

RULE VI. The ayes and noes may be called for by an Alderperson, in which case names of the Alderpersons voting shall be recorded by the clerk. (Sec. 2.02(8) Mun. Code)

RULE VII. A motion to adjourn will always be in order and decided without debate. (Sec. 2.02(10) Mun. Code)

RULE VIII. All committees shall be appointed by the chair, unless otherwise directed by the Council. (Sec. 2.03(1) Mun. Code)

RULE IX. The following standing committees shall be appointed annually at the first meeting after election: Board of Public Works, Finance/Purchasing & Building Committee, Personnel Committee, Community Protection and Services Committee, Parking & Traffic Committee, and Parks & Recreation Committee. (Sec. 2.03(2) Mun. Code)

RULE X. Reports of committees shall be in writing, signed by the chairperson. (Sec. 2.03(3) Mun. Code)

RULE XI. All bids and claims against the city shall be shown on the regular listing of bills before their allowance; and may upon motion, be referred to the Finance/Purchasing & Building Committee for consideration. (Sec. 2.04 Mun. Code)

RULE XII. All ordinances must be presented and read at one meeting and laid over until the next regular meeting, before action is taken thereon. (Sec. 2.02(6) Mun. Code)

RULE XIII. APPROPRIATIONS: An appropriation is defined as the dedication of money to a specified account for a public purpose at the time of approving the annual budget, or in the course of increasing a specified account over the budgeted amount after the annual budget is approved which results in a net increase in the total annual budget over the original budget authorization. A proposed nonbudgeted appropriation of money for any purpose not specifically identified and contemplated in the annual budget must be approved by an affirmative vote of 3/4 of the entire membership of the Common Council. All appropriations of funds from contingency or undesignated budgetary accounts shall be treated as transfers of funds. (Sec. 3.055 Mun. Code)

TRANSFER OF FUNDS: A transfer of funds is defined as a reallocation of funding within the annual budget between specific budgetary accounts which does not result in a net increase in the total annual budget over the original budget authorization. A transfer of funds within an individual department budget up to \$2,500 may be authorized by the City Administrator. Any transfer of funds greater than \$2,500 up to \$7,500, or transfers between department budgets up to \$7,500 may be authorized by a simple majority of the Common Council at any time. Any transfer of funds greater than \$7,500 must be authorized by an affirmative vote of 3/4 of the entire membership of the Common Council. (Sec. 3.06 Mun. Code)

RULE XIV. A fine of \$10.00 shall be assessed against each Alderperson for each unexcused absence at either a regular or special meeting of the Common Council. The Mayor in each case shall be requested before the absence occurs to excuse such absence which may be granted because of sickness, absence from city on business or, at the discretion of the Mayor, other good and sufficient reasons. (Sec. 2.07 Mun. Code)

RULE XV. A majority of all of the members of the Common Council shall be necessary for passage of any ordinance, resolution or any motion wherein money shall be appropriated or spent for any purpose. All other motions shall require a majority of those voting excepting that Rule XIII of these rules or the Wisconsin Statutes shall require a vote other than as herein provided. (Sec. 2.06 Mun. Code)

RULE XVI. The Common Council may by a vote of 3/4 of the entire membership of the Common Council suspend these rules for action upon any single matter immediately, thereafter, upon which the matter being considered may be approved by a simple majority of those members present, unless state law or other City ordinances specifically require an extraordinary majority. The suspension of the rules is only effective for the single matter acted upon for which the rules were suspended and the rules again automatically become effective for all subsequent matters, unless suspended again for another matter. A motion for a vote to suspend the rules in accordance with this rule may be made at any time and it may be made concurrently with a motion to reconsider any matter previously acted upon at the same session of the Common Council. (Sec. 2.08 Mun. Code)

Quorum = 5 (does not include Mayor); 2/3 vote = 5; 3/4 vote = 6

City Hall
421 Michigan Street
Sturgeon Bay, WI 54235
Telephone (920)746-2900 - (920)746-2905 (Fax)
Website: www.sturgeonbaywi.org

ADMINISTRATION:

421 Michigan Street
Telephone: 746-2900 - Fax: 746-2905
Stephen B. McNeil, City Administrator
Mary Lou Allen, Assistant City Administrator
Stephanie L. Reinhardt, City Clerk
Valerie J. Clarizio, Finance Director/City Treasurer

COMMUNITY DEVELOPMENT:

421 Michigan Street
Fax: 746-2905
Martin J. Olejniczak, Community Development Dir.....746-2910
City Assessor.....746-2908
Anthony R. Depies, City Engineer.....746-2912

INSPECTION DEPARTMENT:

421 Michigan Street
Telephone: 746-2915 or 800-422-5220

MUNICIPAL SERVICES:

835 N. 14th Avenue
Fax: 746-2906
Robert W. Bordeau, Municipal Services Superintendent
Public Works.....746-2912
Park & Recreation..... 746-2914
Weed Commissioner.....746-2912
Harbor Master/City Forester...746-2914

POLICE DEPARTMENT:

421 Michigan Street
Telephone: 746-2450 - Fax: 746-2453
Arleigh R. Porter, Police Chief
Daniel J. Brinkman, Police Captain

FIRE DEPARTMENT:

421 Michigan Street
Telephone: 746-2916 - Fax: 746-2905
Timothy D. Herlache, Fire Chief

STURGEON BAY UTILITIES:

230 E. Vine Street
Telephone: 746-2820 - Fax: 746-2822
James Stawicki, Utilities General Manager



2011 - 2012
CITY OF STURGEON BAY
OFFICERS AND COMMITTEES

THAD BIRMINGHAM, MAYOR
Ronald A. Vandertie, Council President

COMMON COUNCIL

MAYOR THAD BIRMINGHAM

DISTRICT 1 - Wards 1 & 2.....Danny B. Wiegand
DISTRICT 2 - Wards 3 & 4..... Ronald A. Vandertie
DISTRICT 3 - Wards 5, 6, 22 & 23..... John C. Lodl
DISTRICT 4 - Wards 7, 8, 20, 21, 24 & 27 James E. Abeyta, Jr.
DISTRICT 5 - Wards 9, 10, 18,19, 25 & 26..... Joe Stutting
DISTRICT 6 - Wards 11,12,15,16, 17 & 28.....Stewart Fett
DISTRICT 7 - Wards 13 & 14..... Robert J. Schlicht, Jr.

BOARD OF PUBLIC WORKS

Ald. Danny Wiegand, Chr.
Ald. Ronald Vandertie
Ald. John Lodl
Ald. James Abeyta
Ald. Joe Stutting
Ald. Stewart Fett
Ald. Robert Schlicht
Mayor Thad Birmingham

STANDING COMMITTEES

FINANCE/PURCHASING & BLDG.

James Abeyta, Chr.
Danny Wiegand, Vice Chr.
Robert Schlicht

PERSONNEL

Ronald Vandertie, Chr.
James Abeyta, Vice Chr.
Joe Stutting

PARKS & RECREATION

Danny Wiegand, Chr.
Ronald Vandertie, Vice Chr.
Stewart Fett

PARKING & TRAFFIC

Robert Schlicht, Chr.
Ronald Vandertie, Vice Chr.
Stewart Fett

COMMUNITY PROTECTION & SERVICES

John Lodl, Chr.
Joe Stutting, Vice Chr.
Robert Schlicht

COMMITTEES, COMMISSIONS & BOARDS:

CITY PLAN COMMISSION - 3 YEARS

Danny Wiegand (Chr. Parks & Rec), , Chair
Joe PortenTerm expires May 1, 2012
John Lodl (Council Rep.), Term expires April 2013
Michael Gilson (Mayor's Term) Term expires April 2013
Laurel BrooksTerm expires May 1, 2013
Jeff NorlandTerm expires May 1, 2013
Dennis StatzTerm expires May 1, 2014

UTILITY COMMISSION - 7 YEARS

Thad Birmingham, Mayor
Bernard EllenbeckerTerm expires Oct. 1, 2012
Matthew FelhoferTerm expires Oct. 1, 2015
Stewart Fett(Council Rep.) Term expires Oct. 1, 2016
Gary DeNamurTerm expires Oct. 1, 2016
James Abeyta (Council Rep.)Term expires Oct. 1, 2017
David PhillipsTerm expires Oct. 1, 2018

FIRE & POLICE COMMISSION - 5 YEARS

Barbara HerdinaTerm expires May 1, 2012
Steven Van KirkTerm expires May 1, 2013
Charles BrannTerm expires May 1, 2014
David PoultonTerm expires May 1, 2015
Michael Van DykeTerm Expires May 1, 2016

HARBOR COMMISSION - 3 YEARS

Robert SpudeTerm expires June 15, 2012
Gary Nault, ChairTerm expires June 15, 2012
Stewart Fett (Council Rep.)Term expires June 15, 2012
Matthew FelhoferTerm expires June 15, 2013
Steve PropsomTerm expires June 15, 2013
Randy MorrowTerm expires June 15, 2014
Paul MickelsonTerm expires June 15, 2014

HISTORIC PRESERVATION COMMISSION - 3 YEARS

Ronald Vandertie (Council Rep.)Term expires May 1, 2012
Elizabeth BylaskaTerm expires May 1, 2012
Dennis StatzTerm expires May 1, 2013
Nancy EmeryTerm expires May 1, 2013
J. Eric PaulsenTerm expires May 1, 2014
Shelly KerwinTerm expires May 1, 2014
Chad ShefchikTerm expires May 1, 2014

ZONING BOARD OF APPEALS - 3 YEARS

Jack GigsteadTerm expires May 1, 2012
William Murrock, Chr.Term expires May 1, 2012
Andrew StarrTerm expires May 1, 2013
Sandi LarsonTerm expires May 1, 2014
James GoodwinTerm expires May 1, 2014
William Chaudoir (Alt. No.1)Term expires May 1, 2013
Richard Jennings (Alt. No. 2)Term expires May 1, 2013

LIBRARY BOARD - 1 YEAR

Robert Schlicht (Council Rep.)Term expires April, 2012
Joe Stutting (Council Rep.)Term expires April, 2012

BOARD OF PARKS AND RECREATION - 3 YEARS

Danny Wiegand, Chr. Parks & Recreation Committee
Ald. Ronald Vandertie, Parks & Recreation Committee Member
Ald. Stewart Fett Parks & Recreation Committee Member
Robert Bourdeau, Parks & Recreation Superintendent
William FuerstTerm expires Jan. 1, 2013
George HusbyTerm expires Jan. 1, 2013
Leif HagmanTerm expires Jan. 1, 2013
Chris LarsenTerm expires Jan. 1, 2014
Randy MorrowTerm expires Jan. 1, 2014

BOARD OF ELECTRICAL EXAMINERS

Utilities General Manager, Chr. - James Stawicki
Commercial Electrical Inspector - Thomas Benzshawel
Stewart Fett (Council Rep.)(one year term)Term expires May 1, 2012
Philip Gordon (Master Elect.)(two year term)Term expires May 1, 2012
Alternates - Fire Chief and City Engineer

BOARD OF REVIEW - 5 YEARS

Robert LossTerm expires May 1, 2012
Myrle WelhavenTerm expires May 1, 2013
Joe Stutting (Alt.)Term expires May 1, 2013
Richard Allmann (Alt.)Term expires May 1, 2013
Gary BellinTerm expires May 1, 2014
John HauserTerm expires May 1, 2015
Cathy WieseTerm expires May 1, 2016

LOCAL ARTS BOARD - 3 YEARS

Mary MorrowJan. 1, 2012
Margaret MagleJan. 1, 2012
David ValentineJan. 1, 2012
Ronald Vandertie, Parks & Recreation Board RepresentativeJan. 1, 2013
Robert FinkJan. 1, 2013

WATERFRONT REDEVELOPMENT AUTHORITY - 5 YEARS

Joe Stutting (Council Rep). Term expires Jan. 1, 2012
William GalliganTerm expires Jan. 1, 2012
John Lodl (Council Rep.)Term expires Jan. 1, 2013
Ross SchmelzerTerm expires Jan. 1, 2013
John AsherTerm expires Jan. 1, 2013
Thomas WulfTerm expires Jan. 1, 2014
Thomas Herlache, Chr.Term expires Jan. 1, 2015

CABLE COMMUNICATION SYSTEM ADVISORY COUNCIL - 2 YEARS

John Lodl, (Chr. Community Protection & Services Committee), Chair
Gary SchmelingTerm expires May 18, 2012
Barbara AllmannTerm expires May 18, 2012
Nancy EmeryTerm expires May 18, 2012
Brad ClinkenbeardTerm expires May 18, 2012
Joe Stutting (Education)Term expires May 18, 2013
Cindy Weber (Gov't)Term expires May 18, 2013

INDUSTRIAL PARK DEVELOPMENT REVIEW TEAM

James Abeyta, Chr, (Council Rep.)Term expires April, 2012
Sandy Hurley Economic Development Corp. Representative
Wm. Murrock (Indust. Park Developed Prop. Owner)3 yr. term expires May 1, 2012
William Chaudoir (DCEDC Executive Director) Alternate

STURGEON BAY VISITORS CENTER - 1 YEAR

Ronald Vandertie (Council Rep.)Term expires Dec. 31, 2011

DOOR COUNTY ECONOMIC DEVELOPMENT CORP. - 2 YEARS

Thad Birmingham (Council Rep.)Term expires Dec. 31, 2012
Stephen McNeil, City Administrator Ex Officio

LOAN REVIEW COMMITTEE/REVOLVING LOAN COMMITTEE

James Abeyta Council Representative
Steven C. Asher CPA
Michael Gilson Baylake Bank
Greg Stephan Associated Bank
Thad Birmingham Mayor
Stephen McNeil, City Administrator Ex Officio

DOOR COUNTY TOURISM ZONE COMMISSION - 1 YEAR

Robert StarrTerm expires Jan. 1, 2012
Dennis StatzTerm expires Jan. 1, 2012

WEED COMMISSIONER - 1 YEAR

Robt. Bourdeau, Municipal Services Supt..Term expires May 1, 2012

COMMON COUNCIL RULES OF ORDER

RULE I. The regular meetings shall be held on the first and third Tuesday of each month in the City Hall at a time to be set by the Common Council (7:00 p.m. or 8:00 p.m. during June, July & August, or directly following the Board of Public Works meeting when scheduled). Any change in this section shall require a 2/3 vote of the Common Council. (Sec. 2.02(2) Mun. Code)

RULE II. The Mayor, or in his absence, the President shall preserve order, subject to any appeal to the Council. The parliamentary rules contained in Robert's Rules of Order, Newly Revised, shall govern the conduct of all meetings of the Common Council of the City of Sturgeon Bay and all its subordinate committees and commissions. (Sec. 2.02(9) Mun. Code)

RULE III. The following procedures and order of business shall be observed: (Sec. 2.02(3) Mun. Code)

- 1. That at least two days prior to the regular meeting of the Council, the Alderpersons shall be provided with copies of the following:
 - (a) The minutes of the last Common Council meeting together with those of all other committees, boards and commission of the City;
 - (b) A list of all bills containing the names of the persons to whom money is owed, the amount and the account classification;
 - (c) All reports to be made to the Council;
 - (d) An agenda detailing the business to be considered at the coming meeting of the Common Council;
- 2. That the minutes, reports, bills and agenda as submitted be approved or placed on file at the beginning of the meeting by a blanket motion of acceptance with the exception, that at the request of any Alderperson, any individual bill or any portion of the minutes, reports or agenda may be set aside for separate consideration and action.
- 3. That the agenda once adopted shall be the order of business and any new business may only be introduced as a part of the agenda for the next meeting of the Common Council.
- 4. Any resolutions or declarations of policy shall be submitted in writing to the Alderpersons at least two days prior to the meeting of the Common Council which will action upon such resolutions, declarations or policy.
- 5. Reports of committees.
- 6. Consideration of old business.
- 7. Reception of petitions, memorials and resolutions.
- 8. Consideration of new business.

RULE IV. Every Alderperson, previous to speaking, shall first address the chair and be recognized. (Sec. 2.02(4) Mun. Code)

RULE V. All resolutions shall be in writing and every Alderperson present when the vote is taken shall vote thereon, unless excused, and the chair shall declare the result of all questions. (Sec. 2.02(5) Mun. Code)