



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, FEBRUARY 7, 2012
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN STREET
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$3,054,481.84, Capital Fund - \$1,422.83, Cable TV - \$4,423.20, TID #2 - \$372.00, and Solid Waste Enterprise - \$2,936.42 for a grand total of \$3,063,636.29. [roll call]

6. **CONSENT AGENDA**

* All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.

* a. Approval of 1/17/12 regular and 1/10/12 special Common Council minutes.

* b. Approval of the following minutes:

- (1) Bicycle & Pedestrian Advisory Board – 1/5/12
- (2) Board of Public Works – 1/10/12
- (3) Personnel Committee – 1/11/12
- (4) Personnel Committee Closed Session – 1/11/12
- (5) Community Protection & Services Committee – 1/12/12
- (6) Parking & Traffic Committee – 1/16/12
- (7) City Plan Commission – 1/18/12
- (8) Finance/Purchasing & Building Committee – 1/31/12

* c. Place on the file the following reports:

- (1) Fire Department Report – December 2011
- (2) Inspection Department Report – December 2011
- (3) Inspection Department Report – January 2012

* d. Consideration of: Beverage Operator Licenses.

* e. Consideration of: Temporary Class B Beer & Temporary Class B Wine.

* f. Consideration of: Temporary Class B Beer.

* g. Consideration of: Approval of Street Closure Application for SBVC for 3/17/12, 7/26/12, 8/11/12, 9/22/12, 11/17/12.

- * h. **Parking & Traffic Committee Recommendation re: Changing five alleys to two way, when Louisiana and Kentucky Streets become two way, with all alley signage to be removed.**
 - * i. **Finance/Purchasing & Building Committee recommendation re: Contract with Mark Thiede for sound and lighting for the 2012 Harmony by the Bay concert series in the amount of \$3,500.**
 - * j. **Finance/Purchasing & Building Committee recommendation re: Accept proposal from Dragonfly Agency, LLC to manage the 2012 Harmony by the Bay concert series in the amount of \$20,700.**
7. **Mayoral appointments.**
 8. **Consideration of: Noise ordinance exception for March 17, 2012 from Kitty O'Reilly's Irish Pub.**
 9. **Consideration of: Reduction of Wal-Mart Letter of Credit.**
 10. **Consideration of: Fourth Avenue Reconstruction Project.**
 11. **Second reading of ordinance re: Annexing property to the City of Sturgeon Bay known as Naden Property on Alabama and apply temporary zoning. (2/3 vote required = 5 votes)**
 12. **First reading of ordinance re: Wards Boundaries, Alderperson Districts, and Ward Polling Places – Section 1.02 of the Municipal Code.**
 13. **City Plan Commission recommendation re: Deny proposed amendment to Section 20.35(3) of the Zoning Code, which would reduce the extent of public hearing notices sent to adjacent property owners for variance requests from a setback requirement.**
 14. **City Plan Commission recommendation re: Approve Preliminary Planned Unit Development for the Door County Maritime Museum, located at 120 N Madison Avenue.**
 15. **Finance/Purchasing & Building Committee recommendation re: Accept bid from Witt Peninsula Ford for two 2011 Ford Crown Victoria's for patrol vehicles in the amount of \$43,949.00.**
 16. **Finance/Purchasing & Building Committee recommendation re: Approve the mechanical pick-up process for City sanitation and to purchase one 96 gallon "Toter" container for garbage and one 96 gallon "Toter" container for single stream recycling for each City residence to be funded through the Solid Waste Fund.**
 17. **Public comments.**
 18. **Mayor's comments.**
 19. **Convene in closed session in accordance with the following exemption:**

Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g)

Consideration of: Legal advice and Litigation resolution.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Council may adjourn in closed session.

20. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 2/3/12

Time: 12:00 pm

By: Alvin

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
04596	DOOR COUNTY MARITIME MUSEUM	PHN SIGN REFUND	01-000-000-23168	50.00
R0000750	GREEN COURTE	1/12 MHT OVER PAYMENT	01-000-000-41300	13.27
TOTAL LIABILITIES				63.27
TOTAL GENERAL FUND				63.27
MAYOR				
EHLERS	EHLERS & ASSOCIATES, INC.	PUB FINANCE SEMINAR THAD	01-100-000-55600	185.00
TOTAL				185.00
TOTAL MAYOR				185.00
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	GENERAL MATTERS	01-110-000-55010	2,148.00
16555		TRAFFIC MATTERS	01-110-000-55010	816.00
16555		12/11 T#2 LEGAL BCI CHAMPION	01-110-000-55010	120.00
TOTAL				3,084.00
TOTAL LAW/LEGAL				3,084.00
CITY CLERK-TREASURER				
04650	DOOR COUNTY REGISTER OF DEEDS	12/11 RECORDING FEES	01-115-000-56350	30.00
17700	QUILL CORPORATION	WHITE OUT & POST IT FLAGS	01-115-000-51950	18.06
17700		ENVELOPES	01-115-000-52800	17.58
EHLERS	EHLERS & ASSOCIATES, INC.	PUB FINANCE SEMINAR VAL	01-115-000-55600	185.00
WAM	WI CITY/COUNTY MANAGEMENT	2012 DUES CLARIZIO	01-115-000-56000	30.00
TOTAL				280.64
TOTAL CITY CLERK-TREASURER				280.64
ADMINISTRATION				
11825	KRUKOWSKI AND COSTELLO	EMPLOYMENT MANUAL CD	01-120-000-56000	209.90
19841	ROTARY CLUB OF STURGEON BAY	1ST QPR DUES MCNEIL	01-120-000-56000	187.00
23714	WISCONSIN MUNICIPAL CLERKS	2012 ANNUAL DUES MARY LOU	01-120-000-56000	30.00
23714		2012 ANNUAL DUES MCNEIL	01-120-000-56000	147.09
EHLERS	EHLERS & ASSOCIATES, INC.	PUB FINANCE SEMINAR STEVE	01-120-000-55600	185.00
TOTAL				758.99
TOTAL ADMINISTRATION				758.99
COMPUTER				

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04696	DOOR COUNTY TREASURER	SCRIPTLOGIC	01-125-000-55550	487.50
04696		ARISTOTLE	01-125-000-55550	320.50
04696		MCAFEE	01-125-000-55550	386.75
04696		WEBSense	01-125-000-55550	1,478.10
R0000638	J MAUEL & ASSOCIATES	2012 PET LICENSES SOFTWARE	01-125-000-51100	200.00
TOTAL				2,872.85
TOTAL COMPUTER				2,872.85
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	02/07/12 CONTRACT	01-130-000-55010	1,245.83
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	MAINT AGREEMENT COPY MACHINE	01-130-000-55650	591.00
TOTAL				1,836.83
TOTAL CITY ASSESSOR				1,836.83
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	NEW PHONE TONY	01-145-000-58250	79.95
03133		12/11 CELL SERVICE	01-145-000-58250	8.57
TOTAL				88.52
TOTAL MUNICIPAL SERVICES ADMIN.				88.52
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	12/11 CELL SERVICE	01-150-000-58250	43.57
03767	STAPLES ADVANTAGE	APPOINTMENT BOOK & CAL	01-150-000-54999	29.93
22800	WALMART COMMUNITY	ENVELOPES	01-150-000-51950	9.97
LENIUS	JENNIFER LENIUS	REIMB MLG & MEALS FARM MKT CON	01-150-000-55600	249.15
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	MAINT AGREEMENT COPY MACHINE	01-150-000-56250	951.26
TOTAL				1,283.88
TOTAL PUBLIC WORKS ADMINISTRATION				1,283.88
ELECTIONS DEPARTMENT				
DOMINION	DOMINION VOTING SYSTEMS, INC	TSX SOFTWARE 8/1/11-7/31/12	01-155-000-58999	454.14
DOMINION		OS PREV MAINT	01-155-000-58999	450.00
DOMINION		TSX PREV MAINT	01-155-000-58999	450.00
DOMINION		TSX BRACKET	01-155-000-58999	13.65
DOMINION		OS SOFTWARE 3/1/12-2/28/13	01-155-000-58999	509.73
TOTAL				1,877.52
TOTAL ELECTIONS DEPARTMENT				1,877.52

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY HALL				
04966	EAGLE MECHANICAL INC	2 VAC BREAKER KITS	01-160-000-55300	41.92
12100	LAMPERT YARDS INC	PINE BOARD	01-160-000-51850	5.39
23730	WPS	02/12 CITY HALL	01-160-000-56600	2,855.29
KONE	KONE INC.	ANNUAL MAINT AGREEMENT	01-160-000-58999	1,298.21
WARNER	WARNER-WEXEL WHOLESALE &	PAPER SUPPLIES CH	01-160-000-51850	117.01
TOTAL				4,317.82
TOTAL CITY HALL				4,317.82
INSURANCE				
BH	BURKART HEISDORF INSURANCE	02/12 GENERAL LIABILITY	01-165-000-56400	2,842.00
BH		02/12 POLICE LIABILITY	01-165-000-57150	1,072.00
BH		02/12 PUBLIC OFFICIALS	01-165-000-57400	1,079.00
BH		02/12 AUTO LIABILITY	01-165-000-55200	1,563.00
BH		02/12 AUTO PHYS DAMAGE	01-165-000-55200	1,095.00
BH		02/12 WORKERS COMP	01-165-000-58750	14,987.00
TOTAL				22,638.00
TOTAL INSURANCE				22,638.00
GENERAL EXPENDITURES				
02468	OFFICEMAX CONTRACT INC.	MONITOR ARM TONG	01-199-000-55605	156.54
16555	PINKERT LAW FIRM, LLP	WAL MART	01-199-000-51525	96.00
MEUW	MUNICIPAL ELECTRIC UTILITIES	SAFETY PROGRAM	01-199-000-55605	863.33
TOTAL				1,115.87
TOTAL GENERAL EXPENDITURES				1,115.87
POLICE DEPARTMENT				
02210	BAY PHARMACY	FINGERPRINTING GLOVES	01-200-000-51950	16.00
03101	CDW GOVERNMENT, INC.	SOFTWARE TO BLOCK OUT FACES	01-200-000-55500	87.69
20081	TARGET BANK	OFFICE SUPPLIES	01-200-000-51950	14.45
FBINAA	FBI NATIONAL ACADEMY ASSOC	ANNUAL MEMBERSHIP DUES PORTER	01-200-000-56000	75.00
HENRY	CLINT HENRY	REIMB MEAL TRIP TO CRIME LAB	01-200-000-55600	14.79
IACP	INTERNATIONAL ASSOCIATION OF	ANNUAL MEMBERSHIP PORTER	01-200-000-56000	120.00
R0000394	SAFEGUARD BUSINESS SYSTEMS	2500 AP CHECKS	01-200-000-51600	276.38
R0000757	WAI	ANNUAL CONF HENRY	01-200-000-55600	100.00
WSUG	WISCONSIN SPLIIMAN USER GROUP	ANNUAL MEMBERSHIP FEE	01-200-000-56000	50.00
TOTAL				754.31
TOTAL POLICE DEPARTMENT				754.31
POLICE DEPARTMENT/PATROL				
01766	AURORA MEDICAL GROUP	DPUG SCREEN COYHIS	01-215-000-57100	67.00

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
01766		DRUG SCREEN COYHIS	01-215-000-57100	140.00
02005	BAY ELECTRONICS, INC.	TWO WAY RADIO REPAIR	01-215-000-57550	85.00
03075	CARQUEST OF DOOR COUNTY	RETURN OIL	01-215-000-58550	-7.24
03075		BELT	01-215-000-58550	8.40
03075		WIPER BLADES	01-215-000-58550	27.68
03075		WIPER BLADES & BLUE CLEANER	01-215-000-58550	144.19
03075		BATTERY	01-215-000-52850	111.06
03133	CELLCOM WISCONSIN RSA 10	12/11 CELL SERVICE	01-215-000-58250	407.49
03133		12/11 SQUAD PRINTERS	01-215-000-58999	307.68
04696	DOOR COUNTY TREASURER	12/11 FUEL	01-215-000-51650	4,950.31
06650	GALLS, AN ARAMARK COMPANY	POWER CORD FOR FLASHLIGHT	01-215-000-52950	21.38
06650		POWER CORD FOR FLASHLIGHT	01-215-000-52950	21.38
14878	NWTC	RADAR OPERATOR TRNG MOGEN	01-215-000-55600	230.00
14878		TACTICAL GRND COMBATIVES 3 OFC	01-215-000-55600	255.00
16735	ARLEIGH PORTER	SHIPPING 100 RIFLE MAGAZINES	01-215-000-51050	81.00
17299	QUARTERMASTER INC.	FLSHLGH, HLD, HLSTR, BLT/CAP	01-215-000-52950	402.30
17299		KEY HOLDER	01-215-000-52950	76.01
17299		TACTICAL UNIFORM HAT	01-215-000-52950	7.38
17299		BALLISTIC HOLDER	01-215-000-52950	48.96
19266	SHELL CREDIT CARD CENTER	OUT OF TOWN FUEL	01-215-000-51650	55.05
19324	STEVEN SOUTH	REIMB CHALK MARKERS PKNG ENF	01-215-000-54999	19.99
19580	STREICHERS PROF POLICE EQUIP	STYLIST LIGHT	01-215-000-54999	194.90
19580		FLASHLIGHT HOLDERS	01-215-000-51050	99.98
19580		AMMO	01-215-000-51050	945.00
19959	SUPERIOR CHEMICAL CORP	CAR WASH, TRIGGERS, FOAMER	01-215-000-58550	310.60
20081	TARGET BANK	CELL PHONE CASE	01-215-000-54999	9.97
20081		CAT TREATS	01-215-000-55100	1.87
22800	WALMART COMMUNITY	DOG TREATS	01-215-000-55100	6.50
22800		CO2 CARTRIDGES	01-215-000-55600	15.79
23640	WISCONSIN DEPT OF JUSTICE	TIME SYSTEM ACCESS & SUPPORT	01-215-000-58999	349.50
23828	WITT PENINSULA FORD LINCOLN	INST FAN ASSEMBLY	01-215-000-58600	276.05
23828		LOF	01-215-000-58600	24.95
23828		LOF	01-215-000-58600	24.95
23828		NEW BATTERY, UNTANGLE SEAT BLT	01-215-000-58600	139.95
23828		INSTALL HEADLIGHT	01-215-000-58600	19.98
23828		LOF, BLOWER MTR, ROTATE TIRES	01-215-000-58600	164.96
23828		LOF	01-215-000-58600	32.17
25550	YOUNG AUTOMOTIVE, INC	INSTALL CAMERA IN SQUAD	01-215-000-51050	294.78
LOGIN	LOGIN/IACP NET	QUARTERLY PAYMENTS	01-215-000-58999	800.00
R0000350	KEYSTONE PSYCHOLOGY LLC	WIEGAND & COYHIS EVALS	01-215-000-57100	750.00
WTCSF	WTCSF, INC	1033 PROGRAM SERVICE FEE	01-215-000-54999	20.00
		TOTAL		11,941.92
		TOTAL POLICE DEPARTMENT/PATROL		11,941.92
POLICE DEPT. / INVESTIGATIONS				
22800	WALMART COMMUNITY	PHOTOS & BATTERIES	01-225-000-51500	43.51
WTCSF	WTCSF, INC	FEE MILITARY SURPLUS EQUIP/SPL	01-225-000-57950	500.00
		TOTAL		543.51
		TOTAL POLICE DEPT. / INVESTIGATIONS		543.51

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
FIRE DEPARTMENT				
01770	MATT AUSTAD	REIMB MILEAGE CONF MILWAUKEE	01-250-000-51650	189.81
02001	RED THE UNIFORM TAYLOR	UNIFORM SHOES HANSON	01-250-000-52900	50.00
02001		UNIFORM PANTS & TIE DROVER	01-250-000-52900	63.50
02001		UNIFORM COAT & PANTS DIETMAN	01-250-000-52900	177.00
02001		UNIFORM PANTS SOUKUP	01-250-000-52900	337.17
02001		UNIFORM SHOULDER FLAGS	01-250-000-52900	13.92
02206	BAY MARINE	PATCH KIT	01-250-000-53000	44.85
03075	CARQUEST OF DOOR COUNTY	BRAKE CHAMBER	01-250-000-53000	49.99
03075		TUBING & COUPLING	01-250-000-53000	0.76
03075		BULB	01-250-000-53000	2.46
03133	CELLCOM WISCONSIN RSA 10	12/11 CELL SERVICE	01-250-000-58250	7.04
03133		12/11 CELL SERVICE	01-250-000-58250	7.04
03159	CHARTER COMMUNICATIONS	WEST SIDE FIRE STATION	01-250-000-54999	6.97
04696	DOOR COUNTY TREASURER	12/11 FUEL	01-250-000-51650	626.49
06381	LARRY FISH	REIMB SAFETY SHOES	01-250-000-52900	59.99
06650	GALLS, AN ARAMARK COMPANY	BOOTS DOELL	01-250-000-52900	100.98
06650		EMERGENCY ESCAPE BELT AUSTAD	01-250-000-52900	42.28
06650		SAFETY SHOES AUSTAD	01-250-000-52900	121.99
11700	KALIN MONTEVIDEO	REIMB SAFETY SHOES	01-250-000-52900	99.95
14525	MICHAEL FRANGIPANE	REIMB FIRE BOOTS	01-250-000-52900	185.00
15995	PACKER CITY INTERNATIONAL, INC	2 BRAKE CHAMBERS	01-250-000-53000	63.98
16575	PIP PRINTING	INSPECTION & CO REPORTS	01-250-000-52250	254.93
19303	MIKE SMITH	REIMB SAFETY SHOES	01-250-000-52900	62.99
19880	STURGEON BAY UTILITIES	MEM FLD SPRINKLER	01-250-000-56675	21.51
19880		MEM FLD SPRINKLER	01-250-000-56675	21.30
19880		MEM WARMING HOUSE	01-250-000-56675	21.30
19880		SALT SHED	01-250-000-56675	2.70
19880		N 14TH AVE CITY GARAGE	01-250-000-56675	21.30
19880		N 7TH GARLAND PARK	01-250-000-56675	2.70
19880		DUCK POND	01-250-000-56675	2.70
19880		SUNSET CNTR/CONC	01-250-000-56675	21.30
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	6.70
19880		OTUMBA PARK	01-250-000-56675	2.70
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	2.70
19880		WEST SIDE FIRE STAION	01-250-000-56150	190.36
19880		WEST SIDE FIRE STAION	01-250-000-56675	21.30
19880		WEST SIDE FIRE STAION	01-250-000-58650	84.32
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	2.70
19880		JC FLD STAND	01-250-000-56675	9.90
19880		MICH ST JC BALL FLD SPRINKLER	01-250-000-56675	21.30
19880		WEST SIDE BALL FIELD	01-250-000-56675	2.70
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	21.30
19880		N 14TH AVE WARNING SIREN	01-250-000-56150	8.24
19880		QUICNY ST/BAY SHIP PIT	01-250-000-56675	21.30
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	15.03
19880		1028 N 14TH AVE	01-250-000-56675	2.70
19880		1423 EGG HARBOR RD	01-250-000-56675	2.70
19880		SUNSET PK STAR PLANT	01-250-000-56675	21.30
19880		N 14 TH AVE DOG POUND	01-250-000-56675	2.70
19880		CHERRY BLOSSOM PARK	01-250-000-56675	6.70
19880		CLAY BANKS SIREN	01-250-000-56150	16.03
19880		FIRE PROTECTION	01-250-000-56675	17,441.50
22300	ACS GOVERNMENT SYSTEMS, INC.	FIREHOUSE SOFTWARE	01-250-000-56250	845.00
23730	WPS	WEST SIDE FIRE STATION	01-250-000-56600	301.84
VANS	VANS FIRE & SAFETY, INC	HYDRO O2 TANK, EXT GAUGES	01-250-000-56250	56.15

TOTAL

21,791.07

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL FIRE DEPARTMENT				21,791.07
SOLID WASTE MGMT/SPRING/FALL				
13150	MASTERCRAFT WELDING SYSTEM	FLAT BAR REPAIR HINGE	01-311-000-56250	300.00
TOTAL				300.00
TOTAL SOLID WASTE MGMT/SPRING/FALL				300.00
STREET SWEEPING				
03075	CARQUEST OF DOOR COUNTY	MANUAL SHUTOFF	01-330-000-51400	9.35
TOTAL				9.35
TOTAL STREET SWEEPING				9.35
ROADWAYS/STREETS				
11800	KRUEGER IMPLEMENT INC	2 CYCLE OIL	01-400-000-51400	14.99
13150	MASTERCRAFT WELDING SYSTEM	20' FLAT BAR REPAIR HINGE	01-400-000-54999	60.00
TOTAL				74.99
TOTAL ROADWAYS/STREETS				74.99
SNOW REMOVAL				
03075	CARQUEST OF DOOR COUNTY	TRACTOR LAMP	01-410-000-51400	9.64
03075		BATTERIES	01-410-000-51400	247.12
03075		CORE RETURN	01-410-000-51400	-42.00
03075		RAD FLUSH TEE	01-410-000-51400	3.86
04696	DOOR COUNTY TREASURER	2,400 GALLONS SALT BRINE	01-410-000-52400	399.36
12100	LAMPERT YARDS INC	TREATED BOARDS	01-410-000-51400	19.78
TOTAL				637.76
TOTAL SNOW REMOVAL				637.76
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	FUSE	01-450-000-52150	8.54
03075		PROTECTOR CAP	01-450-000-53000	2.84
03075		PROTECTOR CAP	01-450-000-53000	5.68
03075		RETURN PROTECTOR CAP	01-450-000-53000	-5.68
03075		MEGA FLEX, HOSE GRDS, 10G-45MJ	01-450-000-53000	44.18
03075		40 LBS CLAY PRODUCT	01-450-000-53000	29.84
03075		HYD OIL	01-450-000-53000	310.02
03075		OIL FILTER, PRPL CLNR, DEICER	01-450-000-52150	20.75

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03075		MEGA FLEX, 16G-16FJX09S	01-450-000-53000	129.80
03075		PROLOGIX CHARGER	01-450-000-52700	69.95
03075		GREASE GUN BATTERY	01-450-000-52700	126.12
03075		SEALED BEAM	01-450-000-52150	12.74
03075		SEALED BEAM	01-450-000-52150	12.74
03075		CITROL, LED STROBES, PIGTAILS	01-450-000-53000	158.75
03075		RETURN PROTECTOR CAP	01-450-000-53000	-2.84
03075		CAPSULE STANDARD	01-450-000-52150	17.26
03075		AUVECOPAK	01-450-000-52150	3.49
03075		PRIMER & HARDNER	01-450-000-53000	39.80
03075		SOLCENT & MIX CUPS	01-450-000-53000	49.84
03075		PRUPLE CLNR, FUSES, 4G-4MP	01-450-000-52150	25.33
04603	HALRON LUBRICANTS INC	OIL DISPOSAL	01-450-000-53000	192.50
04696	DOOR COUNTY TREASURER	12/11 FUEL CHARGES	01-450-000-51650	4,854.51
06340	TERMINAL SUPPLY CO., INC.	2 FLUSH MOUNT LEDS	01-450-000-52150	93.33
19959	SUPERIOR CHEMICAL CORP	CASE ELECTRO-KLEEN	01-450-000-52150	107.86
		TOTAL		6,307.35
		TOTAL STREET MACHINERY		6,307.35
CITY GARAGE				
01766	AURORA MEDICAL GROUP	DOT DRUG & ALCOHOL TEST	01-460-000-57100	75.00
04966	EAGLE MECHANICAL INC	INST IGNITOR & CONTROL SHOP	01-460-000-56600	1,304.56
06012	FASTENAL COMPANY	5 DOZEN BATTERIES	01-460-000-54999	54.72
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.24
19880		N 14TH AVE CITY GARAGE	01-460-000-56150	993.32
19880		N 14TH AVE CITY GARAGE	01-460-000-58650	118.29
23730	WPS	CITY GARAGE	01-460-000-56600	2,622.55
		TOTAL		5,176.68
		TOTAL CITY GARAGE		5,176.68
HIGHWAYS - GENERAL				
07887	WALTER HANISKO	REIMB WORK BOOTS	01-499-000-56800	100.00
18290	JOHN REED	REIMB WORK BOOTS	01-499-000-56800	100.00
19880	STURGEON BAY UTILITIES	TRFC WARNING LIGHT ELM & CTY C	01-499-000-58000	2.75
35112	THOMAS MENGERT	REIMB WORK BOOTS	01-499-000-56800	100.00
CHRISTEN	CHARLES N. CHRISTENSEN	REIMB WORK BOOTS	01-499-000-56800	100.00
DELCHAMB	TOM DELCHAMBRE	REIMB WORK BOOTS	01-499-000-56800	100.00
ROBILLAR	STEVE ROBILLARD	REIMB WORK BOOTS	01-499-000-56800	100.00
		TOTAL		602.75
		TOTAL HIGHWAYS - GENERAL		602.75
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	12/11 CELL SERVICE	01-500-000-58250	9.02
03133		12/11 CELL SERVICE	01-500-000-58250	93.52

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
03133		12/11 CELL SERVICE	01-500-000-58250	7.04
22800	WALMART COMMUNITY	TAPE	01-500-000-51250	7.85
MEUW	MUNICIPAL ELECTRIC UTILITIES	SAFETY PROGRAM	01-500-000-55605	176.67
NRPA	NATIONAL RECREATION &	2012 MEMBERSHIP DUES BORDEAU	01-500-000-56000	150.00
WFMA	WI FARMERS MARKET ASSOCIATION	MEMBERSHIP	01-500-000-56000	150.00
TOTAL				594.10
TOTAL PARK & RECREATION ADMIN				594.10

PARKS AND PLAYGROUNDS

03075	CARQUEST OF DOOR COUNTY	BATTERY	01-510-000-51350	119.54
03075		CORE RETURN	01-510-000-51350	-14.00
03075		HEAD LAMP	01-510-000-51350	7.97
03075		HALOGEN SEALED BEAM	01-510-000-51350	8.68
04696	DOOR COUNTY TREASURER	12/11 FUEL CHARGES	01-510-000-51650	792.66
06012	FASTENAL COMPANY	NUTS & BOLTS FOR PICNIC TABLE	01-510-000-54999	15.50
06012		BOLTS FOR PICNIC TABLES	01-510-000-54999	22.73
12100	LAMPERT YARDS INC	TREATED POSTS	01-510-000-51800	34.76
12100		SPF PICNIC TABLES	01-510-000-54999	33.87
12100		PLYWOOD MEMORIAL SIGN	01-510-000-51800	30.19
12100		PLYWOOD	01-510-000-51800	46.19
19880	STURGEON BAY UTILITIES	MARTIN PARK	01-510-000-56150	8.68
19880		MEM WARMING HOUSE	01-510-000-56150	84.52
19880		MEM WARMING HOUSE	01-510-000-58650	49.35
19880		N 7TH GARLAND PARK	01-510-000-56150	8.00
19880		SUNSET CNTR/CONC	01-510-000-56150	156.88
19880		SUNSET CNTR/CONC	01-510-000-58650	47.23
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	28.26
19880		OTUMBA PARK	01-510-000-56150	9.35
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	11.58
19880		JC FLD STAND	01-510-000-56150	8.24
19880		FLAG LIGHT 5TH & MICHIGAN	01-510-000-56150	37.53
19880		MEMORIAL FIELD	01-510-000-56150	8.00
19880		MEM FLD PARKING LOT	01-510-000-56150	8.24
19880		WEST SIDE BALL FIELD	01-510-000-56150	8.24
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	8.24
19880		MEM FLD BASEBALL PB	01-510-000-56150	8.24
19880		OTUMBA PARK	01-510-000-56150	248.16
19880		OTUMBA PARK ST LIGHTS	01-510-000-56150	150.14
19880		FLORIDA ST/SUNSET PARK	01-510-000-56150	16.24
19880		N 14 TH AVE DOG POUND	01-510-000-56150	23.60
19880		CHERRY BLOSSOM PARK	01-510-000-56150	8.24
23730	WPS	MEMORIAL FIELD	01-510-000-56600	332.32
MEUW	MUNICIPAL ELECTRIC UTILITIES	SAFETY PROGRAM	01-510-000-55605	855.00
VAN'S	VAN'S LUMBER & CUSTOM BLDG INC	CEDAR	01-510-000-51800	240.00
WAU	WAUSAU TILE INC	2 PLASTIC CAN TOPS MADISON AVE	01-510-000-54999	212.06
TOTAL				3,674.43
TOTAL PARKS AND PLAYGROUNDS				3,674.43

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
12100	LAMPERT YARDS INC	TREATED LUMBER	01-520-000-54999	68.87
		TOTAL		68.87
		TOTAL BALLFIELDS		68.87
MUNICIPAL DOCKS				
19880	STURGEON BAY UTILITIES	36 S NEENAH AVE PK LOT LIGHTS	01-550-000-56150	100.67
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	8.24
19880		38 S NEENAH AVE RESTROOMS	01-550-000-56150	94.76
23730	WPS	36 S NEENAH AVE	01-550-000-56600	7.82
DIAMOND	DIAMOND BUSINESS GRAPHICS	SHIPPING FOR LAUNCH ENVELOPES	01-550-000-51600	35.44
		TOTAL		246.93
		TOTAL MUNICIPAL DOCKS		246.93
WATERFRONT PARKS & WALKWAYS				
04545	DOOR COUNTY COOPERATIVE	4 BAGS CALCIUM CHLORIDE	01-570-000-54999	65.84
19880	STURGEON BAY UTILITIES	DCMM WALKWAY LIGHTS	01-570-000-56150	44.89
19880		DCMM PARKING LOT LIGHTS	01-570-000-56150	253.25
		TOTAL		363.98
		TOTAL WATERFRONT PARKS & WALKWAYS		363.98
EMPLOYEE BENEFITS				
02274	BENEFIT ADVANTAGE INC.	COBRA FEES	01-600-000-50510	25.00
		TOTAL		25.00
		TOTAL EMPLOYEE BENEFITS		25.00
COMMUNITY & ECONOMIC DEVLPMT				
MEUW	MUNICIPAL ELECTRIC UTILITIES	SAFETY PROGRAM	01-900-000-55605	855.00
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	MAINT AGREEMENT COPY MACHINE	01-900-000-55650	591.00
		TOTAL		1,446.00
		TOTAL COMMUNITY & ECONOMIC DEVLPMT		1,446.00
		TOTAL GENERAL FUND		94,962.19
CAPITAL FUND				
COMPUTER				
22800	WALMART COMMUNITY	TRAINING VIDEO MONITOR	10-125-000-59040	568.00

DATE: 01/31/2012
TIME: 15:55:17
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
			TOTAL	568.00
			TOTAL COMPUTER	568.00
PATROL				
02208	BAYCOM INC.	SIREN INSTALLED IN NEW SQUAD	10-215-000-59035	391.00
06040	FELDMANN ENGINEERING MFG INC	PROPANE DRILL, SHAFT, CHISEL	10-215-000-59999	463.83
			TOTAL	854.83
			TOTAL PATROL	854.83
			TOTAL CAPITAL FUND	1,422.83
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	CB MUSIC SERVICE	21-000-000-56700	33.20
MANN	MANN COMMUNICATIONS, LLC	02/12 CONTRACT	21-000-000-55015	4,390.00
			TOTAL CABLE TV / GENERAL	4,423.20
			TOTAL CABLE TV / GENERAL	4,423.20
			TOTAL CABLE TV	4,423.20
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 AMENDED AREA / PBI				
16555	PINKERT LAW FIRM, LLP	12/11 T#2 LEGAL SPLLC	25-320-200-55010	372.00
			TOTAL TID #2 AMENDED AREA / PBI	372.00
			TOTAL TID DISTRICT #2	372.00
			TOTAL TID #2 DISTRICT	372.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
03075	CARQUEST OF DOOR COUNTY	WINTER BLADES	60-000-000-53000	43.72
04696	DOOR COUNTY TREASURER	12/11 FUEL CHARGES	60-000-000-51650	2,331.40
18500	R N O W INC	2 PLASTIC ROLLERS	60-000-000-53000	204.90
RO000556	D&A MACHINING, LLC	KICK BAR ROLLERS GARBAGE TRK	60-000-000-53000	356.40
			TOTAL SOLID WASTE ENTERPRISE FUND	2,936.42
			TOTAL SOLID WASTE ENTERPRISE FUND	2,936.42
			TOTAL SOLID WASTE ENTERPRISE	2,936.42
			TOTAL ALL FUNDS	104,116.64

MANUAL CHECKS

Door County Treasurer 01/13/12 Check #69664 Tax settlement 01-000-000-24212	\$ 714,061.91
NWTC Green Bay 01/13/12 Check #69665 Tax settlement 01-000-000-24640	\$ 316,412.18
Sevastopol School District 01/13/12 Check #69666 Tax settlement 01-000-000-24630	\$ 27,660.06
Southern Door School District 01/13/12 Check #69667 Tax settlement 01-000-000-24620	\$ 87,745.87
Sturgeon Bay School District 01/13/12 Check #69668 Tax settlement 01-000-000-2461	\$ 1,810,656.79
Minnesota Life Insurance 01/16/12 Check #69669 Life insurance 01-600-000-50552	\$ 1,649.60
Benefit Advantage 01/19/12 Check #69767 Caf plan renewal & monthly fee 01-600-000-50510	\$ 291.00

Cardmember Services \$ 1,030.04
01/24/12
Check #69768
Credit card purchases
Misc accounts

HSBC Business Solutions \$ 12.20
01/24/12
Check #69769
Cluster hook
01-250-000-52700

TOTAL MANUAL CHECKS \$ 2,959,519.65

INVOICES DUE ON/BEFORE 02/07/2012

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	94,962.19	3,091,481.84
CAPITAL FUND	1,422.83	
CABLE TV	4,423.20	
TID #2 DISTRICT	372.00	
SOLID WASTE ENTERPRISE	2,936.42	
TOTAL --- ALL FUNDS		104,116.64 3,063,636.29

James Cleary 1-31-2012
Jenny Blaney 1-31-2012
Rebecca Or 1-31-2012

COMMON COUNCIL
January 17, 2012

A meeting of the Common Council was called to order at 7:02 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Ald. Wiegand, Vandertie, Lodi, Abeyta, and Fett were present. Stutting and Schlicht were excused.

Abeyta/Vandertie to adopt the agenda. Carried.

Abeyta/Lodi to approve bills: General Fund – \$175,078.10, Capital Fund - \$20,915.97, Cable TV - \$12,509.48 and Solid Waste Enterprise - \$12,403.43 for grand total of \$220,907.00. Roll call: All voted aye. Carried.

Abeyta/Lodi to approve the consent agenda:

- a. Approval of 1/3/12 regular Common Council minutes.
- b. Approval of following minutes:
 - (1) Finance/Purchasing & Building Committee – 1/3/12
 - (2) Finance/Purchasing & Building Committee – 1/10/12
- c. Consideration of: Beverage Operator Licenses.
- d. Consideration of: Temporary Class B Beer & Temporary Class B Wine.
- e. Consideration of: Temporary Class B Beer.

Carried.

There were no mayoral appointments.

Wiegand/Abeyta to read in title only the ordinance annexing property to the City of Sturgeon Bay known as Naden Property on Alabama and apply temporary zoning. Roll call: All voted aye. Carried.

Fett/Abeyta to adopt resolution allowing for the combination of wards for common polling place. Carried.

There was no public comment.

The Mayor did not have any comments.

Abeyta/Fett to adjourn. Carried. The meeting adjourned at 7:10 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

SPECIAL COMMON COUNCIL
January 10, 2012

A special meeting of the Common Council was called to order at 5:40 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Ald. Wiegand, Vandertie, Lodi, Abeyta, Stutting, Fett and Schlicht were present.

Fett/Schlicht to adopt agenda. Carried.

RECOMMENDATION

We, the Committee of the Whole, hereby recommend to remove the streetlights as provided on the list from Sturgeon Bay Utilities in 2009.

COMMITTEE OF THE WHOLE
By: Thad Birmingham, Mayor

Abeyta/Stutting to adopt. Nate Kreamer, 728 E Fathom Place spoke on this item. Discussion took place regarding the cost for SBU to take down the lights, whether the arms/poles should be taken down so people don't think that a light is simply out, that individuals that were interested in having a specific light on could request purchasing that light, that residents would be able to come to CPS to request that a light be turned back on, that there may be more lights to consider turning off, and that this is the first step in meeting the budgeted amount. Roll call: Vandertie, Lodi, Abeyta, Stutting, Fett, and Schlicht voted aye. Wiegand voted no. Carried.

Schlicht/Vandertie to adjourn. Carried. The meeting adjourned at 6:00 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

BICYCLE AND PEDESTRIAN ADVISORY BOARD

Thursday, January 5, 2012

The Bicycle and Pedestrian Advisory Board meeting was called to order at 3:30 p.m. by Chairperson Robert Schlicht in Community Room (Room 122), City Hall, 421 Michigan Street.

Roll call: Members Robert Schlicht, Nathan Hayes, Laurel Brooks, Paul Anschutz, Leni Spaude, Rhonda Kolberg, and Marty Olejniczak were present. Also present were Police Chief Arleigh Porter and Community Development Secretary Cheryl Nault.

Introduction of members: Board members introduced themselves and stated their interest in biking and pedestrian issues and in being part of the Advisory Board.

Selection of vice-chair: Moved by Ms. Kolberg, seconded by Ms. Brooks to nominate Paul Anschutz as vice-chair. All ayes. Carried.

Review of existing plans, programs and projects relating to bike and ped issues: Mr. Olejniczak explained the existing plans, programs, and projects that the City has adopted. The Safe Routes to School Plan was completed in 2008. An implementation grant was awarded for constructing additional sidewalks near the schools, a speedboard, and a program to develop a curriculum to be used by the grade schools.

The Sturgeon Bay Comprehensive Plan was adopted in 2010. The Plan contains several recommended policies and future improvements for biking and pedestrian issues.

The third major current plan is the Bicycle Master Plan, which was adopted in February, 2011. It has specific focus areas for improvements.

Ongoing projects include creating a segment of the Ahnapee Trail from south of the Industrial Park to the Bayview Bridge. The DNR has secured most easements and/or right-of-ways needed for this trail.

A 12' wide multi-use trail along the east side of the highway from Utah Street to Michigan Street is planned to be constructed in 2012. This will provide access to Crossroads at Big Creek and the YMCA.

A third project, also to be constructed in 2012, is a connection from Memorial Drive up to the existing bike/ped path across the Bay View Bridge. This will allow access to the existing trail without having to cross the highway or travel all the way to Utah Street.

Mr. Olejniczak mentioned that a proposed extension of the waterfront walkway on the west side is included in the West Waterfront Redevelopment Plan that has been recently completed and adopted by the Council. A grant has been applied for through the Wisconsin Coastal Management Program to install the walkway.

Mr. Olejniczak stated the Pedestrian Plan was started last summer. Every sidewalk has been inventoried and rated, with all deficiencies marked. Future sidewalks will also be considered in the plan.

Lawrence Big Hill Park was also mentioned as a possible public access hub with pedestrian trails leading out to different streets.

Review of purpose/tasks of the Board: Mr. Schlicht pointed out that the purpose and tasks of the Board are written in the ordinance. He said the Board should plan and be progressive, but realize there may be hold-ups at the state level.

Consideration of: Potential projects/issues for the Board: Mr. Olejniczak suggested several projects that the Board can begin working on, such as:

1. Safe Routes to School Plan: Needs updating. Can look at neighborhood improvement plans and enhance them.
2. Safe Routes to School: Grant application #2.
3. Continue with the Pedestrian Plan.
4. Focus on specific implementation items for all plans.
5. Education programs: Help to coordinate bike rodeos, etc.
6. Assistance in sign placement. Which are the best routes?
7. Bike Friendly America designation.
8. YMCA healthy communities initiative – could possibly be related to bike and pedestrian issues.

Members agreed that promotion and education for children and adults is very important. Mr. Anschutz stressed the importance of education for event organizers as well. He also suggested getting input from other communities.

Dr. Hayes stated that a goal of the Board should be to make Sturgeon Bay a model and have the best small city biking in the country.

Organized bike rides for families was discussed. Ms. Spaude added that articles could be published in the newspaper announcing recommended bike rides, along with bike maps, and other items such as where restaurants are located, etc.

Mr. Olejniczak stated statistics should be compiled and alert the Chamber of Commerce what these biking groups do and provide information for the merchants.

Ms. Kolberg suggested a rack card that includes bike/walking routes and points of interest, as well as safety and health and how it benefits you.

Mr. Schlicht thought that the next agenda should include education and promotion, along with grant application #2 for Safe Routes to School and locations for signage. Members are to read through the Safe Routes to School Plan, prioritize issues, and bring back thoughts to the next meeting.

Ms. Brooks left the meeting at 4:57 p.m.

Future meetings: The next meeting is scheduled for Thursday, February 16, at 3:30 p.m. in the Community Room.

Police Chief Porter mentioned that the Cable TV channel is an excellent resource to use. Also, the Sturgeon Bay Police Department maintains their own website and can offer that as well to the Board.

Adjourn: Moved by Mr. Olejniczak, seconded by Ms. Kolberg to adjourn. Carried. Meeting adjourned at 5:12 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

BOARD OF PUBLIC WORKS
January 10, 2012

A meeting of the Board of Public Works was called to order by Chairperson Wiegand at 5:00 p.m. Roll call: Members Wiegand, Vandertie, Lodi, Abeyta, Stutting, Fett, Schlicht and Birmingham were present.

Moved by Ald. Schlicht, seconded by Ald. Abeyta to adopt the following agenda:

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: Five Year Capital Improvement Plan.
5. Adjourn.

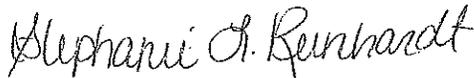
Carried.

City Engineer Depies reviewed the PASER program that is used by the City to evaluate all the roads in the City. He noted that there is the flexibility to adjust the years beyond 2012 to deal with other roads in the City that may need attention. Discussion took place regarding other specific roads that may be in need of some sort of maintenance. City Engineer Depies was asked to look at these roads. Further discussion ensued regarding the 2012 Projects that were planned, budget constraints, prioritizing roads, and the two way design cost for 4th Avenue.

Moved by Mayor Birmingham, seconded by Ald. Stutting to approve the five year capital improvement plan as presented. Carried.

Moved by Ald. Schlicht, seconded by Ald. Vandertie to adjourn. Carried. The meeting adjourned at 5:30 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

PERSONNEL COMMITTEE

January 11, 2012

A meeting of the Personnel Committee was called to order By Chairperson Vandertie at 5:31 p.m. in the second floor conference room. Roll call: Members Vandertie and Stutting were present. Member Abeyta entered at 5:35 p.m. Also present: Mayor Birmingham, Alderperson Schlicht, City Administrator McNeil, Assistant City Administrator Allen, Municipal Services Superintendent Bordeau, and Fire Chief Herlache.

Moved by Mr. Stutting, seconded by Mr. Abeyta to adopt the following agenda.

1. Call to order.
2. Roll call.
3. Adoption of agenda.
4. Consideration of: Aquatic Plant Management Supervisor position.
5. Consideration of: Payment in lieu of health insurance/Medicare eligibility.
6. Convene in closed session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c).

Consideration of: Layoff of City personnel for fiscal reasons.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.

7. Adjourn.

Carried.

Municipal Services Superintendent Bordeau reported that since the retirement of the Aquatic Plant Management Supervisor, he has been looking at how to fill the position. Because he feels it no longer needs to be a salaried year round management position he recommends changing to an hourly seasonal crew leader position. The estimated annual cost for a \$14/hr. 800 hourly Aquatic Plant Crew Leader (including FICA and WRS) is \$12,720 yielding an approximate savings of \$2,850 in 2012. He outlined the duties and distributed an organizational chart showing individual responsibilities, noting he does not see coverage being available for the position within present department staffing. In response to questions regarding Stone Harbor Marina staffing, the City Administrator and he said they are looking at the duties being spread over waterweeds and Sawyer Park Boat Launch. After discussion it was moved by Mr. Stutting, seconded by Mr. Abeyta to reclassify the Aquatic Plant Management Supervisor position from a year round salaried position to an Aquatic Plant Crew Leader \$14 per hour/800 hour per year position at an estimated \$12,720 annual cost (includes WRS and FICA). Carried.

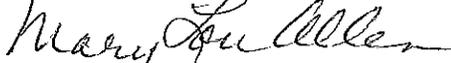
Chairperson Vandertie said he brought the next agenda forward because he saw an opportunity for the City to realize significant annual health insurance savings for employees eligible for another type of coverage. City Administrator McNeil provided background information and regulations. A conference call was then held with the City's attorney Flanary, and potential Section 125 plan updates were explored. A lengthy discussion was held regarding the various aspects and possible effect of plan changes. Alderperson Schlicht left at 6:23 p.m. It was the consensus that the City Administrator report back with additional information.

After the Chairperson announced the statutory basis, it was moved by Mr. Stutting, seconded by Mr. Abeyta to convene in closed session. Roll call: All voted aye. Carried. The meeting moved to closed session at 6:45 p.m. The meeting reconvened in open session at 7:39 p.m.

Moved by Mr. Stutting, seconded by Mr. Abeyta to change the Facility Maintenance Technician position from full-time to a half time position for fiscal reasons effective February 1, 2011. Carried.

Moved by Mr. Stutting, seconded by Mr. Abeyta to adjourn. Carried. The meeting adjourned at 7:40 p.m.

Respectfully submitted,



Mary Lou Allen
Assistant City Administrator

6b4.

6b4.

CLOSED SESSION
PERSONNEL COMMITTEE
January 11, 2012

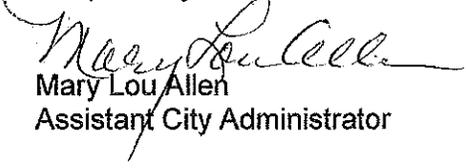
The closed session of the Personnel Committee was convened at 6:45 p.m. by Chairperson Vandertie in the second floor conference room. Members Vandertie, Abeyta, and Stutting were present. Also present: Mayor Birmingham, City Administrator McNeil, Assistant City Administrator Allen, Municipal Services Superintendent Bordeau, and Fire Chief Herlache. Attorney Aziere attended via telephone.

Discussion was held regarding layoff of City personnel for fiscal reasons.

Moved by Mr. Stutting, seconded by Mr. Abeyta to reconvene in open session. All voted aye. Carried.

The meeting reconvened in open session at 7:39 p.m.

Respectfully submitted,


Mary Lou Allen
Assistant City Administrator

Approved for publication:

By: 
Stephen B. McNeil, City Administrator

Date: 1/20/12

COMMUNITY PROTECTION & SERVICES COMMITTEE
January 12, 2012

A meeting of the Community Protection & Services Committee was called to order at 4:00 p.m. by Chairperson Lodl in Council Chambers, City Hall. Roll call: Members Lodl and Schlicht were present. Member Stutting was excused. Also present: Jason Mann of Mann Communications, LLC and Office/Accounting Assistant I Spittlemeister.

Moved by Mr. Schlicht, seconded by Mr. Lodl to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Review of Bills.
4. Adjourn.

Carried.

Review of Bills:

Jason Mann of Mann Communications, LLC, explained the invoices submitted for payment. The invoice to Camera Corner was for partial materials to replace the audio and video equipment in Council Chambers. Mr. Schlicht inquired if the quality will improve for Alderpersons, individuals in the audience, and people viewing the meetings on TV once the audio and video equipment was replaced. Mr. Mann responded that with the updated equipment people in the audience will not be affected, but quality will be better for everyone attending the meeting and viewing at home. The possibility of eliminating Council previews was also discussed. Moved by Mr. Schlicht, seconded by Mr. Lodl to approve the invoices submitted for payment as of January 12, 2012 in the amount of \$12,298.03. Carried.

Moved by Mr. Schlicht, seconded by Mr. Lodl to adjourn. Carried. The meeting adjourned at 4:32 p.m.

Respectfully submitted,



Laurie Spittlemeister
Office/Accounting Assistant

PARKING AND TRAFFIC COMMITTEE
Monday, January 16, 2012

A meeting of the Parking and Traffic Committee was called to order at 4:00 p.m. by Chairperson Schlicht in Council Chambers, City Hall, 421 Michigan Street.

Members Schlicht, Vandertie and Fett were present. Also present: City Administrator McNeil, City Engineer Depies, Park and Recreation Secretary Kleist, and resident Gary Soule.

Adoption of Agenda: Moved by Mr. Fett, second by Mr. Vandertie to adopt the following agenda:

1. Roll Call
2. Adoption of agenda
3. Public Comment
4. Consideration of: Traffic Patterns in Alleys Downtown
5. Adjourn

All in favor. Carried

No one spoke during public comment.

Consideration of: Traffic Patterns in Alleys Downtown:

The Council referred to the Parking and Traffic Committee for recommendation if the alleys should be two way, after all downtown streets were made two way,

Resident Gary Soule felt the remaining five downtown area alleys should be two way.

The City Engineer noted the existing alley signage was not adequate to enforce one-way traffic and since Third Avenue has become two way, use of the alleys has been reduced.

Motion by Mr. Vandertie, second by Mr. Fett to recommend changing all five of the following alleys to two way, when Louisiana and Kentucky Streets become two way, which is before N. Fourth Avenue is reconstructed- (end of March to mid April), with all alley signage to be removed:

Between N. 2nd Ave and N. 3rd Ave. from Michigan St. to Jefferson St.
Between N. 3rd Ave. and N. 4th Ave. from Michigan St. to Jefferson St.
Between N. 6th Ave. and N. 8th Ave. from Michigan St. to Louisiana St.
Between N. 8th Ave. and N. 9th Ave. from Michigan St. to Louisiana St.
Between Quincy St. and S. 8th Ave. from Memorial Drive to the intersection of the alley
between S. 3rd Ave. and S. 4th Ave.

All in favor, carried.

Motion by Mr. Fett, second by Mr. Vandertie to adjourn. Meeting adjourned at 4:08 p.m.

Respectfully Submitted,



Marilyn Kleist
Parks and Recreation Secretary

CITY PLAN COMMISSION
Wednesday, January 18, 2012

A meeting of the City Plan Commission was called to order at 7:00 p.m. by Chairperson Dan Wiegand in Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members Mike Gilson, Jeff Norland, Laurel Brooks, Dan Wiegand, Dennis Statz, John Lodi, and Joe Porten were present. Also present were City Administrator Steve McNeil, Community Development Director Marty Olejniczak, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Mr. Porten, seconded by Ms. Brooks to approve the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from November 16, 2011.
4. Public comment on non-agenda items.
5. Consideration of: Preliminary Planned Unit Development for expansion of the Door County Maritime Museum, including an observation tower, located at 120 N. Madison Avenue.
6. Consideration of: Amendment to s.20.35(3) of the zoning code, which would reduce the extent of public hearing notices sent to adjacent property owners for variance requests from a setback requirement.
7. Consideration of: Modification of Final Planned Unit Development for Deer Run Building #3.
8. Consideration of: Design standards for new development on Egg Harbor Road.
9. Adjourn.

Carried.

Approval of minutes from November 16, 2011: Moved by Mr. Norland, seconded by Mr. Porten to approve the minutes from November 16, 2011. Carried.

Public comment on non-agenda items: No one spoke during public comment.

Consideration of: Planned Unit Development to facilitate an expansion of the Door County Maritime Museum, including an observation tower, located at 120 N. Madison Avenue: Maritime Museum Executive Director Bob Desh and Maritime Museum President Dan Austad presented height comparisons with wooden silhouettes of St. Joseph Church, DC Co-op granary, and the Bay Ship Gantry Crane in relation to the proposed 110' observation tower. They believe this will be an attraction to Sturgeon Bay and an economic generator that will benefit all businesses.

Mr. Desh presented a powerpoint presentation including a photo shop view of the tower addition where it will be located at the Maritime Museum. There were also photos taken overlooking different areas of Sturgeon Bay, as well as looking toward Lake Michigan, which demonstrated what could be seen while looking out of the tower. The tower would also be handicap accessible and provide much needed additional space for the museum.

Chairman Wiegand then took comments from the audience. Sturgeon Bay Visitor Center Executive Director Todd Trimberger stated they were working with the Maritime Museum to maximize partnership. He said this is an incredible opportunity for Sturgeon Bay and would be a huge tourist draw.

Door County Economic Development Corporation Executive Director Bill Chaudoir said this is an exciting opportunity. This will be the first decision that the Plan Commission makes to implement the West Waterfront Development Plan.

DCEDC Chairman Bob Starr talked about all the marina development and how people travel here and go back to their communities and talk about it. People need reasons to come to Sturgeon Bay.

Sturgeon Bay Utilities General Manager Jim Stawicki supports the tower and said it will enhance the community.

Karen Hintz, 1026 Michigan St., said that she thinks residents that have family visitors will have a place to visit while here in Sturgeon Bay.

Gary Soule, 224 S. 7th Ave., stated this is the most inspiring project ever seen in Sturgeon Bay.

Jason Feldman, 743 N. 5th Ave., said he hated to hear the overstating of economic impact. There are other things that have economic impact on Sturgeon Bay.

Mr. Wiegand mentioned that there were letters received from WireTech, Steve Johnson and Caryn Wickman, Karl May, Susan Basten, Susan Zeyher, and DCEDC in support of the project. A letter from Henry Isaksen stated his concern with the height.

Each of the Commission members expressed their thoughts on the proposed tower. The majority of the members supported the project and thought it would be a great addition to the waterfront.

Mr. Lodi had concerns with the height and location of the proposed tower. He did not think it will be an icon to the community and would not support the project. He thought the Maritime Museum can do other things to attract visitors.

Mr. Norland disagreed with Mr. Lodi and said he didn't think there was a better location than in the center of the maritime history. One concern he had was that he didn't want the proposed tower to resemble an air traffic control tower and to make it more of a traditional look. Mr. Olejniczak added that the final design still has to come back to Plan Commission for final PUD.

Moved by Mr. Gilson, seconded by Mr. Norland to recommend to Council approval of the preliminary PUD as presented. Moved by Mr. Lodi to amend the motion and reduce the height of the tower to 80'. Motion failed due to lack of second. A vote was taken on the original motion. Carried, with Mr. Lodi voting no.

Consideration of: Amendment to s.20.35(3) of the zoning code, which would reduce the extent of public hearing notices sent to adjacent property owners for a variance requests from a setback requirement: Mr. Olejniczak stated that there was no testimony given at the public hearing held at the last Plan Commission meeting. The amendment deals with how many adjoining property owners would receive a mailed notice of the hearing for variance applications that relate to setbacks. Currently, there is a conflict between the Zoning Board of Appeals Rules of Procedure and the Zoning Code. The zoning code states notices be sent to property owners within 300' from the exterior boundaries of the subject property. The Rules of Procedure states it is only for abutting properties. The ZBA thought the conflict should be rectified and that the Rules of Procedure should require more notification than currently and less notification than the current zoning code. A recommendation was sent to Council to amend the zoning code to send notices to all abutting property owners for setback variances. Council approved it and sent it to the Plan Commission for its recommendation. Council will have final authority to implement the zoning change, drop the matter, or do something completely different.

Mr. Porten stated he is still in favor of the 300' radius for notices being sent for variance hearings. Moved by Mr. Porten, seconded by Mr. Norland to recommend denial of the proposed text amendment and retain the 300'.

Further discussion was held. Mr. Gilson noted that the change only affects front, rear, and side yard variances and saw no problem with the change.

Ms. Brooks felt that notices sent out to neighbors within 300' invites more participation.

Roll call vote: Carried, with Mr. Gilson, Mr. Statz and Mr. Wiegand voting no.

Consideration of: Modification of Final Planned Unit Development for Deer Run Building #3:

Mr. Olejniczak stated that the Deer Run development had two Community Based Residential Facilities (CBRF) recently approved. One is a 36-unit facility and the other is a 23-unit facility. Since the approval, the developer decided to increase the density in Building #3 (23-unit). They are now proposing to make it identical to Building #2 and become 36 units. The footprint is almost identical. The change is in the internal layout. It would not affect the site plan or character of the PUD. The only concern is the parking. Staff recommended to approve the modification of the PUD for Building #3 to match the building plans for Building #2, subject to increasing the number of parking spaces to a minimum of 25 spaces. All other parameters of the PUD remain the same.

A short discussion was held. Moved by Mr. Lodi, seconded by Mr. Statz to approve the modification of Building #3, subject to staff's recommendation. Carried.

Consideration of: Design standards for new development on Egg Harbor Road:

Mr. Olejniczak stated that a Design Review Code had been looked at quite some time ago and was put on hold until after the Comprehensive Plan was completed and adopted. He believed the time is right to take another look at design standards for Egg Harbor Road due to several factors, such as the pending opening of Walmart Supercenter, the increase in development interest on the Egg Harbor Rd. corridor, a new parcel that was created for a new auto parts store, and the City created a couple of new parcels of which one is for sale on Egg Harbor Rd. by the Neighborhood Pub. The City currently has design standards for the historic district, waterfront redevelopment district, and industrial park. He offered options such as setting up a fourth district for the Egg Harbor Road corridor, establish a city-wide ordinance, or expand one of the other areas. What has been previously put together years ago could be reviewed, create special criteria, or have an ad hoc committee formed made up of business owners on the Egg Harbor Road corridor.

Commission members discussed the importance of design standards. Moved by Mr. Wiegand, seconded by Mr. Statz to review the design standards for new development on Egg Harbor Road at the next meeting. All ayes. Carried.

Adjourn: Before the meeting adjourned, Mr. Wiegand recognized Mr. Porten for his time of service on the Plan Commission, as this was his last meeting since he is moving out of the City.

Moved by Mr. Gilson, seconded by Ms. Brooks to adjourn. All ayes. Carried. Meeting adjourned at 8:47 p.m.

Respectfully submitted,


Cheryl Nault
Community Development Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
January 31, 2012

A meeting of the Finance/Purchasing & Building Committee was called to order at 7:02 p.m. by Chairperson Abeyta in Council Chambers, City Hall. Roll call: Alderperson Abeyta, Alderperson Schlicht, and Alderperson Wiegand were present. Also present: Mayor Birmingham, Alderperson Fett, Alderperson Stutting, Alderperson Vandertie, City Administrator McNeil, Finance Director/City Treasurer Clarizio, Police Chief Porter, Police Captain Brinkman, Public Works/Park and Recreation Superintendent Bordeau, Public Works Crew Supervisor Lynch, Teri Lundahl of Dragonfly Agency, LLC, and Office/Accounting Assistant II Flinn.

Moved by Alderperson Abeyta, seconded by Alderperson Schlicht to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Contract with Dragonfly Agency for 2012 Harmony by the Bay summer concert series.
4. Consideration of: Contract with Mark Thiede for sound and light service for 2012 Harmony by the Bay summer concert series.
5. Consideration of: Purchase of two squad cars.
6. Consideration of: Declare two squad cars surplus.
7. Consideration of: Sanitation Options.
8. Discussion of: IPAD usage.
9. Review of unfinished business list.
10. Review bills.
11. Adjourn.

Carried.

Public Works/Park and Recreation Superintendent Bordeau led the discussion for the contract with Dragonfly Agency for 2012 Harmony by the Bay summer concert series. He stated that the City decided to put this out for bid for the 2012 concert series. The City received two bids back, one from Dragonfly Agency in the amount of \$20,700.00 and the other from SRO Events in the amount of \$21,900.00. The City decided to do a separate bid for the sound and lighting for the concert series. Mr. Bordeau anticipates that there will be donations and grants to help support the concert series. Moved by Alderperson Schlicht, seconded by Alderperson Abeyta to recommend to Common Council to accept the proposal from Dragonfly Agency, LLC. to manage the 2012 Harmony by the Bay concert series which includes seven professionally produced concerts, for a contract period of January 1, 2012 and running through September 30, 2012 in the amount of \$20,700.00. Mr. Bordeau mentioned that a list of artists are provided and approved by City staff. Teri Lundahl of Dragonfly Agency, LLC commented that she already has three national touring artists booked. After further discussion, a vote was taken on motion. Motion carried.

Public Works/Park and Recreation Superintendent Bordeau then led the discussion for the contract with Mark Thiede for sound and light service for 2012 Harmony by the Bay summer concert series. He stated that Mark Thiede has done the sound and lighting for the past two years for the concerts. Mr. Thiede's was the only bid that the City received for sound and lighting totaling \$3,500.00 for all concerts. Moved by Alderperson Schlicht, seconded by Alderperson Wiegand to recommend to the Common Council to contract with Mark Thiede for sound and lighting for the 2012 Harmony by the Bay summer concert series in the amount of \$3,500.00 for all concerts, held from June 20, 2012 through August 29, 2012. Carried.

Police Captain Brinkman presented the following bids for two squad cars:

Witt Peninsula Ford	2 - 2011 Ford Crown Victoria's	\$43,949
Gandrud Dodge	2 - 2012 Dodge Charger's	\$52,920
Gandrud Chevrolet	2 - 2012 Chevrolet Caprice	\$54,484
Jim Olson Motors	2 - 2012 Chevrolet Caprice	\$53,810

He added that \$52,000 has been budgeted for two new patrol vehicles in 2012. Moved by Alderperson Abeyta, seconded by Alderperson Schlicht to recommend to the Common Council to accept the bid from Witt Peninsula Ford for two 2011 Ford Crown Victoria's for patrol vehicles in the amount of \$43,949.00. Carried, with Alderperson Wiegand abstaining.

Police Captain Brinkman then led the discussion to declare two squad cars surplus. He stated that there are two 2008 Crown Victoria's with excess of 115,000 miles recommending to be sold through Auction Associates, Inc. Moved by Alderperson Schlicht, seconded by Alderperson Abeyta to declare two 2008 Crown Victoria's with excess of 115,000 miles to be sold through Auction Associates, Inc. After further discussion, the original motion was amended. Moved by Alderperson Abeyta, seconded by Alderperson Schlicht to declare one 2008 Crown Victoria surplus and sell it through Auction Associates, Inc. and to keep one 2008 Crown Victoria. A vote was taken on the amended motion. Carried. A vote was taken on original motion as amended. Carried.

City Administrator McNeil had a power point presentation on the Sanitation options. He presented two options one being the current operation and a mechanical option. With the mechanical operation, each resident will have two 96 gallon containers, one for garbage and the other for recycling. The size of the bins was a concern with the elderly residents and also for storage of the bins. However, the City has to consider all of the residents and the different size of the families in the City. The mechanical option will not only save the City in operating costs, but it will also save the City in workers comp costs. The sanitation workers will no longer have to pick the containers up since the mechanical trucks will have automatic arms that pick the containers up and dump them. There may also be a cost savings with fewer pick-ups on the regular routes because of the size of the containers. Some residents may put their containers out less often

because of the size of the container.

City Administrator McNeil also added that the City purchased the original recycling bins for each City residence. It seemed to be the consensus of the Committee that the City will provide each City resident with one bin for garbage and one bin for recycling. The Solid Waste Fund can be used for the purchase of the bins for each residence. The bins that are being considered have a ten year warranty.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to the Common Council to approve the mechanical pick-up process for City sanitation. After further discussion Alderperson Wiegand amended his motion by adding "and to purchase one 96 gallon "Toter" container for garbage and one 96 gallon "Toter" container for single stream recycling for each City residence to be funded through the Solid Waste Fund". Carried. A vote was taken on original motion as amended. Carried.

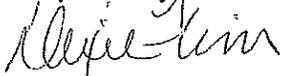
IPAD usage was the last item discussed. City Administrator McNeil stated that he feels the more you use it the more comfortable and familiar you will be with it. He just reminded everyone that it is City property and there is a possibility of having public records requests.

The Committee reviewed the unfinished business list.

Moved by Alderperson Wiegand, seconded by Alderperson Abeyta to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Abeyta, seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 8:33 p.m.

Respectfully submitted,



Dixie Flinn
Office/Accounting Assistant II



CITY of STURGEON BAY FIRE DEPARTMENT

**Tim 6c1.
Herlache
Fire Chief**

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916
920-746-2905 FAX
Email: therlache@sturgeonbaywi.org

TO: The Honorable Mayor and Common Council
FROM: Fire Chief Tim Herlache *T.H.*
SUBJECT: December 2011 Monthly Fire Report
DATE: January 24, 2012

I submit the following report of activities for the Sturgeon Bay Fire Department for the month of December 2011.

CALLS FIRE DEPARTMENT RECEIVED: 65

<u>CITY CALLS:</u>	<u>58</u>	<u>Type of Call:</u>	<u>COUNTRY CALLS:</u>	<u>7</u>
East Side Calls:	<u>41</u>	Fire	Town of Sevastopol:	<u>2</u>
West Side Calls:	<u>17</u>	EMS	Town of Sturgeon Bay:	<u>2</u>
			Naseuapee:	<u>1</u>
			Brussels:	<u>1</u>
			Gardner:	<u>1</u>

<u>CALLS PER DAY:</u>	<u>INCIDENT TYPE:</u>	
Monday 6	48 – First Responder	1 – Vehicle Accident
Tuesday 7	1 – Cooking Fire	1 – Gas Leak
Wednesday 11	1 – Vehicle Fire	3 – Service Call
Thursday 11	1 – Animal Problem	2 – Dispatched & Cancelled
Friday 11	1 – Building Fire	4 – Carbon Monoxide Incident
Saturday 8	1 – Fire Investigation	1 – Citizen Complaint
Sunday 11		

INPECTION REPORT:
Inspections within the city limits: 4
Number of violations: 1
Inspections outside the city limits: 0
Number of violations: 0
Total number of inspection hours: 5 hours

INSPECTION VIOLATIONS:
1 – Extension Cords

SPECIAL REPORTS, ACTIVITIES AND REPAIRS

FIRE PRACTICE: December's fire practice was held at the Eastside Fire Station. We conducted our annual review of Department SOG's and policies.

PUBLIC SAFETY AND EDUCATION: Firefighters witnessed and went through a fire drill at Bay Pharmacy.

TRUCK/STATION MAINTENANCE: Firefighters changed oil and replaced the filter on the eastside compressor; installed an air line/hose to the tool room at the eastside station; drained the tank/pump on unit #2 and the pump on unit #5; lubed the fittings on all the fire apparatus; cleaned the fuel tank on the jaws power unit on unit #8; repaired wiring in unit #4; repaired the knox box on unit #8; changed the gas on the ppv fan on tanker #1; rotated tires on units #10 & #5 and cleaned and painted the work bench at the Westside station.

TRAINING: 190.5 hours of training was conducted in December. On-duty firefighters trained with ropes/confined space rescue equipment and ice/cold water rescue equipment and 21 firefighters attended a mass casualty/triage training held at the eastside station.

OTHER: Firefighters participated in; issued one burning permit; testing emergency weather sirens; attended various committee meetings at the city and county level and conducted multiple station tours.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
December 30, 2011

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF DECEMBER 2011

December-11	YEAR TO DATE		December-11	YEAR TO DATE
0	7	ONE FAMILY DWELLINGS	-----	1,125,000
0	0	TWO FAMILY DWELLINGS	-----	-----
0	1	MULTIPLE FAMILY DWELLINGS	-----	300,000
0	1	MANUFACTURED HOMES	-----	23,900
0	0	DUPLEX CONVERTED TO TRI-PLEX	-----	-----
0	0	C.B.R.F.	-----	-----
0	5	RESIDENTIAL ADDITIONS	-----	148,200
3	159	RESIDENTIAL ALTERATIONS	32,900	1,068,421
0	7	RESIDENTIAL GARAGES/CARPORTS	-----	170,800
0	4	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	19,650
1	6	RESIDENTIAL STORAGE BUILDINGS	1,200	25,940
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	1	NEW COMMERCIAL BUILDINGS	-----	6,500,000
0	2	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	575,000
1	4	NON-RESIDENTIAL ADDITIONS	197,000	958,029
4	52	NON-RESIDENTIAL ALTERATIONS	225,500	945,708
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
0	2	MANUFACTURED HOME SLABS	-----	12,000
9	251			
		TOTAL ESTIMATED COST OF CONSTRUCTION	\$456,600	11,872,648

December-11	YEAR TO DATE	TOTAL PERMITS ISSUED	December-11	YEAR TO DATE
9	251	BUILDING PERMITS	1,027	33,940
7	119	ELECTRICAL PERMITS	455	15,348
3	65	PLUMBING PERMITS	279	9,714
9	70	HEATING PERMITS	1,070	12,221
1	136	SIGN PERMITS	30	4,020
0	3	MISCELLANEOUS PERMITS	-----	80
0	0	SUMP PUMP PERMITS	-----	-----
0	92	ELECTRICIAN LICENSES	-----	1,310
0	2	EARLY STARTS	-----	375
1	6	EROSION CONTROL	175	1,650
0	0	STATE PLAN APPROVALS	-----	-----
0	4	PARK & PLAYGROUND PAYMENTS	-----	1,200
0	9	WISCONSIN PERMIT SEALS	-----	315
0	8	ZONING BOARD OF APPEALS APPLICATIONS	-----	2,075
0	4	ZONING CHANGES/P.U.D. APPLICATIONS	-----	1,335
0	2	PLAN COMMISSION - CONDITIONAL USES	-----	400
1	5	CERTIFIED SURVEY MAP REVIEWS	25	125
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
1	12	COMMERCIAL OCCUPANCY FEES	50	800
0	0	PIER PERMIT	-----	-----
0	3	DEMOLITION	-----	75
0	0	REINSPECTION FEE	-----	-----
0	0	BLASTING	-----	-----
		TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER	\$3,111	\$84,983.00

Cheryl Nault
Building Inspection Dept.

Cheryl Nault

6c3.

6c3.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
January 31, 2012

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF JANUARY 2012

January-12	YEAR TO DATE		January-12	YEAR TO DATE
0	0	ONE FAMILY DWELLINGS	-----	-----
0	0	TWO FAMILY DWELLINGS	-----	-----
0	0	MULTIPLE FAMILY DWELLINGS	-----	-----
0	0	DUPLEX CONVERTED TO TRI-PLEX	-----	-----
0	0	C.B.R.F.	-----	-----
0	0	RESIDENTIAL ADDITIONS	-----	-----
4	4	RESIDENTIAL ALTERATIONS	62,500	62,500
0	0	RESIDENTIAL GARAGES/CARPORTS	-----	-----
0	0	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	-----	-----
0	0	RESIDENTIAL STORAGE BUILDINGS	-----	-----
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NEW COMMERCIAL BUILDINGS	-----	-----
0	0	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	-----
0	0	NON-RESIDENTIAL ADDITIONS	-----	-----
3	3	NON-RESIDENTIAL ALTERATIONS	-----	-----
0	0	MUNICIPAL BUILDINGS	-----	-----
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
<u>4</u>	<u>4</u>			
		TOTAL ESTIMATED COST OF CONSTRUCTION	\$62,500	62,500

January-12	YEAR TO DATE	TOTAL PERMITS ISSUED	January-12	YEAR TO DATE
4	4	BUILDING PERMITS	275	275
5	5	ELECTRICAL PERMITS	271	271
2	2	PLUMBING PERMITS	84	84
3	3	HEATING PERMITS	296	296
55	55	SIGN PERMITS	1,650	1,650
0	0	MISCELLANEOUS PERMITS	-----	-----
0	0	SUMP PUMP PERMITS	-----	-----
2	2	ELECTRICIAN LICENSES	33	33
0	0	EARLY STARTS	-----	-----
0	0	EROSION CONTROL	-----	-----
0	0	STATE PLAN APPROVALS	-----	-----
0	0	PARK & PLAYGROUND PAYMENTS	-----	-----
0	0	WISCONSIN PERMIT SEALS	-----	-----
0	0	ZONING BOARD OF APPEALS APPLICATIONS	-----	-----
0	0	ZONING CHANGES/P.U.D. APPLICATIONS	-----	-----
1	1	PLAN COMMISSION - CONDITIONAL USES	300	300
1	1	CERTIFIED SURVEY MAP REVIEWS	30	30
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE	-----	-----
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
0	0	COMMERCIAL OCCUPANCY FEES	-----	-----
0	0	PIER PERMIT	-----	-----
0	0	DEMOLITION	-----	-----
0	0	REINSPECTION FEE	-----	-----
0	0	BLASTING	-----	-----
		TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER	\$2,939.00	\$2,939.00

Cheryl Nault
Cheryl Nault
Building Inspection Dept.

6d.

6d.

BEVERAGE OPERATOR LICENSES

1. Greenwood, Diane M.
2. Jerovitz, Ashley M.

6e.

6e.

TEMPORARY CLASS B BEER & TEMPORARY CLASS B WINE

St. John Bosco Parent Association
Agent: Stephanie Reinhardt
15 North Elgin Avenue
Sturgeon Bay, WI 54235
March 3, 2012

6f.

6f.

TEMPORARY CLASS B BEER

Corpus Christi Parish
Agent: Robert Stoneman
25 North Elgin Avenue
Sturgeon Bay, WI 54235
March 17, 2012

CITY OF STURGEON BAY
STREET CLOSURE APPLICATION

Name of applicant: Sturgeon Bay Visitor Center
Name of event: St. Patrick's Day Parade
Contact Phone Number: 920.743.6246
Date(s) of event: Saturday March 17th, 2012 Time: 11:00am - Noon
Estimated # of Attendees: 500-800 people
Specific Location: Sawyer Park to Oak Street to Madison Ave across Oregon
Street Bridge to Third Avenue to Jefferson to 6th Avenue

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation – as required by the State of Wisconsin.
- ~~NA~~ Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Contract with City Streets Dept.

Other explanations: _____

Signature of Responsible Party: Amy Lynn DeMeter Promotions Coordinator

Address: 36 S. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.20.2011

Approval:

Fire Chief	By: <u>[Signature]</u>	Date: <u>1/13/12</u>
Police Chief	By: <u>[Signature]</u>	Date: <u>01-13-12</u>
Comm. Development	By: <u>[Signature]</u>	Date: <u>1-16-12</u>
Streets/Parks	By: <u>[Signature]</u>	Date: <u>1-13-2012</u>
City Clerk	By: <u>[Signature]</u>	Date: <u>1/23/2012</u>
Finance Director	By: <u>[Signature]</u>	Date: <u>1/17/12</u>
City Engineer	By: <u>[Signature]</u>	Date: <u>1-17-12</u>
City Administrator	By: <u>[Signature]</u>	Date: <u>1-18-12</u>

Common Council: Date of Meeting: _____

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of applicant: Sturgeon Bay Visitor Center
Name of event: Sidewalk Sale Day
Contact Phone Number: 920.743.6246
Date(s) of event: Thursday July 26th, 2012 Time: 7am - 7pm
Estimated # of Attendees: 1000 people
Specific Location: Third Avenue from Michigan to Jefferson

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation - as required by the State of Wisconsin.
- ~~NA~~ Temporary Beer/Wine license has been applied for, approximately four weeks prior to The event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Contract with City Streets Dept.

Other explanations: _____

Signature of Responsible Party: Amy Lynn DeMeter Promotions Coordinator

Address: 36 S. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.20.2011

Approval:

Fire Chief	By: <u>[Signature]</u>	Date: <u>1/13/12</u>
Police Chief	By: <u>[Signature]</u>	Date: <u>01-13-12</u>
Comm. Development	By: <u>[Signature]</u>	Date: <u>1-16-12</u>
Streets/Parks	By: <u>[Signature]</u>	Date: <u>1-13-2012</u>
City Clerk	By: <u>[Signature]</u>	Date: <u>1/23/2012</u>
Finance Director	By: <u>[Signature]</u>	Date: <u>1/17/12</u>
City Engineer	By: <u>[Signature]</u>	Date: <u>1-16-12</u>
City Administrator	By: <u>[Signature]</u>	Date: <u>1-18-12</u>

Common Council: Date of Meeting: _____

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of applicant: Sturgeon Bay Visitor Center
Name of event: West Fest
Contact Phone Number: 920.743.6246
Date(s) of event: Saturday August 11, 2012 Time: 7:00am – 7:00pm
Estimated # of Attendees: 500-800 people
Specific Location: Madison Ave from Oak to Maple Street

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation – as required by the State of Wisconsin.
- ~~NA~~ Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Contract with City Streets Dept.

Other explanations: _____

Signature of Responsible Party: Amy Lynn DeMeter Promotions Coordinator

Address: 36 S. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.20.2011

Approval:

Fire Chief	By: <u>[Signature]</u>	Date: <u>1/13/12</u>
Police Chief	By: <u>A. Fort...</u>	Date: <u>01-13-12</u>
Comm. Development	By: <u>[Signature]</u>	Date: <u>1-16-12</u>
Streets/Parks	By: <u>[Signature]</u>	Date: <u>1-13-2012</u>
City Clerk	By: <u>Stephanie J. Reinhardt</u>	Date: <u>1/23/2012</u>
Finance Director	By: <u>Val Clancy</u>	Date: <u>1/17/12</u>
City Engineer	By: <u>[Signature]</u>	Date: _____
City Administrator	By: <u>[Signature]</u>	Date: <u>1-18-12</u>

Common Council: Date of Meeting: _____

CITY OF STURGEON BAY
STREET CLOSURE APPLICATION

Name of applicant: Sturgeon Bay Visitor Center
Name of event: Harvest Festival & Street Art Auction
Contact Phone Number: 920.743.6246
Date(s) of event: Saturday September 22nd, 2012 Time: 7:00am - Midnight
Estimated # of Attendees: 1500 people
Specific Location: Third Avenue: Nebraska to Michigan (Michigan remains open)
Third Avenue from Michigan to Jefferson

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation – as required by the State of Wisconsin.
- Temporary Beer/Wine license has been applied for, approximately four weeks prior to The event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Contract with City Streets Dept.

Other explanations: _____

Signature of Responsible Party: Amy Lynn DeMeter Promotions Coordinator

Address: 36 S. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.20.2011

Approval:

Fire Chief	By: <u>[Signature]</u>	Date: <u>1/13/12</u>
Police Chief	By: <u>[Signature]</u>	Date: <u>01-13-12</u>
Comm. Development	By: <u>[Signature]</u>	Date: <u>1-16-12</u>
Streets/Parks	By: <u>[Signature]</u>	Date: <u>1-13-2012</u>
City Clerk	By: <u>[Signature]</u>	Date: <u>1/23/2012</u>
Finance Director	By: <u>[Signature]</u>	Date: <u>1/17/12</u>
City Engineer	By: <u>[Signature]</u>	Date: <u>1-17-12</u>
City Administrator	By: <u>[Signature]</u>	Date: <u>1-18-12</u>

Common Council: Date of Meeting: _____

**CITY OF STURGEON BAY
STREET CLOSURE APPLICATION**

Name of applicant: Sturgeon Bay Visitor Center
Name of event: Christmas By The Bay Parade
Contact Phone Number: 920.743.6246
Date(s) of event: Saturday November 17th, 2012 Time: 10:00am – 11:00am
Estimated # of Attendees: 500-800 people
Specific Location: Sawyer Park to Oak Street to Madison Ave across Oregon
Street Bridge to Third Avenue to Jefferson to 6th Avenue

- Attach map of requested street closure area including barricade location, tent/booth location, or any street obstruction. This map must be in final form.
- Attach certificate of insurance with the City listed as additional insured. Limits as follows: Commercial General Liability - \$1,000,000 each occurrence limit; Fire Damage limit \$50,000 any one fire; Medical Expense Limit - \$5,000 any one person; and Workers Compensation – as required by the State of Wisconsin.
- ~~NA~~ Temporary Beer/Wine license has been applied for, approximately four weeks prior to the event date, by a qualified organization and fee paid. (if applicable)
- Hold Harmless Agreement has been signed by Officer(s) of Event/Organization.
- Agreement for Reimbursement of Expenses has been signed by Officer(s) of Event/Organization.

What arrangements have been made for clean up? Contract with City Streets Dept.

Other explanations: _____

Signature of Responsible Party: Amy Lynn DeMeter Promotions Coordinator

Address: 36 S. Third Ave Sturgeon Bay, WI 54235

Date Submitted: 12.20.2011

Approval:

Fire Chief

By: [Signature]

Date: 1/13/12

Police Chief

By: [Signature]

Date: 01-13-12

Comm. Development

By: [Signature]

Date: 1-16-12

Streets/Parks

By: [Signature]

Date: 1-13-2012

City Clerk

By: [Signature]

Date: 1/23/2012

Finance Director

By: [Signature]

Date: 1/17/12

City Engineer

By: [Signature]

Date: 1-17-12

City Administrator

By: [Signature]

Date: 1-18-12

Common Council: Date of Meeting: _____

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Parking and Traffic Committee, hereby recommend changing all five of the following alleys to two way, when Louisiana and Kentucky Streets become two way, which is before N. Fourth Avenue is reconstructed-(end of March to mid-April), with all alley signage to be removed:

- Between N. 2nd Ave. and N. 3rd Ave. from Michigan St. to Jefferson St.
- Between N. 3rd Ave. and N. 4th Ave. from Michigan St. to Jefferson St.
- Between N. 6th Ave. and N. 8th Ave. from Michigan St. to Louisiana St.
- Between N. 8th Ave. and N. 9th Ave. from Michigan St. to Louisiana St.
- Between Quincy St. and S. 8th Ave. from Memorial Drive to the intersection of the Alley between S. 3rd Ave. and S. 4th Ave.

PARKING & TRAFFIC COMMITTEE

By: Robert Schlicht, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: January 16, 2012

* * * * *

Introduced by _____

Moved by Alderperson _____, second by Alderperson _____

That said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2012.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to contract with Mark Thiede for sound and lighting for the 2012 Harmony by the Bay summer concert series in the amount of \$3,500.00 for all concerts, held from June 20, 2012 through August 29, 2012.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE
By: James Abeyta, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: January 31, 2012

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2012.

Executive Summary

Title: Harmony by the Bay Sound and Light Technician

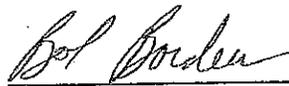
Background: The Harmony by the Bay concert series will again be taking place at Martin Park. This year we are going to have a 10 week series beginning June 20 and ending Aug 29. There was talk about the city running this concert series in house so we would not only need musicians but also someone to provide sound and light for the series. With this in mind we developed an RFP for the sound and light service and sent this out to bid as per city policy. We only had one company return bids for this service that being Mark Theide. Mark has been the the sound and light technician since the concert series began, but his services were always included in with the concert promoter contract.

Fiscal Impacts: \$3,500.00

Options: Contract with Mark Theide for sound and light services

Recommendation: Staff recommends contracting with Mark Theide for Harmony by the Bay sound and light services at a cost of \$3,500.00.

Prepared By:



Bob Bordeau
Municipal Services Superintendent

Date: 1-27-2012

Reviewed By:



Valerie Clarizio
Finance Director/City Treasurer

Date: 1/27/12

Reviewed By:



Steven McNeil
City Administrator

Date: 1-27-2012

PERSONAL SERVICES CONTRACT

AGREEMENT made this _____ day of _____, 2012, by and between the CITY OF STURGEON BAY, a Wisconsin municipal corporation, c/o Stephanie Reinhardt, City Clerk, 421 Michigan, Sturgeon Bay, Door County, Wisconsin 54235, hereafter referred to as CITY, and Mark Thiede d/b/a Sound Farmer, 953 Tacoma Beach Road, Sturgeon Bay, Door County, Wisconsin 54235, hereafter referred to as CONTRACTOR, for the purpose of defining the terms and conditions of personal services to be rendered for the CITY by the CONTRACTOR.

RECITALS:

WHEREAS, the CITY is in need of procuring certain personal services which are specifically defined as follows:

To provide professional services for the sound and lighting for the Harmony by the Bay Summer Concert Series which will run for ten (10) weeks beginning June 20, 2012 and ending on August 29, 2012.

AND WHEREAS, the CONTRACTOR represents that he is ready, willing, and capable of providing said services to the City on the terms and conditions set forth below.

TERMS:

NOW, THEREFORE, in consideration of the mutual covenants and promises of the parties as hereinafter set forth, the parties agree as follows:

1. **Services to be Performed.** CONTRACTOR shall perform and provide the following:
 - a. Be present at all ten (10) performances of the Harmony by the Bay Summer concert Series to perform professional technical sound and lighting services .
 - b. All sound system equipment and needs to cover 100 decibels throughout venue, including all microphones, stands, cables, monitors, and other equipment as specified by performing artists.
 - c. Allow adequate time to perform sound checks with the performers prior to each concert.
 - d. Complete tear down and cleanup at the conclusion of each concert.

2. **Contract Term.** CONTRACTOR shall provide the above-described services to the CITY for the period of time commencing on June 20, 2012 and ending on August 29, 2012. CONTRACTOR agrees to provide said services in a professional and commercially reasonable manner and of professional and commercially reasonable quality commensurate with other providers of such services in the regional area.

3. Compensation. The City shall compensate Contractor for the above described services in the amount of Three Hundred Fifty Dollars (\$350.00) per performance for ten (10) performances for a total of Three Thousand Five Hundred Dollars (\$3,500.00) payable in two installments, with the first payment in the amount of One Thousand Seven Hundred Fifty Dollars (\$1,750.00) payable upon the execution of this contract, and the second and final payment in the amount of One Thousand Seven Hundred Fifty Dollars (\$1,750.00) payable upon completion of the concert series.

4. Insurance. Contractor shall maintain during the life of this Contract and any extension hereof general liability and property damage insurance as shall protect Contractor and any subcontractor/employee performing work covered by this Contract from any claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from performance of this Contract, whether such operation be by Contractor itself or by any subcontractor or by anyone directly or indirectly employed by either of them. Property damage and liability insurance shall name the City of Sturgeon Bay as an additional insured. The coverages and minimum policy limits of such insurance shall be as follows:

- a. Bodily Injury

\$1,000,000	Each Occurrence
\$1,000,000	Annual Aggregate, Products & Completed Operations

- b. Property Damage

\$500,000	Each Occurrence
\$1,000,000	Annual Aggregate

- c. Property Damage Liability will provide Explosion, Collapse and Underground coverage where applicable.

- d. Personal Injury with employment exclusion deleted

\$1,000,000	Annual Aggregate
-------------	------------------

- e. Bodily Injury

\$500,000	Each Person
\$500,000	Each Accident

- f. Property Damage

\$500,000	Each Occurrence
-----------	-----------------

5. Worker's Compensation Insurance. Contractor shall maintain during the term of this Contract and any extended term hereafter worker's compensation insurance for all its employees at the site of the project and, in case any work is sublet, shall require any subcontractor to provide worker's compensation insurance covering any employee which is working upon the project which is the subject of this Agreement.

6. Independent Contractor. The parties understand and acknowledge that the relationship herein between the City and Contractor is that of an Independent Contractor relationship and not that of an employer-employee relationship. The parties also understand that the Contractor will be responsible for all income tax and social security tax reporting; the City will furnish a Form 1099 showing the gross payments for the above-described personal services but will not withhold any amounts for income taxes or social security taxes for Contractor.

7. Indemnification. Contractor shall indemnify and hold harmless City, its agents, officers and employees, for any damages to person, property, or otherwise caused by the actions of Contractor.

8. Default/Breach. In event of breach of the contract by Contractor, Contractor will be responsible for the City's cost of enforcement, including court costs, disbursements and attorneys fees.

9. Assignment. Contractor may not assign his interest in this contract without the prior written consent of the City. He may hire or contract with other persons or entities for the performance of duties under this Agreement without violating this provision.

10. Laws Applicable/Severance. The undersigned parties understand and acknowledge that this personal services contract represents the entire understanding between the parties for the providing of the above described personal services. This personal services contract shall be interpreted in accordance with the laws of the State of Wisconsin. In the event that any of the provisions herein are held to be legally unenforceable, the remaining provisions of this personal services agreement not inconsistent with such legal findings shall remain in full force and effect.

This Agreement shall extend to the heirs, successors, personal representatives and assigns of the parties hereto.

CITY OF STURGEON BAY

By: _____
Thad Birmingham, Mayor

By: _____
Stephanie L. Reinhardt, City Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF DOOR)

Personally came before me this _____ day of _____, 2012, Thad Birmingham, Mayor, and Stephanie L. Reinhardt, City Clerk of the above named municipal corporation, to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said municipal corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said municipal corporation by its authority.

Notary Public, State of Wisconsin
My Commission: _____

CONTRACTOR

BY: _____
Mark Thiede d/b/a Sound Farmer

STATE OF WISCONSIN)
) SS
COUNTY OF DOOR)

Personally came before me, this _____ day of _____, 2012, the above named Mark Thiede to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My Commission: _____

This instrument drafted by:
Attorney Randall J. Nesbitt
Pinkert Law Firm LLP
454 Kentucky Street, P.O. Box 89
Sturgeon Bay, WI 54235-0089
Telephone No.: (920)743-6505

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to accept the proposal from Dragonfly Agency, LLC. to manage the 2012 Harmony by the Bay concert series which includes seven professionally produced concerts, for a contract period of January 1, 2012 and running through September 30, 2012 in the amount of \$20,700.00.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE
By: James Abeyta, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: January 31, 2012

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2012.

EXECUTIVE SUMMARY

DATE: January 25, 2012

TITLE: 2012 Harmony by the Bay Concert Series

BACKGROUND: The City of Sturgeon Bay Parks and Recreation Department sent out a RFP for management of the 2012 Harmony by the Bay Concert Series. The event manager is in charge of booking seven artists consisting of 1 national touring artist, 3 mid-west touring artists and 3 northeast Wisconsin artists. The event manager will be responsible for all costs associated with the concert series, except for the three Maritime Museum Events, including artist fees, additional costs requested by the artists (i.e.: food and lodging) and promotional material. The event manager must also maintain insurance coverage to protect against any claims. The event manager will be present at all concerts to assist with artist needs and to promote the series as well as ensure complete tear down and cleanup is completed at the conclusion of each concert.

ANALYSIS: Two proposals were received. Dragonfly Agency submitted a price of \$20,700 and SRO Events submitted a price of \$21,900 to manage the concert series. Dragonfly Agency has managed the concert series the two previous years.

FISCAL IMPACT: The City has \$26,500 budgeted for the Harmony by the Bay Concert Series. The amount budgeted also covers the cost of the three Maritime Museum Events

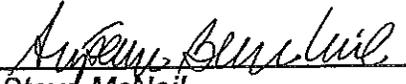
RECOMMENDATION: Staff recommends accepting the proposal from Dragonfly Agency in the amount of \$20,700 to manage the 2012 Harmony by the Bay Concert Series.

Prepared by: 
Bob Bordeau
Municipal Services Superintendent

Date: 1/25/2012

Reviewed by: 
Val Clarizio
City Treasurer

Date: 1/25/12


Steve McNeil
City Administrator

Date: 1.25.12

**AGREEMENT
CITY OF STURGEON BAY
HARMONY BY THE BAY CONCERT SERIES**

This Agreement is made and entered this _____ day of _____, 2012, by and between the City of Sturgeon Bay (hereinafter referred to as "City") and Dragonfly Agency, LLC 2800 Buffalo Ridge Road, Sturgeon Bay, Wisconsin 54235, Phone (920) 495-5979 (hereinafter referred to as "DALLC").

WHEREAS, DALLC operates the Harmony by the Bay Concert Series at Martin Park, situated at 207 S. 3rd Avenue, Sturgeon Bay, Wisconsin 54235, and possesses the power and authority to grant certain privileges with respect thereto, including those set forth in this Agreement.

WHEREAS, DALLC desires to manage the production of the Harmony by the Bay Concert Series;

WHEREAS, the City deems this event to be advantageous to, and an appropriate use of Martin Park.

NOW, THEREFORE, it is mutually agreed by and between the City and DALLC as follows:

- A. DALLC will promote and manage the Harmony by the Bay Concert Series (hereinafter referred to as the "Series") commencing January 1, 2012 and ending September 30, 2012 at Martin Park. Details of the Series are set out in Exhibit A, which is attached hereto and incorporated herein by reference.
- B. City will pay DALLC as set forth in Exhibit A
- C. DALLC will have the non-exclusive privilege to use Martin Park as described herein, and for no other purpose or time.
- D. DALLC will comply with all federal, state and/or local laws, rules and regulations applicable to the Series.
- E. DALLC shall conduct the Series in an orderly and safe manner.
- F. DALLC is solely responsible for Series setup and breakdown.
- G. DALLC is separate and distinct from the City. Nothing in or done pursuant to, this Agreement shall be construed to create the relationship of employer and employee, partners, principal and agent, or a joint venture between DALLC and the City. DALLC will not, at any time or in any manner, represent that it is affiliated with the City.
- H. DALLC shall, at its sole cost and expense, maintain a policy of comprehensive general liability with coverage written on an occurrence basis with limits not less than:
 - * \$1,000,000.00 for personal injury or death arising out of any one occurrence; and
 - * \$500,000.00 for property damage arising out of any one occurrenceSaid insurance shall cover all risks incident to any activity of DALLC at Martin Park hereunder.

The certificate of insurance must include a provision that give the City five (5) days prior written notice of any modification or cancellation to the insurance policy.

The insurance policy shall identify the City as an "additional insured". DALLC will provide the City an additional insured endorsement evidencing this fact.

The policy shall be issued by a company licensed to do business in Wisconsin and is acceptable to the City.

DALLC will provide the City with a certificate of insurance identifying the policy described above.

DALLC shall not exercise any privilege granted under this Agreement until and unless all insurance under this paragraph is in full force and effect.

- I. DALLC agrees to defend, indemnify and hold the City completely harmless from and against any and all claims arising by or resulting from any activity of DALLC at Martin Park, or the acts or omissions of

- DALLC, its officers, agents, employees, contractors or licensees. This section shall survive expiration of this Agreement.
- J. The City agrees to defend, indemnify and hold DALLC completely harmless from and against any and all claims arising by or resulting from any activity of the City at Martin Park, or the acts or omissions of the City, its officers, agents, employees, contractors or licensees. This section shall survive expiration of this Agreement.
 - K. DALLC shall ensure that each participant in the Series executes an assumption of risk and release of liability form. DALLC shall retain the executed forms and, upon request, provide copies of the same to the City.
 - L. DALLC shall not assign its rights or privileges under this Agreement without the prior written consent of the City.
 - M. DALLC shall not cause or permit any lien or encumbrance to attach to or be placed upon City of Sturgeon Bay's title or interest in Martin Park.
 - N. DALLC shall not make any alterations, additions or improvements (including signs) to Martin Park without the prior written consent of the City.
 - O. The City may terminate this Agreement if DALLC fails to perform any covenant or obligation set forth in this Agreement.
 - P. DALLC acknowledges that the City is, to the extent provided in Section 77.54 (9a) Wisconsin Statutes, exempt from payment of sales and use taxes.
 - Q. The waiver by a party of any breach or failure of the other party to perform any covenant or obligation contained in this Agreement shall not constitute a waiver of any subsequent breach.
 - R. The covenants, agreements and obligations contained in this Agreement shall extend to, bind and inure to the benefit of the parties and their representatives, successors and permitted assigns.
 - S. If any covenant, condition, provision, or term of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining covenants, conditions, provisions, terms of this Agreement shall not be affected thereby, but each covenant, condition, provision, or term of this Agreement shall be valid and in force to the fullest extent permitted by law.
 - T. DALLC irrevocably submits itself to the original jurisdiction of the Circuit Court, County of Door, State of Wisconsin, with regard to any controversy arising out of, relating to, or in any way concerning this Agreement.
 - U. This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement. Any amendments, changes or modifications of this Agreement shall be effective only when made in writing and executed by the parties.
 - V. Each party represents that it has read and understands this Agreement.

Dated: _____

By: _____
 Theresa M. Lundahl, Registered Agent
 Dragonfly Agency, L.L.C.

Dated: _____

By: _____
 Thad Birmingham
 Mayor, City of Sturgeon Bay

Dated: _____

 Stephanie Reinhardt
 City Clerk, City of Sturgeon Bay

EXHIBIT A

City of Sturgeon Bay Harmony by the Bay Summer Concert Series PRODUCTION SERVICES AGREEMENT

THIS PRODUCTION SERVICES AGREEMENT is entered into as of January 1, 2012 between City of Sturgeon Bay and Terry Lundahl of production services company Dragonfly Agency L.L.C., known through the remainder of this document as DALLC.

This production services agreement covers the professional planning, organization, hosting, general event management and delivery of performing arts services to the City of Sturgeon Bay by production services company DALLC.

Named for the purposes of this agreement the "Harmony by the Bay" program comprises the elements below which shall be delivered by DALLC under the terms of this agreement.

HARMONY BY THE BAY Summer Concerts Series for the City of Sturgeon Bay – June 13, 2012 through August 29, 2012

EVENT PRODUCTION:

DALLC shall professionally produce seven (7) concerts at Martin Park in Sturgeon Bay, WI on consecutive Wednesday nights (excluding the Maritime Events) from 7 p.m. – 9 p.m. starting with the first performance on June 13th and finishing with the last performance August 29th. The concerts shall consist of professional instrumental and vocal musical concerts. Appropriate musical genres for the Harmony by the Bay Concert Series shall include but are not limited to: folk, jazz, blues, pop, world and alternative music performed by professional Midwest touring musicians, musical groups or ensembles. All performances shall be family oriented.

TALENT BOOKING:

DALLC shall negotiate, book, schedule and secure appropriate professional talent for the events consistent with the talent and production criteria set forth above.

VENUE:

The City of Sturgeon Bay shall provide a professionally prepared venue to facilitate up to 12 performers. The City of Sturgeon Bay will provide one stage for performers to perform on. It is our understanding that the City will provide a stage that will be approximately thirty (30) feet by eighteen (18) feet.

EVENT PROMOTION AND MARKETING:

DALLC shall coordinate and collaborate with the City of Sturgeon Bay on all marketing and promotion of the Harmony by the Bay Summer Concert Series as a quality outdoor professional music venue in Northeast Wisconsin and provide the following marketing and promotional services for the events booked and scheduled for this series:

- A. Develop, design, print and distribute press releases and press kits to radio stations, print media and tourism promotion entities in Door and surrounding counties as well as postings on the Art of Music Website
- B. Develop, design and print posters for the season representing the coming showbills for each event scheduled for the Harmony by the Bay Concert Series
- C. Monitor and keep the City of Sturgeon Bay apprised of additional marketing and promotional venues that may come available during the term of this agreement
- D. Represent, market and promote the Harmony by the Bay Concert Series at meetings of various groups and organizations involved in the support and promotion of arts and entertainment in our community, regionally and nationally, including but not limited to the Peninsula Arts Association and all Art of Music Events
- E. DALLC shall provide the City of Sturgeon Bay a C.D. of the 2012 Concert Series.

EVENT HOSTING AND MANAGEMENT:

DALLC shall develop, maintain, execute and enforce all contracts for performers or performances as part of the "Harmony by the Bay" Concert Series. All contracts shall be between DALLC and the performer, Production

Company or other authorized representative of the scheduled event. DALLC shall not be a party to the event contracts other than developing, negotiating, maintaining, enforcing and executing all contracts.

The Harmony by the Bay Concert Series shall be managed at the venue by DALLC representative Terry Lundahl or a designated host of her choice. Terry Lundahl shall be present for the event and to manage the concert unless stated as an emergency and informs the City of Sturgeon Bay of a volunteer replacement.

TERM:

The term of this agreement shall be a period of nine (9) months commencing on January 1st, 2012 and continuing through September 30, 2012.

COMPENSATION:

For services rendered, the City of Sturgeon Bay shall pay DALLC \$20,700 to provide The City of Sturgeon Bay seven (7) concerts to be held at Martin Park. This fee shall cover the programming/management, artist fees, travel, housing, and contractual food/drink requirements.

GOOD FAITH ASSURANCE:

Neither party has nor will without the other's prior written consent: (i) enter into any agreement, commitment or other arrangement, grant any rights or do any act or thing which could or might prevent or interfere with the production and successful completion of the Harmony by the Bay Concert Series, or prevent or impede the performance of all or any of the respective party's obligations hereunder; (ii) engage in any conduct inconsistent with this Agreement or the other party's rights hereunder.

STATUS OF PARTIES:

The parties expressly agree that the relationship between them under this agreement is that of two principals dealing within each other as independent contractors for the sole and specific purpose that DALLC shall produce and deliver the City of Sturgeon Bay Harmony by the Bay Concert Series subject to the terms and conditions of this Agreement. At no time, past, present or future, shall the relationship of the parties herein be deemed or intended to constitute a relationship with the characteristics of an agency, partnership, joint venture, or of a collaboration for the purposes of sharing any profits or ownership in common. Neither party shall have the right, power or authority at any time to act on behalf of, or represent, the other party, but each party hereto shall be separately and entirely liable for its own respective debts in all respects.

This Agreement shall be construed, interpreted and enforced in accordance with and shall be governed by the laws of the State of Wisconsin.

7.

7.

MAYORAL APPOINTMENT

CITY PLAN COMMISSION:

Steven Parent - to fill unexpired term ending May 1, 2012
740 Quarterdeck Lane
Sturgeon Bay, WI

8.

8.

4#8

TO: Thad Birmingham, Mayor, City of Sturgeon Bay

FROM: Kitty O'Reillys Irish Pub, Buster and Amy Crook

RE: St. Patrick's Day March 17th, 2012

This letter is our request for an exception to the noise ordinance for March 17th, 2012 St. Patrick's Day.

A check for the \$22 Fee is attached.

Please let us know if we need to appear to present this request. If I do not have to appear, could you please notify, Buster Crook 262-510-4610, regarding the decision of request.

We would like to extend the time till Midnight with an enclosed tent covering our outside patio for a band in celebration for St. Patrick's Day.

Sincerely,

Buster and Amy Crook



Reinhart Boerner Van Deuren s.c.
P.O. Box 2965
Milwaukee, WI 53201-2965

1000 North Water Street
Suite 1700
Milwaukee, WI 53202

Telephone: 414-298-1000
Fax: 414-298-8097
Toll Free: 800-553-6215
reinhartlaw.com

January 31, 2012

Deborah C. Tomczyk, Esq.
Direct Dial: 414-298-8331
dtomczyk@reinhartlaw.com

SENT BY E-MAIL

Randall Nesbitt, Esq.
Pinkert Law Firm LLP
454 Kentucky Street
P.O. Box 89
Sturgeon Bay, WI 54235

Dear Mr. Nesbitt:

Re: Walmart Letter of Credit
Sturgeon Bay, WI #1316-05

As you know, Section III(G) of the Development Agreement dated April 20, 2010 (the "Agreement") between Wal Mart Real Estate Business Trust ("Walmart") and the City of Sturgeon Bay (the "City") required Walmart to file an instrument with the City to secure 100% of the "Public Work" described in the Agreement. Accordingly, Walmart caused JPMorgan Chase Bank to issue Letter of Credit No. L5L5-483722 dated February 23, 2011 in the amount of \$1,448,100.

At this point, Walmart has paid \$843,568.93 for Public Work under the Agreement. Accordingly, consistent with the second to last paragraph of Section III(G) of the Agreement, Walmart respectfully requests the City to allow the amount of the Letter of Credit to be reduced by \$843,568.93. If the City consents to this reduction, the Letter of Credit will be amended and/or reissued in the amount of \$604,531.07.

We appreciate the City's consideration of this matter.

Yours very truly,

 A handwritten signature in cursive script, appearing to read "Deborah C. Tomczyk", is written over a printed name.

Deborah C. Tomczyk

Reinhart\8289651DCT:cmw

cc Mr. Justin Johnson (by email)
Ms. Mary Kendall (by email)
Ms. Crystal Uphoff (by email)

EXECUTIVE SUMMARY

DATE: February 2, 2012

TITLE: 4th Avenue Reconstruction Project

BACKGROUND: The Common Council recently authorized the reconstruction of N. 4th Avenue from Jefferson St to Michigan St and decided to convert this street to two-way traffic. The construction plans for bidding the improvements have been completed by staff and include the use of concrete pavement, bump-outs and two-way traffic. These plans incorporated comments received from the public during the informational meeting held on January 12, 2012. The following is a summary of the major components and issues for this project

Street width: the existing pavement varies slightly in width but is basically 42' from face of curb to face of curb. We analyzed the option of widening the pavement, but that would require narrower sidewalks, complete street light system replacement and difficulty meeting handicap accessibility standards. Narrowing of the pavement was also considered but that would negatively affect the on street parking and cause narrower traffic lanes. Therefore the street is designed to remain 42' wide. It will contain one 12-ft travel lane and one 9-ft parking lane on each half of the street.

Curb: We considered having the curb poured together with the pavement to reduce the time needed to construct them but the size of the paving machines would require the removal of the existing light bases and added too much to SB Utility's cost for the project. A thicker 1-ft curb head was also considered to reduce plow damage but was dropped because of the same paving issues, and also due to storm sewer and inlet problems. This wider curb head is becoming more popular but for now the storm sewer castings are not designed to work with them.

Sidewalks: 4th Avenue has some sidewalks that need replacing, others will be removed at the intersections and some by the utility installations resulting in about 75% replacement. They will remain our standard 5' wide in most locations but with a 2.5' terrace area being concrete they will be comfortable for increased pedestrian use.

Parking: Parking is proposed to remain as it exists today. The parking spaces will be painted large enough for easy parallel parking on a two-way street. They will be a minimum of 24' long but some are longer to best utilize the space available. The elimination of one driveway to the gas station at the SE corner of Kentucky Street and would add a parking space.

Bump-outs: The street design includes bump-outs into 4th Avenue to assist pedestrian crossings and "calm" traffic. Bump-outs are proposed at the two most used cross walks on the project. These areas were selected because they should provide the traffic calming affect that we desire, do not affect existing driveways, and should not affect drainage. Additional bumpouts can be installed (if desired), but they will force the elimination of driveways, create some drainage and storm sewer issues and add to the cost of the project slightly. The Council needs to determine if additional bump-outs should be installed.

Complete Streets: A complete streets review was done to ensure that all modes of travel and users of the street are accommodated to the extent practical. This indicated that pedestrians have plenty of room. The inclusion of the bump-outs will facilitate street crossings and improve safety. Bicycle improvements would be desirable, but there isn't enough room to add bike lanes. The 12' lanes do allow for cyclists to have the outside edge of the traffic lane even with parking and vehicles on the road, including bump-out locations. The expected traffic volume is almost to

the level of making a bike lane desirable but as long as the traffic speed remains at or below the design speed they are not required. It should be noted that bike lanes could be created by eliminating parking from one side of the street. A bike rack is planned as an amenity in the parking lot at 4th and Kentucky without the loss of any parking spaces.

Drainage: Drainage is a major component of the street design. Additional capacity is needed in the storm sewer system and the slope of the road needs to be managed better. Modern paving techniques will allow the slope of the road to provide the necessary drainage but additional inlets and new storm sewers are included in the design to convey the water to existing storm sewers. This is especially important at Louisiana Street and at each bump-out where additional inlets are proposed at critical locations. The occasional flooding that occurs at the intersection of Louisiana Street was mentioned by people at the informational meeting. The new design will alleviate both the frequency and severity of the flooding there, but will not completely eliminate it. There just isn't enough slope and capacity in the downstream storm sewers to totally eliminate the flooding problem.

Lighting: The current lighting system is similar in appearance to the rest of the downtown and will remain. SBU will refurbish the existing poles but plans to reuse the foundations, wiring and conduit system to reduce their costs. There will be some relocation of lights at the bump-outs and they are included in the project cost for the City.

Trees: Street trees are proposed for strategic locations that are centered between light poles. The tree planting area is narrower than desired and therefore this would not be a good street to use tree grates. Trees will be planted in a gap in the terrace area that is about 6' long and 2.5' wide and will be mulched to about the same level as the sidewalk. The Ginkgo and Skyline Honey Locust trees have been proposed because of their growth rates and deep root systems should not lift the sidewalks for an extended period of time.

Construction Detour: During most of the construction, the street will be closed to traffic. The detour route is simple in that cars will be directed to 3rd Avenue and 5th Avenue. 5th Avenue should have the parking temporarily restricted on the easterly side to safely accommodate the added traffic. Access to the Post Office parking lot and Younkers parking lot will be made available for as long as possible, but there will be lengthy periods where vehicular access will not be possible. All other parking areas have access to the side streets or alleys, except for the parking area serving Downtown on 4th office complex. A temporary driveway to Louisiana will be installed to provide access there.

Construction Schedule: Several items have been included in the construction schedules that are oriented toward keeping better control of the construct process. First we are requiring work in two phases, the alley storm and sanitary sewers need to be completed first and the alley open to service before 4th Avenue can be closed to traffic. During the second phase, both cross streets (Louisiana and Kentucky) will remain open except when under construction for utility installation or paving. The sidewalks shall be replaced immediately after completion of the utility work and will be maintained for use through out the project. Access to the Post Office and Younkers for deliveries will also receive some special consideration.

Summary: Therefore the proposed street design includes two 12' traffic lanes, and two 9' parking lanes (less the width of the pavement markings), bump-outs at the Post Office for the crossing to the Younkers, and at the Bay Lake Bank offices to ease the crossing of 4th Avenue. Street lights are to remain the same and new trees installed. Sidewalks will be 5' wide and the terrace areas paved except for the gaps around the trees.

While all of these features can still be modified, most have been well accepted based upon the input from those who attended the public information session that was held on January 12th of this year. Plan details still need to be confirmed by the Council for the following details:

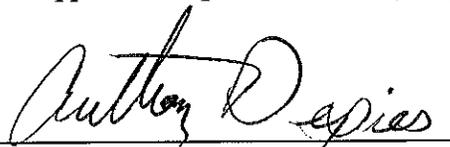
1. Bumpouts and cross walks: Two of the cross walks are pushed off to the side from the sidewalks in order to meet the access requirements defined by American Disability Act. There are a few options that are available as alternatives, including adding more bumpouts to the intersections (see attached), acquiring a small easement to place sidewalks across the corners of each lot and off setting the cross walks. (See attached drawings) *The Council is asked for a preferred direction for staff to proceed.*
2. The terrace area, between the curb and sidewalk is filled with colored concrete on 3rd Avenue and Michigan St. This can be done on 4th Ave, with an improved design but it will cost more than regular concrete. The current estimates are bumping against the limits of our budget. *The Council will need to decide if colored concrete worth exceeding our budget limit when the bids come in or can eliminated its use before bidding.*
3. The plans have been developed based upon concrete pavement to match the business downtown areas. Asphalt does have some advantages in the construction time could be 2 weeks less than concrete. The cost of Asphalt and Concrete are expected to be closer this year than anytime on the past 30 years, but concrete will still cost 20% more based upon the latest estimates. There are long term benefits including life cycle costs, lower heat index and night time lighting enhancements that make concrete desirable but ultimately both materials have some advantages and disadvantages. *The Council needs to decide if asphalt should be bid as an alternate pavement or if concrete is the only way we want to reconstruct this project.*

FISCAL IMPACT: The most current estimate is \$292,000 for sidewalks & road work, 31,300 for alley improvements, \$106,500 for watermain, \$80,000 for sanitary sewer, and \$87,500 for storm sewer. These amounts are inline with the 2012 budget projections, except that funds will need to be moved from one of these accounts into the alley line item.

RECOMMENDATION: Staff feels it is important to the future uses of 4th Avenue be part of the "downtown business district" and therefore would like to see it constructed as similar to 3rd Avenue as possible.

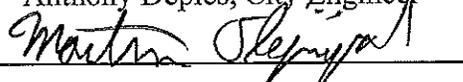
COUNCIL ACTION: Approve the plans, including any desired changes and proceed with the bidding.

SUBMITTED BY:



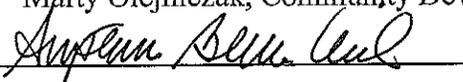
Anthony Depies, City Engineer

REVIEWED BY:

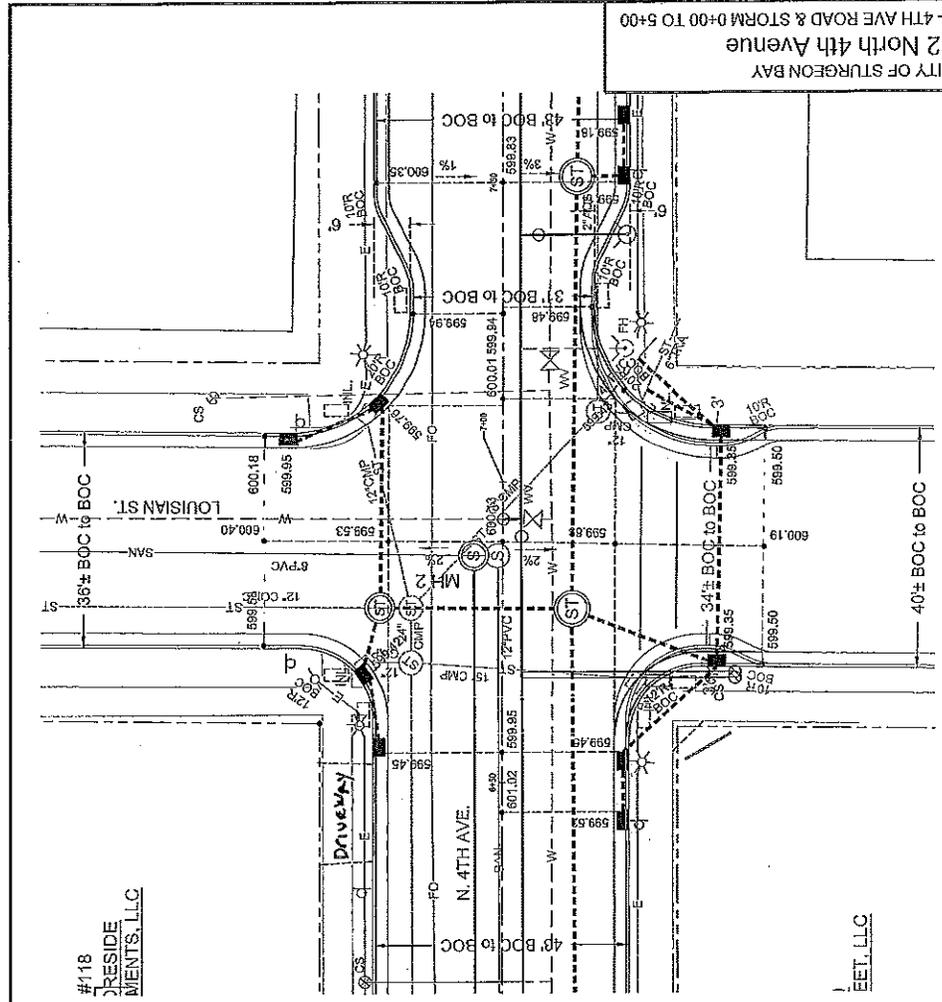


Marty Olejniczak, Community Development Director

REVIEWED BY:



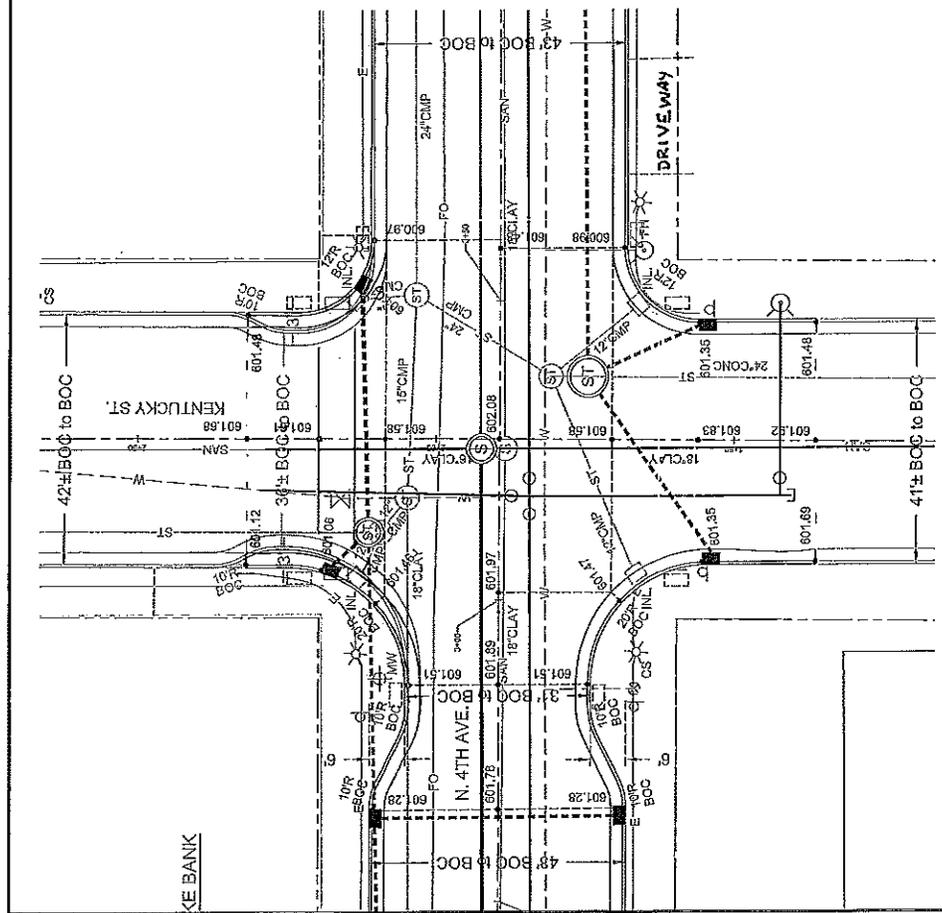
Steve McNeil, City Administrator



#118
 RESIDE
 MENTS, LLC

FEET, LLC

INTERSECTION DETAIL
 4TH AVE. & LOUISIANA ST.



KE BANK

INTERSECTION DETAIL
 4TH AVE. & KENTUCKY ST.



ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Territory Annexed. In accordance with Sec. 66.0217 of the Wisconsin Statutes and the petition for direct annexation filed with city clerk on the 29th day of August, 2011, signed by all of the owners of lands lying within the territory and all of the electors residing in such territory, the following described territory in the Town of Sevastopol, Door County, Wisconsin, is annexed into the City of Sturgeon Bay, Wisconsin.

A tract of land in Government Lot 4, Section 31, Township 28 North, Range 26 East described as follows:

Commencing at the Southeast corner of said Section 31; thence West along the section line 671.71 feet to the point of real beginning; thence continue West along the section line 222.0 feet; thence North 5°17'45" East 196.84 feet; thence East 203.83 feet; thence South 196 feet to the point of real beginning.

SECTION 2: Effect of Annexation. From and after the date of this ordinance, the territory hereinafter described in Section 1 shall be part of the City of Sturgeon Bay, Door County, Wisconsin, for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules, and regulations governing the City of Sturgeon Bay.

SECTION 3: Temporary Zoning Classification.

- (a) Upon recommendation of the Plan Commission of the City of Sturgeon Bay, the territory annexed to the City of Sturgeon Bay by this ordinance is temporarily zoned as Single-Family Residential (R-2), pursuant to Sec. 66.0217(8)(a) of the Wisconsin Statutes.
- (b) The Plan Commission is directed to prepare an amendment to the zoning ordinance setting forth permanent classifications and regulations for zoning of the annexed area pursuant to the comprehensive plan and consistent with the official map of the City of Sturgeon Bay and to submit its recommendations to the Common Council of the City of Sturgeon Bay.

SECTION 4: Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the

other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 5: This ordinance shall take effect on the day after its publication and the recording of a deed by the petitioner that dedicates to the city the south 30 feet of the subject property for street right-of-way.

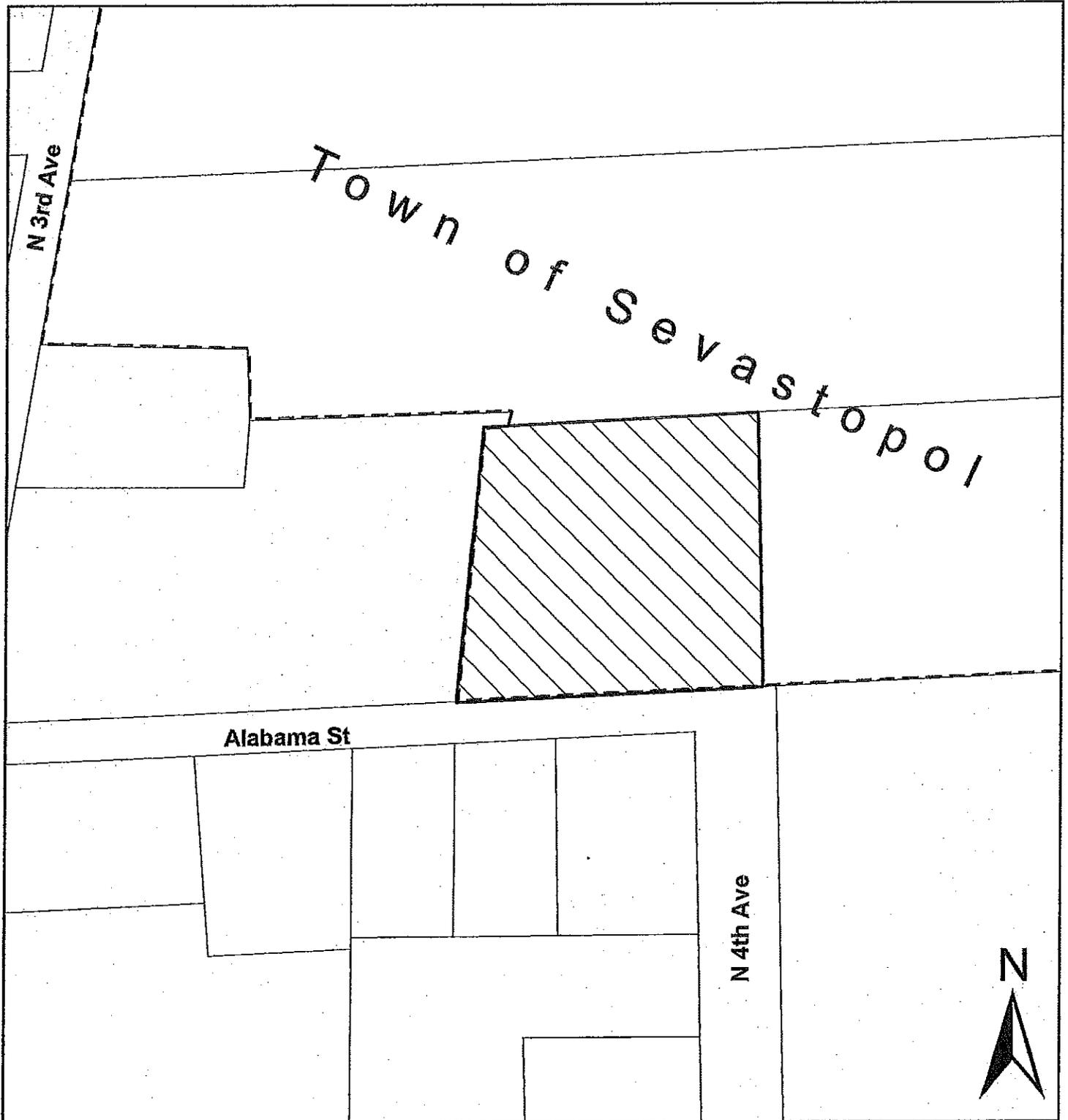
Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

Location Map Naden Annexation



Map Date: December 1, 2011



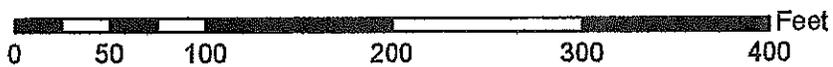
Annexation Area



Existing City Boundary



Existing City Parcels



THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 1.02 (1) of the Municipal Code of the City of Sturgeon Bay is hereby repealed and recreated to read as follows:

1.02 Ward Boundaries and Alderperson Districts.

(1) Ward Boundaries. The wards of the City are hereby established and the boundaries are described as follows in accordance with §5.15 Wis. Stats. Unless otherwise indicated, all references to streets, avenues, places or other rights-of-way are references to the centerlines of such streets, avenues, places or other rights-of-way:

(a) First Ward. The boundary of the First Ward is described as follows:

Commencing at the intersection of the north boundary of City with the East shore of Sturgeon Bay body of water, and located in Government Lot 4 of Section 31 T.28N.-R.26E., and thence Easterly along North City limits, also being the North line of tax parcel 2817031001606, approximately 792 feet to the centerline of Bay Shore Drive, thence Southerly along the City limits and the centerline of Bay Shore Drive approximately 584 feet, thence Easterly along City limits boundary approximately 150 feet, thence Southerly along City limits approximately 51 feet, thence Easterly along City limits approximately 190 feet, thence Southerly along City limits 10 feet, thence Westerly along City limits approximately 19 feet, thence Southerly along City limits approximately 197 feet, thence Easterly along City limits approximately 205 feet to the intersection with the centerline of N. 4th Avenue extended, thence Southerly along the centerline of N. 4th Avenue approximately 1,525 to the intersection with Delaware Street, thence Easterly along the centerline of Delaware Street approximately 835 feet to the intersection with N. 6th Avenue, thence Northerly along the centerline of N. 6th Avenue approximately 484 feet to the intersection with Colorado Place, thence Easterly along the centerline of Colorado Place approximately 1,134 feet to the intersection with N. 8th Avenue, thence Southerly along the centerline of N. 8th Avenue approximately 1,455 feet to the intersection with Florida Street, thence Westerly along the centerline of Florida Street approximately 2,600 feet to the intersection with N. 3rd Avenue, thence Southerly along the centerline of N. 3rd Avenue approximately 3,520 feet to the intersection with Michigan Street, thence Southwesterly along the centerline of Michigan Street approximately 860 feet to the shore of Sturgeon Bay body of water, thence in a general Northerly direction along the East shore of Sturgeon Bay approximately 1.75 miles to the Northern City limits and point of beginning.

(b) Second Ward. The boundary of the Second Ward is described as follows:

Commencing at the intersection of N. 3rd Avenue and Florida Street, thence Easterly along the centerline of Florida Street approximately 2,600 feet to the intersection with N. 8th Avenue, thence Southerly along the centerline of N. 8th Avenue approximately 985 feet to Jefferson Street, thence Southwesterly along the centerline of Jefferson Street approximately 2,300 feet to the intersection with N. 3rd Avenue, thence Northerly along the centerline of N. 3rd Avenue approximately 2,395 feet to the intersection with Florida Street and point of beginning.

- (c) Third Ward. The boundary of the Third Ward is described as follows:

Commencing at the intersection of N. 3rd Avenue and Jefferson Street, then Northeasterly along the centerline of Jefferson Street approximately 1,486 feet to the intersection with N. 7th Avenue, thence Southeasterly along centerline of N. 7th Avenue approximately 733 feet to the intersection with Louisiana Street, thence Southwesterly along centerline of Louisiana Street approximately 175 feet to the intersection with N. 6th Avenue, thence Southerly along the centerline of N. 6th Avenue approximately 689 feet to the intersection with Michigan Street, thence Easterly along the centerline of Michigan Street approximately 4,468 feet to the intersection with S. 16th Place, thence Southerly along the centerline of S. 16th Place approximately 1,330 feet to the intersection with Rhode Island Street, thence Westerly along the centerline of Rhode Island Street approximately 2,340 feet to the intersection with S. 12th Avenue, thence Southerly along the centerline of S. 12th Avenue approximately 133 feet to the intersection with Rhode Island Street, thence Westerly along the centerline of Rhode Island Street approximately 1,622 feet to the intersection with S. 8th Avenue, thence Northerly along the centerline of N. 8th Avenue approximately 372 feet to the intersection with Quincy Street, thence Westerly along the centerline of Quincy Street approximately 140 feet to S. 5th Avenue, thence Northwesterly along the centerline of S. 5th Avenue approximately 645 feet to the intersection with Oregon Street, thence Southwesterly along the centerline of Oregon Street approximately 1,684 feet to the shore of Sturgeon Bay body of water, thence Northwesterly along shoreline approximately 840 feet to the intersection with Michigan Street, thence Northeasterly approximately 860 feet along the centerline of Michigan Street to the intersection with 3rd Avenue, thence Northwesterly along the centerline of N. 3rd Avenue approximately 1,110 feet to the intersection with Jefferson Street, and point of beginning.

- (d) Fourth Ward. The boundary of the Fourth Ward is described as follows:

Commencing at the intersection of Oregon Street and the Northeast shoreline of Sturgeon Bay body of water, thence Southeasterly along shoreline approximately 1.25 miles to the mouth of Little Creek, thence Northwesterly along Little Creek approximately 480 feet to the intersection with Memorial Drive, thence continuing Northwesterly along the centerline of Memorial Drive approximately 155 feet to the intersection with S. 15th Avenue, thence Northerly along S. 15th Avenue approximately 2,150 feet to the intersection with Rhode Island Street, thence Westerly along the centerline of Rhode Island Street approximately 1,320 feet to the intersection with S. 12th Avenue, thence Southerly along the centerline of S. 12th Avenue approximately 133 feet to the intersection with Rhode Island Street, thence Westerly along the centerline of Rhode Island Street approximately 1,622 feet to the intersection with S. 8th Avenue, thence Northerly along the centerline of S. 8th Avenue approximately 372 feet to the intersection with Quincy Street, thence Westerly along the centerline of Quincy Street approximately 140 feet to S. 5th Avenue, thence Northwesterly along the centerline of S. 5th Avenue approximately 645 feet to

the intersection with Oregon Street, thence Southwesterly along the centerline of Oregon Street approximately 1,684 feet to the shore of Sturgeon Bay body of water, and point of beginning.

- (e) Fifth Ward. The boundary of the Fifth Ward is described as follows:

Commencing at the intersection of Michigan Street and 18th Avenue, thence Northerly along the centerline of N. 18th Avenue approximately 3,304 feet, thence Easterly along the City limits boundary approximately 1,370 feet, thence Southerly along the City limits boundary approximately 3,304 feet to Michigan Street, thence Easterly along the centerline of Michigan Street approximately 2,717 feet, thence Southerly along the City limits boundary approximately 3,618 feet, thence Easterly along the City limits boundary approximately 924 feet, thence Southerly along the City limits boundary approximately 325 feet, thence Westerly along the City limits boundary approximately 924 feet, thence Southerly along the City limits boundary approximately 657 feet, thence continuing Southerly along the centerline of Canal Road approximately 657 feet, thence continuing Southerly along the City limits boundary approximately 3,140 feet to the shoreline of Sturgeon Bay body of water, thence in a general Northwesterly direction along the shoreline approximately 1.7 miles to the mouth of Little Creek, thence Northwesterly along Little Creek approximately 480 feet to the intersection with Memorial Drive, thence continuing Northwesterly along the centerline of Memorial Drive approximately 155 feet to the intersection with S. 15th Avenue, thence Northerly along S. 15th Avenue approximately 2,150 feet to the intersection with Rhode Island Street, thence Easterly along Rhode Island Street approximately 1,020 feet to the intersection with S. 16th Place, thence Northerly along the centerline of S. 16th Place approximately 1,330 feet to the intersection with Michigan Street, thence Easterly along the centerline of Michigan Street approximately 975 feet to the intersection with 18th Avenue, and point of beginning.

- (f) Sixth Ward. The boundary of the Sixth Ward is described as follows:

Commencing at the intersection of the centerline of STH 42-57 by-pass (highway bridge) and south shore of Sturgeon Bay body of water, thence Southeasterly along shore approximately 1.4 miles to the east line of section 16 T.27N.-R.26E. (also being approximately 250 feet east of the mouth of Strawberry Creek), thence Southerly along City limits boundary to the SE Corner of section 16 T.27N.-R.26E., thence continuing Southerly approximately a half-mile to the East ¼ Corner of section 21 T.27N.-R.26E., thence Westerly along the south City limits boundary approximately 1.75 miles to the centerline of Shiloh Road, thence Northerly along the centerline of Shiloh Road approximately a half-mile, thence Westerly continuing along centerline of Shiloh Road approximately a quarter-mile, thence Northerly continuing along centerline of Shiloh Road approximately 0.98 miles to the intersection with E. Walnut Street and S. Oxford Avenue, thence Southeasterly along centerline of S. Oxford Avenue approximately 1,940 feet to Tacoma Beach Road, thence Easterly along Tacoma Beach Road approximately 1,930 feet to the intersection with Clay Banks Road, thence Northerly along Clay Banks Road approximately 260 feet to the

median of State Highway 42-57, thence in a Easterly direction along the median and centerline of State Highway 42-57 approximately 2,000 feet to the shore of Sturgeon Bay body of water, and point of beginning.

- (g) Seventh Ward. The boundary of the Seventh Ward is described as follows:

Commencing at the intersection of STH 42-57 (also known as Green Bay Road) and S. Duluth Avenue (County Trunk S), thence Southerly along the centerline of S. Duluth Avenue approximately 63 feet, thence Easterly to parcel 2816818000601A (year 2011) and along the north boundary line of said parcel (Walgreen's parking lot), thence Southerly along east boundary of same parcel and extended approximately 175 feet to the centerline of W. Walnut Drive, thence Westerly along the centerline of W. Walnut Drive approximately 156 feet to the intersection with S. Duluth Avenue, thence South along the centerline of S. Duluth Avenue approximately 80 feet, thence Easterly along the north line of parcel 2816818000603 (year 2011) approximately 209 feet, thence Southerly along east line of said parcel approximately 150 feet, thence Westerly along south line of said parcel approximately 209 feet to the centerline of S. Duluth Avenue, thence Southerly along centerline of S. Duluth Avenue approximately 40 feet, thence Easterly approximately 405 feet and along the south line of parcel 2816818000602 and to the centerline of S. Elgin Avenue, thence Southerly along the centerline of S. Elgin Avenue extended approximately 215 feet, thence Easterly approximately 915 feet to the centerline of S. Hudson Avenue, thence Southerly along the centerline of S. Hudson Avenue approximately 330 feet, thence Easterly approximately 666 feet, thence Northerly approximately 330 feet, thence Easterly approximately 660 feet, thence Southerly along the centerline of S. Lansing Avenue approximately 380 feet, thence continuing Southerly along the City boundary limits and S. Lansing Avenue approximately 280 feet, thence Westerly along City boundary limits approximately 660 feet, thence Southerly along City boundary limits approximately a quarter-mile, thence Easterly along City boundary limits approximately 660 feet, thence Southerly approximately one mile along the City boundary limits to the Center $\frac{1}{4}$ Corner of Section 19 T.27N.-R.26E., thence Easterly along southern City boundary limits approximately $\frac{1}{4}$ of a mile to the intersection with Shiloh Road, thence Northerly along the centerline of Shiloh Road approximately a half-mile, thence Westerly continuing along centerline of Shiloh Road approximately a quarter-mile, thence Northerly continuing along centerline of Shiloh Road approximately 0.98 miles to the intersection with E. Walnut Street and S. Oxford Avenue, thence Northwesterly along the centerline of S. Oxford Avenue approximately 206 feet to the median of State Highway 42-57, thence Westerly along the median of State Highway 42-57 approximately 0.96 miles to the intersection of Duluth Avenue, and point of beginning.

- (h) Eighth Ward. The boundary of the Eighth Ward is described as follows:

Commencing at the intersection of the centerline of State Highway 42-57 by-pass (highway bridge) and south shore of Sturgeon Bay body of water, thence Northwesterly along shore

approximately 1.7 miles to the centerline of Madison Avenue (and southwest end of the Michigan Street bridge), thence Southerly along the centerline of Madison Avenue approximately 0.45 miles to the intersection with W. Spruce Street and Green Bay Road, thence Southwesterly along the centerline of Green Bay Road approximately 717 feet to the intersection with S. Lansing Avenue, thence Northerly along the centerline of S. Lansing Avenue approximately 386 feet to the intersection with W. Spruce Street, thence Southwesterly along the centerline of W. Spruce Street approximately 0.3 of a mile to the intersection with S. Hudson Avenue, thence Northerly approximately 30 feet along the centerline of S. Hudson Avenue to the intersection with W. Spruce Place, thence Westerly along the centerline of W. Spruce Place approximately 653 feet, thence Northerly along the centerline of S. Fulton Avenue approximately 404 feet to the intersection with W. Spruce Drive, thence Westerly along the centerline of W. Spruce Drive approximately 660 feet to the intersection with S. Duluth Avenue, thence Southerly along the centerline of S. Duluth Avenue approximately 1,095 feet to the intersection with State Highway 42-57, thence Easterly along the median of State Highway 42-57 approximately 0.96 miles to the intersection of S. Oxford Avenue, thence Southeasterly along the centerline of S. Oxford Avenue approximately 2,120 feet to Tacoma Beach Road, thence Easterly along the centerline of Tacoma Beach Road approximately 1,970 feet to the intersection with Clay Banks Road, thence Northerly along the centerline of Clay Banks Road approximately 250 feet to the median of State Highway 42-57, thence Easterly and Northeasterly along the median and centerline of State Highway 42-57 for a distance of approximately 1,990 feet to the shore of Sturgeon Bay body of water, and point of beginning.

- (i) Ninth Ward. The boundary of the Ninth Ward is described as follows:

Commencing at the intersection of W. Larch Street and Madison Avenue, thence Southerly along the centerline of Madison Avenue approximately 1,960 feet to the intersection with W. Spruce Street and Green Bay Road, thence Southwesterly along the centerline of Green Bay Road approximately 717 feet to the intersection with S. Lansing Avenue, thence Northerly along the centerline of S. Lansing Avenue approximately 386 feet to the intersection with W. Spruce Street, thence Southwesterly along the centerline of W. Spruce Street approximately 0.3 of a mile to the intersection with S. Hudson Avenue, thence Northerly approximately 30 feet along the centerline of S. Hudson Avenue to the intersection with W. Spruce Place, thence Westerly along the centerline of W. Spruce Place approximately 653 feet, thence Northerly along the centerline of S. Fulton Avenue approximately 404 feet to the intersection with W. Spruce Drive, thence Westerly along the centerline of W. Spruce Drive approximately 660 feet to the intersection with S. Duluth Avenue, thence Northerly along the centerline of S. Duluth Avenue approximately 1,825 feet to the intersection with W. Maple Street, thence Easterly along the centerline of W. Maple Street approximately 1,925 feet to the intersection with N. Joliet Avenue, thence Northwesterly along the centerline of N. Joliet Avenue approximately 200 feet to the intersection with W. Locust Street,

thence Easterly along the centerline of W. Locust Street approximately 390 feet to the intersection with N. Kendale Avenue, thence Northerly along the centerline of N. Kendale Avenue approximately 175 feet, thence Easterly along the centerline of W. Larch Street approximately 475 feet to the intersection with N. Lansing Avenue, thence Northerly approximately 10 feet along the centerline of N. Lansing Avenue, thence Easterly along the centerline of W. Larch Street approximately 575 feet to the intersection with Madison Avenue, and point of beginning.

- (j) Tenth Ward. The boundary of the Tenth Ward is described as follows:

Commencing at the intersection of the south shore of Sturgeon Bay body of water and centerline of Madison Avenue (also being the southwest end of the Michigan Street bridge), thence along the shore in a general Northwesterly direction for approximately 1.75 miles to the West city limits, thence Southerly along west City limits (and also being along N. Duluth Avenue) approximately 2,525 feet to the intersection with County Trunk Highway C, thence continuing Southerly along the centerline of N. Duluth Avenue approximately 2,355 feet to the intersection with W. Maple Street, thence Easterly along the centerline of W. Maple Street approximately 1,925 feet to the intersection with N. Joliet Avenue, thence Northwesterly along the centerline of N. Joliet Avenue approximately 200 feet to the intersection with W. Locust Street, thence Easterly along the centerline of W. Locust Street approximately 390 feet to the intersection with N. Kendale Avenue, thence Northerly along the centerline of N. Kendale Avenue approximately 175 feet, thence Easterly along the centerline of W. Larch Street approximately 475 feet to the intersection with N. Lansing Avenue, thence Northerly approximately 10 feet along the centerline of N. Lansing Avenue, thence Easterly along the centerline of W. Larch Street approximately 575 feet to the intersection with Madison Avenue, thence Northeasterly along the centerline of N. Madison Avenue approximately 410 feet to the intersection with the south shore of Sturgeon Bay body of water, and point of beginning; and Dunlop Reef.

- (k) Eleventh Ward. The boundary of the Eleventh Ward is described as follows:

Commencing at the intersection of Egg Harbor Road and N. 14th Avenue, thence Northerly along the centerline of N. 14th Avenue approximately 1,215 feet to the intersection with Bluebird Street, thence Westerly along the centerline of Bluebird Street approximately 700 feet to the intersection with N. 12th Place, thence Northerly along the centerline of N. 12th Place approximately 1,368 feet to the centerline of Eagle Street, thence Westerly along the centerline of Eagle Street approximately 467 feet, thence Southerly along the centerline of N. 11th Street approximately 360 feet, thence Westerly approximately 158 feet to the City limits boundary, thence Southerly approximately 300 feet, thence Westerly approximately 1,024 feet, thence Southerly approximately 170 feet, thence Westerly approximately 290 feet to N. 8th Avenue, thence Southerly along centerline of N. 8th

Avenue approximately 1,150 feet, thence Westerly approximately 1,966 feet to the intersection with N. 4th Avenue extended north with the City limits, thence Southerly along the centerline of N. 4th Avenue approximately 1,534 feet, thence Easterly along the centerline of Delaware Street approximately 800 feet to the intersection with N. 6th Avenue, thence Northerly along N. 6th Avenue approximately 480 feet to the intersection with Colorado Street, thence Easterly along the centerline of Colorado Street approximately 1,250 feet to the intersection with N. 8th Avenue, thence Southerly along the centerline of N. 8th Avenue approximately 1,630 feet to the intersection with Egg Harbor Road, thence Northeasterly along the centerline of Egg Harbor Road approximately 3,180 feet to the intersection of N. 14th Avenue, and point of beginning.

- (l) Twelfth Ward. The boundary of the Twelfth Ward is described as follows:

Commencing at the intersection of Egg Harbor Road and N. 8th Avenue, thence Southerly along the centerline of N. 8th Avenue approximately 134 feet to the intersection with Georgia Street, thence Easterly along the centerline of Georgia Street approximately 2,650 feet to the intersection with N. 14th Place, thence Southeasterly along the centerline of N. 14th Place approximately 260 feet, thence Easterly along the centerline of Huron Street approximately 486 feet to the intersection with Huron Court, thence continuing Easterly along the centerline of Huron Street approximately 450 feet to the intersection with N. 15th Place, thence Northerly along the centerline of N. 15th Place approximately 285 feet, thence Northeasterly along the centerline of N. 15th Place approximately 500 feet to the intersection with Florida Street, thence Easterly and Southeasterly along the centerline of Florida Street approximately 1,040 feet to the intersection with N. 17th Drive, thence Northerly along the centerline of N. 17th Drive approximately 125 feet to the intersection with Florida Street, thence Easterly along the centerline of Florida Street approximately 175 feet to the intersection with N. 18th Avenue, thence Northerly along the centerline of N. 18th Avenue approximately 2,434 feet to the intersection with Alabama Street, thence Westerly along the centerline of Alabama Street approximately 1,368 feet, thence Northerly approximately 157 feet along the East lot line of Parcel Number 2817032001609 (year 2011), thence Westerly along same parcel limits approximately 92 feet, thence Northwesterly approximately 151 feet to the centerline Egg Harbor Road, thence Southwesterly along the centerline of Egg Harbor Road approximately 165 feet, thence Northerly along City limits boundary approximately 457 feet, thence Westerly approximately 999 feet along the North line of Parcels 2817032001602 and 2817032001608 (2011) to the centerline of N. 14th Avenue, thence Northerly along the centerline of N. 14th Avenue approximately 3,286 feet to the intersection with Gordon Road, thence Westerly along the City limits boundary and Gordon Road approximately 1,320 feet, thence Southerly along the City limits boundary approximately 2,330 feet, thence Easterly approximately 158 feet to the centerline of N. 11th Place, thence Northerly along the centerline of N. 11th Place approximately 360 feet to the intersection with Eagle Street, thence Easterly along

the centerline of Eagle Street approximately 467 feet to the intersection with N. 12th Place, thence Southerly along the centerline of N. 12th Place approximately 1,368 feet to the intersection with Bluebird Street, thence Easterly along the centerline of Bluebird Street approximately 706 feet to the intersection with N. 14th Avenue, thence Southerly along the centerline of N. 14th Avenue approximately 1,215 feet to the intersection with Egg Harbor Road, thence Southwesterly along the centerline of Egg Harbor Road approximately 3,180 feet to the intersection of N. 8th Avenue, and point of beginning.

- (m) Thirteenth Ward. The boundary of the Thirteenth Ward is described as follows:

Commencing at the intersection of N. 14th Avenue and Georgia Street, thence Easterly along the centerline of Georgia Street approximately 178 feet to the intersection with N. 14th Place, thence Southeasterly along the centerline of N. 14th Place approximately 260 feet, thence Easterly along the centerline of Huron Street approximately 486 feet to the intersection with Huron Court, thence continuing Easterly along the centerline of Huron Street approximately 450 feet to the intersection with N. 15th Place, thence Northerly along the centerline of N. 15th Place approximately 285 feet, thence Northeasterly along the centerline of N. 15th Place approximately 500 feet to the intersection with Florida Street, thence Easterly and Southeasterly along the centerline of Florida Street approximately 1,040 feet to the intersection with N. 17th Drive, thence Northerly along the centerline of N. 17th Drive approximately 125 feet to the intersection with Florida Street, thence Easterly along the centerline of Florida Street approximately 175 feet to the intersection with N. 18th Avenue, thence Southerly along the centerline of S. 18th Avenue approximately 2,912 feet to the intersection with Michigan Street, thence Westerly along the centerline of Michigan Street approximately 2,510 feet to the intersection with N. 14th Avenue, thence Northerly along the centerline of N. 14th Avenue approximately 2,515 feet to the intersection with Georgia Street, and point of beginning.

- (n) Fourteenth Ward. The boundary of the Fourteenth Ward is described as follows:

Commencing at the intersection of Georgia Street and N. 14th Avenue, thence Southerly along the centerline of N. 14th Avenue approximately 2,515 feet to the intersection with Michigan Street, thence Westerly along the centerline of Michigan Street approximately 2,930 feet to the intersection with N. 6th Avenue, thence Northerly along the centerline of N. 6th Avenue approximately 689 feet to the intersection with Louisiana Street, thence Northeasterly along centerline of Louisiana Street approximately 174 feet to the intersection with N. 7th Avenue, thence Northwesterly along centerline of N. 7th Avenue approximately 733 feet to the intersection with Jefferson Street, thence Northeasterly along the centerline of Jefferson Street approximately 805 feet to N. 8th Avenue, thence Northerly along the centerline of N. 8th Avenue approximately 690 feet to the intersection with Georgia Street, thence Easterly along the centerline of Georgia Street approximately 2,480 feet to the intersection with N. 14th Avenue, and point of beginning.

- (o) Fifteenth Ward. The boundary of the Fifteenth Ward is described as follows:

Commencing at the SW Corner of Section 32 T.28N.-R.26E., thence Northerly along City limits boundary and west line of said section 32 approximately 1,870 feet, thence Easterly along City limits boundary approximately 1,305 feet to N. 8th Avenue, thence Southerly along City limits boundary and N. 8th Avenue approximately 240 feet, thence Easterly along north City limits boundary approximately 1,320 feet, thence Southerly approximately 300 feet, thence Westerly approximately 1,024 feet, thence Southerly approximately 170 feet, thence Westerly approximately 290 feet to the center of N. 8th Avenue, thence Southerly approximately 1,150 feet along the centerline of N. 8th Avenue, thence Westerly along the South line of Section 32 T.28N.-R.26E. approximately 1,305 feet to the SW Corner of said section, and point of beginning.

- (p) Sixteenth Ward. The boundary of the Sixteenth Ward is described as follows:

Commencing at the intersection of State Highway 42-57 and Alabama Street, thence Westerly along Alabama Street approximately 2,560 feet to the SW Corner of Section 33 T.28N.-R.26E., thence Northerly approximately 157 feet along the East lot line of Parcel Number 2817032001609 (year 2011), thence Westerly along same parcel limits approximately 92 feet, thence Northwesterly approximately 151 feet to the centerline Egg Harbor Road, thence Northeasterly along the City limits boundary and centerline of Egg Harbor Road approximately 500 feet, thence Southerly along the City limits boundary approximately 190 feet, thence Easterly along the City limits boundary approximately 640 feet, thence Northerly along the City limits boundary approximately 536 feet to the center of Egg Harbor Road, thence Northeasterly along the City limits boundary and centerline of Egg Harbor Road approximately 1,800 feet to the intersection with State Highway 42-57, thence Southerly along the City boundary limits and centerline of State Highway 42-57 approximately 1,420 feet to the intersection with Alabama Street, and point of beginning.

- (q) Seventeenth Ward. The boundary of the Seventeenth Ward is described as follows:

Commencing at a point approximately 30 feet North of the intersection of centerlines of Bluebird Street and N. 14th Avenue, thence Northerly along the centerline of N. 14th Avenue approximately 1,200 feet, thence Easterly approximately 300 feet along the City limits boundary, thence Northerly approximately 100 feet along the City limits, thence Easterly approximately 697 feet along the City limits, thence Southerly approximately 1,300 feet along the City limits, thence Westerly approximately 999 feet along the North line of Parcels 2817032001602 and 2817032001608 (year 2011) to the centerline of N. 14th Avenue, and point of beginning.

- (r) Eighteenth Ward. The boundary of the Eighteenth Ward is described as follows:

Commencing at the NE Corner of Section 12 T.27N.-R.25E., also being intersection of W. Elm Street (becomes County Trunk C as leaving City to the West) and N. Duluth Avenue, thence Southerly along the centerline of N. Duluth Avenue approximately 1,170 feet, thence Westerly along the City limits boundary approximately 330 feet, thence Northerly along the City limits approximately 900 feet, thence Easterly along City limits approximately 158 feet, thence Northerly along City limits approximately 264 feet to the centerline of W. Elm Street (County Trunk C), thence Easterly along City limits and W. Elm Street approximately 172 feet to the NE Corner of Section 12 T.27N.-R.25E., also being intersection with N. Duluth Avenue, and point of beginning.

- (s) Nineteenth Ward. The boundary of the Nineteenth Ward is described as follows:

Commencing at a point approximately 298 feet North of the East $\frac{1}{4}$ Corner of Section 12 T.27N.-R.25E., also being the intersection of W. Oak Street and S. Duluth Avenue centerlines, thence Northerly approximately 500 feet along the centerline of Duluth Avenue, thence Westerly along City limits approximately 33 feet, thence Northerly along City limits approximately 59 feet, thence Westerly along City limits approximately 209 feet, thence Northerly along City limits approximately 70 feet, thence Westerly along City limits approximately 209 feet, thence Northerly along City limits approximately 175 feet, thence Westerly along City limits approximately 209 feet, thence Northerly along City limits approximately 229 feet to Barrick Road, thence Westerly along City limits approximately 1,530 feet, thence Southerly along City limits and west side of Columbia Avenue approximately 1,090 feet, thence Easterly along City limits approximately 329 feet, thence Southerly along City limits approximately 232 feet, thence Easterly along City limits and W. Oak Street approximately 356 feet, thence Northwesterly along City limits approximately 270 feet, thence Easterly along City limits approximately 300 feet, thence Northerly approximately 82 feet to the centerline of W. Maple Street, thence Easterly along the centerline of W. Maple Street approximately 180 feet to the intersection with Baraboo Avenue, thence Northerly along the centerline of Baraboo Avenue approximately 140 feet, thence Easterly approximately 892 feet, thence Southerly approximately 182 feet to the centerline of W. Maple Street, thence Easterly along the centerline of W. Maple Street approximately 252 feet to the intersection with S. Duluth Avenue, and point of beginning.

- (t) Twentieth Ward. The boundary of the Twentieth Ward is described as follows:

Commencing at the SE Corner of Section 12 T.27N.-R.25E., thence Northerly along the centerline of S. Duluth Avenue approximately 525 feet, thence Westerly along City limits approximately 250 feet, thence Southerly along City limits approximately 74 feet, thence Westerly along City limits approximately 433 feet, thence Northerly along City limits approximately 247 feet, thence Westerly along City limits approximately 487 feet, thence Northerly along City limits approximately 33 feet, thence Easterly along City limits

approximately 964 feet, thence Northerly along City limits approximately 437 feet, thence Westerly along City limits approximately 50 feet, thence Northerly along City limits approximately 26 feet, thence Westerly along City limits approximately 85 feet, thence Northerly along City limits approximately 128 feet, thence Westerly along City limits approximately 1,655 feet, thence Northerly along City limits approximately 843 feet, thence Westerly along City limits approximately 201 feet to east right-of-way of S. Columbia Avenue, thence Northerly along City limits and east right-of-way of S. Columbia Avenue approximately 468 feet to centerline of W. Oak Street, thence Westerly along City limits and W. Oak Street approximately 460 feet, thence Southerly along City limits approximately a quarter-mile, thence Westerly along City limits approximately a quarter-mile, thence Northerly along City limits approximately a quarter-mile, thence Westerly along City limits approximately a quarter-mile to West ¼ Corner of Section 12 T.27N.-R.25E., thence Southerly along City limits approximately a half-mile to State Highway 42-57, thence Easterly along City limits and State Highway 42-57 approximately a quarter-mile, thence Southerly along City limits approximately a half-mile, thence Easterly along City limits approximately a quarter-mile to the Center ¼ Corner of Section 13 T.27N.-R.25E., thence Southerly along City limits approximately a quarter-mile, thence Easterly along City limits approximately a quarter-mile, thence Northerly along City limits approximately 330 feet, thence Easterly along City limits approximately a quarter-mile to centerline of S. Duluth Avenue (or County Trunk S), thence Northerly along City limits and centerline of S. Duluth Avenue approximately a half-mile, thence Easterly along City limits approximately a quarter-mile to centerline of S. Hudson Avenue, thence Northerly along the centerline of S. Hudson Avenue approximately 330 feet, thence Westerly approximately 920 feet, thence Northerly along the centerline of S. Elgin Avenue extended approximately 215 feet, thence Westerly approximately 405 feet to centerline of S. Duluth Avenue, thence Northerly along the centerline of S. Duluth Avenue approximately 40 feet, thence Easterly approximately 209 feet, thence Northerly approximately 150 feet, thence Westerly approximately 209 feet to centerline of S. Duluth Avenue, thence Northerly along the centerline of S. Duluth Avenue approximately 80 feet to the intersection with centerline of W. Walnut Drive, thence Easterly along the centerline of W. Walnut Drive approximately 152 feet, thence Northerly approximately 174 feet, thence Westerly approximately 167 feet to SE Corner of Section 12 T.27N.-R.25E. and approximate centerline of S. Duluth Avenue, and point of beginning.

- (u) Twenty-First Ward. The boundary of the Twenty-First Ward is described as follows:

Commencing at a point along the centerline of S. Lansing Avenue approximately 305 feet north of the intersection of W. Yew Street and S. Lansing Avenue, thence Westerly along City limits approximately 660 feet, thence Southerly along City limits approximately 115 feet, thence Westerly along City limits approximately 660 feet, thence Northerly along City limits approximately 165 feet to the end of S. Hudson Avenue, thence

Easterly approximately 660 feet, thence Northerly approximately 330 feet, thence Easterly approximately 660 feet to S. Lansing Avenue, thence Southerly along the centerline of S. Lansing Avenue approximately 380 feet to the point of beginning (comprising Cherry Blossom Park).

- (v) Twenty-Second Ward. The boundary of the Twenty-Second Ward is described as follows:

Commencing at the intersection of Michigan Street with Lily Bay Road, thence Westerly along the centerline of Michigan Street approximately 1,013 feet, thence Northerly along City limits approximately 661 feet, thence Easterly along City limits approximately 1,003 feet, thence Southerly along City limits approximately 201 feet, thence Easterly along City limits approximately 228 feet, thence Southerly along City limits approximately 335 feet to Lily Bay Road, thence Southwesterly along the centerline of Lily Bay Road approximately 255 feet to the intersection with Michigan Street, and point of beginning.

- (w) Twenty-Third Ward. The boundary of the Twenty-Third Ward is described as follows:

Commencing at the intersection of Canal Road and Buffalo Ridge Trail, thence Easterly along the City limits and Buffalo Ridge Trail approximately a quarter-mile, thence Northerly along the City limits approximately 640 feet, thence Westerly along the City limits approximately a quarter-mile to Canal Road, thence Southerly along the centerline of Canal Road approximately 644 feet to the intersection with Buffalo Ridge Trail, and point of beginning.

- (x) Twenty-Fourth Ward. The boundary of the Twenty-Fourth Ward is described as follows:

Area of City located in Sections 22 and 23 T. 27N.-R.26E.

- (y) Twenty-Fifth Ward. The boundary of the Twenty-Fifth Ward is described as follows:

Commencing at a point along S. Duluth Avenue approximately 734 feet North of the intersection of S. Duluth Avenue and W. Spruce Street centerlines, thence Westerly along City limits approximately 223 feet, thence Northerly along City limits approximately 208 feet, thence Westerly along City limits approximately 73 feet, thence Northerly along City limits approximately 245 feet, thence Easterly along City limits approximately 287 feet to the centerline of S. Duluth Avenue, thence Southerly along the centerline of S. Duluth Avenue approximately 464 feet to the point of beginning.

- (z) Twenty-Sixth Ward. The boundary of the Twenty-Sixth Ward is described as follows:

Commencing at a point along S. Duluth Avenue approximately 140 feet North of the intersection between S. Duluth Avenue and W. Spruce Street centerlines, thence Westerly along City limits approximately 33 feet, thence Southerly along City limits approximately 44 feet, thence Westerly along City limits

approximately 156 feet, thence Northerly along City limits approximately 40 feet, thence Westerly along City limits approximately 37 feet, thence Northerly along City limits approximately 180 feet, thence Easterly along City limits approximately 225 feet to the centerline of S. Duluth Avenue, thence Southerly along the centerline of S. Duluth Avenue approximately 180 feet to the point of beginning.

- (aa) Twenty-Seventh Ward. The boundary of the Twenty-Seventh Ward is described as follows:

Commencing at the East ¼ Corner of Section 12 T.27N.-R.25E., also being the intersection of W. Oak Street and S. Duluth Avenue centerlines, thence Westerly along City limits and W. Oak Street approximately 1,320 feet, thence Northerly approximately 342 feet to the centerline of W. Maple Street, thence Easterly along the centerline of W. Maple Street approximately 180 feet to the intersection with centerline of Baraboo Avenue, thence Northerly along the centerline of Baraboo Avenue approximately 140 feet, thence Easterly approximately 892 feet, thence Southerly approximately 182 feet to the centerline of W. Maple Street, thence Easterly along the centerline of W. Maple Street approximately 252 feet to the intersection with S. Duluth Avenue centerline, thence Southerly approximately 298 feet along the centerline of S. Duluth Avenue to the East ¼ Corner of Section 12 T.27N.-R.25E., and point of beginning.

- (ab) Twenty-Eighth Ward. The boundary of the Twenty-Eighth Ward is described as follows:

Commencing at a point along N. 14th Avenue approximately 1,800 feet North of the intersection of Bluebird Street and N. 14th Avenue, thence Easterly along City limits approximately 333 feet, thence Northerly along City limits approximately 200 feet, thence Westerly along City limits approximately 333 feet, thence Southerly along the centerline of N. 14th Avenue approximately 200 feet to the point of beginning.

SECTION 2: Sections 1.02 (2)(c), (d), (e), and (f) of the Municipal Code of the City of Sturgeon Bay are hereby amended to read as follows:

- (2) Alderperson Districts. The Alderperson Districts of the City are hereby established and the boundaries are described as follows in accordance with §5.15 Wis. Stats.:
- (c) Third Alderperson District - The Third Alderperson District consists of Wards 5, 6, 22, and 23, and 24.
 - (d) Fourth Alderperson District - The Fourth Alderperson District consists of Wards 7, 8, 20, and 21, and 24.
 - (e) Fifth Alderperson District - The Fifth Alderperson District consists of Wards 9, 10, 18, 19, 25, 26, and 27.
 - (f) Sixth Alderperson District - The Sixth Alderperson District consists of Wards 11, 12, 15, 16, and 17, and 28.

SECTION 3: Sections 1.02 (3)(g), (h), (i), (j), (r), (s), (t), (u), (x), (y), (z), and (aa) of the Municipal Code of the City of Sturgeon Bay are hereby amended to read as follows:

- (3) Ward Polling Places.
- (g) ~~Ward 7 - Corpus Christi Social Hall~~ **Bay View Lutheran Fellowship Hall.**
 - (h) ~~Ward 8 - Corpus Christi Social Hall.~~ **Bay View Lutheran Fellowship Hall.**
 - (i) ~~Ward 9 - Corpus Christi Social Hall.~~ **Bay View Lutheran Fellowship Hall.**
 - (j) ~~Ward 10 - Corpus Christi Social Hall.~~ **Bay View Lutheran Fellowship Hall.**
 - (r) ~~Ward 18 - Corpus Christi Social Hall.~~ **Bay View Lutheran Fellowship Hall.**
 - (s) ~~Ward 19 - Corpus Christi Social Hall.~~ **Bay View Lutheran Fellowship Hall.**
 - (t) ~~Ward 20 - Corpus Christi Social Hall.~~ **Bay View Lutheran Fellowship Hall.**
 - (u) ~~Ward 21 - Corpus Christi Social Hall.~~ **Bay View Lutheran Fellowship Hall.**
 - (x) ~~Ward 24 - Corpus Christi Social Hall.~~ **City Hall.**
 - (y) ~~Ward 25 - Corpus Christi Social Hall.~~ **Bay View Lutheran Fellowship Hall.**
 - (z) ~~Ward 26 - Corpus Christi Social Hall.~~ **Bay View Lutheran Fellowship Hall.**
 - (aa) ~~Ward 27 - Corpus Christi Social Hall.~~ **Bay View Lutheran Fellowship Hall.**

SECTION 4: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham, Mayor

Attest:

Stephanie Reinhardt, City Clerk

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend to deny the proposed amendment to s.20.35(3) of the zoning code, which would reduce the extent of public hearing notices sent to adjacent property owners for variance requests from a setback requirement.

Respectfully submitted:
City Plan Commission
By: Dan Wiegand, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: January 18, 2012

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2012.

EXECUTIVE SUMMARY

Title: Zoning Text Amendment Pertaining to Notice Requirements for Public Hearings for Zoning Yard (Setback) Variances.

Background: Under state statutes, publishing a hearing notice in the newspaper is the only public notice that is required for hearings involving the zoning code. Sturgeon Bay, similar to many other communities, goes beyond that by requiring the posting of a public hearing notification sign on the subject property and by mailing copies of the hearing notice to nearby property owners. These notice requirements are contained in the zoning code and also in the Zoning Board of Appeals Rules of Procedure.

Currently, the Rules of Procedure notice requirements do not match the notice requirements in the zoning code. The discrepancy is for front, side, and rear yard variances. The Rules of Procedure require that only the property owner(s) abutting the yard on which the variance is requested receive formal notice of the public hearing. The zoning code requires notice to all property owners within 300 feet for all variances, including yard variances. Whenever there is an inconsistency between the zoning code and Rules of Procedure, the zoning code controls, so currently all owners within 300 feet are receiving a copy of the public hearing notice for such variances.

The Zoning Board of Appeals wants consistency between the Rules of Procedure and the zoning code. They reviewed alternatives and ultimately recommended to the Common Council to amend both the zoning code and the Rules of Procedure to require more notification than the current Rules of Procedure, but less than the current zoning code. Specifically, the ZBA recommended that all abutting property owners (including across the street for front yard variances) receive the hearing notice for variances pertaining to required yards.

The ZBA reasoned that for yard variances the potential impact is to the abutting property owners, so they felt that all abutting owners should receive notice. However, the ZBA agreed that notifying other owners within 300 feet was not necessary. Rarely do owners, other than abutters, testify at the hearing. They felt that the other owners would still become aware of the hearing by the public hearing notification sign that is posted on the subject property. It is noted that the only types of variances that would be impacted by this ZBA's proposal are the front, side, and rear yard variances. All other variances would still follow the 300-foot rule.

The Common Council approved the ZBA's recommendation and the Rules of Procedure are now amended. The Zoning Code amendment was referred to the Plan Commission for a public hearing and recommendation.

Public Hearing: The public hearing was held on November 16, 2011. No testimony was received.

Fiscal Impact: A comparison of the number of notice mailings under the current and proposed rules for the last several variances is attached. Based upon the fewer mailings under the proposal, the City would save about \$11.79 in postage for each

variance. Annual postage saving is estimated at about \$50.00. There also would be a savings in the amount of staff time to compile the notification list and prepare the mailings.

Plan Commission Action: The Plan Commission recommends denial of the zoning text amendment on a 4-3 vote. The Commission wants to retain the 300-foot notification distance for all variance hearings. The rationale is that there may be times where nearby neighbors that are not abutters will have a strong interest in a proposed project and want to testify. The extra expense is minimal and does not justify the reduced amount of notice.

Options: A. Approve the Plan Commission recommendation. In this case, there is no need to act on the ordinance and the matter ends. The notification distance for hearing notice will remain 300 feet for all variance hearings.

B. Reject the Plan Commission recommendation and then subsequently approve the ordinance to incorporate the zoning text amendment. The notification distance for setback variances would change to match the ZBA's proposal and Rules of Procedure.

Recommendation: This issue is not likely to have any major impact on the administration of the zoning code or the quality of life. Both the ZBA and Plan Commission make valid arguments to support their recommendations. Staff does not have a strong preference either way, but tends to side with the ZBA simply because that body directly deals with variance hearings and presumably is in the best position to know the proper amount of notice required.

Prepared by: Martin Olejniczak
Martin Olejniczak
Community Development Director

2-2-12
Date

Reviewed by: Steve McNeil
Steve McNeil
City Administrator

2-2-12
Date

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 20.35(3) of the Municipal Code (zoning code) of the City of Sturgeon Bay, Wisconsin is hereby repealed and recreated as follows:

(3) Whenever a variance is requested and the required public hearing is scheduled and noticed by city as a class 2 notice, the city shall give notice, by regular mail, of the proposed variance as follows: ~~to all property owners whose property lies within 300 feet measured in a straight line from the exterior boundary of the property subject to the proposed variance.~~

(a) Front yard variances - To all abutting property owners and to the property owners directly across the street.

(b) Side yard variances - To all abutting property owners.

(c) Rear yard variances - To all abutting property owners.

(d) All other variances (lot size, lot width, etc.) - To all abutting property owners within 300' of the applicant's property including property owners on the opposite side of the street if within 300'.

Said notice shall be mailed at least ten days prior to the hearing, however failure of a neighboring property owner to receive such mailed notice shall not invalidate a public hearing. If action is delayed more than 120 days from the date of public hearing, a new public hearing shall take place. The board may grant up to a 60-day extension if warranted by extenuating circumstances. In addition to the notification requirements listed above, the applicant shall post signage visible to every facing street at least ten days prior to the hearing. The signage shall identify the property as being the subject of a public hearing and identify the appropriate city office that may be contacted for information.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie Reinhardt
City Clerk

ZBA PUBLIC HEARING NOTICES NUMBER OF MAILINGS

This chart shows the number of mailings to surrounding property owners for the last five public hearings for variances from the required street yard, side yard, or rear yard. This list is believed to be representative.

	<u>Zoning Code - 300 feet</u>	<u>Postage Cost</u>	<u>Current Rules of Procedure</u>	<u>Postage Cost</u>	<u>Proposal by ZBA</u>	<u>Postage Cost</u>	
24 S. Baraboo	Rear yard variance	19	\$8.36	2	\$0.88	2	\$0.88
11 N 17th Dr.	Rear yard variance	24	\$10.56	3	\$1.32	3	\$1.32
458 N 5th Place	Street yard variance	30	\$13.20	1 (corner lot)	\$0.44	5	\$2.20
805 N. 4th Ave.	Side yard variance	46	\$20.24	1	\$0.44	3	\$1.32
821 Ebbtide Pl.	Side yard variance	30	\$13.20	1	\$0.44	3	\$1.32
Average		30	\$13.20	2	\$0.88	3	\$1.41

Current Ordinance

20.35

STURGEON BAY CODE

shall be removable by the mayor for cause upon written charges and after public hearing. The board of appeals shall make and file in the office of the city clerk its own rules of procedure consistent with the statutes. It shall have the following powers:

- (a) To hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by the building inspector or plan commission.
- (b) To authorize upon appeal in specific cases such variance from the terms of this chapter as will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the provisions of this chapter will result in practical difficulty or unnecessary hardship, so that the spirit shall be observed, public safety and welfare secured, and substantial justice done.
- (c) Reserved.
- (d) To permit in appropriate cases, and subject to appropriate conditions and safeguards in harmony with the general purpose and intent of this chapter, a building or premises to be erected or used for such public utility purposes in any location which is reasonably necessary for the public convenience and welfare.

(2) Applications for variances shall be filled out at the zoning department and reviewed by staff. Application shall contain a full legal description, property map, and a map of surrounding zoning. After review by staff, application shall be placed on the appropriate zoning board of appeals agenda for review, and request shall be posted by city on public access television.

* (3) Whenever a variance is requested and the required public hearing is scheduled and noticed by city as a class 2 notice, the city shall give notice, by regular mail, of the proposed variance to all property owners whose property lies within 300 feet measured in a straight line from the exterior boundary of the property subject to the proposed variance. Said notice shall be mailed at least ten days prior to the hearing, however failure of a neighboring property owner to receive such mailed notice shall not invalidate a public hearing. If action is delayed more than 120 days from the date of public hearing, a new public hearing shall take place. The board may grant up to a 60-day extension if warranted by extenuating circumstances. In addition to the notification requirements listed above, the applicant shall post signage visible to every facing street at least ten days prior to the hearing. The signage shall identify the property as being the subject of a public hearing and identify the appropriate city office that may be contacted for information.

(4) The board may reverse or affirm, wholly or in part, or may modify any order, requirement, decision or determination appealed from and shall make such order, requirement, decision or determination as, in its opinion, ought to be made, and to that end shall have all the powers of the officer from whom the appeal is taken. The concurring vote of three members of the board shall be necessary to reverse any order, requirement, decision or determination appealed from or to decide in favor of the applicant on any matter on which it

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the City Plan Commission, hereby recommend to approve the Preliminary Planned Unit Development for the Door County Maritime Museum, located at 120 N. Madison Avenue, as presented.

Respectfully submitted,
CITY PLAN COMMISSION
By: Dan Wiegand, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Date: January 18, 2012

Introduced by _____.

Moved by Alderperson _____, seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2012.

Executive Summary

Preliminary PUD – Door County Maritime Museum – Observation Tower Addition

Petition: The Door County Maritime Museum petitions for approval of a preliminary Planned Unit Development (PUD) for an addition to the museum. The addition is located on the east (water) side of the museum. It has a footprint of about 2400 square feet and includes a 110-foot observation tower. The proposed development is located on the museum's parcel, located at 120 N. Madison Avenue.

Existing Conditions: The museum parcel is 30,819 square feet (0.78 acre) in size. It originally was leased from the City, but the Common Council recently approved transferring title to the museum. The waterfront walkway area along the waterfront and the parking area are not part of the museum parcel and remain owned by the City. The site was filled when the original museum was built and is no longer within the regulated floodplain. The site is surrounded by the City-owned waterfront and parking areas, except for the former Door County Cooperative site to the south. The existing zoning classification for the subject parcel is zoned Central Business District (C-2). All of the surrounding land is also zoned C-2.

Comprehensive Plan: The Future Land Use Map of the Sturgeon Bay Comprehensive Plan identifies this subject area for recreational and tourist commercial use. The proposed PUD fits that designation. The plan also contains recommendations pertaining to West Side Waterfront Enhancements, which include Maritime Museum expansion. The Comprehensive Plan, however, does not include any specifics about the expansion, such as the observation tower. Most recently, the City adopted the West Waterfront Area Redevelopment Plan. This plan shows the museum's expansion, both in the site plan and bird's eye view. In general, the proposed PUD is consistent with the existing plans of the City.

PUD Zoning Issues: The C-2 district allows the proposed museum expansion. The PUD is being requested because the project needs relief from the building setback and height requirements. The C-2 district requires the addition to be at least 5 feet from the adjoining lot line and the building will be only 3 feet at its closest point. Secondly, there is a 45-foot maximum building height limit and the overall height of the tower portion is proposed to be 110 feet.

Site Plan and Design Considerations: The following is a summary of the main issues associated with the preliminary design.

Site Layout. The building addition is to the rear of the museum over an existing lawn area. To address a concern from the conceptual PUD review, the building layout was adjusted to stay entirely within the museum parcel and away from the existing public walkway. The building is about 10 feet from the walkway at its closest point. The building wall runs at an angle so the majority of the building meets the normal 5 feet setback. The further corner of the tower portion is about 10 feet from the lot line. The rear entrance walkway will be shifted to accommodate the new addition.

Building Design. The addition allows the museum to expand the gift shop portion of the building and provide more exhibit space, along with improving the lobby area. Other than the tower, most of the addition is single story. The tower is 10 stories in height, with a

cupola on top that provides access to a roof-top lookout area. The tower portion is 29 feet by 29 feet. The proposed height of 110 feet is significantly higher than allowed under the C-2 district. Arguments put forth in favor of the height include:

- The project fits the stated purpose of the PUD section of the code to encourage imaginative design and provide for design freedom.
- The tower by definition is unable to comply with the 45-ft height limit.
- The portion of the building exceeding the height limit is only 29' x 29' rather than an entire building.
- There is an existing adjacent grain elevator that exceeds the height limit (approx. 83 feet).
- The tower will meet all safety codes, including fire protection, and there are no concerns from the Fire Chief.

Potential arguments against the added height are concerns that the tower could dominate the landscape to the detriment of the surrounding buildings and structures and that the tower would not fit the overall character of Sturgeon Bay.

The specific exterior design for the tower portion is required until final PUD review. However, the museum submitted elevations to show the likely look for the addition, including the tower. If the preliminary PUD is approved, the applicant will need to refine and resubmit the building designs showing the final building elevations. These would then be reviewed by the Plan Commission and could be adjusted at that time.

Streets, Traffic & Parking. No changes to the current street, driveway and parking area are planned. A traffic impact analysis has not been required for this project. While the project is expected to generate increased visitors to the site, no improvements to the public streets or traffic pattern will be needed. The site already has sufficient parking available.

Stormwater Management: The increased roof area will generate runoff that must be managed. The only concern is to keep excess water from flowing across the public walkway where it might cause ice hazard. There are existing yard drains and storm sewer between the walkway and museum that capture the water and send it through a storm pipe to the bay. The plan is to continue to utilize this approach, but the storm sewer and a yard drain will need to be relocated to accommodate the addition. The City Engineer has no concerns about this approach, but will need to review the specific engineered drawings for the storm sewer during final PUD.

PUD Review Criteria: In general, the zoning ordinance directs the Plan Commission and Council to consider whether the proposed development is consistent with the spirit and intent of the zoning code, has been prepared with competent professional guidance, and produces benefits to the City compared with conventional developments. In addition, there are nine specific review criteria listed in the PUD section of the code. In general, the project appears to meet these criteria, allowing it is up to the Plan Commission members to determine if the project has benefits and overall conformance to the purpose/intent of the zoning code to justify the height and setback variations.

Public Comments: The public hearing was held November 16, 2011. No testimony was received. Additional comments were heard on January 18, 2012. The comments

from the public were generally positive. Many cited the economic benefits to both the museum and the City due to increased visitors.

Fiscal Impact: The museum is a tax exempt entity so the building value will not add tax revenue. Municipal services to the museum are not expected to increase as a result of the addition.

Plan Commission Action: The Plan Commission recommended on a 6-1 vote to approve the preliminary PUD as presented.

Recommendation: Staff recommends approval of the preliminary PUD.

Prepared by:  2-2-12
Martin Olejniczak
Community Development Director Date

Reviewed by:  2-2-2012
Tony Depjes
City Engineer Date

Reviewed by:  2-2-12
Steve McNeil
City Administrator Date

CITY OF STURGEON BAY PLANNED UNIT DEVELOPMENT APPLICATION

Date Received: 10-28-11
 Fee Paid \$ 385 + 50 Sign
 Received By: MO

Application For: Conceptual Preliminary Final Combined Preliminary/Final
 Note: There are different requirements for each of the above processes. A separate application is required for each.

NAME OF PROPOSED PLANNED UNIT DEVELOPMENT: Maritime Observation Tower

	APPLICANT/AGENT	LEGAL PROPERTY OWNER
Name	<u>Robert Desh</u>	
Company	<u>Deer Co. Maritime Museum</u>	<u>- SAME -</u>
Street Address	<u>120 N. Madison Ave.</u>	<u>SAME</u>
City/State/Zip	<u>Sturgeon Bay, WI 54235</u>	<u>SAME</u>
Daytime Telephone No.	<u>920-743-5958</u>	<u>SAME</u>
Fax No.	<u>920-743-9483</u>	<u>SAME</u>

STREET ADDRESS(es) OF SUBJECT PROPERTY: 120 N. Madison Ave.
 Location if not assigned a common address: _____

TAX PARCEL NUMBER(s): 2812415090101A

AREA OF SUBJECT PROPERTY AND NO. OF LOTS: .78 ACRES

CURRENT ZONING CLASSIFICATION: C-2

CURRENT USE AND IMPROVEMENTS: Maritime Museum

COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: Public + Institutional

WOULD APPROVAL OF THE PROPOSED PLANNED UNIT DEVELOPMENT CONFORM WITH THE
 COMPREHENSIVE PLAN? Yes No Explain: _____

PLEASE IDENTIFY SPECIFIC PROPOSED LAND USES. USES MUST IDENTIFY AND CORRESPOND TO A PARTICULAR LOT, LOCATION, BUILDING, ETC. Addition of an observation tower and expansion of existing retail store onto the maritime museum. - SEE ATTACHED -

CURRENT USE AND ZONING OF ADJACENT SURROUNDING PROPERTIES:

North: C-2 VACANT RESTAURANT AND MARINA
South: C-2 FORMER DOOR CO. COOPERATIVE
East: - WATERS OF STURGEON BAY
West: C-2 VARIOUS COMMERCIAL BUSINESSES

COMPREHENSIVE PLAN DESIGNATION OF ADJACENT SURROUNDING LAND USES:

North: RECREATIONAL AND COMMERCIAL
South: PUBLIC AND COMMERCIAL
East: WATERS OF STURGEON BAY
West: CENTRAL BUSINESS DISTRICT, COMMERCIAL

IS ANY VARIANCE FROM COMPREHENSIVE PLAN, SUBDIVISION ORDINANCE, OR ZONING ORDINANCE BEING REQUESTED? If yes, describe:

YES: HEIGHT VARIANCE OF PROPOSED OBSERVATION TOWER AND SIDE YARD SET BACK FROM EAST PROPERTY LINE (SEE ATTACHED)

HAVE THERE BEEN ANY VARIANCES, CONDITIONAL USE PERMITS, ETC. GRANTED PREVIOUSLY FOR THIS PROPERTY? NO IF YES, EXPLAIN: _____

Attach an 11" X 17" detailed site plan (if site plan is larger than 8-1/2" x 11", also include 20 copies folded to 8-1/2" X 11"), full legal description (preferably on disk), location map with site boundaries marked, proof of ownership, and Agreement for Reimbursement of expenses. Site or plot plan shall include dimensions of property, structures, building elevations, proposed site improvements, signature of person who drew plan, etc.

Robert Desh
Property Owner (Print Name)

[Signature]
Signature

10/27/2011
Date

Applicant/Agent (Print Name)

Signature

Date

I, _____, have attended a review meeting with at least one member of staff and understand that I am responsible for sign placement and following all stages listed on the check list in regard to the applicant.

10-28-11
Date of review meeting

[Signature]
Applicant Signature

[Signature]
Staff Signature

(Enclosure)

Planned Unit Development Application

Door County Maritime Museum

General: The Door County Maritime Museum respectfully requests a variance to the rules governing building height. We desire to construct an addition to the existing maritime museum building that includes a "Maritime Observation Tower." The cupola of this tower is planned to rise to a height of 110 feet. The upper levels of the tower below the cupola will include both open-air and enclosed observation decks, offering a panoramic view of Sturgeon Bay. In addition to the observation decks, it is planned that the tower addition will provide approximately 10,000 square feet of much needed addition working space for the museum. This additional square footage will facilitate expansion and improvement of the maritime museum's lobby area and museum store as well more gallery, exhibit and meeting space essential to the museum's future.

The museum has enjoyed great success with its recent major temporary exhibits (*Pirates, Freshwater Fury, etc.*), drawing thousands of visitors to Sturgeon Bay. Unfortunately, the gallery space required for these exhibits has limited the museum's ability to host short-term temporary exhibits and has greatly reduced general use areas for community/membership receptions and special events. The planned tower will provide both a dramatic addition to the Sturgeon Bay waterfront as well as expanded retail, gallery and general use spaces for the maritime museum.

A Landmark on the Working Waterfront: The observation tower will blend architecturally with the maritime appearance of the existing building. Its design will remind the visitor/viewer of several historic tower structures prevalent on the Great Lakes and important to the maritime heritage and history of the area. It will incorporate architectural elements found in maritime signal towers, lighthouses, and the watch towers integral to the life-saving stations that dotted the shoreline. The observation decks will offer museum visitors an extraordinary view of the port of Sturgeon Bay, the two downtown bridges, and the entire waterfront. It will undoubtedly become a "must see" for visitors to the Door Peninsula and a point of pride for all who work and live in the City of Sturgeon Bay.

An Enhancement for All: The addition of the tower in combination with the maritime museum, the tug *John Purves* and the scenic walkway will greatly enhance the appeal of the entire waterfront. This striking tower will be clearly visible from all three bridges and will undoubtedly be a major inducement for visitors travelling either north or south to stop in Sturgeon Bay. In addition to elevating attendance at the maritime museum, the anticipated increase in visitor flow should benefit all local retail shops, commercial businesses, lodging establishments and restaurants.

Future Sturgeon Bay Icon: We predict that once completed, the planned Maritime Observation Tower will become one of the most important and prominent architectural components of the Sturgeon Bay skyline. We anticipate that it will be one of the things visitors remember most about Sturgeon Bay and Door County. The tower's proximity to the historic steel bridge will only enhance its mystique. Most importantly, it will be an iconic symbol of the maritime heritage of the City and its historic port.

Preliminary Panned Unit Development Application

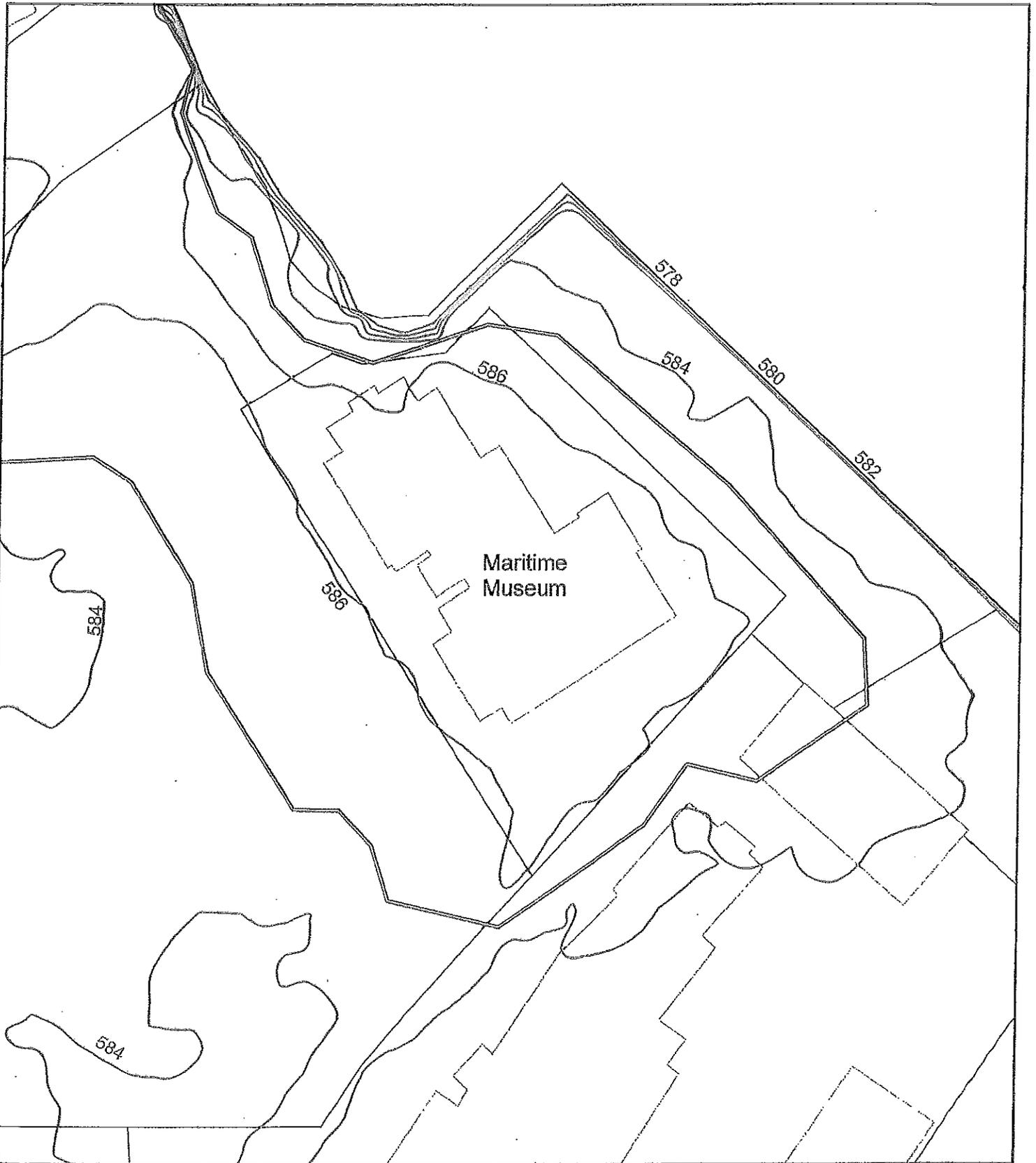
Door County Maritime Museum

Observation Tower and Museum Store Expansion

Notes:

1. Variations from the underlying zoning district requested in the PUD are:
 - a) A height variance for the proposed observation tower
 - b) Side yard set back from the eastern property line
2. The proposed project is not within the 100 year floodplain as is delineated on the site plan and attached topography graphic.
3. The traffic impact analysis has been waved by the City Engineer
4. The legal description of the property is attached separately
5. Proof of ownership of the .78 acres parcel is in the process of being drawn up by the City Attorney.
6. Conceptual Stormwater Plan: All Storm water run-off from the new addition will be funneled directly to the existing storm water drains on the east side of the museum.
7. Conceptual Landscaping Plan is attached.
8. All necessary utilities will come off of the existing museum building.
9. Communications from the Sturgeon Bay Fire Chief (12/15/2010) and the Door County Zoning Administrator (1/21/2011) concerning the height of the observation tower are attached.

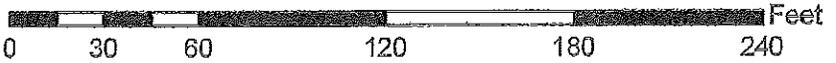
Maritime Museum - Existing Topography



Map date: October 26, 2011

 2-ft contour

 Floodplain Line (approx.)



CERTIFIED SURVEY MAP

Being a part of Lots 1, 2, 3 and 4, Block 9 of
Harris First Addition and also part of
Subdivision 76, all in the NE 1/4 of Section 7,
T. 27 N., R. 26 E., City of Sturgeon Bay,
Door County, Wisconsin

SURVEYOR'S CERTIFICATE:

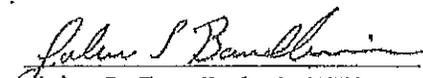
I, John S. Baudhuin, Registered Land Surveyor for Baudhuin Incorporated, do hereby certify that we have surveyed the following described parcel:

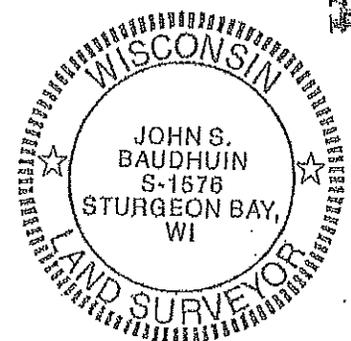
A parcel of land being a part of Lots 1, 2, 3 and 4, Block 9 of Harris First Addition and also part of Subdivision 76, all in the NE 1/4 of Section 7, T. 27 N., R. 26 E., City of Sturgeon Bay, Door County, Wisconsin bounded and described as follows:

Commencing at the intersection point of the East line of Neenah Avenue and the North line of Maple Street, thence N. 89°59'38" W., 91.92 feet along said North line of Maple Street; thence N. 13°34'55" E., 47.11 feet; thence N. 33°52'22" E., 263.80 feet; thence N. 47°16'59" W., 150.00 feet to the being the point of beginning of lands to be described; thence continuing N. 47°16'59" W., 50.38 feet thence S. 42°16'00" W., 229.08 feet; thence S. 40°01'00" W., 33.71 feet; thence S. 32°53'44" W., 33.77 feet to the South line of said Block 9 of Harris First Addition; thence West, 284.12 feet along said South line of Block 9 to the easterly right-of-way Madison Avenue; thence along said right-of-way as follows: N. 00°19'01" W., 86.79 feet; thence Northeasterly, 441.21 feet along the arc of a 447.46 foot radius curve to the right whose chord bears N. 28°33'51" E., 423.55 feet (central angle = 56°29'40") along said right-of-way line to the start of a meander line; thence along said meander line as follows: S. 38°27'31" E., 130.17 feet; N. 82°08'31" E., 47.51 feet; N. 45°01'12" E., 76.23 feet; S. 44°46'24" E., 270.00 feet; thence leaving said meander line S. 58°57'24" W., 69.88 feet to the point of beginning. Said parcel includes all lands lying between above described meander line and the shore of Sturgeon Bay. Said parcel contains 3.77 +/- acres and includes riparian rights. Said parcel is subject to an easement for the maintenance of underground utilities and any other easements of record.

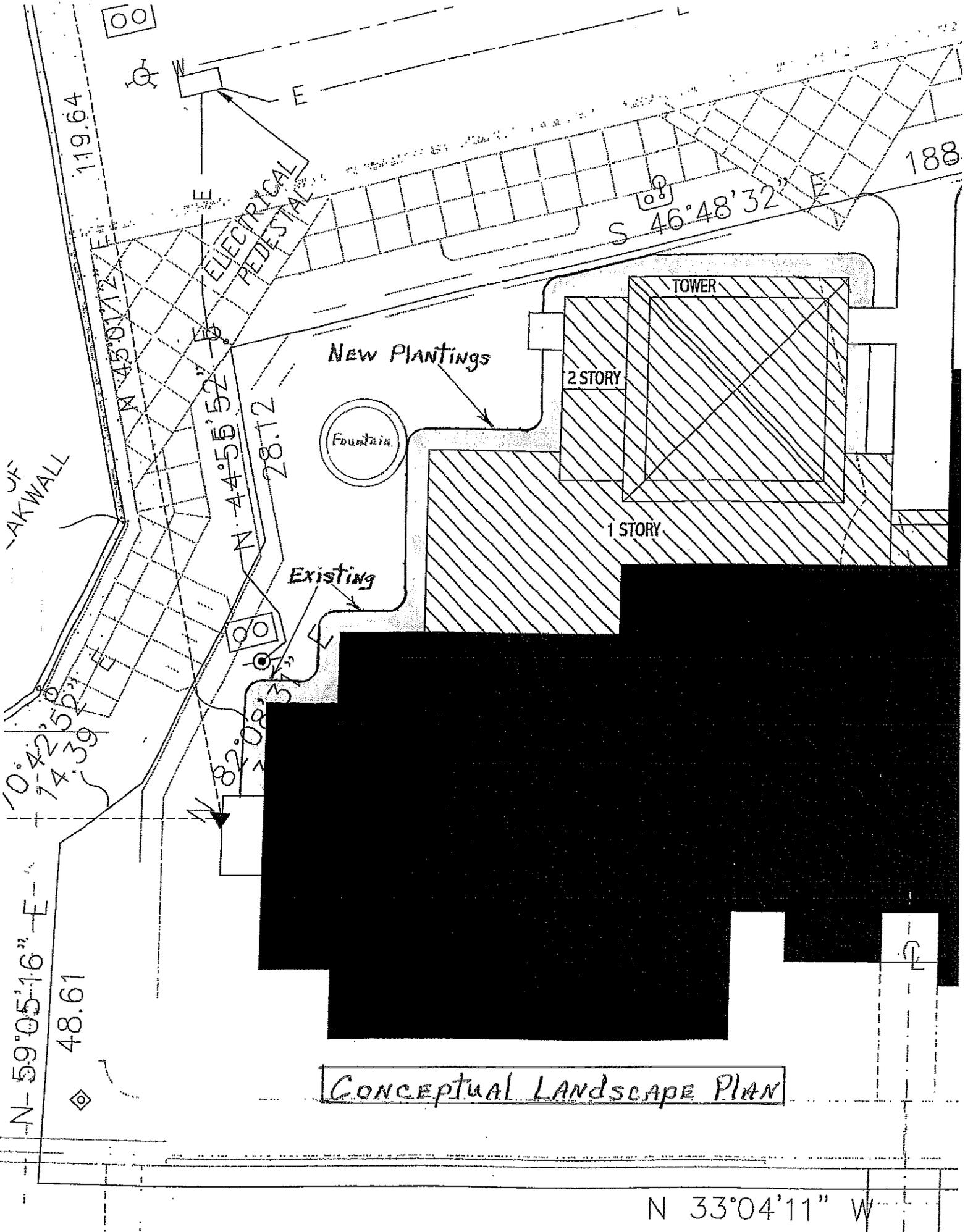
Also, I have fully complied with the requirements of chapter 236.34 of the Wisconsin Statutes. I further certify that the attached map is a true representation of said property and correctly shows the exterior boundaries and correct measurements thereof.

Dated: 4.1.11

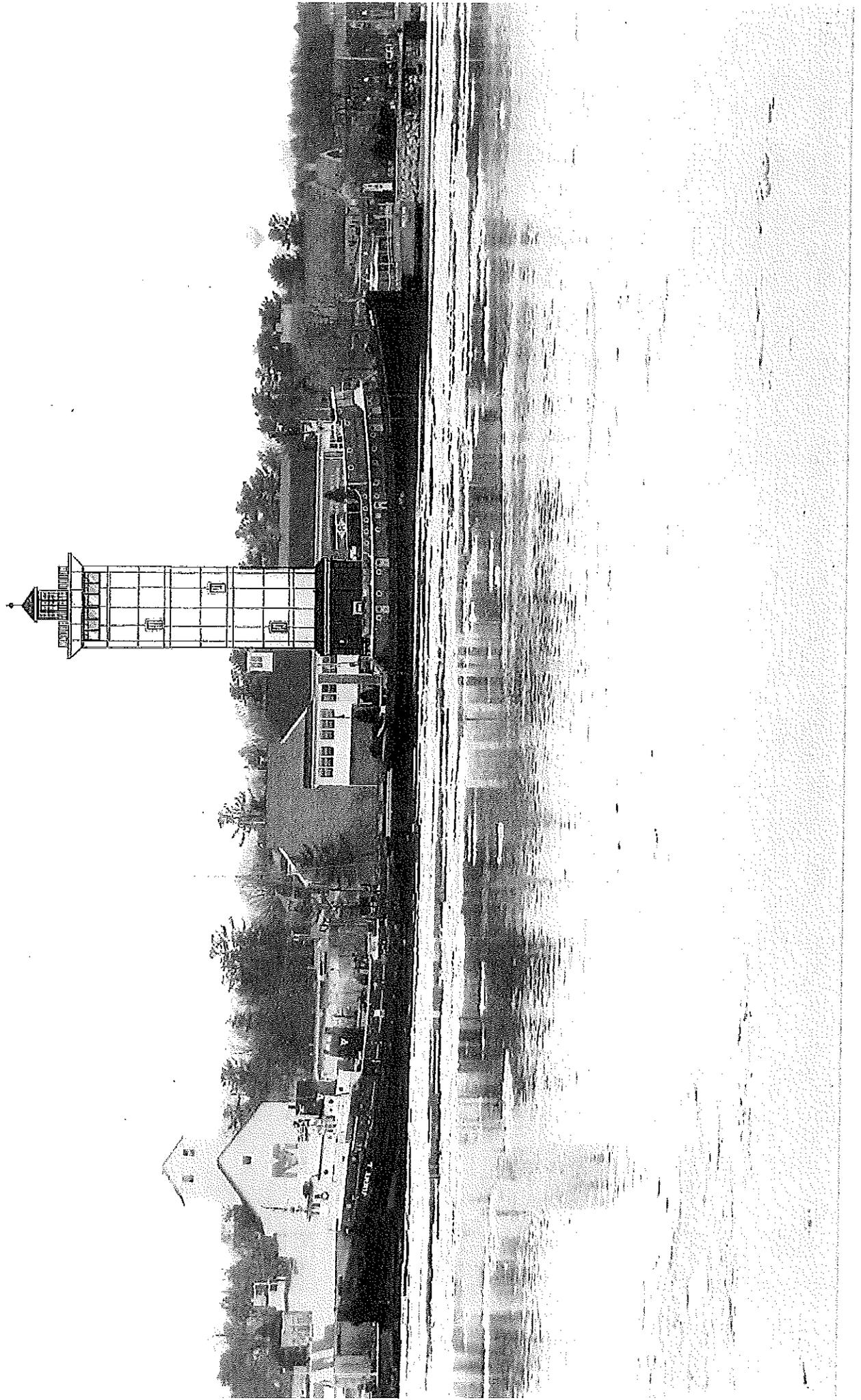

John S. Baudhuin S-1576

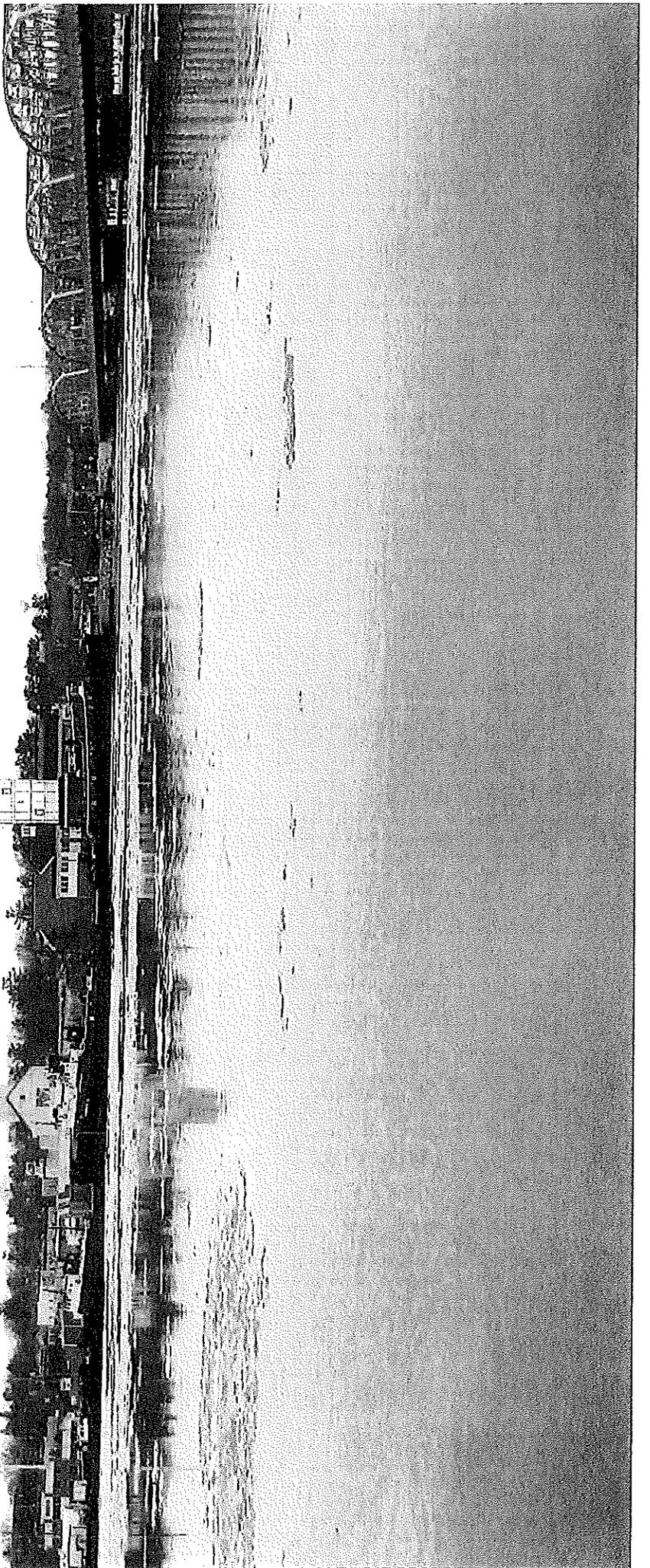


VOL. 15 PAGE 374



CONCEPTUAL LANDSCAPE PLAN







**CITY of STURGEON BAY
FIRE DEPARTMENT**

**Tim
Herlache
Fire Chief**

421 Michigan St
Sturgeon Bay, WI 54235

920-746-2916
920-746-2905 FAX
Email: therlache@sturgeonbaywi.org

Door County Maritime Museum
Attn: Bob Desch
120 N. Madison Avenue
Sturgeon Bay WI 54235

Dec. 15, 2010

RE: Proposed Observatory

Dear Bob:

As requested, I have reviewed the conceptual idea to construct an Observatory at the Door County Maritime Museum in Sturgeon Bay that may exceed 100' in height. The Sturgeon Bay Fire Department has no objections to the height proposal as the State of Wisconsin Commercial Building Code will require addition fire protection systems for those buildings that exceed 75' in height. Such requirements may include construction type, sprinkler systems, stand-pipe systems, alarm systems and rated exit passageways.

Because of this, I have no concerns in regards to the fire protection for this project. Buildings are built all across the Country that are taller than Fire Department Ladder Trucks can reach. The tallest truck made only reaches approximately 125'. That is one of the reasons that stricter building codes are in place for those buildings.

The State of Wisconsin along with the Fire Department, City Building Inspector, Community Development Director, City Engineer and the Sturgeon Bay Utilities review all final plans prior to the issuance of a building permit to insure that all State and Local Codes are met.

Thank you for the opportunity to review this project in advance and rest assured that the City will provide any assistance or guidance needed should this project proceed.

Respectfully,


Tim Herlache
Fire Chief

CC: Stephen McNeil, City Administrator



**County of Door
PLANNING DEPARTMENT**

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

**David W. Sautebin
Senior Zoning Administrator**

Phone: (920) 746-2323

FAX: (920) 746-2387

Website: map.co.door.wi.us/planning

January 21, 2011

Robert Desch, Director
Door County Maritime Museum
120 N. Madison Ave.
Sturgeon Bay, WI 54235

Dear Mr. Desch:

We have received notice from the Wisconsin Bureau of Aeronautics that your proposed 125' observation tower would be in compliance with the Door County Airport Height Limitation Zoning Ordinance.

Prior to construction it will be necessary for you to apply for and receive a permit under the Door County Airport Height Limitation Zoning Ordinance. The application form is enclosed for your use. If there are any questions, please feel free to call on us.

Sincerely,


David W. Sautebin
Senior Zoning Administrator

DWS/jk

Enc: Height Limitation Application

pc: Marty Olejniczak - Community Development Director
Keith Kasbohm - Airport Manager



ECONOMIC DEVELOPMENT CORPORATION

January 16, 2012

Mr. Danny B. Wiegand, Chair
City of Sturgeon Bay Plan Commission
421 Michigan Street
Sturgeon Bay, WI 54235

Dear Mr. Wiegand:

On behalf of the Board of Directors for the Door County Economic Development Corporation,
We are pleased to offer this letter of support for the Maritime Observation Tower expansion project proposed by the Door County Maritime Museum in Sturgeon Bay.

The DCEDC Board has viewed the project presentation and heard the varied public comments voiced about this project in the community. With this knowledge the DCEDC Board is in unanimous support of the following position statements on this project.

1. The observation tower is a unique and high end use that is both appropriate and justified on the valuable waterfront site that is proposed,
2. The design and appearance of the proposed tower is very attractive, and while tall, is not out of scale for this use on this site in the community,
3. The tower will become a popular attraction and travel destination for both local residents and visitors to the community. The tower will be an incredible tool to help our residents, especially our youth, to better understand and appreciate the unmatched natural beauty, unique geography and critical economic role that the waterfront plays in our community,
4. The tower will be a catalyst for future economic development in the City. The recent West Waterfront Redevelopment Study identified the important role that the Maritime Museum already plays as an anchor and economic driver for the redevelopment area. The proposed tower will further solidify this role and could be a significant asset in helping to attract private developers to invest and create new jobs in the redevelopment area.

We strongly urge your support and assistance to develop the Maritime Observation Tower at the Door County Maritime Museum in Sturgeon Bay. Thank you for your interest and consideration. Do not hesitate to contact us if you have any questions on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Starr".

Bob Starr

Chairman

A handwritten signature in black ink, appearing to read "Bill Chaudoir".

Bill Chaudoir

Executive Director

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Tom Cofrin



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After Hours: (920) 743-6474
(920) 746-2152
FAX: (920) 743-1933
E-Mail: mayrealty@itol.com

1-13-12

Dan Wiegand

Chairman, Plan Commission

City of Sturgeon Bay

421 Michigan Street

Sturgeon Bay, WI 54235

Dear Dan:

I am pleased to support the Maritime Observation Tower expansion project proposed by the Door County Maritime Museum. I am confident that this museum enhancement project will be the catalyst for future economic development on Sturgeon Bay's waterfront. The new Maritime Observation Tower will undoubtedly be a future landmark in our community and will be another important attraction for local residents and Door County visitors to enjoy

Sincerely,

Karl S. May - Realtor



January 18, 2012

Mr. Danny Wiegand
Chairman, Plan Commission
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Re: Maritime Observation Tower

Dear Mr. Wiegand,

I am pleased to support the Maritime Observation Tower expansion project proposed by the Door County Maritime Museum. I am confident that this museum enhancement project will be the catalyst for future economic development on Sturgeon Bay's waterfront. The new Maritime Observation Tower will undoubtedly be a future landmark in our community and will be an important attraction for local residents and Door County visitors to enjoy.

Sincerely,



Susan Zeyher

PO Box 712
3815 Bay Shore Dr
Sturgeon Bay, WI 54235-0712
susanzeyher@gmail.com
920-495-7984

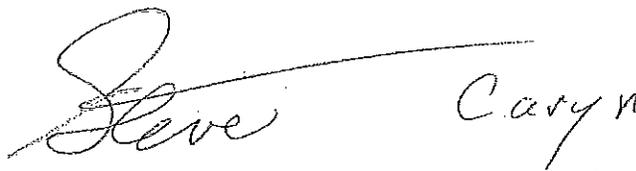
January 17, 2012

Danny Wiegand
Chairman, Plan Commission
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

Dear Members of the City Plan Commission:

We are pleased to support the Maritime Observation Tower expansion project proposed by the Door County Maritime Museum.

We are confident that this project will be the catalyst for future economic development on Sturgeon Bay's Westside and waterfront. The new Maritime Observation Tower will certainly be a future city landmark and icon for our community, and will constitute an important attraction for residents and Door County visitors to enjoy.

A handwritten signature in cursive script that reads "Steve" followed by a long horizontal line that extends to the right, and then "Caryn" written below the line.

Steve Johnson and Caryn Wickman

cc Robert Desh

Susan R. Basten
535 East Walnut Place
Sturgeon Bay, WI 54235

January 13, 2012

Danny Wiegand
Plan Commission
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay WI 54235

Dear Mr. Wiegand:

The Plan Commission will soon be discussing the plan for an observation tower at the Door County Maritime Museum. I am unable to attend the meeting to voice my opinion, but I encourage the commission to approve the plan.

This observation tower will be a fantastic draw for visitors who normally pass through Sturgeon Bay without stopping to visit the waterfront and other attractions. The view of the working and recreational waterfront will be spectacular.

Let's do all we can to promote Sturgeon Bay as a destination as well as the areas farther north.

Thank you for your consideration.

Sincerely,



Susan R. Basten

Nault, Cheryl

From: Olejniczak, Marty
Sent: Tuesday, January 17, 2012 2:08 PM
To: 'Laurel Brooks (work)'; 'John Lodi'; 'dan wiegand'; Mike Gilson; Jeff Norland; 'Dennis Statz'; 'Joe Porten'
Cc: Nault, Cheryl
Subject: FW: Support of Museum expansion

FYI

From: Bob Desh [<mailto:rdesh@dcmm.org>]
Sent: Monday, January 16, 2012 6:16 PM
To: Olejniczak, Marty
Subject: FW: Support of Museum expansion

Hi Marty,

Received the letter of support from Mike Baudhuin at WireTech...could you provide a copy to the Plan Commission members? Thanks!

Bob Desh
Executive Director
Door County Maritime Museum
& Lighthouse Preservation Society, Inc.
120 N. Madison Ave.
Sturgeon Bay, WI 54235
920-743-5958 Fax: 920-743-9483
www.dcmm.org rdesh@dcmm.org

"The pessimist complains about the wind;
the optimist expects it to change;
the realist adjusts the sails." --William Arthur Ward

From: Mike Baudhuin [<mailto:Mike.Baudhuin@wiretechfab.com>]
Sent: Monday, January 16, 2012 4:19 PM
To: Bob Desh
Subject: Support of Museum expansion

Bob,

I am disappointed that I cannot attend the planning commission meeting this week to personally express our absolute support of the Maritime Museums proposed expansion that includes a 100 foot observation tower.

We believe this will be an excellent enhancement to Sturgeon Bay and its water front; it will greatly strengthen our City's image as one of the mid-west's premier vacation destination.

This is the type of investment, vision and forward thinking that we all should embrace!

Mike Baudhuin
Vice President

Nault, Cheryl

From: Dennis Statz <romance@whitelaceinn.com>
Sent: Wednesday, January 18, 2012 2:03 PM
To: Nault, Cheryl
Subject: From Henry Isaksen - museum tower

Cheryl --- I received this from Henry Isaksen ... Please forward it on to others on the PC. Thank you, Dennis Statz

White Lace Inn
16 N 5th Ave
Door County Peninsula
Sturgeon Bay, WI 54235
www.WhiteLaceInn.com
Phone: 920-743-1105
www.Facebook.com/WhiteLaceInn

From: Henry M. Isaksen
Sent: Tuesday, January 17, 2012 9:29 AM
To: White Lace Inn
Subject: museum tower

Dennis,

I am concerned about what I consider to be the excessive height of the proposed museum tower. According to Marty, the indoor viewing area is at 90', the outdoor viewing area at 100', and the top of the thing at 110'.

One of the most recognizable towers like this is on Hilton Head Island.

<http://www.harbourtownlighthouse.com/>

You will note that it is 90 feet tall, but the viewing area is substantially lower than that height (one comment was that the viewing platform is about 65'). The view of the surrounding area is exceptional. You can view webcam and also you tube videos of the view online.

I would strongly recommend that the Plan Commission review the necessity for the requested height before approving this project.

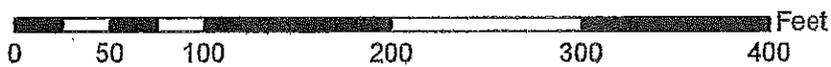
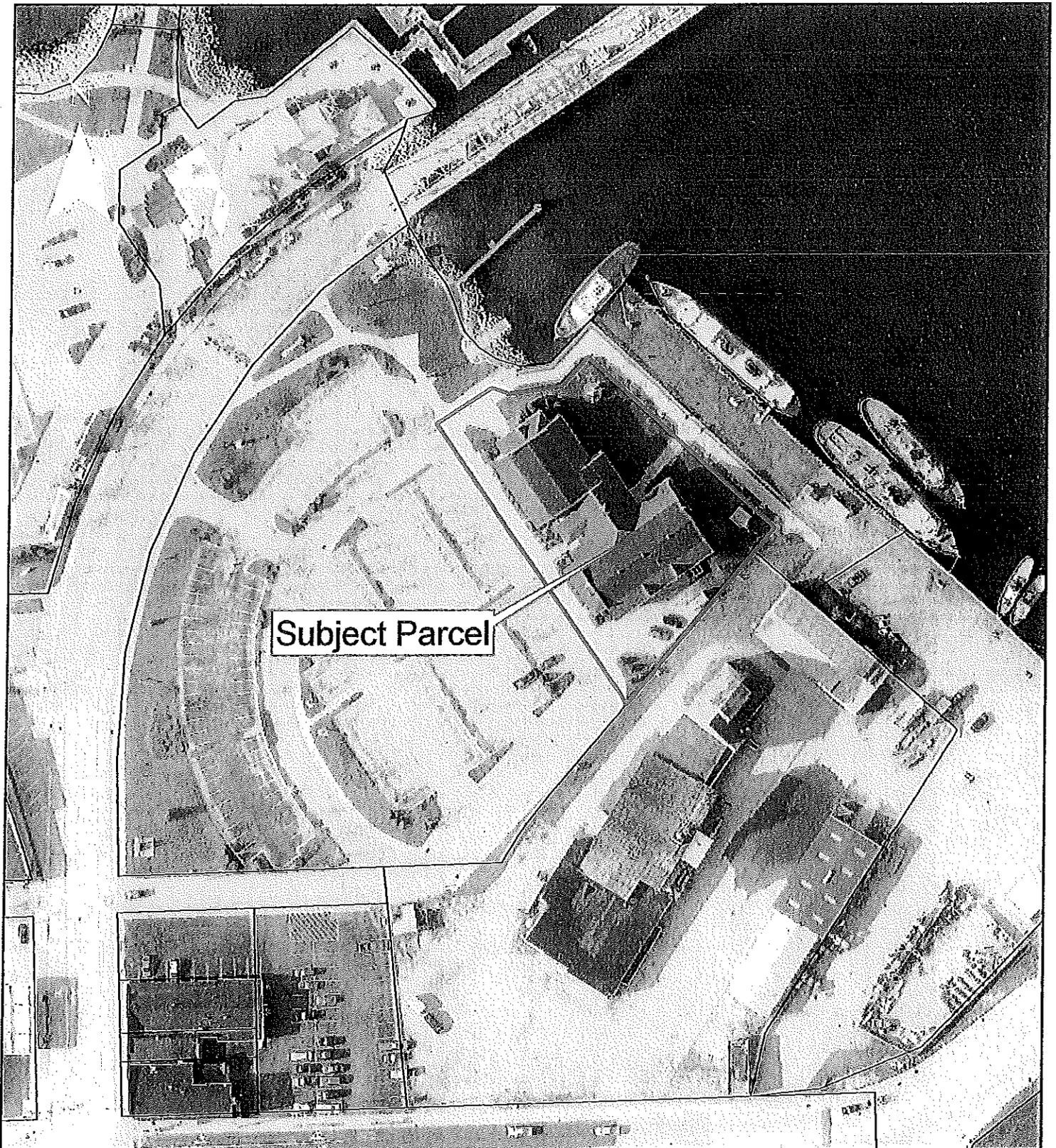
Henry M. Isaksen
Architect/Planner

Isaksen Architects, LLC
119 S. Madison Ave.
Sturgeon Bay, WI 54235
Phone: (920) 743-9759
www.isaksenarchitects.com

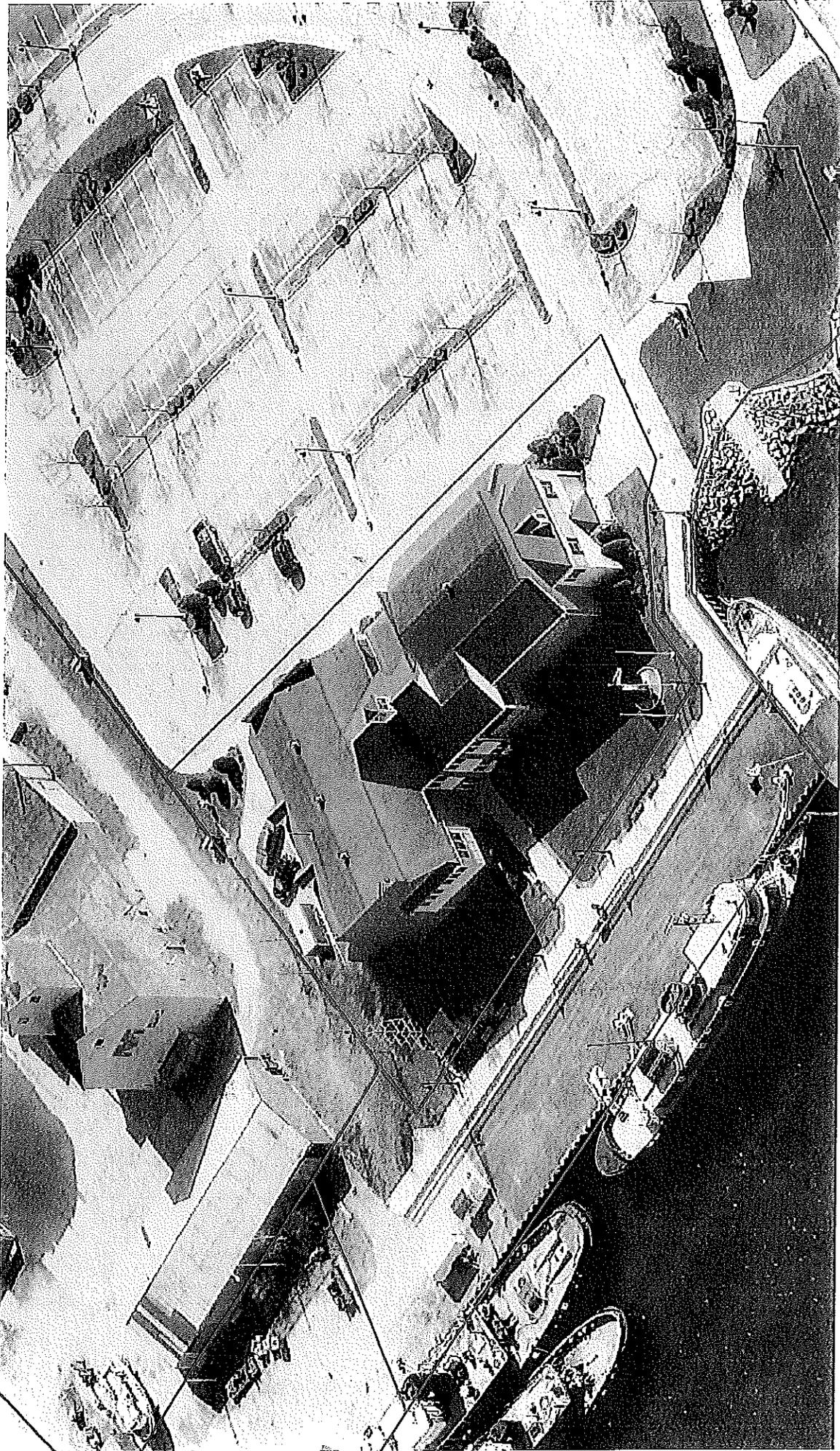
Thermal Imaging Associates
www.dcinfrared.com

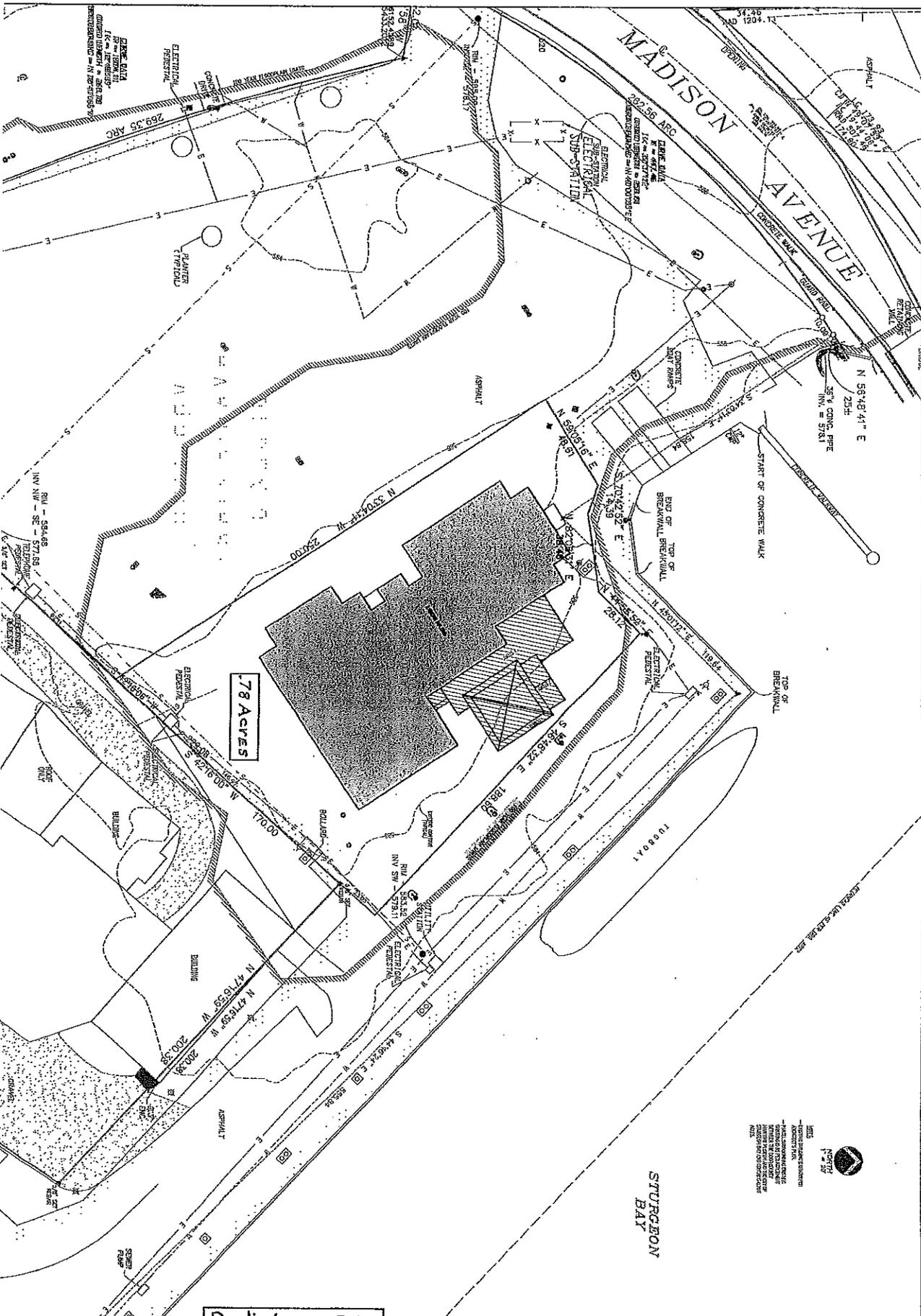
Location Map

Preliminary PUD - Maritime Museum Expansion



Nov 11, 2011

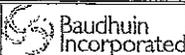




Preliminary PUD

SITE PLAN

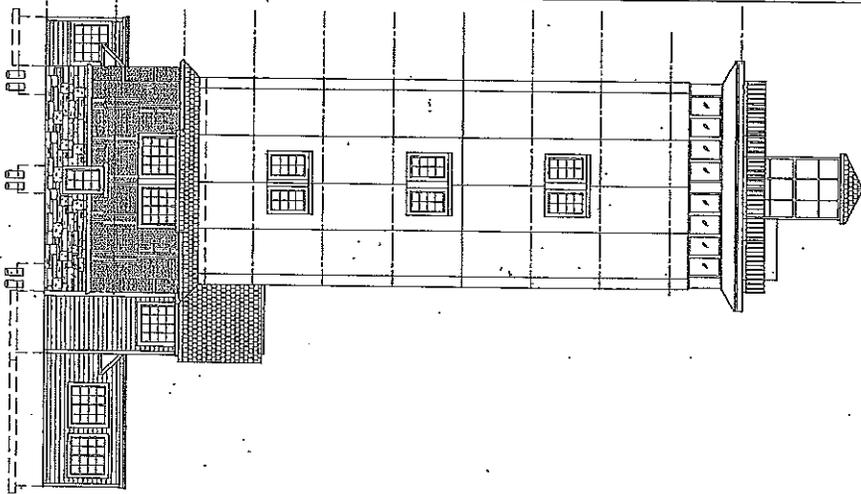
Door County Maritime Museum



55 S. 3RD AVENUE
P.O. BOX 103
STURGEON BAY, WI
54225
PHONE: 820-743-6311
FAX: 820-743-6277

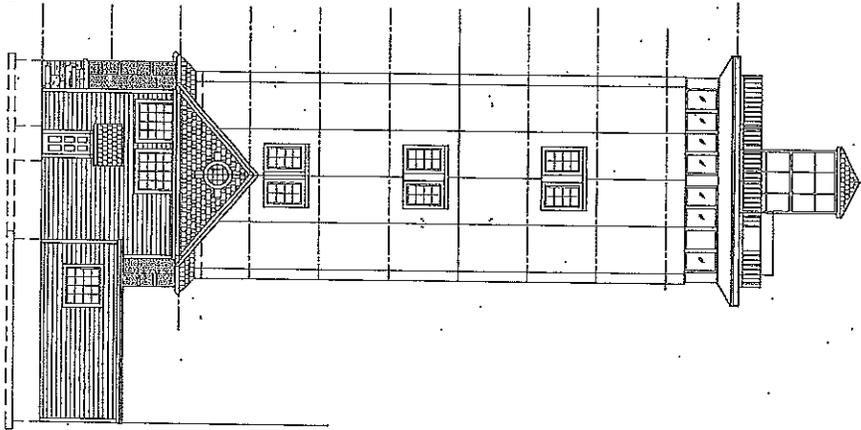
DATE	PROJECT	OWNER	SCALE
10/25/01	DOOR COUNTY MARITIME MUSEUM	DOOR COUNTY MARITIME MUSEUM	1" = 20'
REVISION	DATE	BY	DESCRIPTION

THIS DOCUMENT HAS BEEN DEVELOPED FOR A SPECIFIC PROJECT AND IS NOT TO BE USED FOR ANY OTHER PROJECT. THE USER ASSUMES ALL LIABILITY FOR ANY DAMAGE OR INJURY RESULTING FROM THE USE OF THIS DOCUMENT. THE USER SHALL INDEMNIFY AND HOLD HARMLESS THE ENGINEER FROM AND AGAINST ALL SUCH DAMAGES AND INJURIES.



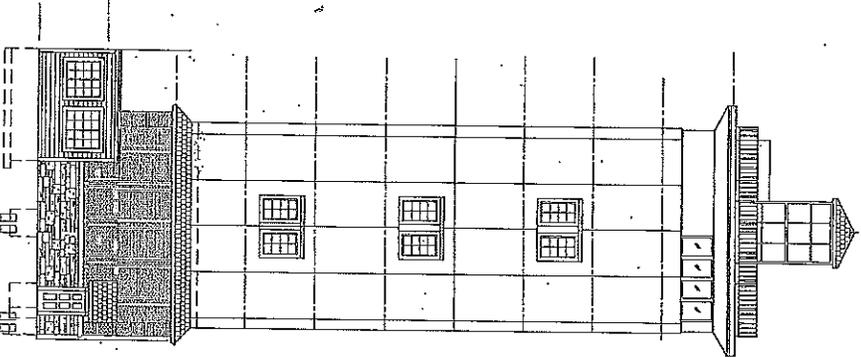
NORTH ELEVATION

SCALE: 1/8"=1'-0"



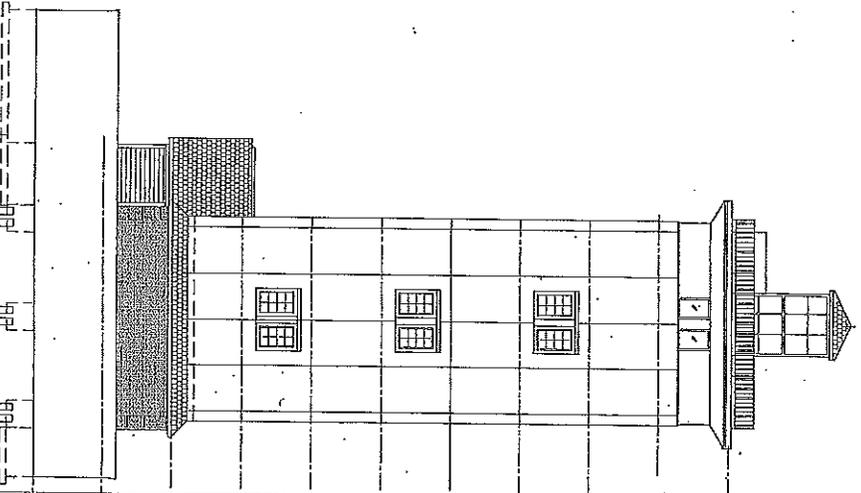
WEST ELEVATION

SCALE: 1/8"=1'-0"



EAST ELEVATION

SCALE: 1/8"=1'-0"



SOUTH ELEVATION

SCALE: 1/8"=1'-0"

PLEASE NOTE:
Tower elevations for scale only
Not intended to represent finished architectural details

BERNARD M. SCHENKELBERG

ARCHITECT

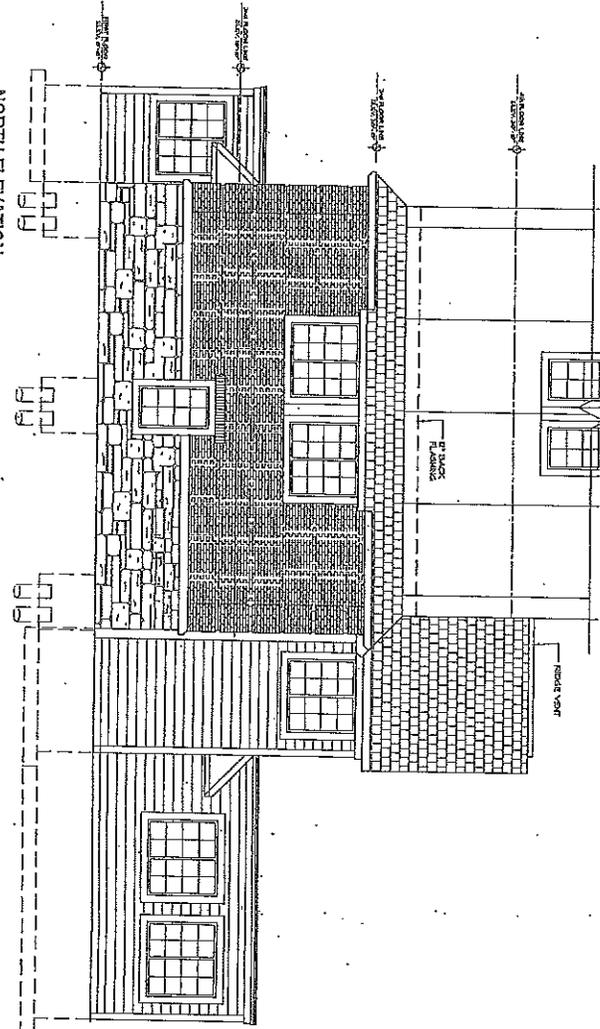
ELEVATIONS

ONE MONARCH PLACE — SUITE 2540
SUITE 2540 SPRINGFIELD, MA 01144
PHONE: 413-739-0182
FAX: 413-739-0183

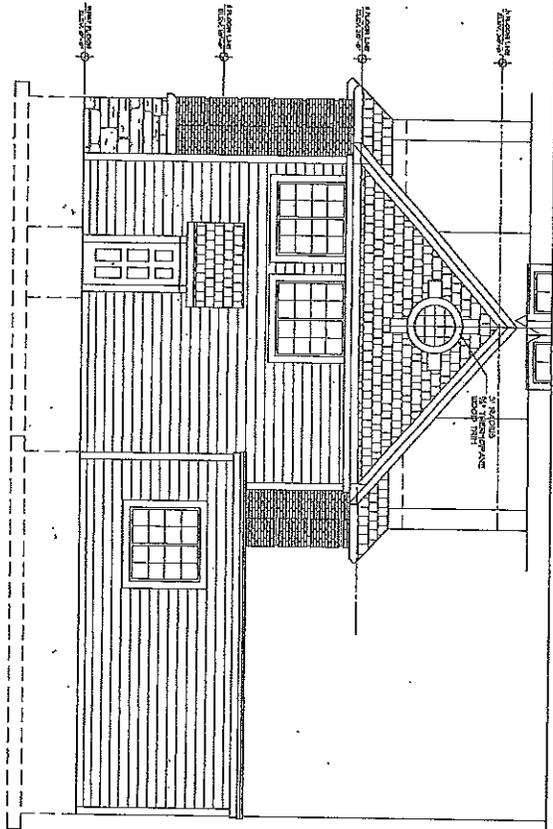
CONNECTICUT ILLINOIS MASSACHUSETTS
MINNESOTA WISCONSIN

3309 SPUR LANE
GREEN BAY, WI 54313
PHONE: 920-434-3277
FAX: 920-434-3301

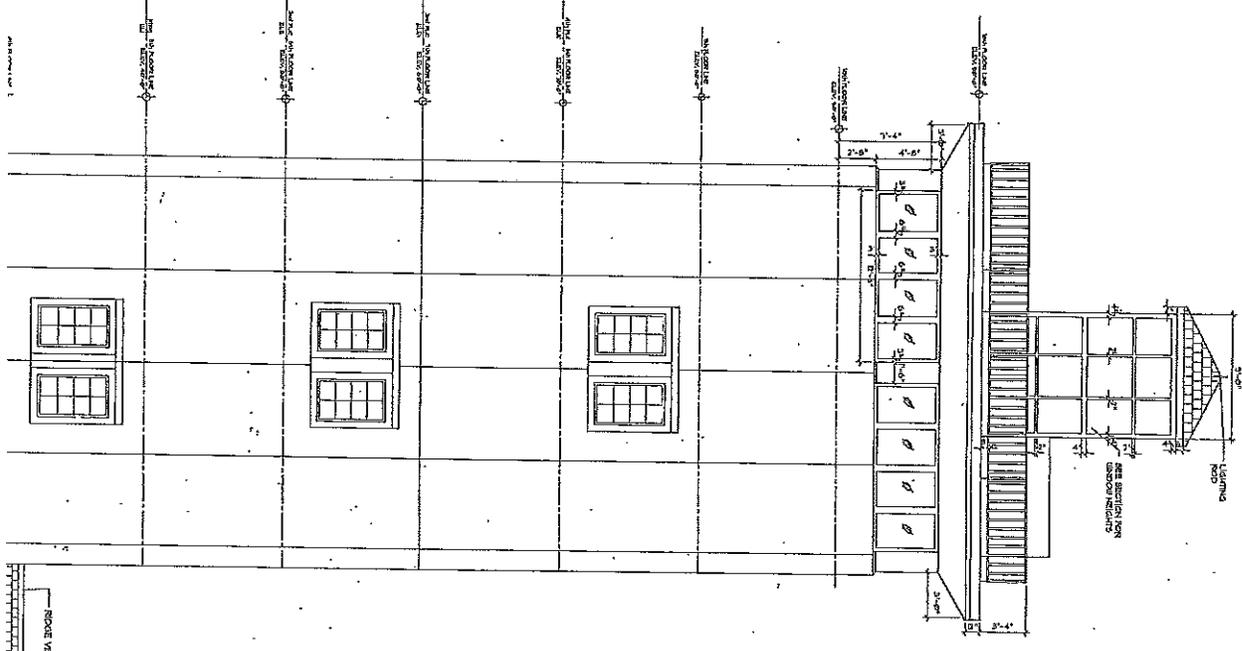
DOOR COUNTY MARITIME MUSEUM
OBSERVATION TOWER
STURGEON BAY, WI



NORTH ELEVATION



WEST ELEVATION

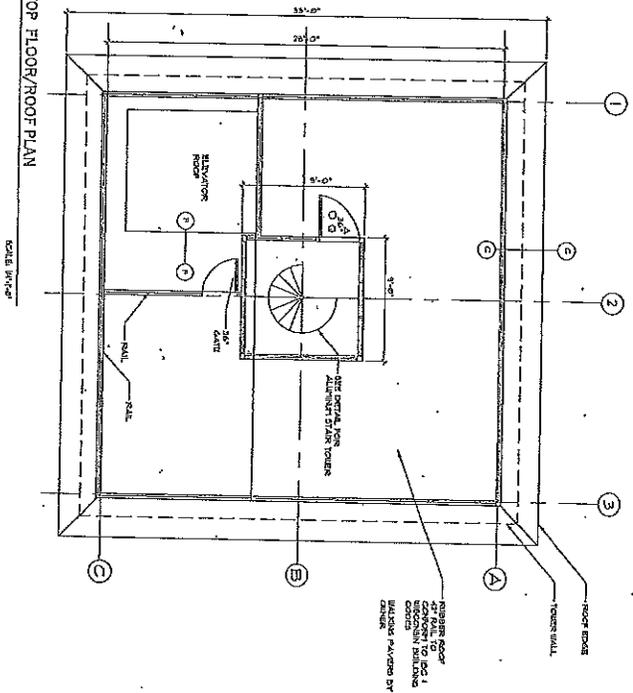


A-5

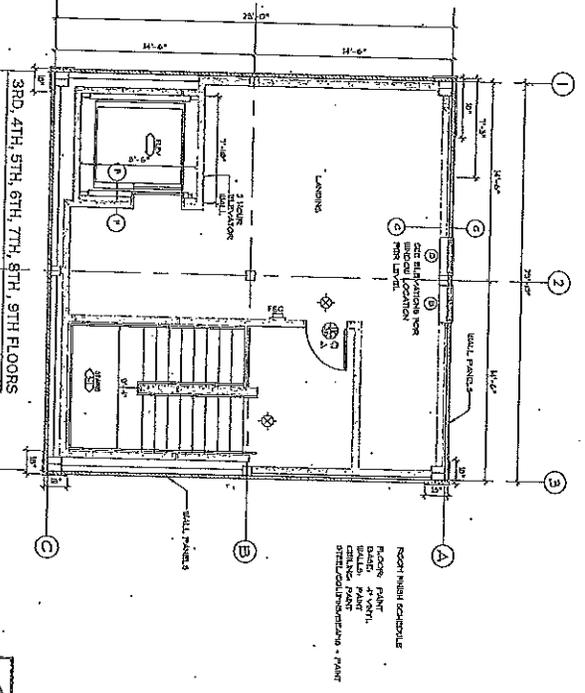
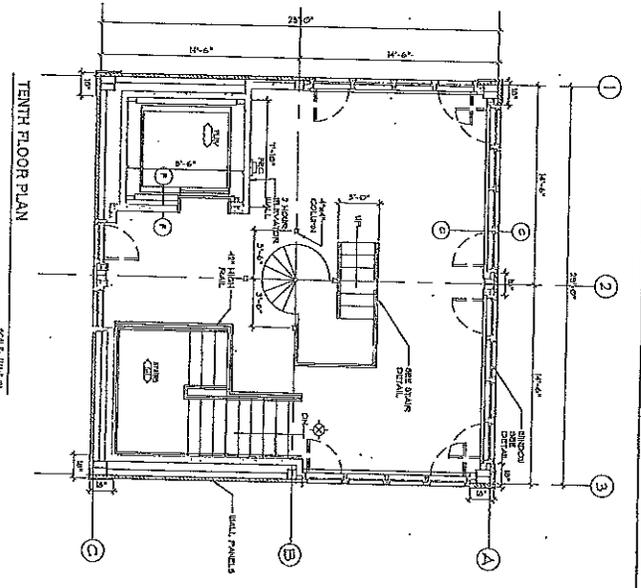
BERNARD M. SCHENKELBERG
 ARCHITECT
 ONE MONARCH PLACE - SUITE 2540
 SUITE 2540 SPRINGFIELD, MA 01144
 PHONE: 413-739-0182
 FAX: 413-739-0163
 CONNECTICUT ILLINOIS MASSACHUSETTS
 MINNESOTA WISCONSIN
 3309 SPUR LAKE
 GREEN BAY, WI 54313
 PHONE: 920-434-3277
 FAX: 920-434-3301

ELEVATIONS
DOOR COUNTY MARITIME MUSEUM
 OBSERVATION TOWER
 STURGEON BAY, WI

TOP FLOOR/ROOF PLAN



TENTH FLOOR PLAN



<p>BERNARD M. SCHENKELBERG ARCHITECT</p>	<p>FLOOR PLANS DOOR COUNTY MARITIME MUSEUM OBSERVATION TOWER STURGEON BAY, WI</p>	
	<p>ONE MONARCH PLACE - SUITE 2540 SUITE 2540 SPRINGFIELD, MA 01144 PHONE: 413-739-0162 FAX: 413-739-0183</p>	<p>CONNECTICUT ILLINOIS MASSACHUSETTS MINNESOTA WISCONSIN</p>

A-4

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to accept the bid from Witt Peninsula Ford for two 2011 Ford Crown Victoria's for patrol vehicles in the amount of \$43,949.00.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE

By: James Abeyta, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: January 31, 2012

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2012.

EXECUTIVE SUMMARY

TITLE: PURCHASE OF TWO NEW POLICE VEHICLES AND DISPOSAL OF OLD POLICE VEHICLES

BACKGROUND: The police department has two squad cars to replace. The following was budgeted in the FY2012 budget for the replacement of these vehicles.

Two patrol vehicles - \$52,000

The following bids were received:

Witt Peninsula Ford- \$43,949 (2011 Ford Crown Victoria)

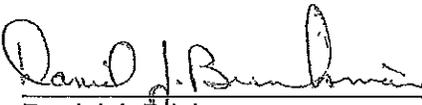
Gandrud Dodge- \$52,920 (2012 Dodge Charger)

Gandrud Chevrolet- \$54,484 (2012 Chevrolet Caprice)

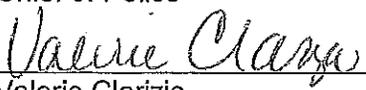
Jim Olson Motors- \$53,810 (2012 Chevrolet Caprice)

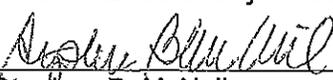
FISCAL IMPACT: \$43,949.00 in expenditures (includes paint and DMV fees) to purchase the new vehicles and approximately \$8000 in revenue from the anticipated sale of the old vehicles.

RECOMMENDATION: 1) Approve the purchase of the two patrol vehicles from Witt Peninsula Ford for \$43,949.
2) Declare the following vehicles surplus and sell them through Auction Associates, Inc.
(2) 2008 Ford Crown Victorias (115,000+ miles)

PREPARED BY:  1/16/12
Daniel J. Brinkman
Captain of Police
Date

REVIEWED BY:  01-16-12
Arleigh R. Porter
Chief of Police
Date

REVIEWED BY:  1/16/12
Valerie Clarizio
Finance Director/City Treasurer
Date

APPROVED BY:  1/26/12
Stephen B. McNeil
City Administrator
Date

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the mechanical pick-up process for City sanitation and to purchase one 96 gallon "Toter" container for garbage and one 96 gallon "Toter" container for single stream recycling for each City residence to be funded through the Solid Waste Fund.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING
COMMITTEE
By: James Abeyta, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: January 31, 2012

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2012

Sanitation



Common Council
February 7, 2012

Current Operation

● REFUSE

- Pick up at 4,253 city wide residential units (RU) completed in (4) four days. This includes multi family dwellings with 4 or less units and businesses that do not generate more than the allowable amount of refuse per RU.
- Each RU allowed (4) four 32 gallon cans or equivalent, maximum.
- **Each RU may have an unlimited amount of recycling**
- 6- 1 ½ yd dumpsters picked up Monday and Friday (PARKS)
- 2- 2 yd dumpsters picked up Monday and Friday (PARKS)

Current Operation (cont.)

● RECYCLING

- Alternating type of recyclable material is picked up each week to be collected on the same day as their refuse.
- Paper and cardboard picked up one week
- Co-mingled (plastic, glass & metal) picked up opposite weeks
- Each RU may have an unlimited amount of recycling

● MISSED PICK-UPS

- All calls received concerning forgotten refuse or recycling picked up same day.

Current Operation (cont.)

● SCHEDULE

- Refuse and recycling are picked up on scheduled days (varies on section of city). On the following holidays pick-up may be delayed one day.
 - New Years Day
 - Memorial Day
 - 4th of July
 - Labor Day
 - Thanksgiving
 - Christmas Eve
 - Christmas Day

Current Operation (cont.) Current Operation (cont.)

● SCHEDULE (cont.)

- The collection of refuse and recycling takes place between 7:00 a.m. and 3:30p.m.
- All Refuse and Recycling brought to Door County Waste and Recycling Center on Division Road
 - ✓ Refuse Under Contract through December 31, 2021
 - ✓ Recycling not under contract

Current Operation (cont.)

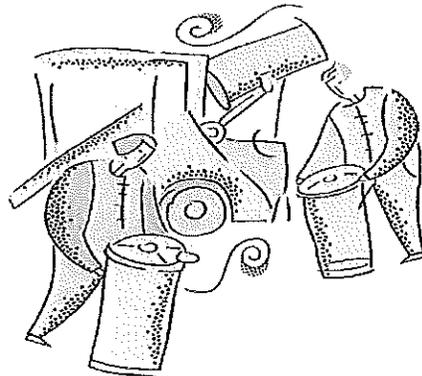
● Tipping Fees

- **Door County Transfer Station**
 - ✓ Operated by Little Hoppers
 - ✓ City contracted through 2021
 - ✓ Contract provides for a CPI adjustment annually (increase only)
- **Fees**
 - ✓ 2012 - \$149,000.00
 - ✓ Each subsequent year +3% (estimated)

Sanitation Options

- City Operation (Manual pick-up)
- City Operation (Mechanical pick-up)

Option # 1 City Operated Manual Pick-Up



Equipment & Personnel

- Equipment
 - 2004 Lodal Mag-20 split body
 - ✓ 48,863 miles (10,396 hours)
 - ✓ Originally scheduled for replacement in 2010
 - 2005 Lodal Mag-20 split body
 - ✓ 56,302 miles (10,043 hours)
 - ✓ Originally scheduled for replacement in 2011
- Personnel
 - Two (2) full time sanitation workers
 - Position is entry level to the Public Works Department
 - Replacement workers, when needed, are from Street Department

Equipment (Current)



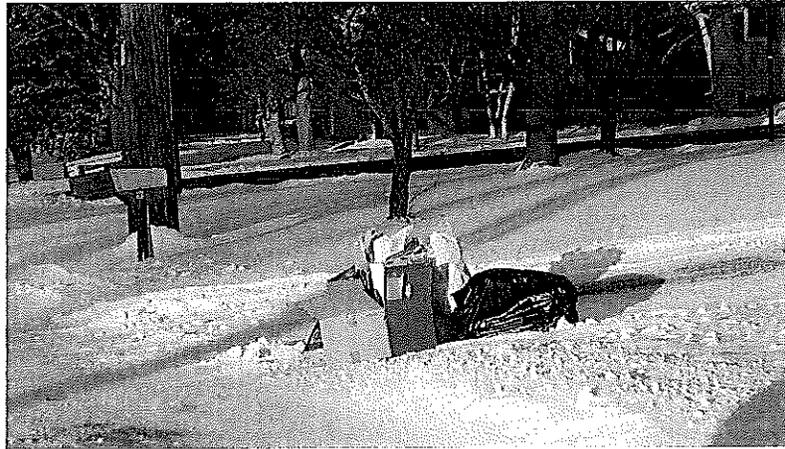
Equipment (Current)



Current



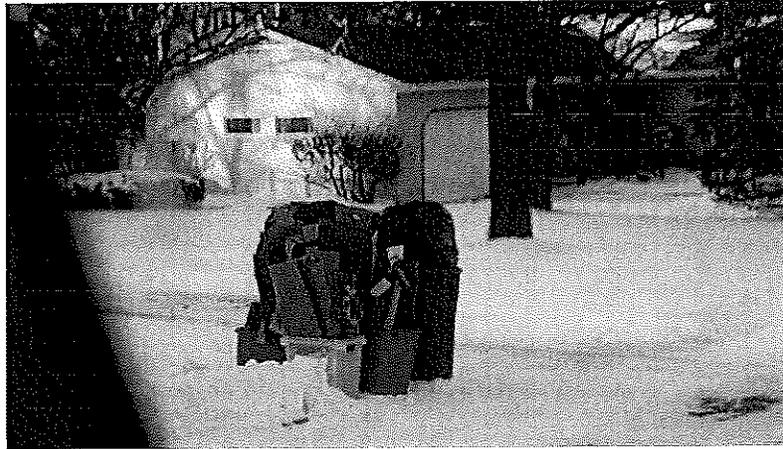
Current



Current



Current



Operating Budget 2012 – 2013 Manual Pick-Up

	2012	2013	2014	2015	2016
ITEM	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
PERSONNEL	\$ 178,417.36	\$ 185,170.00	\$ 185,676.65	\$ 193,232.88	\$ 201,324.09
COMMODITIES	\$ 47,155.00	\$ 50,770.50	\$ 53,309.03	\$ 55,974.48	\$ 58,773.20
CONTRACTUAL	\$ 153,300.00	\$ 157,945.00	\$ 162,747.85	\$ 167,698.76	\$ 172,802.37
DEBT SERVICE	\$ 86,190.00	\$ 86,190.00	\$ 86,190.00	\$ 86,190.00	\$ 86,190.00
TOTAL	\$ 465,062.36	\$ 480,075.50	\$ 487,923.52	\$ 503,096.12	\$ 519,089.66

5 year Total
Expense \$ 2,455,247.16

Option #2 City Operated Mechanical Pick-Up



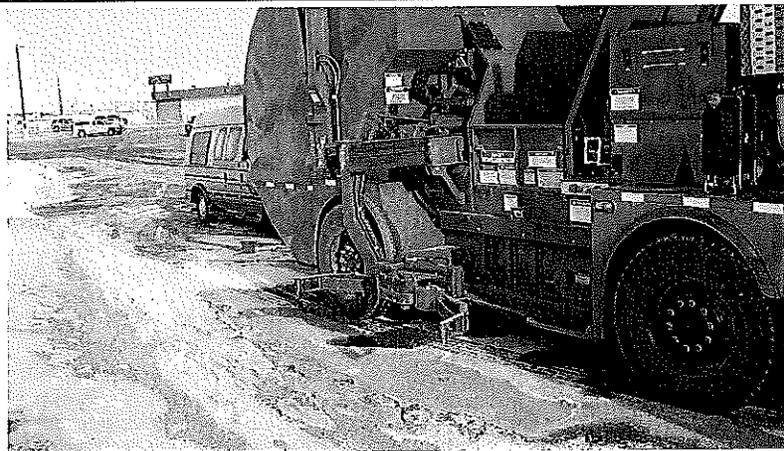
Equipment & Personnel

- **Equipment**
 - Acquire 2 Mechanically Operated/Automatic Waste Haulers
 - ✓ Net Purchase Price (with trade-in) - \$215,000 each
- **Staffing**
 - 2012
 - ✓ 2 full time sanitation workers – 6 months
 - ✓ 1 ¾ full time sanitation workers – 6 months
 - 2013
 - ✓ 1 ¾ full time sanitation workers
 - 2014 – 2016
 - ✓ 1 ½ full time sanitation workers
- Position remains entry level to the Public Works Department
- Replacement workers, when needed, are from Street Department

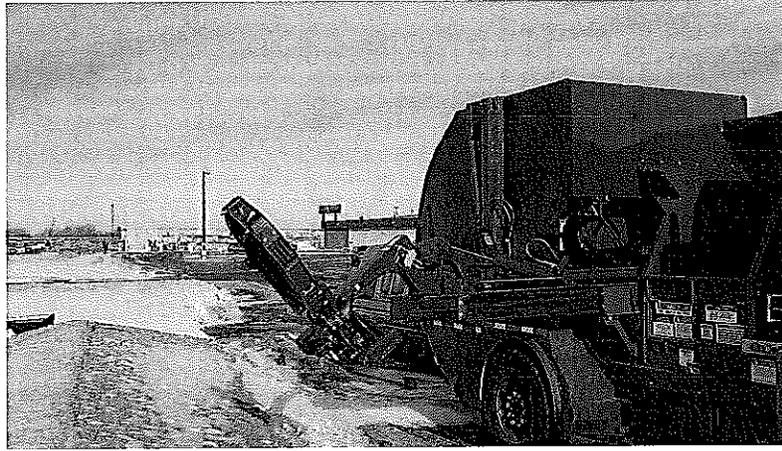
Equipment (Mechanical Pick-up)



Equipment (Mechanical Pick-up)



EQUIPMENT (Mechanical Pick-up)



EQUIPMENT (Mechanical Pick-up)



CITY OPERATED MECHANICAL PICK-UP

- Weekly garbage pick-up
 - 4,253 residential units

- Weekly Recycling
 - Single Stream - 2012 - 2016

Operating Budget 2012 - 2016

	2012	2013	2014	2015	2016
ITEM	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
PERSONNEL	\$ 156,851.20	\$ 162,783.68	\$ 148,514.52	\$ 154,811.67	\$ 161,616.77
COMMODITIES	\$ 47,155.00	\$ 50,770.50	\$ 53,309.03	\$ 55,974.48	\$ 58,773.20
CONTRACTUAL	\$ 153,300.00	\$ 157,945.00	\$ 162,747.85	\$ 167,698.76	\$ 172,802.37
DEBT SERVICE	\$ 95,030.00	\$ 95,030.00	\$ 95,030.00	\$ 95,030.00	\$ 95,030.00
TOTAL	\$ 452,336.20	\$ 466,529.18	\$ 459,601.40	\$ 473,514.90	\$ 488,222.34

5 year Total Expense	\$ 2,340,204.02
----------------------	-----------------

Mechanical Pick-Up Cart Costs

- Each residential unit (RU) will require two (2) 96 gallon pick-up carts per household
 - One (1) – garbage
 - One (1) – single stream recycleable
- Carts will be provided (and delivered) to each RU at no cost to the property owner
- Carts have 10 year warranty

SANITATION OPTION SUMMARY

	2012	2013	2014	2015	2016
MANUAL OPS	\$ 465,062.36	\$ 480,075.50	\$ 487,923.52	\$ 503,096.12	\$ 519,089.66
MECHANICAL OPS	\$ 452,336.20	\$ 466,529.18	\$ 459,601.40	\$ 473,514.90	\$ 488,222.34
VARIANCE	\$ 12,726.15	\$ 13,546.33	\$ 28,322.12	\$ 29,581.21	\$ 30,867.32
CUMULATIVE VARIANCE		\$ 26,272.48	\$ 54,594.60	\$ 84,175.82	\$ 115,043.14

TOTAL MANUAL OPS	\$ 2,455,247.16				
TOTAL MECHANICAL OPS	\$ 2,340,204.02	\$(115,043.14)		-4.7%	

Conversion to Single Stream

2011 COSTS	Quantity	Rate	Total	
Paper, Cardboard	400.65	\$ 13.61	\$ 5,452.85	
Plastic, Glass, Metal	249.48	\$ 45.78	\$ 11,421.19	
TOTAL	650.13		\$ 16,874.04	\$ 16,874.04

PROPOSED	Quantity	Rate	Total	
Single Stream	650.13	\$ 10.00	\$ 6,501.30	\$ 6,501.30

POTENTIAL SAVINGS - 1 year	\$ 10,372.74
POTENTIAL SAVINGS - 5 year	\$ 51,863.70

Additional Considerations

- Mechanical Operation will result in substantial reduction in Workers Compensation Claims (\$138,557 in Claims from Sanitation since 2008) = less insurance cost
- With 96 gallon containers will see increased recycling which = less cost
- With 96 gallon containers will see less garbage pick-up (small households may only put garbage out every couple weeks) = less cost

AND

Less Mess



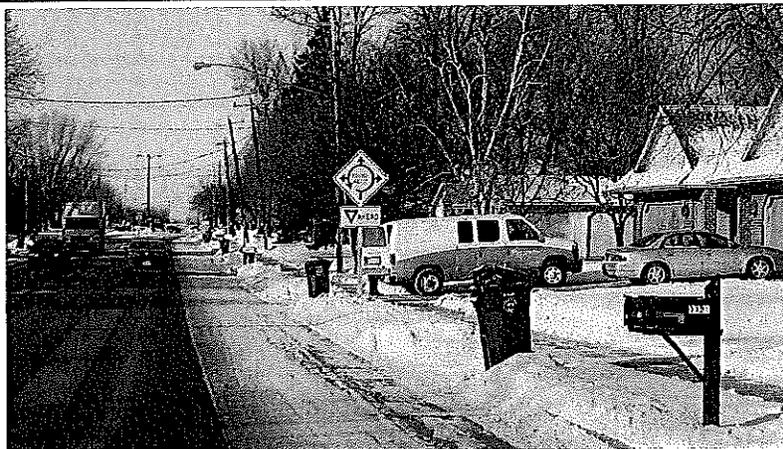
Less Mess



Cleaner Streets

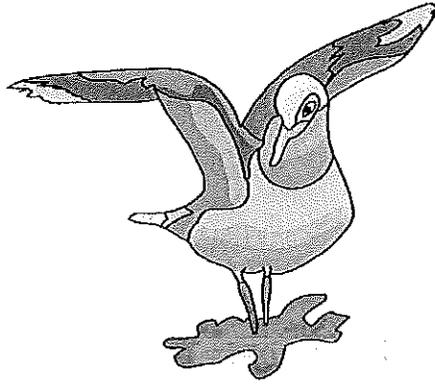


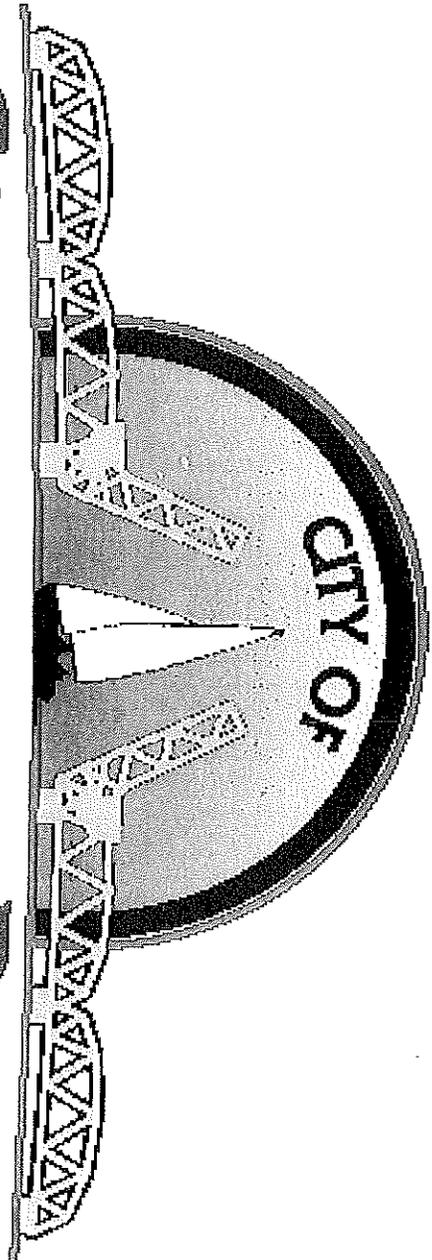
Cleaner Streets



AND.....

• NO MORE SEAGULLS!!!!!!!!!!!!!!!!!!!!!!!!!!!!





Sturgeon Bay

Garbage and Recycling

Finance, Purchasing & Building Committee
January 24, 2012

Garbage and Recycling

CITY OPERATION - MANUAL

WARRANTY & RECYCLING OPTIONS
CURRENT OPERATION (MANUAL)

ITEM

Personnel

	2012	2013	2014	2015	2016
Wages - M/Grant	\$ 8,990.00	\$ 9,169.80	\$ 9,352.20	\$ 9,540.26	\$ 9,731.07
Wages - FT hourly	\$ 86,420.00	\$ 88,148.40	\$ 89,911.37	\$ 91,709.60	\$ 93,543.79
O.T.	\$ 800.00	\$ 816.00	\$ 832.32	\$ 848.97	\$ 865.95
Longevity	\$ 115.00	\$ 117.30	\$ 119.65	\$ 122.04	\$ 124.48
Holiday	\$ 3,670.00	\$ 3,743.40	\$ 3,818.27	\$ 3,894.63	\$ 3,972.53
Sick Leave	\$ 4,405.00	\$ 4,493.10	\$ 4,582.96	\$ 4,674.62	\$ 4,768.11
Vacation	\$ 3,670.00	\$ 3,743.40	\$ 3,818.27	\$ 3,894.63	\$ 3,972.53
Retirement	\$ 12,630.00	\$ 12,882.60	\$ 13,135.13	\$ 13,387.66	\$ 13,640.19
PTCA	\$ 8,267.36	\$ 8,432.70	\$ 8,601.36	\$ 8,773.38	\$ 8,948.85
Supp Ann benefit	\$ 2,940.00	\$ 2,998.80	\$ 3,058.78	\$ 3,119.95	\$ 3,182.35
457 Plan	\$ 650.00	\$ 663.00	\$ 676.26	\$ 689.79	\$ 703.58
Health Ins	\$ 36,755.00	\$ 40,430.50	\$ 44,473.55	\$ 48,920.91	\$ 53,813.00
Dental Ins	\$ 2,355.00	\$ 2,590.50	\$ 2,720.03	\$ 2,920.03	\$ 3,291.23
HRA/HAS	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00
Workers Comp	\$ 3,810.00	\$ 4,000.50	\$ 4,200.53	\$ 4,410.55	\$ 4,631.08
	\$ 178,417.36	\$ 185,170.00	\$ 185,676.65	\$ 193,232.88	\$ 201,324.09

COMMODITIES

Fuel	\$ 33,655.00	\$ 37,020.50	\$ 38,871.53	\$ 40,815.10	\$ 42,855.86
Oil, Grease	\$ 2,500.00	\$ 2,750.00	\$ 2,887.50	\$ 3,031.88	\$ 3,183.47
Tires	\$ 5,000.00	\$ 5,000.00	\$ 5,250.00	\$ 5,512.50	\$ 5,788.13
Veh parts	\$ 5,000.00	\$ 5,000.00	\$ 5,250.00	\$ 5,512.50	\$ 5,788.13
Misc	\$ 1,000.00	\$ 1,000.00	\$ 1,050.00	\$ 1,102.50	\$ 1,157.63
	\$ 47,155.00	\$ 50,770.50	\$ 53,309.03	\$ 55,974.48	\$ 58,773.20

CONTRACTUAL

Auto Ins	\$ 2,500.00	\$ 2,625.00	\$ 2,756.25	\$ 2,894.06	\$ 3,038.77
Equip Maint	\$ 1,000.00	\$ 1,050.00	\$ 1,102.50	\$ 1,157.63	\$ 1,215.51
Clothing Allow	\$ 200.00	\$ 200.00	\$ 210.00	\$ 220.50	\$ 231.53
Radio Maint	\$ 100.00	\$ 100.00	\$ 105.00	\$ 110.25	\$ 115.76
Tippling Fees-Garbage	\$ 130,000.00	\$ 133,900.00	\$ 137,917.00	\$ 142,054.51	\$ 146,316.15
Tippling Fees-Recycle	\$ 19,000.00	\$ 19,570.00	\$ 20,157.10	\$ 20,761.81	\$ 21,384.67
Misc	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
	\$ 153,300.00	\$ 157,945.00	\$ 162,747.85	\$ 167,698.76	\$ 172,802.37

CAPITAL

Vehicles					
Equip. Maint	\$ -	\$ -	\$ -	\$ -	\$ -

DEBT SERVICE

Note 1	\$ 38,993.37	\$ 38,993.37	\$ 38,993.37	\$ 38,993.37	\$ 38,993.37
Princ	\$ 4,101.63	\$ 4,101.63	\$ 4,101.63	\$ 4,101.63	\$ 4,101.63
Interest					
Note 2	\$ 38,993.37	\$ 38,993.37	\$ 38,993.37	\$ 38,993.37	\$ 38,993.37
Princ	\$ 4,101.63	\$ 4,101.63	\$ 4,101.63	\$ 4,101.63	\$ 4,101.63
Interest					
	\$ 86,190.00	\$ 86,190.00	\$ 86,190.00	\$ 86,190.00	\$ 86,190.00
	\$ 465,062.36	\$ 489,075.50	\$ 487,923.52	\$ 503,096.12	\$ 519,089.66

Garbage and Recycling

CITY OPERATION - MECHANICAL

GARBAGE & RECYCLING OPTIONS
MECHANICAL OPERATION

ITEM

	2012	2013	2014	2015	2016
Personnel					
Wages - Mgmt	\$ 8,190.00	\$ 8,553.80	\$ 8,479.11	\$ 8,606.29	\$ 8,778.42
Wages - FT hourly	\$ 75,617.50	\$ 77,129.85	\$ 67,433.53	\$ 68,782.20	\$ 70,157.84
O.T.	\$ 700.00	\$ 714.00	\$ 624.24	\$ 636.72	\$ 649.46
Longevity	\$ 100.63	\$ 102.64	\$ 89.73	\$ 91.53	\$ 93.36
Holiday	\$ 3,211.25	\$ 3,275.48	\$ 2,863.70	\$ 2,920.98	\$ 2,979.39
Sick Leave	\$ 3,854.38	\$ 3,991.46	\$ 3,437.22	\$ 3,505.97	\$ 3,576.09
Vacation	\$ 3,211.25	\$ 3,275.48	\$ 2,863.70	\$ 2,920.98	\$ 2,979.39
Retirement	\$ 11,051.25	\$ 11,272.28	\$ 4,927.59	\$ 5,026.15	\$ 5,126.67
FLCA	\$ 7,258.70	\$ 7,403.88	\$ 6,563.03	\$ 6,691.05	\$ 6,824.87
Supp Ann benefit	\$ 2,572.50	\$ 2,623.95	\$ 2,676.43	\$ 2,729.96	\$ 2,784.56
457 Plan	\$ 650.00	\$ 663.00	\$ 676.26	\$ 689.79	\$ 703.58
Health Ins	\$ 32,160.63	\$ 35,376.69	\$ 38,914.36	\$ 42,805.79	\$ 47,086.37
Dental Ins	\$ 2,060.63	\$ 2,266.69	\$ 2,380.02	\$ 2,618.02	\$ 2,879.83
FRA/HAS	\$ 2,572.50	\$ 2,572.50	\$ 2,572.50	\$ 2,572.50	\$ 2,572.50
Workers Comp	\$ 3,640.00	\$ 3,822.00	\$ 4,013.10	\$ 4,213.76	\$ 4,424.44
	\$ 156,851.20	\$ 162,783.68	\$ 148,514.52	\$ 154,811.67	\$ 161,616.77
COMMODITIES					
Fuel	\$ 33,655.00	\$ 37,020.50	\$ 38,871.53	\$ 40,815.10	\$ 42,855.86
Oil Grease	\$ 2,500.00	\$ 2,750.00	\$ 2,887.50	\$ 3,031.88	\$ 3,183.47
Tires	\$ 5,000.00	\$ 5,000.00	\$ 5,250.00	\$ 5,512.50	\$ 5,788.13
Veh parts	\$ 5,000.00	\$ 5,000.00	\$ 5,250.00	\$ 5,512.50	\$ 5,788.13
Misc	\$ 1,000.00	\$ 1,000.00	\$ 1,050.00	\$ 1,102.50	\$ 1,157.63
	\$ 47,155.00	\$ 50,770.50	\$ 53,309.03	\$ 55,974.48	\$ 58,773.20
CONTRACTUAL					
Auto Ins	\$ 2,500.00	\$ 2,625.00	\$ 2,756.25	\$ 2,894.06	\$ 3,038.77
Equip Maint	\$ 1,000.00	\$ 1,050.00	\$ 1,102.50	\$ 1,157.63	\$ 1,215.51
Clothing Allow	\$ 200.00	\$ 200.00	\$ 210.00	\$ 220.50	\$ 231.53
Radio Maint	\$ 100.00	\$ 100.00	\$ 105.00	\$ 110.25	\$ 115.76
Typing Fees-Garbage	\$ 130,000.00	\$ 133,900.00	\$ 137,917.00	\$ 142,054.51	\$ 146,316.15
Typing Fees-Recycle	\$ 19,000.00	\$ 19,570.00	\$ 20,157.10	\$ 20,761.81	\$ 21,384.67
Misc	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
	\$ 153,300.00	\$ 157,945.00	\$ 162,747.85	\$ 167,698.76	\$ 172,802.37
CAPITAL					
Vehicles					
Equip. Maint	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE					
Note 1	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69
Princ	\$ 4,522.31	\$ 4,522.31	\$ 4,522.31	\$ 4,522.31	\$ 4,522.31
Interest	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69
Note 2	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69
Princ	\$ 4,522.31	\$ 4,522.31	\$ 4,522.31	\$ 4,522.31	\$ 4,522.31
Interest	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69	\$ 42,992.69
	\$ 95,030.00	\$ 95,030.00	\$ 95,030.00	\$ 95,030.00	\$ 95,030.00
	\$ 452,336.20	\$ 466,529.18	\$ 459,601.40	\$ 473,514.90	\$ 488,222.34
New Barrels	8,600	\$ 43,15	\$ 371,090.00		

Garbage and Recycling

SUMMARY

GARBAGE & RECYCLING OPTIONS
MANUAL vs. MECHANICAL OPERATION
COMPARATIVE SUMMARY

Item	2012		2013		2014		2015		2016	
	Mechanical	Manual								
Personnel	\$ 156,851.20	\$ 178,417.36	\$ 162,783.68	\$ 185,170.00	\$ 148,514.52	\$ 185,676.65	\$ 154,811.67	\$ 193,232.88	\$ 161,616.77	\$ 201,324.09
Commodities	\$ 47,155.00	\$ 47,155.00	\$ 50,770.50	\$ 50,770.50	\$ 53,309.03	\$ 53,309.03	\$ 55,974.48	\$ 55,974.48	\$ 58,773.20	\$ 58,773.20
Contractual	\$ 153,300.00	\$ 153,300.00	\$ 157,945.00	\$ 157,945.00	\$ 162,747.85	\$ 162,747.85	\$ 167,698.76	\$ 167,698.76	\$ 172,802.37	\$ 172,802.37
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ 95,030.00	\$ 86,190.00	\$ 95,030.00	\$ 86,190.00	\$ 95,030.00	\$ 86,190.00	\$ 95,030.00	\$ 86,190.00	\$ 95,030.00	\$ 86,190.00
Total	\$ 452,336.20	\$ 465,062.36	\$ 466,529.18	\$ 480,075.50	\$ 459,601.40	\$ 487,923.52	\$ 473,514.90	\$ 503,096.12	\$ 488,222.34	\$ 519,089.66
Net Savings	\$ 452,336.20	\$ 465,062.36	\$ 466,529.18	\$ 480,075.50	\$ 459,601.40	\$ 487,923.52	\$ 473,514.90	\$ 503,096.12	\$ 488,222.34	\$ 519,089.66
Cumulative Savings		\$ 12,726.15		\$ 13,546.33		\$ 28,322.12		\$ 29,581.21		\$ 30,867.32
				\$ 26,272.48		\$ 54,594.60		\$ 84,175.82		\$ 115,043.14
Cost										
Excluding										
Tipping Fees	\$ 303,336.20	\$ 316,062.36	\$ 313,059.18	\$ 326,605.50	\$ 301,527.30	\$ 329,849.42	\$ 310,698.58	\$ 340,279.79	\$ 320,521.53	\$ 351,388.85
Residential										
Units	4,253	4,253	4,253	4,253	4,253	4,253	4,253	4,253	4,253	4,253
Cost per										
RU/month	\$ 5.94	\$ 6.19	\$ 6.13	\$ 6.40	\$ 5.91	\$ 6.46	\$ 6.09	\$ 6.67	\$ 6.28	\$ 6.89