



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, MARCH 15, 2011
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN STREET
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Review of unfinished business list.
6. Consideration of the following bills: General Fund – \$345,240.04, Capital Fund - \$20,172.90, Cable TV - \$6,634.60, TID #2 - \$426,349.25, and Solid Waste Enterprise - \$955.50 for a grand total of \$799,352.29. [roll call]

7. CONSENT AGENDA

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 3/1/11 Common Council minutes.

* b. Approval of the following minutes:

- (1) Sturgeon Bay Utility Commission – 2/7/11
- (2) Finance/Purchasing & Building Committee – 2/22/11
- (3) Park & Recreation Committee/Board – 2/23/11

* c. Accept and place on file the following reports:

- (1) Inspection Department Report – February 2011
- (2) Fire Department Report – February 2011

* d. Consideration of: Beverage Operator license.

* e. Consideration of: Temporary Class B Beer license for Corpus Christi Parish.

* f. Park & Recreation Committee & Board recommendation re: Approval to allow Parks Department to organize and plan the “Kickoff to Summer” event on Saturday, June 11 at Sunset Park, including allowing animals in the park for this special event and allowing the Family Worship Center to provide the additional bounce houses by advertising at the event that they are providing and operating them.

8. **Mayoral appointments.**
9. **Consideration of: Accept bid and authorize contracts for Spruce Street work.**
10. **Consideration of: Hiring of Sub-Consultants for the Wal-Mart/Egg Harbor Road Project.**
11. **Preliminary resolution declaring intent to levy special assessment under Municipal Police Power Pursuant to Section 66.0703, Wis. Stats – Spruce Street Curb and Gutter Special Assessment.**
12. **Public comment.**
13. **Mayor's comments.**
14. **Adjourn.**

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 3/11/11

Time: 12:00 pm

By: [Signature]

**CITY OF STURGEON BAY
UNFINISHED BUSINESS
March 1, 2011**

PARK & RECREATION COMMITTEE/BOARD:

1. Study and recommendation re: Sturgeon Bay Bicycle Master Plan. (1/4/11)

FINANCE/PURCHASING & BUILDING COMMITTEE:

1. Study and recommendation re: Budget Services Ad Hoc Final Report. (2/1/11)

MAYOR:

1. Execute contract with Milliman for GASB 45 Actuarial Valuation Services. (2/15/11)

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

6.

6.

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
REVENUE				
R0000858	GEORGE MACCOUX	REFUND MULCH TAG	01-000-000-48250	25.00
TOTAL REVENUE				25.00
CAPITAL PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	GEN OBLIGATION REF BONDS	01-000-913-70000	55,000.00
01764		GEN OBLIGATION REF BONDS	01-000-913-70001	19,936.25
TOTAL CAPITAL PROJECTS				74,936.25
TOTAL GENERAL FUND				74,961.25
MAYOR				
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-100-000-56700	2.50
TOTAL				2.50
TOTAL MAYOR				2.50
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	GENERAL MATTERS	01-110-000-55010	1,356.00
16555		TRAFFIC MATTERS	01-110-000-55010	1,344.00
BUELOW	BUELOW, VETTER, BUIKEMA,	PROFESSIONAL SERVICES	01-110-000-57900	54.00
TOTAL				2,754.00
TOTAL LAW/LEGAL				2,754.00
CITY CLERK-TREASURER				
03940	STEPHANIE REINHARDT	DEPOSIT FOR LDGNG IIMC CONF	01-115-000-55600	216.67
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-115-000-56700	10.00
08167	GANNETT WISCONSIN NEWSPAPERS	MOUSE PAD	01-115-000-51950	4.84
R0000856	AMANDA DUQUAINE	SUBPOENA FEES	01-115-000-56350	16.80
R0000857	DEREK BUSSE	SUBPOENA FEES	01-115-000-56350	16.80
TOTAL				265.11
TOTAL CITY CLERK-TREASURER				265.11
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-120-000-56700	5.00
MCNEIL	STEVE MCNEIL	REIMB MEAL	01-120-000-55600	14.57
TOTAL				19.57
TOTAL ADMINISTRATION				19.57

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
COMPUTER				
04696	DOOR COUNTY TREASURER	02/10 TECH SUPPORT	01-125-000-55550	2,500.00
		TOTAL		2,500.00
		TOTAL COMPUTER		2,500.00
CITY ASSESSOR				
01740	ASSESSMENT TECHNOLOGIES	PROGRAM SUPPORT	01-130-000-55550	90.00
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-130-000-56700	7.50
ASSO APP	ASSOCIATED APPRAISAL	03/15/11 CONTRACT	01-130-000-55010	937.50
		TOTAL		1,035.00
		TOTAL CITY ASSESSOR		1,035.00
BUILDING/ZONING CODE ENFORCEMENT				
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-140-000-56700	2.50
		TOTAL		2.50
		TOTAL BUILDING/ZONING CODE ENFORCEMENT		2.50
MUNICIPAL SERVICES ADMIN.				
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-145-000-56700	5.00
		TOTAL		5.00
		TOTAL MUNICIPAL SERVICES ADMIN.		5.00
PUBLIC WORKS ADMINISTRATION				
02490	BOB BORDEAU	REIMB MEAL	01-150-000-55600	15.00
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-150-000-56700	8.75
13019	JOHN LYNCH	REIMB MEAL	01-150-000-55600	13.91
		TOTAL		37.66
		TOTAL PUBLIC WORKS ADMINISTRATION		37.66
CITY HALL				
04575	DOOR COUNTY HARDWARE	RESOLVE	01-160-000-54999	7.49
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-160-000-56700	2.50
05500	ENERGY CONTROL AND DESIGN INC	REPAIR #2 PUMP	01-160-000-58999	442.98
08280	HILL BUILDING MAINTENANCE INC	02/11 CH CLEANING	01-160-000-55300	1,152.21
23730	WPS	421 MICHIGAN ST	01-160-000-56600	2,981.18
WARNER	WARNER-WEXEL WHOLESALE &	PAPER PRODUCTS FOR CITY HALL	01-160-000-51850	271.39
		TOTAL		4,857.75

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY HALL				
TOTAL CITY HALL				4,857.75
INSURANCE				
BH	BURKART HEISDORF INSURANCE	03/11 GEN LIABILITY	01-165-000-56400	2,706.00
BH		03/11 POLICE LIABILITY	01-165-000-57150	1,073.00
BH		03/11 PUBLIC OFFICIALS	01-165-000-57400	1,027.00
BH		03/11 AUTO LIABILITY	01-165-000-55200	1,488.00
BH		03/11 AUTO PHYS DAMAGE	01-165-000-55200	1,066.00
BH		03/11 WORKERS COMP	01-165-000-58750	11,457.00
TOTAL				18,817.00
TOTAL INSURANCE				18,817.00
GENERAL EXPENDITURES				
04575	DOOR COUNTY HARDWARE	FREIGHT RETURN INK CARTS	01-199-000-57250	15.87
04696	DOOR COUNTY TREASURER	02/11 CH PHONE	01-199-000-58200	131.99
04696		02/11 FD PHONE	01-199-000-58200	36.41
04696		02/11 MS PHONE	01-199-000-58200	61.45
04696		02/11 PD PHONE	01-199-000-58200	98.39
08167	GANNETT WISCONSIN NEWSPAPERS	INV TO BID WAL MART	01-199-000-57450	430.50
08167		INV TO BID SPRUCE ST	01-199-000-57450	369.00
08167		INV TO BID RUBBLIZING	01-199-000-57450	369.00
08167		PHN MARINA VIEW	01-199-000-51525	36.99
08167		INV TO BID GAS POWERED	01-199-000-57450	70.77
08167		INV TO BID ONE TON	01-199-000-57450	64.19
16555	PINKERT LAW FIRM, LLP	01/11 3RD PARTY LEGAL FEES	01-199-000-51525	216.00
16590	PITNEY BOWES	TAPE & INK CARTS POSTAGE MACH	01-199-000-57250	172.77
TOTAL				2,073.33
TOTAL GENERAL EXPENDITURES				2,073.33
POLICE DEPARTMENT				
02210	BAY PHARMACY	BANDAGES	01-200-000-51950	1.99
04150	DE JARDIN CLEANERS LLC	UNIFORM CLNG ALLOW PORTER	01-200-000-56800	14.00
04150		UNIFORM CLNG ALLOW BRINKMAN	01-200-000-56800	25.50
04150		UNIFORM CLNG ALLOW BRINKMAN	01-200-000-56800	15.00
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-200-000-56700	35.00
08167	GANNETT WISCONSIN NEWSPAPERS	FOLDERS & POST-ITS	01-200-000-51950	21.82
08167		COPY PAPER	01-200-000-51950	10.75
08167		PAPER CLIPS	01-200-000-51950	5.76
14878	NWTC	SWAT TRNG 8 OFFICERS	01-200-000-55600	160.00
16575	PIP PRINTING	1,000 ENVELOPES	01-200-000-51600	112.74
17700	QUILL CORPORATION	COPY PAPER & POST-ITS	01-200-000-51950	167.19
17700		INDEX CARD FLIP	01-200-000-51950	3.99
19206	SCHWAAB, INC.	PRE-INKED STAMP	01-200-000-51950	36.49
IACP	INTERNATIONAL ASSOCIATION OF	ANNUAL MEMBERSHIP	01-200-000-56000	120.00
MCNEIL	STEVE MCNEIL	REIMB MEAL	01-200-000-55600	29.13

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT				
MIELKE	CHAD MIELKE	REIMB KEYBOARD	01-200-000-55500	11.74
WSUG	WISCONSIN SPLIIMAN USER GROUP	ANNUAL MEMBERSHIP	01-200-000-56000	50.00
TOTAL				821.10
TOTAL POLICE DEPARTMENT				821.10
POLICE DEPARTMENT/PATROL				
02858	BUTCH'S EXHAUST & AUTO CENTER	SQUAD EXHAUST REPAIR	01-215-000-58600	110.00
06592	FOX VALLEY TECHNICAL COLLEGE	EVOC INSTRUCTOR SCHOOL	01-215-000-55600	400.00
06592		MEIDA	01-215-000-55600	85.00
06592		LEADERSHIP	01-215-000-55600	250.00
21450	THE UNIFORM SHOPPE	NAME TAG	01-215-000-52900	24.90
23828	WITT PENINSULA FORD LINCOLN	LOF, REPLACE BULB	01-215-000-58600	33.58
23828		LOF, REPLACE DRAIN PLUG	01-215-000-58600	31.39
23828		CHECK BRAKES	01-215-000-58600	20.00
23828		LOF	01-215-000-58600	24.95
23828		REPLACE BATTERY	01-215-000-58600	154.95
23828		LOF, ROTATE TIRES	01-215-000-58600	40.90
23828		REPLACE BULB	01-215-000-58600	21.08
DC CISH	DOOR COUNTY CISM	SUICIDE PREV SEMINAR	01-215-000-55600	200.00
NORTH	NORTH SHORE BANK	SPEAR, CARRYING BELT & POLE	01-215-000-52900	168.53
OMB	OMB GUNS	FLASHLIGHTS & POUCHES	01-215-000-52900	246.00
R0000608	AUTO ZONE, INC	JUMP STARTER	01-215-000-52850	63.99
TOTAL				1,875.27
TOTAL POLICE DEPARTMENT/PATROL				1,875.27
POLICE DEPT. / INVESTIGATIONS				
02975	CAMERA CORNER	DVD RAM	01-225-000-51500	66.99
04600	DOOR COUNTY MEMORIAL HOSPITAL	BLOOD PATHOGEN TEST OSBORNE	01-225-000-58995	464.80
HENRY	CLINT HENRY	REIMB 5 PAIR INSULATED GLOVES	01-225-000-57950	80.63
SHOOTING	SHOOTING SYSTEMS	COMBAT PISTOL	01-225-000-57950	450.00
SHOOTING		MAGAZINE	01-225-000-57950	120.00
TOTAL				1,182.42
TOTAL POLICE DEPT. / INVESTIGATIONS				1,182.42
FIRE DEPARTMENT				
02001	RED THE UNIFORM TAYLOR	PART-TIME JACKET HARDWARE	01-250-000-52900	417.97
02001		NAME TAGS	01-250-000-52900	223.24
02005	BAY ELECTRONICS, INC.	REPLACE POWER CABLE IN SQUAD	01-250-000-52900	90.00
03075	CARQUEST OF DOOR COUNTY	EXHAUST	01-250-000-53000	9.84
03075		OIL FILTER & 2 TRANS FILTERS	01-250-000-53000	43.24
03075		FLASHER & TUNE-UP GREASE	01-250-000-53000	5.51
03075		BACK UP ALARM & FILTERS	01-250-000-53000	81.64
03075		RETURN BACK UP ALARM	01-250-000-53000	-27.74
03075		DRILL BIT	01-250-000-53000	2.89

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
FIRE DEPARTMENT				
03159	CHARTER COMMUNICATIONS	SERVICE	01-250-000-54999	5.54
04575	DOOR COUNTY HARDWARE	PAINT BRUSH	01-250-000-54999	6.28
04575		PIPE STRAP	01-250-000-54999	5.64
04575		TIRE GAUGE, JACK, PIPE TAPE	01-250-000-52700	24.97
04575		BONNET FOAM & POLISHING	01-250-000-52700	11.98
04575		MINI ROLLERS	01-250-000-52700	8.49
04575		PAINT BRUSH & SPRAY PAINT	01-250-000-54999	8.28
04575		HARDWARE	01-250-000-54999	5.20
04575		ACETONE, SPOT LFTR, RIVET TOOL	01-250-000-52700	46.75
04575		SAND DISC VENT	01-250-000-52700	8.58
04575		PLUMBING SUPPLIES	01-250-000-54999	1.35
04575		PAINT SUPPLIES	01-250-000-56250	105.68
04575		EXCHANGE SUPPLIES	01-250-000-56250	17.69
04575		ELBOW & PIPE STRAP	01-250-000-56250	19.27
04575		CORNER BRACE, MENDING BRACE	01-250-000-56250	17.06
04575		FREIGHT & ELE TAPE	01-250-000-54999	16.51
04575		FASTNERS, EYE BOLT, HINGE	01-250-000-54999	49.82
04575		FASTNERS	01-250-000-54999	0.72
04575		BIT, SCRAPER, GLUE, SOCKET	01-250-000-52700	45.25
04575		FASTNERS, CONNECTOR, BULB	01-250-000-56250	53.82
04575		EXCHANGE BIT	01-250-000-56250	-3.39
04575		COUPLE BRS3	01-250-000-54999	5.99
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-250-000-56700	12.50
04975	ECONO FOODS	HAND TOWELING	01-250-000-54999	95.00
08260	TIM HERLACHE	REIMB SAWZALL BATTERIES	01-250-000-56250	105.75
19275	SHERWIN WILLIAMS	PAINT	01-250-000-54999	27.69
23730	WPS	WEST SIDE FIRE STATION	01-250-000-56600	387.19
23828	WITT PENINSULA FORD LINCOLN	TRANSMISSION OIL	01-250-000-53000	98.80
23828		TRANSMISSION OIL	01-250-000-53000	10.40
CJ	CJ WORKS, LLC	01/11 LAUNDRY	01-250-000-56800	61.25
UNIQUE	UNIQUE WIPERS COMPANY	HUCK TOWELS	01-250-000-54999	215.57
VIK	VIKING ELECTRIC SUPPLY	WIRE	01-250-000-54999	15.04
TOTAL				2,337.26
TOTAL FIRE DEPARTMENT				2,337.26

STREET SWEEPING

02844	BRUCE MUNICIPAL EQUIPMENT INC	ENGINE DOOR LATCH	01-330-000-51400	41.33
02844		3 PIN WLDT	01-330-000-51400	136.71
02844		8 BUSHINGS	01-330-000-51400	177.60
02844		2 BAFFLES	01-330-000-51400	26.24
02844		DISCOUNT	01-330-000-51400	-34.05
02844		SHIPPING	01-330-000-51400	12.11
02844		1 PIN & 2 BUSHINGS	01-330-000-51400	221.61
25700	ZARNOTH BRUSH WORKS INC	8 SETS OF BROOMS	01-330-000-51400	1,008.00
25700		4 FRONT DIRT SHOES	01-330-000-51400	65.00
25700		4 REAR DIRT SHOES	01-330-000-51400	97.00
TOTAL				1,751.55
TOTAL STREET SWEEPING				1,751.55

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
ROADWAYS/STREETS				
01930	LEN'S SHARPENING SERVICE	SHARPEN 4 BLADES	01-400-000-51400	26.00
04575	DOOR COUNTY HARDWARE	TREE PRUNER	01-400-000-51400	69.99
04575		2 TREE PRUNER BLADES	01-400-000-51400	38.98
04575		FASTNERS	01-400-000-51400	6.27
04575		EXT SPRING	01-400-000-51400	5.99
04575		TREE PRUNER & BLADE	01-400-000-51400	115.97
08225	HERLACHE SMALL ENGINE	THROTTLE & SHAFT ADAPTOR	01-400-000-51400	26.50
08225		2 DRIVE SHAFT ADAPTORS & CARB	01-400-000-51400	64.90
08225		CARB	01-400-000-51400	49.45
08225		FUEL LINE	01-400-000-51400	2.00
08225		REPLACE UPPER DRIVE SHAFT	01-400-000-51400	155.30
TOTAL				561.35
TOTAL ROADWAYS/STREETS				561.35
SNOW REMOVAL				
04575	DOOR COUNTY HARDWARE	UTILITY HOSE	01-410-000-51400	22.32
04575		TENSION CLIP	01-410-000-51400	3.49
04696	DOOR COUNTY TREASURER	SALT BRINE	01-410-000-52450	87.36
13321	LARRY JENNERJOHN	REIMB FUEL & MEALS	01-410-000-51400	64.64
13321		REIMB MEALS	01-410-000-51400	12.48
13825	MORTON SALT	208.41 TONS SALT	01-410-000-52400	11,306.24
TOTAL				11,496.53
TOTAL SNOW REMOVAL				11,496.53
STREET SIGNS AND MARKINGS				
04575	DOOR COUNTY HARDWARE	SAND DISC	01-420-000-52550	7.99
04575		SAND DISC	01-420-000-52550	-7.99
TOTAL				0.00
TOTAL STREET SIGNS AND MARKINGS				0.00
STREET MACHINERY				
02005	BAY ELECTRONICS, INC.	TEST BASE STATION	01-450-000-57550	60.00
02005		3-2WAY RADIOS	01-450-000-57550	600.00
02005		ANTENNA MOUNT, COAX, REPAIR	01-450-000-57550	83.25
02835	BROOKS TRACTOR	2 OIL FILTERS	01-450-000-51400	34.48
03075	CARQUEST OF DOOR COUNTY	OIL FILTER	01-450-000-52150	16.76
03075		CRIMP FITTING	01-450-000-52150	15.00
03075		OIL FILTERS, O-RINGS	01-450-000-52150	42.46
03075		LAMP	01-450-000-52150	24.20
03075		AIR FILTERS	01-450-000-52150	47.87
04545	DOOR COUNTY COOPERATIVE	GAS-OIL ADDITIVE, PURPLE CLNR	01-450-000-52050	63.90
04545		WRENCHES, LIGHT	01-450-000-52700	83.56
06012	FASTENAL COMPANY	4 LARGE XTRA THICK WASHERS	01-450-000-51400	20.30
15890	PACK AND SHIP PLUS	RETURN SHIPPING MONROE TRUCK	01-450-000-54999	6.38

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
STREET MACHINERY				
16300	PARTS ASSOCIATES	LOCKTITE, BLUE RTU, CTNG FLUID	01-450-000-51400	45.75
20725	T R COCHART TIRE CENTER	REPAIR FLAT	01-450-000-52850	30.00
20725		4 TIRES MOUNT & DISMOUNT	01-450-000-52850	818.00
20725		2 TIRES MOUNT & DISMOUNT	01-450-000-52850	242.00
20725		4 TIRES & DISPOSAL	01-450-000-52850	675.00
QUALITY	QUALITY TRUCK CARE CENTER INC	MOISTURE INJECTOR VALVE	01-450-000-51400	158.28
TOTAL				3,067.19
TOTAL STREET MACHINERY				3,067.19
CITY GARAGE				
01766	AURORA MEDICAL GROUP	DOT DRUG SCREEN REED	01-460-000-57100	48.00
01766		DOT DRUG SCREEN DELCHAMBRE	01-460-000-57100	48.00
01766		DOT DRUG SCREEN MACCOUX	01-460-000-57100	48.00
01766		DOT DRUG SCREEN POLLOCK	01-460-000-57100	48.00
04575	DOOR COUNTY HARDWARE	BULB, SHOP LIGHT	01-460-000-55300	60.97
04575		GAS COUPLING	01-460-000-55300	11.99
04575		FASTNERS	01-460-000-56250	0.45
04575		SHOVEL	01-460-000-52700	13.99
04575		FASTNERS	01-460-000-55300	2.36
04575		2 KOHLER STEMS	01-460-000-55300	21.98
04575		CONN GRND VINYL & PLUG	01-460-000-55300	9.48
04575		GROUNDING CONNECTOR & PLUG	01-460-000-55300	11.28
23730	WPS	835 N 14TH AVE	01-460-000-56600	2,922.52
TOTAL				3,247.02
TOTAL CITY GARAGE				3,247.02
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	OLD HWY RD SIGN	01-499-000-58000	29.14
TOTAL				29.14
TOTAL HIGHWAYS - GENERAL				29.14
PARK & RECREATION ADMIN				
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-500-000-56700	3.75
TOTAL				3.75
TOTAL PARK & RECREATION ADMIN				3.75
PARKS AND PLAYGROUNDS				
01469	AIRGAS NORTH CENTRAL	3 OILY WASTE CONTAINERS	01-510-000-54999	150.00
02330	JIM OLSON MOTORS	DOOR HINGE KITS	01-510-000-54999	28.00
03075	CARQUEST OF DOOR COUNTY	PLOW BLADE, BOLT KIT & SHPNG	01-510-000-54999	442.50

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PARKS AND PLAYGROUNDS				
03075		2 SPARK PLUGS & CASE OIL	01-510-000-52050	36.90
03075		TARNISH REMOVER & CURB CLNR	01-510-000-54999	7.73
03075		NON-DETERGENT OIL	01-510-000-52050	4.49
04545	DOOR COUNTY COOPERATIVE	BENCH GRINDER	01-510-000-52700	80.99
04575	DOOR COUNTY HARDWARE	RYL OILS-TEXTSTN	01-510-000-52100	11.99
04575		RYL OILS-TEXTSTN, BRUSHES	01-510-000-52100	20.35
04575		RYL OILS-TEXTSTN	01-510-000-52100	11.99
04575		RYL OIL WOOD TREAT	01-510-000-52100	65.97
04575		ROLLER, TRAY & FRAME	01-510-000-52100	8.47
04575		GROUND PLUG	01-510-000-54999	3.99
04575		FASTNERS	01-510-000-54999	47.83
04575		TAPE, FASTNERS & ACRYLIC	01-510-000-54999	39.55
04575		PAINT THINNER	01-510-000-52100	9.99
04575		WOOD PATCH	01-510-000-54999	3.79
04575		BRUSH	01-510-000-54999	2.29
08225	HERLACHE SMALL ENGINE	CARB, GASKETS	01-510-000-51400	7.60
11800	KRUEGER IMPLEMENT INC	BAR GUARDS	01-510-000-51400	12.00
23730	WPS	MEMORIAL FIELD	01-510-000-56600	404.49
BROWNS	BROWNS OF TWO RIVERS, INC.	FENDER, BUMPER PADS, BRACES	01-510-000-58600	468.60
R0000556	D&A MACHINING, LLC	2 WEAR PLATES FOR SNOW BLOWER	01-510-000-54999	144.50
R0000727	SCHREIBER/ANDERSON ASSOCIATES	FINAL PMT BIKE PLAN	01-510-000-54999	102.67
TOTAL				2,116.68
TOTAL PARKS AND PLAYGROUNDS				2,116.68
MUNICIPAL DOCKS				
23730	WPS	36 S NEENAH AVE RESTROOMS	01-550-000-56600	6.67
TOTAL				6.67
TOTAL MUNICIPAL DOCKS				6.67
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	BATTERIES	01-570-000-54999	4.99
TOTAL				4.99
TOTAL WATERFRONT PARKS & WALKWAYS				4.99
EMPLOYEE BENEFITS				
02274	BENEFIT ADVANTAGE INC.	COBRA FEES	01-600-000-50510	25.00
03780	COUNSELING ASSOCIATES OF DC	MONTHLY EAP	01-600-000-56553	150.83
23674	WISCONSIN DEPT OF WORFORCE	02/11 UNEMPLOYMENT	01-600-000-50370	1,017.63
TOTAL				1,193.46
TOTAL EMPLOYEE BENEFITS				1,193.46

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PUBLIC FACILITIES				
04696	DOOR COUNTY TREASURER	4TH QTR 2010 LIBRARY CONTRACT	01-700-000-56850	22,251.70
		TOTAL		22,251.70
		TOTAL PUBLIC FACILITIES		22,251.70
COMMUNITY & ECONOMIC DEVLPMT				
04696	DOOR COUNTY TREASURER	02/11 INTERNET SERVICE	01-900-000-56700	5.00
17700	QUILL CORPORATION	INK CARTS	01-900-000-51950	46.78
17700		INK CARTS	01-900-000-51950	51.29
17700		INK CARTS	01-900-000-51950	64.78
17700		RETURN INK CARTS	01-900-000-51950	-39.93
17700		RETURN INK CARTS	01-900-000-51950	-58.48
17700		RETURN INK CARTS	01-900-000-51950	-48.78
		TOTAL		20.66
		TOTAL COMMUNITY & ECONOMIC DEVLPMT		20.66
		TOTAL GENERAL FUND		159,297.41
CAPITAL FUND				
PATROL				
02208	BAYCOM INC.	ARBITRATOR CAMERA/KIT/INSTALL	10-215-000-59999	4,835.00
		TOTAL		4,835.00
		TOTAL PATROL		4,835.00
FIRE DEPARTMENT				
EXPENSE				
GREAT L	GREAT LAKES LAUNDRY	WASHER	10-250-000-59030	7,395.00
PAULCONW	PAUL CONWAY SHIELDS	HELMETS	10-250-000-59050	1,285.00
		TOTAL EXPENSE		8,680.00
		TOTAL FIRE DEPARTMENT		8,680.00
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
19370	STAN'S INDUSTRIAL WOODWORK INC	20 BUNDLES WOODEN LATH	10-400-110-59095	360.00
		TOTAL ANNUAL RESURFACING & BASE REP.		360.00
		TOTAL ROADWAYS/STREETS		360.00
PARKS AND PLAYGROUNDS				
EXPENSE				
04575	DOOR COUNTY HARDWARE	10 RYL OIL WOOD TREAT	10-510-000-59075	197.91

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
PARKS AND PLAYGROUNDS				
EXPENSE				
08118	HARV'S ELECTRIC	1/2 DUE FOR ELECTRICAL MARTIN	10-510-000-59075	2,600.00
RJ THOMA	RJ THOMAS MFG. CO., INC	19 PARK BENCHES	10-510-000-59070	3,499.99
TOTAL EXPENSE				6,297.90
TOTAL PARKS AND PLAYGROUNDS				6,297.90
TOTAL CAPITAL FUND				20,172.90
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
02975	CAMERA CORNER	VIDEO CAMERA	21-000-000-59070	6,499.00
03159	CHARTER COMMUNICATIONS	CB MUSIC SERVICE	21-000-000-56700	33.18
04696	DOOR COUNTY TREASURER	02/11 CABLE PHONE	21-000-000-58200	2.42
04696		02/11 INTERNET SERVICE	21-000-000-56700	100.00
TOTAL CABLE TV / GENERAL				6,634.60
TOTAL CABLE TV / GENERAL				6,634.60
TOTAL CABLE TV				6,634.60
TID #2 DISTRICT				
TID DISTRICT #2				
16555	PINKERT LAW FIRM, LLP	01/11 T2 LEGAL FEES APPLEBEES	25-320-000-59900	48.00
TOTAL				48.00
TID #2 A AREA BONDS - DVL				
01764	ASSOCIATED WEALTH MANAGEMENT	GO REFUNDING BONDS	25-320-931-70001	48,140.00
TOTAL TID #2 A AREA BONDS - DVL				48,140.00
T2 ROAD PROJECTS				
01764	ASSOCIATED WEALTH MANAGEMENT	GEN OBLIGATION REF BONDS	25-320-932-70001	58,006.25
TOTAL T2 ROAD PROJECTS				58,006.25
T2 SERIES 2006A				
01764	ASSOCIATED WEALTH MANAGEMENT	WATERFRONT REDEV AUTHORITY	25-320-933-70001	320,155.00
TOTAL T2 SERIES 2006A				320,155.00
TOTAL TID DISTRICT #2				426,349.25
TOTAL TID #2 DISTRICT				426,349.25
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
20725	T R COCHART TIRE CENTER	2 TIRES & DISPOSAL	60-000-000-52850	870.00

DATE: 03/08/11
TIME: 15:49:08
ID: AP443000.08T

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
LODAL	LODAL , INC	12 GANG FUSE STRIP	60-000-000-53000	59.04
LODAL		2 THROTTLE RETURN SPRINGS	60-000-000-53000	26.46
TOTAL SOLID WASTE ENTERPRISE FUND				955.50
TOTAL SOLID WASTE ENTERPRISE FUND				955.50
TOTAL SOLID WASTE ENTERPRISE				955.50
TOTAL ALL FUNDS				613,409.66

MANUAL CHECKS

Baylake Bank 02/22/11 Check #67600 Land acquisition 10-199-000-59080	\$ 100,005.00
Target Bank 03/01/11 Check #67607 PD camera & batteries 01-225-000-51500	\$ 145.72
Shell Fleet 03/01/11 Check #67608 Out of town fuel 01-200-000-51650	\$ 41.48
WPPI 03/01/11 ACH Health & dental insurance Misc accounts	\$ 85,589.93
Benefit Advantage 03/07/11 Check #67687 Cafeteria plan fees	\$ 160.50
TOTAL MANUAL CHECKS	\$ 185,942.63

INVOICES DUE ON/BEFORE 03/15/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
SUMMARY OF FUNDS:				
	GENERAL FUND	158,297.41	345,240.04	
	CAPITAL FUND	20,172.90		
	CABLE TV	6,634.60		
	TID #2 DISTRICT	426,349.25		
	SOLID WASTE ENTERPRISE	955.50		
	TOTAL --- ALL FUNDS	613,409.66	799,352.29	

Larry B. Weger 3/8/11
James E. Cheyette Jr 3/8/11

COMMON COUNCIL
March 1, 2011

A regular meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Lodi, Abeyta, Mann, Benzshawel, and Schlicht present. Wiegand and Vandertie were excused.

Abeyta/Schlicht to adopt agenda removing Item 7f from the consent and placing on the regular agenda. Carried.

The Council reviewed the unfinished business.

Abeyta/Schlicht to approve bills: General Fund - \$4,326,305.06, Capital Fund - \$814.00, Cable TV - \$6,540.36, Tourism Fund - \$72,500.00, TID #2 - \$56,705.85, TID #3 - \$27,462.50 and Solid Waste Enterprise - \$493.11 for grand total of \$4,490,820.88. Roll call: All voted aye. Carried.

Abeyta/Lodi to approve consent agenda:

- a. Approval of the following Council minutes: 9/28/10 closed, 11/16/10 closed, 12/7/10 closed, 12/16/10 special and closed, & 2/15/11 regular.
- b. Approval of the following minutes:
 - (1) Personnel Committee Closed Session Excerpt - 12/2/09
 - (2) Police & Fire Commission Closed Session - 7/6/10
 - (3) Finance/Purchasing & Building Committee Closed Session - 8/31/10
 - (4) Personnel Committee Closed Session - 10/20/10
 - (5) Finance/Purchasing & Building Committee Closed Session - 10/26/10
 - (6) Sturgeon Bay Utility Commission - 1/17/11
 - (7) Finance/Purchasing & Building Committee - 2/8/11
 - (8) Community Protection & Services Committee - 2/15/11
 - (9) Personnel Committee - 2/16/11
 - (10) City Plan Commission - 2/16/11
 - (11) Waterfront Redevelopment Authority - 2/21/11
 - (12) Parking & Traffic Committee - 2/21/11
- c. Accept and place on file the following reports:
 - (1) Fire Department Report - January 2011
 - (2) Community Service Unit Report - January 2011
 - (3) Street Department Report - January 2011
- d. Consideration of: Beverage Operator licenses.
- e. Consideration of: Combination Class B license for Blind Dog, Inc. - 129 Madison Avenue.
- f. Park & Recreation Committee & Board recommendation re: Approval of Sturgeon Bay Bicycle Master Plan.
- g. Finance/Purchasing & Building Committee recommendation re: Approve the sale of Lot #9 in the Industrial Park to David Smith, President of HTF, Inc to expand his business according to development agreement with conditions.
- h. Consideration of: Request from Miller Art Museum to serve wine for special receptions.
- i. Consideration of: Disallowance of Claim Resolution for Carrie Counihan.

Carried.

There were no mayoral appointments.

RECOMMENDATION

We, the Park & Recreation Committee & Board, hereby recommend approval of the Sturgeon Bay Bicycle Master Plan.

PARK & RECREATION COMMITTEE & BOARD
By: Danny Wiegand, Chr.

Lodl/Schlicht to adopt. Paul Anschutz, 221 North 6th Avenue spoke on this item. Discussion took place regarding a timeline to implement the plan, the cost estimates of the plan, look at making Michigan Street a priority for a dedicated bike lane, and that the Plan is a planning tool to be used when roads are constructed/upgraded. Carried with Mann voting no.

City Engineer Depies reviewed the bid results for Egg Harbor Road & 14th Avenue improvements for the Wal-Mart redevelopment. It was noted that Wal-Mart has supplied a letter of credit to cover these improvements. Schlicht/Mann to accept the bids and award a contract to Peters Concrete Company in the amount of \$726,373.50, subject to the conditions set in the City's development agreement with Wal-Mart. Carried.

A resolution regarding the adoption of fees for contractor use of the compost site was read by Lodl. Lodl/Schlicht to adopt. Carried.

RECOMMENDATION

We, the Community Protection & Services Committee, hereby recommend to accept a one year trial period for contractors to utilize the City of Sturgeon Bay compost site on Division Road, follow the outlined recommendations set by staff as follows, and forward to Finance/Purchasing & Building Committee to approve contractor permit fees, contractor illegal dumping fee and establish an illegal dumping fee for any non-resident or non-permit holder:

- 1) Contractor permit fee shall be \$1,000.00 paid before use of site and is good for one year (January 1 – December 31.)
- 2) Contractor shall dump only yard waste and brush collected from City of Sturgeon Bay, Town of Sturgeon Bay, and Town of Sevastopol.
- 3) Contractor using the site without permit shall be required to pay the permit fee and will be charged a \$500.00 illegal dumping fee.
- 4) Contractors dumping materials collected from municipalities other than City of Sturgeon Bay, Town of Sevastopol, and Town of Sturgeon Bay will have their permit revoked and will be charged a \$500.00 illegal dumping fee.
- 5) Any non-resident or non-permit holder will be charged a \$500.00 illegal dumping fee.
- 6) Contractors are able to purchase wood chips and compost at a cost of \$5.00 per cubic year. (Date and equipment used for loading must be approved by Department of Public Works.)
- 7) All other policies that are currently in effect will remain in effect.

COMMUNITY PROTECTION & SERVICES COMMITTEE

By: John Lodl, Chr.

Introduced by Lodl. Lodl/Mann to adopt. Carried.

RECOMMENDATION

We, the Parking & Traffic Committee, hereby recommend to charge the Wellness Center of Door County \$2,000 in lieu of providing six (6) additional parking spaces.

PARKING & TRAFFIC COMMITTEE

By: Stephen C. Mann, Chr.

Introduced by Mann. Mann/Benzshawel to adopt. Carried.

RECOMMENDATION

We, the Waterfront Redevelopment Authority, hereby recommend to modify paragraph 12.b. of the Development Contract for Restaurant for Sturgeon Bay Waterfront Redevelopment and accept the Pollman alternative at the assessed value as a base and to remove paragraph 2.d.(iv) in the Development Contract, effective upon assignment.

Introduced by Benzshawel. Benzshawel/Mann to adopt. Community Development Director Olejniczak summarized the changes in the proposed revised Development Agreement. Carried.

No one spoke during public comment.

The Mayor did not have any comments.

Schlicht/Mann to adjourn. Carried. The meeting adjourned at 7:50 p.m.

Sincerely,

Handwritten signature of Stephanie L. Reinhardt in cursive script.

Stephanie L. Reinhardt
City Clerk

STURGEON BAY UTILITIES
Regular Meeting
February 7th, 2011

President Stewart Fett called the regular meeting of the Utilities Commission to order at 7:02 p.m. at the Sturgeon Bay Utilities office. Roll call: President Stewart Fett, Vice-President Bernard Ellenbecker, Mayor Thad Birmingham, Commissioners Matt Felhofer and Gary DeNamur were present. Secretary Stephen Mann and Commissioner James Abeyta were excused. Also present were General Manager James Stawicki, Operations Manager Cliff White and Electric Supervisor Jason Bieri.

DeNamur/Felhofer to adopt the agenda as presented (complete copy on file at the Utility office). Motion carried.

Felhofer/Birmingham to approve the minutes of the regular and closed meetings held on January 17th, 2011. Motion carried.

The Commission proceeded to review the bills for December in the amount of \$1,437,305.57. Fett/Ellenbecker to approve payment of the bills. Motion carried.

The December, 2010 financials were presented. Felhofer/Birmingham to accept the financials subject to audit. Motion carried.

General Manager Stawicki reported on the current investments and their allocations. No formal action was taken.

Next item of business was discussion of the Sewer Service Area Plan (SSAP). Cliff White provided background information on the updating of the plan and fielded a number of questions from the Commissioners. A handful of typographical errors were identified. The SSAP will be subject to a public hearing at the next Utility Commission meeting in March.

The Commission then considered proposals for a mixing system at the Yew Street elevated water storage tank. Relatively low usage in this pressure zone may result in icing, stratification and potential water quality problems in this tank. An active mixing system was determined to be the best solution for these potential issues. Of the two systems available, the Pax system was recommended by staff. Felhofer/Denamur to approve up to \$30,000 to purchase and install the Pax active mixing system. Motion carried.

Birmingham/Ellenbecker to accept the Operations Report for January. Motion carried.

The next item of business was the General Manager's report.

- a. Adjustments for the month
- b. Update on projects
 1. WPPI's new CEO is now in place
 2. Electric rate case status

Unfinished business list was updated and reviewed. No formal action was taken.

Birmingham/Denamur to adjourn. Motion carried. The meeting adjourned at 8:12 p.m.

Approved for publication:

Stewart Fett
President

Date: _____

Stephen C. Mann
Secretary

James Stawicki
General Manager

Date: _____

FINANCE/PURCHASING & BUILDING COMMITTEE
February 22, 2011

A meeting of the Finance/Purchasing & Building Committee was called to order at 6:34 p.m. by Chairperson Abeyta in Council Chambers, City Hall. Roll call: Alderperson Abeyta, Alderperson Schlicht, and Alderperson Wiegand were present. Also present: Alderperson Mann, City Administrator McNeil, and Office/Accounting Assistant II Flinn.

Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Budget Services Ad Hoc Committee Final Report.
4. Review of unfinished business list.
5. Review bills.
6. Adjourn.

Carried.

Alderperson Mann informed the Committee that he thought it was a good idea to consider the Budget Services Ad Hoc Committee Final Report again. He stated that it has been a few years since the report was compiled, but it may be a benefit to the City to have staff take another look at it. He added that the staff may be looking at the list regularly since some of the items on the list have already been put into place. City Administrator McNeil stated that some of the items are actually being considered at the present time, while other items are already in place. It was the consensus of the Committee to have the City Administrator and staff go through each item on the report and inform the Committee at the March 29, 2011 Finance/Purchasing & Building Committee meeting on what is being considered, what is already in place, and what can still be considered to benefit the City.

The Committee reviewed the unfinished business list.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Abeyta, seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 7:00 p.m.

Respectfully submitted,



Dixie Flinn
Office/Accounting Assistant II

PARK AND RECREATION COMMITTEE/BOARD MEETING
February 23, 2011

A meeting of the Joint Park and Recreation Committee/Board was called to order at 7:00 p.m. by Chairman Wiegand in Council Chambers, City Hall, 421 Michigan St., Roll Call: Alderpersons Wiegand and Vandertie. Alderman Schlicht was excused. Board members: Bill Fuerst, George Husby, Leif Hagman, Chris Larsen, Randy Morrow and Bob Bordeau. Also present: Laurel and Tommy Hauser, Jack Frank, Jeff Bahling-Rettler Corp., John Utnehmer, and Park and Recreation Secretary Kleist.

Motion by Member Vandertie, second by Member Hagman to adopt the following agenda:

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Public Comments
5. Discussion of: Skateboard Park
6. Consideration of: Memorial Field Complex
7. Consideration of: Approval of "Kickoff to Summer" Activity Day
8. Superintendent's Update
9. Adjourn

Carried.

There was no public comment.

Skateboard Park:

The Parks Dept. has been talking about constructing a skateboard park for years and where to locate the skateboard park. Laurel Hauser and her son Tommy, and Jack Frank have requested construction of the specialized park, and believe between 100 and 200 children would use the park. Tommy and Jack have used the skateboard park in Kewaunee and have talked to the Kewaunee Parks Director to get costs of different types of equipment. The boys believe the basic equipment: a Quarter pipe, 2 grind rails and 1 bank rail would work to start the park. The Park Superintendent felt the skateboard park could be located in Sunset Park along N. 3rd Ave. or at the City lot at N. 14th and Georgia St. The equipment could be made locally or home made. Members of the Park Board felt the N. 14th Ave. & Georgia St. location would be a better location for the skateboard park. Motion by Member Vandertie to authorize the Park and Recreation Superintendent to look for a location, grants, and equipment prices from local manufacturers for the skateboard park. Second by Member Hagman, motion carried 8-0.

Memorial Field Complex:

Jeff Bahling of the Rettler Corp. went over the conceptual Memorial Field Complex map showing the movement or enlargement of fields, proposed parking areas, sidewalks, fencing, bleacher locations, landscaping, and building locations. The project can be done in phases.

The project began by meeting with representatives from the school district, girls and boys little leagues, Babe Ruth, Legion, Sturgeon Bay High School booster club, Parks and Recreation Superintendent Bordeau, Community Development Director Olejniczak, and City Engineer Depies to determine the needs.

Superintendent Bordeau then received a donation for the cost of the Rettler Corp designing twelve different designs, and then eventually one design was decided upon. With the enlargement of the softball fields, tournaments can be held in Sturgeon Bay. The Board suggested requesting grants or donations from the NFL Players Assn. or from the community. The Parks Department is only looking for approval of the Memorial Field Complex plan, not funding. The project can be done in phases, when funds do become available.

Motion by Member Morrow, second by Member Wiegand to recommend approval of the Memorial Field Complex plan. Motion carried 8-0.

"Kickoff to Summer" Activity Day:

The Parks Department and YMCA are planning a "Kickoff to Summer" activity day for all elementary thru high school students at Sunset Park on Saturday, June 11th. Because the activities include horse rides and a petting zoo in the park, pre approval is needed. Also, approval for the bounce houses from Family Worship Center is needed. Motion by Member Wiegand, second by Member Vandertie to approve allowing the Parks Department to organize and plan the "Kickoff to Summer" event on Saturday, June 11th at Sunset Park, including allowing animals in the park for this special event and allowing the Family Worship Center to provide the additional bounce houses by advertising at the event that they are providing and operating them. Motion carried 8-0.

Superintendents Update:

In addition to the summer Parks activities mentioned in the January 26, 2011 Park and Recreation Meeting minutes, three field trips will be to Bay Beach, Team Leadership Center and Lambeau Field. Another senior citizen field trip has been scheduled to "A Heritage Hill Christmas" and Green Bay Botanical Garden of Lights".

Motion by Member Hagman, second by Member Husby to adjourn. Meeting adjourned at 8:13 p.m. Carried 8-0.

Respectfully Submitted,



Marilyn Kleist
Parks & Recreation Secretary

7c1.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
February 28, 2011

7c1.

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF FEBRUARY 2011

February-11	YEAR TO DATE		February-11	YEAR TO DATE
0	0	ONE FAMILY DWELLINGS	-----	-----
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
0	0	DUPLEX CONVERTED TO TRI-PLEX	-----	-----
0	0	C.B.R.F.	-----	-----
0	0	RESIDENTIAL ADDITIONS	-----	-----
7	20	RESIDENTIAL ALTERATIONS	84,210	190,615
0	0	RESIDENTIAL GARAGES/CARPORTS	-----	-----
0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	-----
0	0	RESIDENTIAL STORAGE BUILDINGS	-----	-----
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NEW COMMERCIAL BUILDINGS	-----	-----
0	0	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	-----
0	0	NON-RESIDENTIAL ADDITIONS	-----	-----
2	5	NON-RESIDENTIAL ALTERATIONS	11,950	111,900
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
<hr/>	<hr/>			
9	25			
TOTAL ESTIMATED COST OF CONSTRUCTION			\$96,160	302,515

February-11	YEAR TO DATE	TOTAL PERMITS ISSUED	February-11	YEAR TO DATE
9	25	BUILDING PERMITS	355	1,042
3	11	ELECTRICAL PERMITS	120	1,656
2	4	PLUMBING PERMITS	93	211
5	10	HEATING PERMITS	860	1,579
25	59	SIGN PERMITS	750	1,770
0	0	MISCELLANEOUS PERMITS	-----	-----
0	0	SUMP PUMP PERMITS	-----	-----
0	0	ELECTRICIAN LICENSES	-----	-----
0	0	EARLY STARTS	-----	-----
0	0	EROSION CONTROL	-----	-----
0	0	STATE PLAN APPROVALS	-----	-----
0	0	PARK & PLAYGROUND PAYMENTS	-----	-----
0	0	WISCONSIN PERMIT SEALS	-----	-----
0	0	ZONING BOARD OF APPEALS APPLICATIONS	-----	-----
1	1	ZONING CHANGES/P.U.D. APPLICATIONS	300	300
1	1	PLAN COMMISSION - CONDITIONAL USES	200	200
0	0	CERTIFIED SURVEY MAP REVIEWS	-----	-----
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
0	1	COMMERCIAL OCCUPANCY FEES	-----	50
0	0	PIER PERMIT	-----	-----
0	0	DEMOLITION	-----	-----
0	0	REINSPECTION FEE	-----	-----
0	0	BLASTING	-----	-----
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$2,678.00	\$4,330.00

Cheryl Nault
Cheryl Nault
Building Inspection Dept.



CITY of STURGEON BAY FIRE DEPARTMENT

**Tim
Herlache
Fire Chief**

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916
920-746-2905 FAX
Email: therlache@sturgeonbaywi.org

TO: The Honorable Mayor Thad Birmingham and City Council
FROM: Fire Chief Tim Herlache *T.H.*
SUBJECT: February 2011 Monthly Fire Report
DATE: March 7, 2011

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of February 2011.

CALLS FIRE DEPARTMENT RECEIVED: 82

<u>CITY CALLS:</u>	<u>72</u>	<u>Type of Call:</u>	<u>COUNTRY CALLS:</u>	<u>10</u>
East Side Calls:	<u>54</u>	Fire	Town of Sevastopol:	<u>6</u>
West Side Calls:	<u>18</u>	EMS	Town of Sturgeon Bay:	<u>3</u>
			Gardner:	<u>1</u>

CALLS PER DAY:

Monday	13
Tuesday	12
Wednesday	10
Thursday	10
Friday	9
Saturday	12
Sunday	16

INCIDENT TYPE:

59 – First Responder	1 – Smoldering Fire
2 – Vehicle Accident	7 – Carbon Monoxide Incident
1 – Ice Rescue	1 – Building Fire
1 – Cooking Fire	1 – Smoke/Odor Removal
1 – Citizen Complaint	1 – Chimney Fire
2 – Gas Leak	1 – Assist Police
1 – Dispatched & Cancelled	2 – Fire Investigation
1 – Detector Activation, No Fire	

INSPECTION REPORT:

Inspections within the city limits: 32
 Number of violations: 23
 Inspections outside the city limits: 0
 Number of violations: 0
 Total number of inspection hours: 25 hours

INSPECTION VIOLATIONS:

3 – Insp/Test/Maint of Fire Alarms	4 – Hood System Cleanliness	1 – Exit Access
1 – Emergency Illumination	1 – Building Numbers	2 – Covers & Canopies
1 – Flexible Cords & Cables	2 – Corridors/Exits Illuminated	1 – Extension Cords
3 – Fire Extinguisher Mounting	1 – Insp/Test/Maint of Sprinkler Systems	
1 – Access to Sprinkler Equipment	2 – Fire Extinguisher Maintenance	

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

FIRE PRACTICE: February's practice was held at the eastside station training room. Firefighters practiced rapid intervention team (RIT) procedures. Southern Door and BUG Fire Departments were here to also practice these procedures with us.

PUBLIC SAFETY AND EDUCATION: Firefighters assisted DC Sheriff's Dept with their alarm system and preplan at the Justice Center.

TRUCK/STATION MAINTENANCE: Firefighters removed the alternators from unit #8 and brought them to Green Bay to be tested; made a fill hose for the water plant; cleaned the tank on unit #3; put a new battery in a hand light from unit #2; built and painted shelves/cabinets on the mezzanine; installed a backup camera on unit #8; rewired and plumbed for the dryer and a new wash machine at the Eastside Station; began constructing a prop/obstacle course for SCBA and confined space training; changed out an SCBA PASS device at the jail; worked on unit #7 storage; inventoried fire apparatus; changed transmission fluid on units #4 & #6; installed an exhaust hood above the stove in the dayroom at the Eastside Station and repaired the wasteoil pump.

TRAINING: 451.5 hours of training was conducted in February. Firefighters practiced driver/operator and all first responders (EMR) began their recertification training.

OTHER: Firefighters participated in: witnessing fire drills; testing emergency weather sirens; attended various committee meetings at the city and county level and conducted multiple station tours.

7d.

7d.

BEVERAGE OPERATOR LICENSES

1. Landon M. Capelle

TEMPORARY CLASS "B" BEER

1. Corpus Christi Parish
Agent: Robert Stoneman
25 North Elgin Avenue
Sturgeon Bay, WI 54235
March 17, 2011

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Park and Recreation Committee and Board hereby recommend approval to allow the Parks Department to organize and plan the "Kickoff to Summer" event on Saturday, June 11th at Sunset Park, including allowing animals in the park for this special event and allowing the Family Worship Center to provide the additional bounce houses by advertising at the event that they are providing and operating them.

Respectfully Submitted,
PARK AND RECRATION COMMITTEE & BOARD
Danny Wiegand, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: February 23, 2011

* * * * *

Introduced by _____

Moved by Alderperson _____

Second by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2011.

EXECUTIVE SUMMARY

DATE: March 8, 2011

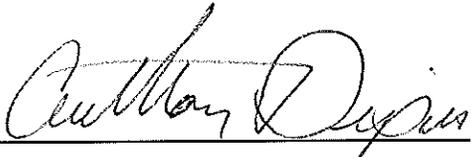
TITLE: Accept bid and authorize contracts for Spruce St work.

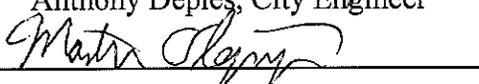
BACKGROUND: Bids for the work on Spruce Street were opened on March 3, 2011. One bid was received for each of the 2 projects that make up this work. General Construction (project 1102) received a bid from Northeast Asphalt and included the same subs and similar prices as the WalMart / Egg Harbor Road project.

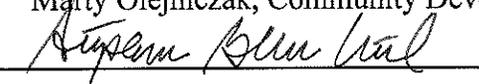
Rubblizing the old concrete pavement under Spruce Street, (Project 1103) received a single bid from Antigo Construction at the same rate as received for the WalMart / Egg Harbor Road project

FISCAL IMPACT: The total cost of these projects is \$118,212.50 which is slightly below the \$124,430 estimated amount.

RECOMMENDATION: Accept the bids from Northeast Asphalt for Spruce Street Improvement project 1102 in the amount of \$108,972.50 and from Antigo Construction in the amount of \$9,240.00 for Rubblizing Spruce St., project 1103 and authorize contracts with each.

SUBMITTED BY: 
Anthony Depies, City Engineer

REVIEWED BY: 
Marty Olejniczak, Community Development Director

REVIEWED BY: 
Steve McNeil, City Administrator

EXECUTIVE SUMMARY

DATE: March 8, 2011

TITLE: Hiring of Sub-consultants for the WalMart/Egg Harbor Road Project

BACKGROUND: Public improvements on Egg Harbor road as part of the approved WalMart reconstruction will include the installation of traffic signals. The City hired Traffic Analysis and Design to complete the traffic study and justify the need for traffic signals as part of this work. We now need to hire them to provide inspection service for the highly specialized construction and programming of the signal controls.

There is also the need to hire a consultant to provide the construction staking for all road improvements and a quote from Baudhuin Inc was requested because of their local office and the good working relationship with the city staff.

FISCAL IMPACT: All costs for these sub-consultants will be the responsibility of WalMart as part of our development agreement. Per the attached, signal inspections will cost a lump sum of \$4,710.69 and the construction staking a not to exceed amount of \$15,000.00.

RECOMMENDATION: Authorize the use of Traffic Analysis and Design for a lump sum amount of \$4,710.69 and construction staking services provided by Baudhuin Inc. for \$15,000. These costs shall be billed to WalMart and are part of the construction costs covered by their letter of credit.

SUBMITTED BY: Anthony Depies
Anthony Depies, City Engineer

REVIEWED BY: Marty Olejniczak
Marty Olejniczak, Community Development Director

REVIEWED BY: Steve McNeil
Steve McNeil, City Administrator

AGREEMENT FOR ENGINEERING SERVICES

THIS AGREEMENT is entered into between the **City of Sturgeon Bay (Client)** and **Traffic Analysis & Design, Inc. (Engineer)**, based upon Client's intention to conduct traffic signal installation inspection services for the signals at the Egg Harbor Road intersections with N. 14th Avenue and the Commercial Entrance, in Sturgeon Bay, Wisconsin (the Project) and Client's requirement for certain engineering services in connection with the Project (the Services) which Engineer is prepared to provide.

1. Engineer shall provide the Services described in Attachment A, "Scope of Services", according to Attachment A, "Schedule".

2. Client shall pay Engineer in accordance with Attachment A, "Compensation". Invoices for additional work shall be due and payable within 15 days of Client receiving payment from Wal-Mart.

3. The same degree of care, skill, and diligence shall be exercised in the performance of the Services as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances. No other warranty, express or implied, is included in this Agreement or in any drawing, specification, report, opinion, or other instrument of service, in any form or media, produced in connection with the Services.

4. Engineer shall not be liable to Client for any consequential damages resulting in any way from the performance of the Services. To the fullest extent permitted by law, Engineer's liability under this Agreement shall not exceed the insurance coverage required by the Client. Engineer will provide Client with a certificate of insurance.

5. Engineer and Client waive all rights against each other for damages covered by property insurance during and after the completion of the Services.

6. Notwithstanding anything to the contrary in any Attachments hereto, Engineer has no responsibility for (a) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the Project; or (b) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to Engineer, to fulfill contractual responsibilities to Client or to comply with federal, state, or local laws, regulations, and codes.

7. Engineer does not guarantee that proposals, bids, or actual Project costs will not vary from Engineer's cost estimates or that actual schedules will not vary from Engineer's projected schedules.

8. This Agreement may be terminated upon written notice at Client's convenience or by either party in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. Engineer shall terminate performance of Services on a schedule acceptable to Client, and Client shall pay Engineer for all Services performed and reasonable termination expenses. Paragraphs 4 and 5 shall survive any termination or completion of this Agreement.

9. All documents prepared by Engineer pursuant to this Agreement are instruments of service in respect to the Project. Any use except for the specific purpose intended by this Agreement will be at the user's sole risk and without liability or legal exposure to Engineer. Engineer shall retain its ownership in its data bases, computer software, and other proprietary property. Intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of Engineer.

10. The Services provided for in this Agreement are for the sole use and benefit of Client and Engineer. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Client and Engineer.

11. Any notice required by this Agreement shall be made in writing to the address specified below:

Client: City of Sturgeon Bay
421 Michigan Street
P.O. Box 47
Sturgeon Bay, WI 54235
Attn: Mr. Anthony Depies, P.E.
City Engineer

Engineer: Traffic Analysis & Design, Inc.
N36 W7505 Buchanan Street
Cedarburg, WI 53012
Attn: Mr. John A. Bieberitz, P.E., PTOE

IN WITNESS WHEREOF, Client and Engineer have executed this Agreement, effective as of February 28, 2011.

City of Sturgeon Bay (Client)

By: _____

Title: _____

Date: _____

Traffic Analysis & Design, Inc. (Engineer)

By: 

John A. Bieberitz, P.E., PTOE

Date: 2/28/11

ATTACHMENT A

SCOPE OF SERVICES

Task 1 – Traffic Signal Inspection

The overall Scope of Services is to provide construction inspection for traffic signal installations at the following intersections:

- Egg Harbor Road at N. 14th Avenue
- Egg Harbor Road at Commercial Entrance

The inspection will cover compliance with plans and specifications with regard to signal equipment placement and operation. Materials testing (i.e., soils, concrete, etc.) is not included in this Scope of Services. The signal contractor will provide certification of compliance with materials standards.

The Engineer will provide a site visit for the following milestones:

- Verification of field staking and marking for traffic signal elements prior to construction
- Completion of erection of poles
- Turn-on of traffic signal (verification of signal timings and fine-tuning of signal timing parameters to improve operations)

The Engineer will document the results of each visit in a Technical Memorandum to be submitted to the City of Sturgeon Bay at each milestone.

SCHEDULE

The Engineer will require a 3 working day notice to schedule the site visits.

COMPENSATION

For the services described in the above Scope of Services, Client shall pay Engineer a Lump Sum of Four Thousand Seven Hundred Ten Dollars and Sixty Nine Cents (\$4,710.69).

All services not cited in Attachment A, Scope of Services, will be conducted as additional services under an Amendment to this Agreement.



**Baudhuin
Incorporated**

Site Engineering • Surveying • Soil science

March 1, 2011

Mr. Tony Depies, City Engineer
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Re: *Construction Staking Proposal
Egg Harbor Road and North 14th Avenue*

Dear Mr. Depies:

Baudhuin Incorporated is pleased to provide a proposal for construction staking for the above referenced project.

Statement of Understanding

It is the understanding of Baudhuin Incorporated that the City of Sturgeon Bay intends to upgrade portions of Egg Harbor Road, North 14th Avenue and Alabama Street as part of the WalMart Development. Upgrades include the installation of sanitary sewer, water main, storm sewer, curb and gutter and sidewalks.

Scope of Services

Baudhuin Incorporated proposes to provide the following construction staking services:

- I. Sanitary Sewer: Sanitary sewer mains and manholes will be staked on line and with offsets. Cut sheets will be prepared for the contractor and inspector.

Estimated Cost: \$ 1,500.00

- II. Water Main: Water main, valves, hydrants and fittings will be staked on line and with offsets. Finish grades for hydrants will be established. A staking plan will be prepared for the contractor and inspector.

Estimated Cost: \$ 1,150.00

- III. Storm Sewer: Storm sewer mains, leads, manholes and catch basins will be staked on line and with offsets. Cut sheets will be prepared for the contractor and inspector.

Estimated Cost: \$ 3,900.00

- IV. Curb and Gutter: Curb and gutter will be staked at 50-foot stations, grade breaks, PI, PC and PT of curves. Cut sheets will be prepared for the contractor and inspector.

Estimated Cost: \$ 3,900.00

55 S. Third Ave., P.O. Box 105
Sturgeon Bay, WI 54235-0105
(p)920.743.8211 (f)920.743.8217
www.baudhuin.com

- V. Traffic Signalization: Poles, transformers, controller cabinets and pull boxes will be staked as requested by the contractor.

Estimated Cost: \$ 1,950.00

- VI. Sidewalks: Sidewalks will be staked at 50-foot stations and all grade breaks.

Estimated Cost: \$ 500.00

- VII. As-Built Plans: As-built plans will be prepared showing locations, elevations and depths of sanitary sewer, water main and storm sewer piping, structures and miscellaneous appurtenances.

Estimated Cost: \$ 2,100.00

Compensation Summary

I. Sanitary Sewer	\$1,500.00
II. Water Main	1,150.00
III. Storm Sewer	3,900.00
IV. Curb and Gutter	3,900.00
V. Traffic Signalization	1,950.00
VI. Sidewalks	500.00
VII. As-Built Plans	2,100.00
Total	\$15,000.00

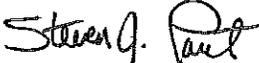
Basis for Proposal

1. Baudhuin Incorporated will attend a preconstruction meeting to determine contractor's preference on staking and offsets.
2. Costs for field work assume that access to property is available and that snow removal and/or clearing is not required.
3. Staking will be done one time. Any necessary re-staking will be charged on a time and expense basis.
4. No construction observation or additional meetings are included.

Baudhuin Incorporated appreciates the consideration that you have given our firm in regard to your surveying needs. Please give me a call if you have any questions.

Respectfully submitted,

BAUDHUIN INCORPORATED


Steven J. Parent, P.E.

Proposal accepted by:

Name

Title

Date

Attached and made part of this agreement: Baudhuin Incorporated General Terms and Conditions
Certificate of Insurance

EXECUTIVE SUMMARY**DATE:** March 10, 2011**TITLE:** Assessments for Spruce Street

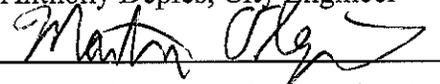
BACKGROUND: The City policy is to assess for the installation of new Curb & Gutter the first time a road is improved from a rural cross section to an urban cross section. The first step in the process for special assessments is to approve a preliminary resolution and set a public hearing date.

FISCAL IMPACT: The City has budgeted for these improvements and the installation of 1,222 feet of new curb and gutter is part of this project. Curb & Gutter will be installed at \$10.00 per lineal foot, but when the cost for intersection radii is included the assessed rate comes to \$10.21 per lineal foot.

RECOMMENDATION: Approve the Preliminary Resolution and set the public hearing for April 5, 2011

SUBMITTED BY:

Anthony Depies, City Engineer

REVIEWED BY:

Marty Olejniczak, Community Development Director

REVIEWED BY:

Steve McNeil, City Administrator

**PRELIMINARY RESOLUTION
DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS UNDER MUNICIPAL
POLICE POWER PURSUANT TO SECTION 66.0703, WIS. STATS.**

RESOLVED, by the Common Council of the City of Sturgeon Bay, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work improvements:

Curb & Gutter Installation for approximately 1,222 feet upon Spruce Street west of Green Bay Road to Redwood Place.
2. The Property to be assessed lies within the following described assessment district:

Assessment District

Spruce Street - Green Bay Road to Redwood Place
3. It is proposed that 100 percent of the cost of the installation of curb and gutter in the project area be assessed against the benefitted properties.
4. The Common Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
5. The City Engineer shall prepare a report which shall consist of:
 - a. Preliminary plans and specifications for the improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. A schedule of proposed assessments.
6. When the report is completed, the City Engineer shall file a copy of the report with the municipal clerk for public inspection and, if state property is to be assessed, shall mail a copy of the report to the responsible state agency and, for assessments of \$50,000 or more, to the Wisconsin state building commission.
7. Upon receiving the report of the City Engineer, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, (including a small map thereof) the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a class 1 notice under ch. 985, Stats, and a copy shall be mailed, at least 10 days before the

hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

8. The hearing shall be held in the Common Council Chambers in City Hall, 421 Michigan Street, on the 5th day of April, 2011 at 7:00 p.m. or shortly thereafter, in accordance with Section 66.0703 (7), Wisconsin Statutes.
9. The assessment against any parcel may be paid in cash, subject to installment payment privileges or subject to deferment. The determination of whether or not an assessment is deferrable will be determined by the Common Council at or after the public hearing to be held in connection with this matter. Six annual installments are hereby authorized except when total assessment on a single parcel exceeds \$6,000 then twelve installments can be applied for.

Introduced by

Moved by Alderperson _____, seconded by Alderperson _____, that said resolution be adopted.

Passed by the Council on the ____ day of _____, 2011.

REPORT ON THE PROPOSED SPECIAL ASSESSMENTS FOR THE INSTALLATION OF CURB & GUTTER AGAINST PROPERTIES LOCATED IN STURGEON BAY, WISCONSIN

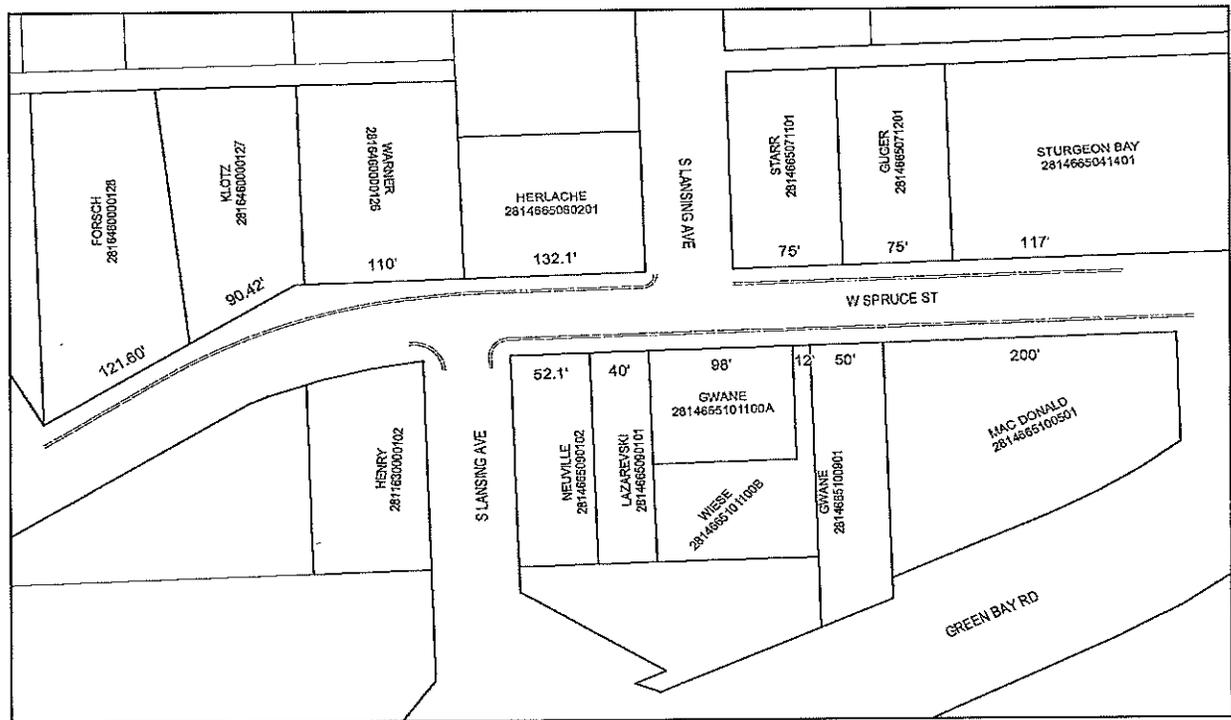
This report is submitted in accordance with the requirements of ss66.60, Stats., and the preliminary resolution of the City of Sturgeon Bay, Wisconsin, dated March 8, 2011, determining to levy special assessments on the benefited properties for the public improvements described in Schedule B of this report to be made in the assessment district described in Schedule C of this report.

This report consists of the following schedules:

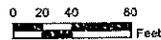
- Schedule A Preliminary plans
- Schedule B Estimate of the entire cost of the proposed improvements
- Schedule C Schedule of the proposed assessments against each benefiting property

Schedule A Preliminary Plans and final specifications are attached hereto:

**2011 Spruce St
Curb & Gutter Assessments**



Proposed Curb & Gutter



Schedule B The estimated cost for improving Spruce Street with curb and gutter to the benefit of the abutting properties, in accordance with the plans and specifications in Schedule A is **\$12,220.00**. This cost has been determined with the following estimate:

Description	Quantity	Unit	Unit price	
Curb and Gutter	1222'	LF	\$10.00	\$12,220.00
Total Construction				\$12,220.00
Assessment rate	1,180.22'		\$10.21	\$12,050.05

Schedule C PROPOSED ASSESSMENTS

The following properties against which the proposed assessments are to be made are benefited by the proposed work because they will now have direct access to municipal water main compliant with current municipal and state supply standards.

Property / Owner	Frontage	Total assessment
Paul & Carl Forsch 120 W Spruce St 281 64 6000 0128.	121.60	\$1,241.54
Francis H. Klotz 114 W Spruce St 281 64 6000 0127.	90.42	\$923.19
Fred E. Warner 123 W Redwood St 281 64 6000 0126	110'	\$1,123.10
Herlache Properties, LLC 110 W Spruce St 281 46 6508 0201	132.1'	\$1,348.74
Andrew and Bridgett Starr 50 W Spruce St 281 46 6507 1101	75'	\$765.75
John and Sally Guger 42 W Spruce St 281 46 6507 1201	75'	\$765.75
City of Sturgeon Bay Spruce St 281 46 6504 1401	115'	\$1,174.15

Gordon Mac Donald 42 Green Bay Road 281 46 6510 0501	200'	\$2,042.00
Gwane Enterprise, LLC 46 Green Bay Road 281 46 6510 0901	50'	\$510.50
John and Cathy Weise 53 W Spruce St 281 46 6510 1100B	12'	\$122.52
Gwane Enterprise, LLC 57 W Spruce St 281 46 6510 1100A	98'	\$1,000.58
Chris and Laurie Lazarevski 61 W Spruce St 281 46 6509 0101	40'	\$408.40
Nueville Family LTD Partnership 60 W Green Bay Road 281 46 6509 0102	61.1	\$623.83
Total of Assessments		\$ 12,050.05
Unassessed portion	17'	\$ 163.17
Administrative fees		

\$ 12,213.22