



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JULY 17, 2012
8:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$954,958.19, Capital Fund - \$60,181.05, Cable TV - \$235.41, and Solid Waste Enterprise - \$20,439.67 for a grand total of \$1,035,814.32. [roll call]
6. **CONSENT AGENDA**
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 7/3/2012 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 6/11/12
 - (2) Finance/Purchasing & Building Committee – 7/3/2012
 - * c. Place the following reports on file:
 - (1) Inspection Department Report – June 2012
 - (2) Parks Department Report – June 2012
 - (3) Bank Reconciliation – June 2012
 - (4) Financial Report – June 2012
 - * d. Consideration of: Beverage Operator licenses.
 - * e. Consideration of: Temporary Class B Beer and Temporary Class B Wine license.
 - * f. Consideration of: Approval of Street Closure Application for Family Centers of Door County.
7. Mayoral appointments.
8. Second reading of ordinance re: Amending Section 13.01 of the Municipal Code – Combined Utility.

9. **Committee Chairperson Reports:**
 - a. **Personnel Committee**
 - b. **Parking & Traffic Committee**
 - c. **Community Protection & Services Committee**
 - d. **Sturgeon Bay Utility Commission**
10. **Public comment on non-agenda items.**
11. **Mayor's comments.**
12. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 7/13/12

Time: 12:00 pm

By: [Signature]

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
14399	MARILYN KLEIST	PK SEC DEP REF KLEIST	01-000-000-23162	50.00
19343	SONS OF NORWAY	PK SEC DEP REF SONS NORWAY	01-000-000-23162	50.00
19360	ST PETERS LUTHERAN CHURCH	PK SEC DEP REF ST PETERS	01-000-000-23162	50.00
R0000025	JAMES & JERRY NEWMAN	PK SEC DEP REF NEWMAN	01-000-000-23162	50.00
R0000091	BAY SHIP RETIREES	PK SEC DEP REF BAYSHIP	01-000-000-23162	50.00
R0000306	NAMI-DC	PK SEC DEP REF NAMI	01-000-000-23162	50.00
R0000561	NEIGHBOR TO NEIGHBOR	REF PARK DEPOSIT NEIGHBOR	01-000-000-23162	50.00
R0000561		REF PARK SHELTER FEE	01-000-000-46300	55.00
R0000684	BRENDA WICKMAN	PK SEC DEP REF WICKMAN	01-000-000-23162	50.00
R0000704	HEALTHY WAY	06/30/12 REIMB FOOD SHARE	01-000-000-21595	5.00
R0000784	GINA HARTL	PK SEC DEP REF HARTL	01-000-000-23162	50.00
R0000984	BORDEAUS MARKET	06/23/12 REIMB FOOD SHARE	01-000-000-21595	9.00
R0000985	SULLYS THUMBS UP PRODUCE	06/23/12 REIMB FOOD SHARE	01-000-000-21595	5.00
R0000985		07/08/12 REIMB FOOD SHARE	01-000-000-21595	7.00
R0000986	JOANNE WHIPPLE	REF DUPLICATE OPERATORS LIC	01-000-000-44280	25.00
R0000987	SCOTT JACOBSON	PK SEC DEP REF JACOBSON	01-000-000-23162	50.00
R0000988	DEBBY KARAS	PK SEC DEP REF KARAS	01-000-000-23162	50.00
R0000989	KATHY WYNVEEN	PK SEC DEP REF WYNVEEN	01-000-000-23162	50.00
R0000990	BARBARA MUELLER	PK SEC DEP REF MUELLER	01-000-000-23162	50.00
R0000991	RONALD SPERBER	07/08/12 REIMB FOOD SHARE	01-000-000-21595	12.00
TOTAL LIABILITIES				768.00
TOTAL GENERAL FUND				768.00
MAYOR				
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-100-000-56700	2.50
TOTAL				2.50
TOTAL MAYOR				2.50
LAW/LEGAL				
BUELOW	BUELOW, VETTER, BUIKEMA,	PROFESSIONAL SERVICES	01-110-000-57900	574.50
TOTAL				574.50
TOTAL LAW/LEGAL				574.50
CITY CLERK-TREASURER				
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-115-000-56700	10.00
TOTAL				10.00
TOTAL CITY CLERK-TREASURER				10.00
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-120-000-56700	5.00

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19841	ROTARY CLUB OF STURGEON BAY	2ND & 3RD QTR DUES	01-120-000-56000	374.00
		TOTAL		379.00
		TOTAL ADMINISTRATION		379.00
COMPUTER				
04696	DOOR COUNTY TREASURER	06/12 TECH SUPPORT	01-125-000-55550	2,500.00
		TOTAL		2,500.00
		TOTAL COMPUTER		2,500.00
CITY ASSESSOR				
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-130-000-56700	7.50
ASSO APP	ASSOCIATED APPRAISAL	07/17/12 CONTRACT	01-130-000-55010	1,245.83
		TOTAL		1,253.33
		TOTAL CITY ASSESSOR		1,253.33
BUILDING/ZONING CODE ENFORCMENT				
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-140-000-56700	2.50
09223	INDEPENDENT INSPECTIONS, LTD	06/12 PERMITS	01-140-000-55010	3,685.14
09223		SPECIAL SERVICES	01-140-000-55010	57.00
		TOTAL		3,744.64
		TOTAL BUILDING/ZONING CODE ENFORCMENT		3,744.64
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-145-000-56700	5.00
		TOTAL		5.00
		TOTAL MUNICIPAL SERVICES ADMIN.		5.00
PUBLIC WORKS ADMINISTRATION				
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-150-000-56700	8.75
		TOTAL		8.75
		TOTAL PUBLIC WORKS ADMINISTRATION		8.75
CITY HALL				

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575	DOOR COUNTY HARDWARE	BATTERY	01-160-000-54999	15.99
04575		HEX KEY SET	01-160-000-52700	10.99
04575		BATTERY	01-160-000-54999	15.99
04575		06/12 FUEL CHARGES	01-160-000-51650	200.00
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-160-000-56700	2.50
05500	ENERGY CONTROL AND DESIGN INC	REPLACE FAN MOTOR	01-160-000-58999	1,128.84
05500		SERVICE PUMP #2	01-160-000-58999	1,220.75
08280	HILL BUILDING MAINTENANCE INC	06/12 CH CLEANING	01-160-000-55300	590.00
13365	MEISSNER LANDSCAPE INC	DWARF BURNING BUSH	01-160-000-51750	69.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	4,146.22
19880		421 MICHIGAN ST	01-160-000-58650	362.11
AMER O D	AMERICAN OVERHEAD DOOR	PD GARAGE DOOR REPAIR	01-160-000-58999	433.18
VIK	VIKING ELECTRIC SUPPLY	30 FLOURESCENT TUBES	01-160-000-54999	135.00

TOTAL 8,330.57

TOTAL CITY HALL 8,330.57

INSURANCE

BH	BURKART HEISDORF INSURANCE	08/12 GENERAL LIABILITY	01-165-000-56400	2,842.00
BH		08/12 POLICE LIABILITY	01-165-000-57150	1,072.00
BH		08/12 PUBLIC OFFICIALS	01-165-000-57400	1,079.00
BH		08/12 AUTO LIABILITY	01-165-000-55200	1,618.00
BH		08/12 AUTO PHYS DAMAGE	01-165-000-55200	1,110.00
BH		08/12 WORKERS COMP	01-165-000-58750	14,987.00

TOTAL 22,708.00

TOTAL INSURANCE 22,708.00

GENERAL EXPENDITURES

03940	STEPHANIE REINHARDT	REIMB MILEAGE WPPI MEETING	01-199-000-55600	79.92
04696	DOOR COUNTY TREASURER	06/12 CH PHONE	01-199-000-58200	163.29
04696		06/12 FD PHONE	01-199-000-58200	24.86
04696		06/12 MS PHONE	01-199-000-58200	66.79
04696		06/12 PD PHONE	01-199-000-58200	86.18
04696		2ND QTR PHONE SVC	01-199-000-58200	488.40
04696		2ND QTR VOICEMAIL SVC	01-199-000-58200	170.10
08167	GANNETT WISCONSIN NEWSPAPERS	SUMMER PROGRAM ADS	01-199-000-57450	363.64
VANDEW	VANDEWALLE & ASSOCIATES, INC	4 SEASON MARKET FEASIBILITY	01-199-000-57000	1,425.00

TOTAL 2,868.18

TOTAL GENERAL EXPENDITURES 2,868.18

POLICE DEPARTMENT

04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-200-000-56700	35.00
TOTAL				35.00

TOTAL POLICE DEPARTMENT 35.00

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
PATROL BOAT					
PATROL BOAT					
02206	BAY MARINE	FUEL POLICE/FIRE BOAT	01-205-000-51650	365.97	
				TOTAL PATROL BOAT	365.97
				TOTAL PATROL BOAT	365.97
POLICE DEPARTMENT/PATROL					
02329	JOE BILODEAU	REIMB MEALS HONOR GRD TRNG	01-215-000-55600	28.88	
02790	DAN BRINKMAN	REIMB MEALS TRNG APPLETON	01-215-000-55600	60.41	
04575	DOOR COUNTY HARDWARE	FLAGGING TAPE	01-215-000-54999	5.58	
04575		CABLE TIES & VELCRO TAPE	01-215-000-54999	16.98	
04575		WIRELCK PIN	01-215-000-54999	2.99	
04575		EXCHANGE WIRELCK PIN	01-215-000-54999	-0.30	
04696	DOOR COUNTY TREASURER	06/12 FUEL CHARGES	01-215-000-51650	5,473.48	
06650	GALLS, AN ARAMARK COMPANY	TROUSERS MIELKE	01-215-000-52950	68.48	
15890	PACK AND SHIP PLUS	SHIPPING	01-215-000-54999	16.43	
19324	STEVEN SOUTH	REIMB CHALK HOLDER	01-215-000-54999	31.29	
19368	STAGE COACH CAR WASH LLC	50 CAR WASH TOKENS	01-215-000-58600	300.00	
19959	SUPERIOR CHEMICAL CORP	DEGREASER & CLOTHS	01-215-000-58550	123.15	
20081	TARGET BANK	SCISSORS, FLASH DRIVE, DISCS	01-215-000-54999	28.65	
21450	THE UNIFORM SHOPPE	UNIFORMS JENNERJOHN	01-215-000-52900	459.70	
21450		UNIFORMS COYHIS	01-215-000-52900	434.70	
21450		EQUIPMENT JENNERJOHN	01-215-000-52900	281.65	
21450		EQUIPMENT COYHIS	01-215-000-52900	281.65	
23828	WITT PENINSULA FORD LINCOLN	AC INSPECTION	01-215-000-58600	50.00	
23828		LOF	01-215-000-58600	24.95	
23828		LOF, REPL 2 TIRES	01-215-000-58600	48.95	
23828		LOF & REPL AIR FILTER	01-215-000-58600	54.13	
23828		LOF	01-215-000-58600	24.95	
DC AUTO	DC AUTOMOTIVE	TOWING ON CASE #12-005911	01-215-000-58999	142.43	
HOUGAARD	CHAD HOUGAARD	REIMB MEALS TRNG APPLETON	01-215-000-55600	23.52	
R0000133	COMFORT SUITES	LODGING APPLETON BRINKMAN	01-215-000-55600	140.00	
R0000760	UNIFORM & ACCS WAREHOUSE	CAP & SHIRTS FOR CSO'S/CADETS	01-215-000-52900	40.13	
				TOTAL	8,162.78
				TOTAL POLICE DEPARTMENT/PATROL	8,162.78
FIRE DEPARTMENT					
01770	MATT AUSTAD	3 DUTY SHIRTS	01-250-000-52900	33.00	
02001	RED THE UNIFORM TAYLOR	PANTS HERLACHE	01-250-000-52900	25.53	
02206	BAY MARINE	FAST CURE	01-250-000-53000	20.49	
02275	BENDLIN FIRE EQUIPMENT	REPLACE SCBA CLEAR COMMAND	01-250-000-51350	175.99	
02275		4 SPOT LIGHT BULBS	01-250-000-56250	57.79	
03075	CARQUEST OF DOOR COUNTY	ELE TERMINALS	01-250-000-53000	1.09	
03075		BRAKE CALIPER	01-250-000-53000	143.50	
03075		GREASE	01-250-000-53000	7.76	
03075		CORE RETURN	01-250-000-53000	-143.50	
03159	CHARTER COMMUNICATIONS	WEST SIDE CABLE	01-250-000-54999	6.97	
04150	DE JARDIN CLEANERS LLC	REPAIR SUSPENDERS	01-250-000-56250	7.00	
04575	DOOR COUNTY HARDWARE	PLUMBING SUPPLIES	01-250-000-56250	7.16	
04575		PLUMBING SUPPLIES & FASTENERS	01-250-000-56250	24.82	

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575		FASTENERS	01-250-000-54999	3.52
04575		SPRAYPAINT	01-250-000-54999	4.49
04575		HAMMER DRILL, WIRE, PLUG	01-250-000-56250	57.88
04575		SCRW TRSWH	01-250-000-56250	9.49
04575		FLAT HR PLN	01-250-000-56250	11.99
04575		HOLE SAW, ELE TAPE & MOUNTINGS	01-250-000-52700	38.24
04575		DOWEL, FLANGE, BOLT, FASTENERS	01-250-000-56250	20.37
04575		EXT CORD, TOGGLE SWITCH	01-250-000-53000	19.98
04575		FITTING, FASTENERS, BOLT	01-250-000-54999	8.98
04575		FASTENERS	01-250-000-54999	2.07
04575		TAPE & FASTENERS	01-250-000-54999	6.68
04575		WASP/HORNET SPRAY & WIRE	01-250-000-54999	20.26
04575		FASTENERS	01-250-000-54999	3.68
04575		CLRN, SPRNT, BTRY, HOOKS, BLT	01-250-000-54999	49.20
04575		CABLE TIES	01-250-000-53000	13.99
04575		FASTENERS	01-250-000-53000	3.75
04575		BATTERY	01-250-000-54999	4.99
04575		FREIGHT	01-250-000-54999	14.21
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-250-000-56700	12.50
04696		06/12 FUEL CHARGES	01-250-000-51650	848.18
08225	HERLACHE SMALL ENGINE	SPARK PLUGS	01-250-000-53000	6.00
19880	STURGEON BAY UTILITIES	57 VACANT LOTS	01-250-000-56675	615.53
19880		421 MICHIGAN ST	01-250-000-56675	53.00
19880		TRUCK FILL	01-250-000-56675	172.00
19880		N MADISON AVE SPRINKLER	01-250-000-56675	9.00
19880		PEN ST DOCK	01-250-000-56675	9.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		EAST SIDE DOCK	01-250-000-56675	3.56
19880		107 N 1ST AVE RESTROOMS	01-250-000-56675	29.00
19880		N 1ST AVE CITY PARKING RAMP	01-250-000-56675	3.56
19880		48 KENTUCKY ST DOCK	01-250-000-56675	9.00
19880		48 KENTUCKY ST MARINA	01-250-000-56675	29.00
19880		CHERRY BLOSSOM PARK	01-250-000-56675	9.00
19880		CLAY BANKS SIREN	01-250-000-56150	16.19
19880		MEMORIAL FLD SPRINKLER	01-250-000-56675	29.00
19880		MEMORIAL FLD WARMING HOUSE	01-250-000-56675	29.00
19880		N 7TH AVE GARLAND PARK	01-250-000-56675	3.56
19880		FIRE PROTECTION	01-250-000-56675	17,441.50
19880		QUINCY ST BAY SHIP PIT	01-250-000-56675	29.00
21450	THE UNIFORM SHOPPE	DIETMAN SOCKS	01-250-000-52900	35.80
CJ	CJ WORKS, LLC	06/12 LAUNDRY	01-250-000-56800	87.00
SMITH	MARK SMITH	2 DUTY SHIRTS	01-250-000-52900	22.00
TRUCK	TRUCK EQUIPMENT, INC.	FREIGHT	01-250-000-53000	13.84
VIK	VIKING ELECTRIC SUPPLY	LIGHT BALLAST	01-250-000-54999	16.38
TOTAL				20,208.42
TOTAL FIRE DEPARTMENT				20,208.42
STORM SEWERS				
10750	PREMIER CONCRETE INC	CONCRETE & COLOR MADISON AVE	01-300-000-51150	1,000.00
10750		CONCRETE & COLOR MADISON AVE	01-300-000-51150	275.00
20725	T R COCHART TIRE CENTER	FLAT REPAIR & TUBE	01-300-000-54999	30.00
TOTAL				1,305.00

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
			TOTAL STORM SEWERS	1,305.00
SOLID WASTE MGMT/SPRING/FALL				
DC WASTE	DOOR COUNTY WASTE & RECYCLING	4.78 TONS REFUSE & 2 REF UNITS	01-311-000-58400	334.89
			TOTAL	334.89
			TOTAL SOLID WASTE MGMT/SPRING/FALL	334.89
STREET SWEEPING				
02844	BRUCE MUNICIPAL EQUIPMENT INC	STARTER SOLENOID	01-330-000-51400	57.39
25700	ZARNOH BRUSH WORKS INC	MAIN BROOM	01-330-000-51400	458.00
			TOTAL	515.39
			TOTAL STREET SWEEPING	515.39
WEED ABATEMENT				
04575	DOOR COUNTY HARDWARE	JOINT PASTE	01-340-000-51400	4.99
MONTAGE	MONTAGE ENTERPRISES INC	25 CLEVIS	01-340-000-51400	131.87
			TOTAL	136.86
			TOTAL WEED ABATEMENT	136.86
ROADWAYS/STREETS				
04545	DOOR COUNTY COOPERATIVE	20 LBS GRASS SEED	01-400-000-54999	18.00
04575	DOOR COUNTY HARDWARE	DROPCLOTH	01-400-000-51400	6.99
04575		POLY FILM	01-400-000-51400	11.49
			TOTAL	36.48
			TOTAL ROADWAYS/STREETS	36.48
STREET SIGNS AND MARKINGS				
04276	DIAMOND VOGEL PAINTS, INC	18 5 GALLON WHITE TRAFFIC PNT	01-420-000-52100	716.40
19275	SHERWIN WILLIAMS	DRAIN VALVE	01-420-000-52100	156.00
19275		BYPASS VALVE PARTS	01-420-000-52100	103.65
19275		50 GALLONS WHITE TRAFFIC PAINT	01-420-000-52100	604.50
19275		25 GALLONS YELLOW TRAFFIC PNT	01-420-000-52100	299.25
19275		5 GALLOSN BLUE PAINT	01-420-000-52100	137.45
19275		50 PAIL STRAINERS	01-420-000-52100	89.50
STENCIL	STENCILLEASE.COM	60 MIL STENCIL	01-420-000-52100	113.60
			TOTAL	2,220.35

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
TOTAL STREET SIGNS AND MARKINGS				2,220.35
CURB/GUTTER/SIDEWALK				
12100	LAMPERT YARDS INC	2X4X8 STUD	01-440-000-54999	2.79
TOTAL				2.79
TOTAL CURB/GUTTER/SIDEWALK				2.79
STREET MACHINERY				
01720	ARING EQUIPMENT COMPANY INC	O-RINGS & HYD ROSE	01-450-000-53000	432.80
02858	BUTCH'S EXHAUST & AUTO CENTER	REBEND PIPE FOR TRUCK TARP	01-450-000-53000	20.00
03075	CARQUEST OF DOOR COUNTY	FUEL PUMP WRONG ACCOUNT	01-450-000-52150	-301.44
03075		6G-8MPX	01-450-000-52150	25.34
03075		FUEL & OIL FILTERS	01-450-000-52150	47.65
03075		OIL FILTERS	01-450-000-52150	28.71
03075		OIL & AIR FILTERS, PRPL CLNR	01-450-000-52150	95.65
03075		BRK KIT, PLUGS, SCKT, JCT BOX	01-450-000-52150	75.85
03075		SPARK PLUG	01-450-000-52150	1.81
04575	DOOR COUNTY HARDWARE	COUPLE & NIPPLE	01-450-000-53000	16.44
04575		KEYS	01-450-000-52150	6.78
04696	DOOR COUNTY TREASURER	06/12 FUEL CHARGES	01-450-000-51650	2,948.15
06005	FABCO EQUIPMENT INC	THROTTLE LINKAGE	01-450-000-53000	118.83
13655	MONROE TRUCK EQUIPMENT, INC	LEFT & RIGHT TARP SPRINGS	01-450-000-53000	141.52
13655		SHIPPING	01-450-000-53000	7.00
15890	PACK AND SHIP PLUS	RETURN SHIPPING	01-450-000-53000	3.11
R0000655	TRANSMOTION, LLC	HYD ROSE & FITTINGS	01-450-000-53000	61.20
TOTAL				3,729.40
TOTAL STREET MACHINERY				3,729.40
CITY GARAGE				
04575	DOOR COUNTY HARDWARE	CHAULK	01-460-000-55300	8.49
06012	FASTENAL COMPANY	3 PAK HONING BITS	01-460-000-52700	49.95
19310	GALETON GLOVES INC	GLOVES	01-460-000-52350	56.81
19310		SHIPPING	01-460-000-52350	12.54
TOTAL				127.79
TOTAL CITY GARAGE				127.79
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	1536 EGG HARBOR RD TRFC LIGHTS	01-499-000-58000	35.50
19880		N 14TH AVE/EGG HBR RD TRFC LTS	01-499-000-58000	35.50
19880		TRFC WARNING LIGHT ELM & CTY C	01-499-000-58000	2.75
19880		WS TRAFFIC LIGHTS	01-499-000-58000	35.50

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	6,484.72
19880		OVERHEAD ST LIGHTS	01-499-000-58000	9,859.29
19880		808 S DULUTH AVE SIGN	01-499-000-58000	8.68
19880		WALNUT ST & LANSING SIGN	01-499-000-58000	8.58
19880		EAST SIDE DOCK	01-499-000-58000	47.09
19880		SHIPYARD DEVELOPMENT LIGHTING	01-499-000-58000	408.66
19880		OLD HWY RD SIGN	01-499-000-58000	17.55
		TOTAL		16,943.82
		TOTAL HIGHWAYS - GENERAL		16,943.82
PARK & RECREATION ADMIN				
04575	DOOR COUNTY HARDWARE	CANOPY FOR FARM MARKET	01-500-000-52250	99.99
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-500-000-56700	3.75
04975	ECONO FOODS	SUNSCREEN, WATER & ICE	01-500-000-52250	12.38
06460	FLS BANNER LTD	FIELD TRIP T-SHIRTS	01-500-000-52250	318.62
23200	WDOR	FARM MARKET ADS	01-500-000-57450	484.00
23200		FARM MARKET ADS	01-500-000-57450	308.00
23200		HARMONY/BAY ADS	01-500-000-57450	286.00
23200		KICK/SUMMER & GARAGE SALE ADS	01-500-000-57450	114.00
23200		MOVIE & KICK/SUMMER ADS	01-500-000-57450	142.50
BIG DAWG	AL JOHNSON BROADCASTING, LLC	FARM MARKET & CONCERT ADS	01-500-000-57450	752.00
R0000807	MARK THIEDE	SOUND/PROJECTOR RENTAL	01-500-000-52250	700.00
WILL ENT	WILL ENTERPRISES	KICK OFF TO SUMMER T-SHIRTS	01-500-000-52250	322.13
WILL ENT		SHIPPING	01-500-000-52250	17.72
		TOTAL		3,561.09
		TOTAL PARK & RECREATION ADMIN		3,561.09
PARKS AND PLAYGROUNDS				
03025	CAPTAIN COMMODOES INC	PORT-A-POTTIE RENTAL	01-510-000-58999	385.00
03075	CARQUEST OF DOOR COUNTY	INTERIOR WINDOW HANDLE	01-510-000-53000	15.94
04545	DOOR COUNTY COOPERATIVE	2 GALLONS MURATIC ACID	01-510-000-54999	8.80
04575	DOOR COUNTY HARDWARE	FASTENERS	01-510-000-54999	0.80
04575		KEYS	01-510-000-54999	20.88
04575		TAPE	01-510-000-54999	24.98
04575		TAPE	01-510-000-54999	24.98
04575		SCRUBBER PADS & BOLT	01-510-000-54999	8.78
04575		TAPE	01-510-000-54999	12.49
04575		PIPE	01-510-000-51850	7.47
04575		WATER JET NOZZLE	01-510-000-54999	5.99
04575		PRUNER	01-510-000-51750	20.99
04575		INFLATING NEEDLE	01-510-000-54999	1.49
04575		DUSTER	01-510-000-54999	25.98
04575		ROPE	01-510-000-54999	16.99
04575		PAINT & ROLLERS	01-510-000-52100	120.54
04575		KEY	01-510-000-54999	2.98
04575		06/12 FUEL CHARGES	01-510-000-51650	1,800.00
06012	FASTENAL COMPANY	12 D BATTERIES	01-510-000-54999	16.03
06012		LATEX GLOVES	01-510-000-52350	38.50

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
08225	HERLACHE SMALL ENGINE	CLUTCH LEVER, TRACTOR CABLE	01-510-000-51900	10.05
11800	KRUEGER IMPLEMENT INC	REPAIR MOWER	01-510-000-51900	78.00
19880	STURGEON BAY UTILITIES	W LARCH WALKWAY LIGHTS	01-510-000-56150	95.90
19880		CHERRY BLOSSOM PARK	01-510-000-56150	29.38
19880		CHERRY BLOSSOM PARK	01-510-000-58650	31.37
19880		MEMORIAL FLD SPRINKLER	01-510-000-58650	152.85
19880		MEMORIAL FLD WARMING HOUSE	01-510-000-56150	180.04
19880		MEMORIAL FLD WARMING HOUSE	01-510-000-58650	472.03
19880		N 7TH AVE GARLAND PARK	01-510-000-56150	8.47
19880		N 7TH AVE GARLAND PARK	01-510-000-58650	17.26
19880		FLAG LIGHT 5TH & MICHIGAN	01-510-000-56150	37.77
19880		MEMORIAL FLD	01-510-000-56150	240.56
19880		MEMORIAL FLD PARKING LOT	01-510-000-56150	8.24
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	108.30
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	93.60
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	84.04
19880		MEMORIAL FLD BASEBALL FBI	01-510-000-56150	9.37
TLB	TLB WOOD PRODUCTS CORP	PLAYGROUND MATERIAL	01-510-000-51760	800.00
TLB		PLAYGROUND MATERIAL	01-510-000-51750	800.00
TLB		PLAYGROUND MATERIAL	01-510-000-51750	385.00
WARNER	WARNER-WEXEL WHOLESALE &	6 BOXES VINYL GLOVES	01-510-000-51850	68.50
TOTAL				6,270.34
TOTAL PARKS AND PLAYGROUNDS				6,270.34
BALLFIELDS				
02227	BEACON ATHLETICS	4 HITTING MATS	01-520-000-54999	1,239.96
02227		4 PITCHERS MATS	01-520-000-54999	743.96
02227		4 NET PROTECTORS	01-520-000-54999	519.96
02227		SHIPPING	01-520-000-54999	169.18
02227		DISCOUNT	01-520-000-54999	-50.00
04575	DOOR COUNTY HARDWARE	WHEEL	01-520-000-54999	9.99
SUMMIT	SUMMIT SUPPLY CORP OF COLORADO	AQUAMATE 500 WATER SPNKLR/HOSE	01-520-000-51750	1,200.00
SUMMIT		AQUAMATE 500 WATER SPNKLR/HOSE	01-520-000-54999	2,219.00
TOTAL				6,052.05
TOTAL BALLFIELDS				6,052.05
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	BOLT EYE & FASTENERS	01-550-000-54999	30.18
04966	EAGLE MECHANICAL INC	REPAIR WATER HEATER SAWYER	01-550-000-54999	172.89
TOTAL				203.07
TOTAL MUNICIPAL DOCKS				203.07
WATER WEED MANAGEMENT				
03025	CAPTAIN COMMODES INC	PORT-A-POTTIE RENTAL	01-560-000-58999	75.00

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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GENERAL FUND

03075	CARQUEST OF DOOR COUNTY	MINI BULBS	01-560-000-51400	2.22
03075		WEED HARVESTER FILTER	01-560-000-51400	155.39
03075		O-RINGS	01-560-000-51400	6.00
03075		10 O-RINGS	01-560-000-54999	5.40
04575	DOOR COUNTY HARDWARE	STAPLES	01-560-000-54999	4.29
04575		SPRING SNAP	01-560-000-54999	2.99
04575		MANURE FORK	01-560-000-54999	43.99
04575		FASTENERS	01-560-000-51400	1.40
04575		EXCHANGE PIPE & JOINT PASTE	01-560-000-51400	1.00
04575		FASTENERS	01-560-000-54999	2.24
04575		CLVS PINS & COTTER PINS	01-560-000-51400	3.35
04575		PIPE	01-560-000-51400	3.99
04575		06/12 FUEL CHARGES	01-560-000-51650	2,109.39
R0000655	TRANSMOTION, LLC	REBLD FASTTRANSPORT HYDRO MTR	01-560-000-51400	987.50
TOTAL				3,404.15
TOTAL WATER WEED MANAGEMENT				3,404.15

WATERFRONT PARKS & WALKWAYS

04575	DOOR COUNTY HARDWARE	BRKR SQ	01-570-000-54999	4.49
04575		PIPE	01-570-000-54999	5.99
04575		KEY	01-570-000-54999	1.49
04575		MANURE FORK	01-570-000-54999	39.99
04575		KEYS	01-570-000-54999	2.98
04575		FAUCET HOLE COVER	01-570-000-54999	9.96
04575		SPRAY PAINT	01-570-000-52100	6.00
04575		PIPE	01-570-000-54999	5.99
19880	STURGEON BAY UTILITIES	W LARCH PARKING LOT	01-570-000-56150	28.58
19880		PEN ST DOCK	01-570-000-58650	148.89
19880		48 KENTUCKY ST WTR FRT	01-570-000-56150	448.80
19880		107 N 1ST AVE RESTROOMS	01-570-000-56150	230.78
19880		107 N 1ST AVE RESTROOMS	01-570-000-58650	65.82
19880		N 1ST AVE CITY PARKING RAMP	01-570-000-56150	352.57
19880		48 KENTUCKY ST DOCK	01-570-000-58650	33.60
19880		48 KENTUCKY ST MARINA	01-570-000-58650	33.00
TOTAL				1,418.93
TOTAL WATERFRONT PARKS & WALKWAYS				1,418.93

EMPLOYEE BENEFITS

02274	BENEFIT ADVANTAGE INC.	COBRA FEES	01-600-000-50510	25.00
02274		CAF PLAN FEE	01-600-000-50510	152.50
03780	COUNSELING ASSOCIATES OF DC	MONTHLY EAP	01-600-000-56553	150.83
23674	WISCONSIN DEPT OF WORFORCE	06/12 UNEMPLOYMENT	01-600-000-50370	5,223.98
TOTAL				5,552.31
TOTAL EMPLOYEE BENEFITS				5,552.31

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	06/12 INTERNET SERVICE	01-900-000-56700	5.00
		TOTAL		5.00
		TOTAL COMMUNITY & ECONOMIC DEVLPMT		5.00
		TOTAL GENERAL FUND		123,744.35
CAPITAL FUND				
PATROL				
02208	BAYCOM INC.	ARBITRATOR SUAD #60	10-215-000-59035	427.00
11545	MAPLE STREET SIGN CO.	REPAIR DECALS SQUAD #60	10-215-000-59035	93.50
		TOTAL		520.50
		TOTAL PATROL		520.50
STORM SEWERS				
EXPENSE				
GB HIGH	GREEN BAY HIGHWAY PRODUCTS LLC	20 24" PIPE	10-300-000-59115	365.00
		TOTAL EXPENSE		365.00
		TOTAL STORM SEWERS		365.00
ROADWAYS/STREETS				
EXPENSE				
LILY BAY	LILY BAY SAND & GRAVEL LLC	RENTAL, 6.5 HRS CULVERT REPL	10-400-000-59095	740.00
		TOTAL EXPENSE		740.00
		TOTAL ROADWAYS/STREETS		740.00
PARKS AND PLAYGROUNDS				
EXPENSE				
LEE	LEE RECREATION LLC	EXERCISE EQUIPMENT SUNSET PARK	10-510-000-59075	9,212.00
		TOTAL EXPENSE		9,212.00
		TOTAL PARKS AND PLAYGROUNDS		9,212.00
BEACHES				
03938	KROPP CONCRETE PRODUCTS	OTUMBA PARK/STORMWATER PROJ	10-540-000-59025	49,343.55
		TOTAL		49,343.55
		TOTAL BEACHES		49,343.55
		TOTAL CAPITAL FUND		60,181.05

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
CABLE TV / GENERAL				
04696	DOOR COUNTY TREASURER	06/12 CABLE PHONE	21-000-000-58200	0.41
04696		06/12 INTERNET SERVICE	21-000-000-56700	100.00
MANN	MANN COMMUNICATIONS, LLC	DVD'S TO LIBRARY	21-000-000-58999	30.00
MANN		ROGER COUNCIL PREVIEWS	21-000-000-58999	105.00
TOTAL CABLE TV / GENERAL				235.41
TOTAL CABLE TV / GENERAL				235.41
TOTAL CABLE TV				235.41
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
03075	CARQUEST OF DOOR COUNTY	IMAP LENS	60-000-000-53000	2.30
03085	CATCO PARTS & SERVICE	REBUILD 2 U-JOINTS & HUB ASBY	60-000-000-53000	2,170.72
04696	DOOR COUNTY TREASURER	06/12 FUEL CHARGES	60-000-000-51650	2,152.67
19959	SUPERIOR CHEMICAL CORP	CASE MOLECULE & TRIGGER SPRYS	60-000-000-54999	136.55
20725	T R COCHART TIRE CENTER	TIRE CHANGE & DISPOSAL	60-000-000-52850	40.00
DC WASTE	DOOR COUNTY WASTE & RECYCLING	183.86 TONS REFUSE	60-000-000-58300	10,564.94
DC WASTE		COMINGLED & PAPER	60-000-000-58350	1,350.65
LODAL	LODAL , INC	2 WHEEL HUB OIL SEALS	60-000-000-53000	140.56
LODAL		PRTS REBLD FRT AXLE & DRIVE	60-000-000-53000	3,502.41
LODAL		HUB OUTER BEARING KIT	60-000-000-53000	378.87
TOTAL SOLID WASTE ENTERPRISE FUND				20,439.67
TOTAL SOLID WASTE ENTERPRISE FUND				20,439.67
TOTAL SOLID WASTE ENTERPRISE				20,439.67
TOTAL ALL FUNDS				204,600.48

MANUAL CHECKS

Associated Wealth Management 06/29/12 Refi bonds Check #70725 01-000-000-70000 01-000-000-7001	\$ 744,216.98
WPPI 07/02/12 Health & dental insurance ACH Misc accounts	\$ 86,771.76
Shell Credit Card 07/09/12 Out of town fuel Check #70816 01-215-000-51650	\$ 225.10
TOTAL MANUAL CHECKS	\$ 831,213.84

DATE: 07/12/2012
TIME: 10:42:07
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 13

INVOICES DUE ON/BEFORE 07/17/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SUMMARY OF FUNDS:				
	GENERAL FUND	123,744.35		954,958.19
	CAPITAL FUND	60,181.05		
	CABLE TV	235.41		
	SOLID WASTE ENTERPRISE	20,439.67		
	TOTAL --- ALL FUNDS	204,600.48		1,035,814.32

COMMON COUNCIL
July 3, 2012

A regular meeting of the Common Council was called to order at 8:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Lodi, Wiesner, Stutting, Fett and Schlicht were present.

Schlicht/Stutting to adopt agenda. Carried.

Stutting/Fett to approve following bills: General Fund - \$96,813.57, Capital Fund - \$135,545.52, Cable TV - \$6,032.98, TID #2 - \$363.00, TID #3 - \$36.00 and Solid Waste Enterprise Fund - \$2,178.60 for a grand total of \$240,969.67. Roll call: All voted aye. Carried.

Schlicht/Wiesner to approve consent agenda:

- a. Approval of 6/19/12 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Board of Review – 5/29/12
 - (2) Bicycle and Pedestrian Advisory Board – 6/7/12
 - (3) Finance/Purchasing & Building Committee – 6/12/12
 - (4) Community Protection & Services Committee – 6/14/12
 - (5) Personnel Committee – 6/20/12
- c. Consideration of: Approval of Beverage Operator licenses.
- d. Consideration of: Temporary Class B Beer licenses.
- e. Consideration of: Temporary Class B Wine licenses.
- f. Consideration of: Temporary Class B Beer and Temporary Class B Wine license.
- g. Consideration of: Approval of Street Closure Application.
- h. Consideration of: Approval of Exception to Noise Ordinance from Kitty O'Reilly's Irish Pub & Door County Fair.

Carried.

There were no mayoral appointments.

Fett to read ordinance re: Amending Section 13.01 of the Municipal Code – Combined Utility in title only for the first reading. Schlicht/Wiegand to adopt. Discussion took place regarding the wording in Section 3 that states “in lieu of membership the mayor may call for council election of an alderperson who shall then serve the unfulfilled term of the mayor.” There was discussion that if the mayor would choose not to serve on the Commission and chose an additional alderperson, the expertise gained from a citizen member could not be utilized. Roll call: Wiegand, Lodi, Stutting and Schlicht voted aye. Vandertie, Wiesner and Fett voted no. Motion carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to award the contract to Baudhuin Incorporated for the development of preliminary plans for the pedestrian improvements and storm water management of Egg Harbor Road corridor from Eighth Avenue to Alabama Street, including storm water sewers, detention ponds, curb and gutter, and sidewalks.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Joseph Stutting, Chr.

Introduced by Stutting. Stutting/Wiegand to adopt. Carried.

City Plan Commission Chair Wiegand, Finance/Purchasing & Building Chair Stutting, and Parks & Recreation Chair Wiegand presented reports for their respective committees/commissions.

No one spoke during public comment.

The Mayor made his comments.

Fett/Wiesner to adjourn. Carried. The meeting adjourned at 8:18 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laurie Spittlemeister". The signature is written in black ink and is positioned above the printed name.

Laurie Spittlemeister
Office/Accounting Assistant I

STURGEON BAY UTILITIES
Regular Meeting
June 11th, 2012

President Stewart Fett called the regular meeting of the Utilities Commission to order at 12:00 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Mayor Thad Birmingham and Commissioners Matt Felhofer, David Phillips and Robert Schlicht were present. Vice-President Bernard Ellenbecker and Secretary Gary DeNamur were excused. Also present were General Manager James Stawicki, Operations Manager Cliff White and Electric Supervisor Jason Bieri.

Birmingham/Schlicht to adopt the agenda (complete copy on file at the Utility office). Motion carried.

Birmingham/Phillips to approve the minutes of the regular meeting held on May 7th, 2012 and the minutes of the special meeting held on May 10th, 2012. Motion carried.

The Commission proceeded to review the bills for May in the amount of \$1,734,936.57. Fett/Birmingham to approve payment of the bills. Motion carried.

The April 2012 financials were presented. Felhofer/Phillips to accept the financials subject to audit. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. A general conversation regarding SBU's reserve levels was discussed. No formal action was taken.

Consideration of lease agreement was the next item of business. SBU staff has been approached by NTEK Media, LLC regarding their interest to lease space on the wooden pole at the Big Hill Water Tower site for their communications equipment. The lease agreement would be a three year, renewable term between SBU and NTEK. The annual lease fee is \$1,800.00. Schlicht/Phillips to approve the lease agreement with NTEK Media, LLC for an annual fee of \$1,800.00. Motion carried.

The next item of business was consideration of request from DCEDC for financial support for Lakeshore Industry Cluster Initiative (LICI). Bill Chaudoir, Executive Director of the DCEDC, is seeking funding for the 5-county industry cluster initiative. The initiative's objectives are to establish a forward looking approach to economic development which increases economic activity and innovation in the Lakeshore region. Mr. Chaudoir is seeking \$1,000 from SBU. Birmingham/Phillips to approve the request from DCEDC of \$1,000 for support of the LICI. Motion carried.

Next item of business was consideration of variance request from Bay Shipbuilding for a new fire service. President Fett excused himself from the room during this item. Bay Shipbuilding plans to install a new 8" fire main on their property to serve the recently constructed welding and training facility. The new fire main would connect to the existing 12" distribution main on Third Avenue. Representatives from Bay Shipbuilding contacted staff about the possibility of using HDPE (High Density Polyethylene) materials for their fire service instead of ductile iron, which, historically, has been required in SBU's and the City's policies for any connections to the water distribution system larger than 2". Bay Shipbuilding's staff is concerned that the open trench method of installing ductile iron pipe would unduly impact their operations; and also state that an open cut has the potential to damage existing underground utilities, potentially creating more down time and expenses. SBU staff investigated the use of HDPE and does not object to their request provided:

- The selected material meets and is installed in accordance with the specifications provided by the American Water Works Association.
- A valve is installed at the connection point with distribution main on Third Avenue.

- All piping on the downstream side of the newly installed valve is to remain the property of Bay Shipbuilding.
- Bay Shipbuilding shall be responsible for all maintenance and repair of the HDPE line.
- It is acknowledged that this approval is based on the site conditions of this particular installation, and does not imply or set precedent that HDPE may be used in other water main extension projects.
- The policies established by SBU and the City regarding the installation of water mains remain in full force and effect.
- Bay Shipbuilding receives a water main extension permit from the Wisconsin Department of Natural Resources.

Birmingham/Felhofer to approve the variance request from Bay Shipbuilding for a new fire service. Motion carried. President Fett returned to the meeting after votes were cast.

COMPLIANCE MAINTENANCE RESOLUTION

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department Natural Resources (WDNR) to file a Compliance Maintenance Annual Report (CMAR) for its Wastewater Treatment Facility (WWTF) under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR);

WHEREAS, an overall grade point average of 4.0 was achieved;

WHEREAS, proper operation and maintenance of its WWTF is essential to protecting the environment;

BE IT THEREFORE RESOLVED, by the Utility Commission of Sturgeon Bay Utilities that Sturgeon Bay Utilities will endeavor to maintain and operate its WWTF in the best manner practicable.

Fett/Schlicht to approve the resolution. Motion carried.

Consideration of purchase of rock drilling rig was next on the agenda. Over the past 20 years, SBU has hired Wisconsin Public Service (WPS) to drill rock holes with a unit specifically designed for this purpose. Once WPS began providing this service, SBU suspended the practice of blasting to obtain proper depths when installing poles in rocky areas within SBU's service territory. In March of 2008, SBU purchased a larger tandem-axle Versalift digger-derrick with the probability of SBU eventually acquiring its own rock drilling unit. Historically, SBU averages about 30-35 rock holes per year. As SBU moves forward with the pole testing program and rural projects where shallow rock depths are more prevalent, it is anticipated that 75 or more rock holes per year will be needed. After being informed in 2011 by WPS that they would no longer drill rocks holes outside of their service territory, staff began to investigate the purchase of its own unit and included funds for such in SBU's 2012 capital budget. The recommended unit for purchase by staff is sold by Atlas Copco in Milwaukee, Wisconsin for the quoted price of \$227,665.00. Birmingham/Felhofer to approve the purchase of the rock drilling rig by Atlas Copco in the amount of \$227,665.00. Motion carried.

Commissioner Felhofer left the meeting at 12:50 p.m.

Discussion regarding substation transformer test results was the next item of business. Every two years, SBU contracts High Voltage Equipment Diagnostics to inspect the substation transformers within SBU's system.

Since commencing in 2004, SBU has built up a reasonably adequate history of these units over the years. The tests included acoustic and vibration readings at set points around the transformers. In addition, comprehensive analyses of dissolved gases and fluids are included in the inspection along with an infrared survey of each unit. The key elements from this report are as follows:

- Transformers at Redwood, Bank 2 at First Ave, and the Michigan Street substations all appear to be operating well and within the parameters of their design.
- Bank 1 transformer at First Ave continues to show the results of partial electrical discharge (arcing), which may indicate a loose connection higher in the tank than was previously indicated.
- Transformer at Industrial substation continues to show indications of loosening in the core/coil assembly. This situation continues to worsen, which indicates that this 1950's vintage unit may require replacement sooner than was intended (2014). Due to the conditions, little load is on this unit and the Industrial Park is currently fed out of the Redwood substation.

This item was for information only.

Next, Electric Supervisor Bieri presented the following tabulations for disposal of surplus equipment: (High bids in bold)

Name	Bucket Truck	Derrick Truck	Poles	I Beams	Conduit	Car Dolly	Spreader	Van	Truck
Jim Soukup	\$3,216	\$1,651	\$221	\$120		\$409	\$409	\$1,005	\$802
Charles Cihlar						\$505			
Ken Baudhuin							\$4,000		
Richard & Eric Olson							\$5,150		
Susan Tenor								\$425	
Jerome Mann						\$500	\$1,500		
Bob Jennerjohn						\$227		\$1,101	\$329
B & B Dairy – William Bley	\$5,800	\$1,150	\$250	\$300				\$1,500	\$205
TJ Lau	\$5,201	\$1,450			\$1.50 ea		\$2,950	\$150	
Dan Vandertie			\$100				\$4,000		
Mark Schlaefer								\$1,000	
Joe Kerscher			\$281					\$300	
Kevin Devault			\$65			\$125		\$865	\$250

The following list of items contains information specific to the surplus equipment:

- 1997 Chevy C 7500 Hi-Ranger Bucket Truck – **Advertise in utility truck publications and Craigslist and/or re-negotiate with high bidder for starting bid of \$12,000 (\$10,000 minimum).**
- 1986 Ford Tele-Lect Derrick Truck - **Advertise in utility truck publications and Craigslist for minimum bid of \$5,000.**
- 4 – 80' Douglass Fir Treated Class 1 & 2 poles – **Advertise on Craigslist for starting bid of \$1,500 (\$1,000 minimum).**
- Miscellaneous I-Beams – **Recommend awarding to high bidder B & B Dairy.**
- Several hundred feet of Schedule 40 PVC and miscellaneous rigid elbows – **Advertise on Craigslist or use on jobs within the city.**
- Metro-Tech 850 Locator – **No Bid – Advertise on Craigslist.**
- Load-Star Car Dolly – **Recommend awarding to high bidder Charles Cihlar.**

- Meyer V-Max 3245 Manure Spreader – **Staff will investigate future use for WWTP disposal locations with option to award to high bidder Richard and Eric Olson.**
- 1998 Mercury Villager Van – **Advertise on Craigslist for Bluebook value.**
- 1992 Dodge Ram 250 ¾ ton Truck – **Recommend awarding to high bidder Jim Soukup.**
- Old transit – **No Bid – Good candidate for museum donation or SBU display.**
- Portable Watt-Hour Test System – **No Bid – Advertise on Craigslist & MEUW Live Lines.**
- Old voltage analyzer and meter equipment – **No Bid – Advertise on Craigslist & MEUW Live Lines, display at SBU or donate to museum.**
- Buckets of miscellaneous hand tools – **No bid – Mechanic will use as needed or scrap.**

Fett/Birmingham to award appropriate surplus equipment bid items to the highest bidders and direct staff to advertise the remaining items in other publications per staff recommendations. Motion carried.

Operations report was presented by Operations Manager White. Birmingham/Phillips to accept the Operations Report for May. Motion carried.

Next were Council member’s updates on issues. President Fett informed the Commissioners that the payment-in-lieu-of-tax (PILOT) was approved. In addition, the first readings for the change in the makeup of the Utility Commission and Wellhead Ordinance were presented. Mayor Birmingham had no additional comments. This item was for information only.

The next item of business was the General Manager’s report.

- a. Adjustments for the month
- b. Update on projects
 1. Streetlight review – list was submitted to CP & S.
 2. Athletic Field lighting – West Side field included. Should be completed end of the year.
 3. SBHS transformer replacement – scheduled to take place July 5th – July 7th.

Birmingham/Schlicht to adjourn. Motion carried. The meeting adjourned at 1:07 p.m.

Gary DeNamur
Secretary

Approved for publication:

Stewart Fett
President

James Stawicki
General Manager

Date: _____

Date: _____

FINANCE/PURCHASING & BUILDING COMMITTEE
July 3, 2012

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:46 p.m. by Chairperson Stutting in the Council Chambers, City Hall, 421 Michigan Street. Roll call: Members Stutting, Wiegand, and Schlicht were present. Also present: Mayor Birmingham, Alderperson Wiesner, Alderperson Fett, City Administrator McNeil, Office/Accounting Assistant I Spittlemeister.

A motion was made by Alderperson Wiegand, seconded by Alderperson Schlicht to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Review bills.
4. Adjourn.

Carried.

A motion was made by Alderperson Wiegand, seconded by Alderperson Schlicht to accept the bills as presented and forward to the Common Council for payment. Carried.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adjourn. Carried. The meeting adjourned at 7:47 p.m.

Respectfully submitted,



Laurie Spittlemeister
Office/Accounting Assistant I

6c1.

6c1.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
June 30, 2012

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JUNE, 2012.

June-12	YEAR TO DATE		June-12	YEAR TO DATE
0	5	ONE FAMILY DWELLINGS .	-----	557,500
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
0	0	DUPLEX CONVERTED TO TRI-PLEX	-----	-----
0	1	C.B.R.F.	-----	3,057,776
0	1	RESIDENTIAL ADDITIONS	-----	100,000
6	30	RESIDENTIAL ALTERATIONS	44,790	358,282
1	4	RESIDENTIAL GARAGES/CARPORTS	18,800	53,000
0	2	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	29,400
1	1	RESIDENTIAL STORAGE BUILDINGS	3,000	3,000
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NEW COMMERCIAL BUILDINGS	-----	-----
0	1	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	4,800
0	1	NON-RESIDENTIAL ADDITIONS	-----	264,000
1	14	NON-RESIDENTIAL ALTERATIONS	48,500	301,800
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
<u>9</u>	<u>60</u>		\$115,090	\$4,729,558

TOTAL ESTIMATED COST OF CONSTRUCTION

June-12	YEAR TO DATE	TOTAL PERMITS ISSUED	June-12	YEAR TO DATE
9	60	BUILDING PERMITS	622	14,739
9	63	ELECTRICAL PERMITS	447	3,996
3	40	PLUMBING PERMITS	2,576	4,742
7	28	HEATING PERMITS	470	2,291
8	98	SIGN PERMITS	240	2,880
0	1	MISCELLANEOUS PERMITS	-----	25
0	0	SUMP PUMP PERMITS	-----	-----
68	72	ELECTRICIAN LICENSES	979	1,045
0	2	EARLY STARTS	-----	375
0	4	EROSION CONTROL	-----	925
0	0	STATE PLAN APPROVALS	-----	-----
0	5	PARK & PLAYGROUND PAYMENTS	-----	1,500
0	5	WISCONSIN PERMIT SEALS	-----	175
0	0	ZONING BOARD OF APPEALS APPLICATIONS	-----	-----
0	1	ZONING CHANGES/P.U.D. APPLICATIONS	-----	545
0	2	PLAN COMMISSION - CONDITIONAL USES	-----	600
0	5	CERTIFIED SURVEY MAP REVIEWS	-----	390
0	1	SUBDIVISION PLATTING REVIEW	-----	370
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
0	3	COMMERCIAL OCCUPANCY FEES	-----	100
0	0	PIER PERMIT	-----	-----
0	1	DEMOLITION	-----	25
0	0	REINSPECTION FEE	-----	-----
0	0	BLASTING	-----	-----
		TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER	\$5,334.00	\$34,723.00

Cheryl Nault
Cheryl Nault
Building Inspection Dept.

City of Sturgeon Bay
Parks and Recreation Department
835 N. 14th Avenue
Sturgeon Bay, WI 54235



Phone: 920-746-2914
Fax: 920-746-2906
E-mail: mkleist@sturgeonbaywi.org

**PARKS DEPARTMENT INFORMATION
THRU JUNE 30, 2012**

Seasonal Boat Launch Passes Sold – 2012	343
Seasonal Boat Launch Passes Sold – 2011	301
Daily Launch Passes sold – 2012	2,075
Daily Launch Passes sold – 2011	1,622
Resident Shelter Rentals @ \$55.00	44
Resident Shelter Rentals @ \$83.00	2
Resident Shelter Rentals @ \$165.00	2
Non-resident Shelter Rentals @ \$77.00	4
Non-resident Shelter Rentals @ \$94.00	0
Non-resident Shelter Rentals @ \$286.00	0
Ballfields Prepped	116

JUNE 2012 BANK RECONCILIATION

CHECKING ACCOUNTS

GENERAL FUND BAYLAKE	WDF BAYLAKE	TIF #3 WIRETECH BAYLAKE	WEDC GRANT BAYLAKE	SNAP BAYLAKE
2,836,665.66	82,424.35	38,307.12	25,250.00	100.00
320,153.04	9,372.27	0.00	0.00	20.00
1,835,481.81	0.00	486.00	0.00	0.00
AMOUNT IN TRANSIT	1,275.16	0.00	0.00	0.00
ADJUSTMENTS	25,901.55	0.00	0.00	0.00
ENDING BALANCE	1,345,963.28	37,821.12	25,250.00	120.00

INVESTMENT ACCOUNTS

GENERAL/CAPITAL FUND INVESTMENTS	
1,648,424.78	
368.14	
270.70	
0.00	
0.00	
ENDING BALANCE	1,648,522.22

BANK BALANCE	2,104,177.97
LESS OUTS. CHECKS	758,214.69
	0.00
	37,821.12
	25,250.00
	0.00
	120.00

	1,648,522.22
	0.00
	1,648,522.22

SAVINGS ACCOUNTS

GENERAL FUND STATE - #2	GENERAL FUND BAYLAKE BANK - MMBI	TIF #1 DEBT STATE - #11	TOURISM FUND STATE - #12	WDF STATE - #4	CAPITAL - BUILDING DEBT STATE - #3	TIF #3 DEBT STATE - #08	TIF #3 CONSTRUCTION STATE - #14
3,039,065.05	18,006.23	443,108.81	6.36	203,791.12	5,938.39	200,583.86	80,970.79
REVENUE	824.68	58.90	0.00	27.09	0.79	26.66	10.76
DISBURSEMENTS	93.91	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,039,795.82	443,167.71	6.36	203,818.21	5,939.18	200,610.52	80,981.55

BANK BALANCE	3,039,795.82
	17,366.13
	443,167.71
	6.36
	203,818.21
	5,939.18
	200,610.52
	80,981.55

GENERAL FUND BAYLAKE	TIF #2 BAYLAKE	TIF #2 DEBT 98A&B STATE - #10	TIF #2 AMENDED AREA CONST. - STATE - #06	TIF #2 AMENDED AREA CAP. INT. - STATE - #7	TIF #2-CAPITAL MAINT. STATE - #15	TIF #2 WFRDA DEBT RES. STATE - #13
3,720.16	15,092.17	426,837.92	67,950.90	140,941.89	128,922.88	1,653,993.65
REVENUE	0.24	56,462.73	9.03	18.73	17.14	219.85
DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
AMOUNT IN TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
ENDING BALANCE	3,720.40	483,300.65	67,959.93	140,960.62	128,940.02	1,654,213.50

BANK BALANCE	3,720.40
	15,038.07
	483,300.65
	67,959.93
	140,960.62
	128,940.02
	1,654,213.50

CITY OF STURGEON BAY
SUMMARIZED REVENUE & EXPENSE REPORT

DATE: 07/12/2012
TIME: 10:04:05
ID: GL480000.WOW

DEPARTMENT DESCRIPTION	JUNE 30, 2012		FISCAL YEAR BUDGET	FISCAL YEAR ACTUAL	% VARIANCE
	JUNE BUDGET	JUNE ACTUAL			
REVENUES					
GENERAL FUND	853,769.77	92,637.24	10,245,237.00	4,683,938.20	(54.2)
TOTAL REVENUES	853,769.77	92,637.24	10,245,237.00	4,683,938.20	(54.2)
EXPENSES					
GENERAL FUND	50,962.02	744,216.98	611,545.00	1,122,565.11	(83.5)
MAYOR	1,030.42	917.52	12,365.00	5,908.38	52.2
CITY COUNCIL	4,907.09	4,327.53	58,885.00	32,734.96	44.4
LAW/LEGAL	5,000.00	6,570.50	60,000.00	30,631.54	48.9
CITY CLERK-TREASURER	27,232.50	28,914.94	326,790.00	159,626.88	51.1
ADMINISTRATION	18,640.00	19,921.99	223,680.00	107,510.22	51.9
COMPUTER	4,391.67	2,972.65	52,700.00	24,166.50	54.1
CITY ASSESSOR	7,777.09	7,407.84	93,325.00	46,411.56	50.2
BOARD OF REVIEW	205.41	0.00	2,465.00	0.00	100.0
BUILDING/ZONING CODE ENFORCEMENT	5,711.26	14,067.21	68,535.00	26,060.89	61.9
MUNICIPAL SERVICES ADMIN.	16,850.01	20,226.99	202,200.00	93,585.58	53.7
PUBLIC WORKS ADMINISTRATION	17,755.40	18,863.80	213,065.00	104,616.39	50.8
ELECTIONS DEPARTMENT	1,760.84	3,210.39	21,130.00	17,314.23	18.0
CITY HALL	12,027.49	10,087.58	144,330.00	56,534.81	60.8
INSURANCE	23,902.09	45,491.00	286,825.00	178,893.88	37.6
GENERAL EXPENDITURES	110,328.08	11,857.12	1,323,937.00	82,654.90	93.7
POLICE DEPARTMENT	30,333.75	31,944.48	364,005.00	179,052.16	50.8
PATROL BOAT	907.09	1,747.13	10,885.00	1,834.53	83.1
PARKING ENFORCEMENT	0.00	0.00	0.00	0.00	0.0
POLICE DEPARTMENT/PATROL	143,594.58	162,858.13	1,723,135.00	825,317.72	52.1
POLICE DEPT. / INVESTIGATIONS	10,716.68	9,900.46	128,600.00	64,590.03	49.7
FIRE DEPARTMENT	146,092.89	156,403.77	1,753,115.00	791,667.55	54.8
STORM SEWERS	4,139.58	2,440.36	49,675.00	25,031.48	49.6
SOLID WASTE MGMT/SPRING/FALL	6,055.01	746.71	72,660.00	8,433.94	88.3
COMPOST/SOLID WASTE SITE	2,617.92	11,979.56	31,415.00	14,577.55	53.5
STREET SWEEPING	3,047.09	2,862.81	36,565.00	13,433.95	63.2
WEED ABATEMENT	479.17	1,251.46	5,750.00	1,682.61	70.7
ROADWAYS/STREETS	16,251.67	12,498.38	195,020.00	81,849.78	58.0
SNOW REMOVAL	16,077.08	769.94	192,925.00	80,210.47	58.4
STREET SIGNS AND MARKINGS	4,372.91	19,758.51	52,475.00	46,557.18	11.2
CURB/GUTTER/SIDEWALK	956.25	8,302.14	11,475.00	10,826.94	5.6
STREET MACHINERY	16,739.16	11,686.59	200,870.00	64,687.84	67.7
CITY GARAGE	5,175.82	2,228.46	62,110.00	20,991.69	66.2
CELEBRATION & ENTERTAINMENT	3,120.00	12,318.96	37,440.00	29,605.85	20.9
HIGHWAYS - GENERAL	42,097.08	43,521.04	505,165.00	261,573.91	48.2
PARK & RECREATION ADMIN	11,225.01	15,582.70	134,700.00	64,350.28	52.2
PARKS AND PLAYGROUNDS	33,269.97	32,591.04	399,240.00	158,863.62	60.2
BALLFIELDS	2,397.91	4,752.07	28,775.00	27,634.74	3.9
ICE RINKS	710.84	0.00	8,530.00	16.64	99.8
BEACHES	231.25	0.00	2,775.00	50.00	98.1

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL FUND
 FOR 6 PERIODS ENDING

JUNE 30, 2012

DEPARTMENT DESCRIPTION	JUNE		JUNE ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
	BUDGET	BUDGET					
EXPENSES							
MUNICIPAL DOCKS	3,604.99	43,260.00	3,570.74	0.9	43,260.00	9,976.90	76.9
WATER WEED MANAGEMENT	7,401.67	88,820.00	10,131.94	(36.8)	88,820.00	12,539.83	85.8
WATERFRONT PARKS & WALKWAYS	4,040.41	48,485.00	11,590.98	(186.8)	48,485.00	27,443.32	43.3
EMPLOYEE BENEFITS	2,479.17	29,750.00	2,850.45	(14.9)	29,750.00	13,618.20	54.2
PUBLIC FACILITIES	6,350.83	76,210.00	0.00	100.0	76,210.00	36,612.00	51.9
BOARDS AND COMMISSIONS	151.67	1,820.00	0.00	100.0	1,820.00	182.32	89.9
COMMUNITY & ECONOMIC DEVLPMNT	20,650.84	247,810.00	19,606.49	5.0	247,810.00	117,094.30	52.7
TOTAL EXPENSES	853,769.66	10,245,237.00	1,532,949.34	(79.5)	10,245,237.00	5,079,523.16	50.4
TOTAL FUND REVENUES	853,769.77	10,245,237.00	92,637.24	(89.1)	10,245,237.00	4,683,938.20	(54.2)
TOTAL FUND EXPENSES	853,769.66	10,245,237.00	1,532,949.34	(79.5)	10,245,237.00	5,079,523.16	50.4
SURPLUS (DEFICIT)	0.11	0.00	(1,440,312.10)	(4736.3)	0.00	(395,584.96)	100.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL FUND
 FOR 6 PERIODS ENDING JUNE 30, 2012

DEPARTMENT DESCRIPTION	JUNE BUDGET	JUNE ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
TOTAL REVENUES	128,905.43	9,295.79	(92.7)	1,546,865.00	617,644.29	(60.0)
TOTAL REVENUES	128,905.43	9,295.79	(92.7)	1,546,865.00	617,644.29	(60.0)
EXPENSES						
CITY CLERK-TREASURER	0.00	0.00	0.0	0.00	0.00	0.0
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
COMPUTER	1,125.00	245.00	78.2	13,500.00	3,304.00	75.5
CITY ASSESSOR	0.00	0.00	0.0	0.00	0.00	0.0
MUNICIPAL SERVICES ADMIN.	0.00	0.00	0.0	0.00	0.00	0.0
CITY HALL	0.00	0.00	0.0	0.00	0.00	0.0
GENERAL EXPENDITURES	1,130.00	70,697.25	(6156.3)	13,560.00	181,415.20	(1237.8)
POLICE DEPARTMENT	0.00	0.00	0.0	0.00	0.00	0.0
PATROL	29,738.75	4,096.35	86.2	356,865.00	49,328.18	86.1
POLICE DEPT. / INVESTIGATIONS	0.00	0.00	0.0	0.00	0.00	0.0
FIRE DEPARTMENT	1,741.66	0.00	100.0	20,900.00	1,106.41	94.7
STORM SEWERS	7,500.00	34,960.65	(366.1)	90,000.00	59,213.57	34.2
SOLID WASTE MGMT/REFUSE/RECYCL	0.00	0.00	0.0	0.00	0.00	0.0
SOLID WASTE MGMT/SPRING/FALL	0.00	0.00	0.0	0.00	0.00	0.0
ROADWAYS/STREETS	42,416.67	79,254.40	(86.8)	509,000.00	113,447.47	77.7
SNOW REMOVAL	0.00	0.00	0.0	0.00	0.00	0.0
CURB/GUTTER/SIDEWALK	22,207.92	0.00	100.0	266,495.00	0.00	100.0
CITY GARAGE	0.00	0.00	0.0	0.00	0.00	0.0
PARKS AND PLAYGROUNDS	833.33	2,870.00	(244.4)	10,000.00	2,870.00	71.3
BALLFIELDS	416.67	0.00	100.0	5,000.00	5,221.00	(4.4)
ICE RINKS	0.00	0.00	0.0	0.00	0.00	0.0
BEACHES	19,033.33	0.00	100.0	228,400.00	0.00	100.0
MUNICIPAL DOCKS	0.00	0.00	0.0	0.00	0.00	0.0
WATER WEED MANAGEMENT	0.00	0.00	0.0	0.00	0.00	0.0
WATERFRONT PARKS & WALKWAYS	541.66	0.00	100.0	6,500.00	0.00	100.0
SANITARY & WATER MAIN	0.00	0.00	0.0	0.00	0.00	0.0
PUBLIC FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0
COMMUNITY & ECONOMIC DEVLPMT	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	126,684.99	192,123.65	(51.6)	1,520,220.00	415,905.83	72.6
TOTAL FUND REVENUES	128,905.43	9,295.79	(92.7)	1,546,865.00	617,644.29	(60.0)
TOTAL FUND EXPENSES	126,684.99	192,123.65	(51.6)	1,520,220.00	415,905.83	72.6
SURPLUS (DEFICIT)	2,220.44	(182,827.86)	(8333.8)	26,645.00	201,738.46	657.1

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CABLE TV
 FOR 6 PERIODS ENDING JUNE 30, 2012

DEPARTMENT DESCRIPTION	JUNE BUDGET	JUNE ACTUAL	VARI-ANCE	%	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE	%
REVENUES								
CABLE TV / GENERAL	9,451.67	15.00	(99.8)		113,420.00	56,822.60	(49.9)	
TOTAL REVENUES	9,451.67	15.00	(99.8)		113,420.00	56,822.60	(49.9)	
EXPENSES								
CABLE TV / GENERAL	10,775.25	8,178.29	24.1		129,303.00	71,426.61	44.7	
TOTAL EXPENSES	10,775.25	8,178.29	24.1		129,303.00	71,426.61	44.7	
TOTAL FUND REVENUES	9,451.67	15.00	(99.8)		113,420.00	56,822.60	(49.9)	
TOTAL FUND EXPENSES	10,775.25	8,178.29	24.1		129,303.00	71,426.61	44.7	
SURPLUS (DEFICIT)	(1,323.58)	(8,163.29)	516.7		(15,883.00)	(14,604.01)	(8.0)	

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TOURISM FUND
 FOR 6 PERIODS ENDING JUNE 30, 2012

DEPARTMENT DESCRIPTION	JUNE BUDGET	JUNE ACTUAL	VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
REVENUES						
TOURISM COMMITTEE / GENERAL	2,144.00	0.00	100.0	25,728.00	24,186.45	(5.9)
TOTAL REVENUES	2,144.00	0.00	100.0	25,728.00	24,186.45	(5.9)
EXPENSES						
TOURISM COMMITTEE / GENERAL	5,500.00	0.00	100.0	66,000.00	66,500.00	(0.7)
TOTAL EXPENSES	5,500.00	0.00	100.0	66,000.00	66,500.00	(0.7)
TOTAL FUND REVENUES	2,144.00	0.00	100.0	25,728.00	24,186.45	(5.9)
TOTAL FUND EXPENSES	5,500.00	0.00	100.0	66,000.00	66,500.00	(0.7)
SURPLUS (DEFICIT)	(3,356.00)	0.00	100.0	(40,272.00)	(42,313.55)	5.0

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #2 DISTRICT
 FOR 6 PERIODS ENDING JUNE 30, 2012

DEPARTMENT DESCRIPTION	JUNE BUDGET	JUNE ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TID DISTRICT #2	124,307.67	56,823.62	(54.2)	1,491,692.00	840,121.87	(43.6)
TOTAL REVENUES	124,307.67	56,823.62	(54.2)	1,491,692.00	840,121.87	(43.6)
EXPENSES						
TID DISTRICT #2	225,596.26	0.00	100.0	2,707,155.00	499,801.62	81.5
TOTAL EXPENSES	225,596.26	0.00	100.0	2,707,155.00	499,801.62	81.5
TOTAL FUND REVENUES	124,307.67	56,823.62	(54.2)	1,491,692.00	840,121.87	(43.6)
TOTAL FUND EXPENSES	225,596.26	0.00	100.0	2,707,155.00	499,801.62	81.5
SURPLUS (DEFICIT)	(101,288.59)	56,823.62	(156.1)	(1,215,463.00)	340,320.25	(127.9)

FOR FUND: TID #1 DISTRICT
 FOR 6 PERIODS ENDING JUNE 30, 2012

DEPARTMENT DESCRIPTION	JUNE BUDGET	JUNE ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
TID #1 DISTRICT	38,490.67	58.90	(99.8)	461,888.00	305,773.78	(33.7)
TOTAL REVENUES	38,490.67	58.90	(99.8)	461,888.00	305,773.78	(33.7)
EXPENSES						
TID #1 DISTRICT	37,786.50	0.00	100.0	453,438.00	0.00	100.0
TOTAL EXPENSES	37,786.50	0.00	100.0	453,438.00	0.00	100.0
TOTAL FUND REVENUES	38,490.67	58.90	(99.8)	461,888.00	305,773.78	(33.7)
TOTAL FUND EXPENSES	37,786.50	0.00	100.0	453,438.00	0.00	100.0
SURPLUS (DEFICIT)	704.17	58.90	(91.6)	8,450.00	305,773.78	3518.6

CITY OF STURGEON BAY
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: TID #3 DISTRICT
 FOR 6 PERIODS ENDING JUNE 30, 2012

DEPARTMENT DESCRIPTION	JUNE BUDGET	JUNE ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
TID #3 DISTRICT	15,515.41	37.42	(99.7)	186,185.00	33,016.48	(82.2)
TOTAL REVENUES	15,515.41	37.42	(99.7)	186,185.00	33,016.48	(82.2)
EXPENSES						
TID #3 DISTRICT	15,110.83	336.00	97.7	181,330.00	29,248.50	83.8
TOTAL EXPENSES	15,110.83	336.00	97.7	181,330.00	29,248.50	83.8
TOTAL FUND REVENUES	15,515.41	37.42	(99.7)	186,185.00	33,016.48	(82.2)
TOTAL FUND EXPENSES	15,110.83	336.00	97.7	181,330.00	29,248.50	83.8
SURPLUS (DEFICIT)	404.58	(298.58)	(173.7)	4,855.00	3,767.98	(22.3)

FOR FUND: REVOLVING LOAN FUND (STATE)
 FOR 6 PERIODS ENDING JUNE 30, 2012

DEPARTMENT DESCRIPTION	JUNE BUDGET	JUNE ACTUAL	VARI-ANCE	%	FISCAL YEAR BUDGET	FISCAL YEAR ACTUAL	VARI-ANCE	%
REVENUES								
REVOLVING LOAN FUND (STATE)	1,442.08	1,376.80	(4.5)	(4.5)	17,305.00	6,819.75	(60.5)	(60.5)
TOTAL REVENUES	1,442.08	1,376.80	(4.5)	(4.5)	17,305.00	6,819.75	(60.5)	(60.5)
EXPENSES								
REVOLVING LOAN FUND (STATE)	1,041.67	0.00	100.0	100.0	12,500.00	400,020.00	(3100.1)	(3100.1)
TOTAL EXPENSES	1,041.67	0.00	100.0	100.0	12,500.00	400,020.00	(3100.1)	(3100.1)
TOTAL FUND REVENUES	1,442.08	1,376.80	(4.5)	(4.5)	17,305.00	6,819.75	(60.5)	(60.5)
TOTAL FUND EXPENSES	1,041.67	0.00	100.0	100.0	12,500.00	400,020.00	(3100.1)	(3100.1)
SURPLUS (DEFICIT)	400.41	1,376.80	243.8	243.8	4,805.00	(393,200.25)	(8283.1)	(8283.1)

FOR FUND: SOLID WASTE ENTERPRISE
 FOR 6 PERIODS ENDING JUNE 30, 2012

DEPARTMENT DESCRIPTION	JUNE BUDGET	JUNE ACTUAL	VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR ACTUAL	VARI-ANCE
REVENUES						
SOLID WASTE ENTERPRISE FUND	69,736.25	25,996.64	(62.7)	836,835.00	250,363.96	(70.0)
TOTAL REVENUES	69,736.25	25,996.64	(62.7)	836,835.00	250,363.96	(70.0)
EXPENSES						
SOLID WASTE ENTERPRISE FUND	69,736.24	37,791.48	45.8	836,835.00	157,374.52	81.1
TOTAL EXPENSES	69,736.24	37,791.48	45.8	836,835.00	157,374.52	81.1
TOTAL FUND REVENUES	69,736.25	25,996.64	(62.7)	836,835.00	250,363.96	(70.0)
TOTAL FUND EXPENSES	69,736.24	37,791.48	45.8	836,835.00	157,374.52	81.1
SURPLUS (DEFICIT)	0.01	(11,794.84)	(8500.0)	0.00	92,989.44	100.0

MUNICIPAL REPORT TOTALS
 FOR 6 PERIODS ENDING JUNE 30, 2012

DEPARTMENT DESCRIPTION	JUNE		JUNE		FISCAL		FISCAL	
	BUDGET	ACTUAL	ACTUAL	ACTUAL	YEAR-TO-DATE	YEAR-TO-DATE	YEAR-TO-DATE	%
TOTAL MUNICIPAL REVENUES	1,243,762.95	186,241.41	(85.0)	14,925,155.00	6,818,687.38	(54.3)		
TOTAL MUNICIPAL EXPENSES	1,346,001.40	1,771,378.76	(31.6)	16,152,018.00	6,719,800.24	58.3		
SURPLUS (DEFICIT)	(102,238.45)	(1,585,137.35)	1450.4	(1,226,863.00)	98,887.14	(108.0)		

BEVERAGE OPERATOR LICENSES

1. Andre, James W.
2. Declark, Kristin M.
3. Dettman, Lynn H.
4. Eisen, Mitchell H.
5. Fairchild, Jennifer L.
6. Fischer, Mark Jr.
7. Gardner, William A.
8. Hanson, Henry J.
9. Krueger, Judith A.
10. Lankey, Sarah G.
11. Lundahl, Megan K.
12. Morse, Daryl J.
13. Oram, Brenda M.
14. Riess, JoAnne C.
15. Ripp, Veronica J.
16. Sarter, Julie A.
17. Savage, Julie A.
18. Wagner, Charles R.
19. Wierzba, Desirae L.
20. Woodgate, Carrie A.

TEMPORARY CLASS B BEER AND TEMPORARY CLASS B WINE

Knights of Columbus
Agent: David Hoffman
Madison Avenue – between Maple Street and Oak Street
West Fest
August 11, 2012

Rotary Club of Sturgeon Bay #2674
Agent: Robert Loss
1322 Memorial Drive
Sturgeon Bay, WI 54235
July 28 – 29, 2012

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant: Family Centers of Door County, Inc
 Name of Event: Maritime Family Parade
 Contact Phone Number: 920 495-1062
 Date(s) of Event: Tues, July 3, 2012 Time: 430 Line Up 5:30 parade
 Estimated # of Attendees: 100 People in Parade 300 Bystanders(?) estimated
 Specific Location: Begin @ Sawyer Park, travel down Neenah 1 block
Right on Oak St to Madison and Finish @ Maritime Museum

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach Certificate of Insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - as required by the State of Wisconsin.
- Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable.)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for cleanup? Family Centers
Volunteers will provide clean up.

Other explanations: Children will be accompanied by
an adult. See Attached Poster (Draft) Pending Approval

Signature of Responsible Party: Lina Waiter
 Address: 1487 County Road DK
 Date Submitted: 6-22-12

Approval:

Fire Chief	By: <u>[Signature]</u>	Date: <u>7/3/12</u>
Police Chief	By: <u>[Signature]</u>	Date: <u>07-02-12</u>
Comm. Development	By: <u>[Signature]</u>	Date: <u>7/9/12</u>
Streets/Parks	By: <u>[Signature]</u>	Date: <u>7/5/2012</u>
City Clerk	By: <u>[Signature]</u>	Date: <u>7/10/2012</u>
Finance Director	By: <u>[Signature]</u>	Date: <u>7/6/12</u>
City Engineer	By: <u>[Signature]</u>	Date: <u>7/10/12</u>
City Administrator	By: <u>[Signature]</u>	Date: <u>7/9/12</u>

Common Council: _____ Date of Meeting: _____

Do not Block NEENAH and MADISON AT the same time.
 AND have someone direct traffic at key intersections

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of Family Centers of Door County, Inc. and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

The undersigned in consideration of being allowed to use City property to conduct a Family Maritime Parade, which shall encroach in the public right-of-way adjacent to property located at Sturgeon Bay West Side (Neenah, Oak + Mast¹ Sen Sts), do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said Family Parade as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 28 day of June, 2009.

By: X *Cristobal / President*

By: X *Jane Gardin*

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: 6-28-12

x Annick Hale / president

Dated: 6-29-12

x Jane Gardin

Company Name (if applicable): Family Centers of Door County, Inc.

Billing Address: 1400 County Road DK

Brussels, WI 54204

Telephone: (920) 825-1430

3.035 Reimbursement of expenses.

- (1) *[Authorization to charge for reimbursement.]* The city clerk-treasurer is authorized to charge for reimbursement of expenses incurred on behalf of and for the benefit of third parties for services rendered by the city. These reimbursable expenses include, but are not limited to:
- (a) *Legal, consulting, and incidental expenses.* Any expenses associated with service demands related to legal, consulting, and incidental services. These expenses include but are not limited to:
 - 1. Mortgages and related documentation prepared by the city attorney for property transactions.
 - 2. Drafting and recording of documents for street vacation not initiated by the city.
 - 3. Drafting of ordinances related to zoning.
 - 4. Costs associated with annexations.
 - 5. Recording fees for planned unit developments and related zoning and subdivision actions.
 - 6. Legal publication, hearing notices, and postage.
 - 7. Engineering, planning, financial, and related consultants' reviews, studies, and inspections.
 - 8. Any other fees associated with service demands by third parties not specifically related to general governmental services.
 - (b) *Special events expenses.* Any expenses associated with service demands related to special events. These expenses include but are not limited to:
 - 1. Labor, equipment, and materials used before, during and after special events.
 - 2. Garbage/refuse and recycling pickup and disposal.
 - 3. Legal services related to event.
 - 4. Drafting of documents related to event.
 - 5. Administrative costs associated with service demands related to special events.
 - 6. Any other fees associated with service demands related to special events.
- (2) *Fees/deposit.*
- (a) *Fees.* Fees can only be charged upon prior notice to the petitioner who must sign an agreement to reimburse prior to initiating action. Prior to initiating any action, the department where petition is initiated shall secure the signed reimbursement agreement from petitioner and forward it to city clerk-treasurer.
 - (b) *Deposit.* If reimbursement costs are estimated to be over \$250.00, a deposit in the estimated amount may be required by the city prior to initiating action. Petitioner shall pay for all costs that exceed deposit amount, and petitioner shall be reimbursed if deposit amount exceeds costs.
- (3) *Failure to pay fees.* If the fee is not paid within 30 days of the date of the mailing of the invoice, an additional administrative collection charge of ten percent of the total fee shall be added to the amount due, plus interest shall accrue thereon at the rate of 1.5 percent per month or fraction hereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.
(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)

THE MARITIME MUSEUM, THRIVENT AND THE FAMILY CENTERS PRESENTS:

The Family Maritime Parade



Tuesday, July 31, 2012  5:30 p.m.

Assemble at Sawyer Boat Launch beginning at 4:30

Celebrate Maritime Family Week With the Maritime Family Parade!

ALL ARE WELCOME TO PARTICIPATE!

Make and Pull a Wagon Float, Decorate and Ride Your Bike, Dress in Costume OR Just Show Up As You Are and Walk or Ride In It. For Children ages 13 and under. Theme is nautical, pirate and/or sailor. ****Need to have at least one adult chaperone per child/family if kids are riding bike or walking****

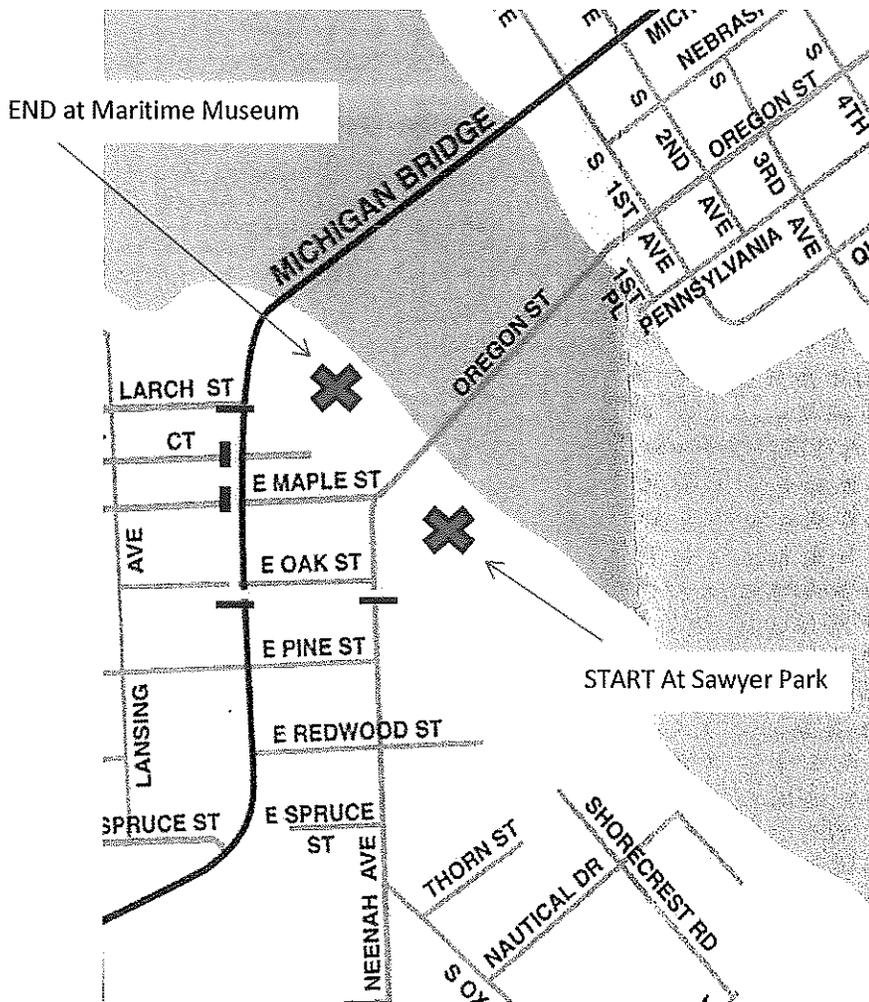
Parade Ends at the Maritime Museum with Crafts and Games for Kids

More Info: 920-825-1430

Family Centers
of Door County



Parade Route: Begin at Sawyer Park, Go down one block on Neenah Street, Right on Oak Street, Right on Madison and parade finishes at the Maritime Museum.



Family Maritime Parade Route

Begin at Sawyer Park with line up in the parking lot. Floats and parade entrants will travel south down Neenah turning right (west onto E Oak St. until Madison Ave. The parade will turn right and travel north on Madison toward the Michigan St. Bridge ending at the Maritime Museum parking lot.

 Red marks indicate street closures/barricades

 Yellow lines indicate parade route

 Start & End Location

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 13.01 of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby amended to read as follows:

13.01 Combined Utility.

- (1) The electric utility and the water utility of the city remain combined as a single public utility known as Sturgeon Bay Utilities. Sturgeon Bay Utilities shall manage any property of the city of whatever nature comprising part of or used or useful in connection with the electric or the water utility of the city, including all property used in common by such utilities. The sewer utility shall be a separate public utility known as the Sturgeon Bay Sewer Utility. Sturgeon Bay Sewer Utility shall include any property of the city of whatever nature comprising part of or used or useful in connection with the sewer utility of the city.
- (2) Pursuant to § 66.0805, Wis. Stats., the Sturgeon Bay Utilities and the Sturgeon Bay Sewer Utility shall be managed by a board of seven commissioners known as the utility commission. The commission shall have entire charge and management of the Sturgeon Bay Utilities and the Sturgeon Bay Sewer Utility, shall appoint a general manager and fix the compensation, and shall supervise the operation of the Sturgeon Bay Utilities and Sturgeon Bay Sewer Utility under the general control and supervision of the common council.
- (3) The utility commission shall consist of the mayor, ~~two~~ three alderpersons to be elected by the council and ~~four~~ three citizens who are also to be elected by the council. Neither the mayor nor the alderpersons shall receive any additional remuneration for serving on the utility commission. In lieu of membership the mayor may call for council election of ~~a citizen member~~ an alderperson who shall the serve the unfulfilled term of the mayor.
- (4) The alderpersons and citizen members shall be elected for terms of seven years each, beginning on October 1, provided that the terms of the commissioners first elected shall expire successively for each year on the succeeding October 1, and provided the terms of the alderpersons and mayor shall automatically expire upon their ceasing to be members of the council. The terms of the two additional citizen members added to the utility commission after the election of the initial citizen members, shall expire October 1, 2007, and October 1, 2008, respectively; thereafter their terms shall be for a period of seven years each. The citizen members shall be persons of recognized experience and qualifications.

SECTION 2: This ordinance shall take effect on October 1, 2012.

Approved:

Thad Birmingham, Mayor

Attest:

Stephanie L. Reinhardt, City Clerk