



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JANUARY 15, 2013
IMMEDIATELY FOLLOWING BOARD OF PUBLIC WORKS
WHICH BEGINS AT 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN ST
THAD G. BIRMINGHAM, MAYOR**

1. Call to order.
2. Pledge of Allegiance.
3. Roll call.
4. Adoption of agenda.
5. Consideration of the following bills: General Fund – \$640,997.14, Capital Fund - \$102,810.69, Cable TV - \$4,424.15, and Solid Waste Enterprise - \$11,225.01 for a grand total of \$759,456.99. [roll call]
6. **CONSENT AGENDA**
 - * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.
 - * a. Approval of 1/2/13 regular and 1/2/13 closed session Common Council minutes.
 - * b. Approval of the following minutes:
 - (1) Finance/Purchasing & Building Committee – 1/2/13
 - (2) Bicycle & Pedestrian Advisory Board – 1/3/13
 - * c. Place the following reports on file:
 - (1) Inspection Department Report – December 2012
 - (2) Police Department Report – December 2013
 - * d. Consideration of: Approval of request from Miller Art Museum to serve wine and exhibit openings on four dates after the library is closed.
7. Mayoral appointments.
8. First reading of ordinance re: Repeal and recreate Section 27.13(2) of the Municipal Code – Sign Code.
9. Committee Chairperson Reports:
 - a. Personnel Committee
 - b. Parking & Traffic Committee
 - c. Community Protection & Services Committee
 - d. Sturgeon Bay Utility Commission

10. Public comment on non-agenda items.

11. Mayor's comments.

12. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 1/11/13

Time: 12:00pm

By: [Signature]

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

5.

5.

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
CITY HALL / FIRE & POLICE STN				
01761	ASSOCIATED TRUST COMPANY	PAYING AGENT FEE	01-000-920-70002	363.00
TOTAL CITY HALL / FIRE & POLICE STN				363.00
TOTAL GENERAL FUND				363.00
MAYOR				
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-100-000-56700	2.45
TOTAL				2.45
TOTAL MAYOR				2.45
CITY CLERK-TREASURER				
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-115-000-56700	9.75
17700	QUILL CORPORATION	BINDER CLIPS, CORR TAPE, SPLYS	01-115-000-51950	185.51
17700		HEAVY DUTY STAPLES	01-115-000-51950	16.49
17700		END TAB FOLDERS	01-115-000-51950	161.44
19085	SCHENCK BUSINESS SOLUTIONS	PAYROLL SEMINAR	01-115-000-55600	50.00
23714	WISCONSIN MUNICIPAL CLERKS	2013 MEMBERSHIP	01-115-000-56000	50.00
TOTAL				473.19
TOTAL CITY CLERK-TREASURER				473.19
ADMINISTRATION				
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-120-000-56700	4.80
TOTAL				4.80
TOTAL ADMINISTRATION				4.80
COMPUTER				
03101	CDW GOVERNMENT, INC.	3 NONCOMPUTING THIN CLIENTS	01-125-000-55550	531.60
03101		7 NONCOMPUTING THIN CLIENTS	01-125-000-55550	1,240.40
04696	DOOR COUNTY TREASURER	12/12 TECH SUPPORT	01-125-000-55550	2,500.00
17700	QUILL CORPORATION	LABELS & TONER	01-125-000-51950	763.13
17700		COLORED PAPER & TONER	01-125-000-52800	205.13
17700		SURGE PROTECTOR	01-125-000-51950	24.99
R0000638	J MAUEL & ASSOCIATES	2013 PET LICENSING	01-125-000-51100	200.00
TOTAL				5,465.25
TOTAL COMPUTER				5,465.25
CITY ASSESSOR				

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
01740	ASSESSMENT TECHNOLOGIES	MARKET DRIVE	01-130-000-51100	1,684.20
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-130-000-56700	7.40
ASSO APP	ASSOCIATED APPRAISAL	01/15/13 CONTRACT	01-130-000-55010	1,245.83
TOTAL				2,937.43
TOTAL CITY ASSESSOR				2,937.43
BUILDING/ZONING CODE ENFORCMENT				
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-140-000-56700	2.45
09223	INDEPENDENT INSPECTIONS, LTD	12/12 PERMITS	01-140-000-55010	2,883.02
09223		SPECIAL INSPECTION	01-140-000-55010	152.00
TOTAL				3,037.47
TOTAL BUILDING/ZONING CODE ENFORCMENT				3,037.47
MUNICIPAL SERVICES ADMIN.				
02130	BAUDHUIN INC	8TH AVE CSM AMENDMENT	01-145-000-58999	162.00
03133	CELLCOM WISCONSIN RSA 10	12/12 CELL SERVICE	01-145-000-58250	-1.25
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-145-000-56700	4.80
TOTAL				165.55
TOTAL MUNICIPAL SERVICES ADMIN.				165.55
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	12/12 CELL SERVICE	01-150-000-58250	6.54
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-150-000-56700	8.60
TOTAL				15.14
TOTAL PUBLIC WORKS ADMINISTRATION				15.14
CITY HALL				
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-160-000-56700	2.45
08280	HILL BUILDING MAINTENANCE INC	12/12 CH CLEANING	01-160-000-55300	590.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	2,026.28
19880		421 MICHIGAN ST	01-160-000-58650	190.42
TOTAL				2,809.15
TOTAL CITY HALL				2,809.15
INSURANCE				
BH	BURKART HEISDORF INSURANCE	01/13 ANNUAL CRIME	01-165-000-55450	973.00

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
BH		01/13 GEN LIABILITY	01-165-000-56400	2,928.00
BH		01/13 POLICE LIABILITY	01-165-000-57150	1,105.00
BH		01/13 PUBLIC OFFICIALS	01-165-000-57400	1,111.00
BH		01/13 AUTO LIABILITY	01-165-000-55200	1,745.00
BH		01/13 AUTO PHYS DAMAGE	01-165-000-55200	1,164.00
BH		01/13 WORKERS COMP	01-165-000-58750	14,944.00
BH		01/13 BOILER	01-165-000-55250	2,167.00
BH		01/13 PROPERTY	01-165-000-57350	23,855.00
BH		02/13 GENERAL LIABILITY	01-165-000-56400	2,928.00
BH		02/13 POLICE LIABILITY	01-165-000-57150	1,105.00
BH		02/13 PUBLIC OFFICIALS	01-165-000-57400	1,111.00
BH		02/13 AUTO LIABILITY	01-165-000-55200	1,745.00
BH		02/13 AUTO PHYS DAMAGE	01-165-000-55200	1,164.00
BH		02/13 WORKERS COMP	01-165-000-58750	14,944.00

TOTAL 72,989.00

TOTAL INSURANCE 72,989.00

GENERAL EXPENDITURES

03405	CLERKS PETTY CASH	POSTAGE	01-199-000-57250	3.58
03405		BANK BAGS FOR MS	01-199-000-51520	21.10
03405		OPEN WEST WFT GRANT ACCOUNT	01-199-000-58900	5.00
04696	DOOR COUNTY TREASURER	12/12 CH PHONE	01-199-000-58200	124.72
04696		12/12 FD PHONE	01-199-000-58200	32.05
04696		12/12 MS PHONE	01-199-000-58200	45.64
04696		12/12 PD PHONE	01-199-000-58200	79.99
04696		4TH QTR PHONE & VOICEMAIL	01-199-000-58200	664.05
08167	GANNETT WISCONSIN NEWSPAPERS	MINUTES	01-199-000-57450	1,290.96
08167		CREDIT	01-199-000-57450	-1.99
17700	QUILL CORPORATION	COPY PAPER	01-199-000-55650	1,545.98
PETERS	PETERS CONCRETE CO	4TH AVE & ALLEY	01-199-000-51525	15,000.00
VANDEW	VANDEWALLE & ASSOCIATES, INC	IMPLEMENTATION SVCS NOV	01-199-000-57000	16,942.60
VANDEW		IMPLEMENTATION SVCS DEC	01-199-000-57000	11,911.75

TOTAL 47,665.43

TOTAL GENERAL EXPENDITURES 47,665.43

POLICE DEPARTMENT

04575	DOOR COUNTY HARDWARE	CHIPKEY FOR FORD	01-200-000-51950	69.99
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-200-000-56700	34.15
08167	GANNETT WISCONSIN NEWSPAPERS	BID FLEET VEHICLE	01-200-000-56000	116.50
23578	WISCONSIN CHIEF OF POLICE ASSN	DUES PORTER	01-200-000-56000	100.00
23578		DUES BRINKMAN	01-200-000-56000	65.00

TOTAL 385.64

TOTAL POLICE DEPARTMENT 385.64

POLICE DEPARTMENT/PATROL

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
02208	BAYCOM INC.	RADIO/SIREN/LIGHT MOUNT LTS SQ	01-215-000-58600	1,368.00
02208		RADIO/SIREN/LIGHT MOUNT LTS SQ	01-215-000-58600	690.00
04150	DE JARDIN CLEANERS LLC	UNIFORM CLNG ALLOW SOUTH	01-215-000-56800	7.50
04150		UNIFORM CLNG ALLOW HOUGAARD	01-215-000-56800	92.00
04150		UNIFORM CLNG ALLOW SOUTH	01-215-000-56800	9.00
04150		UNIFORM CLNG ALLOW SOUTH	01-215-000-56800	16.64
06592	FOX VALLEY TECHNICAL COLLEGE	EMOTIONAL SURVIVAL JENNERJOHN	01-215-000-55600	99.00
06592		EMOTIONAL SURVIVAL TRNG KRAH	01-215-000-55600	99.00
06650	GALLS, AN ARAMARK COMPANY	2 SHIRTS SOUTH	01-215-000-52900	135.90
11870	KUSTOM SIGNALS INC	RADAR DIAGNOSTIC FEE	01-215-000-58600	121.00
20254	TIP TOP CLEANERS	UNIFORM CLNG ALLOW WATERSTREET	01-215-000-56800	1.50
20254		UNIFORM CLNG ALLOW OSBORNE	01-215-000-56800	2.00
20254		UNIFORM CLNG ALLOW JENNERJOHN	01-215-000-56800	2.00
20254		UNIFORM CLNG ALLOW MOGEN	01-215-000-56800	1.50
20254		UNIFORM CLNG ALLOW TASSOUL	01-215-000-56800	13.81
20254		UNIFORM CLNG ALLOW ALBERTSON	01-215-000-56800	6.11
20254		UNIFORM CLNG ALLOW MEISNER	01-215-000-56800	10.27
20254		UNIFORM CLNG ALLOW ALBERTSON	01-215-000-56800	5.11
20254		UNIFORM CLNG ALLOW MOGEN	01-215-000-56800	0.50
20254		UNIFORM CLNG ALLOW WIEGAND	01-215-000-56800	1.50
20254		UNIFORM CLNG ALLOW BILODEAU	01-215-000-56800	1.00
20725	T R COCHART TIRE CENTER	4 TIRES	01-215-000-58999	650.20
21450	THE UNIFORM SHOPPE	PANTS MOGAN	01-215-000-52900	150.80
21450		SHIRTS MOGAN	01-215-000-52900	125.40
21450		SHIRTS ALBERTSON	01-215-000-52900	65.95
23828	WITT PENINSULA FORD LINCOLN	REPL CYLINDER HEAD TEMP SENSOR	01-215-000-58600	283.23
23828		LOF & REPL SERP BELT	01-215-000-58600	86.63
23828		BODY REPAIR	01-215-000-58600	550.00
23828		REPLACE COOLING FAN ASSEMBLY	01-215-000-58600	408.64
23828		REPAIR HOOD	01-215-000-58600	487.00
23828		INSTALL & ALIGN NEW HEADLAMPS	01-215-000-58600	273.00
23828		LOF & ROTATE TIRES	01-215-000-58600	34.95
23828		LOF & REPAIR TIRE	01-215-000-58600	33.95
23828		LOF	01-215-000-58600	24.95
23828		LOF	01-215-000-58600	24.95
23828		LOF & ROTATE TIRES	01-215-000-58600	34.95
23828		REPLACE SWITCH	01-215-000-58600	341.04
CDE	PAULA REICHEL	CSO SHIRTS	01-215-000-52900	153.78
CDE		4 CSO SHIRTS	01-215-000-52900	157.32
TOTAL				6,570.08
TOTAL POLICE DEPARTMENT/PATROL				6,570.08
POLICE DEPT. / INVESTIGATIONS				
04696	DOOR COUNTY TREASURER	PANASONIC NETWORK CAMERA	01-225-000-57950	1,189.79
11350	DOOR/KEWAUNEE DRUG TASK FORCE	DRUG/MEG UNIT DUES	01-225-000-57950	8,000.00
ACCURINT	LEXISNEXIS	01-03/2013 DATA MGMT	01-225-000-57950	240.00
EVIDENT	EVIDENT	EVIDENCE SUPPLIES	01-225-000-57950	430.50
IDENTIX	IDENTIX INC	2013 MAINT AGRMNT FINGERPRINT	01-225-000-58999	1,315.00
TOTAL				11,175.29
TOTAL POLICE DEPT. / INVESTIGATIONS				11,175.29

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
FIRE DEPARTMENT				
02275	BENDLIN FIRE EQUIPMENT	BOOTS STUEWER	01-250-000-52900	205.00
03075	CARQUEST OF DOOR COUNTY	LAMPS & CONNECTORS	01-250-000-53000	26.98
03075		COMPRESSOR SEAL & CLEANER	01-250-000-53000	29.10
03075		RETURN PARTS	01-250-000-53000	-26.98
03159	CHARTER COMMUNICATIONS	WEST SIDE CABLE	01-250-000-54999	6.97
04150	DE JARDIN CLEANERS LLC	REPLACE ZIPPER FIRE COAT	01-250-000-54999	46.00
04545	DOOR COUNTY COOPERATIVE	ELECTRICAL SUPPLIES	01-250-000-54999	10.47
04575	DOOR COUNTY HARDWARE	CASTER PLATE	01-250-000-54999	11.98
04575		SAND BELT, BIT HOLDER, BIT	01-250-000-54999	52.92
04575		FREIGHT	01-250-000-54999	12.04
04575		RETURN SUPPLIES	01-250-000-54999	-19.27
04575		HAMMER HANDLE, SCREW DRIVER	01-250-000-54999	47.45
04575		FREIGHT	01-250-000-54999	12.04
04575		ELBOW, HOSE, PIPE, FASTENERS	01-250-000-54999	17.63
04575		FASTENERS, SPRAY PAINT	01-250-000-54999	9.93
04575		BATTERY	01-250-000-54999	4.99
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-250-000-56700	14.65
06381	LARRY FISH	2 DUTY SHIRTS	01-250-000-52900	24.00
06456	KERRY FLEMING	REIMB UNISTRUTS	01-250-000-54999	53.43
13842	MOTOROLA	REPAIR PAGER	01-250-000-57550	78.00
14525	MICHAEL FRANGIPANE	UNIFORM HAT & SHIRTS	01-250-000-52900	87.00
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-250-000-56675	53.00
19880		TRUCK FILL	01-250-000-56675	36.00
19880		MEM FLD SPRINKLER	01-250-000-56675	29.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	29.00
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	29.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		QUINCY ST/BAY SHIP PIT	01-250-000-56675	29.00
19880		N MADISON AVE SPRINKLER	01-250-000-56675	9.00
19880		PENN ST DOCK	01-250-000-56675	9.00
19880		1016 GREEN BAY RD SIREN	01-250-000-56150	15.56
19880		EAST SIDE DOCK	01-250-000-56675	3.56
19880		107 N 1ST AVE RESTROOMS	01-250-000-56675	29.00
19880		N 1ST AVE PARKING RAMP	01-250-000-56675	3.56
19880		48 KENTUCKY ST DOCK	01-250-000-56675	9.00
19880		48 KENTUCKY ST MARINA	01-250-000-56675	29.00
19880		VACANT LOTS	01-250-000-56675	555.36
21450	THE UNIFORM SHOPPE	SAFETY SHOES MIKE SMITH	01-250-000-52900	79.95
FIRE SAF	FIRE SAFETY USA, INC	CONES FOR UNIT #4 & 1	01-250-000-53000	260.00

TOTAL 10,633.07

TOTAL FIRE DEPARTMENT 10,633.07

STORM SEWERS

10750	PREMIER CONCRETE INC	BULL FLOAT	01-300-000-54999	86.60
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TOTAL 86.60

TOTAL STORM SEWERS 86.60

STREET SWEEPING

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880	STURGEON BAY UTILITIES	SWEEPER WATER FOR NOV	01-330-000-53050	11.16
		TOTAL		11.16
		TOTAL STREET SWEEPING		11.16
ROADWAYS/STREETS				
11800	KRUEGER IMPLEMENT INC	6 PACK 2 CYCLE OIL	01-400-000-51400	19.90
		TOTAL		19.90
		TOTAL ROADWAYS/STREETS		19.90
SNOW REMOVAL				
03075	CARQUEST OF DOOR COUNTY	FLOW MARKERS	01-410-000-51400	60.27
03075		HEADER TAGGED WESTER	01-410-000-51400	25.16
04575	DOOR COUNTY HARDWARE	CHAIN LINK	01-410-000-51400	20.94
13825	MORTON SALT	88.40 TONS SALT	01-410-000-52400	4,892.94
13825		24.46 TONS SALT	01-410-000-52400	1,353.86
13825		95.13 TONS SALT	01-410-000-52400	5,265.44
		TOTAL		11,618.61
		TOTAL SNOW REMOVAL		11,618.61
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	CABIN AIR FILTERS	01-450-000-52150	64.77
03075		OIL FILTER	01-450-000-52150	4.87
03075		AIR FILTERS	01-450-000-52150	27.26
03075		HVY DTY UNV TERMINAL	01-450-000-52150	5.88
03075		MOTOR TREATMENT & CITROL	01-450-000-52150	60.37
04575	DOOR COUNTY HARDWARE	EXT CORD	01-450-000-53000	34.99
04575		HEX BUSHING	01-450-000-53000	2.79
QUALITY	QUALITY TRUCK CARE CENTER INC	TURN SIGNAL ASSEMBLY	01-450-000-53000	238.92
R0001021	HOLE N ONE MOBILE	16 GALLONS PREMIUM GAS	01-450-000-51650	58.50
		TOTAL		498.35
		TOTAL STREET MACHINERY		498.35
CITY GARAGE				
04575	DOOR COUNTY HARDWARE	TABLE ROUTER	01-460-000-54999	220.00
04575		HOSE MENDER	01-460-000-54999	4.98
04575		HOSE MENDER & NOZZLE	01-460-000-54999	20.96
04575		HOSE MENDER	01-460-000-54999	2.49
04575		HOSE COUPLER	01-460-000-54999	13.16
04575		HOSE MENDER	01-460-000-54999	14.94
04575		BULB	01-460-000-54999	8.99

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575		CERTIFICATE	01-460-000-54999	-5.00
04575		SPONGES	01-460-000-54999	10.07
04575		SANDBELT CLNR & SCREWSETTER	01-460-000-54999	22.48
04575		HOSE COUPLER	01-460-000-54999	5.98
04575		ROUTER CABLE	01-460-000-54999	149.99
04575		CERTIFICATE	01-460-000-54999	-5.00
13655	MONROE TRUCK EQUIPMENT, INC	SET BOX LOCKS	01-460-000-52350	900.00
TOTAL				1,364.04
TOTAL CITY GARAGE				1,364.04
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	1536 EGG HBR RD TRFC LIGHTS	01-499-000-58000	29.25
19880		N 14TH AVE & EGG HBR TRFC LTS	01-499-000-58000	36.18
19880		WS TRAFFIC LIGHTS	01-499-000-58000	119.77
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	5,870.78
19880		OVERHEAD ST LIGHTS	01-499-000-58000	8,617.71
19880		808 S DULUTH AVE SIGN	01-499-000-58000	8.24
19880		WALNUT & LANSING SIGN	01-499-000-58000	9.18
19880		EAST SIDE DOCK	01-499-000-58000	73.78
19880		SHIPYARD DEVELOPMENT	01-499-000-58000	64.72
19880		OLD HWY RD SIGN	01-499-000-58000	11.40
TOTAL				14,841.01
TOTAL HIGHWAYS - GENERAL				14,841.01
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	12/12 CELL SERVICE	01-500-000-58250	7.02
03133		12/12 CELL SERVICE	01-500-000-58250	147.84
03133		12/12 CELL SERVICE	01-500-000-58250	7.02
03133		12/12 CELL SERVICE	01-500-000-58250	12.44
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-500-000-56700	3.70
11545	MAPLE STREET SIGN CO.	HARMONY BANNER	01-500-000-52250	217.80
TOTAL				395.82
TOTAL PARK & RECREATION ADMIN				395.82
PARKS AND PLAYGROUNDS				
03075	CARQUEST OF DOOR COUNTY	CASE 30 AMP FUSES	01-510-000-54999	3.66
03075		2 CASES 20 AMP FUSES	01-510-000-54999	7.40
03075		OIL FILTER	01-510-000-53000	6.90
04574	DOOR COUNTY GLASS & MIRROR	MIRROR REPAIR LOADER	01-510-000-54999	25.21
04575	DOOR COUNTY HARDWARE	DRILL BIT	01-510-000-52700	10.49
04575		WIRE ROPE CLIP	01-510-000-54999	21.42
04575		BLASTER	01-510-000-54999	6.99
04575		NOZZLE	01-510-000-54999	6.99
04575		CERTIFICATE	01-510-000-54999	-5.00

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
04575		SPINDLE SANDER	01-510-000-54999	350.00
04575		CHAIN LINK	01-510-000-54999	9.16
04575		DUCT TAPE	01-510-000-54999	9.49
04575		PAINT	01-510-000-52100	31.99
04575		PAINT SUPPLIES	01-510-000-52100	31.84
08225	HERLACHE SMALL ENGINE	AIR FILTER	01-510-000-51900	7.98
19880	STURGEON BAY UTILITIES	MEM FLD WARMING HOUSE	01-510-000-56150	99.23
19880		MEM FLD WARMING HOUSE	01-510-000-58650	55.66
19880		MEM FLD PARKING LOT	01-510-000-56150	8.24
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	169.50
19880		MARTIN PARK	01-510-000-56150	8.24
19880		N 7TH AVE GARLAND PARK	01-510-000-56150	8.24
19880		N 7TH AVE GARLAND PARK	01-510-000-58650	3.56
19880		FLAG LIGHT 5TH & MICHIGAN	01-510-000-56150	38.62
19880		REPAIR FLAG POLE LIGHT	01-510-000-54999	11.84
20725	T R COCHART TIRE CENTER	4 TIRES, MOUNT/DISMOUNT DISP	01-510-000-53000	516.48
TOTAL				1,444.13
TOTAL PARKS AND PLAYGROUNDS				1,444.13
ICE RINKS				
06012	FASTENAL COMPANY	2 PAIR ICE CLEATS	01-530-000-52350	39.81
TOTAL				39.81
TOTAL ICE RINKS				39.81
MUNICIPAL DOCKS				
DIAMOND	DIAMOND BUSINESS GRAPHICS	2500 LAUNCH PASS ENVELOPES	01-550-000-51600	501.75
DIAMOND		SHIPPING	01-550-000-51600	36.93
DIAMOND		DOCK PASSES	01-550-000-51600	453.20
DIAMOND		DOCK PASSES	01-550-000-54999	140.00
DIAMOND		DOCK PASSES	01-550-000-51850	110.00
TOTAL				1,241.88
TOTAL MUNICIPAL DOCKS				1,241.88
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	-W LARCH WALKWAY LIGHTS	01-570-000-56150	174.88
19880		W LARCH PARKING LOT	01-570-000-56150	41.14
19880		48 KENTUCKY ST WTR FRT.	01-570-000-56150	302.03
19880		107 N 1ST AVE RESTROOMS	01-570-000-56150	15.45
19880		107 N 1ST AVE RESTROOMS	01-570-000-58650	49.13
19880		N 1ST AVE PARKING RAMP	01-570-000-56150	400.40
TOTAL				983.03
TOTAL WATERFRONT PARKS & WALKWAYS				983.03

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
EMPLOYEE BENEFITS				
03780	COUNSELING ASSOCIATES OF DC	MONTHLY EAP	01-600-000-56553	150.83
03780		MONTHLY EAP	01-600-000-56553	150.83
23674	WISCONSIN DEPT OF WORFORCE	12/12 UNEMPLOYMENT	01-600-000-50370	2,071.65
TOTAL				2,373.31
TOTAL EMPLOYEE BENEFITS				2,373.31
COMMUNITY & ECONOMIC DEVLPMT				
04549	DOOR COUNTY ECONOMIC DEVELOPME	2013 1ST QTR COMMITMENT	01-900-000-55750	4,660.00
04549		2013 1ST QTR CITY PROGRAMS	01-900-000-55750	6,250.00
04696	DOOR COUNTY TREASURER	12/12 INTERNET	01-900-000-56700	4.80
14401	CHERYL NAULT	2012 MILEAGE	01-900-000-55600	49.40
17700	QUILL CORPORATION	INK CART, ENVELOPES, WHITE OUT	01-900-000-51950	96.84
TOTAL				11,061.04
TOTAL COMMUNITY & ECONOMIC DEVLPMT				11,061.04
TOTAL GENERAL FUND				210,670.63
CAPITAL FUND				
COMPUTER				
03101	CDW GOVERNMENT, INC.	EPSON SCANNER	10-125-000-59040	242.07
03101		2 MONITORS	10-125-000-59040	273.76
03101		3 HG 4G COMPUTERS	10-125-000-59040	2,475.00
TOTAL				2,990.83
TOTAL COMPUTER				2,990.83
GENERAL EXPENDITURES				
02130	BAUDHUIN INC	DC COOP PLAT SURVEY	10-199-000-59080	597.00
02130		ANDERSON PLAT SURVEY	10-199-000-59080	705.00
DC CUST	DC CUSTOM DRILLING & BLASTING	4TH AVE ROCK TESTING	10-199-000-51525	300.00
TOTAL				1,602.00
TOTAL GENERAL EXPENDITURES				1,602.00
STORM SEWERS				
EXPENSE				
PETERS	PETERS CONCRETE CO	4TH AVE & ALLEY	10-300-000-59115	26,425.00
TOTAL EXPENSE				26,425.00
TOTAL STORM SEWERS				26,425.00

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
ROADWAYS/STREETS				
EXPENSE				
PETERS	PETERS CONCRETE CO	4TH AVE & ALLEY	10-400-000-59100	8,080.00
TOTAL EXPENSE				8,080.00
ANNUAL RESURFACING & BASE REP.				
PETERS	PETERS CONCRETE CO	4TH AVE & ALLEY	10-400-110-59095	13,712.86
TOTAL ANNUAL RESURFACING & BASE REP.				13,712.86
TOTAL ROADWAYS/STREETS				21,792.86
CURB/GUTTER/SIDEWALK				
EXPENSE				
PETERS	PETERS CONCRETE CO	4TH AVE & ALLEY	10-440-000-59102	50,000.00
TOTAL EXPENSE				50,000.00
TOTAL CURB/GUTTER/SIDEWALK				50,000.00
TOTAL CAPITAL FUND				102,810.69
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
02975	CAMERA CORNER	ADAPTERS, CABLES, IPAD & CASE	21-000-000-52700	1,258.00
02975		ADAPTERS & SCREEN PROTECTORS	21-000-000-52700	189.96
02975		MICROPHONE	21-000-000-52700	264.00
02975		LCD TOUCH SCREEN	21-000-000-59070	1,349.00
02975		IPOD, DOCK & CABLES	21-000-000-52700	267.99
02975		2 IPOD NANOS, CABLE, SWITCHES	21-000-000-52700	812.00
03159	CHARTER COMMUNICATIONS	CB MUSIC SERVICE	21-000-000-56700	33.20
04696	DOOR COUNTY TREASURER	12/12 INTERNET	21-000-000-56700	100.00
MANN	MANN COMMUNICATIONS, LLC	DVD'S TO LIBRARY	21-000-000-58999	45.00
MANN		ROGER COUNCIL PREVIEWS	21-000-000-58999	105.00
TOTAL CABLE TV / GENERAL				4,424.15
TOTAL CABLE TV / GENERAL				4,424.15
TOTAL CABLE TV				4,424.15
OLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04575	DOOR COUNTY HARDWARE	HEX BUSHING	60-000-000-53000	2.79
11545	MAPLE STREET SIGN CO.	VINYL SIGNS FOR GARBAGE TRUCK	60-000-000-59060	536.00
DC WASTE	DOOR COUNTY WASTE & RECYCLING	168.06 TONS GARBAGE	60-000-000-58300	9,656.75
DC WASTE		79.19 TONS RECYCLING	60-000-000-58350	1,029.47
TOTAL SOLID WASTE ENTERPRISE FUND				11,225.01
TOTAL SOLID WASTE ENTERPRISE FUND				11,225.01
TOTAL SOLID WASTE ENTERPRISE				11,225.01
TOTAL ALL FUNDS				329,130.48

MANUAL CHECKS

Minnesota Life Insurance \$ 1,662.31
12/27/12
Check #71786
Life insurance
01-600-000-50552

Peninsula Title Trust Account \$ 368,980.00
12/28/12
Check #71791
Anderson property
10-199-000-59080

WPPI \$ 95,634.79
1/2/13
ACH
Health & dental insurance
Misc accounts

Shell Fleet Plus \$ 49.41
1/7/13
Check #71872
Out of town fuel
01-215-000-51650

TOTAL MANUAL CHECKS \$ 430,326.51

COMMON COUNCIL
January 2, 2013

A meeting of the Common Council was called to order at 7:00 p.m. by Mayor Birmingham. The Pledge of Allegiance was recited. Roll call: Ald. Wiegand, Vandertie, Lodi, Wiesner, Stutting, Fett, and Schlicht present

Stutting/Schlicht to adopt agenda removing item #8. Carried.

Stutting/Schlicht to approve bills: General Fund – \$102,404.10, Capital Fund - \$777.00, Cable TV - \$5,319.00, and Solid Waste Enterprise - \$3,863.67 for grand total of \$112,363.77. Roll call: All voted aye. Carried.

Fett/Wiesner to approve consent agenda:

- a. Approval of 12/18/12 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Industrial Park Development Review Team – 12/11/12
 - (2) Finance/Purchasing & Building Committee – 12/11/12
 - (3) Community Protection & Services Committee – 12/13/12
 - (4) Waterfront Redevelopment Authority – 12/17/12
 - (5) City Plan Commission – 12/16/12
- c. Consideration of: Beverage Operator license.
- d. Finance/Purchasing & Building Committee recommendation re: Allow the Door County Destroyers to use Memorial Field for one game in 2013 for a fee of \$100 + tax per game and to use the practice fields on Wednesdays beginning at 6:00 p.m.
- e. Finance/Purchasing & Building Committee recommendation re: Continue with current deferment agreements with no change on the agreements that are due for review at this time.
- f. Community Protection & Services Committee recommendation re: Install streetlight on Bluebird Street between 12th Avenue and 14th Avenue, Pole #6J-2-3-2.
- g. Community Protection & Services Committee recommendation re: Install streetlight at 1643 Cove Road, Pole #12L-7-4-1.
- h. City Plan Commission recommendation re: Revise the sign requirements within the R-1, R-2, R-3, and R-M districts per the attached amendments to the sign code.

Carried.

The Mayor made the following appointment:

Bicycle & Pedestrian Advisory Board

Randy Watermolen, Sturgeon Bay School District

Schlicht/Wiegand to confirm the appointment. Carried.

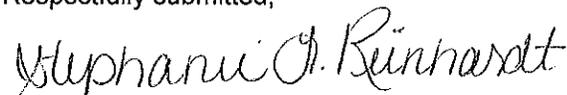
City Plan Commission Chair Wiegand, Finance/Purchasing & Building Committee Chair Stutting, and Park & Recreation Committee Chair Wiegand presented reports for their respective committees/commissions.

There were no public comments.

The Mayor made his comments.

After the Mayor announced the statutory basis, Schlicht/Fett to convene in closed session in accordance with the following exemption: Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session – Wis. Stats. 19.85(1)(e) – Consideration of: Acquisition of property. Roll call: All voted aye. Carried. The meeting moved to closed session at 7:10 p.m. and adjourned at 8:21 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

CLOSED SESSION
COMMON COUNCIL
January 2, 2013

A closed session of the Common Council was convened at 7:13 p.m. by Mayor Birmingham. Ald. Wiegand, Vandertie, Lodl, Wiesner, Stutting, Fett, and Schlicht present. Also present: City Administrator McNeil, City Attorney Nesbitt and City Clerk Reinhardt

[Portion of minutes remains unpublished.]

Schlicht/Lodl to refer to City Plan Commission the matter of studying placing a new street location (on the Krueger property) on the official map.

Wiegand/Fett to adjourn. The meeting adjourned at 8:21 p.m. Carried.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

Approved for publication:

By: 
Stephen B. McNeil, City Administrator

Date: 1-9-13

FINANCE/PURCHASING & BUILDING COMMITTEE
January 2, 2013

A meeting of the Finance/Purchasing & Building Committee was called to order at 6:45 p.m. by Chairperson Stutting in the Council Chambers, City Hall, 421 Michigan Street. Roll call: Members Stutting, Wiegand, and Schlicht were present. Also present: Alderperson Fett, Alderperson Wiesner, City Administrator McNeil, Clerk Reinhardt, and Finance Director/City Treasurer Clarizio.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Review bills.
4. Adjourn.

Carried.

A motion was made by Alderperson Wiegand, seconded by Alderperson Schlicht to accept the bills as presented and forward to the Common Council for payment Carried.

A motion was made by Alderperson Schlicht, seconded by Alderperson Wiegand to adjourn. Carried. The meeting adjourned at 6:46 p.m.

Respectfully submitted,


Valerie J. Clarizio
Finance Director/City Treasurer

BICYCLE AND PEDESTRIAN ADVISORY BOARD

Thursday, January 3, 2013

The Bicycle and Pedestrian Advisory Board meeting was called to order at 4:00 p.m. by Chairperson Robert Schlicht in 2nd Floor Conference Room, City Hall, 421 Michigan Street.

Roll call: Members Nathan Hayes, Robert Schlicht, Leni Spaude, Laurel Brooks, Tony Depies, Rhonda Kolberg, and Paul Anschutz were present. Also present were Community Development Director Marty Olejniczak, Police Chief Arleigh Porter, and Community Development Secretary Cheryl Nault.

Adoption of agenda: Moved by Ms. Brooks, seconded by Mr. Depies to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from December 6, 2012.
4. Consideration of: Bike lanes on Oregon Street.
5. Consideration of: Application for Bike Friendly Community.
6. Update regarding Safe Routes to School grants.
7. Consideration of: 2013 Bike to Work Week.
8. Adjourn.

Carried.

Approval of minutes from December 6, 2012: Moved by Ms. Kolberg, seconded by Ms. Brooks to approve the minutes from December 6, 2012. Carried.

Consideration of: Bike lanes on Oregon Street: Discussion was held whether or not bike lanes should be placed from 1st Avenue to 3rd Avenue on Oregon Street. Mr. Depies offered several options. A solid line could be installed (dedicated bike lane), in which you could not pass on the right; a sharrow could also be installed, which would not affect traffic; or install no line at all.

Mr. Depies added that the cost is approximately \$.30 per foot for painting the lines, including the symbols. Signs and painting come out of two different budget line items.

Mr. Anschutz suggested checking with other communities on what type of paint they use and cost. Mr. Schlicht said that this will be looked at during the Parking and Traffic meeting.

It was then moved by Mr. Anschutz, seconded by Ms. Brooks to recommend to Parking and Traffic to install a solid line on Oregon Street from 1st Avenue to 3rd Avenue on both sides of the street. Carried.

In regard to striping 3rd Avenue to 5th Avenue, Mr. Depies said that the traffic volume doesn't warrant bike lanes. A bike route, not bike lanes, is recommended in the Bicycle Master Plan. This area is already a safe area.

Ms. Kolberg noted that there is an area by the Government Center that the Health Dept. uses for loading and unloading that would be located right in a bike lane.

Mr. Schlicht suggested that the Board review Table 4-1 from the Bicycle Master Plan and do not do anything with Oregon Street at this time, find out what is being planned for Duluth Avenue and 14th Avenue, and set a priority list.

Mr. Anschutz would like to see a cost estimate for signage and paint, and develop a budget for future projects.

Consideration of: Application for Bike Friendly Community: Board members continued reviewing the application for a Bike Friendly Community that was started at the last meeting. With the help of members and other City departments, Mr. Olejniczak had filled in most of the responses for the 90 question application. The final application will be reviewed at the next meeting in February. The deadline for submitting the application is February 26, 2013.

Ms. Brooks left the meeting at 5:30 p.m.

Update regarding Safe Routes to School Grants: Mr. Olejniczak stated that a letter was received from Tressie Kamp, Multi-Modal Program Manager from the Division of Transportation Investment Management, that the Safe Routes to School grant that was recently applied for in regard to sidewalks and speed radar board was unable to be funded. The WisDOT received 74 grant applications of which funding was only available for 17.

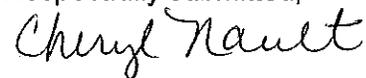
Mr. Anschutz mentioned that he had spoken with Ms. Kamp and she offered to provide working data for future applications.

Mr. Depies mentioned that the State Historical Society was the holdup for the application that was submitted in 2008. A historic survey needs to be completed. There are a couple of abutting property owners that may potentially fit under the historic guidelines for historic structures. There was an estimate received of \$3,300.00 to have a historic survey done. Mr. Schlicht said we need to be pro-active and find out who can do the survey and how to get the historical inspections done.

Consideration of: 2013 Bike to Work Week: The 2013 Bike to Work Week is scheduled for May 13 - 17. Ms. Kolberg offered to promote this on the Door County Health Department's facebook page. More things need to be done to advertise and promote this and to do it far enough in advance. It was suggested that Board members come up with ideas to encourage biking.

Adjourn: Moved by Mr. Depies, seconded by Mr. Schlicht to adjourn. Carried. Meeting adjourned at 6:25 p.m.

Respectfully submitted,



Cheryl Nault
Community Development Secretary

6c1.

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
December 30, 2012

6c1.

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF DECEMBER, 2012.

December-12	YEAR TO DATE		December-12	YEAR TO DATE
2	13	ONE FAMILY DWELLINGS	527,000	1,887,325
0	0	TWO FAMILY DWELLINGS	--	--
0	0	MULTIPLE FAMILY DWELLINGS	--	--
0	0	DUPLEX CONVERTED TO TRI-PLEX	--	--
0	1	C.B.R.F.	--	3,057,776
0	4	RESIDENTIAL ADDITIONS	--	210,005
1	51	RESIDENTIAL ALTERATIONS	600	437,682
0	8	RESIDENTIAL GARAGES/CARPORTS	--	107,120
0	4	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	--	34,400
0	2	RESIDENTIAL STORAGE BUILDINGS	--	4,000
0	0	RESIDENTIAL SWIMMING POOLS	--	--
0	0	NON-RESIDENTIAL SWIMMING POOLS	--	--
0	2	NEW COMMERCIAL BUILDINGS	--	1,195,000
0	3	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	--	258,300
0	3	NON-RESIDENTIAL ADDITIONS	--	558,500
2	30	NON-RESIDENTIAL ALTERATIONS	19,331	1,382,527
0	0	MUNICIPAL BUILDINGS	--	--
0	0	WAREHOUSES	--	--
0	0	FACTORY & SHOP	--	--
0	0	COMMUNICATION TOWER	--	--
0	0	SUBSTATION	--	--
0	0	AGRICULTURAL BUILDINGS	--	--
5	121		\$546,931	\$9,132,635

TOTAL ESTIMATED COST OF CONSTRUCTION

December-12	YEAR TO DATE	TOTAL PERMITS ISSUED	December-12	YEAR TO DATE
5	121	BUILDING PERMITS	1,261	24,028
5	133	ELECTRICAL PERMITS	512	12,767
8	83	PLUMBING PERMITS	590	8,803
4	67	HEATING PERMITS	869	8,338
3	134	SIGN PERMITS	90	3,900
0	3	MISCELLANEOUS PERMITS	--	105
0	0	SUMP PUMP PERMITS	--	--
2	97	ELECTRICIAN LICENSES	33	1,461
0	4	EARLY STARTS	--	575
2	19	EROSION CONTROL	150	2,500
0	0	STATE PLAN APPROVALS	--	--
2	11	PARK & PLAYGROUND PAYMENTS	600	3,300
2	12	WISCONSIN PERMIT SEALS	70	420
0	4	ZONING BOARD OF APPEALS APPLICATIONS	--	1,200
1	4	ZONING CHANGES/P.U.D. APPLICATIONS	400	2,145
0	3	PLAN COMMISSION - CONDITIONAL USES	--	900
0	10	CERTIFIED SURVEY MAP REVIEWS	--	700
0	2	SUBDIVISION PLATTING REVIEW	--	670
0	0	MISCELLANEOUS REVENUE	--	--
0	0	(COPIES, POSTAGE, SALE OF MAPS, ETC.)	--	--
0	0	RESIDENTIAL BUILDINGS MOVED	--	--
0	0	NON-RESIDENTIAL BUILDINGS MOVED	--	--
0	0	CHANGE OF USE	--	--
0	0	RESIDENTIAL OCCUPANCY FEES	--	--
0	9	COMMERCIAL OCCUPANCY FEES	--	400
0	0	PIER PERMIT	--	--
0	6	DEMOLITION	--	150
0	0	REINSPECTION FEE	--	--
0	0	BLASTING	--	--
TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER			\$4,575.00	\$72,362.00

Cheryl Nault
Cheryl Nault
Building Inspection Dept.



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

To: The Honorable Mayor
 Members of the Common Council
 Members of the Police and Fire Commission
 City Administrator Steve McNeil
 Officers of the Sturgeon Bay Police Department
 Media

From: Captain Daniel J. Brinkman

Subject: Monthly Report for December, 2012

Date: January 9, 2013

The following is a summary of the Police Department's activities for the month of December. The activities included are crimes investigated, police service calls handled by department members, arrests completed, traffic accidents investigated, miles traveled, fuel consumed, training completed, and public education provided by department members.

Crimes Investigated

The Department, during the month, investigated a total of 60 crimes.

These crimes can be broken down and classified as follows.

Theft.....	09
Criminal Damage to Property.....	06
Disorderly Conduct.....	15
Bail Jump.....	03
False Imprisonment.....	01
Harassment.....	02
Battery.....	06
Fraud.....	03
Strangulation / Suffocation.....	01
Death Investigation.....	02
Expose Genitals to Child.....	01
Burglary.....	03
Physical Abuse of Child.....	02
Possess Drug Paraphernalia.....	01
Resist Arrest.....	01
Stalking.....	01
Trespass.....	01
Arson.....	01
Obstruct Police.....	01
	TOTAL 60

The above crimes resulted in the loss of \$12,373 to the community, of which \$40 has been recovered.

Arrests

The Department completed a total of 116 arrests during the month. These arrests encompass violations from traffic to felony, and are listed below by type of violations and number of arrests for each category.

A. Felony Crime Arrest

Physical Abuse to Child.....	01
False Imprisonment.....	01
Strangulation / Suffocation.....	02
Expose Genitals to Child.....	01
Theft.....	01
TOTAL	06

Warrant Arrests.....00

B. Misdemeanor Crime Arrests

Disorderly Conduct.....	11
Battery.....	06
Bail Jump.....	04
Stalking.....	01
Possess Drug Paraphernalia.....	01
Obstruct Police.....	01
Resist Arrest.....	01
TOTAL	25

Wisconsin Probation & Parole Violation Arrests.....12

Warrant Arrests.....00
TOTAL 12

C. Ordinance Violation Arrests

Underage Drinking.....	04
Possession of Marijuana.....	01
Possession of Drug Paraphernalia.....	01
Retail Theft.....	04
Disorderly Conduct.....	03
Truancy.....	02
Possess Tobacco Underage.....	02
TOTAL	17

D. Traffic Crime Arrests

Operating after Driver's License was Revoked.....	04
Fail to Install Ignition Interlock Device.....	01
TOTAL	05

E. Traffic Violation Arrests

Operating a Motor Vehicle While Intoxicated.....	01
Speeding Violation.....	19
Motor Vehicle Registration Violation.....	06
Failure to Obey a Traffic Sign or Signal.....	05
Operating While Driver's License Suspended.....	06
Equipment Violations.....	03
Violate Absolute Sobriety.....	01

Operating Left of Center.....	01
Seat Belt Violation.....	01
Miscellaneous Moving Traffic Violations.....	07
Left of Center.....	01
	TOTAL 51

In addition to the preceding arrests, the Department conducted a total of 233 traffic stops during the month and logged 70 violations for various motor vehicle defects and local ordinances and issued 63 written warnings for those violations. A total of 28 parking tickets were issued for parking violations throughout the city.

Traffic Accidents

The Department, during the month, investigated a total of 21 vehicle accidents. These investigations are categorized into four types, which are described below.

A. Motor Vehicle Accidents Involving Fatalities.....	00
B. Motor Vehicle Accidents Involving Injuries.....	00
C. Motor Vehicle Accidents Involving Property Damage..... (greater than \$1,000.00)	19
D. Motor Vehicle Accidents Involving Property Damage..... less than \$1,000.00)	02
	TOTAL 21

Police Service Calls

Department members handled 340 service calls during the month. These calls consist of both citizen requests for police service and service needs initiated by officers on patrol. The type of service and the number of calls in each category are described below.

A. Traffic and Road Incidents.....	37
This category consists of all assignments involving assists to motorists in distress, directing traffic, complaints of noisy or otherwise disorderly vehicles, removing debris from roadways, and all parking problem complaints.	
B. Noise Complaints.....	05
These complaints involve private parties, licensed liquor establishments, and parties in public places.	
C. Sick and Injured Persons.....	17
Assistance rendered to the Ambulance Service and sick or injured persons. (Of these calls 02 required the commitment of citizens to a Mental Health Facility for mental or substance abuse problems.)	
D. Alarms.....	19
Officers responded to activated burglar and hold-up alarms at area banks and other business establishments and residences as well as fire alarms.	

E.	Complaints Involving Animals.....	13
	Investigation by officers of noisy animals, loose animals, animal bites, wild animals, and sick, injured or dead animal complaints.	
F.	Civil Disputes.....	04
	Arguments between neighbors, landlords and tenants, and family members where no crimes have been committed.	
G.	Escorts.....	05
	Transporting citizens, money escorts for area financial institutions, funerals, and for area industry.	
H.	Civil Assistance Rendered.....	13
	This category is broad and involves such services as auto and home lockouts, emergency notifications, attempts to locate people, retrieve personal property, and registration assistance.	
I.	Assistance Rendered to Other Agencies.....	03
	Includes assistance to other law enforcement and government agencies.	
J.	Suspicious Person.....	10
	Involves both citizen complaints and observations by officers on patrol who took investigative action in regard to the suspicious behavior of other people.	
K.	Suspicious Motor Vehicles.....	13
	Complaints of occupied, unoccupied, abandoned, and junked motor vehicles.	
L.	Liquor Establishments.....	00
	Complaints of problems with patrons.	
M.	Fights or Brawls.....	01
	Complaints of persons fighting where no criminal arrests were made.	
N.	Self-Initiated Field Activity.....	127
	All initiated activity by the officer to include, but not limited to, routine security checks of area industries, businesses, city parks, residences, and compliance checks of local liquor establishments.	
O.	Juvenile Problems.....	11
	Requests for police service that strictly involve property calls and all unfounded calls for police service. The calls vary from mischief to family problems to runaway situations.	

- P Miscellaneous Incidents33
 Includes arrest warrants served, recovered property calls, and all unfounded calls for police service. This category includes unfounded 9-1-1 calls investigated by Department members during the month.

- Q. Welfare Checks28
 Includes calls to check on the well being of a person who has not been heard from or seen for a period of time by family, friends, neighbors, or employers.

- R. Gas Drive Off01
 Routine non-theft investigations where a motorist drove away without paying for their gas. Typically involves a driver error, store employee error or credit card reader error.

Department Mileage and Fuel Consumption

Department members patrolled a total of 14,972 miles with department vehicles, consuming 1,386 gallons of fuel. The fleet averaged 10.8 miles per gallon of fuel during the month.

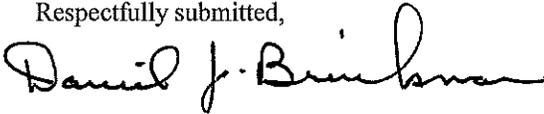
Department Training

Two officers completed 16 hours of instruction on Conducting Complete Traffic Stops and five officers completed 8 hours of instruction on Problem Oriented Policing.

Public Education

Officer Kourtney Krahe is a sexual assault survivor. She gave a presentation to approximately 40 sophomores from Gibraltar High School on what it means to be a sexual assault survivor.

Respectfully submitted,



Captain Daniel J. Brinkman



107 South 4th Avenue • Sturgeon Bay • Wisconsin 54235 • www.millerartmuseum.org

January 2, 2013

To: **Sturgeon Bay City Council**
cc: Door County Library Board

Board of Directors

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Museum Director
Bonnie Hartmann

Hello,

This year the Miller Art Museum will host 4 evening exhibit opening receptions, where we would like to serve wine to our guests(at no charge) after the Library is closed (Saturdays at 5:00).

We would ask your permission to do so on the following dates:

Saturday, February 2, 5:00 - 6:30pm

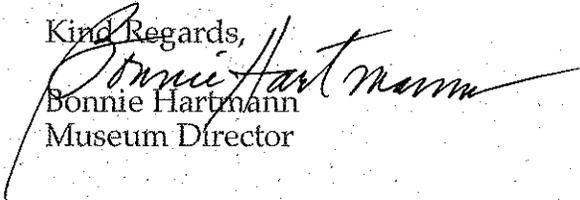
Saturday, June 1, 5:00-6:30pm

Saturday, July 27, 5:00-6:30pm

Saturday, September 14, 5:00-6:30pm

Thank you for your consideration.

Kind Regards,


Bonnie Hartmann
Museum Director

Mayoral Appointments

Bicycle & Pedestrian Advisory Board

Leni Spaude
702 Hickory Street
Sturgeon Bay, WI 54235

ORDINANCE NO. _____

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, WISCONSIN DO ORDAIN AS FOLLOWS:

SECTION 1: Section 27.13(2) of the Municipal Code of the City of Sturgeon Bay, Wisconsin is hereby repealed and recreated as follows:

(2) *R-1, R-2, R-3, and R-M residential districts.*

(a) Signs not requiring a permit.

(b) On-premises signs for conditional uses, nonconforming uses, and public, charitable, educational or religious institutions.

1. *Permitted signs.* Wall signs and one ground sign for each abutting street.

2. *Area restrictions.* The total area of wall signs shall not exceed one square foot per linear foot of building facia to a limit of 50 square feet per building facia. The area of a ground sign shall not exceed 16 square feet on parcels one-half acre (21,780 sq. ft.) or less, and shall not exceed 32 square feet on parcels larger than one-half acre.

3. *Height restrictions.* All signs shall be limited to a height of 12 feet.

4. *Setbacks.* All freestanding ground signs must be at least 15 feet from interior side and rear lot lines and set back at least ten five feet from the public right-of-way.

(c) Identification sign for an authorized subdivision or manufactured home/mobile home park.

1. *Permitted signs.* One ground sign. Additional ground sign(s) may be authorized by the plan commission for subdivisions or manufactured home parks with multiple entrances.

2. *Area restrictions.* The area of the sign shall not exceed 32 square feet.

3. *Height restrictions.* The ground sign shall be limited to a height of 12 feet.

4. *Setbacks.* The ground sign shall be set back at least 15 feet from interior side and rear lot lines and at least five feet from the public right-of-way.

SECTION 2: This ordinance shall take effect on the day after its publication.

Approved:

Thad Birmingham
Mayor

Attest:

Stephanie L. Reinhardt
City Clerk

EXECUTIVE SUMMARY

Title: Revisions to S. 27.13(2) of the Sign Code pertaining to the residential districts

Background: The current requirements for signs in the residential zoning districts (R-1, R-2, R-3, and R-M) are confusing and contradictory, especially as applied to the public, educational and religious uses. There are actually two separate subsections with different rules that apply to such signs. It is unclear whether the maximum sized ground sign is 8 sq. ft., 15 sq. ft. or 32 sq. ft. The City Attorney recently issued an opinion regarding how the maximum sign area requirement should be applied to churches. Both the City Attorney and staff agree that even with the opinion it is still the best course to revise the sign ordinance to clear up any problems and get the rules to accurately reflect the desires of the City.

The proposed revisions to the section governing the residential districts were drafted by staff and reviewed by the Plan Commission. The revisions simplify the rules and eliminate the redundant subsection. All nonresidential uses in these districts would be treated the same (churches, conditional use, nonconforming uses, etc). The maximum size for a ground sign would be standardized at 16 feet on smaller parcels (1/2 acre or less) and 32 feet on larger parcels under this proposal. In addition, the setback from the street would be 5 feet to match the rule found elsewhere in the code.

Fiscal Impact: None.

Options: Among the options for the Council are the following:

1. Adopt the ordinance amendments.
2. Modify the proposed ordinance amendments and adopt.
3. Reject the ordinance amendments.
4. Refer the matter back to the Plan Commission.

The Council could also hold a public hearing on the matter, but is not required to do so.

Plan Commission Action: The plan commission unanimously (5-0) voted to recommend adoption of the proposed amendments.

Prepared by:


Martin Olejniczak

Community Development Director

12-27-12

Date

Reviewed by:

Steve McNeil
City Administrator

Date