



**CITY OF STURGEON BAY COMMON COUNCIL AGENDA
TUESDAY, JANUARY 4, 2011
7:00 P.M.
COUNCIL CHAMBERS, CITY HALL – 421 MICHIGAN STREET
THAD G. BIRMINGHAM, MAYOR**

1. **Call to order.**
 2. **Pledge of Allegiance.**
 3. **Roll call.**
 4. **Adoption of agenda.**
 5. **Consideration of the following bills: General Fund – \$170,264.27, Capital Fund - \$100,117.30, Cable TV - \$4,390.00, TID #2 - \$96.00 and TID #3 - \$15,918.00 for a grand total of \$290,785.57. [roll call]**
 6. **CONSENT AGENDA**
- * All items listed with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests before the Adoption of the Agenda, in which event the item will be removed from the Consent Agenda and considered immediately following the consent agenda.**
- * a. Approval of 12/21/10 regular Common Council minutes.**
 - * b. Approval of the following minutes:**
 - (1) Park & Recreation Committee/Board – 11/29/10**
 - (2) Finance/Purchasing & Building Committee – 12/14/10**
 - * c. Place following report on file:**
 - (1) Inspection Department Report – November 2010**
 - * d. Consideration of: Beverage Operator licenses.**
 - * e. Park & Recreation Committee & Board recommendation re: Approval of the 2010 Outdoor Recreation Plan.**
 - * f. Park & Recreation Committee & Board recommendation re: Approval of the Sturgeon Bay Bicycle Master Plan.**
 - * g. Finance/Purchasing & Building Committee recommendation re: Accept the agreement between the City of Sturgeon Bay and Dragonfly Agency for nine performances to be held on Wednesday evenings, for the 2011 Harmony By the Bay Summer concert series. Terms of the agreement are January 1, 2011 thru September 30, 2011 in an amount of \$24,000.00.**

- * h. Finance/Purchasing & Building Committee recommendation re: Approve the sole source purchase of a Trackless demo unit from Bruce Municipal with full warranties, a blower attachment and rear hydraulic salt drop spreader in an amount of \$111,915.00, with a trade-in allowance of \$4,500.00, for a total cost of \$107,415.00

- 7. Mayoral appointments.
- 8. Consideration of: Spring Primary.
- 9. Public comment.
- 10. Mayor's comments.
- 11. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Posted:

Date: 12/30/10

Time: 12:00 pm

By: Daniel

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

5.

5.

INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
SHORE IMPROVEMENTS				
02220	BAYLAKE BANK	SHORE SITE	01-000-912-70001	8.93
02220		SHORE SITE	01-000-912-70000	304.07
TOTAL SHORE IMPROVEMENTS				313.00
CITY HALL / FIRE & POLICE STN				
01764	ASSOCIATED WEALTH MANAGEMENT	PAYING AGENT FEES	01-000-920-70002	363.00
TOTAL CITY HALL / FIRE & POLICE STN				363.00
REROOF MUNICIPAL SERVICES				
13170	BOARD OF COMMISSIONERS OF	LOAN PREPAYMENT	01-000-954-70000	3,040.00
13170		LOAN PREPAYMENT	01-000-954-70001	503.01
TOTAL REROOF MUNICIPAL SERVICES				3,543.01
REBUILD BALLFIELDS				
13170	BOARD OF COMMISSIONERS OF	LOAN PREPAYMENT	01-000-961-70000	9,682.44
13170		LOAN PREPAYMENT	01-000-961-70001	286.90
TOTAL REBUILD BALLFIELDS				9,969.34
TOTAL GENERAL FUND				14,188.35
CITY COUNCIL				
12300	LEAGUE OF WI MUNICIPALITIES	2011 ANNUAL DUES COUNCIL/CITY	01-105-000-56000	2,774.00
TOTAL				2,774.00
TOTAL CITY COUNCIL				2,774.00
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	GENERAL MATTERS	01-110-000-55010	1,932.00
16555		TRAFFIC MATTERS	01-110-000-55010	1,653.00
16555		GENERAL MATTERS	01-110-000-55010	2,820.00
TOTAL				6,405.00
TOTAL LAW/LEGAL				6,405.00
CITY CLERK-TREASURER				
03330	VALERIE CLARIZIO	2011 GFOA CONF REGISTRATION	01-115-000-55600	370.00
07755	GOVERNMENT FINANCE OFFICERS	2011 ANNUAL MEMBERSHIP	01-115-000-56000	170.00
MEUW	MUNICIPAL ELECTRIC UTILITIES	SAFETY PROGRAM	01-115-000-55605	855.00
R0000394	SAFEGUARD	W-2'S & 1099'S	01-115-000-51600	188.31
TOTAL				1,583.31
TOTAL CITY CLERK-TREASURER				1,583.31

INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
ADMINISTRATION				
MEUW	MUNICIPAL ELECTRIC UTILITIES	SAFETY PROGRAM	01-120-000-55605	855.00
TOTAL				855.00
TOTAL ADMINISTRATION				855.00
COMPUTER				
HARRIS	HARRIS COMPUTER SYSTEMS	2011 ANNUAL MAINT HARDWARE	01-125-000-55500	465.30
HARRIS		2011 ANNUAL MAINT SOFTWARE	01-125-000-55550	6,630.89
TOTAL				7,096.19
ADMIN. COMPUTER				
17700	QUILL CORPORATION	PRINT CARTS	01-125-201-51950	55.79
TOTAL ADMIN. COMPUTER				55.79
TOTAL COMPUTER				7,151.98
CITY ASSESSOR				
01740	ASSESSMENT TECHNOLOGIES	2011 WEB PUBLISHING	01-130-000-51100	878.04
01740		2ND HALF MARKET DRIVE SOFTWARE	01-130-000-51100	3,150.00
04696	DOOR COUNTY TREASURER	6TH AVE WIRE TECH STATE ERROR	01-130-000-51910	13,172.65
17700	QUILL CORPORATION	COPY PAPER	01-130-000-52800	209.30
17700		ERASERS	01-130-000-52800	11.97
ASSO APP	ASSOCIATED APPRAISAL	01/04/11 CONTRACT	01-130-000-55010	937.50
MEUW	MUNICIPAL ELECTRIC UTILITIES	SAFETY PROGRAM	01-130-000-55605	123.33
WI	WISCONSIN DEPT OF REVENUE	2010 FEE FOR MFG PROPERTY	01-130-000-51530	2,778.02
TOTAL				21,260.81
TOTAL CITY ASSESSOR				21,260.81
MUNICIPAL SERVICES ADMIN.				
06570	FORESTRY SUPPLIERS INC	ENGINEERS BAG	01-145-000-52700	29.95
06570		2 ENGINEER SCALES	01-145-000-52700	32.50
06570		SHIPPING	01-145-000-52700	12.83
OCTANE	J TIM MYBERG	2ND PMT WAYFINDING SIGNAGE	01-145-000-58999	2,550.00
TOTAL				2,625.28
TOTAL MUNICIPAL SERVICES ADMIN.				2,625.28
PUBLIC WORKS ADMINISTRATION				
03767	STAPLES ADVANTAGE	LGL PDS, BNDR CLIPS, PENS, PPR	01-150-000-52800	212.78
08167	GANNETT WISCONSIN NEWSPAPERS	DAY PLANNER	01-150-000-52800	16.46
TOTAL				229.24

INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
PUBLIC WORKS ADMINISTRATION				
TOTAL PUBLIC WORKS ADMINISTRATION				229.24
ELECTIONS DEPARTMENT				
05618	UW EXTENSION	2011 WISLINE TRNG 4 POLL WRKRS	01-155-000-55600	160.00
05618		2011 WISLINE TRNG 3 POLL WRKRS	01-155-000-55600	120.00
05618		3 ELECTION TRAINING STEPHANIE	01-155-000-55600	60.00
05618		2 ELECTION TRAINING LAURIE	01-155-000-55600	40.00
TOTAL				380.00
TOTAL ELECTIONS DEPARTMENT				380.00
CITY HALL				
08225	HERLACHE SMALL ENGINE	ARIENS SNOTHROWER	01-160-000-55300	1,220.00
23730	WPS	421 MICHIGAN ST	01-160-000-56600	2,593.85
APPLIED	APPLIED INDUSTIRAL TECH	24 BATTERIES	01-160-000-52700	24.60
WARNER	WARNER-WEXEL WHOLESALE &	CITY HALL PAPER SUPPLIES	01-160-000-51850	263.74
TOTAL				4,102.19
TOTAL CITY HALL				4,102.19
INSURANCE				
BH	BURKART HEISDORF INSURANCE	01/11 GENERAL LIABILITY	01-165-000-56400	2,706.00
BH		01/11 POLICE LIABILITY	01-165-000-57150	1,073.00
BH		01/11 PUBLIC OFFICIALS	01-165-000-57400	1,027.00
BH		01/11 AUTO LIABILITY	01-165-000-55200	1,488.00
BH		01/11 AUTO PHYS DAMAGE	01-165-000-55200	1,066.00
BH		ANNUAL CRIME	01-165-000-55450	1,136.00
BH		ANNUAL PROPERTY	01-165-000-57350	21,610.00
BH		ANNUAL BOILER	01-165-000-55250	1,930.00
BH		01/11 WORKERS COMP	01-165-000-58750	11,465.00
TOTAL				43,501.00
TOTAL INSURANCE				43,501.00
GENERAL EXPENDITURES				
03940	STEPHANIE REINHARDT	REIMB MILEAGE WPPI MEETING	01-199-000-55600	71.00
16555	PINKERT LAW FIRM, LLP	3RD PARTY EXP MILLER/EVENSON	01-199-000-51525	150.00
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	4 TONERS SAVIN	01-199-000-55650	762.00
TOTAL				983.00
TOTAL GENERAL EXPENDITURES				983.00

INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
POLICE DEPARTMENT				
19880	STURGEON BAY UTILITIES	COMPUTER DISPOSAL FEE	01-200-000-54999	70.00
20081	TARGET BANK	OFFICE SUPPLIES	01-200-000-54999	67.77
TOTAL				137.77
TOTAL POLICE DEPARTMENT				137.77
POLICE DEPARTMENT/PATROL				
01766	AURORA MEDICAL GROUP	NEW OFFICER DRUG SCREEN	01-215-000-57100	83.00
04047	DEB JOHNSON	ANIMAL NEGLECT INVESTIGATION	01-215-000-55100	373.00
14878	NWTC	RADAR CERTIFICATION	01-215-000-55600	230.00
LEHIGH	LEHIGH SAFETY SHOE CO	2011 WORK BOOTS KRAH	01-215-000-52900	60.00
MEISNER	STEVE MEISNER	REIMB MEALS TRNG FVTC	01-215-000-55600	51.34
R0000133	COMFORT SUITES	3 NIGHT LDGNG STRT CRIME SMNR	01-215-000-55600	210.00
TOTAL				1,007.34
TOTAL POLICE DEPARTMENT/PATROL				1,007.34
POLICE DEPT. / INVESTIGATIONS				
JENNERJO	DEREK JENNERJOHN	3 LUNCHEs WHILE TRAINING NWTC	01-225-000-57950	21.54
SPILLMAN	SPILLMAN TECHNOLOGIES, INC.	2011 ANL MAINT FEE RCRDS MGMT	01-225-000-58999	2,510.00
TOTAL				2,531.54
TOTAL POLICE DEPT. / INVESTIGATIONS				2,531.54
FIRE DEPARTMENT				
01766	AURORA MEDICAL GROUP	PHYSICAL FLEMING	01-250-000-57100	30.00
01766		PHYSICAL VIRGIN	01-250-000-57100	30.00
01766		PHYSICAL OLSON	01-250-000-57100	165.00
02005	BAY ELECTRONICS, INC.	REPAIR RADIO	01-250-000-57550	86.65
02005		PAGERS & CHARGERS	01-250-000-57550	1,351.00
02275	BENDLIN FIRE EQUIPMENT	RETURN GLOVES	01-250-000-51350	-40.00
02275		GLOVES	01-250-000-51350	540.00
03075	CARQUEST OF DOOR COUNTY	CHAMOIS	01-250-000-53000	44.97
04520	DOOR AND KEWAUNEE COUNTY	2011 DUES	01-250-000-56000	25.00
08225	HERLACHE SMALL ENGINE	LEAF BLOWER	01-250-000-52700	215.95
13049	MAY'S SPORT CANTER	BUSHING & DRIVE	01-250-000-53000	45.99
16352	PENFLEX, INC	2011 LOSA ADMIN 17 FIREFIGHTER	01-250-000-50377	1,136.00
16575	PIP PRINTING	LAMINATION	01-250-000-51950	17.01
16575		INSPECTION REPORTS	01-250-000-51950	96.15
17700	QUILL CORPORATION	PRINTER CART	01-250-000-51950	74.69
19880	STURGEON BAY UTILITIES	MEM FLD SPRINKLER	01-250-000-56675	21.30
19880		MEM WARMING HOUSE	01-250-000-56675	21.30
19880		SALT SHED	01-250-000-56675	2.70
19880		CITY GARAGE	01-250-000-56675	21.30
19880		N 7TH AVE GARLAND PARK	01-250-000-56675	2.70
19880		DUCK POND	01-250-000-56675	2.70
19880		SUNSET SNTR/NEW CONC	01-250-000-56675	21.30

INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
FIRE DEPARTMENT				
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	6.70
19880		OTUMBA PARK	01-250-000-56675	2.70
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	2.70
19880		WEST SIDE FIRE STATION	01-250-000-56150	118.23
19880		WEST SIDE FIRE STATION	01-250-000-56675	21.30
19880		WEST SIDE FIRE STATION	01-250-000-58650	77.34
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	2.70
19880		JC FIELD STAND	01-250-000-56675	9.90
19880		MICH ST JC BALLFIELD SPRINKLER	01-250-000-56675	21.30
19880		WEST SIDE BALL FIELD	01-250-000-56675	2.70
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	21.30
19880		FIRE PROTECTION	01-250-000-56675	17,441.50
19880		N 14TH WARNING SIREN	01-250-000-56150	8.15
19880		QUINCY ST/BAY SHIP PIT	01-250-000-56675	21.30
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	14.51
19880		SUNSET PK STAR PLANT	01-250-000-56675	21.30
19880		N 14TH AVE DOG POUND	01-250-000-56675	2.70
19880		CHERRY BLOSSOM PARK	01-250-000-56675	6.70
19880		CLAY BANKS SIREN	01-250-000-56150	14.62
21472	UBS FINANCIAL SERVICES INC.	17 PT FIREFIGHTERS LOSA CONF	01-250-000-50377	4,250.00
23730	WPS	WEST SIDE FIRE STATION	01-250-000-56600	346.86
23828	WITT PENINSULA FORD LINCOLN	FILTERS	01-250-000-53000	238.58
25900	ZOERBS PAINT	PAINT SUPPLIES	01-250-000-53000	14.04
25900		PAINT SUPPLIES	01-250-000-53000	13.12
KLOTZ	JOHN KLOTZ	2 UNIFORM HATS	01-250-000-52900	14.00
MOORE	MOORE MEDICAL, LLC	NOMEX HOODS	01-250-000-51350	236.15
TOTAL				26,842.11
TOTAL FIRE DEPARTMENT				26,842.11
STORM SEWERS				
03938	KROPP CONCRETE PRODUCTIS	CONCRETE RINGS OFR MAN HOLES	01-300-000-54999	1,195.00
19880	STURGEON BAY UTILITIES	JETTER RENTAL	01-300-000-57700	132.35
TOTAL				1,327.35
TOTAL STORM SEWERS				1,327.35
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	WATER FOR SWEEPER	01-330-000-53050	17.60
TOTAL				17.60
TOTAL STREET SWEEPING				17.60
ROADWAYS/STREETS				
12430	LINCOLN CONTRACTORS SUPPLY INC	12 SHOVELS	01-400-000-51400	261.48
12430		BATTERIES	01-400-000-51400	119.00
12430		SHIPPING	01-400-000-51400	20.00

INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
ROADWAYS/STREETS				
14825	NORTHEAST ASPHALT INC	10.89 COLD MIX	01-400-000-52200	729.63
GERSEK	ED GERSEK, INC.	CONCRETE CURSHING AT COMPOST	01-400-000-55700	10,000.00
TOTAL				11,130.11
TOTAL ROADWAYS/STREETS				11,130.11
SNOW REMOVAL				
04698	DOOR COUNTY UW-EXTENSION OFFIC	2 TRAINING VIDEOS	01-410-000-55600	6.00
11800	KRUEGER IMPLEMENT INC	CHAIN & MASTER LINKS	01-410-000-51400	48.36
13330	MELVILLE RADIATOR AND REPAIR	REPAIR RADIATOR	01-410-000-51400	60.00
13415	MIDSTATES EQUIPMENT INC	SNOWBLOWER CHUTE HYD MOTOR	01-410-000-51400	312.29
R0000655	TRANSMOTION, LLC	HYD PLUGS	01-410-000-51400	50.44
TOTAL				477.09
TOTAL SNOW REMOVAL				477.09
STREET SIGNS AND MARKINGS				
20070	TAPCO	SIGNS	01-420-000-52550	2,747.50
20070		CONES & DELINEATORS	01-420-000-52600	1,220.20
TOTAL				3,967.70
TOTAL STREET SIGNS AND MARKINGS				3,967.70
STREET MACHINERY				
03075	CARQUEST OF DOOR COUNTY	OIL FILTER, CLEANER & O-RINGS	01-450-000-52150	33.42
03075		CLAMPS, CONNECTORS, ELBOWS	01-450-000-52150	120.31
03075		CLAMP	01-450-000-52150	3.94
03075		FUSE	01-450-000-52150	8.25
03075		CLAMP	01-450-000-52150	9.84
03075		2 BATTERIES	01-450-000-52150	202.66
03075		AIR FILTERS	01-450-000-52150	88.38
03075		BATTERY	01-450-000-52150	251.49
03075		RETURN BATTERY	01-450-000-52150	-251.49
03075		WARRANTIES	01-450-000-52150	180.93
03075		AIR FILTER	01-450-000-52150	17.68
03075		O-RINGS	01-450-000-52150	1.40
03075		OIL & AIR FILTERS	01-450-000-52150	98.45
03075		HYD OIL	01-450-000-52050	204.90
03075		STARTER SOL	01-450-000-52150	21.64
03075		MINI LAMPS	01-450-000-52150	9.10
06012	FASTENAL COMPANY	PARTS	01-450-000-52150	47.55
11880	L&S TRUCK CENTER	FUEL TANK, STRAPS, LINERS	01-450-000-51400	899.47
15890	PACK AND SHIP PLUS	RETURN SHIPPING	01-450-000-52700	10.40
GREEN BA	GREEN BAY REBUILDERS, LLC	REBUILD STARTER	01-450-000-51400	195.00
QUALITY	QUALITY TRUCK CARE CENTER INC	MUFFLER & CLAMPS	01-450-000-51400	728.77
TOTAL				2,882.09

DATE: 12/30/10
 TIME: 08:36:55
 ID: AP443000.0ST

CITY OF STURGEON BAY
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	

GENERAL FUND					
STREET MACHINERY					
				TOTAL STREET MACHINERY	2,882.09
CITY GARAGE					
03075	CARQUEST OF DOOR COUNTY	GLOVES	01-460-000-54999	41.82	
04575	DOOR COUNTY HARDWARE	RETURN SPRAY VARNISH	01-460-000-55300	-6.49	
04575		MINWAX POLY GLOSS	01-460-000-55300	6.49	
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.25	
19880		CITY GARAGE	01-460-000-56150	908.93	
19880		CITY GARAGE	01-460-000-58650	171.33	
23730	WPS	835 N 14TH AVE	01-460-000-56600	2,504.53	
POWER	POWER TOOL SERVICE CO	REPAIR DRILL	01-460-000-52700	25.25	
				TOTAL	3,660.11
				TOTAL CITY GARAGE	3,660.11
HIGHWAYS - GENERAL					
19880	STURGEON BAY UTILITIES	TRFC WARNING LIGHT ELM & CTY C	01-499-000-58000	2.75	
DELCHAMB	TOM DELCHAMBRE	2010 WORK BOOT REIMB	01-499-000-56800	89.65	
HESLER	DARREN HESLER	2010 WORK BOOT REIMB	01-499-000-56800	58.01	
				TOTAL	150.41
				TOTAL HIGHWAYS - GENERAL	150.41
PARK & RECREATION ADMIN					
03767	STAPLES ADVANTAGE	COLOR INK CARTS	01-500-000-51250	73.44	
				TOTAL	73.44
				TOTAL PARK & RECREATION ADMIN	73.44
PARKS AND PLAYGROUNDS					
03075	CARQUEST OF DOOR COUNTY	ALTERNATOR, V-BELT & CORE RTRN	01-510-000-58600	136.35	
03075		BOSS SPRING	01-510-000-54999	20.10	
11800	KRUEGER IMPLEMENT INC	PARTS	01-510-000-54999	71.70	
11800		PARTS	01-510-000-54999	29.47	
13075	SHAWN MADDEN	2010 SAFETY GLASSES	01-510-000-56800	100.00	
19880	STURGEON BAY UTILITIES	MEM WARMING HOUSE	01-510-000-56150	72.90	
19880		MEM WARMING HOUSE	01-510-000-58650	61.33	
19880		N 7TH AVE GARLAND PARK	01-510-000-56150	8.00	
19880		N 7TH AVE GARLAND PARK	01-510-000-58650	9.29	
19880		SUNSET SNTR/NEW CONC	01-510-000-56150	18.94	
19880		SUNSET SNTR/NEW CONC	01-510-000-58650	47.23	
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	16.78	
19880		OTUMBA PARK	01-510-000-56150	25.09	
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	8.15	

INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PARKS AND PLAYGROUNDS				
19880		JC FIELD STAND	01-510-000-56150	21.88
19880		FLAG LIGHT 5TH & MICHIGAN	01-510-000-56150	29.40
19880		MEMORIAL FIELD	01-510-000-56150	16.48
19880		MEM FLD PARKING LOT	01-510-000-56150	151.80
19880		WEST SIDE BALL FIELD	01-510-000-56150	8.00
19880		GIRLS LITTLE LEAGUE	01-510-000-56150	421.70
19880		MEM FLD BASEBALL PB	01-510-000-56150	8.15
19880		OTUMBA PARK	01-510-000-56150	201.10
19880		OTUMBA PARK ST LIGHTS	01-510-000-56150	117.60
19880		FLORIDA ST/SUNSET PK	01-510-000-56150	15.26
19880		N 14TH AVE DOG POUND	01-510-000-56150	17.53
19880		CHERRY BLOSSOM PARK	01-510-000-56150	12.04
23730	WFS	MEMORIAL FIELD	01-510-000-56600	319.61
VIK	VIKING ELECTRIC SUPPLY	METAL BULBS	01-510-000-54999	33.40
WARNER	WARNER-WEXEL WHOLESALE &	CAN LINERS	01-510-000-54999	179.20
TOTAL				2,178.48
TOTAL PARKS AND PLAYGROUNDS				2,178.48
BALLFIELDS				
RASS	RASS EXCAVATING & MATERIAL LLC	REBUILD BOYS & GIRLS LTL LEAG	01-520-000-52500	1,500.00
WAUPACA	WAUPACA SAND SOLUTIONS	56 TONS SUREHOP BALLFIELD	01-520-000-52500	950.00
TOTAL				2,450.00
TOTAL BALLFIELDS				2,450.00
ICE RINKS				
MACCOUX	PHIL MACCOUX	REIMB ICE CLEATS	01-530-000-52350	35.85
TOTAL				35.85
TOTAL ICE RINKS				35.85
MUNICIPAL DOCKS				
04276	DIAMOND VOGEL PAINTS, INC	1250 DOCK PASSES	01-550-000-51600	427.31
19880	STURGEON BAY UTILITIES	38 S NEENAH AVE RESTROOMS	01-550-000-56150	107.88
19880		38 S NEENAH AVE RESTROOMS	01-550-000-58650	22.52
19880		36 S NEENAH PARKING LOT	01-550-000-56150	210.68
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	39.64
23730	WFS	36 S NEENAH AVE	01-550-000-56600	10.93
TOTAL				818.96
TOTAL MUNICIPAL DOCKS				818.96
WATERFRONT PARKS & WALKWAYS				

INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DCMM WALKWAY LIGHTS	01-570-000-56150	35.94
19880		DCMM PARKING LOT LIGHTS	01-570-000-56150	171.27
		TOTAL		207.21
		TOTAL WATERFRONT PARKS & WALKWAYS		207.21
EMPLOYEE BENEFITS				
19730	STURGEON BAY VISITOR CENTER	WELLNESS CERTIFICATES	01-600-000-50550	1,000.00
		TOTAL		1,000.00
		TOTAL EMPLOYEE BENEFITS		1,000.00
COMMUNITY & ECONOMIC DEVLPMT				
14401	CHERYL NAULT	2010 MILEAGE	01-900-000-55600	51.00
17700	QUILL CORPORATION	RETURN INK CARTS	01-900-000-51950	-66.58
17700		POST-ITS, ENVELOPES, PENS, LBL	01-900-000-51950	96.55
		TOTAL		80.97
		TOTAL COMMUNITY & ECONOMIC DEVLPMT		80.97
		TOTAL GENERAL FUND		167,015.29
CAPITAL FUND				
COMPUTER				
03101	CDW GOVERNMENT, INC.	RETURN COMPUTER	10-125-000-59040	-508.00
03101		2 MONITORS	10-125-000-59040	318.00
03101		8 COMPUTERS	10-125-000-59040	4,040.00
03101		MONITOR ENGINEERING TECH	10-125-000-59040	184.00
03101		COMPUTER	10-125-000-59040	505.00
04696	DOOR COUNTY TREASURER	SCRIPT LOGIC SOFTWARE	10-125-000-59040	384.50
04696		LOGGING SOFTWARE	10-125-000-59040	1,274.00
04696		ANTI VIRUS SOFTWARE	10-125-000-59040	520.00
04696		WEB FILTER SOFTWARE	10-125-000-59040	1,194.05
		TOTAL		7,911.55
		TOTAL COMPUTER		7,911.55
GENERAL EXPENDITURES				
R0000606	TRAFFIC ANALYSIS & DESIGN, INC	FINAL SIGNAL PLAN REVIEW	10-199-000-51525	330.00
		TOTAL		330.00
		TOTAL GENERAL EXPENDITURES		330.00

INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
FIRE DEPARTMENT				
EXPENSE				
02275	BENDLIN FIRE EQUIPMENT	EXTRACTION SUITS	10-250-000-59050	365.00
TOTAL EXPENSE				365.00
TOTAL FIRE DEPARTMENT				365.00
STORM SEWERS				
STORM WATER				
04696	DOOR COUNTY TREASURER	JOLIET	10-300-150-59115	33,707.19
TOTAL STORM WATER				33,707.19
TOTAL STORM SEWERS				33,707.19
ROADWAYS/STREETS				
EXPENSE				
19335	SOMMERS CONSTRUCTION CO INC	SIDEWALK INSTALLATION	10-400-000-59095	20,000.00
TOTAL EXPENSE				20,000.00
TOTAL ROADWAYS/STREETS				20,000.00
CURB/GUTTER/SIDEWALK				
EXPENSE				
19335	SOMMERS CONSTRUCTION CO INC	SIDEWALK INSTALLATION	10-440-000-59102	21,213.56
TOTAL EXPENSE				21,213.56
TOTAL CURB/GUTTER/SIDEWALK				21,213.56
BALLFIELDS				
EXPENSE				
RASS	RASS EXCAVATING & MATERIAL LLC	REBUILD BOYS & GIRLS LTL LEAG	10-520-000-59075	16,590.00
TOTAL EXPENSE				16,590.00
TOTAL BALLFIELDS				16,590.00
TOTAL CAPITAL FUND				100,117.30
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	01/04/11 CONTRACT	21-000-000-55015	4,390.00
TOTAL CABLE TV / GENERAL				4,390.00
TOTAL CABLE TV / GENERAL				4,390.00
TOTAL CABLE TV				4,390.00

DATE: 12/30/10
TIME: 08:36:55
ID: AP443000.0ST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 01/04/11

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 AMENDED AREA / PBI				
16555	PINKERT LAW FIRM, LLP	T2 LEGAL 11/10 SPLLC SUIT	25-320-200-55010	96.00
TOTAL TID #2 AMENDED AREA / PBI				96.00
TOTAL TID DISTRICT #2				96.00
TOTAL TID #2 DISTRICT				96.00
TID #3 DISTRICT				
TID #3 DISTRICT				
02130	BAUDHUIN INC	FINAL PLAT/LOT COVERS	27-330-000-58999	818.00
RASS	RASS EXCAVATING & MATERIAL LLC	TID #3 TOPSOIL	27-330-000-59095	15,100.00
TOTAL				15,918.00
TOTAL TID #3 DISTRICT				15,918.00
TOTAL TID #3 DISTRICT				15,918.00
TOTAL ALL FUNDS				287,536.59

MANUAL CHECKS

HSBC Business Solutions 12/27/10 Check #67158 Grinder & batteries 01-450-000-52700	\$ 179.98
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Purchase Power 12/27/10 Check #67159 Postage 01-199-000-57250	\$ 3,069.00
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TOTAL MANUAL CHECKS	\$ 3,248.98
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COMMON COUNCIL
December 21, 2010

A regular meeting of the Common Council was called to order at 7:10 p.m. by Mayor Birmingham. Pledge of Allegiance was recited. Roll call: Wiegand, Vandertie, Lodi, Abeyta, Mann, and Benzshawel, and Schlicht present.

Mann/Abeyta to adopt agenda removing item #10 and sending back to Personnel Committee. Carried.

The Mayor reviewed the unfinished business list.

Abeyta/Schlicht to approve following bills: General Fund – \$180,191.40, Capital Fund - \$91,346.10, Cable TV - \$142.75, and Solid Waste Enterprise Fund - \$14,762.52 for grand total of \$286,442.77. Roll call: All voted aye. Carried.

Abeyta/Lodi to approve consent agenda:

- a. Approval of 12/7/10 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Sturgeon Bay Utility Commission – 11/8/10
 - (2) Sturgeon Bay Utility Commission Closed Session – 11/8/10
 - (3) City Plan Commission – 11/23/10
 - (4) Finance/Purchasing & Building Committee – 11/30/10
 - (5) Personnel Committee – 12/1/10
 - (6) Community Protection & Services Committee – 12/9/10
- c. Place the following reports on file:
 - (1) Street Department Report – November 2010
 - (2) Fire Department Report – November 2010
 - (3) Bank Reconciliation – November 2010
 - (4) Revenue & Expense Report – November 2010
- d. Consideration of: Beverage Operator license.
- e. Consideration of: Combination Class B licenses.
- f. Finance/Purchasing & Building Committee recommendation re: Authorize City Attorney to pursue foreclosure against the Brilliant Cities property in the Industrial Park, parcel #281-72-1827-26005.

Roll call: All voted aye. Carried.

Gene Caldwell, Vice President & General Manager of Bayship Building addressed the Council, introduced himself.

The Mayor made the following appointments:

STURGEON BAY VISITOR CENTER
Ronald A. Vandertie (City Council Rep)

DOOR COUNTY ECONOMIC DEVELOPMENT CORP.
Thad Birmingham, Mayor

DOOR COUNTY TOURISM ZONE COMMISSION
Robert Starr
David Holtz

BOARD OF PARKS & RECREATION
Chris Larsen
Randy Morrow

ZONING BOARD OF APPEALS
Jack Gigstead, expires May 1, 2012
William Chaudoir – Alternate No. 1, expires May 1, 2013

Schlicht/Vandertie to adopt. Carried.

Wiegand/Abeyta to approve Change Order #1 for Joliet Avenue storm sewer project. Carried.

The next item was apply for a CDBG Planning Grant. Wiegand/Abeyta to adopt the resolution authorizing the City to apply for the grant and the resolution adopting the citizen participation plan. Carried.

RECOMMENDATION

We, the Community Protection & Services Committee, hereby recommend to allow residents from the Town of Sevastopol use of the City of Sturgeon Bay compost site for a one year term under the same terms and conditions as the Town of Sturgeon Bay as attached.

Introduced by Lodi. Lodi/Schlicht to adopt. Carried.

No one spoke during public comment.

The Mayor made his comments.

Lodi/Vandertie to adjourn. Carried. The meeting adjourned at 7:22 p.m.

Respectfully submitted,



Stephanie L. Reinhardt
City Clerk

PARK AND RECREATION COMMITTEE/BOARD MEETING
November 29, 2010

A meeting of the Joint Park and Recreation Committee/Board was called to order at 7:10 p.m. (following a Special Common Council meeting) by Chairman Wiegand in Council Chambers, City Hall, 421 Michigan St. Roll Call: Alderpersons Wiegand, Vandertie and Schlicht. Board members: Bob Bordeau, Bill Fuerst, Leif Hagman, George Husby, Chris Larsen and Randy Morrow. Also present: Scott Bader, Tom and Kathleen Rowe, John Utnehmer and Marilyn Kleist, Park and Recreation Secretary.

Motion by Member Schlicht, second by Member Vandertie, to adopt the following agenda:

1. Call To Order
2. Roll Call
3. Adoption of Agenda
4. Public Comments
5. Consideration of: Dogs in Parks
6. Consideration of: Outdoor Recreation Plan
7. Consideration of: Bicycle Master Plan
8. Superintendent's Update
9. Adjourn

Carried.

There was no public comment.

Dogs in Parks:

A survey was e-mailed to all municipalities in the State of Wisconsin to see if dogs were allowed in parks. Only 11 replies were received, with 7 municipalities allowing dogs in parks, 3 municipalities not allowing dogs in parks, and the City of LaCrosse only allowing dogs in dog parks. Resident Scott Bader, president of Door County Soccer Assn. has not had a problem with dogs at the soccer games. He said dogs are good protection for people who walk at night and are allowed in County and State parks, why not City parks? Resident Tom Rowe said 20 to 30 dogs live near Sunset Park and believes dogs should be allowed in certain areas in Sunset Park. John Utnehmer asked that dogs not be allowed near the little league fields because of the possible danger to children. Members of the Park and Recreation Committee/Board felt that leashed dogs could be allowed in parks with no beaches, playground areas or ball fields, signage should be installed where dogs are allowed and not allowed, and areas policed frequently. It could start with allowing dogs in the north end of Sunset Park or on a trail around Little Lake, for a trial period only. Member Morrow asked that the Park and Recreation Superintendent develop mapping where dogs will be allowed at Sunset and Martin Parks, develop signage and cost analysis. The agenda item will be discussed again at the January 2011 meeting.

Outdoor Recreation Plan:

During previous Park and Recreation meetings, The Outdoor Recreation Plan was updated with improvements of existing outdoor recreation areas. Motion by Member Schlicht to recommend the 2010 Outdoor Recreation Plan be submitted to the Common Council for their approval. Second by Member Vandertie, motion carried 9-0.

Bicycle Master Plan:

The City contracted with Schreiber Anderson to draft a Bicycle Master Plan covering the assessment of existing facilities, goals and policies, best facility practices, implementation plan, approved routes, map, conflict and focus areas. Motion by Member Vandertie to submit the Bicycle Master Plan to the Common Council for their approval, after corrections are made by Schreiber Anderson. Second by Member Hagman, motion carried 9-0.

Superintendent's Update:

Door County Soil & Water Dept. has informed the City we are eligible for a \$110,825 cost sharing grant to implement water quality improvements to Otumba Beach. Doors and windows have been installed at Sawyer Pavilion thanks to donations from the Rotary Club, Raibrook Foundation and Sturgeon Bay Open Bass Tournament. This year the Parks Dept. provided two field trips for Senior Citizens to American Folklore Theatre at a discounted price, and four field trips for youth, at no cost, to the NEW Zoo, Timber Rattlers game, Lambeau Field, and Heritage Hill, thanks to a grant from the Raibrook Foundation. This year the City held its first Harmony By the Bay Concert series at Martin Park. In 2011 D.C. Maritime Museum will discontinue their concerts and have asked the city to include their three concerts with ours, so 12 concerts will be held at Martin Park on Wednesday nights. Trees and brush have been cleared from the west side of Little Lake, and the City received a \$1,500 donation from the Rotary to help with cleaning up Little Lake. The Superintendent thanked his staff, Jen Lenius and Marilyn Kleist for all their help in arranging the field trips and preparation for the concert series.

Motion by Member Schlicht, second by Member Hagman, to adjourn. Meeting adjourned at 8:10 p.m. Carried.

Respectfully Submitted,



Marilyn Kleist
Secretary

FINANCE/PURCHASING & BUILDING COMMITTEE
December 14, 2010

A meeting of the Finance/Purchasing & Building Committee was called to order at 6:34 p.m. by Chairperson Abeyta in Council Chambers, City Hall. Roll call: Alderperson Abeyta, Alderperson Schlicht, and Alderperson Wiegand were present. Also present: City Administrator McNeil, Finance Director/City Treasurer Clarizio, Public Works/Park and Recreation Superintendent Bordeau, Teri Lundahl of Dragonfly Agency, members of the general public, and Office/Accounting Assistant II Flinn.

Moved by Alderperson Abeyta, seconded by Alderperson Wiegand to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Renewal of agreement with Dragonfly Agency for Harmony by the Bay summer concert series.
4. Consideration of: Sole source purchase of Trackless.
5. Review of unfinished business list.
6. Review bills.
7. Adjourn.

Carried.

Renewal of agreement with Dragonfly Agency for Harmony by the Bay summer concert series was the first item discussed. Teri Lundahl of the Dragonfly Agency stated that there are nine concerts planned for the summer concert series of 2011, with a total cost of \$24,000.00, which is \$7,000.00 more than the 2010 concert series. There will be three additional performances. With the short time to plan for the 2010 summer concert series they were only able to get six performances lined up. Moved by Alderperson Wiegand, seconded by Alderperson Abeyta to recommend to the Common Council to accept the agreement between the City of Sturgeon Bay and Dragonfly Agency for nine performances to be held on Wednesday evenings, for the 2011 Harmony by the Bay Summer concert series. Terms of the agreement are January 1, 2011 thru September 30, 2011 in an amount of \$24,000.00. Carried.

Sole source purchase of Trackless was briefly discussed. Public Works/Park and Recreation Superintendent Bordeau stated that in the 2011 budget process there was \$125,000.00 budgeted for a Trackless with a blower attachment, which included a \$6,000.00 trade-in. Bruce Municipal has a demo unit with full warranties, a blower attachment and rear hydraulic salt drop spreader for \$111,915.00, with a trade-in allowance of \$4,500.00, for a total cost of \$107,415.00. Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to recommend to the Common Council to approve the sole source purchase of a Trackless demo unit from Bruce Municipal with full warranties, a

blower attachment and rear hydraulic salt drop spreader in an amount of \$111,915.00, with a trade-in allowance of \$4,500.00, for a total cost of \$107,415.00. Carried.

The Committee reviewed the unfinished business list.

Moved by Alderperson Wiegand, seconded by Alderperson Schlicht to accept the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Abeyta, seconded by Alderperson Schlicht to adjourn. Carried. The meeting adjourned at 6:45 p.m.

Respectfully submitted,



Dixie Flinn
Office/Accounting Assistant II

CITY OF STURGEON BAY
INSPECTION DEPARTMENT
November 30, 2010

THE FOLLOWING IS THE MONTHLY SUMMARY OF THE ACTIVITIES OF THE INSPECTION DEPARTMENT FOR THE MONTH OF NOVEMBER 2010.

November-10	YEAR TO DATE		November-10	YEAR TO DATE
0	8	ONE FAMILY DWELLINGS	-----	1,474,500
0	0	TWO FAMILY DWELLINGS	-----	-----
0	1	MULTIPLE FAMILY DWELLINGS	-----	500,000
0	0	DUPLEX CONVERTED TO TRI-PLEX	-----	-----
0	0	C.B.R.F.	-----	-----
1	9	RESIDENTIAL ADDITIONS	25,000	657,847
12	208	RESIDENTIAL ALTERATIONS	66,092	1,798,729
0	7	RESIDENTIAL GARAGES/CARPORTS	-----	137,356
2	10	RESIDENTIAL GARAGE ADDITIONS & ALTERATIONS	6,500	31,750
0	1	RESIDENTIAL STORAGE BUILDINGS	-----	19,100
0	0	RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NON-RESIDENTIAL SWIMMING POOLS	-----	-----
0	0	NEW COMMERCIAL BUILDINGS	-----	-----
0	3	NON-RESIDENTIAL GARAGES & STORAGE BUILDINGS	-----	59,500
0	1	NON-RESIDENTIAL ADDITIONS	-----	800,000
2	48	NON-RESIDENTIAL ALTERATIONS	34,500	935,381
0	1	MUNICIPAL BUILDINGS	-----	65,000
0	0	WAREHOUSES	-----	-----
0	0	FACTORY & SHOP	-----	-----
0	0	COMMUNICATION TOWER	-----	-----
0	0	SUBSTATION	-----	-----
0	0	AGRICULTURAL BUILDINGS	-----	-----
17	297			
		TOTAL ESTIMATED COST OF CONSTRUCTION	132,092	6,479,163

November-10	YEAR TO DATE	TOTAL PERMITS ISSUED	November-10	YEAR TO DATE
45	296	BUILDING PERMITS	530	22,284
10	119	ELECTRICAL PERMITS	792	9,068
7	79	PLUMBING PERMITS	335	5,465
5	61	HEATING PERMITS	259	7,971
1	140	SIGN PERMITS	30	4,170
0	4	MISCELLANEOUS PERMITS	-----	100
0	0	SUMP PUMP PERMITS	-----	-----
5	121	ELECTRICIAN LICENSES	70	1,650
0	1	EARLY STARTS	-----	275
0	0	EROSION CONTROL	-----	-----
0	0	STATE PLAN APPROVALS	-----	-----
0	13	PARK & PLAYGROUND PAYMENTS	-----	3,900
0	8	WISCONSIN PERMIT SEALS	-----	280
0	6	ZONING BOARD OF APPEALS APPLICATIONS	-----	1,400
0	4	ZONING CHANGES/P.U.D. APPLICATIONS	-----	1,250
0	5	PLAN COMMISSION - CONDITIONAL USES	-----	1,000
1	9	CERTIFIED SURVEY MAP REVIEWS	25	225
0	0	SUBDIVISION PLATTING REVIEW	-----	-----
0	0	MISCELLANEOUS REVENUE (COPIES, POSTAGE, SALE OF MAPS, ETC.)	-----	-----
0	0	RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	NON-RESIDENTIAL BUILDINGS MOVED	-----	-----
0	0	CHANGE OF USE	-----	-----
0	0	RESIDENTIAL OCCUPANCY FEES	-----	-----
0	20	COMMERCIAL OCCUPANCY FEES	-----	1,000
0	1	PIER PERMIT	-----	50
0	6	DEMOLITION	-----	400
0	0	REINSPECTION FEE	-----	-----
0	0	BLASTING	-----	-----
		TOTAL RECEIPTS DEPOSITED WITH CITY TREASURER	\$2,041.00	\$60,488.00

Cheryl Nault
Cheryl Nault
Building Inspection Dept.

6d.

6d.

BEVERAGE OPERATOR LICENSES

1. Frank, Andrea E.
2. Tess, James E.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Park and Recreation Committee and Board hereby recommend approval of the 2010 Outdoor Recreation Plan.

Respectfully Submitted,
PARK AND RECREATION COMMITTEE & BOARD
Danny Wiegand, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: November 29, 2010

* * * * *

Introduced by _____

Moved by Alderperson _____

Seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2010.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Park and Recreation committee and Board hereby recommend approval of the Sturgeon Bay Bicycle Master Plan.

Respectfully Submitted,
PARK AND RECREATION COMMITTEE & BOARD
Danny Wiegand, Chairman

RESOLVED, that the foregoing recommendation be adopted.

Date: November 29, 2010

Introduced by _____

Moved by Alderperson _____

Seconded by Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2010.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to accept the agreement between the City of Sturgeon Bay and Dragonfly Agency for nine performances to be held on Wednesday evenings, for the 2011 Harmony by the Bay Summer concert series. Terms of the agreement are January 1, 2011 thru September 30, 2011 in an amount of \$24,000.00.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING COMMITTEE
By: James Abeyta, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: December 14, 2010

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2010.

**AGREEMENT
CITY OF STURGEON BAY
HARMONY BY THE BAY CONCERT SERIES**

This Agreement is made and entered this _____ day of _____, 2011, by and between the City of Sturgeon Bay (hereinafter referred to as "City") and Dragonfly Agency, LLC 2800 Buffalo Ridge Road, Sturgeon Bay, Wisconsin 54235, Phone (920) 495-5979 (hereinafter referred to as "DALLC").

WHEREAS, DALLC operates the Harmony by the Bay Concert Series at Martin Park, situated at 207 S. 3rd Avenue, Sturgeon Bay, Wisconsin 54235, and possesses the power and authority to grant certain privileges with respect thereto, including those set forth in this Agreement.

WHEREAS, DALLC desires to manage the production of the Harmony by the Bay Concert Series;

WHEREAS, the City deems this event to be advantageous to, and an appropriate use of Martin Park.

NOW, THEREFORE, it is mutually agreed by and between the City and DALLC as follows:

- A. DALLC will promote and manage the Harmony by the Bay Concert Series (hereinafter referred to as the "Series") commencing January 1, 2011 and ending September 30, 2011 at Martin Park. Details of the Series are set out in Exhibit A, which is attached hereto and incorporated herein by reference.
- B. City will pay DALLC as set forth in Exhibit A
- C. DALLC will have the non-exclusive privilege to use Martin Park as described herein, and for no other purpose or time.
- D. DALLC will comply with all federal, state and/or local laws, rules and regulations applicable to the Series.
- E. DALLC shall conduct the Series in an orderly and safe manner.
- F. DALLC is solely responsible for Series setup and breakdown.
- G. DALLC is separate and distinct from the City. Nothing in or done pursuant to, this Agreement shall be construed to create the relationship of employer and employee, partners, principal and agent, or a joint venture between DALLC and the City. DALLC will not, at any time or in any manner, represent that it is affiliated with the City.
- H. DALLC shall, at its sole cost and expense, maintain a policy of comprehensive general liability with coverage written on an occurrence basis with limits not less than:
 - * \$1,000,000.00 for personal injury or death arising out of any one occurrence; and
 - * \$500,000.00 for property damage arising out of any one occurrenceSaid insurance shall cover all risks incident to any activity of DALLC at Martin Park hereunder.

The certificate of insurance must include a provision that give the City five (5) days prior written notice of any modification or cancellation to the insurance policy.

The insurance policy shall identify the City as an "additional insured". DALLC will provide the City an additional insured endorsement evidencing this fact.

The policy shall be issued by a company licensed to do business in Wisconsin and is acceptable to the City.

DALLC will provide the City with a certificate of insurance identifying the policy described above.

DALLC shall not exercise any privilege granted under this Agreement until and unless all insurance under this paragraph is in full force and effect.

- I. DALLC agrees to defend, indemnify and hold the City completely harmless from and against any and all claims arising by or resulting from any activity of DALLC at Martin Park, or the acts or omissions of

- DALLC, its officers, agents, employees, contractors or licensees. This section shall survive expiration of this Agreement.
- J. The City agrees to defend, indemnify and hold DALLC completely harmless from and against any and all claims arising by or resulting from any activity of the City at Martin Park, or the acts or omissions of the City, its officers, agents, employees, contractors or licensees. This section shall survive expiration of this Agreement.
 - K. DALLC shall ensure that each participant in the Series executes an assumption of risk and release of liability form. DALLC shall retain the executed forms and, upon request, provide copies of the same to the City.
 - L. DALLC shall not assign its rights or privileges under this Agreement without the prior written consent of the City.
 - M. DALLC shall not cause or permit any lien or encumbrance to attach to or be placed upon City of Sturgeon Bay's title or interest in Martin Park.
 - N. DALLC shall not make any alterations, additions or improvements (including signs) to Martin Park without the prior written consent of the City.
 - O. The City may terminate this Agreement if DALLC fails to perform any covenant or obligation set forth in this Agreement.
 - P. DALLC acknowledges that the City is, to the extent provided in Section 77.54 (9a) Wisconsin Statutes, exempt from payment of sales and use taxes.
 - Q. The waiver by a party of any breach or failure of the other party to perform any covenant or obligation contained in this Agreement shall not constitute a waiver of any subsequent breach.
 - R. The covenants, agreements and obligations contained in this Agreement shall extend to, bind and inure to the benefit of the parties and their representatives, successors and permitted assigns.
 - S. If any covenant, condition, provision, or term of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining covenants, conditions, provisions, terms of this Agreement shall not be affected thereby, but each covenant, condition, provision, or term of this Agreement shall be valid and in force to the fullest extent permitted by law.
 - T. DALLC irrevocably submits itself to the original jurisdiction of the Circuit Court, County of Door, State of Wisconsin, with regard to any controversy arising out of, relating to, or in any way concerning this Agreement.
 - U. This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement. Any amendments, changes or modifications of this Agreement shall be effective only when made in writing and executed by the parties.
 - V. Each party represents that it has read and understands this Agreement.

Dated: 12/9/10

By: 
 Theresa M. Lundahl, Registered Agent
 Dragonfly Agency, L.L.C.

Dated: _____

By: _____
 Thad Birmingham
 Mayor, City of Sturgeon Bay

Dated: _____

 Stephanie Reinhardt
 City Clerk, City of Sturgeon Bay

PA/sound and partial lighting equipment for the event will be provided by Mark Thiede. Mark Thiede will also serve as sound tech for the event. DALLC will oversee sound tech agreement.

EVENT PROMOTION AND MARKETING:

DALLC shall coordinate and collaborate with the City of Sturgeon Bay on all marketing and promotion of the Harmony by the Bay Summer Concert Series as a quality outdoor professional music venue in Northeast Wisconsin and provide the following marketing and promotional services for the events booked and scheduled for this series:

- A. Develop, design, print and distribute press releases and press kits to radio stations, print media and tourism promotion entities in Door and surrounding counties as well as postings on the Art of Music Website
- B. Develop, design and print posters for the season representing the coming showbills for each event scheduled for the Harmony by the Bay Concert Series
- C. Monitor and keep the City of Sturgeon Bay apprised of additional marketing and promotional venues that may come available during the term of this agreement
- D. Represent, market and promote the Harmony by the Bay Concert Series at meetings of various groups and organizations involved in the support and promotion of arts and entertainment in our community, regionally and nationally, including but not limited to the Peninsula Arts Association and all Art of Music Events

12/10/10
ML
E. ~~DALLC shall provide the City of Sturgeon Bay a C.D. of the 2011 Concert Series.~~

EVENT HOSTING AND MANAGEMENT:

DALLC shall develop, maintain, execute and enforce all contracts for performers or performances as part of the "Harmony by the Bay" Concert Series. All contracts shall be between DALLC and the performer, Production Company or other authorized representative of the scheduled event. DALLC shall not be a party to the event contracts other than developing, negotiating, maintaining, enforcing and executing all contracts.

The Harmony by the Bay Concert Series shall be managed at the venue by DALLC representative Terry Lundahl or a designated host of her choice. Terry Lundahl shall be present for the event and to manage the concert unless stated as an emergency and informs the City of Sturgeon Bay of a volunteer replacement.

TERM:

The term of this agreement shall be a period of nine (9) months commencing on January 1st, 2011 and continuing through September 30, 2011.

EXHIBIT A

**City of Sturgeon Bay Harmony by the Bay Summer Concert Series
PRODUCTION SERVICES AGREEMENT**

THIS PRODUCTION SERVICES AGREEMENT is entered into as of January 1, 2011 between City of Sturgeon Bay and Terry Lundahl of production services company Dragonfly Agency L.L.C., known through the remainder of this document as DALLC.

This production services agreement covers the professional planning, organization, hosting, general event management and delivery of performing arts services to the City of Sturgeon Bay by production services company DALLC.

Named for the purposes of this agreement the "Harmony by the Bay" program comprises the elements below which shall be delivered by DALLC under the terms of this agreement.

HARMONY BY THE BAY Summer Concerts Series for the City of Sturgeon Bay -- June 15, 2011 through August 31, 2011

EVENT PRODUCTION:

DALLC shall professionally produce nine (9) concerts at Martin Park in Sturgeon Bay, WI on consecutive Wednesday nights (excluding the Maritime Events) from 7 p.m. – 9 p.m. starting with the first performance on June 15th and finishing with the last performance August 31st. The concerts shall consist of professional instrumental and vocal musical concerts. Appropriate musical genres for the Harmony by the Bay Concert Series shall include but are not limited to: folk, jazz, blues, pop, world and alternative music performed by professional Midwest touring musicians, musical groups or ensembles. All performances shall be family oriented.

TALENT BOOKING:

DALLC shall negotiate, book, schedule and secure appropriate professional talent for the events consistent with the talent and production criteria set forth above.

VENUE:

The City of Sturgeon Bay shall provide a professionally prepared venue to facilitate up to 12 performers. The City of Sturgeon Bay will provide one stage for performers to perform on. It is our understanding that the City will provide a stage that will be approximately thirty (30) feet by eighteen (18) feet.

SOUND:

COMPENSATION:

For services rendered, the City of Sturgeon Bay shall pay DALLC \$24,000 to provide The City of Sturgeon Bay nine (9) concerts to be held at Martin Park. This fee shall cover the programming/management, artist fees, travel, housing, contractual food/drink requirements, sound and lighting tech fees.

GOOD FIATH ASSURANCE:

Neither party has nor will without the other's prior written consent: (i) enter into any agreement, commitment or other arrangement, grant any rights or do any act or thing which could or might prevent or interfere with the production and successful completion of the Harmony by the Bay Concert Series, or prevent or impede the performance of all or any of the respective party's obligations hereunder; (ii) engage in any conduct inconsistent with this Agreement or the other party's rights hereunder.

STATUS OF PARTIES:

The parties expressly agree that the relationship between them under this agreement is that of two principals dealing within each other as independent contractors for the sole and specific purpose that DALLC shall produce and deliver the City of Sturgeon Bay Harmony by the Bay Concert Series subject to the terms and conditions of this Agreement. At no time, past, present or future, shall the relationship of the parties herein be deemed or intended to constitute a relationship with the characteristics of an agency, partnership, joint venture, or of a collaboration for the purposes of sharing any profits or ownership in common. Neither party shall have the right, power or authority at any time to act on behalf of, or represent, the other party, but each party hereto shall be separately and entirely liable for its own respective debts in all respects.

This Agreement shall be construed, interpreted and enforced in accordance with and shall be governed by the laws of the State of Wisconsin.

6h.

6h.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the sole source purchase of a Trackless demo unit from Bruce Municipal with full warranties, a blower attachment and rear hydraulic salt drop spreader in an amount of \$111,915.00, with a trade-in allowance of \$4,500.00, for a total cost of \$107,415.00.

Respectfully submitted,
FINANCE/PURCHASING & BUILDING COMMITTEE
By: James Abeyta, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: December 14, 2010

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2010.

Executive Summary

Title: Sole Source Purchase (Trackless)

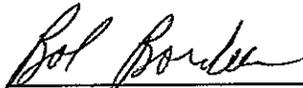
Background: The City of Sturgeon Bay Street Department would like to exercise the sole source option and purchase a Trackless from Bruce Municipal. Since 1992 Trackless has been the only unit that the Street Department has purchased. All of the parts that are in stock are interchangeable with all of our machines, the accessory equipment is all interchangeable, the machine has proven to be dependable during all aspects of snow removal, and the service from Bruce has been immediate.

During the 2011 budget process there was \$125,000.00 budgeted for the purchase of trackless with blower attachment. (acct. # 10 410 000 59065) Bruce has a 2010 demo unit with full warranties, blower attachment and rear hydraulic salt drop spreader for \$111,915.00 and a trade in allowance for our old machine of \$4,500.00 for a total cost to the city \$107,415.00.

Fiscal Impacts: \$107,415.00

- Options:**
- 1) Exercise the sole source option and purchase 2010 demo from Bruce Municipal
 - 2) Exercise the sole source option and purchase new 2011 machine from Bruce Municipal.
 - 3) Bid out blower unit and maybe lose attachment capabilities.

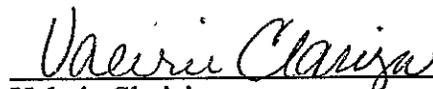
Prepared By:



Bob Bordeau
Municipal Services Superintendent

Date: 12/9/2010

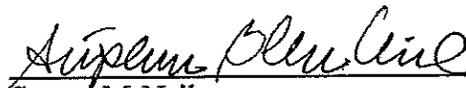
Reviewed By:



Valerie Clarizio
Finance Director/City Treasurer

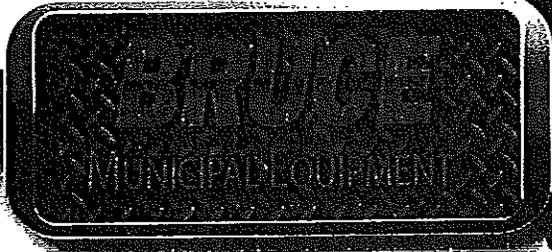
Date: 12/9/10

Reviewed By:



Steven McNeil
City Administrator

Date: 12/9/10



Product Highlight

2010
Trackless MT6

MD10034B

Price:
\$111,915.00



- Hydraulic Pump & Valve Kit
- 51" Snow Blower W/Sidewalk Chute
- Rear Mounted Sander/Salter

Bruce Municipal Equipment
N60 W15835 Kohler Lane . Menomonee Falls, WI 53051
1-800-252-4799 . 262-252-4744 . FAX 262-252-3955
www.bruceeq.com

Bordeau, Bob

From: Ben Schultz [bschultz@bruceeq.com]
Sent: Wednesday, December 08, 2010 2:50 PM
To: Bordeaux, Bob
Subject: Trackless info
Attachments: City of Sturgeon Bay 2011 Snow Quip quote.doc; TRACKLESS BULLETIN.pdf

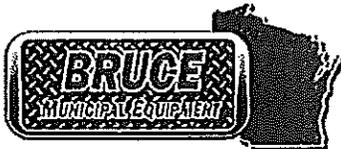
Good Afternoon Bob,

My VP just called me so I pulled over and I am sending you this from my lab top. He said I can give you \$4500.00 for your trade on your Trackless. I have included a proposal for the Ribbon Blower and I also included the printout I dropped off on Monday. So the math boils down to this:

Trackless Demo unit with 51" auger snow blower and rear hydraulic salt drop: \$111,915.00
Trackless Sno Quip XX Ribbon Blower with 95 horse and dedicated PTO to the blower : \$16,500.00
Trade in on Sturgeon Bay Trackless -\$4500.00

Total with Ribbon Blower and Trade taken in: \$123,915.00
Total without Ribbon Blower and Trade taken in: \$107,415.00

Ben Schultz
Mobile-920-740-8068
Office-262-252-4744
bschultz@bruceeq.com





DISTRIBUTOR OF MUNICIPAL & CONTRACTOR EQUIPMENT

Mr. Bob Bordeau
City of Sturgeon Bay
835 N 14th St
Sturgeon Bay, WI 54235

12/07/2010

We Are Pleased to Submit the Following Quote for Your Approval:

**2011 Trackless Snow Quip XX Ribbon Blower with Rubber Flaps and Cutters
installed: \$16,500.00**

Total Price : \$16,500

Thank you, Ben Schultz

Stephanie L. Reinhardt
City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235



Phone: 920-746-2900
Fax: 920-746-2905
E-mail: sreinhardt@sturgeonbaywi.org
www.sturgeonbaywi.org

TO: Mayor & Common Council
FROM:  Stephanie L. Reinhardt, City Clerk
DATE: December 29, 2011
RE: Spring Primary

It is necessary for the Common Council to determine if a Spring Primary should be held if there are three or more candidates for an office (or offices).

The State Statutes require that the Common Council must decide "not later than" three days after the filing deadline which is January 4, 2011. It would be appropriate for the Council to make a decision as to whether to hold a primary if three or more candidates qualify for an office(s).