



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JULY 5, 2011
8:00 P.M. OR IMMEDIATELY FOLLOWING BOARD OF PUBLIC WORKS
WHICH BEGINS AT 7:45 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN STREET
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$39,417.02, Capital Fund - \$415,134.47, Cable TV - \$4,470.92, TID #2 - \$651.00 and Solid Waste Enterprise - \$858.54 for a grand total of \$460,531.95. [roll call]
6. **CONSENT AGENDA**
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 6/21/11 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 6/14/11
 - (2) City Plan Commission – 6/15/11
 - (3) Parking & Traffic Committee – 6/20/11
 - * c. Consideration of: Beverage Operator licenses.
 - * d. Consideration of: Temporary Class B Beer license for Forestville-Maplewood Lions Club.
 - * e. Resolution re: Adopt increase of Non-Sufficient Fund and Stop Payment fees.
 - * f. Resolution re: Adopt Public Hearing Publication fees and Zoning Application fees.
 - * g. Consideration of: Street Closure Application from Door County Triathlon.
7. Mayoral appointments.
8. Consideration of: Abandonment of Utility Easement – Whitford's First Addition to the Sturgeon Bay Industrial Park.
9. Consideration of: AT & T Easement at 8th Avenue and Egg Harbor Road.

10. **City Plan Commission recommendation re: Agricultural (A) as the official zoning classification for the recently annexed parcel owned by Sturgeon Bay Utilities, located on the east side of 14th Avenue, subject to a condition.**
11. **First reading of ordinance re: Rezoning parcel recently annexed by Sturgeon Bay Utilities to Agricultural (A).**
12. **Parking & Traffic Committee recommendation re: Change the area in front of 230 Michigan Street from 2 hour parking to 15 minute parking.**
13. **Public comment.**
14. **Mayor's comments.**
15. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

Time:

By:

6/30/11
12:00pm
[Signature]

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

5.

INVOICES DUE ON/BEFORE 07/05/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
02289	GRACE BERGENE	PK SEC DEP REF BERGENE	01-000-000-23162	50.00
04696	DOOR COUNTY TREASURER	06/11 WDNR MPL AID	01-000-000-24310	2.12
19326	SOIL SPECIALIST	REFUND STREEET OPENING	01-000-000-23160	420.00
19326		REFUND STREET OPENING	01-000-000-23160	1,120.00
19326		REFUND STREET OPENING	01-000-000-23160	528.00
19326		REFUND STREET OPENING	01-000-000-23160	880.00
19360	ST PETERS LUTHERAN CHURCH	PK SEC DEP REF ST PETERS	01-000-000-23162	50.00
21474	USCGC MOBILE BAY	PK SEC DEP REF USCG MOBILE BAY	01-000-000-23162	50.00
R0000255	HELP OF DOOR COUNTY	PK SEC DEP REF HELP OF DC	01-000-000-23162	50.00
R0000784	GINA HARTL	PK SEC DEP REF HARTL	01-000-000-23162	50.00
R0000888	LAURA RODRIQUEZ	PK SEC DEP REF RODRIQUEZ	01-000-000-23162	50.00
R0000889	DIANE KONRAD	PK SEC DEP REF KONRAD	01-000-000-23162	50.00
R0000890	BADGER BOUNCER	PK SEC DEP REF BADGER BOUNCER	01-000-000-23162	50.00
R0000891	AMANDA GROVOGEL	PK SEC DEP REF GROVOGEL	01-000-000-23162	50.00
R0000892	BRENDA NEUMAN	PK SEC DEP REF NEUMAN	01-000-000-23162	50.00
R0000893	RUSS KELLER	PK SEC DEP REF KELLER	01-000-000-23162	50.00
R0000894	KEITH YANDA	PK SEC DEP REF YANDA	01-000-000-23162	50.00
R0000895	CARLA WYNVEEN	PK SEC DEP REF WYNVEEN	01-000-000-23162	50.00
R0000896	DUSTIN OVERBECK	PK SEC DEP REF OVERBECK	01-000-000-23162	50.00
TOTAL LIABILITIES				3,650.12
TOTAL GENERAL FUND				3,650.12

LAW/LEGAL

16555	PINKERT LAW FIRM, LLP	GENERAL MATTERS	01-110-000-55010	3,576.00
16555		TRAFFIC MATTERS	01-110-000-55010	2,376.00
16555		GENERAL MATTERS	01-110-000-55010	48.00
TOTAL				6,000.00
TOTAL LAW/LEGAL				6,000.00

CITY CLERK-TREASURER

21520	UW-GREEN BAY	MASTER ACADEMY STEPH	01-115-000-55600	129.00
R0000887	GILLETT POLICE DEPARTMENT	SUBPOENA FEES LAFAVE/MILLER	01-115-000-56350	15.00
TOTAL				144.00
TOTAL CITY CLERK-TREASURER				144.00

COMPUTER

ADMIN. COMPUTER				
17700	QUILL CORPORATION	INK CARTS	01-125-201-51950	120.58
TOTAL ADMIN. COMPUTER				120.58
TOTAL COMPUTER				120.58

CITY ASSESSOR

INVOICES DUE ON/BEFORE 07/05/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	07/05/11 CONTRACT	01-130-000-55010	937.50
		TOTAL		937.50
		TOTAL CITY ASSESSOR		937.50
MUNICIPAL SERVICES ADMIN.				
OCTANE	J TIM NYBERG	WAYFINDING DESIGN CONTRACT	01-145-000-58999	2,550.00
		TOTAL		2,550.00
		TOTAL MUNICIPAL SERVICES ADMIN.		2,550.00
PUBLIC WORKS ADMINISTRATION				
04975	ECONO FOODS	LUNCH TRAINING	01-150-000-55600	10.47
22800	WALMART COMMUNITY	KICK OFF TO SUMMER SUPPLIES	01-150-000-54999	20.63
22800		PAPER, POSTER BRD, TAPE, PENS	01-150-000-51950	25.71
		TOTAL		56.81
		TOTAL PUBLIC WORKS ADMINISTRATION		56.81
CITY HALL				
08280	HILL BUILDING MAINTENANCE INC	CARPET CLEANING - CITY HALL	01-160-000-55300	1,200.00
23730	WPS	421 MICHIGAN ST	01-160-000-56600	1,035.58
		TOTAL		2,235.58
		TOTAL CITY HALL		2,235.58
GENERAL EXPENDITURES				
16555	PINKERT LAW FIRM, LLP	T1 LEGAL HTF/SMITH LAND SALE	01-199-000-51525	168.00
		TOTAL		168.00
		TOTAL GENERAL EXPENDITURES		168.00
POLICE DEPARTMENT				
14850	NORTHEAST PHOTOCOPY CO INC	3RD QTR COPIER MAINT	01-200-000-55650	664.20
20081	TARGET BANK	PHOTOS	01-200-000-51950	14.18
20081		WET ONES	01-200-000-51950	7.56
22800	WALMART COMMUNITY	RUBBER BANDS, DVD DIVIDERS	01-200-000-51950	50.95
22800		CD/DVD'S & KLEENEX	01-200-000-51950	19.70
CAMBRIA	CAMBRIA SUITES	LODGING HONOR GRD TRAINING	01-200-000-54999	99.00
CAMBRIA		LODGING HONOR GRD TRAINING	01-200-000-54999	99.00
GOTPRINT	GOTPRINT.COM	BUSINESS CARDS 3 OFFICERS	01-200-000-51600	38.31

INVOICES DUE ON/BEFORE 07/05/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT				
MIELKE	CHAD MIELKE	REIMB 8 LAPTOP DRIVE TESTS	01-200-000-55550	163.00
MIELKE		BATTERY FOR TOUGHBOOK	01-200-000-55550	232.62
MIELKE		BATTERY COVER FOR TOUGHBOOK	01-200-000-55550	28.47
TOTAL				1,416.99
TOTAL POLICE DEPARTMENT				1,416.99
PATROL BOAT				
PATROL BOAT				
SKIPPER	SKIPPER BUDS	FUEL FOR PATROL BOAT	01-205-000-51650	484.79
SKIPPER		FUEL PATROL BOAT	01-205-000-51650	130.87
TOTAL PATROL BOAT				615.66
TOTAL PATROL BOAT				615.66
POLICE DEPARTMENT/PATROL				
01766	AURORA MEDICAL GROUP	NEW OFFICER DRUG SCREEN	01-215-000-57100	65.00
03133	CELLCOM WISCONSIN RSA 10	CELL SERVICE	01-215-000-58250	524.38
04696	DOOR COUNTY TREASURER	05/11 FUEL	01-215-000-51650	6,464.94
06650	GALLS, AN ARAMARK COMPANY	SHIRTS	01-215-000-52900	61.93
20081	TARGET BANK	BINDER & PAPER	01-215-000-55600	12.70
20081		BUNGEEES	01-215-000-58550	4.74
22800	WALMART COMMUNITY	BIKE TUBE	01-215-000-52850	8.40
TOTAL				7,142.09
TOTAL POLICE DEPARTMENT/PATROL				7,142.09
FIRE DEPARTMENT				
01766	AURORA MEDICAL GROUP	BA & DR SCREENING	01-250-000-57100	65.00
02001	RED THE UNIFORM TAYLOR	UNIFORM BELT & SOCKS MAY	01-250-000-52900	71.73
02001		UNIFORM EMBLEMS	01-250-000-52900	57.92
02005	BAY ELECTRONICS, INC.	REPAIR PORTABLE RADIO	01-250-000-57550	42.50
03075	CARQUEST OF DOOR COUNTY	EXHAUST PIPES	01-250-000-53000	135.75
16570	PIONEER FIRE COMPANY	UNIFORM HATS	01-250-000-52900	91.00
19880	STURGEON BAY UTILITIES	SALT SHED	01-250-000-56675	2.70
19880		N 14TH AVE CITY GARAGE	01-250-000-56675	21.30
19880		DUCK POND	01-250-000-56675	2.70
19880		SUNSET CNTR/NEW CONC	01-250-000-56675	21.30
19880		FRANK GRASSE EME SHELTER	01-250-000-56675	6.70
19880		OTUMBA PARK	01-250-000-56675	2.70
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	2.70
19880		WEST SIDE FIRE STATION	01-250-000-56150	59.50
19880		WEST SIDE FIRE STATION	01-250-000-56675	21.30
19880		WEST SIDE FIRE STATION	01-250-000-58650	71.83
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.70
19880		JC FIELD STAND	01-250-000-56675	9.90
19880		MICH ST JC BALLELD SPRINKLER	01-250-000-56675	21.30
19880		WEST SIDE BALL FIELD	01-250-000-56675	2.70

INVOICES DUE ON/BEFORE 07/05/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
FIRE DEPARTMENT				
19880		N 14TH AVE WARNING SIREN	01-250-000-56150	8.16
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	14.55
19880		SUNSET PK STAR PLANT	01-250-000-56675	21.30
19880		N 14 AVE DOG POUND	01-250-000-56675	2.70
19880		CHERRY BLOSSOM PARK	01-250-000-56675	6.70
19880		CLAY BANSK SIREN	01-250-000-56150	15.09
19880		4 V-BELTS FOR WARNING SIREN	01-250-000-57550	121.85
23730	WPS	WEST SIDE FIRE STATION	01-250-000-56600	38.67
DROVER	CHRIS DROVER	UNIFORM SHIRTS	01-250-000-52900	26.00
TOTAL				972.25
TOTAL FIRE DEPARTMENT				972.25
STORM SEWERS				
10750	PREMIER CONCRETE INC	EXP JOINT	01-300-000-51150	2.30
10750		1/2 YARD CRETE	01-300-000-51150	38.00
10750		EGG HARBOR CRETE	01-300-000-51150	136.00
10750		SPRUCE CRETE	01-300-000-51150	132.00
TOTAL				308.30
TOTAL STORM SEWERS				308.30
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	10.350 GALLONS WATER SWEEPER	01-330-000-53050	23.81
TOTAL				23.81
TOTAL STREET SWEEPING				23.81
SNOW REMOVAL				
06012	FASTENAL COMPANY	MISC SUPPLIES	01-410-000-51400	176.15
TOTAL				176.15
TOTAL SNOW REMOVAL				176.15
STREET SIGNS AND MARKINGS				
03075	CARQUEST OF DOOR COUNTY	TOWELS	01-420-000-52100	22.49
19275	SHERWIN WILLIAMS	80 GALLONS WHITE PAINT	01-420-000-52100	840.00
19275		5 GALLONS PAINT STRAINERS	01-420-000-52100	44.75
19297	SHORE TO SHORE RENTAL, INC	ACETYLENE GAUGE	01-420-000-54999	12.95
20070	TAPCO	5 NO SKATEBOARDING SIGNS	01-420-000-52600	174.25
20070		FREIGHT	01-420-000-52600	17.21
TOTAL				1,111.65
TOTAL STREET SIGNS AND MARKINGS				1,111.65

INVOICES DUE ON/BEFORE 07/05/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	MOLY RED	01-450-000-52050	105.60
03075		PLUG & JUNCTION BOX	01-450-000-52150	23.97
03075		OIL FILTER	01-450-000-52150	16.79
03075		BOOSTER CABLE CLAMP	01-450-000-52700	9.99
03075		OIL & AIR FILTERS	01-450-000-52150	114.91
03075		LED LIGHTS & FREIGHT	01-450-000-52150	112.87
03075		KIT UNL 400	01-450-000-52150	20.10
03075		RETURN KIT UNL 400	01-450-000-52150	-20.10
06012	FASTENAL COMPANY	MISC SUPPLIES	01-450-000-51400	16.10
06012		1/4" FML 2PC STUDDED	01-450-000-51400	63.60
23828	WITT PENINSULA FORD LINCOLN	TEST TURBO	01-450-000-51400	79.95
CW MILL	CW MILL EQUIPMENT CO, INC	TURBO INLET KIT	01-450-000-51400	75.44
RE	ROAD EQUIPMENT PARTS CENTER	3 RED LED LIGHTS	01-450-000-52150	13.50
RE		3 AMBER LED LIGHTS	01-450-000-52150	13.50
TOTAL				646.22
TOTAL STREET MACHINERY				646.22
CITY GARAGE				
06012	FASTENAL COMPANY	ROLL WIRE FEED WELDER WIRE	01-460-000-54999	61.78
07765	GRAINGER INC	2 HIGH PRESSURE NOZZLES	01-460-000-52700	27.80
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.16
19880		N 14TH AVE CITY GARAGE	01-460-000-56150	677.36
19880		N 14TH AVE CITY GARAGE	01-460-000-58650	68.38
23730	WPS	835 N 14TH AVE	01-460-000-56600	104.21
WISCO	WISCOLIFT, INC	2011 ANNUAL CRANE INSPECTION	01-460-000-58999	380.00
TOTAL				1,327.69
TOTAL CITY GARAGE				1,327.69
CELEBRATION & ENTERTAINMENT				
19885	STURGEON BAY YACHT CLUB	2011 FIREWORKS	01-480-000-58999	500.00
TOTAL				500.00
TOTAL CELEBRATION & ENTERTAINMENT				500.00
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	TRFC WARNING LIGHT ELM CTY C	01-499-000-58000	2.75
19880		OLD HWY RD SIGN	01-499-000-58000	30.38
TOTAL				33.13
TOTAL HIGHWAYS - GENERAL				33.13
PARK & RECREATION ADMIN				

INVOICES DUE ON/BEFORE 07/05/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PARK & RECREATION ADMIN				
22800	WALMART COMMUNITY	KICK OFF TO SUMMER SUPPLIES	01-500-000-52250	9.44
		TOTAL		9.44
		TOTAL PARK & RECREATION ADMIN		9.44
PARKS AND PLAYGROUNDS				
01766	AURORA MEDICAL GROUP	SNL DRUG SCR N SPETZ	01-510-000-57100	55.00
01766		SNL DRUG SCR N RUBENS	01-510-000-57100	20.00
01766		SNL DRUG SCR N PETERSON	01-510-000-57100	100.00
01766		SNL DRUG SCR N MACCOUX	01-510-000-57100	100.00
01766		SNL DRUG SCR N RABAS	01-510-000-57100	45.00
01766		SNL DRUG SCR N DEPIES	01-510-000-57100	100.00
01766		SNL DRUG SCR N ENGLEBERT	01-510-000-57100	100.00
01766		SNL DRUG SCR N BOSMAN	01-510-000-57100	45.00
03075	CARQUEST OF DOOR COUNTY	OIL & FILTER	01-510-000-52050	37.48
06012	FASTENAL COMPANY	BOLT	01-510-000-54999	2.65
08225	HERLACHE SMALL ENGINE	ECHO TRIMMER HEAD	01-510-000-51400	25.99
13049	MAY'S SPORT CANTER	PULLEY	01-510-000-51400	24.13
13049		PULLEY ASSEMBLY	01-510-000-51400	15.99
13049		MOWER DECK PARTS	01-510-000-51400	147.95
13049		MOWER DECK BUSHING & SPACERS	01-510-000-51400	31.35
13049		6 MOWER BLADES	01-510-000-51900	125.34
13049		4 WHEELS	01-510-000-51900	58.60
13365	MEISSNER LANDSCAPE INC	2 BOXES BIODEGRADABLE STAKES	01-510-000-51750	180.00
15890	PACK AND SHIP PLUS	RETURN MOWER PARTS	01-510-000-51400	8.20
19297	SHORE TO SHORE RENTAL, INC	4 TRIMMER HEADS	01-510-000-51400	169.80
19880	STURGEON BAY UTILITIES	DUCK POND	01-510-000-58650	10.00
19880		SUNSET CNTR/NEW CONC	01-510-000-56150	203.67
19880		SUNSET CNTR/NEW CONC	01-510-000-58650	61.33
19880		FRANK GRASSE EME SHELTER	01-510-000-56150	67.20
19880		FRANK GRASSE EME SHELTER	01-510-000-58650	76.66
19880		OTUMBA PARK	01-510-000-56150	40.48
19880		OTUMBA PARK	01-510-000-58650	36.91
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	82.69
19880		JC FIELD STAND	01-510-000-56150	47.63
19880		JC FIELD STAND	01-510-000-58650	42.19
19880		MICH ST JC BALLFLD SPRINKLER	01-510-000-58650	24.00
19880		WEST SIDE BALL FIELD	01-510-000-56150	54.36
19880		WEST SIDE BALL FIELD	01-510-000-58650	19.61
19880		OTUMBA PARK	01-510-000-56150	228.88
19880		OTUMBA PARK/STREET LIGHTS	01-510-000-56150	136.81
19880		FLORIDA ST/SUNSET PARK	01-510-000-56150	14.46
19880		N 14 AVE DOG POUND	01-510-000-56150	13.79
19880		CHERRY BLOSSOM PARK	01-510-000-56150	32.62
19880		CHERRY BLOSSOM PARK	01-510-000-58650	26.99
19880		LIGHT FOR PARK DEPT	01-510-000-54999	519.15
23730	WPS	MEMORIAL FIELD	01-510-000-56600	45.63
R0000556	D&A MACHINING, LLC	2 ANTI SCALP WHEELS	01-510-000-51400	90.00
VIK	VIKING ELECTRIC SUPPLY	TAPE & CABLE TIES	01-510-000-54999	10.06
WARNER	WARNER-WEXEL WHOLESALE &	GARBAGE BAGS & PAPER PROD PARK	01-510-000-51850	500.42
		TOTAL		3,778.02
		TOTAL PARKS AND PLAYGROUNDS		3,778.02

INVOICES DUE ON/BEFORE 07/05/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
BALLFIELDS				
ART	ART STUDIO CLAY CO, INC	4 HAKE BRUSH SETS	01-520-000-52250	31.96
ART		SHIPPING	01-520-000-52250	7.91
TOTAL				39.87
TOTAL BALLFIELDS				39.87
MUNICIPAL DOCKS				
19880	STURGEON BAY UTILITIES	36 S NEENAH AVE PKG LOT LIGHTS	01-550-000-56150	196.76
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	166.94
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	21.25
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	126.95
19880		38 S NEENAH AVE RESTROOM	01-550-000-58650	171.28
23730	WPS	36 S NEENAH AVE	01-550-000-56600	38.00
TOTAL				721.18
TOTAL MUNICIPAL DOCKS				721.18
WATER WEED MANAGEMENT				
02330	JIM OLSON MOTORS	BREAKS, WATER PUMP, LOF P-8	01-560-000-51400	876.63
03075	CARQUEST OF DOOR COUNTY	LASER TACHOMETER	01-560-000-51400	59.99
03075		BATTERY	01-560-000-51400	87.91
03075		BATTERY	01-560-000-51400	-10.00
03075		SCOT RAGS	01-560-000-51400	12.99
03075		FAST WIPES	01-560-000-51400	17.09
03075		SUPPLIES	01-560-000-51400	12.25
18786	SCOTT ROCKENDORF	UNLOCK P-8	01-560-000-51400	45.00
19070	SCHARTNER IMPLEMENT INC	CUTTING GUARD	01-560-000-51400	17.27
19070		HYD HOSE & FITTINGS	01-560-000-51400	149.60
20725	T R COCHART TIRE CENTER	INFLATE ELEVATOR TIRES	01-560-000-51400	35.00
25540	RICHARD YEDICA	FUEL TANK CAPS	01-560-000-51400	65.38
DC WASTE	DOOR COUNTY WASTE & RECYCLING	DISPOSAL FEE - PLASTIC SH WRAP	01-560-000-51400	9.00
R0000655	TRANSMOTION, LLC	WEAR SLEEVES & HOSE PROTECTORS	01-560-000-51400	51.00
TOTAL				1,429.11
TOTAL WATER WEED MANAGEMENT				1,429.11
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DCMM WALKWAY LIGHTS	01-570-000-56150	25.37
19880		DCMM PARKING LOT LIGHTS	01-570-000-56150	104.68
TOTAL				130.05
TOTAL WATERFRONT PARKS & WALKWAYS				130.05
TOTAL GENERAL FUND				36,244.20

INVOICES DUE ON/BEFORE 07/05/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
COMPUTER				
SHI	SHI INTERNATIONAL CORP	7 WINDOWS 7 LICENSES	10-125-000-59040	849.24
		TOTAL		849.24
		TOTAL COMPUTER		849.24
PATROL				
03133	CELLCOM WISCONSIN RSA 10	CELL SERVICE	10-215-000-59000	307.68
03133		SQUAD ROUTERS	10-215-000-59000	1,128.16
		TOTAL		1,435.84
		TOTAL PATROL		1,435.84
ROADWAYS/STREETS				
EXPENSE				
PETERS	PETERS CONCRETE CO	WAL MART IMPRV EGG HARBOR RD	10-400-000-59096	411,594.39
		TOTAL EXPENSE		411,594.39
ANNUAL RESURFACING & BASE REP.				
19326	SOIL SPECIALIST	FINALIZE DRVWYS & SHLDR SPRUCE	10-400-110-59095	596.00
		TOTAL ANNUAL RESURFACING & BASE REP.		596.00
		TOTAL ROADWAYS/STREETS		412,190.39
PARKS AND PLAYGROUNDS				
EXPENSE				
MADHOUSE	JAMES D SUNDQUIST	2 PROCO WIRE SNAKES	10-510-000-59075	659.00
		TOTAL EXPENSE		659.00
		TOTAL PARKS AND PLAYGROUNDS		659.00
		TOTAL CAPITAL FUND		415,134.47
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
22800	WALMART COMMUNITY	CASE, HARD DRIVE & BATTERIES	21-000-000-56250	125.32
22800		DRY EASE BOARD & MARKERS	21-000-000-54999	25.60
22800		REBATE	21-000-000-59070	-70.00
MANN	MANN COMMUNICATIONS, LLC	07/05/11 CONTRACT	21-000-000-55015	4,390.00
		TOTAL CABLE TV / GENERAL		4,470.92
		TOTAL CABLE TV / GENERAL		4,470.92
		TOTAL CABLE TV		4,470.92

DATE: 06/28/11
TIME: 16:10:05
ID: AP443000.0ST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 07/05/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 AMENDED AREA / PBI				
16555	PINKERT LAW FIRM, LLP	T2 SPLLC SUITE	25-320-200-55010	288.00
TOTAL TID #2 AMENDED AREA / PBI				288.00
TID #2 A AREA BONDS - DVL				
01761	ASSOCIATED TRUST COMPANY	T2 SPLLC PAYING AGENT FEES	25-320-931-70002	363.00
TOTAL TID #2 A AREA BONDS - DVL				363.00
TOTAL TID DISTRICT #2				651.00
TOTAL TID #2 DISTRICT				651.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
12900	MACHINE SERVICE INC	REBUILD DRIVE SHAFT	60-000-000-53000	699.41
LODAL	LODAL , INC	SWITCH CAP, CNTR, BOOT KIT	60-000-000-53000	159.13
TOTAL SOLID WASTE ENTERPRISE FUND				858.54
TOTAL SOLID WASTE ENTERPRISE FUND				858.54
TOTAL SOLID WASTE ENTERPRISE				858.54
TOTAL ALL FUNDS				457,359.13

MANUAL CHECKS

Minnesota Life Insurance \$ 1,788.96
06/14/11
Check #68262
Life insurance
01-600-000-50553

BP Amoco \$ 85.02
06/20/11
Check #68267
Out of town fuel
01-21-000-51650

Card Member Services \$ 1,296.76
06/20/11
Check #68270
Meals, lodging, flags, tailgate step, labels
Misc accounts

Card Member Services \$ 2.08
06/20/11
Check #68271
Foreign money transfer fee
01-250-000-51350

TOTAL MANUAL CHECKS \$ 3,172.82

INVOICES DUE ON/BEFORE 07/05/11

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	36,244.20	39,417.02
CAPITAL FUND	415,134.47	
CABLE TV	4,470.92	
TID #2 DISTRICT	651.00	
SOLID WASTE ENTERPRISE	858.54	
TOTAL --- ALL FUNDS	457,359.13	460,531.95

James Albert 6/28/11
Randy B. Weyers 6/28/11

COMMON COUNCIL
June 21, 2011

A meeting of the Common Council was called to order at 8:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Ald. Wiegand, Vandertie, Lodl, Abeyta and Schlicht were present.

Abeyta/Schlicht to adopt agenda. Carried.

Abeyta/Schlicht to approve bills: General Fund – \$253,792.71, Capital Fund - \$58,009.62, Cable TV - \$1,431.97, TID #2 - \$7,667.50, TID #3 - \$510.00 and Solid Waste Enterprise - \$15,028.97 for grand total of \$336,440.77. Roll call: All voted aye. Carried.

Abeyta/Lodl to approve the consent agenda:

- a. Approval of 6/7/11 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 5/9/11
 - (2) Waterfront Redevelopment Authority – 5/31/11
 - (3) Finance/Purchasing & Building Committee – 6/7/11
 - (4) Waterfront Redevelopment Authority – 6/7/11
 - (5) Community Protection & Services Committee – 6/7/11
 - (6) Zoning Board of Appeals – 6/13/11
- c. Accept and place on file the following reports:
 - (1) Fire Department Report – May 2011
 - (2) Employee Recognition Report – 1/1/11 – 6/30/11
 - (3) Inspection Department Report – May 2011
 - (4) Bank Reconciliation – May 2011
 - (5) Revenue & Expense Report – May 2011
- d. Consideration of: Beverage Operator Licenses.
- e. Consideration of: Combination "Class B" license, Class "B" Beer licenses, and "Class C" Wine licenses.
- f. Consideration of: Temporary Class B Beer licenses for Door County Maritime Museum.
- g. Consideration of: Temporary Class B Beer and Temporary Class B Wine license for Door County Maritime Museum.
- h. Finance/Purchasing & Building Committee recommendation re: Accept the Schenck Government and Non-For-Profit Solutions 2010 financial audit report for the City of Sturgeon Bay and place it on file.
- i. Consideration of: Request for encroachment into Street Right-of-Way at 314 W. Maple Street.

Carried.

Abeyta/Vandertie to accept the following appointment:

BOARD OF REVIEW - 5 year term

Cathy Wiese

Carried.

The preliminary resolution declaring intent to levy special assessment under Municipal Police Power Pursuant to Section 66.0703, Wis. Stats. – Curb & Gutter installation on Michigan Street from 18th Avenue to Hwy 42/57 was presented by Wiegand. Wiegand/Schlicht to adopt preliminary resolution. Carried.

The Door County Tourism Zone Commission Agreement was discussed by the Council. Bob Starr summarized the role of the Ad Hoc Committee and the history of the Door County Tourism Zone Commission and the current and future Community Marketing Funding for SBVC. Vandertie/Abeyta that the City remain in the Door County Tourism Zone based on the itemization from Door County Visitor Board Chairman Steve Hellman as follows:

Sturgeon Bay Visitor Center Funding from Door County Visitor Bureau

The following is a proposal for additional funding for the SBVC that would replace the proposal made by Bob Kuftrin. This has been reviewed with Bob and he agrees with it. In essence this offer is one of holding Sturgeon Bay harmless as a result of SCP.

Recap of Current Numbers

	2011 CMF	2012 SCP	Difference
Sturgeon Bay City	\$42,000	\$33,433	-\$8,567
Sturgeon Bay Town	\$1,000	\$1,082	\$82
Sevastopol	\$19,050	\$16,275	-\$2,775
TOTAL	\$62,050	\$50,790	-\$11,260

1. For 2012 the DCVB will add \$11,260 to the SBVC SCP funding to ensure that SBVC funding remains whole versus 2011 funding.
2. In the future, the DCVB will add up to \$11,260 in every year of SCP, but the amount would never exceed \$11,260. If room tax collections would decline, basic SCP funding would decline as well, however the \$11,260 would remain the same.
3. If room tax collections of the three communities collectively would increase, the \$11,260 figure would decrease accordingly such that the total funding to the SBVC would remain no higher than \$62,050.
4. Should room tax collections rise so significantly that the basic SCP program funding of the three communities rises above \$62,050 then this extra funding program ends.
5. If any of the three communities above would decrease their allocation of SCP funding to the SBVC, or any of the communities above leave the tourism zone, then the value of this program would be calculated from a new base.

Roll call: All voted aye. Carried.

RECOMMENDATION

We, the City Plan Commission, hereby recommend approval of the Preliminary Planned Unit Development for a community based residential facility (CBRF), located west of Clay Banks Road, proposed by Marsh Manor at Deer Run Village, subject to the following conditions:

1. Design of Clay Banks Road improvements, including sidewalks and turn and bypass lanes at the intersection with future Compass Street based upon cross-section supplied by the City.
2. The water main serving this building shall be extended to connect with the existing water main running along Tacoma Beach Road.
3. A development agreement shall be entered into between the property owner and City, prior to issuance of a building permit, regarding the eventual dedication of Compass Street and the timing of future street improvements designed under condition #1 above.

CITY PLAN COMMISSION

By: Dan Wiegand, Chr.

Introduced by Wiegand. Wiegand/Lodl to adopt. Carried.

No one spoke during public comment.

The mayor made his comments.

Schlicht/Abeyta to adjourn. Carried. The meeting adjourned at 8:31 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

FINANCE/PURCHASING & BUILDING COMMITTEE
June 14, 2011

A meeting of the Finance/Purchasing & Building Committee was called to order at 6:30 p.m. by Chairperson Abeyta in Council Chambers, City Hall. Roll call: Alderperson Abeyta, Alderperson Wiegand, and Alderperson Schlicht were present. Also present: Alderperson Vandertie, City Administrator McNeil, Finance Director/City Treasurer Clarizio, and Office/Accounting Assistant II Flinn.

Moved by Alderperson Schlicht seconded by Alderperson Abeyta to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Resolution to update Public Hearing Publication fees and Zoning Application fees.
4. Consideration of: Resolution to increase NSF (non-sufficient fund) and Stop Payment fees.
5. Review of unfinished business list.
6. Review bills.
7. Adjourn.

Carried.

The Committee briefly discussed the Resolution to update Public Hearing Publication fees and Zoning Application fees. Moved by Alderperson Wiegand, seconded by Alderperson Abeyta to forward the resolution to Common Council establishing the revised fees for variances, conditional uses, zoning changes, planned unit developments and variances.

RESOLUTION

WHEREAS, the Common Council of the City of Sturgeon Bay has determined that it is in the best interests of the City of Sturgeon Bay to update the Public Hearing Publication fees and Zoning Application fees.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Sturgeon Bay hereby adopts the following fees:

<u>Application</u>	<u>Current Fees</u>	<u>Proposed Fees</u>
Conditional Use	\$200 plus publication of legal notice	\$275
Zoning Change	\$300 plus publication of legal notice	\$375
Planned Unit Development	\$300 plus \$10/acre plus legal notice	\$375 plus \$10/acre
Zoning Variance	\$200 plus publication of legal notice	\$275
Sign Variance	\$200 plus publication of legal notice	\$275

Carried.

The Committee then discussed Resolution to increase NSF (non-sufficient fund) and Stop Payment fees. Moved by Alderperson Wiegand, seconded by Alderperson Abeyta to forward the resolution to Common Council establishing increases to the NSF (non-sufficient fund) Check Fee and Stop Payment fee.

RESOLUTION

WHEREAS, the Common Council of the City of Sturgeon Bay has determined that it is in the best interests of the City of Sturgeon Bay to increase the NSF (non-sufficient fund) and Stop Payment fees.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Sturgeon Bay hereby adopts the following fees:

<u>Type</u>	<u>Fee</u>
NSF Check Fee	Actual bank charge plus \$25
Stop Payment Fee (for checks received by a payee but lost or misplaced)	Actual bank charge plus \$25

Carried.

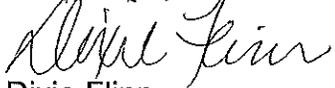
The Committee reviewed the unfinished business list.

Fire Chief Herlache entered the meeting at 6:35 p.m.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to accept the bills as presented and forward to the Common Council for payment.

Moved by Alderperson Abeyta, seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 6:45 p.m.

Respectfully submitted,



Dixie Flinn
Office/Accounting Assistant II

CITY PLAN COMMISSION
Wednesday, June 15, 2011

A meeting of the City Plan Commission was called to order at 7:05 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Joe Porten, John Lodl, Jeff Norland, Michael Gilson, Dennis Statz, Laurel Brooks, and Dan Wiegand were present. Also present were City Administrator Steve McNeil, City Engineer Tony Depies, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Lodl, seconded by Mr. Statz to approve the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from May 18, 2011.
4. Public comment regarding non-agenda items.
5. Official zoning classification for recently annexed property owned by Sturgeon Bay Utilities, located on the east side of 14th Avenue.
Presentation
Public hearing
Consideration of
6. Preliminary Planned Unit Development, proposed by Marsh Manor at Deer Run Village, LLC, for an assisted living facility, located west of Clay Banks Road.
Presentation
Public hearing
Consideration of
7. Consideration of: Conditional use request from Marina View Apartments for construction of three 8-unit multifamily dwellings at 306 Nautical Drive.
8. Consideration of: Distressed TID designation for Tax Increment District #2.
9. Adjourn.

Carried.

Approval of minutes from May 18, 2011: Moved by Mr. Gilson, seconded by Mr. Porten to approve the minutes from May 18, 2011.

Public Comment regarding non-agenda items: No one spoke during public comment.

Official zoning classification for recently annexed property owned by Sturgeon Bay Utilities, located on the east side of 14th Avenue:

Presentation: Mr. Olejniczak explained that a 1.5 acre parcel on the east side of N. 14th Ave. and owned by Sturgeon Bay Utilities, was annexed into the City and is currently under a temporary zoning classification of Agricultural (A). Sturgeon Bay Utilities has no immediate plans for the property. A water tower may be constructed in the future. An official zoning classification needs to be placed on the property. The recommendation is for Agricultural, which would match the surrounding uses in the Comprehensive Plan.

SBU Operations Manager Cliff White stated that this property is intended for a future water tower site. They thought at some point the Walmart development would trigger that need. It is now part of their strategic planning.

Public hearing: Chairperson Wiegand opened the public hearing at 7:07 p.m. Helen Potier, 1511 N. 14th Avenue, stated she was concerned with property values. Steve Wood, 1559 Pennsylvania

Street, stated the uncared for apple trees on the property were negatively impacting his apple orchard. He asked to have the apple trees removed and the property cleaned up.

There was no written correspondence.

The public hearing was declared closed at 7:12 p.m.

Consideration of: Ms. Brooks questioned Mr. White as to the cost of removing the non-productive apple trees. Mr. White was unsure of the cost. It was not included in their budget plan.

Discussion took place in regard to removing the apple trees, noxious weeds, and other vegetation.

Mr. White added that when a water tower would be constructed, the property would be fenced in, have a lawn or gravel combination, and possibly a small building and landscaping.

Moved by Ms. Brooks, seconded by Mr. Statz to officially zone the Sturgeon Bay Utility property Agricultural (A), with the conditions that the property be cleaned up, including removal of the apple trees and noxious weeds, and be maintained in an aesthetically pleasing way. Mr. Olejniczak will verify with the City Attorney if the conditions are appropriate for this action. All ayes. Carried.

Preliminary Planned Unit Development, proposed by Marsh Manor at Deer Run Village, LLC, for an assisted living facility, located west of Clay Banks Road:

Presentation: Mr. Olejniczak explained that this is the third proposed building in the overall Deer Run Village PUD. There is currently an approved 63-unit senior active living apartment building, along with preliminary PUD approval for an assisted living memory care facility. The proposed building is for a 23-unit community-based residential facility (CBRF). Marsh Manor at Deer Run Village, is a re-working of a previously approved project on the east side of the bay off of Georgia Street. That project has now been abandoned. They are now working with Dr. Bruce Tully of the Deer Run project.

For professional reasons, Mr. Porten excused himself from discussion and voting.

Bruce Tully stated that the concept of Deer Run Village is where individuals can age in place and partake in a graduated level of service and care. The first approved building will contain 62 units of active adult independent living, and is waiting for final HUD approval. Late August or early September is the target for breaking ground. The second proposal was addressing the needs of a memory care facility. The third phase requested is the addition of the CBRF.

Jean Marsh took everyone on an imaginary tour of Marsh Manor. The rooms would be 400-425 sq/ft. Security is a key feature, with key pad entries, security surveillance at every exit, automatic door openers, and wide hallways. There will also be a large activity room, movie theater, common dining room, as well as a private dining room, salon, sunroom, and exercise room. In addition, there would be common area showers and walk-in bathtubs. She said they will also be offering education services to the community.

Public hearing: Chairperson Wiegand opened the public hearing at 7:48 p.m. Richard Husch, 1152 S. Ridgeway Dr., Dave Hoffman, 644 Tacoma Beach Road, Lee Bailey, 509 E. Compass Place, and Richard Steuer, 520 E. Compass St. all spoke during the hearing and voiced their concerns. One letter of correspondence was read from Ranil and Beth Plutchak.

The public hearing was declared closed at 7:59 p.m.

Consideration of: Many of the concerns heard during the hearing were related to future phases of the overall development including traffic patterns, the multi-story building location, and a buffer zone between the residential homes and the development.

Mr. Tully explained the process of obtaining funds for these types of projects. He thought it will probably a 24-month time frame before ground breaking for Marsh Manor.

Moved by Mr. Gilson, seconded by Mr. Norland to act on this request at this meeting. Roll call vote: Carried unanimously, with Mr. Porten abstaining.

Moved by Mr. Norland, seconded by Mr. Statz to recommend to Council approval of the preliminary PUD with the following provisions and conditions:

1. Design of Clay Banks Road improvements, including sidewalks and turn and bypass lanes at the intersection with future Compass Street based upon cross-section supplied by the City.
2. The water main serving this building shall be extended to connect with the existing water main running along Tacoma Beach Road.
3. A development agreement shall be entered into between the property owner and City, prior to issuance of a building permit, regarding the eventual dedication of Compass Street and the timing of future street improvements designed under condition #1 above.

Mr. Lodi commented on the traffic issues brought up during the public hearing. Mr. Olejniczak responded the DOT recently looked at the future impacts at Clay Banks Road. They considered the fact that senior housing was being proposed and were convinced that Clay Banks Road will not need traffic signals or other improvements, with the exception of eventually the single lane heading north getting onto the highway should become split into two.

Ms. Brooks felt that the neighbors should be accommodated and encouraged that a buffer be installed between the residential neighborhood and the development.

Roll call vote: Carried, with Mr. Porten abstaining.

Consideration of: Conditional use request from Marina View Apartments for construction of three 8-unit multifamily dwellings at 306 Nautical Drive: Mr. Olejniczak explained that this item was held over from previous Plan Commission meetings. The request is for three 8-unit apartment buildings, which is a continuation of the Marina View Apartment complex. He provided a list of conditions to be considered if this request were to be approved.

Jennifer DuPont provided information from Dave's Tree Service that planting between her property and the foundation might inhibit the life of the old oak tree.

The Commission discussed the potential conditions. Mr. Olejniczak stated that a new CSM has been received that addresses the lot lines for this development.

The foundation building was also discussed. Mr. Olejniczak stated that according to City Attorney Randy Nesbitt the foundation building would be an accessory use as opposed to a principal use. The building could be used by all tenants of Marina View Apartments for storage. Mr. Statz would like clarification of the use since there are separate properties. He would also like to see a layout of the foundation building.

Moved by Mr. Gilson, seconded by Mr. Norland to approve the conditional use permit subject to the staff's following conditions:

1. Prior to occupancy of any building, a certified survey map (CSM) shall be recorded to create the lot for the subject development site. The CSM shall be consistent with the approved site plan for the proposed development.

2. The existing concrete building, known as the foundation building, may not be expanded either outward or upward, except for a stairway enclosure to allow safe egress. However, nonpermanent recreational structures such as picnic tables, grills, etc. may be placed on the foundation building.
3. The existing concrete building, known as the foundation building, may be used for storage and other accessory uses associated with the tenants of Marina View Apartments. It shall not be used nor advertised for commercial storage.
4. A safety railing complying with the commercial building code shall be installed along the exposed side (north side) of the existing concrete building known as the foundation building.
5. A row of tall evergreen shrubs shall be planted between the concrete foundation building and the adjoining lot line for the length of the foundation building.
6. A second access to the subject property shall be provided via Thorn Street. An access easement shall be recorded prior to commencing construction of any of the proposed buildings. The driveway to Thorn Street shall be graded prior to occupancy of the second building to be constructed and shall be paved prior to occupancy of the third building.
7. The garbage receptacle area shall be enclosed by solid fencing, consistent with the dumpster enclosure at 170 Nautical Drive.
8. An agreement between the property owner and the City shall be signed indicating that a minimum 12-foot wide pedestrian easement will be granted along or near the east line of the subject property, with the exact location to be mutually agreed upon between the property owner and City. The agreement shall state that this easement shall be granted at the time the City is able to procure easements and/or right-of-way for the remainder of the proposed waterfront walkway from Sawyer Park through the Quarterdeck Marina property.

Mr. Gilson also suggested that the City work with the developer to ensure the preservation of the old oak tree.

Ms. Brooks stated she would like to know exactly what the interior of the foundation building is going to be like and what level of accommodation the developer intends to provide for the storage building.

Discussion continued. Moved by Mr. Wiegand, seconded by Mr. Porten to amend the motion and remove condition #5. Also, to remove the cedar trees along the driveway off of Nautical Drive. The three trees between Building #1 and Nautical Drive be of a dwarf species and that Building #1 be restricted to 6 units, with the northwesterly line of the building being the same.

Mr. Statz thought what was talked about was a row of evergreens on the entire stretch of property between Ms. DuPont's northerly property line, with the exception of where it would interfere with the old oak tree.

Mr. Lodi said he cannot support this motion and the developer should go back to the drawing board and come up with something that enhances the property that makes an asset to our community.

Jennifer Klessig DuPont, 234 Nautical Dr., expressed her concern over the old oak tree located on her property. She added that Marina View Apts. has put 2 layers of fill over the top of the roots of the oak tree and has cut off the life source of the tree. According to Dave's Tree Service, the tree cannot get water, nutrients, or oxygen. Dan Schott disagreed and said that nothing has changed.

Mr. Statz suggested there should be no plantings within 75' from the oak tree.

Roll call vote was taken on the amendment to the original motion. Motion failed with Mr. Lodi, Mr. Norland, Mr. Gilson, and Ms. Brooks voting no.

Roll call vote was taken on the original motion. Motion failed with Mr. Porten, Mr. Lodi, Mr. Statz, Ms. Brooks, and Mr. Wiegand voting no.

Moved by Mr. Lodi, seconded by Ms. Brooks to deny the conditional use for Marina View Apartments. Mr. Olejniczak suggested Commission members should give their reasons for denial. Mr. Lodi stated the request doesn't conform with the comprehensive plan and feels the developer hasn't listened to the Commission or the surrounding neighbors. There is no cooperation from the developer. He also believes that the conditional use would be injurious to the use and enjoyment of the other property in the immediate vicinity for the purposes already permitted or substantially diminish and impair property values within the surrounding area.

Ms. Brooks added that this is not consistent with the historic development pattern and there is a disruption of traffic patterns. She continued that the establishment of this development of apartment buildings has been detrimental to the comfort and general welfare of the people who are already there. There is no public necessity for this conditional use, including no data concerning multiple-family dwelling occupancy rates or saturation rate. The developer has a history of transgressions. She also cited a lack of a planned unit development.

Mr. Porten stated that he is concerned with the landscaping. He felt that it has been vindictively done to impair the value of the adjacent property owners. He doesn't know why the buildings can't be adjusted to accommodate a win-win situation for the adjacent property owners and developer. This needs to be laid out differently and storage units could be placed on each of the parcels and remove the foundation building.

Roll call vote: Motion failed with Mr. Norland, Mr. Gilson, Mr. Statz, and Mr. Wiegand voting no.

Mr. Schott stated the foundation building has always been a warehouse. A new railing has been installed. It has been painted. Tiling has been placed around the building. More grass has been planted and a picnic table has been added. He asked that the Commission please make a decision.

Moved by Mr. Wiegand, seconded by Mr. Statz to postpone consideration until the next meeting and have the developer and Mr. Olejniczak get together and come back with more information. Roll call vote: Motion failed with Mr. Porten, Mr. Lodi, Mr. Norland, Mr. Statz, and Ms. Brooks voting no.

Moved by Ms. Brooks to approve the conditional use request incorporating staff's recommendations, with certain exceptions. The foundation will be designated as the developer has chosen with the recreation area on top and storage underneath, but will never be used for the storage of heavy equipment (meaning any equipment heavier than riding lawnmowers). An arborist will be consulted and recommendation complied with in terms of providing as much screening material as possible at the developer's expense between Ms. DuPont's property and the adjacent property while respecting the needs of the red oak tree. Another condition to add is a separate \$50,000 performance bond whose purpose is to assure performance of compliance with the terms of the conditional use and to address any unfortunate events that no one could foresee that need to be corrected. Motion failed due to lack of second.

Moved by Ms. Brooks, seconded by Mr. Gilson to approve the conditional use as recommended by staff with a few changes to the language:

1. The foundation building will never house any equipment larger than a riding lawn mower.
2. The building will never be modified for any equipment larger than a riding lawn mower.

3. Screening/shrubbery to be evaluated by an arborist at developer's expense to determine where the planting should be placed, what the optimal species selections would be and also to evaluate the soil covering the root flair of the tree if it has been increased to the detriment of the tree's health it needs to be removed. If there has been fill placed along the root spread of the tree that appears to the arborist to be recent and detrimental it needs to be removed. The whole area will be restored to a condition that is optimal for the tree's health and the screening will be based on his recommendation optimal for the tree.
4. A requirement of a \$50,000 performance bond for this parcel.

Moved by Mr. Norland, seconded by Mr. Gilson to amend the motion to eliminate the condition regarding any equipment larger than a riding lawn mower. Someone may want to store a car. Roll call vote: Carried, with Ms. Brooks voting no.

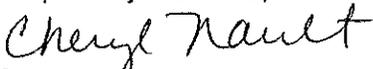
Roll call vote was taken on the original motion. Motion failed with Mr. Porten, Mr. Lodl, Mr. Statz, Ms. Brooks, and Mr. Wiegand voting no.

Moved by Mr. Gilson, seconded by Mr. Wiegand to postpone. Roll call vote. All ayes. Carried.

Consideration of: Distressed TID designation for Tax Increment District #2: Mr. Olejniczak stated this is an introductory item. The City has an existing tax increment district for the waterfront area. That district is not projected to recover all its expenditures during the remaining life of the district. The City added some projects to it because of the bridges, including bridge approaches and reconstruction of Michigan St. The shipyard redevelopment has not progressed as originally envisioned. Also, the State revamped how they calculate the increment. That led to a huge deduction in value in this TID. The State has adopted new legislation that allows you to designate a TID as distressed. A distressed TID allows you to extend the life of the TID an additional 10 years. The Council hired Baird who will draft amendments to become distressed. This will go before the Joint Review Board. A hearing will be held before the Plan Commission with a recommendation to Council. No action was needed.

Adjourn: Moved by Mr. Statz, seconded by Ms. Brooks to adjourn. All ayes. Carried. Meeting adjourned at 10:30 p.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary

PARKING AND TRAFFIC COMMITTEE
Monday, June 20, 2011

A meeting of the Parking and Traffic Committee was called to order at 4:13 p.m. by Chairperson Schlicht in Council Chambers, City Hall, 421 Michigan Street.

Members Schlicht and Vandertie were present, member Fett was absent. Also present: Municipal Services Superintendent Bordeau, City Administrator McNeil, City Engineer Depies, Police Chief Porter, and Municipal Services Secretary Lenius.

Adoption of Agenda: Moved by Mr. Vandertie, second by Mr. Schlicht to adopt the following agenda:

1. Roll call.
 2. Adoption of agenda.
 3. Public comment.
 4. Consideration of: Parking stalls on Kentucky Street between 3rd and 4th Avenues
 5. Consideration of: Request to place two 15 minute parking stalls in front of 230 Michigan Street
 6. Consideration of: Speed limit on Egg Harbor Road between N. 14th Avenue east to Hwy 42-57
 7. Adjourn
- All in favor. Carried

Public Comments:

Nobody spoke during public comment.

Consideration of: Parking stalls on Kentucky Street between 3rd and 4th Avenues: Mr. Bordeau explained Mr. George Poh requested Aldermans Vandertie and Lodi consider adding additional parking stalls on Kentucky Street. Only one additional stall would be able to be added while still conforming to traffic standards. Mr. Vandertie asked if the handicapped stall could be moved to the south side of the street or to 3rd Avenue in front of Door County Eye Associates. Mr. Bordeau explained moving it would not serve any area better than it's current location and would not help gain additional parking. Mr. Depies said the handicapped parking stalls in the downtown area are on the side streets off 3rd Avenue because there is less traffic and are located closest to 3rd Avenue where the passenger side of the vehicle would face the curb for ease of loading and offloading passengers who may be in a wheelchair.

Moved by Mr. Vandertie, seconded by Mr. Schlicht to table until the next meeting so Mr. Poh can attend. All in favor. Carried.

Consideration of: Request to place two 15 minute parking stalls in front of 230 Michigan Street: Mr. Dan Saurer, owner of Stove Dog Bakery - 230 Michigan Street, spoke regarding his concern that customers of his spend a short amount of time in the store and many times are carrying heavy items out to their car and it is difficult for his customers when the two spaces in front of his business are taken up by other vehicles that are parked there for long periods of time. Vivian, owner of The Cake Next Door at 231 Michigan Street stated since there are no parking spaces in front of her business, many of her customers use these same parking spaces and are there just a short time as well so she would be in agreement with the request for a 15 minute parking restriction.

Mr. Depies stated he had no objection, and it would take just a half hour of labor and about \$45 per sign to replace. Chief Porter said he had no objection either, and that the CSO's would be able to enforce the parking restriction.

Moved by Mr. Vandertie, seconded by Mr. Schlicht to recommend to council to change the area in front of 230 Michigan Street from 2 hour parking to 15 minute parking. All in favor. Carried.

Consideration of Speed Limit on Egg Harbor Road between N. 14th Avenue east to Hwy 42-57: Mr. Depies requested making Egg Harbor Road from 14th Avenue to 18th Avenue 25 mph. Approval from the county is needed since they have jurisdiction of this area whether the area of road is in the city limits or not. During roadwork on Egg Harbor Road, it was realized there was not uniformity among the speed

limit in this area. Mr. Porter stated that having the same speed limit throughout the area would make it easier for officers to enforce and for motorists to conform to.

Moved by Mr. Schlicht, seconded by Mr. Vandertie to submit a letter from the Parking and Traffic Committee to the County requesting the speed limit on Egg Harbor be reduced to 25 m.p.h. from 14th Avenue to 18th Avenue. All in favor. Carried.

Moved by Mr. Vandertie, seconded by Mr. Schlicht to adjourn. All in favor. Carried.

The meeting adjourned at 4:50 p.m.

Respectfully Submitted,



*Jennifer M. Lenius
Municipal Services Secretary*

BEVERAGE OPERATOR LICENSE

1. Alberts, Amy
2. Anschutz, Lisa
3. Antholt, Kristalyn
4. Baxter, Steven
5. Brunette, Michelle
6. Brunswick, Candi
7. Bryan, Andrew
8. Cosby, Janal
9. DeClark, Amanda
10. Forbes, Lacie
11. Haberli, Amanda
12. Hill, Amber
13. LaLazurne, Tyler
14. LaRoche, Amanda
15. Leonardson, Susan
16. Londo, Jennifer
17. Meyer, Susan
18. Mueller, Thomas
19. Nelson, Lacey
20. Oakley, Kelly
21. Olson, Sarah
22. Paul, Kimberly
23. Peters, Darlene
24. Phillipson, Justine
25. Potts, Gregory
26. Rush, Staci
27. Schroeder, Ed
28. Snell, Michael
29. Soukup, Pauline
30. Whipple, Joanne
31. Wiegand, Kate
32. Zastro, Robert

TEMPORARY CLASS B BEER LICENSE

1. Forestville-Maplewood Lions Club
Agent: Tom Mueller
Door County Fairgrounds – Lion's Club Stand
Sturgeon Bay, WI 54235
August 3, 2011 – August 8, 2011

RESOLUTION

WHEREAS, the Common Council of the City of Sturgeon Bay has determined that it is in the best interests of the City of Sturgeon Bay to increase the NSF (non-sufficient fund) and Stop Payment fees.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Sturgeon Bay hereby adopts the following fees:

<u>Type</u>	<u>Fee</u>
NSF Check Fee	Actual bank charge plus \$25
Stop Payment Fee (for checks received by a payee but lost or misplaced)	Actual bank charge plus \$25

* * * * *

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____, that said resolution be adopted.

Passed by the Council on the _____ day of _____, 2011.

EXECUTIVE SUMMARY

TITLE: Resolution to increase NSF (non-sufficient fund) and Stop Payment fees

BACKGROUND: In 2001 the City established by resolution a NSF fee in the amount of \$20 and a Stop Payment fee (for checks received by payee but lost or misplaced) set at actual bank costs plus \$5. Upon review of these fees it was determined by staff that the current fees do not cover the associated costs with processing NSF's and Stop Payments; therefore, staff is proposing to increase the fees as follows:

<u>Type</u>	<u>Fee</u>
NSF Check Fee	Actual bank charge plus \$25
Stop Payment Fee (for checks received by a payee but lost or misplaced)	Actual bank charge plus \$25

FISCAL IMPACT: Less than \$100.

- OPTIONS:
- 1) Approve the resolution establishing increases to the NSF Check Fee and Stop Payment Fee and forward to the Common Council.
 - 2) Reject staff's proposal to increase the NSF Check Fee and Stop Payment Fee.

RECOMMENDATION:

Approve the resolution establishing increases to the NSF Check Fee and Stop Payment Fee, and forward the resolution to the Common Council.

PREPARED BY: Valerie J. Clarizio 6/9/11
Valerie J. Clarizio Date
Finance Director/City Treasurer

REVIEWED BY: _____ Date
Stephen McNeil
City Administrator

RESOLUTION

WHEREAS, the Common Council of the City of Sturgeon Bay has determined that it is in the best interests of the City of Sturgeon Bay to update the Public Hearing Publication fees and Zoning Application fees.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Sturgeon Bay hereby adopts the following fees:

<u>Application</u>	<u>Current Fees</u>	<u>Proposed Fees</u>
Conditional Use	\$200 plus publication of legal notice	\$275
Zoning Change	\$300 plus publication of legal notice	\$375
Planned Unit Development	\$300 plus \$10/acre plus legal notice	\$375 plus \$10/acre
Zoning Variance	\$200 plus publication of legal notice	\$275
Sign Variance	\$200 plus publication of legal notice	\$275

* * * * *

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____, that said resolution be adopted.

Passed by the Council on the _____ day of _____, 2011.

EXECUTIVE SUMMARY

Title: Public hearing publication fee for zoning applications

Background: Most applications for zoning related issues require a public hearing under state or local law. A hearing notice must be published in the Door County Advocate. Under current policy the applicant is billed separately for the cost of publishing the notice. After the Advocate submits the bill to the city, the city pays the Advocate and then sends a bill to the applicant to get reimbursed for the cost. The publication cost is typically about \$40-\$50. The city also applies a \$25 fee to defray staff time in coordinating the reimbursements.

Unfortunately, the process is very unwieldy. There is a lot of paperwork and tracking involved. Staff spends a lot of time explaining the procedures to applicants and tracking down people to make the payments. Sometimes, applicants simply don't pay the bill and it is usually too small to take to small claims court.

Therefore, changes to the application fees to cover the publication costs upfront are being sought. The proposal is to increase the fees for zoning related applications by \$75. In exchange, the applicants would no longer be billed for the publication costs. The benefits are the applicants no longer have to worry about getting future bills since the entire cost of the application is submitted upfront. The city staff no longer would have to spend time sending out bills for the reimbursement and cajoling people who don't pay. The total cost of the applications would essentially be unchanged. It would just be easier to have the application include the \$75 average publication cost rather than billing later for the actual publication cost plus administration fee.

<u>Application</u>	<u>Current Fees</u>	<u>Proposed Fees</u>
Conditional Use	\$200 plus publication of legal notice	\$275
Zoning Change	\$300 plus publication of legal notice	\$375
Planned Unit Development	\$300 plus \$10/acre plus legal notice	\$375 plus \$10/acre
Zoning Variance	\$200 plus publication of legal notice	\$275
Sign Variance	\$200 plus publication of legal notice	\$275

Fiscal Impact: Generally none. The total amount of fees for zoning services would be roughly the same under both the current and proposed fees. But there would be some savings to the city due to less paperwork and admin time dealing with reimbursements and there would be no chance of an applicant refusing to reimburse the city because the fee is collected upfront.

Recommendation: Approve the resolution establishing the revised fees for variances, conditional uses, zoning changes, planned unit developments and variances and forward to the common council.

Prepared by: 
Martin Olejniczak
Community Development Director

6-10-11
Date

Reviewed by: 
Valerie Clarizio
Finance Director

6/10/11
Date

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant: Sean Ryan

Name of Event: Door County Triathlon

Contact Phone Number: (920) 606-2458

Date(s) of Event: July 17, 2011 Time: 8:30 am - 10:00 am

Estimated # of Attendees: 1,000

Specific Location: Third Avenue/Memorial, from Alabama to South 18th

Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.

Attach Certificate of Insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - as required by the State of Wisconsin.

N/A

Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable.)

Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.

Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for cleanup? No trash will be generated on Third Avenue. Water bottle handouts have volunteers and paid staff to handle clean up.

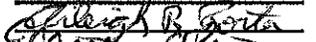
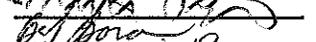
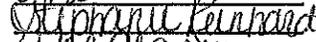
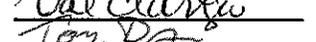
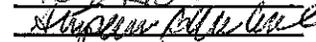
Other explanations: _____

Signature of Responsible Party: 

Address: 1173 Lombardi Access Rd., Green Bay, WI 54304

Date Submitted: June 21, 2011

Approval:

Fire Chief	By: <u></u>	Date: <u>6/23/11</u>
Police Chief	By: <u></u>	Date: <u>6/23/11</u>
Comm. Development	By: <u></u>	Date: <u>6/22/11</u>
Streets/Parks	By: <u></u>	Date: <u>6/22/2011</u>
City Clerk	By: <u></u>	Date: <u>6/23/11</u>
Finance Director	By: <u></u>	Date: <u>6/23/11</u>
City Engineer	By: <u></u>	Date: <u>6/22/11</u>
City Administrator	By: <u></u>	Date: <u>6/23/11</u>

Common Council: Date of Meeting: _____

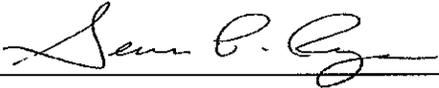
HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of Door County Triathlon, and is duly empowered and authorized to execute this hold harmless and indemnification agreement on behalf of the above referenced party.

The undersigned in consideration of being allowed to use City property to stage an athletic event, which shall encroach in the public right-of-way adjacent to property located at Third Avenue retail district, do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said triathlon as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 21st day of June, 2011,

By: 

By: _____

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

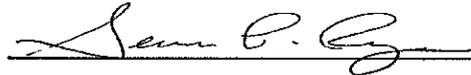
WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: June 21, 2011



Dated: _____

Company Name (if applicable): _____

Billing Address: _____

Telephone: _____

3.035 Reimbursement of expenses.

- (1) *[Authorization to charge for reimbursement.]* The city clerk-treasurer is authorized to charge for reimbursement of expenses incurred on behalf of and for the benefit of third parties for services rendered by the city. These reimbursable expenses include, but are not limited to:
- (a) *Legal, consulting, and incidental expenses.* Any expenses associated with service demands related to legal, consulting, and incidental services. These expenses include but are not limited to:
 - 1. Mortgages and related documentation prepared by the city attorney for property transactions.
 - 2. Drafting and recording of documents for street vacation not initiated by the city.
 - 3. Drafting of ordinances related to zoning.
 - 4. Costs associated with annexations.
 - 5. Recording fees for planned unit developments and related zoning and subdivision actions.
 - 6. Legal publication, hearing notices, and postage.
 - 7. Engineering, planning, financial, and related consultants' reviews, studies, and inspections.
 - 8. Any other fees associated with service demands by third parties not specifically related to general governmental services.
 - (b) *Special events expenses.* Any expenses associated with service demands related to special events. These expenses include but are not limited to:
 - 1. Labor, equipment, and materials used before, during and after special events.
 - 2. Garbage/refuse and recycling pickup and disposal.
 - 3. Legal services related to event.
 - 4. Drafting of documents related to event.
 - 5. Administrative costs associated with service demands related to special events.
 - 6. Any other fees associated with service demands related to special events.
- (2) *Fees/deposit.*
- (a) *Fees.* Fees can only be charged upon prior notice to the petitioner who must sign an agreement to reimburse prior to initiating action. Prior to initiating any action, the department where petition is initiated shall secure the signed reimbursement agreement from petitioner and forward it to city clerk-treasurer.
 - (b) *Deposit.* If reimbursement costs are estimated to be over \$250.00, a deposit in the estimated amount may be required by the city prior to initiating action. Petitioner shall pay for all costs that exceed deposit amount, and petitioner shall be reimbursed if deposit amount exceeds costs.
- (3) *Failure to pay fees.* If the fee is not paid within 30 days of the date of the mailing of the invoice, an additional administrative collection charge of ten percent of the total fee shall be added to the amount due, plus interest shall accrue thereon at the rate of 1.5 percent per month or fraction hereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.
(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)

CERTIFICATE OF INSURANCE	DATE: 6/21/2011
	CERTIFICATE NUMBER: 20110615046530

AGENCY:	
Entertainment & Sports Insurance eXperts (ESIX) 5660 New Northside Drive, Suite 640 Atlanta, Georgia 30328 Phone: 678-324-3300 Fax: 678-324-3303	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:	INSURERS AFFORDING COVERAGE:
USA Triathlon 5825 Delmonico Drive Colorado Springs, Colorado 80919-2401 SEAN RYAN	INSURER A: AXIS Insurance Company

EVENT INFORMATION:
Door County Triathlon (7/16/2011 - 7/17/2011)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:												
A	GENERAL LIABILITY																
	X Occurrence	AXGL03100260-10	12/1/2010 12:01 AM	12/1/2011 12:01 AM	<table border="0"> <tr> <td>GENERAL AGGREGATE (Applies Per Event)</td> <td style="text-align: right;">\$2,000,000</td> </tr> <tr> <td>EACH OCCURRENCE</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>DAMAGE TO RENTED PREMISES (Each Occ.)</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>MEDICAL EXPENSE (Any one person)</td> <td style="text-align: right;">EXCLUDED</td> </tr> <tr> <td>PERSONAL & ADV INJURY</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>PRODUCTS-COMP/OP AGG</td> <td style="text-align: right;">\$2,000,000</td> </tr> </table>	GENERAL AGGREGATE (Applies Per Event)	\$2,000,000	EACH OCCURRENCE	\$1,000,000	DAMAGE TO RENTED PREMISES (Each Occ.)	\$1,000,000	MEDICAL EXPENSE (Any one person)	EXCLUDED	PERSONAL & ADV INJURY	\$1,000,000	PRODUCTS-COMP/OP AGG	\$2,000,000
GENERAL AGGREGATE (Applies Per Event)	\$2,000,000																
EACH OCCURRENCE	\$1,000,000																
DAMAGE TO RENTED PREMISES (Each Occ.)	\$1,000,000																
MEDICAL EXPENSE (Any one person)	EXCLUDED																
PERSONAL & ADV INJURY	\$1,000,000																
PRODUCTS-COMP/OP AGG	\$2,000,000																

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

The certificate holder is an additional insured, as required by written contract or written agreement, but only for liability arising out of the negligence of the named insured, but only with respect to the USAT sanctioned or approved event specified on this certificate.

CERTIFICATE HOLDER:	NOTICE OF CANCELLATION:
City of Sturgeon Bay 421 Michigan Street Sturgeon Bay, Wisconsin 54235	Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
	AUTHORIZED REPRESENTATIVE:
	



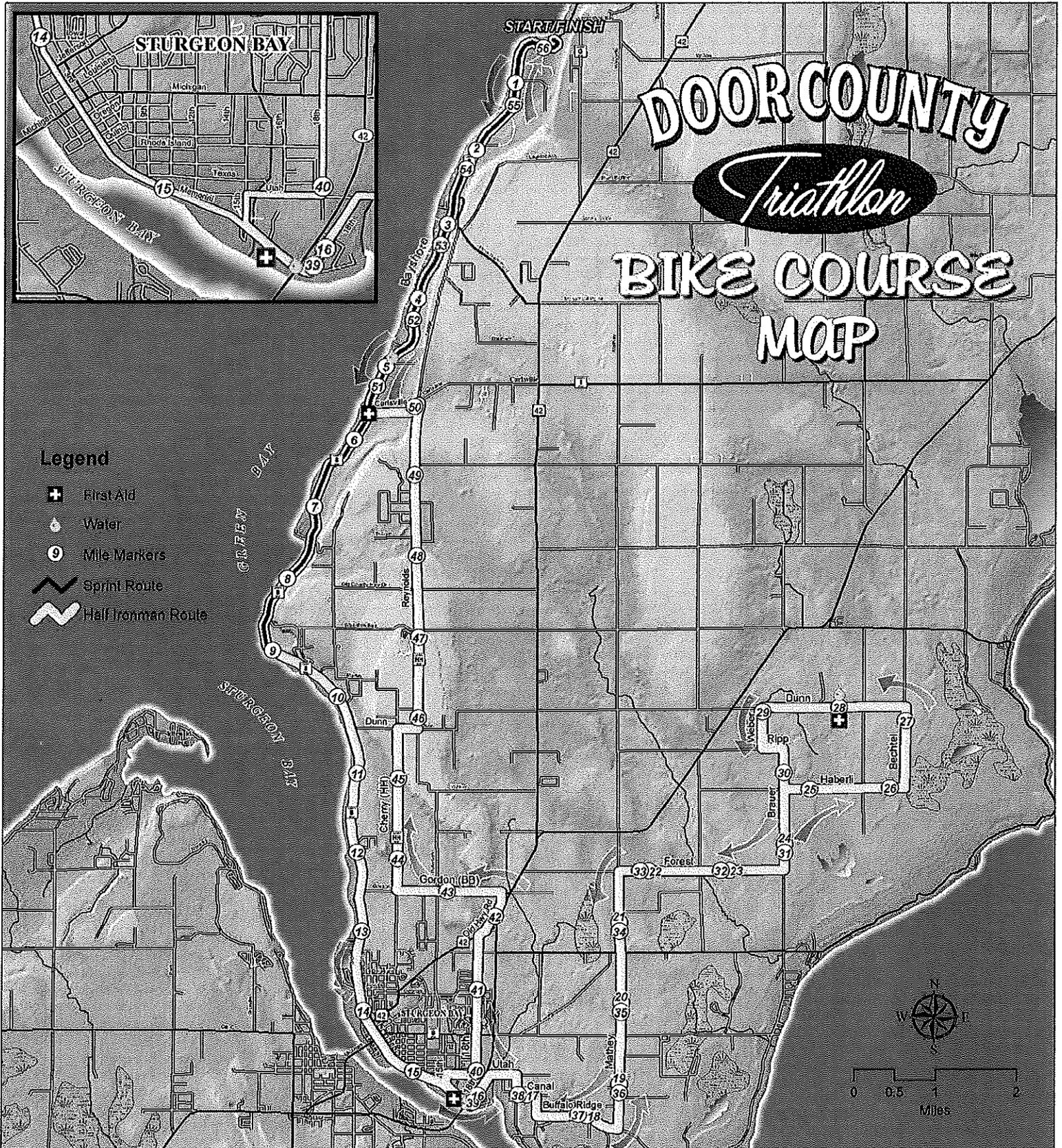
DOOR COUNTY

Triathlon

BIKE COURSE MAP

Legend

- First Aid
- Water
- Mile Markers
- Sprint Route
- Half Ironman Route





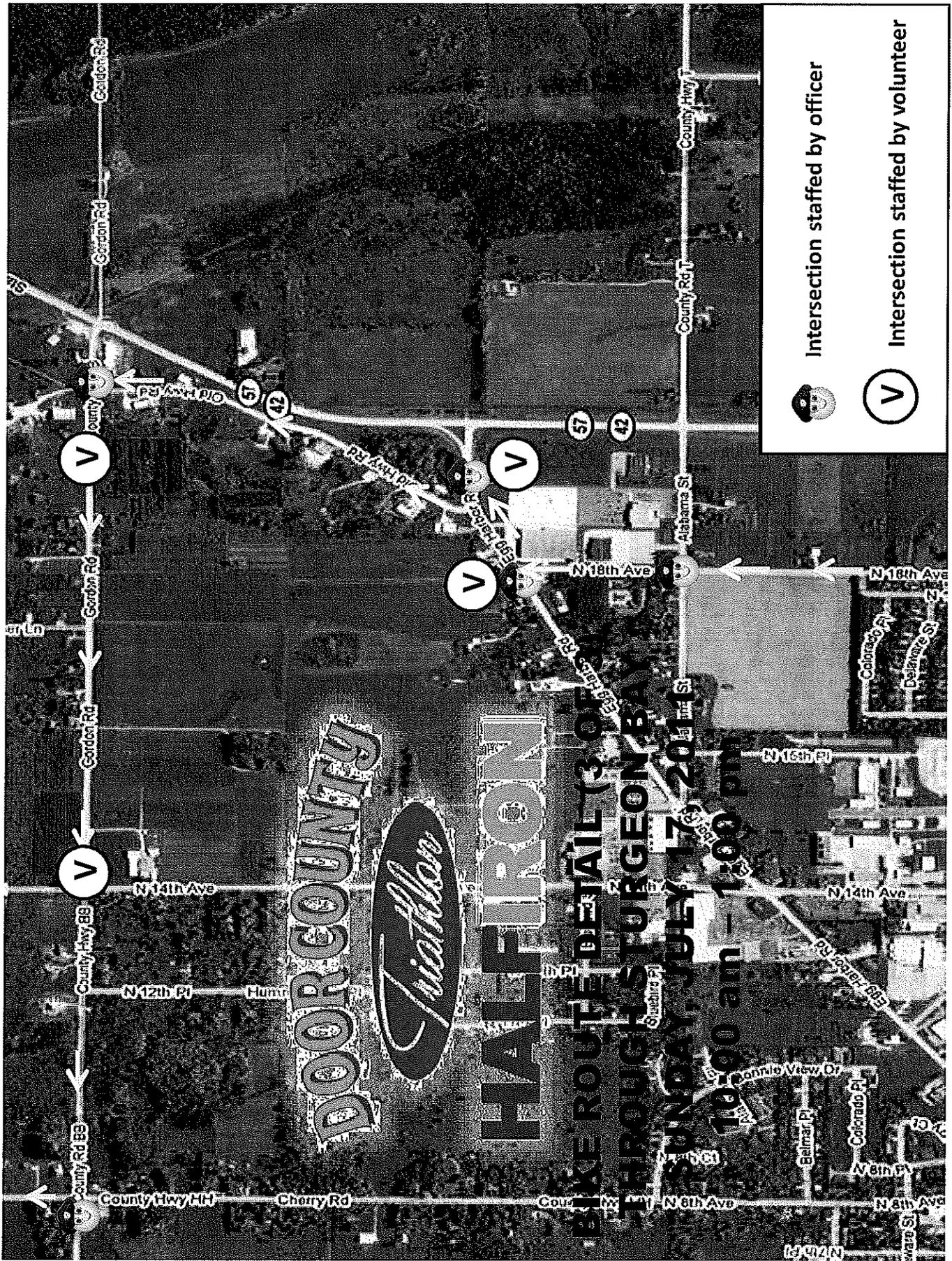
DOOR COUNTY Swatkon HALF IRON

BIKE ROUTE DETAIL (1 OF 3)
THROUGH STURGEON BAY

SUNDAY, JULY 17, 2011

9:00 am - 1:00 pm

 Intersection staffed by officer
 Intersection staffed by volunteer



**BIKE ROUTE DETAIL (3 OF 4)
THROUGH STURGEON BAY
WISCONSIN, JULY 17, 2014
10:00 am - 1:00 pm**

 Intersection staffed by officer

 Intersection staffed by volunteer

EXECUTIVE SUMMARY

Title: Abandonment of Utility Easement – Whitford’s First Addition to the Sturgeon Bay Industrial Park.

Background: There is an unused 6-foot utility easement running along the east line of Lot 9 of the plat of Whitford’s First Addition to the Sturgeon Bay Industrial Park. This lot was recently sold to Dave and Prisca Smith to facilitate their expansion of HTF, Inc. in the Sturgeon Bay Industrial Park. The easement was created when the plat was recorded approximately 12 years ago. The Smiths intend to combine their original lot and the newly purchased lot so that they can construct a major addition to their building. The addition would cross the easement, so it needs to be eliminated.

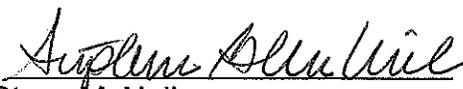
This easement has never been used and there is no foreseeable need to ever put utilities in this location. Sturgeon Bay Utilities has no objection. There are existing utility easements along the south and west lines of Lot 9, so there are multiple alternatives for future utilities, if needed.

The City Attorney has determined that the Common Council has the authority to vacate (abandon) this easement.

Fiscal Impact: None.

Recommendation: Vacate the utility easement along the east line of Lot 9 of Whitford’s First Addition to the Sturgeon Bay Industrial Park.

Prepared by:  6/29/11
Martin Olejniczak Date
Community Development Director

Reviewed by:  6/29/11
Steve McNeil Date
City Administrator



230 E. Vine Street
P.O. Box 27
Sturgeon Bay, WI 54235-0027

Phone: 920.746.2820
Fax: 920.746.2822
sbunet.com

Office Hours:
Monday-Friday
7:30am-4:30pm

Shared strength through  WPPi Energy

Date: 6/22/11

To: Marty Olejniczak – Community Development Director

From: Jason Bieri – Electric Supervisor

Re: HTF Lot Combination

SBU has no objection with the City vacating the north/south running easement between the current HTF property and Lot 9 as part of Dave Smith's lot purchase and expansion project within the City of Sturgeon Bay's Industrial Park.

SBU does not currently have any electric facilities installed within the north/south easement and has had no plans on installing any electric facilities within this easement area.

Proposed Utility Easement Vacation



CERTIFIED SURVEY MAP

BEING:
 LOT 9 OF WHITFORD'S FIRST ADDITION
 TO THE STURGEON BAY INDUSTRIAL PARK
 AND PART OF:
 THE SE 1/4 OF THE SE 1/4
 (ALSO KNOWN AS SUBDIVISION 72)
 OF SECTION 18, TOWN 27 NORTH, RANGE 26 EAST,
 CITY OF STURGEON BAY, DOOR COUNTY,
 WISCONSIN



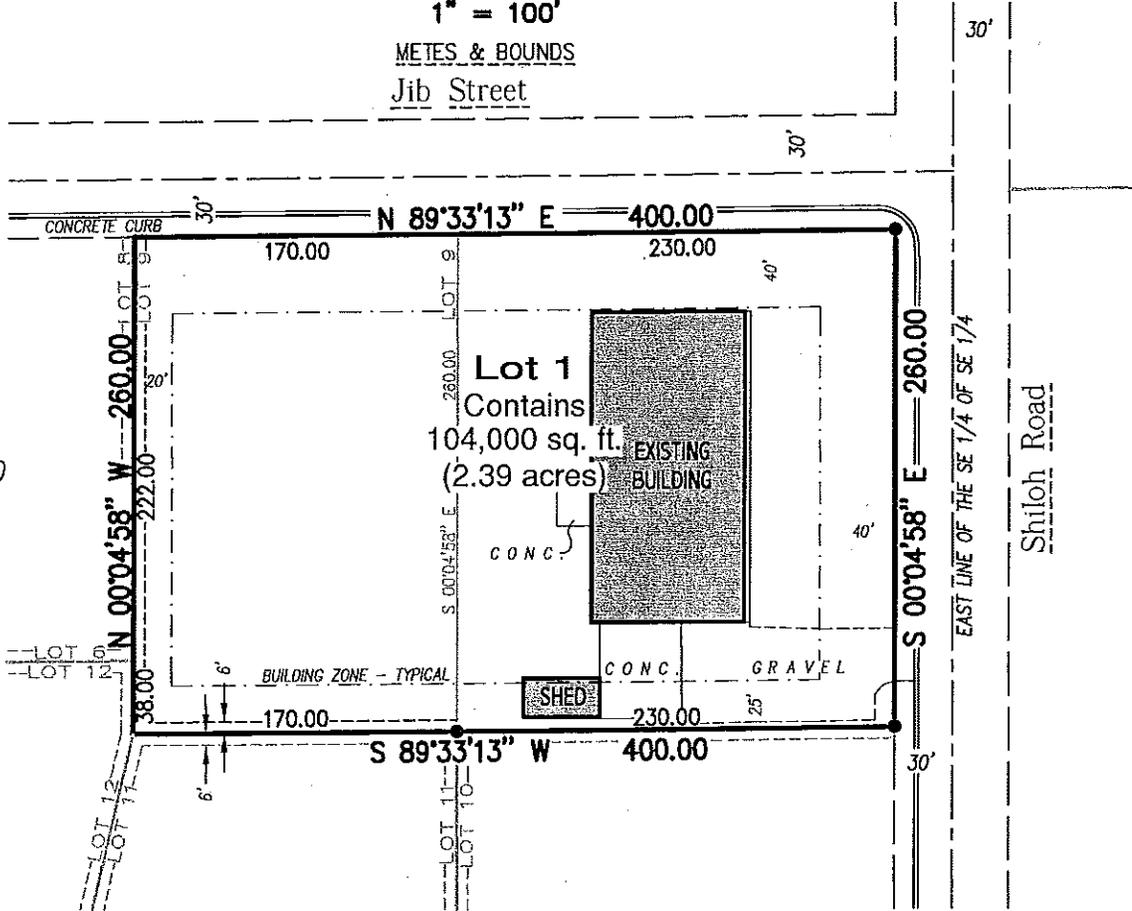
NORTH
 1" = 100'

METES & BOUNDS
Jib Street

LEGEND

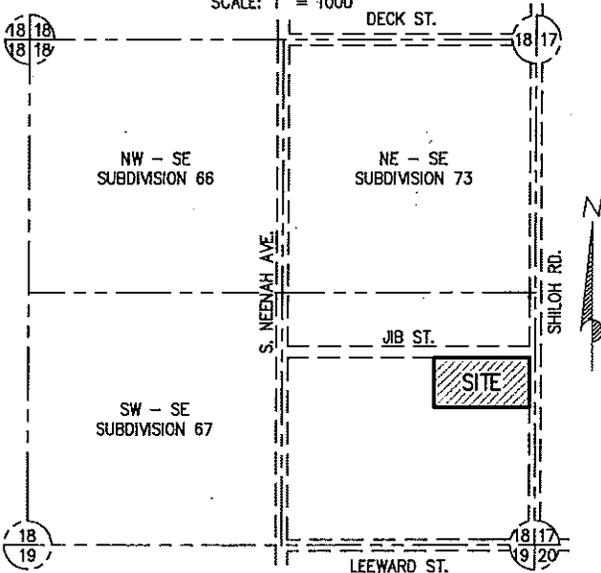
● - FOUND 1" PIPE

SCALE



LOCATION SKETCH

SCALE: 1" = 1000'

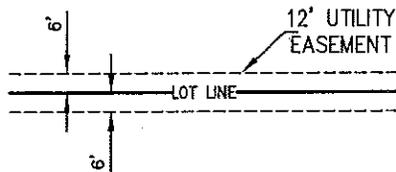


CAVEAT:

Building zones depicted are based on building setbacks in effect at time of recording and should not be relied upon without first obtaining written verification thereof from the City of Sturgeon Bay.

UTILITY EASEMENT

NO SCALE:



EXECUTIVE SUMMARY

Title: AT&T Easement at 8th and Egg Harbor

Background: In order to proceed with the intersection improvements at Egg Harbor Road and 8th Avenue, there are some utility facilities that must be relocated, including communication lines and pedestal for AT&T. AT&T will relocate their facilities at no cost to the City. Due to the cost involved, they are seeking an easement in a location that has surplus land and no other foreseeable uses, so they will not need to relocate again in the future. In working with the engineers from AT&T the attached location was identified, which fits the needs of AT&T and will be out of the way for any use the City may need within the right-of-way.

Providing the easement will shorten the time for AT&T to find a new place for their equipment and allow the City's project to proceed in a timely fashion. The approval of this easement is needed so that our contractor can proceed with the preparation of the area for the new equipment, before the old equipment can be removed for the south easterly side of Egg Harbor Road, where a new joint driveway to the former Hardees and Wine Cellar/Pizza Hut is planned. The construction schedule can be maintained only if the easement is approved.

Fiscal Impact: No fiscal impact is expected from the relocation or creation of the easement area as long as the City does not again require AT&T to move their facilities.

Recommendation: Approve the easement and allow AT&T to proceed with moving their equipment to this area.

Submitted by: _____
Anthony Depies
City Engineer

Date

Reviewed by: Marty Olejniczak
Marty Olejniczak
Community Development Director

July 29, 2011
Date

Reviewed by: Steve McNeil
Steve McNeil
City Administrator

6/29/11
Date

AT&T - WISCONSIN EXCLUSIVE/NON-EXCLUSIVE EASEMENT

DOCUMENT NUMBER

UT# 8339033 Ease # 64692 R/W # 2011-57

For a valuable consideration of one dollar (\$1.00), receipt of which is hereby acknowledged, the undersigned **CITY OF STURGEON BAY, A MUNICIPAL BODY CORPORATE** (Grantor) hereby grants and conveys to Wisconsin Bell Inc., d/b/a. AT&T - Wisconsin, a Wisconsin Corporation, and its affiliates and licensees, successors and assigns (collectively "Grantees") an exclusive easement in, under, over, upon and across the Easement Area (described below), for the purposes of and in order to construct, reconstruct, modify, supplement, maintain, operate and/or remove facilities for the transmission of signals used in the provision of communication, video and/or information services and/or any other services or uses for which such facilities may be used including, but not limited to, equipment cabinets or enclosures and support posts or pads, cables, wires, pedestals or other above-ground cable or wire enclosures, marker posts and signs, and other related or useful equipment, fixtures, appurtenances and facilities, together with the right to have commercial electrical service extended across the Property (described below) and an Easement Area to provide service to such facilities and the right of ingress and egress across the Property and the Easement Area for the purpose of access to and use of the easement granted herein.

RETURN ADDRESS:
Elizabeth Strege
AT&T - Wisconsin
N17 W24300 Riverwood Drive
Floor 3
Waukesha, WI 53188

PARCEL NUMBER:

The property is legally described as: A portion of the Public Right-of-Way of 8th Avenue, lying Westerly of the paved surface of 8th Avenue, and northerly of the northerly line of Georgia Street. Located in the SE ¼ of the NW ¼ of Section 5, Township 27N, Range 26E, City of Sturgeon Bay, Door County, Wisconsin. As shown in Exhibit "B", incorporated into and made a part hereof by reference.

The Exclusive Easement Area is legally described as: A 12 foot by 15 foot area lying Easterly of and abutting the Westerly line of 8th Avenue. See Exhibit "A"; incorporated into and made a part hereof by reference.

The Non-Exclusive Easement Area is legally described as: A 12 foot area lying Easterly of and abutting the Westerly line of 8th Avenue. See Exhibit "A"; incorporated into and made a part hereof by reference.

Address: 8TH Avenue, Sturgeon Bay, Wisconsin.

The Grantor represents and warrants to the Grantee that Grantor is the true and lawful owner of the Property and has full right and power to grant and convey the rights conveyed herein.

Grantee hereby agrees to restore all property disturbed by its activities in use of the easement to the condition existing prior to the disturbance.

Grantee shall have the right to remove or trim such trees and brush in the Easement Area as is necessary to exercise the rights conveyed herein.

The Grantor shall not construct improvements in the Easement Area or change the finish grade of the Easement Area without the consent of the Grantee.

The Grantor agrees that, due to the exclusive nature of the grant herein conveyed, no other use of the Easement Area shall be made by anyone, including Grantor, without the consent of the Grantee.

The Grantee reserves to itself the subordinate right to cross, traverse, or otherwise occupy said land with its present and future underground communication lines, appurtenant facilities, and supporting structures in a manner consistent with the purposes of this conveyance and in a manner which will not interfere with normal roadway maintenance and operation; provided, further, that the costs of any relocation or alteration of the communication lines, appurtenant facilities, or supporting structures when required by the Grantor for any reason, including accommodating future expanded or additional roadway facilities on, over, under or across said land, will be paid by the Grantor; provided, however, that the costs of such relocation or alteration, or of the installation of new or additional facilities when done at the instance of and for the purposes of the Grantee, will be defrayed by the Grantee.

This Easement is binding upon and shall inure to the benefit of the heirs, successors, assigns, and licensees of the parties hereto.

SIGNED THIS _____ DAY OF _____, 2011.

GRANTOR: CITY OF STURGEON BAY, A MUNICIPAL BODY CORPORATE

(Signature)

(Signature)

(Printed)

(Printed)

(Title)

(Title)

ACKNOWLEDGMENT

State of Wisconsin)
)
County of)

I, _____, being a notary public in and for the state and county aforesaid, do hereby certify that

_____ personally known to me to be the same persons whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____, 2011.

Notary Public

My Commission expires: _____

This document was drafted by Gerald A. Friederichs, Wis. Bar Member No. 1014144, AT&T - Wisconsin Legal Department, 14th, Floor, 722 North Broadway, Milwaukee, WI 53202

Insertions by: Dan Boettcher, MI-TECH SERVICES, INC.

EXHIBIT "A" FOR AT&T EASEMENT

LOCATED IN PART OF 8TH AVENUE RIGHT-OF-WAY, ADJACENT TO LOT 1, BLOCK 1, OF LEONHARDT'S PLAT NO. 2, CITY OF STURGEON BAY, DOOR COUNTY, WISCONSIN.

FLORIDA STREET

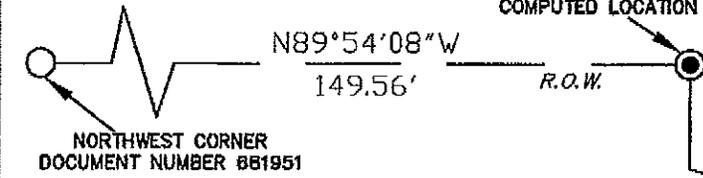
NORTHEAST CORNER OF LOT 1, BLOCK 1, FOUND 3/4" REBAR N00°15'19"E 0.30' FROM COMPUTED LOCATION

LEGEND

- ⊠ SET CHISELED CROSS
- △ SET PK NAIL
- FOUND 3/4" REBAR
- ⊙ FOUND 3/4" IRON PIPE
- FOUND 1" IRON PIPE



1 inch = 20 ft.



Legal Description of AT&T Easement:

Located in part of 8th Avenue right-of-way, adjacent to Lot 1, Block 1, of Leonhardt's Plat No. 2, City of Sturgeon Bay, Door County, Wisconsin, more particularly described as follows:

Exclusive Easement:

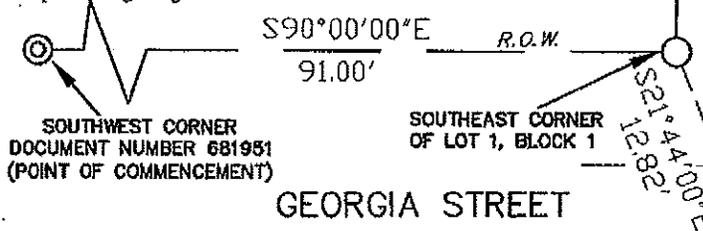
Commencing at the Southwest corner of a Parcel described in Document Number 681951; thence, on an assumed bearing along the north right-of-way line of Georgia Street, South 90 degrees 00 minutes 00 seconds East a distance of 91.00 feet to the Southeast Corner of Lot 1, Block 1, of Leonhardt's Plat No. 2; thence South 21 degrees 44 minutes 00 seconds East a distance of 12.82 feet; thence, parallel with the west right-of-way line of 8th Avenue, North 00 degrees 15 minutes 19 seconds East a distance of 110.43 feet to the point of beginning; thence, continuing parallel with said west right-of-way line, North 00 degrees 15 minutes 19 seconds East a distance of 12.00 feet; thence, perpendicular to said west right-of-way line, South 89 degrees 44 minutes 41 seconds East a distance of 15.00 feet; thence, parallel with said west right-of-way line, South 00 degrees 15 minutes 19 seconds West a distance of 12.00 feet; thence, perpendicular to said west right-of-way line, North 89 degrees 44 minutes 41 seconds West a distance of 15.00 feet to the point of beginning.

Non-Exclusive Easement:

Commencing at the Southwest corner of a Parcel described in Document Number 681951; thence, on an assumed bearing along the north right-of-way line of Georgia Street, South 90 degrees 00 minutes 00 seconds East a distance of 91.00 feet to the Southeast Corner of Lot 1, Block 1, of Leonhardt's Plat No. 2; thence South 21 degrees 44 minutes 00 seconds East a distance of 12.82 feet to the point of beginning; thence, parallel with the west right-of-way line of 8th Avenue, North 00 degrees 15 minutes 19 seconds East a distance of 110.43 feet; thence, perpendicular to said west right-of-way line, South 89 degrees 44 minutes 41 seconds East a distance of 12.00 feet; thence, parallel with said west right-of-way line, South 00 degrees 15 minutes 19 seconds West a distance of 101.13 feet; thence, along the arc of a curve to the right a distance of 16.43 feet, said curve having a radius of 12.00 feet and a chord that bears South 52 degrees 30 minutes 07 seconds West a distance of 15.18 feet to the point of beginning.

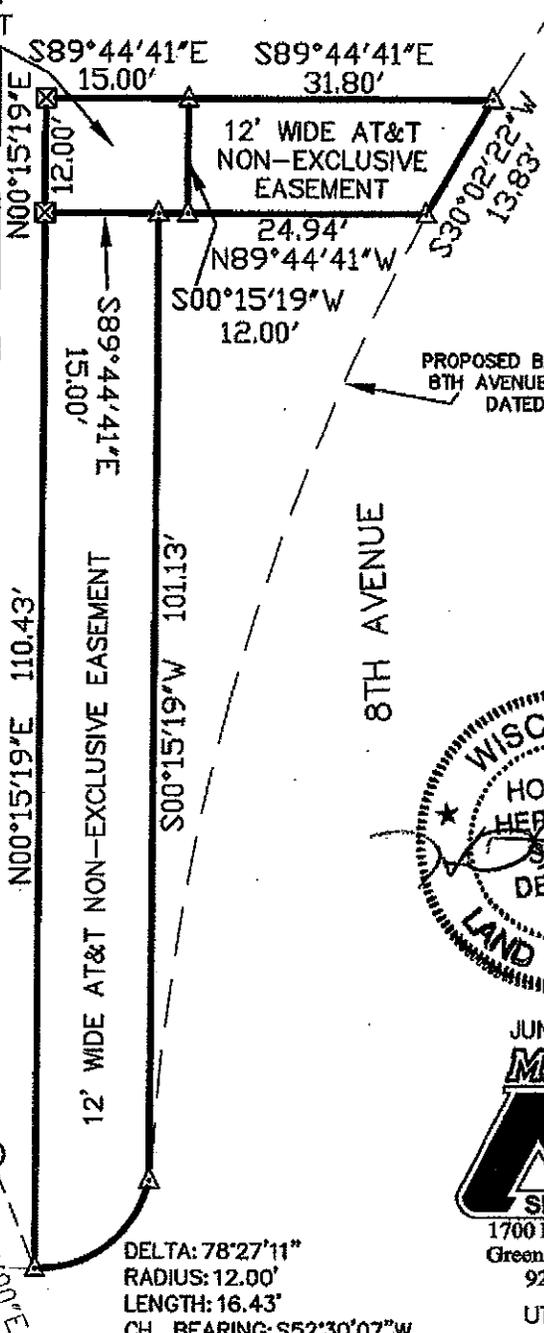
Non-Exclusive Easement:

Commencing at the Southwest corner of a Parcel described in Document Number 681951; thence, on an assumed bearing along the north right-of-way line of Georgia Street, South 90 degrees 00 minutes 00 seconds East a distance of 91.00 feet to the Southeast Corner of Lot 1, Block 1, of Leonhardt's Plat No. 2; thence, South 21 degrees 44 minutes 00 seconds East a distance of 12.82 feet; thence, parallel with the west right-of-way line of 8th Avenue, North 00 degrees 15 minutes 19 seconds East a distance of 122.43 feet; thence, perpendicular to said west right-of-way line, South 89 degrees 44 minutes 41 seconds East a distance of 15.00 feet to the point of beginning; thence, continuing perpendicular to said west right-of-way line, South 89 degrees 44 minutes 41 seconds East a distance of 31.80 feet; thence South 30 degrees 02 minutes 22 seconds West a distance of 13.83 feet; thence, perpendicular to said west right-of-way line, North 89 degrees 44 minutes 41 seconds West a distance of 24.94 feet to the point of beginning.

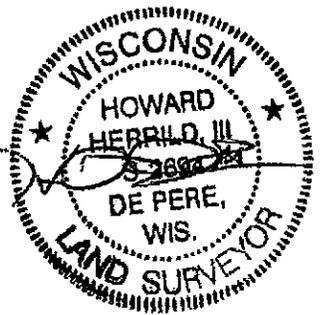


12'X15' AT&T EXCLUSIVE EASEMENT

LOT 1, BLOCK 1, LEONHARDT'S PLAT NO. 2



PROPOSED BACK OF CURB FOR 8TH AVENUE PER CITY PLANS DATED APRIL 2011



JUNE 13, 2011



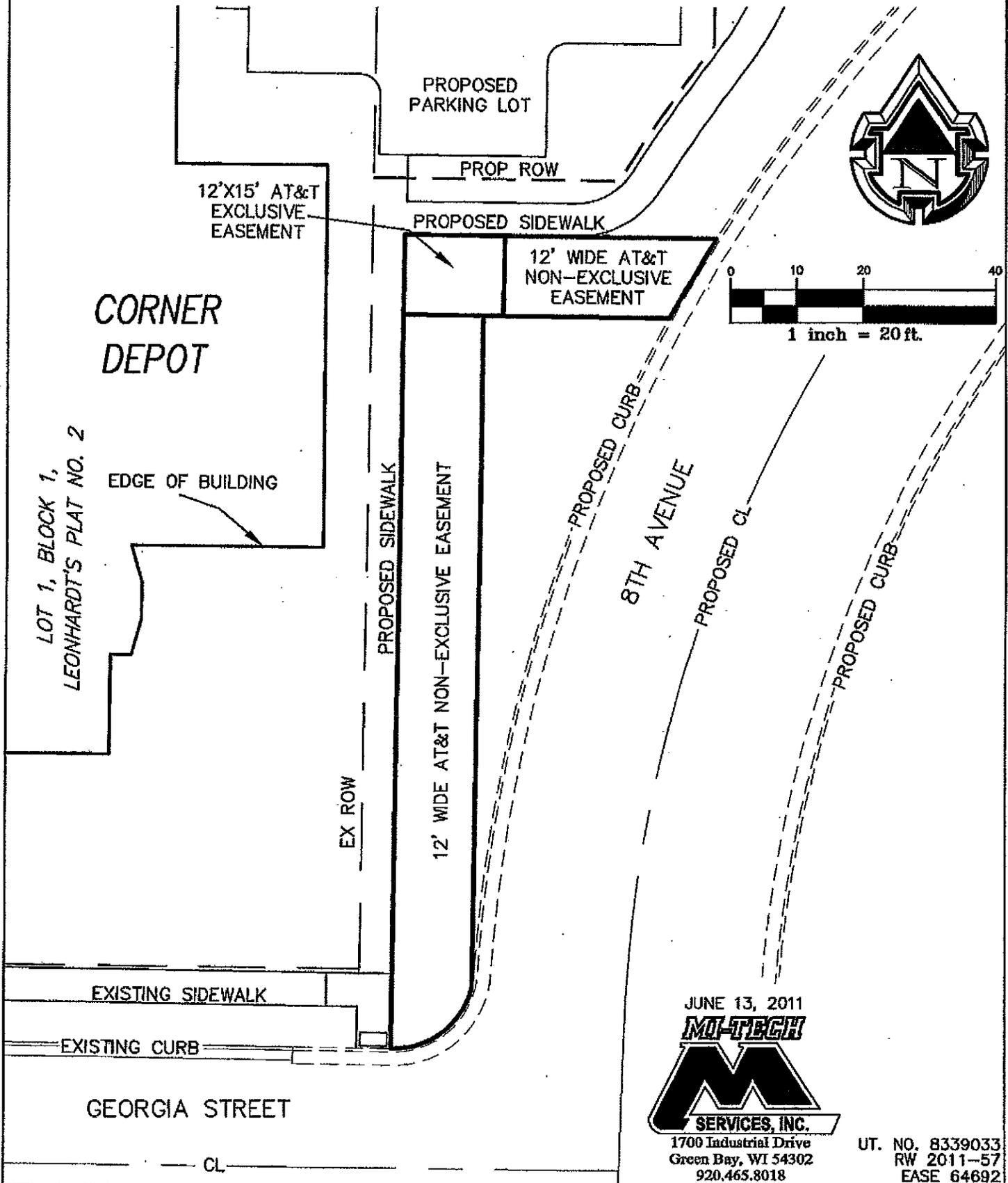
1700 Industrial Drive
Green Bay, WI 54302
920.465.8018

DELTA: 78°27'11"
RADIUS: 12.00'
LENGTH: 16.43'
CH. BEARING: S52°30'07"W
CHORD: 15.18'

UT. NO. 8339033
RW 2011-57
EASE 64692

EXHIBIT "B" FOR AT&T EASEMENT

LOCATED IN PART OF 8TH AVENUE RIGHT-OF-WAY, ADJACENT TO LOT 1, BLOCK 1, OF LEONHARDT'S PLAT NO. 2, CITY OF STURGEON BAY, DOOR COUNTY, WISCONSIN.



RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend Agricultural (A) as the official zoning classification for the recently annexed parcel owned by Sturgeon Bay Utilities, located on the east side of 14th Avenue, subject to the following condition:

1. The property shall be cleaned up, including removal of the apple trees and noxious weeds, and be maintained in an aesthetically pleasing way.

Respectfully submitted:
CITY PLAN COMMISSION
By: Dan Wiegand, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: June 15, 2011

Introduced by_____.

Moved by Alderperson_____, seconded by Alderperson_____
_____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2011.

Executive Summary

Title: Official Zoning Classification for Annexed Parcel – Sturgeon Bay Utilities

Background: The City of Sturgeon Bay annexed a 1.5-acre parcel located along the west side of N. 14th Avenue. The parcel is owned by Sturgeon Bay Utilities and is located north of the new Walmart store under construction. The subject parcel has temporary zoning classification of Agricultural (A), but the Common Council needs to formally establish the official zoning classification.

The Comprehensive Plan designates the future use of this parcel as Public and Institutional, which is an area containing community facilities or public buildings. The parcel was purchased by SBU as a potential site of a water tower or other utility use. There are no plans to construct a water tower or other facilities on the site at this time, however.

The Sturgeon Bay Zoning Code does not have a separate Public and Institutional zoning district. Instead, public utilities are listed as a conditional use in most zoning districts. The tentative planned official zoning classification is Agricultural (A), matching the current temporary zoning. The A district is consistent with the proposed future land use classification for the surrounding land to the north, south, and east. It would not preclude a future public utility use by Sturgeon Bay Utilities. An alternative would be to officially zone the property Single-Family Residential (R-1), which is the zoning classification across 14th Avenue to the west.

Fiscal Impact: None anticipated.

Public Hearing: The public hearing was held June 15, 2011. Helen Potier stated her concerns about the potential future water tower. Steve Wood testified that the existing fruit trees on the subject parcel were negatively impacting his adjoining orchard and felt they should be removed. Neither person provided an opinion about which zoning district should be established. A complete transcript is attached.

Plan Commission Action: The Plan Commission unanimously recommended that the official zoning designation be Agricultural, with a condition that the parcel be cleaned up and maintained, including removal of the old apple trees.

Because this official zoning action is being initiated by the city and is not the result of any request by SBU, placing conditions on the zoning classification may be inappropriate and beyond the normal authority of the Council. Staff has requested an opinion from the city attorney whether the condition recommended by the Plan Commission is valid. It is also noted that SBU has indicated its willingness to voluntarily remove trees and any noxious weeds as time permits.

Options:

- 1) Officially zone the property Agricultural with the condition recommended by the Plan Commission.
- 2) Officially zone the property Agricultural, but without the condition recommended by the Plan Commission.
- 3) Officially zone the property some other zoning district with or without the condition.

Recommendation: Adopt the Agricultural (A) zoning district for the subject annexed SBU parcel, but eliminate the condition regarding tree removal and property maintenance.

Prepared by: 
Martin Olejniczak
Community Development Director

July 29, 2011
Date

Reviewed by: 
Steve McNeil
City Administrator

6/29/11
Date

Location Map

Sturgeon Bay Utilities - Official Zoning Classification Agricultural

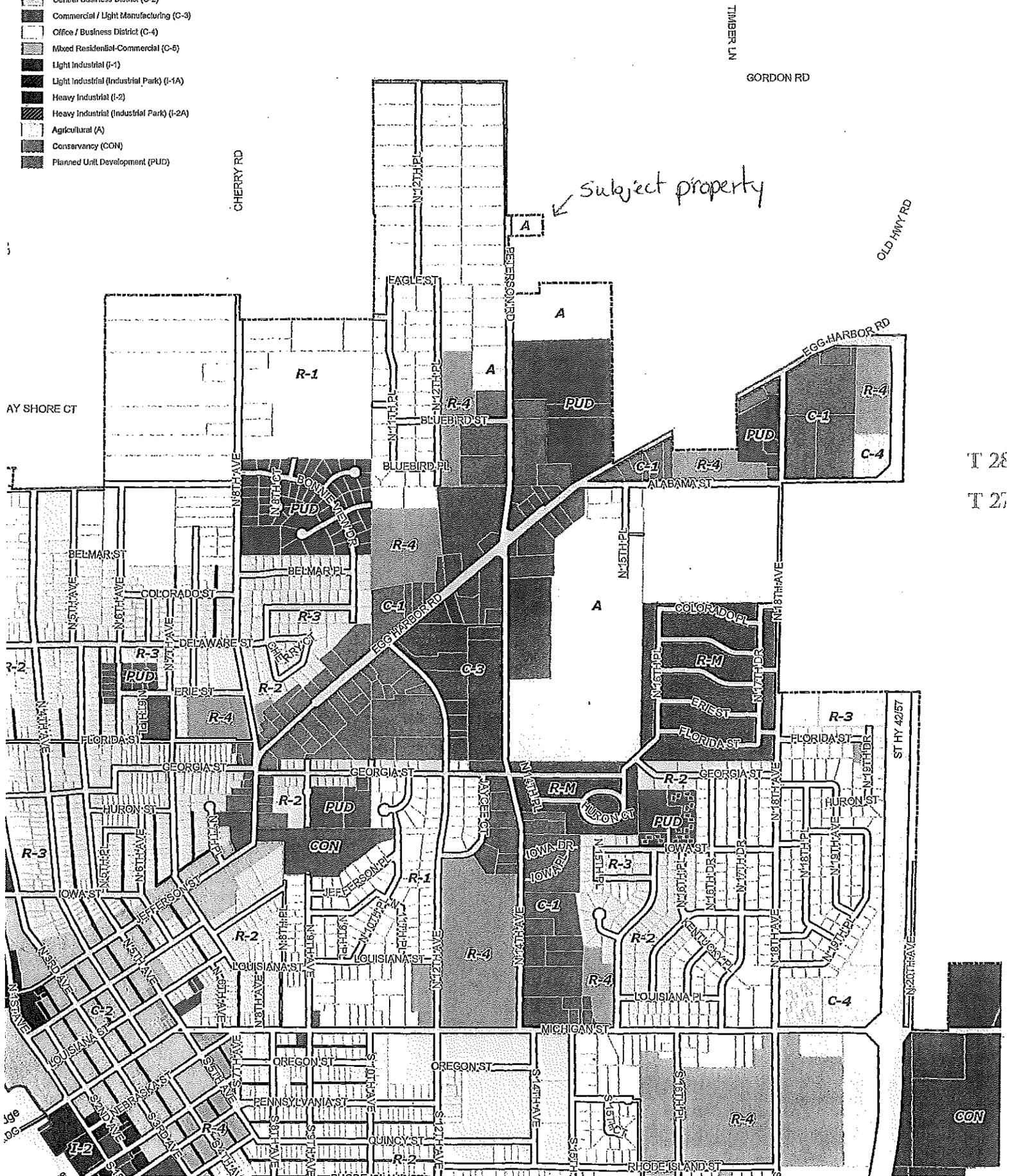


 Subject Area



Legend

-  Single Family Residential (R-1)
-  Single Family Residential (R-2)
-  Two-Family Residential (R-3)
-  Multiple-Family Residential (R-4)
-  Manufactured Home Court Residential (R-M)
-  General Commercial (C-1)
-  Central Business District (C-2)
-  Commercial / Light Manufacturing (C-3)
-  Office / Business District (C-4)
-  Mixed Residential-Commercial (C-6)
-  Light Industrial (I-1)
-  Light Industrial (Industrial Park) (I-1A)
-  Heavy Industrial (I-2)
-  Heavy Industrial (Industrial Park) (I-2A)
-  Agricultural (A)
-  Conservancy (CON)
-  Planned Unit Development (PUD)



T 28
T 25

**PUBLIC HEARING
CITY PLAN COMMISSION
WEDNESDAY, JUNE 15, 2011**

Official zoning classification for recently annexed property owned by Sturgeon Bay Utilities, located on the east side of 14th Avenue.

Chairperson Wiegand: At this time we will open the public hearing regarding the zoning for the Sturgeon Bay Utilities property. Anyone wishing to step forward, state your name and address and you have three minutes.

Helen Potier: My name is Helen Potier. I am at 1511 N. 14th Avenue, which is right across the street from the proposed water tower. Obviously, no one wants to live across the street from a water tower. I am concerned with property value and I know it is not in the near future agenda to do this, but someone may look at a prospective piece of property that would be for sale and say the water tower isn't here today, but it may be there tomorrow. So, given the way property values are going down, this certainly isn't going to help any of us on that street. Of course, I am only speaking for myself. As our property values go down, of course, the City's taxes go down. Another thought, if a water tower were to go there, it is not a very attractive setting. Not just this big bulb in the air, but what is generally done around the water tower. So, I would be very concerned how that would be in relation when it would be done and how much money is there to enhance that area as much as possible. I know it is kind of a mixed bag. You have to have water towers. Just don't want it across the street from me. Thank you very much.

Wiegand: Anyone else want to step forward, please do so.

Steve Wood: My name is Steve Wood. I live at 1559 Pennsylvania St. I am here this evening with my son. My family owns and operates Wood Orchard and Wood Orchard Market in Door County. One of our two apple growing areas in the County is on N. 14th Avenue in the Town of Sevastopol adjacent to and in close proximity to the north of the SBU parcel in question here tonight. If I may a short explanation of the negative impacts this and other parcels are having on our growing a crop of apples. Modern apple growing requires that we use modern pest control practices to grow and sell apples. There are new non-chemical control technologies that are being developed as well as reduced risk chemicals available to us to control insects and diseases in our orchards. However, one of the oldest non-chemical pest control technology is removal of insect and disease habitat near commercial orchards. We are working hard to grow our apples in Door County responsibly and economically. In the past several years, we have taken upon ourselves to attempt in a neighborly way to encourage our Sturgeon Bay/Sevastopol neighbors to remove abandon apple trees on their property. That effort has met with some success. Two of our neighbors that I would like to mention this evening have removed apple trees after receiving a letter from me. St. Joe's Cemetery has removed many big old apple trees on a 10-acre parcel that they own. Walmart has removed apple trees on their new store site even in areas that their new building project will not impact. However, Sturgeon Bay Utilities was unwilling to remove the apple trees on this parcel we are talking about this evening. In 2009, I wrote the Utilities and other neighbors a letter telling them of the problem that abandoned apple trees on their property pose for growing of our apples responsibly. My letter to the Utilities was answered by Mr. White saying that the Utilities sympathized with our problems and encouraged us to be responsible apple growers. But, they had no money to remove the apple trees and clean up their property. Shortly after that I left a voice mail for Mr. White requesting permission to speak to the Utility Commission as they prepared for their next budget cycle. I had no return call. I have also made our concern known to the community and publicly acknowledged positive action by our neighbors and letters to the editor and at speaking engagements in the county. However, I believe that SBU will not remove the abandoned apple trees and clean up their property on their own accord. With that in mind, and before the City grants them an Agricultural zoning classification, I am requesting that this body require that the Utilities do in fact remove uncared for apple trees and quickly clean up the property that is negatively impacting real agricultural land and our apple growing business adjoining them. Thank you.

Dennis Statz: What constitutes removal of a tree?

Olejniczak, Marty

From: Cliff White [cwhite@wppienergy.org]
Sent: Tuesday, June 21, 2011 2:44 PM
To: Olejniczak, Marty; Nesbitt, 'Randy'
Cc: Jim Stawicki
Subject: Peterson Rd Property Zoning

Marty,

A few comments regarding last Wednesday's Plan Commission meeting.

We walked the site on Friday, and as you would imagine, it is pretty well overgrown with grasses, vines, shrubs and trees, similar to the neighboring undeveloped properties.

As stated at the presentation, SBU is committed to being a good neighbor to the adjacent property owners. We are however concerned with the conditions recommended by the Plan Commission relative to the zoning of the property. Conditional approvals would seem to fit more readily with an annexation procedure, not with a zoning classification. From a practical standpoint, SBU does not desire a specific zoning for this property, but supports the City staff recommendation of agricultural, as it seems the best fit for the surrounding area. Please keep in mind that SBU's ownership of this property is part of our long-term strategic planning efforts to support the community's needs, but most likely there will be no construction activities on this site for many more years. As also stated at the presentation, SBU has not budgeted for any significant activities for this property. That being said, and consistent with our good neighbor policy, we will attempt to remove some of the apple trees this fall/winter with our own crews, weather and other work-load factors permitting. We will continue this seasonal practice as time and money allows, with the goal over time of removing all of the apple trees from this parcel. If the City perceives that there are property management issues to address, I believe that they should be handled through the normal procedures that are currently in place to address these issues. If needed, I am available at any time to discuss.

Thank you for your consideration, have a good day,
Cliff

ORDINANCE NO. _____

An ordinance officially zoning the following described property which was annexed to the City of Sturgeon Bay January 10, 2010, as Ordinance No. 1246-0110:

A tract of land located in the Northeast Quarter of the Southeast Quarter of Section 32, Township 28 North, Range 26 East, located in the City of Sturgeon Bay, Door County, Wisconsin, more particularly described as follows:

Commencing at the East ¼ corner of Section 32;
thence North 89°36'47" West along the ¼ Section line 940.55 feet to the point of real beginning;
thence continue North 89°36'47" West along said ¼ Section line 333.00 feet to the intersection with the centerline of Peterson Road (a.k.a. North 14th Avenue);
thence South 00°15'45" East along the centerline of Peterson Road (N. 14th Avenue) 200.00 feet;
thence South 89°36'47" East 333.00 feet;
thence North 00°15'45" West 200.00 feet to the point of real beginning.

Said parcel contains 1.529 acres of land.

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: The above described property is hereby zoned Agricultural (A).

SECTION 2: The following condition is placed on the property: The property shall be cleaned up, including removal of the apple trees and noxious weeds, and be maintained in an aesthetically pleasing way.

SECTION 3: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Parking and Traffic Committee, hereby recommend to change the area in front of 230 Michigan street from 2 hour parking to 15 minute parking.

PARKING & TRAFFIC COMMITTEE
By: Robert Schlicht, Chairperson

RESOLVED, that the foregoing recommendation be adopted.
Dated: June 20, 2011

* * * * *

Introduced by _____

Moved by Alderperson _____, second by Alderperson _____
that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2011.

Stove Dog Bakery LLC
230 Michigan Street
Sturgeon Bay, WI 54235
920.746.9000

May 13, 2011

Parking Committee
835 N. 14th Ave.
Sturgeon Bay, WI 54235
Attn: Jennifer

Parking Committee,

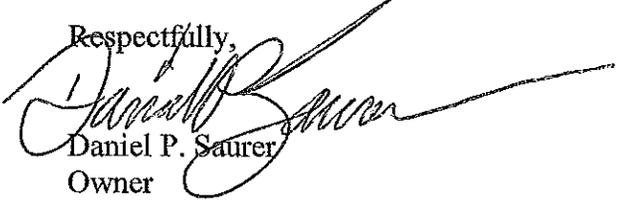
I am writing to request the placement of two 15 minute parking stalls in front of my business called Stove Dog Bakery located at 230 Michigan Street. The reason I am requesting two is the fact that there are two existing businesses and a third possibly coming in that would share in these.

The two existing businesses is Stove Dog Bakery at 230 Michigan and the other is directly across the street called The Cake Next Door. Both of these businesses have customers that usually come and go within that time frame. In my case, some customers are carrying 30# bags of dog food. In the case of the Cake Next Door their customers pick up pastry to go, and there is no parking on that side of the street. The third is the proposed restaurant that will have food to go located at what is now known as the old Clark Station located at the corner of Michigan and 2nd Street.

Being my second year at this location I have noticed that the parking stalls are now congested with people working or visiting the Fairfield building. These cars are left there sometimes for hours at a time. The Fairfield has many stalls on Michigan Street for visitors and plenty of parking for tenants in the city lot behind. I have passed flyers to the offices up there and that did work for awhile, but as time passed and new tenants came in this solution was only short term.

Please consider this request.

Respectfully,


Daniel P. Saurer
Owner