42
4	281-46-60004000	\$ 224.42
6	281-46-60006000	\$ 224.42
7	281-46-60007000	\$ 224.42
Total		\$ 897.68

Unimproved Lots

Lot #	Tax ID Number	Property Tax
8	281-46-60008000	\$ 85.48
29	281-46-73002900	\$ 96.18
28	281-46-73002800	\$ 85.48
27	281-46-73002700	\$ 85.48
26	281-46-73002600	\$ 85.48
25	281-46-73002500	\$ 85.48
24	281-46-73002400	\$ 85.48
4	281-46-73002301	\$ 85.48
3	281-46-73002201	\$ 96.18
2	281-46-73002101	\$ 96.18
101	281-46-73010100	\$ 74.81
102	281-46-73010200	\$ 74.81
103	281-46-73010300	\$ 74.81
104	281-46-73010400	\$ 74.81
105	281-46-73010500	\$ 74.81
106	281-46-73010600	\$ 74.81
107	281-46-73010700	\$ 74.81
Total		\$ 1,410.57

Zoning Map Amendment YMCA - R-1 to CON



0 150 300 600 900 1,200 Feet

June 13, 2013

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Single-Family Residential (R-1) to Conservancy (Con):

Lots 24-29 and Lots 101-107 in Spring Oaks Subdivision; Lots 3, 4, 6, 7, and 8 in Spring Oaks South Subdivision; and Lots 2, 3, and 4 of Certified Survey Map No. 2075, recorded in Volume 12 of Certified Survey Maps, Page 273.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

Olejniczak, Marty

From: Todd Trimberger [todd@sturgeonbay.net]
Sent: Friday, April 13, 2012 12:28 PM
To: 'Thad Birmingham'; McNeil, Stephen; Olejniczak, Marty; Porter, Arleigh
Cc: KOLBERG, RHONDA; 'Robert Dickson'; 'Cindy Weber'
Subject: Pedestrian and Bicycle Plan
Attachments: Pestrrian and Bike Plan Support letter.docx

I am unable to attend the Parking and Traffic Committee meeting on Monday. I cannot stress enough how fantastic and beneficial it would be if Sturgeon Bay was even more pedestrian and bicycle friendly. We have not been contacted for our thoughts before now but it truly is a FREQUENTLY asked question here at the visitor center...How can I explore Sturgeon Bay without a car?

Thank you in advance for your thought and consideration. This truly would be an investment in the future of Sturgeon Bay!

Todd

If you have any questions, I will have access to email next week when I am out. I will be at a MDCMC board leadership conference.

4/16/2012



STURGEON BAY
D O O R C O U N T Y
V I S I T O R C E N T E R

To: Mayor Thad Birmingham
City Council Members
Steve McNeil and City Staff
Parking and Traffic Committee

It is my understanding that the City and possibly various committees will be further discussing the Pedestrian and Bicycle Plan in the near future. I cannot stress enough the importance of this plan to our city now and in the future. Not only does it protect our children and citizens, it makes our city that much more vibrant and attractive to both visitors and potential residents. It has been statistically proven over and over again that being a pedestrian and bicycle friendly city has a significant positive economic impact on that community. There is a great deal of supporting research information and historical data from multiple sources including the national Main Street program.

In addition to the economic impact and the safety factor for residents, these same benefits apply to our visitors. We are asked over and over again from all types of visitors, including those that come by boat, car, bus or plane, how they can explore and enjoy our community on a bike and even on foot. This is truly a frequently asked question via phone, computer and in person. It has become even more common as more people are aware of their carbon imprint and the health benefits from walking and biking. Currently, there is not an easy and safe way to explore all parts of our community. We have an incredibly diverse offering of parks, attractions, dining, shopping, a working waterfront and charming neighborhoods.

Moving forward with these plans is a true investment for our future. This will benefit our children, our taxpayers and our visitors.

Thank you for your thought and consideration!

Todd Trimberger – Executive Director

Sturgeon Bay Visitor Center
36 S. Third Avenue • Sturgeon Bay, WI 54235 • 800.301.6695 • 920.743.6246 • Fax 920.743.6370
• vacation@sturgeonbay.net •

Olejniczak, Marty

From: Huehns Funeral Home [huehnsfuneralhome@charter.net]
Sent: Monday, April 16, 2012 10:47 AM
To: Olejniczak, Marty
Subject: Bicycle and Pedestrian Advisory Committee

April 15, 2012

City of Sturgeon Bay

Dear Marty Olejniczak, City Planner,

Huehns Funeral Home, as a business located on Michigan Street, is in support of action being taken by the Sturgeon Bay City Government in support of pedestrians and cyclist in Sturgeon Bay. Over the years we have observed situations where the traffic flow has resulted in dangerous situations for students on their way to and from school. And on some occasions we have actually known of situations where cyclists have been struck by vehicles. With that thought in mind we are happy to hear that the City has embraced the Safe Routes to School program, developed and approved a Pedestrian and Bicycle Plan and established a Bicycle and Pedestrian Advisory Committee.

We understand the City is now considering implementing parts of these approved programs including dedicated bike lanes along Michigan Street. Not only will this action provide safe access to the school, the athletic fields and the YMCA for area citizens and visitors, it will establish Sturgeon Bay as a bike friendly and safe community.

We applaud the leadership Sturgeon Bay has shown in the support of Pedestrian and Bicycle safety. Please support dedicated bike lanes along the length of Michigan Street.

Sincerely,

Todd & Renee Huehns

Huehns Funeral Home

1414 Michigan Street

Sturgeon Bay, WI 54235

(920)743-5635

huehnsfuneralhome@charter.net

4/16/2012

Bay Shore Property Owners Association

April 13, 2012

Sturgeon Bay Parking and Traffic Committee
Mr. Bob Schlicht, Chairman
Mr. Stuart Fett
Mr. Ron Vandertie

Dear Gentlemen,

RE: Michigan Avenue Bike Lanes

I am writing on behalf of the Bay Shore Property Owners Association (BSPOA), an organization that represents 271 paid property owners (about 450 individuals), who live within the townships of Sevastopol and Egg Harbor. Among our interests are actions that directly affect the quality of life in Door County. Therefore, we are pleased and congratulate the city on the exciting and recent actions relating to the support and pending development of bicycle lanes.

We understand that dedicated bike lanes for Michigan Avenue are now under consideration by this committee. This offers so many positives. It's good for safety, health, offers an alternative, begins the foundation for a bike friendly community, and attracts tourists, which translates into good economics for the business community. Like a good education system and good community amenities (museums, waterfront, history, green space), the amenity of bike trails also attract potential homeowners, who seek a clean and connected environment.

Though Bay Shore Drive doesn't have official bike lanes, many bikers use the maintenance lane and Michigan Avenue bike lanes would provide a biker with the beginning of a good connect from Michigan Avenue, via First Avenue, to Bay Shore Drive. As confirmation of our interest in bike trails for the community, you may be interested to know that BSPOA contributed \$1000 to the study for the Door County Comprehensive Bike Plan.

Your support of the Michigan Avenue bike lanes will be appreciated by our association.

Sincerely,

Betty Parsons, President
For the Bay Shore Property Owners Association

CC: Thad Birmingham
Steve McNeil
Marty Olejniczak

Olejniczak, Marty

From: Janelle Peotter [janellepw3568@sbcglobal.net]
Sent: Monday, April 16, 2012 1:32 AM
To: Olejniczak, Marty
Subject: in support of a bike lane on Michigan Street

Dear Marty,

I am excited about the action taken by the City of Sturgeon Bay City in support of cycling in Sturgeon Bay. I've watched as Sturgeon Bay embraced the Safe Routes to School program, developed and approved a Pedestrian and Bicycle Plan and established a Bicycle and Pedestrian Advisory Committee. I understand they are now considering implementing parts of these approved programs including dedicated bike lanes along Michigan Street.

As a resident who lives on the corner of Michigan Street and S. 16th Place, I can say that I fully endorse this proposal. Not only will this action provide safe access to the schools, athletic fields and the YMCA for area families and visitors, it will establish Sturgeon Bay as THE bike friendly community in Door County! Most importantly to me, as the parent of a child who current rides her bike to and from school, the YMCA and the downtown area I know I would feel she would be much safer with a designated bike lane. It has always seemed to me that Michigan Street is plenty wide to accommodate a bike lane.

Thank you for your the leadership in Sturgeon Bay in the support of pedestrian and bicycle safety. Please support this continued effort. If you have any questions or concerns regarding my support of this action, I would welcome your call at 493-3568.

Sincerely,

Janelle Peotter

109 S. 16th Place

Sturgeon Bay WI 54235

4/16/2012

Olejniczak, Marty

Subject: FW: Pedestrian and Bicycle Path

From: Jeff Harding [mailto:jeff58harding@gmail.com]

Sent: Monday, April 16, 2012 10:35 AM

To: Olejniczak, Marty

Subject: Fwd: Pedestrian and Bicycle Path

April 16, 2012

Dear Parking and Traffic Committee:

I have resided at 704 Michigan St. for 25 years. I have witnessed a greater influx of automobile traffic, on Michigan St., with the building of our second downtown bridge. A dedicated bike path along Michigan St. would relieve the stress on a bicyclist traveling to schools, churches, athletic fields and buisnesses. I applaud your concerns and actions in making our community safer for all ! Thankyou for your future considerations in this matter.

Sincerely,

Jeff Harding

4/16/2012



Door County Silent Sports Alliance
My name is on the list of silent sports supporters.

April 11th, 2012

City of Sturgeon Bay

Dear Parking and Traffic Committee:

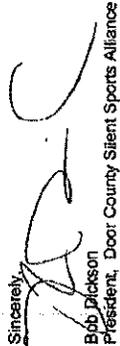
The Board and Members of Door County Silent Sports Alliance are excited about the action taken by the Sturgeon Bay City Government in support of pedestrians and cyclist in Sturgeon Bay. We've watched as the City embraced the Safe Routes to School program, developed and approved a Pedestrian and Bicycle Plan and established a Bicycle and Pedestrian Advisory Committee.

We understand the City is now considering implementing parts of these approved programs including dedicated bike lanes along Michigan Street. Not only will this action provide safe access to the schools, the athletic fields and the YMCA for area citizens and visitors, it will establish Sturgeon Bay as THE bike friendly community in Door County!

Your committee's support of this milestone will provide many dividends to the citizens and visitors of Sturgeon Bay. We applaud the leadership Sturgeon Bay has shown in the support of Pedestrian and Bicycle safety.

Please support dedicated bike lanes along the length of Michigan Street.

Sincerely,



Bob Dickson
President, Door County Silent Sports Alliance

April 13, 2012

Dear Chairman Schlicht:

I am writing to express support for the installation of dedicated bicycle lanes on Michigan Street in Sturgeon Bay. This is an important transportation corridor for the city, connecting one of the bridges, downtown, residential areas, a large school, and the planned extension of the Anhapee State Trail on the east side of the city. It is important to include bicycle lanes in this corridor.

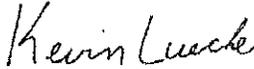
In addition to more clearly delineating space for different vehicle types, bicycle lanes have been shown to increase the amount of space motorists provide bicyclists when passing them. Bicycle lanes also increase bicyclist comfort and their sense of security compared to riding on streets without dedicated bicycle lanes.

I recognize that some portions of the Michigan Street corridor are constrained and may not have adequate space for bicycle lanes, but every effort should be made to maintain continuous lanes throughout the corridor. It is also important to provide these lanes today even though connections to them may not be implemented for a number of years as there are land uses adjacent to the corridor that people already access via bike.

The Bicycle Federation of Wisconsin is a member-based, statewide nonprofit advocacy organization that works to improve bicycling conditions throughout the state. We provide education and encouragement activities to raise awareness about bicycling as well as consulting services in bicycle and transportation planning.

Sturgeon Bay is making great strides in its bicycle friendliness – please keep it up! Please contact me if you have any questions about my comments.

Thank you,



Kevin Luecke

Head of Planning, Policy & Legislation

kevin.luecke@bfw.org

cc: Thad Birmingham, Mayor
Marty Olejniczak, City Planner

RECOMMENDATION

We, the Bike and Pedestrian Advisory Board, hereby recommend to the Common Council to accept the changes to the Michigan Street Bike lanes presented in Plan B.

*Respectfully Submitted,
Bob Schlicht, Chairman*

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 1, 2013

* * * * *

Introduced by _____

*Moved By Alderperson _____, second by Alderperson _____
that said recommendation be adopted.*

Passed by the Council on the _____ day of _____, 2013.

MEMO

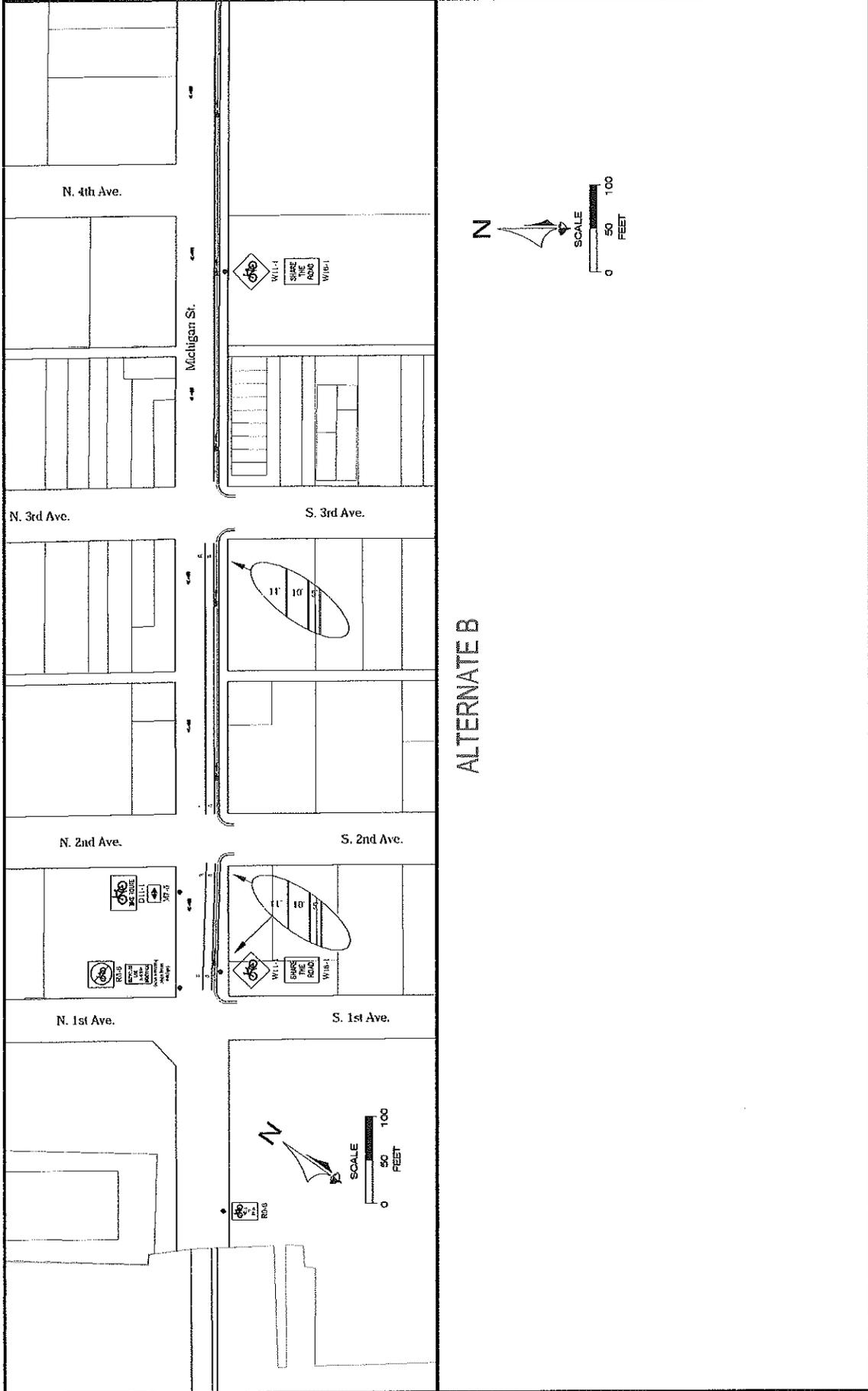
To: Bicycle & Pedestrian Advisory Board
From: Martin Olejniczak, Community Development Director
Date: July 29, 2013
Subject: Michigan Street Bike Lanes – Potential Design Changes

The Michigan Street bike lanes have been in place for approximately one year. It is time to restripe the lanes and markings for better visibility. In general, we believe the original design of the bike accommodations (combination of dedicated lanes and sharrows) is working fairly well and has improved the environment for the cyclists. However, prior to restriping the lanes, the Board is requested to revisit this issue to decide if any changes to the design are warranted. There are three reasons for this:

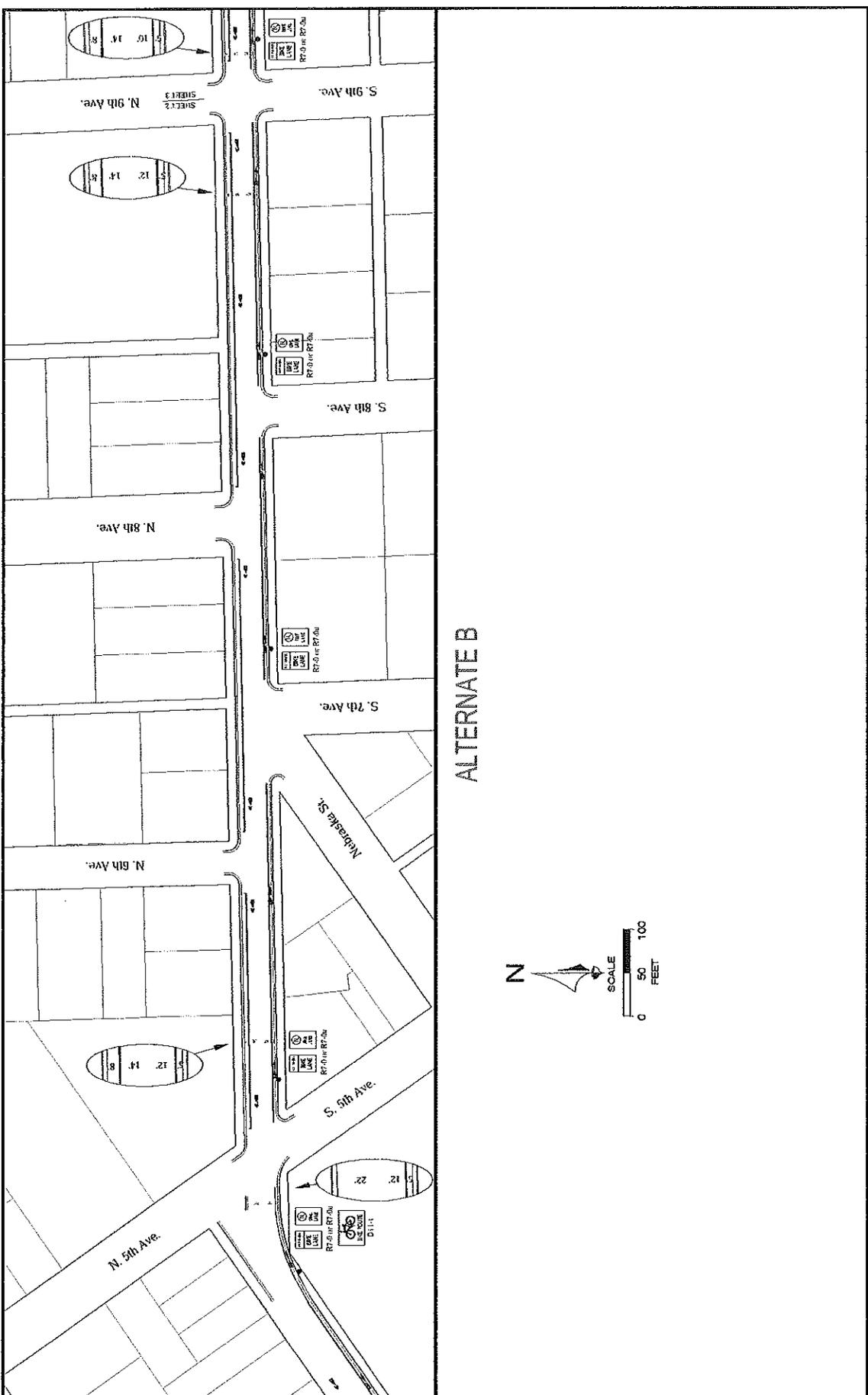
- The city's elected officials and staff has received some concerns from citizens regarding the bike lanes. These concerns include the loss of parking, difficulty of turning right onto Michigan St without crossing center line, confusion over the center left turn lane by the schools, and dislike of the center lane tapering back and forth as the bike lane turns to a sharrow and reverts again to bike lane.
- The Door County Highway Safety Commission recently had the Michigan Street bike lanes issue on their agenda and requested that the city reevaluate the design, particularly in the downtown area.
- The City now has one year of experience of how the bike lanes and sharrows work on this street. This experience can be used to modify the design to address any unforeseen problems or issues, if necessary.

To assist in reviewing the design of the Michigan Street bike lanes, chairman Schlicht requested that staff prepare a couple of alternative plans. The first alternative is to retain the bike lane on the south side of the street (eastbound) for the entire distance from 1st Ave to the highway, but change the north side (westbound) to a continuous sharrow. The second alternative design is to again retain the bike lane on the south side, but to have a bike lane on the north side only from the highway to 14th Avenue with a sharrow for the rest of the way to 1st Avenue. Drawings showing these potential changes have been drafted by the engineering department. Both Tony Depies and I are out of town on Thursday and will miss the meeting. However, Engineering Technician Brian Spetz will attend to answer any technical questions about the alternative designs

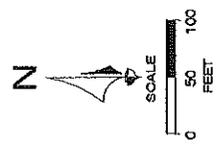
Please note that the City and the Board are under no obligations to make changes to Michigan Street. Any changes would be voluntary based upon the decision of the Common Council with any input from the Board. In addition, please also note that the two alternatives drafted by staff are not the only potential changes. The Board members may have other possible ideas, such as changing the point where the bike lane on the north side switches to a sharrow under alternative 2.

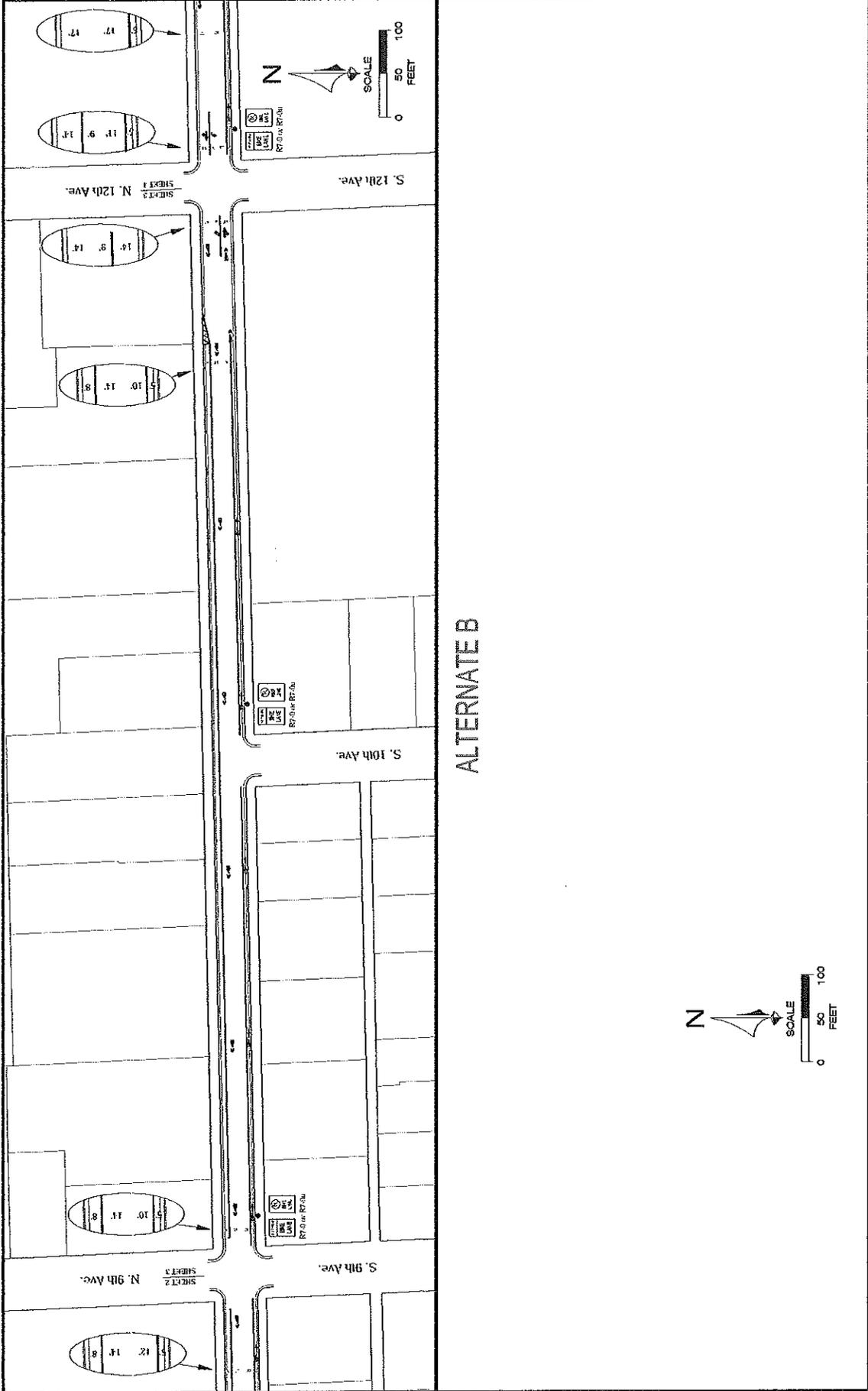


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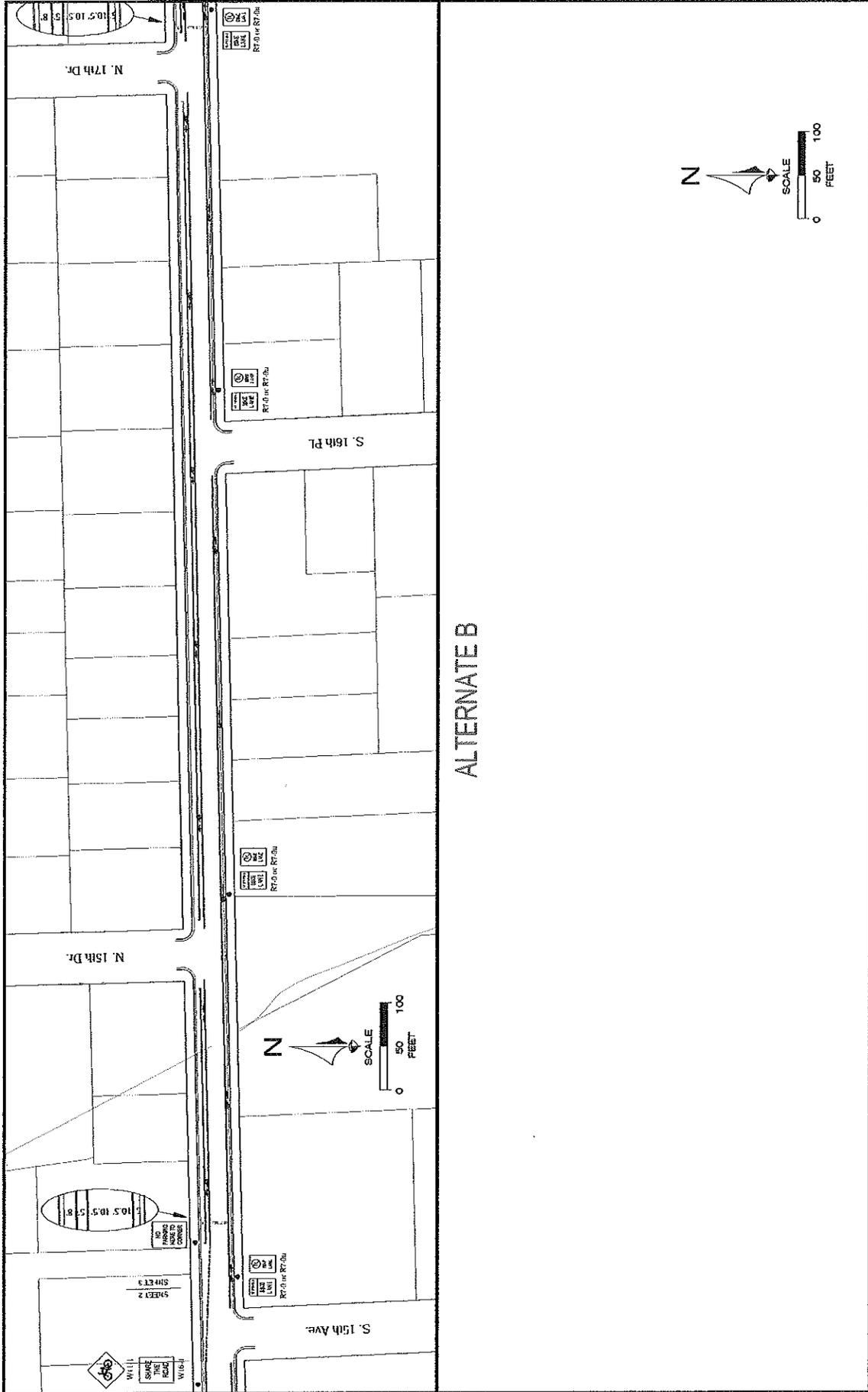


ALTERNATE B

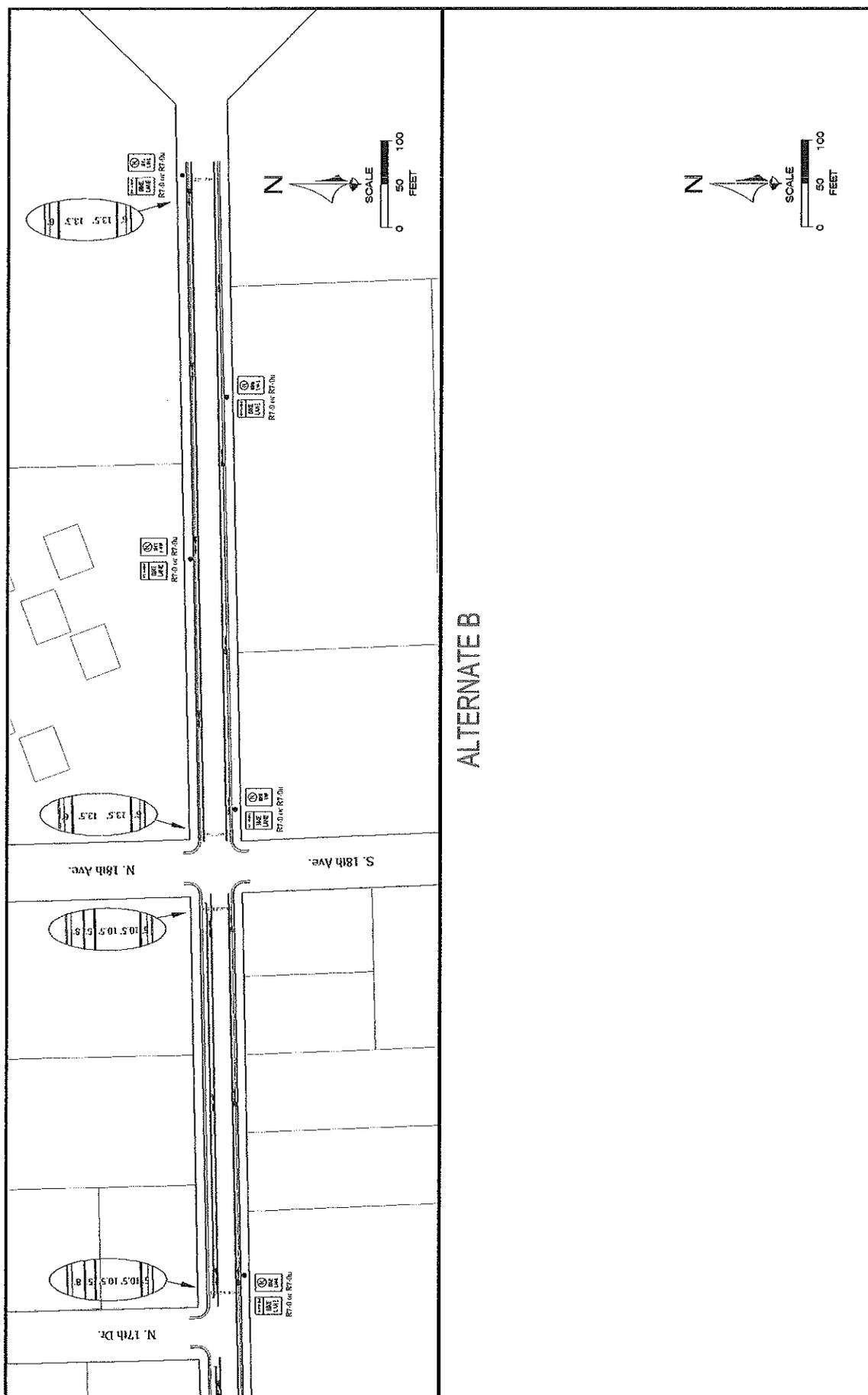




ALTERNATE B



ALTERNATE B



ALTERNATE B