



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MAY 3, 2011
7:00 P.M. or IMMEDIATELY FOLLOWING THE BOARD OF PUBLIC WORKS
MEETING WHICH BEGINS AT 6:45 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN STREET
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$66,285.61, Capital Fund - \$17,131.44, Cable TV - \$4,393.79, TID #2 - \$648.00, and Solid Waste Enterprise - \$2,664.28 for a grand total of \$91,123.12. [roll call]

6. **CONSENT AGENDA**

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 4/19/11 Common Council minutes.

* b. Approval of the following minutes:

- (1) Sturgeon Bay Utility Commission – 3/07/11
- (2) Finance/Purchasing & Building Committee – 4/12/11
- (3) Ad Hoc West Waterfront Redevelopment Committee - 4/13/11
- (4) Community Protection & Services Committee - 4/14/11
- (5) Board of Public Works - 4/19/11
- (6) City Plan Commission - 4/20/11
- (7) Ad Hoc West Waterfront Redevelopment Committee - 4/21/11

* c. Accept and place on file the following reports:

- (1) Street Department Work Completed - March 2011
- (2) 2010 Annual Fire Department Report

* d. Consideration of: Beverage Operator licenses

* e. Consideration of: Temporary Class B Beer License and Temporary Class B Wine License for Sturgeon Bay Jaycees.

* f. Consideration of: Request from Miller Art Museum to change date from 7/23/11 to 7/30/11 to serve wine at event.

- * g. **City Plan Commission recommendation re: Approving temporary use for Golden Living Center (Dorchester) to use building located at 721 Jefferson Street as a single-family dwelling for period up to one year.**
 - * h. **Ad Hoc West Waterfront Redevelopment Committee recommendation re: Selection of Vandewalle & Associates as consultant for West Waterfront Redevelopment Plan, and to request a \$1,000.00 contribution from the three property owners of the redevelopment sites, which include Freedom Bank, Vegetable truck LLC, and Harbor Place LLC.**
 - * i. **Board of Public Works recommendation re: Operation/Maintenance agreement with Door County re: Stormwater conveyance systems/runoff discharge/detention ponds.**
7. **Mayoral appointments.**
 8. **Election of Council Representative to Utility Commission (formerly Ald. Mann).**
 9. **First reading of ordinance rezoning following properties from Central Business District (C-2) to Mixed Commercial-Residential (C-5): Parcel No. 281-64-76000812 - 506 S. Oxford Avenue; Parcel No. 281-64-76000813 - 512 S. Oxford Avenue; Parcel No. 281-64-76000822 - 615 Nautical Drive; Parcel No. 281-64-76000823 - 621 Nautical Drive; Parcel No. 281-64-77000102 - 631 Nautical Drive; Parcel No. 281-64-77000103 - 637 Nautical Drive; Parcel No. 281-64-76000824 - 614 Shorecrest Road; Parcel 281-64-76000825 - 620 Shorecrest Road; Parcel No. 281-64-77000826 - 624 Shorecrest Road; Parcel No. 281-64-77000827 - 636 Shorecrest Road.**
 10. **Public comment.**
 11. **Mayor's comments.**
 12. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date:

Time:

By:

4/29/11
12:00pm
W. D. [Signature]

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

5.

5.

INVOICES DUE ON/BEFORE 05/03/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
SHORE IMPROVEMENTS				
02220	BAYLAKE BANK	05/15/11 SHORE SITE	01-000-912-70000	309.17
02220		05/15/11 SHORE SITE	01-000-912-70001	3.83
TOTAL SHORE IMPROVEMENTS				313.00
CAPITAL PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	GF CAP PROJ BONDS	01-000-913-70002	363.00
TOTAL CAPITAL PROJECTS				363.00
TOTAL GENERAL FUND				676.00
CITY COUNCIL				
23830	WOLTER ENGRAVING	NAME PLATE STUTTING	01-105-000-54999	8.00
TOTAL				8.00
TOTAL CITY COUNCIL				8.00
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	PROFESSIONAL SERVICES	01-110-000-55010	3,664.48
16555		03/11 LEGAL BCI	01-110-000-55010	108.00
16555		03/11 LEGAL WALMART	01-110-000-55010	36.00
TOTAL				3,808.48
TOTAL LAW/LEGAL				3,808.48
CITY CLERK-TREASURER				
17700	QUILL CORPORATION	BINDER CLIPS	01-115-000-51950	4.48
17700		SCISSORS	01-115-000-51950	5.29
21520	UW-GREEN BAY	CLERKS INSTITUTE LAURIE	01-115-000-55600	419.00
22800	WALMART COMMUNITY	6 FOLDERS	01-115-000-51950	4.62
TOTAL				433.39
TOTAL CITY CLERK-TREASURER				433.39
ADMINISTRATION				
22800	WALMART COMMUNITY	OFFICE SUPPLIES	01-120-000-52800	6.56
TOTAL				6.56
TOTAL ADMINISTRATION				6.56
CITY ASSESSOR				

INVOICES DUE ON/BEFORE 05/03/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	05/03/11 CONTRACT	01-130-000-55010	937.50
		TOTAL		937.50
		TOTAL CITY ASSESSOR		937.50
BUILDING/ZONING CODE ENFORCEMT				
23617	WISCONSIN DEPT OF AGRICULTURE,	WEIGHTS & MEASURES 07/10-06/11	01-140-000-58700	6,000.00
		TOTAL		6,000.00
		TOTAL BUILDING/ZONING CODE ENFORCEMT		6,000.00
MUNICIPAL SERVICES ADMIN.				
DLT	DLT SOLUTIONS INC.	AUTO CAD UPGRADE	01-145-000-55550	3,000.00
DLT		AUTO CAD UPGRADE	01-145-000-58999	802.89
		TOTAL		3,802.89
		TOTAL MUNICIPAL SERVICES ADMIN.		3,802.89
PUBLIC WORKS ADMINISTRATION				
03767	STAPLES ADVANTAGE	INK CARTS	01-150-000-52800	139.98
03767		COPY PAPER	01-150-000-52800	145.96
22800	WALMART COMMUNITY	POST-ITS	01-150-000-51950	9.94
22800		BATTERIES, PLANNER, NOTEBOOKS	01-150-000-51950	16.48
		TOTAL		312.36
		TOTAL PUBLIC WORKS ADMINISTRATION		312.36
ELECTIONS DEPARTMENT				
02216	BAY VIEW LUTHERAN CHURCH	04/11 RENT	01-155-000-57650	110.00
19800	STURGEON BAY JAYCEES	04/11 RENT	01-155-000-57650	110.00
22800	WALMART COMMUNITY	ELECTION SUPPLIES	01-155-000-54999	12.31
		TOTAL		232.31
		TOTAL ELECTIONS DEPARTMENT		232.31
CITY HALL				
05500	ENERGY CONTROL AND DESIGN INC	REMOVE & REPR AIRCULATOR PUMP	01-160-000-58999	540.04
22800	WALMART COMMUNITY	CLOCK FOR CONF ROOM	01-160-000-54999	18.88
22800		COFFEE	01-160-000-54999	6.48
23730	WPS	421 MICHIGAN ST	01-160-000-56600	2,012.56
		TOTAL		2,577.96

INVOICES DUE ON/BEFORE 05/03/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY HALL				
TOTAL CITY HALL				2,577.96
GENERAL EXPENDITURES				
17700	QUILL CORPORATION	COPY PAPER	01-199-000-55650	451.01
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	MAINT AGREEMENT 4540	01-199-000-55650	550.00
STAPLES		MAINT AGREEMENT BAL 9145	01-199-000-55650	64.00
STAPLES		3 TONERS FOR COPY MACH	01-199-000-55650	555.75
TOTAL				1,620.76
TOTAL GENERAL EXPENDITURES				1,620.76
POLICE DEPARTMENT				
02790	DAN BRINKMAN	REIMB MEALS TRAINING	01-200-000-55600	43.95
16735	ARLEIGH PORTER	2011 CLOTHING ALLOWANCE	01-200-000-52900	300.00
17700	QUILL CORPORATION	COPY PAPER	01-200-000-51950	75.80
20081	TARGET BANK	KLEENEX & WIPES	01-200-000-51950	12.42
20081		PENS & BINOCULARS	01-200-000-51950	31.03
R0000133	COMFORT SUITES	LODGING TRAINING PORTER	01-200-000-55600	140.00
R0000133		LODGING TRAINING BRINKMAN	01-200-000-55600	140.00
TOTAL				743.20
TOTAL POLICE DEPARTMENT				743.20
PATROL BOAT				
PATROL BOAT				
PORT	PORT SUPPLY	POWER ADAPTER	01-205-000-54999	44.09
TOTAL PATROL BOAT				44.09
TOTAL PATROL BOAT				44.09
POLICE DEPARTMENT/PATROL				
04575	DOOR COUNTY HARDWARE	FATSNERS, BUCKLES	01-215-000-54999	18.23
04575		EASTNERS, PIPE, FLANGE	01-215-000-54999	21.41
04696	DOOR COUNTY TREASURER	03/11 FUEL	01-215-000-51650	5,689.36
19580	STREICHERS PROF POLICE EQUIP	12 FLASHLIGHTS	01-215-000-52900	1,140.00
19580		FLASHLIGHT HOLDERS	01-215-000-52900	257.00
19580		BATTERIES	01-215-000-54999	55.03
19580		PISTOL HOLSTER	01-215-000-52950	104.98
20081	TARGET BANK	CELL ACCESSORY, AIR FRESHNERS	01-215-000-58550	14.98
22800	WALMART COMMUNITY	EAR PLUGS & PAINT BALS	01-215-000-55600	46.29
23640	WISCONSIN DEPT OF JUSTICE	TIME SYST AND ACCESS SUPPORT	01-215-000-58999	360.00
ALBERTSO	JASON ALBERTSON	REIMB MEALS BOAT UNDR UNFL	01-215-000-55600	27.39
R0000048	SHELL FLEET PLUS	OUT OF TOWN FUEL	01-215-000-51650	56.17
R0000133	COMFORT SUITES	LODGING TRAINING ALBERTSON	01-215-000-55600	280.00
R0000760	UNIFORM & ACCS WAREHOUSE	LIGHT BAR/BEANIES	01-215-000-52950	113.87

INVOICES DUE ON/BEFORE 05/03/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT/PATROL				
R0000760		LIGHT BAR/BEANIES	01-215-000-52850	90.05
R0000760		BEANIES	01-215-000-52850	24.93
SBPPA	STURGEON BAY PROFESSIONAL	REIMB EQUIPMENT FOR DIVE TRK	01-215-000-54999	141.88
TOTAL				8,441.57
TOTAL POLICE DEPARTMENT/PATROL				8,441.57
POLICE DEPT. / INVESTIGATIONS				
JB	JB EXPRESS INC.	PICK UP/PACK & SHIP	01-225-000-57950	55.69
TASER	TASER INTERNATIONAL	REPAIR TASER	01-225-000-57950	350.00
UPS	UPS	PICK UP/PACK & SHIPPING	01-225-000-57950	219.54
TOTAL				625.23
TOTAL POLICE DEPT. / INVESTIGATIONS				625.23
FIRE DEPARTMENT				
02275	BENDLIN FIRE EQUIPMENT	REPAIR SCBA	01-250-000-56250	207.87
02275		ANNUAL FIT TEST	01-250-000-57100	450.00
03075	CARQUEST OF DOOR COUNTY	AIR VALVE PARTS	01-250-000-53000	22.03
03075		MOLDED RECPT	01-250-000-53000	2.90
03075		BATTERY CABLES & CONNECTORS	01-250-000-53000	92.36
03075		AIR BRAKE SWITCH PARTS	01-250-000-53000	70.03
03075		PIPE SEALANT	01-250-000-53000	4.49
04545	DOOR COUNTY COOPERATIVE	AIR LINE PARTS	01-250-000-53000	12.12
04545		AIR FITTINGS	01-250-000-53000	22.49
04975	ECONO FOODS	SUPPLIES NIMS TRAINING	01-250-000-55600	18.79
06400	FIVE ALARM FIRE SAFETY	GLOVES & FLASHLIGHTS	01-250-000-52900	110.99
08225	HERLACHE SMALL ENGINE	OIL FILTER	01-250-000-53000	7.80
08260	TIM HERLACHE	REIMB DVD	01-250-000-54999	10.00
16575	PIP PRINTING	ENVELOPES	01-250-000-51950	127.37
17700	QUILL CORPORATION	COPY PAPER	01-250-000-51950	37.90
18448	RENNERTS FIRE EQUIP SER INC	LIGHT LENS	01-250-000-53000	20.82
19880	STURGEON BAY UTILITIES	SALT SHED	01-250-000-56675	2.70
19880		CITY GARAGE	01-250-000-56675	21.30
19880		DUCK POND	01-250-000-56675	2.70
19880		SUNSET CENTER/NEW CONC	01-250-000-56675	21.30
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	6.70
19880		OTUMBA PARK	01-250-000-56675	2.70
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	2.70
19880		WEST SIDE FIRE STATION	01-250-000-56150	111.76
19880		WEST SIDE FIRE STATION	01-250-000-56675	21.30
19880		WEST SIDE FIRE STATION	01-250-000-58650	70.27
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	2.70
19880		JC FIELD STAND	01-250-000-56675	9.90
19880		MICH ST JC BALLFIELD	01-250-000-56675	21.30
19880		WEST SIDE BALL FIELD	01-250-000-56675	2.70
19880		N 14TH AVE WARNING SIREN	01-250-000-56150	8.15
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	15.49
19880		SUNSET PARK STAR PLANT	01-250-000-56675	21.30
19880		CHERRY BLOSSOM PARK	01-250-000-56675	6.70

INVOICES DUE ON/BEFORE 05/03/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
FIRE DEPARTMENT				
19880		CLAY BANKS SIREN	01-250-000-56150	14.62
21450	THE UNIFORM SHOPPE	SAFETY SHOES STUEWER	01-250-000-52900	53.68
22800	WALMART COMMUNITY	WASHER FLUID, WAX, TUBING	01-250-000-53000	21.72
22800		BATTERIES, CO DETECTORS	01-250-000-51350	116.20
22800		OFFICE SUPPLIES	01-250-000-51950	16.14
23730	WPS	WEST SIDE FIRE STATION	01-250-000-56600	193.26
MFD	MFD HONOR GUARD	HONOR GUARD REG AUSTAD	01-250-000-55600	125.00
MFD		HONOR GUARD REG DROVER	01-250-000-55600	125.00
PAULCONW	PAUL CONWAY SHIELDS	BALANCE DUE	01-250-000-51350	10.50
PAULCONW		BALANCE DUE	01-250-000-51350	15.25
RTI	RTI MARINE SUPPLY, INC	7MM KEYS	01-250-000-51350	93.98
TOTAL				2,354.98
TOTAL FIRE DEPARTMENT				2,354.98
STREET MACHINERY				
04696	DOOR COUNTY TREASURER	03/11 FUEL	01-450-000-51650	8,169.95
TOTAL				8,169.95
TOTAL STREET MACHINERY				8,169.95
CITY GARAGE				
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.15
19880		CITY GARAGE	01-460-000-56150	1,016.86
19880		CITY GARAGE	01-460-000-58650	144.53
23730	WPS	835 N 14TH AVE	01-460-000-56600	1,725.82
TOTAL				2,895.36
TOTAL CITY GARAGE				2,895.36
CELEBRATION & ENTERTAINMENT				
DRAGON	THERESA M LUNDAHL	FINAL PMT SUMMER CONCERT SRIES	01-480-000-58999	8,000.00
TOTAL				8,000.00
TOTAL CELEBRATION & ENTERTAINMENT				8,000.00
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	TRFC WARNING LIGHT ELM & CTY C	01-499-000-58000	2.75
TOTAL				2.75
TOTAL HIGHWAYS - GENERAL				2.75

INVOICES DUE ON/BEFORE 05/03/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PARK & RECREATION ADMIN				
03767	STAPLES ADVANTAGE	OFFICE SUPPLIES	01-500-000-51950	86.00
ART OF	THE ART OF MUSIC PROJECT	2011 SUMMER KICK OFF EVENT	01-500-000-52250	825.00
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	STAPLES	01-500-000-51250	67.20
TOTAL				978.20
TOTAL PARK & RECREATION ADMIN				978.20
PARKS AND PLAYGROUNDS				
03075	CARQUEST OF DOOR COUNTY	2 TRAILER HITCH BALLS	01-510-000-51350	27.49
03075		TAILLIGHT CONV KIT	01-510-000-54999	21.62
03075		TAILLIGHT CONV KIT	01-510-000-51350	27.25
03075		RETURN WIRE FLT END	01-510-000-51350	-5.63
04696	DOOR COUNTY TREASURER	03/11 FUEL	01-510-000-51650	1,252.92
06012	FASTENAL COMPANY	SHRINK WRAP	01-510-000-54999	19.26
13049	MAY'S SPORT CANTER	AIR FILTERS	01-510-000-52050	123.80
14939	NORTHERN SAFETY CO., INC.	PARKS SAFETY SUPPLIES	01-510-000-52350	202.06
19880	STURGEON BAY UTILITIES	SUNSET CENTER/NEW CONC	01-510-000-56150	168.96
19880		SUNSET CENTER/NEW CONC	01-510-000-58650	47.23
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	16.78
19880		OTUMBA PARK	01-510-000-56150	8.15
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	8.15
19880		JC FIELD STAND	01-510-000-56150	8.00
19880		WEST SIDE BALL FIELD	01-510-000-56150	8.00
19880		OTUMBA PARK	01-510-000-56150	201.10
19880		OTUMBA PARK STREET LIGHTS	01-510-000-56150	117.60
19880		FLORIDA ST/SUNSET PARK	01-510-000-56150	16.13
19880		N 14TH AVE DOG POUND	01-510-000-56150	18.19
19880		CHERRY BLOSSOM PARK	01-510-000-56150	11.92
23730	WPS	MEMORIAL FIELD	01-510-000-56600	262.54
AHERN	JF AHERN CO.	ANNUAL FIRE EXT INSPECTION	01-510-000-54999	556.50
VIK	VIKING ELECTRIC SUPPLY	SHOP SUPPLIES	01-510-000-54999	38.03
WARNER	WARNER-WEXEL WHOLESALE &	TP, HAND SOAP, BLEACH	01-510-000-51850	956.57
WARNER		50 CASES CAN LINERS	01-510-000-51850	929.00
TOTAL				5,041.62
TOTAL PARKS AND PLAYGROUNDS				5,041.62
BALLFIELDS				
02227	BEACON ATHLETICS	SET OF SOFT TOUCH BASES	01-520-000-54999	388.71
TOTAL				388.71
TOTAL BALLFIELDS				388.71
MUNICIPAL DOCKS				
16725	PORT A PIER	DOCK INSTALLATION	01-550-000-55900	600.00
19880	STURGEON BAY UTILITIES	36 S NEENAH PARKING LOTS	01-550-000-56150	144.11
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	135.20

DATE: 04/26/11
TIME: 15:57:49
ID: AP443000.0ST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/03/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
MUNICIPAL DOCKS				
19880		38 S NEENAH AVE RESTROOM	01-550-000-56150	90.39
23730	WPS	36 S NEENAH AVE	01-550-000-56600	14.16
TOTAL				983.86
TOTAL MUNICIPAL DOCKS				983.86
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DCMM WALKWAY LIGHTS	01-570-000-56150	31.81
19880		DCMM PARKING LOT LIGHTS	01-570-000-56150	120.49
TOTAL				152.30
TOTAL WATERFRONT PARKS & WALKWAYS				152.30
EMPLOYEE BENEFITS				
03940	STEPHANIE REINHARDT	MILEAGE WI DELLS LWMMI	01-600-000-50550	208.08
22800	WALMART COMMUNITY	DOCUMENT FRAMES	01-600-000-56554	32.00
TOTAL				240.08
TOTAL EMPLOYEE BENEFITS				240.08
TOTAL GENERAL FUND				59,478.11
CAPITAL FUND				
COMPUTER				
02208	BAYCOM INC.	SQUAD PRINTER	10-125-000-59040	243.00
TOTAL				243.00
TOTAL COMPUTER				243.00
GENERAL EXPENDITURES				
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	COPY MACHINE SAVIN C9145	10-199-000-59045	7,595.00
TOTAL				7,595.00
TOTAL GENERAL EXPENDITURES				7,595.00
FIRE DEPARTMENT				
EXPENSE				
13364	MEDTRONIC PHYSIO-CONTROL CORP.	DEFIB	10-250-000-59070	1,960.00
TOTAL EXPENSE				1,960.00
TOTAL FIRE DEPARTMENT				1,960.00

INVOICES DUE ON/BEFORE 05/03/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	
CAPITAL FUND					
PARKS AND PLAYGROUNDS					
EXPENSE					
08118	HARV'S ELECTRIC	ELECTRICAL FOR MARTIN PARK	10-510-000-59075	2,600.00	
				TOTAL EXPENSE	2,600.00
				TOTAL PARKS AND PLAYGROUNDS	2,600.00
BALLFIELDS					
EXPENSE					
R0000680	RAIBROOK FOUNDATION, INC	UNUSED GRANTS FUNDS 20109-5	10-520-000-59075	4,733.44	
				TOTAL EXPENSE	4,733.44
				TOTAL BALLFIELDS	4,733.44
				TOTAL CAPITAL FUND	17,131.44
CABLE TV					
CABLE TV / GENERAL					
CABLE TV / GENERAL					
17700	QUILL CORPORATION	COPY PAPER	21-000-000-51950	3.79	
MANN	MANN COMMUNICATIONS, LLC	05/03/11 CONTRACT	21-000-000-55015	4,390.00	
				TOTAL CABLE TV / GENERAL	4,393.79
				TOTAL CABLE TV / GENERAL	4,393.79
				TOTAL CABLE TV	4,393.79
TID #2 DISTRICT					
TID DISTRICT #2					
TID #2 AMENDED AREA / PBI					
16555	PINKERT LAW FIRM, LLP	T2 SPLLC LAWSUIT	25-320-200-55010	648.00	
				TOTAL TID #2 AMENDED AREA / PBI	648.00
				TOTAL TID DISTRICT #2	648.00
				TOTAL TID #2 DISTRICT	648.00
SOLID WASTE ENTERPRISE					
SOLID WASTE ENTERPRISE FUND					
SOLID WASTE ENTERPRISE FUND					
04696	DOOR COUNTY TREASURER	682.10 GALLONS DIESEL	60-000-000-51650	2,664.28	
				TOTAL SOLID WASTE ENTERPRISE FUND	2,664.28
				TOTAL SOLID WASTE ENTERPRISE FUND	2,664.28
				TOTAL SOLID WASTE ENTERPRISE	2,664.28
				TOTAL ALL FUNDS	84,315.62

MANUAL CHECKS

Benefit Advantage 04/11/11 Check #67894 Caf plan fees 01-600000-50510	\$ 80.00
BP Amoco 04/14/11 Check #67898 Out of town fuel 01-215-000-51650	\$ 336.48
Minnesota Life Insurance 04/14/11 Check #67899 Life Insurance 01-600-000-50552	\$ 1,719.37
Cardmember Services 04/18/11 Check #67906 Credit card purchases 01-250-000-53000 01-250-000-52700 01-560-000-54999 01-120-000-55600 01-200-000-55600 01-100-000-55600	\$ 631.65
Purchase Power 04/18/11 Check #67907 Postage 01-199-000-57250	\$ 4,040.00
TOTAL MANUAL CHECKS	\$ 6,807.50

INVOICES DUE ON/BEFORE 05/03/11

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	59,478.11	66,285.61
CAPITAL FUND	17,131.44	
CABLE TV	4,393.79	
TID #2 DISTRICT	648.00	
SOLID WASTE ENTERPRISE	2,664.28	
TOTAL --- ALL FUNDS	84,315.62	91,123.12

James O'Keefe Jr. 4/26/2011
Tommy B. [unclear] 4/26/2011
Richard [unclear] 4/26/2011

COMMON COUNCIL

April 19, 2011

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Ald. Wiegand, Vandertie, Lodi, Abeyta, Mann, and Schlicht were present.

The Council reviewed the unfinished business list.

Retiring Police Lieutenant-Investigator Thomas J. Baudhuin was recognized for his 30 years of service.

Aldersperson Stephen C. Mann and Aldersperson Thomas R. Benzshawel were recognized for their years of service on the Council.

Newly elected Aldersperson for District 5, Joe Stutting, was seated.

Roll call: Wiegand, Vandertie, Lodi, Abeyta, Stutting and Schlicht were present.

Abeyta/Schlicht to adopt agenda. Carried.

Wiegand/Schlicht to approve bills: General Fund – \$709,521.32, Capital Fund - \$2,106.19, Cable TV - \$4,184.24, TID #2 - \$7,602.82, and Solid Waste Enterprise - \$12,432.25 for grand total of \$737,346.82. Roll call: All voted aye. Carried.

Abeyta/Vandertie to approve the consent agenda:

- a. Approval of 4/5/11 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 3/29/11
 - (2) Board of Canvassers – 4/7/11
- c. Place following reports on file:
 - (1) Inspection Department Report – March 2011
 - (2) Fire Department Report – March 2011
- d. Consideration of: Beverage Operator licenses.
- e. Consideration of: Class B Beer licenses.
- f. Consideration of: Temporary Class B Beer license.
- g. Resolution re: Designating official newspaper.
- h. Resolution re: Designation public depositories.
- i. Finance/Purchasing & Building Committee recommendation re: Reduce the interest rate from eleven percent to five percent on the deferred curb and gutter special assessment along Ridgeway Drive in the amount of \$1,408.60, parcel #: 281-64-8400-0103, owned by Kazimiera Drabowicz.
- j. Board of Public Works recommendation re: Special assessment for curb and gutter installation for Spruce Street.

Carried.

Persons interested in serving in the vacant seat in District 6 were asked to address the Council. The following persons spoke: Mark R. Moeller, Stewart Fett, and Lee Peterson. Jeff Farley also sent a letter of interest. Vandertie/Abeyta to nominate Mark Moeller, Stewart Fett, and Lee Peterson and to vote by paper ballot. Schlicht/Lodi to amend the motion to add Jeff Farley to the list of people nominated. Carried. Vote taken on original motion as amended. Carried. City Attorney Nesbitt noted that four votes would be necessary to fill the seat and that the Council members must sign their paper ballot. After ballots were cast: 5 votes for Stewart Fett and 1 vote for Mark Moeller.

The Mayor did not have any appointments at this meeting.

Wiegand/Abeyta to nominate Ronald Vandertie as Council President. With no other nominations cast, Mayor declared nominations closed. Carried with Vandertie abstaining.

Abeyta/Schlicht to award bid for 2011 one ton dump truck to Witt Peninsula Ford with an Olson dump package with a cost of \$28,832.00 and sell the 1996 Ford F-350 to The Farm, Inc. for \$6,635.00 for a total cost to the City of \$22,197.00. Carried with Wiegand abstaining.

Lodl/Schlicht to read in title only and adopt the second reading of the ordinance re: Creation of Section 10.21 of the Municipal Code – Prohibit Synthetic Cannabinoid (Marijuana.) Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to award the bid for spraying aquatic vegetation in Bay of Sturgeon Bay to Bonestroo, Option B, in the amount of \$13,218.22.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Danny Wiegand, Vice-Chr.

Introduced by Wiegand. Wiegand/Schlicht to adopt. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to award the bid to Packer City International Truck Inc. in the amount of \$164,000.00 for the 2011 Tandem Axle Truck and sell the 1993 Tandem Axle Truck to L & S Ford in the amount of \$10,000.00.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Danny Wiegand, Vice-Chr.

Introduced by Wiegand. Wiegand/Schlicht to adopt. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the Intermunicipal Agreement, along with the County of Door, for County Trunk Highway C (Duluth Avenue) design project.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Danny Wiegand, Vice-Chr.

Introduced by Wiegand. Wiegand/Schlicht to adopt. Abeyta/Lodl to amend the motion to change paragraph three of the agreement to include language that the agreement is contingent upon the City Common Councils' appropriation of funds sufficient to carry out the City's obligation. Vote taken on the amendment. Carried. Vote taken on the motion as amended. Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend the Common Council review of the Budget Services Ad Hoc Committee Final Report.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Danny Wiegand, Vice-Chr.

Introduced by Wiegand. Wiegand/Schlicht to adopt. Carried.

No one spoke during public comment.

The Mayor made his comments.

After the Mayor announced the statutory basis, Abeyta/Lodl to convene in closed session in accordance with the following exemptions: a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in

which it is or is likely to become involved in. Wis. Stats. 19.85(1)(g) i. Consideration of: Shipyard Partners.
ii. Ironwood Street outfall. b. Deliberating or negotiating the purchasing of public properties, the investing
of public funds, or conducting other specified public business, whenever competitive or bargaining
reasons require a closed session. Wis.Stats. 19.85(1)(e) - Consideration of: Sale of City property. Roll
call: All voted aye. Carried. The meeting moved to closed session at 7:44 p.m. and adjourned at 8:57
p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stephanie L. Reinhardt".

Stephanie L. Reinhardt
City Clerk

STURGEON BAY UTILITIES

Regular Meeting

March 7th, 2011

President Stewart Fett called the regular meeting of the Utilities Commission to order at 5:34 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Vice-President Bernard Ellenbecker, Secretary Stephen Mann, Mayor Thad Birmingham, Commissioners Matt Felhofer, Gary DeNamur and James Abeyta were present. Also present were General Manager James Stawicki, Operations Manager Cliff White and Electric Supervisor Jason Bieri.

Mann/Ellenbecker to adopt the agenda as presented (complete copy on file at the Utility office). Motion carried.

DeNamur/Abeyta to approve the minutes of the regular meeting held on February 7th, 2011. Motion carried.

Next was a public hearing regarding the Sewer Service Area Plan (SSAP). President Fett declared the public hearing open at 5:35 p.m. and the floor was open to the public for comments. It was stated that there were no correspondence received regarding the public hearing and no one wished to speak for or against the SSAP. President Fett closed the public hearing at 5:37 p.m.

Next was consideration of the Sewer Service Area Plan (SSAP). Abeyta/Ellenbecker approve the implementation of the SSAP. All voted eye, except for Mann who abstained. Motion carried.

Melissa Moren presented the Commission with SBU's energy services action plan for 2011. Ms. Moren updated the Commissioners with information pertaining to CTC programs and expenditure plans, provided a summary of funds to be carried forward from prior years' programs and the plans for disbursement of those funds.

The Commission proceeded to review the bills for February in the amount of \$1,648,138.68. Fett/Abeyta to approve payment of the bills. Motion carried.

A memo from General Manager Stawicki regarding the proposed write-offs was presented for consideration. Mann/DeNamur to approve the write-offs in the amount of \$15,645.79. Motion carried.

The January 2011 financials were presented. Felhofer/Abeyta to accept the financials subject to audit. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

Abeyta/DeNamur to accept the Operations Report for February. Motion carried.

The next item of business was the General Manager's report.

- a. Adjustments for the month
- b. Update on projects
 1. Events in Madison
 2. Audit
 3. Electric rate case

Unfinished business list was updated and reviewed. No formal action was taken.

Abeyta/Felhofer to adjourn. Motion carried. The meeting adjourned at 7:22 p.m.

Stephen C. Mann
Secretary

Approved for publication:

Stewart Fett
President

James Stawicki
General Manager

Date: _____

Date: _____

FINANCE/PURCHASING & BUILDING COMMITTEE

April 12, 2011

A meeting of the Finance/Purchasing & Building Committee was called to order at 6:30 p.m. by Chairperson Abeyta in Council Chambers, City Hall. Roll call: Alderperson Abeyta, Alderperson Wiegand, and Alderperson Schlicht were present. Also present: Mayor Birmingham, City Administrator McNeil, Finance Director/City Treasurer Clarizio, Public Works/Park and Recreation Superintendent Bordeau, members of the general public, and Office/Accounting Assistant II Flinn. Fire Chief Herlache entered the meeting at 6:40 p.m.

Moved by Alderperson Abeyta seconded by Alderperson Schlicht to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Request from Ronald Drabowicz filed on behalf of Kazimiera Drabowicz (property owner).
RE: Waiver of deferred special assessment for curb and gutter installation at 551 Tacoma Beach Road.
4. Consideration of: RFP for Operation of Stone Harbor Marina.
5. Consideration of: RFP for Building Inspection Services.
6. Review of unfinished business list.
7. Review bills.
8. Adjourn.

Carried.

Ronald Drabowicz, representing Kazimiera Drabowicz, the owner of the property located at 551 Tacoma Beach Road, stated that the home was purchased thirty years ago. After purchasing the home, the owner of the vacant neighboring property decided to develop the land and a road was put in. Mrs. Drabowicz was assessed for sewer and water and the developer paid the assessment. Mr. Drabowicz continued that he did not recall that they were ever notified by the City of the improvements that they would be assessed for two years later when the curb and gutter was installed. At that time, the special assessment fees were deferred. Mr. Drabowicz was told that the interest rate would be no more than five percent. In the final resolution it stated that the interest rate would be eleven percent.

Mr. Drabowicz stated that he felt that the property has no benefit from the curb and gutter and that it is an access road to the subdivision. He would like the City to assure him that there would be no future assessments to this property. City Administrator McNeil replied that he would have to get a legal opinion for that request. He continued that the City assesses for curb and gutter, as well as sidewalks. It does not assess for road improvements.

Alderperson Wiegand commented that the road seems to be in good shape currently. The City is working on a curb and gutter project on Spruce Street and all the property owners have been informed that they will be assessed for the curb and gutter improvements. It looks like the same check list is being used today that was used thirty years ago. Moved by Alderperson Abeyta, seconded by Alderperson Schlicht to recommend to the Common Council to reduce the interest rate from eleven percent to five percent on the deferred curb and gutter special assessment along Ridgeway Drive in the amount of \$1,408.60, parcel number, 281-64-8400-0103, owned by Kazimiera Drabowicz. Carried.

RFP for operating Stone Harbor Marina was the next item discussed. Public Works/Park and

Recreation Superintendent Bordeaux stated that the City has the option to extend the contract with Bay Marine or seek new bidders. He has had some interest from others for the operation of the marina. Mark Felhoffer, co-owner of Bay Marine, stated that they are interested in managing the Stone Harbor Marina again this year. He added that they made a minimal profit last year. Mayor Birmingham mentioned the possibility of eliminating transient slips and maximize revenue for the marina. Mr. Bordeaux replied that there are many slips that are rented seasonally and the City is in need of transient slips. There are not many amenities at Stone Harbor Marina and there is really no security. Alderperson Wiegand stated that the Community Service Officers would be available for patrol in that area.

City Administer McNeil commented that putting this out for bid may be a way for the City to increase revenue. Moved by Alderperson Abeyta, seconded by Alderperson Schlicht to bid out the management of Stone Harbor Marina. Alderperson Abeyta voted aye, Alderpersons Wiegand and Schlicht voted no. Motion failed. After further discussion, it was moved by Alderperson Wiegand, seconded by Alderperson Schlicht to renegotiate lease renewal with Bay Marine for management of Stone Harbor Marina and present it at the Finance/Purchasing & Building Committee meeting scheduled for April 26, 2011. Carried, with Alderperson Abeyta voting no.

RFP for Building Inspection was then discussed. City Administrator McNeil stated that this is a self-renewing contract and it was requested by the Mayor to put this out for bid. Fire Chief Herlache stated that the City is not unhappy with the current contract holder, it just has been a long time since this has gone out for bid. Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to direct staff to issue an RFP for inspection services. Carried.

The Committee reviewed the unfinished business list.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Abeyta, seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 7:40 p.m.

Respectfully submitted,



Dixie Flinn
Office/Accounting Assistant II

AD HOC WEST WATERFRONT REDEVELOPMENT COMMITTEE

Wednesday, April 13, 2011

A meeting of the Ad Hoc West Waterfront Redevelopment Committee was called to order at 2:00 p.m. by Acting Chairperson William Galligan in the Community Room (Room 122), City Hall, 421 Michigan Street.

Roll call: Members William Galligan, Thomas (Cap) Wulf, John Asher, Bill Chaudoir, Steve McNeil, and Marty Olejniczak were present. Member John Lodl entered the meeting at 2:06 p.m. Also present was alderman-elect Joe Stutting.

Adoption of agenda: Moved by Mr. Asher, seconded by Mr. Wulf to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consultant interviews for West Waterfront Redevelopment Plan.
4. Adjourn.

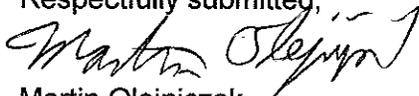
Carried.

Consultant interviews for West Waterfront Redevelopment Plan: The committee conducted interviews with the following consulting firms: Vandewalle & Associates; Vierbicher; Graef; and SAA Design Group/Economic Stewardship Inc. Each firm presented information about their firm, their approach to the planning project, and their experience. The committee asked various questions of each firm in order to assess the firms' capabilities.

After the interviews were completed the members discussed the merits of the various firms. The Community Development Director stated that the Common Council will have to approve the actual contract to do the proposed plan, but the Ad Hoc Committee needs to make its recommendation in regard to which firm to do the plan. After further discussion, the committee by consensus directed Mr. Olejniczak, Mr. McNeil, and Mr. Chaudoir to contact developer references to gather additional information about the following two firms: Vandewalle & Associates and Graef. The committee agreed to meet again on April 21st at 3:00 p.m.

Adjourn: Moved by Mr. Wulf, seconded by Mr. Asher to adjourn. Carried. Meeting adjourned at 5:47 p.m.

Respectfully submitted,



Martin Olejniczak
Community Development Director

COMMUNITY PROTECTION & SERVICES COMMITTEE
April 14, 2011

A meeting of the Community Protection & Services Committee was called to order at 5:34 p.m. by Chairperson Lodi in Council Chambers, City Hall. Roll call: Members Lodi, Mann and Schlicht were present. Also present: Jason Mann of Mann Communications, City Administrator McNeil and Office/Accounting Assistant I Spittlemeister.

Moved by Mr. Mann, seconded by Mr. Schlicht to adopt the following agenda, removing item #3
Consideration of: City of Sturgeon Bay vehicle usage and associated costs from the agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: City of Sturgeon Bay vehicle usage and associated costs.
4. Review of Bills.
5. Adjourn.

City Administrator McNeil stated that due to the current status of the State budget bill, Consideration of: City of Sturgeon Bay vehicle usage and associated costs will be discussed in greater detail during the City budget process.

Motion carried.

Review of Bills:

Moved by Mr. Mann, seconded by Mr. Schlicht to approve the invoices submitted for payment as of April 14, 2011 in the amount of \$4,184.20. Jason Mann of Mann Communications, Inc. explained the invoices submitted for payment. Motion carried.

Moved by Mr. Mann, seconded by Mr. Schlicht to adjourn. Carried. The meeting adjourned at 5:47 p.m.

Respectfully submitted,



Laurie Spittlemeister
Office/Accounting Assistant

BOARD OF PUBLIC WORKS
April 19, 2011

A meeting of the Board of Public Works was called to order by Chairperson Wiegand at 6:31 p.m. Roll call: Members Wiegand, Vandertie, Lodi, Abeyta, Mann, Schlicht and Birmingham were present.

Moved by Ald. Lodi, seconded by Ald. Abeyta to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: Bid tab results from public hearing for curb and gutter installation for Spruce Street and proceed with special assessment.
5. Consideration of: Sidewalk repairs and new installation in the 500 block of Huron Street.
6. Adjourn.

Carried.

Moved by Ald. Abeyta, seconded by Ald. Schlicht to recommend to the Common Council to proceed with the special assessment for curb and gutter installation for Spruce Street. City Engineer Depies noted that there have not been any objections at this point. Carried.

Moved by Ald. Abeyta, seconded by Ald. Vandertie to remove the 200' of existing sidewalk without replacement until the connecting segments are also installed at some future date. Motion failed. Discussion took place regarding the cost for the different options, whether there was any liability to the City, whether this area was part of the safe routes to school plan, and sidewalks stopping in the middle of blocks. Moved by Mayor Birmingham, seconded by Ald. Schlicht to postpone this item for 30 – 60 days for further research. Carried.

Moved by Ald. Lodi, seconded by Ald. Vandertie to adjourn. Carried. The meeting adjourned at 6:47 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

CITY PLAN COMMISSION
Wednesday, April 20, 2011

A meeting of the City Plan Commission was called to order at 7:05 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Michael Gilson, Dennis Statz, Laurel Brooks, Dan Wiegand, John Lodi, Joe Porten, and Jeff Norland were present. Also present were City Engineer Tony Depies, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Lodi, seconded by Ms. Brooks to amend the following agenda by moving Item #9 to Item #4a:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from March 16, 2011.
4. Public comment.
5. Zoning map amendment from Central Business District (C-2) to Mixed Commercial Residential (C-5) for properties located at 615, 621, 631, and 637 Nautical Drive, 506 and 512 S. Oxford Avenue, and 614, 620, 624, and 636 Shorecrest Road:
Presentation
Public hearing
Consideration of *(Note: The Plan Commission will not make a recommendation at this meeting, unless a motion is made and passed by ¾ of the members present, to act on the request at this meeting.)*
6. Reconsideration of: Postponement of decision regarding conditional use request from Marina View Apartments to construct a four-unit multiple-family dwelling with attached garages, located at the southeast corner of Nautical Drive and Shorecrest Road.
7. Consideration of: Conditional use request from Marina View Apartments to construct a four-unit multiple-family dwelling with attached garages, located at the southeast corner of Nautical Drive and Shorecrest Road.
8. Conditional use request from Marina View Apartments for construction of three 8-unit multifamily dwellings at 306 Nautical Drive:
Presentation
Public hearing
Consideration of
9. Consideration of: Renewal of temporary residential use for Golden Living Center (Dorchester) at 721 Jefferson Street.
10. Adjourn.

Carried.

Approval of minutes from March 16, 2011: Moved by Mr. Gilson, seconded by Mr. Lodi to approve the minutes from March 16, 2011. Carried.

Public Comment: No one spoke during public comment.

Consideration of: Renewal of temporary residential use for Golden Living Center (Dorchester) at 721 Jefferson Street: Mr. Olejniczak stated that the Golden Living Center has requested another year of temporary residential use. The dwelling had been converted to a retail operation at one time. It is located on the same parcel as the Dorchester. They previously lost their commercial tenant and saw a need for using that as a residence and would like to continue with another year of temporary use as a residence.

Moved by Mr. Lodi, seconded by Ms. Brooks to recommend to Council renewal of the temporary residential use for another year for the Golden Living Center at 721 Jefferson Street. All ayes. Carried.

Zoning map amendment from Central Business District (C-2) to Mixed Commercial Residential (C-5) for properties located at 615, 621, 631, and 637 Nautical Drive, 506 and 512 S. Oxford Avenue, and 614, 620, 624, and 636 Shorecrest Road:

Presentation: Mr. Olejniczak stated that Gina Ward presented her petition last month in regard to rezoning her property from C-2 to C-5. The Commission directed staff to send out letters to neighboring properties to see if there was an interest in joining the petition. By written request there ended up to be an additional nine properties requesting the rezoning. These residential properties are currently non-conforming uses in the C-2 district.

Public hearing: Chairperson Wiegand opened the public hearing at 7:10 p.m.

Gina Ward, 615 Nautical Drive, explained that she went to refinance her house and was unable to being a non-conforming use. She thought it would make sense to rezone to C-5.

Sherry Coley, Attorney for Marina View Apartments, spoke in favor of the rezoning.

There were no letters of correspondence. The public hearing was declared closed at 7:12 p.m.

Consideration of: Moved by Mr. Gilson, seconded by Mr. Norland to act on the request at this meeting. Roll call vote. All ayes. Carried.

Moved by Mr. Norland, seconded by Mr. Gilson to recommend to Council to rezone the properties located at 615, 621, 631, and 637 Nautical Drive, 506 and 512 S. Oxford Avenue, and 614, 620, 624, and 636 Shorecrest Road from Central Business District (C-2) to Mixed Commercial-Residential (C-5). All ayes. Carried.

Reconsideration of: Postponement of decision regarding conditional use request from Marina View Apartments to construct a four-unit multiple-family dwelling with attached garages, located at the southeast corner of Nautical Drive and Shorecrest Road: Mr. Olejniczak stated that at the last meeting a motion was made to postpone consideration of the conditional use for the four-unit multiple-family dwelling until the June meeting. Since that time Mr. Wiegand asked to have this item put on this month's agenda instead. Also, in the interim, the City received an appeal from the applicant requesting review of the postponement by the Zoning Board of Appeals. The City Attorney reviewed it and said it was a valid appeal application and would be scheduled for a hearing on May 9th.

Moved by Mr. Wiegand, seconded by Mr. Lodi to reconsider the four-unit multiple-family dwelling. Roll call vote. Carried.

Consideration of: Conditional use request from Marina View Apartments to construct a four-unit multiple-family dwelling with attached garages, located at the southeast corner of Nautical Drive and Shorecrest Road: Discussion took place regarding drainage issues, location of the building, pedestrian walkways, development of the rear of the property, installation of stonework to dress up the building, providing a recreational area, and landscaping issues.

Ken Lynch, Marina View Apartments, stated the color of the building will match the existing buildings, as well as having spiral staircases coming off the decks.

Howard Lang, 625 Nautical Drive mentioned the water problem is still an issue. He questioned the spiral staircases and was also worried about safety with backing into the alley.

Gina Ward, 615 Nautical Drive, said she was nervous about this proposed building since Mr. Schott had asked her if she had flood insurance. She was also curious where the mailboxes will go and would really like to see a whole plan being presented. Safety was also a concern with the alley.

Chris and Pauline Zak, 614 Shorecrest Road, stated safety was also a concern of theirs, along with water issues.

Marilyn Lang, 625 Nautical Dr., stated she lives in a very nice residential neighborhood and the proposed apartment building does not fit in with the character of the neighborhood. She thought that maybe 2 or 3 single-family homes could be built instead of the apartments.

David Gerhart, 621 Nautical Drive, stated he has lived there for 26 years. The alleyway would be congested and doesn't fit the neighborhood.

Mr. Wiegand mentioned that single-family homes are not allowed in the C-2 district.

Attorney Coley responded to some of the concerns. The postmaster will relocate the mailboxes. Also, there is a telephone line located in the back portion of the property.

Mr. Olejniczak added that the driveways off of Nautical Drive will be separated by an 8' minimum island. There is no requirement for driveways off an alley.

Mr. Depies confirmed that after a very detailed elevation survey of the area, the water flows toward the marina bay and doesn't flow toward the creek or the residential properties.

After further discussion it was moved by Mr. Wiegand, seconded by Ms. Brooks to approve Marina View Apartments proposed 4-unit multi-family dwelling with the following conditions:

1. The building shall be set back from Nautical Dr. (approximately 15') in order for the front of the decks to line up with the buildings to the south.
2. Stonework shall be installed on the front of the building facing the Yacht Club.
3. Drainage strips shall be installed at the ends of both driveways.
4. Any exterior lighting shall be designed to not cast light into adjacent parcels and public streets, nor cast light into the night sky. A lighting plan must be submitted prior to issuance of a building permit.
5. Approval by the City Forester of the final location and type of the street trees.
6. Final approval of the water main extension by Sturgeon Bay Utilities and Wisconsin DNR.
7. At least two trees shall be planted between the dwelling and the adjoining alley. In addition, at least three trees shall be planted along the southwest side of the garage and driveways.
8. The southwest portion of the subject property shall not be split from the current parcel. This area shall be used for recreational area.
9. Downspouts shall be directed into lawn areas or rock/rain garden(s), designed to permanently reduce erosion, and approved by the City Engineer.

Discussion continued. Mr. Gilson suggested installing a stone wall in front of the patios instead of placing stone on the building.

Moved by Mr. Porten, seconded by Mr. Lodl to amend the motion to install stonework on the north elevation on the first floor up to the bottom of the second floor balconies, as well as on the two short walls flanking the garage doors, along with the short wall between the garage doors at a 42" height, with a stone ledge.

Mr. Statz stated he would like to see a different color theme with a little bit of variety. Ms. Coley responded the blue and white colors were all part of the look and feel of the apartment complex.

Moved by Mr. Lodl, seconded by Ms. Brooks to amend the amended motion and require a financial assurance of \$25,000.00 for this project.

Ms. Brooks would like to see the developer coming back with a landscape plan with a design incorporating all the suggestions given and making it look less institutional.

Roll call vote was taken on the amended amendment to the motion. Carried, with Mr. Gilson and Mr. Norland voting no. Roll call vote was taken on the amended motion. Carried, with Mr. Gilson, Ms. Brooks, and Mr. Norland voting no. Roll call vote was taken on the original motion as amended. All ayes. Carried.

A five minute recess was taken at 8:40 p.m.

Conditional use request from Marina View Apartments for construction of three 8-unit multifamily dwellings at 306 Nautical Drive:

Presentation: Attorney Sherry Coley stated this is the remaining parcel owned by Marina View Apartments. It is designed to be three 8-unit apartment buildings, not condos. In regard to building #2, there was a concern that the building was in the 25' setback on the northern end of the property. The revised plans show the building has been shifted to the south and is no longer within the 25' setback. Another concern included building #1 the two garage units to the south. They have been adjusted to 11' garages instead of 12' garages and would no longer be within the 25' setback from Nautical Drive or interfere with Ms. DuPont's no-build easement. They would be willing to work with her and move the garages to the north so there would be an open view of the water along Nautical Drive. In regard to building #3, the northern garages have been shifted south so they are not within the 25' setback. She added that the dumpster enclosure will have three sides of white vinyl and shrubs could be added to the southern edge of the dumpster enclosure. There is also a fence in which the dumpster enclosure would not be visible to adjoining property owners. Another concern regarding the property having a second access point for the driveway would involve obtaining an easement from Sturgeon Bay Marine Center. What is proposed is to add an access route that would wind around the existing foundation, continue south across the parcel to Nautical Drive. There were also questions raised regarding the existing foundation. Previously, there was a proposal to construct an apartment building on the foundation and it was withdrawn. It is currently used for storage and may someday be offered to tenants for storage. The top portion will have an access point to the driveway on the north side and a fence or guard rail will be installed on the south side. It will remain a cement top that can be used by the tenants for entertainment with tables, etc. They will not be seeking to build on that in the future.

Public hearing: Chairperson Wiegand opened the public hearing at 8:59 p.m.

Jennifer DuPont, 234 Nautical Drive, expressed concern regarding access to the apartments, no-build zone, foundation, 18 month lease with Bay Marine, recreational area, fencing, and her driveway washing out.

The public hearing was declared closed at 9:05 p.m.

Consideration of: A lengthy discussion took place regarding location of the driveway. Mr. Olejnczak added that extending the driveway to end of Thorn St. may even have a benefit to the Bay Marine parcel. A document should be obtained in writing from Bay Marine allowing access.

Mr. Lynch mentioned that the storage building that is currently leased by Bay Marine is scheduled to be removed next summer. There would be an April opening for the first building and the other two the following year. He added that the dumpster enclosure has three vinyl sides with the 4th side being gated and having chain link with vinyl slots.

Mr. Olejniczak discussed the revised utility plan. The existing water main would be extended and satisfy all the units as well as the 4-unit building.

Mr. Gilson summarized the two issues. The first is the no-build easement and if something can be negotiated with the adjacent property owner. The second is how the driveways are going to be coming in and how it will look. Mr. Wiegand added that the design of the buildings is also a concern. Mr. Lodl suggested looking into constructing 6-units instead of 8-units.

Ms. Coley mentioned that the developers spent a lot of time looking at different ways to remove the foundation and found that it would be very expensive to remove it. They are looking at the best way to use that space as it exists. She also said that since Ms. DuPont is willing to discuss the no-build easement, she will be having more conversations with her as far as what that would entail.

Moved by Mr. Gilson, seconded by Mr. Lodl to postpone consideration to a future meeting. All ayes. Carried.

Adjourn: Moved by Mr. Wiegand, seconded by Mr. Lodl to adjourn. All ayes. Carried. Meeting adjourned at 8:55 p.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary

AD HOC WEST WATERFRONT REDEVELOPMENT COMMITTEE

Thursday, April 21, 2011

A meeting of the Ad Hoc West Waterfront Redevelopment Committee was called to order at 3:00 p.m. by acting chairperson William Galligan in the Second Floor Conference, City Hall, 421 Michigan Street.

Roll call: Members William Galligan, Thomas (Cap) Wulf, John Asher, John Lodi, Steve McNeil, and Marty Olejniczak were present. Member Bill Chaudoir entered at 3:04.

Adoption of agenda: Moved by Mr. Asher, seconded by Mr. Wulf to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Consultant for West Waterfront Redevelopment Plan.
4. Adjourn.

Carried.

Consideration of: Consultant for West Waterfront Redevelopment Plan: Mr. Olejniczak and Mr. Chaudoir reported on the results of the developer references checks for Vandewalle and Graef. Both firms had very positive references and it was the conclusion that both firms were very capable and it is very difficult to choose one over the other.

The committee discussed the merits of the potential consultants. They also considered the focus of the West Waterfront Redevelopment Plan, particularly whether the plan should just focus on the former Door County Cooperative redevelopment site or other sites as well. The committee determined that impacted property benefitting from the plan should be requested to contribute toward the cost of the plan.

Mr. Lodi reported that he contacted Elaine Carmichael from Economic Stewardship Inc. He would like her firm be a part of the planning effort.

After additional discussion, Mr. Galligan asked the members what their preference was for the consultant. Six members preferred Vandewalle with one member (Lodi) preferring Graef. Moved by Mr. Asher, seconded by Mr. Wulf to recommend to the Common Council that Vandewalle & Associates be selected as the consultant for the West Waterfront Redevelopment Plan and to request \$1000 contribution from the three property owners of the redevelopment sites. Motion carried. The committee also requested that staff contact Vandewalle to request lowering their proposal cost to \$30,000.

Adjourn: Moved by Mr. Olejniczak, second by Mr. Wulf to adjourn. Carried. Meeting adjourned at 3:55 p.m.

Respectfully Submitted,



Marty Olejniczak
Community Development Director

Bob Bordeau
Municipal Services Superintendent
835 N. 14th Avenue
Sturgeon Bay, WI 54235



Phone: 920-746-2912
Fax: 920-746-2906
bbordeau@sturgeonbaywi.org

STREET DEPARTMENT WORK COMPLETED

March 2011

- *Plow streets and alleys*
- *Scrape roadway to clear hard packed snow*
- *Salt city streets*
- *Patch potholes throughout the City*
- *Routine equipment maintenance*
- *Push up compost at the compost site*
- *Prune trees to desired clearance around roadways and alleys*
- *Sweeper maintenance for spring*
- *Repair storm sewer on 14th Avenue*
- *Clean catch basins*
- *Barricade and traffic control for St. Patrick's Day Parade*
- *MSHAW training*

Garbage Weights:

Tons of refuse: 177.75
Tons of commingled: 17.46
Tons of paper: 37.52

Truck Repairs:

- *Remove, weld and install hydraulic tank on garbage truck*
- *Replace wing lift cable on #30 truck*

Snow fall for March was: 23.2 inches
Rainfall for March was: 2.22 inches
Average daily high temperature was: 36.5
Average daily low temperature was: 19.9

Overtime Hours Worked: 125.75

Providing all residents, businesses and visitors a safe and clean community.

2010
ANNUAL FIRE
REPORT
CITY of
STURGEON BAY

STURGEON BAY FIRE DEPARTMENT STAFFING

FIRE CHIEF
TIM HERLACHE

2010 CAREER FIREFIGHTER STAFFING

SHIFT ONE

Lt. Ken Doell
FF Mike Smith
FF Kalin Montevideo
FF Mark Smith

SHIFT TWO

Lt. Mike Frangipane
FF John Soukup
FF Matt Austad
FF Brent Wiegand

SHIFT THREE

Lt. Dick Stuewer
FF Pat May
FF Mike Writt
FF Tim Dietman

2010 PART-TIME FIREFIGHTER STAFFING

SHIFT ONE

Mike Fish*
Eric Olson
Jon Klotz
Josh Bordeau
Chris Drover
Brian Hanson

SHIFT TWO

Joe Conlon*
Kerry Fleming
Carl Bridenhagen Jr
Eric Fairchild
Mike Cihlar
Richard Soukup

SHIFT THREE

Paul Curtis
Todd Floor
Richard Remillard*
Larry Fish
Andrew Starnard
Mike Virgin

* Town of Sevastopol Resident

STURGEON BAY FIRE DEPARTMENT

MISSION STATEMENT

The Sturgeon Bay Fire Department's mission is to protect life and property from fire, medical and environmental emergencies for our community through public education, code management and incident response.

STURGEON BAY FIRE DEPARTMENT EQUIPMENT

East Side Fire Station - 421 Michigan Street

West Side Fire Station - 656 S. Oxford Avenue

EQUIPMENT

Unit 1	2008 Freightliner, 2000 gallon Pumper/Tanker
Unit 2	1987 Pierce, 105' Aerial Ladder with 1500 GPM Pump
Unit 3	1990 GMC, 1800gallon Tanker with 500 GPM Pump
Unit 4	2000 Spartan, 1500 GPM Pumper with 1000 gallon water tank
Unit 5	2009 Ford 4x4 crew cab with 150 gallon water tank/pump
Unit 6	1998 Spartan, 1500 GPM Pumper with 1000 gallon water tank
Unit 7	1996 Chevrolet, step-van, Decon Equipment/Air cascade vehicle
Unit 8	2006 Ford 4x4 mini-pumper, 500 GPM pump, 250 gal. water tank
Unit 10	2009 Ford, pick-up Truck *Chief's Truck
Car 9	1998 Ford Crown Victoria, personnel carrier
Rescue 1	2006 Marion, Heavy Duty Rescue Truck
Rescue Raft	2003 Quicksilver 12ft Raft
Special Response Trailer	Carries Trench & Collapse Rescue Equipment

2010 FIRE REPORT SUMMARY FOR THE CITY OF STURGEON BAY

Total number of calls received: 1078

Eastside:	<u>686</u> Calls	<u>180</u> Fire Calls	<u>506</u> 1 st Responder Calls
Westside:	<u>276</u> Calls	<u>80</u> Fire Calls	<u>196</u> 1 st Responder Calls
Town of Sevastopol:	<u>59</u> Calls	<u>59</u> Fire Calls	
Town of Sturgeon Bay:	<u>44</u> Calls	<u>18</u> Fire Calls	<u>26</u> 1 st Responder Calls
Naswaupee:	<u>6</u> Call	<u>5</u> Fire Calls	<u>1</u> 1 st Responder Call
Egg Harbor:	<u>3</u> Calls	<u>3</u> Fire Calls	
Gardner:	<u>1</u> Call	<u>1</u> Fire Call	
Gibraltar:	<u>1</u> Calls	<u>1</u> Fire Calls	
Brussels:	<u>2</u> Call	<u>2</u> Fire Call	

Average Respons Times:

Eastside calls (emergent):	<u>3.52</u> minutes
Eastside calls (non-emergent):	<u>4.44</u> minutes
Westside calls (emergent):	<u>3.46</u> minutes
Westside calls (non-emergent):	<u>4.18</u> minutes
Town of Sturgeon Bay (emergent):	<u>7.16</u> minutes
Town of Sturgeon Bay (non-emergent):	<u>8.40</u> minutes
Town of Sevastopol (emergent):	<u>8.85</u> minutes
Town of Sevastopol (non-emergent):	<u>11.95</u> minutes
Total Staff Hours for all Calls:	<u>1,695.58</u> hours

Inspections:

Fire inspections completed in city:	<u>1,551</u> inspections
Violations Found:	<u>598</u> violations
Staff hours for inspections in city:	<u>982.2</u> hours
Fire Inspections made outside the city:	<u>187</u> inspections
Violations:	<u>56</u> violations
Staff hours for Inspections outside city:	<u>130.5</u> hours
Total Inspections Completed by department:	<u>1,738</u> inspections
Total Violations:	<u>654</u> violations

Misc. Staff Hours:

Total Staff Hours for Public Fire Safety Education:	<u>400.25</u> hours
Total Staff Hours for Member Training:	<u>1,926.24</u> hours
Total Staff Hours for Station/Equipment Maintenance:	<u>2,062.91</u> hours

Revenues:

2% Fire Dues:	<u>\$24,500</u>
Sevastopol Contract:	<u>\$342,532</u>
Sturgeon Bay Contract:	<u>\$93,654.15</u>

Budget:

Operating Budget:	<u>\$1,642,315</u>
Capital Improvements:	<u>\$37,135</u>
Grant Reimbursement:	<u>\$1,300</u>

2010 INSPECTION VIOLATIONS – CITY OF STURGEON BAY

Total Number of Violations: 598

<u>Type of Violation</u>	<u>Total</u>
Smoke Detectors	18
Working Clearances	11
Cleanliness	18
Hood System Cleanliness/Inspection	21
Use of Extension Cords	100
Insp/Test/Maint of Fire Alarms	47
Electrical Inspection	6
Clearance for Appliances	8
Missing Outlet Covers/Canopies	58
Coridors/Exits Illuminated	65
Exit Sign Illumination	50
Exit Access	18
Flexible Cords & Cables	23
Fire Extinguisher Mounting	20
Fire Extinguisher Maintenance	61
Fire Extinguisher Required	12
Gas Cylinder not Chained	9
Emergency Illumination	17
Insufficient Building Numbers	3
Flammable/Combustible Liquid Storage	4
Outdoor Cooking Fire	2
Circuit Breakers	2
Insp/Test/Maint of Sprinkler System	13
Storage Under Stairs	2
Access to Sprinkler Equipment	4
Fire Extinguisher Obstruction	1
Splices	2
Fire Extinguisher Obstruction	3

CITY OF STURGEON BAY		INCIDENTS 1/1/10 - 12/31/10	
INCIDENT TYPE	# OF CALLS	% OF INCIDENTS	
FIRE			
Building Fire	11	1.02%	
Dryer Fire	1	0.07%	
Cooking Fire	9	0.83%	
Chimney Fire	4	0.37%	
Mobile property,Vehicle/Equip Fire	5	0.46%	
Grass/Brush/Rubish/Outside Fire	15	1.39%	
Fire Fatality	1	0.09%	
Total:	46	4.21%	
RESCUE & EMERGENCY MEDICAL			
Medical Assist ,Emergency	365	33.94%	
Medical Assist ,Non-Emergency	364	33.77%	
Search for Person on Land	2	0.19%	
Confined Space Rescue	2	0.19%	
Extrication Rescue	3	0.28%	
Person in Distress	1	0.07%	
Water & Ice Related Rescue	12	1.11%	
Total:	749	69.55%	
HAZARDOUS CONDITIONS,NO FIRE			
Comb/Flammable Gas/Liquid Spill	17	1.58%	
Chemical Spill	1	0.07%	
Carbon Monoxide Incident	36	3.40%	
Electrical Problem	8	0.74%	
Power line Down/Fire	6	0.56%	
Vehicle Accident	48	4.45%	
Overheated Motor	1	0.07%	
Water Problem	2	0.19%	
Excessive Heat/Scotch Burns	1	0.07%	
Gas Leak	17	1.58%	
Water/Steam Leak	2	0.19%	
Smoke /Odor Removal	5	0.46%	
Total:	144	13.36%	
SERVICE CALL			
Service Call/Public Service	4	0.37%	
Lock-Out	2	0.19%	
Unauthorized Burning	2	0.19%	
Animal Problem	7	0.65%	
Assist Police/Agency	14	1.29%	
Total:	29	2.69%	
GOOD INTENT CALL			

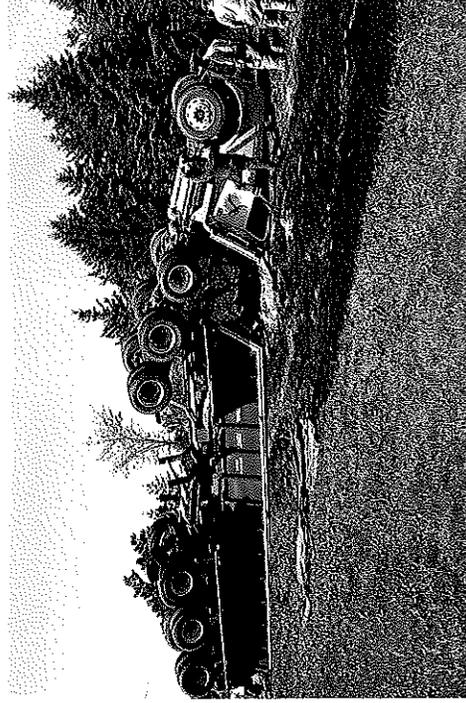
GOOD INTENT CALL			
Authorized, Controlled Burning		3	0.28%
Dispatched, Cancelled Enroute		15	1.39%
Good Intent Call		5	0.46%
Smoke Scare, Smoke Odor		11	1.02%
Total:		34	3.15%
FALSE ALARM OR FALSE CALL			
False Alarm/False Call		9	0.83%
Alarm System Activation, no Fire		47	4.36%
Total:		56	5.19%
SPECIAL INCIDENT TYPE			
Fire Investigation		7	0.65%
Citizen Complaint		13	1.21%
Total:		20	1.86%
TOTAL INCIDENT COUNT:		1078	100.00%



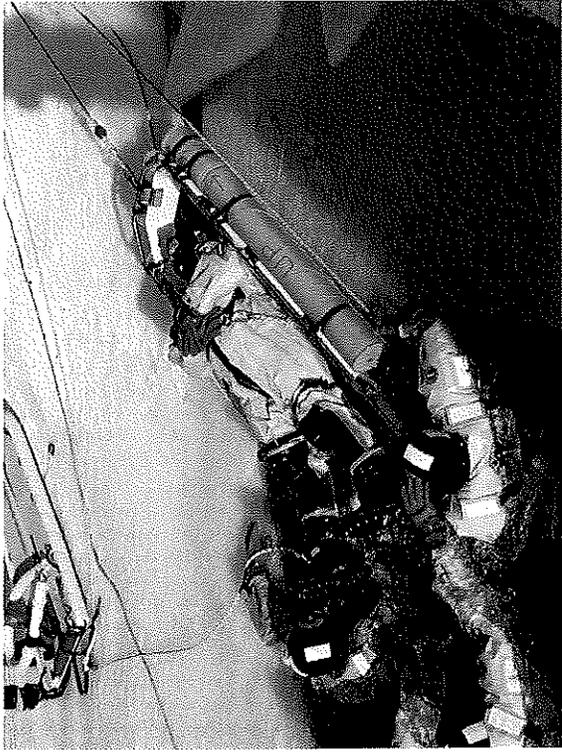
Fire Prevention/Station Tours



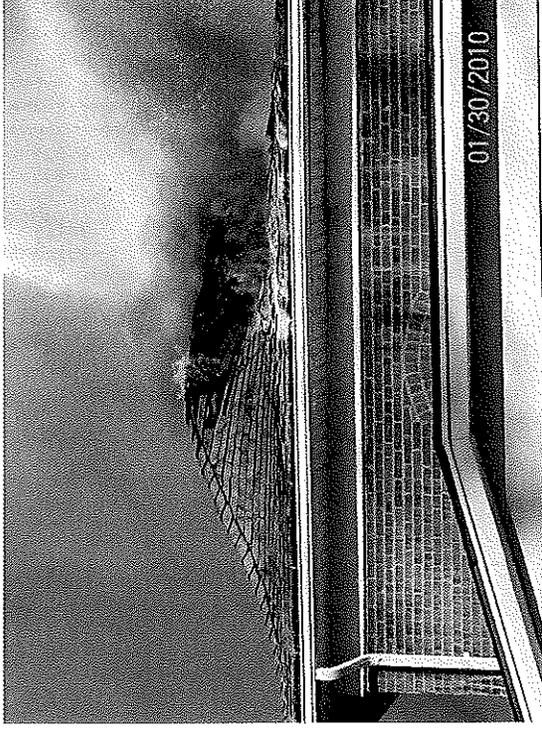
Fire Prevention/Bike Winners



Semi Accident



ICE RESCUE TRAINING



STRUCTURE FIRE



ROPES TRAINING



STRUCTURE FIRE

BEVERAGE OPERATOR LICENSES

1. Karabush, Colleen C.
2. Ploor, Justin L.
3. Van Boxel, Debra J.
4. Van Den Bogart, Thomas M.

TEMPORARY CLASS B BEER LICENSE & TEMPORARY CLASS B WINE LICENSE

1. Sturgeon Bay Jaycees
Agent: Jamie Kerscher
Sunset Park Pavillion
Sturgeon Bay, WI 54235
May 28, 2011 - May 29, 2011



107 South 4th Avenue • Sturgeon Bay • Wisconsin 54235 • www.millerartmuseum.org

April 20, 2011

To: Door County Library Board
 ✓ To: Sturgeon Bay City Council

From: Miller Art Museum
 Re: Date Change for serving wine at 1 reception

Board of Directors
 President
 Kristi Roening

We recently received permission from you to serve wine for three receptions including the one listed below:

Secretary
 Carl Mengert

• Saturday, July 23, 2011 • 5:00-6:30pm

Treasurer
 Sue Anderson

The featured artist, Christopher Winters, just contacted us with a conflict.

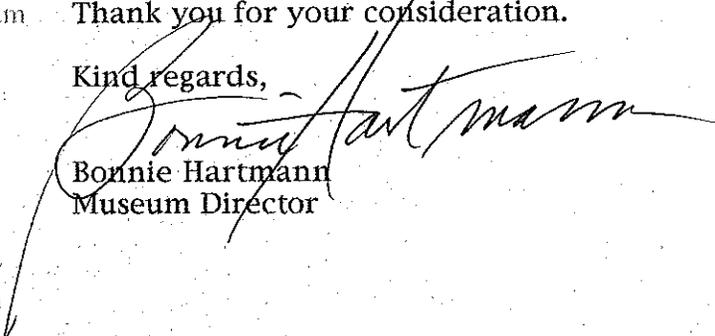
We wish to ask permission to change the date to

• Saturday, July 30, 2011 • 5:00-6:30pm

Marjory Allingham
 Miriam Erickson
 Ruth Ann Ibach
 Eldor Kaiser
 David Murphy
 Bill Parsons
 Hermke Timm

Thank you for your consideration.

Kind regards,


 Bonnie Hartmann
 Museum Director

Museum Director
 Bonnie Hartmann

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend approving a temporary use for Golden Living Center (Dorchester), to use the building located at 721 Jefferson Street as a single-family dwelling for a period of up to one year.

Respectfully submitted:
CITY PLAN COMMISSION
By: Dan Wiegand, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: April 20, 2011

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2011.

EXECUTIVE SUMMARY

Title: Single-Family Dwelling as a Temporary Use for Golden Living Center (Dorchester)

Background: Kelly Bassler, Interim Executive Director of the Golden Living Center (Dorchester), requests renewal of a temporary use for a single-family dwelling in the building located at 721 Jefferson Street. In 2009, the Plan Commission and Council granted the temporary use for an initial one year. In 2010, an additional year was requested and granted. They are now asking for another additional year. The subject property is immediately southwest of the Dorchester and is on the same parcel. The building was originally constructed as a single-family dwelling, but had been converted to retail use. Due to the existing C-2 zoning classification, it could not be converted back to a single-family dwelling as a permanent use. The proposal is to continue the current arrangement, which previously had involved a priest residing in the dwelling, but now provide temporary living quarters for relocating a nursing home administrator.

Under the zoning code the Council can authorize such uses for up to one year. This provision is generally used to accommodate uses of a limited duration that are determined not to be inappropriate for the subject area.

There have been no complaints received regarding the residential use and it does not appear to have caused any negative impacts.

Comprehensive Plan: The future land use map of the proposed Comprehensive Plan places the subject area in the Public and Institutional classification, an area containing community facilities or public buildings. It is immediately adjacent to the Transitional Commercial land use area.

Fiscal Impact: None.

Plan Commission Action: The Plan Commission unanimously recommends approval of the temporary use for one year.

Recommendation: Approval of the temporary use for another year.

Prepared by:  4-27-11
Martin Olejniczak Date
Community Development Director

Reviewed by:  4-27-11
Steve McNeil Date
City Administrator

GOLDEN LIVING

Dorchester

April 14th, 2011

Mr. Martin Olejniczak
Community Development
421 Jefferson Street
Sturgeon Bay, WI 54235

Re: 721 Jefferson Street

Dear Common Council & Mr. Olejniczak:

We respectfully request a zoning exception for our property at 721 Jefferson St, which is nearly adjacent to our campus. It is our aspiration to have this property used as a living quarters, for up to one year.

In the past this parcel was used as living quarters by a priest. Our proposed use for this home would be to provide a temporary living quarters for relocating a nursing home administrator. All parts of the home will continue to be well kept up, or improved upon.

If granted this exception, it would benefit the residents by provide the highest level of management with very close proximity to the building. This exception will also help us to attract the best possible internal candidate to the area.

Thank you for considering our request. Please call with questions, or additional information that is needed at 743-6274.

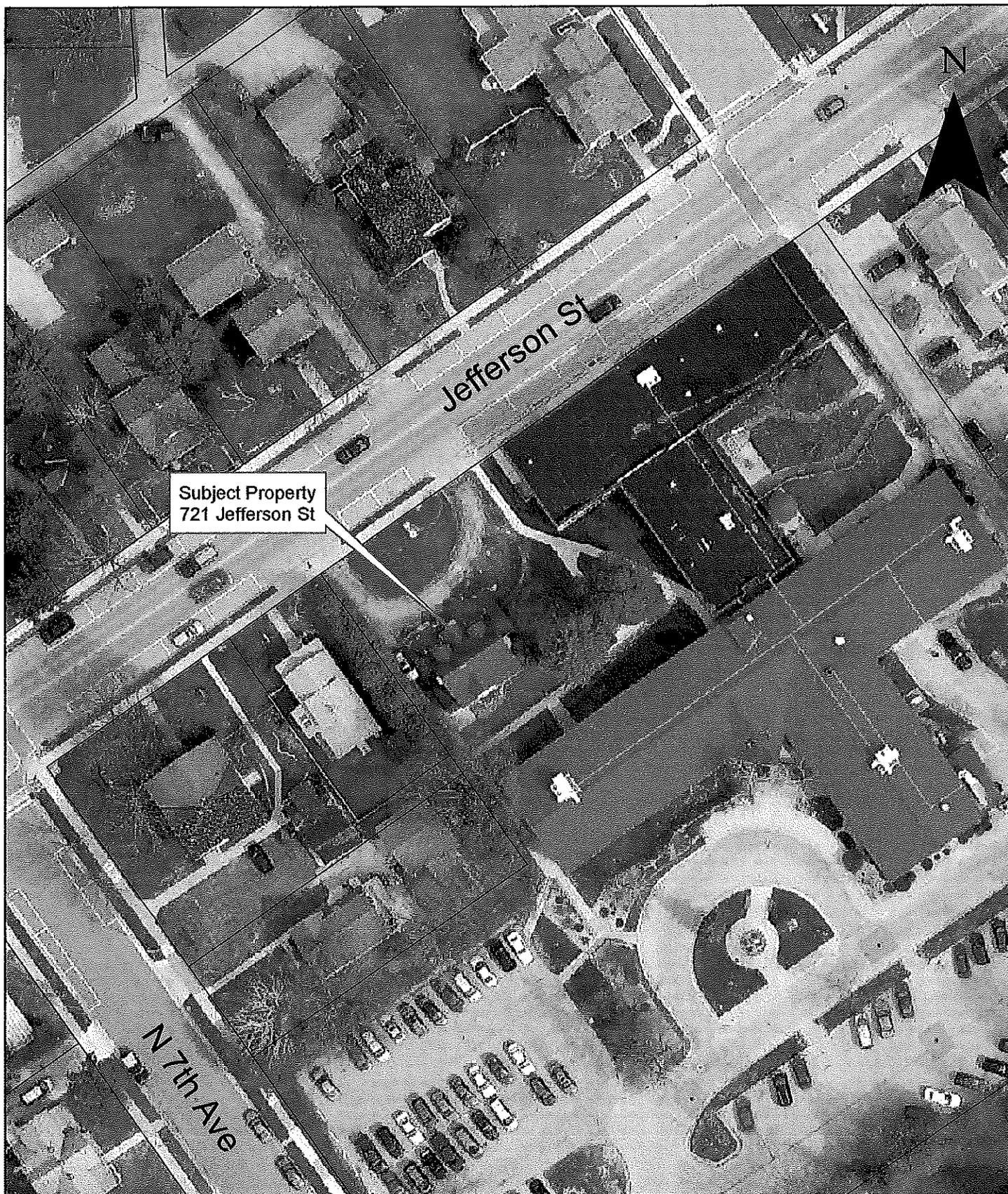
Sincerely,

Kelly Bassler

Interim Executive Director
GLC - Dorchester
200 N. 7th Ave.
Sturgeon Bay, WI 54235

Location Map

Proposed Temporary Use - Single Family Dwelling





721 JEFFERSON STREET

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Ad Hoc West Waterfront Redevelopment Committee, hereby recommend that Vandewalle & Associates be selected as the consultant for the West Waterfront Redevelopment Plan and to request a \$1,000.00 contribution from the three property owners of the redevelopment sites, which include Freedom Bank, Vegetable Truck LLC, and Harbor Place LLC.

Respectfully submitted:
Ad Hoc West Waterfront Redevelopment Committee
By: William Galligan, Acting Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: April 21, 2011

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2011.

EXECUTIVE SUMMARY

Title: Consultant for West Waterfront Redevelopment Plan.

Background: In December the Common Council authorized the City to apply for a grant to assist in the creation of a redevelopment plan for the west side downtown waterfront region. The City was successful in obtaining the grant from the Department of Commerce. A request for proposals was issued to find a planning consultant to prepare the plan. Four qualifying proposals were received. The mayor formed an ad hoc committee made up of the members of the Waterfront Redevelopment Authority, along with certain staff in order to interview the consultants and make a recommendation to Council. Vandewalle and Associates is the recommendation of the ad hoc committee.

The City has desired to see new development in the subject area for many years. The previous waterfront redevelopment plan led to Bridgeport Resort, The Harbor Club Marina, Door County Maritime Museum, and the waterfront restaurant (vacant Applebee's) being developed, along with community amenities, such as the waterfront walkway. The proposed redevelopment plan would provide a blueprint for other vacant or underutilized sites, most notably the former Door County Cooperative. Among other things, the plan would provide a market feasibility analysis indentifying which uses are sustainability and at what scale/intensity. The plan will also include site design and architectural renderings showing how prospective development would fit on the sites while still accommodating public amenities, such as extending the waterfront walkway to Sawyer Park. The Sturgeon Bay Waterfront Redevelopment Authority would serve as the steering committee for the plan and the Authority believes the plan would greatly assist the City's redevelopment efforts in this region.

Fiscal Impact: Originally, the City hoped to receive a \$25,000 grant covering 2/3 the cost of the plan, which was estimated at \$37,000, with the City picking up the remaining \$12,500. Unfortunately, the actual grant award was just for 50% of the cost. The proposal from Vandewalle is for \$31,000, and the ad hoc committee has requested the cost be lowered to \$30,000 with the grant able to cover \$15,000. The local match would then also be \$15,000. To help the City's cost, the three primary benefiting properties have been asked to each contribute \$1000 toward the plan (Freedom Bank, Vegetable Truck LLC, and Harbor Place LLC). The ultimate city expense would then be \$12,000.

It is noted the city's funding would come from the TID #2 budget. There are sufficient funds within the 2011 TID #2 budget to cover this planning expense.

Options: Among the option available to the Council are the following:

- A. Approve the recommendation and authorize a contract with Vandewalle and Associates.
- B. Modify the recommendation to select a different consultant and authorize a contract with that firm.
- C. Reject the recommendation and not hire a planning consultant. The planning grant would not be accepted.

Recommendation: Approve the recommendation and enter into a contract with Vandewalle & Associates.

Prepared by:  4-28-11
Martin Olejniczak Date
Community Development Director

Reviewed by:  4-28-11
Steve McNeil Date
City Administrator

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO
ORDAIN AS FOLLOWS:

SECTION 1:

The following ten described parcels are hereby rezoned from Central Business District (C-2) to Mixed Commercial-Residential (C-5):

Parcel 1

Parcel No. 281-64-76000812 – 506 S. Oxford Avenue – Bernice Mathison

A tract of land located in Subdivision 76, City of Sturgeon Bay, Door County, Wisconsin and described as follows:

Commencing at the intersection of the easterly right-of-way line of Oxford Avenue and the southerly right-of-way line of Thorn Street, thence easterly along the southerly right-of-way line of Thorn Street to the intersection with the westerly line of an abandoned railroad, thence southerly along the westerly line of an abandoned railroad line 100 feet, thence westerly 148 feet more or less, thence northerly 45 feet, thence westerly 150 feet to the easterly right-of-way line of Oxford Avenue, thence northerly along the easterly right-of-way line of Oxford Avenue 55 feet to the point of commencement, and containing approximately 0.54 acres of land.

Parcel 2

Parcel No. 281-64-76000813 – 512 S. Oxford Avenue – Peter Bosman

A tract of land located in Subdivision 76, City of Sturgeon Bay, Door County, Wisconsin and described as follows:

Commencing at the intersection of easterly right-of-way line of Oxford Avenue and the southerly right-of-way line of Thorn Street, thence southerly along said easterly right-of-way of Oxford Avenue 55 feet to the point of beginning, thence continue southerly along the easterly right-of-way line of Oxford Avenue 70 feet, thence easterly 150 feet, thence northerly 70 feet, thence westerly 150 feet to the point of beginning, and containing approximately 0.24 acres of land.

Parcel 3

Parcel No. 281-64-76000822 – 615 Nautical Drive – Gina Ward

A tract of land located partly in Subdivision 76, and partly in Subdivision 77, City of Sturgeon Bay, Door County, Wisconsin and described as follows:

Commencing at the intersection of the southerly right-of-way line of Nautical Drive and the easterly right-of-way line of Shorecrest Road, thence easterly 275 feet and southerly 106 feet to the point of beginning, thence southwesterly 130 feet, thence southeasterly 50 feet, thence northeasterly 130 feet, thence northwesterly 50 feet to the point of beginning, and containing approximately 0.15 acres of land.

Parcel 4

Parcel No. 281-64-76000823 – 621 Nautical Drive – David Gerhart

A tract of land located partly in Subdivision 76, and partly in Subdivision 77, City of Sturgeon Bay, Door County, Wisconsin and described as follows:

Commencing at the intersection of the southerly right-of-way line of Nautical Drive and the easterly right-of-way line of Shorecrest Road, thence easterly 275 feet and southerly 156 feet to the point of beginning, thence southwesterly 130 feet, thence southeasterly 50 feet, thence northeasterly 130 feet, thence northwesterly 50 feet to the point of beginning and containing approximately 0.15 acres of land.

Parcel 5

Parcel No. 281-64-77000102 – 631 Nautical Drive – Peggy Peterson Nelson

A tract of land located in Subdivision 77, City of Sturgeon Bay, Door County, Wisconsin and described as follows:

Commencing at the intersection of the southerly right-of-way line of Nautical Drive and the easterly right-of-way line of Shorecrest Road, thence easterly 275 feet and southerly 256 feet to the point of beginning, thence southwesterly 130 feet, thence southeasterly 50 feet, thence northeasterly 130 feet, thence northwesterly 50 feet to the point of beginning and containing approximately 0.15 acres of land.

Parcel 6

Parcel No. 281-64-77000103 – 637 Nautical Drive – Susan Neuville

A tract of land located in Subdivision 77, City of Sturgeon Bay, Door County, Wisconsin and described as follows:

Commencing at the intersection of the southerly right-of-way line of Nautical Drive and the easterly right-of-way line of Shorecrest Road, thence easterly 275 feet and southerly 306 feet to the point of beginning, thence southwesterly 130 feet, thence southeasterly 67.2 feet, thence northeasterly 130.2 feet, thence northwesterly 60 feet to the point of beginning, and containing approximately 0.19 acres of land.

Parcel 7

Parcel No. 281-64-76000824 – 614 Shorecrest Road – Christopher Zak

A tract of land located in Subdivision 76, City of Sturgeon Bay, Wisconsin and described as follows:

Commencing at the intersection of the southerly right-of-way line of Nautical Drive and the easterly right-of-way line of Shorecrest Road, thence southeasterly 129 feet more or less to the point of beginning, thence northeasterly 130 feet, thence southeasterly 55 feet, thence southwesterly 130 feet, thence northwesterly 55 feet to the point of beginning and containing approximately 0.16 acres of land.

Parcel 8

Parcel No. 281-64-76000825 – 620 Shorecrest Road – Jason Lardinois

A tract of land located partly in Subdivision 76, and partly in Subdivision 77, City of Sturgeon Bay, Wisconsin and described as follows:

Commencing at the intersection of the southerly right-of-way line of Nautical Drive and the easterly right-of-way line of Shorecrest Road, thence southeasterly 184 feet more or less to the point of beginning, thence northeasterly 130 feet, thence southeasterly 50 feet, thence southwesterly 130 feet, thence northwesterly 50 feet to the point of beginning and containing approximately 0.15 acres of land.

Parcel 9

Parcel No. 281-64-77000826 – 624 Shorecrest Road – Thomas & Cinthia Lardinois

A tract of land located partly in Subdivision 76, and partly in Subdivision 77, City of Sturgeon Bay, Door County, Wisconsin and described as follows:

Commencing at the intersection of the southerly right-of-way line of Nautical Drive and the easterly right-of-way line of Shorecrest Road, thence southeasterly 234 feet more or less to the point of beginning, thence northeasterly 130 feet, thence southeasterly 50 feet, thence southwesterly 130 feet, thence northwesterly 50 feet to the point of beginning, and containing approximately 0.15 acres of land.

Parcel 10

Parcel No. 281-64-77000827 – 636 Shorecrest Road – Thomas Lardinois

A tract of land located partly in Subdivision 76, and partly in Subdivision 77, City of Sturgeon Bay, Door County, Wisconsin and described as follows:

Commencing at the intersection of the southerly right-of-way line of Nautical Drive and the easterly right-of-way line of Shorecrest Road, thence southeasterly 284 feet more or less to the point of beginning, thence northeasterly 130 feet, thence southeasterly 112.9 feet, thence southwesterly 130.2 feet, thence northwesterly 120.1 feet to the point of beginning, and containing approximately 0.35 acres of land.

SECTION 2:

This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend to rezone the following parcels from Central Business District (C-2) to Mixed Commercial-Residential (C-5):

Parcel #281-64-76000822 – 615 Nautical Drive – Gina Ward
Parcel #281-64-76000823 – 621 Nautical Drive – David Gerhart
Parcel #281-64-77000102 – 631 Nautical Drive – Peggy Peterson Nelson
Parcel #281-64-77000103 – 637 Nautical Drive – Susan Neuville
Parcel #281-64-76000812 – 506 S. Oxford Avenue – Bernice Mathison
Parcel #281-64-76000813 – 512 S. Oxford Avenue – Peter Bosman
Parcel #281-64-76000824 – 614 Shorecrest Road – Christopher Zak
Parcel #281-64-76000825 – 620 Shorecrest Road – Jason Lardinois
Parcel #281-64-76000826 – 624 Shorecrest Road – Thomas & Cinthia Lardinois
Parcel #281-64-76000827 – 636 Shorecrest Road – Thomas Lardinois

Respectfully submitted:
CITY PLAN COMMISSION
By: Dan Wiegand, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: April 20, 2011

Executive Summary

Title: Zoning Map Amendment - C-2 to C-5 – Nautical Dr./Shorecrest Rd./Oxford Ave. Region

Background: A total of 10 properties with single-family dwellings have petitioned for a zoning map amendment from Central Business District (C-2) to Mixed Commercial-Residential (C-5). Four homes front on the end of Nautical Drive, four on Shorecrest Road, and two on Oxford Avenue. Most if not all of these homes have existed for more than 50 years. But, they have been nonconforming uses under the zoning code for many years. Prior to 1986 the region was zoned Industrial. In 1986 the region was rezoned to the Resort and Recreational Commercial District. Then in 1995 the area was rezoned to Central Business District as part of a comprehensive revision to the zoning code and district map. None of these previous and current zoning districts permitted single-family homes.

Recently, Gina Ward (615 Nautical Drive) initiated the rezoning request to the C-5 district in order to remove the nonconforming use restrictions on her home. During the initial presentation regarding her petition, the Plan Commission directed staff to see if other similarly situated property owners wanted to join the rezoning request. Staff sent written notice to the owners of parcels that contain nonconforming single-family homes with no commercial use in the nearby region. All owners agreed in writing to be part of the rezoning petition. Two parcels in the region previously were rezoned to C-5.

The existing character of the general area is diverse. In addition to the single-family dwellings, there are several recently constructed apartment buildings. Commercial uses include marinas, restaurant, and a landscape business and there are quasi-industrial uses including the sewage treatment plant and Lakes Gas Company. All of the nearby properties on the northeast side of Oxford Avenue are zoned C-2, except for the two aforementioned homes that were previously rezoned to C-5. The adjoining residential parcels on the southwest side of Oxford Avenue are zoned R-2.

The Future Land Use Plan of the Sturgeon Bay Comprehensive Plan designates the subject parcels and most of the surrounding area within the Recreational & Tourist Commercial classification. This is listed as an area, which includes commercial uses that are primarily recreational in nature and operated as a business enterprise.

The Mixed Commercial-Residential (C-5) zoning district was recently added to the zoning code. The stated purpose of the C-5 district within the zoning code reads as follows: *The C-5 district is intended for areas of the City where residential properties are converting to commercial uses or vice versa, especially areas where it is desired to maintain the existing buildings or architectural character of the neighborhood. It is also intended for areas of the City where a continued mixture of residential and commercial uses are desirable. The uses permitted are those uses which are generally compatible in areas with a combination of both residential and commercial properties.*

A comparison of the allowable uses and other major regulations is included in the agenda packet. The biggest advantage for the subject parcels is that the C-5 district permits existing single-family homes (new ones are conditional uses), while the C-2 district doesn't. Thus, the nonconforming use restrictions would be eliminated, including the inability to reconstruct the home if it becomes damaged more than 50% of its assessed value.

Based upon the existing surrounding uses, the subject area can definitely be considered mixed-use. The C-5 permitted uses allow the homes to become conforming uses without detracting from the ability to convert these parcels to recreational or tourist commercial uses in the future. Thus, the rezoning is deemed to be compatible with the Comprehensive Plan.

Fiscal Impact: There should be no significant fiscal impact.

Public Hearing: The original applicant Ms. Ward spoke in favor of the rezoning. A representative of an adjoining property stated there is no objection to the rezoning. There was no other testimony.

Plan Commission Action: The Plan Commission unanimously recommends approval of the rezoning from C-2 to C-5 for all ten parcels.

Recommendation: Approve the zoning map amendment from C-2 to C-5 for all ten parcels.

Prepared by: 
Martin Olejniczak
Community Development Director

4-27-11
Date

Reviewed by: 
Steve McNeil
City Administrator

4-27-11
Date

General Comparison of the C-2 and C-5 Zoning Districts

	<u>C-2</u>	<u>C-5</u>
Uses:	See attached list of permitted and conditional uses.	
Minimum lot area (new lots):	6000 sq. ft.	7500 sq. ft.
Minimum street yard (setback)	15 feet	20 feet
Minimum side yard	5 feet	8 feet
Minimum rear yard	25 feet	25 feet
Max building height	45 feet	35 feet
<u>Off-Street Parking</u>		
- Required # spaces	None required, except for residential & lodging uses	50% -uses in existing bldgs 100% - uses in new buildings
- Option for payment in lieu of parking	Yes	Yes
- Collective parking areas	Each space counts as 1 space	Each space counts as 1.5 spaces
<u>Signs</u>		
Max size ground sign	100 sq. ft.	25 sq. ft.
Max height ground sign	20 feet	8 feet
Max size projecting sign	24 sq. ft.	16 sq. ft.
Max size wall sign	1 sq. ft. per each lineal foot of the wall	1 sq. ft. per each lineal foot of the wall
Lighting of signs	No restrictions	Must meet certain requirements

Note: This chart is not intended to show all the zoning requirements for the C-2 and C-5 districts, just the main differences. The full zoning code (Chapter 20 of the Municipal Code) can be viewed online at www.sturgeonbaywi.org or at the Community Development Department.

Use regulations for C-2 district.

The C-2 district is intended for the central business district on both the east and west sides of the city. It is intended to provide development and redevelopment opportunities consistent with the historic development pattern of the areas. Targeted uses shall be those commercial uses which do not detract from this area because of noise, smoke, odors, or disruption of traffic patterns.

(1) Permitted uses are:

- (a) Churches and religious institutions.
- (b) Elementary, junior, and senior high schools.
- (c) Municipal buildings, except sewage treatment plants, garbage incinerators, warehouses, public garages, public shops or storage yards, penal or correctional institutions and asylums.
- (d) Public parks, playgrounds, recreational and community center buildings and grounds.
- (e) Telephone booths, exchanges and lines and transformer stations.
- (f) Post offices.
- (g) Parking lots.
- (h) Banks.
- (i) Professional offices.
- (j) Medical, dental, and veterinarian clinics.
- (k) Hotels and motels and conference facilities.
- (l) Theaters, bowling alleys and other indoor places of amusement.
- (m) Restaurants and taverns.
- (n) Funeral homes.
- (o) Customer service establishments.
- (p) Bus depots.
- (q) General retail establishments.
- (r) Libraries, museums, and art galleries.
- (s) Tourist information centers.
- (t) Child day care facilities, provided the facility is licensed by the department of health and social services.
- (u) Charitable institutions, rest homes, and clubs or lodges.
- (v) Boardinghouses and lodging houses.
- (w) Residential use, when incorporated in a multi-use building and using less than 50 percent of the available floor area.
- (x) Accessory uses customarily incidental and subordinate to any of the above uses provided that no such use generates traffic or noise that would create a public or private nuisance.
- (y) Accessory buildings which are in addition to a principal building on the lot, provided that there are no more than two accessory buildings per principal building on a lot.

(2) Conditional uses are:

- (a) Communication towers.
- (b) Colleges and vocational schools.
- (c) Public utilities.
- (d) Multiple-family dwellings.

- (e) Community living arrangements, except as regulated in § 62.23(7)(i), Wis. Stats., and provided, however, that the 2,500-foot distance described in § 62.23(7)(i)2r.a., Wis. Stats., shall not apply.
- (f) Hospitals.
- (g) Water related uses such as marinas, launch ramps, charter boating or fishing and ferry terminals.
- (h) Gasoline service stations.
- (i) Automobile repair establishments.
- (j) Automobile or recreational vehicle sales lots.
- (k) Commercial establishments with drive-through facilities.
- (l) Bed and breakfast establishments, provided the facility is licensed by the Wisconsin Department of Health and Social Services.
- (m) Commercial housing facilities.

Use regulations for C-5 district.

The C-5 district is intended for areas of the city where residential properties are converting to commercial uses or vice versa, especially areas where it is desired to maintain the existing buildings or architectural character of the neighborhood. It is also intended for areas of the city where a continued mixture of residential and commercial uses are desirable. The uses permitted are those uses which are generally compatible in areas with a combination of both residential and commercial properties.

(1) *Permitted uses are:*

- (a) Single-family dwellings established within an existing building, including repairs/reconstruction of such dwellings and additions up to 50 percent of the original floor area.
- (b) Two-family dwellings established within an existing building, including repairs/reconstruction of such dwellings and additions up to 50 percent of the original floor area.
- (c) Any use listed as a permitted use in the C-2 district, except bus depots and those uses listed separately as conditional uses under subsection (2). Such uses shall only occupy an existing building or occupy a new building with a building footprint not exceeding 3,000 square feet.

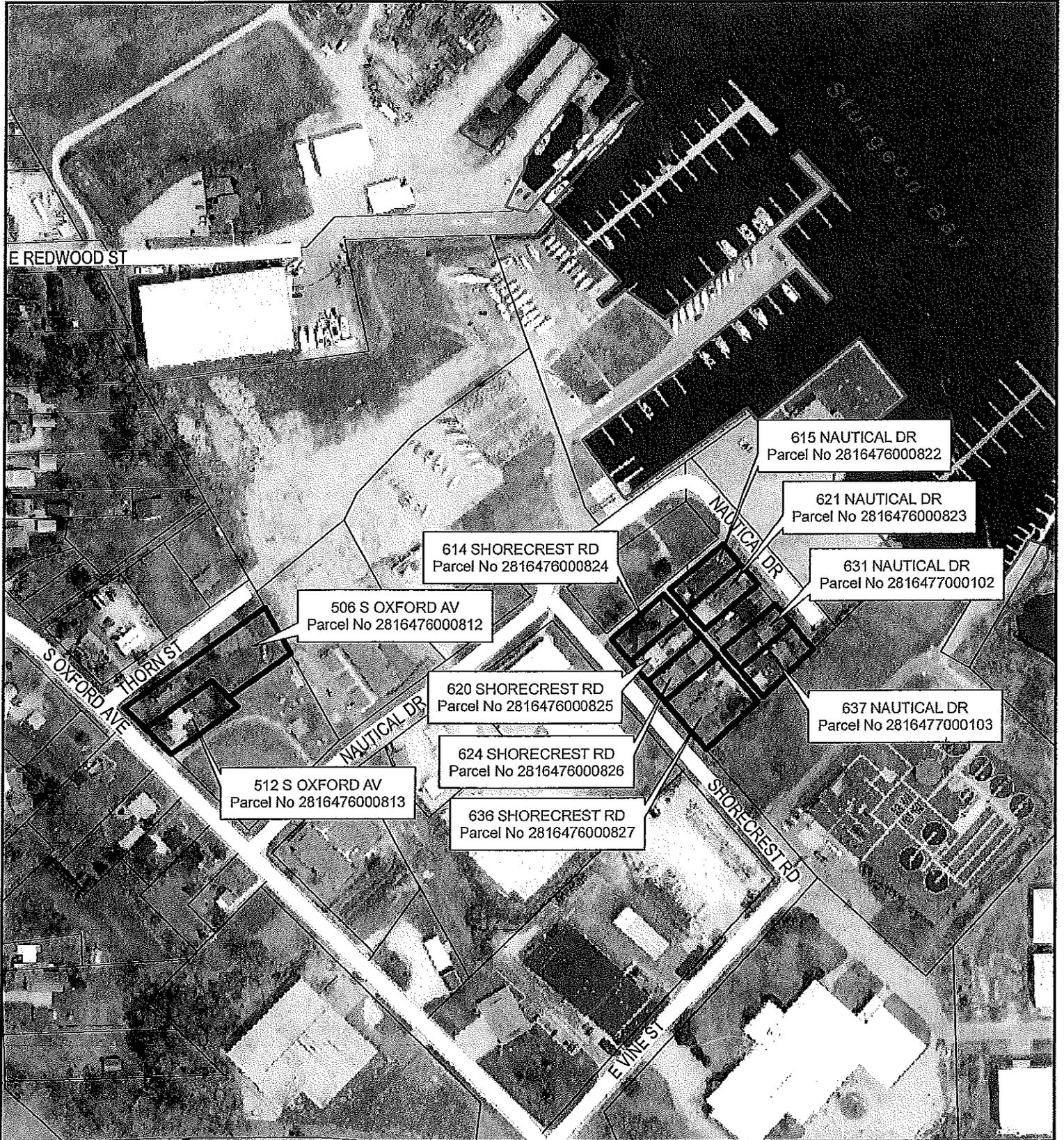
(2) *Conditional uses are:*

- (a) New single-family dwellings.
- (b) New two-family dwellings.
- (c) Additions to existing dwellings that exceed 50 percent of the original floor area.
- (d) Multiple-family dwellings.
- (e) Uses listed under subsection (1)(c) that are located within a new building with a building footprint that is 3,000 square feet or larger.
- (f) Restaurants and taverns.
- (g) Hotels and motels.
- (h) Parking lots.
- (i) Rest homes.

- (j) Community living arrangements, except as regulated in § 62.23(7)(i), Wis. Stats., and provided, however that the 2,500-foot distance described in § 62.23(7)(i)2r.a., Wis. Stats., shall not apply.
- (k) Public utilities.
- (l) Massage parlors.
- (m) Liquor stores.
- (n) Payday lending institutions.
- (o) Pawn shops.

Location Map

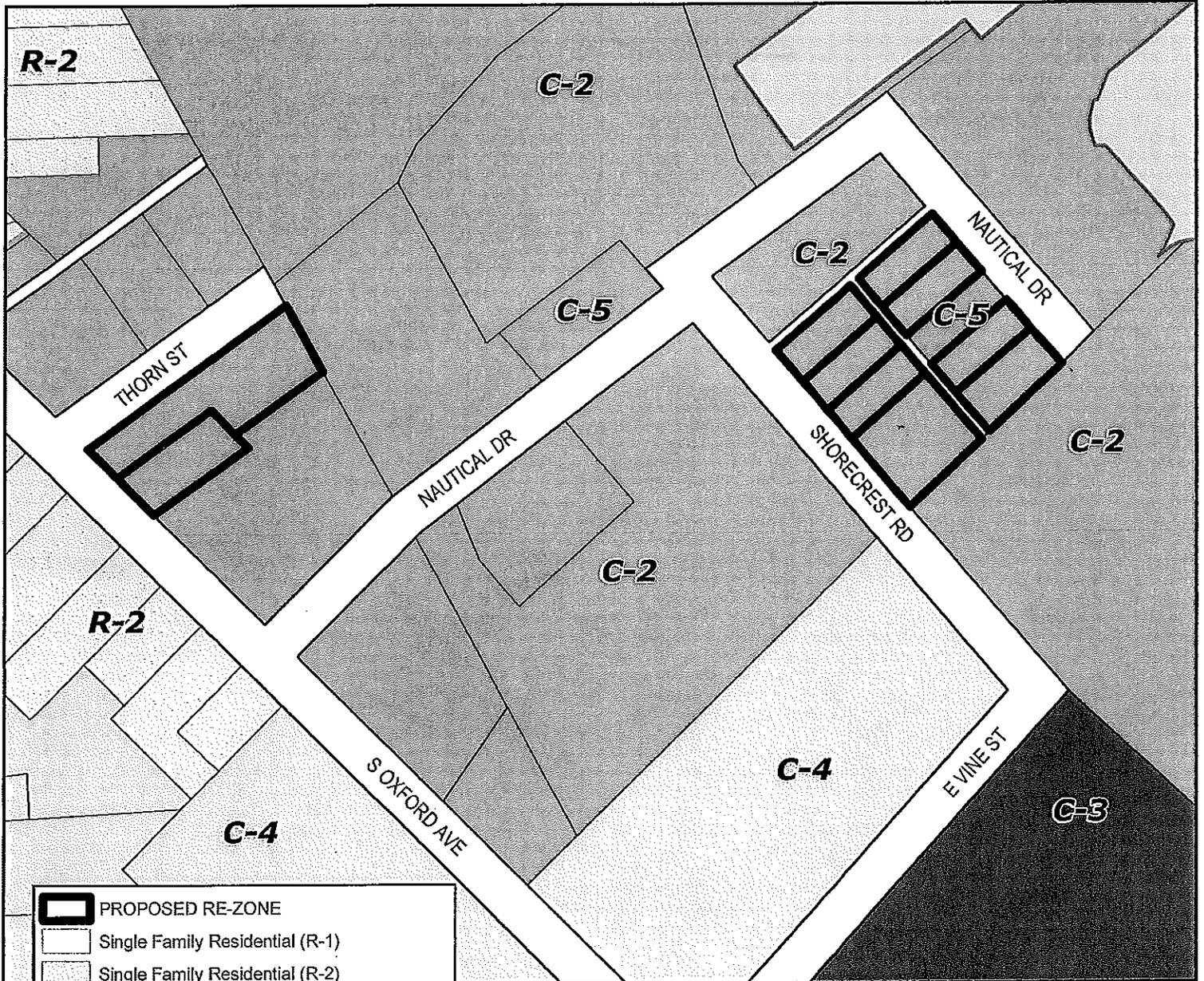
Public Hearing - Rezoning Request



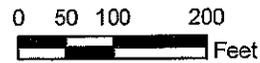
 Subject Area



Existing Zoning Nautical Drive vicinity



- | | |
|--|---|
| | PROPOSED RE-ZONE |
| | Single Family Residential (R-1) |
| | Single Family Residential (R-2) |
| | Two-Family Residential (R-3) |
| | Multiple-Family Residential (R-4) |
| | Manufactured Home Court Residential (R-M) |
| | General Commercial (C-1) |
| | Central Business District (C-2) |
| | Commercial / Light Manufacturing (C-3) |
| | Office / Business District (C-4) |
| | Mixed Residential-Commercial (C-5) |
| | Light Industrial (I-1) |
| | Light Industrial (Industrial Park) (I-1A) |
| | Heavy Industrial (I-2) |
| | Heavy Industrial (Industrial Park) (I-2A) |
| | Agricultural (A) |
| | Conservancy (CON) |
| | Planned Unit Development (PUD) |



**PUBLIC HEARING
CITY PLAN COMMISSION
WEDNESDAY, APRIL 20, 2011**

Zoning map amendment from Central Business District (C-2) to Mixed Commercial Residential (C-5) for properties located at 615, 621, 631, and 637 Nautical Drive, 506 and 512 S. Oxford Avenue, and 614, 620, 624, and 636 Shorecrest Road.

Chairperson Dan Wiegand: I will open the public hearing regarding the zoning map amendments as previously noted. Anyone wishing to step forward for discussion please do so at this time. You will have three minutes. Your name and address please. If you don't wish to step forward you don't have to. Right now we are in the public hearing so you can speak as you please more or less.

Gina Ward: Gina Ward, 615 Nautical Dr. I guess I started this because I went to refinance my house and couldn't do so. The house is currently noncompliant, so it just makes sense to rezone the properties in the area to C-5. That is all I have to say.

Sherry Coley: Hi. Sherry Coley, attorney for Marina View Apartments at 226 Nautical Dr. I just wanted to note for the record that we certainly would support a zoning change amendment for the residents who have filed this before the City Plan Commission. The only thing being and from my understanding by making this zoning change it should not impact the pending conditional use permit for the 4-unit development on the corner of Shorecrest and Nautical Dr. So, we wanted to note for the record that we certainly have no objection to this and would certainly assist the neighbors if they do need to be refinanced. Thank you.

Wiegand: Anyone else like to step forward? Third time. Anyone else wish to step forward? Do we have any correspondence?

Secretary Cheryl Nault: There is no correspondence.

Wiegand: We just have the letters from the people wanting to do this zoning change. We will close the public hearing.

The public hearing was declared closed at 9:05 p.m.

