



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA  
TUESDAY, APRIL 19, 2011  
7:00 P.M. or IMMEDIATELY FOLLOWING BOARD OF PUBLIC WORKS  
WHICH BEGINS AT 6:30 P.M.  
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST  
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Review of unfinished business.
5. Recognition of retiring Police Lieutenant-Investigator Thomas J. Baudhuin: 30 years of service 2/23/81 – 5/4/11.

**PRESENTATION OF CERTIFICATE OF APPRECIATION TO:  
STEPHEN C. MANN, ALDERPERSON DISTRICT 5  
THOMAS R. BENZSHAWEL, ALDERPERSON DISTRICT 6**

**ORGANIZATIONAL MEETING  
THAD G. BIRMINGHAM, MAYOR**

**NEWLY ELECTED COUNCIL MEMBER IS SEATED**

6. Roll call.
7. Adoption of agenda.
8. Consideration of the following bills: General Fund – \$709,521.32, Capital Fund - \$2,106.19, Cable TV - \$4,184.24, Tourism Fund - \$1,500.00, TID #2 - \$7,602.86 and Solid Waste Enterprise - \$12,432.25 for a grand total of \$737,346.82. [roll call]

**9. CONSENT AGENDA**

\* All items listed with an asterisk (\*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

\* a. Approval of 4/5/11 regular Common Council minutes.

\* b. Approval of the following minutes:

- (1) Finance/Purchasing & Building Committee – 3/29/11
- (2) Board of Canvassers – 4/7/11

\* c. Place following report on file:

- (1) Inspection Department Report – March 2011
- (2) Fire Department Report – March 2011

- \* d. Consideration of: Beverage Operator licenses.
  - \* e. Consideration of: Class B Beer licenses.
  - \* f. Consideration of: Temporary Class B Beer license.
  - \* g. Resolution re: Designating official newspaper.
  - \* h. Resolution re: Designating Public Depositories.
  - \* i. Finance/Purchasing & Building Committee recommendation re: Reduce the interest rate from eleven percent to five percent on the deferred curb and gutter special assessment along Ridgeway Drive in the amount of \$1,408.60, parcel number, 281-64-8400-0103, owned by Kazimiera Drabowicz.
  - j. Board of Public Works recommendation re: Special Assessment for curb and gutter installation for Spruce Street.
10. Consideration of: Election of Alderperson for District 6.
  11. Mayoral appointments.
  12. Election of Council President. [Council Election]
  13. Consideration of: Purchase of One Ton Dump Truck.
  14. Second reading of ordinance re: Creation of Section 10.21 of the Municipal Code – Prohibit Synthetic Cannabinoid (Marijuana.)
  15. Finance/Purchasing & Building Committee recommendation re: Award the bid for Spraying Aquatic Vegetation in Bay of Sturgeon Bay to Bonestroo, option B in the amount of \$13,218.22.
  16. Finance/Purchasing & Building Committee recommendation re: Award the bid to Packer City International Truck Inc. in the amount of \$164,000.00 for the 2011 Tandem Axle Truck and sell the 1993 Tandem Axle Truck to L & S Ford in the amount of \$10,000.00.
  17. Finance/Purchasing & Building Committee recommendation re: Approve the Inter-municipal Agreement, along with the County of Door, for County Trunk Highway C (Duluth Avenue) design project.
  18. Finance/Purchasing & Building Committee recommendation re: Review the Budget Services Ad Hoc Committee Final Report.
  19. Public comment.
  20. Mayor's comments.
  21. Convene in closed session in accordance with the following exemptions:
    - a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g).
      - i. Consideration of: Shipyard Partners.
      - ii. Consideration of: Ironwood Street outfall.

- b. **Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)**

**Consideration of: Sale of City property.**

**Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.**

**22. Adjourn.**

**NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.**

Posted:

Date:

4/15/11

Time:

1200 pm

By:

Dupe

**CITY OF STURGEON BAY  
UNFINISHED BUSINESS  
April 5, 2011**

**MAYOR:**

1. Execute borrowing resolutions. (4/05/11)

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 04/19/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
<b>GENERAL FUND</b>				
GENERAL FUND				
REVENUE				
R0000859	SHAD GRANUS	REF UNUSED HAZ TAG	01-000-000-48105	32.00
TOTAL REVENUE				32.00
TOTAL GENERAL FUND				32.00
<b>CITY COUNCIL</b>				
12300	LEAGUE OF WI MUNICIPALITIES	ALDERPERSON WRKSHOP STUTTING	01-105-000-55600	60.00
TOTAL				60.00
TOTAL CITY COUNCIL				60.00
<b>LAW/LEGAL</b>				
BUELOW	BUELOW, VETTER, BUIKEMA,	PROFESSIONAL SEEVICES	01-110-000-57900	1,341.00
TOTAL				1,341.00
TOTAL LAW/LEGAL				1,341.00
<b>CITY CLERK-TREASURER</b>				
17700	QUILL CORPORATION	ENVEPLOES, ERASERS, BUS CARDS	01-115-000-51950	74.39
TOTAL				74.39
TOTAL CITY CLERK-TREASURER				74.39
<b>COMPUTER</b>				
03101	CDW GOVERNMENT, INC.	1 VERSION OF ADJBE STANDARD	01-125-000-55550	179.95
17700	QUILL CORPORATION	INK CART	01-125-000-51950	32.39
TOTAL				212.34
TOTAL COMPUTER				212.34
<b>CITY ASSESSOR</b>				
ASSO APP	ASSOCIATED APPRAISAL	04/19/11 CONTRACT	01-130-000-55010	937.50
TOTAL				937.50
TOTAL CITY ASSESSOR				937.50
<b>BUILDING/ZONING CODE ENFORCMT</b>				
09223	INDEPENDENT INSPECTIONS, LTD	03/11 PERMITS	01-140-000-55010	19,937.26

DATE: 04/12/11  
TIME: 16:05:02  
ID: AP443000.0ST

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 04/19/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
BUILDING/ZONING CODE ENFORCEMENT				
			TOTAL	19,937.26
			TOTAL BUILDING/ZONING CODE ENFORCEMENT	19,937.26
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	CELL SERVICE	01-145-000-58250	23.84
03133		CELL SERVICE	01-145-000-58250	10.43
08167	GANNETT WISCONSIN NEWSPAPERS	6 PRESSBOARD REPORT COVERS	01-145-000-51950	46.80
			TOTAL	81.07
			TOTAL MUNICIPAL SERVICES ADMIN.	81.07
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	CELL SERVICE	01-150-000-58250	43.34
GIESCHEN	DARRELL GEISCHEN	MSHA TRAINING	01-150-000-55600	750.00
			TOTAL	793.34
			TOTAL PUBLIC WORKS ADMINISTRATION	793.34
ELECTIONS DEPARTMENT				
04975	ECONO FOODS	BAKERY FOR ELECTIONS	01-155-000-54999	19.32
17700	QUILL CORPORATION	ENVELOPES	01-155-000-54999	17.99
			TOTAL	37.31
			TOTAL ELECTIONS DEPARTMENT	37.31
CITY HALL				
04575	DOOR COUNTY HARDWARE	ANTI-FREEZE, WINLEX	01-160-000-51850	23.77
04575		WIRE & BALLAST	01-160-000-54999	35.28
04575		TRD TAPE	01-160-000-54999	74.99
08280	HILL BUILDING MAINTENANCE INC	03/11 CH CLEANING	01-160-000-55300	977.21
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	2,497.07
19880		421 MICHIGAN ST	01-160-000-58650	186.47
WARNER	WARNER-WEXEL WHOLESALE &	PAPER PRODUCTS	01-160-000-51850	139.94
			TOTAL	3,934.73
			TOTAL CITY HALL	3,934.73
INSURANCE				
BH	BURKART HEISDORF INSURANCE	PETERSON POOL CREDIT	01-165-000-57350	-1,660.00
BH		04/11 GENERAL LIABILITY	01-165-000-56400	2,706.00

INVOICES DUE ON/BEFORE 04/19/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
INSURANCE				
BH		04/11 POLICE LIABILITY	01-165-000-57150	1,073.00
BH		04/11 PUBLIC OFFICIALS	01-165-000-57400	1,027.00
BH		04/11 AUTO LIABILITY	01-165-000-55200	1,488.00
BH		04/11 AUTO PHYS DAMAGE	01-165-000-55200	1,066.00
BH		04/11 WORKERS COMP	01-165-000-58750	11,457.00
TOTAL				17,157.00
TOTAL INSURANCE				17,157.00

GENERAL EXPENDITURES

04696	DOOR COUNTY TREASURER	04/11 FD PHONE	01-199-000-58200	36.41
04696		04/11 MS PHONE	01-199-000-58200	65.55
04696		04/11 PD PHONE	01-199-000-58200	110.13
08167	GANNETT WISCONSIN NEWSPAPERS	BIDS	01-199-000-57450	78.67
08167		CC MINUTES	01-199-000-57450	582.57
08167		BIDS	01-199-000-57450	106.03
16555	PINKERT LAW FIRM, LLP	HTF	01-199-000-51525	234.00
16555		810 S LANSING	01-199-000-51525	300.00
19085	SCHENCK BUSINESS SOLUTIONS	INTERIM AUDIT	01-199-000-55150	6,300.00
TOTAL				7,813.36
TOTAL GENERAL EXPENDITURES				7,813.36

POLICE DEPARTMENT

02790	DAN BRINKMAN	04/11 REIMB MEALS TRAINING	01-200-000-55600	65.81
03101	CDW GOVERNMENT, INC.	AVERY LABELS	01-200-000-51950	65.40
08167	GANNETT WISCONSIN NEWSPAPERS	SHEET PROTECTORS	01-200-000-51950	26.88
15890	PACK AND SHIP PLUS	SHIP GUNS	01-200-000-57250	11.55
15890		SHIPPING	01-200-000-57250	18.25
16735	ARLEIGH PORTER	REIMB MEAL TRAINING	01-200-000-55600	40.90
CAMBRIA	CAMBRIA SUITES	LDGNG TRAINING BRINKMAN	01-200-000-55600	210.00
GOTPRINT	GOTPRINT.COM	BUSINESS CARDS JENNERJOHN	01-200-000-51600	18.04
UPS	UPS	SHIP ITEMS FROM 1033 PROGRAM	01-200-000-57250	112.37
TOTAL				569.20
TOTAL POLICE DEPARTMENT				569.20

POLICE DEPARTMENT/PATROL

03133	CELLCOM WISCONSIN RSA 10	CELL SERVICE	01-215-000-58250	466.99
04150	DE JARDIN CLEANERS LLC	UNIFORM CLNG ALLOW UTECHT	01-215-000-56800	23.13
04150		UNIFORM CLNG ALLOW UTECHT	01-215-000-56800	2.00
08167	GANNETT WISCONSIN NEWSPAPERS	SEX OFFENDER AD	01-215-000-58999	84.00
11545	MAPLE STREET SIGN CO.	INSTALL VINYL GRAPHICS	01-215-000-52900	50.64
20254	TIP TOP CLEANERS	UNIFORM CLNG ALLOW SOUTH	01-215-000-56800	5.00
20254		UNIFORM CLNG ALLOW CSO	01-215-000-56800	3.75
20254		UNIFORM CLNG ALLOW MEISNER	01-215-000-56800	27.17
20254		UNIFORM CLNG ALLOW SOUTH	01-215-000-56800	6.86

INVOICES DUE ON/BEFORE 04/19/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT/PATROL				
20254		UNIFORM CLNG ALLOW JENNERJOHN	01-215-000-56800	3.00
20254		UNIFORM CLNG ALLOW CSO	01-215-000-56800	0.50
21450	THE UNIFORM SHOPPE	UNIFORM PANTS ALBERTSON	01-215-000-52900	160.90
21450		UNIFORM PANTS HENRY	01-215-000-52900	157.90
23897	W.S. DARLEY & CO.	BRACKET CLIP/SAFETY STRAP	01-215-000-54999	223.58
ALBERTSO	JASON ALBERTSON	03/11 REIMB MEALS TRAINING	01-215-000-55600	117.16
ALBERTSO		2011 SHOES	01-215-000-52900	52.49
CAMBERIA	CAMBRIA SUITES	LDGNG TRAINING HOUGAARD	01-215-000-55600	210.00
HOUGAARD	CHAD HOUGAARD	04/11 REIMB MEALS TRAINING	01-215-000-55600	58.23
R0000608	AUTO ZONE, INC	HALOGEN BULBS	01-215-000-58600	32.44
SAFE	SAFE BOATS INTERNATIONAL LLC	TANK BRACKETS FOR DIVE TRUCK	01-215-000-54999	73.63
TOTAL				1,759.37
TOTAL POLICE DEPARTMENT/PATROL				1,759.37
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS	3 MNTH CRMNL DATA BASE ACCESS	01-225-000-57950	240.00
TOTAL				240.00
TOTAL POLICE DEPT. / INVESTIGATIONS				240.00
FIRE DEPARTMENT				
02001	RED THE UNIFORM TAYLOR	UNIFORM JACKET T FLOOR	01-250-000-52900	138.00
02001		UNIFORM JACKET J CONLON	01-250-000-52900	150.00
02001		UNIFORM B HANSON	01-250-000-52900	177.95
02001		UNIFORM JACKET M FISH	01-250-000-52900	138.00
02001		UNIFORM JACKET C BRIDENHAGEN	01-250-000-52900	163.00
02001		UNIFORM JACKET R SOUKUP	01-250-000-52900	138.00
02001		UNIFORM JACKET M VIRGIN	01-250-000-52900	138.00
03075	CARQUEST OF DOOR COUNTY	OIL	01-250-000-53000	7.99
03075		PIGTAIL	01-250-000-53000	17.72
03075		ELECTRICAL PARTS	01-250-000-53000	35.64
03075		RETURN WIRE	01-250-000-53000	-2.27
03075		WIRE	01-250-000-53000	11.42
03075		SWITCH	01-250-000-53000	6.76
03133	CELLCOM WISCONSIN RSA 10	CELL SERVICE	01-250-000-58250	7.01
03133		CELL SERVICE	01-250-000-58250	7.01
03159	CHARTER COMMUNICATIONS	CABLE WEST SIDE	01-250-000-54999	5.53
04575	DOOR COUNTY HARDWARE	HANDY BOX, FASTNERS, SETSCREW	01-250-000-56250	21.39
04575		ELECTRICAL SUPPLIES	01-250-000-56250	4.34
04575		FASTNERS, BOLT EYES	01-250-000-56250	25.73
04575		ROLLERS, PAINT BRUSHES	01-250-000-56250	20.95
04575		PAINT	01-250-000-56250	23.99
04575		PAINT	01-250-000-56250	23.99
04696	DOOR COUNTY TREASURER	03/11 FUEL	01-250-000-51650	919.74
13050	PATRICK MAY	UNIFORM SHIRTS	01-250-000-52900	44.00
17700	QUILL CORPORATION	PRINT CART	01-250-000-51950	134.09
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-250-000-56675	40.00
19880		TRUCK FILL	01-250-000-56675	36.00
19880		FIRE PROTECTION	01-250-000-56675	17,441.50

INVOICES DUE ON/BEFORE 04/19/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
FIRE DEPARTMENT				
19880		N MADISON AVE SPRINKLER	01-250-000-56675	6.70
19880		PENN ST DOCK	01-250-000-56675	6.70
19880		1018 GREEN BAY RD SIREN	01-250-000-56150	15.27
19880		EAST SIDE DOCK	01-250-000-56675	2.70
19880		107 N 1ST AVE MARINA RESTROOMS	01-250-000-56675	21.30
19880		48 KENTUCKY ST DOCK	01-250-000-56675	6.70
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	21.30
ANYTIME	ANYTIME FITNESS	USED ELLIPTICAL	01-250-000-51350	300.00
QUALITY	QUALITY TRUCK CARE CENTER INC	OIL PLUGS	01-250-000-53000	180.72
TOTAL				20,436.87
TOTAL FIRE DEPARTMENT				20,436.87
STORM SEWERS				
04575	DOOR COUNTY HARDWARE	SCR SFDR	01-300-000-54999	10.99
04575		SCRW SLEDRL	01-300-000-54999	10.99
TOTAL				21.98
TOTAL STORM SEWERS				21.98
SOLID WASTE MGMT/SPRING/FALL				
DC WASTE	DOOR COUNTY WASTE & RECYCLING	HAZ ITEM DISPOSAL	01-311-000-58400	100.00
TOTAL				100.00
TOTAL SOLID WASTE MGMT/SPRING/FALL				100.00
STREET SWEEPING				
02844	BRUCE MUNICIPAL EQUIPMENT INC	2 FLANGE BEARINGS	01-330-000-51400	202.09
TOTAL				202.09
TOTAL STREET SWEEPING				202.09
ROADWAYS/STREETS				
04575	DOOR COUNTY HARDWARE	CABLE, SHACKLE SCR, FASTNERS	01-400-000-51400	9.92
04575		SAFETY CAN	01-400-000-51400	44.99
04575		HARDWARE	01-400-000-51400	7.00
08225	HERLACHE SMALL ENGINE	THROTTLE TRIGGER	01-400-000-51400	2.30
11800	KRUEGER IMPLEMENT INC	2 BRUSH BLADES	01-400-000-51400	49.80
TOTAL				114.01
TOTAL ROADWAYS/STREETS				114.01

INVOICES DUE ON/BEFORE 04/19/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
<b>GENERAL FUND</b>				
<b>SNOW REMOVAL</b>				
03075	CARQUEST OF DOOR COUNTY	SHOE ASSEMBLY	01-410-000-51400	32.57
04574	DOOR COUNTY GLASS & MIRROR	REPLACE 2 MIRRORS IN HOUSING	01-410-000-51400	38.28
04575	DOOR COUNTY HARDWARE	CHAIN LINK	01-410-000-51400	15.96
TOTAL				86.81
TOTAL SNOW REMOVAL				86.81
<b>STREET MACHINERY</b>				
03075	CARQUEST OF DOOR COUNTY	TAPE	01-450-000-52150	5.44
03075		OIL FILTER	01-450-000-52150	8.24
03075		O-RINGS, CRIMP FITTINGS	01-450-000-52150	21.81
03075		HYD OIL	01-450-000-52050	191.94
03075		ATF DEX/MERC	01-450-000-52050	466.92
03075		CRIMP FITTINGS	01-450-000-52150	33.52
03075		CRIMP FTGNS, OIL FLTRS, LAMP	01-450-000-52150	114.15
06012	FASTENAL COMPANY	RESTOCK METRIC BOLT BIN	01-450-000-51400	49.71
06012		BOLTS	01-450-000-51400	2.86
20725	T R COCHART TIRE CENTER	REPAIR FLAT	01-450-000-52850	15.00
TOTAL				909.59
TOTAL STREET MACHINERY				909.59
<b>CITY GARAGE</b>				
01469	AIRGAS NORTH CENTRAL	LEASE RENEWAL	01-460-000-58999	377.94
04575	DOOR COUNTY HARDWARE	SPRING CLAMPS	01-460-000-54999	8.98
04575		STEP STOOL	01-460-000-52700	26.99
04575		CARDED TAP	01-460-000-52700	5.99
04575		CARDED TAP	01-460-000-52700	5.99
04575		CARDED TAP	01-460-000-52700	4.79
07785	THE GREAT OUTDOORS	ANNUAL GARAGE DOOR INSPECTION	01-460-000-58999	741.50
11800	KRUEGER IMPLEMENT INC	2 SAFETY BUCKLES	01-460-000-52350	13.00
TOTAL				1,185.18
TOTAL CITY GARAGE				1,185.18
<b>HIGHWAYS - GENERAL</b>				
19880	STURGEON BAY UTILITIES	OLD HWY RD SIGN	01-499-000-58000	23.51
19880		WS TRAFFIC LIGHTS	01-499-000-58000	35.50
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	5,059.10
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,426.30
19880		808 S DULUTH AVE SIGN	01-499-000-58000	8.59
19880		EAST SIDE DOCK	01-499-000-58000	67.08
19880		SHIPYARD DEVELOPMENT LIGHTS	01-499-000-58000	296.60
TOTAL				13,916.68
TOTAL HIGHWAYS - GENERAL				13,916.68

INVOICES DUE ON/BEFORE 04/19/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	CELL SERVICE	01-500-000-58250	8.45
03133		CELL SERVICE	01-500-000-58250	90.92
03133		CELL SERVICE	01-500-000-58250	7.01
03767	STAPLES ADVANTAGE	PENS, ENVLPS, HYLITES, LBLs	01-500-000-51950	66.38
R0000807	MARK THIEDE	2011 SUMMER CONCERT CONTRACT	01-500-000-52250	500.00
TOTAL				672.76
TOTAL PARK & RECREATION ADMIN				672.76
PARKS AND PLAYGROUNDS				
03075	CARQUEST OF DOOR COUNTY	GENERAL PURPOSE CLEANER	01-510-000-54999	36.90
03075		POLISH/WAX & SAND PAPER	01-510-000-54999	12.82
03075		ADHESIVE	01-510-000-54999	4.98
03075		POLISHER	01-510-000-52700	99.95
03075		BACKING PLATE	01-510-000-52700	21.38
03075		POLISH & PAD	01-510-000-52700	12.98
03075		MARKER LIGHTS FOR TRAILER	01-510-000-54999	2.41
03075		SPRING EYEBOLT	01-510-000-54999	4.18
03075		FILTERS & OIL FOR MOWERS	01-510-000-54999	121.30
03075		RETURN AIR FILTERS	01-510-000-54999	-76.60
03075		OIL FILTER	01-510-000-54999	5.54
04575	DOOR COUNTY HARDWARE	LETTER KIT	01-510-000-54999	3.99
04575		BOX COVER	01-510-000-54999	1.29
04575		BOX COVER, BULB	01-510-000-54999	3.08
04575		HOSE WASHER, HOSE MENDER	01-510-000-51750	4.78
04575		BOX COVERS	01-510-000-54999	11.14
04575		KEYS	01-510-000-54999	8.94
04575		ROPE	01-510-000-54999	89.99
04575		PUSH BROOM	01-510-000-51850	16.99
04575		PLIERS	01-510-000-52700	12.98
04575		HAMMER DRILL	01-510-000-52700	299.99
04575		BULB	01-510-000-54999	10.49
04575		NOZZLE	01-510-000-54999	6.99
04575		WEATHERSTRIP	01-510-000-54999	3.79
04575		WRENCH & SOCKETS	01-510-000-52700	25.46
04575		SOCKET	01-510-000-52700	4.49
04575		HARDWARE	01-510-000-54999	15.29
04575		FASTNERS	01-510-000-54999	13.58
19070	SCHARTNER IMPLEMENT INC	THROTTLE CABLE	01-510-000-54999	29.30
19880	STURGEON BAY UTILITIES	MARTIN PARK	01-510-000-56150	18.82
19880		N 7TH PL GARLAND PARK	01-510-000-56150	8.00
19880		FLAG LIGHT 5TH & MICHIGAN	01-510-000-56150	29.40
19880		MEMORIAL FIELD	01-510-000-56150	12.24
19880		MEMORIAL FIELD BASEBALL PB	01-510-000-56150	8.00
20725	T R COCHART TIRE CENTER	REPAIR FLAT	01-510-000-52850	15.00
BROWNS	BROWNS OF TWO RIVERS, INC.	FRONT CLIP	01-510-000-58600	21.65
BROWNS		FRONT GRILL	01-510-000-58600	139.00
GIESCHEN	DARRELL GEISCHEN	MSHA TRAINING	01-510-000-55600	249.50
WARNER	WARNER-WEXEL WHOLESALE &	CASE WASTE BAGS	01-510-000-54999	22.89
TOTAL				1,332.90
TOTAL PARKS AND PLAYGROUNDS				1,332.90

INVOICES DUE ON/BEFORE 04/19/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	WALNUT DR & LANSING SIGN	01-570-000-56150	8.15
19880		W LARCH ST WALKWAY LIGHTS	01-570-000-56150	108.73
19880		W LARCH ST PARKING LOT	01-570-000-56150	61.46
19880		48 KENTUCKY ST WTR ERT	01-570-000-56150	224.00
19880		107 N 1ST AVE MARINA RESTROOMS	01-570-000-56150	52.50
19880		107 N 1ST AVE MARINA RESTROOMS	01-570-000-58650	47.94
19880		1 1ST AVE CITY PARKING RAMP	01-570-000-56150	360.66
		TOTAL		863.44
		TOTAL WATERFRONT PARKS & WALKWAYS		863.44
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	MONTHLY EAP	01-600-000-56553	150.83
04800	DRAEB JEWELERS, INC	WATCH BAUDHUIN	01-600-000-56554	200.00
17700	QUILL CORPORATION	DOCUMENT FRAMES	01-600-000-56554	111.80
17700		RETURN DOCUMENT FRAMES	01-600-000-56554	-111.80
19730	STURGEON BAY VISITOR CENTER	GIFT CERTIFICATES EMP RECOG	01-600-000-56554	100.00
23674	WISCONSIN DEPT OF WORFORCE	03/11 UNEMPLOYMENT	01-600-000-50370	494.09
BENEFIT	BENEFIT ADVANTAGE, INC	COBRA FEES	01-600-000-50510	25.00
		TOTAL		969.92
		TOTAL EMPLOYEE BENEFITS		969.92
		TOTAL GENERAL FUND		95,792.10
CAPITAL FUND				
COMPUTER				
02208	BAYCOM INC.	SQUAD PRINTER	10-125-000-59040	243.00
		TOTAL		243.00
		TOTAL COMPUTER		243.00
PATROL				
03133	CELLCOM WISCONSIN RSA 10	SQUAD ROUTERS	10-215-000-59000	307.68
03133		SQUAD ROUTERS	10-215-000-59000	1,128.16
		TOTAL		1,435.84
		TOTAL PATROL		1,435.84
SNOW REMOVAL				
02844	BRUCE MUNICIPAL EQUIPMENT INC	PRAN INTERFACE KIT	10-410-000-59065	427.35
		TOTAL		427.35
		TOTAL SNOW REMOVAL		427.35
		TOTAL CAPITAL FUND		2,106.19

DATE: 04/12/11  
 TIME: 16:05:02  
 ID: AP443000.0ST

CITY OF STURGEON BAY  
 DEPARTMENT SUMMARY REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 04/19/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
<b>CABLE TV</b>				
CABLE TV / GENERAL				
14920	NORTHERN ELECTRIC INC	ADD DUPLEX RECEPTACLE TO RACK	21-000-000-56250	152.18
15890	PACK AND SHIP PLUS	RETURN EQUIPMENT	21-000-000-56250	11.52
B&H	B&H PHOTO -VIDEO-PRO AUDIT	CAMERA COVER	21-000-000-59070	155.00
B&H		COMPACT CONTROLLER	21-000-000-59070	270.00
B&H		RETURN CAMERA WETSUIT	21-000-000-59070	-149.95
MANN	MANN COMMUNICATIONS, LLC	DVD'S TO LIBRARY	21-000-000-58999	50.00
MANN		ROGER COUNCIL PREVIEW	21-000-000-58999	67.50
TOTAL CABLE TV / GENERAL				556.25
BROADCAST PROD. - SCHOOL CH 07				
19865	STURGEON BAY SCHOOL DISTRICT	NETWORK RACK	21-000-007-59070	164.00
B&H	B&H PHOTO -VIDEO-PRO AUDIT	CAMERA, CASE, BATTERY & ACCESS	21-000-007-59070	3,463.95
TOTAL BROADCAST PROD. - SCHOOL CH 07				3,627.95
TOTAL CABLE TV / GENERAL				4,184.20
TOTAL CABLE TV				4,184.20
<b>TOURISM FUND</b>				
TOURISM COMMITTEE / GENERAL				
19085	SCHENCK BUSINESS SOLUTIONS	INTERIM AUDIT	24-000-000-55150	1,500.00
TOTAL TOURISM COMMITTEE / GENERAL				1,500.00
TOTAL TOURISM COMMITTEE / GENERAL				1,500.00
TOTAL TOURISM FUND				1,500.00
<b>TID #2 DISTRICT</b>				
TID DISTRICT #2				
R0000421	WI DEPT OF TRANSPORTATION	3RD AVE BALANCE	25-320-000-59090	870.76
R0000421		CSD PAYMENT OREGON BRIDGE	25-320-000-59090	6,732.10
TOTAL				7,602.86
TOTAL TID DISTRICT #2				7,602.86
TOTAL TID #2 DISTRICT				7,602.86
<b>SOLID WASTE ENTERPRISE</b>				
SOLID WASTE ENTERPRISE FUND				
03075	CARQUEST OF DOOR COUNTY	HYD OIL	60-000-000-52050	127.96
04575	DOOR COUNTY HARDWARE	GLUE	60-000-000-53000	4.29
04575		PAINT	60-000-000-53000	12.87
20253	TILOT OIL LLC	100 GALLONS OIL	60-000-000-52050	891.00
20725	T R COCHART TIRE CENTER	MOUNT & DISMOUNT	60-000-000-52850	50.00
DC WASTE	DOOR COUNTY WASTE & RECYCLING	177.75 TONS REFUSE	60-000-000-58300	9,943.54

DATE: 04/12/11  
TIME: 16:05:02  
ID: AP443000.0ST

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 04/19/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
	DC WASTE	COMINGLED & PAPER	60-000-000-58350	1,310.42
R0000655	TRANSMOTION, LLC	HYD CYLINDER & 2 ADAPTORS	60-000-000-53000	92.17
		TOTAL SOLID WASTE ENTERPRISE FUND		12,432.25
		TOTAL SOLID WASTE ENTERPRISE FUND		12,432.25
		TOTAL SOLID WASTE ENTERPRISE		12,432.25
		TOTAL ALL FUNDS		123,617.60

**MANUAL CHECKS**

WPPI \$ 80,181.15  
04/01/11  
ACH  
Health insurance  
Misc accounts

WPPI \$ 5,408.78  
04/01/11  
ACH  
Dental insurance  
Misc accounts

Peninsula Title Trust Account \$ 264,003.25  
03/14/11  
Check #67800  
Purchase Darrell Gill property  
10-199-000-59080

Peninsula Title Trust Account \$ 264,136.04  
03/14/11  
Check #67801  
Purchase Diane Gill property  
10-199-000-59080

**TOTAL MANUAL CHECKS \$ 613,729.22**

INVOICES DUE ON/BEFORE 04/19/11

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	<del>95,792.10</del>	709,521.32
CAPITAL FUND	2,106.19	
CABLE TV	4,184.20	
TOURISM FUND	1,500.00	
TID #2 DISTRICT	7,602.86	
SOLID WASTE ENTERPRISE	12,432.25	
-----		
TOTAL --- ALL FUNDS	<del>123,617.60</del>	737,346.82

*Jana Chupka* 4/12/2011  
*Henny F. Weger* 4/12/11  
*Rehlich Jr.* 4-12-2011

COMMON COUNCIL  
April 5, 2011

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Ald. Wiegand, Vandertie, Lodi, Abeyta, Mann, and Schlicht were present.

Abeyta/Mann to adopt agenda. Carried.

The Council reviewed the unfinished business list.

Abeyta/Schlicht to approve bills: General Fund – \$676,485.30, Capital Fund - \$49,937.62, Cable TV - \$5,212.18, TID #2 - \$1,008.00, and Solid Waste Enterprise - \$12,520.72 for grand total of \$745,163.82. Roll call: All voted aye. Carried.

Lodi/Abeyta to approve the consent agenda:

- a. Approval of 3/15/11 Common Council minutes.
- b. Approval of the following minutes:
  - (1) Finance/Purchasing & Building Committee – 3/8/11
  - (2) Community Protection & Services Committee – 3/10/11
  - (3) Cable Communication System Advisory Council – 3/10/11
  - (4) City Plan Commission – 3/16/11
- c. Accept and place on file the following reports:
  - (1) Street Department Report – February 2011
  - (2) Community Service Officer Report – February 2011
- d. Consideration of: Beverage Operator licenses.
- e. Consideration of: Liquor license premise amendment for The Draft Haus to include east portion of parking lot for Saturday, April 9, 2011 from 10 am – 5 pm.
- f. Consideration of: Temporary Class B Beer & Class B Wine license for Third Avenue Playhouse.
- g. Consideration of: Temporary Class B Beer license for Hispanic Resource Center of Door & Kewaunee County.
- h. Consideration of: Class B Beer and Class C Wine license for William A. Lemke, dba: The Steele Bridge Café.
- i. Consideration of: Combination Class B Beer and Class B Liquor license for The Lodge at Leathem Smith.

Carried.

The Mayor appointed Dennis Statz to the Door County Tourism Zone Commission to fill the term expiring 1/01/12. Vandertie/Abeyta to confirm the appointment. Carried.

Wiegand/Schlicht to approve the following requests from the Door County Maritime Museum for its Schooner Days Celebration July 1-4, 2011 welcoming the Wisconsin flagship, Denis Sullivan, to our community:

1. To install a temporary tent (approximately 120'x40') in the City parking lot on the Madison Avenue side at the Museum's location (120 N. Madison Avenue). Ideally the tent will be located in the center bay of the lot and will not affect handicap parking spaces. To secure the tent it needs to be anchored into the asphalt. the tent contractor will repair the asphalt immediately after the tent removal.
2. To receive a noise ordinance waiver for Friday, July 1, 2011 until 11:30 p.m. The evening's entertainment will be dancing with a live music performance.

Door County Maritime Museum Development Director Trudy Herbst answered questions regarding liability/insurance coverage, repairing the asphalt, and event activities. Motion carried.

The Mayor announced that Thomas Benzshawel resigned as District 6 Alderperson. He discussed the process for filling the vacancy and encouraged interested persons from District 6 to come forward with a letter of intent and short bio as soon as possible before the next Council meeting. Information will be available on the City's web site, cable TV, and media.

The Mayor opened a public hearing re: Levy Special Assessment for curb and gutter installation on Spruce Street from Green Bay Road to Redwood Place at 7:16 p.m. The hearing was declared closed at 7:17 p.m.

Abeyta/Wiegand to approve resolution authorizing the Mayor and City Clerk to issue debt/make application in the amount of \$212,000 with the State of Wisconsin Board of Commissioners of Public lands, with an interest rate of 3.25% and payback period of 5 years, for the purpose of purchasing two squad cars, a trackless with a blower, an electric utility truck, garage doors, and a one ton dump truck. Roll call: All voted aye. Carried.

Abeyta/Wiegand to approve resolution authorizing the Mayor and City Clerk to issue debt/make application in the amount of \$41,975 with the State of Wisconsin Board of Commissioners of Public lands, with an interest rate of 3.75% and a payback period of ten years, for the purpose of purchasing breath testers, rescue rope, a foam inductor, a commercial washer, Y valves, a defibrillator, a line paint machine, garage doors, and an electric utility truck. Roll call: All voted aye. Carried.

#### RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to write-off \$1,870.46 in 2009 delinquent personal property taxes as follows after the list has been published in the Door County Advocate:

#### Write-off list

<u>Account #</u>	<u>Name</u>	<u>City Tax Portion of Del. Taxes</u>	<u>Ref. Out</u>
281-0044	Coldwell Banker (Self Reported 2009)	\$ 4.35	1/2011
281-0191	Bulk Petroleum Corp. Station #4279, Darshans Dhaliwal (Self Reported 2009) (Bankruptcy)	\$ 18.25	
281-0234	Door County Design & Woodworking, Gabe Egeland (Doomaged)	\$ 275.11	1/2010
281-0247	Pitney Bowes Inc (Self Reported 2009) (Late Payment / Interest Only)	\$ 3.46	
281-0435	New Century Service, Bob Parins (Doomaged) (Late Payment / Interest only)	\$ 1.27	
281-0455	Phil-Mart, Daniel Nesbitt (Doomaged 2009)	\$ 359.29	1/2010
281-0570	Copies Plus More, Inc, David Salo (Manufacturing Assessed)	\$ 118.33	
281-0748	Mallien Concrete, Dan Mallien (Self Reported 2009)	\$ 183.12	1/2010
281-0767	Peninsula Land Management Svc, Benjamin Konarzewski (Self Reported 2009)	\$ 25.16	1/2010
281-0793	Lauger Concrete, Dylan Lauger (Doomaged)	\$ 147.53	
281-0847	JM Construction, John Marquardt (Self Reported 2009) (Late Payment / Interest Only)	\$ .22	
281-0880	Bulk Petroleum Corp. Station #4276, Charles Daane (Self Reported 2009) (Bankruptcy)	\$ 61.61	
281-0897	Gold & Silver Creations, Thayse Invest. Prop. (Bankruptcy)	\$ 461.70	1/2010
281-0901	Nightengale Properties LLC (Doomaged)	\$ 84.17	
281-0935	Pitney Bowes Global Financial Services LLC (Self Reported 2009) (Late Payment / Interest Only)	\$ 2.80	

281-0942	Chesterfield Financial Corp (Self Reported)	\$ 19.96	1/2010
281-0957	Barbicon Condo #4, Robert Kells (Doomaged)	\$ 63.35	
281-1011	Gina's Psychic Astrology & Mystical, Gina Adams (Doomaged)	\$ 20.82	1/2010
281-9853	Travis Snyder ET AL	\$ 19.96	
	Total	\$1,870.46	

Respectfully submitted,  
 FINANCE/PURCHASING & BUILDING COMMITTEE  
 By: /s/ James Abeyta, Chr.

Introduced by Abeyta. Abeyta/Wiegand to adopt. Carried.

#### RECOMMENDATION

We, the Community Protection and Services committee, hereby recommend to create Section 10.21 of the City of Sturgeon Bay Municipal Code to read as follows:

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE CREATING SECTION 10.21 OF THE MUNICIPAL CODE OF THE CITY OF STURGEON BAY, WISCONSIN, RELATIVE TO "SYNTHETIC CANNABINOID PROHIBITED"**

WHEREAS, the Common Council of the City of Sturgeon Bay has determined that herbal preparations powered or sprayed with a chemical synthetic cannabinoid are available for sale within the City of Sturgeon Bay that claim to produce intoxicating effects similar to THC or marijuana; and

WHEREAS, while the substances are not yet categorized as illegal controlled substances under Wisconsin or federal law several other countries, states, and municipalities have already taken action to prohibit these substances due to increased overdoses and other negative health concerns; and

WHEREAS, while these synthetic cannabinoid substances are often marketed as benign and legal alternatives to marijuana, they are potentially dangerous to users as the substances can create potency from 3 up to 100 times greater than marijuana, produce severe adverse health conditions such as hallucinations, paranoia, seizures, and vomiting based on reported emergency room experiences in areas of the country where use is more prevalent, and further that long term health effects of use of these substances are not yet known; and

WHEREAS, it has been determined that the effects of these substances are a health, safety, and welfare concern to the citizens of the City of Sturgeon Bay;

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 10.21 of the Municipal Code of the City of Sturgeon Bay entitled "Synthetic Cannabinoid Prohibited", is hereby created to read as follows:

10.21 Synthetic Cannabinoid Prohibited.

- (1) Possession, use, and sale are illegal. It shall be illegal for any person to use, possess, purchase, attempt to purchase, sell, publicly display for sale or attempt to sell, give, or barter any one or more of the following chemicals commonly found in or applied to substances that have common street or trade names of "Spice", "K2", "Genie", "Yucatan Fire", "fake", or "new" marijuana, or by any other name, label, or description:
  - (a) Salviadinorum or salvinorum A; all parts of the plant classified botanically as saliva divinorum, whether growing or not, the seeds thereof; any extract from any such plant, its seeds or extracts;

- (b) (6aR, 10aR)-9-(hydroxymethyl)-6, 6dimethyl-3-(2methyloctan-2-yl)6a, 7, 10, 10a-tetrahydrobenzo[c]chromen-1-o1 some trade or other name: HU-210;
- (c) 1-Pentyl-3-(1-naphythoyl) indole-some trade or other name: JWH-018\spice;
- (d) 1-Butyl-3-(1 naphythoyl) indole-some trade or other names: JWH-0173;
- (e) 1-(3{trifluoromethylphenyl}) piperazine-some trade or other names: TFMPP;
- (f) Or any similar structural analogs.

- (2) Medical or dental use allowed. Acts otherwise prohibited under s. 10.21 shall not be unlawful if done by or under the direction or prescription of a licensed physician, dentist, or other medical health professional authorized to direct or prescribe such acts, provided that such use is permitted under state and federal laws.

SECTION 2: This ordinance shall take effect on the day after its publication.

Introduced by Lodi. Lodi/Schlicht to adopt. Carried.

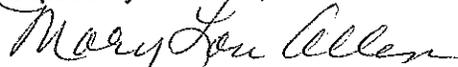
Lodi/Schlicht to read in title only for first reading ordinance creating Section 10.21 of the Municipal Code – Prohibiting Synthetic Cannabinoid (Marijuana). Carried.

No one spoke during public comment.

The Mayor gave his comments.

Mann/Schlicht to adjourn. Carried. The meeting adjourned at 7:27 p.m.

Respectfully submitted,

  
Mary Lou Allen  
Assistant City Administrator

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**March 29, 2011**

A meeting of the Finance/Purchasing & Building Committee was called to order at 6:32 p.m. by Vice-Chairperson Wiegand in Council Chambers, City Hall. Roll call: Alderperson Wiegand and Alderperson Schlicht were present. Alderperson Abeyta was excused. Also present: Mayor Birmingham, City Administrator McNeil, Assistant City Administrator Allen, Finance Director/City Treasurer Clarizio, Community Development Director Olejniczak, Public Works/Park and Recreation Superintendent Bordeau and Office/Accounting Assistant II Flinn. Alderperson Lodl entered the meeting at 6:48 p.m.

Moved by Alderperson Schlicht seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Budget Services Ad Hoc Committee Final Report.
4. Consideration of: City of Sturgeon Bay going paperless.
5. Consideration of: Intermunicipal Agreement for CTH C (Duluth Ave) Project.
6. Consideration of: 2011 One Ton Dump Truck bids.
7. Consideration of: 2011 Tandem Axle Truck bids.
8. Consideration of: Spraying of Aquatic Vegetation in Bay of Sturgeon Bay bids.
9. Review of unfinished business list.
10. Review bills.
11. Adjourn.

Carried.

Assistant City Administrator Allen explained the results of the Budget services Ad Hoc Committee final report. She stated that the general conclusions are summarized in the report and it appears that the City is run rather efficiently. She continued going through the report with the Committee and pointed out items that are already being done by staff, items that are in process, and some that are still being considered. Alderperson Schlicht commented that one of his main concerns was overtime. Ms. Allen explained that overtime is paid according to union contracts.

Alderperson Schlicht also commented on the City receiving grants to purchase items and if the long term consequences are considered when purchasing items with grants. Ms. Allen relayed that all items are considered at Common Council before they are purchased and the department heads generally take the long term costs into consideration. Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to the Common Council to review the Budget Services Ad Hoc Committee Final Report. Carried.

City of Sturgeon Bay going paperless was the next item discussed. This item was forwarded to Finance/Purchasing & Building Committee by the Community Protection &

Services Committee. Finance Director/City Treasurer Clarizio stated that she was asked to put an estimate together on what the cost savings would be if the City would go paperless. The cost of the paper that the agenda packets are printed on is around \$600.00. The cost of eight computers without software is approximately \$4,040.00, and the cost with software is approximately \$6,672.00. It would take between eight to twelve years for the savings from the paper to pay for computers. With that time frame, the computers would have to be updated or replaced before there is a benefit to the City. Alderperson Lodl commented that the school district has gone paperless with their agenda. Ms. Clarizio stated that she had spoken with Mr. Stutting and the school already had lap top computers in their computer lab, so there was no added expense for them to go paperless. Alderperson Lodl asked if there would be a cost savings to man hours. Ms. Clarizio replied that there would not be much if any, because the packets still have to be put together by staff and the copy machine does most of the work after that.

Alderperson Schlicht commented that going paperless may impact who runs for office because of the use of computers, not everyone is comfortable using computers. Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to postpone City of Sturgeon Bay going paperless until the Finance/Purchasing & Building Committee meeting on May 10, 2011. Carried.

Community Development Director Olejniczak led the discussion on the Intermunicipal Agreement for CTH C (Duluth Ave) Project. He stated that the County has been awarded a grant to complete the design work for the County Trunk Highway C (Duluth Avenue) reconstruction. He added that for projects of this type the County splits the cost of the road work with the local municipality. The grant funding is 80% of the cost. Therefore, the remaining 20% is to be split by the City and the County. The City's share would be 10%. The estimated cost of the design work is \$270,000. The cost to the City would be \$27,000. He continued that it is anticipated that there will be funding available for the actual road construction after the design work is complete. Alderperson Wiegand asked if the property owners along Duluth Avenue would be assessed for the improvements. Mr. Olejniczak replied that it is a possibility. Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to recommend to the Common Council to approve the Intermunicipal Agreement, along with the County of Door, for County Trunk Highway C (Duluth Avenue) design project. Carried.

Public Works/Park and Recreation Superintendent Bordeau presented the bids for the 2011 One Ton Dump Truck:

<u>Company</u>	<u>Cost</u>	<u>Trade-in</u>
Witt Peninsula Ford (Monroe Pkg)	\$29,282.00	\$5,000.00
Jim Olson Motors	\$30,588.00	\$4,500.00
L&S Ford	\$31,116.00	\$3,750.00
Ewald Chevy (Ford)	\$30,130.00	\$5,400.00
Ewald Chevy (Chevy)	\$31,641.00	\$5,400.00
Ewald Chevy (Dodge)	\$29,825.00	\$5,400.00
The Farm Inc.		\$6,635.00
Witt Peninsula Ford #2 (Olson Pkg)	\$28,832.00	\$5,000.00

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to forward to Common Council without recommendation. Carried.

Public Works/Park and Recreation Superintendent Bordeau presented the bids for the 2011 Tandem Axle Truck:

<u>Company</u>	<u>Cost</u>	<u>Trade-in</u>
L&S Ford		\$10,000.00
Packer City International Truck Inc.	\$168,192.00	\$ 9,400.00
Packer City International Truck Inc.	\$164,000.00	\$ 9,400.00
Monroe Truck (equipment only)	\$ 76, 309.00	

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to recommend to the Common Council to award the bid to Packer City International Truck Inc. in the amount of \$164,000.00 for the 2011 Tandem Axle Truck and sell the 1993 Tandem Axle Truck to L&S Ford in the amount of \$10,000.00. Carried.

Public Works/Park and Recreation Superintendent Bordeau then presented the bids for the Spraying Aquatic Vegetation in Bay of Sturgeon Bay:

<u>Company</u>	<u>Cost</u>	<u>Total</u>
Aquatic Biologists, Inc.	\$350.00 per acre	\$17,136.00
2 <sup>nd</sup> application	\$200.00 per acre	\$ 9,792.00
Environmental Services (no charge 2 <sup>nd</sup> application)	\$338.04 per acre	\$16,550.43
Bonestroo Option B (no charge 2 <sup>nd</sup> application)	\$269.98 per acre	\$13,218.22
Bonestroo Option A (no charge 2 <sup>nd</sup> application)	\$332.49 per acre	\$16,278.71

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to the Common Council to award the bid for Spraying Aquatic Vegetation in Bay of Sturgeon Bay to Bonestroo, option B in the amount of \$13,218.22. Carried.

The Committee reviewed the unfinished business list.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 7:25 p.m.

Respectfully submitted,

  
Dixie Flinn  
Office/Accounting Assistant II

**BOARD OF CANVASSERS**  
April 7, 2011

A meeting of the Board of Canvassers was called to order at 9:00 a.m. by Chairperson Reinhardt in Council Chambers, City Hall. Roll call: Members Reinhardt, Clarizio and Allen were present.

A motion was made by Clarizio/Allen to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Canvass the results of the April 5, 2011 Spring Election.
4. Adjourn.

Carried.

The members of the Board of Canvassers reviewed the election results from Districts 1, 3, 5, and 7 in the City of Sturgeon Bay from the April 5, 2011 election.

A motion was made by Allen/Clarizio to accept the results from the April 5, 2011 Spring Election. Carried.

A motion was made by Clarizio/Allen to adjourn. Carried. The meeting adjourned at 9:12 a.m.

Respectfully submitted,



Stephanie L. Reinhardt  
City Clerk

CITY OF STURGEON BAY  
INSPECTION DEPARTMENT  
March 28, 2011

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF MARCH 2011

March-11	YEAR TO DATE		March-11	YEAR TO DATE	
	1	1	ONE FAMILY DWELLINGS	65,000	65,000
	0	0	TWO FAMILY DWELLINGS	-----	-----
	0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
	0	0	DUPLEX CONVERTED TO TRI-PLEX	-----	-----
	0	0	C.B.R.F.	-----	-----
	0	0	RESIDENTIAL ADDITIONS	-----	-----
	7	27	RESIDENTIAL ALTERATIONS	23,300	213,915
	0	0	RESIDENTIAL GARAGES/CARPORTS	-----	-----
	0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	-----
	0	0	RESIDENTIAL STORAGE BUILDINGS	-----	-----
	0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
	0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
	1	1	NEW COMMERCIAL BUILDINGS	6,500,000	6,500,000
	0	0	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	-----
	0	0	NON-RESIDENTIAL ADDITIONS	-----	-----
	5	10	NON-RESIDENTIAL ALTERATIONS	69,000	180,900
	0	0	MUNICIPAL BUILDINGS	-----	-----
	0	0	WAREHOUSES	-----	-----
	0	0	FACTORY & SHOP	-----	-----
	0	0	COMMUNICATION TOWER	-----	-----
	0	0	SUBSTATION	-----	-----
	0	0	AGRICULTURAL BUILDINGS	-----	-----
	14	39			
			TOTAL ESTIMATED COST OF CONSTRUCTION	\$6,657,300	6,959,815

March-11	YEAR TO DATE	TOTAL PERMITS ISSUED	March-11	YEAR TO DATE
14	39	BUILDING PERMITS	15,697	16,739
10	21	ELECTRICAL PERMITS	5,749	7,405
7	11	PLUMBING PERMITS	617	828
3	13	HEATING PERMITS	172	1,751
4	63	SIGN PERMITS	120	1,890
0	0	MISCELLANEOUS PERMITS	-----	-----
0	0	SUMP PUMP PERMITS	-----	-----
2	2	ELECTRICIAN LICENSES	40	40
0	0	EARLY STARTS	-----	-----
1	0	EROSION CONTROL	925	925
0	0	STATE PLAN APPROVALS	-----	-----
1	1	PARK & PLAYGROUND PAYMENTS	300	300
1	1	WISCONSIN PERMIT SEALS	35	35
1	1	ZONING BOARD OF APPEALS APPLICATIONS	200	200
1	2	ZONING CHANGES/P.U.D. APPLICATIONS	300	600
1	2	PLAN COMMISSION - CONDITIONAL USES	200	400
1	1	CERTIFIED SURVEY MAP REVIEWS	25	25
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
3	4	COMMERCIAL OCCUPANCY FEES	150	200
0	0	PIER PERMIT	-----	-----
0	0	DEMOLITION	-----	-----
0	0	REINSPECTION FEE	-----	-----
0	0	BLASTING	-----	-----
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$24,530	\$31,338.00

*Cheryl Nault*  
Cheryl Nault  
Building Inspection Dept.



# CITY of STURGEON BAY FIRE DEPARTMENT

Herlache  
Fire Chief

421 Michigan St  
Sturgeon Bay, WI 54235

920-746-2916  
920-746-2905 FAX  
Email: [therlache@sturgeonbaywi.org](mailto:therlache@sturgeonbaywi.org)

TO: The Honorable Mayor Thad Birmingham and Common Council  
FROM: Fire Chief Tim Herlache  
SUBJECT: March 2011 Monthly Fire Report  
DATE: April 11, 2011

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of March 2011.

**CALLS FIRE DEPARTMENT RECEIVED: 104**

<b><u>CITY CALLS:</u></b>	<b><u>98</u></b>	<b><u>Type of Call:</u></b>	<b><u>COUNTRY CALLS:</u></b>	<b><u>6</u></b>
East Side Calls:	<u>68</u>	Fire	Town of Sevastopol:	<u>2</u>
West Side Calls:	<u>30</u>	EMS	Town of Sturgeon Bay:	<u>3</u>
			Winnebago County:	<u>1</u>

**CALLS PER DAY:**

Monday	12
Tuesday	12
Wednesday	16
Thursday	10
Friday	18
Saturday	19
Sunday	17

**INCIDENT TYPE:**

73 – First Responder	2 – Service Call
1 – Vehicle Accident	3 – Carbon Monoxide Incident
1 – Building Fire	1 – Search for Person in Water
3 – Cooking Fire	1 – Excessive Heat/Scorch Burn
1 – Overheated Motor	2 – Gas/flammable Liquid Spill
2 – Gas Leak	2 – Assist Police
1 – Dispatched & Cancelled	1 – Fire Investigation
1 – Hazardous Condition	4 – Detector Activation, No Fire
2 – Smoke Scare/Odor of Smoke	1 – Power Pole Fire
2 – Authorized, Controlled Burn	

**INSPECTION REPORT:**

Inspections within the city limits:	<u>334</u>
Number of violations:	<u>129</u>
Inspections outside the city limits:	<u>0</u>
Number of violations:	<u>0</u>
Total number of inspection hours:	<u>182.6 hours</u>

**INSPECTION VIOLATIONS:**

15 – Insp/Test/Maint of Fire Alarms	3 – Hood System Cleanliness	8 – Exit Access
8 – Covers & Canopies	1 – Circuit Breakers	1 – Smoke Detectors
2 – Compressed Gas Cylinders	3 – Electrical Insp/Maint	2 – Working Clearances
4 – Flexible Cords & Cables	12 – Corridors/Exits Illuminated	30 – Extension Cords
3 – Fire Extinguisher Mounting	3 – Clearances for Appliances	4 – Cleanliness
4 – Fire Extinguisher Required	3 – Hood System Inspection	1 – Splices
10 – Fire Extinguisher Maintenance	2 – Fire Extinguisher Obstruction	1 – Vents
9 – Exit Sign Illumination		

## **SPECIAL REPORTS, ACTIVITIES AND REPAIRS**

**FIRE PRACTICE:** There was no fire practice held in March due to the first responder refresher training which was held twice a week.

**PUBLIC SAFETY AND EDUCATION:** Firefighter participated in the 8<sup>th</sup> grade "Career Day" held at NWTC and the St. Patrick's Day parade. Chief Herlache taught an Incident Command Class to the Management and Supervisors of Door County Memorial Hospital

**TRUCK/STATION MAINTENANCE:** Firefighters repaired the lights on unit #6 ladder rack; changed the transmission oil on unit #8; installed an auto soap dispenser for the wash machines; replaced the fog light on unit #8; mounted a winch on the hose rack to remove the floor drain covers at the eastside station; finished constructing the SCBA training evolution; worked on the Dive/Rescue truck changes; repaired the oil leak on unit #3 and changed the oil on unit #8 pump and fan on unit #4.

**TRAINING:** 277.75 hours of training was conducted in March. Firefighters completed their 1<sup>st</sup> Responder Refresher training; all firefighters performed the required annual SCBA FIT test and on-duty firefighter participated in a table-top disaster exercise that was held at Sturgeon Bay Utilities.

**OTHER:** Firefighters participated in: witnessing fire drills; issued one burning permit; testing emergency weather sirens; attended various committee meetings at the city and county level and conducted multiple station tours.

BEVERAGE OPERATOR LICENSE

1. Buchberger, Nicole M.
2. DeJardine, Paul R.
3. Jonas, Angela C.
4. Lieske, Diane M.
5. Poh, George W.
6. Poh, Jeffrey G.
7. Savage, Julie A.
8. Tucholski, Karen M.

CLASS B BEER LICENSES

1. Aloha Classic, Inc  
Agent: John F. McCormick  
West Side Ballfield  
Sturgeon Bay, WI 54235  
May 1, 2011 – November 1, 2011
  
2. Killer B LLC  
Agent: Bryan Wodack  
Thunderhill Raceway, North 14<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235  
April 24, 2011 – September 30, 2011

**TEMPORARY CLASS B BEER LICENSE**

1. Sturgeon Bay Open Bass Tournament  
Agent: Denise Plassmeyer  
Sawyer Park  
Sturgeon Bay, WI 54235  
May 13, 2011 – May 15, 2011

RESOLUTION

BE IT RESOLVED, by the Common Council of the City of Sturgeon Bay, that the Door County Advocate is hereby designated as the official newspaper of the City of Sturgeon Bay for the year beginning May 1, 2011 and ending April 30, 2012.

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Motion made by Alderperson \_\_\_\_\_, seconded by

Alderperson \_\_\_\_\_ to adopt.

Passed by the Common Council on this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

RESOLUTION DESIGNATING PUBLIC DEPOSITORIES

RESOLVED, the following bank institutions: Baylake Bank, Sturgeon Bay, Wisconsin; Associated Bank and Associated Wealth Management, Sturgeon Bay, Wisconsin; Bank Mutual, Sturgeon Bay, Wisconsin; Citizens Bank, Sturgeon Bay, Wisconsin; North Shore Bank, Sturgeon Bay, Wisconsin; Pioneer Credit Union, Sturgeon Bay, Wisconsin; Raymond James Financial Services, Inc., Sturgeon Bay, Wisconsin; RBC Wealth Management, Sturgeon Bay, Wisconsin; State of Wisconsin Local Government Pooled Investment Fund, Madison, Wisconsin; and the Wisconsin Investment Trust, Milwaukee, Wisconsin qualified as public depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated, until further action, as public depositories for all public monies coming into the hands of the Treasurer of the City of Sturgeon Bay, Wisconsin, Door County, State of Wisconsin.

RESOLVED FURTHER that draft or order checks drawn on any one of the above named depositories shall be only as provided in Section 66.0607 of the Wisconsin Statutes; that in accordance herewith all draft or order checks shall be signed by the following persons: Mayor, City Clerk, City Treasurer, or the Deputy Clerk or Deputy Treasurer in the absence of the Mayor, Clerk or Treasurer, and shall be so honored.

RESOLVED FURTHER that any transfer orders of the above named depositories shall be signed by two of the following persons: City Treasurer, City Clerk, Deputy Treasurer or Deputy Clerk.

RESOLVED FURTHER, that in lieu of their personal signature(s), the following facsimile signatures, which have been adopted by them as below shown

*[Note: Copy with facsimile signatures will be provided to depositories]*

may be affixed on such order check(s); that any one of the above named depositories shall be fully warranted and protected in making payment on any order check bearing such facsimile(s) notwithstanding that the same may have been placed thereon without the authority of the designated person or persons.

FURTHER RESOLVED, that a certified copy of this resolution shall be delivered to each of the above named depositories, and said depositories may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above named depositories.

\* \* \* \*

Read by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_, and seconded by Alderperson \_\_\_\_\_ that said resolution be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to reduce the interest rate from eleven percent to five percent on the deferred curb and gutter special assessment along Ridgeway Drive in the amount of \$1,408.60, parcel number, 281-64-8400-0103, owned by Kazimiera Drabowicz.

Respectfully submitted,  
FINANCE/PURCHASING & BUILDING COMMITTEE  
By: James Abeyta Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: April 12, 2011

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

EXECUTIVE SUMMARY

TITLE: Request from Ronald Drabowicz filed on behalf of Kazimiera Drabowicz (property owner)

re: Waiver of deferred special assessment for curb and gutter installation at 551 Tacoma Beach Road

BACKGROUND: On February 28, 2011 the City received a letter from Ronald Drabowicz requesting that the deferred special assessment for the installation of curb and gutter, and accrued interest, on his mother's property located at 551 Tacoma Beach Road be waived. Mr. Drabowicz's letter is attached.

Attached to the executive summary are contents of the special assessment file pertaining to the Drabowicz curb and gutter assessment. As you can see by the checklist the proper special assessment procedures were followed by the City. Proper notices were given to all pertinent property owners. Number twelve on the checklist indicates that the final resolution be published as a class 1 notice and was done so on May 3, 1983. Number thirteen on the checklist indicates that the final resolution be mailed to all pertinent property owners and was done so on May 6, 1983. As you can see on the attached final resolution, section five, property owners were given the option of paying the assessment in cash or six annual installments. The resolution also indicates that deferred payments would bear an interest annual rate of 11%.

Mrs. Drabowicz made application to the City for deferment of the special assessment, and it was granted via resolution by the Common Council on May 18, 1982. On May 25, 1982, the City Clerk sent a letter to Mr. Tom Drabowicz informing him of the Council's approval of Mrs. Drabowicz's request for deferment. Both the resolution and letter are attached for your review.

FISCAL IMPACT: In the event the request is granted the fiscal impact would be \$5,643.08 (Note: Interest calculated through April 30, 2011)

OPTIONS: 1) Approve the request from Ronald Drabowicz, filed on behalf of Kazimiera Drabowicz, to waive the deferred special assessment for curb and gutter installation at 551 Tacoma Beach Road in the amount of \$5,643.08 (Note: Interest has been calculated through April 30, 2011 and will increase with each passing day).

2) Deny the request from Ronald Drabowicz, filed on behalf of Kazimiera Drabowicz, to waive the deferred special assessment for curb and gutter installation at 551 Tacoma Beach Road in the amount of \$5,643.08 (Note: Interest has been calculated through April 30, 2011 and will increase with each passing day).

RECOMMENDATION: Review by the Finance/Purchasing and Building Committee.

PREPARED BY: Valerie J. Clarizio  
Valerie J. Clarizio  
Finance Director/City Treasurer

4/5/11  
Date

APPROVED BY: Stephen McNeil  
Stephen McNeil  
City Administrator

4/5/11  
Date

February 28, 2011

Mr. James Abeyta  
Sturgeon Bay Finance Committee

Re: 5-18-82 curb & gutter assessment on my mother's property at 551 Tacoma Beach Road and 11% annual interest rate:

Dear Mr. Abeyta;

I am writing on behalf of my 83 year old mother who has resided in Sturgeon Bay since her immigration from Poland in 1949. My mother has difficulty reading and speaking English and is unfortunately in the early stages of dementia. In the near future she will need assisted living for her medical condition. As such, I am in the process of trying to assist by having her sell her home and move into assisted living. She lives strictly on social security and must use her home to pay for any medical assistance.

I am writing to protect her remaining assets and requesting the city waive the approximate \$1,400 curb and gutter lien place on her homestead and the 11% accrued interest of approximately \$4,300 as of May, 2011. My mother never benefited from this project since the work was done on Ridgeway Drive, a street that was originally abutted to her property by Neuville (ND) Development (without legal notice by ND or the City) when graded or cut into the new subdivision ND was developing in 1980. I believe the subdivision on the west side is called "Sandy Hills". Furthermore, my mother or I were never informed that under the "indigent" rule, the deferent of the \$1,400 was accruing interest at 11%. Last week your associate (Dixie) sent me council minutes from 1982, but that was the first time anyone told us the lien accrued at 11%. I can assure you I would have found a means to take care of this much sooner if we were told it accrued at 11%. Here is some history with respect to what I consider to be some "shady" dealing that occurred back in 1980 and took unfair advantage of an illiterate immigrant who has never missed a property tax payment in her 60 plus years of living in Sturgeon Bay:

### Ridgeway Drive History:

My mother and late father purchased their home at 551 Tacoma Beach road in 1975 after a fire gutted their Walnut Street home. My father passed away in 1977 and my mother then lived alone as her children were adults and had moved from the area. In 1980, Neuville Development (ND) placed a gravel road next to my mothers lot and began to grade for a subdivision. Legally, the city and ND was obligated to provide written notice to my mother before any road could be abutted to her property, since she had a right to object. This never occurred. In 1980, ND wanted the city to run water and sewer down Ridgeway Drive; however the city soon realized they never notified my mother that a new street would abut her 300 foot property line and as a result, the development project would be halted since notification was not provided. ND personnel visited my mother and convinced my mother they would pay for all street improvements if she would not object. At this time it was for the water and sewer. My mother signed the paper and ND paid the water and sewer assessment in 1980.

In 1982 as the subdivision was being built out, my mother was then assessed for curb and gutter work on the abutted street. ND refused to pay this bill since they said they were only responsible for the water and sewer. Working at minimum wage job, my mother at the time could not afford to pay the assessment and we asked for a deferment due to her indigent situation. The city allowed the deferment and indicated payment would not be due until her property was sold. No one ever said anything about 11% interest, nor did my mother sign a document indicating she would pay 11% interest. I am attaching the 3 page document we received from the then city treasure-Paul Bellin. In this document they reference legal interest that did trigger a call by me to John Moore H&W committee at that point. He stated "if interest is charged" it would not exceed 5%, or about \$50-\$70 per year. I felt bad for my mother that ND did not live up to their agreement and that the city allowed ND to take advantage of her by allowing him to abut her property line with a road that strictly benefited his Company at my mothers expense.

As you can see, a problem is developing here and I am asking the city to:

- 1) Waive the \$1,400 original assessment since my mother never benefited in any manner from the "magical" street abutting her property line that was placed there without legal notice to her by the City or ND.
- 2) Waive the 11% accrued interest of \$4,300 because my mother never signed or was told the deferred assessment due to being indigent, required 11% interest per year.

This needs to be done so my mother can take back clear title to her property and use all available resources to pay for needed health care in her old age. Thank you.

Ronald Drabowicz  
414-476-4042(h)  
414-588-9158 (c)  
262-797-3342 (w)

Son of Kazimiera Drabowicz

CURB & GUTTER: Ridgeway Drive, from Tacoma Beach Road to E. Binnacle Place

SPECIAL ASSESSMENT CHECK LIST

REQUESTED 1/26/82  
Newman, O. L.

PROJECT NUMBER 129  
 YEAR OF HEARING 1982  
 DATE COMPLETED

1. Pass Preliminary Resolution	2/2/82	V. 70 P. 68
2. Mail copy of Preliminary Resolution to owners (optional)	—	
3. Engineer to prepare plans & specs & file in Clerk's office	2/16/82	
4. Set date for Public Hearing	2/2/82	
5. Mail Notice of Public Hearing (at least 10 days before but not more than 40 days before) include plans of area to be assessed with estimated cost	2/16/82	
6. Publish class one notice (at least 10 days but not more than 40 days before hearing)	2/18/82	
7. Hold Public Hearing	3/2/82	
8. Publish minutes of hearing	—	
9. Board of Public Works makes recommendation to Council	3/15/82	Com. Proc V. 8-P. 40
10. Council acts on Board's recommendation	5/18/82	Council V. 70-P. 108
10A. Property owners notified	5/2/82	
11. Council passes final resolution adopting the plans & specs & directing the improvements to be carried out	4/19/83	Council V. 70-P. 214
12. Publish final resolution as Class 1 notice	5/3/83	
13. Mail copy of final resolution to all property owners	5/6/83	
14. Publish Class 1 notice of installment payments (Publish no later than October 1 of the year in which the billing will appear on the tax roll)		
15. Mail copy of installment notice to property owners	5/6/83	
16. Mail final notice of amount of assessments (this mailing may be included with #15 above.)	—	

P. 604

Carried.

Moved by J. Moore, seconded by Bongle to grant the issuance of a 6 month fermented malt beverage license to the Sturgeon Bay Jaycees. Carried.

The Mayor opened a public hearing regarding proposed changes in Chapter 20 of the Municipal Code relating to travel trailer parks at 8:28 P.M. The hearing was declared closed at 8:30 P.M. A complete transcript is on file in the office of the Clerk-Treasurer. The hearing was followed by the first reading of the proposed ordinance. Moved by Bongle, seconded by Adams to read in title only. Carried.

The first reading of an ordinance repealing and recreating Section 7.12(2) of the Municipal Code (bicycle registration) was presented. Moved by Hobart, seconded by Adams to read in title only. Carried.

The first reading of an ordinance repealing and recreating Section 9.075 of the Municipal Code (travel trailers) was presented. Moved by Millard, seconded by Adams to read in title only. Carried.

The first reading of an ordinance repealing and recreating Section 16.047(1) of the Municipal Code (building drains) was presented. Moved by Adams, seconded by Falk to read in title only. Carried.

A letter from Linda Snyder requesting permission to keep a goat at her residence at 320 Iowa Street was presented. Moved by Hobart, seconded by Wickman to refer the matter to the health officer for recommendation. Carried.

A letter from NWTI which requested the use of land in the Industrial Park for a community garden was presented. Moved by J. Moore, seconded by Adams to grant the request on the condition that the details are to be worked out by the City Administrator and the City Attorney to the best interests of the City. Carried.

A letter from the Department of Transportation regarding the proposed installation of traffic signals at the corner of Highway 42-57, County Trunk S and Duluth Avenue was presented. Moved by K. Moore, seconded by Polecheck to place it on file. Carried.

A discussion was held regarding dilapidated buildings in various places around the City particularly buildings located on the West Side along the bridge corridor, Larch Street, Michigan Street and at the corner of First and Kentucky. Moved by J. Moore, seconded by Bongle that the matter be referred to the Fire Chief and the Building Inspector and that written reports be submitted. Carried.

#### FINAL RESOLUTION

AUTHORIZING SEWER AND WATER AND CURB AND GUTTER IMPROVEMENTS AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY

WHEREAS the Common Council of the City of Sturgeon Bay, Wisconsin, held a public hearing at the City Hall at 8:00 P.M. on the 2nd day of March, 1982, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the City Engineer on the proposed improvement installations in/on the following streets or parts thereof:

SEWER & WATER

17th Place, from terminus on Texas Place to the terminus on Rhode Island Place

April 19, 1983 (Continued)

CURB & GUTTER

S. Lansing Avenue, from terminus south to Spruce Street  
Iowa Street, from 15th Drive to 18th Avenue  
Ridgeway Drive, from Tacoma Beach Road to E. Binnacle Place

and has heard all persons desiring audience of such hearing:

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Sturgeon Bay as follows:

1. That the report of the City Engineer pertaining to the construction of the above-described public improvements, including plans and specifications therefor, as modified, is hereby adopted and approved.
2. That payment for said improvements be made by assessing the cost to the property benefited as indicated in said report, as modified to reflect the actual cost of construction.
3. That benefits (and damages) shown on the report (as modified) are true and correct, have been determined on a reasonable basis and are hereby confirmed.
4. That the assessments for all projects included in said report are hereby combined as a single assessment, but any interested property owner shall be entitled to object to each assessment separately or both assessments jointly for any purpose or purposes.
5. That the assessments may be paid in cash or in six (6) annual installments to the City Clerk, deferred payments to bear interest at the rate of eleven (11) per cent per annum on the unpaid balance. Installments or assessments not paid when due shall bear additional interest on the amount due at the rate of one (1) per cent per month or fraction thereof.
6. The City Clerk is directed to publish this resolution as a Class 1 notice in the assessment district.
7. The City Clerk is further directed to mail a copy of this resolution and a statement of the final assessment against his property to every property owner whose name appears on the assessment roll whose post office address is known or can, with reasonable diligence, be ascertained.

Moved by J. Moore, seconded by Falk that said resolution be adopted. Carried.

TO THE HONORABLE MAYOR AND COMMON COUNCIL

We, the Finance Committee, hereby recommend that the request by the Museum Committee be denied.

Respectfully submitted,  
FINANCE COMMITTEE

By: /s/ Lawrence S. Bongle, Chmn.

RESOLVED, that the foregoing recommendation be adopted.

Introduced by Bongle: Moved by Bongle, seconded by Hobart that said recommendation be adopted. Roll call: Wickman, Bongle and Hobart voted aye. J. Moore, Millard, K. Moore, Mickelson, Adams, Polachek and Falk voted no. Motion was defeated. It was then moved by J. Moore, seconded by K. Moore to grant the request of the Museum Committee for a donation of \$15,000.00. Roll call: J. Moore, Millard, K. Moore, Mickelson, Adams, Polachek and Falk voted aye. Wickman, Bongle and

TO THE HONORABLE MAYOR AND COMMON COUNCIL

We, the Health and Welfare Committee, hereby recommend that:

a. The requested deferment of Special Assessments for curb and gutter be granted to Kazimera Drabowicz because she is indigent.

b. The City Treasurer be directed to pay all costs on behalf of Kazimera Drabowicz that would result in special assessments being levied against the property owned by Kazimera Drabowicz at the corner of Tacoma Beach Road and Ridgeway Drive for the installation of curb and gutter along approximately 263.29 feet of Ridgeway Drive at a cost estimated to be \$1,579.74.

c. The City Clerk be directed to certify and record with the Register of Deeds of Door County a statement of the amount of the special assessment, the date levied and the description of the property (Tract in Subd. 84, Code No. 281-64-84-000103) thereby establishing a lien upon such real property in favor of the City of Sturgeon Bay prior to any other lien except prior outstanding tax certificates or prior liens hereunder for the amount paid with legal interest, and enforceable after transfer of title of the property by sale, inheritance or will, in the manner provided by law for the enforcement of mechanics liens.

d. The owner of such property, his/her heirs, personal representatives or assigned may discharge such lien at any time by paying the amount of such lien with accrued interest to the City Treasurer, who shall execute a proper satisfaction piece which may be duly recorded with the Register of Deeds of Door County.

e. The holder of any subsequent lien may purchase such lien by payment of the amount thereof with accrued interest to the Treasurer of the City of Sturgeon Bay, who shall execute a proper assignment thereof to such payee, and on recording such assignment, such assignee shall have the same rights the assignor had.

f. After transfer of the title by sale, inheritance or will, or when the basis for indigency no longer exists, the special assignment shall be due and owing in full unless installment payments are arranged.

Respectfully submitted,

HEALTH & WELFARE COMMITTEE

By: John Moore, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Dated: May 12, 1982

\* \* \* \* \*

Introduced by Alderman J. Moore.

Moved by Alderman J. Moore, seconded by Alderman Wickman that said recommendation be adopted.

Passed by the Council on the 18th day of May, 1982, and  
submitted to the Mayor on the 19th day of May, 1982.

ATTEST:

Paul C. Bellin, Clerk-Treasurer

\* \* \* \* \*

Approved this 19th day of May, 1982.

*William O. Wright*  
William O. Wright, Mayor

May 25, 1982

*7811 St*  
Mr. Tom Drabowicz  
614 N. ~~7th~~ Street  
Wauwatosa, WI 53213

CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

Dear Mr. Drabowicz:

Take notice that the Common Council, at a regular meeting held May 18, 1982, acted to levy special assessments (curb and gutter) against your mother's property abutting Ridgeway Drive. Also be advised that the Common Council has acted to grant a deferment of those special assessments. I have enclosed a copy of the recommendation which effectively authorizes the deferment.

If you have any questions please feel free to contact me.

Very truly yours,

Paul C. Bellin  
City Clerk-Treasurer

PCB:jmk  
encl.

PS Form 3800, Apr. 1976

**SENDER:** Complete items 1, 2, and 3. Add your address in the RETURN TO space on rev. 1.

1. The following service(s) requested (check one)

Show to whom and date delivered: 15¢

Show to whom, date, & address of delivery: 35¢

RESTRICTED DELIVERY Show to whom and date delivered: 65¢

RESTRICTED DELIVERY Show to whom, date, and address of delivery: 85¢

2. ARTICLE ADDRESSED TO:  
Tom Drabowicz  
614 N. 78th Street  
Wauwatosa, WI 53213

3. ARTICLE DESCRIPTION:  
REGISTERED NO. CERTIFIED NO. INSURED NO.  
295 687 669  
(Always obtain a receipt of addressee or agent)

4. I have received the article described above.  
SIGNATURE  Addressee  Authorized agent  
*Journa De Vae*

5. DATE OF DELIVERY  
5-27-82

6. ADDRESS (Complete only if requested)

7. UNABLE TO DELIVER BECAUSE: OFFICER'S INITIALS

PS Form 3800, Apr. 1976

**P 295 687 669**  
**RECEIPT FOR CERTIFIED MAIL**

NO INSURANCE COVERAGE PROVIDED—  
NOT FOR INTERNATIONAL MAIL  
(See Reverse)

SENT TO  
Tom Drabowicz

STREET AND NO.  
614 N. 78th Street

P.O., STATE AND ZIP CODE  
Wauwatosa, WI 53213

POSTAGE \$ 80

CONSULT POSTMASTER FOR FEES	CERTIFIED FEE	75¢
	SPECIAL DELIVERY	¢
	RESTRICTED DELIVERY	¢
OPTIONAL SERVICES	SHOW TO WHOM AND DATE DELIVERED	60¢
	SHOW TO WHOM, DATE, AND ADDRESS OF DELIVERY	¢
	SHOW TO WHOM AND DATE DELIVERED WITH RESTRICTED DELIVERY	¢
	SHOW TO WHOM, DATE AND ADDRESS OF DELIVERY WITH RESTRICTED DELIVERY	¢
RETURN RECEIPT SERVICE		
TOTAL POSTAGE AND FEES		\$ 155
POSTMARK DATE	MAY 25 1982	

PS Form 3800, Apr. 1976



## EXECUTIVE SUMMARY

**Title:** Purchase of 2011 One Ton Dump Truck

**Background:** During the 2011 budget process, \$30,000.00 was allocated for the replacement of our existing 1996 one ton dump truck. The Municipal Services Department prepared and sent out bid specs to companies requesting bid specs, with seven returning bids for consideration (see attached bid sheet). Witt Peninsula Ford was low bidder, with both of their bids. One vehicle was bid out with a Monroe dump package, the other with an Olson dump package, and both were under budget.

**Fiscal Impacts:** \$ 22,197.00

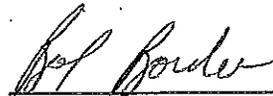
**Options:**

Award bid to Witt Peninsula Ford with a Monroe dump package with a cost of \$29,282.00 and sell the 1996 Ford F-350 one ton dump to The Farm Inc. for \$6,635.00, for a total cost to the city of \$22,647.00.

Award bid to Witt Peninsula Ford with an Olson dump package with a cost of \$28,832.00 and sell the 1996 Ford F-350 one ton dump to The Farm Inc. for \$6,635.00, for a total cost to the city of \$22,197.00.

**Recommendation:** Staff recommends awarding bid to Witt Peninsula Ford with an Olson dump package with a cost of \$28,832.00 and sell the 1996 Ford F-350 to The Farm Inc. for \$6,635.00 for a total cost to the city of \$22,197.00.

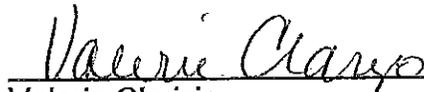
**Prepared By:**



**Date:** 3/17/2011

Bob Bordeau  
Municipal Services Superintendent

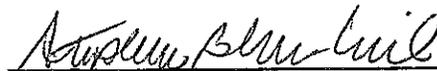
**Reviewed By:**



**Date:** 3/17/11

Valerie Clarizio  
Finance Director/City Treasurer

**Reviewed By:**



**Date:** 3/17/11

Steven McNeil  
City Administrator

2011

**One Ton Truck Bid List**  
**Bid Opening March 9, 2011 3:00 p.m.**  
**City Hall, 421 Michigan St., Sturgeon Bay**

COMPANY NAME	ADDRESS	BID AMOUNT
Witt Peninsula Ford	120 Green Bay Road Sturgeon Bay, WI	\$29282 \$5000 trade in
Jim Olson Motors	632 Green Bay Rd Sturgeon Bay, WI	\$30,588 trade in \$4500
Casper's Truck Equipment	Attn: Eric Berg 700 Randolph Drive Appleton, WI 54913	
Monroe Truck	Attn: Troy Redfearn 1151 W. Main Avenue DePere, WI 54115	
L & S Ford		\$31116 \$3750 trade in
Ewald Chevy	Ford	\$30310 5400 trade in
Ewald Chevy	Chevy	\$31641 5400 trade in
Ewald Chevy	Dodge	\$29825 5400 trade in
The Farm Inc		Surplus \$6635
WITT # 2		28832 TRADE 5000

Mailed 2/9/11

## ORDINANCE NO. \_\_\_\_\_

## ORDINANCE CREATING SECTION 10.21 OF THE MUNICIPAL CODE OF THE CITY OF STURGEON BAY, WISCONSIN, RELATIVE TO "SYNTHETIC CANNABINOID PROHIBITED"

WHEREAS, the Common Council of the City of Sturgeon Bay has determined that herbal preparations powered or sprayed with a chemical synthetic cannabinoid are available for sale within the City of Sturgeon Bay that claim to produce intoxicating effects similar to THC or marijuana; and

WHEREAS, while the substances are not yet categorized as illegal controlled substances under Wisconsin or federal law several other countries, states, and municipalities have already taken action to prohibit these substances due to increased overdoses and other negative health concerns; and

WHEREAS, while these synthetic cannabinoid substances are often marketed as benign and legal alternatives to marijuana, they are potentially dangerous to users as the substances can create potency from 3 up to 100 times greater than marijuana, produce severe adverse health conditions such as hallucinations, paranoia, seizures, and vomiting based on reported emergency room experiences in areas of the country where use is more prevalent, and further that long term health effects of use of these substances are not yet known; and

WHEREAS, it has been determined that the effects of these substances are a health, safety, and welfare concern to the citizens of the City of Sturgeon Bay;

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 10.21 of the Municipal Code of the City of Sturgeon Bay entitled "Synthetic Cannabinoid Prohibited", is hereby created to read as follows:

10.21 Synthetic Cannabinoid Prohibited.

- (1) Possession, use, and sale are illegal. It shall be illegal for any person to use, possess, purchase, attempt to purchase, sell, publicly display for sale or attempt to sell, give, or barter any one or more of the following chemicals commonly found in or applied to substances that have common street or trade names of "Spice", "K2", "Genie", "Yucatan Fire", "fake", or "new" marijuana, or by any other name, label, or description:
  - (a) Salviadinorum or salvinorum A; all parts of the plant classified botanically as saliva divinorum, whether growing or not, the seeds thereof; any extract from any such plant, its seeds or extracts;

- (b) (6aR, 10aR)-9-(hydroxymethyl)-6, 6dimethyl-3-(2methyloctan-2-yl)6a, 7, 10, 10a-tetrahydrobenzo[c]chromen-1-o1 some trade or other name: HU-210;
  - (c) 1-Pentyl-3-(1-naphthoyl) indole-some trade or other name: JWH-018\spice;
  - (d) 1-Butyl-3-(1 naphthoyl) indole-some trade or other names: JWH-0173;
  - (e) 1-(3{trifluoromethylphenyl}) piperazine-some trade or other names: TFMPP;
  - (f) Or any similar structural analogs.
- (2) Medical or dental use allowed. Acts otherwise prohibited under s. 10.21 shall not be unlawful if done by or under the direction or prescription of a licensed physician, dentist, or other medical health professional authorized to direct or prescribe such acts, provided that such use is permitted under state and federal laws.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

---

Thad Birmingham, Mayor

Attest:

---

Stephanie Reinhardt, City Clerk

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to award the bid for Spraying Aquatic Vegetation in Bay of Sturgeon Bay to Bonestroo, option B in the amount of \$13,218.22.

Respectfully submitted,  
FINANCE/PURCHASING & BUILDING COMMITTEE  
By: Danny Wiegand, Vice-Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 29, 2011

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

## EXECUTIVE SUMMARY

**Title:** Spraying Aquatic Vegetation in Bay of Sturgeon Bay

**Background:** During the 2011 budget process, \$19,000.00 was allocated for spraying aquatic vegetation around marinas and boat launches. Bid specs were prepared and sent to aquatic sprayers by the Municipal Services Department for this service. Six companies received these bids with three returning bids. (see attached bid sheet) Bonestroo was low bidder with both of their bids. The lowest bid that Bonestroo provided, they quoted using a generic form of Reward, the same product that was used last year, with very good results. The cost per acre came to \$269.98 with a grand total of \$13,218.22. Most of this cost will be covered by the marina owners, as they are required to pay for spraying and permit fees.

**Fiscal Impacts:** \$13,218.22

**Options:** Award bid to Bonestroo in the amount of \$13,218.22 using generic form of Reward chemical

Award bid to Bonestroo in the amount of \$16,550.43 using Reward chemical

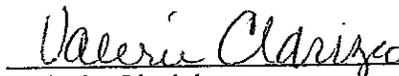
**Recommendation:** Staff recommends awarding bid to Bonestroo in the amount of \$13,218.22

**Prepared By:**

  
\_\_\_\_\_  
Bob Bordeau  
Municipal Services Superintendent

Date: 3/17/2011

**Reviewed By:**

  
\_\_\_\_\_  
Valerie Clarizio  
Finance Director/City Treasurer

Date: 3/17/11

**Reviewed By:**

  
\_\_\_\_\_  
Steven McNeil  
City Administrator

Date: 3/17/11

2011

Application of Chemical Herbicides for Control of Aquatic Weeds

COMPANY NAME	ADDRESS	BID AMOUNT
Aquatic Biologists, Inc.	N4828 Hwy 45 Fond du Lac, WI 54935	\$ 350 per acre = 17.36 200 per acre =
Aquatic Engineering, Inc.	P.O. Box 3634 LaCrosse, WI 54602	
Lake and Pond Solutions, LLC	N1025 Julius Drive Greenville, WI 54942	
Northern Environmental Technologies, Inc.	12075 N. Corporate Parkway Suite 210 Mequon, WI 53092	
KN Services	W4750 Spring Hill Dr. Sherwood, WI 54169	
Environmental Services		\$338.04 per acre = 16.55 N/C
Bonastrod	option B	\$ 269.98 per acre = 13.218 N/C
Bonastrod	option A	\$352.49 per acre = 16.278 N/C

1st application  
2nd application

0.43 1st app  
2nd app

1st app  
2nd app

1st app  
2nd app

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to award the bid to Packer City International Truck Inc. in the amount of \$164,000.00 for the 2011 Tandem Axle Truck and sell the 1993 Tandem Axle Truck to L&S Ford in the amount of \$10,000.00.

Respectfully submitted,  
FINANCE/PURCHASING & BUILDING COMMITTEE  
By: Danny Wiegand, Vice-Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 29, 2011

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

## Executive Summary

**Title:** Purchase Tandem Axle Truck

**Background:** During the 2011 budget process \$164,000.00 was allocated to replace our 1993 tandem axle. The Municipal Services Department prepared bid specs for this purchase. The new vehicle will be set up with a plow, wing, salter, and liquid tanks for ice control. Bid specs were taken out by 7 companies (see attached bid specs) with 3 of the companies returning bids. Low bid for the truck was Packer City International with a price of \$164,000.00. L & S Ford bid \$10,000.00 for the trade in.

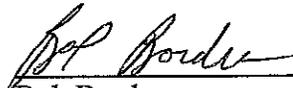
**Fiscal Impacts:** \$154,000.00

**Options:**

1. Award bid to Packer City International in the amount of \$164,000.00 less trade in of \$9,400.00 for a total bid of \$154,600.0
2. Award bid to Packer City International in the amount of \$164,000.00 and sell the 1993 tandem to L&S Ford for \$10,000.00 resulting in a total package price of \$154,000.00.

**Recommendation:** Staff recommends Option 2 - awarding bid to Packer City International in the amount of \$164,000.00 and selling the 1993 tandem to L&S Ford in the amount of \$10,000.00

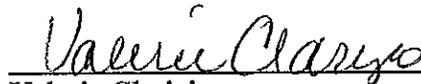
**Prepared By:**



Bob Bordeau  
Municipal Services Superintendent

**Date:** 3/17/2011

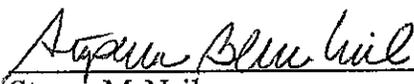
**Reviewed By:**



Valerie Clarizio  
Finance Director/City Treasurer

**Date:** 3/17/11

**Reviewed By:**



Steven McNeil  
City Administrator

**Date:** 3/17/11

2011  
Tandem Axle Dump Truck

COMPANY NAME	ADDRESS	PHONE #	BID AMOUNT
L&S Truck Center	330 N. Bluemound Drive P.O. Box 1255 Appleton, WI 54912-1255	800-544-7658	\$10,000 Trade In NO BID
Packer City International Truck, Inc. Bid # 1	1695 E. Green Bay St. Shawano, WI 54166	800-236-3171	\$168,192 Bid # 1 8,900 500 \$158,792
Packer City International Bid # 2			\$161,000 8,900 500 \$154,600
V&H Trucks Inc.	P.O. Box 189 Marshfield, WI 54449-0189	800-472-2334	
Quality Truck Care Center Attn: Bobby Balda	2125 French Road DePere, WI 54115	920-347-2213	
Monroe Truck Attn: Troy Redfearn	1151 W. Main Avenue DePere, WI 54115		Equip only 761,309 Bid bond included
Casper Truck Attn: Eric Berg	700 Randolph Drive Appleton, WI 54913		
Badger Truck Equipment Attn: Danny Thomas	10915 W. Rogers St West Allis, WI 53227	414-321-3100	

2011 Tandem surplus Plow + wing Bid # 2  
2011 Tandem surplus Plow + wing

R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the Intermunicipal Agreement, along with the County of Door, for County Trunk Highway C (Duluth Avenue) design project.

Respectfully submitted,  
FINANCE/PURCHASING & BUILDING COMMITTEE  
By: Danny Wiegand, Vice-Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 29, 2011

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Executive Summary

**Title:** Intermunicipal Agreement for CTH C (Duluth Ave) Project

**Background:** Door County was awarded funding under the federal Surface Transportation Program – Urban (STP-U) to complete the engineering and design work for the County Trunk Highway C (Duluth Ave.) reconstruction. For projects of this type, the County splits the costs of the road work with the local municipality. The federal funding (which is administered through the Wisconsin DOT) is 80% of the cost. Therefore, the remaining 20% is to be split by the City and County. So, the City's share is only 10%. The estimated cost of the design work is \$270,000. The cost to the City will be \$27,000.

It is anticipated that the STP-U funds will be received for the actual road construction after the design work is completed. The normal process is to fund the design during one cycle and the construction during the next. Estimated costs for the actual construction are included in Exhibit A. The City would be paying for 10% of the construction costs, except for sidewalk and storm sewer oversized. The County does not fund sidewalks, so the City is expected to pay for the full 20% local share. The storm sewer oversized is not needed for Duluth Ave., but is desired by the City to deal with stormwater issues upstream.

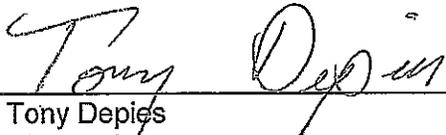
Duluth Avenue has been in the City's and County's 5-year capital improvement programs, so the federal funding is very timely. Having most of the costs paid through the STP-U program will be a great benefit to the local taxpayers.

**Fiscal Impact:** The City's share of the design work is \$27,000. This will need to be included in the 2012 budget since that is when the work will be completed. The City's share of the ultimate construction cost will depend upon the final design, but is estimated at \$225,000. This work would likely be completed in 2013 or 2014.

**Recommendation:** Approve the Intermunicipal Agreement.

Drafted by:   
Marty Olejniczak  
Community Development Director

Mar. 24, 2011  
Date

Reviewed by:   
Tony Depies  
City Engineer

3-24-2011  
Date

Reviewed by:   
Steve McNeil  
City Administrator

3-24-2011  
Date

INTERMUNICIPAL AGREEMENT

Surface Transportation Program - Urban (STP-U)

Project ID 4997-00-63

CTH C - STH 42/57 to W. Elm Street

This Agreement is made the \_\_\_\_ day of \_\_\_\_\_, 2011 by and between the County of Door ("County") a body corporate and politic of the State of Wisconsin and the City of Sturgeon Bay ("City"), a body corporate and public organized and existing under the laws of the State of Wisconsin.

This project and cooperative action between County and City will assist each in the furnishing of services and exercise of their powers and duties under the law; and

This agreement is an Intermunicipal Agreement pursuant to Section 66.0301, Wisconsin Statutes.

It is hereby agreed as follows:

1. This anticipated project start date for the Design Engineering is on or about October 1, 2011 and the anticipated Design Engineering completion date is December 31, 2013. The construction schedule is subject to approved funding by the County and the City.
2. Details of this Agreement are set forth in *Exhibit A*, which is attached hereto and incorporated herein by reference as if fully set forth in full.
3. This Agreement is contingent upon the availability of moneys granted or allotted to Wisconsin as Federal aid, the availability of other funds to match or supplement such aid, and the Door County Board of Supervisors' appropriation of funds sufficient to carry out County's obligations hereunder.
4. The County and City each agrees to exercise good faith, make reasonable efforts, and take whatever cooperative action is necessary to fulfill the intent and purposes of this Agreement.
5. If any covenant, condition, provision, or term of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining covenants, conditions, provision, or terms of this agreement shall not be affected thereby, but each covenant, condition, provision, or term of this Agreement shall be valid and in force to the fullest extent permitted by law.
6. In the event of a material breach, the non-breaching party may, upon ten (10) days prior written notice and opportunity to cure to the breaching party, terminate this agreement. Termination shall not relieve a party of any obligation incurred prior to the effective date of termination.
7. Any notices required or permitted hereunder shall be given in writing and shall be delivered (a) in person, with proof of service (b) by certified mail, postage prepaid, return receipt requested, (c) by registered mail, postage prepaid, with evidence of safe delivery from the U.S. Postal Service or (d) by a commercial overnight courier that guarantees next day delivery and provides a receipt, and such notices shall be addressed as follows:

*FOR THE COUNTY*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sturgeon Bay, Wisconsin 54235

*FOR THE CITY*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sturgeon Bay, WI 54235.

or to such other address as either party may from time to time specify in writing to the other party.  
Any notice shall be effective only upon delivery

- 8. If a dispute between County and City arises out of or relates to this Agreement and cannot be settled through direct discussions, County and City agree to first endeavor to settle the dispute by alternative dispute resolution (e.g. mediation or arbitration) before recourse to a court.
- 9. Parties irrevocably submit themselves to the original jurisdiction of the Circuit Court, County of Door, State of Wisconsin, with regard to any controversy arising out of, relating to, or in any way concerning this Agreement.
- 10. This Agreement shall be subject and subordinate to applicable federal or state laws, codes, regulations, ordinances, rules and orders.
- 11. This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this agreement. Any amendments, changes or modification of this Agreement shall be effective only when made in writing and executed by the parties.

Accepted and agreed this \_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
City

Accepted and agreed this \_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
County

## EXHIBIT A

### GENERAL PROJECT DESCRIPTION

Engineering and construction for CTH "C" (Duluth Avenue) between STH "42/57" and West Elm Street.

### RIGHTS-OF-WAY

The right-of-way costs for this project have not been identified.

The costs of acquiring any right-of-way necessary for the project (i.e., road construction) will be shared equally by the County and the City.

Any cost associated with right-of-way acquisition for sidewalks, recreational purposes (e.g., trails), scenic purposes, and/or over sizing of sanitary or storm sewers will be borne in full by the City.

<b>COST ESTIMATE AND PARTICIPATION</b>
--

PHASE	Total Estimated Cost	***** ESTIMATED COST *****					
		WISDOT (Capped)	%	Door County	%	City of Sturgeon Bay	%
<b><u>CTH "C" (DULUTH AVENUE)</u></b>							
DESIGN ENGINEERING	\$270,000	\$216,000	80%	\$27,000	10%	\$27,000	10%
RIGHT OF WAY:	\$0	\$0	0%	\$0	50%	\$0	50%
ROADWAY CONSTRUCTION (excludes SS Over sizing and sidewalk)	\$2,041,937	\$1,633,550	80%	\$204,194	10%	\$204,194	10%
STORM SEWER OVERSIZING	\$207,000	\$0	0%	\$0	0%	\$207,000	100%
SIDEWALK	\$69,063	\$55,250	80%	\$0	0%	\$13,813	20%
<b>TOTAL PROJECT COST</b>	<b>\$2,588,000</b>	<b>\$1,904,800</b>		<b>\$231,194</b>		<b>\$452,006</b>	

It is understood that the foregoing are project costs estimates only, and that the actual costs may vary. City will be invoiced periodically, and must make timely payment for the work performed and actual costs incurred.

All costs not specifically identified will be shared in accordance with the Door County Highway Department Cost-Sharing Agreement Policy and Maintenance Agreement, set out below on p. 3 & p. 4 respectively.

MISCELLANEOUS

As Wisconsin and/or Federal funds are involved, this project is subject to all applicable State and/or Federal guidelines and/or standards.

This is a collaborative project, involving the City and County. The City will have input regarding, the County will endeavor to keep the City informed about the status of, the project.

If the City withdraws from the project, the City shall: pay the County for the actual work performed and reimburse the County for any and all project related costs incurred by the County.

ASSESSMENTS

The City reserves any right it may have to assess any and all costs incurred by it that are related to this project. The County reserves any right it may have to contest or appeal any such assessment against County owned property. Any amount assessed against and received from any benefited property shall reduce the local share, and both the Municipality and the County shall be credited in accordance to the percentages of local cost as defined herein..

DOOR COUNTY HIGHWAY DEPARTMENT

By: \_\_\_\_\_ Date: \_\_\_\_\_  
John P. Kolodziej, PE  
Highway Commissioner

CITY OF STURGEON BAY

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Signed on Behalf and for the City of Sturgeon Bay

**DOOR COUNTY HIGHWAY DEPARTMENT  
COST-SHARING AGREEMENT  
FOR TRANSPORTATION PROJECTS CONSTRUCTED  
USING FEDERAL STP TRANSPORTATION AID PROGRAMS**

<b>ITEMS</b>	<b>FEDERAL SHARE</b>	<b>COUNTY SHARE</b>	<b>CITY/TOWNSHIP SHARE</b>
Grading, Base and Bituminous	80	10	10
Concrete Curb and Gutter	80	10	10
Sidewalk	80	0	20
Adjustment to Manholes, valve boxes	80	10	10
Construction or adjustment of Local Utilities	0	0	100
Drainage Features (pipes, structures)	B	B	B
Driveway Modifications	80	10	10
Engineering Services	80	10	10
Right of Way	0	50	50
Street Lights	0	0	100
Streetscaping	0	0	100
Bicycle facilities	80	10	10

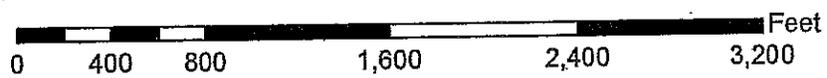
- A. If a Township or City requests improvements to approach streets or roads as part of the County Project, the improvements shall be paid for by the Township or City.
- B. Drainage cost shares will be computed by the proportion of contributing flow outside the County right of way to the total contributing flow. Cross road culverts or bridges shall be paid for by the agency of jurisdiction.
- C. The County will replace all driveways in-kind. Upgrades in surfacing (i.e. gravel to bituminous, bituminous to concrete shall be a 100% expense to the Township or City.
- D. If an agency request extra work on a project that agency shall pay for the necessary engineering services.
- E. In the event that the Township or City requests purchase of right-of-way in excess of those right-of-ways required by County construction, the Township or City shall participate in the cost of these properties. For instance, a Township or City may request a sidewalk be constructed alongside a County roadway which would require additional right-of-way, in which case the Township or City shall pay for that portion of the right-of-way. Acquisition of right-of-way for new alignments requested by the Township or City shall be the responsibility of the Township or City in which the alignment is located. This provision may be waived by agreement with the County Board if the roadway replaces an existing alignment and the local unit of government takes jurisdiction of that existing alignment. In addition, any costs, including right-of-way costs, incurred by the County because a Township or City did not acquire sufficient right-of-way during the platting process or redevelopment process shall be paid by the Township or City.
- F. If the Federal aid participation changes for any item, the County and Township or City share shall be adjusted based upon the prorated amount of the listed percentages included in the table above.

**DOOR COUNTY HIGHWAY DEPARTMENT  
 MAINTENANCE AGREEMENT  
 FOR TRANSPORTATION PROJECTS CONSTRUCTED  
 USING FEDERAL STP TRANSPORTATION AID PROGRAMS**

<b>ITEMS</b>	<b>RESPONSIBLE PARTY</b>
Concrete Curb and Gutter	County
Sidewalk	Township/City
Local Utilities	Township/City
Routine Road Surface Maintenance	County
Resurfacing or Reconstruction	Joint share agreement
Drainage Features (pipe, structures etc.)	Township/City
Crossroad Culverts	County
Street Lights	Township/City
Streetscaping	Township/City
Bicycle Facilities on Roadway	County
Trail or Bicycle Facilities off Roadway	Township/City

- A. Landscaped medians shall be maintained by the City or Township.
- B. The City or Township shall be responsible for routine maintenance of storm sewer systems, including pipes, catch basins and manholes, and detention basins including their outlet structures. Rehabilitation of catch basins, manholes and other drainage structures located within the County right-of-way will be shared by the computed proportion of contributing flow outside the County right of way to the total contributing flow. Cross road culverts or bridges shall be paid for by the agency of jurisdiction.

# CTH C (Duluth Ave) Project Limits



R E C O M M E N D A T I O N

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend the Common Council review of the Budget Services Ad Hoc Committee Final Report.

Respectfully submitted,  
FINANCE/PURCHASING & BUILDING COMMITTEE  
By: Danny Wiegand, Vice-Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: March 29, 2011

\*\*\*\*\*

Introduced by \_\_\_\_\_.

Moved by Alderperson \_\_\_\_\_ seconded by

Alderperson \_\_\_\_\_ that said recommendation be adopted.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

## EXECUTIVE SUMMARY

**TITLE:** Budget Services Ad Hoc Committee Report

**BACKGROUND:** On January 3, 2006 a Budget Services Ad Hoc Committee was appointed consisting of: Ald. Steve Mann, Ald. Ken Glasheen, Ald. Ron Vandertie, and citizens Mike Felhofer, David Neuville, Jennifer Moeller, and Jon Hanson. This committee was charged with the following:

1. Review, research and explore all City budgets and try to determine if they can be reduced or made more efficient.
2. Determine what services should be provided and at what level.
3. Meet at least once with each department head and have the department head explain their budget process, services provided, and justification for those services.
4. Look at community survey that was previously done.
5. Look at WI Taxpayer Alliance and League of WI Municipalities Information.

On October 17, 2006 the committee presented its final report and general conclusions. Since that time, staff has explored the committee's recommendations and worked toward accomplishing those goals.

On February 1, 2011 Ald. Mann requested that the report be referred to the Finance/Purchasing & Building Committee for further review and potential implementation of items, if necessary.

**ANALYSIS:** Each item on the Budget Services Ad Hoc Committee Final Report has been reviewed by staff and the accomplishments and progress is reported in each category on the attached report.

**FISCAL IMPACT:** Savings have been realized for many of the goals accomplished, and our ongoing cost effective approach will continue to garner efficiencies and cost reduction. Future fiscal impact will depend upon Council program adoption and implementation.

**RECOMMENDATION:** Finance/Purchasing & Building Committee review.

**PREPARED BY:**

  
Mary Lou Allen  
Assistant City Administrator

3/23/11  
Date

**REVIEWED BY:**

  
Valerie Clarizio  
Finance Director/City Treasurer

3/23/11  
Date

**APPROVED BY:**

  
Stephen B. McNeil  
City Administrator

3/23/11  
Date

**FINAL REPORT**  
**SUBMITTED BY THE BUDGET SERVICES AD HOC COMMITTEE**  
**AS AMENDED OCTOBER 3, 2006**

The committee was created by Mayor McIntosh in 2006 to review, research, and explore all City budgets of Sturgeon Bay and try to determine, they can be reduced or made more efficient, and/or determine what services should be provided and at what level.

The committee commenced meeting in February with a wrap-up meeting in June, 2006. The committee was strongly impressed by the current and efficient operations of the City by its staff. There are no glaring opportunities for significant cost savings. There may be some savings which can be pursued in the future. The single greatest cost item is the area of health benefits. It must be understood that there are severe limitations on how the City can unilaterally deal with this situation. Health benefits are subject to the collective bargaining process (exclusive of the non-represented personnel) and governed by state law. More flexibility should be provided to the local government to effectively seek ways to control this cost. Since 2001 the cost to the city in providing health insurance has risen 127.5%

The City portion is approximately 30% of the property tax bill and the tax payers receive a good value for taxes paid.

**GENERAL CONCLUSIONS**

All departments appear to operate quite efficiently with rather tight budget restraints.

The departments continue to work toward operating as efficiently and cost effective as possible while still providing a full range of services.

The cost of health benefits continue to soar. In recognition that a large number of the work force is covered by collective bargaining agreements the City should encourage modifications in the collective bargaining statutes that would allow local units of government the same authority as state government-specifically the elimination of binding arbitration.

In response to the increasing health insurance costs, the City became one of the first municipalities in the state to convert to a high deductible insurance plan in 2008 as a result of negotiations and cooperation of the three bargaining units. This resulted in a \$177,000 net savings, and continued savings from year to year.

With new City Hall consider contracting out for additional janitorial/maintenance that will be required.

Interior and exterior janitorial/maintenance for City Hall and the Municipal Services buildings are performed by the Maintenance Technician under the direction of the Municipal Services Superintendent. These services are supplemented by contracted services with a local firm, consisting of a basic cleaning component along with optional specialized services if needed. As the Maintenance Technician position has evolved, contracted services have been reduced.

Explore alternatives for additional clerical multi-departmental support (contract or part-time).

Alternatives were explored to provide part-time clerical services to departments. However, due to budget constraints this never came to fruition.

Explore more alternatives for the general public to obtain data without requiring staff time or assistance.

A variety of information is now available on the website including access to the Municipal Code, property records, agendas, minutes, staff directory, budget summary and document, DPW newsletter, council meeting videos, announcements, and links.

Continue to explore methods to promote the City as a place for business recruitment.

This is an ongoing effort by the Mayor, Council, City Administrator, Community Development Director, and Door County Economic Development Corp. The City Administrator, Community Development Director, and Door County Economic Development Corp. Executive Director meet each Thursday to discuss economic development issues.

Have the City Administrator work with administrative staff on a possible "flex-time" schedule.

Flex time has been explored a number of times since 2006. The latest survey outlining 8 possible options was distributed in February 2011. The attached rating summary for that survey indicates few employees are very interested and results spread for those who are somewhat interested.

Have the City Administrator explore greater use of interns, part time personnel, out sourcing of services as appropriate.

This is ongoing not only with the City Administrator, but with all department heads.

## **POLICE**

The Police Department has received over \$1,557,696.75 in grants for training, equipment, and programs (see attached list).

Continue to explore with County government a greater equity for taxes paid by City taxpayers for County services especially in the law enforcement area.

Records access efficiency for both departments with use of Spillman Records management system.

Joint County/City SWAT team was formed.

City and County Law Enforcement staff worked together to provide daily monitoring for weight limits on Michigan Street Bridge so bridge could remain open before rehab began.

The County provides dispatch services for both the Police and Fire Department.

The City has partnered with the County for computer and telephone services for all City departments. Provides greater interdepartmental records access and efficiencies, integrated computer and telephone system, technological services, and electronic records storage.

Work with school district officials on security related issues in a cost effective approach

In a cooperative effort with school, City maintains state mandated training for police officer employed by School District.

### **PARKS/REC**

The Parks & Recreation Department has received numerous grants and donations to offset program costs.

Review the park and recreation fee structure as it pertains to resident v. non-resident.

Reviewed regularly. Policy requires that fees cover 15% of the recreation budget.

Explore partnerships with the YMCA on future recreational programs offered.

The City partnered with the YMCA for recreational programs and employee memberships.

Have the City Administrator work with staff on possible 4-10 hour day work week with Streets and Park and Rec Departments.

This is a collective bargaining issue.

### **FIRE**

Explore providing with the neighboring towns in cost effective approaches to maximize efficiencies in the fire service.

The City contracts with the Towns of Sturgeon Bay and Sevastopol. Southern Door was formerly served by our department but has formed its own department. The rest of the northern towns north are too far away, but have shown an interest in serving parts of Sevastopol.

## **PUBLIC WORKS**

Recognize the staffing needs of the Street Department are driven principally through the creation of snow routes. Desire to maintain high quality.

High quality is being maintained.

Have the City Administrator work with the Street Superintendent on revamping Spring clean with understanding it shall be maintained not eliminated.

Spring clean up has been changed to large item pickup once a month seasonally on a call in basis.

Have the City Administrator further review the position of Director of Public Works to determine need.

Management staff was reviewed and the Parks and Recreation Superintendent was promoted to Municipal Services Superintendent overseeing both the Public Works and Parks and Recreation Departments. As part of the reorganization, an employee from the Public Works department was promoted to Crew Supervisor. This resulted in a net savings to the City of \$79,721 per year.

Have the City Administrator work with Street Superintendent for allowing street crews to eat at work site rather than return to Municipal Services Facility.

This is a collective bargaining issue.

Explore with a 4- 10 hour day schedule.

This is a collective bargaining issue.

## **COMMUNITY DEVELOPMENT**

The Community Development Department has been restructured combining the Assessing and Engineering Departments with the Community Development Department under the direction of the Community Development Director.

Review fee structure within the Community Development Department for possible increases.

Worked with Independent Inspections to revise inspection services fees.

In conclusion, the committee found staff had cooperated and was very professional during the course of the committee's work. The committee was impressed with quality, dedication and professionalism of the staff in accomplishing their service to the City. The presentations made by staff to the committee were informative and professional. The Committee is confident staff will continue to explore cost effective approaches to providing service in subsequent years. Future City officials will constantly be faced with the delicate balancing of providing high quality services and

yet keeping the cost to provide those services at a level that is reasonable under increasing greater challenges imposed at the State and Federal levels of government. The City must continue to be proactive in educating the public on how efficient it services are provided and to seek input on where services should be eliminated or adjusted.

Respectfully submitted,

Budget Services Research Ad Hoc Committee

Aldersperson Steve Mann, Chair

Aldersperson Ken Glasheen

Aldersperson Ron Vandertie

Citizen Mike Felhofer

Citizen David Neuville

Citizen Jennifer Moeller

Citizen Jon Hanson

# FLEXIBLE/COMPRESSED WORK SCHEDULE ADMINISTRATIVE EMPLOYEE SURVEY RESULTS

17 responses out of 18

Note: Options left blank not included.

## RATING SUMMARY

	# of Employees Very Interested	# of Employees Somewhat Interested	# of Employees Neutral	# of Employees Not Interested	# of Employees Interested Only Seasonally
<u>Option 1:</u> 10 hr 4 day work week w/alternating days off	0	4	2	10	0
<u>Option 2:</u> 10 hr 4 day work week w/alternating Mon & Fri off	3	3	1	8	3
<u>Option 3:</u> 9 hr 4-1/2 day work week w/alternating ½ days off	0	4	1	11	0
<u>Option 4:</u> 9 hr 4-1/2 day work week w/alternating ½ days Mon & Fri off	2	4	2	7	0
<u>Option 5:</u> Full week flexible hours - 8 hr day	2	8	1	5	0
<u>Option 6:</u> Partial week flexible hrs - 8 hr day	1	4	1	9	0
<u>Option 7:</u> Flexible hrs - 10 hr day partial wk	1	1	3	11	0
<u>Option 8:</u> Flexible hrs - 9 hr day partial week	1	1	2	12	0

FLEXIBLE/COMPRESSED WORK SCHEDULE ADMINISTRATIVE EMPLOYEE SURVEY

Please complete and return by Monday, February 21, 2011

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Note: The examples listed with each option are for illustration purposes only and don't necessarily reflect the potential schedule variations.

1. 10 Hour 4 Day Work Week With Alternating Days Off: Participating employees would be allowed the option of working 4 ten hour work days each week with alternating days off, so that all departments are staffed by at least one person and open Monday through Friday with open office hours extended to conform to the hours worked.

*Example: Employee works 7:00 a.m. to 5:30 p.m. 4 days a week - Rotating days off.*

Very interested.  Somewhat interested.  Neutral.  Not interested.  Only seasonally

Prefer additional a.m. hours.  Prefer additional p.m. hours.  Prefer some a.m. some p.m. hours.

Preferred schedule under this option: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

2. 10 Hour 4 Day Work Week With Alternating Mondays and Fridays Off: Participating employees would be allowed the option of working 4 ten hour work days each week with alternating Fridays and Mondays, so that all departments are staffed by at least one person and open Monday through Friday with open office hours extended to conform to the hours worked.

*Example: Employee works 7:30 a.m. to 6:00 p.m. 4 days a week - Alternating Fridays/Mondays off.*

Very interested.  Somewhat interested.  Neutral.  Not interested.  Only seasonally

Prefer additional a.m. hours.  Prefer additional p.m. hours.  Prefer some a.m. some p.m. hours.

Preferred schedule under this option: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

3. 9 hour, 4-1/2 day Work Week With Alternating 1/2 Days Off: Participating employees would be allowed the option of working 4 nine hour work days and 1 four hour work day each week with rotating half days off so that departments are staffed and open Monday through Friday with open office hours extended to conform to the hours worked.

*Example: Employee works 7:30 a.m. to 5:00 p.m. 4-1/2 days a week - Rotating 1/2 day off.*

Very interested.  Somewhat interested.  Neutral.  Not interested.  Only seasonally

Prefer additional a.m. hours.  Prefer additional p.m. hours.  Prefer some a.m. some p.m. hours.

Preferred schedule under this option: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

4. 9 hour, 4-1/2 day Work Week With Alternating 1/2 Day Mondays and Fridays Off: Participating employees would be allowed the option of working 4 nine hour work days and 1 four hour work day each week with alternating half day Mondays and Fridays off so that departments are staffed and open Monday through Friday with open office hours extended to conform to the hours worked.

*Example: Employee works 7:30 a.m. to 5:00 p.m. 4-1/2 days a week - Alternating Friday afternoons and Monday mornings or afternoons off.*

- Very interested.  Somewhat interested.  Neutral.  Not interested.  Only seasonally
- Prefer additional a.m. hours.  Prefer additional p.m. hours.  Prefer some a.m. some p.m. hours.

Preferred schedule under this option: \_\_\_\_\_

Comments: \_\_\_\_\_

5. Full Week Flexible Hours - 8 Hr. Day: Participating employees would be allowed the option of working 5 eight hour work days, with starting times other than the normal 7:00 a.m. for Municipal Services administrative employees and 8:00 a.m. for other administrative employees. Core times to be present would be between 9:00 a.m. 2:00 p.m. and open office hours will be extended to conform to the hours worked.

*Example: Employee works from 9:00 a.m. to 5:30 p.m. Monday through Friday.*

- Very interested.  Somewhat interested.  Neutral.  Not interested.  Only seasonally
- Prefer additional a.m. hours.  Prefer additional p.m. hours.  Prefer some a.m. some p.m. hours.

Preferred schedule under this option: \_\_\_\_\_

Comments: \_\_\_\_\_

6. Partial Week Flexible Hours - 8 Hr. Day: Participating employees would be allowed the option of working an eight hour work day with offices open extended hours 1 or 2 days a week, with starting times other than the normal 7:00 a.m. for Municipal Services administrative employees and 8:00 a.m. for other administrative employees. Core times to be present would be between 9:00 a.m. 2:00 p.m.

*Example: Employee works from 7:30 a.m. to 4:00 p.m. Monday and Wednesday and from 8:00 to 4:30 p.m. on Tuesday, Thursday, and Friday.*

- Very interested.  Somewhat interested.  Neutral.  Not interested.  Only seasonally
- Prefer additional a.m. hours.  Prefer additional p.m. hours.  Prefer some a.m. some p.m. hours.

Preferred schedule under this option: \_\_\_\_\_

Comments: \_\_\_\_\_

7. Flexible Hours -10 Hr. Day Partial Week: Participating employees would be allowed the option of working a 10 work day with offices open extended hours 1 or 2 days a week with time off scheduled later in week.

*Example: Employee works from 7:00 a.m. to 5:30 p.m. Monday and Wednesday, with remaining 20 hours scheduled during regular 8:00 a.m. to 4:30 work day. 4 hour time off could vary.*

Very interested.  Somewhat interested.  Neutral.  Not interested.  Only seasonally

Prefer additional a.m. hours.  Prefer additional p.m. hours.  Prefer some a.m. some p.m. hours.

Preferred schedule under this option: \_\_\_\_\_

Comments: \_\_\_\_\_

8. Flexible Hours - 9 Hr. Day Partial Week: Participating employees would be allowed the option of working a 9 hour work day with offices open extended hours 1 to 3 days a week, with time off scheduled later in week.

*Example: Employee works from 7:30 a.m. to 5:00 p.m. Monday and Wednesday, with remaining 22 hours scheduled during regular 8:00 a.m. to 4:30 work day. 2 hour time off could vary.*

Very interested.  Somewhat interested.  Neutral.  Not interested.  Only seasonally

Prefer additional a.m. hours.  Prefer additional p.m. hours.  Prefer some a.m. some p.m. hours.

Preferred schedule under this option: \_\_\_\_\_

Comments: \_\_\_\_\_

### Sturgeon Bay Police Department Grants

Date	Grant	Amount	Req. Match	Comments
2006	Internet Crimes	\$2,500.00	None	Equipment & Training
2008	Against Children	\$1,500.00	None	Equipment
24-Jul-09	Port Securities	\$24,894.00	None	Dive Team Equipment
16-Sep-09	ARRA	\$689,471.00	None	Paid for Two Years
	Rural Law Enforcement			Personell & Equipment
	Combat Crime & Drugs			Travel to Req. Grant Meetings
				Process of Spending in 2010 & 2011
29-Sep-09	ARRA	\$649,887.00	None	Not Spent Yet/Start in Spring 2010
	Port Securities			Police-Fire Dive Team Boat
				Dive Sonar Unit
				SWAT Night Vision Equipment
				Port Wireless Camera System
Jun-09	WI Office of Justice Assistance	\$4,998.75	None	Underwater Diver Communication Gear
Jun-09	WI Office of Justice Assistance Grant	\$60,000.00	None	39 Diver Training in Sturgeon Bay
				Registration, Meals & Lodging
Oct-09	WI Office of Justice Assistance	\$24,879.00	None	Community Service Officers
2006	Click It or Ticket	\$4,000.00		Wages
2008		\$8,000.00		Wages and Equipment
		\$2,000.00		Falcon Radar; PBT's; ANSI Vests
2009		\$8,000.00		Wages and Equipment
		\$2,000.00		Laser Radar
2010		\$13,000.00		Wages and Overtime
		\$5,000.00		Arbitrator System
2008	SWAT Vest Program	\$8,000.00		
		\$8,120.00		
2008	Safe Route to School	\$8,000.00		Speed Board
2005	First Responder Equipment Grant	\$16,606.00		Electronic Fingerprint Capture
2004	First Responder Equipement Grant	\$16,841.00		Minocular New Type
				Binoculars, Thermal Imager
				Minocular Old Type
<b>TOTAL</b>		<b>\$1,557,696.75</b>		