



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JULY 3, 2012
8:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$96,813.57, Capital Fund - \$135,545.52, Cable TV - \$6,032.98, TID #2 - \$363.00, TID #3 - \$36.00, and Solid Waste Enterprise - \$2,178.60 for a grand total of \$240,969.67. [roll call]
6. CONSENT AGENDA
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 6/19/12 regular Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Board of Review – 5/29/12
 - (2) Bicycle and Pedestrian Advisory Board – 6/7/12
 - (3) Finance/Purchasing & Building Committee – 6/12/12
 - (4) Community Protection & Services Committee – 6/14/12
 - (5) Personnel Committee – 6/20/12
 - * c. Consideration of: Beverage Operator licenses.
 - * d. Consideration of: Temporary Class B Beer licenses.
 - * e. Consideration of: Temporary Class B Wine license.
 - * f. Consideration of: Temporary Class B Beer and Temporary Class B Wine license.
 - * g. Consideration of: Approval of Street Closure Application.
 - * h. Consideration of: Approval of Exception to Noise Ordinance from Kitty O'Reilly's Irish Pub & Door County Fair.
7. Mayoral appointments.
8. First reading of ordinance re: Amending Section 13.01 of the Municipal Code – Combined Utility.

9. Finance/Purchasing & Building Committee recommendation re: Award contract to Baudhuin Inc. for the development of preliminary plans for pedestrian improvements and storm water management of Egg Harbor Road corridor from Eighth Avenue to Alabama Street, including storm sewers, detention ponds, curb and gutter, and sidewalks.
10. Committee Chairperson Reports:
 - a. City Plan Commission
 - b. Finance/Purchasing & Building Committee
 - c. Park & Recreation Committee
11. Public comment on non-agenda items.
12. Mayor's comments.
13. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 6/29/12

Time: 12:00 pm

By: [Signature]

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 07/03/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
02289	GRACE BERGENE	PK SEC DEP REF BERGENE	01-000-000-23162	50.00
04696	DOOR COUNTY TREASURER	WI DNR MFL 77.85	01-000-000-24310	2.12
R0000096	PAM MARSH	PK SEC DEP REF MARSH	01-000-000-23162	50.00
R0000825	KATHY HAEGELE	PK SEC DEP REF HAEGELE	01-000-000-23162	50.00
R0000886	LOU ANN POH	PK SEC DEP REF POH	01-000-000-23162	50.00
R0000888	LAURA RODRIQUEZ	PK SEC DEP REF RODRIGUEZ	01-000-000-23162	50.00
R0000915	DOOR COUNTY SAIL SQUADRON	PK SEC DEP REF DC SAIL	01-000-000-23162	50.00
R0000976	JODY DAVIS	PK SEC DEP REF DAVIS	01-000-000-23162	50.00
R0000977	TIFFANY LIESKE	PK SEC DEP REF LIESKE	01-000-000-23162	50.00
R0000978	SANDRA FISH	PK SEC DEP REF FISH	01-000-000-23162	50.00
R0000980	AMY MILLER	PK SEC DEP REF MILLER	01-000-000-23162	50.00
R0000981	LOIS GOETZ	PK SEC DEP REF GOETZ	01-000-000-23162	50.00
R0000982	TODD JAHNKE	PK SEC DEP REF JAHNKE	01-000-000-23162	50.00
TOTAL LIABILITIES				602.12
TOTAL GENERAL FUND				602.12
MAYOR				
04549	DOOR COUNTY ECONOMIC DEVELOPME	JOHN & HELEN COLLINS DAY	01-100-000-54999	35.96
TOTAL				35.96
TOTAL MAYOR				35.96
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	GENERAL MATTERS	01-110-000-55010	3,612.00
16555		GENERAL MATTERS	01-110-000-55010	1,320.00
16555		TRAFFIC MATTERS	01-110-000-55010	1,715.00
TOTAL				6,647.00
TOTAL LAW/LEGAL				6,647.00
CITY CLERK-TREASURER				
03330	VALERIE CLARIZIO	REIMB GFOA CONF CHICAGO	01-115-000-55600	688.25
12300	LEAGUE OF WI MUNICIPALITIES	2012 HANDBOOK	01-115-000-56000	30.00
22800	WALMART COMMUNITY	GLUE STICK & FINGER TIP MOIST	01-115-000-51950	7.85
R0000979	CITY OF GREEN BAY	GFOA EXP 1/3 MILEAGE & PARKING	01-115-000-55600	125.10
TOTAL				851.20
TOTAL CITY CLERK-TREASURER				851.20
ADMINISTRATION				
22800	WALMART COMMUNITY	OFFICE SUPPLIES	01-120-000-51950	8.88
TOTAL				8.88

INVOICES DUE ON/BEFORE 07/03/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL ADMINISTRATION				8.88
COMPUTER				
SHI	SHI INTERNATIONAL CORP	MS OFFICE LICENSE ZAGER	01-125-000-55550	329.84
TOTAL				329.84
TOTAL COMPUTER				329.84
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	07/03/12 CONTRACT	01-130-000-55010	1,245.83
R0000983	TOWN OF SEVASTOPOL	MADEN ANNEX 0220231282644E	01-130-000-51950	714.25
TOTAL				1,960.08
TOTAL CITY ASSESSOR				1,960.08
ELECTIONS DEPARTMENT				
22800	WALMART COMMUNITY	ELECTION SUPPLIES	01-155-000-54999	38.04
TOTAL				38.04
TOTAL ELECTIONS DEPARTMENT				38.04
CITY HALL				
04696	DOOR COUNTY TREASURER	05/12 FUEL	01-160-000-51650	200.00
05500	ENERGY CONTROL AND DESIGN INC	REM & REPL SEAL RINGS PUMP #3	01-160-000-58999	274.48
23730	WPS	421 MICHIGAN ST	01-160-000-56600	542.10
AMER O D	AMERICAN OVERHEAD DOOR	SERVICE WORK PD GARAGE DOOR	01-160-000-58999	307.65
TLB	TLB WOOD PRODUCTS CORP	BROWN MULCH	01-160-000-51750	1,000.00
WARNER	WARNER-WEXEL WHOLESALE &	AIRFRESHNERS & GLOVES	01-160-000-51850	70.36
TOTAL				2,394.59
TOTAL CITY HALL				2,394.59
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	ORDINANCES	01-199-000-57450	300.08
16555	PINKERT LAW FIRM, LLP	DCMM	01-199-000-51525	120.00
16555		05/12 DCMM DEED	01-199-000-51525	48.00
16590	PITNEY BOWES	RENTAL FOR POSTAGE MACHINE	01-199-000-57250	174.24
TOTAL				642.32
TOTAL GENERAL EXPENDITURES				642.32

INVOICES DUE ON/BEFORE 07/03/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT				
02210	BAY PHARMACY	EXAM GLOVES	01-200-000-51950	7.49
14850	NORTHEAST PHOTOCOPY CO INC	3RD QTR MAINT	01-200-000-55650	714.24
20081	TARGET BANK	THUMBDRIVES	01-200-000-51950	26.59
TOTAL				748.32
TOTAL POLICE DEPARTMENT				748.32
PATROL BOAT				
PATROL BOAT				
02206	BAY MARINE	FUEL POLICE/FIRE BOAT	01-205-000-51650	51.23
TOTAL PATROL BOAT				51.23
TOTAL PATROL BOAT				51.23
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	CELL SERVICE	01-215-000-58250	549.71
03133		SQUAD PRINTERS SVC	01-215-000-58999	307.68
04574	DOOR COUNTY GLASS & MIRROR	CUT GLASS FOR GENERATOR	01-215-000-54999	20.00
04590	DOOR COUNTY HUMANE SOCIETY	3RD QTR ANIMAL CONTROL	01-215-000-55100	2,117.50
04696	DOOR COUNTY TREASURER	05/12 FUEL	01-215-000-51650	6,315.52
14878	NWTC	SWAT TRNG ALBERTSON & ENGEBOSE	01-215-000-55600	800.00
20081	TARGET BANK	BATTERIES, LOCK, JUMP DRIVES	01-215-000-54999	60.84
20081		BLEACH, SURGE	01-215-000-54999	21.42
22800	WALMART COMMUNITY	TOTE LOCKER	01-215-000-54999	19.97
CAMBRIA	CAMBRIA SUITES	LDGNG HONOR GUARD MADISON	01-215-000-55600	140.00
WCPA	WCPA SUMMER CONFERENCE	SUMMER TRNG CONF BRINKMAN	01-215-000-55600	100.00
TOTAL				10,452.64
TOTAL POLICE DEPARTMENT/PATROL				10,452.64
POLICE DEPT. / INVESTIGATIONS				
20081	TARGET BANK	PHOTOS	01-225-000-51500	25.87
R0000670	TAHNA EVERS	TRANSLATION AMALIA MADDEROM	01-225-000-57950	387.50
TOTAL				413.37
TOTAL POLICE DEPT. / INVESTIGATIONS				413.37
FIRE DEPARTMENT				
02001	RED THE UNIFORM TAYLOR	UNIFORM HAT	01-250-000-52900	120.59
02005	BAY ELECTRONICS, INC.	RADIO REPAIR	01-250-000-57550	173.70
02005		ANTENNA	01-250-000-57550	42.11
02275	BENDLIN FIRE EQUIPMENT	SCBA FIT TEST	01-250-000-56250	500.00
03075	CARQUEST OF DOOR COUNTY	2 POLE MOLDED RECEPT	01-250-000-53000	2.90
03075		HEADLIGHT	01-250-000-53000	6.18
03075		ELE WIRE & CONNECTIONS	01-250-000-53000	18.16

INVOICES DUE ON/BEFORE 07/03/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03075		FUEL FILTERS	01-250-000-53000	72.43
03075		UNDERCOATING	01-250-000-53000	10.78
03075		DRYER CARTRIDGE	01-250-000-53000	86.16
03075		DOME COVER & VALVE EXT	01-250-000-53000	9.81
04545	DOOR COUNTY COOPERATIVE	INSPECTION CAMERA	01-250-000-52700	149.99
04574	DOOR COUNTY GLASS & MIRROR	REPAIR MIRROR	01-250-000-53000	38.00
04696	DOOR COUNTY TREASURER	05/12 FUEL	01-250-000-51650	1,034.38
06012	FASTENAL COMPANY	DRILL BITS	01-250-000-52700	129.99
08225	HERLACHE SMALL ENGINE	OIL FILTER	01-250-000-53000	7.90
19297	SHORE TO SHORE RENTAL, INC	TRAINING PROPANE	01-250-000-55600	143.20
19880	STURGEON BAY UTILITIES	MEMORIAL FIELD WARMING HOUSE	01-250-000-56675	29.00
19880		SALT SHED	01-250-000-56675	3.56
19880		N 14TH AVE CITY GARAGE	01-250-000-56675	29.00
19880		N 7TH AVE GARLAND PARK	01-250-000-56675	3.56
19880		DUCK POND	01-250-000-56675	3.56
19880		SUNSET CNTR/NEW CONC	01-250-000-56675	29.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	9.00
19880		OTUMBA PARK	01-250-000-56675	3.56
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	3.56
19880		WEST SIDE FIRE STATION	01-250-000-56150	28.69
19880		WEST SIDE FIRE STATION	01-250-000-56675	29.00
19880		WEST SIDE FIRE STATION	01-250-000-58650	81.38
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	3.56
19880		38 S NEENAH AVE RESTROOMS	01-250-000-56675	18.00
19880		JC FIELD STAND	01-250-000-56675	9.00
19880		MICH ST JC BALLFIELD SPRINKLER	01-250-000-56675	29.00
19880		WEST SIDE BALL FIELD	01-250-000-56675	3.56
19880		FIRE PROTECTION	01-250-000-56675	17,441.50
19880		N 14TH AVE WARNING SIREN	01-250-000-56150	7.45
19880		QUINCY BAY SHIP PIT	01-250-000-56675	29.00
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	15.17
19880		1028 N 14TH AVE	01-250-000-56675	3.56
19880		1423 EGG HARBOR RD	01-250-000-56675	3.56
19880		SUNSET PARK STAR PLANT	01-250-000-56675	29.00
19880		N 14TH AVE DOG POUND	01-250-000-56675	3.56
20725	T R COCHART TIRE CENTER	4 TIRE CHANGE UNIT #8	01-250-000-53000	80.00
21450	THE UNIFORM SHOPPE	2 UNIFORM JACKETS NEW HIRES	01-250-000-52900	315.90
22800	WALMART COMMUNITY	TRUCK SUPPLIES	01-250-000-53000	26.38
22800		CLEANING SUPPLIES	01-250-000-54999	73.04
22800		OFFICE SUPPLIES	01-250-000-51950	85.94
23730	WPS	WEST SIDE FIRE STATION	01-250-000-56600	27.11
23755	WISCONSIN STATE FIRE CHIEF ASN	ANNUAL MEMBERSHIP TIM D	01-250-000-56000	75.00
BREATH	SUB-AQUATICS, INC	FILL ADAPTOR	01-250-000-52700	144.85
		TOTAL		21,223.29
		TOTAL FIRE DEPARTMENT		21,223.29
STORM SEWERS				
10750	PREMIER CONCRETE INC	CONCRETE MADISON	01-300-000-51150	518.25
10750		COLOR	01-300-000-51150	125.00
10750		CONCRETE MADISON	01-300-000-51150	501.75
10750		COLOR	01-300-000-51150	150.00
		TOTAL		1,295.00

INVOICES DUE ON/BEFORE 07/03/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL STORM SEWERS				1,295.00
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	7,600 GALLONS WATER SWEEPER	01-330-000-53050	17.48
R0000655	TRANSMOTION, LLC	HYD MOTOR	01-330-000-51400	615.06
TOTAL				632.54
TOTAL STREET SWEEPING				632.54
ROADWAYS/STREETS				
19880	STURGEON BAY UTILITIES	1,500 GALLONS WATER OREGON ST	01-400-000-54999	3.45
TOTAL				3.45
TOTAL ROADWAYS/STREETS				3.45
STREET SIGNS AND MARKINGS				
19275	SHERWIN WILLIAMS	25 GALLONS YELLOW PAINT	01-420-000-52100	299.25
NEWSTRIP	NEWSTRIPE, INC	BIKE SYMBOL STENCIL	01-420-000-52100	125.00
NEWSTRIP		BIKE WORD STENCIL	01-420-000-52100	135.00
NEWSTRIP		LANE WORD STENCIL	01-420-000-52100	135.00
NEWSTRIP		SHIPPING	01-420-000-52100	46.86
TOTAL				741.11
TOTAL STREET SIGNS AND MARKINGS				741.11
CURB/GUTTER/SIDEWALK				
ALUMINUM	ALUMINUM LADDER CO	8' FOLDING LADDER	01-440-000-54999	190.00
ALUMINUM		FREIGHT	01-440-000-54999	29.32
TOTAL				219.32
TOTAL CURB/GUTTER/SIDEWALK				219.32
STREET MACHINERY				
04696	DOOR COUNTY TREASURER	05/12 FUEL	01-450-000-51650	4,510.98
13655	MONROE TRUCK EQUIPMENT, INC	BRAKE CONTROL	01-450-000-53000	402.00
TOTAL				4,912.98
TOTAL STREET MACHINERY				4,912.98

INVOICES DUE ON/BEFORE 07/03/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY GARAGE				
06012	FASTENAL COMPANY	DRILL BIT	01-460-000-52700	5.74
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.24
19880		N 14TH AVE CITY GARAGE	01-460-000-56150	744.98
19880		N 14TH AVE CITY GARAGE	01-460-000-58650	121.00
23730	WPS	CITY GARAGE	01-460-000-56600	28.00
TOTAL				907.96
TOTAL CITY GARAGE				907.96
CELEBRATION & ENTERTAINMENT				
15890	PACK AND SHIP PLUS	CONCERT SIGNS	01-480-000-58999	59.00
TOTAL				59.00
TOTAL CELEBRATION & ENTERTAINMENT				59.00
PARK & RECREATION ADMIN				
06012	FASTENAL COMPANY	DISPOSABLE GLOVES	01-500-000-52250	16.51
15199	ORIENTAL TRADING COMPANY INC.	BRACELETS/MOVIE	01-500-000-52250	80.00
15199		SEED POTS	01-500-000-52250	198.60
15199		PRIZES FOR KICK OFF TO SUMMER	01-500-000-52250	72.50
15199		SHIPPING	01-500-000-52250	56.18
15890	PACK AND SHIP PLUS	SIGNS FOR KICK/SUMMER & MOVIE	01-500-000-52250	247.00
20081	TARGET BANK	KLEENEX, PENS, MODA CASI	01-500-000-51950	28.29
22800	WALMART COMMUNITY	MATERIALS FOR KICK/SUMMER	01-500-000-52250	97.52
22800		STAPLES, STAPLER, CALCULATOR	01-500-000-51950	29.01
22800		SUPPLIES FOR KICK/SUMMER	01-500-000-52250	166.71
ART	ART STUDIO CLAY CO, INC	CLAY SUPPLIES CERAMIC CLASS	01-500-000-52250	184.85
ART		DISCOUNT	01-500-000-52250	-2.64
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	TONER	01-500-000-51250	196.22
TOTAL				1,370.75
TOTAL PARK & RECREATION ADMIN				1,370.75
PARKS AND PLAYGROUNDS				
01766	AURORA MEDICAL GROUP	PRE-EMPL DRUG SCREEN WEBBER	01-510-000-57100	92.00
01766		PRE-EMPL DRUG SCREEN ANSCHUTZ	01-510-000-57100	92.00
01766		PRE-EMPL DRUG SCREEN NEBEL	01-510-000-57100	92.00
03075	CARQUEST OF DOOR COUNTY	BATTERY	01-510-000-53000	96.77
03075		CORE RETURN	01-510-000-53000	-14.00
03075		AIR HAMMER CLIPS	01-510-000-54999	6.08
04545	DOOR COUNTY COOPERATIVE	50 LBS GRASS SEED	01-510-000-51750	90.00
04696	DOOR COUNTY TREASURER	05/12 FUEL	01-510-000-51650	1,750.96
08150	HENSCHER SAWMILL	PINE FOR SUNSET SIGN	01-510-000-51800	56.50
12100	LAMPERT YARDS INC	CEDAR FOR OTUMBA PARK	01-510-000-51800	31.67
13049	MAY'S SPORT CENTER	3 SPACERS & SHAFT	01-510-000-51900	27.76
19880	STURGEON BAY UTILITIES	MARTIN PARK	01-510-000-56150	12.27
19880		MEMORIAL FIELD SPRINKLER	01-510-000-58650	53.00

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880		MEMORIAL FIELD WARMING HOUSE	01-510-000-56150	161.11
19880		MEMORIAL FIELD WARMING HOUSE	01-510-000-58650	261.96
19880		N 7TH AVE GARLAND PARK	01-510-000-56150	8.35
19880		N 7TH AVE GARLAND PARK	01-510-000-58650	17.99
19880		DUCK POND	01-510-000-58650	8.50
19880		SUNSET CNTR/NEW CONC	01-510-000-56150	222.88
19880		SUNSET CNTR/NEW CONC	01-510-000-58650	141.73
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	129.12
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	74.93
19880		OTUMBA PARK	01-510-000-56150	41.98
19880		OTUMBA PARK	01-510-000-58650	49.93
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	116.99
19880		JC FIELD STAND	01-510-000-56150	41.07
19880		JC FIELD STAND	01-510-000-58650	24.11
19880		FLAG LIGHT 5TH & MICHIGAN	01-510-000-56150	37.85
19880		MEMORIAL FIELD	01-510-000-56150	69.77
19880		MEMORIAL FIELD PARKING LOT	01-510-000-56150	8.69
19880		WEST SIDE BALL FIELD	01-510-000-56150	98.24
19880		WEST SIDE BALL FIELD	01-510-000-58650	20.89
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	50.61
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	65.00
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	41.44
19880		MEMORIAL FIELD BASEBALL PBI	01-510-000-56150	8.24
19880		OTUMBA PARK	01-510-000-56150	250.02
19880		OTUMBA PARK STREET LIGHTS	01-510-000-56150	151.43
19880		FLORIDA ST/SUNSET PARK	01-510-000-56150	16.19
19880		N 14TH AVE DOG POUND	01-510-000-56150	17.67
19880		N 14TH AVE DOG POUND	01-510-000-58650	24.64
22800	WALMART COMMUNITY	TRIMMER LINE	01-510-000-51750	24.97
23730	WPS	MEMORIAL FIELD	01-510-000-56600	24.35
JD	JD INDUSTRIAL SUPPLY, INC	HAND SOAP	01-510-000-51850	125.89
JD		REFRESH MOISTURIZING FOAM	01-510-000-51850	69.93
JD		SHIPPING	01-510-000-51850	13.15
MILLER	MILLER/ASSOC.-SAUK PRAIRIE INC	2 RUBBER SWINGS	01-510-000-54999	69.00
PROPET	PROPET DISTRIBUTORS, INC	2 CASES DOGIPOT BAGS	01-510-000-54999	488.35
		TOTAL		5,363.98
		TOTAL PARKS AND PLAYGROUNDS		5,363.98
BALLFIELDS				
20900	TRU GREEN CHEMLAWN	GRUB PREVENTION MEMORIAL FLD	01-520-000-56500	288.00
20900		SUMMER FERT & GRUB APP MEM FLD	01-520-000-56500	144.00
		TOTAL		432.00
		TOTAL BALLFIELDS		432.00
BEACHES				
19860	STURGEON BAY SAND & GRAVEL	SAND FOR SUNSET PARK	01-540-000-52500	27.41
19860		SAND FOR SUNSET PARK	01-540-000-52500	30.02
19860		SAND FOR KICK OFF TO SUMMER	01-540-000-52500	31.03

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19860		SAND FOR KICK OFF TO SUMMER	01-540-000-52500	22.91
		TOTAL		111.37
		TOTAL BEACHES		111.37
MUNICIPAL DOCKS				
19880	STURGEON BAY UTILITIES	36 S NEENAH PARKING LOT LIGHTS	01-550-000-56150	184.28
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	81.70
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	25.97
19880		38 S NEENAH AVE RESTROOMS	01-550-000-56150	167.01
19880		38 S NEENAH AVE RESTROOMS	01-550-000-58650	701.51
22800	WALMART COMMUNITY	TOTE, NON-STICK SPRAY	01-550-000-54999	26.27
22800		DRY ERASE BOARD, MARKERS	01-550-000-54999	10.58
22800		BATTERIES	01-550-000-54999	32.91
23730	WPS	36 S NEENAH AVE	01-550-000-56600	31.15
NEWSTRIP	NEWSTRIPE, INC	STENCILS FOR SAWYER	01-550-000-54999	419.99
WARNER	WARNER-WEXEL WHOLESALE &	2 CASES HAND TOWELS	01-550-000-51850	49.58
WARNER		2 CASES TP	01-550-000-51850	59.78
WARNER		2 CASES BLEACH	01-550-000-51850	22.18
		TOTAL		1,812.91
		TOTAL MUNICIPAL DOCKS		1,812.91
WATER WEED MANAGEMENT				
01675	AQUARIUS SYSTEMS	3 HANDLE BRACKETS	01-560-000-51400	69.63
01675		LINK & PIN KIT	01-560-000-51400	12.45
01675		SHIPPING	01-560-000-51400	5.69
03075	CARQUEST OF DOOR COUNTY	STARTER SWITCH & TERMINAL	01-560-000-51400	16.95
04696	DOOR COUNTY TREASURER	05/12 FUEL	01-560-000-51650	500.00
22800	WALMART COMMUNITY	7 PAIR SUNGLASSES & SUNSCREEN	01-560-000-54999	114.72
GREEN BA	GREEN BAY REBUILDERS, LLC	ALTERNATOR WATER WEEDS	01-560-000-51400	335.00
STANTEC	STANTEC CONSULTING SERVICE INC	2012 CHEMICAL TREATMENT IN BAY	01-560-000-55010	14,714.34
		TOTAL		15,768.78
		TOTAL WATER WEED MANAGEMENT		15,768.78
WATERFRONT PARKS & WALKWAYS				
13360	MENARDS-GREEN BAY EAST	85 BAGS OF PREMIXED CONCRETE	01-570-000-54999	225.25
19880	STURGEON BAY UTILITIES	DCMM WALKWAY LIGHTS	01-570-000-56150	32.38
19880		DCMM PARKING LOT LIGHTS	01-570-000-56150	162.06
20070	TAPCO	STONE HARBOR MARINA SIGNS	01-570-000-54999	328.35
TLB	TLB WOOD PRODUCTS CORP	BROWN MULCH	01-570-000-51750	777.36
VIK	VIKING ELECTRIC SUPPLY	2 30 AMP BREAKERS STONE HARBOR	01-570-000-54999	50.94
		TOTAL		1,576.34
		TOTAL WATERFRONT PARKS & WALKWAYS		1,576.34

INVOICES DUE ON/BEFORE 07/03/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
EMPLOYEE BENEFITS				
22800	WALMART COMMUNITY	DOCUMENT FRAME	01-600-000-56554	31.72
TOTAL				31.72
TOTAL EMPLOYEE BENEFITS				31.72
COMMUNITY & ECONOMIC DEVLPMT				
04549	DOOR COUNTY ECONOMIC DEVELOPME	3RD QUARTER ADMIN PROGRAMS	01-900-000-55850	6,250.00
04549		3RD QUARTER COMMITMENT	01-900-000-55750	4,525.00
08463	CNA SURETY	NOTARY BOND NAULT	01-900-000-56000	30.00
08463		ERRORS/OMISSIONS POLICY NAULT	01-900-000-56000	65.00
TOTAL				10,870.00
TOTAL COMMUNITY & ECONOMIC DEVLPMT				10,870.00
TOTAL GENERAL FUND				92,508.09
CAPITAL FUND				
PATROL				
11545	MAPLE STREET SIGN CO.	GRAPHICS ON SQUAD #20	10-215-000-59035	467.50
18200	RAY O'HERRON CO INC	REPLACEMENT VESTS	10-215-000-59999	11,046.02
TOTAL				11,513.52
TOTAL PATROL				11,513.52
FIRE DEPARTMENT				
EXPENSE				
02275	BENDLIN FIRE EQUIPMENT	TURNOUT GEAR	10-250-000-59050	2,276.00
02275		TURNOUT GEAR	10-250-000-59050	996.00
TOTAL EXPENSE				3,272.00
TOTAL FIRE DEPARTMENT				3,272.00
BEACHES				
AG	AG EXCAVATING	PAY REQ #1 OTUMBA PARK	10-540-000-59025	120,760.00
TOTAL				120,760.00
TOTAL BEACHES				120,760.00
TOTAL CAPITAL FUND				135,545.52
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				

INVOICES DUE ON/BEFORE 07/03/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	CB MUSIC SERVICE	21-000-000-56700	33.20
22800	WALMART COMMUNITY	BATTERY BACK-UP/SURGE PROT	21-000-000-59070	159.78
MANN	MANN COMMUNICATIONS, LLC	07/03/12 CONTRACT	21-000-000-55015	4,390.00
MANN		DVD TO LIBRARY	21-000-000-58999	45.00
MANN		ROGER COUNCIL PREVIEWS	21-000-000-58999	105.00
MANN		LABOR TO INSTALL AV EQUIPMENT	21-000-000-59070	1,300.00
TOTAL CABLE TV / GENERAL				6,032.98
TOTAL CABLE TV / GENERAL				6,032.98
TOTAL CABLE TV				6,032.98
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 A AREA BONDS - DVL				
01761	ASSOCIATED TRUST COMPANY	PAYING AGENT FEES	25-320-931-70002	363.00
TOTAL TID #2 A AREA BONDS - DVL				363.00
TOTAL TID DISTRICT #2				363.00
TOTAL TID #2 DISTRICT				363.00
TID #3 DISTRICT				
TID #3 DISTRICT				
16555	PINKERT LAW FIRM, LLP	T3 LEGAL 05/12	27-330-000-55001	36.00
TOTAL				36.00
TOTAL TID #3 DISTRICT				36.00
TOTAL TID #3 DISTRICT				36.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	05/12 595.70 GALLONS DIESEL	60-000-000-51650	2,168.34
LODAL	LODAL , INC	SHIPPING CHARGES	60-000-000-53000	10.26
TOTAL SOLID WASTE ENTERPRISE FUND				2,178.60
TOTAL SOLID WASTE ENTERPRISE FUND				2,178.60
TOTAL SOLID WASTE ENTERPRISE				2,178.60
TOTAL ALL FUNDS				236,664.19

MANUAL CHECKS

Minnesota Life Insurance \$ 1,873.43
06/14/12
Life insurance
Check #70616
01-600-000-50552

BP Amoco \$ 205.23
06/19/12
Out of town fuel
Check #70617
01-215-000-51650
01-115-000-55650

Cardmember Service \$ 2,226.82
06/19/12
Misc. purchases
Check #70618
Misc. accounts

TOTAL MANUAL CHECKS \$ 4,305.48

DATE: 06/28/2012
TIME: 10:02:59
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 07/03/2012

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	92,508.09	96,813.57
CAPITAL FUND	135,545.52	
CABLE TV	6,032.98	
TID #2 DISTRICT	363.00	
TID #3 DISTRICT	36.00	
SOLID WASTE ENTERPRISE	2,178.60	

TOTAL --- ALL FUNDS	236,664.19	240,969.67

6a.

COMMON COUNCIL
June 19, 2012

6a.

A meeting of the Common Council was called to order at 8:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Ald. Wiegand, Vandertie, Lodi, Wiesner, Stutting, Fett, and Schlicht were present.

Schlicht/Fett to adopt agenda moving item 8i and 8j from consent to regular agenda. Carried.

Karen Hintz made a presentation to the Council regarding United States Coast Guard families and obtaining Coast Guard City Destination. She addressed the application process to become a Coast Guard City and examples of what the Coast Guard Cities designation could do including activities and programs. The Coast Guard Steering Committee currently meets and is made up of representatives from different areas of the City. Ms. Hintz also addressed the economic impact that they 70 Coast Guard personnel and their families have on Sturgeon Bay.

Police Chief Arleigh Porter summarized the history of the port security grant from 2009. Eric Burmeister, Marinette County Emergency Government Director, addressed the Council on the benefits and details of the cameras in Marinette County.

Stutting/Fett to approve bills: General Fund – \$194,289.67, Capital Fund - \$12,928.90, Cable TV - \$100.00, and Solid Waste Enterprise - \$16,835.42 for grand total of \$224,153.99. Roll call: All voted aye. Carried.

Stutting/Schlicht to approve consent agenda:

- a. Approval of 6/5/12 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 5/7/12
 - (2) Sturgeon Bay Utility Commission Special meeting – 5/10/12
 - (3) Finance/Purchasing & Building Committee – 5/29/12
 - (4) Board of Canvassers – 6/11/12
- c. Place following reports on file:
 - (1) Inspection Department Report – May 2012
 - (2) Fire Department Report – May 2012
 - (3) Police Department Report – May 2012
 - (4) Parks Department Report – May 2012
 - (5) Employee Service Recognition Report – 1/1/12 – 6/30/12
 - (6) Bank Reconciliation – May 2012
 - (7) Revenue & Expense Report – May 2012
- d. Consideration of: Beverage Operator licenses.
- e. Consideration of: Temporary Class B Beer licenses.
- f. Consideration of: Temporary Class B Beer and Temporary Class B Wine licenses.
- g. Consideration of: Combination "Class B" Combination licenses.
- h. Consideration of: Approval of Street Closure Applications.
- i. ~~Finance/Purchasing & Building Committee recommendation re: Approve request for a donation from the Sturgeon Bay Yacht Club for Festival Fireworks to be held on Saturday, August 4, 2012, in the amount of \$500.00. Moved to regular agenda.~~
- j. ~~Finance/Purchasing & Building Committee recommendation re: Create a Micro Loan Program using \$140,000 of City's Revolving Loan Fund following specified criteria. Moved to regular agenda.~~

Carried.

There were no Mayoral appointments.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the request for a donation from the Sturgeon Bay Yacht Club for Festival Fireworks to be held on Saturday, August 4, 2012, in the amount of \$500.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Joseph Stutting, Chr.

Introduced by Stutting. Stutting/Fett to adopt. Discussion took place regarding donating more money to this event and the budgeted amount for this donation. Lodi/Stutting to amend motion to change the amount to \$1,000. Roll Call: Lodi, Wiesner, and Stutting voted aye. Wiegand, Vandertie, Fett and Schlicht voted no. Amendment failed. Vote taken on original motion: All voted aye. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to create a Micro Loan Program using \$140,000 of the City's Revolving Loan Fund. The maximum loan will be \$20,000 per business, but not more than 50% of the total cost of the project. The interest rate on the loan will be significantly below market rates, but no less than 1%. The loan will be for improvements to the exterior façade and storefront improvements on businesses located along the official State Highway 42/57 detour route for the closure of the Bayview Bridge, which is currently scheduled for the spring and early summer of 2013.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Joseph Stutting, Chr.

Introduced by Stutting. Stutting/Wiegand to adopt. Bill Chaudoir, DCEDC Executive Director, reviewed the details of the micro loan program. Carried.

Wiegand/Schlicht to read ordinance re: Creating Section 20.42 of the Municipal Code – Wellhead Protection Requirements in title only and adopt for the second reading. Carried.

Wiegand/Schlicht to read ordinance re: Repealing and recreating Section 20.15(1)(b) of the Municipal Code (zoning code) in title only and adopt for the second reading. Carried.

Fett/Schlicht to read ordinance re: Amending Section 13.01 of the Municipal Code – Combined Utility in title only and adopt for the second reading. Discussion took place regarding the wording in Section 3 that states "in lieu of membership the mayor may call for council election of a citizen member who shall then serve the unfulfilled term of the mayor." There was discussion that if a mayor would choose not to serve on the Commission, that the Commission would then become a majority of citizen members. Roll call: Wiesner, Stutting, and Fett voted aye. Wiegand, Vandertie, Lodi, and Schlicht vote no. Motion failed.

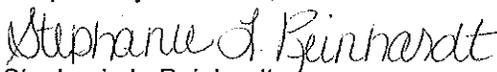
Personnel Committee Chair Vandertie, Parking & Traffic Committee Chair Schlicht, Community Protection & Services Committee Fett, and Sturgeon Bay Utility Commission member Fett presented reports for their respective committees/commissions.

Tim Dietman, 605 Delaware and Gary Nault, 711 Hickory Street spoke during public comment.

The Mayor made his comments.

Schlicht/Vandertie to adjourn. Carried. The meeting adjourned at 9:47 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

Board of Review
May 29, 2012

A meeting of the Board of Review was called to order at 9:00 a.m. by President Hauser in Council Chambers, City Hall. Roll call: Members Hauser, Welhaven, Bellin, Wiese and Alternate Allmann were present. Member Loss was excused. Also present: City Clerk Stephanie Reinhardt.

Moved by Mr. Bellin, seconded by Ms. Wiese to adopt the following agenda:

1. Roll call.
2. Adoption of Agenda.
3. Election of President of the Board of Review.
4. Election of Vice-President of the Board of Review.
5. Adjourn until August 7, 2012 when the assessment roll will be ready for hearing objections.

Carried.

Moved by Mr. Bellin, seconded by Ms. Welhaven to nominate John Hauser as President of the Board of Review. Carried.

Moved by Ms. Wiese, seconded by Mr. Bellin to nominate Myrle Welhaven as Vice-President of the Board of Review. Carried.

Moved by Mr. Bellin, seconded by Ms. Wiese to adjourn until August 7, 2012 at 9:00 a.m. when the assessment roll will be ready for hearing objections. All voted aye. Carried. The meeting adjourned at 9:05 a.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

BICYCLE AND PEDESTRIAN ADVISORY BOARD

Thursday, June 7, 2012

The Bicycle and Pedestrian Advisory Board meeting was called to order at 3:32 p.m. by Chairperson Robert Schlicht in 2nd Floor Conference Room, City Hall, 421 Michigan Street.

Roll call: Members Laurel Brooks, Nathan Hayes, Robert Schlicht, Marty Olejniczak, Paul Anschutz, and Leni Spaude were present. Absent: Member Rhonda Kolberg. Also present were Police Chief Arleigh Porter, Police Captain Dan Brinkman, Alderman John Lodi, Terry Ullman, owner of Door County Candy, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Ms. Brooks, seconded by Mr. Anschutz to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from May 3, 2012.
4. Consideration of: Ordinance regarding bikes on downtown sidewalks.
5. Consideration of: Bike corrals.
6. Consideration of: Ahnapee Trail issues.
7. Update regarding Safe Routes to School program.
8. Update regarding Michigan Street bike lanes.
9. Updates on current bicycle and pedestrian programs and plans.
10. Consideration of: Educational bike programs for children and adults.
11. Consideration of: Future meeting dates and times.
12. Adjourn.

Carried.

Approval of minutes from May 3, 2012: Moved by Mr. Anschutz, seconded by Ms. Spaude to approve the minutes from May 3, 2012. Carried.

Consideration of: Ordinance regarding bikes on downtown sidewalks: Captain Brinkman referred to Chapter 7.12 of the Municipal Code, Bicycles, play vehicles, and in-line skates. It was discussed at a previous meeting if bicycles should be included in the East Side and West Side boundary areas. He recently sent out questionnaires to municipalities of the same size as Sturgeon Bay and was awaiting their response as to how bicycles are regulated in their communities. As of now, bicycles are allowed on the sidewalks in the downtown area.

Mr. Anschutz stated he had a problem with the Segway motor vehicles riding down the sidewalks. They should be educated on where to ride.

Terry Ullman stated he has a lot of customers that visit his store on bikes. He doesn't want to chase customers away by not allowing bikes downtown. He sees a lot of bikes and skateboards going fast on the sidewalks and some type of enforcement should be done.

Chief Porter stated that he was originally looking for feedback and discussion from the Board regarding safety. Many adults and kids ride bikes on 3rd Avenue downtown from Jefferson St. to Oregon St. Safety is a concern when customers are coming out of a store and a bike or skateboard is riding by. Maybe a subcommittee could be formed to brainstorm this issue more and revamp the ordinance. He would like to see the sidewalk on the east and west side of 3rd Avenue from Jefferson St. to Oregon St. with some verbiage on walking your bikes. On the west

side business district there should be some boundaries established. He felt that the sidewalk on the Oregon St. Bridge was more than adequate to support bicyclists and pedestrians.

Mr. Anschutz began speaking about the newly installed bike lanes on Michigan St. The public needs to be educated regarding the bike lanes. Announcements should be placed on the website, as well as the radio and D. C. Advocate. We need to create a bike friendly community.

Chief Porter mentioned a temporary skateboard park is being planned by Sunset School until funds are raised for a permanent skateboard park.

Mr. Schlicht recommended that the Board come back with ideas in regard to the ordinance for the next meeting.

Bike registration was discussed. Mr. Anschutz stated that Nor Dor Sports have offered to fill out bike registrations on new bikes.

Consideration of: Bike corrals: Mr. Anschutz stated that the City should be more proactive and educate people that bike corrals could be available for bikers for a small fee or donation to keep their bikes corralled and secured, such as at a Tuesday night lawn concert. The City could partner with the Boy Scouts or other groups to raise money for additional bike racks. NWTC had previously constructed the bike racks that DCSSA have donated throughout the City.

Discussion took place whether or not people would pay to put their bike in a corral or just lock it up elsewhere. The corral would have to be staffed. Chief Porter will check with Bob Bordeau to see if there are any extra bike racks that would be able to be used. Mr. Schlicht asked that each member list any logical areas where bike racks could be placed for events and non-events. This will be on next month's agenda.

Consideration of: Ahnapee Trail issues: Mr. Olejniczak stated that the DC Highway Dept. has been contacted regarding the tree roots in the switchback area. Mr. Anschutz suggested partnering up with the County Parks Dept. to improve the trail. Mr. Olejniczak suggested creating a short list of things that need to be done on the City property and prioritize them and bring back to next month's meeting.

Update regarding Safe Routes to School program: Mr. Olejniczak stated that we should receive notice in July regarding the grant that was recently applied for. The maps have been updated by Engineering Tech Brian Spetz. He suggested this Board, in conjunction with the schools, take a look at the whole SRTS plans and determine what needs to be updated.

The previous grant application, the environmental programmatic checklist, has been submitted to the DOT consultants. When everything has been approved, bids can be sent out. This grant would include projects for Rhode Island St., S. 12th Avenue, Maple St., Larch St., Lansing St. and Neenah Avenue to the highway. He will give an update at the next meeting or send an email.

Mr. Anschutz suggested that in July the original Safe Routes to School Board members be invited to the meeting and brainstorm on how to educate children on walking to school.

Update regarding: Michigan Street bike lanes: Mr. Olejniczak updated the Board on the bike lanes installed on Michigan Street between the YMCA to 15th Avenue. Bike lane signs still need to be installed at the beginning of each block. Mr. Anschutz added that too many signs may be cumbersome. Mr. Olejniczak will talk with Mr. Bordeau. Signs can always be added later. A press release, information on the website and cable can all be done to let people know that bike lanes are being installed on Michigan St., with part being a shared lane, etc.

Updates on current bicycle and pedestrian programs and plans: Mr. Olejniczak stated that at the last meeting it was mentioned that Potawatomi Park was updating their master plan and that Mr. Anschutz and Dr. Hayes would be willing to serve on that committee. He sent an email stating we had Board members interested in being on the committee.

Mr. Olejniczak also mentioned that Baylake Regional Planning Commission is conducting a trail inventory and looking for connectivity and will come up with recommendations. He talked with Angela Pierce letting her know that we have a committee that would be willing to give input or share their recommendations.

Brian Spetz is the City representative to help coordinate the County's Bike Plan.

Mr. Schlicht would like members to think about how to tie in other bike lanes in the City in a logical way.

Consideration of: Educational bike programs for children and adults: Mr. Anschutz mentioned that St. Peters asked for another bike rodeo to be held in their parking lot.

Mr. Anschutz also said the DCSSA is looking for volunteer bike mechanics on June 16th from 11:00 a.m. to 3:00 p.m. for the Kick Off to Summer celebration at Sunset Park. A bike rodeo will be held. So far this year, 87 participants have been involved in past bike rodeos. Mr. Anschutz suggested sending a thank you to Celcom for the donation of the bike helmets. All participants that complete the course will receive a free bike helmet. The Police Department will also waive the \$2.00 bike registration fee, which should encourage everyone to get their bike registered if they haven't already. Mr. Schlicht offered to register bikes from 11 – 3. It should be included in advertising that there will be free bike registration.

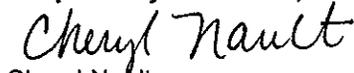
Chief Porter mentioned that five Community Service Officers recently attended training at the DOT for educational rodeos.

Mr. Anschutz stated that for the children that are not able to attend the Kick Off to Summer, another bike rodeo should be held sometime this summer. We will wait to see how many helmets are left after that day.

Consideration of: Future meeting dates and times: After discussion, it was decided to schedule the next meeting on Thursday, July 5th at 4:00 p.m.

Adjourn: Moved by Mr. Olejniczak, seconded by Dr. Hayes to adjourn. Carried. Meeting adjourned at 5:09 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
June 12, 2012

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:02 p.m. by Chairperson Stutting in Council Chambers, City Hall. Roll call: Alderperson Stutting, and Alderperson Wiegand were present. Alderperson Schlicht was excused. Also present: City Engineer Depies, members of the general public and Office/Accounting Assistant II Flinn.

Moved by Alderperson Wiegand, seconded by Alderperson Stutting to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Design Engineers for the Egg Harbor Road and 14th Avenue detention pond and sidewalk design.
4. Review of unfinished business list.
5. Review bills.
6. Adjourn.

Carried.

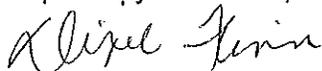
Design Engineers for the Egg Harbor Road and 14th Avenue detention pond and sidewalk design was discussed. Alderperson Wiegand stated that there were three firms that submitted designs. Baudhuin Incorporated's was outstanding and they met all the requirements. They previously did a design for this area in the 1990's, which will be used as a guideline. They have partnered with Donohue Engineering, and have worked on different grant opportunities for this type of project. The 2012 Capital budget includes \$65,000 for Egg Harbor Road improvements/design. Additionally, the developer agreement with Wal-Mart requires that they fund \$96,000 for the expansion of the sidewalk system on Egg Harbor Road. After further discussion it was Moved by Alderperson Wiegand, seconded by Alderperson Stutting to recommend to the Common Council to award the contract to Baudhuin Incorporated for the development of preliminary plans for the pedestrian improvements and storm water management of Egg Harbor Road corridor from Eighth Avenue to Alabama Street, including storm water sewers, detention ponds, curb and gutter, and sidewalks. Carried.

The Committee reviewed the unfinished business list.

Moved by Alderperson Wiegand, seconded by Alderperson Stutting to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiegand, seconded by Alderperson Stutting to adjourn. Carried. The meeting adjourned at 7:15 p.m.

Respectfully submitted,



Dixie Flinn
Office/Accounting Assistant II

COMMUNITY PROTECTION & SERVICES COMMITTEE
June 14, 2012

A meeting of the Community Protection & Services Committee was called to order at 5:00 p.m. by Chairperson Fett in Council Chambers, City Hall. Roll call: Members Fett, Wiesner and Schlicht were present. Also present: Town of Union Chairman Cletus Fontaine, Sturgeon Bay Utilities General Manager Jim Stawicki, Jason Mann of Mann Communications, LLC, City Administrator McNeil, Municipal Services Superintendent Bordeau and Office/Accounting Assistant I Spittlemeister.

Moved by Mr. Schlicht, seconded by Mr. Wiesner to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Request from Town of Union to use City's compost site.
4. Consideration of: Streetlight review throughout the City of Sturgeon Bay.
5. Review of Bills.
6. Adjourn.

Carried.

Consideration of: Request from Town of Union to use City's compost site:

Cletus Fontaine, Town of Union Chairman, explained there has been a request from a citizen in the Town of Union to use the City of Sturgeon Bay compost site, located on Division Road. Municipal Services Superintendent Bordeau stated that the compost site is regulated by the Wisconsin Department of Natural Resources and needs to stay below 20,000 cubic yards of material. A permit can be issued for one person, but not many more since the site is almost full. City Administrator McNeil explained that residents from the Town of Sturgeon Bay and the Town of Sevastopol are allowed to use the City of Sturgeon Bay compost site once a permit is purchased. Moved by Mr. Schlicht, seconded by Mr. Wiesner to deny the request from the Town of Union to use the City of Sturgeon Bay compost site, located on Division Road. Carried.

Consideration of: Streetlight review throughout the City of Sturgeon Bay:

Sturgeon Bay Utilities General Manager Jim Stawicki explained that Mayor Birmingham requested that Sturgeon Bay Utilities compile a list of streetlights to be removed or relocated throughout the City of Sturgeon Bay. Criteria used in compiling a list were consistent with past recommendations. Since the original list was made in 2009, there were more lights that can be removed using the criteria. Mr. Stawicki stated he was comfortable with the final list.

After the previous list was generated, it was reviewed by the Police and Fire Departments for safety concerns. The list was provided to the customers on the City's and SBU's websites, as well as being included in Sturgeon Bay Utilities bills. Moved by Mr. Schlicht, seconded by Mr. Wiesner to recommend to Common Council the removal/relocation of streetlights pending the approval of Fire and Police Departments, providing information to customers with a mailing, and placing on the City of Sturgeon Bay and Sturgeon Bay Utilities websites. Carried.

Review of Bills:

Jason Mann of Mann Communications, LLC, explained the invoices submitted for payment. Moved by Mr. Schlicht, seconded by Mr. Wiesner to approve the invoices submitted for payment as of June 14, 2012, in the amount of \$1,609.78. Carried.

Moved by Mr. Wiesner, seconded by Mr. Schlicht to adjourn. Carried. The meeting adjourned at 5:17 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laurie Spittlemeister".

Laurie Spittlemeister
Office/Accounting Assistant

PERSONNEL COMMITTEE
June 20, 2012

A meeting of the Personnel Committee was called to order at 7:00 a.m. by Chairperson Vandertie in the second floor conference room, City Hall. Roll call: Members Vandertie, Stutting, and Wiegand were present. Also present: City Administrator McNeil, Municipal Services Superintendent Bordeau, and Assistant City Administrator Allen. Sturgeon Bay City Employees Local 1658 representatives Gary DeGreef, Darren Hesler, and Louis Surfus entered at 7:11 a.m.

Moved by Mr. Stutting, seconded by Mr. Wiegand to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Convene in closed session in accordance with the following exemption:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

Consideration of: Step Two of Sturgeon Bay City Employees Local 1658, AFSCME, AFL-CIO Grievance re: Employee termination.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.

5. Reconvene in open session.
6. Consideration of: Meeting time.
7. Adjourn.

Carried.

After the Chairperson announced the statutory basis, it was moved by Mr. Wiegand, seconded by Mr. Stutting to convene in closed session. Roll call: All voted aye. Carried. The meeting moved to closed session at 7:02 a.m.

The meeting reconvened in open session at 7:20 a.m. with all members present.

The Committee discussed the availability of members to meet at the current regular meeting time. It was the consensus to change the time from the first Wednesday of the month at 5:30 p.m. to the first Tuesday of the month, one hour prior to the Council meeting (7:00 p.m. in June, July, and August, and 6:00 p.m. the rest of the year). In the event a Board of Public Works meeting is scheduled, the Committee will meet one hour before the Board meeting.

Moved by Mr. Stutting, seconded by Mr. Wiegand to adjourn. Carried. The meeting adjourned at 7:25 a.m.

Respectfully submitted,


Mary Lou Allen
Assistant City Administrator

BEVERAGE OPERATOR LICENSE

1. Busch, Kellie F.
2. Fager, Hazel A.
3. Gordon, Konnie M.
4. Lampert, Elizabeth M.
5. Londo, Susan M.
6. Schroeder, Edward J.
7. Melland, Colleen A.
8. Schubert, Emma K.
9. Stahl, Danielle M.
10. Stai, Carter R.
11. Swoboda, Lindsay M.
12. Wendt, Kenneth C.
13. Zenedski, Zach J.

6d.

6d.

TEMPORARY CLASS B BEER

Door County Maritime Museum
Agent: Bob Desh
120 N Madison Avenue
Sturgeon Bay, WI 54235
August 4 – 5, 2012

Door County Maritime Museum
Agent: Bob Desh
Martin Park
Sturgeon Bay, WI 54235
June 20, 2012 &
August 1, 2012

Amvets Weber-Tess Post 51
Agent: Joseph Heilman
County Fairgrounds – Amvets Stand
Sturgeon Bay, WI 54235
August 1 – 5, 2012

Volunteer Center of Door County
Agent: Pam Seiler
Martin Park
Sturgeon Bay, WI 54235
July 16, 2012

6e.

6e.

TEMPORARY CLASS B WINE

Volunteer Center of Door County
Agent: Pam Seiler
Martin Park
Sturgeon Bay, WI 54235
July 25, 2012 &
August 15, 2012

TEMPORARY CLASS B BEER AND TEMPORARY CLASS B WINE

Door County Maritime Museum
Agent: Bob Desh
Martin Park
Sturgeon Bay, WI 54235
August 3, 2012 & August 22, 2012

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of Applicant: Sean Ryan

Name of Event: Door County Triathlon

Contact Phone Number: (920) 606-2458

Date(s) of Event: July 22, 2012 Time: 8:30 am - 10:00 am

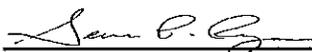
Estimated # of Attendees: 1,000

Specific Location: Third Avenue/Memorial, from Alabama to South 18th

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach Certificate of Insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage Limit - \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - as required by the State of Wisconsin.
- Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable.)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for cleanup? No trash will be generated on Third Avenue. Water bottle handouts have volunteers and paid staff to handle clean up.

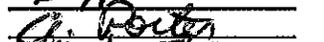
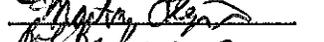
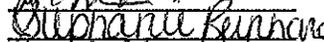
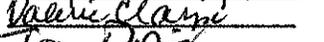
Other explanations: _____

Signature of Responsible Party: 

Address: 1173 Lombardi Access Rd., Green Bay, WI 54304

Date Submitted: June 19, 2012

Approval:

Fire Chief	By: <u></u>	Date: <u>6/19/12</u>
Police Chief	By: <u></u>	Date: <u>6-19-12</u>
Comm. Development	By: <u></u>	Date: <u>6-22-12</u>
Streets/Parks	By: <u></u>	Date: <u>6-25-12</u>
City Clerk	By: <u></u>	Date: <u>6/27/12</u>
Finance Director	By: <u></u>	Date: <u>6/25/12</u>
City Engineer	By: <u></u>	Date: <u>6/25/12</u>
City Administrator	By: <u></u>	Date: <u>6/27/12</u>

Common Council: Date of Meeting: _____

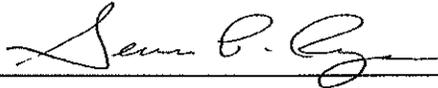
HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned certifies that he or she is a duly authorized agent of Door County Triathlon, and is duly empowered and authorized to execute this hold harmless and Indemnification agreement on behalf of the above referenced party.

The undersigned in consideration of being allowed to use City property to stage an athletic event, which shall encroach in the public right-of-way adjacent to property located at Third Avenue retail district, do hereby release, acquit, and forever discharge the City of Sturgeon Bay, its officers, agents, and employees (hereinafter known as City), from any and all actions, causes of action, claims, demands, costs, expenses and compensation related to property damages, personal injury or death arising out of any accident or occurrence while maintaining said encroachment in the public right-of-way. The undersigned further agrees to hold harmless and defend the City from any claims or actions arising from said triathlon as an encroachment in the public right-of-way.

The undersigned agrees that as a condition of the City approving the use as an encroachment in the public right-of-way, it will maintain usage, and continue to provide a minimum of six foot unobstructed area for public use and passage in said public right-of-way.

Dated this 19th day of June, 2012,

By: 

By: _____

**CITY OF STURGEON BAY
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

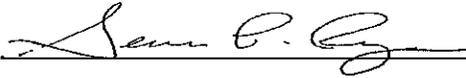
WHEREAS the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk - Treasurer to charge for reimbursement of legal, consulting, incidental, and special events expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

AND WHEREAS the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting, incidental, or special event expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

NOW, THEREFORE, IT IS AGREED that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk - Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting, incidental, and special event expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, special events, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: June 19, 2012



Dated: _____

Company Name (if applicable): _____

Billing Address: _____

Telephone: _____

3.035 Reimbursement of expenses.

- (1) *[Authorization to charge for reimbursement.]* The city clerk-treasurer is authorized to charge for reimbursement of expenses incurred on behalf of and for the benefit of third parties for services rendered by the city. These reimbursable expenses include, but are not limited to:
- (a) *Legal, consulting, and incidental expenses.* Any expenses associated with service demands related to legal, consulting, and incidental services. These expenses include but are not limited to:
1. Mortgages and related documentation prepared by the city attorney for property transactions.
 2. Drafting and recording of documents for street vacation not initiated by the city.
 3. Drafting of ordinances related to zoning.
 4. Costs associated with annexations.
 5. Recording fees for planned unit developments and related zoning and subdivision actions.
 6. Legal publication, hearing notices, and postage.
 7. Engineering, planning, financial, and related consultants' reviews, studies, and inspections.
 8. Any other fees associated with service demands by third parties not specifically related to general governmental services.
- (b) *Special events expenses.* Any expenses associated with service demands related to special events. These expenses include but are not limited to:
1. Labor, equipment, and materials used before, during and after special events.
 2. Garbage/refuse and recycling pickup and disposal.
 3. Legal services related to event.
 4. Drafting of documents related to event.
 5. Administrative costs associated with service demands related to special events.
 6. Any other fees associated with service demands related to special events.
- (2) *Fees/déposit.*
- (a) *Fees.* Fees can only be charged upon prior notice to the petitioner who must sign an agreement to reimburse prior to initiating action. Prior to initiating any action, the department where petition is initiated shall secure the signed reimbursement agreement from petitioner and forward it to city clerk-treasurer.
- (b) *Deposit.* If reimbursement costs are estimated to be over \$250.00, a deposit in the estimated amount may be required by the city prior to initiating action. Petitioner shall pay for all costs that exceed deposit amount, and petitioner shall be reimbursed if deposit amount exceeds costs.
- (3) *Failure to pay fees.* If the fee is not paid within 30 days of the date of the mailing of the invoice, an additional administrative collection charge of ten percent of the total fee shall be added to the amount due, plus interest shall accrue thereon at the rate of 1.5 percent per month or fraction hereof until paid. To the extent permitted by law, if the petitioner is the owner of the real estate for which the services are incurred, any delinquent fees shall be extended upon the current or the next tax roll as a special charge against the real estate premises for current services.
(Ord. No. 1040-0500, § 1, 5-16-00; Ord. No. 1088-0303, § 1, 3-4-03)

CERTIFICATE OF INSURANCE

DATE: 6/19/2012

CERTIFICATE NUMBER: 20120530083492

AGENCY:

Entertainment & Sports Insurance eXperts (ESIX)
5660 New Northside Drive, Suite 640
Atlanta, Georgia 30328
Phone: 678-324-3300 Fax: 678-324-3303

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Triathlon SEAN RYAN
5825 Delmonico Drive
Colorado Springs, Colorado 80919-2401

INSURERS AFFORDING COVERAGE:

INSURER A: AXIS Insurance Company (NAIC# 37273)

EVENT INFORMATION:

Door County Triathlon (7/21/2012 - 7/22/2012)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	X COMMERCIAL GENERAL LIABILITY	AXGL04100260-11	12/1/2011 12:01 AM	12/1/2012 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$2,000,000
	X Occurrence				EACH OCCURRENCE \$1,000,000
	X Participant Legal Liability				DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

The certificate holder is an additional insured, as required by written contract or written agreement, but only for liability arising out of the negligence of the named insured, but only with respect to the USAT sanctioned or approved event specified on this certificate.

CERTIFICATE HOLDER:

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, Wisconsin 54235

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:





 Intersection staffed by officer
 Intersection staffed by volunteer

BIKE ROUTE DETAIL (1 OF 3)
THROUGH STURGEON BAY
SUNDAY, JULY 22, 2012
9:00 AM - 11:00 AM



Intersection staffed by officer



Intersection staffed by volunteer

DOOR COUNTY

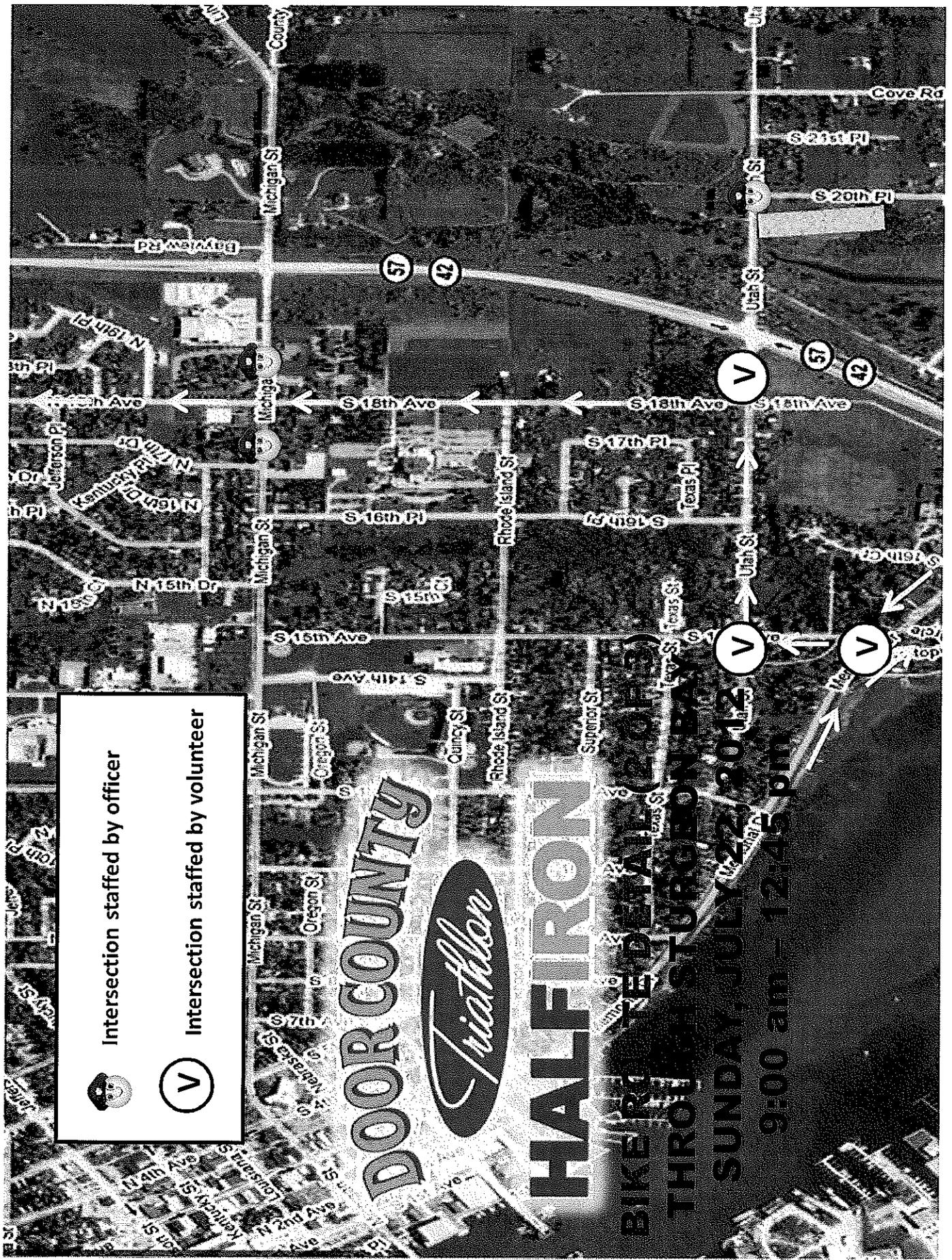


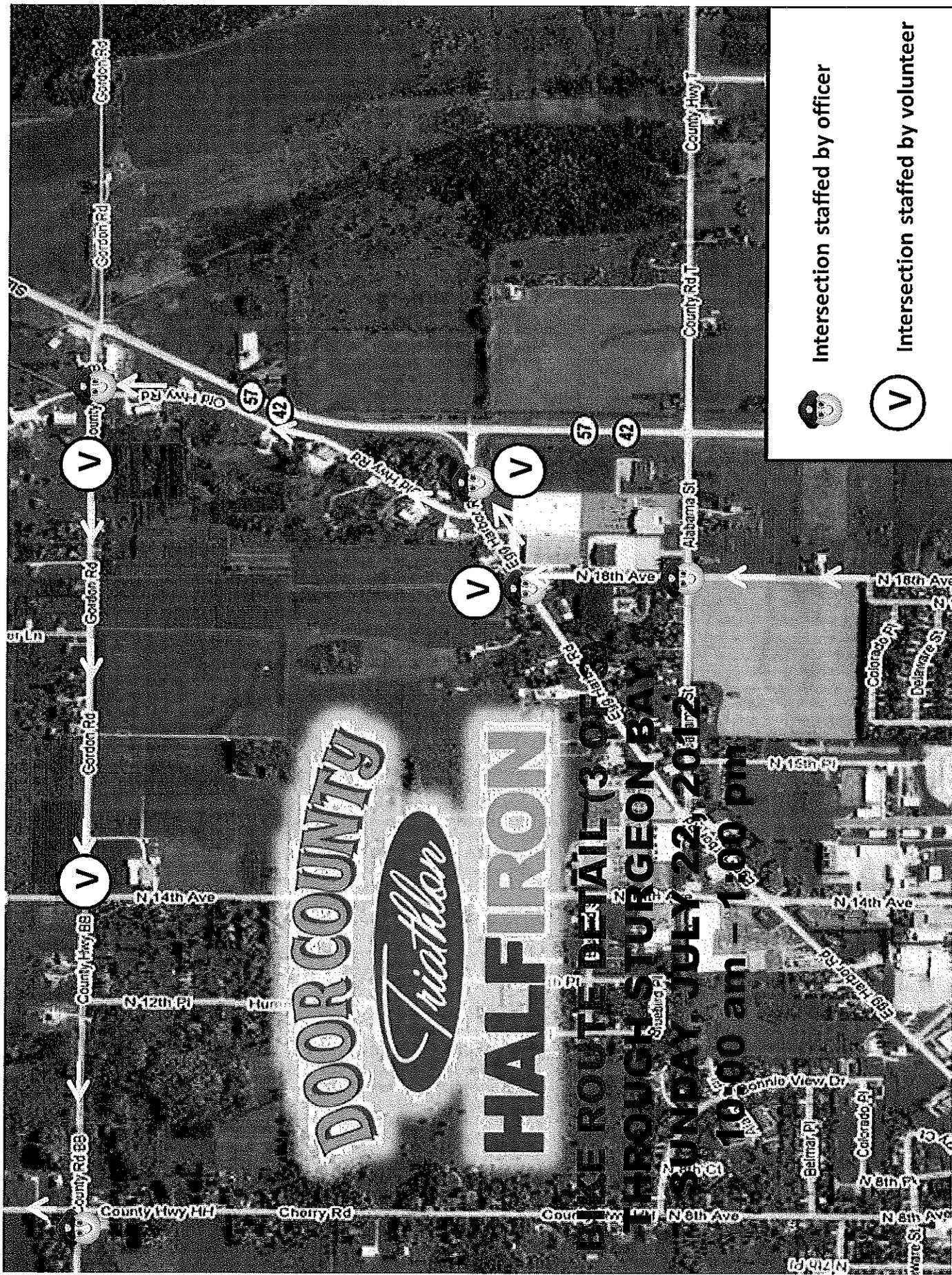
HALF IRON

BIKE RIDE THROUGH STURGEON BA

SUNDAY, JULY 22, 2012

9:00 am - 12:45 pm





DOOR COUNTY



HALF IRON

**BIKE ROUTE DETAIL (3.0 MILES)
THROUGH SURGEON GENERAL'S ROUTE**

**SUNDAY, JULY 22, 2012
10:00 am - 1:00 pm**

 Intersection staffed by officer

 Intersection staffed by volunteer

6h.

6h.

TO: Thad Birmingham, Mayor, City of Sturgeon Bay

FROM: Kitty O'Reillys Irish Pub, Buster and Amy Crook

RE: Saturday July 28th 2012, Aloha Softball Tournament-West Side

This letter is our request for an exception to the noise ordinance for Saturday July 28th 2012 as the host for the Aloha Softball Tournament.

A check for the \$22 Fee is attached.

Please let us know if we need to appear to present this request. If I do not have to appear, could you please notify, Buster Crook 262-510-4610, regarding the decision of request.

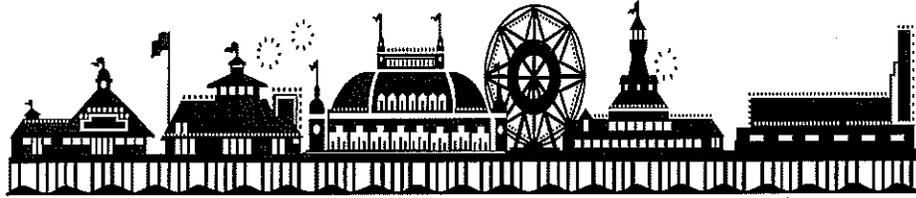
We would like to extend the time till Midnight to accommodate the softball players from the Aloha Tournament on our patio since the games don't get over until around 10pm.

Sincerely,

Buster and Amy Crook

Buster & Amy Crook

*C12 0626
#9*



♀
C120626
#2

DOOR COUNTY FAIR

August 1-5, 2012

Door County Fair Association - Sponsors of the Door County Fair

THAD ASH, President TIM ASH, VP/Sponsorships
STEVE JENNERJOHN, Treasurer DONNA HENDERSON, Secretary
MARY BRANN, PR/Publicity TOM ASH, Track Manager
DAWN KUELZ, Educ. Liaison

421 Nebraska St., Sturgeon Bay, WI 54235
920-746-2260 (Sept.-June) / 920-743-7972 (July-Aug.)

website: <http://www.doorcounty.org/FAIR/>

June 25, 2012

TO: Thad Birmingham, Mayor
City of Sturgeon Bay

FROM: Thad Ash, President, Door County Fair Association

RE: 2012 Door County Fair - August 1-5, 2012

This letter is our request for an exception to the noise ordinance for the days that the County Fair is being set up, held, and taken down -- namely Monday, July 23rd through Wednesday, August 8th.

A check for the \$22.00 fee is attached. We have also attached a copy of the events being held at this year's Fair.

Please let me know if I need to appear to present this request. If I do not have to appear, could someone please notify Donna Henderson, Fair Secretary (746-2260), regarding the decision on this request.

Thank you.

***Our above request is to cover any noise that MAY BE generated by workers out at the "Fair" park in preparation of the 2012 Door County Fair – August 1-5. – **Our MINIMUM time request would be July 30th - August 6th** – when the Fair is involved in setting up, operating, taking down equipment and running grandstand events. The July 23rd – August 8th time frame is in case anything generates noise that would be considered a nuisance by adjoining property owners.*

If you need any additional information, please contact Donna Henderson, Fair Secretary at 746-2261 (8-4:30 – M-F)

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 13.01 of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby amended to read as follows:

13.01 Combined Utility.

- (1) The electric utility and the water utility of the city remain combined as a single public utility known as Sturgeon Bay Utilities. Sturgeon Bay Utilities shall manage any property of the city of whatever nature comprising part of or used or useful in connection with the electric or the water utility of the city, including all property used in common by such utilities. The sewer utility shall be a separate public utility known as the Sturgeon Bay Sewer Utility. Sturgeon Bay Sewer Utility shall include any property of the city of whatever nature comprising part of or used or useful in connection with the sewer utility of the city.
- (2) Pursuant to § 66.0805, Wis. Stats., the Sturgeon Bay Utilities and the Sturgeon Bay Sewer Utility shall be managed by a board of seven commissioners known as the utility commission. The commission shall have entire charge and management of the Sturgeon Bay Utilities and the Sturgeon Bay Sewer Utility, shall appoint a general manager and fix the compensation, and shall supervise the operation of the Sturgeon Bay Utilities and Sturgeon Bay Sewer Utility under the general control and supervision of the common council.
- (3) The utility commission shall consist of the mayor, ~~two~~ three alderpersons to be elected by the council and ~~four~~ three citizens who are also to be elected by the council. Neither the mayor nor the alderpersons shall receive any additional remuneration for serving on the utility commission. In lieu of membership the mayor may call for council election of ~~a citizen member~~ an alderperson who shall the serve the unfulfilled term of the mayor.
- (4) The alderpersons and citizen members shall be elected for terms of seven years each, beginning on October 1, provided that the terms of the commissioners first elected shall expire successively for each year on the succeeding October 1, and provided the terms of the alderpersons and mayor shall automatically expire upon their ceasing to be members of the council. The terms of the two additional citizen members added to the utility commission after the election of the initial citizen members, shall expire October 1, 2007, and October 1, 2008, respectively; thereafter their terms shall be for a period of seven years each. The citizen members shall be persons of recognized experience and qualifications.

SECTION 2: This ordinance shall take effect on October 1, 2012.

Approved:

Thad Birmingham, Mayor

Attest:

Stephanie L. Reinhardt, City Clerk

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to award the contract to Baudhuin Incorporated for the development of preliminary plans for the pedestrian improvements and storm water management of Egg Harbor Road corridor from Eighth Avenue to Alabama Street, including storm water sewers, detention ponds, curb and gutter, and sidewalks.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Joseph Stutting, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: June 12, 2012

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2012.

EXECUTIVE SUMMARY

DATE: June 5, 2012

TITLE: Design Engineers for the Egg Harbor Road and 14th Ave detention pond and sidewalk design

BACKGROUND: The 2012 Capital Budget includes \$65,000 for Egg Harbor Rd. Improvements/Design. This budget item includes the design of the drainage and retention ponds on the property purchased from the Gill families. In addition, the Developer Agreement with Wal-Mart requires that Wal-Mart fund \$96,000 for the "expansion of the sidewalk system on Egg Harbor Rd".

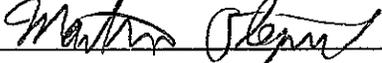
Requests for proposals were sent to ten (10) engineering firms for the design of the Egg Harbor Rd. drainage and the detention pond. Three (3) firms were interviewed by Alderman Danny Wiegand, Chair of the Board of Public Works, City Administrator Steve McNeil, Community Development Director Marty Olejniczak and City Engineer Tony Depies. Each of these proposals were graded by the members of the interview team and the joint proposal of Baudhuin, Inc. and Donohue Engineering was graded the highest.

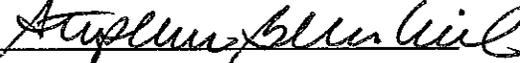
If approved by the Common Council a final scope of services through the preliminary design phase, including the application for grants, from state and federal programs will be completed.

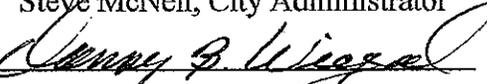
FISCAL IMPACT: The 2012 Capital Budget includes \$65,000 for Egg Harbor Rd. Improvements/Design.

RECOMMENDATION: Award the contract for the development of preliminary plans for the pedestrian improvements and storm water management of the Egg Harbor Road corridor from 8th Avenue to Alabama St. including storm sewers, detention ponds, curb and gutter and sidewalks.

SUBMITTED BY: 
Anthony Depies, City Engineer

REVIEWED BY: 
Marty Olejniczak, Community Development Director

BY: 
Steve McNeil, City Administrator

BY: 
Danny Weigand, Chairman of Board of Public Works



Baudhuin
Incorporated

Site Engineering • Surveying • Soil science

February 16, 2012

Mr. Anthony Depies, PE
City Engineer
421 Michigan Street
Sturgeon Bay, WI 54235
Mequon, WI 53092

Re: *Statement of Interest*
Egg Harbor Road Improvements

Dear Mr. Depies:

Baudhuin Incorporated is pleased to be invited to submit a letter of interest and provide our qualification for the sidewalk, storm sewer and detention pond being considered for Egg Harbor Road. Our firm is well positioned to provide a full range of services necessary for a successful project.

Qualifications: Baudhuin Incorporated is uniquely qualified to provide all the engineering services required including feasibility studies, surveying, preliminary and final engineering design, public involvement, construction staking and project over-sight. We work throughout the State of Wisconsin, but many of our projects have been within the City of Sturgeon Bay, including:

- Sturgeon Bay Industrial Park
- Jefferson Street Streetscape
- Target Store and Duluth Avenue Improvements
- Wiretech Redevelopment

Key Personnel: Sturgeon Bay can rely on the specialized talents of Baudhuin Incorporated to provide a thorough and comprehensive coordination of all aspects of this project. We are a small firm that takes pride in the fact that our project managers work closely with our clients throughout all phases of the development. In addition, our surveying experience along Egg Harbor Road and knowledge of the area and the associated drainage issues gives us a unique advantage in providing a cost effective and practical design. The following key personnel will be committed to the project for its duration:

- Peter J. Hurth, PE, LEED AP – Project Manager
- Steven J. Parent, PE – Assistant Project Manager
- John S. Baudhuin, RLS – Survey Coordinator
- Michael G. McCarty, RLS – Field Foreman and Plan Development

In closing, Baudhuin Incorporated offers a convenient location, significant design experience and a well established relationship with the City of Sturgeon Bay. We appreciate your consideration of our firm and look forward to the opportunity of completing another successful project with you and the City.

Respectfully submitted,

BAUDHUIN INCORPORATED

Steven J. Parent, PE

Enc. Key Personnel Resumes
Sample Detention Pond Plan Set

55 S. Third Ave., P.O. Box 105
Sturgeon Bay, WI 54235-0105
(p)920.743.8211 (f)920.743.8217
www.baudhuin.com

Areas of Specialization

- Sanitary sewer and water main design
- Stormwater best management practice (BMP) design
- Site development design
- Project presentations and public meetings
- Community water supply system design
- Road design
- Green building and design
- Farm expansions

Education

- Bachelor of Science in Civil Engineering. 1995 graduate from the University of Wisconsin – Platteville.

Certifications

- Professional Engineer in the State of Wisconsin since 1999
- LEED Accredited Professional

Peter J. Hurth, P.E., LEED AP Project Engineer

Peter has served as a project engineer with Baudhuin Incorporated since 1995. As a project engineer, Peter coordinates and manages projects involving the design of stormwater management plans, sanitary sewer and water distribution systems. As a vested owner, Peter has helped maintain the reputation and quality expected of Baudhuin Incorporated.

Peter has provided coordination and management expertise on projects throughout Wisconsin. The following list is a brief summary of civil engineering projects Peter has been involved with:

Representative Experience

- HS Realty – Maritime Plaza, City of Sturgeon Bay, WI: Project manager: Project involved site design for 6 lot highway corridor commercial development as well as 60 residential lots. Services included municipal sewer and water design, roadway design, site stormwater and erosion control, representation at City Council meetings, DNR permitting, and public involvement. Efforts included multiple meetings with city plan commission as well as neighboring property owners to secure land and negotiate water main looping requirements.
- Heritage Crossing, Village of Saukville, WI: Project manager: Project involved design of large scale commercial Tax Incremental Financing development including 4,300 feet of roadway, 6,200 feet of municipal water, 4,300 feet of municipal sewer, DNR permitting for work within a navigable stream, regional stormwater pond design, coordination with environmental consultants, village staff and development team. Re-designed previously designed plan by other firm to effectively reduce project construction costs by approximately \$2 million.
- New Luxembourg – Village of Belgium, WI: Project engineer: Project involved design and platting of a cultural center site, residential subdivision and commercial district. Services included site grading design, municipal sewer and water design, regional storm pond design, storm sewer design, village coordination and DNR permitting.
- Target Store, City of Sturgeon Bay, WI: Project engineer: Project involved site design for a 104,000 square foot big box retail center including off-site infrastructure, improvements including city street design, city water system pressure and flow analysis, municipal sewer design, storm water design, public meetings, construction bidding and project administration. Bedrock constraints impacted site design limitations and required a synthetically lined storm pond. A DNR permit was obtained on behalf of the City of Sturgeon Bay to fill a portion of a mapped wetland to allow re-alignment of a city street.

Peter J. Hurth, P.E. (continued)

- Highlands at Maxwellton Braes, Door County, WI: Project engineer: Project involved site and stormwater design for a multi-unit condominium development along an existing golf course. The project also involved development of 33 residential lots on 37 acres. Site conditions warranted a unique design due to shallow bedrock conditions and existence of rock crevasses. The design parameters included rock hole patching methods, engineered infiltration areas and filling at home sites to provide filter strips to help achieve acceptable levels of water quality before discharge into the bedrock areas. Project included a local storm water permit and municipal sanitary sewer design.
- Evening Shadows Subdivision, City of Sturgeon Bay: Project manager: Conventional 38 lot city subdivision design, permitting and platting. Design and layout included city streets, storm sewer, sanitary sewer and water main. Very shallow bedrock depths required road grades be designed to work with the existing topography to minimize rock blasting costs associated with the project.
- Jefferson Street Reconstruction, City of Sturgeon Bay, WI: Project engineer. Project included reconstruction of approximately 3,500 feet business highway 42/57 (Jefferson Street) through Sturgeon Bay. The effort included incorporating a landscape theme and colored concrete cross-walks. Community involvement was on-going throughout the construction phase to minimize down time and maximize access opportunities for local businesses along Jefferson Street

Areas of Specialization

- Wastewater Collection Systems
- Water Distribution Systems
- Road and Street Design
- Site Development
- Construction Administration

Education

- Bachelor of Science in Civil Engineering, Michigan State University, 1980

Certifications

- Wisconsin Professional Engineer, 1988
- Illinois Professional Engineer, 2009
- Municipal Water Supply Operator, 2007
- Wisconsin Master Plumber, 1984

Memberships

- National On-Site Wastewater Recycling Association
- Wisconsin On-Site Wastewater Disposal Association

Steven J. Parent, P.E. Project Manager

Steve serves as a project manager for Baudhuin Incorporated in Sturgeon Bay. He has been with firm since 1992. Steve has experience in civil design and project management with a wide range of water, wastewater, street and site development projects. Steve is also a vested owner of Baudhuin Incorporated and thus is involved in the day to day operations of the company.

In addition to extensive design expertise, Steve regularly handles overall project management responsibilities from preliminary contract negotiation to planning, design, bid letting and construction administration. His construction experience also includes 12 years in a family owned underground utility and excavation firm.

Representative Experience

- Center Pointe Marina and the Shipyard Residential Development, Sturgeon Bay, WI: Project manager for the site civil work on a 120 slip deep water marina and an associated 90 home site residential development. Work on the marina included assistance in obtaining Department of Natural Resources approval and construction staking. Work on the residential project included surveying, platting, street, sanitary sewer, water and storm sewer design, bidding, construction staking and project administration. Converting a former navy shipyard into a residential development provided numerous challenges during design and construction.
- Ridges Road Construction, Baileys Harbor, WI: Project manager for the reconstruction of a 1.5 mile long road along the Lake Michigan shoreline. The project included pulverizing asphalt, storm sewer installation and asphalt replacement. Work included assistance in obtaining TRIP funding, surveying, design, construction staking, observation and project administration. Due to the presence of numerous rare and endangered plants along the roadway the design and construction methods had to be modified to obtain Department of Natural Resources and Federal Fish and Wildlife permits. Coordination between these agencies the town board, residents and contractors was vital to the project's success.
- Sturgeon Bay Industrial Park, Sturgeon Bay, WI: Project manager for two phases of a major expansion of the Industrial Park. The project included 1.2 miles of street, sanitary sewer, watermain, storm sewer and detention ponds. Work included surveying, platting, design, bidding, construction staking and observation as well as assistance in creating a Tax Incremental Financing district and obtaining federal grants.

Areas of Specialization

- Exterior Surveys
- Site Planning
- ALTA Surveys
- ACSM Surveys
- Topographic Surveys
- Deed research
- FEMA floodplain certifications
- Condominium Documents

Certifications

- Wisconsin Registered Land Surveyor - 1980

Affiliations

- Wisconsin Society of Land Surveyors (Board of Directors)
- Northeast Chapter Wisconsin Society of Land Surveyors.

John S. Baudhuin, R.L.S. Principal Surveyor

John is a co-founder and principal officer with Baudhuin Incorporated. Baudhuin Incorporated has been a leader in the land surveying and civil engineering profession for the duration of John's tenure, 32 years. John coordinates all surveys conducted by Baudhuin Incorporated, sets up and schedules field staking efforts and conducts the majority of the research and documentation necessary for developing land surveys. John has been an expert in the area of condominium development associated with large residential resorts and "land only" condominiums with the Door County tourism industry. John has vast experience as a professional witness in settling land disputes. John has been involved in surveying efforts throughout the state and has been an active member and officer for the Wisconsin Society of Land Surveyors for many years.

Representative Experience

- Horseshoe Bay Golf Course, Door County: Project surveyor. The project involved "land only" condominium creation for an excess of 200 units within the Horseshoe Bay golf community. The use of a condominium document allowed development without the need to create a major land division. The condominium ownership route provided the flexibility the development needed and allowed simple phasing methods.
- Heron Ridge Conservation Subdivision, Door County: Project surveyor. The Heron Ridge project involved development of 249 acres of pristine woodlands into 15 prime residential lots. Innovative site planning was required to position large tracts of permanent preservation corridors among the lots. The lots were ultimately divided by Certified Survey Maps rather than a state plat to allow the process to move quickly and save the developer time and money.
- Evening Shadows Plat, City of Sturgeon Bay. Project surveyor. Evening Shadows included the platting and field staking efforts necessary for development of a 38 lot standard city subdivision.
- Hilltop Highland Mobile Home Park, Germantown, WI: Project surveyor. Baudhuin Incorporated has developed the necessary ALTA surveys to facilitate refinancing of the large mobile home park.
- Jefferson Street, City of Sturgeon Bay. Survey supervisor. Baudhuin Incorporated re-calculated the right-of-way plat for approximately one mile of business highway 42/57 located in the City of Sturgeon Bay. Complete re-design, field staking, and construction administration services were provided.

Areas of Specialization

- Exterior Surveys
- GPS Surveying
- Site Planning
- ALTA Surveys
- ACSM Surveys
- Topographic Surveys
- Construction staking
- Construction management
- AutoCAD design

Education

- Bachelor of Science:
University of Wisconsin-
Stout (1992)- Construction
Management

Certifications

- Wisconsin Registered Land
Surveyor(1996)

Affiliations

- Wisconsin Society of Land
Surveyors
- Northeast Chapter
Wisconsin Society of Land
Surveyors
- Chief Petty Officer United
States Navy

Michael G. McCarty, R.L.S. Principal Surveyor

Mike has served as a project surveyor for Baudhuin Incorporated since December of 1992. Mike's specialties include detailed field topography utilizing GPS equipment, field staking during construction of large projects, subdivision platting, AutoCAD drafting and design and land surveying. Mike's involvement in all aspects of a project from preliminary concept planning through final construction provides the consistency necessary for a high level of quality and customer satisfaction. Mike's real life experience on job sites, including a nine month tour rebuilding infrastructure in Iraq, proves valuable experience for streamlining efforts to reach project goals.

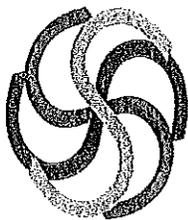
Representative Experience

- HS Realty-Maritime Plaza, City of Sturgeon Bay, WI: Project surveyor and CAD supervisor. Design and surveying efforts for the 66 lot project included road, curb, sewer, water, and storm water management measures. A grading plan was developed for the lowering of a large hill on the site to produce buildable and marketable commercial lots.
- US Navy Seabees: Duties during deployment to Iraq included managing the surveying, design and construction of a 68 acre fuel farm, reconstruction of an airport runway and conducting 15 bridge bypass surveys as well as site topography for a 40 acre development site.
- Thull project, Town of Trenton, WI: Project designer. Project involved research and verification of the exterior property limits of a 330 acre parcel. Site topography and wetland mapping was completed throughout the parcel.
- Door County Monumentation: GPS Coordinator. The ongoing survey monument maintenance program included establishing GPS coordinates for over 2000 section corners throughout the county. Baudhuin Incorporated has been trusted as the coordinator for the county monumentation program for the past 28 years.
- Redmann Bluff, Door County: Project surveyor: The Redmann Bluff development is a large scale condominium development that includes site planning and construction plans. The first phase design includes final design of approximately 1 ½ miles of roadway, two regional storm ponds, storm sewer and associated site grading. The shallow bedrock conditions necessitated a unique design which included stepping of the storm water pond into the rock layer and minimizing site blasting requirements. Final subdividing of the site will be done using a condominium plat.
- Target Store, City of Sturgeon Bay, WI: Project surveyor/designer. Duties involved with producing construction plans and obtaining local and state approvals included; site surveying, development of a site grading and storm water plan, representation at city meetings and developing bid documents for contract bidding. Field staking of all aspects of the site construction were overseen.

City of Sturgeon Bay

Egg Harbor Road Improvements

Proposal submitted by:



Baudhuin
Incorporated

Site Engineering • Surveying • Soil science

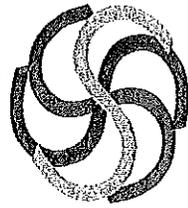
55 South Third Avenue

P.O. Box 105

Sturgeon Bay, WI 54235-
0105

(920)743-8211

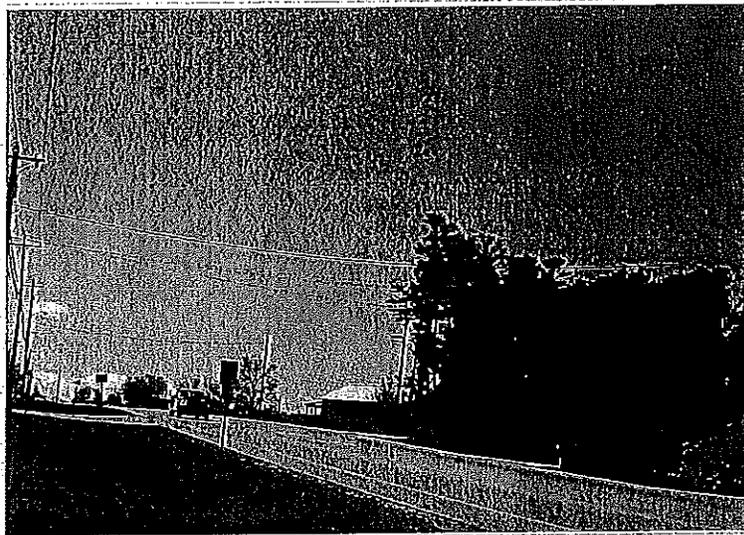
www.baudhuin.com

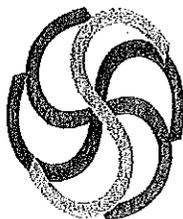


Baudhuin
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Table of Contents:

- Cover Letter
- Company Background
- Project Description/Scope of Services
- Donohue and Associates





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Cover Letter

April 10, 2012

Mr. Anthony Depies, P.E.
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Re: Egg Harbor Road Design Services

Dear Mr. Depies:

Baudhuin Incorporated appreciates the opportunity to provide our approach and statement of qualifications to assist the city with design and grant applications for the Egg Harbor Road project.

Our firm has been involved with the design concepts for this corridor since 1997. At that time, we designed the Jefferson Street re-construction with the extension onto Egg Harbor Road slated to follow. We had completed survey work throughout the Egg Harbor Road corridor and completed some preliminary layouts for improvement of that area.

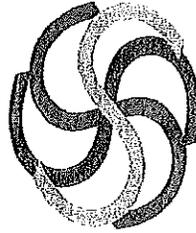
Baudhuin Incorporated would be the design lead on the proposed improvements and team with Donohue Associates to pursue grant opportunities.

We feel our local knowledge of the pedestrian use of that corridor and relationships with the local businesses along that corridor make us the ideal choice for this effort.

Please review the following project outline and contact me with questions. We look forward to presenting our ideas to the city and working to improve this business district.

Respectfully submitted,

Peter J. Hurth, P.E., LEED AP



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Company Background

Baudhuin Incorporated is a civil engineering and land surveying firm dedicated to providing high quality services throughout Wisconsin.

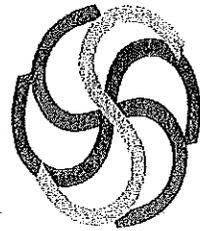
Founded in 1977 in Germantown, Wisconsin by Bill and John Baudhuin, the firm made a permanent move to Sturgeon Bay, Wisconsin in 1981. The 35 year reputation of the firm continues to be built upon the high quality civil engineering and land surveying services.

Our staff consists of licensed professional engineers, land surveyors, senior CAD draftsmen and support staff in place to accommodate project goals. Our experience and use of the newest technologies has made Baudhuin Incorporated the only choice for many of our return clients. Four of Baudhuin Incorporated's senior staff members are also owners of the company and manage individual projects from start to completion. Owner's and employees of Baudhuin Incorporated are also tax payers in the city/county and have a vested interest in the success of this project. We are cognizant of the importance of upgrading the road section to accommodate pedestrian and bicycle traffic while being aware of potential impact to existing homeowners along the route.

Baudhuin Incorporated has been trusted with the re-monumentation program for Door County for the past three decades. Section corner monumentation and maintenance is provided throughout the county.

We have knowledge and experience regarding land transfers and right-of-way acquisition. We have worked closely with the City of Sturgeon Bay and their attorney on many platting efforts including all platting efforts associated with the city's industrial park and the WireTech redevelopment plat.

Baudhuin Incorporated has extensive experience designing storm water systems throughout Sturgeon Bay and Door County. Knowledge of limitations due to underlying bedrock and costs associated with bedrock are always considered when preparing a final design. Baudhuin Incorporated has completed storm water management designs and obtained necessary approvals for an estimated 75% of all systems currently installed in the county. Our experience dates back to the mid 90's when the first storm water standards were implemented.



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Company Background... continued

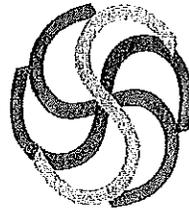
Our expertise in municipal development includes: Municipal sewer and water design, city subdivision design, city street design, regional and localized storm water pond design, large commercial site design, storm sewer design, subdivision platting, condominium platting, construction bidding, project administration, inspection services, field staking and construction documentation.

Baudhuin Incorporated competed the design work along the south quarter mile of Duluth Avenue (CTH C) in the late 90's as part of the off-site improvements associated with the Target store. We were contracted by the Target Corporation to prepare plans, bid and administer the installation of the sewer, water and Duluth Avenue. We also completed all on-site civil design and survey efforts for Target.

Baudhuin Incorporated was recently project engineer and surveyor for the CTH F upgrade. CTH F was a rural cross section upgraded to an urban cross section. This work effort included close coordination between the Wisconsin Department of Transportation, the Door County Highway Department and the Town of Baileys Harbor. We worked closely with property owners to ensure that sidewalks, driveways, yards and walk ways were in harmony with the owners desires and ADA requirements. In some cases, this meant obtaining temporary construction easements, reconstructing and relocating walk ways and the use of retaining walls.

Baudhuin Incorporated's team approach with Donohue will be a great fit. Donohue can count on us for our local knowledge and expertise, while we can count on Donohue's extensive experience with federally funded projects and urban roadway conversion expertise.

Providing the team approach for the storm water design will allow Donohue engineers, Baudhuin Incorporated engineers and city and county staff to discuss options and provide a solution that has been well thought out and taking all factors into consideration.



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Project Description/Scope of Services

Scope of Services-Egg Harbor Road

Baudhuin Incorporated understands this project will be completed in several phases over a number of years. The suggested scope of work is as follows:

- 1. Field Work/Mapping:** Evaluate existing survey data and rock boring information and develop an accurate base map. This effort will include limited field work to locate new or changed buildings, business, access points, utilities and the existing road way limits since the two way left turn lane (TWLTL) improvements were completed. This base map will be utilized not only for concept planning but will provide adequate detail to allow final design in the future.

(Estimated 20 crew hours, 10 CAD hours)

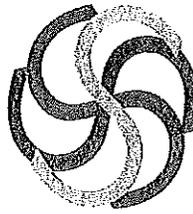
- 2. Public Comment:** The success of the overall project will require consultation with business owners along the corridor to establish pedestrian access needs and identify existing storm water problems. I would propose a public meeting after the base map is completed to allow business owners the opportunity to identify areas requiring special consideration.

(Estimated 8 engineer hours, 2 CAD hours)

- 3. Concept Sidewalk Planning:** Location of pedestrian routes between 8th and 14th Avenues will require much thought to provide a safe route while limiting negative impact to the existing business parking and accessibility.

(Estimated 30 engineer hours, 20 CAD hours)





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Project Description/Scope of Services ... continued

4. **Concept Storm Water Design:** Bedrock constraints and grades throughout the corridor will dictate the most cost efficient means to extend storm sewer to the proposed detention pond area located southeast of the Neighborhood Pub. The lowest available outlet from the future pond will need to be determined to allow maximum peak flow management to improve the major down stream flooding issues south of the project site along 14th Avenue. While the existing county ponds handle other flows reaching this area, it is clear that detaining storm flows from the Egg Harbor Road corridor with a slow release will improve the existing situation. Water quality is always a concern when dealing with runoff from a commercial district. The pollutants from the traveled road surface and adjacent parking lots will need to be managed and removed prior to allowing downstream discharge with eventual discharge to the tributary leading to the bay.

(Estimated 12 engineer hours, 8 CAD hours)

5. **Sidewalk Improvements:** Discussions regarding the pedestrian use along this corridor have been contemplated since the meetings originally held in 1997 associated with the Jefferson Street re-construction. We have heard many views and being local residents have personally witnessed many of the challenges associated with sidewalk placement. While many options will be considered, there is no doubt that pedestrian use along Egg Harbor Road is increasing and needs to be dealt with. The following considerations are needed :

- a. The lack of curb and gutter through this corridor provides concern for pedestrian safety if the walkways are placed too close to the traveled surface.
- b. The lack of distance between the traveled surface and many businesses provides concern for lose of parking in many locations if the walkways are located further from the traveled surface.
- c. The right-of-way for this corridor varies from 60 to 100 feet in width providing greater opportunity for flexibility in some areas and limited flexibility in others. Right-of way acquisition should be considered as a last resort.

(Estimated 12 engineer hours, 10 CAD hours)



Project Description/Scope of Services ... ***continued***

6. **Storm Pond Improvements:** The conceptual pond grading plan developed by the city engineer appears to maximize use of the land provided. Rock elevations in the pond area appear to allow construction without rock removal. Soils information should be analyzed to determine if there is potential to provide infiltration in a portion of the pond area. If adequate separation to rock and seasonal high ground water table is available I would propose providing a lined wet pool at the storm sewer inlet location into the pond and infiltration areas down stream of the wet pool after the storm water has been properly settled out to reduce sediment loads. Any infiltration achieved will greatly improve the down stream flooding issues.

(Estimated 8 engineer hours, 2 CAD hours, 6 soil scientist hours)

7. **Alternative storm water analysis:** Opportunity may exist to perform more passive storm water management treatment within the right-of-way. Use of bio-swales or bio-retention areas incorporated into the existing ditch system would reduce pollutant loads reaching the storm pond and allow for infiltration helping the peak flow management goals. One advantage of implementing passive measures (in areas where bedrock constraints can be avoided) is the ability to reduce peak flows reaching the storm sewer, thus reducing the size and cost associated with the storm sewer. Opportunities will need to be evaluated throughout the corridor.

(Estimated 12 engineer hours, 8 CAD hours)

8. **Grant application process:** Donohue & Associates will complete an investigation regarding potential grant funding sources. Donohue's list of successful grant applications and their proposed approach has been included in this submittal. Donohue's extensive experience in obtaining grants will assure maximum effort in this regard.

(Estimated 40 engineer hours)

9. **Public involvement:** As stated above, early public involvement is important. After the initial public comment period, one on one follow up meetings will be needed with business/property owners at critical locations along the corridor.

(Estimated 20 engineer hours)

Donohue and Associates

RANDOLPH M. VIDEKOVICH, PE, PH, D.WRE



Professional Engineer
Wisconsin, 1976
Illinois, 1981
Ohio, 1989
Missouri, 2006

Professional Hydrologist
Wisconsin, 1999

Professional Designation
Diplomate, Water Resources
Engineer - American Academy of
Water Resources Engineering

Years of Experience
40

Education
Master of Science
Civil Engineering and Water
Resources
University of Wisconsin --
Milwaukee, WI
1975

Bachelor of Science
Civil Engineering
University of Wisconsin --
Milwaukee, WI
1972

Professional Associations
Institute for Sustainable
Infrastructure
American Public Works Association
American Society of Civil Engineers
American Academy of Water
Resources Engineers
Association of State Floodplain
Managers
Water Environment Federation
Keep Greater Milwaukee Green
(Board Member)

PROJECT EXPERIENCE

Mr. Videkovich specializes in hands on flood risk reduction and stormwater management projects with experience in large and small storm hydrology; open channel and pipe hydraulics; low impact development; instream water quality; nonpoint source pollution control; stormwater, sewer system, and water course modeling; groundwater flow and quality; environmental assessments; data management; and dam safety and hazard evaluations. He translates the results of complex analyses into recommendations useful for design and regulatory compliance, regularly uses hydrologic and hydraulic models such as HEC-1, HEC-2, HEC-RAS, DAMBRK, XP-SWMM, SLAMM, SAM, TR-20, TR-55, and HSP, and incorporates sustainable and green features into his designs.

Mr. Videkovich is a member of the ASCE/APWA/ACEC Institute for Sustainable Infrastructure where he is accepted into the ISI Credential Training and Education program, the second step to obtain an ISI Provisional Credentialing Certificate (ISI PV). He is a member of the Industrial Advisory Council, Department of Civil Engineering, University of Wisconsin-Milwaukee. He was a citizen member of both the Transit Commission and the Board of Public Works of the City of Waukesha (Wisconsin).

He is also an adjunct professor of Civil Engineering at the University of Wisconsin-Milwaukee, where he teaches the civil engineering senior design courses.

Pleasant Prairie Grant Applications, Village of Pleasant Prairie, Wisconsin. Project Manager: On the behalf of the Village, prepared and submitted four (two funded) flood mitigation grant applications for the Wisconsin Department of Commerce and Great Lakes Restoration Initiative Grant.

Appleton WDNR Grant Writing, City of Appleton, Wisconsin. Project Manager: Since 2000, prepared 14 successfully funded grant applications to the WDNR for city nonpoint source and flood risk management projects. These include Red Oak Ravine streambank stabilization, Bellaire Ravine erosion control, citywide stormwater management planning (2), stormwater pollution prevention plans, Pershing Pond wet detention pond, Northland Creek concrete channel removal and floodplain lowering, Conkey wet detention pond, the hydrodynamic separation device at the Municipal Services building, biofilters at Valley Transit, the Meade and Evergreen pond water quality retrofit, the Northland Avenue biofilters, the hydrodynamic separation devices for South Island Street, pollution prevention planning, and the SECURA wet detention pond.

Fox Point, WDNR Grant Writing, Village of Fox Point, Wisconsin. Project Manager: Managed and prepared two successfully funded grant applications to the WDNR on behalf of the Village. These included the village-wide stormwater management planning and the Phase 2 stormwater utility implementation project.

Appleton Innovative BMP Design, City of Appleton, Wisconsin. Project Manager and Lead Designer: Designed several biofiltration devices for stormwater treatment at the Valley Transit site.

Appleton Southeast Watershed Subsurface Storage Design, City of Appleton, Wisconsin. Project Manager: Unacceptable levels of stormwater ponding occurred in the City's Southeast Watershed during past rainfall events, especially the July 20, 2003 event. This project included the 30 percent design and final design of underground storage of excess stormwater at two sites (20 and 29 acre feet capacities) at Appleton East High School, one under a parking lot and the other under a soccer field, using reinforced precast concrete units. Thirty percent design induced geotechnical and survey along with hydraulic



optimization of the design using XP-SWMM. Design alternatives and construction cost estimates were presented to the Utilities Committee.

City of Appleton Best Management Practice Designs, Appleton, Wisconsin. Project Manager: Design, construction documents, and permits for:

- | Pacific and Meade Streets Relief Storm Sewer (4,500 feet of tunneled 72 inch sewer)
- | "K2A" and "K2B" Regional Wet Retention Ponds (2007 Wisconsin ACEC Best of State Award for Sustainable Design)
- | Memorial Park Northeast Regional Wet Detention Pond and 2,400 feet of 60-inch storm sewer
- | Northland Avenue Biofiltration Units
- | Valley Transit Biofiltration Units
- | Kensington Regional Wet Detention Pond Water Quality Retrofit
- | Kensington Regional Wet Detention Pond High Hazard Dam Break Analysis and Dam Modifications
- | Memorial Park South Regional Wet Detention Pond
- | Memorial Park Concrete Channel Removal and Floodplain Restoration
- | Pershing Regional Wet Detention Pond
- | Conkey Regional Wet Retention Pond
- | French Road Swale (a relocated and naturalized channel)
- | Glory Road Swale (a naturalized channel)
- | Northland Creek Concrete Channel Removal and Floodplain Restoration
- | Plank Road Regional Wet Retention Pond
- | Mud Creek South Regional Wet Retention Pond
- | Ashbury Road Regional Wet Retention Pond
- | Meade and CTH JJ Street Regional Wet Retention Pond
- | Meade and Evergreen Retention Pond Water Quality Retrofit
- | Bellaire Ravine Erosion Control and Streambank Stabilization
- | Red Oak Ravine Erosion Control and Streambank Stabilization
- | French Road Swale and Glory Road Swale Roadway Crossings

All detention ponds included inlet and outlet storm sewers. Project Manager for services during construction for these projects.

Sedimentation Evaluation of the Fox River Chain-of-Lakes, US Army Corps of Engineers – Chicago District, Chicago, Illinois. Project Manager: Managed an evaluation of sedimentation rates in, sources of sediment to, and future data needs for the Fox River Chain-of-Lakes in northern Illinois. Examined the re-suspension and re-depositing of sediments in shallow parts of the lakes because of high-speed boat traffic. Evaluated the depositing rates of the sediment in the navigation channels and areas of higher quality fish habitat.

Lake County Stormwater Management Commission, Libertyville, Illinois – Technical Advisor and Client Manager. Technical advisor and client manager for the Fish Lake Drain floodplain study. This study focused on developing and calibrating hydrologic and hydraulic models for the 8.5-square-mile Fish Lake Drain watershed, which included nearly two square miles of existing depression storage. HEC-1, HEC-RAS, and HEC-GeoRAS were used in conjunction with ArcView GIS to model flood flows and flood elevations, develop regulatory flood flows, flood elevations, and revise floodplain and floodway maps for approval by the Illinois Department of Natural Resources – Office of Water Resources and the Federal Emergency Management Agency.



Salt Creek Erosion Control, Village of Elk Grove, Illinois. Project Manager: Engineering study to determine the alternatives and design the solution to erosion along the Salt Creek streambank from Arlington Heights Road to Devon Avenue, a stream reach of about one mile, which was causing the loss of valuable property and numerous mature trees. Streambank stabilization methods used included bio-erosion control devices such as A-Jacks, biodegradable coir fiber roll, vegetated geogrids, lunkers, live stakes, minor regrading of the shoreline, stabilization seed mix, and temporary and permanent erosion control fabrics. The modifications primarily involved excavation within the floodplain of Salt Creek in the form of minor reshaping of channel side slopes and a small amount of fill.

Bellaire Ravine Stormwater Management Studies, Design, and Construction Services, City of Appleton, Wisconsin. Project Manager for multi phase project:

Phase 1: Evaluation of stormwater management alternatives for the Bellaire Ravine subwatershed. Unacceptable stormwater ponding occurred at multiple locations in the subwatershed. XP-SWMM was used to evaluate potential locations of surface and subsurface storage areas, and conveyance alternatives. After public comment and Utilities Committee review, a conveyance option, consisting of shallow collector storm sewers and an open cut trunk sewer, was selected.

Phase 2 Preliminary engineering of a deeper soft ground tunnel that provided superior performance when compared to the shallower open cut alignment. Tunneling was also proposed for the 72-inch diameter storm sewer construction to avoid disruption to residents, businesses, and other utilities. During preliminary engineering design flows and the hydraulic analyses of the alternatives were analyzed using XP-SWMM. Soil borings were obtained and a detailed geotechnical baseline report was also prepared as part of the preliminary engineering.

Phase 3 Design: After preliminary engineering, managed preparation of construction documents (plans and specifications) and construction-related services that include attending and facilitating both the pre-bid and preconstruction meetings, The more than 4,500 lineal feet of 72-inch-diameter relief storm sewer along Meade and Pacific Streets eliminates unacceptable stormwater ponding for the 10-year storm event and reduces unacceptable stormwater ponding during the 100-year storm event for the drainage area tributary to Bellaire Ravine. The 72-inch relief storm sewer was designed as a soft ground tunnel.

Phase 4 Services during construction included survey, resident engineering and inspection services, and preparation of record drawings.

South Island Street Stormwater Preliminary BMP Design, City of Appleton, Wisconsin. Project Manager: Preliminary design tasks for stormwater BMPs in South Island Street and Old Oneida Street. This includes utility survey, building inspections and smoke testing for illicit connections (old combined sewer area), infrared survey to detect the locations of abandon raceways and buried stream lines, hydraulic (XP-SWMM) and nonpoint source water quality (SLAMM) modeling, and preliminary design for placement of hydrodynamic separation devices along South Island Street for total suspended solids removal. Incorporation of these BMPs into the South Island Street reconstruction project helps the City to achieve its 2013 40 percent total solids reduction goal.

Schaumburg Public Works Building and Yard, Village of Schaumburg, Illinois. Task Leader: Civil and stormwater design for Public Works Building and Yard expansion. Designed "green, bio-diverse" stormwater management facilities meeting the Water Reclamation District's discharge requirements.



Evanston Hydraulic Capacity Analysis, City of Evanston, Illinois. Project Manager: Evaluated the capacity of the combined sewers. Identified sewers that were undersized for different levels of stormwater protection. Used the SAM program to evaluate the surcharged conditions of many of the sewers. Sized and prepared cost estimates for alternative upgrades to the sewer system. Proposed a plan to implement the upgrades.

Hydraulic and Hydrologic Model Analysis, US Army Corps of Engineers – Chicago District, Investigation of Pilot Areas, Chicago, Illinois. Project Manager: Managed the selection of appropriate sewer system models to analyze the combined and separate sewers that are connected to the Chicago TARP system. Determined the models' ability to reproduce the surcharge condition of the sewers system under relatively frequent events and to predict the location, depth, frequency, and duration of street and basement flooding.

Carol Beach Unit 1 Stormwater Ponding Mitigation, Village of Pleasant Prairie, Wisconsin. Project Manager: Evaluation of alternatives, design, public involvement, and permitting of unacceptable stormwater ponding mitigation for the Carol Beach Unit 1 subdivision in the Tobin Creek Watershed. Project included design stormwater Best Management Practices to reduce nonpoint source pollution before stormwater enters Tobin Creek and the Chiwaukee State Nature Preserve. A Wisconsin Department of Natural Resources (WDNR) Chapter 30 permit is required for this project.

Menomonee River Stream Management Project, Milwaukee Metropolitan Sewerage District, Milwaukee, Wisconsin. Project Manager: Design of removing the concrete channel liner from 1,100 linear feet on Menomonee River in the City of Milwaukee. This project area contains concrete channel liner with Works Project Administration (WPA) walls on both banks. The overall project design is environmentally acceptable and consistent with the Wisconsin Department of Natural Resources (WDNR) floodplain management and construction activity regulatory requirements. Permitting included the WDNR permit for work in a navigable stream, historic and endangered species, an environmental assessment, and a special Material Management and Concrete Lining Removal Plan because of the potential for encountering contaminated materials.

City of Waukesha Stormwater Management Plan, City of Waukesha, Wisconsin. Project Manager: in the summers of 2008 and 2010, large storms caused unacceptable levels of stormwater flooding in Waukesha. Donohue is assisting another firm in completing a comprehensive Stormwater Management Plan for the entire city. Alternatives to meet level of protection standards for the 10 areas of concern were developed and evaluated in a 2-D application of XP-SWMM.

Storm and Sanitary Sewer System Analysis, Village of Whitefish Bay, Wisconsin, Reviewer: The Village of Whitefish Bay is served by separate storm and sanitary sewers. During rainfall events, the sanitary system can become overwhelmed by I/I, overflow into the storm system, and back up into basements. During July 2010, both systems became overloaded and widespread basement and surface flooding occurred and several blocks were inundated.

To evaluate basement flooding, Donohue updated and calibrated the existing sanitary and stormwater XP-SWMM conveyance models to replicate the observed responses. Once the models were able to reproduce the reported flooding, Donohue worked with the Village to develop a program to reduce I/I from private property and to reduce stormwater ponding on the streets. Incorporating "Green" Best Management Practices was an important consideration for implementation.