



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MAY 15, 2012
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

- 1. Call to order.**
- 2. Pledge of Allegiance.**
- 3. Roll call.**
- 4. Adoption of agenda.**
- 5. Consideration of the following bills: General Fund – \$165,233.76, Cable TV - \$137.40, Solid Waste Enterprise - \$11,026.15 for a grand total of \$176,397.31. [roll call]**
- 6. CONSENT AGENDA**
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.**
 - * a. Approval of 5/1/12 regular Common Council minutes.**
 - * b. Approval of the following minutes:**
 - (1) Sturgeon Bay Utility Commission – 4/9/12**
 - (2) Fire & Police Commission – 4/24/12**
 - (3) Board of Public Works – 5/1/12**
 - * c. Place following report on file:**
 - (1) Police Department Report – April 2012**
 - (2) Fire Department Report – April 2012**
 - (3) Inspection Department Report – April 2012**
 - (4) Street Department Report – April 2012**
 - (5) Parks Department**
 - * d. Consideration of: Beverage Operator licenses.**
 - * e. Consideration of: Temporary Class B Beer and Temporary Class B Wine.**
 - * f. Consideration of: Class B Beer license.**
 - * g. Consideration of: Street Closure Application for SBVC.**
- 7. Mayoral appointments.**
- 8. Second reading of ordinance re: Rezoning property known as The Cottages at Deer Run Village from Two-Family Residential (R-3) to Planned Unit Development (PUD) subject to site plan and requirements.**

9. Public comment on non-agenda items.

10. Mayor's comments.

11. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 5/11/12

Time: 1200pm

By: A. Lopez

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 05/15/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0000964	TACO BELL	PARK SEC DEP REF TACO BELL	01-000-000-23162	50.00
TOTAL LIABILITIES				50.00
TOTAL GENERAL FUND				50.00
MAYOR				
04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-100-000-56700	2.50
TOTAL				2.50
TOTAL MAYOR				2.50
LAW/LEGAL				
BUELOW	BUELOW, VETTER, BUIKEMA,	PROFESSIONAL SERVICES	01-110-000-57900	2,580.00
TOTAL				2,580.00
TOTAL LAW/LEGAL				2,580.00
CITY CLERK-TREASURER				
03330	VALERIE CLARIZIO	REIMB MTAW CONF WAUKESHA	01-115-000-55600	28.60
04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-115-000-56700	10.00
08167	GANNETT WISCONSIN NEWSPAPERS	BNDR CLPS, CSH ROLLS, ENVELOPE	01-115-000-51950	27.72
08167		CASH ROLLS & RIBBON	01-115-000-51950	80.67
17700	QUILL CORPORATION	FILE FOLDERS	01-115-000-51950	68.38
17700		POCKET FOLDERS & PENS	01-115-000-51950	81.87
21520	UW-GREEN BAY	CLERKS INSTITUTE LAURIE	01-115-000-55600	419.00
R0000962	GAYLE HUDSON	SUBPOENA FEES	01-115-000-56350	16.80
R0000963	CHRISTINE THOMPSON	SUBPOENA FEES & MILEAGE	01-115-000-56350	55.30
THORNTON	MOLLY R THORNTON	SUBPOENA FEES FREDRICKSON	01-115-000-56350	16.80
TOTAL				805.14
TOTAL CITY CLERK-TREASURER				805.14
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-120-000-56700	5.00
11825	KRUKOWSKI AND COSTELLO, SC	FMLA MANUAL UPDATE	01-120-000-56000	149.95
TOTAL				154.95
TOTAL ADMINISTRATION				154.95
COMPUTER				
04696	DOOR COUNTY TREASURER	04/12 TECH SUPPORT	01-125-000-55550	2,500.00

INVOICES DUE ON/BEFORE 05/15/2012

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

GENERAL FUND

TOTAL 2,500.00
TOTAL COMPUTER 2,500.00

CITY ASSESSOR

01740	ASSESSMENT TECHNOLOGIES	TECH SUPPORT	01-130-000-55550	300.00
04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-130-000-56700	7.50
12100	LAMPERT YARDS INC	WOOD FOR DESK TOP TONG	01-130-000-54999	46.19
ASSO APP	ASSOCIATED APPRAISAL	05/15/12 CONTRACT	01-130-000-55010	1,245.83
TOTAL				1,599.52
TOTAL CITY ASSESSOR				1,599.52

BUILDING/ZONING CODE ENFORCEMENT

04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-140-000-56700	2.50
09223	INDEPENDENT INSPECTIONS, LTD	04/12 PERMITS	01-140-000-55010	2,189.77
23633	STATE OF WISCONSIN DEPT OF AGR	11-12 WEIGHTS & MEASURES	01-140-000-58700	6,000.00
TOTAL				8,192.27
TOTAL BUILDING/ZONING CODE ENFORCEMENT				8,192.27

MUNICIPAL SERVICES ADMIN.

04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-145-000-56700	5.00
06570	FORESTRY SUPPLIERS INC	TAPE MEASURES	01-145-000-52700	27.90
06570		SURVEY NAILS	01-145-000-52700	15.70
06570		SHIPPING	01-145-000-52700	15.41
TOTAL				64.01
TOTAL MUNICIPAL SERVICES ADMIN.				64.01

PUBLIC WORKS ADMINISTRATION

03767	STAPLES ADVANTAGE	INK CARTS, LABELS, NOTEPADS	01-150-000-51950	216.15
03767		PENS	01-150-000-51950	19.47
04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-150-000-56700	8.75
TOTAL				244.37
TOTAL PUBLIC WORKS ADMINISTRATION				244.37

ELECTIONS DEPARTMENT

04696	DOOR COUNTY TREASURER	02/12 ELECTION CHARGES	01-155-000-54999	611.00
04696		04/12 ELECTION CHARGES	01-155-000-54999	810.84

INVOICES DUE ON/BEFORE 05/15/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
17700	QUILL CORPORATION	RIBBON FOR VOTING MACHINES	01-155-000-54999	19.92
17700		PAPER ROLLS FOR VOTING MACHINE	01-155-000-54999	86.39
19206	SCHWAAB, INC.	ABSENTEE ISSUED INK STAMP	01-155-000-54999	31.24
		TOTAL		1,559.39
		TOTAL ELECTIONS DEPARTMENT		1,559.39

CITY HALL

04575	DOOR COUNTY HARDWARE	BATTERY	01-160-000-54999	13.99
04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-160-000-56700	2.50
08280	HILL BUILDING MAINTENANCE INC	04/12 CH CLEANING	01-160-000-55300	590.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	2,772.46
19880		421 MICHIGAN ST	01-160-000-58650	190.42
23730	WPS	421 MICHIGAN ST	01-160-000-56600	1,408.76
VIK	VIKING ELECTRIC SUPPLY	CASE FLOURESCENT TUBES	01-160-000-51850	135.00
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES FOR CH	01-160-000-51850	227.16
WARNER		4 BOXES VINYL GLOVES	01-160-000-54999	27.56
WARNER		CASE TOWELING CH	01-160-000-51850	59.43
		TOTAL		5,427.28
		TOTAL CITY HALL		5,427.28

GENERAL EXPENDITURES

03940	STEPHANIE REINHARDT	REIMB MILEAGE LMMI CONF DELLS	01-199-000-55600	214.78
04696	DOOR COUNTY TREASURER	04/12 CH PHONE	01-199-000-58200	147.74
04696		04/12 FD PHONE	01-199-000-58200	14.88
04696		04/12 MS PHONE	01-199-000-58200	55.82
04696		04/12 PD PHONE	01-199-000-58200	77.24
08167	GANNETT WISCONSIN NEWSPAPERS	CC, ORDINANCE, PERS PROP	01-199-000-57450	273.44
08167		CHEMICAL SPRAY AD	01-199-000-57450	56.00
19085	SCHENCK BUSINESS SOLUTIONS	2011 AUDIT FINAL BILLING	01-199-000-55150	3,245.00
MEDIVAN	MEDIVAN, INC	56 AUDIOMETRIC TESTS	01-199-000-55605	726.95
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	MAINT CONTRACT CITY HALL	01-199-000-55650	2,079.00
STAPLES		COPIER MAINT	01-199-000-55650	550.00
VANDEW	VANDEWALLE & ASSOCIATES, INC	MARKET FEASIBILITY	01-199-000-57000	13,106.23
		TOTAL		20,547.08
		TOTAL GENERAL EXPENDITURES		20,547.08

POLICE DEPARTMENT

04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-200-000-56700	35.00
16735	ARLEIGH PORTER	2012 CLOTHING ALLOWANCE	01-200-000-52900	300.00
		TOTAL		335.00
		TOTAL POLICE DEPARTMENT		335.00

INVOICES DUE ON/BEFORE 05/15/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
GENERAL FUND					
PATROL BOAT					
PATROL BOAT					
HENRY	CLINT HENRY	STATEWIDE WATER PATROL TRNG	01-205-000-54999	87.40	
				TOTAL PATROL BOAT	87.40
				TOTAL PATROL BOAT	87.40
POLICE DEPARTMENT/PATROL					
02210	BAY PHARMACY	4 BOXES OF VINYL GLOVES	01-215-000-54999	29.96	
04150	DE JARDIN CLEANERS LLC	UNIFORM CLNG ALLOW ZAGER	01-215-000-56800	16.57	
04545	DOOR COUNTY COOPERATIVE	CLOTHESLINE	01-215-000-55100	3.99	
04575	DOOR COUNTY HARDWARE	KEY	01-215-000-54999	1.49	
04575		FASTNERS	01-215-000-54999	10.84	
04695	DAVID B. DAHMS	REPLACE DAMAGED MAILBOX	01-215-000-54999	53.96	
08167	GANNETT WISCONSIN NEWSPAPERS	SEX OFFENDER LISTING	01-215-000-58999	168.00	
08167		COMMUNITY SERVICE OFFICER AD	01-215-000-58999	224.40	
13320	JEFFERSON FIRE & SAFETY, INC	STREAMLIGHT ULTRASTINGER	01-215-000-58600	309.00	
13320		CHARGER	01-215-000-58600	16.00	
13320		POP-UP CONES W/BAG	01-215-000-58600	510.00	
13320		SHIPPING	01-215-000-58600	72.02	
13320		STINGER SPIKE SYSTEM	01-215-000-58600	960.00	
17299	QUARTERMASTER INC.	SHIRT & HAT CSO	01-215-000-52950	39.97	
21450	THE UNIFORM SHOPPE	UNIFORM PANTS MEISNER	01-215-000-52900	92.95	
23645	WISCONSIN DEPT JUSTICE TIME	TIME SYST ACCESS & SUPPORT	01-215-000-58999	349.50	
23828	WITT PENINSULA FORD LINCOLN	LOF	01-215-000-58600	24.95	
23828		REPL BLOWER MOTOR	01-215-000-58600	150.70	
23828		LOF, CHECK VIBRATION	01-215-000-58600	60.36	
23828		LOF	01-215-000-58600	24.95	
23828		LOF, CHECK AC	01-215-000-58600	74.95	
23828		LOF, REPL BRAKES	01-215-000-58600	224.27	
23828		REPL BRAKES & ROTORS	01-215-000-58600	398.10	
23828		REPLACE BATTERY	01-215-000-58600	129.03	
R0000760	UNIFORM & ACCS WAREHOUSE	UNIFORMS FOR CSO'S	01-215-000-52900	101.41	
UPS	UPS	SHIPPING SURVIVAL SUIT	01-215-000-54999	41.83	
				TOTAL	4,089.20
				TOTAL POLICE DEPARTMENT/PATROL	4,089.20
FIRE DEPARTMENT					
01770	MATT AUSTAD	REIMG MEALS & LODGING FIRE INV	01-250-000-55600	278.42	
03075	CARQUEST OF DOOR COUNTY	FUEL FILTERS	01-250-000-53000	29.51	
03075		BLASTER OIL & BRAKE CLEANER	01-250-000-53000	11.50	
03075		FUEL FILTERS	01-250-000-53000	22.05	
03075		GASKET & TAPE	01-250-000-53000	37.43	
03075		2 BATTERIES	01-250-000-53000	200.76	
03075		CORE CHARGE REFUND	01-250-000-53000	-22.58	
03075		FINE-CUT CLEANER	01-250-000-53000	11.39	
03075		FILTER & WIPER BLADES	01-250-000-53000	20.90	
03075		VALVE EXTENSIONS & STARTON GAS	01-250-000-53000	271.94	
03075		ELE TERMINALS	01-250-000-53000	4.31	
03075		REUTRN VALVE EXTENSIONS	01-250-000-53000	-16.42	
03159	CHARTER COMMUNICATIONS	WEST SIDE CABLE	01-250-000-54999	6.97	

INVOICES DUE ON/BEFORE 05/15/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04575	DOOR COUNTY HARDWARE	SPRING SNAP	01-250-000-54999	8.99
04575		VALVE & Y HOSE	01-250-000-51350	20.98
04575		FREIGHT, BOLT EYE, CRNR BRACE	01-250-000-54999	27.26
04575		FASTNERS, BOLT EYE, HOOKS	01-250-000-54999	52.46
04575		TAP CARDED	01-250-000-52700	3.89
04575		EXCHANGE TAP CARDED	01-250-000-52700	-3.22
04575		FASTNERS & DRILL BIT	01-250-000-54999	4.62
04575		PAINT THINNER & BRUSHES	01-250-000-54999	10.79
04575		HANGER, HOSE BARB, HARDWARE	01-250-000-54999	10.07
04575		FASTNERS	01-250-000-54999	9.87
04575		CASTER PLATES	01-250-000-52700	32.98
04575		FASTNERS	01-250-000-54999	3.64
04575		FASTNERS, CONNECTOR	01-250-000-54999	18.65
04575		FASTNERS	01-250-000-54999	16.50
04575		EXCHANGE HOSE BARB, ICE RECIP	01-250-000-54999	8.44
04575		FASTNERS & DRILL BIT	01-250-000-54999	8.50
04575		FASTNERS	01-250-000-54999	12.29
04575		FASTNERS & FREIGHT	01-250-000-54999	11.05
04575		NIPPLE, VALVE BALL, QUICKCONN	01-250-000-51350	25.53
04575		DRILL BIT & FASTNERS	01-250-000-52700	8.08
04575		FASTNERS	01-250-000-54999	6.00
04575		FASTNERS & TAP CARDED	01-250-000-52700	10.39
04575		FASTNERS	01-250-000-54999	0.60
04575		TAPE	01-250-000-54999	55.77
04575		FASTNERS & SLCN MARINE	01-250-000-54999	8.79
04575		FASTNERS & CLAMP	01-250-000-53000	7.76
04575		FASTNERS	01-250-000-54999	0.93
04575		PAINT	01-250-000-54999	14.47
04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-250-000-56700	12.50
06380	MIKE FISH	REIMB SAFETY SHOES	01-250-000-52900	72.23
13842	MOTOROLA	REPAIR PAGER	01-250-000-57550	78.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-250-000-56675	48.66
19880		TRUCK FILL	01-250-000-56675	36.00
19880		N MADISON AVE SPRINKLER	01-250-000-56675	8.08
19880		PEN ST DOCK	01-250-000-56675	8.00
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.56
19880		EAST SIDE DOCK	01-250-000-56675	3.19
19880		107 N 1ST AVE MARINA RESTROOMS	01-250-000-56675	25.92
19880		N 1ST AVE PARKING RAMP	01-250-000-56675	2.77
19880		48 KENTUCKY ST DOCK	01-250-000-56675	8.00
19880		48 KENTUCKY ST MARINA	01-250-000-56675	25.66
19880		CHERRY BLOSSOM PARK	01-250-000-56675	7.47
19880		CLAY BANKS SIREN	01-250-000-56150	16.77
23730	WPS	WEST SIDE FIRE STATION	01-250-000-56600	95.67
CDE	PAULA REICHEL	SHIRT KALIN	01-250-000-52900	31.98
CJ	CJ WORKS, LLC	04/12 LAUNDRY	01-250-000-56800	76.50
PATS	DEBBIE DERENNE	REPAIR TARP UNIT #8	01-250-000-53000	63.00
TSG	TECHNOLOGY SOLUTIONS GROUP INC	OFFICE PHONE	01-250-000-51350	275.00
TOTAL				2,163.22
TOTAL FIRE DEPARTMENT				2,163.22

INVOICES DUE ON/BEFORE 05/15/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
FERGUSON	FERGUSON WATERWORKS #1476	REPLACEMENT FERNCOS	01-300-000-54999	187.60
		TOTAL		187.60
		TOTAL STORM SEWERS		187.60
SOLID WASTE MGMT/SPRING/FALL				
DC WASTE	DOOR COUNTY WASTE & RECYCLING	3 HAZ ITEMS	01-311-000-58400	30.00
DC WASTE		9.86 TONS LARGE ITEM	01-311-000-58400	626.56
		TOTAL		656.56
		TOTAL SOLID WASTE MGMT/SPRING/FALL		656.56
STREET SWEEPING				
04575	DOOR COUNTY HARDWARE	FASTNERS	01-330-000-51400	13.49
19880	STURGEON BAY UTILITIES	WATER FOR SWEEPER	01-330-000-53050	12.42
		TOTAL		25.91
		TOTAL STREET SWEEPING		25.91
ROADWAYS/STREETS				
08225	HERLACHE SMALL ENGINE	CARBERATOR, BREATHER, GASKETS	01-400-000-51400	65.85
		TOTAL		65.85
		TOTAL ROADWAYS/STREETS		65.85
STREET SIGNS AND MARKINGS				
04575	DOOR COUNTY HARDWARE	SPRAY PAINT	01-420-000-52550	8.98
20070	TAPCO	2.25 POST SLEEVES	01-420-000-52550	155.52
20070		2.25 POST SLEEVES	01-420-000-52550	149.97
20070		2.5 POST SLEEVES	01-420-000-52550	186.88
		TOTAL		501.35
		TOTAL STREET SIGNS AND MARKINGS		501.35
STREET MACHINERY				
02835	BROOKS TRACTOR	FREIGHT ON RETURNED PARTS	01-450-000-53000	10.72
03075	CARQUEST OF DOOR COUNTY	OIL & FILTERS, BLUE CORAL	01-450-000-52150	56.31
03075		HD CLAMP	01-450-000-52150	12.10
03075		HD CLAMP & ADHESIVE	01-450-000-52150	9.67
03075		FUEL, OIL, TRANS FILTERS & CLN	01-450-000-52150	192.24
04575	DOOR COUNTY HARDWARE	CONDUIT & FURNACE FILTERS	01-450-000-53000	85.35

INVOICES DUE ON/BEFORE 05/15/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
06005	FABCO EQUIPMENT INC	FILTERS	01-450-000-53000	112.77
06012	FASTENAL COMPANY	BOLTS	01-450-000-53000	15.87
06012		STOCK REPLACEMENT ORDER	01-450-000-53000	181.53
20725	T R COCHART TIRE CENTER	TIRE CHANGE & DISPOSAL	01-450-000-53000	17.00
DIESEL	DIESEL SPECIALISTS OF	FUEL SHUT OFF SOLENOID	01-450-000-53000	346.32
QUALITY	QUALITY TRUCK CARE CENTER INC	CLAMP & EXHAUST PIPE	01-450-000-53000	184.79
TOTAL				1,224.67
TOTAL STREET MACHINERY				1,224.67
CITY GARAGE				
01469	AIRGAS NORTH CENTRAL	TANK OXYGEN	01-460-000-56250	29.76
23730	WPS	835 N 14TH AVE	01-460-000-56600	564.76
WARNER	WARNER-WEXEL WHOLESALE &	CASE PAPER TOWELS	01-460-000-54999	21.49
TOTAL				616.01
TOTAL CITY GARAGE				616.01
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	1536 EGG HARBOR RD TRFC LIGHTS	01-499-000-58000	35.50
19880		N 14TH AVE & EGG HRB RD LIGHTS	01-499-000-58000	35.50
19880		TRFC WARNING LIGHT ELM & CTY	01-499-000-58000	2.75
19880		WS TRAFFIC LIGHTS	01-499-000-58000	35.50
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	6,448.96
19880		OVERHEAD ST LIGHTS	01-499-000-58000	9,792.03
19880		808 S DULUTH AVE SIGN	01-499-000-58000	8.68
19880		WALNUT DR & LANSING SIGN	01-499-000-58000	9.02
19880		EAST SIDE DOCK	01-499-000-58000	60.03
19880		SJIPYARD DEVELOPMENT	01-499-000-58000	406.05
19880		OLD HWY RD SIGN	01-499-000-58000	20.29
TOTAL				16,854.31
TOTAL HIGHWAYS - GENERAL				16,854.31
PARK & RECREATION ADMIN				
04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-500-000-56700	3.75
08167	GANNETT WISCONSIN NEWSPAPERS	BROCHURE HOLDERS	01-500-000-51950	30.11
08167		CASH ROLLS, CARD STOCK	01-500-000-51950	16.89
TOTAL				50.75
TOTAL PARK & RECREATION ADMIN				50.75
PARKS AND PLAYGROUNDS				
01770	MATT AUSTAD	RE-KEY MASTERLOCK	01-510-000-54999	15.00

INVOICES DUE ON/BEFORE 05/15/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03075	CARQUEST OF DOOR COUNTY	4 QUARTS SYNTHETIC OIL	01-510-000-53000	33.16
04575	DOOR COUNTY HARDWARE	FASTNERS	01-510-000-54999	4.89
04575		FASTNERS	01-510-000-54999	14.98
04575		TAPE RULE	01-510-000-54999	18.99
04575		SCRUBBER PADS	01-510-000-54999	3.58
04575		SNGL HL CLVS PN	01-510-000-54999	1.99
04575		PADLOCK	01-510-000-54999	13.99
04575		BIT INSERT	01-510-000-54999	2.79
04575		SLEDGE HAMMER	01-510-000-52700	12.99
04575		BROOMS	01-510-000-54999	63.96
08150	HENSCHEL SAWMILL	PINE MEM FLD SIGN	01-510-000-51800	45.00
11800	KRUEGER IMPLEMENT INC	CHAIN SAW OIL	01-510-000-54999	14.99
13049	MAY'S SPORT CENTER	2 OIL FILTERS TORO MOWERS	01-510-000-53000	31.50
13049		TOW MOWER BRACKET	01-510-000-54999	5.15
19880	STURGEON BAY UTILITIES	CHERRY BLOSSOM PARK	01-510-000-56150	21.24
19880		CHERRY BLOSSOM PARK	01-510-000-58650	18.55
23730	WPS	MEMORIAL FIELD	01-510-000-56600	164.68
WARNER	WARNER-WEXEL WHOLESALE &	HAND TOWEL DISPENSER	01-510-000-54999	25.17
		TOTAL		512.60
		TOTAL PARKS AND PLAYGROUNDS		512.60
BALLFIELDS				
04575	DOOR COUNTY HARDWARE	IRRIGATION SUPPLIES MEM FLD	01-520-000-54999	46.78
04575		PIPE, COUPLE	01-520-000-54999	4.66
04575		ROPE & NALLS	01-520-000-54999	4.48
08167	GANNETT WISCONSIN NEWSPAPERS	3 3" LETTERING	01-520-000-54999	4.50
		TOTAL		60.42
		TOTAL BALLFIELDS		60.42
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	LINK CHAIN & HARDWARE	01-550-000-55350	167.72
20070	TAPCO	4 FISH CLEANING ONLY SIGNS	01-550-000-52650	128.52
23730	WPS	36 S NEENAH AVE RESTROOMS	01-550-000-56600	30.70
		TOTAL		326.94
		TOTAL MUNICIPAL DOCKS		326.94
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	W LARCH WALKWAY LIGHTS	01-570-000-56150	104.35
19880		W LARCH PARKING LOT	01-570-000-56150	45.02
19880		KENTUCKY ST WTR FRT	01-570-000-56150	222.07
19880		107 N 1ST AVE MARINA RESTROOMS	01-570-000-56150	44.45
19880		107 N 1ST AVE MARINA RESTROOMS	01-570-000-58650	49.13
19880		N 1ST AVE PARKING RAMP	01-570-000-56150	424.50
		TOTAL		889.52

INVOICES DUE ON/BEFORE 05/15/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
TOTAL WATERFRONT PARKS & WALKWAYS				889.52
EMPLOYEE BENEFITS				
02274	BENEFIT ADVANTAGE INC.	COBRA FEES	01-600-000-50510	25.00
03780	COUNSELING ASSOCIATES OF DC	MONTHLY EAP	01-600-000-56553	150.83
23674	WISCONSIN DEPT OF WORFORCE	04/12 UNEMPLOYMENT	01-600-000-50370	1,935.10
TOTAL				2,110.93
TOTAL EMPLOYEE BENEFITS				2,110.93
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	04/12 INTERNET	01-900-000-56700	5.00
13582	WIS COMMERCIAL PORTS ASSOC.	2012 DUES	01-900-000-56000	100.00
17700	QUILL CORPORATION	FOLDERS	01-900-000-51950	6.99
TOTAL				111.99
TOTAL COMMUNITY & ECONOMIC DEVLPMT				111.99
TOTAL GENERAL FUND				74,596.74
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	CB MUSIC SERVICE	21-000-000-56700	33.20
04696	DOOR COUNTY TREASURER	04/12 CABLE PHONE	21-000-000-58200	4.20
04696		04/12 INTERNET	21-000-000-56700	100.00
TOTAL CABLE TV / GENERAL				137.40
TOTAL CABLE TV / GENERAL				137.40
TOTAL CABLE TV				137.40
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
03075	CARQUEST OF DOOR COUNTY	FREIGHT	60-000-000-53000	9.50
DC WASTE	DOOR COUNTY WASTE & RECYCLING	167.63 TONS GARBAGE	60-000-000-58300	9,632.55
DC WASTE		PAPER & COMINGLED	60-000-000-58350	1,384.10
TOTAL SOLID WASTE ENTERPRISE FUND				11,026.15
TOTAL SOLID WASTE ENTERPRISE FUND				11,026.15
TOTAL SOLID WASTE ENTERPRISE				11,026.15
TOTAL ALL FUNDS				85,760.29

MANUAL CHECKS

Card Member Services 05/01/12 Labels, ink carts, lodging, good reader Check #70329 Misc accounts	\$ 182.66
Shell credit card 05/01/12 Out of town fuel Check #70330 01-215-000-51650	\$ 119.71
M&P Trans, Inc 05/01/12 Transport cost for 2 vehicles Check #70331 01-215-000-58600	\$ 1,800.00
WPPI 05/01/12 Health insurance ACH Misc accounts	\$ 83,218.87
WPPI 05/01/12 Dental insurance ACH Misc accounts	\$ 5,315.78
TOTAL MANUAL CHECKS	\$ 90,637.02

INVOICES DUE ON/BEFORE 05/15/2012

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	74,596.74	166,233.76
CABLE TV	137.40	
SOLID WASTE ENTERPRISE	11,026.15	
TOTAL --- ALL FUNDS	85,760.29	176,397.31

Conny B. Wiley 5-8-12
Richard 5/8/12
Justin 5/8/12

COMMON COUNCIL
May 1, 2012

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Ald. Wiegand, Vandertie, Lodi, Wiesner, Stutting, Fett, and Schlicht were present.

Wiegand/Fett to adopt the amended agenda. Carried.

Stutting/Schlicht to approve following bills: General Fund – \$566,677.14, Capital Fund - \$147,374.17, Cable TV - \$5,613.95, TID #2 - \$5,214.98, TID #3 - \$292.00 and Solid Waste Enterprise - \$2,186.70 for a grand total of \$727,358.94. Roll call: All voted aye. Carried.

Schlicht/Vandertie to approve consent agenda:

- a. Approval of 4/17/12 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Bicycle and Pedestrian Advisory Board – 4/5/12
 - (2) Waterfront Design Review Board – 4/10/12
 - (3) Finance/Purchasing & Building Committee – 4/10/12
 - (4) Parking & Traffic Committee – 4/16/12
 - (5) Community Protection & Services Committee – 4/17/12
 - (6) City Plan Commission – 4/18/12
 - (7) Waterfront Redevelopment Authority – 4/24/12
 - (8) Finance/Purchasing & Building Committee – 4/24/12
- c. Place the following report of file:
 - (1) Police Department Report – March 2012
- d. Consideration of: Beverage Operator licenses.
- e. Consideration of: Temporary Class B Beer, Temporary Class B Wine, and Temporary Beer & Wine licenses.
- f. Finance/Purchasing & Building Committee recommendation re: Accept staff recommendation to operate Stone Harbor Marina in partnership with Stone Harbor, to rent five slips on seasonal basis at \$2,500 per slip, and to rent the remainder of the slips on a transient basis in accordance with Council approved rates.
- g. City Plan Commission recommendation re: Approve preliminary plat for Cottages at Deer Run Village, subject to conditions.
- h. City Plan Commission recommendation re: Approve final PUD for Cottages at Deer Run Village, subject to requirements and conditions.
- i. City Plan Commission recommendation re: Amend Section 20.15(1)(b) of the Municipal Code – Zoning Code – regarding use regulations in C-2 District.
- j. Finance/Purchasing & Building Committee recommendation re: Approve the lease between the City and the Sturgeon Bay Yacht Club with changes.
- k. Consideration of: Request from Door County Floral to place display on sidewalk.

Carried.

There were no mayoral appointments.

Wiegand/Schlicht to read in title only the first reading of an ordinance re: rezoning property known as The Cottages at Deer Run Village from Two-Family Residential (R-3) to Planned Unit Development (PUD) subject to site plan and requirement. Carried.

The bids for the Otumba Park Storm Water Management improvements were presented. City Engineer Depies explained what will be done at Otumba Park. Wiegand/Stutting to accept the low bid from AG Excavating for the unit price bid of \$170,419.81. Carried.

Safe routes to school implementation grant and projects were presented to the Council. Community Development Director summarized the role of the Bicycle and Pedestrian Advisory Board and their recommendations. Vandertie made a motion to look at each route presented and vote on them separately. Motion died due to lack of second. Discussion took place on the specific recommendations and the amount of the grant application. Schlicht/Stutting to apply for a grant that includes: 1. Sidewalk along south side of Michigan Street from existing crosswalk by track to 15th Avenue (\$25,000), 2. Sidewalk along 15th Ave from

Rhode Island to Utah Street (\$43,000), 3. Sidewalk along 12th Avenue from Georgia Street to Egg Harbor Road (\$56,000), 4. Purchase permanent solar powered speed board for Michigan Street by schools. (\$6,500). Discussion continued on the routes. Lodi/Schlicht to amend the motion to make the following changes: Sidewalk along 15th Ave from Rhode Island to Utah Street Memorial Drive; and to add: Sidewalk along Louisiana Street from 9th Avenue to 12th Avenue (\$45,000) and Sidewalk along Georgia Street and 9th Avenue from 8th Avenue to Louisiana Street (includes path through Big Hill Park) (\$69,000). Wiegand/Stutting to amend the amendment to include: Sidewalk or pathway along 14th Avenue from Michigan Street to Sunset School (\$36,000). Vote taken on the amendment to the amendment. Wiegand, Wiesner, Stutting, Fett and Schlicht voted aye. Vandertie and Lodi voted no. Carried. Voted taken on the amended amendment: Wiegand, Lodi, Wiesner, Stutting, Fett, and Schlicht voted aye. Vandertie voted no. Carried. Vote taken on the original motion as amended: Wiegand, Lodi, Wiesner, Stutting, and Schlicht voted aye. Vandertie and Fett voted no. Carried.

RECOMMENDATION

We, the Parking & Traffic Committee, hereby recommend installing bike lanes on Michigan Street from 1st Avenue to Highway 42-57, based upon the design put together by the City Engineer, except from 1st to 5th Avenue, the design is to follow the Bike Federation proposal, with a dedicated lane on the south side.

PARKING & TRAFFIC COMMITTEE

By: Robert Schlicht, Chr.

Introduced by Schlicht. Schlicht/Fett to adopt. Discussion took place regarding funds and the estimated cost of this project to be \$10,000. Schlicht/Fett made a friendly amendment that included the following into the motion: and to use \$7,500 from Capital Fund Contingency Account and the balance from the Paint/Signs Budget. Vandertie/Stutting to amend the motion to authorize staff to install the portion that can be handled under the 2012 operations budget and apply for a grant to complete the remainder. If the grant is unsuccessful, finish the project in 2013 using the capital budget. Vote taken on the amendment: Wiegand, Vandertie, Wiesner, and Fett voted aye. Lodi, Stutting, and Schlicht voted no. Carried. Vote taken on the original motion as amended: Wiegand, Vandertie, Wiesner, Stutting, Fett and Schlicht voted aye. Lodi voted no. Carried.

RECOMMENDATION

We, the Parking & Traffic Committee, hereby recommend changing the speed limit on Clay Banks Road to 35 mph from Highway 42/57 south to Strawberry Lane, and 45 mph from Strawberry Lane to the City limits.

PARKING & TRAFFIC COMMITTEE

By: Robert Schlicht, Chr.

Introduced by Schlicht. Schlicht/Vandertie to adopt. Carried with Wiegand voting no.

RECOMMENDATION

We, the City Plan Commission, hereby recommend approval of the attached proposed zoning code text amendment regarding the Wellhead Protection Ordinance.

CITY PLAN COMMISSION

By: Danny Wiegand, Chr.

Introduced by Wiegand. Wiegand/Fett to adopt. Carried.

RECOMMENDATION

We, the Waterfront Redevelopment Authority, hereby recommend that the City proceed to work with Robert W. Baird to restructure the 2012 TID #2 debt and borrow for the October 1, 2012 debt payments.

WATERFRONT REDEVELOPMENT AUTHORITY

By: William Galligan, Vice-Chr.

Introduced by Stutting. Stutting/Vandertie to adopt. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend that the City restructure the 2012 TID #2 debt and borrow for the October 1, 2012 debt payments.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Joseph Stutting, Chr.

Introduced by Stutting. Stutting/Fett to adopt. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend that the City refinance the 2002 Capital Projects bond issue.

FINANCE/PURCHASING & BUILDING

By: Joseph Stutting, Chr.

Introduced by Stutting. Stutting/Wiegand to adopt. Carried.

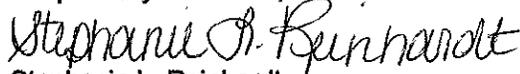
Stutting/Fett to approve resolution providing for the sale of approximately \$2,820,000 General Obligation Refunding Bonds. Carried.

The following persons spoke during public comment: Terry Ullmann, 916 Belmar Place; Paul Anschutz, 221 North 6th Avenue.

The Mayor made his comments.

After the Mayor announced the statutory basis, Schlicht/Fett to convene in closed session in accordance with the following exemption: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e) Consideration of: Purchase of property for public use. Roll call: All voted aye. Carried. The meeting moved to closed session at 8:28 p.m. The meeting adjourned at 8:41 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

STURGEON BAY UTILITIES

Regular Meeting

April 9th, 2012

President Stewart Fett called the regular meeting of the Utilities Commission to order at 5:32 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Vice-President Bernard Ellenbecker, Secretary Gary DeNamur, Mayor Thad Birmingham and Commissioner David Phillips were present. Commissioners James Abeyta and Matt Felhofer entered later as indicated. Also present were General Manager James Stawicki, Operations Manager Cliff White and Electric Supervisor Jason Bieri.

A request to move item #12 to #14a was made. Phillips/DeNamur to adopt the amended agenda (complete copy on file at the Utility office). Motion carried.

Ellenbecker/DeNamur to approve the minutes of the regular meeting held on March 12th, 2012. Motion carried.

Commissioner Abeyta entered at 5:35 p.m.

Next was presentation to James Abeyta in appreciation of 4 years of service and dedication to the SBU Commission and the customers of SBU.

The Commission proceeded to review the bills for March in the amount of \$2,150,175.38. Fett/Abeyta to approve payment of the bills. Motion carried.

The February 2012 financials were presented. Abeyta/Phillips to accept the financials subject to audit. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. In an effort to reestablish SBU's CD ladder, \$500,000.00 was transferred from Baylake Bank to Raymond James, earning a rate of return of 50 to 65 basis points. No formal action was taken.

Next item of business was consideration of ATC voluntary capital call. The contribution of \$18,273 is due on April 30th, 2012. DeNamur/Ellenbecker to approve the ATC contribution of \$18,273 on April 30th, 2012. Motion carried.

The next item of business was the consideration of lease with Bay Shipbuilding/Fincantieri Marine Group. Bay Shipbuilding is requesting extension of their lease for the space adjacent to and above SBU's well house at the corner of 3rd Avenue and Florida Street. Birmingham/Abeyta to approve the extension of the lease with Bay Shipbuilding in the amount of \$1,298.43 for 2012/2013. Motion carried with President Fett abstaining.

Consideration of tax equivalent recommendation was the next item of business. During the March Commission meeting, Commissioners discussed the annual tax equivalent payment made to the City. The amount of the payment has been fixed at \$639,833 since 2002. Removing the ceiling results in additional tax equivalent payment in 2012 of \$68,556. Abeyta/DeNamur to approve the recommendation to City Council to remove the ceiling from the resolution. Motion carried. Mayor Birmingham will bring the recommendation to the City Council for revision.

Next was consideration of athletic field lighting consultant. After reviewing multiple references, SBU staff is awaiting a final proposal from Muermann Engineering for the design, RFP's and drawings for the lighting at Memorial Field and PBI Field. The final proposal will be forwarded to Commission members when received. If Commission members have no objections, the General Manager is authorized to approve the contract with

Muermann. Mayor Birmingham suggested including West Side Field in this project now instead of in the future, saving time and money. Funding for this design and engineering effort is provided through WPPI Energy.

Commissioner Felhofer entered at 6:04 p.m.

Consideration of sanitary sewer manhole assessment was the next item of business. In the spring of 2011, SBU conducted an initial evaluation of the sanitary sewer collection system by monitoring the flows in the system basins. Data identified manholes as potentially significant sources of inflow and infiltration, resulting in the recommendation for a comprehensive inspection of these structures. From this data, SBU will develop a schedule and budget for completing the manhole repairs and/or replacements. It is intended that the manhole assessments be conducted over the next two years, with the west side in 2012 and the east side in 2013. Due to their expertise and qualifications, staff requested and received a proposal from Strand Associates, Inc to complete the assessments on the west side (512 manholes) in the amount of \$24,500.00. Birmingham/Ellenbecker to approve the proposal from the Strand Associates, Inc in the amount of \$24,500.00. Motion carried.

Next item of business was council members update on issues. Commissioner Felhofer asked Council representatives to update the Commission on the recent action of changing the governance ordinance as it relates to the Utility Commission and to clarify the issues that were discussed at the April 3rd, 2012 City Council meeting. President Fett provided Commission members with the proposed Municipal Utilities Code ordinance, which changes the makeup of the current Commission to the mayor, three alderpersons and three citizen representatives. Mayor Birmingham stated that the ordinance change is intended to enhance communications and the "general control and supervision" of the Utility Commission by the City Council. The Mayor expresses a strong desire for SBU to provide greater focus on "taxpayer" needs as opposed to "ratepayer" needs. The Mayor first became concerned with SBU's ratepayer-centric focus during the Canal Property sale deliberations about three years ago. He continues to feel that the property should never have been sold, and that the Utility's role in the decision-making process should have been far more limited. Commissioner Felhofer asked Commissioner Abeyta to clarify certain statements he had previously made regarding "withholding of information" from both the Utility Commission and the City Council. Commissioner Abeyta suggested that his concerns be discussed in a future closed session. The possibility was left open by the Commission. Commissioner DeNamur wanted to know why the Utility Commission wasn't made aware of issues before the City Council meeting. Commissioner Phillips felt that adding an additional alderperson and removing a citizen representative would be detrimental to the Commission due to the loss of experience and the likelihood of greater turnover of Council representatives due to the shorter term for these individuals. No action was taken as a result of these discussions.

Operations report was presented by Operations Manager White. Abeyta/Phillips to accept the Operations Report for March. Motion carried.

The next item of business was the General Manager's report.

- a. Adjustments for the month
- b. Update on projects
 1. DCEDC Annual Investor's Luncheon
 2. Employee handbook
 3. Meeting times – the May through October meetings will be held at 7:00 p.m.
 4. Public Fire Protection – on utility bills as of April 1st, 2012
 5. Street lights – list to be distributed to CP & S once finished

DeNamur/Abeyta to adjourn. Motion carried. The meeting adjourned at 7:18 p.m.

Gary DeNamur
Secretary

Approved for publication:

Stewart Fett
President

James Stawicki
General Manager

Date: _____

Date: _____

FIRE AND POLICE COMMISSION

April 24, 2012

A meeting of the Fire and Police Commission was called to order at 5:00 p.m. by Commissioner Steve Van Kirk, in the Community Room at the Sturgeon Bay Municipal Building.

Roll Call: Commission members Steve Van Kirk, Charles Brann, Dave Poulton and Barbara Herdina (via Skype) were present. Also present was Fire Chief Herlache and Firefighter Dietman. Commissioner Mike VanDyke was excused.

Adoption of agenda: Moved by Commissioner Brann and seconded by Commissioner Poulton to accept the agenda as is. All ayes. Motion carries.

Convene in Closed Session: Moved by Commissioner Brann and seconded by Commissioner Herdina to convene into closed session for the consideration of interviews for part-time Firefighter. All ayes. Motion carries. **Roll Call:** Commission members Steve Van Kirk, Charles Brann, Dave Poulton and Barbara Herdina were present. Also present was Fire Chief Herlache and Firefighter Dietman.

- The Commission interviewed the candidates for part-time Firefighter.

Reconvene in Open Session: Moved by Commissioner Brann seconded by Commissioner Poulton to reconvene into open session to take formal action upon the hire of a part-time Firefighter. All ayes. Motion carries.

Establish an Eligibility List for part-time Firefighter position: Commissioner Brann made the motion to create an eligibility list of people from the list of candidates for part-time Firefighter. The list will be good for one year. Those people are: Nathaniel Daoust, Dylan Jennerjohn, Ethan Jorns, Charles Olson, Jr. and Daniel Sternard. The motion was seconded by Commissioner Poulton. All ayes. Motion carries.

Establish Hire of part-time Firefighter position: Commissioner Brann made the motion to hire Nathaniel Daoust, Dylan Jennerjohn, Ethan Jorns and Charles Olson, Jr. as part-time Firefighters. The motion was seconded by Commissioner Poulton. All ayes. Motion carries.

Set Date for Next Meeting: The next meeting of the Police and Fire Commission will be discussed at a later date.

Adjourn: Moved by Commissioner Poulton and seconded by Commissioner Herdina to adjourn. All ayes. Motion carries. Time of 7:45 p.m.

Respectfully submitted,
Sarah Spude-Olson, Police Assistant
April 27, 2012 at 8:45 a.m.

6b3.

6b3.

BOARD OF PUBLIC WORKS
May 1, 2012

A meeting of the Board of Public Works was called to order by Chairperson Wiegand at 6:45 p.m. Roll call: Members Wiegand, Vandertie, Lodi, Wiesner, Stutting, Fett, Schlicht and Birmingham were present.

Moved by Ald. Vandertie, seconded by Ald. Schlicht to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Election of Chairperson.
5. Adjourn.

Carried.

Moved by Ald. Vandertie, seconded by Ald. Schlicht to nominate Danny Wiegand to the position of Board of Public Works Chairperson. Schlicht/Stutting to close nominations and cast a unanimous ballot for Ald. Weigand. Carried with Ald. Wiegand abstaining.

Moved by Ald. Fett, seconded by Ald. Schlicht to adjourn. Carried. The meeting adjourned at 6:48 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
 Members of the Common Council
 Members of the Police and Fire Commission
 City Administrator Steve McNeil
 Officers of the Sturgeon Bay Police Department
 Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for April, 2012

Date: May 7, 2012

The following is a summary of the Police Department's activities for the month of April. The activities included are crimes investigated, police service calls handled by department members, arrests completed, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 75 crimes.

These crimes can be broken down and classified as follows:

Theft.....	14
Criminal Damage to Property.....	13
Disorderly Conduct.....	11
Bail Jumping.....	03
Possess Marijuana.....	02
Harassment.....	09
Battery.....	04
Fraud.....	04
Burglary.....	02
Forgery.....	02
Unlawful Use of Telephone.....	01
Reckless Endanger Safety-Weapon.....	01
Defamation.....	01
Obstruct Police Officer.....	01
Theft of Vehicle.....	01
Internet Crimes Against Children.....	01
Criminal Trespass to Dwelling.....	01
Defraud Taxi Cab Service.....	01
Violation of Court Order.....	03
TOTAL	75

The above crimes resulted in the loss of \$16,137 to the community, of which \$9,830 has been recovered.

Arrests

The Department completed a total of 135 arrests during the month of April. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest	
Bail Jump.....	01
TOTAL	01
B. Misdemeanor Crime Arrests	
Disorderly Conduct.....	13
Criminal Trespass to Dwelling.....	01
Battery.....	06
Reckless Endanger Safety-Weapon.....	01
Bail Jump.....	02
Obstruct Police Officer.....	01
Criminal Damage to Property.....	01
Retail Theft.....	02
TOTAL	27
Wisconsin Probation & Parole Violation Arrests.....	12
Warrant Arrests.....	01
TOTAL	13
C. Ordinance Violation Arrests	
Truancy.....	05
Underage Consumption of Alcohol.....	01
Possession of Marijuana.....	03
Possession of Drug Paraphernalia.....	01
Meddling with Property.....	02
Disorderly Conduct with Motor Vehicle.....	01
TOTAL	13
D. Traffic Crime Arrests	
Operating While Intoxicated (2nd Offense or Greater).....	05
Operating after Driver's License was Revoked.....	01
Flee / Elude Officer.....	01
No Drivers License.....	02
Hit / Run Property Adjacent to Highway.....	01
TOTAL	10

E. Traffic Violation Arrests	
Operating a Motor Vehicle While Intoxicated	03
Speeding Violation	29
Motor Vehicle Registration Violation	03
Failure to Obey a Traffic Sign or Signal	05
Operating While Driver's License Suspended	02
Equipment Violation	01
No Driver's License	03
Inattentive Driving	03
Operating Left of Center	02
Seat Belt Violation	13
Miscellaneous Moving Traffic Violations	07
TOTAL	71

In addition to the preceding arrests, the Police Department conducted a total of 260 traffic stops during the month. The Police Department issued a total of 79 Motor Vehicle Defect Notices for motor vehicles being operated in violation of motor vehicle equipment standards. A total of 90 written warnings were issued for miscellaneous moving motor vehicle violations. A total of 05 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department, during the month, investigated a total of 13 vehicle accidents. These investigations are categorized into four types, which are described below.

A.	Motor Vehicle Accidents Involving Fatalities	00
B.	Motor Vehicle Accidents Involving Injuries	01
C.	Motor Vehicle Accidents Involving Property Damage	12
	(greater than \$1,000.00)	
D.	Motor Vehicle Accidents Involving Property Damage	00
	(less than \$1,000.00)	
	TOTAL	13

Police Service Calls

Department members handled 414 service calls during the month. These calls consist of both citizen requests for police service and service needs initiated by officers on patrol. The Type of service and the number of calls in each category are described below.

A.	Traffic and Road Incidents	53
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This category consists of all assignments involving assists to motorists in distress, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing debris from roadways, and all parking problem complaints.

B.	Noise Complaints	10
----	------------------------	----

These complaints involve private parties, licensed liquor establishments, and parties in public places.

C.	Sick and Injured Persons	18
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Assistance rendered to the Ambulance Service and sick or injured persons. (Of these calls 01 required the commitment of citizens to a Mental Health Facility for mental or substance abuse problems.)

D. Alarms17

Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences.

E. Complaints Involving Animals20

Investigation by officers of noisy animals, loose animals, animal bites, wild animals, and sick, injured or dead animal complaints.

F. Civil Disputes07

Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.

G. Escorts10

Transporting citizens, money escorts for area financial institutions, funerals, and for area industry.

H. Civil Assistance Rendered12

This category is broad and involves such services as auto and home lockouts, emergency notifications, attempts to locate people, retrieve personal property, and registration assistance.

I. Assistance Rendered to Other Agencies12

Includes assistance to other law enforcement and government agencies.

J. Suspicious Person22

Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of other people.

K. Suspicious Motor Vehicles09

Complaints of occupied, unoccupied, abandoned, and junked motor vehicles.

L. Liquor Establishments02

Complaints of problems with patrons.

M. Fights or Brawls05

Complaints of persons fighting where no criminal arrests were made.

N. Self-Initiated Field Activity 143

All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.

O. Juvenile Problems.....20

Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.

P. Miscellaneous Incidents.....42

Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes unfounded 9-1-1 calls investigated by Department members during the month.

Q. Welfare Checks.....10

Includes calls to check on the well being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

R. Gas Drive Off.....02

Routine non-theft investigations where a motorist drove away without paying for their gas. Typically involves a driver, store employee, or credit card reader error.

Department Mileage and Fuel Consumption

Department members patrolled a total of 13,823 miles with Department vehicles, consuming 1,234 gallons of fuel. The fleet averaged 11.2 miles per gallon of fuel during the month.

Department Training (80 hours)

Three officers completed a total of 48 hours of specialized training in Advanced Roadside Impaired Driving Enforcement (A.R.I.D.E.) This training was at no cost to the department. Additionally, four officers completed 8 hours of training (32 total) in Tactical Ground Combative's.

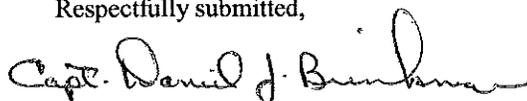
Public Education

*Officer Kourtney Kraha educated 70 Green Bay Preble High School students regarding sexual assault.

*Officer Derek Jennerjohn represented the Sturgeon Bay Police Department at "Tool Time" held at the Stone Harbor Resort where he spoke with 3-5 grade students about the "tools" an officer uses every day in the course of his/her duties.

*Officer Steve South provided a Sevastopol High School student the opportunity to job shadow him. The student observed a traffic accident investigation, subpoena service, fingerprinting, animal welfare check and traffic stops. A tour of the police department was also given.

Respectfully submitted,



Captain Daniel J. Brinkman



CITY of STURGEON BAY FIRE DEPARTMENT

**Tim
Herlache
Fire Chief**

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916
920-746-2905 FAX
Email: therlache@sturgeonbaywi.org

TO: The Honorable Mayor Thad Birmingham and Common Council
FROM: Fire Chief Tim Herlache *T.H.*
SUBJECT: April 2012 Monthly Fire Report
DATE: May 7, 2012

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of April 2012.

CALLS FIRE DEPARTMENT RECEIVED: 77

<u>CITY CALLS:</u>	<u>68</u>	<u>Type of Call:</u>	<u>COUNTRY CALLS:</u>	<u>9</u>
East Side Calls:	<u>55</u>	Fire	Town of Sevastopol:	<u>5</u>
West Side Calls:	<u>13</u>	EMS	Town of Sturgeon Bay:	<u>2</u>
			Nasewaupsee:	<u>2</u>

CALLS PER DAY:

Monday	16
Tuesday	7
Wednesday	10
Thursday	8
Friday	12
Saturday	11
Sunday	13

INCIDENT TYPE:

58 – First Responded	3 – Vehicle Accident
1 – Elevator Extrication	4 – Citizen Complaint
2 – Building Fire	1 – Excessive Heat/Scorch Burns
1 – Aircraft Stand-by	1 – Animal Problem
1 – Fire Investigation	1 – Unauthorized Burning
1 – Dispatched & Cancelled	1 – Alarm Activation, No Fire
2 – Smoke Scare/Smoke Odor	

INSPECTION REPORT:

Inspections within the city limits: 57
Number of violations: 30
Inspections outside the city limits: 35
Number of violations: 10
Total number of inspection hours: 85.84 hours

INSPECTION VIOLATIONS:

5 – Corridors/Exits Illuminated	1 – Clearance for Appliances	1 – Dryer Vents
3 – Fire Extinguisher Maintenance	5 – Exit Sign Illumination	6 – Flexible Cord/Cables
5 – Fire Extinguisher Mounting	2 – Fire Extinguisher Required	1 – Covers & Canopies
1 – Interior Wall/Ceiling Finishes	1 – Access to Sprinkler Equipment	2 – Cleanliness
3 – Carbon Monoxide Detectors	2 – Insp/Test/Maint of Sprinklers	1 – Smoke Detectors
1 – Hood System Cleanliness		

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

FIRE PRACTICE: April's fire practice was held at the Eastside Fire Station. Firefighter reviewed grass/outside/brush firefighting techniques; reviewed the pumps on units #8 & #5 and Indian pack firefighting.

PUBLIC SAFETY AND EDUCATION: Firefighters participated in "Healthy Kids Day" at the YMCA, "Kids Day" at Pick N Save and a charity car show held at the Draft House. Firefighters presented safety presentations for residence of Big Hill Regency Apartments and employees of The Gathering; participated in a 3 hour job shadow for a student from Southern Door School; attended "Careers on Wheels" at Stone Harbor for 3rd, 4th and 5th graders in Door and Kewaunee counties and provided a safety presentation for drivers Ed students at Sturgeon Bay High School.

TRUCK/STATION MAINTENANCE: Firefighters repaired the rear strobe light on unit #4; hooked Marine 1 up to shore power; lubricated the light mast on R1; adjusted the pump packing on #4 and removed the heat shield; began to inventory the trucks; removed and cleaned the fuel tank on unit #3; replaced the fuel sending unit on #3 and tested fire hose.

TRAINING: 189 hours of training was conducted in April. FF R.Soukup, PT-FF Cihlar & PT-FF Hanson attended Firefighter 1 certification training in Brussels; on-duty firefighters trained with Marine 1; FF Montevideo attended an EMS Crew Chiefs meeting held at the Justice Center; FF Austad & FF Wiegand attended a 2 ½ day Arson Investigation training held at Fox Valley Tech College and FF J.Soukup, FF Mike Smith and FF Montevideo attended a one day NFPA Code Seminar held at the Howard Fire Department.

OTHER: Firefighters participated in; issued one burning permit; witnessed one school fire drill; conducted part-time physical agility testing; testing emergency weather sirens; attended various committee meetings at the city and county level and conducted multiple station tours.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
April 30, 2012

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF APRIL, 2012.

April-12	YEAR TO DATE		April-12	YEAR TO DATE
0	0	ONE FAMILY DWELLINGS	----	----
0	0	TWO FAMILY DWELLINGS	----	----
0	0	MULTIPLE FAMILY DWELLINGS	----	----
0	0	DUPLEX CONVERTED TO TRI-PLEX	----	----
0	0	C.B.R.F.	----	----
0	1	RESIDENTIAL ADDITIONS	----	100,000
6	15	RESIDENTIAL ALTERATIONS	31,692	155,192
1	2	RESIDENTIAL GARAGES/CARPORTS	7,500	33,500
1	1	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	8,000	8,000
0	0	RESIDENTIAL STORAGE BUILDINGS	----	----
0	0	RESIDENTIAL SWIMMING POOLS	----	----
0	0	NON-RESIDENTIAL SWIMMING POOLS	----	----
0	0	NEW COMMERCIAL BUILDINGS	----	----
0	1	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	----	4,800
0	1	NON-RESIDENTIAL ADDITIONS	----	264,000
3	9	NON-RESIDENTIAL ALTERATIONS	25,000	130,500
0	0	MUNICIPAL BUILDINGS	----	----
0	0	WAREHOUSES	----	----
0	0	FACTORY & SHOP	----	----
0	0	COMMUNICATION TOWER	----	----
0	0	SUBSTATION	----	----
0	0	AGRICULTURAL BUILDINGS	----	----
<u>11</u>	<u>30</u>		\$72,192	\$695,992

TOTAL ESTIMATED COST OF CONSTRUCTION

April-12	YEAR TO DATE	TOTAL PERMITS ISSUED	April-12	YEAR TO DATE
11	30	BUILDING PERMITS	730	2,578
13	34	ELECTRICAL PERMITS	1,077	2,051
6	20	PLUMBING PERMITS	260	964
4	11	HEATING PERMITS	439	930
7	79	SIGN PERMITS	240	2,400
0	0	MISCELLANEOUS PERMITS	----	----
0	0	SUMP PUMP PERMITS	----	----
0	2	ELECTRICIAN LICENSES	----	33
0	1	EARLY STARTS	----	275
0	1	EROSION CONTROL	----	50
0	0	STATE PLAN APPROVALS	----	----
0	0	PARK & PLAYGROUND PAYMENTS	----	----
0	0	WISCONSIN PERMIT SEALS	----	----
0	0	ZONING BOARD OF APPEALS APPLICATIONS	----	----
0	1	ZONING CHANGES/P.U.D. APPLICATIONS	----	545
0	2	PLAN COMMISSION - CONDITIONAL USES	----	600
1	4	CERTIFIED SURVEY MAP REVIEWS	110	360
0	0	SUBDIVISION PLATTING REVIEW	----	----
0	0	MISCELLANEOUS REVENUE	----	----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	----	----
0	0	RESIDENTIAL BUILDINGS MOVED	----	----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	----	----
0	0	CHANGE OF USE	----	----
0	0	RESIDENTIAL OCCUPANCY FEES	----	----
0	1	COMMERCIAL OCCUPANCY FEES	----	50
0	0	PIER PERMIT	----	----
1	1	DEMOLITION	25	25
0	0	REINSPECTION FEE	----	----
0	0	BLASTING	----	----
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$2,881.00	\$10,861.00

Cheryl Nault
Cheryl Nault
Building Inspection Dept.

Bob Bordeau
Municipal Services Superintendent
835 N. 14th Avenue
Sturgeon Bay, WI 54235



Phone: 920-746-2912
Fax: 920-746-2906
bbordeau@sturgeonbaywi.org

STREET DEPARTMENT WORK COMPLETED

April 2012

- Put planters out in downtown area
- Set up for elections
- Install ramp at 4th and Louisiana
- Prune trees
- Patching
- Sing repair/replacement
- Sweep City Streets
- Maintenance and repairs on grader
- Maintenance on loader
- Move post office boxes into alley
- Replace banners
- Maintain compost site
- Repair lawn damage from snow plowing
- Large Item Collection on 4/13/12
- City wide brush collection
- Prepare Oregon Street (12th – 14th Ave) for paving
- Prepare parking lot on 4th Avenue for paving
- Repair curb on 3rd Avenue

Truck Repairs: Repair brake chamber on #33
Replace shifter control on #12
Rewire heater control on #40

Garbage Weights:
Tons of refuse: 167.63
Tons of commingled: 20.48
Tons of paper: 29.23

Rainfall for April was: 1.85 inches
Average daily high temperature was: 51.90
Average daily low temperature was: 32.70

OT Hours Worked: 2 hours

Providing all residents, businesses and visitors a safe and clean community.

City of Sturgeon Bay
 Parks and Recreation Department
 835 N. 14th Avenue
 Sturgeon Bay, WI 54235



Phone: 920-746-2914
 Fax: 920-746-2906
 E-mail: mkleist@sturgeonbaywi.org

PARKS DEPARTMENT INFORMATION
 THRU APRIL 30, 2012

Seasonal Boat Launch Passes sold – 2012	129
Seasonal Boat Launch Passes sold – 2011	93
Daily Launch Passes sold – 2012	433
Daily Launch Passes sold - 2011	148
Resident Shelter Rentals @ \$ 55.00	18
Resident Shelter Rentals @ \$ 83.00	0
Resident Shelter Rentals @ \$165.00	2
Non-resident Shelter Rentals @ \$ 77.00	2
Non-resident Shelter Rentals @ \$ 94.00	0
Non-resident Shelter Rentals @ \$286.00	0

BEVERAGE OPERATOR LICENSE

1. Bozes, Robert C.
2. Gartman, Gaylord E.
3. Hoffman, Jennifer L.
4. Knaup, Heather M.
5. Lackie, Brian D.
6. Lackie, Donna S.
7. LeMieux, Natasha M.
8. Malvitz, Matthew S.
9. May, Patrick R.
10. Nessinger, Joni L.
11. Robinson, Tracy A.
12. Quinn, Anthony G.
13. Rodriguez, Laura S.
14. Starr, Tracy A.

6e.

6e.

TEMPORARY CLASS B BEER LICENSE AND
TEMPORARY CLASS B WINE LICENSE

Sturgeon Bay Jaycees
Agent: Jamie Kerscher
Sunset Park
Sturgeon Bay, WI 54235
May 26 – 27, 2012

CLASS B BEER LICENSE

Thunderhill Raceway
Agent: Bryan G. Wodack
North 14th Avenue - Fairgrounds
Sturgeon Bay, WI 54235
May 25, 2012 – October 31, 2012

6g.

6g.

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of applicant: Sturgeon Bay Visitor Center
Name of event: Harvest Festival & Street Art Auction
Contact Phone Number: 920.743.6246
Date(s) of event: Saturday September 22nd, 2012 Time: 7:00am - Midnight
Estimated # of Attendees: 1500 people
Specific Location: Third Avenue: Nebraska to Michigan (Michigan remains open)

Third Avenue from Michigan to Jefferson

*** Jefferson Street: 3rd to 4th ***

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - as required by the State of Wisconsin.
- Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Contract with City Streets Dept.

Other explanations: _____

Signature of Responsible Party: Amy Lynn DeMeter Promotions Coordinator

Address: 36 S. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.20.2011 / *** Amended 04.17.2012 ***

Approval:

- Fire Chief
- Police Chief
- Comm. Development
- Streets/Parks
- City Clerk
- Finance Director
- City Engineer
- City Administrator

By: [Signature]

Date: 4/24/12

Date: 4/25/12

Date: 4/25/12

Date: 4/25/12

Date: 5/2/2012

Date: 4/30/12

Date: 4-20-2012

Date: 5/1/12

Common Council: Date of Meeting: _____



STURGEON BAY
D O O R C O U N T Y
V I S I T O R C E N T E R

April 17, 2012

Dear Mayor and City Council Members,

Please note that I am requesting an addendum to the original street closure request for Harvest Fest scheduled for Saturday September 22, 2012.

I am adding a portion of Jefferson Street to the closure request, due to the fact that the Car Show would like to extend around the corner from Third Ave onto Jefferson up to 4th Avenue. The Car Show has grown to be bigger and better every year, and they need the extra city block for the added cars.

Thank you so much,

Amy DeMeter

Promotions Coordinator

Sturgeon Bay Visitor Center

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: The following described property is hereby rezoned from Two-Family Residential (R-3) to Planned Unit Development (PUD) and shall be subject to the site plan and requirements incorporated herein:

A tract of land located partly in the SE ¼ of the NW ¼, and partly in the SW ¼ of the NE ¼ of Section 17, T27N, R26E, City of Sturgeon Bay and being a part of Lots 1 and 2 of Certified Survey No. 2689 recorded in Volume 16 of Certified Survey Maps, Page 151, and part of Lot 1 of Certified Survey No. 2619 recorded in Volume 15 of Certified Survey Maps, Page 348 and more particularly described as follows:

Commencing at the SW corner of said Lot 2 of Certified Survey No. 2689 and the point of beginning, thence N 01°32'08" W along the Westerly line of said Lot 2 92.00 feet, thence N 88°29'48" E 110.00 feet, thence S 01°30'12" E 92.00 feet to the Southerly line of said Lot 2, thence N 88°29'48" E along said Southerly line of Lot 2 34.00 feet, thence N 01°30'12" W 92.00 feet, thence N 88°29'48" E 92.00 feet, thence N 01°30'12" W 156.00 feet, thence N 88°29'48" E 512.51 feet, thence S 01°45'45" E 156.00 feet, thence N 88°29'48" E 92.00 feet to the Easterly line of said Lot 2, thence S 01°42'50" E along said Easterly line of Lot 2 92.00 feet to the Southeast corner of said Lot 2, thence S 01°41'50" E along the Easterly line of Lot 1 of Certified Survey Map No. 2619 60.00 feet, thence S 88°29'48" W 403.88 feet to the intersection with the Easterly line of Lot 1 of Certified Survey No. 2689, thence S 88°29'48" W 437.76 feet to the intersection with the Westerly line of Lot 1 of Certified Survey No. 2689, thence N 01°32'08" W 60.00 feet to the point of beginning.

Said Tract contains 4.701 acres of land.

SECTION 2: The following requirements and conditions are placed upon the property described within the legal description.

A. Underlying zoning: The underlying zoning district shall be R-3 Single-Family Residential. The zoning requirements of the underlying district shall apply, except as otherwise indicated under the PUD requirements shown below or in the approved final PUD site plan.

B. Height and area requirements: The requirements of the underlying R-3 district shall apply except as follows:

1. Lot Size: The minimum lot size shall be 4,000 square feet.
2. Lot Width: The minimum lot width shall be 45 feet.
3. Density: The minimum lot area for a single-family dwelling shall be 4,000 square feet. The density requirement for two-family or multiple-family dwellings shall follow the R-3 district.
4. Street Yard. The minimum street yard shall be 20 feet.
5. Side Yard. The minimum side yard shall be 5.5 feet.
6. Rear Yard: The minimum rear yard shall be 12 feet.
7. Corner Lots: On corner lots, the minimum street side yard shall be 8.5 feet and the minimum interior side yard shall be 5 feet.
8. Perimeter setbacks. The minimum yard (setback) from the west line of the Planned Unit Development shall be 10 feet for a side yard and 25 feet for a rear yard.

C. Miscellaneous:

1. Permanent open space must be created via platting or other legal mechanism. The amount of open space shall be sufficient to keep the residential density at 4.2 units per acre or less.
2. The temporary stormwater detention area may be removed at the discretion of the City Engineer if permanent detention facilities are constructed that can accept and manage the stormwater.

3. The water main serving this planned unit development shall be extended to connect with the existing water main running along Tacoma Beach Road.
4. A development agreement shall be entered into between the property owner and City regarding future street improvements along Clay Banks Road.

SECTION 3: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie Reinhardt
City Clerk